



Location: City Hall – Council Chambers
Date: September 28, 2021
Time: 6:00 PM

City Council Meeting Agenda

Mayor Jason Beebe, Council Members Steve Uffelman, Janet Hutchison, Patricia Jungmann, Gail Merritt, Jeff Papke, Raymond Law and City Manager Steve Forrester
PLEASE NOTE THE COUNCIL MEETING LOCATION CHANGE TO 1280 S. MAIN STREET (FAIRGROUNDS- ACROSS FROM INDOOR ARENA) AND START TIME OF MEETING AT 6:00 P.M. YOU MAY ALSO ATTEND TELEPHONICALLY BY CALLING 346-248-7799 Meeting ID: 947 5839 2608 Passcode: 123456

Call to Order

Flag Salute

Additions to Agenda

Consent Agenda

- [1.](#) Regular Meeting Brief 9-14-2021
- [2.](#) Dad's Place Liquor License
- [3.](#) Annual Liquor License Renewals

Visitors, Appearances and Requests

Council Presentations

4. Bowman Museum / Historical Society Update - Phil Burgess

Council Business

- [5.](#) Intent to Award Purchase of Pipe for the Wastewater Treatment Plant - Mike Kasberger

Staff Reports and Requests

- [6.](#) City Manager's Report - Steve Forrester

Committee Reports

Ordinances

Resolutions

- [7.](#) Resolution No. 1507 - Approving Continuation of Standard Enterprise Zone Tax Abatements Under ORS 285C.203, Pursuant to Section 3, Chapter 522, Oregon Laws 2021 - Steve Forrester / Kelsey Lucas

Adjourn

Agenda items maybe added or removed as necessary after publication deadline



CITY OF PRINEVILLE
Regular Meeting Brief
387 NE Third Street – Prineville, OR 97754
541.447.5627 ph 541-447-5628 fax

Full Meeting Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief
September 14, 2021

Council Members Present:

Jason Beebe
Patricia Jungmann
Ray Law
Steve Uffelman
Jeff Papke

Janet Hutchison
Gail Merritt

Council Members Absent

None.

Mayor Beebe asked that the audience please stay standing after the Flag Salute and stated that he preferred to use the outdoor flags at the Fairground which includes a memorial display for the Flag Salute.

Councilor Law read a statement into the record regarding this last Saturday marking the 20th year of remembrance for the September 11th attacks. Councilor Law said he also wanted to remember the eleven (11) Marines, one (1) Soldier, and one (1) Navy Corpsman lost due to the attacks in Kabul, Afghanistan. Councilor Law stated he would like to read the names of the individuals and requested a moment of silence afterwards. Sgt. Johanny Rosario Pichardo, Sgt. Nicole Gee, Staff Sgt. Darin Hoover, Cpl. Hunter Lopez, Cpl. Daegan Page, Cpl. Humberto Sanchez, Lance Cpl. David Espinoza, Lance Cpl. Jared Schmitz, Lance Cpl. Rylee McCollum, Lance Cpl. Dylan Merola, Lance Cpl. Kareem Nikoui, Navy Corpsman Maxton Soviak, and Staff Sgt. Ryan Knauss.

There was a moment of silence.

Additions to the Agenda

Crabby's Bar & Grill liquor license added to the consent agenda and copies were distributed to council prior to the meeting.

Mayor Beebe respectfully requested people to please don't go to the Health Department and Schools and they are just trying to do their jobs and trying to follow the regulations. It is not their fault. It is however fine and our duty to ask questions. There have been a lot of questions

being asked by everyone and St. Charles along with the Health Department will be holding a virtual town hall on October 4th. They will be taking questions between now and then to answer them during the virtual town hall.

Councilor Papke added that one of the beautiful things about our country is being able to express ourselves. Having different opinions is what makes us better. He is concerned that we have got to a point in our city and elsewhere where we have lost opportunities, understanding, cannot have a civil conversation and ultimately get to a spot to agree to disagree and still walk away friends. He sees where it is tearing us apart and feels its times like this that should draw us back together. He remembers 9/11 vividly and remembers how on 9/12 the country pulled together and wishes we could get back to that point. We are never going to agree on everything and that's okay, but how do we come together and get through this together? Instead of being ridiculed, harassed for different opinions, try to come together.

Consent Agenda

1. Regular Meeting Brief 8-24-2021
2. Liquor License Annual Renewals
3. Crabby's Bar & Grill Liquor License Application

Councilor Papke made a motion to approve consent agenda with the addition. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests:

Tory Kurtz, a Crook County resident thanked council for considering the resolution.

Mandy Pucket, a Crook County resident thanked council for considering the resolution and encourages passage.

Tanisha Valenzuela a Crook County resident explained she too feels the same way about remembering exactly where she was on 9/11 and remembering the importance of what being an American means. She also would like a 9/12. Commented on what it means to be an American. I don't have to agree with you and you don't have to agree with me. Masks & mandates are not right. We have a right to wear what we want. Being an American is an honor not a privilege and we need to honor those who have fallen to protect.

Robin Ulceman, Crook County resident. She understands desire for everyone to get along and agree to disagree but knows people that are trying to decide whether or not to get the shot and keep their job or lose job. They are being coerced into getting the shot. She appreciates the council's service and knows they are in a difficult position.

