



Location: City Hall – Council Chambers  
Date: October 13, 2020  
Time: 6:30 PM

## City Council Meeting Agenda

Mayor Steve Uffelman, Council Members Jason Beebe, Janet Hutchison,

Patricia Jungmann, Gail Merritt, Jeff Papke, Teresa Rumble and City Manager Steve Forrester

**This meeting will be open to the public by telephonic communications due to commitment to eliminate the exposure and spread of COVID-19. This meeting can be attended by calling 346-248-7799 Meeting ID 947 5839 2608. Please visit our website for additional meeting information.**

### Call to Order

### Flag Salute

### Additions to Agenda

### Consent Agenda

- [1.](#) Regular Meeting Brief 9-22-2020
- [2.](#) Special Council Meeting Brief 10-5-2020
- [3.](#) PD Property Conversion
- [4.](#) Grocery Outlet - Change In Owner Liquor License Application
- [5.](#) Liquor License Annual Renewals

### Visitors, Appearances and Requests

### Council Business

### Staff Reports and Requests

6. City Managers Report - Steve Forrester

### Committee Reports

### Ordinances

### Resolutions

- [7.](#) Resolution No. 1460 - Authorizing the Sale of Real Property - Eric Klann
- [8.](#) Resolution No. 1461 - Exercising the Power of Eminent Domain - Josh Smith / Jered Reid

### Visitors, Appearances and Requests

### Adjourn

***Agenda items maybe added or removed as necessary after publication deadline***



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
387 NE Third Street – Prineville, OR 97754  
541.447.5627 ph 541-447-5628 fax

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Full Meeting Recordings Available at:  
<http://cityofprineville.com/meetings/>

**City Council Meeting Brief**  
**September 22<sup>nd</sup>, 2020**

**Council Members Present:**

Steve Uffelman  
Teresa Rumble  
Janet Hutchison  
Patricia Jungmann

Jason Beebe  
Gail Merritt  
Jeff Papke

**Council Members Absent**

**Additions to the Agenda**

Kelsey Lucas from EDCO will provide an update and move Crook County Health Department under Council Business.

**Consent Agenda**

1. Regular Meeting Brief 9-8-2020
2. Liquor License Annual Renewals

**Councilor Jungmann made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors, Appearances and Requests:**

None.

**Public Appearances**

None.

**Council Business**

3. CC Health Department Update

Vicky Ryan, Crook County Public Information Officer provided an update that included: having 60 cases with 32 active; doing some things right since we have only had one new case as of today; Deschutes County numbers are up; there will be a drive up flu clinic that will be available to all city and county; they will have a drive through for potential COVID vaccinations; CDC has recommended no trick or treating as well as upcoming holiday gatherings.

Discussions continued regarding the school district; grades K-3 being secure at this time, grades 4-12 will be evaluated in October to see if we met matrix; and movement on the pilot program proposed to the Governor for small schools.

Ms. Ryan explained about the close contact criteria and having a higher probability of becoming positive by being around someone positive while awaiting the test results. If they come back negative they are removed from list. They are finding that those tested are being very cooperative and can have a contact circle up to 30 so far.

#### **4. Consideration of the Sale of Real Property – Eric Klann**

Jered Reid, City Attorney provided the background information explaining this was discussed in Executive Session and if Council decided to move forward there would be a public hearing scheduled between October 5-9<sup>th</sup>.

No questions from council.

**Councilor Papke made a motion that it is convenient for the City of Prineville to sell 21.13 acres of real property identified as Tax Lot 141600-1600 and that a public hearing be scheduled and appropriately noticed. Motion seconded. No discussion on motion. All in favor, motion carried.**

#### **5. Approval of Draft Council Letter to Ochoco National Forest – Councilors Hutchison and Rumble**

Councilor Hutchison provided background and wanted to highlight a couple of items in the letter such as the 21” rule, science, economy, monitoring, and reporting of whether it has met desired results.

Councilor Rumble talked about different options and that Option 2 is more of the forest service choice and there is a high probability it will go to litigation. Councilor Rumble feels the city needs to jump behind by submitting comments to get the forest cleaned up and recommended we add language that the entire council supports unanimously.

Councilor Papke appreciates the long term work on this and supports whatever will have the greatest input for council.

Councilor Beebe agrees with Councilor Rumble.

Councilor Rumble talked more about the wasted resources and moonscapes and it all has to do with forest management.

Councilor Merritt agrees with everything said in the letter.

Councilor Jungmann said letter was beautiful and agrees we need to get our forest cleaned up.

Councilor Rumble asked about changing the last paragraph to city council voted unanimously on such a date and she would support putting that language.

**Councilor Rumble made motion to approve Council comment letter to Ochoco National Forest with amendment as discussed. Motion seconded. Discussion on motion regarding deadline of 10/13 to submit the letter. We can get it in tomorrow. Getting letter in sooner will help others wordsmith their letters. White fir over 21” in close proximity to ponderosa pine. Removal of the white fir and other species due to disease and infestations applying common sense to remove will allow other species to be removed with common sense. All in favor motion carried.**

### **Staff Reports and Requests:**

#### **6. Manager’s Report**

Steve Forrester, City Manager reported: there will be professional training covering breaking away from bias on the 16<sup>th</sup> along with the JEDI committee, Liz Schuette, Finance Director and accounting staff has finished reviewing refunding DEQ debt along with the covenants of that loan, and it does not justify refunding at this time; Public Works is repairing Harwood Bridge footing due to previous high water; the Police Department facility tour went well and the building is well underway.

There were no questions.

#### **7. EDCO COVID Grant Update – Kelsey Lucas**

Ms. Lucas provided an update that highlighted sending out last 4 award letters in phase 3; over 82 % of applicants were awarded up to \$2,500; 118 businesses were awarded; business demographics; a total of \$272,845 was awarded; different industries affected; owner versus renter demographics; and reduced staff and hours.

