



Location: City Hall – Council Chambers
Date: October 14, 2025
Time: 6:00 PM

City Council Meeting Agenda - Amended

Mayor Jason Beebe, Council Members Steve Uffelman, Janet Hutchison, Shane Howard, Jerry Brummer, Scott Smith, Marv Sumner and City Manager Steve Forrester

<https://us02web.zoom.us/j/81186661895>

Call to Order

Flag Salute

Additions to Agenda

Consent Agenda

Visitors, Appearances, and Requests Limited to Three (3) Minutes Per Person

Council Presentations

Council Business

- [1.](#) Intent to Award AXON Body and In-Car Camera Contract
- [2.](#) **PUBLIC HEARING** - Sale of Real Property for Cascade Gas Easement - Josh Smith
3. November Council Meetings Discussion (Nov. 11th - Veteran's Day & Nov. 25 - Thanksgiving Week) - Jered Reid

Staff Reports and Requests

- [4.](#) City Manager's Report - Steve Forrester

Council Reports

Ordinances

Resolutions

Visitors, Appearances, and Requests Limited to Three (3) Minutes Per Person

Adjourn

5. Executive Session - Pursuant to ORS 192.660 (2)(e) - To conduct deliberations with designee on real property transaction negotiations.

Agenda items may be added or removed as necessary after publication deadline

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the City Council meeting. To make your request, please contact the City Recorder at 541-447-5627 (voice), or by e-mail to recorder@cityofprineville.com



STAFF REPORT

MEETING DATE: 10/14/2025

PREPARED BY: Interim Chief
Shane Wilson

SECTION: Council Business

DEPARTMENT: City of Prineville Police
Department

CITY GOAL: Quality Municipal Services & Programs

SUBJECT: Intent to Award AXON Body and In-Car Camera Contract

REASON FOR CONSIDERATION: The City of Prineville Police Department is proposing the purchase of new AXON body-worn and fleet camera systems. This proposal includes upgrading existing cameras that have reached the end of their expected service life, as well as adding additional units to support growth in patrol staffing and operational needs.

The Police Department currently maintains a camera program consisting of body-worn devices assigned to officers and in-car fleet cameras installed in patrol vehicles. These systems are critical tools for ensuring transparency, accountability, and officer safety. Due to continuous use and technological advancements, regular replacement and expansion of this equipment is necessary to maintain reliability and effectiveness.

This proposal will provide officers with updated, fully functional body and fleet cameras, ensuring that critical interactions are documented and that evidence collection remains consistent and high-quality. Expanding the program also supports public trust, enhances officer safety, and reduces liability by providing accurate documentation of police activities.

BACKGROUND: The City of Prineville Police Department solicited a proposal for the purchase and implementation of AXON body-worn and fleet camera systems through the use of Sourcewell. Sourcewell is a national cooperative company that is permitted for procurements through the Oregon Public Contracting Code and Prineville Contract Review Board.

The proposal from **AXON Enterprises** totals **\$118,075.50 annually over five (5) years**, resulting in a total contract cost of **\$590,377.50**. The price includes installation, service and technical support, three (3) scheduled body camera upgrades, and two (2) fleet equipment upgrades during the contract period.

AXON is recognized as the industry standard provider for law enforcement camera systems nationwide. Selecting AXON ensures system reliability, seamless integration with existing evidence management platforms, and continued access to the latest technology.

FISCAL IMPACT: Funding for this contract will be allocated through the Police Department's existing and approved budget by reallocating funds originally budgeted for personnel services, materials and services and capital outlay for the Police Facility. The cost utilizes already existing resources and is consistent with the Department's long-term technology and equipment replacement strategy. The investment ensures the continued reliability of body and fleet camera systems, enhances officer safety, supports transparency and accountability, and reduces liability risk through consistent and high-quality video documentation.

RECOMMENDATION: After reviewing the proposal, staff recommends Council approve the Intent to Award for the purchase and implementation of AXON body-worn and fleet camera systems to **AXON Enterprises** in the amount of **\$590,377.50 over a five (5) year term**.



STAFF REPORT

MEETING DATE: 10/14/2025

PREPARED BY: Joshua Smith

SECTION: Public Hearing

DEPARTMENT: Planning/Public Works

CITY GOAL(S): Provide Quality Municipal Services

SUBJECT: Easement for Cascade Natural Gas (CNG) regulator station.

REASON FOR CONSIDERATION: Cascade Natural Gas has a need to upgrade the transmission main in Lamonta Road to provide system reinforcement. The new line will start at Warehouse Way and extend to 9th Street to back feed the system. After an extensive search, CNG has approached the City about a potential location for a new regulator station as part of this project. This is located at 499 NW 10th Street, which is currently the location of the City's bulk water station. The regulator easement is proposed to be located in the SE corner adjacent to 10th Street within a 30'x30' fenced area with no structures. See location map and site plan.

FISCAL IMPACT: The City's Realtor of record Mike Warren estimated the value of the easement at \$2.75 - \$3.00 a square foot based on the industrial zoning of the property. This would provide a range of \$2,475 - \$2,700 that Mike felt was too low due to the length of time the easement would be there and the cost to the City for attorney fees. Mike suggested a flat one-time payment of \$8,000 - \$10,000, would be a fair value. A long-term lease option was also proposed, but is not something CNG was interested in.

RECOMMENDATION: In negotiations with City staff the following terms were generally accepted by Staff and CNG pending City Council approval.

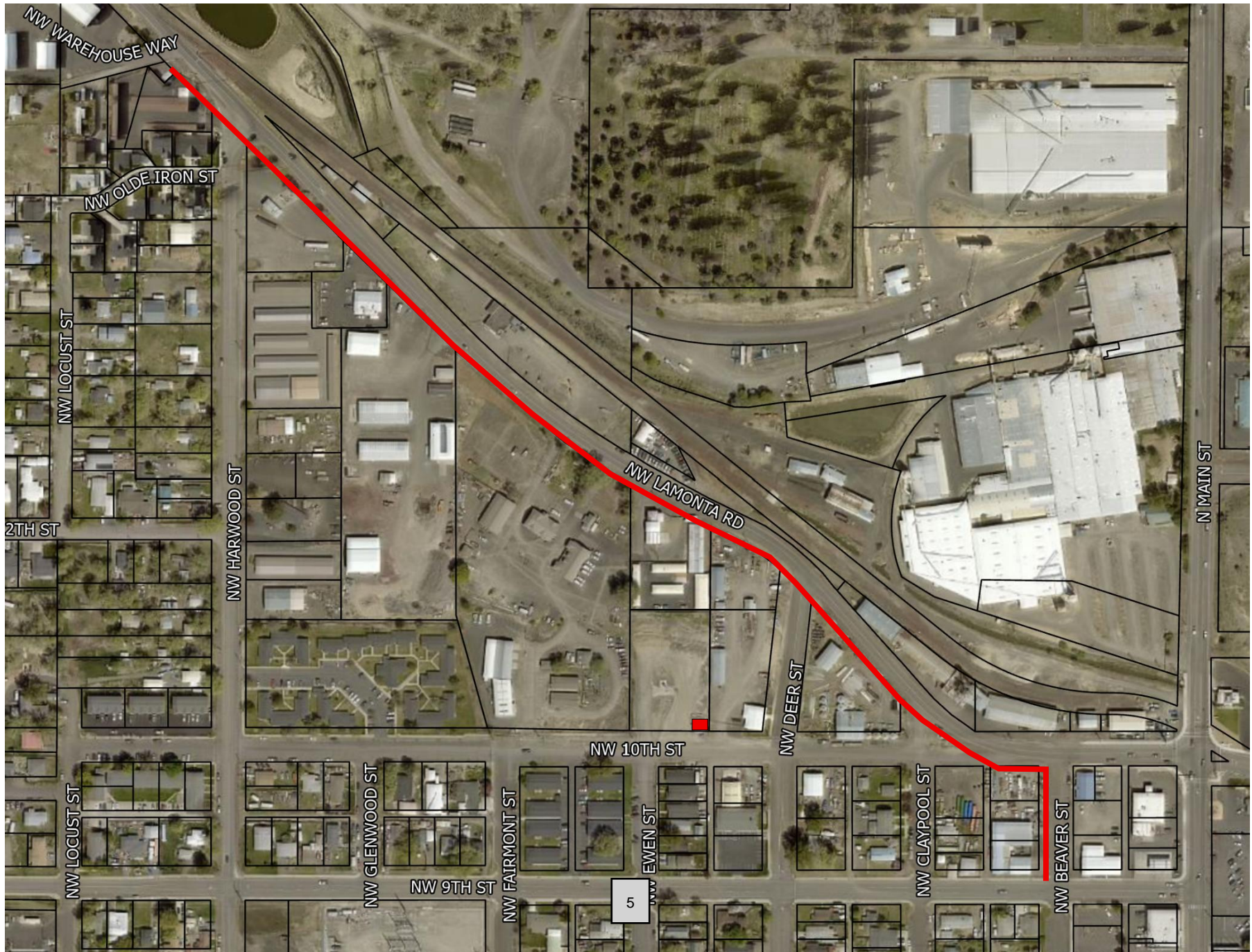
1. One-time fee of \$7,900
2. Installation of more costly black vinyl fencing for aesthetic purposes similar to other recent public projects.
3. An abandonment clause within the easement that would eliminate the easement and remove the improvements in the event the facility is no longer needed for its intended purpose.

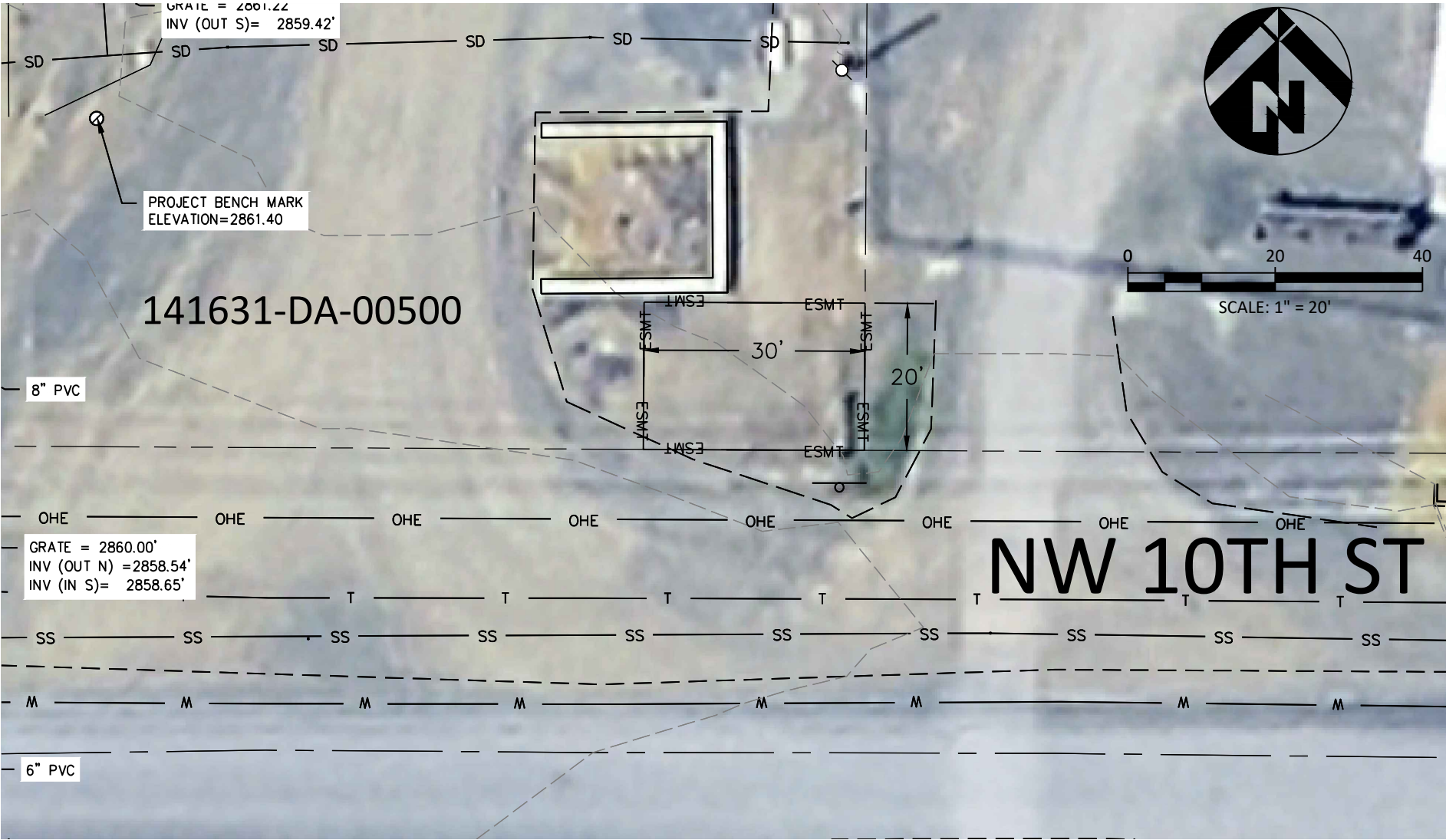
RELATED DOCUMENT(S):

1. Location map
2. Site Plan

Location map

Approximate location of new natural gas transmission line and regulator station.





City Manager Update to Council

October 14, 2025

Public Safety / Dispatch

Dispatch has a new hire who will begin the academy soon, and will follow up with emergency medical training after that. Two dispatch candidates are still in the background phase.

In PD they are busy training for the two new laterals on board. A few officers will be going through pepperball training, which will provide another tool to PD to defuse potential incidents without using deadly force.

PD just completed a CIS audit for the department, which resulted in a 95% score, which not many police departments achieve.

Another candidate is in the background process, and we hope to have that completed soon, enabling us to bring another officer on board.

Public Works

Barnes Butte Recreation Area (BBRA) is wrapping up installing electricity for the telescope project. We will begin our injection period into the Aquifer Storage & Recovery (ASR) in early November. There is a lot of end-of-season work happening.

Railroad

The Railroad remains extremely active and is also in the middle of performing maintenance for the upcoming winter.

Meadow Lakes Golf

October is off to a busy start. Wrapped up the greens aerification project for the year. Part-time seasonal help will be winding down for the winter.

Airport – No Update

Planning

Josh is working on more DLCD grants to assist with code updates and will be bringing a request to Council for a support letter on the 28th. Development activities are slowing down, but we have done very well for the year.

Human Resources

The vacancy at the Freight Depot Warehouse had significant interest with 68 applicants. After conducting interviews, a candidate has been selected and is now in the background process. HR and Public Works have also gone through the process to fill Mike Kasberger's position when he retires as Assistant City Engineer. A well-qualified candidate has been selected, and we have made him an offer.

Information Technology – No update

Finance

The Finance Department is in the middle of the annual audit, and so far, it is going very well.

City Recorder/Risk Management – No Update

City Legal – No Update

EDCO – No Update

Public Relations – No Update

Mayor/Council

Economic Development and Strategic – No Update

Other