Jack Ravenburg. Thanked Councilor Law and Councilor Papke for their words and took them as encouragement. Mr. Ravenburg read the definition of authoritarianism from the Oxford dictionary. He talked about getting COVID and surviving and will attend every meeting until

Councilors Jungmann and Uffelman resigns. A government strong enough to give you everything is strong enough to take everything away.

No further discussions.

Council Business

None.

Staff Reports and Requests:

4. City Manager’s Report– Steve Forrester

Mr. Forrester stated that he changed his City Manager’s report format and provided an update from each department. Mr. Forrester added that the reservoirs will be very low going into the fall; the federal COVID requirements will apply to employers with over 100 employees and the city is under 100 and have added very few employees in the last twelve (12) years he has been here.

There were no questions.

Committee Reports

Mayor Beebe gave an update on his testimony to the state regarding redistricting.

There were no other reports.

Ordinances:

5. Ordinance No. 1269 – Amending Chapter Four of the City Comprehensive Plan (SECOND PRESENTATION) – Casey Kaiser

Casey Kaiser, Senior Planner explained that this is the second presentation and provided a summary of the process this went through to get to this point.

There were no further questions.

Councilor Hutchison made a motion to approve Ordinance No 1269 for its second presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

6. Ordinance No. 1270 – Granting a Franchise to Lightspeed Networks to Operate and Maintain a Telecommunications System (SECOND PRESENTATION) – Jered Reid

Jered Reid, City Attorney stated that this is the second presentation and it is a renewal that will extend the franchise for another 10 years. The city has not had any problems with this franchise.

Councilor Merritt made motion to approve Ordinance No 1270 for its second presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions:

- 7. Resolution No. 1504 – Authorizing the City of Prineville to Enter Into an IGA with Crook County for GIS Support – Jered Reid**

Jered Reid, City Attorney provided the background information on the resolution.

There were no questions.

Councilor Jungmann made a motion to approve Resolution No. 1504. Motion seconded. No discussion on motion. All in favor, motion carried.

- 8. Resolution No. 1505 – Adopting Title VI Plan for the City of Prineville – Jered Reid**

Mr. Reid stated that this plan is updated every three (3) years to make sure it is updated with federal law. The updates this time are mostly demographic.

There were no questions.

Councilor Jungmann made a motion to approve Resolution No. 1505. Motion seconded. No discussion on motion. All in favor, motion carried.

- 9. Resolution No. 1506 – Urging Oregon Legislature and Governor to Take Actions to Protect Oregonians’ Right to Make Their Own Health & Medical Decisions – Mayor Beebe**

Mayor Beebe provided the background information for this resolution.

Councilor Law made motion to approve Resolution No 1506. Motion seconded. Discussions on motion regarding this resolution not actually over riding the state but urging the state to allow people to make their own decision; whether it applies to all vaccinations; people already having the right to choose so why is it needed; the mandates from the federal and state and not having a choice; the employment decision not health care decision; any employer having hiring requirements and rules; having a choice and how their choice could affect your employment choice; accepting terms of employment and not changing them after the fact; and the Supreme Court. People carrying out consent and this being a mute issue really. Medical scenarios such as an arm being cut off or dying; forcing people to take the vaccine when it could kill some. There are no long term studies and finds it hard to believe that we support anything that forces someone to get a shot that could harm them. Just because it is legal doesn’t make it right. It really doesn’t change anything, it is about support. The resolution reinforces everything. Salem and mandates

and how we are getting separated over it. Belief in choice and supporting resolution. No further discussion on motion. Motion carried.

Visitors Appearances and Requests:

Tenisha Valenzuela talked about reclaiming our rights. Ask yourself in your head and ask how bad do things have to do before you decide to act. Where do you draw your line? When do you finally say NO? She stated she will not comply. You give them an inch they will take a mile. Why is congress exempt and I am not? What makes them more American? She provided a definition for identity.

Jerald Jackman, talked about the choices resolution. He complimented the discussion of council. There is no meat behind this. Disagrees that we protected anyone's right by this and doesn't know why we did it.

Mayor Beebe explained that It doesn't protect anyone's rights, it is to make a statement. We passed this resolution because our citizen's asked us to and our citizen's wanted it.

Mike Ervin a Crook County resident thanked Council for passing the resolution because it does make a statement and understands that it really doesn't change anything with the Governor because she doesn't care. You should have freedom of choice without a penalty and we don't and that is wrong.

Cody Valenzuela a Crook County resident is a Middle School coach. Every day he goes to school and tries to teach kids right from wrong, on and off the field, in our community. How to be a leader. They show up every day and put their hard work in every day. It's not about the vaccine, it is about the freedom of choice. We know all the way up to the President, he doesn't care. The Governor is looking for her future and what she does next and doesn't care about the rest of us. What are going to do when it comes to the day are we going to stand up and say no? He is not against vaccines, and gets the flu shot every year. The mask didn't work the first time around and it isn't going to this time. Doesn't like the fact he is being forced to do it or doesn't get to coach any more. Something he loves to do and has been doing it for years. It's not right.