Discussions continued regarding how impressive it was that everyone adapted through this; and how most of the businesses closed were actually planning on closing within a couple of years anyway.

Mr. Forrester thanked Facebook, the Chamber, EDCO and everyone else that helped with this effort.

No questions.

### **Committee Reports**

Councilor Jungmann provided a NeighborImpact update. They have been very busy and are opening up more childcare openings; hiring new staff and increasing meals; providing rental assistance which has seen an increase in central Oregon; 85% of renters out there are receiving help already; mortgage assistance is available; food banks that usually get one semi-truck of food a week prior to COVID and are now doing 5 semi-trucks a week; and the empty bowls fundraiser will be virtual this year.

Councilor Papke talked about the Crooked River Roundup joining the Central Oregon rodeo this last week, and thanked those involved. Councilor Papke also thanked the county for promoting the potato harvest and this year will donate to state and first responders. Volunteers are needed at 8 am on Barnes Butte Road to bag up the potatoes to take to the valley.

Mayor Uffelman announced he was approached to serve on Regional Recovery Task Force which will go on for about the next year.

No other reports.

### **Ordinances:**

None.

### **Resolutions:**

#### **8. Resolution No. 1458 – Providing the City Authorization to Efficiently Minimize or Mitigate the Effects of COVID-19 – Jered Reid**

Mr. Reid explained that we are just continuing to remain eligible for possible funding, and as always this gets reviewed every 30 days.

**Councilor Hutchison made motion to approve Resolution No. 1458. Motion seconded. No discussion on motion. All in favor motion carried.**

### **Visitors Appearances and Requests:**

There were no comments to be included in the record.

### **Adjourn**

**Councilor Rumble made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 7:21 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Hutchison	Jungmann	Merritt	Papke	Rumble	Uffelman
Consent Agenda as Presented	PASSED	Y	Y	Y	Y	Y	Y	Y
Motion that it is convenient for the City of Prineville to sell 21.13 acres of real property identified as Tax Lot 141600-1600 and that a public hearing be scheduled and appropriately noticed.	PASSED	Y	Y	Y	Y	Y	Y	Y
Motion to approve Council comment letter to Ochoco National Forest with amendment as discussed.	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1458 – Providing the City Authorization to Efficiently Minimize or Mitigate the Effects of COVID-19	PASSED	Y	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)



**CITY OF PRINEVILLE**  
**Special Council Meeting Brief**  
387 NE Third Street – Prineville, OR 97754  
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**Special City Council Meeting Brief**  
**October 5th, 2020**

**Council Members Present:**

Steve Uffelman  
Teresa Rumble

Gail Merritt  
Jeff Papke

**Council Members Absent**

Janet Hutchison  
Patricia Jungmann  
Jason Beebe

**Additions to the Agenda**

None.

**Consent Agenda**

None.

**Visitors, Appearances and Requests:**

None.

**Public Appearances**

None.

**Council Business**

**1. Consideration to Sell Real Property (PUBLIC HEARING)**

Mayor Uffelman read the public hearing procedure into the record.

Mike Warren Jr., Realtor of Record provided his assessment report highlighting how the value of property is determined and how it is based on the number of lots that could be created.

Mr. Warren, determined that the offer is very fair when comparable to other similar property and that the city is in good shape with the price offered.

No questions or comments from Council.

Eric Klann, City Engineer provided a power point presentation explaining that the original purpose for the city to purchase was water rights, ability to extend Combs Flat Road to Peters Road and open space.

Mr. Klann continued by stating the design of Combs Flat Road extension under way. Echo of the Butte Concept Plan for Barnes Butte Recreation area is pretty much completed and went over highlights of the proposed plan. A local developer is interested in property and provided a map of proposed layout. The estimated grand total of \$1.3 million is what the city could sell for. Mr. Klann went over a summary slide showing after the sale, we would keep 600 open space, 305 acres of water rights. We purchased in 2017 for 1.2 million and selling 21 acres for 1.3 million.

No questions or concerns from council.

### **Mayor opened the public hearing portion of the meeting.**

Mark Haskell via telephonically has a question about potential buyer and stated he is a Hillsboro resident.

Mayor Uffelman explained to Mr. Haskell that he is not eligible to make a public hearing comment per ORS.

Jered Reid, City Attorney clarified that the meeting is open to view, and that testimony is limited to Prineville residents.

No one else on line.

No written comments received.

### **Public hearing portion closed.**

**Councilor Papke made a motion that City Staff shall be authorized to move forward with the sale of 21.13 acres of property within the city of Prineville. Motion seconded. No discussion on motion. All in favor, motion carried.**

### **Staff Reports and Requests:**

None.

### **Committee Reports**

None.



**Ordinances:**

None.

**Resolutions:****2. Resolution No. 1459 – Authorizing a Loan from the Special Works Fund by Entering Into a Financing Contract with the Oregon Infrastructure Finance Authority – Eric Klann**

Mr. Klann provided a power point presentation that highlighted the Aquifer Storage and Recovery (ASR) Budget and the purpose of this resolution is for a loan. The System Development Charges (SDC's) covered the original estimated costs. Mr. Klann explained that the project is a progressive design build and the differences between this method and a design bid build. The reason for the increase from original estimate is due to construction costs increasing, scope gaps, additional treatment needed for this water and some frustrating geology.

This loan will be refunded by future SDC's and this is a generational project that will be paid off as the city grows.

There were no questions or comments from Council.

Mayor Uffelman added that this project will be very significant to the city in the long term to allow for future development and very environmentally conscientious.

**Councilor Merritt made motion to approve Resolution No. 1459. Motion seconded. No discussion on motion. All in favor motion carried.**

Mr. Klann thanked Council for the vote and added this is the type of support that allows us to attract new businesses.

**Visitors Appearances and Requests:**

None.

