



Location: City Hall – Council Chambers
Date: October 26, 2021
Time: 6:00 PM

City Council Meeting Agenda

Mayor Jason Beebe, Council Members Steve Uffelman, Janet Hutchison,
Patricia Jungmann, Gail Merritt, Jeff Papke, Raymond Law and City Manager Steve Forrester
ATTEND TELEPHONICALLY BY CALLING 346-248-7799 Meeting ID: 947 5839 2608 Passcode: 123456

Call to Order

Flag Salute

Additions to Agenda

Consent Agenda

- [1.](#) Regular Meeting Brief 10-12-2021

Visitors, Appearances and Requests

Council Presentations

Council Business

Staff Reports and Requests

- [2.](#) City Manager's Report - Steve Forrester

Committee Reports

Ordinances

Resolutions

Adjourn

Agenda items maybe added or removed as necessary after publication deadline



CITY OF PRINEVILLE
Regular Meeting Brief
387 NE Third Street – Prineville, OR 97754
541.447.5627 ph 541-447-5628 fax

Full Meeting Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief
October 12, 2021

Council Members Present:

Patricia Jungmann
Ray Law
Steve Uffelman
Jeff Papke
Janet Hutchison

Gail Merritt
Jason Beebe

Council Members Absent

None.

Additions to the Agenda

None.

Consent Agenda

1. Regular Meeting Brief 9-28-2021
2. Liquor License Annual Renewals

**Councilor Law made a motion to approve consent agenda as presented. Motion seconded.
No discussion on motion. Motion carried.**

Visitors, Appearances and Requests:

No one came forward.

Council Presentations

None.

Council Business

3. **Future Council Meetings Location** – Steve Forrester

Steve Forrester, City Manager asked Council if they would like to consider moving back indoors to council chambers due to colder temperatures and we are looking for direction.

Councilor Law talked about the purpose of moving meetings outside so visitors could come with or without masks and said he would support moving back to city hall.

Councilor Uffelman said he would support that.

Jered Reid, City Attorney provided legal guidance and said the decision to move meetings outside was made by motion, so this decision would be too.

Councilor Papke asked about the mask policy if we are to go back to chambers.

Councilor Merritt said the end of October is going to get cold.

Councilor Jungmann asked about social distancing and has no problems moving back indoors.

Councilor Hutchison asked if option to attend by zoom would still be available and Mr. Forrester said yes we can accommodate those things.

Councilor Hutchison made motion to move city council meetings back indoors beginning with the second meeting in October. Discussion on motion regarding what happens if someone comes in without a mask. Mr. Reid explained we would have appropriate signage up and control what we could. Chief Dale Cummings spoke about mask mandate and policing citizens for not wearing masks and we could go back to business. Councilor Papke said he supports if it could be nice, clean and still doing city business. Mr. Forrester talked about adjusting if it doesn't work and come back to council. All in favor, motion carried.

Councilor Jungmann asked about meeting time going back to 6:30 P.M. Mayor Beebe explained he would like to keep the time at 6:00 P.M. seems it seems to work well.

Mr. Reid provided clarification that the motion could be made to go back to 6:30 if wanted.

No further discussion.

4. Intent to Award Peoples Irrigation District Pipe Installation – Mike Kasberger

Mike Kasberger, Asst. City Engineer provided history of the prior approvals for purchase of pipe and provided staff report, explaining that this intent to award if for the installation and provided an overall summary of the costs incurred for this project so far.

Councilor Uffelman asked about what fund this will come out.

Mr. Kasberger explained that it will require a budget adjustment and they will monitor to see where the project is at and decide what fund it will come from in the future.

Councilor Uffelman made motion to approve Intent to Award the Peoples Irrigation District Pipe Installation to Smaf Construction in the amount of \$511,305.00. Councilor Merritt seconded. Discussion regarding timing of completion, and they have a two month period to get done. All in favor, motion carried.

Staff Reports and Requests:

5. City Manager's Report– Steve Forrester

Mr. Forrester covered the highlights of his Manager's Report that talked about other dispatch centers reaching out to us and could be beneficial. Our bio-mass project interest continues to manifest and have a meeting with Bend City Manager and Mayor scheduled. Social media remains strong.

Councilor Papke commented that Steve Forrester attended a FFA event and that it was great to have the support for agriculture.

There were no further questions or comments.