Mandy Puckett, a Crook County resident talked about being a researcher and investigator. There is so much conflicting information on this. She wanted to show support of this, because she has been vaccinated, it isn't about being vaccinated or not getting vaccinated. It is about the right to choose. She has been told herself so much conflicting information herself from having COVID. No one is on the same page when it comes to information. Talked about doctors losing their licenses or people losing their jobs if they don't get vaccinated. We are in a political war.

Nicole McKada, a Crook County resident and was at the last meeting with these ladies and agree with everything the previous speakers brought up. She said she realizes that the resolution is flawed, however prior to this resolution there was no position being taken and we didn't hear anything from our leaders. It is still up to every citizen to have a choice. This is far reaching and reaching into our homes. Thank you for passing the resolution. It says that we hear you and we stand behind you for the residents of the city of Prineville and Crook County.

Tenisha Valenzuela talked about her professional experience in the health field and encouraged everyone to ask questions. They need to have medical directors in front of us to ask questions. She talked about being forced to get a vaccine, moral medical codes and looking them up, the FDA, masks being defined as restrictions, invasive procedures, etc. and it just doesn't make sense.

No one else came forward.

Adjourn

Councilor Uffelman made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 7:56 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Hutchison	Jungmann	Law	Merritt	Papke	Uffelman
Consent Agenda with Addition	PASSED	Y	Y	Y	Y	Y	Y	Y
Ordinance No. 1269 – Amending Chapter Four of the City Comprehensive Plan (SECOND PRESENTATION)	PASSED	Y	Y	Y	Y	Y	Y	Y
Ordinance No. 1270 – Granting a Franchise to Lightspeed Networks to Operate and Maintain a Telecommunications System (SECOND PRESENTATION)	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1504 – Authorizing the City of Prineville to Enter Into an IGA with Crook County for GIS Support	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1505 – Adopting Title VI Plan for the City of Prineville	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1506 – Urging Oregon Legislature and Governor to Take Actions to Protect Oregonians’ Right to Make Their Own Health & Medical Decisions	PASSED	Y	N	-	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .



LIQUOR LICENSE APPLICATION

PRINT FORM

RESET FORM

1. Application. **Do not include** any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:	CITY AND COUNTY USE ONLY
<input type="checkbox"/> Brewery 1 st Location	Date application received and/or date stamp: 9-21-2021
<input type="checkbox"/> Brewery Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/>	Name of City or County: City of Prineville
<input type="checkbox"/> Brewery-Public House (BPH) 1 st location	Recommends this license be: <input type="checkbox"/> Granted <input type="checkbox"/> Denied
<input type="checkbox"/> BPH Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/>	By: _____
<input type="checkbox"/> Distillery	Date: _____
<input type="checkbox"/> Full On-Premises, Commercial	
<input type="checkbox"/> Full On-Premises, Caterer	
<input type="checkbox"/> Full On-Premises, Passenger Carrier	
<input type="checkbox"/> Full On-Premises, Other Public Location	
<input type="checkbox"/> Full On-Premises, For Profit Private Club	
<input type="checkbox"/> Full On-Premises, Nonprofit Private Club	
<input type="checkbox"/> Grower Sales Privilege (GSP) 1 st location	
<input type="checkbox"/> GSP Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/>	
<input checked="" type="checkbox"/> Limited On-Premises	OLCC USE ONLY
<input type="checkbox"/> Off-Premises	Date application received: 8/26/21
<input type="checkbox"/> Warehouse	Date application accepted: 8/26/21
<input type="checkbox"/> Wholesale Malt Beverage & Wine	
<input type="checkbox"/> Winery 1 st Location	License Action(s): N/O (R/O)
<input type="checkbox"/> Winery Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/> (4 th) <input type="checkbox"/> (5 th) <input type="checkbox"/>	

2. Identify the applicant(s) applying for the license(s). **ENTITY (example: corporation or LLC) or INDIVIDUAL(S)**¹ applying for the license(s):

Dad's Place LLC

App #1: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #2: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #3: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #4: NAME OF ENTITY OR INDIVIDUAL APPLICANT

3. Trade Name of the Business (Name Customers Will See)

Dad's Place

4. Business Address (Number and Street Address of the Location that will have the liquor license)

229 N main St.

City Prineville	County Crook	Zip Code 97754
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¹ Read the instructions on page 1 carefully. If an entity is applying for _____⁹ license, list the name of the entity as an applicant. If an individual is applying as a sole proprietor (no entity), list the individual as an applicant.



LIQUOR LICENSE APPLICATION

5. Trade Name of the Business (Name Customers Will See) <i>Dad's Place</i>			
6. Does the business address currently have an OLCC liquor license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
7. Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your license certificate, renewal application and other mailings as described in OAR 845-004-0065[1] .) [REDACTED]			
City <i>Prineville</i>	State <i>OR</i>	Zip Code <i>97754</i>	
9. Phone Number of the Business Location <i>541-316-3395</i>		10. Email Contact for this Application and for the Business <i>frysdowntown2021@gmail.com</i>	
11. Contact Person for this Application <i>Rae (Pinky) Fry</i>		Phone Number <i>541-[REDACTED]</i>	
Contact Person's Mailing Address (if different)	City	State	Zip Code

Please note that liquor license applications are public records. A copy of the application will be posted on the OLCC website for a period of several weeks.