**Adjourn**

**Councilor Rumble made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 12:23 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Hutchison	Jungmann	Merritt	Papke	Rumble	Uffelman
Motion that City Staff shall be authorized to move forward with the sale of 21.13 acres of property within the city of Prineville.	PASSED	-	-	-	Y	Y	Y	Y
Resolution No. 1459 – Authorizing a Loan from the Special Works Fund by Entering Into a Financing Contract with the Oregon Infrastructure Finance Authority	PASSED	-	-	-	Y	Y	Y	Y
Adjourn Meeting	PASSED	-	-	-	Y	Y	Y	Y

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# Prineville Police Department

400 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

Nicole Bigelow, Evidence

Phone: (541)447-4168

FAX: (541) 447-8619

[nbigelow@prinevillepd.org](mailto:nbigelow@prinevillepd.org) Web Site: [www.cityofprineville.com](http://www.cityofprineville.com)

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October 2, 2020

City Council,

The Prineville Police Department has in its possession the following items. These items have been released by the Crook County District Attorney's Office, and in one case the Deschutes County District Attorney's Office. At this time, I am requesting that the firearms be transferred to the Prineville Police Department for department use. The cash items will be transferred to City of Prineville Finance Department.

## Case #

### 13001613

Item # 2 - AR 15

Forfeit per Deschutes County District Attorney's Office – Deschutes County Circuit Court

### 18000922

Item # 1 – JHP Hangun

Item # 2 – Mossberg Shotgun

Item # 4 – Magazine

Certified Mail undeliverable and notable to locate owner.

### 18001828

Item # 1 – Springfield Armory .45 pistol

Item # 2 – The Spesco Corp .38 revolver

Item # 5 – Holster

Signed Certified Mail on 10/05/2019. No arrangements to retrieve the firearm

### 19000405

Item # 1 - .22 Caliber rifle

Item # 3 - .22 Caliber magazines

Item # 6 - .22 Caliber magazines

Signed Certified Mail on 05/26/2020. No arrangements to retrieve the firearm.

**19000653**

Item # 1 – H&R 21 gauge shotgun  
Signed Certified Mail on 11/8/19. No arrangements to retrieve the firearm.

**19000748**

Item # 2 – FNH Semi-Automatic Pistol  
Item # 3 - Magazine  
Forfeit per Crook County District Attorney's Office- Crook County Circuit Court

**19000957**

Item # 9 - SCCY 9MM Handgun w/ holster  
Item # 6 – Magazines  
Forfeit per Crook County District Attorney's Office – Crook County Circuit Court

**19001431**

Item # 2 – AR 15 rifle  
Item # 4 - .223 magazine  
Signed Certified Mail on 12/10/2019. No arrangements to retrieve the firearm.

**20000125**

Item # 3 -Ruger Rifle  
Forfeit per Crook County District Attorney's Office – Crook County Circuit Court

**The following items are to be turned over to Finance Department.**

**12001352**

Item # 3 – Loose change  
Owner did not wish to travel to retrieve the money.

**17000722**

Item # 10 \$500.00 cash  
Item # 11 \$210.00 cash  
Item # 12 \$367.00 cash  
Not able to locate owner. Returned Certified Mail from 3 different addresses.



# LIQUOR LICENSE APPLICATION

**COPY**

1. Application. **Do not include** any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:	CITY AND COUNTY USE ONLY
<input type="checkbox"/> Brewery 1 <sup>st</sup> Location	Date application received: <u>9-28-2020</u>
<input type="checkbox"/> Brewery 2 <sup>nd</sup> Location	Name of City or County: _____
<input type="checkbox"/> Brewery 3 <sup>rd</sup> Location	Recommends this license be: <input type="checkbox"/> Granted <input type="checkbox"/> Denied
<input type="checkbox"/> Brewery-Public House 1 <sup>st</sup> location	By: _____
<input type="checkbox"/> Brewery-Public House 2 <sup>nd</sup> location	Date: _____
<input type="checkbox"/> Brewery-Public House 3 <sup>rd</sup> location	
<input type="checkbox"/> Distillery	
<input type="checkbox"/> Full On-Premises, Commercial	
<input type="checkbox"/> Full On-Premises, Caterer	
<input type="checkbox"/> Full On-Premises, Passenger Carrier	
<input type="checkbox"/> Full On-Premises, Other Public Location	
<input type="checkbox"/> Full On-Premises, For Profit Private Club	
<input type="checkbox"/> Full On-Premises, Nonprofit Private Club	
<input type="checkbox"/> Grower Sales Privilege 1 <sup>st</sup> location	
<input type="checkbox"/> Grower Sales Privilege 2 <sup>nd</sup> location	
<input type="checkbox"/> Grower Sales Privilege 3 <sup>rd</sup> location	
<input type="checkbox"/> Limited On-Premises	
<input checked="" type="checkbox"/> Off-Premises	
<input type="checkbox"/> Off-Premises with Fuel Pumps	
<input type="checkbox"/> Warehouse	
<input type="checkbox"/> Wholesale Malt Beverage & Wine	
<input type="checkbox"/> Winery 1 <sup>st</sup> Location	
<input type="checkbox"/> Winery 2 <sup>nd</sup> Location	
<input type="checkbox"/> Winery 3 <sup>rd</sup> Location	
	<b>OLCC USE ONLY</b>
	Date application received: <u>9/25/2020</u>
	By: <u>S. Berman (OLCC)</u>
	Date application accepted as initially complete: <u>SEP 25 2020</u>
	By: <u>S. Berman (OLCC)</u>
	License Action(s): <u>C/O</u>

2. Identify the applicant(s) applying for the license(s). ENTITY (example: corporation or LLC) or INDIVIDUAL(S) applying for the license(s):

Veronann LLC

(Applicant #1)

Grocery Outlet Inc.

