



Location: City Hall – Council Chambers
Date: August 10, 2021
Time: 6:30 PM

City Council Meeting Agenda

Mayor Jason Beebe, Council Members Steve Uffelman, Janet Hutchison, Patricia Jungmann, Gail Merritt, Jeff Papke, Raymond Law and City Manager Steve Forrester

Call to Order

Flag Salute

Additions to Agenda

Consent Agenda

- [1.](#) Joint City-County Meeting Brief 7-21-2021
- [2.](#) Special Council Meeting Brief 7-23-2021
- [3.](#) Regular Meeting Brief 7-27-2021

Visitors, Appearances and Requests

4. Housing Works Presentation - David Brandt

Council Business

- [5.](#) Consideration of Proclamation - Constitution Week - Mayor Beebe
- [6.](#) Chapter 4 Comprehensive Plan Update - Parks Master Plan (**PUBLIC HEARING**) Josh Smith

Staff Reports and Requests

- [7.](#) Quarterly Financial Report - Liz Schuette / Lori Hooper
8. City Manager's Report - Steve Forrester

Committee Reports

Ordinances

- [9.](#) Ordinance No 1268 - Granting an Electric Utility Franchise and General Utility Easement to Pacificcorp - Jered Reid

Resolutions

- [10.](#) Resolution No 1502 - Approving Exemption from Competitive Bidding for Purchase of Goods or Services from Krah USA - Eric Klann



[11.](#) Resolution No 1503 - Authorizing Full Faith and Credit Borrowing and Related Matters - Liz Schuette

Visitors, Appearances and Requests

Adjourn

Agenda items maybe added or removed as necessary after publication deadline



CITY OF PRINEVILLE
City-County Joint Meeting Brief
387 NE Third Street – Prineville, OR 97754
541.447.5627 ph 541-447-5628 fax

Full Meeting Recordings Available at:
<http://cityofprineville.com/meetings/>

City-County Joint Meeting Brief
July 21, 2021

Note: This meeting summary only includes the portion of joint discussions and motions regarding the War Paint Sculpture. Please see County website for their full meeting minutes.

Council Members Present:

Jason Beebe
Patricia Jungmann
Gail Merritt
Ray Law

Steve Uffelman
Janet Hutchison

Council Members Absent

Jeff Papke

Crook County Court Members Present

Commissioner Brian Barney and Commissioner Jerry Brummer

Commissioner Brummer opened the County Court meeting at 9:00 A.M.
Mayor Beebe opened the City Council meeting at 9:00 A.M.

City - County Plaza – War Paint Sculpture

Eric Klann, City Engineer provided a background summary on the construction of the Tom McCall roundabout and that the project went very well. The project came in at about \$4.1 million dollars, stating that the state contributed to a large portion of the funding. Part of that is that we were able to decide on a design feature or lack thereof for the roundabout once completed since ODOT does not like to be involved in the maintenance of the art design feature.

The city and county developed an interest group open to the public to participate in and had a series of meetings. After that the city conducted a community survey for additional input on the art feature. The results were overwhelmingly to design something true to our roots and heritage. Then a call for artists was done where several artists made proposals which were not selected.

Mr. Klann explained that eventually Greg Congleton was selected who is an artist in the area and also created the Maverick statues currently in the city-county plaza. Based on the results of the

community survey, Mr. Congleton submitted a couple of different designs for the roundabout art feature.

The focus group decided to go with the War Paint structure, however Mr. Congleton wanted to construct it with found items and not solid bronze. It took Mr. Congleton approximately a year to complete the sculpture. We put it in the plaza so people could have an opportunity to view it up close before going in the roundabout.

Mr. Klann and Commissioner Brummer went through some of the materials that were used throughout the sculpture and the reason they were used where they were.

After being placed in the plaza, comments started coming in from the public to leave War Paint in the plaza so people could appreciate it up close.

Mr. Klann anticipated that this topic would keep coming up, so he checked with ODOT to see if they would be okay with the Maverick sculpture going to the roundabout and War Paint staying in the plaza. ODOT had to weigh in because of roundabout requirements for sight distance, etc. ODOT did approve the Maverick sculpture for the roundabout, if everyone wanted to move forward with that as an option.

Commissioner Brummer added that what got his attention, was the comments he received by some of the participants of the dedication ceremony who hadn't seen the statue before. He knew then that leaving War Paint in the plaza would continue to come up and reached out to some of the dedication participants who said to leave War Paint in the plaza not the roundabout. He thought after hearing the comments to leave it, and thinks it is the right thing to do.

Mr. Klann continued that the Maverick sculpture was donated to the city, and has since transferred ownership of it to the county. The city and county were very careful in not spending tax dollars on the War Paint sculpture, and that community members donated to the creation of War Paint. They reached out to those donors to make sure there were not any objections to keeping War Paint in the plaza, if that's what we decide to do.

Commissioner Brummer read the artist's statement regarding the thought in creating the Maverick.

Steve Forrester, City Manager provided additional background information which included that Commissioner Brummer knew the War Paint horse, the families and history around War Paint and its connection to the Crooked River Round Up.

Councilor Merritt stated that she served on the Roundabout Focus Committee which at one time discussed moving Maverick to the roundabout. They were told at that time that it wasn't an option and wants to be very careful on how that is explained to make sure the members know their time was not wasted.

Mr. Klann explained that at the time we did not know moving Maverick was an option and have since found out additional information that it can be, so that War Paint can stay in the plaza.

A Powell Butte resident asked if maybe a rotation of some kind of the sculptures could be done every five years.

Mr. Klann explained that wasn't considered, because there is a cost associated with moving the sculptures back and forth.

Discussions continued regarding costs moving the sculptures, mobilizing the crane, traffic control, etc.

Councilor Hutchison thought it would be a good idea to leave War Paint there and would be a great tool to inspire students.

Commissioner Brummer said that the artist graduated from Crook County High School and that everything aligned perfectly for War Paint and that if it would have been a bronze statue, we likely would not be having this conversation. This being made of found items has more value than being made from bronze.

Legal counsel recommended that the city and county vote separately.

Commissioner Barney made a motion to leave War Paint in the plaza and move Maverick to the roundabout. Commissioner Brummer seconded. No discussion on motion. All in favor, motion carried.

Councilor Hutchison made a motion to leave War Paint in the plaza and move Maverick to the roundabout. Motion seconded. Discussion on motion. All in favor, motion carried.

Mayor Beebe also suggested that Mr. Forrester and Mr. Klann help coordinate that move.

Mayor Beebe wanted to have Council consider a Special Council Meeting for a resolution approving an agreement with Peoples Irrigation Company. The meeting would require 24 hour notice. Mayor Beebe suggested that the meeting be held either Thursday at noon or Friday at noon.

Council agreed to have the Special Council Meeting on Friday at noon.

Commissioner Brummer added that this is another example of how good the city, county and ODOT works together.

Adjourn

Councilor Uffelman made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 9:25 A.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Hutchison	Jungmann	Law	Merritt	Papke	Uffelman
Motion to Leave War Paint in the Plaza and Move Maverick to the Roundabout	PASSED	Y	Y	Y	Y	Y	-	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	-	Y

Public Records Disclosure

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Special Meeting Brief
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Special City Council Meeting Brief
July 23rd, 2021

Council Members Present:

Jason Beebe
Patricia Jungmann
Gail Merritt
Ray Law

Janet Hutchison

Council Members Absent

Jeff Papke
Steve Uffelman

Additions to the Agenda

None.

Resolutions:

- 1. Resolution No. 1500 – Approving a Settlement Agreement With Peoples Irrigation Company – Steve Forrester /Eric Klann**

Steve Forrester, City Manager provided a summary of the background information that was discussed in Executive Session on July 13, 2021.

Jered Reid, City Attorney provided an overview of the negotiations with Peoples Irrigation Company.

Discussions continued regarding: the long standing agreement with Peoples Irrigation in order to get an easement for Meadow Lakes Golf Course. The city acknowledging that damage has been done and the steps the city has taken to maintain the pipes so the Peoples Irrigation customers could still get some water flowing, and the costs to date in doing so. The settlement amount being determined by negotiations and input on crop values from other farmers.

There were no further discussions.

Councilor Jungmann made motion to approve Resolution No. 1500. Motion seconded. No discussion on motion. All in favor, motion carried.

Councilor Hutchison made a motion to adjourn. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 12:08 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Hutchison	Jungmann	Law	Merritt	Papke	Uffelman
Resolution No. 1500 – Approving a Settlement Agreement With Peoples Irrigation Company	PASSED	Y	Y	Y	Y	Y	-	-
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	-	-

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City Council Meeting Brief
July 27, 2021

Council Members Present:

Jason Beebe
Patricia Jungmann
Gail Merritt
Ray Law

Steve Uffelman
Janet Hutchison

Council Members Absent

Jeff Papke

Additions to the Agenda

None.

Consent Agenda

1. Regular Meeting Brief 7-13-2021
2. Authorizing Pay Out of Un-Used Vacation / Holiday Pay of CEO's 200 hours

Councilor Merritt made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests:

3. **Deschutes Lab Presentation** – Anthony Vivolo, CEO

Anthony Vivolo went through a power point presentation that highlighted recently passed state legislation regarding licensing requirements through OLCC regarding hemp.

Mr. Vivola continued his presentation regarding the company's certification, company background, processes, number and type of professional employees and investment made in Crook County and showed a video of their facilities.

Mr. Vivola explained that they are here for Council support and talked about the effect having to get permitted through OLCC as a cannabis business now, will have on their business with our current ordinances in place.

Jered Reid, City Attorney said he will review all the information in our ordinances and the state legislation and will report back to Council with any recommendations.

There were questions regarding Delta 8, a synthesized product with THC effects and how others that made Delta 8, caused this legislation for hemp growers.

Public Appearances

Frank Profily, a Prineville resident and business owner wanted to express his thanks for the city and Council for hiring people that care and getting things done. Mr. Profily referred to a specific experience of his with city staff versus her experience with other cities.

Jerald Jackman, a Prineville resident apologized for his behavior at the last council meeting and expressed his opinion regarding excessive financial spending, talked about Eric Klann’s projects and thinks the council meeting brief should be longer even though he understands full audio is available.

No one else came forward.

Council Business

4. Exemption From Competitive Bidding – KRAH (PUBLIC HEARING) – Mike Kasberger

Mike Kasberger, Assistant City Engineer went through a power point presentation that explained the scope of the project and materials needed to complete. Mr. Kasberger went through the difference in pricing he received from various suppliers, the timelines to receive the pipe, and different types of pipe.

Steve Forrester, City Manager provided additional background and the importance of completing this project in a timely manner, especially since it also supplies water to livestock.

Discussions continued regarding timing of completing project, and if the new pipe will meet the cfs required in the agreement. Mr. Kasberger explained that it will meet the cfs required and then some.

There were no more questions.

Mayor Beebe opened the public hearing portion of the meeting.

No one came forward and there were no written comments received.

Mayor Beebe closed the public hearing portion of the meeting.

Mr. Reid advised Council of the next steps for this matter.

5. Ochoco Plaza Drive Jurisdiction Discussion – Scott Smith

Scott Smith, Street Superintendent provided the background information on Ochoco Plaza Drive which was constructed as a private street for Ochoco Plaza. Mr. Smith explained that over the years, the city is contacted frequently on why the city isn't maintaining it.

After several years of working with the business owners in Ochoco Plaza, the improvements have been made to city street standards. The city continues to work with the business owners to have Ochoco Plaza Drive deeded to the city, at which time the city can start maintaining if Council approves.

Councilor Uffelmann explained that at the time Ochoco Plaza was developed, it was difficult for Ochoco Plaza Drive to be developed to city street standards because of the train tracks running through there at that time.

Council agreed to move forward with taking jurisdiction of Ochoco Plaza Drive.

Staff Reports and Requests:

6. Manager's Report – Steve Forrester

Mr. Forrester reported: on the current drought conditions. He is a board member for the Ochoco Irrigation District (OID) and they are looking at a dead pool and OID has installed pumps to access the 5000 acre dead pool. This is really effecting the farms on the east side. On the Crooked River side, there is enough water behind Bowman Dam. They expect Prineville Reservoir will get down below 20,000. The city had a Futures meeting in coordination with the school district and fire district. These meetings are critical to continue prioritizing moving forward together. We expect to have the stimulus funds by the end of August and we are working on agreement for those funds that would be applied to the Peters Road & Main Street project.

There were no questions.

7. Meadow Lakes Update – Zach Lampert

Zach Lampert, Golf Pro went through a power point presentation of activities at Meadow Lakes. Mr. Lampert announced the sad news regarding the passing of Fred Bushong and that they are looking at some sort of a memorial to Fred at the golf course.

Mr. Lampert continued reporting on revenues across the board, the irrigation project, golf cart replacement, upcoming projects, potential future projects and Ron's Comfort Food Café.

Councilor Merritt complimented all the work that Meadow Lakes does with the students.

Committee Reports

Councilor Merritt reported that she attended a Public Safety meeting at the new facility and the County Fair begins next week.

There were no other committee reports.

Ordinances:

8. Ordinance No. 1267 – Granting an Electrical Utility Franchise and General Utility Easement to PacificCorp (SECOND PRESENTATION) – Steve Forrester

Mr. Forrester explained this is the second presentation.

Mr. Reid stated nothing has changed since the first presentation.

There were no questions.

Councilor Uffelman made a motion to approve Ordinance No 1267 for its second presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions:

9. Resolution No. 1501 – Authorizing Cooperative Agreement with Crook County Fairgrounds– Eric Klann

Eric Klann, City Engineer presented the staff report and stated that Casey Daly, Fairgrounds Manager is also present to answer any questions.

Mr. Klann referred to similar agreements the city has with other agencies and provided a few scenarios where these agreements are effective for possible equipment sharing.

Discussions continued regarding it taking a community to put on the events at the fairgrounds that support commerce and other community members. When to draw the line when to charge and if this agreement allows for that.

Mr. Reid explained that Section 4 of the agreement does allow flexibility for the city.

There were no further questions.

Councilor Uffelman made a motion to approve Resolution No. 1501. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors Appearances and Requests:

Jerald Jackman came forward again questioned and commented on Ordinance No. 1267, and wanted to know what boards that city staff and Council sit on.

Mayor Beebe responded that all city appointed board / committee positions can be found on our website.

No one else came forward.

Adjourn

Councilor Jungmann made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 7:46 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Hutchison	Jungmann	Law	Merritt	Papke	Uffelman
Consent Agenda	PASSED	Y	-	Y	Y	Y	-	Y
Ordinance No. 1267 – Granting an Electrical Utility Franchise and General Utility Easement to PacificCorp (SECOND PRESENTATION)	PASSED	Y	-	Y	Y	Y	-	Y
Resolution No. 1501 – Authorizing Cooperative Agreement with Crook County Fairgrounds	PASSED	Y	-	Y	Y	Y	-	Y
Adjourn Meeting	PASSED	Y	-	Y	Y	Y	-	Y

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PROCLAMATION FOR CONSTITUTION WEEK

WHEREAS: The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS: September 17, 2021, marks the two hundred and thirty-fourth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Rodney Jason Beebe by virtue of the authority vested in me as the Mayor of Prineville, Oregon do hereby proclaim the week of September 17 through 23 as **CONSTITUTION WEEK** and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Prineville, Oregon to be affixed this _____ day of _____ in the year of our Lord two thousand twenty one.

Rodney J. Beebe, Mayor



STAFF REPORT

MEETING DATE: 8/10/2021

PREPARED BY: Casey Kaiser

SECTION: Public Hearing

DEPARTMENT: Planning

CITY GOAL(S): Position the City for the Future, Provide Quality Municipal Services

SUBJECT: Chapter 4 Amendment to the City's Comprehensive Plan.

REASON FOR CONSIDERATION: See attached Planning Commission recommendation

BACKGROUND: See attached Planning Commission recommendation

FISCAL IMPACT: None

RECOMMENDATION: See attached Planning Commission recommendation.

RELATED DOCUMENT(S): Link to full Unified Parks and Recreation Master Plan and Appendices adopted by the Crook County Parks and Recreation District.

<https://ccprd.org/park/unified-parks-and-recreation-plan/>



City of Prineville

DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

PLANNING COMMISSION RECOMMENDATION

File No.: AM-2021-101

Applicant/Owner: City of Prineville

Location: City of Prineville

Notice to DLCD: 6/23/2021

Newspaper Notice: Planning Commission Notice – 7/6/2021

Public Hearing: Planning Commission – 7/20/2021

Staff: Joshua Smith Casey Kaiser
Planning Director Senior Planner

Proposal: Amend Comprehensive Plan Chapter 4 (Parks, Recreation & Open Space) based on the recently created Unified Parks and Recreation Master Plan adopted by the Crook County Parks and Recreation District.

Background

The City of Prineville adopted our current Comprehensive Plan in 2007 by Ordinance 1143. The Current Comprehensive plan includes Chapter 4 that focusses on parks, recreation facilities and open spaces. In 2019 the City began working with the Crook County Parks and Recreation District to develop a comprehensive parks and recreation master plan that would cover the needs of the Crook County Parks and Recreation District, the City of Prineville, and Crook County. This proposed Comprehensive Plan amendment will update Chapter 4 of the City’s Comprehensive plan to reflect the goals and policies of the newly created Unified Parks and Recreation Master Plan adopted by the Crook County Parks and Recreation District.

Consistent with Statewide Planning Goal 8 – Recreational Needs

Oregon Statewide Planning Goal 8 requires Cities to satisfy the recreational needs of citizens and provide for the siting of necessary recreational facilities. In the City of Prineville the Crook County Parks and Recreation District provides and or maintains many of the parks, recreation facilities, and recreation programs within the Prineville City Limits as well as throughout their District and Crook County. Therefore it is critical the City and the District work together on creating and updating the plans that direct the services and facilities that fulfill the requirements of Statewide Planning Goal 8.

Council Goals

The proposed amendment directly supports the Prineville City Council goals to “Position City for the Future”, and to “Provide Quality Municipal Services”.

Planning Commission Conclusions and Recommendation

The proposed amendment will update the City of Prineville Comprehensive Plan with the summary and applicable goals and policies from the recently completed Unified Parks and Recreation Master Plan. This amendment not only meets the assertions and requirements of Statewide Planning Goal 8, but it also provides the framework for the City of Prineville to provide parks and recreation facilities and services effectively and in partnership with the Crook County Parks and Recreations District. The proposed changes will not negatively effect property values or impose new regulations. The Chapter is

Prineville’s Comprehensive Plan

Table of Contents - Chapter 4

Purpose and Intent

Background

Issues, Goals & Policies

Park Land

Camping

Trails

Recreation Programs and Events

Management and Operations

Community Needs

Goal #1: In collaboration with the Crook County Parks and Recreation District and other partners, provide public parks, recreational facilities and trails, and programs and events that meet the diverse needs of users and that enhance the health, livability, and quality of life of the community.

Policy 1. Promote a collaborative system to maximize the benefits of parks and recreation. Ensure a consistent and seamless arrangement for system operations.

Policy 2. Activate parks and facilitate the coordinated provision of recreation programs and events.