ATTESTATION: **READ CAREFULLY AND MAKE SURE YOU UNDERSTAND BEFORE SIGNING THIS FORM**

I understand that marijuana is prohibited on the licensed premises. This includes marijuana use, consumption, ingestion, inhalation, samples, give-away, sale, etc. I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application are true and complete.

I affirm that I have read [OAR 845-005-0311](#) and all individuals (sole proprietors) or entities with an ownership interest (other than waivable ownership interest per [OAR 845-005-0311\[6\]](#)) are listed as license applicants in #2 above. I understand that failure to list an individual or entity who has an unwaivable ownership interest in the business may result in denial of my license or the OLCC taking action against my license in the event that an undisclosed ownership interest is discovered after license issuance.

Applicant(s) Signature

- Each individual (sole proprietor) listed as an applicant must sign the application below.
- If an applicant is an entity, such as a corporation or LLC, at least one **INDIVIDUAL who is authorized to sign for the entity** must sign the application.
- An individual with the authority to sign on behalf of the applicant (such as the applicant's attorney or an individual with power of attorney) may sign the application. If an individual other than an applicant signs the application, please provide written proof of signature authority. Attorneys signing on behalf of applicants may list the state of bar licensure and bar number in lieu of written proof of authority from an applicant. **Applicants are still responsible for all information on this form.**

RAE FRY *[Signature]* *8-25-21* _____
 App. #1: (PRINT NAME) App #1: (SIGNATURE) App #1: Signature Date Atty. Bar Information (if applicable)

 App. #2: (PRINT NAME) App #2: (SIGNATURE) App #2: Signature Date Atty. Bar Information (if applicable)

 App. #3: (PRINT NAME) App #3: (SIGNATURE) App #3: Signature Date Atty. Bar Information (if applicable)

 App. #4: (PRINT NAME) App #4: (SIGNATURE) App #4: Signature Date Atty. Bar Information (if applicable)



LIMITED LIABILITY COMPANY (LLC) QUESTIONNAIRE

LLC Name Dad's Place LLC

Trade Name of Business (Name Customers Will See) Dad's Place

The LLC named in this document is a (see page 1 for definitions): Manager-Managed LLC Member-Managed LLC

This section is ONLY for a manager-managed LLC. (Directions on page 1. You may include information on a separate sheet.)

Name of Managing Member (please print)	Name of Managing Member (please print)

This section is for BOTH a manager-managed LLC and a member-managed LLC. (Directions on page 1. You may include information on a separate sheet.)

Name of Member (please print)	Percentage of issued membership held
Rae Fry	100%

This section is ONLY for an LLC with the listed officers. (Directions on page 1. You may include information on a separate sheet.)

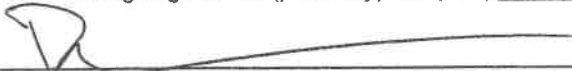
Title	Name (please print)
President	
Secretary	
Treasurer	
Vice president with responsibility over the operation of the business	

SERVER EDUCATION DESIGNEE (Directions on page 1)

Name (please print)	Date of Birth
Rae Fry	5-18- [REDACTED]

SIGNATURE (Directions on page 1)

NAME of Signing Person (please type or print) RAE FRY

 DATE 8-25-21

SIGNATURE of signing person (may electronically sign)

This box for OLCC use ONLY

Only for an applicant of record: SOS Number [REDACTED] at time of issuing license (yes/no) _____

Does the entity hold, or has it ever held, an OLCC-issued liquor license? _____



OREGON LIQUOR CONTROL COMMISSION INDIVIDUAL HISTORY FORM

PRINT FORM

RESET FORM

1. Name (Print):	FRY Last	RAE First	MARIE Middle
2. Other names used (maiden, other): G. HOLSON, ADKINS			
3. Do you have a Social Security Number (SSN) issued by the United States Social Security Administration? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, you must list your SSN: [REDACTED]			
<p>SOCIAL SECURITY NUMBER DISCLOSURE: As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you indicate below.</p> <p>Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your <u>voluntary consent</u> to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC § 552(a)).</p>			
4. Do you consent to the OLCC's use of my SSN as described above? Check this box: <input checked="" type="checkbox"/>			
5. Date of Birth (DOB):	05 (mm)	18 (dd)	[REDACTED] (yyyy)
6. Driver License or State ID #:	[REDACTED]		7. State OR
8. Contact Phone:	541-[REDACTED]		
9. E-mail Address:	punkyfry@gmail.com		
10. Mailing Address:	[REDACTED] (Number and Street)	Prineville (City)	OR 97754 (State) (Zip Code)
11. In the past 10 years, have you been convicted of a felony or a misdemeanor in a U.S. state outside of Oregon? No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> (If yes, explain in the space provided, below) Unsure <input type="checkbox"/> Choose this option and provide an explanation if, for example: you were arrested or went to court, but are unsure of whether there was a conviction; you paid a fine or served probation or parole, but are unsure of whether there was a conviction; or if you know you had a conviction, but you are unsure of whether the conviction has been removed from your record, etc.			

CCH 09/10/2021 LT



OREGON LIQUOR CONTROL COMMISSION
INDIVIDUAL HISTORY FORM

12. Do you, or any entity that you are a part of, **currently hold** or **have you previously held** a recreational marijuana license in Oregon? (Note: marijuana worker permits are not **marijuana licenses**.)

