



Location: City Hall – Council Chambers
Date: June 13, 2023
Time: 6:00 PM

City Council Meeting Agenda

Mayor Jason Beebe, Council Members Steve Uffelman, Janet Hutchison,
Shane Howard, Gail Merritt, Scott Smith, and City Manager Steve Forrester

ATTEND TELEPHONICALLY BY CALLING 346-248-7799 Meeting ID: 947 5839 2608 Passcode: 123456

Call to Order

Flag Salute

Additions to Agenda

Consent Agenda

- [1.](#) Regular Meeting Brief 5-23-2023
- [2.](#) PD Property Conversion
- [3.](#) Bluefish Fine Foods Liquor License Application

Visitors, Appearances and Requests

4. Ceremonial Swear In of Officer Mike Coffman - Chief Larry Seymour
5. Ceremonial Swear In of Officer Kelson Stewart - Chief Larry Seymour
6. Ceremonial Promotional Swear In of Sgt. Daniel Pelayo - Chief Larry Seymour
7. Officer Jeff Coffman Retirement Recognition - Chief Larry Seymour

Council Presentations

Council Business

- [8.](#) Intent to Award 2023 Street Rehabilitation Project
- [9.](#) Planning Commission Recommendation of a Zone Change - Josh Smith

Staff Reports and Requests

- [10.](#) City Manager's Report - Steve Forrester
- [11.](#) Quarterly Financial Report - Lori Hooper

Committee Reports



Ordinances

- [12.](#) Ordinance No. 1284 - Adopting Changes to Prineville Municipal Code Chapter 131
(SECOND PRESENTATION) - Jered Reid
- [13.](#) Ordinance No. 1285 - Adopting Changes to Prineville Municipal Code Chapter 93.59
(SECOND PRESENTATION) - Jered Reid

Resolutions

- [14.](#) Resolution No. 1557 - Adopting Budget and Making Appropriations for BN 2024-2025 -
Lori Hooper
- [15.](#) Resolution No. 1558 - Imposing and Categorizing Taxes for the 2023-2024 Fiscal Year
of the Biennial 2025 Budget - Lori Hooper
- [16.](#) Resolution No. 1559 - Imposing and Categorizing Taxes for the 2024-2025 Fiscal Year
of the Biennial 2025 Budget - Lori Hooper
- [17.](#) Resolution No. 1560 - Declaring the City of Prineville's Election to Receive State
Revenue Sharing **(PUBLIC HEARING)** - Lori Hooper
- [18.](#) Resolution No. 1561 - Establishing Fees and Charges for the City of Prineville Fiscal
Year 2023-2024 **(PUBLIC HEARING)** - Lori Hooper

Visitors, Appearances and Requests

Adjourn

Agenda items maybe added or removed as necessary after publication deadline



CITY OF PRINEVILLE
Regular Meeting Brief
387 NE Third Street – Prineville, OR 97754
541.447.5627 ph 541-447-5628 fax

Full Meeting Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief
May 23, 2023

Council Members Present:

Jason Beebe
Shane Howard
Janet Hutchison
Gail Merritt
Scott Smith
Steve Uffelman

Council Members Absent

None.

Additions to the Agenda

Discussion Regarding Council Vacancy under Council Business.

Consent Agenda

1. Regular Meeting Brief 4-25-2023
2. PD Property Conversion

Councilor Smith made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests

No one came forward.

Council Presentations

None.

Council Business

3. Council Vacancy – Lisa Morgan

Lisa Morgan, City Recorder/Risk Manager provided an outline of the process for filling the Council seat vacated by Councilor Ray Law, explaining the vacancy ad would run in the next three editions of the Central Oregonian. Hopefully Council will be reviewing applications and interviewing candidates prior to the last meeting in June and an appointment and oath at the first meeting in July.

There were no questions of the process.

Staff Reports and Requests:

4. City Manager's Report– Steve Forrester

Steve Forrester, City Manager presented his report highlighting recent activities in all departments.

Councilor Uffelman asked about Albina Fuel locating at the railroad with McCall Oil also being located at the railroad.

Mr. Forrester explained that Albina is just a storage thing switching from a Bend location to Prineville and there is no push back from McCall.

5. Prineville Renewable Energy Project (PREP) – Caroline Ervin

Caroline Ervin, Capital Projects Manager provided an overview of the projects progress to date. Mrs. Ervin went through the extensive benefits of the project and provided a Pacific Power meeting update that they had this morning. There has been a shift of interest in utilities and a bill passed last session requiring utility companies to have 10% renewable energy in their portfolio. Pacific Power is looking more at local power generation rather than importing it in.

Committee Reports

Councilor Uffelman & Councilor Merritt attended a Public Safety meeting and there are a lot of exciting things happening and will have another meeting soon. After a review our statistics show that we do have procedural justice and accreditation is also helpful.

Councilor Merritt added that Captain Gray met with the Fair Board regarding safety education for events at the fairgrounds.

Councilor Hutchison provided an Ochoco Forest Collaboration Committee update and talked of a crisis strategy that has been mostly Deschutes focused. It has been amended to include all grass lands including the funding to go with it. Councilor Hutchison continued with information on the cattle guard replacement project, prescribed burns, fir mortality and mortality of other trees due to drought.

Councilor Uffelman gave a Central Oregon Cities Organization (COCO) Days in Salem update and all the representatives they were able to talk to regarding some of our projects. It was a very worthwhile trip.

Caroline Ervin has been all over the state and has testified many times. You can't replace the face to face interaction and we have had very active participation by staff.

Councilor Uffelman reported on the League of Oregon Cities (LOC) spring conference he attended. He felt the biggest benefits is the networking and learning how other communities have handled certain situations they have been faced with. The one on one with other councilors was good and the sessions were based on very current issues.

There were no other reports.

Ordinances:

6. Ordinance No. 1284 – Adopting Changes to Prineville Municipal Code Chapter 131 – (FIRST PRESENTATION) – Jered Reid

Jered Reid, City Attorney provided a summary of the information he provided at the last Council meeting explaining this is the first presentation of the ordinance and it has an emergency declaration due to the timeline the state established of July 1st.

There were no questions.

Councilor Hutchison made a motion to approve Ordinance No. 1284 for its first presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

7. Ordinance No. 1285 – Adopting Changes to Prineville Municipal Code Chapter 93.59 (FIRST PRESENTATION) – Jered Reid

Mr. Reid provided a summary regarding illegal parking and state statute.

There were no questions.

Councilor Smith made a motion to approve Ordinance No. 1285 for its first presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions

8. Resolution No. 1555 – A Resolution for Crook County Enterprise Zone Boundary Re-Designation – Kelsey Lucas

Ms. Lucas explained that nothing has changed since the meeting on April 25th and there are no changes to the boundary.

There were no questions.

Mr. Reid clarified that this resolution also appoints Ms. Lucas as our representative to move forward with the process.

Councilor Merritt made a motion to approve Resolution No. 1555. Motion seconded. No discussion on motion. All in favor, motion carried.

9. Resolution No. 1556 – Consenting to Crook County Ordinance No. 338 Adopting New Chapter to Reduce Incidents of Truancy from Crook County Public Schools – Jered Reid

Mr. Reid stated that this is an order from Crook County as part of their code regarding truancy in Crook County Schools and this has to be consented to by the city to be enforced within city limits.

There were no further discussions.

Councilor Howard made a motion to approve Resolution No. 1556. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests:

No one came forward.

Mayor Beebe talked about Ray Law’s departure from Council and he is saddened that he is leaving, but it is a really good opportunity for him and thanked Ray publicly for serving on Council.

Councilor Uffelman added that Ray Law will be missed and was a great addition to our Council.

Adjourn

Councilor Smith made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 6:55 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Howard	Hutchison	Vacant	Merritt	Smith	Uffelmann
Consent Agenda	PASSED	Y	Y	Y	-	-	Y	Y
Ordinance No. 1284 – Adopting Changes to Prineville Municipal Code Chapter 131 – (FIRST PRESENTATION)	PASSED	Y	Y	Y	-	Y	Y	Y
Ordinance No. 1285 – Adopting Changes to Prineville Municipal Code Chapter 93.59 (FIRST PRESENTATION)	PASSED	Y	Y	Y	-	Y	Y	Y
Resolution No. 1555 – A Resolution for Crook County Enterprise Zone Boundary Re-Designation	PASSED	Y	Y	Y	-	Y	Y	Y
Resolution No. 1556 – Consenting to Crook County Ordinance No. 338 Adopting New Chapter to Reduce Incidents of Truancy from Crook County Public Schools	PASSED	Y	Y	Y	-	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	-	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:
<https://www.cityofprineville.com/meetings> .



Prineville Police Department

1251 NE ELM STREET ♦ PRINEVILLE, OREGON 97754

Phone: (541)447-4168

FAX: (541) 447-8619

Web Site: www.cityofprineville.com

Public Notice

The Prineville Police Department has in its possession the unclaimed personal property described below. If you have any ownership interest in any of the unclaimed property, you must file a claim with the Prineville Police Department within 30 days from the date of publication of this notice, or you will lose your interest in that property. Contact information for the Prineville Police Department Evidence Technician is 541-447-4168 or avandonk@prinevillepd.org. All items will be posted for 30 days and then either sent to auction with Propetyroom.com or donated to local charities.

Coins and change (2013)	13000119
Cash	18001480
Money	19000628
Cash	19000675
Handguns	19000686
Pelican hard shell backpack	19000726
Fishing equipment	19001360
iPhone A1660	19001394
Grey Jacket with fuzzy lining	19001421
Cash	19001554
Cans of spray paint and backpack	19001632
Cash	19001821
Keys on a key ring	20001123
Camo backpack-Kaleb Tucker	22000268
Black Cell phone	22000632
Canon lens and bag	22000633
Blue Cell Phone-Seth Adams	22000668
Huffy youth bicycle	22000724
Franco Sarto Purse	22000746
Gray Women's Bicycle	22000755
Black/Blue Women's Bicycle	22000830
Handheld Credit Card Scanner	22000949
Blue Motorola Cell Phone	22000962
Backpack -Daniel Seaton	22000982
Black Adidas bag with personal belongings	22000984
2 bags with personal belongings-Roger Post	22000992
Pink iPhone	22001048
Black Adidas backpack containing personal items	22001129
Black handled knife in sheath	22001168
Backpack -Daniel Seaton	22001188
Hoover vacuum and clothing	22001209
Red iPhone	22001250
Metal sign holders	22001268

Silver ring found near 3 rd St	22001341
Red Flip Phone	22001357
Black TLC Smart Phone	22001583
Cloth bag with miscellaneous tools	23000137
Bag of keys	23000137
Tool box with miscellaneous hand tools	23000137
Airsoft gun and t-shirt	23000182
Pink/Black Halo Scooter	23000187
Purse with miscellaneous items -Angela Tucker	23000199
Money, Plastic bag, Zipper pouch- Anthony Kinsey	23000211
G6 Cell phone	23000219



Prineville Police Department

1251 NE ELM STREET ♦ PRINEVILLE, OREGON 97754

Amy Van Donk, Evidence

Phone: (541)447-4168

FAX: (541) 447-8619

avandonk@prinevillepd.org Web Site: www.cityofprineville.com

March 6, 2023

City Council,

The Prineville Police Department has the following firearms secured in its possession. I have itemized the firearms that were forfeited per court order and unclaimed found property.

I am requesting City Council approve the transfer of these firearms to Bullseye Firearms for store credit for Prineville Police Department utilization by Sergeant Gray, Rangemaster.

Case

- | | |
|-----------------------------|--|
| 18000642
Item #17 | 12-gauge Winchester Shotgun with black Ruger bag
Serial #/292472
Forfeit per Court Order |
| 19001331 | 410 Revelation 330A Shotgun
Serial #/311C
Sent certified letter to owner. No response |
| 19001759
Item #4 | \$90.16 in cash
Left next of kin 2 voicemails with information. No return call. |
| 20001367
Item #8 | \$2.00 is U.S. currency
Sent letter to owner and no response. |
| 20001500
Item #2 | 22 Heritage Rough Rider Revolver
Serial #/487132
Forfeit per Court Order |
| 22000357
Item #1 | 7mm Remington 783 rifle
Serial #/RA33047A
Held for safekeeping, 1 year. Certified letter delivered, no response. |

Thank you,

Amy Van Donk
Evidence Tech



Prineville Police Department

1251 NE ELM STREET ♦ PRINEVILLE, OREGON 97754

Amy Van Donk, Evidence

Phone: (541)447-4168

FAX: (541) 447-8619

avandonk@prinevillepd.org Web Site: www.cityofprineville.com

June 6, 2023

City Council,

The Prineville Police Department has the following firearms secured in its possession. I have another firearm that was forfeited per court order.

I am requesting City Council approve the transfer of these firearms to Bullseye Firearms for store credit for Prineville Police Department utilization by Sergeant Gray, Rangemaster.

Case #

20001573 Winchester Model 290 22 LR
Serial/802452 LEADS Check: 06/06/23
Forfeit per court order.

Thank you,

Amy Van Donk
Evidence Tech

LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

[New Outlet](#) | [Change of Ownership](#) | [Greater Privilege](#) | [Lesser Privilege](#) | [Additional Privilege](#)

Select the license type you are applying for.

More information about all license types is available [online](#).

Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

Winery

- Primary location
- Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
- Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
- Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
- Additional locations: 2nd 3rd

Distillery

- Primary location
- Additional tasting locations: 2nd 3rd 4th 5th 6th

Limited On-Premises

Off Premises

Warehouse

Wholesale Malt Beverage and Wine

INTERNAL USE ONLY

Local Governing Body: After providing your **recommendation**, return this application to the applicant.

LOCAL GOVERNING BODY USE ONLY

City/County name:

[City of Prineville](#)

Date application received: [May 22, 2023](#)

Optional: Date Stamp

- Recommend this license be granted
- Recommend this license be denied

Printed Name

Date

LIQUOR LICENSE APPLICATION

Page 3 of 4

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is not an applicant or licensee, the Authorized Representative section must be filled in and the appropriate permission(s) must be selected.

Application Contact Name:

Rodney Chiddix

Phone number:

541-240-2123

Email:

contactus@bluefishfinefoods.com

TERMS

- “Real property” means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- “Common area” is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area’s designation as a “common area” is typically identified in the lease or rental agreement.

ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the “Application Information” section of this form has read and understands [OAR 845-005-0311](#) and attests that:
 1. At least one applicant listed in the “Application Information” section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
 2. No person not listed as an applicant in the “Application Information” section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
 3. The licensed premises at the premises street address proposed to be licensed either:
 - a. Does not include any common areas; or
 - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
 - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in “common areas” and that this requirement applies at all times, even when the business is closed.
 4. The licensed premises at the premises street address either:
 - a. Has no area on property controlled by a public entity (like a city, county, or state); or
 - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

LIQUOR LICENSE APPLICATION

Page 4 of 4

• Each applicant listed in the "Application Information" section of this form has read and understands [OAR 845-006-0362](#) and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

Rodney Chiddix



05/20/2023

Print name

Signature

Date

Atty. Bar Info (if applicable)

Print name

Signature

Date

Atty. Bar Info (if applicable)

Print name

Signature

Date

Atty. Bar Info (if applicable)

Print name

Signature

Date

Atty. Bar Info (if applicable)



STAFF REPORT

MEETING DATE: 6/7/2023 **PREPARED BY:** Justin Severance

SECTION: Council Business **DEPARTMENT:** Public Works

CITY GOAL: Quality Municipal Services & Programs

SUBJECT: Intent to Award 2023 Street Rehabilitation Project

REASON FOR CONSIDERATION:

The rehabilitation of approximately 293,010 square feet (sq. ft.) of city streets.

BACKGROUND:

The City of Prineville received proposals June 6, 2023 for the 2023 Street Rehabilitation Project that consists of rehabilitating approximately 293,010 sq. ft. of city streets. The following streets will be ground and inlayed 2" at curb line 3" at centerline.

Grind and Inlay

- NE 6th St. from Main to Holly
- NE Belknap from 6th St to dead-end North
- NE Court St. from 5 1/2 to 10th St.
- NE Dunham from 7th St to dead-end North
- NE Fairview from 6th to 7th St.
- NE Garner from 7th St. to dead-end South
- NE Holly from 6th St. to dead-end South
- NE 8th St. from Main to Belknap
- NE Holly from 7th to 8th St.
- NE Hillside Ct. from 8th to end of cul-de-sac
- NE 8th from Oregon to dead end West
- NE Dunham from 5 1/2 to 6th St.
- NE 5 1/2 St. from Court to Elm

We had three responsive bidders on the project.

7 Peaks Paving	\$494,949.00
Tri-County Paving	\$563,122.00
Knife River	\$673,438.00

FISCAL IMPACT: See below

RECOMMENDATION:

After reviewing the bid documents and bid bonds, staff recommends Council approve the Intent to Award for the 2023 Street rehabilitation Project to 7 Peaks Paving in the amount of **\$494,949.00**



STAFF REPORT

MEETING DATE: 6/13/2023 **PREPARED BY:** Joshua Smith
SECTION: Council Business **DEPARTMENT:** Planning
CITY GOAL: Position the City of the future
SUBJECT: AM-2023-101 for a zone change from R1 to R2.

REASON FOR CONSIDERATION:

An application for a zone change has been received and reviewed by staff and the Planning Commission in accordance with the City’s land use code. Based on the applicant’s submittal, corresponding staff report and hearing conducted on 6/6/2023, the Planning Commission has issued a signed recommendation of approval.

In accordance with section 153.256.030 of the City’s land use code, zone changes do not require an additional public hearing before Council. “The City Council shall, in the absence of an appeal or review initiated by Council, adopt the Planning Commission decision. No argument or further testimony will be taken by the Council”.

DOCUMENT OVERVIEW:

Staff has included only the Planning Commission recommendation with a couple of exhibits. There was no specific opposition to the zone change at the Planning Commission hearing. The only concerns were about traffic associated with the proposed change of use. If any member of the Council would prefer to read the full application, it is available by request. These documents include the staff report to the commission, the applicant’s burden of proof, traffic study and concept plan.

Planning Commission Recommendation: This document provides background information with conclusions and recommendation from the Planning Commission.

Exhibit A “Zone tables”: This document shows a comparison of uses between the current R1 zone and the proposed R2 zone.

Exhibit B zone map: This document identifies the properties included in the proposed zone change.

DECISION:

- Do not initiate a review: Staff will prepare an Ordinance for an official vote at the next available Council meeting, with no public hearing.
- Initiate a review: Staff will prepare an Ordinance and provide notice of a public hearing at the next available Council meeting, where an official vote may be made.



City of Prineville
DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT
PLANNING COMMISSION RECOMMENDATION

File No.: AM-2023-101

Applicant: High Desert Christian Academy
P.O. Box 1453
Prineville, OR 97754

Owner: John Evanski III
2884 S. Cherry Avenue
Fresno, CA 93706

Location/Zoning: 1201 NE Elm Street. This will include the Old Hospital, new police station and City water tanks. Map and Tax lots 141632CB00100, 101, 102, 103, 300 & 1100. The property is currently zoned Limited Residential (R1).

Proposal/Purpose: The Applicant is requesting approval of a zone change from Limited Residential (R1) to General Residential (R2). The primary purpose of the zone change is to allow the use of the property as a school which is currently not an allowed use in the R1 limited residential zone. Without the zone change the conditional use application for the school (CU-2023-101) cannot be processed. Residential use tables are part of this report to compare how the zone change will affect the allowable uses on the property.

Criteria: ORS – 227 & 197, OARs – 660-009, 660-012, 660-015, City Comprehensive Plan, Land use Code Chapter 153 sections 153.012, 153.230 – 153.236 & 153.252.

Related Applications: Cu-2023-101

Notice DLCD/Neighbor: 5/1/2023

Newspaper Notice: Planning Commission Notice – 5/23/2023

Public Hearing: Planning Commission – 6/6/2023
City Council – 6/13/2023

Background: Pioneer Memorial Hospital was originally built in 1950 by the community. There have been subsequent additions to the hospital, but the original building still stands and the property remains largely the same. Since the advent of the State land use system in the 70's, all known zoning documentation of the property indicates that it has always been zoned residential along with the neighborhood to the East. The R1 zone itself has applied since at least 1980 and has had no significant changes since its adoption by Ordinance 807. After the acquisition and construction of a new hospital in 2014 by the St. Charles Health System, the old Hospital has remained largely vacant. The buildings themselves are functional; however, the owners have struggled to find a compatible use within the existing R1 zone due to the limitations of the zone and the size and nature of the facility.

Consistent with Statewide Planning Goals, City's Comprehensive Plan and Land Use Code:

The applicant submitted a consolidated application for a zone change of the Old Pioneer Hospital facility and a conditional use to re-purpose the facility to a school, daycare and professional offices. The zone change requires approval by City Council and is the subject of this recommendation. The zone change application included a burden of proof justifying the zone change, by addressing applicable State Statutes, Oregon Administrative Rules (OARs) and goals and objectives of the City's Comprehensive Plan. The application also included a traffic analysis and a conceptual development plan. City planning staff presented a consolidated review of the applicant's proposal at the Planning Commission hearing, with two staff reports. One report provides additional analysis justifying the proposed zone change and the other reviewed and recommended conditions for the change of use.

Planning Commission Conclusions and Recommendation:

The Planning Commission recognizes the difficulty of repurposing the old hospital building and that the limitations within the R1 zone are contributing to that difficulty. A change to the R2 zone allows for additional uses that are appropriate for the area and does not change the Comprehensive Plan designation for the property. The Planning Commission concludes the applicant has shown enough justification to approve the zone change. The intent of the Planning Commission's recommendation is to allow the zone change to stand on its own and not condition it to the proposed use change. It is also the intent of this recommendation to include the two City properties to prevent zoning islands. The zone change will have no effect on the use of those properties.

The Planning Commission recommends this zone change to City Council for approval with no specific conditions. The conditional use application Cu-2023-101 has been approved contingent upon approval of the zone change.