(Applicant #2)

Lambert H Bourgo

(Applicant #3)

Rhonda Bourgo

(Applicant #4)

<b>OLCC USE ONLY</b> <b>RECEIVED</b>  <b>SEP 25 2020</b>  Oregon Liquor Control Commission Bend, Oregon	<b>OLCC FINANCIAL SERVICES USE ONLY</b>
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# LIQUOR LICENSE APPLICATION

Copy


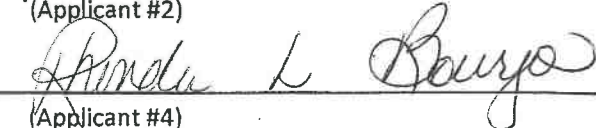
3. Applicant #1 Veronann LLC		Applicant #2 Grocery Outlet Inc.	
Applicant #3 Lambert H Bourgo		Applicant #4 Rhonda Bourgo	
4. Trade Name of the Business (Name Customers Will See) Prineville Grocery Outlet			
5. Business Address (Number and Street Address of the Location that will have the liquor license) 1951 NE 3rd Street			
City Prineville	County Crook	Zip Code 97754	
6. Does the business address currently have an OLCC liquor license? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
7. Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your mail)			
City	State	Zip Code	
9. Phone Number of the Business Location 541-416-1200	Email Contact for this Application [REDACTED]		
Contact Person for this Application Lambert H Bourgo	Phone Number [REDACTED]		
Mailing Address 1537 SW Hwy 97	City Madras	State OR	Zip Code 97741

I understand that marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is **prohibited** on the licensed premises.

I attest that all answers on all forms, documents, and information provided to the OLCC are true and complete.

**Applicant Signature(s)**

- Each individual person listed as an applicant must sign the application.
- If an applicant is an entity, such as a corporation or LLC, at least one person who is authorized to sign for the entity must sign the application.
- A person with the authority to sign on behalf of the applicant (such as the applicant's attorney or a person with power of attorney) may sign the application. If a person other than an applicant signs the application, please provide proof of signature authority.

  
 (Applicant #1) \_\_\_\_\_  
 (Applicant #2) \_\_\_\_\_  
  
 (Applicant #3) \_\_\_\_\_  
 (Applicant #4) \_\_\_\_\_



OREGON LIQUOR CONTROL COMMISSION  
LIMITED LIABILITY COMPANY QUESTIONNAIRE

Please Print or Type

LLC Name: Veronann LLC Year Filed: 2017

Trade Name (dba): Prineville Grocery Outlet

Business Location Address: 1951 NE 3rd Street

City: Prineville ZIP Code: 97754

List Members of LLC:

Percentage of Membership Interest:

1. Lambert H Bourgo  
(managing member)

50%

2. Rhonda Bourgo  
(members)

50%

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

5. \_\_\_\_\_

\_\_\_\_\_

6. \_\_\_\_\_

\_\_\_\_\_

(Note: If any LLC member is another legal entity, that entity must also complete an LLC, Limited Partnership or Corporation Questionnaire. If the LLC has officers, please list them on a separate sheet of paper with their titles.)

Server Education Designee: \_\_\_\_\_ DOB: \_\_\_\_\_

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Signature: Lambert H Bourgo  
(name)

Co-owner  
(title)

Date: 9/24/20

Rhonda L. Bourgo

Co-owner

9/24/20

1-800-452-OLCC (6522)

www.olcc.com

(rev. 8/11)



OREGON LIQUOR CONTROL COMMISSION  
**INDIVIDUAL HISTORY FORM**

1. Name: (LAST) <u>Bourego</u>		(FIRST) <u>Rhonda</u>	(MIDDLE) <u>Lorraine</u>
2. Other Names Used (Maiden, Etc.): <u>Geller</u>			
3. Do you have a Social Security Number (SSN) issued by the U.S. Social Security Administration? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide your SSN: <u>[REDACTED]</u> - <u>[REDACTED]</u> - <u>[REDACTED]</u>			
<p><b>SOCIAL SECURITY NUMBER DISCLOSURE:</b> As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) &amp; ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you indicate below.</p> <p>Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your voluntary consent to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC§ 552(a)).</p> <p>Do you voluntarily consent to the OLCC's use of your SSN as just described? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>			
4. Date of Birth (MM/DD/YYYY): <u>08 / 03</u>		5. Contact Phone: <u>[REDACTED]</u>	
6. Driver License or State ID #: <u>[REDACTED]</u>		7. State: <u>OR</u>	
8. Residence Address: <u>[REDACTED]</u> <u>Madras OR 97741</u>			
9. Mailing Address (if different): <u>[REDACTED]</u>			
10. E-Mail (optional):			
11. Do you have a spouse or domestic partner? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, list his/her full name: <u>Lambert H Bourego</u>			
12. If yes to #11, will this person be involved in the management of, or have control over the business? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
13. In the past 10 years, have you been <b>convicted</b> ("convicted" includes paying a fine) in Oregon or another U.S. state of driving a car with a suspended driver license or driving a car with no insurance? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Please include explanation below) <input type="checkbox"/> Unsure (Please include explanation below)			
14. In the past 10 years, have you been <b>convicted</b> ("convicted" includes paying a fine) in Oregon or another U.S. state of a <b>FELONY</b> ? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Please include explanation below) <input type="checkbox"/> Unsure (Please include explanation below)			
15. Have you ever been in a drug or alcohol <b>diversion program</b> in Oregon or another U.S. state? A diversion program is where you are required, usually by the court or another government agency, to complete certain requirements in place of being convicted of a drug or alcohol-related offense. <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Please include explanation below) <input type="checkbox"/> Unsure (Please include explanation below)			



16. Do you, or any legal entity that you are a part of, **currently hold** or **have previously held** a liquor license or a recreational marijuana license in Oregon or another U.S. state? (Note: alcohol service permits and marijuana worker permits are not liquor licenses).