No Yes Please list licenses (and year(s) licensed) below Unsure Please include an explanation:

13. Do you, or any entity that you are a part of, hold an alcohol license in a U.S. state outside of Oregon?

No Yes Please list licenses (and year(s) licensed) below Unsure Please include an explanation:

14. Do you or any entity that you are a part of, have any other liquor license applications pending with the OLCC?

No Yes Please list applications below Unsure Please include an explanation:

You must sign your own form (electronic signature acceptable). Another individual, such as your attorney or an individual with power of attorney, **may not** sign your form.

Affirmation

Even if I receive assistance in completing this form, I affirm by my signature below, that my answers on this form are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to my criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Name (Print):	FRY Last	RAE First	MARIE Middle
Signature:			Date: 8-25-21

This box for OLCC use ONLY

_____ Does the individual currently hold, or has the individual previously held, an OLCC- issued liquor license?



OREGON LIQUOR CONTROL COMMISSION

Real Property Attestation

IMPORTANT: Please read Oregon Administrative Rule (OAR) 845-005-0311 [here](#) before completing this form.

- OAR 845-005-0311 defines who has an ownership interest in the business proposed to be licensed and allows the OLCC to refuse to issue a license if the applicant is not the owner of the business or an undisclosed ownership interest exists.
- Subsection (4)(b) of this rule includes as an ownership interest any person or entity owning the real or personal property of the premises proposed to be licensed, unless the owner of the property has given control over the property to another party via a lease or rental agreement or similar agreement.
- As a part of completing this "Real Property Attestation" form, applicants confirm they have read and understand OAR 845-005-0311.

Dad's Place

Business Trade Name (the name customers see)

229 N main St. Prineville OR 97754

Business Address (street, city, zip code)

Definitions

- "Real property" means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- "Common area" is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area's designation as a "common area" is typically identified in the lease or rental agreement.

ATTESTATION

All applicants have read OAR 845-005-0311 and:

1. Each applicant shown on the Liquor License Application form has read and understands OAR 845-005-0311.
2. Only the applicant(s) shown on the Liquor License Application form have an ownership interest in the real property to be used as a part of the licensed business.
3. The licensed premises at the business address proposed to be licensed either:
 - a. Does not include any common areas; or
 - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
 - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in "common areas" and that this requirement applies at all times, even when the business is closed.
4. The premises address at the business address proposed to be licensed matches the premises business address listed on the Liquor License Application form.
5. The licensed premises at the business address above either:
 - a. Has no area on property controlled by a public entity (like a city, county, or state); or
 - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) or licensee(s) permission to exercise the privileges of the license in the area.



OREGON LIQUOR CONTROL COMMISSION

Real Property Attestation

Dad's Place

Business Trade Name (the name customers see)

229 N main St. Prineville 97754

Business Address (street, city, zip code)

Applicant(s) Signature

- Each individual listed as an applicant must sign this form.
- If an applicant is an entity, such as a corporation or LLC, at least one INDIVIDUAL who is authorized to sign for the entity must sign this form.
- An individual with the authority to sign on behalf of the applicant (such as the applicant's attorney or an individual with power of attorney) may sign this form. If an individual other than an applicant signs this form, please provide written proof of signature authority. Attorneys signing on behalf of applicants may list the state of bar licensure and bar number in lieu of written proof of authority from an applicant. **Applicants are still responsible for all information on this form.**

8-25-21

Date

If an attorney

(Print Name)

(State of bar licensure)

(Bar number)

If an applicant

RAE FRY

Applicant #1 (Print Name)

Applicant #1 (Signature)

Applicant #2 (Print Name)

Applicant #2 (Signature)

Applicant #3 (Print Name)

Applicant #3 (Signature)

Applicant #4 (Print Name)

Applicant #4 (Signature)



OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: Dad's Place LLC Phone: 541-316-3395

Trade Name (dba): Dad's Place

Business Location Address: 229 N main St.

City: Prineville ZIP Code: 97754

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday	<u>6</u>	to	<u>2</u>
Monday	<u>6</u>	to	<u>4</u>
Tuesday	<u>6</u>	to	<u>4</u>
Wednesday	<u>6</u>	to	<u>4</u>
Thursday	<u>6</u>	to	<u>4</u>
Friday	<u>6</u>	to	<u>4</u>
Saturday	<u>6</u>	to	<u>2</u>

Outdoor Area Hours:

Sunday	_____	to	_____
Monday	_____	to	_____
Tuesday	_____	to	_____
Wednesday	_____	to	_____
Thursday	_____	to	_____
Friday	_____	to	_____
Saturday	_____	to	_____

NONE
The outdoor area is used for:

Food service Hours: _____ to _____

Alcohol service Hours: _____ to _____

Enclosed, how _____

The exterior area is adequately viewed and/or supervised by Service Permittees.