EXHIBITS

Exhibit A – Zone use tables

Exhibit B - Proposed Map Change

Marty Bailey: _____

Marty Bailey
Planning Commission Chair

Date: _____

6-7-23

153.035 RESIDENTIAL USE TABLE

EXISTING USES	R-1	R-2	R-3	R-4	R-5	Comments:
Expansion of existing public use	0	0	0	0	0	
Replacement of an existing dwelling	0	0	0	0	0	
Expansion of an existing conditional use	T1	T1	T1	T1	T1	

RESIDENTIAL / ACCESSORY USES						
Child Care Home	0	0	0	0	0	
Single family dwelling, excluding manufactured dwellings	0	0	0	0	0	
Single family dwelling, including -double and multi-sectional-manufactured home with carport or garage		0	0	0		153.095
Manufactured dwellings in approved manufactured dwelling park including single-section manufactured homes		0		0		153.095
Duplex	0	0	0	0	0	Excludes hazard areas in R1 & R3 zones
Triplex or four-plex, including condominiums, apartments or townhomes		T1		0	0	153.084
Townhome multiplex					0	153.084
Multi-family dwelling or complex of five to ten units		T1		T1	0	153.083(H)
Multi-family dwelling or complex-of more than ten dwelling units		T2		T2	0	153.083(H)
Accessory structure	0	0	0	0	0	see definition
Guest house	T1	T1	T1	T1	0	
Accessory Dwelling	0	0	0	0	0	153.080
Manufactured dwelling park		T2		T2		153.083(F)
Home occupation - Only employees of the immediate resident family, limited retail sales.	T1	T1	T1	T1	T1	153.083(E)
(RV) Recreational Vehicle Park, Public or Private		T2				153.083(J)

PUBLIC / SEMI-PUBLIC/NONPROFIT USES						
Houses of Worship, including buildings and accessory uses essential to the operation thereof	T2	T2	T2	T2		153.083(O)
Public or private school, including buildings and other uses essential to the operation thereof		T2	T2	T2		
Publicly or privately owned kindergarten or preschool, provided the residential character of the area is maintained	T2	T1		T1	T1	
Park, Public or Private for less intensive uses including, picnic area, playground, and grass covered play areas, not including a recreation facility.	T1	T1	T1	T1	T1	
Recreation Facility (non-profit or publicly owned)	T2	T2	T2	T2	T2	
Other Government structure or land use not limited to a public park, playground, recreation building, fire station, library or museum	T2	T2	T2	T2	T2	
Community building or use owned and operated by a public or nonprofit agency or organization	T2	T2	T2	T2	T2	
Bikeways, footpaths and recreation trails	0	0	0	0	0	

COMMERCIAL USES

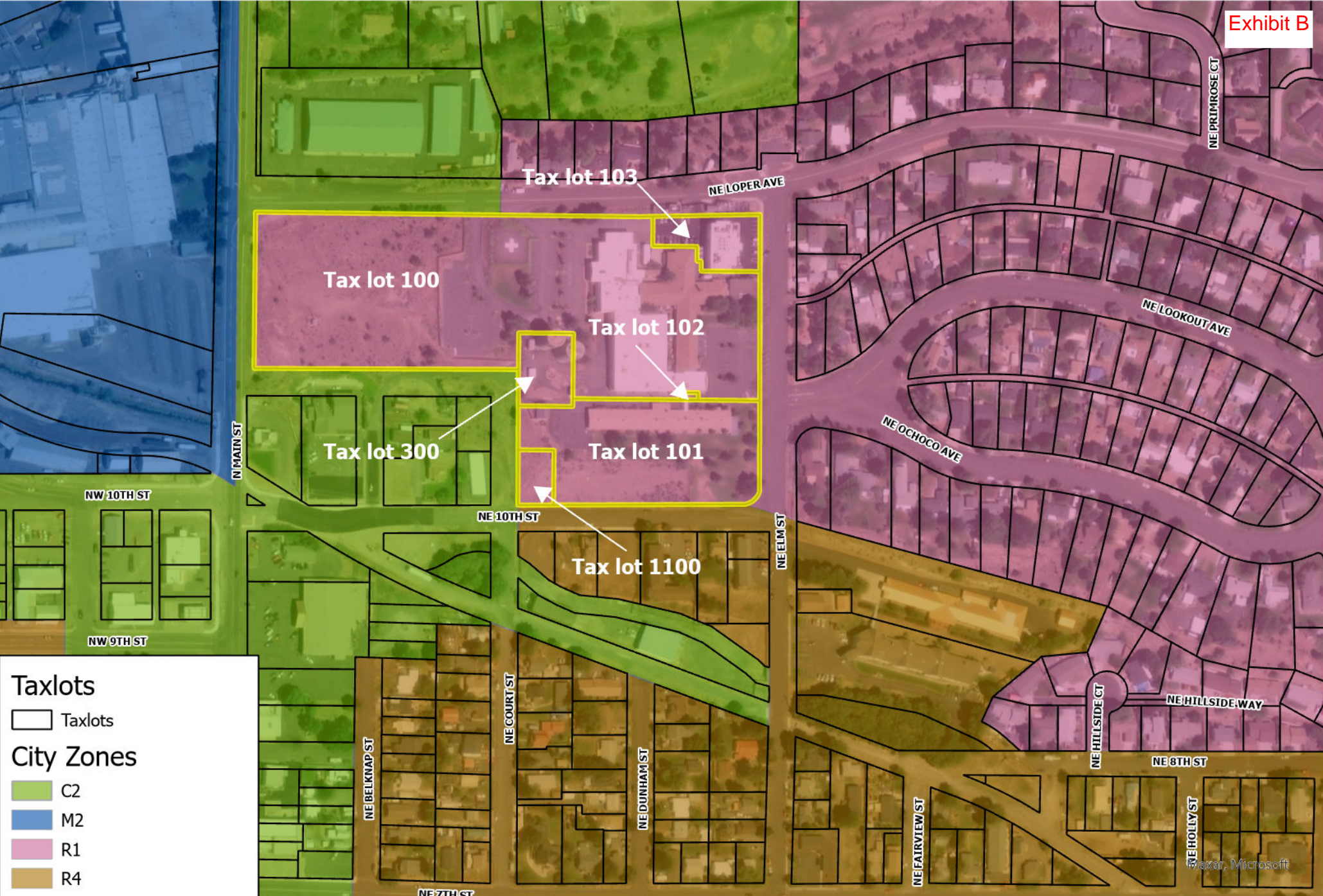
	R-1	R-2	R-3	R-4	R-5	Comments:
Child Care Center	T2	T1		T1	T1	
Residential home / adult foster home (care for 5 or fewer individuals)	0	0	0	0	0	153.083(A)
Residential facility (6-15 individuals)	T2	T2	T1	T1	0	153.083(A)
Bed and breakfast facility in an existing residence		T1		T1	T1	153.083(C)
Nursing home, convalescent home, retirement home or elderly assisted living complex	T2	T2	T2	T1	T1	153.083(O)
Hospital and other medical service facilities	T2	T2	T2	T2	T2	
Golf course and other open land recreational use, but excluding intensive commercial amusement uses such as automobile or motorcycle race tracks or amusement parks			T2			
Convenience store or neighborhood market of not more than 2,500 square feet of floor space		T2	T2	T2	T2	
Residentially oriented service businesses such as laundries, carpet/upholstery cleaning, home appliance repair, wellness activities, beauty and barber shops and similar uses of not more than 1,200 square feet each		T2	T2	T2	T2	
Any combination of the above uses up to a total floor area of 5,000 square feet		T2	T2	T2	T2	
Professional commercial uses, such as offices for accountants, bookkeepers, attorneys, engineers, architects, doctors, dentists, real estate and insurance and medical or dental clinics		T2	T2	T2	T2	153.083(S)
Crop cultivation or farm and truck gardens, including plant nurseries and on-premise sales of farm products grown on site		T1	T1			

LAND DIVISION PROCESSES

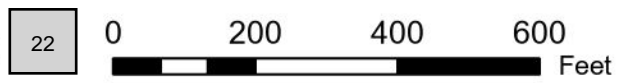
Land Partition Minor (no new roads)	0	0	0	0	0	153.160
Land partition Major (new road)	T1	T1	T1	T1	T1	153.160
Lot consolidation	0	0	0	0	0	153.161
Non-Standard Subdivision	T2	T2	T2	T2	T2	153.159
Standard Subdivisions	T2	T2	T2	T2	T2	153.157
Townhome Lots (2-unit attached dwellings)		0		0	0	153.084(C)

PUBLIC FACILITIES/UTILITIES

Maintenance, replacement, improvement of existing public facilities or services	0	0	0	0	0	
Utility Facility (Major) see definition	T2	T2	T2	T2	T2	153.083(I)(L)
Utility Facility (Minor) see definition	T1	T1	T1	T1	T1	153.083(I)(L)
Utility Facility (Exempt) see definition	0	0	0	0	0	153.083(I)(L)
Utility Towers	T2	T2	T2	T2		153.083(I)(L)
Utility Towers (co-location)	0	0	0	0	0	153.083(I)(L)



AM-2023-101: Zone Change R1 to R2
 Map & Tax Lots 141632CB00100, 101, 102, 103, 300, 1100



2021 Aerial Date: 4/28/2023



City Manager Update to Council

June 13, 2023

Public Safety / Dispatch

The Police Department has a new member from Idaho. Please welcome Officer Michael Dunn!!

PD has been busy throughout the community coordinating and planning for all of the big summer events that are coming up such as the rodeo, Stampede Street Party & cattle drive on June 21st.

In Dispatch, please congratulate Katie Kemper who was promoted to Dispatch Supervisor!

June 16th at 1:45 P.M. the Police Department and Crook County School District will recognize Officer Jeff Coffman for his 36 ½ years of service to law enforcement at a special celebration in the Crook County Middle School gymnasium. After that at 2:45 there will be a flag ceremony and Officer Coffman's last call at the Police Department. Parking will be very limited with all of the law enforcement personnel that will also be present.

Public Works

The Central Oregonian published a nice article on the trail paving at Barnes Butte Recreation Area (BBRA) with lots of positive feedback on Facebook.

Interviews for a Public Works Utility Worker position are taking place and hope to have that positive filled soon. Public Works has been planning and coordinating on the big graduation parade and also in street closures for rodeo events.

Rail Road

The Rail Road is remaining very busy and is looking at a significant project tamping and aligning tracks. McKay Creek Bridge will be getting some upgrades done to accommodate the heavier McCall Oil cars. There is a big trucking company that is looking at establishing a reload center in Oregon and will be visiting Prineville in June.

Meadow Lakes Golf

Meadow Lakes has hit another record-breaking month for May. May ended with over \$35,000 (27%) more in revenue than May last year. Rounds of golf increased almost 500 at 4,107 total rounds for the month.

Airport

The airport has hired some temporary help for the summer to help with fueling and operational functions which was much needed. A new lease is still in the works for another new hangar build. The airports new aircraft storage building is still in the planning stages with hopes of having it built by the end of year. The design of the secondary runway reconstruction project will begin very soon.

Planning

The Planning Commission approved the zone change at their last meeting. Staff has been very busy meeting with developers for various vacant properties across the board in commercial, industrial and residential. Applications for The Auto Zone and the new Forest Service fire operations building have come in as well as eleven (11) more residential applications have also come in.

Human Resources

Darla is still busy in recruitments in Public Works, Police, IT and Planning which are all very competitive right now across the state.

Information Technology – No Update

Finance

With the budget process almost complete, Finance has jumped in with both feet on the mid-year audit process. Council can expect to receive emails from the auditors, so please complete their questions as soon as possible.

City Recorder/Risk Management – No Update

City Legal – No Update

EDCO

Kelsey will be updating Council in July regarding some interesting outcomes of the Center on Rural Innovation (CAORI) assessment of our community as well as activity since the last EDCO presentation. The enterprise zone re-designation package was all submitted to the state on time.

Public Relations

The city is beginning their annual water conservation campaign on social media pages.

Mayor/Council

The Council vacancy has appeared in the last three editions of the Central Oregonian and the city has received one application from a very qualified applicant. The deadline to apply is Thursday the 15th at 5:00 P.M.

Also, it is that time of year for all of the Round Up events including the parade on Saturday, June 24th. The Round Up would love to have any interested Council members ride along in the parade on a float, so please let me know if you can attend as soon as possible.

Other

In state legislation, the enterprise zone bills continue to have hearings, work sessions and amendments.

*City of Prineville, Oregon
Financial Report
Third Quarter Ended March 31, 2023*



Executive Summary

The City of Prineville moved to a biennial budget in FY 20 resulting in some changes being made to the presentation of the quarterly financial report. The report includes a city-wide summary of beginning fund balances, current period resources and expenditures, and the ending fund balances for all funds. Included in the fund summaries, starting on page six, are comparisons of actual to budgeted amounts, and narrative explaining results and highlights for the quarter. The biennial budget comparison to actual is highlighted in blue in each of the funds. Annual budget estimates for FY 23 reflect the estimated budgeted amount left after taking out FY 22 amounts. The quarter budget estimates have been allocated proportionally of the fiscal year budget (25 percent). The financial information presented is unaudited.

Current Quarter Quarter budget estimates allocated at 25 percent of the fiscal year budget compared to actual			Year to Date Fiscal year 2023 remaining biennial budget after fiscal year 2022 amounts have been taken out compared to actual				Biennial budget comparison to actual		
Current Quarter			Year to Date				Biennial Budget		
Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance	Biennial Budget	Biennial Budget %	Biennial Budget Remaining Balance

During the third quarter ending March 31, 2023, the City’s financial condition increased by approximately \$10.9 million. Funds with significant decreases in fund balance include Transportation, Water SDC Fund, Wastewater SDC Fund and the Administration Fund. Funds with a significant increased to fund balance include the General Fund, Emergency Dispatch, the Transportation SDC Fund, the Golf Course Fund and Airport. Grant revenue, property tax collections and increased activity in the Enterprise Funds are the largest contributors to the increase in the City’s financial condition through the third quarter.

General Fund revenues came in at roughly 107 percent of the annual budget or \$8.2 million. Property tax revenue is at 103 percent of the annual budget with \$2.5 million coming in during the second quarter. Transient lodging taxes are flat in comparison to the prior year. Franchise fees are at roughly 73 percent of the annual budget with collection up approximately \$454,000 in comparison to the prior year at quarter end. Electrical franchise fees are up in comparison to the prior year roughly \$375,000, due to two data center buildings coming on line last summer.

The Transportation’s fund balance decreased roughly 84,000 or -15 percent through quarter end. This is anticipated with the timing in which street projects are completed versus the timing in which revenue for the fund is received. State gas tax collection came in at roughly \$651,000 and is up approximately \$10,000 over the prior year quarter end. Capital improvements during the third quarter are largely associated with the transit grant with the roundabout lighting, Second Street storm water improvement project and the 2022 street rehabilitation project being completed during the first half of the fiscal year.

In Emergency Dispatch, fund balance increased approximately \$407,000 or 56 percent at quarter end. Dispatch continued to be short staffed through the third quarter with three open positions looking to be filled. Personnel services are at 45 percent of the annual budget. Revenue collection through the third quarter was at roughly 66 percent of the annual budget.

March 31, 2023

In the SDC funds, ending fund balance decreased in both the Water SDC and Wastewater SDC Funds. Both the Water and Wastewater master plans continued through the third quarter. In Transportation SDC the fund balance increased roughly \$9.7 million with the County turning over the \$9.4 million for the Peters Road / Combs Flat extension project and the \$500,000 for the Peters and Main intersection safety improvement project, both allocated from HB 5006 during the second quarter. SDC collection during the third quarter was associated with roughly one housing start and five commercial developments.

In the Railroad Fund, operational revenue comparisons to the prior year show revenues are down roughly -12 percent. Significant decreases are in the railroad operations, while the freight depot operations are up 17 percent. Overall operating expenditures are up in comparison to the prior year approximately 18 percent with increases in property insurance, track supplies, signal and track maintenance, and the repairing of one of the garage doors at the freight depot. Fund balance increased roughly \$7,000 or one percent at quarter end.

In the Airport Fund, fund balance increased approximately \$132,000 through the third quarter. Operating revenues are up roughly 7 percent with operating expenses up 6 percent in comparison to the prior year. Fuel sales are up in comparison to the prior year by roughly 9 percent with increases in personnel costs, contracted employees and utilities. Fuel inventory at quarter end totaled approximately \$62,000. Overall use of the airport has increased over the last year roughly 20 percent with the increased activity largely being associated with flight training. Hangar occupancy remains at 100 percent full and ramp occupancy continues to be at roughly at 20- 30 percent depending on weather.

Meadow Lakes Golf shows an increase in fund balance at quarter end of approximately \$166,000 or 22 percent. Operating revenue for the golf course is down in comparison to the prior year. Rounds of golf are down in comparison to the prior year with the golf course closed 48 days through the third quarter due to snow. Golf course operating expenditures are up approximately 4 percent and maintenance expenditures are up roughly 24 percent over the prior year. The maintenance increase can largely be attributed to personnel costs, gas increases and needed golf course and pond maintenance.

In the Administration and Financial Support Services, the fund balance decreased roughly -19 percent with Information Technology coming in at roughly 82 percent of the annual budget. This is largely due to upgrades to 911 infrastructure and 911 user equipment that continued from the prior year, through the third quarter. The IT Department will likely require a supplemental budget prior to yearend due to the upgrades. All other departments in the Administration Fund are under budget at third quarter end.

Through the third quarter the Building Facilities Fund balance decreased approximately \$18,000 or -2 percent. All departments are running at or below budget at quarter end. Capital outlay totaling roughly \$70,000 in the building facilities fund was all in the Barnes Butte Department and was associated with the Parks Master Plan and trail paving. A supplemental budget is expected to be needed due to a water leak at the police facility and a broken garage door at the public works facility.

March 31, 2023

Other funds are as anticipated at quarter end. A summary is presented in each fund to provide an explanation of financial performance and operating issues. We appreciate comments on how we may be able to improve this report to enhance your understanding of the City's finances.

Sincerely,

Steve Forrester
City Manager

Lori Hooper,
Finance Director

Fund	Budgeted Beginning Fund Balance	Actual Audited Beginning Fund Balance	Current Year Resources	Current Year Expenditures	Ending Fund Balance	Change in Fund Balance	Change in Fund Balance	Projected Year-End Fund Balance	Variance Over / (Under)
General	\$ 2,457,879	\$ 2,421,184	\$ 8,247,363	\$ 7,161,405	\$ 3,507,142	\$ 1,085,958	45%	\$ 2,300,581	\$ (120,603)
Transportation	293,392	562,528	1,567,396	1,651,093	478,831	(83,697)	-15%	465,998	(96,530)
Emergency Dispatch	318,126	722,240	1,514,130	1,107,613	1,128,757	406,517	56%	1,107,340	385,100
Planning	95,920	194,341	347,522	307,372	234,491	40,150	21%	218,351	24,010
Transportation SDC	477,045	1,315,972	10,755,988	1,066,386	11,005,574	9,689,602	736%	11,054,372	9,738,400
Water SDC	723,459	251,333	230,956	941,237	(458,948)	(710,281)	-283%	180,913	(70,420)
Wastewater SDC	157,060	218,410	118,616	185,346	151,679	(66,731)	-31%	7,710	(210,700)
PERS / POB	1,567,918	1,575,757	346,398	31,648	1,890,507	314,750	20%	1,427,357	(148,400)
Railroad	1,217,660	1,225,724	705,666	699,055	1,232,335	6,611	1%	1,354,624	128,900
Airport	33,936	70,551	887,161	755,130	202,582	132,031	187%	100,068	29,517
Water	994,618	2,006,747	2,712,572	3,003,461	1,715,857	(290,890)	-14%	1,646,817	(359,930)
Wastewater	2,072,424	2,401,067	3,323,059	2,994,164	2,729,962	328,895	14%	1,752,887	(648,180)
Golf Course and Restaurant	561,625	754,036	1,173,460	1,007,811	919,686	165,650	22%	1,018,692	264,656
Administration and Financial Services	534,849	536,969	2,377,156	2,476,900	437,226	(99,743)	-19%	641,499	104,530
Building Facilities	577,928	1,026,217	840,925	859,411	1,007,731	(18,486)	-2%	551,197	(475,020)
Plaza Maintenance	14,602	32,563	9,310	9,165	32,709	146	0%	29,273	(3,290)
Public Works Support Services	370,738	554,962	1,586,083	1,619,845	521,201	(33,761)	-6%	520,752	(34,210)
Totals	\$ 12,469,179	\$ 15,870,601	\$ 36,743,761	\$ 25,877,040	\$ 26,737,321	\$ 10,866,720	68%	24,378,431.00	\$ 8,507,830



Crook County High School sports team getting a public safety escort through town as they head to the state championship in February 2023.

General Fund

The General Fund accounts for the City’s police and non-departmental operations and activities. The primary sources of revenue include property taxes, transient lodging taxes, franchise fees, and intergovernmental revenue.

Overall revenue collection through the third quarter is at approximately \$8.2 million or 107 percent of the annual budget. Property tax revenue is roughly 103 percent of the annual budget at quarter end. Transient lodging taxes are flat in comparison to the prior year. Franchise fees are at roughly 73 percent of the annual budget with overall collection up approximately \$454,000 over prior year. Electrical franchise fees are up in comparison to the prior year at quarter end roughly \$375,000 with two data center buildings coming online last summer.

Police spending through the third quarter was at approximately 70 percent of the annual budget. Personnel services are at roughly 76 percent of the annual budget with overtime at roughly 97 percent of the annual budget. The Police Department, promoted Robert Gray to Police Captain during the third quarter and is close to being at full staffing.

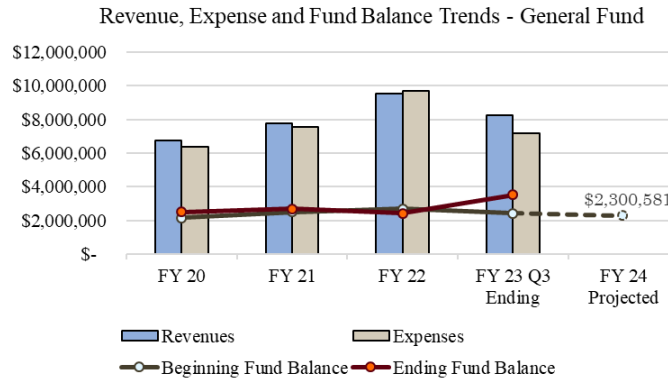
Non-Departmental is at roughly 85 percent of the annual budget. Significant expenditures in Non- Departmental through the third quarter included \$438,000 for the Prineville Renewable Energy Project (PREP), \$175,000 for the CDBG – housing rehab program and \$141,000 in transient lodging taxes to the chamber of commerce.



SRO, Jeff Coffman, representing the PD at the CC health fair during the third quarter.

General Fund – Continued

Overall, the General Fund realized an increase in fund balance of roughly \$1.1 million or 45 percent through the third quarter. This was anticipated with the \$2.52 million in property tax revenue that came in the second quarter. Fund balance trends for the General Fund are shown below. The beginning fund balance for FY 24 is projected to be approximately \$2.3 million.



Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Actual to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Quarter Actual	Quarter Budget %	Annual Budget Est.	Annual Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Property taxes	\$ 649,250	\$ 142,508	22%	\$ 2,597,000	\$ 2,667,153	103%	\$ (70,153)	\$ 5,160,000	\$ 5,230,172	101%	\$ (70,172)
Transient lodging tax	44,625	76,524	171%	178,500	378,550	212%	(200,050)	700,000	900,001	129%	(200,001)
Franchise fees	1,001,925	1,215,298	121%	4,007,700	2,943,600	73%	1,064,100	7,834,400	6,770,307	86%	1,064,093
Licenses and permits	2,475	692	28%	9,900	4,404	44%	5,496	15,900	10,384	65%	5,516
Intergovernmental revenues	74,725	188,573	252%	298,900	1,689,173	565%	(1,390,273)	1,987,800	3,550,056	179%	(1,562,256)
Charges for services	55,400	-	-	221,600	-	-	221,600	400,000	178,366	45%	221,634
Interest	1,750	30,351	1734%	7,000	55,251	789%	(48,251)	20,000	68,365	342%	(48,365)
Miscellaneous	65,125	350,412	538%	260,500	395,475	152%	(134,975)	706,000	841,039	119%	(135,039)
Transfers	37,500	-	-	150,000	113,757	76%	36,243	280,000	243,757	87%	166,243
Total revenue	\$ 1,932,775	\$ 2,004,358	104%	\$ 7,731,100	\$ 8,247,363	107%	\$ (516,263)	\$ 17,104,100	\$ 17,792,448	104%	\$ (558,348)
Expenditures											
Police	\$ 1,948,250	1,770,855	91%	\$ 7,793,000	\$ 5,455,842	70%	2,337,158	\$ 13,598,400	\$ 11,260,919	83%	\$ 2,337,481
Non-departmental	500,125	446,872	89%	2,000,500	1,705,563	85%	294,937	5,870,800	5,575,859	95%	294,941
Contingency	-	-	-	-	395,479	-	-	-	395,479	-	-
Total expenditures	\$ 2,448,375	\$ 2,217,727	91%	\$ 10,188,979	\$ 7,161,405	70%	\$ 2,632,095	\$ 19,864,679	\$ 16,836,778	85%	\$ 2,632,422
Revenue over (under) expenditures	(515,600)	(213,369)	-	(2,457,879)	1,085,958	45%	\$ (3,148,358)	(2,760,579)			
Beginning fund balance	2,457,879	2,421,184	99%	2,457,879	2,421,184	99%		2,760,579			
Ending fund balance	\$ 1,942,279	\$ 2,207,815	114%	\$ -	\$ 3,507,142	-		\$ -			



Captain Gray, Officer Nesbitt and Chief Seymour at Officer Nesbitt's Police Academy graduation during the 3rd quarter.

Transportation Fund

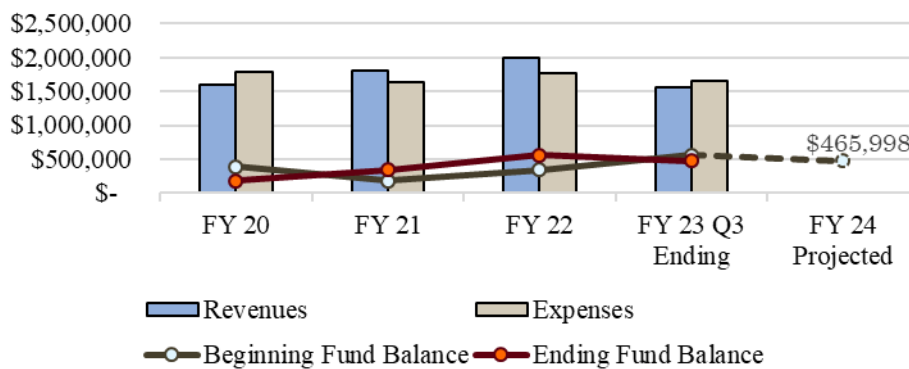
The Transportation Fund accounts for the operation and maintenance of the City’s streets, bike lanes, and sidewalk systems. Principal sources of revenue are state gas taxes allocated to cities, permits, and interest. Principal expenditures are for public works staff, patching, painting, slurry seals, signals, insurance and asphalt.

Revenue for the Transportation Fund through the third quarter is at approximately 82 percent of the annual budget. Intergovernmental revenue collection is at 76 percent of the annual budget with roughly \$651,000 coming in for gas taxes through the third quarter. State gas tax collection is up approximately \$10,000 over the prior year at quarter end. Third quarter collection of miscellaneous revenue is largely associated with a grant from Pacific Power for EV charging stations.

Expenditures through the third quarter are at approximately 75 percent of annual budget. Third quarter capital expenses were largely associated with the transit grant with the roundabout lighting, Second Street storm water improvement project and the 2022 street rehabilitation project being completed during the first half of the fiscal year. Capital outlay expenses are roughly 90 percent of the annual budget. Personnel services are at 70 percent of the annual budget with overtime at 13 percent.

Fund balance decreased roughly \$84,000 through the third quarter with capital improvement projects and the timing in which revenue is received being the major contributing factor to the decrease. Below are beginning fund balance trends for the Transportation Fund. FY 24 projected beginning fund balance for the Transportation Fund is roughly \$466,000.

Revenue, Expense and Fund Balance Trends -
Transportation Fund



March 31, 2023

Transportation Fund - continued

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter		Quarter Budget %	Annual		Annual Est. Budget %	Annual Est. Budget Balance				
	Budget Est.	Actual		Budget Est.	Actual						
Franchise fees	\$ 92,250	\$ 88,250	96%	\$ 369,000	\$ 264,750	72%	\$ 104,250	\$ 709,000	\$ 604,750	85%	\$ 104,250
Intergovernmental	275,000	271,884	99%	1,100,000	831,811	76%	268,189	2,116,700	2,048,568	97%	68,132
Transfers	100,000	100,000	100%	400,000	300,000	75%	100,000	800,000	700,000	88%	100,000
Interest	1,750	5,296	303%	7,000	8,980	128%	(1,980)	2,000	12,217	611%	(10,217)
Miscellaneous	8,350	151,800	1818%	33,400	161,855	485%	(128,455)	38,000	190,994	503%	(152,994)
Total revenue	\$ 477,350	\$ 617,231	129%	\$ 1,909,400	\$ 1,567,396	82%	\$ 342,004	\$ 3,665,700	\$ 3,556,528	97%	\$ 109,172
Expenditures											
Personnel services	\$ 68,700	\$ 62,531	91%	\$ 274,800	\$ 191,100	70%	83,701	\$ 568,300	\$ 484,576	85%	\$ 83,724
Material and services	92,325	45,070	49%	369,300	212,278	57%	157,022	606,300	449,250	74%	157,050
Capital outlay											
Improvements	236,650	24,501	10%	946,600	853,216	90%	93,384	1,679,200	1,585,729	94%	93,471
Transfers	131,500	131,500	100%	526,000	394,500	75%	131,500	1,035,500	904,000	87%	131,500.00
Contingency				86,092				86,093			
Total expenditures	\$ 529,175	\$ 263,602	50%	\$ 2,202,792	1,651,093	75%	\$ 465,607	\$ 3,975,393	\$ 3,423,555	86%	\$ 465,745
Revenue over (under) expenditures	\$ (51,825)	\$ 353,629	63%	\$ (293,392)	\$ (83,697)	-15%	\$ (123,603)	\$ (309,693)			
Beginning fund balance	293,392	562,528	192%	293,392	562,528	192%		309,693			
Ending fund balance	\$ 241,567	\$ 916,157	379%	\$ -	\$ 478,831	-		\$ -			



Elm and Second Street in October 2022

Emergency Dispatch Fund

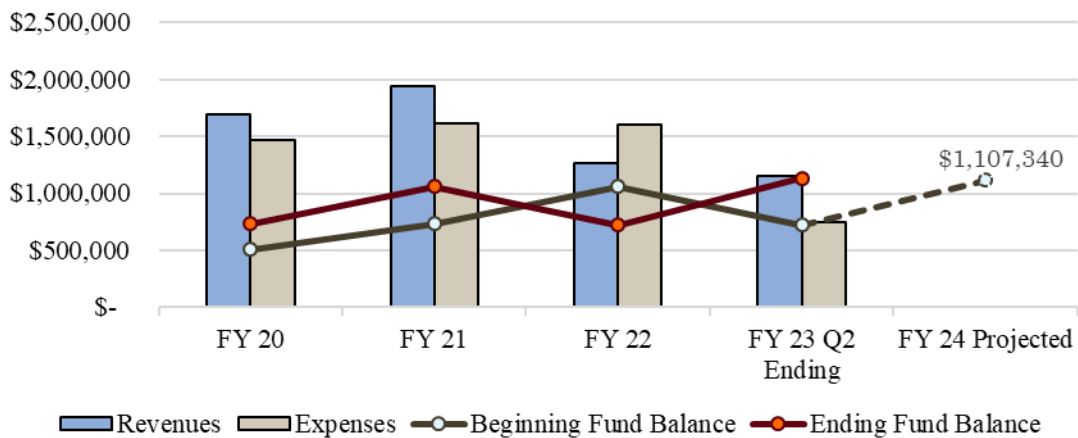
This fund accounts for the Emergency Dispatch operation. The operation provides dispatching and records management services for the public safety departments serving the Crook County area, with the exception of the State Police. The primary revenue sources are payments by users for services provided, including a transfer from the City’s Police Department in the General Fund. The operation is managed by the City’s Police Department.

Revenue collection for the Emergency Dispatch fund was approximately \$1.5 million or 66 percent of the annual budget at quarter end. Intergovernmental revenue collection through the third quarter was at roughly \$931,000 with E-911 funds down over the prior year at quarter end roughly \$8,000 with a decrease in Oregon Emergency Management funds for maintenance reimbursements.

Expenditures are at approximately \$1.1 million or 43 percent of the annual budget. Personnel services are 45 percent of the annual budget or approximately \$722,000 with overtime coming in at roughly 76 percent of the annual budget. Dispatch continued to be short staffed through the third quarter, with three open positions looking to be filled at the end of the quarter.

Fund balance increased roughly \$407,000 or 56 percent through the third quarter. The projected fund balance for FY 24 is \$1.11 million with the continued savings in personnel services.

Revenue, Expense and Fund Balance Trends - Emergency Dispatch Fund



March 31, 2023

Emergency Dispatch Fund - Continued

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Intergovernmental	\$ 378,625	\$ 162,745	43%	\$ 1,514,500	\$ 930,939	61%	\$ 583,561	\$ 2,033,500	\$ 1,873,823	92%	\$ 159,677
Miscellaneous	325	-	-	1,300	-	-	1,300	8,000	6,754	84%	1,246
Interest	1,925	8,315	432%	7,700	16,116	209%	(8,416)	12,000	20,359	170%	(8,359)
Transfers from other funds	189,025	189,025	100%	756,100	567,075	75%	189,025	1,070,400	881,375	82%	189,025
Total revenue	\$ 569,900	\$ 360,086	63%	\$ 2,279,600	\$ 1,514,130	66%	\$ 765,470	\$ 3,123,900	\$ 2,782,311	89%	\$ 341,589
Expenditures											
Personnel services	\$ 398,450	\$ 243,124	61%	\$ 1,593,800	\$ 722,000	45%	871,800	\$ 2,565,700	\$ 1,693,852	66%	\$ 871,848
Material and services	82,500	68,923	84%	330,000	231,487	70%	98,513	630,000	531,425	84%	98,575.42
Capital outlay											
Equipment	32,950	-	-	131,800	-	-	131,800	270,000	138,177	51%	131,823
Transfers	51,375	51,375	100%	205,500	154,125	75%	51,375	401,000	349,625	87%	51,375
Contingency				336,626				336,626			
Total expenditures	\$ 565,275	\$ 363,422	64%	\$ 2,597,726	\$ 1,107,613	43%	\$ 1,153,487	\$ 4,203,326	\$ 2,713,078	65%	\$ 1,153,622
Revenue over (under) expenditures	\$ 4,625	\$ (3,337)	0%	\$ (318,126)	\$ 406,517	56%	\$ (388,017)	\$ (1,079,426)			
Beginning fund balance	318,126	722,240	227%	318,126	722,240	227%		1,079,426			
Ending fund balance	\$ 322,751	\$ 718,903	223%	\$ -	\$ 1,128,757	-		\$ -			



Emergency dispatching center

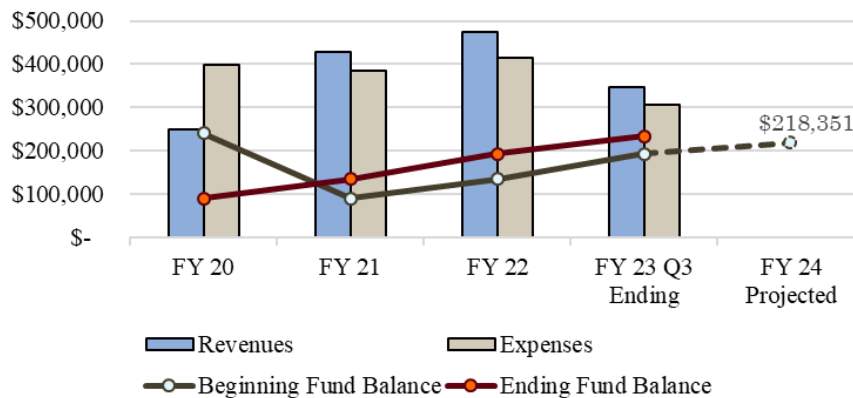
Planning Fund

The Planning Fund accounts for the planning activities of the City. A transfer of funds from General Fund to Planning helps support the short term planning needs of the city. General administrative costs are paid through internal charges to the Internal Services Fund for the following services based upon the cost to the department for using these services; administrative and financial services, risk management, computer and phone services. The costs of these services are at full cost, including replacement cost, thereby providing a more accurate cost of providing services.

Overall revenue collection through the third quarter came in at approximately \$348,000 or 77 percent of the annual budget. Revenue collection for the licenses and permits are at approximately 85 percent of the annual budget and are down roughly \$6,000 in comparison to the prior year at quarter end.

Expenditures are at approximately \$307,000 or 68 percent of the annual budget at quarter end with both personnel services and material and services tracking below budget. Fund balance increased roughly \$40,000 through the third quarter. Fund balance is projected to be at approximately \$218,000 for the beginning of FY 24.

Revenue, Expense and Fund Balance Trends - Planning Fund



	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Revenue											
Licenses and permits	\$ 12,500	\$ 11,208	90%	\$ 50,000	\$ 42,727	85%	\$ 7,274	\$ 80,000	\$ 111,758	140%	\$ (31,758)
Intergovernmental	2,000	-	-	8,000	2,488	31%	5,512	10,000	4,491	45%	5,510
Charges for services	8,150	2,565	31%	32,600	27,589	85%	5,011	55,600	79,978	144%	(24,378)
Interest	250	2,120	848%	1,000	4,718	472%	(3,718)	2,000	5,839	292%	(3,839)
Transfers from other funds	90,000	90,000	100%	360,000	270,000	75%	90,000	710,000	620,000	87%	620,000
Total revenue	\$ 112,900	\$ 105,892	94%	\$ 451,600	\$ 347,522	77%	\$ 104,078	\$ 857,600	\$ 822,066	96%	\$ 565,534
Expenditures											
Personnel services	\$ 68,925	\$ 61,431	89%	\$ 275,700	\$ 188,298	68%	\$ 87,402	\$ 546,900	\$ 459,479	84%	\$ 87,421
Material and services	18,350	10,424	57%	73,400	18,424	25%	54,976	88,600	33,652	38%	54,948.28
Transfers	33,550	33,550	100%	134,200	100,650	75%	33,550	263,500	229,950	87%	33,550.00
Contingency				64,220				64,220			
Total expenditures	\$ 120,825	\$ 105,405	87%	\$ 547,520	\$ 307,372	56%	\$ 175,928	\$ 963,220	\$ 723,081	75%	\$ 175,919
Revenue over (under) expenditures	\$ (7,925)	\$ 488	0%	\$ (95,920)	\$ 40,150	21%	\$ (71,850)	\$ (105,620)			
Beginning fund balance	95,920	194,341	203%	95,920	194,341	203%		105,620			
Ending fund balance	\$ 87,995	\$ 194,829	221%	\$ -	\$ 234,491	-		\$ -			

Transportation SDC Fund

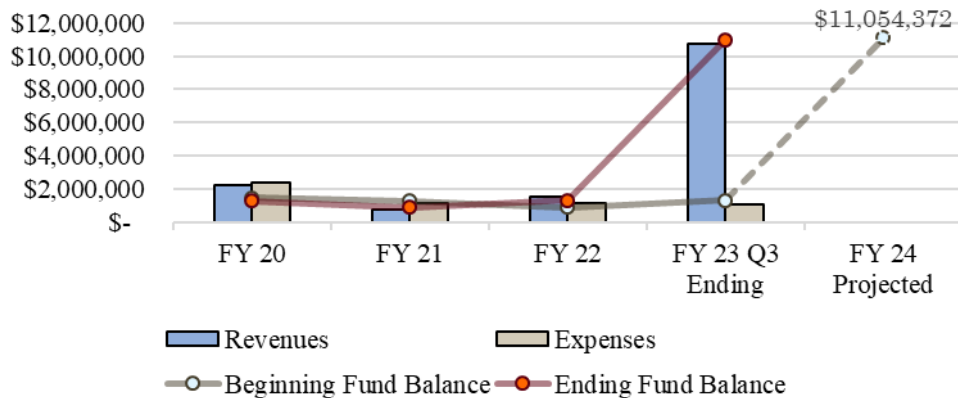
This fund accounts for the collection and expenditure of transportation system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Revenue collection for the Transportation SDC fund is at approximately \$10.8 million through the third quarter. SDC collection is roughly \$719,000 or 113 percent of the annual budget with roughly one residential start and five commercial developments paying SDC's in the third quarter.

Expenditures at quarter end were largely associated with the transportation system plan update and the Combs Flat extension project.

Fund balance increased roughly \$9.7 million through the third quarter, largely due to the grant of \$9.4 million collected for the Combs Flat extension to Peters Road project received in the second quarter.

Revenue, Expense and Fund Balance Trends - Transportation SDC Fund



	Current Quarter			Year to Date				Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance	
	Budget Est.	Actual	Budget %	Budget Est.	Actual	Budget %	Annual Est. Budget Balance				
Revenue											
Intergovernmental	\$ 125,000	\$ -	-	\$ 500,000	\$ 9,900,000	1980%	\$ (9,400,000)	\$ 1,400,000	\$ 10,800,000	771%	\$ (9,400,000)
Miscellaneous	212,500	-	-	850,000	-	-	850,000	300,000	50,000	17%	250,000
Interest	6,349	89,919	1416%	25,395	137,031	540%	(111,636)	8,000	140,901	1761%	(132,901)
Transfers	37,500	-	-	150,000	-	-	150,000	150,000	-	-	150,000
System development charges	159,325	163,007	102%	637,300	718,957	113%	(81,657)	900,000	1,311,704	146%	(411,704)
Total revenue	\$ 540,674	\$ 252,927	47%	\$ 2,162,695	\$ 10,755,988	497%	\$ (8,593,293)	\$ 2,758,000	\$ 12,302,605	446%	\$ (9,544,605)
Expenditures											
Material and services	\$ 4,425	\$ -	-	\$ 17,700	\$ -	-	\$ 17,700	\$ 20,000	\$ 2,233	11%	\$ 17,767
Capital outlay											
Improvements	576,899	155,558	27%	2,307,596	1,039,929	45%	1,267,667	3,400,000	2,132,333	63%	1,267,667
Transfers	11,175	-	-	44,700	26,458	59%	18,242	75,000	56,747	76%	18,253
Contingency				269,744				269,745			
Total expenditures	\$ 592,499	\$ 155,558	26%	\$ 2,639,740	\$ 1,066,386	40%	\$ 1,303,610	\$ 3,764,745	\$ 2,191,313	58%	\$ 1,303,687
Revenue over (under) expenditures	\$ (51,825)	\$ 97,368	7%	\$ (477,045)	\$ 9,689,602	736%	\$ (9,896,903)	\$ (1,006,745)			
Beginning fund balance	477,045	1,315,972	276%	477,045	1,315,972	276%		1,006,745			
Ending fund balance	\$ 425,220	\$ 1,413,340	332%	\$ -	\$ 11,005,574	-		\$ -			

Water SDC Fund

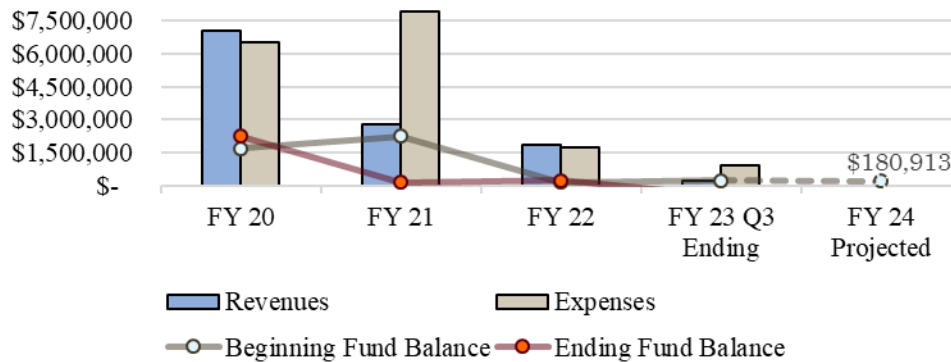
This fund accounts for the collection and expenditure of water system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Revenue through the third quarter is at approximately \$231,000 or 10 percent of the annual budget. Third quarter revenues are largely associated with the collection of SDC's with roughly one housing start and five commercial development that paid SDC's in the third quarter.

Expenditures are at roughly \$941,000 through the third quarter. Third quarter expenditures are largely associated with the ASR well project, the master plan update and the right of way acquisition necessary for the water line expansion project.

At third quarter end, fund balance decreased roughly \$710,000. Fund balance is anticipated to recover at yearend with reimbursements expected for the water line expansion project and grant funding for the ASR well. FY 24 beginning fund balance is anticipated to be roughly \$180,000.