Committee Reports

Councilor Uffelman had a couple of Committee updates regarding, Community Renewable Energy Aassociations discussions about biomass and solar power systems. People who live in apartments and people that rent houses are eligible for solar installation and has connection information for people who wish to look at that.

Councilor Uffelman attended a Transportation meeting for Central Oregon transportation projects and most money is going to the Highway 97 Corridor where it is needed most. There were also discussions regarding rail into Redmond.

Councilor Uffelman continued with his update on the League of Oregon Cities – Energy and Environmental committee update and they are making priorities for the next legislation and gave a few examples of various projects.

He encouraged everyone to get in touch if there were any other legislative priorities from anyone else to let him know.

There were no other reports.

Council Presentations

None.

Ordinances:

None.

Resolutions:

6. Resolution No. 1508 – Approving Third Amendment to Agreement for Temporary Easement – Eric Klann

Eric Klann, City Engineer presented the staff report explaining that it assures future development if needed. Hutchison asked about how many wells are operational on millican.

There were discussions regarding how many of the test wells were operational.

Councilor Merritt made a motion to approve Resolution No. 1508. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors Appearances and Requests:

No one else came forward.

Adjourn

Councilor Papke made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 6:33 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Hutchison	Jungmann	Law	Merritt	Papke	Uffelman
Consent Agenda	PASSED	-	Y	Y	Y	Y	Y	Y
Motion to Move City Council Meetings Back Indoors Beginning With Second Meeting in October	PASSED	Y	Y	Y	Y	Y	Y	Y
Approve Intent to Award the Peoples Irrigation District Pipe Installation to Smaf Construction in the amount of \$511,305.00.	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1508 – Approving Third Amendment to Agreement for Temporary Easement	PASSED	Y	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .

City Manager Update
Council Meeting October 26th, 2021

Public Safety

The Police Department continues to recruit for police officer positions. They will be starting up the “Shop With a Cop” program for the holiday season.

Dispatch

Director Rebekah Burkhart has two supervisor positions open currently. We continue to work on strengthening our Dispatch team. Director Burkhart recently completed APCO International’s Registered Public-Safety Leader (RPL) Program which is designed for individuals interested in developing a solid foundation of management and supervisory skills necessary for successful PSAP operations. The RPL Program focused on the skills needed to manage people and small teams such as:

- Manage organizations and change
- Communicate with confidence and clarity
- Develop your talent pool
- Build connections and consensus
- Enhance team performance
- Make a difference within our association and our industry
- Apply the skills sets learned for the betterment of our association and our industry

Public Works

With summer projects completed, Public Works is turning their focus on winter preparation and preparing for future projects on the horizon.

Rail Road

The Rail Road is moving into the winter maintenance of the tracks season and continues to remain busy.

Meadow Lakes Golf

Meadow Lakes is beginning their slower season and is preparing for the holiday sales for golf certificates and merchandise.

Airport

Business interest continues strong these last two weeks. The second Airport “Behind the Scenes with the Mayor” was just filmed this week and will be released soon.

Planning

The Planning Department continues to meet with potential developers, one of which is for a large multi-family complex.

Human Resources

We still have openings in Public Works, Dispatch, and Police. All jobs are on the web page.

Information Technology

IT team is still in the process of the 5 year refresh/upgrade to the Dispatch department radio console systems. Also, IT is rolling out upgrades for all first responder radios to digital systems. City IT manages communications for all First Responders (Police, Sheriff, and Crook County Fire and Rescue). This will keep them busy for a while.

Finance

First Quarter financials for the 21-22 budget and city operations is on track for the Nov. 9th council meeting.

City Recorder

Central Oregon Cities Organization (COCO) will be moving ahead with their Annual Legislative Holiday Luncheon at Redmond City Hall in December this year.

General

Biomass project – The city continues to move this project forward and we are getting a wide range of support statewide and nationwide. There is an Executive Session for this on November 4th.

There will also be a workshop on November 9th at 4:45 for an update from the consultant on Barnes Butte Recreation Area.

Data Center/Tech representatives have met with the City staff this week.

City Legal – No Update

EDCO

Kelsey Lucas, Prineville EDCO Director continues to respond and assist numerous business inquiries for Prineville.

Public Relations – No Update

SOCIAL MEDIA:.

A strong presence continues for the City in communicating with our citizens and beyond on a series of social media posts on a variety of informative posts for city projects and activities.

SOCIAL MEDIA REPORT: - No Update

Mayor/Council – No Report