Policy 3. Enhance existing parks and facilities and develop new opportunities to provide engaging community recreation and social spaces that meet the needs of residents, workers, and visitors now and into the future.

Policy 4. Protect natural resources and provide trails to connect people to parks, open space and community destinations.

Policy 5. Maintain and replace assets in a sustainable manner and preserve and showcase the area’s historical and cultural heritage for future generations.

Parks, Recreation and Open Space

Chapter 4 Parks, Recreation and Open Space

Purpose and Intent

The State of Oregon requires that cities manage and operate adequate facilities for recreation and open space. Key elements of the parks plan required by the state include a map to indicate the location and boundaries of the park system, and appropriate zoning and map designations including objective land use and siting review criteria. Open space responsibilities also overlap with Goal 5 issues but the emphasis for utilization and preservation remains the same.



This chapter discusses how the City of Prineville intends to provide public parks and recreation areas and strives to strengthen the City’s parks and recreation opportunities through land use strategies and inter-agency cooperation. Based on the Unified Parks and Recreation System Plan developed in collaboration with the Crook County Parks and Recreation District (CCPRD), this chapter describes existing conditions, community needs, goals, and policies related to the park system. The Unified Parks and Recreation System Plan is herein adopted by reference and provides a more comprehensive description of the park and recreation system and the long-term plan for the future.

The City and CCPRD have been successful working together to leverage resources for the parks and recreation system. With over 19 sites that represent approximately 915 acres of public parks and recreation facilities, and dozens of programs and community events, parks and recreation are a major part of community identity and livability and central to the area’s long-term future.

Background

In 1983, voters formed the Crook County Parks and Recreation District with boundaries based on the City’s urban growth boundary. The City owned and managed parks prior to transferring these sites to CCPRD. In 1990, CCPRD expanded its boundary through annexation and the current boundaries match the Fire and Rescue District, Fire Zone #2.

In 2004, CCPRD completed a Comprehensive Plan for parks and the improvement and development of District operations and administration, parks and facilities, and recreation programs. In 2021, the City completed its first comprehensive plan (the Unified Parks and Recreation System Plan) for parks and recreation in partnership with CCPRD and with support from Crook County. The Plan outlines priorities for the future guided by the community’s vision, a technical analysis of needs, and a strategic approach to implementation.

Issues, Goals & Policies

Prineville’s unique setting, climate and culture all influence park and recreation opportunities. Located in Central Oregon’s high desert, Prineville is surrounded by agricultural lands and publicly managed open spaces including the Crooked River and Crooked River National Grasslands, and Ochoco National Forest. Many local schools also provide opportunities for public recreation and use during non-school hours. The area’s many park and recreation opportunities are central to the area’s high quality of life, but steady growth and continued demands on park services resources are important considerations for the future.



Park Land

Together, the City, County and CCPRD own or maintain 19 parks and facilities, totaling approximately 915 acres. Only two sites are outside of the city, but within the CCPRD boundary (Crooked River Wetlands and Ochoco Lake Campground). CCPRD serves a population of approximately 14,269 residents (2017 Crook County estimates) and covers approximately 60.8 square miles. Just outside the city, there are approximately 467 acres of state land, as well as thousands of acres of national forest east of the CCPRD boundary. The Crooked River Canyon (a designated Wild and Scenic River), Prineville Reservoir, and Ochoco Lake are also popular destinations nearby.

Park Inventory Summary

Park Type	Total Acreage	Total Sites
Neighborhood Parks	22.2	9
Community Parks	55.4	3
Natural Areas	120	1
Special Use Sites	239*	4
Undeveloped Parks	480	3

Source: Crook County GIS, City of Prineville. *Includes acreage for golf course, fairgrounds, Crook County RV Park, and Ochoco Lake Campground.

There are many different types of recreation facilities that offer places to play, relax, or gather. Ochoco Creek Park serves as the city’s central park and offers the largest range of experiences, from community gatherings and play to off-street biking and basketball. Most parks provide restrooms, picnic facilities, and an open lawn area. Fewer sites offer places to play or dedicated natural areas as part of the park design. There are also several specialized facilities such as camping areas, off-leash dog areas, and public art/memorials.

In 2017, the City completed the Crooked River Wetlands to improve municipal wastewater treatment. The wetlands now provide a range of benefits from cost savings and recreational opportunities to educational and environmental benefits. The City also conducted major changes

Parks, Recreation and Open Space

to the water distribution system to improve water conservation efforts and protect the city's water supply. During this same time the City acquired the Barnes Butte Recreation Area, a 460-acre parcel located at the east end of the city limits.

Camping

CCPRD provides camping areas at three sites. Located close-in to Prineville, the RV Park borders the fairgrounds and offers a range of amenities for RVs, as well as camping and reservable cabins. In addition to campgrounds, Ochoco Lake and Haystack Reservoir provide access to water recreation, and also offer day use. A large percentage of CCPRD's budget stems from camping fees.

CCPRD Camping Areas

Site	Owner	Spaces	Amenities
Crook County RV Park	Crook County	<ul style="list-style-type: none"> • 81 RV sites • 9 tent sites • 2 cabins 	RV hookups, laundromat, community room, WiFi, dump station, pavilion
Ochoco Lake	Oregon State Parks	<ul style="list-style-type: none"> • 22 tent sites • 4 hike/bike sites 	Potable water, picnic tables, fire pits, restrooms, boat launch, trails, swimming
Haystack Reservoir	BLM	<ul style="list-style-type: none"> • 16 RV/tent sites • 3 reservable sites 	Picnic tables, restroom, trails, boat launch, swimming

Trails

There are a variety of paved and unpaved trails in Prineville. The City's Transportation System Plan (TSP) lists a total of four off-street paved trails totaling approximately 3.2 miles completed as of 2013. In addition, many of the proposed bicycle plan elements of the Crook County TSP provide direct connections to the City of Prineville. Since this time, the City has been active in adding additional trails and connections to this network. As part of the Ochoco Mill Site redevelopment, the multi-use path on the east side of Combs Flat road has been constructed from 3rd Street south to the hospital.

The 66 Trail System provides the primary nearby single track trail access for all ability levels. The existing 2.3 miles of Lower 66 trails are contained within Oregon State Park property. Managed by the Central Oregon Trail Alliance (COTA), volunteers are actively expanding this trail system on both sides of Highway 126. Along with city trails, the Crooked River Scenic Bikeway extends from the Prineville Reservoir to the north, approximately 25 miles to the City of Prineville along Highway 27.



Parks, Recreation and Open Space

Existing Off-Street Paved Trails

Trail	Approximate Length (miles)
Ochoco Creek Shared-Use Trail	1.7
Highway 26 Trail	1.0
O'Neil Highway Trail	0.2
Iron Horse Trail	0.3
Total	3.2

Recreation Programs and Events

CCPRD partners with other providers and volunteers to offer over 30 different programs, classes, events, and camps. For overall enrollment, fitness/health-related classes such as gymnastics and karate, and educational/technical classes such as dog obedience and hunter safety have experienced the largest recent enrollment. There is limited capacity for indoor spaces and



facilities such as Ochoco gym and the Juniper Art Guild are at capacity for scheduling additional activities. CCPRD programs draw participants from within the CCPRD boundary and beyond. Based on enrollment data, there are a considerable number of participants that live outside the boundary.

Management and Operations

Prineville's major public agencies share responsibilities in providing parks and recreation services, including the City and School District. The City is responsible for management and operations of the golf course, Barnes Butte Recreation Area and the Crooked River Wetlands complex, while the School District provides public access to several indoor facilities and fields. To promote coordination, the Local Intergovernmental Committee involves members from each of the major governmental agencies at the local level, including the City, School District, and CCPRD.

Community Needs

Throughout development of the Unified Parks and Recreation System Plan process, the City and CCPRD relied on a range of events and activities to hear from the public and identify the types of ideas and improvements that will be needed to build a stronger system of public parks and recreation opportunities. The following are needs identified for parks and recreation areas within the City of Prineville and CCPRD boundary.

- Diversified, multi-generational experiences: In general, a focus on offering age-appropriate activities emerged as a key opportunity, as well as supporting activities that people of different ages could enjoy together. Many parks lack play areas or have play areas that are aging or limited in interest for different age groups. Providing more opportunities for

teens was among the top three areas participants would like to see expanded, followed closely by opportunities for older adults/seniors, and then kids (6-12). Another widespread recommendation involved providing more ADA accessible recreation opportunities.

- Opportunities for year-round enjoyment: Numerous responses captured a desire for Prineville residents to enjoy places to play or recreate year-round, particularly during winter months. In general, a common sentiment emerged, describing a lack of places to play and socialize indoors throughout the year. Questionnaire respondents identified covered and indoor spaces as the second greatest need for Prineville's parks and facilities.
- Repairing/replacing the community pool: Prineville's only community pool (the public pool at Ochoco Creek Park) was built in 1950 and CCPRD and pool supporters have been looking into options for its future. According to the questionnaire, building a new pool as part of a community recreation center was the top need by a significant margin (67%) and updating/rebuilding the existing pool also received strong support (27%). Further supporting this desire, questionnaire results showed swimming as one of the most popular activities.
- Integrating nature: A connection to nature stands out as a distinguishing aspect of Prineville's system. Prineville and the surrounding area offer a wealth of experiences from backcountry adventure and exploration to scenic routes and vistas. Community members and visitors enjoy spending time in nature and value large natural areas and undeveloped sites. Some of questionnaire respondents' most popular destinations are the trails looping around the Barnes Butte Recreation Area, the green space within Ochoco Creek Park, and the open space in the Crooked River Wetlands Complex. Residents appreciate these wild, undeveloped spaces, particularly for walking, exercising, dog walking, and observing wildlife. Connections to nature inspired a range of ideas for exploration.
- Expanded trail network: Prineville has good connectivity and an emerging trail system, with an even greater potential to expand the network. Similar to state and regional trends, walking and trail-based activities are of the top activities in Prineville. Building on the need for safe, walkable access to parks and the popularity of cycling, an interconnected multi-modal trail network linking Prineville parks is a major opportunity.
- Safe, family-friendly places: Questionnaire respondents who don't use parks in Prineville cited feeling unsafe/unwelcome as the primary reason (along with being too busy) keeping them from using parks. Prominent issues involve the perception of homelessness, antisocial behavior, drug/illegal activity and trash. Overall, community members are seeking improvements to make all of Prineville's public spaces feel comfortable, welcoming, and safe.
- Fiscal sustainability: Participants expressed concern about sufficient budget to maintain existing parks and facilities, renovate or add new facilities, and keep recreation costs affordable for community members. Parks management and quality may be compromised due to high demand and resource shortages.

Goal #1: In collaboration with the Crook County Parks and Recreation District and other partners, provide public parks, recreational facilities and trails, and programs and events that meet the diverse needs of users and that enhance the health, livability, and quality of life of the community.

Policy 1. Promote a collaborative system to maximize the benefits of parks and recreation. Ensure a consistent and seamless arrangement for system operations.

The City shall:

- Follow a formalized collaborative approach to providing parks and recreation services. Work closely with CCPRD, the County, School District and other partners to ensure a collaborative approach to the provisions of park and recreation services. CCPRD will serve as the primary lead in providing these services.
- Coordinate the land use and development process. In the City of Prineville, the City will lead the land use development process using this Plan as a guide and coordinating with CCPRD and the County as applicable.
- Work with CCPRD and the Chamber of Commerce to explore opportunities for private recreational enterprises or public/private partnerships, and to promote tourism within the city and greater region.

Policy 2. Activate parks and facilitate the coordinated provision of recreation programs and events.

The City shall:

- Integrate the area's unique history and cultural heritage in the parks and recreation system.
- Provide signage and facilities to support environmental education and interpretation, including information on wildlife in developed parks and natural areas, particularly at points of interest such as trailheads, viewpoints and sensitive areas.
- Designate the Crooked River Corridor as a hub for recreation. The cluster of parks, natural areas, historic sites, and recreation areas along the Crooked River should be leveraged for natural resource protection, economic development, and community identity.
- Evaluate and improve park accessibility. Working with the CCPRD, complete an ADA assessment and/or transition plan to identify required upgrades in accordance with the Americans with Disabilities Act.
- Work with local partners to increase localized events and keep them relevant/stimulating.
- Collaborate with local and regional partners to build necessary infrastructure for bicycle tourism.

Policy 3. Enhance existing parks and facilities and develop new opportunities to provide engaging community recreation and social spaces that meet the needs of residents, workers, and visitors now and into the future.

The City shall:

- Continue leveraging park land level of service standards. Any decision to add new park land should consider a range of factors including park access, needed maintenance and ongoing operating expenses and additional factors as part of the land review process.

Existing and Future Park Land Levels of Service

Park/Facility	Total Existing Acres	Adopted Park Land Level of Service Standard (acres/1,000)	Existing Park Land Level of Service (acres/1,000)	2040 Future Level of Service (acres/1,000)
Neighborhood Parks	22.2	1.5 to 2	1.6	1.21
Community Parks ¹	73.4	5 to 7	5.1	4.0
Total Developed Parks ¹	95.6	N/A	6.7	N/A
Natural Areas ²	580	20+	40.6	31.6
Special Use Sites	239.3	N/A	N/A	N/A

Notes: ¹ Includes Seehale Property (18 acres); ² Includes Barnes Butte (460 acres).
 Source: Portland State University Population Research Center, "2019 Annual Oregon Population Report Tables," Table 4 (population of Prineville and Crook County). Population of Crook County Parks & Recreation District was estimated by FCS GROUP; Existing population (2019) = 14,269; Future population (2040) = 18,348.

- Coordinate with CCPRD to implement adopted park dedication standards. CCPRD should continue to identify potential future neighborhood parks in future growth areas using approved park dedication standards, as well as other design and acquisition guidelines.
- Develop a land dedication policy based on the recommended classification standards and the anticipated cost of developable park land.
- Coordinate new park design and development with surrounding land uses. Design and develop parks that consider nearby neighbors and land uses.
- Design parks with consideration for sustainability, water quality, water conservation, and flood impact mitigation. All new recreation facilities should be designed and constructed using green design and development practices.
- Embrace park connections to water with waterfront paths, overlooks, and access. Collaborate with CCPRD to acquire strategic areas along rivers and canals to protect and conserve scenic, recreational and natural areas that are accessible to the community.
- Design all facilities for operational efficiency and safety, and for barrier free access as required by the Americans with Disabilities Act (ADA).
- Focus on placemaking to create parks as memorable and engaging places. Emphasize park design, site character, identity, and sense of place through the use of art, colors, plantings,

natural elements and topography. Incorporate natural, cultural and historical elements and interpretive/educational features.

Policy 4. Protect natural resources and provide trails to connect people to parks, open space and community destinations.

The City shall:

- Continue to build on the river corridor vision by focusing on continuous and connected greenways along the Ochoco and McKay Creeks, and the Crooked River for safe and efficient multi-modal connectivity and healthy wildlife habitat.
- Continue to develop a comprehensive and inter-connected off-street trail system that provides connectivity to destinations throughout Prineville and to surrounding destinations for bicyclists and pedestrians.
- Collaborate with State Parks to identify a solution for safer access to the 66 Trails.
- Create opportunities for residents and visitors to connect with nature, both physically and visually, including new or improved pollinator patches, protection or integration of native plants, introduction of urban wildlife corridors, and protection and access to natural areas.
- Integrate flood mitigation into site design. Parks in flood zones should be designed to control floodwater during rainy seasons, while also designed for passive recreation and non-motorized connections.
- Pursue master planning and phased improvements at the Barnes Butte Recreation Area. As part of ongoing planning, the City should work with CCPRD to examine potential for BLM lands near Barnes Butte.
- Acquire open space lands, when appropriate, as a means of protecting unique environments and providing passive recreation opportunities.
- Improve the urban tree canopy in parks and along street frontages.

Policy 5. Maintain and replace assets in a sustainable manner and preserve and showcase the area’s historical and cultural heritage for future generations.

The City shall:

- Coordinate with CCPRD in maintaining park and recreation facilities based on the needs and characteristics of specific parks.
- In collaboration with the County and CCPRD, develop a reporting program for all park concerns or maintenance needs. Use the program to track the types of maintenance needs and park or facility “hot spots” to inform future workload planning and annual budgets.
- Working with CCPRD, ensure adequate staffing levels to deliver safe, high quality, and needed park and recreation services.
- Use sustainable, easy-to-maintain landscaping materials and practices in all parks.

Parks, Recreation and Open Space

- Develop and implement edge treatments to improve the management of the areas where traditional park features intersect with natural areas.



*City of Prineville, Oregon
Financial Report
Fourth Quarter Ended June 30, 2021*

Executive Summary

The City of Prineville moved to a biennial budget resulting in some changes being made to the presentation of the quarterly financial report. The report includes a city-wide summary of beginning fund balances, current period resources and expenditures, and the ending fund balances for all funds. Included in the fund summaries, starting on page six, are comparisons of actual to budgeted amounts, and narrative explaining results and highlights for the quarter. The biennial budget comparison to actual is highlighted in blue in each of the funds. Annual budget estimates for FY 21 reflect estimates based on the annual allocation of the City’s 2020-21 biennial budget with budget adjustments during the biennium and the quarter budget estimates have been allocated proportionally of the fiscal year budget (25 percent). The financial information presented is unaudited.

Quarter budget estimates allocated at 25 percent of the fiscal year budget compared to actual			Fiscal year 2021 budget estimates based on the remainder of the 2020-21 biennial budget compared to actual				Biennial budget comparison to actual			
Current Quarter			Year to Date							
Quarter Budget Est.	Quarter Actual	Quarter Budget %	Annual Budget Est.	Annual Actual	Annual Est. Budget %	Annual Est. Budget Bal.	Biennial Budget	Biennial Actual to Date	Biennial Budget %	Biennial Budget Remaining Bal.

Through the fourth quarter ending June 30, 2021 the City’s financial condition decreased by approximately \$5.4 million or -28 percent. Audit adjustments are still in the process of being made at the time of this presentation but changes are anticipated to be immaterial. Funds with a significant negative impact to fund balance include the General Fund, all the SDC funds, Airport, Wastewater Fund, Golf Course Fund and the Building Facilities Fund. Funds with significant increases in fund balance include Transportation, Emergency Dispatch, Planning, PERS/POB, Water, Administration Fund and the Public Works Support Services Fund. Capital improvements and scheduled debt service payments largely contributed to the decrease in the City’s financial condition.

Through the fourth quarter, General Fund revenues came in at roughly 96 percent of the annual budget or \$7.7 million. Property tax revenue is at 107 percent of the annual budget and up \$196,000 compared to the prior year. Transient lodging taxes are up in comparison to the prior year by roughly \$69,000 with fourth quarter collections coming in similar to pre CV-19 collections. Franchise fees are at roughly 108 percent of the annual budget with collection increasing approximately \$431,000 over the prior year at quarter end. Electrical franchise fees continue to be on the rise due to the continued build out of the data centers and are up over the prior year at quarter end roughly \$406,000. Other significant fourth quarter collections include \$207,000 in grant reimbursements from the biomass project. Fund balance for the General Fund decreased approximately \$276,000 or -11 percent through the fourth quarter.