Revenue, Expense and Fund Balance Trends - Water SDC Fund



Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Interest	\$ 450	\$ 636	141%	\$ 1,800	\$ 5,973	332%	\$ (4,173)	\$ 4,000	\$ 9,087	227%	\$ (5,087)
System development charges	177,425	26,361	15%	709,700	224,983	32%	484,717	1,300,000	815,318	63%	484,682
Transfers	-	-	-	-	-	-	-	1,200,000	1,200,000	-	-
Miscellaneous	-	-	-	-	-	-	-	-	41,782	-	(41,782)
Intergovernmental	375,000	-	-	1,500,000	-	-	1,500,000	1,500,000	-	-	1,500,000
Total revenue	\$ 552,875	\$ 26,997	5%	\$ 2,211,500	\$ 230,956	10%	\$ 480,544	\$ 4,004,000	\$ 2,066,187	52%	\$ 1,937,813
Expenditures											
Capital outlay											
Improvements	\$ 465,200	\$ 697,729	150%	\$ 1,860,800	\$ 906,970	49%	\$ 953,830	\$ 3,145,000	\$ 2,191,136	70%	\$ 953,864
Transfers	120,950	-	-	483,800	34,266	7%	449,534	947,200	497,652	53%	449,548
Contingency	-	-	-	590,359	-	-	-	590,359	-	-	-
Total expenditures	\$ 586,150	\$ 697,729	119%	\$ 2,934,959	\$ 941,237	32%	\$ 1,403,363	\$ 4,682,559	\$ 2,688,788	57%	\$ 1,403,412
Revenue over (under) expenditures	\$ (33,275)	(670,732)	-267%	\$ (723,459)	\$ (710,281)	-283%	\$ (922,819)	\$ (678,559)			
Beginning fund balance	723,459	251,333	35%	723,459	251,333	35%		678,559			
Ending fund balance	\$ 690,184	\$ (419,399)	-	\$ -	\$ (458,948)	-		\$ -			

Wastewater SDC Fund

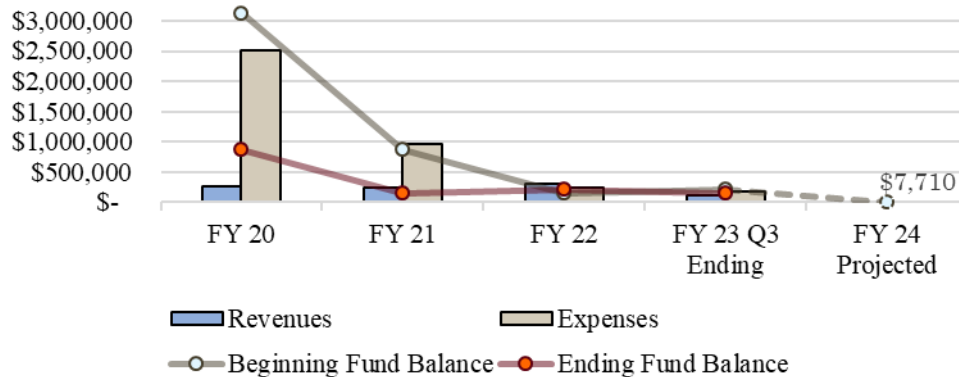
This fund accounts for the collection and expenditure of wastewater system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Revenue through the third quarter came in at approximately \$119,000 or 34 percent of the annual budget. Third quarter revenue can largely be attributed to SDC collection from roughly one housing start and five commercial developments that paid SDC's during the quarter.

Expenses through the third quarter are at roughly 36 percent of the annual budget. Third quarter expenses are largely from capital improvements associated with the master plan update and the water reuse project.

Fund balance decreased roughly \$67,000 or -31 percent.

Revenue, Expense and Fund Balance Trends - Wastewater SDC Fund



	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Revenue											
Interest	\$ 750	\$ 1,623	216%	\$ 3,000	\$ 4,010	134%	\$ (1,010)	\$ 4,000	\$ 5,188	130%	\$ (1,188)
System development charges	\$ 87,275	\$ 21,377	24%	\$ 349,100	\$ 114,606	33%	\$ 234,494	\$ 640,000	\$ 421,421	66%	\$ 218,579
Total revenue	\$ 88,025	\$ 22,999	26%	\$ 352,100	\$ 118,616	34%	\$ 233,484	\$ 644,000	\$ 426,609	66%	\$ 217,391
Expenditures											
Material and services	\$ 4,725	\$ -	-	\$ 18,900	\$ 12,028	64%	\$ 6,872	\$ 20,000	\$ 13,059	65%	\$ 6,941
Capital outlay											
Improvements	61,700	64,697	105%	246,800	108,698	44%	138,102	275,000	136,833	50%	138,167
Transfers	57,450	-	-	229,800	64,621	28%	165,179	444,000	278,753	63%	165,247
Contingency				13,660				13,660			
Total expenditures	\$ 123,875	\$ 64,697	52%	\$ 509,160	\$ 185,346	36%	\$ 310,154	\$ 752,660	\$ 428,645	57%	\$ 310,355
Revenue over (under) expenditures	\$ (35,850)	\$ (41,698)	-19%	\$ (157,060)	\$ (66,731)	-31%	\$ (76,669)	\$ (108,660)			
Beginning fund balance	157,060	218,410	139%	157,060	218,410	139%		108,660			
Ending fund balance	\$ 121,210	\$ 176,712	146%	\$ -	\$ 151,679	-		\$ -			

PERS/ POB Fund

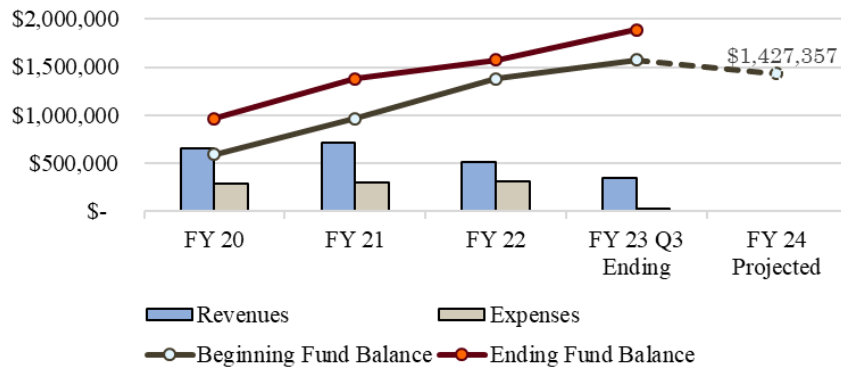
This fund accounts for the issuance of pension obligation debt to fund the City’s existing unfunded actuarial liability (UAL) and associated debt repayment. The principal source of revenue is charges to other funds with salaries subject to PERS via a surcharge. A transfer from the General Fund is included to pre-fund a portion of debt service costs. Expenditures are for payments to PERS for the UAL and for debt service requirements.

Revenue collection at second quarter end is at roughly 66 percent of the annual budget. Overall revenues are as anticipated with the annual transfer taking place in the fourth quarter. Interest revenue is higher than originally anticipated with the Local Government Investment Pool earning 3.75 percent at the end of the third quarter.

Expenditures through the third quarter are as anticipated with the debt service payments coming out in December and June annually.

Fund balance increased approximately \$315,000 or 20 percent through the third quarter. Fund balance is expected to decrease prior to yearend due to an interfund loan to the Police Department for Police cars.

Revenue, Expense and Fund Balance Trends - PERS/ POB Fund

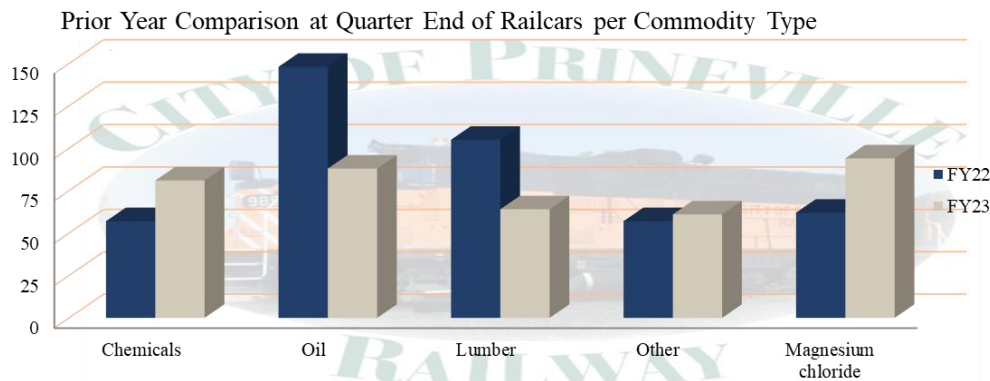
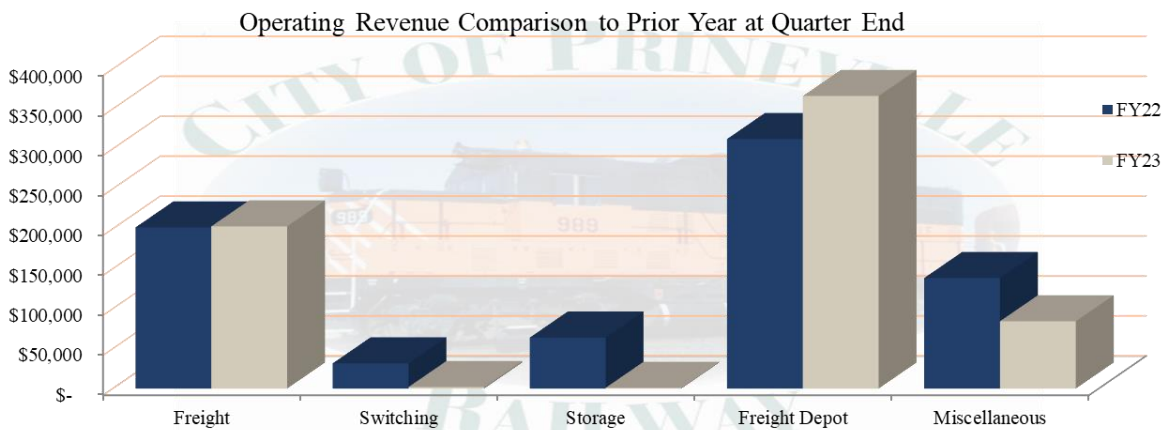


	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Budget %	Budget Est.	Actual	Budget %	Budget Balance				
Revenue											
Charges for services	\$ 105,368	\$ 105,550	100%	\$ 421,470	\$ 316,650	75%	\$ 104,820	\$ 815,200	\$ 716,750	88%	\$ 98,450
Interest	650	14,830	2281%	2,600	29,748	1144%	(27,148)	10,000	37,218	372%	(27,218)
Transfer from other funds	25,000	-	-	100,000	-	-	100,000	200,000	100,000	50%	100,000
Total revenue	\$ 131,018	\$ 120,380	92%	\$ 524,070	\$ 346,398	66%	\$ 177,672	\$ 1,025,200	\$ 853,968	83%	\$ 171,232
Expenditures											
Personnel services	\$ -	\$ -	-	\$ -	\$ -	-	-	\$ -	\$ -	-	\$ -
Debt service											
Principal - POB 2013	65,070	-	-	260,280	-	-	260,280	497,500	237,212	48%	260,288
Interest - POB 2013	15,825	-	-	63,300	31,648	50%	31,652	135,400	103,720	77%	31,680
Contingency				1,444,908				1,444,818			
Total expenditures	\$ 80,895	\$ -	-	\$ 1,768,488	\$ 31,648	2%	\$ 291,932	\$ 2,077,718	\$ 340,932	16%	\$ 291,968
Revenue over (under) expenditures	\$ 50,123	\$ 120,380	8%	\$ (1,244,418)	\$ 314,750	20%	\$ (114,260)	\$ (1,052,518)			
Debt service reserve	323,500			323,500				323,500			299,200
Beginning fund balance	1,567,918	1,575,757	100%	1,567,918	1,575,757	100%		1,376,018			
Ending fund balance	\$ 1,618,041	\$ 1,696,137	105%	\$ -	\$ 1,890,507	-		\$ -			

Railroad Fund

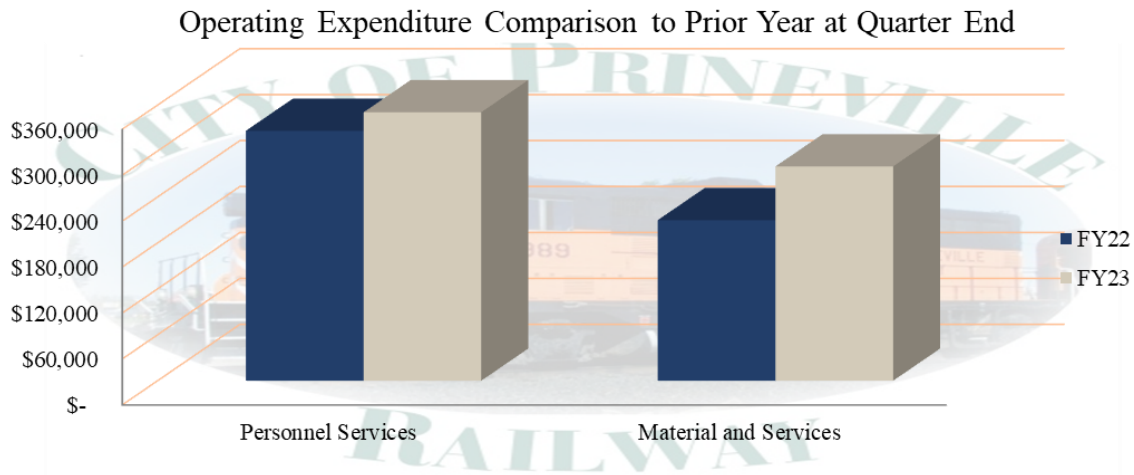
This fund accounts for the activities of the City’s railroad operation and for the City’s freight depot operation. Starting in FY 14 the Railroad and Freight Depot Funds were consolidated. Primary revenue sources are payments for the use of railroad and freight depot facilities and related services. Expenditures are for the railroad and freight depot operations, including repair, debt service and capital improvements. Additionally, transfers to other City operations are budgeted.

Third quarter revenue collections are at approximately \$706,000 or 70 percent of the annual budget. Charges for services for the railroad are at approximately \$210,000 or 57 percent of the annual budget, with the freight depot at approximately \$366,000 or 100 percent of annual budget. Overall revenue is down in comparison to the prior year roughly -12 percent. Overall charges for services for the railroad are down significantly while freight depot charges for services are up 17 percent in comparison to the prior year. The decrease in railway charges for services can largely be attributed to the lack of storage cars and the switching fees that go with the movement of those cars. The average freight charge in comparison to the prior year quarter end has increased roughly \$52 per car largely due to increased fuel surcharges and increased diversity in commodities being hauled. The increases in freight depot charges for services is largely due to increased lease revenue from Heniff Transportation and an increase of customers utilizing the freight depot. Below is a prior year comparison at quarter end of operating revenues for the Railroad Fund and a comparison of the number of cars per commodity type.



Railroad Fund- Continued

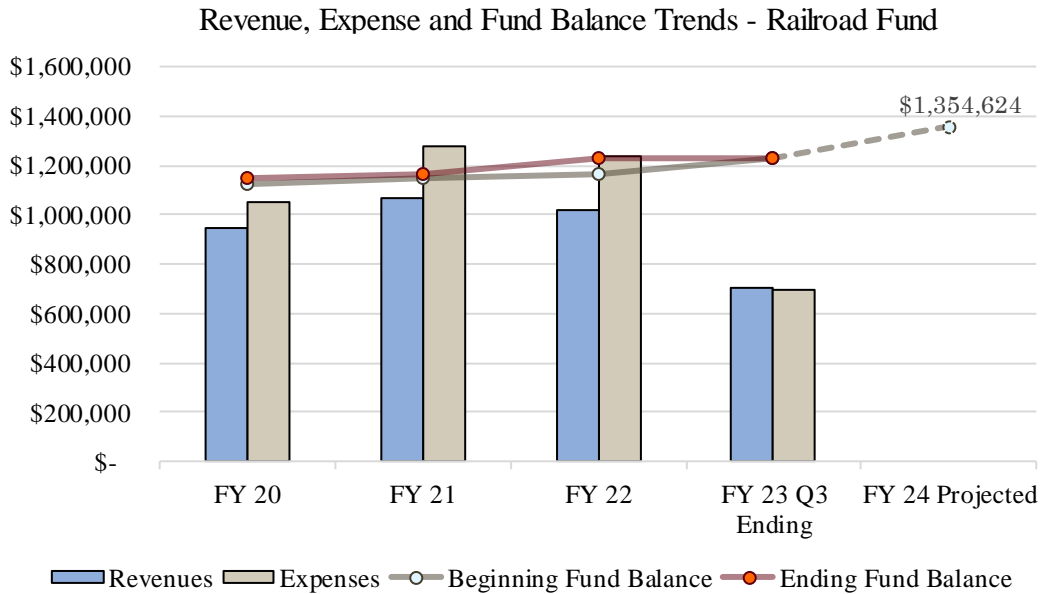
Overall expenditures at quarter end are at approximately \$699,000 or 32 percent of the annual budget. Materials and services are at roughly 84 percent of the annual budget or \$280,000, which includes approximately \$93,000 in annual liability insurance. Overall operating expenditures are up in comparison to the prior year 18 percent with increases in property insurance, track supplies, signal maintenance, utilities and the repairing of one of the garage doors at the freight depot. Below is a graph comparison of operating expenditures at quarter end to prior year.



Heavy machinery being pulled by the railway during the third quarter.

Railroad Fund- Continued

Fund balance increased roughly \$7,000 or 1 percent through the third quarter. Beginning fund balance for FY 24 is projected to grow to \$1.35 million by yearend.



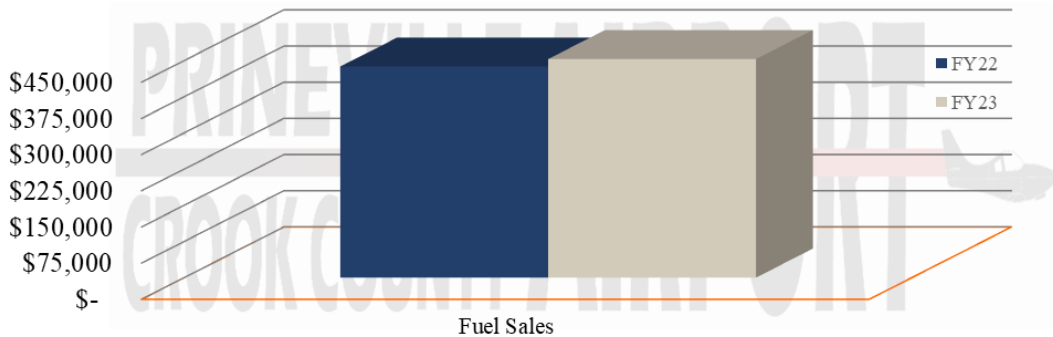
	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Revenue											
Charges for services											
Railroad	\$ 93,000	\$ 95,255	102%	\$ 372,000	\$ 210,447	57%	\$ 161,553	\$ 682,000	\$ 520,681	76%	\$ 161,319
Freight Depot	91,750	138,647	151%	367,000	366,126	100%	874	784,000	801,004	102%	(17,004)
Use of money and property	54,500	23,161	42%	218,000	44,869	21%	173,131	319,600	146,333	46%	173,267
Miscellaneous	11,000	1,953	18%	44,000	84,224	191%	(40,224)	215,000	255,669	119%	(40,669)
Total revenue	\$ 250,250	\$ 259,016	104%	\$ 1,001,000	\$ 705,666	70%	\$ 295,334	\$ 2,000,600	\$ 1,723,686	86%	\$ 276,914
Expenditures											
Personnel services	\$ 112,500	\$ 112,648	100%	\$ 450,000	\$ 350,564	78%	\$ 99,436	\$ 885,800	\$ 786,329	89%	\$ 99,471
Material and services	82,925	57,929	70%	331,700	279,867	84%	51,833	584,100	535,280	92%	48,820
Capital outlay											
Improvements	4,225	-	-	16,900	-	-	16,900	205,000	176,612	86%	28,388
Transfers	22,875	22,875	100%	91,500	68,625	75%	22,875	182,600	159,725	87%	22,875
Contingency				1,328,560				1,328,560			
Total expenditures	\$ 222,525	\$ 193,452	87%	\$ 2,218,660	\$ 699,055	32%	\$ 191,045	\$ 3,186,060	\$ 1,657,947	52%	\$ 199,553
Revenue over (under) expenditures	\$ 27,725	\$ 65,564	5%	\$ (1,217,660)	\$ 6,611	1%	\$ 104,289	(1,185,460)			
Beginning fund balance	1,217,660	1,225,724	101%	1,217,660	1,225,724	101%		1,185,460			
Ending fund balance	\$ 1,245,385	\$ 1,291,288	104%	\$ -	\$ 1,232,335	-		\$ -			

Airport Fund

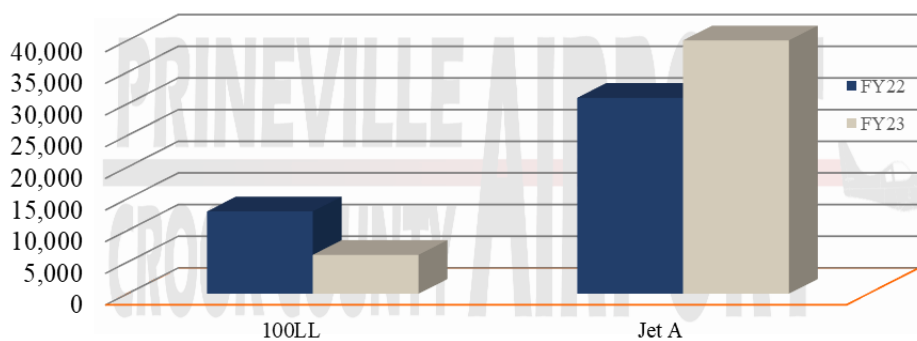
This fund accounts for the activities of the airport. The airport’s main source of operating revenue is through charges for services that revolve around fuel sales and hangar leases. Expenditures are for general operations of the airport including cost of goods sold, maintenance and capital improvements.

Revenue collection through the third quarter came in at approximately 66 percent of the annual budget or \$887,000. Overall charges for services are up approximately 7 percent over the prior year largely due to increased fuel prices, increased activity and more hangar leases. Fuel margins at quarter end were 19 percent for Jet A and 23 percent for 100LL. Below are prior year comparison for operating revenue making up charges for services and gallons sold comparisons for fuel.

