



Location: City Hall – Council Chambers
Date: February 14, 2023
Time: 6:00 PM

City Council Meeting Agenda

Mayor Jason Beebe, Council Members Steve Uffelman, Janet Hutchison,
Shane Howard, Gail Merritt, Scott Smith, Raymond Law and City Manager Steve Forrester
ATTEND TELEPHONICALLY BY CALLING 346-248-7799 Meeting ID: 947 5839 2608 Passcode: 123456

Call to Order

Flag Salute

Additions to Agenda

Consent Agenda

- [1.](#) Regular Meeting Brief 1-24-2023

Visitors, Appearances and Requests

Council Presentations

2. Crook County Foundation Update - Rebekah Lambert

Council Business

- [3.](#) Intent to Award Meadow Lakes Pump Station - Jason Wood
- [4.](#) Approving Letter of Opposition for HB 2816 High Energy Use Facilities - Caroline Ervin
- [5.](#) Budget Committee Appointments - Lisa Morgan
- [6.](#) Request to Approve Purchase of Police Department Vehicles - Lori Hooper / Chief Seymour
7. Scheduling of Council Goals Workshop - Steve Forrester

Staff Reports and Requests

- [8.](#) City Manager's Report - Steve Forrester

Committee Reports

Ordinances

Resolutions

Visitors, Appearances and Requests



Adjourn

9. Executive Session - Pursuant to ORS 192.660(2)(g) - To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.

Agenda items maybe added or removed as necessary after publication deadline



CITY OF PRINEVILLE
Regular Meeting Brief
387 NE Third Street – Prineville, OR 97754
541.447.5627 ph 541-447-5628 fax

Full Meeting Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief
January 24, 2023

Council Members Present:

Steve Uffelman
Scott Smith
Gail Merritt
Ray Law
Shane Howard
Janet Hutchison
Jason Beebe

Council Members Absent

1. State of the City Address – Mayor Beebe

Mayor Beebe read his State of the City Address into the record that highlighted the accomplishments of each department over the last year and the challenges ahead.

Additions to the Agenda

None.

Consent Agenda

2. Regular Meeting Brief 1-10-2023

Councilor Merritt made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests

No one came forward.

Council Presentations

None.

Council Business

3. Crooked River Roundup Contribution Request – Councilor Hutchison

Councilor Hutchison as sponsor of the request said that she supports this request.

Steve Holliday, Crooked River Roundup President explained that they have two proposals they are working with. They are trying to bring everything about our community to a national level. Flatbed Media wants to come in and highlight the rodeo, races and everything in the community like where to eat and visit. There is a program where videos can be filmed that highlight reasons to visit our community over various events like the rodeo, horse races over the course of a year to get people to come here.

Jeff Papke, Crooked River Roundup Vic-President shared his experience while at the National Final Rodeo (NFR) and that Taylor Sheridan, Yellowstone Director was there and spoke regarding Yellowstone. He said the reason the show is such a success is because everyone wants to feel that western experience. There is a wave of where people of all ages and backgrounds want a western experience. The Crooked River Roundup board have been talking on how do we grow this and highlight the entire community.

Discussion continued regarding if anyone is willing to open up their ranch to visitors for the experience, and varied audiences at the rodeo and races are really enjoying the events.

Councilor Law made a motion to approve a contribution to Crooked River Roundup of \$7,500.00. Motion seconded. No discussion on motion. All in favor, motion carried.

4. Council Committee Appointments – Mayor Beebe

Mayor Beebe went through the vacant committee positions and who would be appointed to those, explaining that he was unable to find a volunteer for the NeighborImpact Board. Mayor Beebe will update the committee list and return to city hall.

Staff Reports and Requests:

5. City Manager's Report– Steve Forrester

Mr. Forrester presented the Manager's Report that covered highlights for each department.

Councilor Merritt asked about the dirt being brought in to Barnes Butte Recreation Area. Casey Kaiser, Public Works Director explained that they are staging material to prep for grading and filling for the paving of the trail.

Discussions continued regarding the historical wagon trail up at the airport and how there was a water main leak and our Public Works Superintendent Jake Ziegler was onsite within minutes.

Committee Reports

Councilor Hutchison provided an Ochoco Forest Collaborative Committee update and that they just had their executive board election. The Lemon Gulch proposal had over 800 comments received and they are still going through all of those.

Councilor Hutchison continued report with an update on other forest projects and the damaged trees at Walton Lake.

Mr. Forrester provided a snow level/water update. The high elevation snow above 5,000 feet is significant and over average. The lower level ground is so dry, so it simply might not run down to reach the reservoirs. We need more precipitation and there is time so hopefully it would help. Ochoco Irrigation District is planning for another challenging year but hoping for the best.