The Transportation’s fund balance increased roughly \$121,000 or 28 percent through the fourth quarter. State gas tax collection came in at roughly \$741,000 through the fourth quarter and is up approximately \$54,000 over the prior year with the Governor’s travel restrictions starting to ease in the fourth quarter. Capital improvements during the fourth quarter are primarily associated with the ADA transition plan and the transit grant.

June 30, 2021

In Emergency Dispatch, fund balance increased approximately \$338,000 through the fourth quarter. Fourth quarter revenues were at roughly 109 percent of the annual budget with intergovernmental revenue being the largest source of revenue during the quarter coming from Crook County for dispatching services, and E-911 taxes. Personnel services are at 85 percent of the annual budget with overtime coming in at roughly 303 percent. Dispatch continues to be short staffed but newly implemented ProQA software is helping to streamline calls.

Through the fourth quarter, fund balance decreased in all the SDC funds due to capital projects. In the Transportation SDC Fund, expenditures were largely associated with the 10th and Main Street project, and the Peters Road / Combs Flat extension project. In the Water SDC Fund, the Aquifer Storage and Recovery (ASR) project continued and is anticipated to be completed by the end of the fiscal year. The ASR project is a method of water storage that uses the natural water storage capabilities of underground aquifers as a cost-effective, scalable and ecologically friendly water storage alternative to traditional storage options, such as above-ground reservoirs and short-term water supply storage tanks. Debt service proceeds for the completion of the ASR started coming in during the third quarter and this project is expected to close out in the beginning of FY 22. In the Wastewater SDC Fund, a transfer was done to reimburse the Water SDC fund for the sewer portion of the ASR project. SDC collection during the fourth quarter was associated with roughly 40 housing starts.

During the fourth quarter, the railroad increased its operating revenue over the prior year quarter end by roughly 31 percent with significant increases in switching, freight depot and storage. The overall car count is up by approximately 28 cars in comparison the prior year at quarter end. This is largely due to increases in lumber and magnesium chloride cars coming in compared to the prior year. Freight Depot charges for services are up over prior year quarter end, largely due to the new lease with Krah, a piping company. Switching fees are up in line with the increased rail car storage. Every storage car that is handled by the railroad is charged a switch fee to move the car. Materials and services are at roughly 85 percent of the annual budget. Fourth quarter capital expenditures were for needed track and signal work and a new utility truck. Fund balance increase roughly \$104,000 or 9 percent through the fourth quarter.

In the Airport Fund, fund balance decreased approximately \$71,000 or -61 percent largely due to the paving of the road to the helibase at the airport during the second quarter. Operating revenues are up 39 percent with operating expenses up 17 percent in comparison to the prior year. Fuel sales are up significantly in comparison to the prior year with fuel prices up and the airport having several record breaking months due to firefighting operations being set up at the airport and Erickson's Inc. facilitating sky crane training at the airport throughout the year. Fuel inventory at quarter end totaled approximately \$48,000.

Meadow Lakes Golf shows a decrease in fund balance through the fourth quarter of approximately \$772,000 or -59 percent due to the irrigation project that was completed during the fourth quarter. Operating revenue for the golf course is up in comparison to the prior year roughly 36 percent. Rounds of golf played is up roughly 6,300 which is a record for the golf course which led to a record breaking year in all major operating revenue categories. Golf course operating expenditures are up approximately 8 percent and maintenance expenditures are down over the prior year by

June 30, 2021

approximately 2 percent. The irrigation project has had roughly \$1.6 million in capital expenditures through the fourth quarter.

In Administration and Financial Support Services, the fund balance increased roughly \$932,000 largely due to a transfer from the General Fund to help support the extra work from IT regarding the new public safety building and CV-19 expenses. The City Council Department came in under budget with significant savings in training and travel due to CV-19. In the Administrative Services Department and in the Information Technology Department a supplemental budget was done to allow for additional CV-19 expenses, additional dollars for 911 upgrades and trainings associated with equity, diversity and inclusion. The Finance Department is over slightly in comparison to the annual budget but is under for the biennium largely due to the increase in credit card charges as more and more people made the switch from paying in person to paying over the phone or online due to the pandemic.

Through the fourth quarter the Building Facilities fund balance decreased roughly -88 percent largely due to the capital projects associated with the adaptation and remodel of the new police facility building. During the fourth quarter both the Police Department and dispatch center were moved to the new public safety facility. Capital expenditures during the fourth quarter were roughly \$149,000 for the police facility and \$19,000 for the joints park master plan and a wagon in the Barnes Butte Department.

Other funds are as anticipated at quarter end. A summary is presented in each fund to provide an explanation of financial performance and operating issues. We appreciate comments on how we may be able to improve this report to enhance your understanding of the City's finances.

Sincerely,

Steve Forrester
City Manager

Liz Schuette,
Finance Director

Lori Hooper,
Accounting Manager

All City Funds

Fund	Budgeted	Actual Audited	Current	Current	Ending	Change	Percentage
	Beginning Fund Balance	Beginning Fund Balance	Year Resources	Year Expenditures	Fund Balance	in Fund Balance	Change in Fund Balance
General	\$ 2,130,586	\$ 2,500,771	\$ 7,675,033	\$ 7,950,834	\$ 2,224,971	\$ (275,800)	-11%
Transportation	221,758	184,692	1,747,219	1,626,557	305,354	120,662	65%
Emergency Dispatch	303,956	730,916	1,938,493	1,600,895	1,068,514	337,598	46%
Planning	74,658	90,723	429,621	384,778	135,566	44,843	49%
Transportation SDC	698,586	1,288,745	793,091	1,186,328	895,508	(393,237)	-31%
Water SDC	2,445,523	2,259,907	5,809,947	7,897,755	172,100	(2,087,807)	-92%
Wastewater SDC	127,092	869,460	250,424	966,167	153,717	(715,743)	-82%
PERS / POB	902,391	965,618	711,019	299,165	1,377,471	411,853	43%
Railroad	1,148,193	1,150,560	1,069,344	964,997	1,254,907	104,347	9%
Airport	8,615	116,835	708,022	779,032	45,825	(71,010)	-61%
Water	789,270	456,218	3,733,162	3,093,199	1,096,181	639,963	140%
Wastewater	2,930,416	3,179,624	4,302,857	4,679,972	2,802,509	(377,115)	-12%
Golf Course and Restaurant	496,195	1,307,175	2,033,752	2,805,849	535,077	(772,098)	-59%
Administration and Financial Services	478,314	157,625	3,781,459	2,849,266	1,089,817	932,192	591%
Building Facilities	1,625,808	3,917,100	1,137,441	4,602,524	452,017	(3,465,083)	-88%
Plaza Maintenance	41,318	29,093	8,189	13,941	23,341	(5,752)	-20%
Public Works Support Services	278,233	173,520	2,317,649	2,097,397	393,772	220,252	127%
Totals	\$ 14,700,912	\$ 19,378,582	\$38,446,721	\$ 43,798,656	\$ 14,026,647	\$ (5,351,935)	-28%



War Paint Sculpture dedication in June 2021

General Fund

The General Fund accounts for the City’s police and non-departmental operations and activities. The primary sources of revenue include property taxes, transient lodging taxes, franchise fees, and intergovernmental revenue.

Overall revenue collection through the fourth quarter is at approximately \$7.7 million or 96 percent of the annual budget. Property tax collection came in at approximately \$2.5 million or roughly 107 percent of the annual budget. Property taxes are up over the prior year by approximately \$196,000. Transient lodging taxes are up in comparison to the prior year by roughly \$69,000 with fourth quarter collection coming in at \$118,000 which is at pre CV-19 fourth quarter collection level. Franchise fees are at roughly 108 percent of the annual budget with collection increasing approximately \$431,000 over prior year. Electrical franchise fees continue to be on the rise and are up over the prior year roughly \$406,000 with the continued build outs of the data centers. Other fourth quarter revenues included roughly \$207,000 in grant reimbursements for the biomass project.

Police spending through the fourth quarter is at approximately 98 percent of the annual budget. Personnel services are at roughly 95 percent of the annual budget with overtime tracking at approximately 70 percent. Non-department is at roughly 79 percent of the annual budget with fourth quarter expenditures largely associated with the grant funded biomass project, transient lodging taxes to the Prineville Chamber of Commerce, street lighting, fairground support and budgeted transfers. A supplemental budget was done in the General Fund largely to allow for the expenditure of stimulus dollars associated with the American Rescue Plan Act. Those dollars are expected in August of 2021.

Overall, the General Fund realized a decrease in fund balance of roughly \$276,000 or -11 percent through the fourth quarter.



Officers helped the Easter Bunny hide eggs for children to find on Easter weekend.

General Fund – Continued

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Actual to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Property taxes	\$ 585,000	\$ 95,230	16%	\$ 2,340,000	\$ 2,493,615	107%	\$ (153,615)	\$ 4,570,000	\$ 4,791,110	105%	\$ (221,110)
Transient lodging tax	95,000	118,282	125%	380,000	380,648	100%	(648)	760,000	692,647	91%	67,353
Franchise fees	852,000	1,162,835	136%	3,408,000	3,696,750	108%	(288,750)	6,558,000	6,962,424	106%	(404,424)
Licenses and permits	2,100	639	30%	8,400	4,035	48%	4,365	17,200	13,520	79%	3,680
Intergovernmental revenues	377,700	196,461	52%	1,510,800	588,440	39%	922,360	1,960,000	1,005,692	51%	954,308
Charges for services	71,250	-	-	285,000	308,287	108%	(23,287)	560,000	588,786	105%	(28,786)
Interest	10,000	4,230	42%	40,000	18,158	45%	21,842	80,000	60,761	76%	19,239
Miscellaneous	10,250	95,682	933%	41,000	185,100	451%	(144,100)	81,000	294,495	364%	(213,495)
Total revenue	\$ 2,003,300	\$ 1,673,358	84%	\$ 8,013,200	\$ 7,675,033	96%	\$ 338,167	\$ 14,586,200	\$ 14,409,435	99%	\$ 176,765
Expenditures											
Police	\$ 1,425,775	1,719,075	121%	\$ 5,703,100	\$ 5,564,621	98%	138,479	\$ 11,102,100	\$ 10,859,413	98%	\$ 242,687
Non-departmental Contingency	758,325	1,476,073	195%	3,033,300	2,386,212	79%	647,088	3,995,000	3,478,378	87%	516,622
				1,407,386				1,407,386			
Total expenditures	\$ 2,184,100	\$ 3,195,148	146%	\$ 10,143,786	\$ 7,950,834	78%	\$ 785,566	\$ 16,504,486	\$ 14,337,791	87%	\$ 759,309
Revenue over (under) expenditures	(180,800)	(1,521,791)	-61%	(2,130,586)	(275,800)	-11%	\$ (447,400)	(1,918,286)			
Beginning fund balance	2,130,586	2,500,771	117%	2,130,586	2,500,771	117%		1,918,286			
Ending fund balance	\$ 1,949,786	\$ 978,980	50%	\$ -	\$ 2,224,971	-		\$ -			

Notes: Supplemental budget done per resolution 1490



Prideville community event in June 2021

Transportation Fund

The Transportation Fund accounts for the operation and maintenance of the City’s streets, bike lanes, and sidewalk systems. Principal sources of revenue are state gas taxes allocated to cities, permits, and interest. Principal expenditures are for public works staff, patching, painting, slurry seals, signals, insurance and asphalt.

Revenue for the Transportation Fund through the fourth quarter is at approximately 99 percent of the annual budget. Intergovernmental revenue collection is at 93 percent of the annual budget with roughly \$202,100 coming in for gas taxes in the fourth quarter. State gas tax collection is up over the prior year as travel restrictions eased in the fourth quarter.

Expenditures through the fourth quarter came in at approximately 82 percent of annual budget. Capital improvements during the fourth quarter were associated with the transit grant. Budget to actual differences for capital outlay are largely associated with the ODOT transit grant with expenditures coming in less than anticipated at the time of budgeting. During the fourth quarter the Transportation Department supported the repaving of the basketball courts and that project was completed during the fourth quarter.

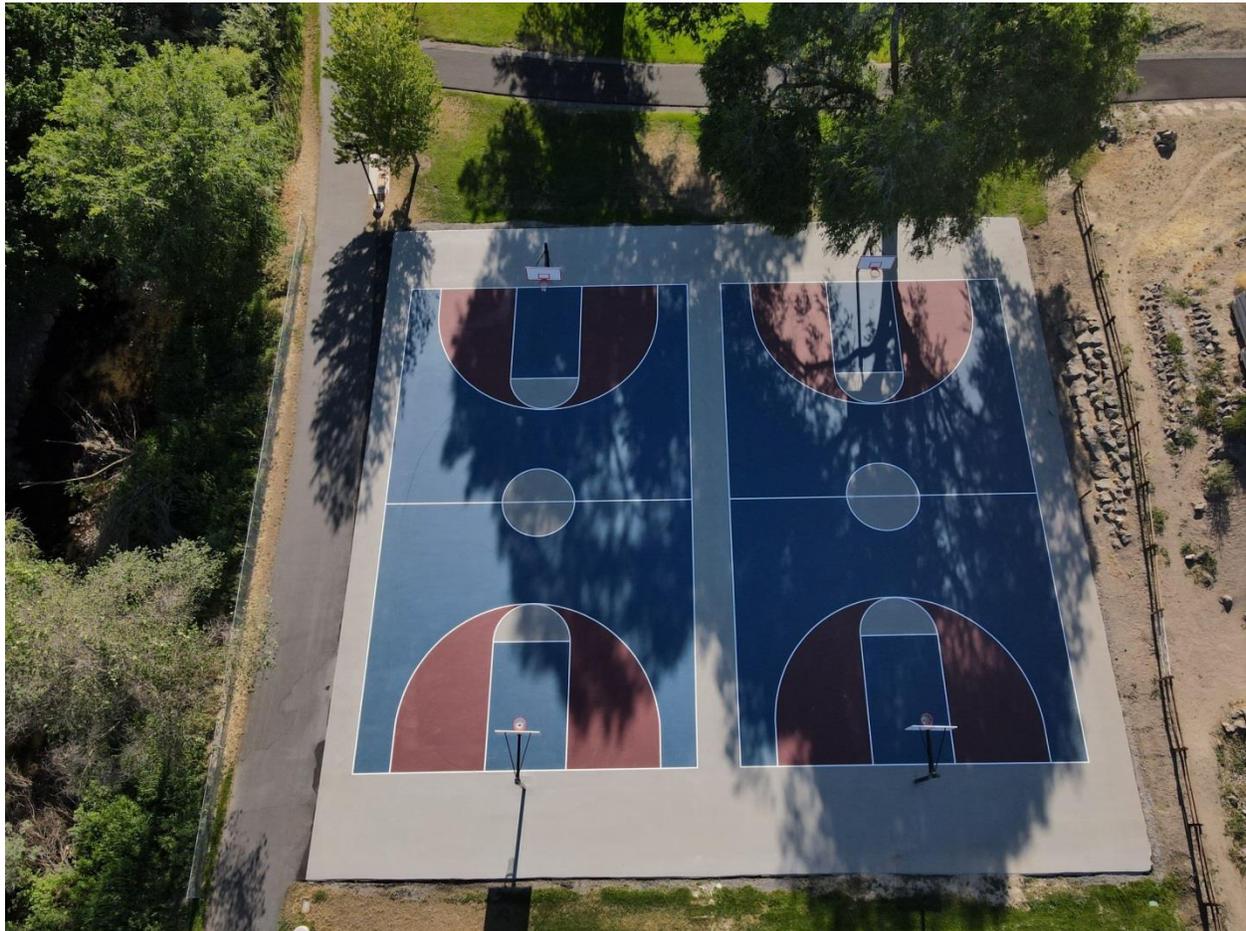
Fund balance increased roughly \$121,000 or 28 percent through the fourth quarter.



Streets Department supporting the paving of the basketball courts in the park in April 2021

Transportation Fund - continued

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Franchise fees	\$ 84,500	\$ 84,500	100%	\$ 338,000	\$ 338,000	100%	\$ (0)	\$ 665,000	\$ 665,000	100%	\$ (0)
Intergovernmental	251,600	252,373	100%	1,006,400	936,276	93%	70,124	1,962,700	1,857,400	95%	105,300
Transfers	100,000	-	-	400,000	400,000	100%	-	700,000	700,000	100%	-
Interest	1,250	751	60%	5,000	2,191	44%	2,809	10,000	7,425	74%	2,575
Miscellaneous	2,250	14,631	650%	9,000	70,752	786%	(61,752)	28,000	106,210	379%	(78,210)
Total revenue	\$ 439,600	\$ 352,256	80%	\$ 1,758,400	\$ 1,747,219	99%	\$ 11,181	\$ 3,365,700	\$ 3,336,035	99%	\$ 29,665
Expenditures											
Personnel services	\$ 65,225	\$ 57,450	88%	\$ 260,900	\$ 233,648	90%	27,252	\$ 512,100	\$ 467,850	91%	\$ 44,250
Material and services	63,100	111,515	177%	252,400	237,865	94%	14,535	501,000	443,309	88%	57,691
Capital outlay											
Improvements	214,925	22,899	11%	859,700	787,843	92%	71,857	1,833,400	1,773,524	97%	59,876
Transfers	91,800	91,800	100%	367,200	367,200	100%	0	735,300	735,300	100%	0
Contingency				239,958				239,958			
Total expenditures	\$ 435,050	\$ 283,664	65%	\$ 1,980,158	1,626,557	82%	\$ 113,643	\$ 3,821,758	\$ 3,419,982	89.49%	\$ 161,818
Revenue over (under) expenditures	\$ 4,550	\$ 68,592	37%	\$ (221,758)	\$ 120,662	65%	\$ (102,462)	\$ (456,058)			
Beginning fund balance	221,758	184,692	83%	221,758	184,692	83%		456,058			
Ending fund balance	\$ 226,308	\$ 253,284	112%	\$ -	\$ 305,354	-		\$ -			



The basketball courts completed in the fourth quarter

Emergency Dispatch Fund

This fund accounts for the Emergency Dispatch operation. The operation provides dispatching and records management services for the public safety departments serving the Crook County area, with the exception of the State Police. The primary revenue sources are payments by users for services provided, including a transfer from the City’s police department in the General Fund. The operation is managed by the City’s Police Department.

Revenue collection for the Emergency Dispatch fund was approximately \$1.9 million or 109 percent of the annual budget. Fourth quarter intergovernmental revenue collection was at roughly \$238,000 largely coming from Crook County for dispatching services and E-911 taxes.

Expenditures came in at approximately \$1.6 million or 77 percent of the annual budget. Personnel services are 85 percent of the annual budget or approximately \$986,000 with overtime coming in at roughly 303 percent of the annual budget. Dispatch continues to be short staffed but newly implemented ProQA software is helping to streamline calls. Capital outlay expenditures during the fourth quarter were associated with radio tower upgrades and the dispatch center moving to the new public safety building.