_____ (Investigator's Initials)

Seasonal Variations: Yes No If yes, explain: _____

ENTERTAINMENT

Check all that apply:

- | | |
|--|--|
| <input type="checkbox"/> Live Music | <input type="checkbox"/> Karaoke |
| <input type="checkbox"/> Recorded Music | <input type="checkbox"/> Coin-operated Games |
| <input type="checkbox"/> DJ Music | <input checked="" type="checkbox"/> Video Lottery Machines |
| <input type="checkbox"/> Dancing | <input type="checkbox"/> Social Gaming |
| <input type="checkbox"/> Nude Entertainers | <input type="checkbox"/> Pool Tables |
| | <input type="checkbox"/> Other: _____ |

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday	_____	to	_____
Monday	_____	to	_____
Tuesday	_____	to	_____
Wednesday	_____	to	_____
Thursday	_____	to	_____
Friday	_____	to	_____
Saturday	_____	to	_____

SEATING COUNT

Restaurant: 34 Outdoor: _____

Lounge: _____ Other (explain): _____

Banquet: _____ Total Seating: 34

OLCC USE ONLY	
Investigator Verified Seating: _____ (Y) _____ (N)	
Investigator Initials: _____	
Date: _____	

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 8-25-21

Liquor License Renewals

September 28, 2021

Chevron Station

Prineville Produce

Rite Aid

The Waterhole Tavern

Matzatlan Mexican Restaurant



STAFF REPORT

MEETING DATE: 9/28/2021

PREPARED BY: Mike Kasberger

SECTION: Council Business

DEPARTMENT: Public Works

CITY GOAL: Fiscal Responsibility, Provide Quality Municipal Service & Programs

SUBJECT: Notice of Intent to Award Purchase Supply Contract

REASON FOR CONSIDERATION: Our capital improvements plan includes upgrades to the potable water system to our wastewater treatment plant. With the recent growth, our treatment needs at the wastewater treatment plant have become more stringent.

BACKGROUND: Our chlorine contact chambers are in need of a supply of pressurized water in the cleaning process. Public Works have been experiencing material supply issues for over a year.

FISCAL IMPACT: This project is a budgeted item. We have received documentation from 3 suppliers and the results are as follows:

HD Fowler	\$35.25 per lineal foot	total cost	\$59,220
Ferguson	not able to quote as they cannot guarantee delivery		
Consolidated Supply	not able to quote as they cannot guarantee delivery		

RECOMMENDATION: Staff recommends that council approve the intent to award the supply contract to HD Fowler in the amount of \$59,220 for the purchase of 1680 lf of 12" C-900 water pipe.

City Manager Update

Council Meeting September 28th, 2021

Public Safety – Police department currently has one officer position open to replace an officer who moved.

Dispatch – Director Rebekah Burkhart has two supervisor positions open currently. We continue to work on strengthening our Dispatch team with three members in training to insure we have supervision and two dispatchers on at all times to meet demand.

Public Works

The 10th and Main Street Signal and intersection upgrade is up and running and working great. PW is focused on ASR project as we move into the winter storage phase of operations. We continue to increase ASR system capacity.

Rail Road

Continues to be busy with rail freight traffic and Matt recently landed a large railcar storage contract which will stabilize revenue going into fall. COPR team is also focused on upcoming bridge upgrades.

Meadow Lakes Golf

Great fall golfing weather. Course is in great fall condition. We expect new golf carts to arrive in the next few weeks. HSO Fundraiser past weekend with 144 golfers. MDL will be starting winter preparations over the next weeks. September golf revenue is higher than the past year which was very strong.

Airport

Airport manager is working on development on Northside for aviation related businesses. General aviation activity is brisk with the fall being great flying weather.

Planning

Several large housing developments are being considered by developers. We continue to see building permits active for new homes.

Human Resources

We have openings in Public Works, Dispatch, and Police. All jobs are on the web page.

City Manager Update

Council Meeting September 28, 2021 (cont.)

Information Technology

IT team is in the process of the 5 year refresh/upgrade to the Dispatch department radio console systems. Also, IT is rolling out upgrades for all first responder radios to digital systems. City IT manages communications for all First Responders (Police, Sheriff, and Crook County Fire and Rescue).

Finance

The City's independent Auditors (Pauly Rodgers) will be conducting an Audit of City Finances the first week October. First Quarter financials for the 21-22 budget and city operations will be presented at the Oct. 26th or Nov. 9th council meeting.

City Recorder

LOC – Annual conference has cancelled this year.

General

We are including Ordinance #954 with this report as several councilors have asked for our city's meeting rules. Please review, as this goes hand in hand with your discussions and governance committee.

Please be advised that the council agreed to hold outdoor council meeting through October weather permitting. Staff will do our best to anticipate inclement weather and adjust accordingly.

Ochoco Irrigation District will deliver water until the week of September 27th. Both Ochoco and Prineville reservoirs will be extremely low going into fall. Please pray for a wet winter.

Biomass project – The city continues to move this project forward and we are getting a wide range of support. We expect the feed study to be completed in the next few weeks. We are excited to restart and reinvent the forest products industry in Prineville. We look forward to a Biomass update for the community in October or early November.

City Legal – No Update

City Manager Update

Council Meeting September 28, 2021 (cont.)

EDCO

- Continued interest in large parcels on the hill by various employers (90, 160, and 46 acres sites)
- Increase in mixed-use/multi-unit housing project interest
- Spec buildings in Tom McCall are going up quickly – still around 14k SF available, the rest is spoken for and nearly 200k at the PVL Campus
- Large volume of state leads have come in this quarter from Business Oregon (more this quarter than previous years combined) – mix of advanced manufacturing, high tech, aviation
- Continued interest in the Depot and Airport as other areas in the region and state become more saturated
- Starting to work on 2022-2024 strategic plans at both the local and regional levels, will update on priorities when that is finalized for Crook
- Working on annual lunch date before end of year and Made in Crook County Tour in the spring of 2022. Krah has already agreed to a tour and working on confirming a second

Public Relations

BIOMASS

The City launched an awareness among community members regarding the benefits of biomass and the Prineville Renewable Energy Project.