Councilor Uffelman gave a Community Renewable Energy Association (CREA) update. They also had an election and he was elected for chair. Their meeting was focused a lot on transmission energy and the transmission capabilities do not meet future demand. The rest of the focus was on legislation.

Councilor Uffelman added that he and Councilor Hutchison are currently in Salem for the League of Oregon Cities (LOC) Cities Day at the Capital event.

There were no other reports.

Ordinances:

6. Ordinance No. 1282 – Ratifying the Creation of an ORS Chapter 190 Intergovernmental Entity Entitled the Crook County Road Agency (SECOND PRESENTATION) – Jered Reid

Jered Reid, City Attorney provided background explaining this is the second presentation and that Crook County had passed their ordinance for this.

There were no questions.

Councilor Smith made a motion to approve Ordinance No. 1282 for its second presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions

7. Resolution No. 1546 – Approving Appropriation Adjustments to the BN 2021-2023 Budget for the Third Quarter of the Second Fiscal Year – Lori Hooper

Lori Hooper, Finance Director presented the staff report on the appropriation adjustments. There were no questions.

Councilor Hutchison made a motion to approve Resolution No. 1546. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests:

No one came forward.

Mr. Reid read the executive session script into the record.

Meeting adjourned to Executive Session pursuant to ORS 192.660 (2)(e) – Conduct Deliberations with Person Designated to Negotiate Real Property Transactions & ORS 192.660 (2)(h) – Current Litigation or Litigation That is More Likely to be Filed Than Not at 7:22 P.M.

Meeting reconvened to open session at 8:11 P.M.

Mr. Reid provided information on how to move forward with a motion.

Councilor Uffelman made a motion to move forward with the acquisition of the Legacy easement for \$337,500.00. Motion seconded. No discussion on motion. All in favor, motion carries.

Adjourn

Councilor Smith made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 8:14 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Howard	Hutchison	Law	Merritt	Smith	Uffelman
Consent Agenda	PASSED	Y	Y	Y	Y	Y	Y	Y
Motion to approve a contribution to Crooked River Roundup of \$7,500.00.	PASSED	Y	Y	Y	Y	Y	Y	Y
Ordinance No. 1282 – Ratifying the Creation of an ORS Chapter 190 Intergovernmental Entity Entitled the Crook County Road Agency (SECOND PRESENTATION)	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1546 – Approving Appropriation Adjustments to the BN 2021-2023 Budget for the Third Quarter of the Second Fiscal Year	PASSED	Y	Y	Y	Y	Y	Y	Y
Motion to move forward with the acquisition of the Legacy easement for \$337,500.00.	PASSED	Y	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .



STAFF REPORT

MEETING DATE: 2/14/2023 **PREPARED BY:** Jason Wood

SECTION: Staff Reports and Requests **DEPARTMENT:** Public Works

CITY GOAL: Fiscal Responsibility, Provide Quality Municipal Service & Programs

SUBJECT: Intent to award new MCC Cabinet (Motor Control Center) for Meadow Lakes Golf Course irrigation.

REASON FOR CONSIDERATION:

Necessary removal and replacement of outdated MCC (Motor Control Center) cabinet at the wastewater treatment plant.

BACKGROUND:

The existing cabinet is 30 years old and no longer works properly. This is the cabinet that contains the control system for the pumps that deliver the irrigation water to the Meadow Lakes Golf Course.

FISCAL IMPACT:

This project is upgrading from an outdated control center, and will utilize funds budgeted for sewage treatment plant improvements. We received three bids, and the results are as follows:

Powers of Automation	\$119,733.
MCI	\$97,155.
Watertronics	\$99,567.

RECOMMENDATION:

After reviewing the three proposals and considering the importance of timing for the upcoming irrigation season, Watertronics timeline of 14 weeks is preferred over the lowest bid. Therefore, staff recommends that Council approve the intent to award the MCC Cabinet for the Meadow Lakes Golf Course project to Watertronics in the amount of \$99,956.



STAFF REPORT

MEETING DATE: 2/14/2023 **PREPARED BY:** Caroline Ervin
SECTION: Council Business **DEPARTMENT:** Public Works
CITY GOAL(S): Position the City for the future
SUBJECT: Letter of Opposition for HB 2816 High Energy Use Facilities

REASON FOR CONSIDERATION: HB 2816 has been introduced and it is anticipated that if passed, would negatively impact economic development in the State of Oregon, impose undue burden for meeting greenhouse gas emissions on “high energy use facilities,” and add administrative burden for both companies and the Oregon DEQ.