Fund balance increased roughly \$338,000 or 46 percent through the fourth quarter due to savings in personnel services and increases in E911 taxes due to a statewide tax rate increase.

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Intergovernmental	\$ 243,100	\$ 237,663	98%	\$ 972,400	\$ 1,138,373	117%	\$ (165,973)	\$ 1,874,200	\$ 2,115,622	113%	(241,422)
Miscellaneous	1,000	-	-	4,000	10	0%	3,990	8,000	25	0%	7,975
Interest	2,500	1,328	53%	10,000	5,810	58%	4,190	20,000	16,773	84%	3,227
Transfers from other funds	198,575	198,575	100%	794,300	794,300	100%	(0)	1,501,700	1,501,700	100%	(0)
Total revenue	\$ 445,175	\$ 437,566	98%	\$ 1,780,700	\$ 1,938,493	109%	\$ (157,793)	\$ 3,403,900	\$ 3,634,120	107%	(230,220)
Expenditures											
Personnel services	\$ 290,075	\$ 265,873	92%	\$ 1,160,300	\$ 986,136	85%	174,164	\$ 2,357,100	\$ 2,014,407	85%	342,693
Material and services	68,375	77,652	114%	273,500	251,631	92%	21,869	553,600	497,824	90%	55,776
Capital outlay											
Equipment	38,750	32,019	83%	155,000	173,628	112%	(18,628)	190,000	185,891	98%	4,109
Transfers	47,375	47,375	100%	189,500	189,500	100%	(0)	372,900	372,900	100%	0
Contingency				306,356				306,356			
Total expenditures	\$ 444,575	\$ 422,919	95%	\$ 2,084,656	\$ 1,600,895	77%	\$ 177,405	\$ 3,779,956	\$ 3,071,022	81.24%	\$ 402,578
Revenue over (under) expenditures	\$ 600	\$ 14,647	2%	\$ (303,956)	\$ 337,598	46%	\$ (335,198)	\$ (376,056)			
Beginning fund balance	303,956	730,916	240%	303,956	730,916	240%		376,056			
Ending fund balance	\$ 304,556	\$ 745,563	245%	\$ -	\$ 1,068,514	-		\$ -			

Notes: Budget Adjustment done per resolution 1491



The new dispatch center workstations

Planning Fund

The Planning Fund accounts for the planning activities of the City. A transfer of funds from General Fund to Planning helps support the short term planning needs of the city. General administrative costs are paid through internal charges to the Internal Services Fund for the following services based upon the cost to the department for using these services; administrative and financial services, risk management, computer and phone services. The costs of these services are at full cost, including replacement cost, thereby providing a more accurate cost of providing services.

Through the fourth quarter, revenue collection came in at approximately \$430,000 or 109 percent of the annual budget. Revenue collection for the licenses and permits is at approximately \$53,000, an increase over prior year by roughly \$20,000. Charges for services are associated with SDC administration fees that were distributed during the fourth quarter. Development highlights include roughly 40 housing starts that paid SDC's during the fourth quarter. Pictured below and on the next page are some of the residential developments in progress.

Expenditures through the fourth quarter are at approximately \$385,000 or 82 percent of the annual budget. Expenditures are below budget at yearend in both personnel services and materials and services. Fourth quarter expenditures for materials and services are largely associated with reimbursements to Neighbor Impact for the DEQ grant.

Fund balance increased approximately \$45,000 or 49 percent through the fourth quarter.



Planning Fund - Continued

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Licenses and permits	\$ 10,000	\$ 20,772	208%	\$ 40,000	\$ 52,539	131%	\$ (12,539)	\$ 80,000	\$ 84,858	106%	\$ (4,858)
Intergovernmental	1,250	5,594	448%	5,000	13,944	279%	(8,944)	10,000	30,922	309%	(20,922)
Charges for services	6,175	28,076	455%	24,700	72,141	292%	(47,441)	171,600	228,269	133%	(56,669)
Interest	1,000	261	26%	4,000	997	25%	3,003	8,000	4,792	60%	3,208
Transfers from other funds	80,000	50,000	63%	320,000	290,000	91%	30,000	360,000	330,000	92%	30,000
Total revenue	\$ 98,425	\$ 104,703	106%	\$ 393,700	\$ 429,621	109%	\$ (35,921)	\$ 629,600	\$ 678,841	108%	\$ (49,241)
Expenditures											
Personnel services	\$ 61,600	\$ 62,048	101%	\$ 246,400	\$ 236,933	96%	\$ 9,467	\$ 479,700	\$ 466,118	97%	\$ 13,582
Material and services	14,650	4,300	29%	58,600	25,844	44%	32,756	108,500	77,363	71%	31,137
Transfers	30,500	30,500	100%	122,000	122,000	100%	0	241,000	241,000	100%	0
Contingency				41,358				41,358			
Total expenditures	\$ 106,750	\$ 96,848	91%	\$ 468,358	\$ 384,778	82%	\$ 42,222	\$ 870,558	\$ 784,481	90%	\$ 44,719
Revenue over (under) expenditures	\$ (8,325)	\$ 7,856	9%	\$ (74,658)	\$ 44,843	49%	\$ (78,143)	\$ (240,958)			
Beginning fund balance	74,658	90,723	122%	74,658	90,723	122%		240,958			
Ending fund balance	\$ 66,333	\$ 98,579	149%	\$ -	\$ 135,566	-		\$ -			

Notes: Budget Adjustment done per resolution 1491



Transportation SDC Fund

This fund accounts for the collection and expenditure of transportation system development charges (SDC). The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Revenue collection for the Transportation SDC fund is at approximately 72 percent of the annual budget. SDC collection through the fourth quarter is at roughly \$783,000 with roughly 40 housing starts paying transportation SDC's in the fourth quarter.

Expenditures at quarter end were primarily associated with capital projects. Capital expenditures during the fourth quarter were largely for the 10th and Main Street design build project and the Peters Road / Combs Flat extension project. The 10th and Main Street project is anticipated to be completed by the end of August of 2021. Budget to actual differences in capital outlay are associated with the timing in which the 10th and Main Street project is being completed.

Fund balance decreased roughly \$393,000 or -31 percent through the fourth quarter. Budgeted capital expenditures have contributed to the decrease in fund balance.

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Intergovernmental	\$ -	\$ -	-	\$ -	\$ 1,797	-	\$ (1,797)	\$ 1,500,400	\$ 1,549,397	103%	\$ (48,997)
Miscellaneous	-	-	-	-	-	-	-	122,667	-	-	122,667
Interest	4,750	1,522	32%	19,000	7,894	42%	11,106	49,000	32,429	66%	16,571
System development charges	268,875	355,461	132%	1,075,500	783,401	73%	292,099	1,677,000	1,416,746	84%	260,254
Total revenue	\$ 273,625	\$ 356,983	130%	\$ 1,094,500	\$ 793,091	72%	\$ 301,409	\$ 3,349,067	\$ 2,998,573	90%	\$ 350,494
Expenditures											
Material and services	\$ 2,500	\$ 4,955	198%	\$ 10,000	\$ 18,764	188%	\$ (8,764)	\$ 20,000	\$ 18,764	94%	\$ 1,236
Capital outlay											
Improvements	-	527,580	-	-	1,129,664	-	(1,129,664)	3,700,000	3,515,356	95%	184,644
Transfers	12,500	31,517	252%	50,000	37,900	76%	12,100	85,000	69,699	82%	15,301
Contingency				1,733,086				944,153			
Total expenditures	\$ 15,000	\$ 564,052	3760%	\$ 1,793,086	\$ 1,186,328	66%	\$ (1,126,328)	\$ 4,749,153	\$ 3,603,819	76%	\$ 201,181
Revenue over (under) expenditures	\$ 258,625	\$ (207,070)	-	\$ (698,586)	\$ (393,237)	-31%	\$ 1,427,737	\$ (1,400,086)			
Beginning fund balance	698,586	1,288,745	184%	698,586	1,288,745	184%		1,400,086			
Ending fund balance	\$ 957,211	\$ 1,081,675	113%	\$ -	\$ 895,508	-		\$ -			

Notes: Supplemental budget done per resolution 1490 - Prior supp budget per res. No. 1446



10th and Main Street intersection that is in the process of being upgraded.

Water SDC Fund

This fund accounts for the collection and expenditure of water system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Revenue through the fourth quarter was at approximately \$5.8 million which was largely associated with the aquifer storage and recharge project (ASR) reimbursements through the City's IFA loan. There were approximately 40 housing starts that paid SDC's during the fourth quarter.

Expenditures are at roughly \$7.9 million through the fourth quarter and are largely associated with capital expenditures for the ASR project. The ASR project is a method of water storage that uses the natural water storage capabilities of underground aquifers as a cost-effective, scalable and ecologically friendly water storage alternative to traditional storage options, such as above-ground reservoirs and water supply storage tanks. It allows water to be appropriated and injected into the aquifer via wells during periods of cooler temperatures, higher streamflow and lower demands. The stored water can later be recovered and used during periods of hotter temperatures and higher demands, thereby reducing stress on native water sources. It also provides for a readily available source of stored water for use in the event of drought or supply interruption. This project neared completion at the end of the fourth quarter. Budget to actual differences in capital outlay are associated with the timing in which the ASR project is being completed

At fourth quarter end, fund balance decreased roughly \$2.1 million or -92 percent due to budgeted capital projects.

	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Quarter Actual	Quarter Budget %	Annual Budget Est.	Annual Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Revenue											
Interest	\$ 10,000	\$ 360	4%	\$ 40,000	\$ 8,536	21%	\$ 31,464	\$ 90,000	\$ 28,824	32%	\$ 61,176
System development charges	125,700	255,448	203%	502,800	1,835,658	365%	(1,332,858)	7,900,000	7,889,502	100%	10,498
Transfers	242,500	959,000	395%	970,000	959,000	99%	11,000	2,459,800	1,959,000	39%	500,800
Miscellaneous	-	-	-	-	6,753	-	(6,753)	-	6,753	-	(6,753)
Debt Proceeds	6,225	-	-	24,900	3,000,000	12048%	(2,975,100)	3,024,900	3,000,000	99%	24,900
Total revenue	\$ 384,425	\$ 1,214,809	316%	\$ 1,537,700	\$ 5,809,947	378%	\$ (1,301,394)	\$ 13,474,700	\$ 12,884,079	96%	\$ 590,621
Expenditures											
Capital outlay											
Improvements	\$ 789,450	\$ 1,405,978	178%	\$ 3,157,800	\$ 7,618,497	241%	\$ (4,460,697)	\$ 13,800,000	\$ 13,671,123	99%	\$ 128,877
Debt service	10,000	-	-	40,000	-	-	40,000	40,000	-	0%	40,000
Transfers	52,625	56,790	108%	210,500	279,257	133%	(68,757)	760,000	751,651	99%	8,349
Contingency				574,923				1,061,123			
Total expenditures	\$ 852,075	\$ 1,462,768	172%	\$ 3,983,223	\$ 7,897,755	198%	\$ (4,489,455)	\$ 15,661,123	\$ 14,422,775	92.09%	\$ 177,225
Revenue over (under) expenditures	\$ (467,650)	\$ (247,960)	-11%	\$ (2,445,523)	\$ (2,087,807)	-92%	\$ 3,188,061	\$ (2,186,423)			
Beginning fund balance	2,445,523	2,259,907	92%	2,445,523	2,259,907	92%		2,186,423			
Ending fund balance	\$ 1,977,873	\$ 2,011,947	102%	\$ -	\$ 172,100	-		\$ -			

Notes: Supplemental budget done per resolution 1490 - Prior supp budget per res. No. 1446

June 30, 2021

Wastewater SDC Fund

This fund accounts for the collection and expenditure of wastewater system development charges. The primary revenue source is SDC's. Expenditures are for qualified capital improvement projects and related costs.

Overall revenue through the fourth quarter is at approximately \$250,000. Fourth quarter revenue can largely be attributed to SDC collection from 40 housing starts that paid SDC's in the quarter.

Fourth quarter expenditures are largely attributed to transfers associated with SDC distributions and reimbursements to the Water SDC fund for the sewer portion of the ASR project. Materials and services expenditures for the quarter are for consulting associated with the water reuse project.

Fund balance decreased roughly \$716,000 or -82 percent.

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Interest	\$ 1,250	\$ 822	66%	\$ 5,000	\$ 5,656	113%	\$ (656)	\$ 55,000	\$ 69,978	127%	\$ (14,978)
Other Revenue	9,234	-	-	36,936	-	-	36,936	36,936	-	0%	36,936
System development charges	85,575	133,123	156%	342,300	244,768	72%	97,532	460,000	434,745	95%	25,255
Total revenue	\$ 96,059	\$ 133,945	139%	\$ 384,236	\$ 250,424	65%	\$ 133,812	\$ 551,936	\$ 504,723	91%	\$ 47,213
Expenditures											
Material and services	\$ 10,750	\$ 15,323	143%	\$ 43,000	\$ 36,640	85%	\$ 6,360	\$ 58,000	\$ 56,225	97%	\$ 1,775
Capital outlay											
Improvements	20,000	31	0%	80,000	271,296	339%	(191,296)	1,620,000	1,589,045	98%	30,955
Transfers	58,250	607,010	1042%	233,000	658,231	283%	(425,231)	1,855,000	1,833,663	99%	21,337
Contingency				155,328				109,928			
Total expenditures	\$ 89,000	\$ 622,363	699%	\$ 511,328	\$ 966,167	189%	\$ (610,167)	\$ 3,642,928	\$ 3,478,934	95%	\$ 54,066
Revenue over (under) expenditures	\$ 7,059	\$ (488,418)	-56%	\$ (127,092)	\$ (715,743)	-82%	\$ 743,979	\$ (3,090,992)			
Beginning fund balance	127,092	869,460	684%	127,092	869,460	684%		3,090,992			
Ending fund balance	\$ 134,151	\$ 381,042	284%	\$ -	\$ 153,717	-		\$ -			

Notes: Supplemental budget done per resolution 1490 - Prior budget adjustment per res. No. 1445

PERS/ POB Fund

This fund accounts for the issuance of pension obligation debt to fund the City’s existing unfunded actuarial liability (UAL) and associated debt repayment. The principal source of revenue is charges to other funds with salaries subject to PERS via a surcharge. A transfer from the General Fund is included to pre-fund a portion of debt service costs. Expenditures are for payments to PERS for the UAL and for debt service requirements.

Revenue through the fourth quarter is roughly 109 percent of annual budget. Miscellaneous revenue is associated with a PERS rate credit from the creation of the City’s side account in March 2019.

Expenditures through the fourth quarter are as anticipated with the debt service payments coming out in December and June annually.

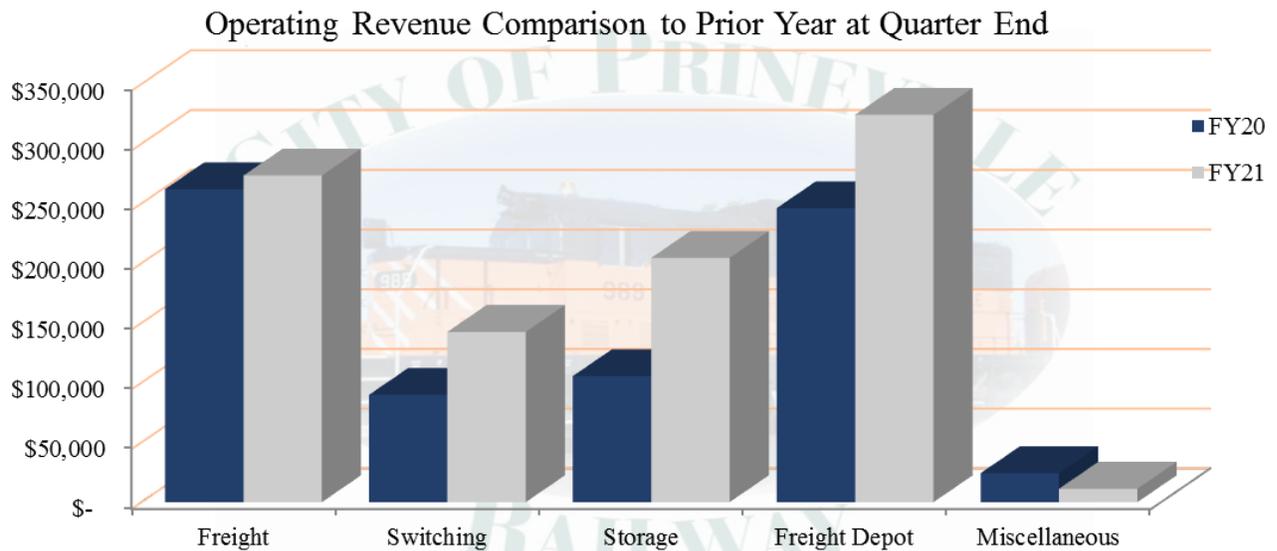
Fund balance increased approximately 43 percent through the fourth quarter.

	Current Quarter			Year to Date				Biennial Budget			
	Quarter Budget Est.	Quarter Actual	Quarter Budget %	Annual Budget Est.	Annual Actual	Annual Est. Budget %	Annual Est. Budget Balance	Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
Revenue											
Charges for services	\$ 132,750	\$ 133,075	100%	\$ 531,000	\$ 532,300	100%	\$ (1,300)	\$ 997,900	\$ 1,010,878	101%	\$ (12,978)
Interest	5,000	1,771	35%	20,000	8,214	41%	11,786	35,000	24,040	69%	10,960
Miscellaneous	-	17,526	-	-	70,505	-	(70,505)	-	135,545	-	(135,545)
Transfer from other funds	25,000	100,000	400%	100,000	100,000	50%	-	200,000	200,000	100%	-
Total revenue	\$ 162,750	\$ 252,373	155%	\$ 651,000	\$ 711,019	109%	\$ (60,019)	\$ 1,232,900	\$ 1,370,463	111%	\$ (137,563)
Expenditures											
Personnel services	\$ -	\$ -	-	\$ -	\$ -	-	-	\$ -	\$ -	-	\$ -
Debt service											
Principal - POB 2013	54,750	218,990	400%	219,000	218,990	100%	10	419,500	419,455	100%	45
Interest - POB 2013	20,050	40,088	200%	80,200	80,175	100%	25	167,800	167,767	100%	33
Contingency				954,991				955,091			
Total expenditures	\$ 74,800	\$ 259,078	346%	\$ 1,254,191	\$ 299,165	24%	\$ 35	\$ 1,542,391	\$ 587,222	38%	\$ 78
Revenue over (under) expenditures	\$ 87,950	\$ (6,705)	-1%	\$ (603,191)	\$ 411,853	43%	\$ (60,053)	\$ (309,491)			
Debt service reserve		299,200		299,200				299,200			299,200
Beginning fund balance	902,391	965,618	107%	902,391	965,618	107%		608,691			
Ending fund balance	\$ 990,341	\$ 958,913	97%	\$ -	\$ 1,377,471	-		\$ -			

Railroad Fund

This fund accounts for the activities of the City’s railroad operation and for the City’s freight depot operation. Starting in FY 14 the Railroad and Freight Depot Funds were consolidated. Primary revenue sources are payments for the use of railroad and freight depot facilities and related services. Expenditures are for the railroad and freight depot operations, including repair, debt service and capital improvements. Additionally, transfers to other City operations are budgeted.