Tactics:

MEDIA:

Bend Bulletin Business Feature Story, 08/22/21

[Prineville pitches biomass to save the forests](#)

GovLaunch.com, 08/28/21

[Prineville, OR converts forest biomass into electricity with Prineville Renewable Energy Project](#)

GUEST COLUMNS:

Bend Bulletin,

8/21/22 [Guest column: Prineville's renewable energy project offers sustainable solutions](#)

09/16/21 [Guest Column: Get behind Prineville renewable energy project](#)

City Manager Update

Council Meeting September 28, 2021 (cont.)

SOCIAL MEDIA:

Crafted a series of social media posts highlighting the benefits of generating biomass for energy use. Social media posts include a branded graphic template to create consistency and recognition among citizens. The campaign began in mid-August and will run once a week for 15 weeks.

SOCIAL MEDIA REPORT:

Facebook: 13,307 Followers

Twitter: 1,961 Followers

Mayor/Council – No Report

ORDINANCE NO. 954

AN ORDINANCE PROVIDING RULES OF PROCEDURE FOR COUNCIL MEETINGS; AND REPEALING ORDINANCE NO. 570,

The people of the city of Prineville ordain as follows:

Section 1. Meetings. The council shall meet in regular session on the second and fourth Tuesdays of each month and the first Monday of January in the council chambers at a time set by the council. A meeting may be canceled with the concurrence of a majority of the council, but in no event shall there be less than one meeting per month.

Section 2. Regular Meetings Falling on Holidays. If the regular meeting date of the council falls on a legal holiday, as defined by ORS chapter 187, the council shall meet on the following day in the council chambers and the meeting shall be a regular meeting.

Section 3. Special Meetings. Special meetings of the council may be called at any time on the request of two members of the council, by the mayor, or by the president of the council in the mayor's absence, by giving notice of the meeting to the council members and the public in a manner and for a time as circumstances may permit, but with a view to obtaining the largest possible attendance of council members.

Section 4. Adjournment. Any meeting may be adjourned to a time, place, and date certain, but not beyond the next regular meeting.

Section 5. Study Sessions. Study sessions of the council shall be held in accordance with state statutes whenever special circumstances require such a session, and the session shall be called by either the mayor, administrator, or two council members.

Section 6. Open Meetings. All meetings, other than executive sessions, shall be open to the public.

Section 7. Order of Business. The order of business at each council meeting shall be in accordance with the agenda prepared by the city administrator.

Section 8. Items to be Acted on Generally. Normally, only those items on the agenda shall be acted on by the council. Matters deemed to be emergencies or of an urgent nature by the mayor, a council member, the administrator, or city attorney may be submitted for council consideration and action.

Section 9. New Business. The mayor or a council member may bring before the council any new business under the "other matters" portion of the agenda. These matters need not be specifically listed on the agenda, but formal action on the matters shall be deferred until a subsequent council meeting unless deemed urgent.

Section 10. Reading of Minutes. Unless the reading of the minutes of the previous council meeting is requested by a majority of the council, the minutes may be approved without reading if copies have been previously furnished to each of the council members.

Section 11. Committees. The following standing committees shall be appointed by the mayor at the beginning of the year. Each committee shall consist of three members selected from the city council.

- (1) Railroad and Finance Committee.
- (2) Public Works Committee. Responsible for sewer, water, and street related areas.
- (3) Public Safety Committee. Responsible for police, fire, and ambulance related areas.

Section 12. Public Members Addressing the Council.

(1) Any public member desiring to address the council shall stand and wait to be recognized by the presiding officer. After recognition, the person's name and address shall be stated for the record and the remarks shall be limited to the question under discussion. All remarks and questions shall be addressed to the presiding officer and not to any individual council member, staff member, or other person. No person shall enter into any discussion without being recognized by the presiding officer.

(2) Any public member addressing the council shall be limited to five minutes unless further time is granted by the presiding officer. No public member shall be allowed to speak more than once upon any one subject until every other public member choosing to speak thereon has spoken.

(3) After a motion has been made or after a public hearing has been closed, no public member shall address the council without first securing permission from the majority of the council.

Section 13. Voting. Every member shall vote when a question is taken, unless the council excuses the member for a special reason; but no member shall be permitted to vote on any subject in which he has a direct pecuniary interest. Two members may demand the ayes and nays on any question. If not otherwise controlled by charter provision, the concurrence of a majority of the members of the council present at a council meeting shall be necessary to decide any question before the council.

Section 14. Passage of Resolutions. Each resolution shall be read only once before being voted on, and that reading may be by title only unless any member of the council requests the resolution be read in full. A resolution is effective immediately upon passage.

Section 15. Robert's Rules of Order. Robert's Rules of Order Revised shall be used as the guideline for conduct of council meetings, except in those cases where specific provisions contrary to Robert's Rules are provided in this ordinance.