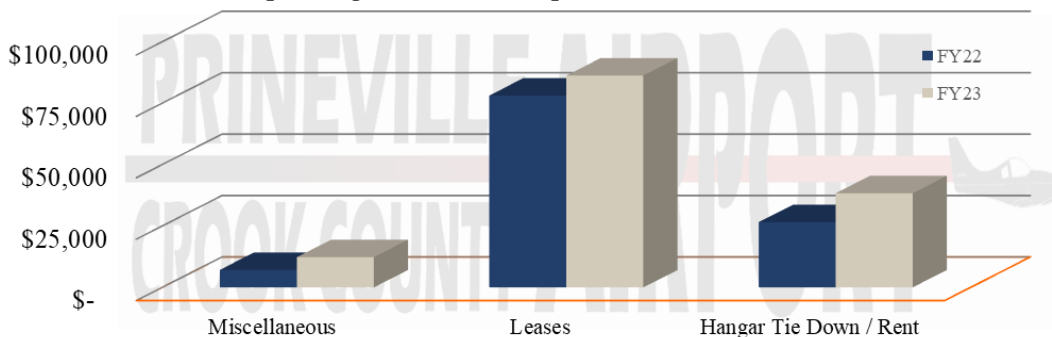
Fuel Revenue Comparison to Prior Year Quarter End



Gallons Sold by Fuel Type Comparison to Prior Year Quarter End



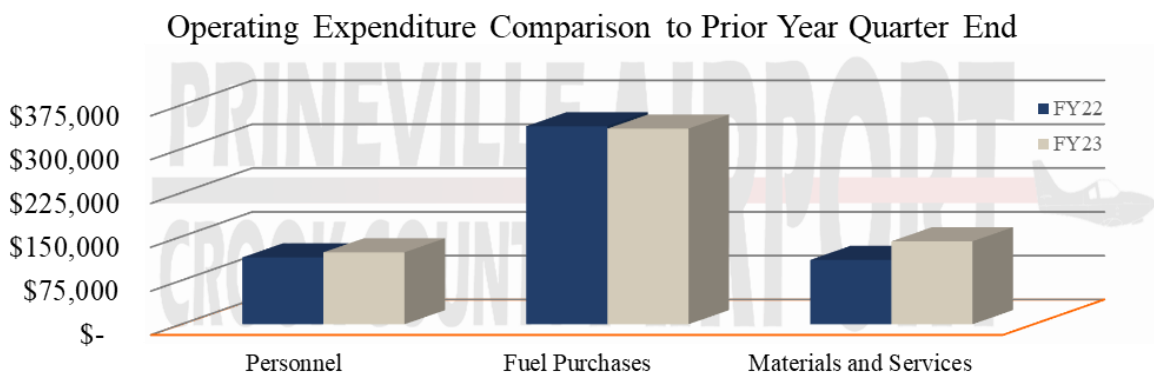
Other Operating Revenue Comparison to Prior Year Quarter End



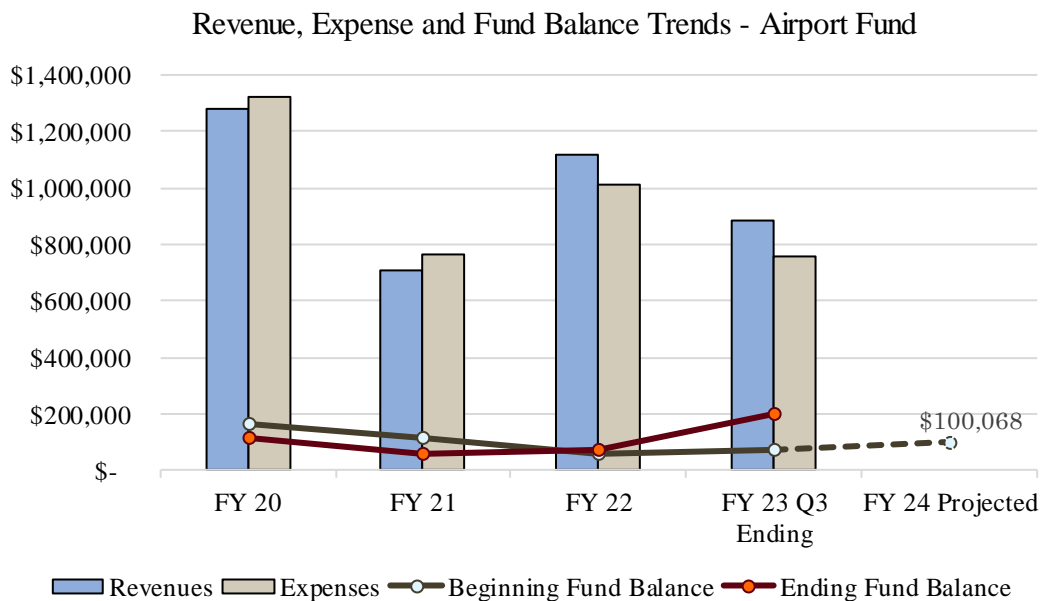
Airport Fund – Continued

Overall use of the airport has increased over the last year roughly 20 percent with the increased activity largely being associated with flight training. Hangar occupancy remains at 100 percent and ramp occupancy continues to be roughly between 20 to 30 percent depending on weather. Hangars are continuing to be built at the airport with a new hangar project starting next year.

Overall expenditures at quarter end are at approximately \$755,000 or 55 percent of the annual budget. Overall operating expenses are up roughly 6 percent over the prior year largely due to increases in personnel, contracted employees and utilities. Fuel inventory is at approximately \$62,000 at quarter end. Below is a prior year comparison of operating expenditures year at quarter end.



Fund balance increased roughly \$132,000 through the third quarter with both the City and County making their annual contributions and annual lease billing taking place during the second quarter. Beginning fund balance for FY 24 is projected to be at roughly \$100,000.



Airport Fund – Continued

	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Budget %	Budget Est.	Actual	Budget %	Budget Balance				
Revenue											
Intergovernmental	\$ 62,500	\$ -	-	\$ 250,000	\$ 195,757	78%	\$ 54,243	\$ 430,000	\$ 375,757	87%	\$ 54,243
Charges for services	234,850	216,237	92%	939,400	589,905	63%	349,495	1,874,000	1,477,149	79%	396,851
Interest	200	914	457%	800	1,498	187%	(698)	1,000	1,712	171%	(712)
Transfers	37,500	-	-	150,000	100,000	67%	50,000	200,000	150,000	75%	50,000
Total revenue	\$ 335,050	\$ 217,151	65%	\$ 1,340,200	\$ 887,161	66%	\$ 453,039	\$ 2,505,000	\$ 2,004,618	80%	\$ 500,382
Expenditures											
Personnel service	\$ 39,800	\$ 39,332	99%	\$ 159,200	\$ 123,075	77%	\$ 36,125	\$ 329,000	\$ 292,796	89%	\$ 36,204
Materials and services	222,525	196,113	88%	890,100	476,598	54%	413,502	1,678,000	1,255,665	75%	422,335
Capital outlay	25	-	-	100	-	-	100	100	-	-	100
Debt service											
Les Schwab Hangar	6,250	-	-	25,000	-	-	25,000	50,000	-	-	50,000
Transfers	51,400	13,900	27%	205,600	155,457	76%	50,143	389,200	339,057	87%	50,143
Contingency				94,136				94,136			
Total expenditures	\$ 320,000	\$ 249,345	78%	\$ 1,374,136	\$ 755,130	55%	\$ 524,870	\$ 2,540,436	\$ 1,887,518	74%	\$ 558,782
Revenue over (under) expenditures	\$ 15,050	\$ (32,194)	-46%	\$ (33,936)	\$ 132,031	187%	\$ (71,831)	\$ (35,436)			
Beginning fund balance	33,936	70,551	208%	33,936	70,551	208%		35,436			
Ending fund balance	\$ 48,986	\$ 38,357	78%	\$ -	\$ 202,582	-		\$ -			



View out the Airport Managers window.

Water Fund

This fund accounts for the activities of the City’s water utility. The primary source of revenue is water sales and expenditures are for the operation of the system including repair and maintenance of infrastructure.

Overall revenue collection through the third quarter came in at approximately \$2.7 million or 73 percent of the annual budget. Revenue associated with charges for service came in at roughly \$2.6 million which is a decrease in comparison to the prior year of roughly \$54,000. This decrease can largely be attributed to the bulk water sales from the prior year being increased with the data center construction. Tiered rates went into effect in the third quarter.

Third quarter expenditures are at approximately \$3.0 million or 68 percent of the annual budget. Materials and services are currently at 94 percent of the annual budget with significant costs incurred during the first quarter of \$45,000 in emergency repairs needed at the airport well, \$25,000 for water meters and \$77,000 in insurance renewals. Third quarter capital expenditures are at roughly 98 percent of the annual budget and are largely associated with waterline rehabilitation projects. A supplemental budget will be needed prior to yearend for testing, calibrating and developing the operations manual for the water treatment facility and in capital outlay for the three wells that went down.

Fund balance decreased roughly \$291,000 or -14 percent through the third quarter. FY 24 beginning fund balance is projected to be at roughly \$1.65 million.

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Quarter Actual	Quarter Budget %	Annual Budget Est.	Annual Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Charges for services	\$ 898,150	\$ 585,117	65%	\$ 3,592,600	\$ 2,620,783	73%	\$ 971,817	\$ 6,035,000	\$ 5,980,371	99%	\$ 54,629
Interest	1,250	10,720	858%	5,000	22,021	440%	(17,021)	10,000	27,067	271%	(17,067)
Miscellaneous	-	11,087	-	-	44,883	-	(44,883)	1,000	113,432	11343%	(112,432)
Transfers	35,250	-	-	141,000	24,884	18%	116,116	340,600	224,441	66%	116,159
Total revenue	\$ 934,650	\$ 606,924	65%	\$ 3,738,600	\$ 2,712,572	73%	\$ 1,026,028	\$ 8,301,700	\$ 8,260,347	100%	\$ 41,353
Expenditures											
Materials and services	\$ 214,625	\$ 250,092	117%	\$ 858,500	\$ 810,027	94%	\$ 48,473	1,570,800	1,534,689	98%	\$ 36,111
Franchise fee expense	37,000	37,000	100%	148,000	111,000	75%	37,000	292,000	255,000	87%	37,000
Capital outlay											
Improvements	227,000	147,809	65%	908,000	885,577	98%	22,423	1,055,000	1,032,844	98%	22,156
Debt service											
Principal											
Refunding bond 2017	-	-	-	-	-	-	-	1,892,200	1,892,115	100%	85
Water revenue bond 2003	36,100	-	-	144,400	-	-	144,400	144,400	-	-	144,400
2021 Refinancing	40,050	-	-	160,200	-	-	-	326,100	165,887	51%	160,213
Interest											
Refunding bond 2017	-	-	-	-	-	-	-	14,000	13,753	98%	247
Water revenue bond 2003	27,800	-	-	111,200	39,000	35%	72,200	134,000	62,537	47%	71,463
2021 Refinancing	5,300	-	-	21,200	10,582	50%	10,618	36,100	25,515	71%	10,585
Transfers	382,425	382,425	100%	1,529,700	1,147,275	75%	382,425	3,036,000	2,653,575	87%	382,425
Contingency				515,818				516,518			
Total expenditures	\$ 970,300	\$ 817,325	84%	\$ 4,397,018	\$ 3,003,461	68%	\$ 717,539	\$ 9,017,118	\$ 7,635,915	85%	\$ 864,685
Revenue over (under) expenditures	\$ (35,650)	\$ (210,402)	-10%	\$ (658,418)	\$ (290,890)	-14%	\$ 308,490	\$ (715,418)			
Debt service reserve					336,200				336,200		194,600
Beginning fund balance	994,618	2,006,747	202%	994,618	2,006,747	202%		1,051,618			
Ending fund balance	\$ 958,968	\$ 1,796,345	187%	\$ -	\$ 1,715,857	-		\$ -			

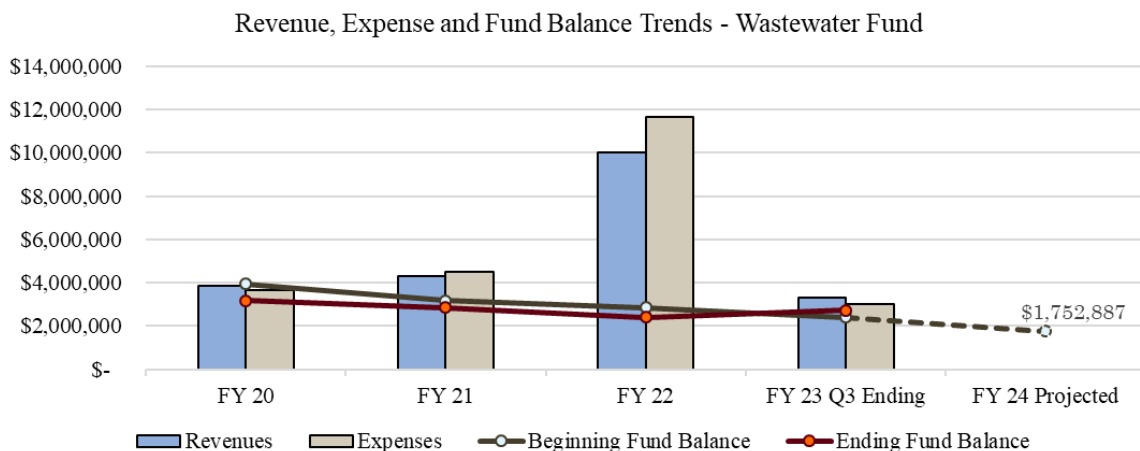
Wastewater Fund

This fund accounts for the activities of the City’s wastewater and treatment facilities. The primary source of revenue is sewer service fees. Expenditures are for the operation of the wastewater system including repair and maintenance of infrastructure and debt service related to infrastructure costs.

Overall revenue collection at quarter end is at approximately \$3.3 million or 71 percent of the annual budget. Revenue collection for charges for services is roughly \$3.1 million or 72 percent of annual budget which is a decrease of approximately \$85,000 from the prior year. This decrease can largely be attributed to less water usage over the summer resulting in less sewer by consumption charges.

Expenditures at quarter end came in at roughly \$3.0 million or 50 percent of the annual budget with all appropriation categories coming in at or below budget at quarter end. Capital expenditures through the third quarter totaled approximately \$237,000 and were largely for a new pump at the wastewater treatment plant (WWTP), rock crushing, a new push camera, a new irrigation mainline, SCADA upgrades and WWTP chlorination conversion.

Fund balance increased roughly \$329,000 or 14 percent through the third quarter. Fund balance is projected to be at roughly \$1.75 million for the start of FY 24.



Wastewater Fund - Continued

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Budget %	Budget Est.	Actual	Budget %	Budget Balance				
Charges for services	\$ 1,099,225	\$ 1,001,283	91%	\$ 4,396,900	\$ 3,147,628	72%	\$ 1,249,273	\$ 8,644,300	\$ 7,425,320	86%	\$ 1,218,980
Interest	2,225	18,457	830%	8,900	37,442	421%	(28,542)	20,000	48,600	243%	(28,600)
Transfers	-	-	-	-	-	-	-	511,300	511,300	100%	-
Miscellaneous	21,950	36,377	166%	87,800	77,932	89%	9,868	167,400	157,505	94%	9,895
SDCs - reimbursement fees	42,875	-	-	171,500	60,058	35%	111,442	371,000	259,586	70%	111,414
Debt proceeds	-	-	-	-	-	-	-	4,961,500	\$ 4,961,475	100%	25
Intergovernmental	-	-	-	-	-	-	-	-	126	-	(126)
Total revenue	\$ 1,166,275	\$ 1,056,117	91%	\$ 4,665,100	\$ 3,323,059	71%	\$ 1,342,041	\$ 14,675,500	\$ 13,363,912	91%	\$ 1,311,588
Expenditures											
Personnel services	\$ 81,825	\$ 58,791	72%	\$ 327,300	\$ 178,095	54%	\$ 149,205	\$ 509,600	\$ 360,312	71%	\$ 149,288
Materials and services	278,200	252,380	91%	1,112,800	715,303	64%	397,497	2,838,600	2,461,600	87%	377,000
Franchise fee expense	51,250	51,250	100%	205,000	153,750	75%	51,250	401,000	349,750	87%	51,250
Capital outlay											
Improvements	184,050	72,722	40%	736,200	237,484	32%	498,716	1,256,600	757,830	60%	498,770
Debt service											
Principal											
2021 Refinancing	183,175	-	-	732,700	-	-	732,700	1,179,000	446,269	38%	732,731
DEQ CWSRF R74682/2	-	-	-	-	-	-	-	2,962,200	2,962,108	100%	92
Refunding 2017	-	-	-	-	-	-	-	2,207,900	2,207,885	100%	15
State of Oregon IFA	6,900	-	-	27,600	27,563	100%	37	54,900	54,854	100%	46
USDA 2015	15,675	62,597	399%	62,700	62,597	100%	103	123,600	123,519	100%	81
Interest											
2021 Refinancing	13,700	-	-	54,800	27,317	50%	27,483	93,500	66,006	71%	27,494
DEQ CWSRF R74682/2	-	-	-	-	-	-	-	45,300	45,291	100%	9
Refunding 2017	-	-	-	-	-	-	-	16,100	16,048	100%	52
State of Oregon IFA	1,625	-	-	6,500	6,492	100%	8	13,300	13,256	100%	44
USDA 2015	25,925	103,563	399%	103,700	103,563	100%	137	208,900	208,801	100%	99
Fees											
DEQ CWSRF R74682/2	-	-	-	-	-	-	-	14,900	14,811	99%	89
Transfers	494,000	494,000	100%	1,976,000	1,482,000	75%	494,000	3,911,900	3,417,900	87%	494,000
Contingency				602,224				602,224			
Total expenditures	\$ 1,336,325	\$ 1,095,304	82%	\$ 5,947,524	\$ 2,994,164	50%	\$ 2,351,136	\$ 16,439,524	\$ 13,506,241	82%	\$ 2,331,059
Revenue over (under) expenditures	\$ (170,050)	\$ (39,187)	-2%	\$ (1,282,424)	\$ 328,895	14%	\$ (1,009,095)	\$ (1,764,024)			
Other resources / (requirements)											
Debt service reserve	790,000			790,000				790,000			
Capital reserve											
Beginning fund balance	2,072,424	2,401,067	116%	2,072,424	2,401,067	116%		2,554,024			
Ending fund balance	\$ 1,902,374	\$ 2,361,880	124%	\$ -	\$ 2,729,962	-		\$ -			

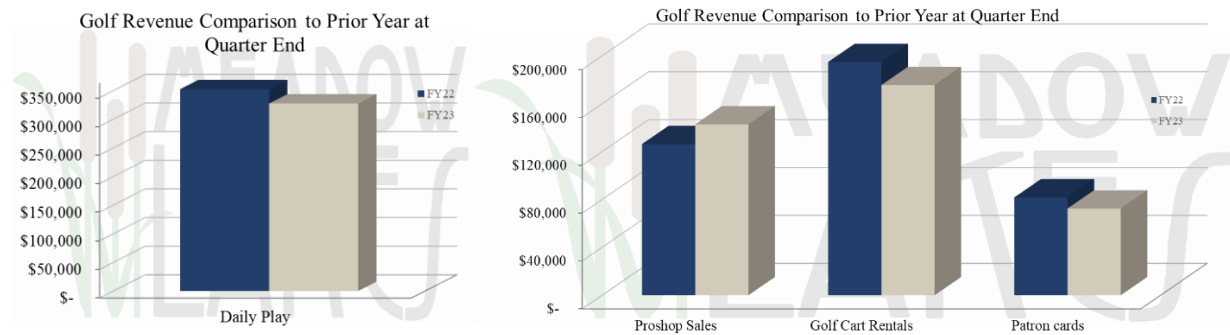


Crooked River Wetlands in January 2023

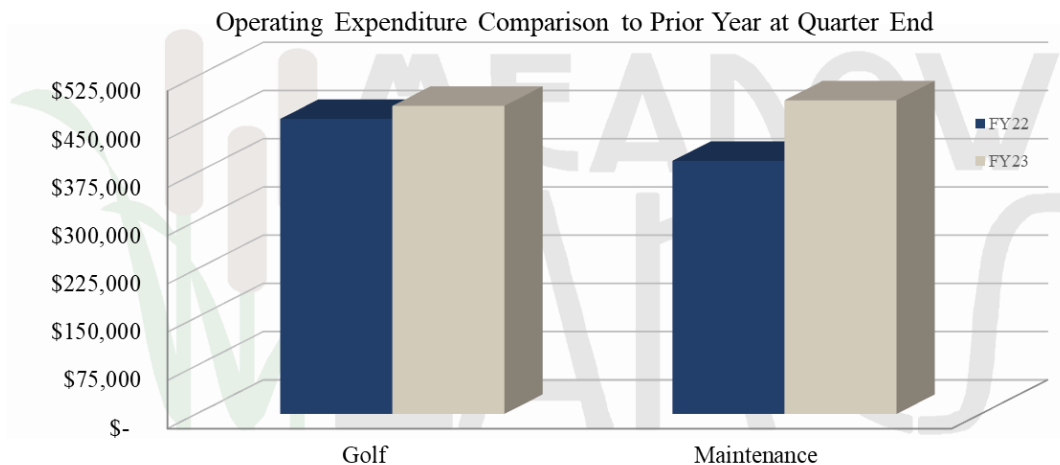
Golf Course and Restaurant Fund

This fund accounts for the activities of Meadow Lakes Golf Course and Restaurant. Revenue is generated through user fees, restaurant lease revenue (starting February 2019), and an operating payment from the City’s Wastewater Fund for treatment.