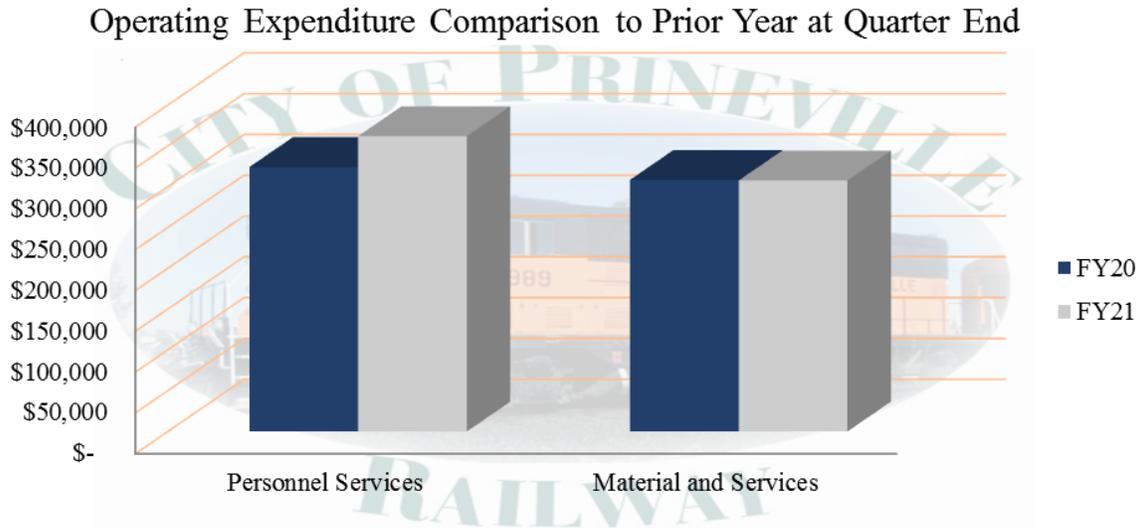
At fourth quarter end, overall revenue collection is at approximately \$1.1 million or 90 percent of the annual budget. Charges for services for the railroad are at approximately \$427,000 or 94 percent of the annual budget, with the freight depot at approximately \$324,000 or 93 percent of annual budget. Overall operating revenue is up roughly 31 percent in comparison to the prior year with significant increases in switching, storage and freight depot. The rail car count is up approximately 28 cars in comparison to the prior year end with significant increases in lumber and magnesium chloride cars coming in compared to the prior year. Freight Depot charges for services are up over prior year by roughly 32 percent, largely due to the new lease with Krah. Switching fees are up in line with the increased rail car storage. Every storage car that is handled by the railroad is charged a switch fee to move the car. Below is a prior year comparison at quarter end of operating revenues for the Railroad Fund.



Overall expenditures at quarter end are at approximately \$965,000 or 41 percent of the annual budget. Materials and services are at roughly 82 percent of the annual budget or \$308,000. Personnel services are at roughly \$362,000 or 85 percent of the annual budget. Overall operating expenditures are up in comparison to the prior year at quarter end approximately 6 percent due to a new employee being adding in January 2021. Capital expenditures during the fourth quarter were for needed track work and a new utility truck. Biennial budget to actual differences for capital outlay are largely due to expenses associated with the new freight depot building coming in lower than anticipated and budgeted signal projects not getting completed due to necessary

Railroad Fund - Continued

bridge work taking priority. On the next page is a graph comparison of operating expenditures at quarter end to prior year.



Fund balance increase roughly \$104,000 or 9 percent through the fourth quarter.

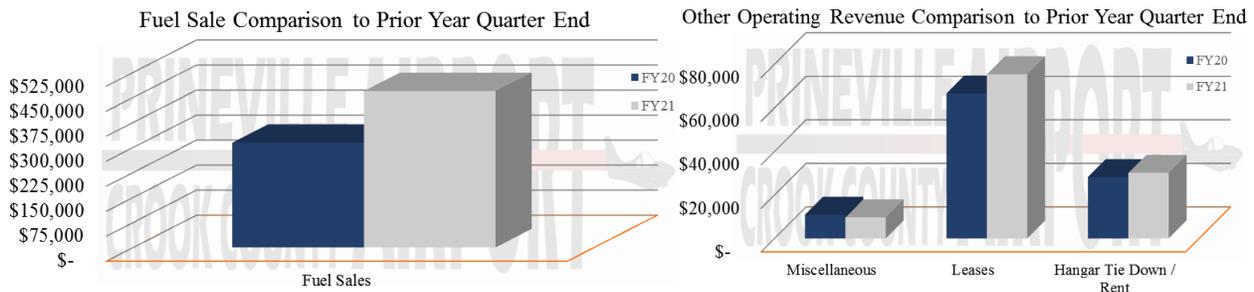
Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Charges for services											
Railroad	\$ 113,650	\$ 126,187	111%	\$ 454,600	\$ 427,188	94%	\$ 27,412	\$ 795,000	\$ 803,232	101%	\$ (8,232)
Freight Depot	87,500	84,806	97%	350,000	324,298	93%	25,702	580,000	570,378	98%	9,622
Use of money and property	53,200	52,749	99%	212,800	232,632	109%	(19,832)	360,000	405,844	113%	(45,844)
Intergovernmental	5,000	20,000	400%	20,000	20,000	100%	-	20,000	20,000	100%	-
Miscellaneous	36,250	-	-	145,000	65,225	45%	79,775	215,000	215,042	100%	(42)
Total revenue	\$ 295,600	\$ 283,743	96%	\$ 1,182,400	\$ 1,069,344	90%	\$ 113,056	\$ 1,970,000	\$ 2,014,497	102%	\$ (44,497)
Expenditures											
Personnel services	\$ 105,850	\$ 101,083	95%	\$ 423,400	\$ 361,917	85%	\$ 61,483	\$ 747,000	\$ 675,460	90%	\$ 71,540
Material and services	94,300	49,386	52%	377,200	307,604	82%	69,596	655,000	601,032	92%	53,968
Capital outlay											
Improvements	39,250	95,355	243%	157,000	204,576	130%	(47,576)	520,000	426,874	82%	93,126
Transfers	22,725	22,725	100%	90,900	90,900	100%	-	181,700	181,700	100%	(0)
Contingency				1,282,093				1,012,093			
Total expenditures	\$ 262,125	\$ 268,549	102%	\$ 2,330,593	\$ 964,997	41%	\$ 83,503	\$ 3,115,793	\$ 1,885,066	61%	\$ 218,634
Revenue over (under) expenditures	\$ 33,475	\$ 15,193	1%	\$ (1,148,193)	\$ 104,347	9%	\$ 29,553	(1,145,793)			
Beginning fund balance	1,148,193	1,150,560	100%	1,148,193	1,150,560	100%		1,145,793			
Ending fund balance	\$ 1,181,668	\$ 1,165,753	99%	\$ -	\$ 1,254,907	-		\$ -			

Notes: Supplemental budget done per resolution 1490 - Prior budget adjustment per res. No. 1445

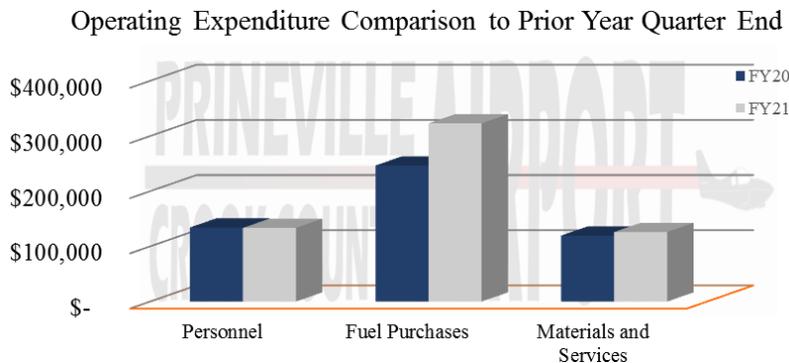
Airport Fund

This fund accounts for the activities of the airport. The airport’s main source of operating revenue is through charges for services that revolve around fuel sales and hangar leases. Expenditures are for general operations of the airport including cost of goods sold, maintenance and capital improvements.

Revenue collection through the fourth quarter came in at approximately 94 percent of the annual budget or \$708,000. Intergovernmental revenue during the fourth quarter was largely from an FAA operational grant turned over by Crook County. Overall charges for services are up approximately 39 percent over the prior year at year end largely due to fuel sales being up roughly 49 percent. Fuel prices are up in comparison to the prior year with the airport having several record breaking months due to firefighting operations being set up at the airport and Erickson’s Inc. facilitating sky crane training at the airport throughout the year. Overall activity at the airport is up with the winter months having overall great flying weather this year. Below is a prior year comparison for operating revenue making up charges for services.



Overall expenditures through the fourth quarter came in at approximately \$779,000 or 102 percent of the annual budget. Budget to actual differences in capital outlay are due to the timing in which the multi-year project for the new USFS building was completed and not knowing at the time of budgeting when the project would be finalized. Materials and services are roughly 83 percent of the annual budget with fuel purchases making up most of those costs. Overall operating expenses are up roughly 17 percent over the prior year largely due to the needed fuel inventory. On the below is a prior year comparison of operating expenditures.



At yearend, fund balance decreased roughly \$71,000 or -61 percent. Decreases in fund balance are largely due to capital projects taking place in the second quarter. Inventory at quarter end totaled approximately \$48,000.

Airport Fund – Continued

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Intergovernmental	\$ 22,500	\$ 14,240	63%	\$ 90,000	\$ 109,060	121%	\$ (19,060)	\$ 1,180,000	\$ 742,643	63%	\$ 437,357
Charges for services	144,000	83,132	58%	576,000	583,781	101%	(7,781)	1,164,000	1,003,156	86%	160,844
Interest	-	2	-	-	181	-	(181)	-	1,120	-	(1,120)
Transfers	22,500	15,000	67%	90,000	15,000	17%	75,000	180,000	240,000	133%	(60,000)
Total revenue	\$ 189,000	\$ 112,374	59%	\$ 756,000	\$ 708,022	94%	\$ 47,978	\$ 2,524,000	\$ 1,986,919	79%	\$ 537,081
Expenditures											
Personnel service	\$ 33,875	\$ 33,867	100%	\$ 135,500	\$ 133,597	99%	\$ 1,903	\$ 269,900	\$ 267,400	99%	\$ 2,500
Materials and services	135,425	61,834	46%	541,700	448,954	83%	92,746	1,088,400	811,992	75%	276,408
Capital outlay	-	-	-	-	115,281	-	(115,281)	1,000,000	849,042	85%	150,958
Debt service											
Les Schwab Hangar	6,250	-	-	25,000	25,000	100%	-	50,000	50,000	100%	-
Transfers	14,050	14,050	100%	56,200	56,200	100%	0	122,700	122,700	100%	(0)
Contingency				6,215				6,215			
Total expenditures	\$ 189,600	\$ 109,751	58%	\$ 764,615	\$ 779,032	102%	\$ (20,632)	\$ 2,537,215	\$ 2,101,134	83%	\$ 429,866
Revenue over (under) expenditures	\$ (600)	\$ 2,622	2%	\$ (8,615)	\$ (71,010)	-61%	\$ 68,610	\$ (13,215)			
Beginning fund balance	8,615	116,835	1356%	8,615	116,835	1356%		13,215			
Ending fund balance	\$ 8,015	\$ 119,457	1490%	\$ -	\$ 45,825	-		\$ -			



Aerial shot of the Prineville Airport taken in the fourth quarter.

Water Fund

This fund accounts for the activities of the City’s water utility. The primary source of revenue is water sales and expenditures are for the operation of the system including repair and maintenance of infrastructure.

Overall revenue collection through the fourth quarter came in at approximately \$3.7 million or 108 percent of the annual budget. Revenue associated with charges for service came in at roughly \$3.5 million which is an increase over the prior year of roughly \$787,000. Facebook started construction of its ninth building in June 2020 and bulk water sales increased significantly with the timing of the construction. This is coupled with increased datacenter water usage are the largest contributing factors to the increase in revenue over the prior year.

Expenditures through the fourth quarter are at approximately \$3.1million or 76 percent of the annual budget. Materials and services are at 93 percent of the annual budget. Capital expenditures are largely associated with new meter reading equipment, Crooked River Concepts and the Habitat Conservation Plan.

Fund balance increased roughly \$640,000 or 140 percent through the fourth quarter.

Revenue	Current Quarter			Year to Date				Biennial Budget			
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance	Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
Charges for services	\$ 802,500	\$ 867,251	108%	\$ 3,210,000	\$ 3,522,562	110%	\$ (312,562)	\$ 6,050,000	\$ 6,258,004	103%	\$ (208,004)
Intergovernmental	-	-	-	2,550	2,550	100%	0	2,550	2,550	100%	0
Interest	5,000	1,077	22%	20,000	3,572	18%	16,428	40,000	9,271	23%	30,729
Miscellaneous	1,375	14,846	1080%	5,500	15,672	285%	(10,172)	11,000	15,672	142%	(4,672)
Transfers	58,525	41,164	70%	234,100	188,807	81%	45,293	360,100	366,244	102%	(6,144)
Total revenue	\$ 867,400	\$ 924,337	107%	\$ 3,472,150	\$ 3,733,162	108%	\$ (261,012)	\$ 6,463,650	\$ 6,651,741	103%	\$ (188,091)
Expenditures											
Materials and services	\$ 226,425	\$ 264,147	117%	\$ 905,700	\$ 840,861	93%	\$ 64,839	\$ 1,486,000	\$ 1,438,148	97%	\$ 47,852
Franchise fee expense	36,750	36,750	100%	147,000	147,000	100%	-	289,000	289,000	100%	0
Capital outlay											
Improvements	185,000	31,748	17%	740,000	219,679	30%	520,321	1,400,000	1,318,732	94%	81,268
Debt service											
Principal											
Refunding bond 2017	35,075	140,293	400%	140,300	140,293	100%	7	276,900	276,895	100%	5
Interest											
Refunding bond 2017	13,575	27,132	200%	54,300	54,265	100%	35	112,300	112,178	100%	122
Transfers	422,775	775,275	183%	1,691,100	1,691,100	100%	(0)	2,901,700	2,901,700	100%	(0)
Contingency				388,420				388,420			
Total expenditures	\$ 919,600	\$ 1,275,346	139%	\$ 4,066,820	\$ 3,093,199	76%	\$ 585,201	\$ 6,854,320	\$ 6,336,653	92%	\$ 129,247
Revenue over (under) expenditures	\$ (52,200)	\$ (351,008)	-77%	\$ (594,670)	\$ 639,963	140%	\$ (846,213)	\$ (390,670)			
Debt service reserve	194,600			194,600				194,600			194,600
Beginning fund balance	789,270	456,218	58%	789,270	456,218	58%		585,270			
Ending fund balance	\$ 737,070	\$ 105,210	14%	\$ -	\$ 1,096,181	-		\$ -			

Notes: Supplemental budget done per resolution 1490

Wastewater Fund

This fund accounts for the activities of the City’s wastewater and treatment facilities. The primary source of revenue is sewer service fees. Expenditures are for the operation of the wastewater system including repair and maintenance of infrastructure and debt service related to infrastructure costs.

Overall revenue collection at yearend came in at approximately \$4.3 million or 108 percent of the annual budget. Revenue collection for charges for services was roughly \$4 million or 104 percent of annual budget which is an increase of approximately \$449,000 over the prior year at quarter end. This increase can largely be attributed to the data centers increased water usage. Miscellaneous revenue collected during the fourth quarter is largely associated with the sale of used pipe and a rebate from Energy Trust of Oregon.

Expenditures at quarter end came in at roughly \$4.7 million or 82 percent of the annual budget. Personnel services and materials and services are under budget. Capital expenditures during the fourth quarter were largely for a new machine shed out at the wastewater treatment plant and irrigation upgrades. Budgeted irrigation and aeration upgrades are in progress and were not completed by the end of the fiscal year. This is the largest contributing factor to the difference between budgeted and actual expenses associated with capital outlay.

Fund balance decreased roughly \$377,000 or -12 percent through yearend primarily due to the \$500,000 transfer to the golf course during the second quarter for the irrigation project.