Section 16. Repeal. Ordinance No. 570, Council Rules of Procedure, adopted January 27, 1965, as amended by Ordinance No. 633, adopted June 18, 1969, Ordinance No. 719, adopted February 26, 1974, Ordinance No. 849, adopted June 9, 1981, and Ordinance No. 900, adopted May 27, 1986, are repealed.

Passed by the council this 12th day of March, 1991.

Approved by the mayor this 12th day of March, 1991.



Mayor, Steve Duffelman

ATTEST:



Recorder, Henry Hartley

**RESOLUTION NO. 1507
CITY OF PRINEVILLE, OREGON**

**A RESOLUTION APPROVING THE CONTINUATION OF STANDARD ENTERPRISE
ZONE TAX ABATEMENTS UNDER ORS 285C.203, PURSUANT TO SECTION 3,
CHAPTER 522, OREGON LAWS 2021**

RECITALS:

Whereas, the City of Prineville (“City”) is a co-sponsor of the Prineville/Crook County Enterprise Zone (“Zone”), along with Crook County (“County”) (collectively, the “Sponsoring Governments”); and

Whereas, authorized and qualified business firm within the Zone, Endura Products, Inc. (Endura), has filed a claim for a new or ongoing property tax exemption that could be disqualified by the Crook County Tax Assessor due to failure to meet requirements under ORS 285C.200(1)(c), (d), (e), or (2) (the “Qualifications”); and

Whereas, Section 3, Chapter 522, Oregon Laws 2021 allows zone sponsors to adopt resolutions within 45 days of the laws’ effective day establishing standards by which said business firms that were distressed by the COVID-19 pandemic may receive or continue to receive exemptions under ORS 285C.175 in the 2021-22 and 2022-23 tax years or for only the 2022-23 tax year by June 30, 2022; and

Whereas, receipts of exemption pursuant to Section 3, Chapter 522, Oregon Laws 2021 depend on setting procedures for allowing zone sponsors to grant exemptions, including standards for establishing minimum employment for a firm to maintain, and criteria for why a firm is prevented from meeting the Qualifications, including but not limited to reasons under Section 3(1)(a)(C), Chapter 522, Oregon Laws 2021.

NOW, THEREFORE, the Prineville City Council hereby resolves as follows:

1. The executive(s) or appointee(s) of executive(s) of the Sponsoring Governments and the local zone manager, in consultations with the Crook County Tax Assessor (who shall receive written notice), are hereby directed to issue a public memorandum (the “Memorandum”) to this body granting the exemption in accordance with Nos. 2 and 3, below, for Endura:
 - a. In the case of the 2021-22 tax year, by December 31, 2021, in the event that the authorized or qualifying business has made a payment in lieu of disqualification under ORS 285C.240(6) for the purpose of the 2021-22 tax year; or
 - b. In the case of the 2022-23 tax year, by June 30, 2022.

2. The Memorandum shall establish the number of employees that Endura must have on average in the Zone at a minimum during 2021 or 2022, at or more than is normally required under ORS 285C.210 and not less than 80 percent of Endura’s existing average annual number

of employees with authorization and shall otherwise be based on the number that Endura demonstrates it can expect to maintain each year.

3. The Memorandum shall identify criteria of distress that have prevented Endura from qualifying in the Zone from among one or more of the following:

- a. Compliance with mandatory public health safety measures or closures;
- b. Mandatory limitations on facility capacity in excess of thirty percent (30%);
- c. At least a twenty percent (20%) decrease in receipts;
- d. A twenty percent (20%) reduction in sales;
- e. Significant disruption of Endura’s access to markets or supply chains; or
- f. Other measurable factors attributable to the COVID-19 pandemic.

4. The Crook County Tax Assessor is not obligated to address compliance with these requirements.

5. One hundred percent (100%) of the payment in lieu of disqualification made by Endura under ORS 285C.240(6) for purposes of the 2020-21 tax year shall be refunded to Endura by December 31, 2021.

6. The Crook County Tax Assessor, Oregon Department of Revenue, and Oregon Business Development Department shall receive copies of this resolution within thirty (30) days of its adoption.

Passed by the City Council this ____ day of September, 2021.

Rodney J. Beebe, Mayor

ATTEST:

Lisa Morgan, City Recorder



HB 2343 Employment Waiver





What is HB2343?

Authorizes governing body of enterprise zone sponsor to adopt resolution suspending enterprise zone employment requirements otherwise imposed on authorized business firms for either or both of property tax years beginning on July 1, 2021, and July 1, 2022.

September 25, 2021 Effective Date



What will this Resolution accomplish?



Allows for a grace period to relieve local Enterprise Zone companies

This House Bill gives local jurisdiction the ability to waive the employment requirement for companies negatively impacted by the pandemic in 2020 and 2021.



Endura will remain an eligible Enterprise Zone company for the 2020 tax year

Endura has historically been and continues to be one of our top employers in Crook County and has invested millions in the local economy. They are actively hiring to bring employment back up.



The PILOD will be refunded to Endura due to the uncontrollable variables faced

Due to business operating and employee safety rules, revenue decreases, supply chain disruptions, and other factors the firm should not be penalized for the gap in employment vs. previous years.





Questions?

Kelsey Lucas
Prineville/Crook County Director
Economic Development for Central Oregon (EDCO)

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