BACKGROUND: HB 2816 would require anyone who owns, operates, or controls a high energy use facility to ensure that greenhouse gas emission associated with electricity used by high energy use facilities are reduced to:

- 60 percent below baseline (baseline emission level means 0.428 metric tons of carbon dioxide equivalent per megawatt-hour of electricity used by a high energy use facility) emission levels by 2027
- 80 percent below baseline emission levels by 2030
- 90 percent below baseline emission levels by 2035
- 100 percent below baseline emission level by 2040

It requires annual reporting to the Department of Environmental Quality to demonstrate compliance and would impose a civility penalty of \$12,000 per megawatt-hour in violation for each day of violation. It would also exclude property that is part of high energy use facilities from enterprise zone tax benefits unless the amount of greenhouse gas emissions associated with electricity the facilities utilize complies with these requirements.

In conversations with Rep. Vikki Breese-Iverson and Central Electric Cooperative, both have concerns about this bill and encourage opposition. CEC indicated that achieving the requirement of 100% below baseline emission levels is often cost prohibitive and sometimes infeasible to achieve the final 1-3% reduction.

FISCAL IMPACT: There will be no fiscal impact to the City.

RECOMMENDATION: Staff recommend Council provide approval for Mayor Beebe to sign this the letter of opposition for submission to the Oregon Legislature regarding this bill.

RELATED DOCUMENT(S): Attached is the letter of opposition.



OFFICE OF THE MAYOR
387 NE Third Street – Prineville, OR 97754
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House Committee on Climate, Energy, and Environment
Oregon State Legislature
Oregon State Capitol
900 Court Street NE
Salem, Oregon 97301

RE: Letter of Opposition to HB 2816- Relating to High Energy Use Facilities

Dear Members of the House Committee on Climate, Energy, and Environment,

I am writing today on behalf of the City of Prineville to express opposition to HB 2816 relating to high energy use facilities. If passed, this bill has the potential to seriously hinder economic development in Oregon, would impose undue burden on companies with high energy use facilities to meet the requirements, and would create an administrative burden with tracking and reporting requirements for both companies operating these facilities and the Oregon Department of Environmental Quality (DEQ).

Prineville is home to two global companies with large-scale data center campuses. These companies have high energy use facilities and due to their high level of environmental sensitivity, are already operating under self-imposed standards and requirements relating to carbon neutrality, without any mandates requiring it. For one company, this even extends to carbon neutrality for its supply chain and products by 2030. Passage of HB 2816 would add only add reporting requirements and impose mandates for what's already being done voluntarily.

Additionally, failure to meet the requirements outlined in the bill for baseline emission levels would result in both civil penalty of fines and preclude companies that don't comply with greenhouse gas emission standards from receiving tax exemption through the Enterprise Zone program. Currently, the Enterprise Zone tax exemptions offer the most effective tool in the economic development toolbox and potentially taking that away would be detrimental to communities across our state, and especially rural Oregon areas, such as Prineville.

In summary, this bill would be harmful to Oregon's economy and unnecessary as many companies operating high energy use facilities are voluntarily already meeting or exceeding the requirements of this bill. It would serve only to hinder job creation and economic development while adding administrative burden.

Thank you for the opportunity to express opposition to this bill and I strongly urge you to oppose it as well.

Respectfully,

Jason Beebe
Mayor



STAFF REPORT

MEETING DATE: 2/14/2023

PREPARED BY: Lisa Morgan

SECTION: Council Business

DEPARTMENT: Administration

CITY GOAL: Fiscal Responsibility, Provide Quality Municipal Service & Programs, Transparency & Effective Communication, Position City for the Future

SUBJECT: Appointment of Budget Committee Citizen Members

REASON FOR CONSIDERATION:

The Budget Committee is comprised of fourteen (14) members, per Oregon law. Seven (7) members are Council members and there are seven (7) citizen members.

BACKGROUND:

We currently have two vacancies on the Budget Committee and have advertised the vacancies in the Central Oregonian over the course of several months. We have two candidates willing to fill the vacancies: Jerry Brummer and Jeff Papke. The terms are for four years for citizen committee members. If appointed their terms would expire on December 31, 2026.

FISCAL IMPACT:

None.

RECOMMENDATION:

Motion to approve appointments of Jerry Brummer and Jeff Papke to the City of Prineville Budget Committee.



STAFF REPORT

MEETING DATE:	2/14/2023	PREPARED BY:	Lori Hooper
SECTION:	Staff Reports and Requests	DEPARTMENT:	Finance Department / Police Department
CITY GOAL:	Fiscal Responsibility, Position City for the Future and Community Safety		
SUBJECT:	Request to purchase New Police Vehicles		

REASON FOR CONSIDERATION: Supply chain constraints have made it difficult to secure vehicles, affecting jurisdictions across Oregon. The City has an opportunity to purchase 4 cars now and then outfit them in the next fiscal year.

