



Location: City Hall – Council Chambers  
Date: January 14, 2020  
Time: 6:30 PM

## City Council Meeting Agenda

Mayor Steve Uffelman, Council Members Jason Beebe, Janet Hutchison, Patricia Jungmann, Gail Merritt, Jeff Papke, Teresa Rodriguez and City Manager Steve Forrester

### Call to Order

### Flag Salute

1. State of the City Address - Mayor Uffelman

### Additions to Agenda

### Consent Agenda

- [2.](#) Regular Meeting Brief 12-10-19
- [3.](#) Tastee Treat Liquor License Application

### Visitors, Appearances and Requests

### Council Business

- [4.](#) Consideration of a Proclamation - Year of the Cowboy - Mayor Uffelman
5. CCSD Vaping Cessation Program Funding - Mayor Uffelman
- [6.](#) 2020 Committee Council Appointments
- [7.](#) Accessory Dwelling Unit (ADU) Code Update **(PUBLIC HEARING)**

### Staff Reports and Requests

### Committee Reports

### Ordinances

- [8.](#) Ordinance No. 1256 - Facebook Road Naming **(SECOND PRESENTATION)** - Josh Smith

### Resolutions

- [9.](#) Resolution No. 1421 -Approving Transfer of Franchise Agreement Granted Holliday Enterprises **(PUBLIC HEARING)** - Steve Forrester / Jered Reid

### Visitors, Appearances and Requests



**Adjourn**

*Agenda items maybe added or removed as necessary after publication deadline*



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
387 NE Third Street – Prineville, OR 97754  
541.447.5627 ph 541-447-5628 fax

Full Meeting Recordings Available at:  
<http://cityofprineville.com/meetings/>

**City Council Meeting Brief**  
**December 10<sup>th</sup>, 2019**

**Council Members Present:**

Gail Merritt  
Steve Uffelman  
Teresa Rodriguez

Jeff Papke  
Janet Hutchison

**Council Members Absent**

Patricia Jungmann  
Jason Beebe

**Additions to the Agenda**

Jason Ritter, Student Services Coordinator for Crook County High School under Visitors and Appearances – Item “A”.

**Consent Agenda**

1. Regular Meeting Brief 11-26-19
2. Terry’s Jewelry Secondhand License Renewal

**Councilor Merritt made a motion to approve the Consent Agenda as presented. Motion seconded. No discussion on motion, motion carried.**

**Visitors, Appearances and Requests:**

**A. Crook County High School (CCSD)**

Dr. Sara Johnson - CCSD Superintendent, Daisy Sanchez – student, Cindy and Jeff Vargas – students and Mr. Ritter explained that they are here to talk about the problems the school district is having with students and vaping. Mr. Ritter handed out rubber gloves and vapor products that have been confiscated from students and went through some statistics he found.

Each of the students came forward and shared their observations regarding students and vaping.

Mr. Ritter explained the steps the school district would like to take and the funding they have received to date to achieve what they would like to do to intervene. Some of the steps mentioned

is to purchase an anti-vaping curriculum, install vape detectors, create groups and substance abuse programs, and they are hoping to have the city contribute to the programs as well.

Discussions continued regarding approaching the county to see if they would help as well; and if the programs would be mandatory if they are caught.

Mayor Uffelman explained that the City Council would consider this request at a future meeting.

### **Public Appearances**

No one came forward.

### **Council Business**

#### **3. County RRED Zone Update – Kelsey Lucas**

Kelsey Lucas, EDCO Prineville Manager went through a power point presentation that highlighted the Rural Renewable Energy Development Zone (RRED) incentive program and explained that there is a cap on the program which has been met. The county is going through this process to reset the cap and Ms. Lucas wanted to update the council in case there is any input from council.

Discussions continued regarding the cap reset; property possibly being land locked from surrounding solar developments by not being able to extend utilities; life spans of solar equipment and out clauses in the event the land was ever needed in the future for other development.

#### **4. Approval of Public Safety Radio Purchase – James Wilson**

James Wilson, Public Safety IT Manager provided the background information with a power point presentation that highlighted the previous approvals and phasing in for this equipment. The equipment would likely be installed in the spring. This will be an expense to the city, however the city will be reimbursed by each of the public safety entities.