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

Madras Grocery Outlet

17. Have you, or any legal entity that you are a part of, **ever** had an application for a license, permit, or certificate **denied or cancelled** by the OLCC or any other governmental agency in the U.S.?

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

18. Are you applying for a Full On-Premises, Limited On-Premises, Off-Premises, or Brewery-Public House license?

No Please skip questions 19 & 20. Go directly to question 21.  
 Yes Please answer questions 19, 20, and 21.

19. Do you or will you have any ownership interest in a business that manufactures, wholesales, or distributes alcohol in Oregon or another U.S. state?

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

20. Does or will an alcohol manufacturer, wholesaler, or distributor in Oregon or another U.S. state have any ownership interest in your business?

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

21. Do you currently have, or will you have, any ownership interest in any business in Oregon with a Full On-Premises, Limited On-Premises, Off-Premises, or Brewery-Public House license?

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

You must sign your own form. Another person, like your attorney or a person with power of attorney, may not sign your form. I affirm that my answers are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to, criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Name: (LAST)

Bourgo

(FIRST)

Rhonda

(MIDDLE)

Lorraine

Signature

Rhonda L Bourgo

Date:

9/04/2020



OREGON LIQUOR CONTROL COMMISSION  
**INDIVIDUAL HISTORY FORM**

1. Name: (LAST) <u>Bouergo</u>	(FIRST) <u>Lambert</u>	(MIDDLE) <u>Henry</u>
2. Other Names Used (Maiden, Etc.):		
3. Do you have a Social Security Number (SSN) issued by the U.S. Social Security Administration? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide your SSN: [REDACTED]		
<p><b>SOCIAL SECURITY NUMBER DISCLOSURE:</b> As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) &amp; ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you indicate below.</p> <p>Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your voluntary consent to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC§ 552(a).</p> <p>Do you voluntarily consent to the OLCC's use of your SSN as just described? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		
4. Date of Birth (MM/DD/YYYY): <u>10/09/</u>	[REDACTED]	5. Contact Phone: [REDACTED]
6. Driver License or State ID #: [REDACTED]	7. State: <u>OR</u>	
8. Residence Address: [REDACTED] <u>Madras OR 97741</u>		
9. Mailing Address (if different):		
10. E-Mail (optional):		
11. Do you have a spouse or domestic partner? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, list his/her full name: <u>Rhonda Bouergo</u>		
12. If yes to #11, will this person be involved in the management of, or have control over the business? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		
13. In the past 10 years, have you been <b>convicted</b> ("convicted" includes paying a fine) in Oregon or another U.S. state of driving a car with a suspended driver license or driving a car with no insurance? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Please include explanation below) <input type="checkbox"/> Unsure (Please include explanation below)		
14. In the past 10 years, have you been <b>convicted</b> ("convicted" includes paying a fine) in Oregon or another U.S. state of a <b>FELONY</b> ? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Please include explanation below) <input type="checkbox"/> Unsure (Please include explanation below)		
15. Have you ever been in a drug or alcohol <b>diversion program</b> in Oregon or another U.S. state? A diversion program is where you are required, usually by the court or another government agency, to complete certain requirements in place of being convicted of a drug or alcohol-related offense. <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Please include explanation below) <input type="checkbox"/> Unsure (Please include explanation below)		

16. Do you, or any legal entity that you are a part of, **currently hold** or **have previously held** a liquor license or a recreational marijuana license in Oregon or another U.S. state? (Note: alcohol service permits and marijuana worker permits are not liquor licenses).

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

Madras Grocery Outlet -

17. Have you, or any legal entity that you are a part of, **ever** had an application for a license, permit, or certificate **denied or cancelled** by the OLCC or any other governmental agency in the U.S.?

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

18. Are you applying for a Full On-Premises, Limited On-Premises, Off-Premises, or Brewery-Public House license?

No Please skip questions 19 & 20. Go directly to question 21.  
 Yes Please answer questions 19, 20, and 21.

19. Do you or will you have any ownership interest in a business that manufactures, wholesales, or distributes alcohol in Oregon or another U.S. state?

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

20. Does or will an alcohol manufacturer, wholesaler, or distributor in Oregon or another U.S. state have any ownership interest in your business?

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

21. Do you currently have, or will you have, any ownership interest in any business in Oregon with a Full On-Premises, Limited On-Premises, Off-Premises, or Brewery-Public House license?

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

You must sign your own form. Another person, like your attorney or a person with power of attorney, may not sign your form. I affirm that my answers are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to, criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Name: (LAST) Bourgo	(FIRST) Lambert	(MIDDLE) Henry
Signature: Henry H Bourgo		Date: 9/24/2020



# LAW ORIENTATION AFFIRMATION

Trade Name of Business Prineville Grocery Outlet

Business Location 1951 NE 3rd St. Prineville 97754  
(number, street) (city) (zip code)

I have read the Commission's "Law Orientation for Retailers" booklet.