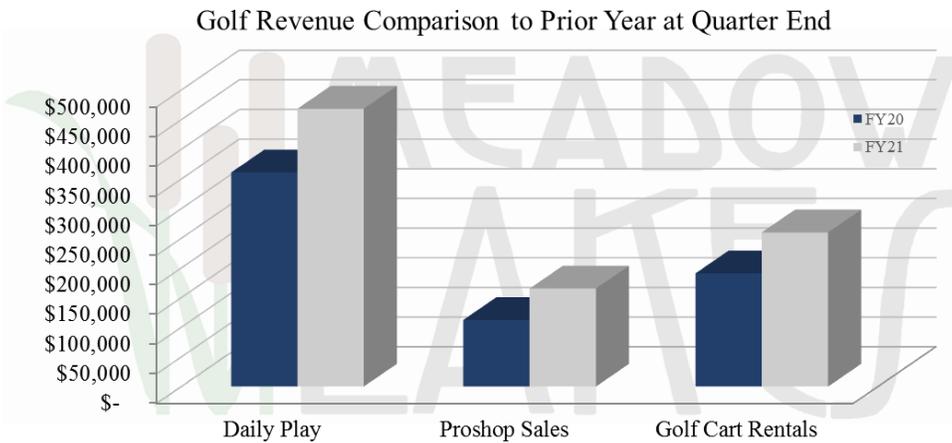
Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Charges for services	\$ 956,500	\$ 1,054,390	110%	\$ 3,826,000	\$ 3,995,331	104%	\$ (169,331)	\$ 7,518,300	\$ 7,542,030	100%	\$ (23,730)
Interest	10,500	3,213	31%	42,000	18,682	44%	23,318	96,000	66,231	69%	29,769
Miscellaneous	20,925	32,808	157%	83,700	125,664	150%	(41,964)	167,400	211,996	127%	(44,596)
SDCs - reimbursement fees	12,500	109,901	879%	50,000	157,580	315%	(107,580)	98,000	323,788	330%	(225,788)
Intergovernmental	-	-	-	-	5,600	-	(5,600)	-	5,600	-	(5,600)
Total revenue	\$ 1,000,425	\$ 1,200,311	120%	\$ 4,001,700	\$ 4,302,857	108%	\$ (295,557)	\$ 7,879,700	\$ 8,149,644	103%	\$ (269,944)
Expenditures											
Personnel services	\$ 40,975	\$ 57,879	141%	\$ 163,900	\$ 151,304	92%	\$ 12,596	\$ 291,000	\$ 272,974	94%	\$ 18,026
Materials and services	183,000	169,575	93%	732,000	624,026	85%	107,974	1,448,900	1,239,083	86%	209,817
Franchise fee expense	47,750	47,750	100%	191,000	191,000	100%	(0)	376,000	376,000	100%	(0)
Capital outlay											
Improvements	244,750	177,698	73%	979,000	343,923	35%	635,077	1,284,000	485,238	38%	798,762
Debt service											
Principal											
DEQ CWSRF R74682/2	122,350	-	-	489,400	489,318	100%	82	964,700	964,562	100%	138
Refunding 2017	40,950	163,707	400%	163,800	163,707	100%	93	323,200	323,105	100%	95
State of Oregon IFA	6,775	-	-	27,100	27,020	100%	80	58,400	53,773	92%	4,627
USDA 2015	14,825	-	-	59,300	59,291	100%	9	117,000	116,996	100%	4
Interest											
DEQ CWSRF R74682/2	24,475	-	-	97,900	97,902	100%	(2)	209,900	209,878	100%	22
Refunding 2017	15,850	31,660	200%	63,400	63,321	100%	79	131,000	130,898	100%	102
State of Oregon IFA	1,750	-	-	7,000	7,035	100%	(35)	14,500	14,337	99%	163
USDA 2015	26,725	-	-	106,900	106,869	100%	31	215,400	215,324	100%	76
Fees											
DEQ CWSRF R74682/2	4,325	-	-	17,300	17,257	100%	43	37,000	36,890	100%	110
Transfers	584,500	512,750	88%	2,338,000	2,338,000	100%	-	4,844,900	4,844,900	100%	0
Contingency				281,316				281,316			
Total expenditures	\$ 1,359,000	\$ 1,161,019	85%	\$ 5,717,316	\$ 4,679,972	82%	\$ 756,028	\$ 10,597,216	\$ 9,283,958	87.61%	\$ 1,031,942
Revenue over (under) expenditures	\$ (358,575)	\$ 39,292	1%	\$ (1,715,616)	\$ (377,115)	-12%	\$ (1,051,585)	\$ (2,717,516)			
Other resources / (requirements)											
Debt service reserve	1,014,800			1,014,800				1,014,800			1,014,800
Capital reserve	200,000			200,000				200,000			200,000
Beginning fund balance	2,930,416	3,179,624	109%	2,930,416	3,179,624	109%		3,932,316			
Ending fund balance	\$ 2,571,841	\$ 3,218,916	125%	\$ -	\$ 2,802,509	-		\$ -			

Notes: Supplemental budget done per resolution 1490 -Prior supp budget per res. No. 1468

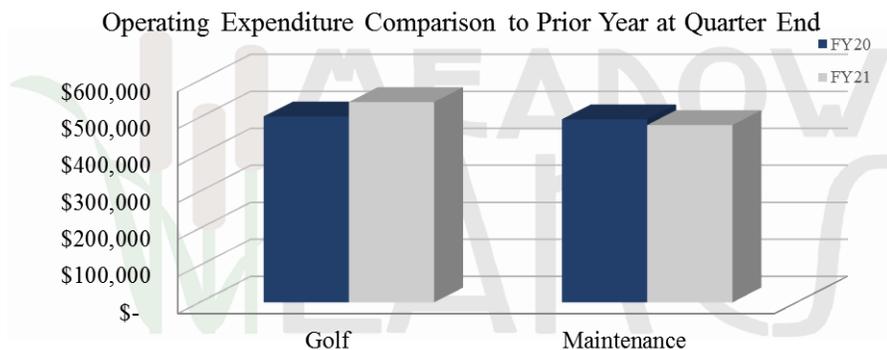
Golf Course and Restaurant Fund

This fund accounts for the activities of Meadow Lakes Golf Course and Restaurant. Revenue is generated through user fees, restaurant lease revenue (starting February 2019), and an operating payment from the City’s Wastewater Fund for treatment.

Overall revenue collection is at approximately \$2 million at quarter end or 113 percent of the annual budget. Golf operating revenue came in at about \$1.1 million or 125 percent of the annual budget which is an increase over the prior year of roughly 36 percent. Rounds of golf are up roughly 6300 rounds compared to the prior year. Golf is one of the few sports that could be played within the social distancing guidelines of the state due to CV-19. FY 21 was a record breaking year for the golf course in both rounds of golf and all major operating revenue categories. Below is a comparison to the prior year of the significant operating revenue sources for the golf course.



Expenditures at yearend came in at roughly \$2.8 million or 127 percent of the annual budget. Waste disposal expenditures are at roughly \$479,000 or 91 percent of the annual budget, which is down 3 percent in comparison to the prior year. Golf course operating expenditures are up approximately 8 percent over the prior year with increases in personnel services, merchandise, building repair and maintenance, and credit card merchant fees. Golf is at roughly 143 percent of the annual budget with \$1.6 million being spent on the irrigation project that was completed in the fourth quarter. Below is a comparison of operating only expenditures to the prior year by department.



Golf Course and Restaurant Fund – Continued



Meadow Lakes Golf Course in June 2021

Fund balance decreased roughly \$772,000 or -59 percent through the fourth quarter largely due to the irrigation project.

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Charges for services											
Golf Course	\$ 222,625	\$ 366,554	165%	\$ 890,500	\$ 1,112,010	125%	\$ (221,510)	\$ 1,656,000	\$ 1,930,722	117%	\$ (274,722)
Waste Disposal	92,500	92,500	100%	370,000	370,000	100%	0	740,000	740,000	100%	0
Restaurant	6,650	5,509	83%	26,600	15,831	60%	10,769	48,200	33,691	70%	14,509
Other	1,125	1,534	136%	4,500	4,868	108%	(368)	9,000	9,646	107%	(646)
Interest	1,500	913	61%	6,000	7,364	123%	(1,364)	15,000	32,471	216%	(17,471)
Transfers	125,000	-	-	500,000	500,000	100%	-	1,250,000	1,250,000	100%	-
Intergovernmental	-	-	-	-	487	-	(487)	-	487	-	(487)
Miscellaneous	1,250	6,185	495%	5,000	23,191	464%	(18,191)	10,000	27,728	277%	(17,728)
Total revenue	\$ 450,650	\$ 473,195	105%	\$ 1,802,600	\$ 2,033,752	113%	\$ (231,152)	\$ 3,728,200	\$ 4,024,744	108%	\$ (296,544)
Expenditures											
Golf Course	\$ 382,050	\$ 273,401	72%	\$ 1,528,200	\$ 2,191,337	143%	\$ (663,137)	\$ 2,838,700	\$ 2,765,217	97%	\$ 73,483
Waste Disposal	131,925	131,692	100%	527,700	479,239	91%	48,461	1,014,500	966,778	95%	47,722
Restaurant	8,750	10,860	124%	35,000	25,698	73%	9,302	68,000	52,480	77%	15,520
Debt service											
Principal - note payable	14,075	-	-	56,300	56,213	100%	87	82,200	82,088	100%	112
Interest - note payable	50	-	-	200	111	56%	89	2,200	2,070	94%	130
Principal - 2017 bond	11,250	45,000	400%	45,000	45,000	100%	-	90,000	90,000	100%	-
Interest - 2017 bond	2,075	4,125	199%	8,300	8,250	99%	50	17,800	17,702	99%	98
Contingency				15,695				15,695			
Total expenditures	\$ 550,175	\$ 465,078	85%	\$ 2,216,395	\$ 2,805,849	127%	\$ (605,149)	\$ 4,129,095	\$ 3,976,336	96%	\$ 137,064
Revenue over (under) expenditures	\$ (99,525)	\$ 8,117	1%	\$ (413,795)	\$ (772,098)	-59%	\$ 373,998	\$ (400,895)			
Debt service reserve	82,400			82,400				82,400			82,400
Beginning fund balance	496,195	1,307,175	263%	496,195	1,307,175	263%		483,295			
Ending fund balance	\$ 396,670	\$ 1,315,292	332%	\$ -	\$ 535,077	-		\$ -			

Notes: Supplemental budget per res. No. 1468

Administration and Financial Support Services Fund

This fund accounts for the activities of the City Manager’s office, human resources, recorder, finance, Council directed contributions, and information technology services. The primary source of revenue is charges to other funds for services.

Overall revenue collection through the fourth quarter came in at approximately \$3.8 million or 99 percent of the annual budget. Fourth quarter charges for services are largely from the Internal Service Fund transfers totaling \$607,000 for the quarter. Yearend transfers from the General Fund were made to help support all of the extra work from IT regarding the new public safety building and CV-19 expenses.

Overall expenditures at yearend are at approximately 66 percent of the annual budget or \$2.8 million. Expenditures are below budget in the City Council Department with significant savings in training and travel due to CV-19. In the Administrative Services Department and in the Information Technology Department a supplemental budget was done to allow for additional CV-19 expenses, additional dollars for 911 upgrades and trainings associated with equity, diversity and inclusion. The Finance Department is over slightly in comparison to the annual budget but is under for the biennium largely due to the increase in credit card charges as more and more people made the switch from paying in person to paying over the phone or online due to the pandemic.

Fund balance increased roughly \$932,000 or 591 percent through the fourth quarter with the transfer from the General Fund.

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Charges for services	\$ 713,875	\$ 653,538	92%	\$ 2,855,500	\$ 2,667,722	93%	\$ 187,778	\$ 5,865,000	\$ 5,815,074	99%	\$ 49,926
Intergovernmental	136,275	1,109	1%	545,100	211,321	39%	333,779	\$ 258,000	257,975	100%	25
Transfers	100,000	900,000	900%	400,000	900,000	225%	(500,000)	\$ 400,000	900,000	225%	(500,000)
Interest	2,500	605	24%	10,000	2,415	24%	7,585	20,000	8,574	43%	11,426
Total revenue	\$ 952,650	\$ 1,555,253	163%	\$ 3,810,600	\$ 3,781,459	99%	\$ 29,141	\$ 6,543,000	\$ 6,981,623	107%	\$ (438,623)
Expenditures											
City Council	\$ 22,950	\$ 20,529	89%	\$ 91,800	\$ 79,374	86%	\$ 12,426	\$ 182,100	\$ 166,759	92%	\$ 15,341
Administration / Team Services	233,250	263,687	113%	933,000	869,018	93%	63,982	1,766,000	1,727,521	98%	38,479
Financial Services	237,900	253,839	107%	951,600	966,189	102%	(14,589)	1,878,500	1,838,232	98%	40,268
Information Technology	403,300	171,294	42%	1,613,200	934,685	58%	678,515	2,500,000	2,427,385	97%	72,615
Contingency				699,314				669,314			
Total expenditures	\$ 897,400	\$ 709,349	79%	\$ 4,288,914	\$ 2,849,266	66%	\$ 740,334	\$ 6,995,914	\$ 6,159,896	88%	\$ 166,704
Revenue over (under) expenditures	\$ 55,250	\$ 845,903	1531%	\$ (478,314)	\$ 932,192	591%	\$ (711,192)	\$ (452,914)			\$ (605,327)
Beginning fund balance	478,314	157,625	33%	478,314	157,625	33%		452,914			295,289
Ending fund balance	\$ 533,564	\$ 1,003,528	188%	\$ -	\$ 1,089,817	-		\$ -			

Notes: Supplemental budget done per resolution 1490 - Prior budget adjustment per res. No. 1456

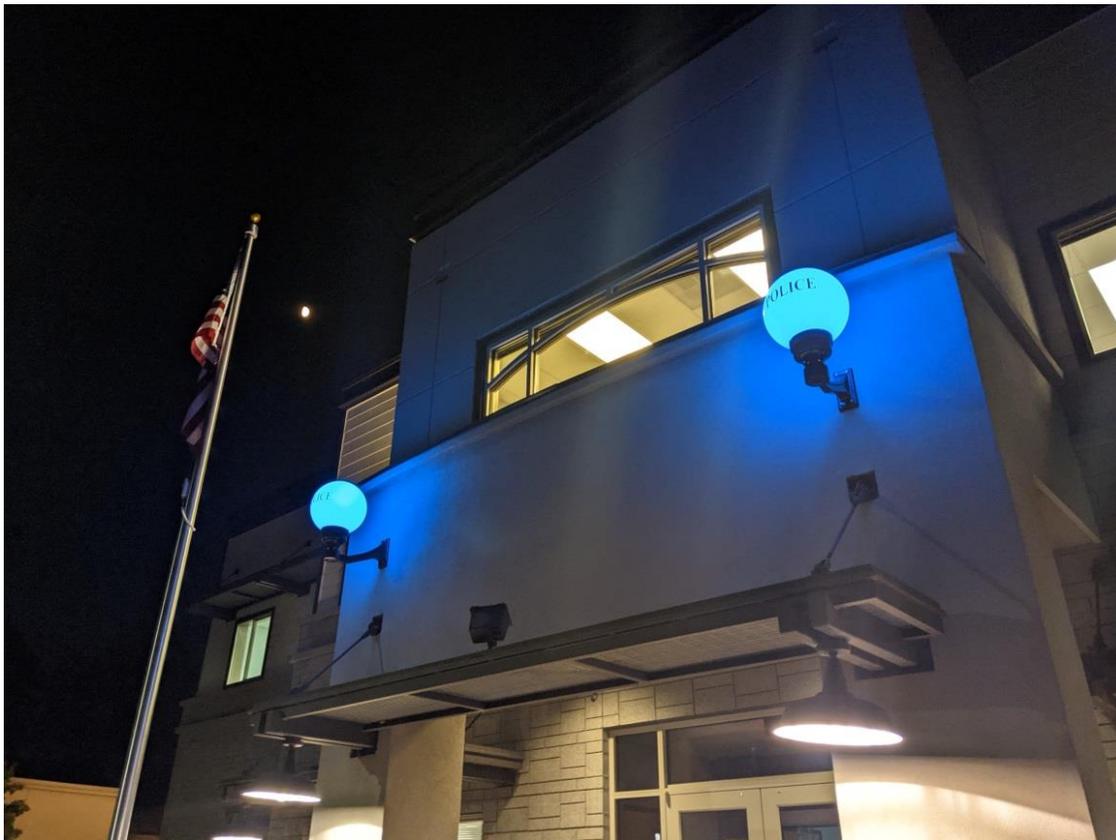
Building Facilities Fund

This fund accounts for the operating costs of the city hall facility and related debt service, police facility, public works facility, Barnes Butte Complex and the community development block grant (CDBG) for the senior center. Revenue is received through rental charges to user departments, grants and activities.

Overall revenues are roughly \$1.3 million or 88 percent of the annual budget. Fourth quarter revenue is mostly associated with user rents and transfers, largely from the Police Department to reimburse for extra expenses associated with the department move to the new building.

Expenditures through the fourth quarter are roughly 158 percent of the annual budget. The City Hall Facilities and Public Works Facilities Department are under budget at approximately 92 percent and 68 percent of the annual budget respectively. In the Police Facilities Department, the new facility remodel was cleared for occupancy and dispatch moved in April and the Police Department followed soon after. Fourth quarter capital expenditures associated with the new police facility totaled roughly \$149,000. Fourth quarter expenditures in the Barnes Butte Department are primarily associated with the joints park master plan, a wagon, promotional videos and debt service.

Fund balance decreased roughly -88 percent through the fourth quarter due to the capital projects going on in this fund with the largest project taking place in Police Facilities.



New police facility was occupied by the Police Department and the dispatch center during the fourth quarter.

Building Facilities Fund - Continued

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Annual Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Rent	\$ 56,725	\$ 54,425	96%	\$ 226,900	\$ 217,700	96%	\$ 9,200	\$ 438,000	\$ 428,900	98%	\$ 9,100
Transfers	144,275	477,125	331%	577,100	577,100	100%	(0)	867,100	961,300	111%	(94,200)
Miscellaneous	47,250	3,624	8%	189,000	13,058	7%	175,942	194,000	196,426	101%	(2,426)
Debt proceeds	-	-	-	-	-	-	-	5,958,000	5,958,000	100%	-
Intergovernmental	67,425	2,225	3%	269,700	314,632	117%	(44,932)	1,845,000	1,447,353	78%	397,647
Interest	6,250	567	9%	25,000	14,950	60%	10,050	70,000	78,658	112%	(8,658)
Total revenue	\$ 321,925	\$ 537,966	167%	\$ 1,287,700	\$ 1,137,441	88%	\$ 150,259	\$ 9,372,100	\$ 9,070,637	97%	\$ 301,463
Expenditures											
City Hall facilities	\$ 64,075	\$ 117,495	183%	\$ 256,300	\$ 234,767	92%	\$ 21,533	\$ 512,300	\$ 428,371	84%	\$ 83,929
Police facilities	561,050	507,467	90%	2,244,200	4,004,833	178%	(1,760,633)	9,600,000	9,524,938	99%	75,062
CDBG - Sr. Center	-	-	-	-	211,178	-	(211,178)	1,366,000	1,365,900	100%	100
Public Works facilities	10,750	9,009	84%	43,000	29,063	68%	13,937	85,000	71,102	84%	13,898
Barnes Butte	28,700	37,727	131%	114,800	122,682	107%	(7,882)	371,000	348,970	94%	22,030
Contingency	-	-	-	255,208	-	-	-	309,208	-	-	-
Total expenditures	\$ 664,575	\$ 671,699	101%	\$ 2,913,508	\$ 4,602,524	158%	\$ (1,944,224)	\$ 12,243,508	\$ 11,739,282	96%	\$ 195,018
Revenue over (under) expenditures	\$ (342,650)	\$ (133,732)	-	\$ (1,625,808)	\$ (3,465,083)	-88%	\$ 2,094,483	\$ (2,871,408)			
Other requirements											
Debt service reserve	-	-	-	-	-	-	-	-	-	-	-
Beginning fund balance	1,625,808	3,917,100	241%	1,625,808	3,917,100	241%		2,871,408			
Ending fund balance	\$ 1,283,158	\$ 3,783,368	295%	\$ -	\$ 452,017	-		\$ -			

Notes: Supplemental budget done per resolution 1490 - Prior supp budget per res. No. 1446



Barnes Butte Recreational Area

Plaza Maintenance Fund

This fund accounts for the maintenance of the plaza joining City Hall and the Crook County Annex building. The county and the city maintain the plaza in a joint effort. Starting in 2005 the county was responsible for accounting for the maintenance of the plaza per a city and county agreement. The agreement has been revised and the city, starting FY 13, now assumes the responsibility of accounting for the plaza maintenance. Revenues are generated through a transfer from the city with matching monies from the county. Expenditures are for maintaining the landscaping, sidewalks and lighting.

In the Plaza Fund, the city and county have an agreement that the audited ending fund balance is not to exceed \$50,000, with both entities putting in matching amounts not to exceed \$10,000. Revenues are tracking under budget because the timing in which the county is to make its annual payment per the contract and the timing in which audited fund balances are given do not align.

Fourth quarter materials and services are for contracted landscaping and grounds keeping, and new flags totaling roughly \$2,200.

Fund balance decreased roughly 20 percent with the sidewalk repairs done during the third quarter.