BACKGROUND: The original police car replacement rotation was scheduled for next fiscal year, which starts on July 1, 2023. The original estimate for the 5-year replacement plan was for 6 cars at an estimated cost of \$420,000. With significant price increases over the last 2 years, it is estimated that the City can get 4 cars without going over the \$420,000 that was originally estimated. The current cost estimate for 4 police cars, fully outfitted, is approximately \$380,000.

Right now, wait times for vehicles are roughly 12 to 18 months, once they are ordered. In doing his research, Sgt. Vollmer learned of Ford dealerships cancelling orders without notice due to supply issues and changing the pricing after the quotes were issued. Also, Ford no longer accepts orders all year around and will only accept orders in short windows during the year. With all these things taken into consideration, it could take potentially two years to get the needed cars. One of the dealerships in the Portland area has vehicles that we can secure that will be available in March. This is an unexpected opportunity, given the current market.

FISCAL IMPACT: If approved, this will require a supplemental budget be adopted prior to yearend. Current interest rates for car loans are between 5.5 percent and 7 percent so city staff would recommend doing an internal borrowing at 4 percent to be paid back over a 3-year period. If the purchasing of the cars is approved, a resolution would be brought to council at the next meeting to solidify this borrowing option. The internal loan would be for \$380,000 which would generate approximately \$27,000 in interest over 3 years. The internal borrowing would come from the POB fund which has a current fund balance of roughly \$1.8 million and is currently earning 3.75 percent in interest.

RECOMMENDATION: City staff recommends approving the purchase of 4 police vehicles ahead of the original FY 24 schedule.

City Manager Update to Council

Council Meeting February 14, 2023

Public Safety / Dispatch

The first “Coffee with a Cop” took place with Prineville PD, The Sheriff’s Office and State Police present. It was very well attended and a success! We will be looking at starting up the Citizen Academy which was a recommendation that came out of meeting with the public during Coffee with a Cop. We have a new officer starting March 1st. Please welcome Mike Coffman, Jr. if you get the chance.

We have a new dispatcher that started Feb. 6th. Please also welcome Anthony Crawford to the team. A conditional offer was made to another dispatcher which would make dispatch almost fully staffed.

Public Works

Public Works has received some good press the last couple of weeks over several media outlets. Casey participated in a good interview with Heather Roberts who represents KBND and ABC. More to follow on that coverage when it becomes available. New computers have been installed out at the PW facilities. The Stearns well is back on line. Barnes Butte Recreation Area has had the trail prep completed and paving of it will be going out to bid. Much appreciated volunteers have been busy at Barnes Butte Recreation Area putting up additional signage to navigate the trails.

Rail Road

The Railroad remains busy and as reported earlier, Ed Staubs & Sons Propane is operational and generating some good switching fees revenue.

Meadow Lakes Golf

Dry weather has been keeping activity up at the golf course and the Super Bowl Scramble was completely sold out. Ron’s Comfort Food’s second year of the lease began February 1st. Business has been good for Ron’s Comfort Food which resulted in an increase for lease fees starting February 1st since the lease payments are tied to revenue generated.

Airport

Kelly our Airport Manager continues to serve on the Regional Airport Advisory Committee. Prineville Airport is expected to become the Central Oregon Helicopter repelling base in the future. Kelly will be providing an update to Council in the near future.

Planning

Development is happening across all sectors from industrial to a variety of housing. Planning is working on code updates and a 14 unit RV park going in on Lynn Blvd west of the campus.

Human Resources – Nothing to report.

Information Technology

City Hall has been migrating over to Office 365 for email last week.

Finance

Everyone's year end estimates have been submitted in record time. The annual audit has been completed at the end of January and submitted to the state and went very well as expected.

City Recorder/Risk Management – No Update

City Legal – No Update

EDCO

The EDCO Prineville Crook County annual luncheon was very well attended and Kelsey had reported on impressive growth, investments and interest of economic development in Prineville/Crook County.

Public Relations

Our first electronic city newsletter has launched earlier this month and received by over 1900 contacts. It had a 37% click open rate as of February 8th with 34% being the industry average. The next electronic newsletter will be released in April or May. Various departments will start meeting monthly with our local newspaper to cover various topics or projects that the city is engaged in to feature in the paper.

Mayor/Council

Council was able to meet 1:1 with Jillian Taylor consulting last week to be able to gather information in preparation for the rescheduled Council Goals Workshop.

Other – No Update