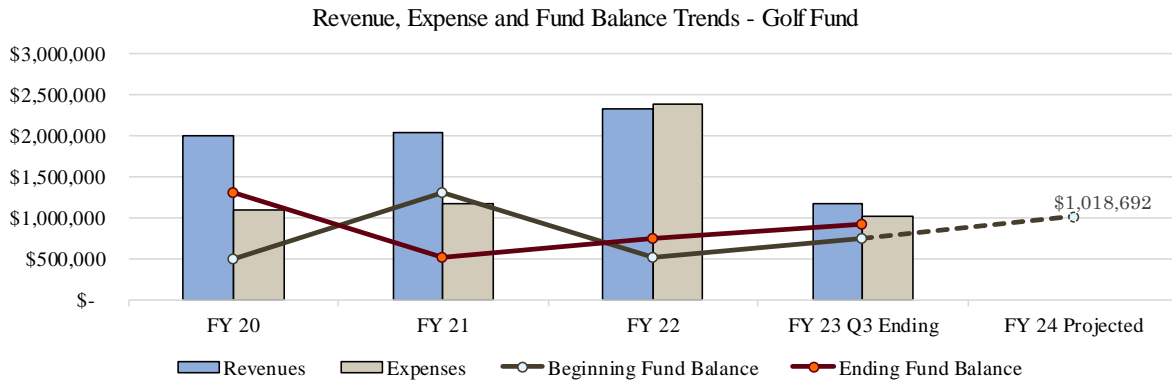
Overall revenue collection is at approximately \$1.2 million at quarter end or 89 percent of the annual budget. Golf operating revenue came in at about \$772,000 or 96 percent of the annual budget which is slightly down in comparison to the prior year. Rounds of golf are down by roughly 2700 rounds compared to the prior year quarter with the course being closed roughly 48 days due to weather so far this year. Below is a comparison to the prior year of the significant operating revenue sources



Expenditures at quarter end came in at roughly \$1 million or 58 percent of the annual budget. Golf course operating expenditures are up roughly 4 percent and maintenance expenditures are up roughly 24 percent over the prior year at third quarter end. The maintenance increase can largely be attributed to personnel costs, gas increases, and needed golf course and pond maintenance. Below is a comparison of operating only expenditures to the prior year by department.



Golf Course and Restaurant Fund – Continued



Fund balance increased roughly \$166,000 or 22 percent through the third quarter. Fund balance is projected to start are roughly \$1.02 million in FY 24.

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Charges for services											
Golf Course	\$ 200,250	\$ 183,344	92%	\$ 801,000	\$ 772,222	96%	\$ 28,778	\$ 1,997,800	\$ 1,969,115	99%	\$ 28,685
Waste Disposal	92,500	117,500	127%	370,000	352,500	95%	17,500	740,000	722,500	98%	17,500
Restaurant	8,225	7,000	85%	32,900	19,000	58%	13,900	57,700	43,860	76%	13,840
Interest	1,975	8,232	417%	7,900	16,771	212%	(8,871)	12,000	20,931	174%	(8,931)
Transfers	25,000	-	-	100,000	-	-	100,000	200,000	100,000	50%	100,000
Miscellaneous	-	8,621	-	-	12,966	-	(12,966)	19,900	39,688	199%	(19,788)
Debt proceeds	-	-	-	-	-	-	-	363,600	596,044	164%	(232,444)
Total revenue	\$ 327,950	\$ 324,697	99%	\$ 1,311,800	\$ 1,173,460	89%	\$ 138,340	\$ 3,391,000	\$ 3,492,137	103%	\$ (101,137)
Expenditures											
Golf Course	\$ 172,075	\$ 174,590	101%	\$ 688,300	\$ 498,488	72%	\$ 189,812	\$ 1,808,400	\$ 1,595,613	88%	\$ 212,787
Waste Disposal	162,750	121,801	75%	651,000	487,835	75%	163,165	1,230,000	1,066,810	87%	163,190
Restaurant	9,525	6,220	65%	38,100	18,536	49%	19,564	66,200	46,568	70%	19,632
Debt service											
Principal - Refunding 2021	29,600	-	-	118,400	-	-	118,400	226,500	108,095	48%	118,405
Interest - Refunding 2021	1,480	-	-	5,920	2,952	50%	2,968	10,570	7,598	72%	2,972
Principal - 2017 bond	-	-	-	-	-	-	-	264,000	264,000	100%	-
Interest - 2017 bond	-	-	-	-	-	-	-	1,950	2,330	119%	(380)
Contingency	-	-	-	240,705	-	-	-	72,405	-	-	-
Total expenditures	\$ 375,430	\$ 302,611	81%	\$ 1,742,425	\$ 1,007,811	58%	\$ 493,909	\$ 3,680,025	\$ 3,091,014	84%	\$ 516,606
Revenue over (under) expenditures	\$ (47,480)	\$ 22,085	3%	\$ (430,625)	\$ 165,650	22%	\$ (355,570)	\$ (289,025)			
Debt service reserve	131,000			131,000				131,000			
Beginning fund balance	561,625	754,036	134%	561,625	754,036	134%		420,025			
Ending fund balance	\$ 514,145	\$ 776,121	151%	\$ -	\$ 919,686	-		\$ -			



Golf Course in March 2023

Administration and Financial Support Services Fund

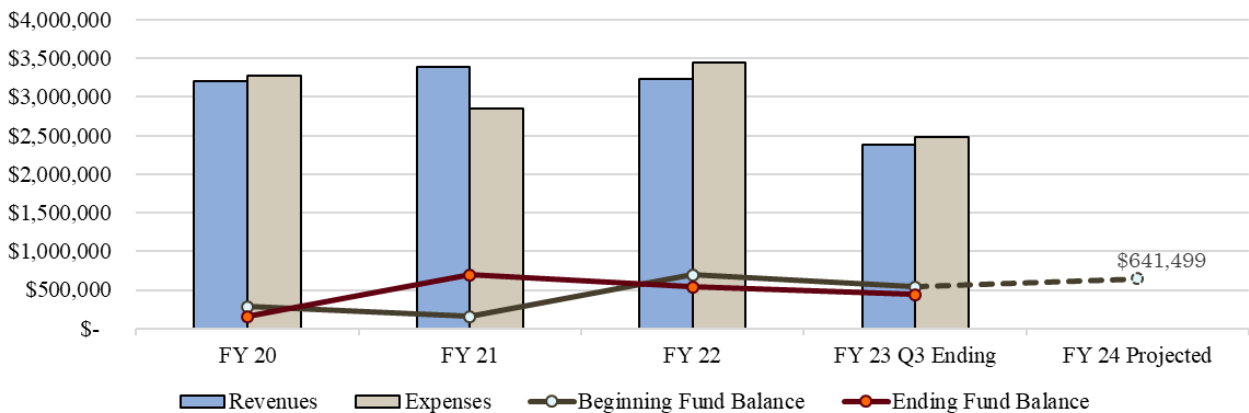
This fund accounts for the activities of the City Manager’s office, human resources, recorder, finance, Council directed contributions, and information technology services. The primary source of revenue is charges to other funds for services.

Overall revenue collection through the third quarter came in at approximately \$2.4 million or 82 percent of the annual budget. Charges for services are largely associated with Internal Service Fund transfers totaling \$2.3 million. Interest revenue is roughly 1014 percent of the annual budget. Investment interest has been on the rise over the last three quarters positively affecting all of the City funds. At third quarter end the City’s Local Government Investment Pool (LGIP) account had approximately \$24.4 million in it and was earning over 3 percent.

Overall expenditures at third quarter end are at approximately 72 percent of the annual budget or \$2.5 million. Expenditures are tracking below budget in the City Council Department, Administration/ Team Services and Finance Department at quarter end. In the Information Technology Department, expenditures are at 82 percent of budget. Upgrades to 911 infrastructure and 911 user equipment continued through the third quarter. A supplemental budget will be needed prior to yearend for the IT Department largely due to the needed 911 infrastructure upgrades.

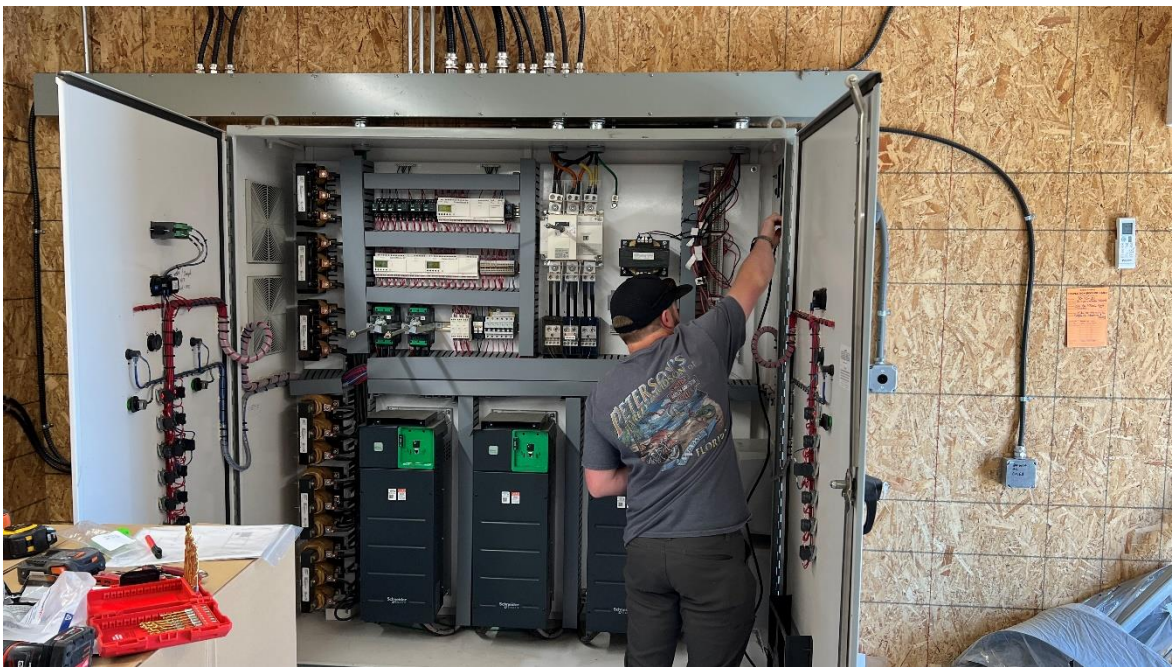
Fund balance decreased roughly \$100,000 or -19 percent through the third quarter. FY 24 projected beginning fund balance is projected at roughly \$641,000.

Revenue, Expense and Fund Balance Trends - Administration Fund



Administration and Financial Support Services Fund -Continued

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Quarter Actual	Quarter Budget %	Annual Budget Est.	Annual Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Charges for services	\$ 724,175	\$ 774,098	107%	\$ 2,896,700	\$ 2,363,968	82%	\$ 532,732	\$ 6,095,600	\$ 5,562,894	91%	\$ 532,706
Intergovernmental	-	-	-	-	-	-	-	100,000	502	1%	99,498
Transfers	-	-	-	-	-	-	-	-	29,435	-	(29,435)
Interest	325	6,368	1959%	1,300	13,188	1014%	(11,888)	5,000	16,875	338%	(11,875)
Total revenue	\$ 724,500	\$ 780,467	108%	\$ 2,898,000	\$ 2,377,156	82%	\$ 520,844	\$ 6,200,600	\$ 5,609,707	90%	\$ 590,893
Expenditures											
City Council	\$ 29,175	\$ 38,790	133%	\$ 116,700	\$ 76,488	66%	\$ 40,212	\$ 185,300	\$ 145,057	78%	\$ 40,243
Administration / Team Services	241,075	192,006	80%	964,300	638,567	66%	325,733	1,893,000	1,567,187	83%	325,813
Financial Services	288,475	275,484	95%	1,153,900	815,445	71%	338,455	2,166,300	1,827,762	84%	338,538
Information Technology	289,625	315,452	109%	1,158,500	946,399	82%	212,101	2,593,900	2,326,377	90%	267,523
Contingency	-	-	-	39,449	-	-	-	5,049	-	-	-
Total expenditures	\$ 848,350	\$ 821,731	97%	\$ 3,432,849	\$ 2,476,900	72%	\$ 916,500	\$ 6,843,549	\$ 5,866,382	86%	\$ 972,118
Revenue over (under) expenditures	\$ (123,850)	\$ (41,264)	-8%	\$ (534,849)	\$ (99,743)	-19%	\$ (395,657)	\$ (642,949)			
Beginning fund balance	534,849	536,969	100%	534,849	536,969	100%		642,949			
Ending fund balance	\$ 410,999	\$ 495,705	121%	\$ -	\$ 437,226	-		\$ -			



IT work being done during the third quarter.

Building Facilities Fund

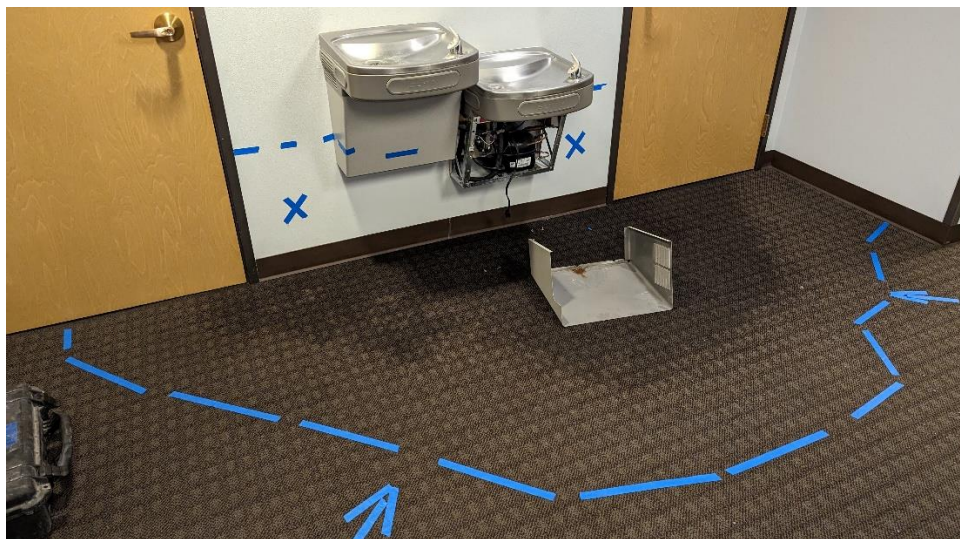
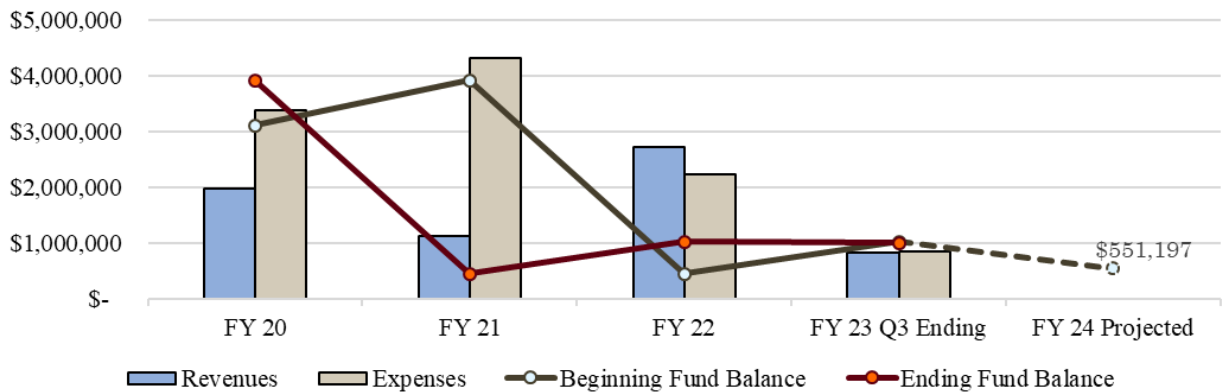
This fund accounts for the operating costs of the city hall facility and related debt service, police facility, public works facility, Barnes Butte Complex and the community development block grant (CDBG) for the senior center. Revenue is received through rental charges to user departments, grants and activities.

Overall revenues are roughly \$841,000 or 44 percent of the annual budget. Third quarter revenues are largely associated with user rents and transfers.

Expenditures through the fourth quarter are roughly 38 percent of the annual budget. All departments are running at or below budget at quarter end. Capital outlay totaling roughly \$70,000 in the building facilities fund was all in the Barnes Butte Department and was associated with the Parks Master Plan and trail paving. A supplemental budget is expected to be needed due to a water leak at the police facility and a broken garage door at the public works facility.

Fund balance decreased roughly \$18,000 or -2 percent through the third quarter.

Revenue, Expense and Fund Balance Trends - Building Facilities Fund



Water leak at the PD facility during the 3rd quarter that made it to the foundation.

Building Facilities Fund – Continued

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Rent	\$ 57,825	\$ 56,650	98%	\$ 231,300	\$ 169,950	73%	\$ 61,350	\$ 451,300	\$ 389,950	86%	\$ 61,350
Transfers	214,875	216,875	101%	859,500	650,625	76%	208,875	1,995,700	1,786,825	90%	208,875
Miscellaneous	105,675	1,290	1%	422,700	5,928	1%	416,772	433,500	352,000	81%	81,500
Debt proceeds	-	-	-	-	-	-	-	986,800	986,811	100%	(11)
Intergovernmental	96,075	-	-	384,300	-	-	384,300	411,000	26,715	7%	384,285
Sale of Assets	-	-	-	-	-	-	-	-	335,230	-	(335,230)
Interest	950	7,659	806%	3,800	14,422	380%	(10,622)	10,000	17,614	176%	(7,614)
Total revenue	\$ 475,400	\$ 282,474	59%	\$ 1,901,600	\$ 840,925	44%	\$ 1,060,675	\$ 4,288,300	\$ 3,895,145	91%	\$ 393,155
Expenditures											
City Hall facilities	\$ 57,950	\$ 16,767	29%	\$ 231,800	\$ 77,796	34%	\$ 154,004	\$ 1,509,100	\$ 1,258,003	83%	\$ 251,097
Police facilities	143,300	31,562	22%	573,200	151,270	26%	421,930	1,163,200	741,259	64%	421,941
CDBG- Sr. Center	-	-	-	-	-	-	-	15,000	14,966	100%	34
Public Works facilities	11,000	15,110	137%	44,000	33,112	75%	10,888	76,000	65,103	86%	10,897
Barnes Butte	252,300	47,409	19%	1,009,200	597,234	59%	411,966	1,323,300	921,278	70%	402,022
Contingency	-	-	-	383,428	-	-	-	21,828	-	-	-
Total expenditures	\$ 464,550	\$ 110,848	24%	\$ 2,241,628	\$ 859,411	38%	\$ 998,789	\$ 4,108,428	\$ 3,000,610	73%	\$ 1,085,990
Revenue over (under) expenditures	\$ 10,850	\$ 171,626	17%	\$ (340,028)	\$ (18,486)	-2%	\$ 61,886	\$ 179,872			
Other requirements											
Debt service reserve	237,900	-	-	237,900	-	-	-	542,300	-	-	-
Beginning fund balance	577,928	1,026,217	178%	577,928	1,026,217	178%		362,428			
Ending fund balance	\$ 588,778	\$ 1,197,843	203%	\$ -	\$ 1,007,731	-		\$ -			



Trail paving work continued through the third quarter at Barnes Butte

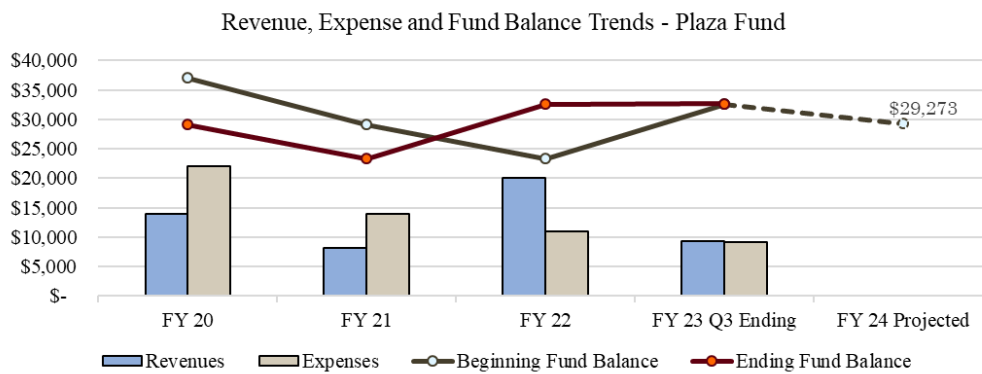
Plaza Maintenance Fund

This fund accounts for the maintenance of the plaza joining City Hall and the Crook County Annex building. The county and the city maintain the plaza in a joint effort. Starting in 2005 the county was responsible for accounting for the maintenance of the plaza per a city and county agreement. The agreement has been revised and the city, starting FY 13, now assumes the responsibility of accounting for the plaza maintenance. Revenues are generated through a transfer from the city with matching monies from the county. Expenditures are for maintaining the landscaping, sidewalks and lighting.

Revenues are as anticipated with the contract stating that the fund balance is not to exceed \$50,000 with both the County and the City contributing equally.

Third quarter materials and services are for contracted grounds keeping, snow and ice removal and LED's installed at the plaza flag pole totaling approximately \$4,600.

Fund balance is flat through the third quarter, ending at roughly \$33,000. FY 24 beginning fund balance is anticipated to be roughly \$29,000.



	Current Quarter		Year to Date				Annual Est.		Annual Est.		Biennial Budget	Biennial Budget	Biennial Budget	Biennial Budget
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Budget %	Budget Balance	Budget	to Date	Budget %	Remaining Balance			
Revenue														
Intergovernmental	\$ 2,500	\$ -	-	\$ 10,000	\$ 8,729	87%	\$ 1,271	\$ 20,000	\$ 18,729	94%	\$ 1,271			
Interest	75	288	384%	300	581	194%	(281)	400	739	185%	(339)			
Transfers	2,500	-	-	10,000	-	-	10,000	20,000	10,000	50%	10,000			
Total revenue	\$ 5,075	\$ 288	6%	\$ 20,300	\$ 9,310	46%	\$ 10,990	\$ 40,400	\$ 29,469	73%	\$ 10,931			
Expenditures														
Materials and services	\$ 3,500	\$ 4,553	130%	\$ 14,000	\$ 7,665	55%	\$ 6,336	\$ 43,000	\$ 16,599	39%	\$ 26,401			
Transfers	500	500	100%	2,000	1,500	75%	500	4,000	3,500	88%	500			
Contingency				18,902				18,802						
Total expenditures	\$ 4,000	\$ 5,053	126%	\$ 34,902	\$ 9,165	26%	\$ 6,836	\$ 65,802	\$ 20,099	31%	\$ 26,901			
Revenue over (under) expenditures	\$ 1,075	\$ (4,764)	-15%	\$ (14,602)	\$ 146	0%	\$ 4,154	\$ (25,402)						
Beginning fund balance	14,602	32,563	223%	14,602	32,563	223%		25,402						
Ending fund balance	\$ 15,677	\$ 27,799	177%	\$ -	\$ 32,709	-		\$ -						

Public Works Support Services Fund

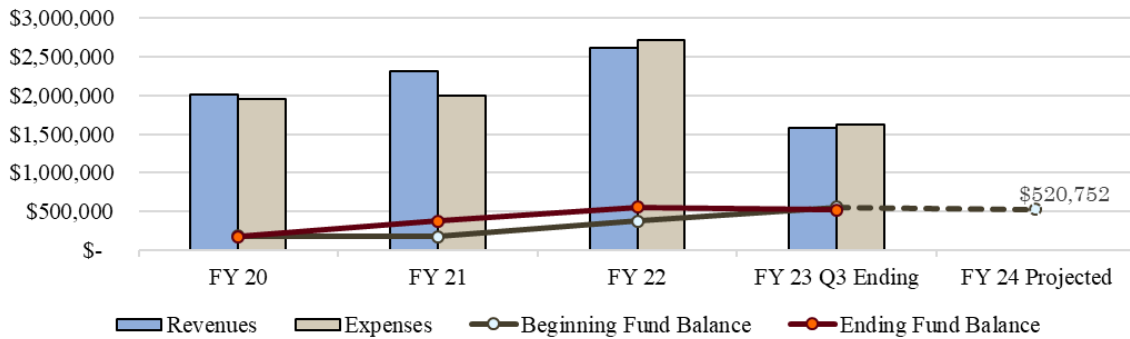
This fund accounts for the activities of the Public Works management, support staff, fleet and vehicle maintenance costs. The primary source of revenue is charges to other funds for services.