Revenue	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Annual Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Intergovernmental	\$ 1,250	\$ -	-	\$ 5,000	\$ 3,991	80%	\$ 1,009	\$ 22,500	\$ 10,452	46%	\$ 12,048
Interest	250	31	12%	1,000	207	21%	793	2,000	1,280	64%	720
Transfers	1,250	-	-	5,000	3,991	80%	1,009	22,500	10,452	46%	12,048
Total revenue	\$ 2,750	\$ 31	1%	\$ 11,000	\$ 8,189	74%	\$ 2,811	\$ 47,000	\$ 22,184	47%	\$ 24,816
Expenditures											
Materials and services	\$ 3,500	\$ 2,191	63%	\$ 14,000	\$ 11,941	85%	\$ 2,059	\$ 43,000	\$ 31,921	74%	\$ 11,079
Transfers	500	500	100%	2,000	2,000	100%	(0)	4,000	4,000	100%	(0)
Contingency				36,318				36,318			
Total expenditures	\$ 4,000	\$ 2,691	67%	\$ 52,318	\$ 13,941	27%	\$ 2,059	\$ 83,318	\$ 35,921	43%	\$ 11,079
Revenue over (under) expenditures	\$ (1,250)	\$ (2,660)	-9%	\$ (41,318)	\$ (5,752)	-20%	\$ 752	\$ (36,318)			
Beginning fund balance	41,318	29,093	70%	41,318	29,093	70%		36,318			
Ending fund balance	\$ 40,068	\$ 26,433	66%	\$ -	\$ 23,341	-		\$ -			



Plaza during the fourth quarter.

Public Works Support Services Fund

This fund accounts for the activities of the Public Works management, support staff, fleet and vehicle maintenance costs. The primary source of revenue is charges to other funds for services.

Revenues through the fourth quarter are at roughly 108 percent of the annual budget. Intergovernmental revenue collected in the fourth quarter was associated with STP dollars. In the prior year ODOT changed their procedure in when they pay out the STP dollars resulting in the City getting two payments in FY 21. Charges for services include \$235,000 in engineering fees charged to the ASR project.

Overall expenditures through the fourth quarter are at roughly 87 percent of the annual budget. Expenditures for support services are slightly under budget with personnel services coming in at 95 percent at yearend. In the fleet and vehicles department, expenditures through the fourth quarter are at approximately 95 percent, with fourth quarter expenditures being largely for equipment repairs and maintenance, and fuel.

Fund balance increased approximately \$220,000 or 127 percent through the fourth quarter.

	Current Quarter			Year to Date				Biennial Budget	Biennial Budget to Date	Biennial Budget %	Biennial Budget Remaining Balance
	Quarter Budget Est.	Actual	Quarter Budget %	Annual Budget Est.	Actual	Annual Est. Budget %	Annual Est. Budget Balance				
Revenue											
Intergovernmental	\$ 29,750	\$ 124,105	417%	\$ 119,000	\$ 238,603	201%	\$ (119,603)	\$ 236,000	\$ 239,628	102%	\$ (3,628)
Charges for services	500,375	747,625	149%	2,001,500	2,072,500	104%	(71,000)	4,000,500	4,071,500	102%	(71,000)
Interest	875	285	33%	3,500	1,650	47%	1,850	7,000	5,077	73%	1,923
Miscellaneous	4,500	2,349	52%	18,000	4,896	27%	13,104	36,000	7,267	20%	28,733
Total revenue	\$ 535,500	\$ 874,364	163%	\$ 2,142,000	\$ 2,317,649	108%	\$ (175,649)	\$ 4,279,500	\$ 4,323,471	101%	\$ (43,971)
Expenditures											
Public Works Support Services	\$ 451,475	\$ 431,696	96%	\$ 1,805,900	\$ 1,724,143	95%	81,757	\$ 3,527,000	\$ 3,406,268	97%	\$ 120,732
Public Works Fleet and Vehicles	98,375	33,845	34%	393,500	373,254	95%	20,246	706,600	683,989	97%	22,611
Contingency				220,833				220,833			
Total expenditures	\$ 549,850	\$ 465,542	85%	\$ 2,420,233	\$ 2,097,397	87%	\$ 102,003	\$ 4,454,433	\$ 4,090,257	92%	\$ 143,343
Revenue over (under) expenditures	\$ (14,350)	\$ 408,822	236%	\$ (278,233)	\$ 220,252	127%	\$ (277,652)	\$ (174,933)			
Beginning fund balance	278,233	173,520	62%	278,233	173,520	62%		174,933			
Ending fund balance	\$ 263,883	\$ 582,342	221%	\$ -	\$ 393,772	-		\$ -			

Notes: Budget Adjustment done per resolution 1491

ORDINANCE NO. 1268

**AN ORDINANCE GRANTING AN ELECTRIC UTILITY FRANCHISE AND
GENERAL UTILITY EASEMENT TO PACIFICORP**

Whereas, PacifiCorp, dba Pacific Power (“Franchisee”), is a regulated public utility that provides electric power and energy to the citizens of the City of Prineville (“City”) and other surrounding areas; and

Whereas, providing electrical power and energy requires the installation, operation and maintenance of power poles and other related facilities to be located within the public ways of the City; and

Whereas, the City desires to set forth the terms and conditions by which Franchisee shall use the public ways of the City;

Now, Therefore, the people of the City of Prineville ordain as follows:

Section 1. Definitions. Any term defined in the Prineville City Code and not in this Ordinance shall have the meaning provided by the Prineville City Code definition.

“Facilities” means Franchisee’s electrical transmission, distribution, and communication facilities, including lines, cables, conduit, poles, towers, wires, guys and anchors, vaults and boxes, transformers, fixtures, electric vehicle charging stations and other physical components of Franchisee’s electric power distribution system located within any Right-of-Way or Public Place within the City by virtue of the rights granted under this Ordinance or any predecessor franchise agreement.

“Gross Revenues” means any revenue received from sources within the City limits by the Franchisee; including revenue from the use, rental or lease of operating facilities of the Franchisee and from the provisions of services by the Franchisee.

“Right-of-Way” means property owned by the City, or dedicated to the public or the City, for transportation purposes, including public streets, roads, highways, lanes, courts, ways, alleys, boulevards, sidewalks, bicycle lanes, bridges, and places used or intended to be used by the general public for travel as the same now or may hereafter exist.

“Public Place” includes any City-owned property that is open to the public and that is not a Right-of-Way and includes public squares and parks. ~~Public Places do not include any public squares and parks owned by the City of Prineville.~~

Section 2. Grant of Authority. City grants to Franchisee the right to construct, install, maintain, repair, replace, upgrade and operate Facilities over, in, on, and under (i) the present and future Right-of-Way and (ii) existing Public Places currently in use by Franchisee, in each case, for the purpose of providing electric power utility service on the terms stated in this Ordinance. For the avoidance of doubt, except as may otherwise be agreed by Franchisee and

City, Franchisee may not place new Facilities in any Public Places that are not in use by Franchisee as of the effective date of this Franchise. This franchise is not exclusive, and City reserves the right to grant a similar franchise to any other person or entity. This Franchise is subject to prior rights, interests, agreements, City codes, permits, easements or licenses granted by the City, and to the City's and public's right to use and administer rights-of-way.

Section 3. Compliance with Laws, Rules, and Regulations. Franchisee shall comply with all City laws and regulations (including the Prineville City Code, other provisions or revisions of the Prineville City Code, and City ordinances, regulations, and standards and specifications and as directed by the City Engineer in accordance with the Prineville City Code) in constructing, installing, maintaining, repairing, replacing, upgrading, and operating its Facilities in the Right-of-Way and in Public Places for which Franchisee is granted permission to occupy under this Ordinance. Permits must be obtained prior to installation or construction of Facilities in Public Places. Where protection of the public health or safety or outage restoration requires emergency work to be performed, Franchisee may undertake work immediately to repair a break or restore service without a permit but must inform the City as soon as practical after the work is commenced, and, at the request of City, Franchisee shall submit documentation and/or a permit application in such form as is reasonably satisfactory to City describing the emergency work so performed. All Facilities shall be installed and at all times maintained by Franchisee in accordance with the National Electrical Safety Code, ANSI Standard C2 and any electric utility industry standards. The precise location of lines shall be determined through the permitting process.

Section 4. Franchisee Liability, Indemnification of City and Insurance.

A. Franchisee shall conduct its operations under this Franchise, including construction, installation, maintenance, repair, replacement, upgrade and operation of its Facilities, in a safe and workmanlike manner and all lawful governmental regulations.

B. Franchisee shall defend, indemnify and hold the City, its officers, agents, employees and volunteers harmless against all liability, claims, losses, demands, suits, fees and judgments (collectively known as "claims") that may be based on, or arise out of damage or injury (including death) to persons or property caused by or resulting from any wrongful or negligent act or omission of Franchisee, its agents or employees in exercising its rights and obligations under this Ordinance. This indemnification required shall not apply to claims to the extent caused by the negligence or willful misconduct of the City, its officers, agents, employees, and volunteers. Franchisee agrees that it is not an agent of the City and is not entitled to indemnification and defense under ORS 30.285 and ORS 30.287.

C. Franchisee shall purchase and maintain at Franchisee's expense, Commercial General Liability and Commercial Automobile insurance covering bodily injury and property damage in an amount of \$5 million per occurrence and \$10 million in the aggregate. The insurance policy obtained by Franchisee shall be primary and non-contributory. Franchisee shall remain fully responsible for any claims resulting from negligence or intentional misconduct of Franchisee or its subcontractors and their officials, agents and employees in performance of this Ordinance,

even if not covered by, or in excess insurance limits. This insurance requirement may be met in part by self-insurance.

D. Franchisee shall obtain and maintain Workers' Compensation insurance required by ORS chapter 656. Franchisee shall ensure that each of its contractors obtains and maintains workers' compensation insurance and obtains proof of the coverage before performing work.

E. Coverages provided by Franchisee must be underwritten by an insurance company authorized to do business in the state of Oregon and with a Best's rating of A-VII or higher.

F. As evidence of the insurance coverage required by this Franchise, Franchisee shall provide proof of coverage required by acceptable Certificate of Insurance and Endorsement from the carrier(s). The Certificate and Endorsement shall provide that there will be no cancellation, termination, or reduction in limits of the insurance coverage without a minimum 30-day written notice to the City, except if such cancellation is due to failure to pay premiums in which case 10 days' prior written notice of cancellation is given to City. The Certificate and Endorsement shall also state the deductible or self-insured retention level. This Ordinance shall not be in effect until the required certificates and signed endorsements have been received and approved by City. Renewal certificates and endorsements will be sent to City prior to coverage expiration. The City may terminate the Franchise for failure to maintain the required insurance.

G. Franchisee grants Waiver of Subrogation to the City, its officers, agents, employees and volunteers for any claims arising out of Franchisee's work or service. Further, Franchisee agrees that in the event of loss due to any of the risks for which it has agreed to provide insurance recovery shall be solely with its insurance carrier, and also grants to City on behalf of any insurer providing coverage to either Franchisee or City with respect to the work or services of Franchisee a waiver of any right to subrogation which any insurer or subcontractor may acquire against City by virtue of the payment of any loss under the insurance coverage.

Section 5. Construction and Conditions on Right-of-Way Occupancy

A. Use. Except in the case of emergency work described in Section 3 above, all work involving street or sidewalk cuts or protracted lane closures in the City Right-of-Way will require a permit prior to any work being started, which permit may not be unreasonably withheld, conditioned, or delayed, and will require a traffic plan that is fully compliant with the City of Prineville Design Standards and Specifications.

B. Reserved.

C. Restoration. In case of any disturbance of pavement, sidewalk, driveway or other surfacing by Franchisee, Franchisee shall, at its own cost and expense and in compliance with the City's pavement restoration policy and standards and specifications, promptly replace and restore the disturbed paving, sidewalk, driveway, landscaping or surface of any street or alley, as applicable, the condition it was in prior to the disturbance. Franchisee warrants all restoration work for a period of one-year from completion of the work. If Franchisee fails to make restoration as required by this section or if the restoration fails within the one-year warranty

period, City may, if Franchisee fails to make necessary repairs within a reasonable timeframe following written notice from City to Franchisee, cause the repairs to be made at the expense of Franchisee. If Franchisee fails to reimburse the City for any costs incurred under this section within 45 days of demand for reimbursement and such failure is not a result of a good faith dispute between City and Franchisee, City may refuse to issue additional permits.

D. Notification. Franchisee shall comply with the requirements of Oregon Utility Notification Law and implementing rules and regulations.

E. Relocation. City may require Franchisee to relocate its Facilities as follows:

1. If the removal or relocation of Facilities is caused directly by development of private property or any project sponsored or funded by a third party (including but not limited to any governmental agency or instrumentality other than the City) and the removal or relocation of Facilities occurs within the area to be developed or is made for the benefit or convenience of a third-party, Franchisee may charge the expense of removal or relocation of Facilities to the developer or other third-party, including the cost of acquiring private rights, permits, and other associated costs that result from the relocation. Franchisee shall be solely responsible for enforcing collection from the developer or other third-party, but Franchisee shall not be required to remove or relocate Facilities for the benefit of third-parties until it receives payment for the removal or relocation. For the purpose of this paragraph, the removal or relocation of Facilities shall be considered “caused directly” by a private development or third party project if, for example, the removal or relocation is necessary to enable the developer or third party to make any improvements or otherwise satisfy any conditions required under any permit, rule, regulation, or other requirement applicable to the project.

2. If Section 5.E.1 does not apply, and subject to Section 5.G below, if the removal or relocation of Facilities is required by City for a City-funded project that serves a public purpose (e.g., a street widening project undertaken independently of a project described in Section 5.E.1), Franchisee will remove or relocate its facilities at Franchisee’s expense within a reasonable time after notification by City and delivery of the City’s 100% complete design plan; provided that if the City requires the subsequent relocation of the same Facilities within five (5) years of the date of the last relocation, City shall bear the expense of the subsequent relocation; and provided further the removal and/or relocation of Facilities that are used to serve City as a customer of Franchisee shall be subject to terms of Franchisee’s tariffs and not this Section 5.E.2. City will make a reasonable effort to provide Franchisee with an alternate location for its Facilities within the Right-of-Way or Public Places. The City will make every effort to coordinate with the Franchisee during project development to reduce or eliminate conflicts with existing facilities, including coordinating and communication with Franchisee and interested parties regarding the relocation project.

F. Right-of-Way Vacation; Transfer of Property in Right-of-Way or Public Place; Relocations into Right-of-Way.

1. City shall retain public utility easements or otherwise require the petitioner of the vacation to grant an easement or obtain an easement in such form and in a location acceptable to

Franchisee if City vacates any public Right-of-Way or Public Place where Franchisee has facilities. If Franchisee's Facilities must be relocated from a vacated public right-of-way, the petitioner of the vacation will bear the expense of moving the Facilities and obtaining alternate rights, permits or easements.

2. In the event City conveys, assigns or transfers title to any property within any Right-of-Way or Public Place in which Franchisee has Facilities, as part of said conveyance, City shall either (i) secure from such transferee an easement or other rights allowing for such Facilities to remain in place in a form acceptable to Franchisee or, (ii) if such Facilities are to be relocated, (x) City shall obtain an easement or other rights in such form and in such location as are acceptable to Franchisee, and (y) the expense of relocating the Facilities and obtaining such easement or other rights shall be borne by City.

3. In the event Franchisee has Facilities located on any private property that is condemned or otherwise acquired by City for the purpose of expanding any existing Right of Way or Public Place or creating any new Right of Way or Public Place, expenses related to relocation, including the expense of relocating the Facilities and acquiring a new easement or other rights in such form and location as is acceptable to Franchisee, shall be borne by City. In addition, in the event said Facilities remain in place or are relocated within the existing or expanded Right of Way or Public Place, notwithstanding the terms of Section 5.E.2, City shall be responsible for all related relocation costs, including expense of relocating the Facilities and acquiring a new easement or other rights in such form and location as is acceptable to Franchisee for each subsequent City requested relocation of said Facilities.

G. Underground Conversions. Franchisee shall remove and replace overhead Facilities with underground Facilities at the request of the City. Cost responsibility shall be allocated in accordance with all applicable Oregon Administrative Rules and a schedule agreed upon by the City and Franchisee. The City shall require that each customer served from the existing overhead Facilities shall make all facility changes to the customer's premises in accordance with Franchisee's policies and standards necessary to receive service from the underground facilities as soon as they become available.

H. Vegetation Management. Franchisee or its assignee may prune all trees and vegetation which overhang the Public Ways, whether such trees or vegetation originate within or outside the Public Ways, to prevent the branches or limbs or other part of such trees or vegetation from interfering with Franchisee's Electrical Facilities. Such pruning shall comply with the *American National Standard for Tree Care Operation (ANSI A300)* and be conducted under the direction of an arborist certified with the International Society of Arboriculture. A growth inhibitor treatment may be used for trees and vegetation species that are fast-growing and problematic. Nothing contained in this Section shall prevent Franchisee, when necessary and with the approval of the owner of the property on which they be located, from cutting down and removing any trees which overhang streets.

Section 6. Transfer of Franchise. Franchisee shall not sell, assign, dispose of, lease, or transfer in any manner whatsoever any interest in this Ordinance, without written consent of City, which consent shall not be unreasonably withheld, conditioned or delayed. In the event the

City provides such consent, the City may impose reasonable conditions, including but not limited to the requirement that the transferee acknowledge in writing and agree to be bound by the terms of this Ordinance. City shall have the right to collect from Franchisee City's actual administrative costs associated with processing a transfer request, including the cost of ascertaining the financial responsibility of the proposed transferee. Franchisee may mortgage this Ordinance, together with its Facilities and properties within the City, in order to secure any legal bond issue or other indebtedness of Franchisee, with no requirement for City's consent or that the trustees acknowledge in writing and agree to be bound by the terms of this Ordinance.

Section 7. City Rights and Obligations in Franchise.

A. City Supervision and Inspection. City shall have the right to inspect all construction and installation of Franchisee's Facilities to insure compliance with governing laws, ordinances, rules and regulations as they relate to the City approved permit.

B. Termination or Abandonment of Franchise. Upon any termination of this Franchise, if City and Franchisee are not engaged in efforts to renew or renegotiate this Franchise, (i) all above ground Facilities installed or used by Franchisee shall be removed by Franchisee at Franchisee's expense or de-energized and abandoned in place with approval of the City and the property on which the Facilities were used or restored by Franchisee to the condition it was in before installation; (ii) all underground Facilities installed or used by Franchisee shall be de-energized and abandoned in place.

C. City's Work in Right-of-Way. Whenever City shall perform or cause or permit to be performed any work in any Right-of-Way or Public Place where Franchisee's Facilities are located, City shall, or shall require its permittees, to notify, in writing, Franchisee sufficiently in advance of the contemplated work to enable Franchisee to take coordinate with the City or permittees, as applicable. No structures, buildings or signs shall be erected below Franchisee's Facilities or in a location that prevents Franchisee from accessing or maintaining its Facilities.

Section 8. Franchise Fee.

A. Franchisee shall pay monthly to City five (5) percent of Franchisee's Gross Revenues received from customers within the City limits of the City excluding amounts charged and received for separately billed governmental taxes and governmental fees.

B. The fee required by this section shall be due and payable within 30 days after the end of each month. With respect to any amount or portion thereof due hereunder that is not disputed in good faith by Franchisee, City shall have the right to charge interest at the rate of 5% per annum.