Today's Date 9/25/20

Lambert H. Bourgo  
Name (print)

Lambert H Bourgo  
Signature

Rhonda L. Bourgo  
Name (print)

Rhonda L Bourgo  
Signature

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Signature



# OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type Veronann LLC Grocery Outlet Inc.  
 Applicant Name: Lambert H Bourgo Phone: [REDACTED]  
 Trade Name (dba): Prineville Grocery Outlet  
 Business Location Address: 1951 NE 3rd Street  
 City: Prineville ZIP Code: 97754

## DAYS AND HOURS OF OPERATION

<b>Business Hours:</b>	<b>Outdoor Area Hours:</b>	<b>The outdoor area is used for:</b>
Sunday <u>7:00 AM</u> to <u>9:00 PM</u>	Sunday _____ to _____	<input type="checkbox"/> Food service Hours: _____ to _____
Monday <u>7 AM</u> to <u>9 PM</u>	Monday _____ to _____	<input type="checkbox"/> Alcohol service Hours: _____ to _____
Tuesday <u>7 AM</u> to <u>9 PM</u>	Tuesday _____ to _____	<input type="checkbox"/> Enclosed, how _____
Wednesday <u>7 AM</u> to <u>9 PM</u>	Wednesday _____ to _____	The exterior area is adequately viewed and/or supervised by Service Permittees.
Thursday <u>7 AM</u> to <u>9 PM</u>	Thursday _____ to _____	_____ (Investigator's Initials)
Friday <u>7 AM</u> to <u>9 PM</u>	Friday _____ to _____	
Saturday <u>7 AM</u> to <u>9 PM</u>	Saturday _____ to _____	

Seasonal Variations:  Yes  No If yes, explain: \_\_\_\_\_

## ENTERTAINMENT

Check all that apply:

<input type="checkbox"/> Live Music	<input type="checkbox"/> Karaoke
<input type="checkbox"/> Recorded Music	<input type="checkbox"/> Coin-operated Games
<input type="checkbox"/> DJ Music	<input type="checkbox"/> Video Lottery Machines
<input type="checkbox"/> Dancing	<input type="checkbox"/> Social Gaming
<input type="checkbox"/> Nude Entertainers	<input type="checkbox"/> Pool Tables
	<input type="checkbox"/> Other: _____

## DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday \_\_\_\_\_ to \_\_\_\_\_  
 Monday \_\_\_\_\_ to \_\_\_\_\_  
 Tuesday \_\_\_\_\_ to \_\_\_\_\_  
 Wednesday \_\_\_\_\_ to \_\_\_\_\_  
 Thursday \_\_\_\_\_ to \_\_\_\_\_  
 Friday \_\_\_\_\_ to \_\_\_\_\_  
 Saturday \_\_\_\_\_ to \_\_\_\_\_

## SEATING COUNT

Restaurant: \_\_\_\_\_ Outdoor: \_\_\_\_\_  
 Lounge: \_\_\_\_\_ Other (explain): \_\_\_\_\_  
 Banquet: \_\_\_\_\_ Total Seating: \_\_\_\_\_

**OLCC USE ONLY**  
 Investigator Verified Seating: \_\_\_(Y) \_\_\_(N)  
 Investigator Initials: \_\_\_\_\_  
 Date: \_\_\_\_\_

I understand if my answers are not true and complete, the OLCC may deny my license application.  
 Applicant Signature: Lambert H Bourgo Date: 9/24/2020





# OREGON LIQUOR CONTROL COMMISSION CORPORATION QUESTIONNAIRE

Please Print or Type

Corporation Name: Grocery Outlet Holding Corp. Year Incorporated: \_\_\_\_\_

Trade Name (dba): \_\_\_\_\_

Business Location Address: 5650 Hollis Street

City: Emeryville CA ZIP Code: 94608

### List Corporate Officers:

<u>Eric Lindberg</u> (name)	<u>CEO</u> (title)
<u>Robert J Sheedy</u>	<u>President</u>
<u>Charles Bracher</u>	<u>CFO</u>
<u>Pamela Burke</u>	<u>CAO, General Counsel &amp; Secretary</u>

### List Board of Directors:

(name) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### List Stockholders:

 (Note: If any stockholder is another legal entity, that entity may also need to complete another Corporation Questionnaire. See Liquor License Application Guide for more information.)

Stockholders:	Number of Shares Held:	Number of Stock Shares:
<u>H&amp;F Globe Investor</u>	<u>9,799,862</u>	Issued: <u>90,420,363</u>
_____	_____	Unissued: <u>409,579,637</u>
_____	_____	Total Shares Authorized to Issue: <u>500,000,000 Common</u>
_____	_____	<u>50,000,000 Series A</u>

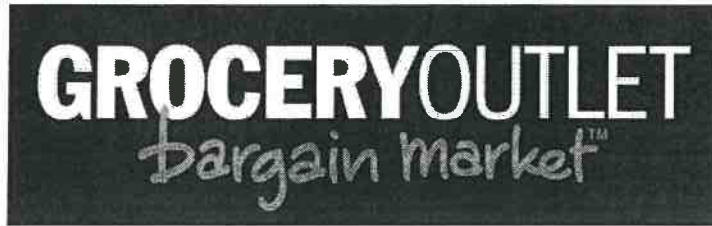
Server Education Designee: \_\_\_\_\_ DOB: \_\_\_\_\_ *Prepared*  
(See Liquor License Application Guide for more information)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Officer's Signature: Pamela Burke CAO, General Counsel & Secretary Date: 5/1/20  
(name) (title)

1-800-452-OLCC (6522)  
www.oregon.gov/olcc

(rev. 08/11)



September 22, 2020

Oregon Liquor Control Commission  
Bend Regional Office  
336 SW Cyber Drive  
Suite 104  
Bend, OR 97702

Re: Independent Operator Agreement  
Veronann LLC  
Grocery Outlet of Prineville  
1951 NE 3rd Street, P.O. Box 1595  
Prineville, OR 97754

Please be advised that pursuant to the Independent Operator Agreement, Veronann LLC has the right to occupy the premises at the address listed above for the purpose of operating the Grocery Outlet Bargain Market retail store. Grocery Outlet Inc. holds such property under lease.

Grocery Outlet Inc. has agreed to loan up to [REDACTED] to Veronann LLC for the purchase of certain assets and working capital needs related to the Grocery Outlet of Prineville. Grocery Outlet Inc. will make this loan from its existing working capital.

Sincerely,

DocuSigned by:  
*Pamela B. Burke*

36F02162483A4F3...  
Pamela B. Burke  
CAO and General Counsel  
Grocery Outlet Inc.





OREGON LIQUOR CONTROL COMMISSION

# SAMPLE TASTING APPLICATION OFF-PREMISES SALES LICENSE

Applicant Name (this is the individual person or legal entity owner of business)  
Veronann LLC / Lambert H. Bourgo and Rhonda Bourgo Co-Owner

**Is applying to provide sample tastings of malt beverages, wine, and/or cider at the following location:**

Trade Name (DBA) Prineville Grocery Outlet

Business Location Address 1951 NE 3rd Street

City Prineville

Zip Code 97754

Tastings will be provided only in the following described area and customers may not leave this area with a sample taste of alcohol: (describe area, including boundaries, or attach an 8½ " x 11" floor plan drawing that clearly identifies the area and boundaries).

See attached

**The applicant named above will follow the requirements of OAR 845-006-0450 (see back of this form). I affirm that I am authorized to sign this application on behalf of the applicant.**

Name (please print): Lambert H Bourgo / Rhonda Bourgo

Signature: *Lambert H Bourgo / Rhonda L Bourgo*

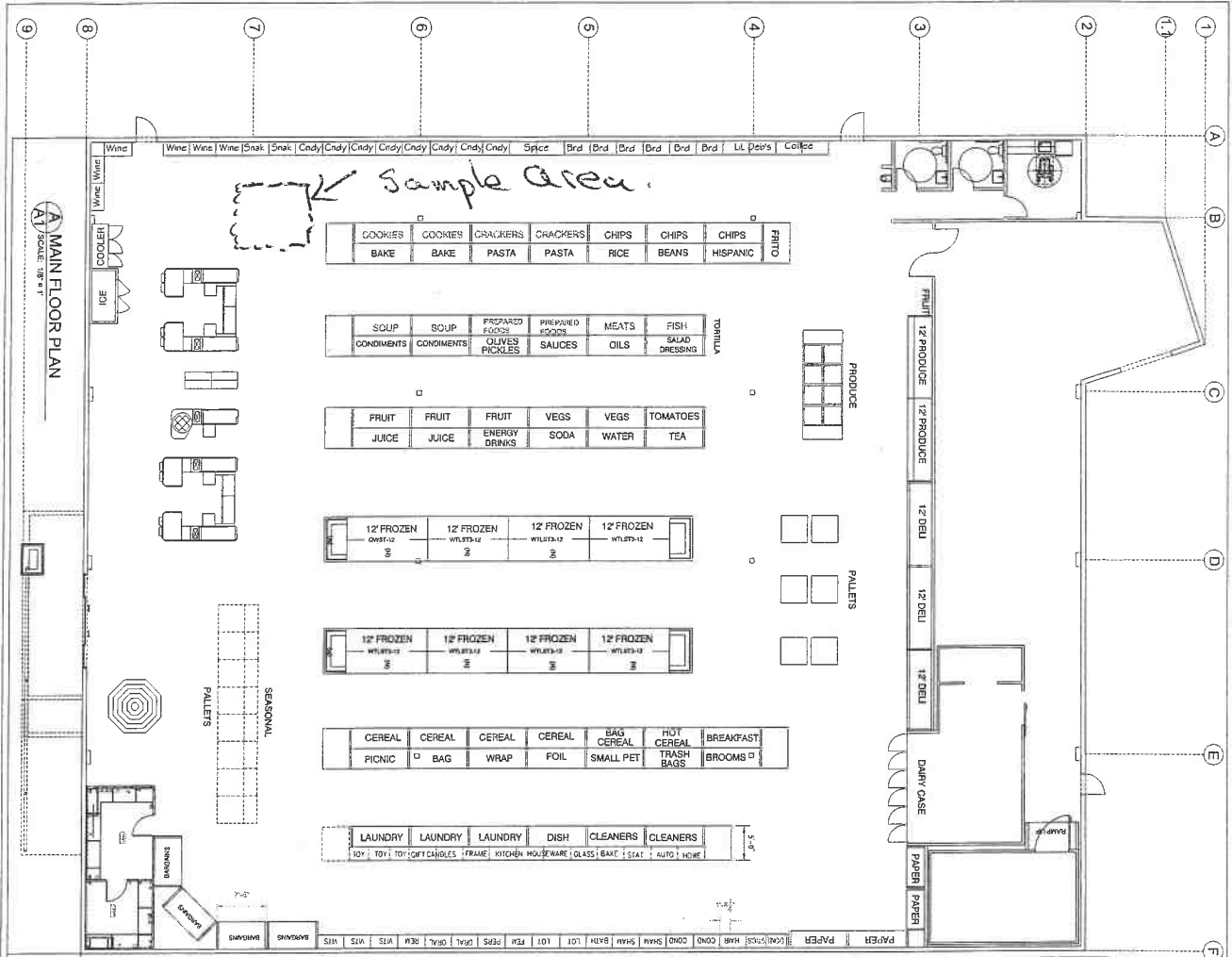
**OLCC USE ONLY. Application approved:**

By:

Date:

Oregon Liquor Control Commission  
[www.oregon.gov/olcc](http://www.oregon.gov/olcc)

(rev. 3.5.17)



CASCADE



# STATEMENT OF FUNDING SOURCES

Please Print or Type

Each person who invests money in this licensed business must complete this form which will become a part of the permanent file. The information must be printed legibly in ink or typed.

**New outlet, change of ownership, change of location**

Not including amounts you will owe on contract, what is the approximate total amount you will put into this business to buy or start it up? (For example: advance rent payment, down payments on contracts, buying inventory, remodeling, city and licensing fees, purchasing stock in a corporation or membership interest in an LLC.)

Total \$

OR

**Change to existing license** (greater privilege, additional privilege, change in legal entity, extension of premises, remodel)

What is the approximate total amount you will put into making the change you are requesting? (For example: buying inventory, remodeling, city and licensing fees, purchasing stock in a corporation or membership interest in an LLC.)

Total \$

**Identify where you got your investment money.** List the full name of the bank, lender, or person who loaned or gave you money. The total in this section should be equal to, or more than, the total amount listed above.

current bank account balance

sale of current business

_____	\$	<input type="text"/>
_____	\$	<input type="text"/>
_____	\$	<input type="text"/>
_____	\$	<input type="text"/>

**Sworn Statement:** I swear the above information is true, accurate and complete. I understand that the OLCC may require me to give proof of the above information and that if the information is not true, accurate or complete the OLCC may prosecute me criminally for False Swearing under ORS 162.075. The OLCC may also refuse to grant my license application or if the license is granted may act to revoke my license based on a false sworn statement.

Trade Name (d.b.a.) Prineville Grocery Outlet City Prineville

Printed Name Lambert H Bourgo/ Rhonda Bourgo

Signature *Lambert H Bourgo / Rhonda L Bourgo* Date 9/24/20

## **Liquor License Renewals**

October 13, 2020

Tacos Morales

**RESOLUTION NO. 1460**

**A RESOLUTION AUTHORIZING THE SALE OF REAL PROPERTY**

WHEREAS, the City of Prineville (“City”) owns property within the City of Prineville, County of Crook, described on the Crook County Tax Assessor’s Map as 141600-1600 (“Property”); and

WHEREAS, the City considered it convenient to sell a portion of the Property consisting of 21.13 acres; and

WHEREAS, on September 29, 2020, the City published in the Central Oregonian newspaper the notice required by ORS 221.725 that set October 5, 2020 at 12:00 p.m. as the date and time and provided the phone number and Meeting ID as the place for a public hearing concerning the sale of the Property. The notice also contained a description of the Property, the proposed uses of the Property and the reasons why the City Council considered it convenient to sell the Property; and

WHEREAS, on October 5, 2020, as the City Council meeting beginning at 12:00 p.m. a public hearing concerning the sale of the Property was held and as part of such public hearing the nature of the proposed sale, the general terms of the sale, and the value of the Property were fully disclosed and residents of the City were given an opportunity to present written or oral testimony at the hearing; and

WHEREAS, after the public hearing the City Council authorized City staff to move forward with the sale of the Property, and to prepare this Resolution;

NOW, THEREFORE, the City of Prineville resolves as follows:

1. The City of Prineville shall sell 21.13 acres of the Property to Pahlisch Homes, Inc., for the purchase price of \$13,500.00 per buildable lot.
2. The Mayor and City Manager shall execute the necessary documents to complete the sale.

Approved by the City Council this \_\_\_\_ day of October, 2020.

\_\_\_\_\_  
Stephen P. Uffelman, Mayor

ATTEST:

\_\_\_\_\_  
Lisa Morgan, City Recorder

**RESOLUTION NO. 1461  
CITY OF PRINEVILLE, OREGON**

**A RESOLUTION EXERCISING THE POWER OF EMINENT DOMAIN**

**Whereas**, the City of Prineville (“City”) may exercise the power of eminent domain pursuant to ORS 35.205 through ORS 35.415, and the laws of the State of Oregon generally, when the exercise of such power is deemed necessary by the City’s governing body to accomplish public purposes for which the City has responsibly; and

**Whereas**, City has the responsibility of providing flood control through the City for the safety and wellbeing of its citizens; and

**Whereas**, the property described in Exhibit A, attached to this resolution and incorporated herein, hereinafter referred to as “Property,” is abandoned property within the City with no owner of record;

**Whereas**, to further accomplish the city’s responsibility of providing flood control to its citizens, and in particular, the management of Ochoco Creek, it is necessary to acquire the interest in the Property.

**Now, Therefore**, the City of Prineville resolves the following:

1. The foregoing statements of authority and need are, in fact, the case. The project or projects for which the property is required and is being acquired are necessary and in the public interest.
2. The power of eminent domain is hereby exercised with respect to the property described in Exhibit A, and is subject to procedural requirements of Oregon law.
3. The City Attorney is authorized and requested to file suit with the Circuit Court of Oregon, Crook County, to commence and prosecute condemnation proceedings under ORS 32.245(1).
4. City expressly reserves its jurisdiction to determine the necessity or propriety of any acquisition, its quantity, quality, or locality, and to change or abandon any acquisition.

Approved by the City Council this \_\_\_\_ day of October, 2020.

\_\_\_\_\_  
Stephen P. Uffelman, Mayor

ATTEST:

\_\_\_\_\_  
Lisa Morgan, City Recorder

OFFICIAL RECORD OF DESCRIPTIONS  
OF REAL PROPERTY

COUNTY ASSESSOR'S OFFICE

Crook

14	16	31	C	A	5000		2
TWP.	RGE.	SEC.	1/4	1/16	PARCEL NUMBER	Type	Spec. Int. In
MAP NUMBER				TAX LOT NUMBER		CODE AREA NUMBER	

FORMERLY PART OF 14 61 31C 4100

Indent each new course to this point	DESCRIPTION AND RECORD OF CHANGE	Date of entry on this card	Deed Record		Acres Remaining
			Vol.	PG.	
	Steve W. Yancey Addition to City of Prineville		20	695	
			25	063	
	JV57110	3-21-91	24	789	
	Saap 600' W of the NE cor blk 10, Yancey's Add'n		33	214	
	th W 255.4';		69	361	
	th S 26° 24' E 182.3';		69	528	
	th E 170';		70	097	
	th N 163.3' to pob		70	098	
	Also: por Old Cr. Channel Abutting		97	492	1.08
	Parker, Russell G & Judith Lynn				
	Exc: Parcels 5001 and 5002 (Parcels 1 and 2 of Partition Plat 2007-15) (This is leftover piece - needs extensive title search for owner)	-0.80 PP 6/11/2007	MF220868		0.28
	Unknown Owner	6-5-08			