Revenues at quarter end are at roughly 65 percent of the annual budget and are largely associated with transfers for services from the streets, water and wastewater departments for public works. Overall, revenues are as anticipated with increases in interest revenue and the annual transfer for engineering services taking place at the end of the year.

Expenditures through the third quarter are at roughly 57 percent of the annual budget. Expenditures for support services and Public Works Fleet Support are under the annual budget. Budgeted capital expenditures for this fund were for a sander and new dump truck. The dump truck has been on order for months and is now expected to be delivered in the next fiscal year. This will require a budget adjustment for the next biennium.

Fund balance decreased approximately \$34,000 or -6 percent at through the third quarter. Projected fund balance for FY 24 is roughly \$521,000 to start the next year.

Revenue, Expense and Fund Balance Trends - Public Works Service Fund



	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Revenue											
Intergovernmental	\$ 27,250	\$ -	-	\$ 109,000	\$ -	-	\$ 109,000	\$ 220,000	\$ 111,031	50%	\$ 108,969
Charges for services	583,075	524,325	90%	2,332,300	1,572,975	67%	759,325	4,640,600	3,881,275	84%	759,325
Interest	-	5,641	-	-	11,904	-	(11,904)	2,400	14,678	612%	(12,278)
Miscellaneous	1,575	369	23%	6,300	1,204	19%	5,096	14,000	8,923	64%	5,077
Debt Proceeds	-	-	-	-	-	-	-	183,300	184,940	101%	(1,640)
Total revenue	\$ 611,900	\$ 530,335	87%	\$ 2,447,600	\$ 1,586,083	65%	\$ 861,517	\$ 5,060,300	\$ 4,200,847	83%	\$ 859,453
Expenditures											
Public Works Support Services	\$ 482,075	\$ 428,520	89%	\$ 1,928,300	\$ 1,374,183	71%	554,117	\$ 3,805,000	\$ 3,250,999	85%	\$ 554,001
Public Works Fleet and Vehicles	117,850	49,528	42%	471,400	245,662	52%	225,738	1,025,200	804,207	78%	220,993
Contingency	-	-	-	418,638	-	-	-	438,738	-	-	-
Total expenditures	\$ 599,925	\$ 478,048	80%	\$ 2,818,338	\$ 1,619,845	57%	\$ 779,855	\$ 5,268,938	\$ 4,055,206	77%	\$ 774,994
Revenue over (under) expenditures	\$ 11,975	\$ 52,287	9%	\$ (370,738)	\$ (33,761)	-6%	\$ 81,661	\$ (208,638)			
Beginning fund balance											
	370,738	554,962	150%	370,738	554,962	150%		208,638			
Ending fund balance	\$ 382,713	\$ 607,249	159%	\$ -	\$ 521,201	-	\$ -	\$ -			

**ORDINANCE NO. 1284
PRINEVILLE, OREGON**

**AN ORDINANCE ADOPTING CHANGES TO PRINEVILLE MUNICIPAL CODE
CHAPTER 131**

Whereas, the City of Prineville (“City”) desires to allow individuals and families that are temporarily experiencing the effects of homelessness to camp in relatively safe and sanitary locations while they are actively seeking access to stable and affordable housing.

Whereas, the City desires to establish codes related to camping in the City to allow for legal camping during reasonable time periods, while protecting sensitive areas of the City that are disproportionately impacted by the negative effects of such activity.

Whereas, the City desires to discourage camping in areas where such activities fundamentally undermine the public’s ability to use that public property for its intended purpose and creates unsafe and unsanitary living conditions, which can threaten the general health, welfare, and safety of the City and its inhabitants.

Whereas, the City encourages the active participation of all concerned persons, organizations, businesses, and public agencies to work in partnership with the City and the homeless community to address the short and long-term impacts of homelessness in the community.

Whereas, the City wishes to amend City of Prineville Municipal Code Chapter 131 Camping in Certain Places to conform with Oregon House Bill 3115.

**NOW, THEREFORE, THE PEOPLE OF THE CITY OF PRINEVILLE DO
ORDAIN AS FOLLOWS:**

- 1. Purpose.** It is found and declared that:
 - a. From time-to-time persons establishes campsites on sidewalks, public rights-of-way, under bridges, and so forth;
 - b. Such persons, by such actions create unsafe and unsanitary living conditions which pose a threat to the peace, health, and safety of themselves and the community;
 - c. Camping, lying, or sleeping on a playground or sports field fundamentally undermines the public’s ability to use that public property for its intended purpose;
 - d. Camping, lying, or sleeping on rights-of-way, or in a manner that obstructs sidewalks, prevents the public’s ability to use that public property for its intended purpose and can in some situations result in imminent threats to life;

e. These regulations are meant strictly to regulate the use of publicly owned property, and are not intended to regulate activities on private property; and

f. The enactment of this provision is necessary to protect the peace, health, and safety of the City of Prineville and its inhabitants.

2. The Prineville City Council hereby revokes Chapter 131 in its entirety and replaces it as set forth on Exhibit A, attached hereto and incorporated herein.

3. **Severability.** If any court of competent jurisdiction declares any Section of this Ordinance invalid, such decision shall be deemed to apply to that Section only and shall not affect the validity of the Ordinance as a whole or any part thereof other than the part declared invalid.

4. **Emergency Declared.** An emergency is deemed to exist and this Ordinance shall go into effect July 1, 2023.

Presented for the first time at a regular meeting of the City Council held on _____ 2023, and the City Council finally enacted foregoing ordinance this _____ day of _____, 2023.

Rodney J. Beebe, Mayor

ATTEST:

Lisa Morgan, City Recorder

CHAPTER 131: CAMPING IN CERTAIN PLACES

Section

131.01	Definitions
131.02	Camping Prohibited in Certain Places
131.03	Scheduling and Notice of Campsite Cleanup
131.04	Removal, Storage and Retrieval of Personal Property
131.98	Nonexclusive Remedy
131.99	Penalty

131.01. Definitions.

As used in this Chapter, the following terms and phrases shall have the meaning set forth herein:

“Camp” or “Camping” means to pitch, erect, create, or occupy camp facilities for the purposes of habitation, as evidenced by the use of camp paraphernalia.

“Campsite” means any place where one or more persons have established temporary sleeping accommodations by use of camp facilities and/or camp paraphernalia.

“Camp Facilities” include, but are not limited to, tents, bivouacs, huts, other temporary or portable shelters, and vehicles or recreation vehicles as defined by Oregon law.

“Camp Paraphernalia” includes, but is not limited to, tarpaulins, cots, beds, sleeping bags, blankets, mattresses, hammocks, or other sleeping material, or non-City designated cooking facilities and similar equipment.

“Park Areas” means publicly owned grounds providing passive and active recreation opportunities, including but not limited to, Ochoco Creek Park, Gervis/Library Park, Crooked River Park, Kilowatt Field/Harwood Park, Davidson Field, Gary Ward Park, Rimrock Park/Youth Fishing Pond, Pioneer Park, Yellowpine Park, Barnes Butte Recreational Area, Mountain View Park, and Crooked River Wetlands Complex.

“Parking Lot” means a developed location that is designated for parking motor vehicles, whether developed with asphalt, concrete, gravel, or other material.

“Public Property” means any real property or structure owned, leased, or managed by a public agency, including public rights-of-way and utility easements. A public agency includes, but is not limited to, the City of Prineville, Crook County, Oregon Department of Transportation, Crook County Parks and Recreation District, Crook County Cemetery Board, and Crook County School District.

“School” means a public or private institution or a child care facility.

“Store” or “Storage” means to put aside or accumulate for use when needed, to put for safekeeping, to place or leave in a location.

“Waterway” means a river, canal, or other route for the travel of water.

131.02. Camping Prohibited in Certain Places

This section’s regulations are meant strictly to regulate the use of public property within the City of Prineville and are not intended to regulate activities on private property.

(A) Except as expressly authorized by the City of Prineville Municipal Code, it shall be unlawful for any person to establish or occupy a campsite at any time on the following Public Property:

- (1) All Park Areas;
- (2) On sidewalks in a manner reducing the clear, continuous width of less than five feet;
- (3) All public property located within 1,000 feet of a school; and
- (4) Within 100 feet of a waterway.

(B) Except as expressly authorized by the City of Prineville Municipal Code, it shall be unlawful for any person to camp or maintain a campsite on any public property during the hours of 7:00 a.m. to 9:00 p.m.

(C) Except as expressly authorized by the City of Prineville Municipal Code, it shall be unlawful for any person to store personal property, including camp facilities and camp paraphernalia, on any public property during the hours of 7:00 a.m. to 9:00 p.m.

(D) Except as expressly authorized by the City of Prineville Municipal Code, it shall be unlawful to knowingly leave personal property unattended on public property during the hours of 7:00 a.m. to 9:00 p.m. Personal property left unattended may be removed and disposed by the City, in accordance with Oregon law, if:

- (1) The property poses an immediate threat to public health, safety or welfare; or
- (2) The property has been posted with a written notice in accordance with Oregon law.

(E) Notwithstanding the provisions of this Chapter, the City Manager or designee may temporarily authorize camping or storage of personal property by written order that specifies the period of time and location:

- (1) In the event of emergency circumstances;
- (2) In conjunction with a special event permit; or

- (3) Upon finding it to be in the public interest and consistent with City Council goals and policies.

131.03 Scheduling and Notice of Campsite Cleanup

(A) Cleanup of unlawful campsites will be scheduled on an as-needed bases by the Chief of Police or designee.

(B) Permanent signs may be posted advising that camping is prohibited. Whether or not a permanent sign is posted, a specific dated and timed notice will be posted and distributed in the area of a scheduled cleanup at least 72 hours before the cleanup.

(C) Notwithstanding subsection (A) and (B) of this section, cleanup of campsites may occur immediately and without notice if the Chief of Police or designee determines that either of the following conditions exists:

- (1) When there are grounds for law enforcement officials to believe that illegal activities other than camping are occurring at an established campsite;

- (2) In the event of an exceptional emergency at an established campsite, including, but not limited to, possible site contamination by hazardous materials, a public health emergency, or other immediate danger to human life or safety.

- (3) If a funeral service is scheduled with less than 72 hours' notice at a cemetery at which there is a camping site, or a camping site is established at the cemetery less than 72 hours before the scheduled service, the written notice required under subsection (B) of this section may be posted at least 24 hours before the cleanup.

131.04 Removal, Storage and Retrieval of Personal Property.

(A) Any property removed by the City shall be held and disposed of pursuant to Oregon law if not claimed within 30-days after removal.

(B) Individuals may claim their property, without a fee, by contacting the Police Department within 30 days.

(C) Items that have no apparent utility or are in unsanitary condition may be immediately discarded.

(D) Weapons, controlled substances other than prescription medication and items that appear to be either stolen or evidence of a crime shall be retained and disposed of by the Police Department in accordance with applicable legal requirements for the property in question.

131.98 Nonexclusive Remedy

The remedies described in this chapter shall not be the exclusive remedies of the City for violations of this Chapter.

131.99 Penalties and Enforcement.

(1) Violation of any provision of this Chapter is punishable by a fine not less than \$50.00 nor more than \$250.00 for the first offense, and for the second and subsequent offenses, not less than \$100.00, nor more than \$1,000.00.

(2) Each day that a violation occurs will be considered a separate offense.

(3) In addition to any other penalties that may be imposed, any campsite used for overnight sleeping in a manner not authorized by this Chapter or other provisions of this code shall constitute a public nuisance and may be abated in accordance with Oregon law.

**ORDINANCE 1285
PRINEVILLE, OREGON**

**AN ORDINANCE ADOPTING CHANGES TO PRINEVILLE MUNICIPAL CODE
CHAPTER 93.59**

Whereas, Chapter II, Section 4 of the City of Prineville Charter provides:

Powers. The city has all powers that the constitutions, statutes and common law of the United States and Oregon expressly or impliedly grant or allow the city, as fully as this charter specifically enumerated each of those powers.

Whereas, State law codified as ORS 105.550 to 105.600, Abatement of Nuisance, provides the City of Prineville specific authority to abate certain public nuisance activities that affects the health, safety and welfare of its community; and

**NOW, THEREFORE, THE PEOPLE OF THE CITY OF PRINEVILLE DO
ORDAIN AS FOLLOWS:**

1. Section 93.59 of the Prineville Municipal Code is amended to read as shown on Exhibit A, attached hereto and incorporated herein.

2. **Emergency Declared.** An emergency is deemed to exist and this Ordinance shall go into effect July 1, 2023.

Presented for the first time at a regular meeting of the City Council held on _____ 2023, and the City Council finally enacted foregoing ordinance this ____ day of _____, 2023.

Rodney J. Beebe, Mayor

ATTEST:

Lisa Morgan, City Recorder

93.59 Parking

- A. No person shall cause any vehicle or personal property to be parked or stored in such a way as to obstruct the flow of traffic on a public right-of-way or the movement of pedestrians on a public sidewalk.
- B. No vehicle or personal property located on a public right-of-way, a sidewalk or on public property shall be permitted for more than 72 consecutive hours; provided, that any basketball stand that does not interfere with the flow of traffic or pedestrians, or create a substantial safety hazard, may be located in the right-of-way for more than 72 hours. Movement of a vehicle within a 500-foot radius shall not extend the time limits for parking violations pursuant to this section.
- C. Within residential neighborhoods, no commercial vehicle which exceeds 8,000 pounds gross weight, 21 feet in length or eight feet in height shall be parked in the street unless it is a vehicle that is routinely on standby and necessary to use under emergency circumstances. Semi-trailers are prohibited.
- D. Whenever a vehicle is placed in a manner or location which constitutes an obstruction to traffic or hazard in public safety or is parked in a manner that violates this chapter, within the City limits of the City of Prineville, the City may cause the vehicle to be towed pursuant to provisions established in ORS 98.805, 98.810, 98.812, and 98.818. The owner of such vehicle is responsible to the City or any private towing and storage operator pursuant to the provisions of ORS 98.812 and 98.818. The City shall also have any remedies available under this chapter including, without limitation, the ability to sell a removed vehicle as abandoned property.
- E. If any vehicle is impounded and stored under the provisions of this chapter or any other provision of the Prineville Municipal Code, or pursuant to any other lawful authority, said vehicle shall not be released by the person to whom possession thereof is delivered until all charges connected with the removal, towing, and storage of such vehicle have been fully paid.
- F. For purposes of this section, vehicle means any device in, upon or by which any person or property is or may be transported or drawn upon a public highway and includes vehicles that are propelled or powered by any means, which includes, but is not limited to boats, trailers, motorhomes, and travel trailers.

RESOLUTION NO. 1557

A RESOLUTION ADOPTING BUDGET AND MAKING APPROPRIATIONS FOR BN 2024-2025

WHEREAS, the City of Prineville Budget Officer has prepared a budget for the City for the biennium 2024-2025, commencing July 1, 2023; and

WHEREAS, the budget was approved by the Budget Committee on May 22, 2023; and

WHEREAS, now is the proper time to pass a resolution adopting the budget and making appropriations.

THEREFORE, The City of Prineville resolves as follows:

1. That the City of Prineville does hereby adopt the budget in the sum total of \$120,735,730 said Budget now on file in the office of the City Recorder of the City of Prineville.
2. That the amounts for the fiscal year beginning July 1, 2023, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Police	15,397,550
Non-Departmental-General	4,036,000
Contingency	<u>1,508,931</u>
TOTAL GENERAL FUND APPROPRIATIONS	<u>\$ 20,942,481</u>

EMERGENCY DISPATCH FUND

Personnel Services	3,323,300
Material & Services	679,900
Capital Outlay	1,082,000
Transfers	481,800
Contingency	<u>411,340</u>
TOTAL EMERGENCY DISPATCH FUND	<u>\$ 5,978,340</u>

TRANSPORTATION FUND

Personnel Services	593,200
Materials & Services	956,500
Capital Outlay	1,675,000
Transfers	1,049,200
Contingency	<u>313,698</u>
TOTAL TRANSPORTATION FUND APPROPRIATIONS	<u>\$ 4,587,598</u>

PLANNING FUND

Personnel Services	585,200
Materials & Services	84,700
Transfers	356,900
Contingency	141,951
TOTAL PLANNING FUND APPROPRIATIONS	<u>\$ 1,168,751</u>

PERS / POB FUND

Debt Service	674,800
Contingency / Other Requirements	2,252,657
TOTAL PERS / POB FUND APPROPRIATIONS	<u>\$ 2,927,457</u>

TRANSPORTATION SDC FUND

Materials & Services	30,000
Capital Outlay	5,490,000
Transfers	45,000
Contingency	20,564,372
TOTAL TRANSPORTATION SDC FUND APPROPRIATIONS	<u>\$ 26,129,372</u>

WATER SDC FUND

Capital Outlay	10,230,000
Transfers	1,371,800
Contingency	344,113
TOTAL WATER SDC FUND APPROPRIATIONS	<u>\$ 11,945,913</u>

WASTEWATER SDC FUND

Materials & Services	20,000
Capital Outlay	50,000
Transfers	208,000
Contingency	31,710
TOTAL WASTEWATER SDC FUND APPROPRIATIONS	<u>\$ 309,710</u>

CITY OF PRINEVILLE RAILROAD FUND

Personal Services	984,000
Materials & Services	625,800
Capital Outlay	240,000
Transfers	202,100
Contingency	1,363,724
TOTAL CITY OF PRINEVILLE RAILROAD	<u>\$ 3,415,624</u>

AIRPORT FUND

Personal Services	360,600
Materials Services	1,230,600
Capital Outlay	100
Transfers	132,200
Contingency	108,568
TOTAL AIRPORT FUND APPROPRIATIONS	<u>\$ 1,832,068</u>

WATER FUND

Materials Services	2,632,900
Capital Outlay	1,300,000
Debt Service	637,400
Transfers	3,405,400
Contingency / Other Requirements	1,004,817
TOTAL WATER FUND APPROPRIATIONS	<u>\$ 8,980,517</u>

WASTEWATER FUND

Personal Services	530,100
Materials and Services	2,533,300
Capital Outlay	1,142,600
Debt Service	1,963,100
Transfers	3,497,100
Contingency / Other Requirements	1,303,687
TOTAL WASTEWATER FUND APPROPRIATIONS	<u>\$ 10,969,887</u>

GOLF AND RESTAURANT FUND

Golf Course	1,849,100
Waste Disposal	1,662,900
Restaurant	68,100
Debt Service	254,600
Contingency / Other Requirements	575,992
TOTAL GOLF AND RESTAURANT FUND APPROPRIATIONS	<u>\$ 4,410,692</u>

CITY ADMINISTRATION AND SUPPORT SERVICES

City Council	193,200
Administration/Team Services	2,098,600
Financial Services	2,352,100
Information Technology	2,814,400
Contingency	539,799
TOTAL CITY ADMINISTRATION AND SUPPORT SERVICES APPROPRIATIONS	<u>\$ 7,998,099</u>

PUBLIC WORKS SUPPORT SERVICES FUND

Public Works Support Services	4,224,800
Public Works Fleet & Vehicles	981,000
Contingency	<u>521,152</u>
TOTAL PUBLIC WORKS SUPPORT SERVICES FUND APPROPRIATIONS	<u>\$ 5,726,952</u>

BUILDING FACILITIES FUND

City Hall Facilities	588,300
Police Facilities	1,364,200
Public Works Facilities	82,500
Barnes Butte Property	619,000
Contingency / Other Requirements	<u>688,597</u>
TOTAL BUILDING FACILITIES FUND APPROPRIATIONS	<u>\$ 3,342,597</u>

PLAZA MAINTENANCE FUND

Materials and Services	43,200
Transfers	4,000
Contingency	<u>22,473</u>
TOTAL PLAZA MAINTENANCE FUND APPROPRIATIONS	<u>\$ 69,673</u>

TOTAL BUDGET **\$ 120,735,730**

3. The Prineville City Council adopts the budget and makes appropriations.

Adopted by the City Council this 14th day of June, 2023.

Rodney J. Beebe, Mayor

ATTESTS:

Lisa Morgan, City Recorder

RESOLUTION NO. 1558
A RESOLUTION IMPOSING AND CATEGORIZING TAXES FOR THE
2023-2024 FISCAL YEAR OF THE BIENNIAL 2025 BUDGET

WHEREAS, the City of Prineville has prepared a budget for the City for the 2024-2025 biennium, commencing July 1, 2023; and

WHEREAS, the budget was approved by the Budget Committee on May 22, 2023, and adopted by the City Council on June 13, 2023;

NOW, THEREFORE, the City of Prineville resolves as follows:

1. The City hereby imposes the taxes provided for in the adopted budget at the rate of \$3.0225 per \$1000 of assessed valuation for operations and that these taxes are hereby imposed and categorized for tax year 2023-2024 upon the assessed value of all taxable property within the City.

2. The taxes are categorized as follows:

General Government	\$3.0225/\$1000
--------------------	-----------------

3. This tax rate is hereby imposed and assessed pro rata upon all taxable property within the City of Prineville as of 1:00 a.m., July 1, 2023. A copy of the adopted budget is on file to support Resolution No. 1557 adopting the budget and making appropriations, and by this reference incorporated herein.

4. The City Manager is hereby authorized to certify to the Crook County Assessor of Crook County, Oregon, the tax rate for operations as categorized above.

Approved by the City Council this 13th day of June, 2023.

Rodney J. Beebe, Mayor

ATTESTS:

Lisa Morgan, City Recorder

RESOLUTION NO. 1559
A RESOLUTION IMPOSING AND CATEGORIZING TAXES FOR THE
2024-2025 FISCAL YEAR OF THE BIENNIAL 2025 BUDGET

WHEREAS, the City of Prineville has prepared a budget for the City for the 2024-2025 biennium, commencing July 1, 2023; and

WHEREAS, the budget was approved by the Budget Committee on May 22, 2023, and adopted by the City Council on June 13, 2023;

NOW, THEREFORE, the City of Prineville resolves as follows:

1. The City hereby imposes the taxes provided for in the adopted budget at the rate of \$3.0225 per \$1000 of assessed valuation for operations and that these taxes are hereby imposed and categorized for tax year 2024-2025 upon the assessed value of all taxable property within the City.

2. The taxes are categorized as follows:

General Government	\$3.0225/\$1000
--------------------	-----------------

3. This tax rate is hereby imposed and assessed pro rata upon all taxable property within the City of Prineville as of 1:00 a.m., July 1, 2024. A copy of the adopted budget is on file to support Resolution No. 1557 adopting the budget and making appropriations, and by this reference incorporated herein.

4. The City Manager is hereby authorized to certify to the Crook County Assessor of Crook County, Oregon, the tax rate for operations as categorized above.

Approved by the City Council this 13th day of June, 2023.

Rodney J. Beebe, Mayor

ATTESTS:

Lisa Morgan, City Recorder

RESOLUTION NO. 1560

A RESOLUTION DECLARING THE CITY OF PRINEVILLE’S ELECTION TO RECEIVE STATE REVENUE SHARING

WHEREAS, the Legislature of the State of Oregon has provided for the apportionment of certain revenues to the cities of the State of Oregon; and

WHEREAS, such legislation provides that a city, in order to participate in the sharing of those certain revenues, must express an election to receive such funds, which election must be made prior to June 30 of the fiscal year; and

WHEREAS, the City of Prineville desires to receive a portion of such funds;

NOW THEREFORE, the City of Prineville resolves as follows:

1. Pursuant to ORS 221.770, the City of Prineville does hereby elect to receive its proportionate share of the revenues to be apportioned to the cities by the State of Oregon for the fiscal year 2023-24, and the City Manager of the City of Prineville is directed to take such steps as are necessary to carry out the intent of this Resolution.

Approved by the City Council this 13th day of June, 2023.

Rodney J. Beebe, Mayor

ATTEST:

Lisa Morgan, City Recorder

I, Lisa Morgan, City Recorder, certify that a public hearing before the Budget Committee was held on May 22nd, 2023, and a public hearing before the City Council on June 13th, 2023, giving citizens an opportunity to comment on use of State Revenue Sharing.

Lisa Morgan, City Recorder

**RESOLUTION NO. 1561
CITY OF PRINEVILLE, OREGON**

**A RESOLUTION ESTABLISHING FEES AND CHARGES FOR THE
CITY OF PRINEVILLE FOR FISCAL YEAR 2023-2024**

The Prineville City Council specifically finds that:

Whereas, various City Ordinances and state statutes allow the City of Prineville (“City”) to establish certain fees by Resolution; and

Whereas, the City desires to establish and recover certain City costs from fees and charges levied in providing City services, products, and regulations; and

Whereas, the City Manager has caused review of all City fees and charges and determined the costs of such fees and charges; and

Now, Therefore, the City of Prineville Resolves as follows:

1. That the fee and charge schedule attached as Exhibit A, which is incorporated herein, is hereby adopted with said fees and charges to be effective July 1, 2023 and continue in effect until modified by the Prineville City Council.

Approved by the City Council this 13th day of June, 2023.

Rodney J. Beebe, Mayor

ATTEST:

Lisa Morgan, City Recorder

Rate Schedule FY 23-24											
Exhibit A											
						Base 23-24					
						Charge	Additional Charges / Comments				
1.0	Police										
1.1	Police Personnel Outside Services										
1.1.1	Sergeant					83.00	Per hour				
1.1.2	Officer					71.62	Per hour				
1.1.3	Reserve Officer					43.20	Per hour				
1.1.4	Vehicle					60.50	Per hour				
1.2	Copies of Documents / Reports										
1.2.1	Copies of Documents / Reports (Minimum Charge)					15.00	Additional fees may apply				
1.2.2	Per Page (After 10 Pages)					0.25					
1.3	Copies of CDs/DVDs/Thumb Drives										
1.4	Tow Fees						40.00	Per media type			
1.5	Burn Barrel Permits						126.00	Per vehicle, per incident			
1.6	Transient Vendor's License						32.75	Annual permit			
1.6.1	Three Day License					35.00					
1.6.2	Thirty Day License					50.00	per 30 consecutive days. Maximum 4 consecutive months				
1.7	Social Gaming License						205.00	Annual			
1.8	Liquor License										
1.8.1	New Application for Permanent License					100.00					
1.8.2	Change of Ownership					75.00					
1.8.3	Annual Renewal of Permanent License					35.00					
1.8.4	Temporary (Event)					100.00					
1.8.5	Renewal of Temporary License										
	(Within 18 months after paying initial temporary license fee)							May be reduced to 35.00 per event under authority and discretion of the Chief of Police or his designee.			
1.90	Taxicab License										
1.9.1	Annual License					50.00					
1.9.2	Additional Vehicle					25.00					
1.10	Administrative Research						66.15	Per hour (one hour minimum)			
						Base 23-24					
						Charge	Additional Charges / Comments				
2.0	Community Development										
2.1	Sign Permits						3.00	Per sqft.			
2.2	Site Plan Review - New Residential Buildings										
2.2.1	1 - 2 Dwellings / Accessory Dwelling Units (ADU)					158.00					
2.2.2	Multi-family (3 - 4 Dwellings)					463.00					
2.2.3	Manufactured Home in Park					54.00					
2.2.4	Accessory structures & additions					54.00					
2.3	Site Plan Review - New Commercial and Industrial Buildings										
2.3.1	1 - 10,000 sqft.					1,121.00					
2.3.2	10,001 - 20,000 sqft.					1,600.00					
2.3.3	20,001 - 100,000 sqft.					2,719.00					
2.3.4	100,001 sqft. and Over					3,692.00					
2.4	Site Plan Review - Commercial and Industrial										
2.4.1	Minor or No Structural Development					560.00					
2.4.2	Expansion of Existing Use or Building < 25.00%					50.00% of fee listed above					
2.4.3	Change of Use (Existing Building)					163.00					
2.5	Conditional Use Permits - Residential										
2.5.1	1 - 2 Dwellings					281.00	Plus 250.00 if hearing required				
2.5.2	Multi-family (5+ Dwellings)					1,922.00					
2.5.3	Manufactured Home Park					4,138.00					
2.5.4	RV Park					2,135.00					
2.5.5	Use Change					547.00					
2.6	Conditional Use Permits - Commercial and Industrial										

2.6.1	1 - 10,000 sqft.	1,495.00						
2.6.2	10,001 - 20,000 sqft.	2,135.00						
2.6.3	20,001 - 100,000 sqft.	3,154.00						
2.6.4	100,001 sqft. and Over	4,425.00						
2.6.5	Expansion of Existing Conditional Use < 25.00%	50.00% of fee listed above						
2.6.6	Change of Use (No New Structures)	725.00						
2.6.7	Hearings Fee for Type I, II, III and IV in Addition to CUP Fee	868.00						
2.7	Other Applications							
2.7.1	Home Occupations	273.00	Plus 250.00 if hearing required					
2.7.2	Telecommunications Tower / Co-locate	4,048.00						
2.7.3	Revision / Amendment	Up to 75.00% of new application fee						
2.7.4	Reconsideration	951.00						
2.7.5	Declaratory Ruling	1,188.00	Plus hearings fee if required					
2.7.6	Street Renaming	396.00	Plus cost of sign(s)					
2.7.7	Measure 49 Claim	2,655.00	Refundable if approved					
2.7.8	Miscellaneous Requests	282.00	Plus 250.00 if hearing required					
2.7.9	Other Miscellaneous Requests	Charged at actual cost per hour						
2.8	Nonconforming Use Determination							
2.8.1	Administrative	219.00						
2.8.2	Planning Commission	549.00						
2.9	Variance Application							
2.9.1	Major	852.00						
2.9.2	Minor	290.00	Plus 250.00 if hearing required					
2.9.3	Riparian Adjustment - Single Family and Duplex Residential	505.00						
2.9.4	Riparian Adjustment - Multi-family and Commercial	725.00						
2.10	Land Partitioning Applications							
2.10.1	Major Partition	3,745.00						
2.10.2	Minor Partition	1,922.00						
2.10.3	Boundary Line Adjustment	707.00						
2.10.4	Lot Consolidation	300.00						
2.10.5	Final BLA Plat	100.00	60.00 per lot GIS fee (see fee 2.19)					
2.10.6	Final Partition Plat	300.00	60.00 per lot GIS fee (see fee 2.19)					
2.10.7	Final Lot Consolidation Plat	100.00	60.00 per lot GIS fee (see fee 2.19)					
2.11	Subdivisions							
2.11.1	Outline Development Plan (ODP)	3,000.00	Does not include Tentative Plan Review					
2.11.2	Planned Unit Development (PUD) 5 Acres or Less	5,837.00	Includes Tentative Plan Review					
2.11.3	Planned Unit Development (PUD) Over 5 Acres	10,125.00	Includes Tentative Plan Review					
2.11.4	Tentative Plans (Includes ODP & Cluster Developments)	3,005.00	Plus 30.00 per additional lot					
2.11.5	Final Plat	874.00	Plus 15.00 per lot & 60.00 per lot GIS fee (see fee 2.19)					
2.11.6	Final Plat Extensions	652.00						
2.11.7	Revision / Amendment	40.00% of new application fee						
2.12	Comprehensive Plan Amendment							
2.12.1	Map Amendment and / or UGB Expansion 20 Acres or Less	5,000.00						
2.12.2	Map Amendment and / or UGB Expansion 20 - 80 Acres	7,500.00						
2.12.3	Map Amendment and / or UGB Expansion Over 80 Acres	13,000.00						
2.12.4	Text Amendment (Consistent with Intent of Comprehensive Plan)	6,000.00						
2.13	Zoning Ordinance Amendment							
2.13.1	Ordinance Text Amendment (Major)	5,716.00						
2.13.2	Ordinance Text Amendment (Minor)	2,780.00						
2.13.3	Zoning / Overlay Map Amendment	3,185.00						
2.13.4	Street or Alley Vacation	1,547.00						
2.13.5	Regulating Master Plan (Mixed Use Zone)	6,844.00						
2.14	Appeals							
2.14.1	To Planning Commission	361.00						
2.14.2	To City Council	2,529.00						
2.15	Document Purchase							
2.15.1	Photocopies / Printed Reports / Documents (8.5" x 11" & 11" x 17")	0.51	Per page after first five pages					
2.15.2	Large Format Copies (Over 11" x 17")	2.43	Per page					
2.15.3	Maps	7.00	Minimum (actual costs)					

2.16	Annexation								
2.16.1	Petition to Annex		328.00						
2.17	Pre-Application Conference								
			50.00 per hour (after first hour), applicable to application fee						
2.18	Crook County Parks & Recreation SDC Fee								
2.18.1	Single-family		4,340.45						
2.18.2	Multi-family		4,039.03						
Note: Parks & Recreation fees are regulated by Crook County and are subject to change.									
2.19	GIS Fee		60.00						
Note: GIS fees are per parcel and are subject to change by Crook County.									
			Base 23-24						
			Charge	Additional Charges / Comments					
3.0	Public Works Review Fees								
3.1	Water System Analysis (Fire Flow)		1,250.00						
3.2	Sewer System Analysis (Capacity)		1,500.00						
3.3	Sidewalk Permit		165.00						
3.4	Utility Street Cut Permit (Base)		200.00						
3.4.1	Per sqft.		3.25						
3.5	Special Permits and Agreements								
3.6	Outside Consultant Review								
			Base 23-24						
			Charge	Additional Charges / Comments					
4.0	System Development Charges (SDC)								
4.1	Transportation SDC Fees								
4.1.1	Single Family Dwelling (One Peak Hour Trip)		5,702.81	May meet 10.00% rule					
4.1.2	Per Weekday Peak Hour Trip of Adjacent Street Traffic*		5,702.81	No Transportation SDC charged to accessory dwellings					
	* Based on ITE Trip Generation Manual 11th Edition								
4.2	Water SDC Fees								
4.2.1	3/4" Meter (1 EDU) - Maximum 810 gpd		6,047.47	No Water SDC charged to accessory dwellings unless meter added or size increased					
4.2.1.1	Water SDC Breakdown - 3/4" Meter								
4.2.1.2	Improvement Fee		5,001.26	82.70%					
4.2.1.3	Reimbursement Fee		758.35	12.54%					
4.2.1.4	Administration Fee		287.86	4.76%					
	Total Water SDC		6,047.47						
4.2.2	1" Meter (1.67 EDU) - Maximum 1,353 gpd		10,099.21						
4.2.3	1.5" Meter (3.33 EDU) - Maximum 2,697 gpd		20,137.96						
4.2.4	2" Meter (5.33 EDU) - Maximum 4,317 gpd		32,232.84						
4.2.5	3" Meter (10 EDU) - Maximum 8,100 gpd		60,474.37						
4.2.6	4" Meter (16.67 EDU) - Maximum 13,503 gpd		100,810.78						
4.2.7	6" Meter (33.33 EDU) - Maximum 26,997 gpd		201,561.06						
4.2.8	8" Meter (53.33 EDU) - Maximum 43,197 gpd		322,509.80						
4.2.9	Per Additional 810 Gallons per Day (gpd) Over Maximum		6,047.47						
4.3	Wastewater SDC Fees								
4.3.1	3/4" Meter (1 EDU) - Maximum 260 gpd		3,092.74	No Wastewater SDC charged to accessory dwellings unless water meter added or size increased					
4.3.1.1	Wastewater SDC Breakdown - 3/4" Meter								
4.3.1.2	Improvement Fee		950.40	30.73%					
4.3.1.3	Reimbursement Fee		1,995.13	64.51%					
4.3.1.4	Administration Fee		147.21	4.76%					
	Total Wastewater SDC		3,092.74						
4.3.2	1" Meter (1.67 EDU) - Maximum 434 gpd		5,164.85						
4.3.3	1.5" Meter (3.33 EDU) - Maximum 866 gpd		10,298.77						
4.3.4	2" Meter (5.33 EDU) - Maximum 1,386 gpd		16,484.22						
4.3.5	3" Meter (10 EDU) - Maximum 2,600 gpd		30,927.23						
4.3.6	4" Meter (16.67 EDU) - Maximum 4,334 gpd		51,555.70						
4.3.7	6" Meter (33.33 EDU) - Maximum 8,666 gpd		103,080.45						

4.3.8	8" Meter (53.33 EDU) - Maximum 13,866 gpd	164,934.92						
4.3.9	Per Additional 810 Gallons per Day (gpd) Over Maximum	3,092.74						
		Base 23-24						
		Charge	Additional Charges / Comments					
5.0	Water Rates & Fees							
5.1	Residential Rates							
5.1.1	Senior Citizen / Disabled Persons Discount	(4.97)	Per month (income must qualify), 24.00% of base fee					
5.1.2	Monthly Water Rates (Minimum Charges)							
5.1.2.1	3/4" Meter	20.72						
5.1.2.2	1" Meter	32.65						
5.1.2.3	1.5" Meter	62.24						
5.1.2.4	2" Meter	97.88						
5.1.2.5	3" Meter	181.13						
5.1.2.6	4" Meter	299.99						
5.1.2.7	6" Meter	596.92						
5.1.3	Commodity Charge							
5.1.3.1	3/4" to 6" Meter							
5.1.3.1.1	Tier I	2.32	Per unit (100 cubic feet) of water used from 1 - 25 units					
5.1.3.1.2	Tier II	2.54	Per unit (100 cubic feet) of water used from 26 - 37 units					
5.1.3.1.3	Tier III	2.89	Per unit (100 cubic feet) of water used 38 units and over					
		Base 23-24						
		Charge	Additional Charges / Comments					
5.1.4	Suspension Fee							
5.1.4.1	During Business Hours	75.00						
5.1.4.2	Suspension Reconnect After Business Hours	25.00	Charged Monday - Friday 3:00pm to 8:00am. All hours on weekends/holidays.					
	(Charged in addition to business hours suspension fee)							
5.1.5	Service Charge							
5.1.5.1	After Business Hours	50.00						
5.1.5.2	After Unauthorized Use	50.00						
		Base 23-24						
		Charge	Additional Charges / Comments					
5.2	Commercial & Industrial Rates							
5.2.1	Monthly Water Rates (Minimum Charges)							
5.2.1.1	3/4" Meter	20.72	0 units included					
5.2.1.2	1" Meter	32.65	0 units included					
5.2.1.3	1.5" Meter	62.24	0 units included					
5.2.1.4	2" Meter	97.88	0 units included					
5.2.1.5	3" Meter	181.13	0 units included					
5.2.1.6	4" Meter	299.99	0 units included					
5.2.1.7	6" Meter	596.92	0 units included					
5.2.2	Commodity Charge							
5.2.2.1	3/4" to 6" Meter							
5.2.2.1.1	Tier I	2.32	Per unit (100 cubic feet) of water used from 1 - 25 units					
5.2.2.1.2	Tier II	2.54	Per unit (100 cubic feet) of water used from 26 - 37 units					
5.2.2.1.3	Tier III	2.89	Per unit (100 cubic feet) of water used 38 units and over					
		Base 23-24						
		Charge	Additional Charges / Comments					
5.2.3	Suspension Fee							
5.2.3.1	During Business Hours	75.00						
5.2.3.2	Suspension Reconnect After Business Hours	25.00	Charged Monday - Friday 3:00pm to 8:00am. All hours on weekends/holidays.					
	(Charged in addition to business hours suspension fee)							
5.2.4	Service Charge							
5.2.4.1	After Business Hours	50.00						

5.2.4.2		After Unauthorized Use	50.00						
			Base 23-24 Charge						
5.2.4		Bulk Water Rates							
5.2.4.1		First 24 units	14.67	Per unit (100 cubic feet) used up to 24 units with a half unit monthly minimum					
5.2.4.2		Additional	13.16	Per unit (100 cubic feet) used over 24 units					
5.2.5		Monthly Standby Fire Protection							
5.2.5.1		2" or Less	21.45						
5.2.5.2		3"	27.37						
5.2.5.3		4"	33.51						
5.2.5.4		6"	44.93						
5.2.5.5		8"	51.75						
5.2.5.6		10" or Above	62.38						
			Base 23-24 Charge						
5.3		Water Connection							
5.3.1		3/4"	841.10	Plus actual cost of meter					
5.3.2		1"	959.18	Plus actual cost of meter					
5.3.3		1.5"	2,190.56	Plus actual cost of meter					
5.3.4		2"	2,639.90	Plus actual cost of meter					
5.3.5		3"	4,342.23	Plus actual cost of meter					
5.3.6		4"	4,438.72	Plus actual cost of meter					
5.3.7		6"	6,257.72	Plus actual cost of meter					
5.4		Water Meters							
5.4.1		3/4" Meter	296.96						
5.4.2		1" Meter	432.71						
5.4.3		1.5" Meter	726.28						
5.4.4		2" Meter	872.22						
5.4.5		Larger Sizes	Call for pricing						
5.5		Water Account Deposit	60.00						
5.6		Meter Test Fee	85.00						
5.7		Delinquent Fee (Late Fee)	1.50%						
5.8		Penalty Fee (For Items Sent to Lien)	10.00%						
***Note: The base charge for water service shall apply at all times whether or not the property is occupied. ***									
			Base 23-24 Charge						
6.0		Sewer Fees and Charges							
6.1		Residential Rates							
6.1.1		Senior Citizen / Disabled Persons Discount	(6.87)	Per month (income must qualify), 12.00% of base fee					
6.1.2		Monthly Flat Rate	57.28	Per dwelling unit					
6.2		Commercial Rates							
6.2.1		General Service Uses							
6.2.1.1		Monthly Flat Rate	57.28	Per dwelling unit					
6.2.2		Large General Service Uses							
6.2.2.1		Flat Rate	57.28						
6.2.2.2		Metered or Estimated Water Usage in Excess of 5 Units per Month	6.82	Per excess unit (100 cubic feet)					
6.2.3		Industrial Use	To be determined on a case by case basis						
6.3		Connection Fee	989.68						
6.4		Sewer Deposit	120.00						
6.5		Delinquent Fee (Late Fee)	5.00	Plus 1.00%					
6.6		Penalty Fee (For Items Sent to Lien)	10.00%						
***Note: The base charge for sewer service shall apply at all times whether or not the property is occupied. ***									
			Base 23-24 Charge						

7.0	Franchise Fees and Other Taxes								
7.1	Transient Room Tax								
7.1.1			Transient Room Tax	8.50%					
7.2	Franchise Fees								
7.2.1			Cascades Natural Gas	5.00%					
7.2.2			Crestview Cable	5.00%					
7.2.3			Pacific Power	5.00%					
7.2.4			Prineville Disposal	5.00%					
7.2.5			CenturyLink	7.00%					
7.3	Privilege Tax								
7.3.1			Third-party Electricity / Natural Gas Suppliers	5.00%					
				Base 23-24					
				Charge	Additional Charges / Comments				
8.0	Administrative Fees and Charges								
8.1	Photocopies / Printed Reports			0.40	Per page after first five pages				
8.2	Fax Charges								
8.2.1			First Page	2.50					
8.2.2			Each Additional Page	1.30	Per page				
8.3	Public Records Fees (Non-Police)								
8.3.1			Transmitted by Email (per page to 10MB in Size)	5.00	For records relating to the Police Department, refer to fees in section 1.0				
8.3.2			Transmitted by Fax (First Page)	2.50					
8.3.3			Transmitted by Fax (Each Additional Page - 10 Page Limit)	1.30					
8.3.4			Records Copied to CD (each CD)	5.00					
8.3.5			True Copy Certification	5.00					
8.4	NSF Charges			33.00					
8.5	Notary Fee			10.00	Per page notarized				
8.6	Research / Accounting			Actual cost incurred					
8.7	Lien Search Fee			25.00					
				Base 23-24					
				Charge	Additional Charges / Comments				
9.0	Citywide Standard Hourly Billing Rate								
9.1	Multiplier			2.75 x employee hourly pay rate					