C. With each payment, Franchisee shall furnish City with a written statement verifying the amount of gross revenues of Franchisee within City for the monthly period covered by payment.

D. City's acceptance of any payments due under this section shall not be considered a waiver by City of any breach of this Ordinance.

E. City will provide notice of any annexation of territory, including a map of the annexed territory, a legal description of the boundary change, each site address to be annexed as recorded on county assessment and tax rolls and a copy of the annexation ordinance within ten (10) days of the annexation. Franchisee's obligation to pay franchise fees on revenue generated by service to the annexed property shall begin ten (10) days after notice is actually provided.

F. The franchise fee shall not be in addition to any other license, occupation, franchise or excise taxes or charges which might otherwise be levied or collected by the City from PacifiCorp with respect to PacifiCorp's electric business or the exercise of this franchise within the corporate limits of the City and the amount due to the City under any such other license, occupation, franchise or excise taxes or other charges for corresponding periods shall be reduced by deducting there from the amount of said franchise fee paid hereunder.

Section 9. Franchise Records and Reports. Franchisee shall keep accurate books of financial accounts at an office within the State of Oregon throughout the term of this franchise and for six years after the expiration or termination of this Ordinance. Franchisee shall produce all books and records directly concerning its gross revenues and other financial information necessary for calculation of the franchise fee for inspection by City, upon ten (10) days' written notice, during normal working hours provided that only records that support payments which occurred during a period of three (3) years prior to the date the City notifies Franchisee of its intent to conduct an inspection shall be subject to review. City may require periodic reports from Franchisee relating to its operations within the City. City shall have the right during the term of this agreement or within 180 days after expiration or termination of the Ordinance to audit Franchisee's records for the period of three (3) years prior to the audit. If the audit reveals underpayment of five percent (5%) or more, the City may expand the audit to cover up to six (6) years. The audits shall be undertaken by a qualified person or entity selected by City. The costs of the audit shall be borne by City, unless the results of the audit reveal an underpayment of more than five percent (5%) or more, the full cost of the audit shall be paid by Franchisee. Franchisee shall promptly pay the portion of the underpayment as determined by the audit not subject of a good faith dispute to City together with nine percent (9%) annual interest from the date the payment should have been made to the date the payment is actually made. Any audit information obtained by City under these provisions shall be kept confidential to the maximum extent allowed by Oregon law, except that this obligation shall not prevent the City from introducing audit results in any forum where enforcement of the provisions of this Ordinance is at issue. Franchisee's obligations under this Section shall be subject to the requirements of applicable laws.

Section 10. Reserved.

Section 11. Subdivision Plat Notification. City shall provide written notice of tentative subdivision approval, including a copy of the tentative plan, to Franchisee at least twenty (20) days prior to approving the tentative plan to provide Franchisee an opportunity to comment on the portion(s) of the plan which impact Franchisee's facilities and/or easement rights. Further, City agrees that any public utility easements included on each final plat will be at least ten feet in width. City also will include a restrictive covenant or easement as part of the final plat limiting development on individual lots within Franchisee's easement corridors upon a timely request

from Franchisee that is consistent with the restrictions set forth in the applicable easements held by Franchisee and that indicates that consent to install any fences, structures, buildings or other permanent facilities such as swales, ponds or other hardscaping features within the easement must be obtained from Franchisee. With respect to new public utility easement areas, the City will include a restrictive covenant or easement as part of the final plat prescribing that no fences, structures, buildings or other permanent facilities such as swales, ponds, or other hardscaping features may be installed or maintained in the public utility easement area.

Section 12. Enforcement and Termination of Franchise for Violation

A. Default. City may terminate this franchise, as provided in Section 12.B below subject to Franchisee's right to a court review of the reasonableness of such action upon the failure of Franchisee to perform promptly and completely any material term, condition, or obligation imposed upon it under this franchise; provided that City shall first provide Franchisee written notice of any such failure and Franchisee shall have sixty (60) days from receipt of such notice to cure the failure, or if the failure cannot reasonably be cured within sixty (60) days, to commence and diligently pursue curing the failure. If Franchisee does not cure the failure within the sixty (60) day period, or does not commence and diligently pursue curing the failure within the sixty (60) day period, then the City Council may declare the franchise terminated.

B. Termination for Defaults Not Cured. The City may terminate this Franchise for defaults that are not cured within the time allowed by Section 12.A by providing notice of termination to Franchisee following the declaration of termination by the City Council. Franchisee may challenge the notice of termination by providing a written protest to the City Manager within ten (10) business days of the date of the notice of termination. The City Manager, on receipt of the protest, shall refer the protest to the City Council for a decision. The termination will not become final until after the decision by the City Council. Because of the potential public health and safety risks that could arise as a result of cessation of power distribution within the City, if the City decides to terminate the franchise, it shall set a termination date that allows for implementation of a plan to assure continued electrical power delivery service.

Section 13. Remedies not Exclusive; Waiver. All remedies granted the City under this Ordinance are cumulative, and recovery or enforcement of one is not a bar to the recovery or enforcement of any other remedy. Failure to enforce any provision of this Ordinance shall not be construed as a waiver of a breach of any other term, condition or obligation of this Ordinance.

Section 14. Franchise Term; Acceptance; Effective Date. This Franchise is granted for a term of five (5) years beginning on April 1, 2021. The Franchisee shall, within sixty (60) days from the date this ordinance takes effect, file with the City its written unconditional acceptance of this franchise, and if the Franchisee fails to do so, this ordinance shall be void. This Franchise shall be effective the later of thirty (30) days after passage by the City Council and Franchisee's acceptance. In the event of any conflict between the terms of this Franchise and future City ordinance setting forth terms and conditions of general applicability to franchises, the terms and conditions of this Franchise shall govern; provided that City and Franchisee may amend this

Franchise by any written agreement that is adopted by City and accepted in writing by Franchisee.

Section 15. Renewal. At least 120 days prior to the expiration of the Franchise, Franchisee and City shall agree to either extend the term of this Franchisee for a mutually acceptable period of time or the parties shall use good faith efforts to renegotiate a replacement Franchise. Notwithstanding the forgoing, so long as the parties are in good faith negotiations to replace this Franchise, this Franchise shall continue to remain in effect unless otherwise terminated as provided herein.

Section 16. Severability. If any section, subsection, sentence, clause or portion of this Ordinance is for any reason held invalid or rendered unconstitutional by any Court of competent jurisdiction, that portion shall be deemed a separate, distinct, independent and severable provision and the holding shall not affect the validity or constitutionality of the remaining portion of this Ordinance. If for any reason, the franchise fee is invalidated by any court or governmental agency, the then-highest permissible franchisee fee allowed shall be the franchise fee.

Section 17. Notices. Any notice required or permitted under this Ordinance shall be in writing and delivered in person, by overnight courier or by registered or certified United States mail, addressed as follows:

To City:
City of Prineville
ATTN: City Manager
387 NE Third Street
Prineville, OR 97754

To Franchisee:
Pacific Power
ATTN: Customer and Community Affairs Vice President
825 NE Multnomah
Lloyd Center Tower, Suite 2000
Portland, OR 97232

or other address specified by either party in writing in a notice conforming with these requirements. Notices shall be deemed effective when received or, if (i) sent via overnight courier, the next business day, and (ii) if deposited with postage prepaid in the United States Mail as registered or certified mail, three (3) business days following the date of deposit.

Section 18. Waiver of Jury Trial. To the fullest extent permitted by law, each of City and Franchisee waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this franchise. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

Section 19. Interpretation/Jurisdiction. Interpretation of the Franchise shall be governed by the laws of the State of Oregon and any legal action relating to this Franchise shall be brought in Crook County Circuit Court.

Ordinance 1267 is hereby vacated and superseded by this Ordinance 1268.

Presented and enacted at a regular meeting of the City Council held on August ____, 2021 by unanimous approval.

Rodney J. Beebe
Mayor

ATTEST:

Lisa Morgan, City Recorder

Accepted by PacifiCorp, dba Pacific Power

By: _____

Name: _____

Title: _____

Date: _____

**RESOLUTION NO. 1502
CITY OF PRINEVILLE, OREGON**

**A RESOLUTION APPROVING EXEMPTION FROM COMPETITIVE BIDDING FOR
PURCHASE OF GOODS OR SERVICES FROM KRAH USA**

RECITALS:

A. City of Prineville (“City”) Resolution No. 1266 authorizes the City Council acting as the Contract Review Board for the City to exempt from competition certain contractors pursuant to specific factors presented to Council during a public hearing.

B. A public notice was published in the July 20, 2021, edition of the Central Oregonian setting the July 27, 2021, Prineville City Council meeting as the time and place to comment on the City’s draft findings for exempting a contract from competition and awarding a goods and services contract directly to KRAH USA for the purchase of 1800’ of 48” High Density Poly Ethylene (HDPE) pipe. Draft findings were contemporaneously published on the City’s website.

C. A public hearing was held July 27, 2021, at the Prineville City Council meeting to allow an opportunity for any interested person to appear and present comment. No interested person was present nor were any comments made.

D. Pursuant to City Resolution No. 1266, the City Council makes the following findings as their basis for exemption from City’s competitive bidding requirement for a contract to purchase goods and services:

1. The nature of the contract for which the exemption is requested:

- Contract for the purchase of goods.

2. The estimated contract price is \$171,900.00.

3. Findings to support the substantial costs savings, enhancement in quality or performance, or other public benefit anticipated by the exemption from competitive solicitation:

- Pursuant to engineering reports, it is recommended that the City purchase a fully welded HDPE pipe for the proposed alignment of the replacement pipe on the Western boundary of Meadow Lakes Golf Course to try to avoid future leak propensity along the replacement area, especially within a heavily traveled public golf course. The proposed pipe alignment runs coincident with the golf cart path.
- There are two primary options for HDPE replacement pipe. KRAH USA can provide pipe manufactured of re-pelletized (i.e., re-used HDPE 4710 resin from recycled, cleaned and reformed into manufacturing pellets) pipe and personnel to perform the welding for approximately 60% less than the cost of filed-welded solid-wall HDPE pipe. Furthermore, the normal cost for KRAH USA pipe is the same as the solid-wall pipe, therefore the City will realize a significant savings on this particular order, given the re-pelletizing approach.
- The KRAH USA HDPE pipe is flexible, and will be suitable for installation in the revised pipe alignment along the edge of the golf course. Additionally, the KRAH USA pipe is a full 48”

inside diameter, whereas 48” solid-wall HDPE would have less hydraulic capacity, since its inside diameter is about 45 inches.

- The City Engineer has estimated it would take approximately three months to prepare the scope of work and other documents necessary to issue an invitation to bid, allow other contractors to prepare their bid, and to select the lowest bidder.
- Additional costs to the City for preparing the documents to issue an invitation of bid would be eliminated.

4. Findings to support the reason that approval of the request would be unlikely to encourage favoritism or diminish competition for the public contract or would otherwise substantially promote the public interest in a manner that could not practically be realized by complying with the solicitation requirements that would otherwise be applicable:

- Based on the two options presented, directly contracting with KRAH USA is based on cost savings alone.

5. A description of the proposed alternative contracting methods to be employed:

- Directly contracting with KRAH USA for the purchase of a 1800’ of 48” HDPE pipe.

6. The estimated date by which it would be necessary to let the contract is August 15, 2021.

NOW, THEREFORE, based on the above Recitals and findings of fact, the Prineville City Council, sitting as the Contract Review Board for the City of Prineville, hereby resolves as follows:

1. The contract for the purchase of 1800’ of 48” High Density Poly Ethylene (HDPE) pipe is hereby exempt from competitive bidding.

2. Appropriate City officials are authorized to sign the contract with KRAH USA for the 1800’ of 48” High Density Poly Ethylene (HDPE) pipe.

Passed by the City Council this ____ day of August, 2021.

Rodney J. Beebe, Mayor

ATTEST:

Lisa Morgan, City Recorder



STAFF REPORT

MEETING DATE: 8/10/2021

PREPARED BY: Liz Schuette

SECTION: Resolutions

DEPARTMENT: Finance

CITY GOAL: Fiscal Responsibility, Provide Quality Municipal Service & Programs, Transparency and Effective Communication, Position City for the Future

SUBJECT: Resolution No. 1503 – Refinancing / New Borrowing

REASON FOR CONSIDERATION:

The City desires to obtain additional financing not to exceed \$330,000 to purchase golf carts for the City-owned golf course, this borrowing was approved by the Budget Committee on June 1, 2021 and adopted by the City Council on June 22, 2021. Additionally the City would like to enter into a refunding financing agreement that is sufficient to refund and pay the estimated costs related to issuing the refunding financing agreement of previous borrowings totaling approx. \$8.5 million.

BACKGROUND:

The City has existing loan FFCO 2017 with Commerce Bank for approx. \$5.4 million with an interest rate of 2.67%, and a loan with the DEQ CWSRL for approx. \$3.01 million with an interest rate of 2.94%. Refinancing this loan in combination with additional dollars at a lessor rate of interest could potentially create significant savings of approx. \$386,000 to the City while maintaining the same maturity dates as the original borrowings.

FISCAL IMPACT:

Budgetary Considerations (estimated)

Debt proceeds	\$8,774,000
Term	Maturity dates
Golf	2026
DEQ CWSRL	2027
City Hall	2031
Water and Wastewater	2031
Interest rate (estimated)	1.60%
Savings (estimated)	\$386,000

RECOMMENDATION:

Staff requests that the Council approve Resolution 1503 authorizing the City to borrow money to finance the project and pay estimated costs related to the financing which may be in a principal amount of not more than \$330,000, and authorizes the City to borrow money to refinance the outstanding borrowing to reduce the City's debt service expense or favorably restructure in a principal amount that is sufficient to pay the outstanding borrowing that is being refinanced and to pay estimated costs related to the refinancing.

RESOLUTION NO. 1503

A RESOLUTION AUTHORIZING A FULL FAITH AND CREDIT BORROWING AND RELATED MATTERS.

The City Council of the City of Prineville, Oregon, finds as follows:

WHEREAS, the City of Prineville, Oregon (the "City") is authorized by Oregon Revised Statutes Section 271.390 to enter into financing agreements to finance or refinance real or personal property which the City Council determines is needed so long as the estimated weighted average life of the financing agreement does not exceed the estimated dollar weighted average life of the property that is financed or refinanced; and

WHEREAS, the City has identified a need to provide new golf carts for a City-owned and operated golf course (the "Project"); and

WHEREAS, it may be beneficial to refinance all or a portion of (1) the City's Full Faith and Credit Refunding Financing Agreement dated as of December 29, 2017 (the "2017 Outstanding Borrowing"), which refinanced real and personal property, including renovations to the City Hall, Police Department, and Civic Plaza, improvements to the City's water system, improvements to and expansion of the City's sewer system, improvements to the City's wastewater treatment plant, and construction of a golf course (collectively, the "2017 Refunded Projects"); and (2) the Clean Water State Revolving Fund Loan Agreement No. R74682 dated as of April 16, 2004, as amended, by and between the City and the State of Oregon, acting by and through its Department of Environmental Quality (the "2006 Outstanding Borrowing" and collectively with the 2017 Outstanding Borrowing, the "Outstanding Borrowings"), which financed real and personal property, including design and construction of a wastewater treatment plant (the "2006 Refunded Project" and together with the "2017 Refunded Projects," the "Refunded Projects"); and

WHEREAS, the City Council hereby determines that the Project and Refunded Projects are needed, and that it is desirable to authorize the financing and refinancing of those projects pursuant to ORS 271.390; and

WHEREAS, the City may make expenditures on the Project (the "Expenditures") before the City borrows to finance the Project, and the rules of the United States Internal Revenue Service require the City to declare its official intent to reimburse itself for amounts that the City will spend before it borrows, in order for the City to reimburse itself for those Expenditures from the proceeds of a tax-exempt borrowing;

NOW, THEREFORE, the City of Prineville resolves as follows:

Section 1. Project Financing Agreement Authorized. The City is hereby authorized to enter into a financing agreement (the "Project Financing Agreement") pursuant to ORS 271.390 and the applicable provisions of ORS Chapter 287A in an aggregate principal amount not to exceed \$330,000. Proceeds of the Project Financing Agreement

shall be used to pay costs of the Project and costs associated with the Project Financing Agreement.

Section 2. Refunding Financing Agreement Authorized. The City is further authorized to enter into a refunding financing agreement (the “Refunding Financing Agreement”) pursuant to ORS 271.390 and the applicable provisions of ORS Chapter 287A to refinance all or any portion of the Outstanding Borrowings. The Refunding Financing Agreement may be issued in an amount that is sufficient to refund all or any portion of the Outstanding Borrowings and to pay estimated costs related to issuing the Refunding Financing Agreement and refunding the Outstanding Borrowings.

Section 3. Delegation. The Finance Director or the City Manager, or the person designated by the Finance Director or the City Manager (each of whom is referred to herein as a “City Official”) are hereby authorized, on behalf of the City and without further action by the City Council, to:

- A. Select all or a portion of the Outstanding Borrowings to be refunded and take action to call and prepay the Outstanding Borrowings;
- B. Negotiate, execute and deliver the Refunding Financing Agreement and Project Financing Agreement (collectively, the “Financing Agreement”). Subject to the limitations of this Resolution, the Financing Agreement may be in the form of one or more agreements, credit facilities, or other documents that describe the terms and administrative provisions related to the borrowing. The Financing Agreement may contain such terms as the City Official may approve and may contain portions of the new money authority and refunding authority;
- C. Determine the final principal amount, interest rates, payment dates, prepayment rights and all other terms of the financing;
- D. Select a commercial bank or another lender to fund the Financing Agreement;
- E. Covenant for the benefit of the lender to comply with all provisions of the Internal Revenue Code of 1986, as amended (the “Code”) which are required for the interest paid under the Financing Agreement to be excluded from gross income for federal income tax purposes, if applicable;
- F. Designate the borrowing as a “qualified tax-exempt obligation” pursuant to Section 265(b)(3) of the Code, if applicable;
- G. Appoint and enter into agreements with Hawkins Delafield & Wood LLP as bond counsel, D.A. Davidson & Co. as placement agent and other service providers for the Financing Agreement; and
- H. Execute and deliver any other certificates or documents and take any other actions which the City Official determines are desirable to carry out this resolution.

Section 4. Security. Pursuant to ORS 287A.315, the City is authorized to pledge its full faith and credit and taxing power within the limitations of Sections 11 and 11b of Article XI of the Oregon Constitution to pay the amounts due under the Financing Agreement. The City is not authorized to levy additional taxes to pay the amounts due under the Financing Agreement.

Section 5. Declaration of Intent to Reimburse. The City hereby declares its official intent pursuant to Section 1.150-2 of the Treasury Regulations to reimburse itself with the proceeds of the Project Financing Agreement for any Expenditures paid before the Project Financing Agreement is issued.

Section 6. Effective Date. This resolution is effective immediately upon its passage.

INTRODUCED and ADOPTED by the City Council this 10th day of August, 2021.

CITY OF PRINEVILLE, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder