



Location: City Hall – Council Chambers  
Date: September 08, 2020  
Time: 6:30 PM

## City Council Meeting Agenda

Mayor Steve Uffelman, Council Members Jason Beebe, Janet Hutchison,

Patricia Jungmann, Gail Merritt, Jeff Papke, Teresa Rumble and City Manager Steve Forrester

**This meeting will be open to the public by telephonic communications due to commitment to eliminate the exposure and spread of COVID-19. This meeting can be attended by calling 346-248-7799 Meeting ID 947 5839 2608. Please visit our website for additional meeting information.**

### Call to Order

### Flag Salute

### Additions to Agenda

### Consent Agenda

1. Regular Meeting Brief 8-25-2020
2. Liquor License Renewals

### Visitors, Appearances and Requests

### Council Business

### Staff Reports and Requests

3. City Manager's Report - Steve Forrester

### Committee Reports

### Ordinances

4. Ordinance No. 1262 - Amending Chapter 38 to the Prineville City Code (**FIRST PRESENTATION**) - Jered Reid

### Resolutions

5. Resolution No. 1457 - Creating the JEDI Training and Policy Advisory Committee - Steve Forrester

### Visitors, Appearances and Requests

### Adjourn

*Agenda items maybe added or removed as necessary after publication deadline*



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
387 NE Third Street – Prineville, OR 97754  
541.447.5627 ph 541-447-5628 fax

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Full Meeting Recordings Available at:  
<http://cityofprineville.com/meetings/>

**City Council Meeting Brief**  
**August 25<sup>th</sup>, 2020**

**Council Members Present:**

Steve Uffelman  
Jeff Papke  
Teresa Rumble  
Janet Hutchison

Patricia Jungmann  
Jason Beebe  
Gail Merritt

**Council Members Absent**

None.

**Additions to the Agenda**

None.

**Consent Agenda**

- 1. Regular Meeting Brief 8-11-2020**
- 2. Liquor License Annual Renewals**
- 3. ODOT Final Approval to Move Forward with Methodology**

**Councilor Jungmann made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors, Appearances and Requests:**

- 4. Crook County Health Department COVID Update**

There was not an update, however materials from the Crook County Health Department were distributed with the latest information.

**Public Appearances**

None.

## Council Business

### 5. Establishment of JEDI Advisory Committee – Steve Forrester / Jered Reid

Jered Reid, City Attorney provided the background information explaining that part of previous discussions was to create a committee. Staff is currently working on a Vision Statement for the committee as well as identifying members of the committee.

There were no questions.

### 6. Intent to Award Meadow Lakes Irrigation System Renovation – Zach Lampert

Zach Lampert, Head Golf Professional / Facility Manager, presented the staff report. Mr. Lampert explained that the irrigation system is beyond the 25 year life expectancy. Three companies responded to the request for bids. There was a base bid with 8 alternates that could be added on as funds permitted. Heritage Links was the low bid including alternates. There is \$750k budgeted for this project and the bid came in much higher. Liz Schuette, Finance Director looked at modeling to find best scenario for both sewer and Meadow Lakes funds and was able to identify where the additional funds could come from to complete the project.

There were discussions regarding how this project would affect play, and Mr. Lampert explained it will be one hole at a time with temporary concessions to make to an extra hole for the full 18 hole game.

**Councilor Papke made motion for intent to award to Heritage Links with all alternatives in the amount of \$1,535,789.00. Motion seconded. Discussion on motion regarding at what point will it be contingency or loan; still working on all options; working with municipal advisor; could probably borrow from the sewer fund transfer and would really be the best alternative at this time. Zach explained how they looked at the options and additional cost of waiting. No further discussions. All in favor motion carried.**

## Staff Reports and Requests:

### 7. Manager's Report

Steve Forrester, City Manager reported: railroad is going to have a very strong month for August, the Railroad took position to support Brightwood and was successful, getting shipments from California and is Matt doing outstanding job and bringing in many jobs.

The airport continues to have a lot of interest for relocating and expansion at the airport, this has been years in the making for growth at the airport and Kelly Coffelt, Airport Manager has been laying the foundation for this and it is starting to show. The County has been a great partner for the airport to continue to grow; JEDI training is scheduled for Sept 16<sup>th</sup>; from 8:30 – 11:00 A.M.

Mrs. Schuette and finance team continues to look at opportunities for historically low interest rates for significant cost savings to the city.

Mrs. Schuette talked about working with advisors on potential savings on our current DEQ loan; currently has loan with 2.94 interest rate and it might be possible to get 1.5% rate with same term to be paid off in 2026.

Mr. Forrester talked about this is the direction staff is going and could save over \$100k in interest.

There were discussions on if the fees associated were considered, and that the dollar amount of savings is the true net cost savings.

No other questions to move forward.

There were no questions.

**Committee Reports**

Councilor Hutchison provided an Ochoco Forest Collaborative update that included upcoming projects and the restorative project will have a biomass component as well.

Mayor Uffelman provided a Deschutes Basin Water Collaborative update adding that there are significant concerns for irrigation districts.

Mr. Forrester provided an Ochoco Irrigation District (OID) Board update stating that they had to pull some water out to stretch the available water through at least September 15<sup>th</sup> and that Prineville Reservoir will be exceptionally low with hopes of a better winter.

**Staff Reports and Requests (continued)**

**8. Quarterly Financial Report – Liz Schuette / Lori Hooper**

Mrs. Schuette presented the quarterly report that highlighted any significant changes in each fund for year ending June 30, 2020.

There were no questions.

**Ordinances:**

None.

**Resolutions:**

**9. Resolution No. 1455 – Authorization to Efficiently Minimize or Mitigate the Effects of COVID – Jered Reid**

Mr. Reid explained this is the monthly resolution we have been doing since the pandemic. It is still a national, state, and local emergency.

There were no questions.

**Councilor Beebe made motion to approve Resolution No. 1455. Motion seconded. No discussion on motion. All in favor motion carried.**

**10. Resolution No. 1456 – Budget Appropriation Adjustments to the BN 2020-2021 – Liz Schuette**

Mrs. Schuette presented the staff report explaining that this is in regards to 9-1-1 update associated with COVID expenses and reimbursement.

There were no questions.

**Councilor Rumble made a motion to approve Resolution No. 1456. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors Appearances and Requests:**

Mayor Uffelmann stated that all comments submitted prior to 4:00 P.M. were posted to the city website.

**Adjourn**

**Councilor Rumble made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 7:21 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Hutchison	Jungmann	Merritt	Papke	Rumble	Uffelman
Consent Agenda as Presented	PASSED	Y	Y	Y	Y	Y	-	Y
Intent to Award Meadow Lakes Irrigation System Renovation to Heritage Links with all alternatives in the amount of \$1,535,789.00.	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1455 – Authorization to Efficiently Minimize or Mitigate the Effects of COVID	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No. 1456 – Budget Appropriation Adjustments to the BN 2020-2021	PASSED	Y	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City’s website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)

## **Liquor License Renewals**

September 8, 2020

Ray's Food Place

Grocery Outlet

The Apple Peddler

Cowboy Market

The Sandwich Factory

Good Bike Company

The Beer Trailer

Crossroads BBQ & Pub

Sons of Beer, LLC

Horseshoe Tavern

Prineville Chevron

**ORDINANCE NO. 1262**

**AN ORDINANCE AMENDING CHAPTER 38 TO THE PRINEVILLE CITY CODE**

**WHEREAS**, Chapter II, Section 4 of the City of Prineville Charter provides:

Powers. The city has all powers that the constitutions, statutes and common law of the United States and Oregon expressly or impliedly grant or allow the city, as fully as this charter specifically enumerated each of those powers.

**WHEREAS**, the City of Prineville adopted Ordinance 1083 eliminating smoking in city work places on August 22, 2000 and creating Chapter 38 of the Prineville City Code; and

**WHEREAS**, the City of Prineville adopted Ordinance 1209 on December 17, 2014 amending Chapter 38 to include E-cigarettes; and

**WHEREAS**, the City has received multiple complaints regarding smoking within 100 feet of City Buildings; and

**WHEREAS**, numerous studies have found that breathing secondhand smoke is a cause of disease, including lung cancer, in nonsmokers; and health hazards induced by breathing secondhand smoke include lung cancer, heart disease, respiratory infection, and decreased respiratory function, including bronchoconstriction, bronchospasm, and sudden infant death syndrome.

**NOW, THEREFORE, THE PEOPLE OF THE CITY OF PRINEVILLE DO ORDAIN AS FOLLOWS:**

1. Section 38.05 is amended to read as shown on Exhibit A attached hereto and by reference made a part hereof.

Presented for the first time at a regular meeting of the City Council held on September 8, 2020, and the City Council finally enacted the foregoing ordinance this \_\_\_\_ day of September, 2020.

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Stephen P. Uffelman  
Mayor

ATTEST:

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Lisa Morgan, City Recorder



## **Exhibit A**

### **38.05 REASONABLE DISTANCE**

Smoking shall not occur within 100 feet from any enclosed area or breezeway where smoking is prohibited.

**RESOLUTION NO. 1457  
CITY OF PRINEVILLE, OREGON**

**A RESOLUTION CREATING THE JEDI TRAINING AND POLICY ADVISORY COMMITTEE**

**Whereas**, on July 14, 2020, the City of Prineville City Council unanimously passed Resolution 1452, Declaring the City of Prineville an Inclusive City.

**Whereas**, City Council has created several committees to assist in decision making regarding a particular subject matter.

**Whereas**, City Council recognizes that policy and training regarding matters of justice, diversity, equity, and inclusion deserve to be considered by a diverse collection of community members.

**Now, Therefore**, the City of Prineville resolves as follows:

1. The JEDI Training and Policy Advisory Committee is hereby created for the promotion and support of justice, equity, diversity, and inclusion in the City of Prineville.
2. The Committee shall
  - a. Provide City Council and City staff guidance on identifying social justice priorities, enhancing community participation, review and develop professional training, and review and develop policies and procedures that rejects discrimination based on race, color, national origin, religion, sex, gender identity, sexual orientation, veteran status, mental, emotional and physical ability, age, or economic status.
  - b. Review, develop, and recommend policies and procedures to enhance the City of Prineville as a welcoming, safe, and inclusive community to live, work, and play.
3. The City Manager is hereby authorized to appoint Committee Members, establish term limits and committee rules thereof.

Approved by the City Council this \_\_\_\_ day of September, 2020.

\_\_\_\_\_  
Stephen P. Uffelman, Mayor

ATTEST:

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Lisa Morgan, City Recorder