**Councilor Rodriguez made a motion to approve the public safety radio purchase from Motorola Solutions, Inc. not to exceed \$270,646.00. Motion seconded. No discussion on motion. All in favor, motion carried.**

#### **5. Planning Commission Appointments – Josh Smith**

Josh Smith, Planning Director presented the staff report and the Planning Commission's recommendation and explained that the appointment is for two positions. The first is to reappoint Priscilla Smith for another term and the second is to appoint Jason York to the vacant seat on the Planning Commission.

**Councilor Papke made a motion to reappoint Priscilla Smith to another term and to appoint Jason York to the Planning Commission. Motion seconded. Motion amended to include four (4) year term. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Staff Reports and Requests:**

**6. Manager’s Report**

Steve Forrester, City Manager reported: this is the only December Council meeting; the Central Oregon Cities Organization (COCO) luncheon is on December 17<sup>th</sup> at Redmond City Hall; the pedestrian bridge was set today and should be ready to use early next week; city was successful with NeighborImpact in getting two grants; and an email was sent to councilors to sign up for air ambulance services if anyone would like to purchase that.

**7. Committee Reports**

Councilor Papke said that he heard the Crooked River Round Up was named the most improved rodeo.

Mayor Uffelman passed out the League of Oregon Cities (LOC) legislative priorities for 2020 and handed out city manager evaluation forms which will be scheduled for the second January meeting; and he attended the LOC training here at the city yesterday and it was a good event.

**Ordinances:**

**8. Ordinance No. 1256 – Facebook Road Naming (FIRST PRESENTATION) – Josh Smith**

Mr. Smith presented the staff report explaining the only purpose of naming the road is for addressing.

There were no questions.

**Councilor Rodriguez made a motion to approve Ordinance No. 1256 for its first presentation. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Resolutions:**

**9. Resolution No. 1420 – Authorizing an IGA with Crook County Parks & Recreation– Jered Reid**

Casey Kaiser, Associate Planner provided the background on this resolution stating that this is to combine all existing agreements, and gave an update on the items that have been taken care of with the previous agreements.

Jered Reid, City Attorney summarized all of the agreements.

There were discussions regarding security cameras in the parks.

**Councilor Hutchison made a motion to approve Resolution No. 1420. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors Appearances and Requests:**

No one came forward.

**Adjourn**

**Councilor Rodriguez made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 7:45 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Hutchison	Jungmann	Merritt	Papke	Rodriguez	Uffelman
Consent Agenda	PASSED	-	-	-	Y	Y	Y	Y
Approve the Public Safety Radio Purchase From Motorola Solutions, Inc. not to exceed \$270,646.00.	PASSED	-	Y	-	Y	Y	Y	Y
Reappoint Priscilla Smith to Another term and to Appoint Jason York to the Planning Commission for Four (4) Year Terms	PASSED	-	Y	-	Y	Y	Y	Y
Ordinance No. 1256 – Facebook Road Naming <b>(FIRST PRESENTATION)</b>	PASSED	-	Y	-	Y	Y	Y	Y
Resolution No. 1420 – Authorizing an IGA with Crook County Parks & Recreation	PASSED	-	Y	-	Y	Y	Y	Y
Adjourn Meeting	PASSED	-	Y	-	Y	Y	Y	Y

## Public Records Disclosure

Under the Oregon public records law, all documents referred to in this session are available at the City's website. [www.cityofprineville.com](http://www.cityofprineville.com). An electronic copy of the meeting packet is available for download at [www.cityofprineville.com/packets](http://www.cityofprineville.com/packets). A full recording of this meeting is available at [www.cityofprineville.com/meetings](http://www.cityofprineville.com/meetings)



# LIQUOR LICENSE APPLICATION

1. Application. **Do not include** any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:	CITY AND COUNTY USE ONLY
<input type="checkbox"/> Brewery 1 <sup>st</sup> Location	Date application received and/or date stamp:  Name of City or County: _____  Recommends this license be: <input type="checkbox"/> Granted <input type="checkbox"/> Denied  By: _____  Date: _____
<input type="checkbox"/> Brewery 2 <sup>nd</sup> Location	
<input type="checkbox"/> Brewery 3 <sup>rd</sup> Location	
<input type="checkbox"/> Brewery-Public House 1 <sup>st</sup> location	
<input type="checkbox"/> Brewery-Public House 2 <sup>nd</sup> location	
<input type="checkbox"/> Brewery-Public House 3 <sup>rd</sup> location	
<input type="checkbox"/> Distillery	
<input type="checkbox"/> Full On-Premises, Commercial	
<input type="checkbox"/> Full On-Premises, Caterer	
<input type="checkbox"/> Full On-Premises, Passenger Carrier	
<input type="checkbox"/> Full On-Premises, Other Public Location	
<input type="checkbox"/> Full On-Premises, For Profit Private Club	
<input type="checkbox"/> Full On-Premises, Nonprofit Private Club	
<input type="checkbox"/> Grower Sales Privilege 1 <sup>st</sup> location	
<input type="checkbox"/> Grower Sales Privilege 2 <sup>nd</sup> location	
<input type="checkbox"/> Grower Sales Privilege 3 <sup>rd</sup> location	
<input checked="" type="checkbox"/> Limited On-Premises	
<input type="checkbox"/> Off-Premises	
<input type="checkbox"/> Off-Premises with Fuel Pumps	
<input type="checkbox"/> Warehouse	
<input type="checkbox"/> Wholesale Malt Beverage & Wine	
<input type="checkbox"/> Winery 1 <sup>st</sup> Location	
<input type="checkbox"/> Winery 2 <sup>nd</sup> Location	
<input type="checkbox"/> Winery 3 <sup>rd</sup> Location	

2. Identify the applicant(s) applying for the license(s). ENTITY (example: corporation or LLC) or INDIVIDUAL(S) applying for the license(s):

Jana's Taste Tree, Inc  
(Applicant #1)

(Applicant #2)

RECEIVED

DEC 27 2019

Oregon Liquor Control Commission

(Applicant #3)

(Applicant #4)

Bend, Oregon

3. Trade Name of the Business (Name Customers Will See)

Taste Tree

4. Business Address (Number and Street Address of the Location that will have the liquor license)

493 NE 3<sup>rd</sup> St. Prineville OR 97754

City

County

Zip Code

Prineville

Cro 8

97754





# LIQUOR LICENSE APPLICATION

5. Trade Name of the Business (Name Customers Will See) <i>Tastee Treet</i>			
6. Does the business address currently have an OLCC liquor license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
7. Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your mail) <i>493 NE 3<sup>rd</sup> St</i>			
City <i>Prineville</i>	State <i>Oregon</i>	Zip Code <i>97754</i>	
9. Phone Number of the Business Location <i>541-447-4165</i>		10. Email Contact for this Application <i>tasteeTreet541@gmail.com</i>	
11. Contact Person for this Application <i>Rita McClellan</i>			Phone Number
Contact Person's Mailing Address (if different)	City <i>Prineville</i>	State <i>OR</i>	Zip Code <i>97754</i>

Please note that liquor license applications are public records. A copy of the application will be posted on the OLCC website for a period of several weeks.

I understand that marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is **prohibited** on the licensed premises.

I attest that all answers on all forms, documents, and information provided to the OLCC are true and complete.

**Applicant Signature(s)**

- Each individual person listed as an applicant must sign the application.
- If an applicant is an entity, such as a corporation or LLC, at least one person who is authorized to sign for the entity must sign the application.
- A person with the authority to sign on behalf of the applicant (such as the applicant's attorney or a person with power of attorney) may sign the application. If a person other than an applicant signs the application, please provide proof of signature authority.

*Rita McClellan*  
\_\_\_\_\_  
(Applicant #1)

\_\_\_\_\_  
(Applicant #2)

\_\_\_\_\_  
(Applicant #3)

\_\_\_\_\_  
(Applicant #4)



# INDIVIDUAL HISTORY FORM

1. Name: (LAST) Simpson (FIRST) Jana (MIDDLE) Lynn

2. Other Names Used (Maiden, Etc.):

3. Do you have a Social Security Number (SSN) issued by the U.S. Social Security Administration?  
 Yes  No If yes, please provide your SSN: [REDACTED]

**SOCIAL SECURITY NUMBER DISCLOSURE:** As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you indicate below.

Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your voluntary consent to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC§ 552(a).

Do you voluntarily consent to the OLCC's use of your SSN as just described?  Yes  No

4. Date of Birth (MM/DD/YYYY): 01/02/1974 5. Contact Phone: 541-[REDACTED]

6. Driver License or State ID #: 7. State: OREGON

8. Residence Address: [REDACTED] Prineville, OR 97754

9. Mailing Address (if different): PO Box 770 Prineville, OR 97754

10. E-Mail (optional):

11. Do you have a spouse or domestic partner?  Yes  No  
If yes, list his/her full name: Clayton Simpson

12. If yes to #11, will this person be involved in the management of, or have control over the business?  
 No  Yes

13. In the past 10 years, have you been **convicted** ("convicted" includes paying a fine) in Oregon or another U.S. state of driving a car with a suspended driver license or driving a car with no insurance?  
 No  Yes (Please include explanation below)  Unsure (Please include explanation below)

14. In the past 10 years, have you been **convicted** ("convicted" includes paying a fine) in Oregon or another U.S. state of a **FELONY**?  
 No  Yes (Please include explanation below)  Unsure (Please include explanation below)

15. Have you ever been in a drug or alcohol **diversion program** in Oregon or another U.S. state? A diversion program is where you are required, usually by the court or another government agency, to complete certain requirements in place of being convicted of a drug or alcohol-related offense.  
 No  Yes (Please include explanation below)  Unsure (Please include explanation below)

16. Do you, or any legal entity that you are a part of, **currently hold** or **have previously held** a liquor license or a recreational marijuana license in Oregon or another U.S. state? (Note: alcohol service permits and marijuana worker permits are not liquor licenses).

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

17. Have you, or any legal entity that you are a part of, **ever** had an application for a license, permit, or certificate **denied or cancelled** by the OLCC or any other governmental agency in the U.S.?

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

18. Are you applying for a Full On-Premises, Limited On-Premises, Off-Premises, or Brewery-Public House license?

No Please skip questions 19 & 20. Go directly to question 21.

Yes Please answer questions 19, 20, and 21.

19. Do you or will you have any ownership interest in a business that manufactures, wholesales, or distributes alcohol in Oregon or another U.S. state?

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

20. Does or will an alcohol manufacturer, wholesaler, or distributor in Oregon or another U.S. state have any ownership interest in your business?

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

21. Do you currently have, or will you have, any ownership interest in any business in Oregon with a Full On-Premises, Limited On-Premises, Off-Premises, or Brewery-Public House license?

No  Yes (Please include explanation below)  Unsure (Please include explanation below)

You must sign your own form. Another person, like your attorney or a person with power of attorney, may not sign your form. I affirm that my answers are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to, criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Name: (LAST) Simpson (FIRST) Jana (MIDDLE) Lynn

Signature: Jana Simpson Date: 12-26-2019



# OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: Janis Taste Tree Phone: 541 [REDACTED]

Trade Name (dba): Taste Tree

Business Location Address: 493 NE 3rd St. Prineville OR 97134

City: Prineville ZIP Code: 97134

## DAYS AND HOURS OF OPERATION

### Business Hours:

Sunday	<u>5am</u> to <u>9pm</u>
Monday	_____ to _____
Tuesday	_____ to _____
Wednesday	_____ to _____
Thursday	_____ to _____
Friday	_____ to _____
Saturday	_____ to _____

### Outdoor Area Hours:

Sunday	<u>5am</u> to <u>9pm</u>
Monday	_____ to _____
Tuesday	_____ to _____
Wednesday	_____ to _____
Thursday	_____ to _____
Friday	_____ to _____
Saturday	_____ to _____

The outdoor area is used for:

- Food service Hours: 5am to 9pm
- Alcohol service Hours: \_\_\_\_\_ to \_\_\_\_\_
- Enclosed, how \_\_\_\_\_

The exterior area is adequately viewed and/or supervised by Service Permittees.  
\_\_\_\_\_  
(Investigator's Initials)

Seasonal Variations:  Yes  No If yes, explain: 5am - 8pm Winter  
5am - 9pm Summer

## ENTERTAINMENT

Check all that apply:

- Live Music
- Recorded Music
- DJ Music
- Dancing
- Nude Entertainers
- Karaoke
- Coin-operated Games
- Video Lottery Machines
- Social Gaming
- Pool Tables
- Other: \_\_\_\_\_

## DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday	_____ to _____
Monday	_____ to _____
Tuesday	_____ to _____
Wednesday	_____ to _____
Thursday	_____ to _____
Friday	_____ to _____
Saturday	_____ to _____

## SEATING COUNT

Restaurant: 30 Outdoor: 15

Lounge: \_\_\_\_\_ Other (explain): \_\_\_\_\_

Banquet: \_\_\_\_\_ Total Seating: 45

**OLCC USE ONLY**

Investigator Verified Seating: \_\_\_\_ (Y) \_\_\_\_ (N)

Investigator Initials: \_\_\_\_\_

Date: \_\_\_\_\_

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 12-26-2019

***Crooked River Roundup and Horse Racing "2020 Year of the Cowboy"  
Proclamation***

**WHEREAS**, The Crooked River Roundup was founded in Prineville by Ranchers, Farmers and Local Businessmen in 1945 as a community organization with the goals of preserving the Western Heritage, creating economic well-being for the community and supporting a facility in Prineville for use in the Western Lifestyle.

**WHEREAS**, The members of the Crooked River Roundup are dedicated to upholding and passing to the next generation the ideals of freedom, community and the western way of life.

**WHEREAS**, the Crooked River Roundup has favorably touched many lives, businesses, organizations, and charities over the past 75 years.

**WHEREAS**, The Crooked River Roundup is celebrating its 75th anniversary of its founding in 2020.

**NOW, THEREFORE, I Stephen P. Uffelman, Mayor of the City of Prineville, do hereby proclaim the year 2020 as "The Year of The Cowboy"**

**IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of City of Prineville on this ~~21st Day of January, 2020.~~**

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Stephen P. Uffelman, Mayor

## Council Committee Appointments

Committee Name	Facilitated By	Committee Type	Meeting Times	Appointed By	City Members	Comments
<b>Air Quality Committee</b>	City	AD Hoc	Monthly - Thursday 1 to 2PM or 11 AM to Noon	City	Gail Merritt, CCF&R, County, DEQ, BLM, USDA, Citizens	
<b>Central Oregon Intergovernmental Council (COIC)</b>	COIC	Permanent	Monthly - 1st Thursday 5:30 PM - Redmond COIC	Mayor	Primary : Gail Merritt, Alternate: Jeff Papke	
<b>Crooked River Watershed</b>	Crooked River Watershed	Permanent	Monthly - 2nd Thursday 6-9 PM	Mayor	Josh Smith Jason Beebe	
<b>Crook County Community Foundation (CCF)</b>	CCF	Permanent	Monthly -3rd Thursday 7:30-8:30 AM	Mayor	Gail Merritt	
<b>Central Oregon Cities Organization (COCO)</b>	COCO	Permanent	Monthly - 3rd Monday - Redmond City Hall 11:30 AM	Mayor	Steve Uffelman Steve Forrester	
<b>Central Oregon Area Commission on Transportation (COACT)</b>	COACT	Permanent	Every Other Month March, May, August & Nov	Mayor	Steve Uffelman(Primary)/ Teresa Rodriguez (Alternate) Steve Forrester	
<b>Crook County School District Facilities</b>	School District	AD Hoc	As needed	Mayor	Steve Forrester Jeff Papke	As needed
<b>Deschutes Water Alliance (DWA)</b>	DWA	Permanent	As needed	Mayor	Steve Uffelman Eric Klann	As needed
<b>Economic Development of Central Oregon Boad (EDCO)</b>	EDCO	Permanent	Monthly - 2nd Thursday 8:30-10:30 AM	Mayor	City Manager Steve Uffelman	Quarterly from EDCO
<b>Habitat Conservation Plan - Fish Re-introduction (HCP)</b>	COIC/DBBC	AD Hoc	As needed	Mayor	Steve Uffelman Jason Beebe Eric Klann	
<b>Crook County Human Services Committee</b>	County	Permanent	Monthly - 2nd Tuesday 4-5:30 PM	Mayor	Teresa Rodriguez - Maybe Depending on Schedule	
<b>Finance Committee</b>	City	Permanent	Quarterly or as needed	Mayor	Patricia Jungmann Steve Uffelman	Quarterly from Finance Director

Committee Name	Facilitated By	Committee Type	Meeting Times	Appointed By	City Members	Comments
<b>Finance Committee (Continued)</b>					Gail Merritt Liz Schuette Andy Parks City Manager	
<b>Public Works Committee</b>	City	Permanent	As needed	Mayor	Janet Hutchison Jason Beebe City Manager	As needed
<b>Public Safety Funding Committee</b>	City	Permanent	As needed	Mayor	City Manager Chief of Police Patricia Jungmann Steve Uffelman Gail Merritt	As needed
<b>Transportation Committee New Name as of Jan. 2017 formerly Traffic Safety Committee</b>	City	Permanent	As needed	Mayor	Teresa Rodriguez Planning Dept Police Dept Public Works Dept	As needed
<b>Railroad Advisory Committee</b>	City	Permanent	Monthly - 3rd Wednesday - Railroad Office - Noon		Steve Uffelman Matt Weiderholt  Mike Ervin (Citizen/Industry Expert) Larry Gerke (Shipper Rep) City Manager (Ex- Officio)	
<b>Local Intergovernmental Committee</b>	City	Permanent	January, March, May, July, Sept, Nov	Mayor	Steve Uffelman School District Superintendent County Court Rep Parks & Rec  Chamber of Commerce City Manager Fire Dept Police Dept	
<b>Solid Waste Advisory Committee (SWAC)</b>	Steve & Emily Holliday	AD Hoc	Quarterly	Mayor	Jeff Papke Eric Klann	As needed (new committee as of 2011)

Committee Name	Facilitated By	Committee Type	Meeting Times	Appointed By	City Members	Comments
<b>Downtown Revitalization Committee</b>	City	TBD	TBD	Mayor	Jason Beebe City Staff Reps - Josh Smith /Casey Kaiser  Chamber of Commerce Steve Uffelman Various Downtown Business Owners and citizens	
<b>Chamber of Commerce Board</b>	Chamber			Mayor	Janet Hutchison	
<b>Barnes Butte Focus Committee New Name as of 2017 (formerly Iron Horse Development Committee) formerly Sports Complex Committee</b>	CCF/City/Committee	AD Hoc	TBD	Mayor for City Reps	Eric Klann Gail Merritt Jason Beebe Janet Hutchison	<b>OVER 30 COMMUNITY MEMBERS</b>
<b>Franchise Fee Committee</b>	City 10/9/2014	AD Hoc	TBD	Mayor/Steve F.	Steve Uffelman Steve Forrester	
<b>Neighbor Impact</b>	Scott Cooper			Mayor	Teresa Rodriguez	
<b>Tom McCall Roundabout Feature Design (art)</b>	City	AD Hoc	As needed	Mayor	ODOT Eric Klann Scott Smith Josh Smith Teresa Rodriguez Jerry Brummer Community Members Gail Merritt	
<b>Council Governance Committee</b>	City	Permanent	As needed	Mayor	Steve Uffelman Jason Beebe Jeff Papke - Chair	
<b>County Natural Resource Committee</b>	County	Permanent		Mayor	Teresa Rodriguez	
<b>Last Updated: 1/10/19</b>						

**\*\* PLEASE NOTE, ANY COUNCIL MEMBER IS WELCOME TO VISIT ANY OF THESE COMMITTEE GROUPS WITH ADVANCED NOTICE TO AVOID A QUORUM \*\***



**153.036 RESIDENTIAL DIMENSIONAL STANDARDS**

	<b>R-1</b>	<b>R-2</b>	<b>R-3</b>	<b>R-4</b>	<b>R-5</b>
	<b>Limited</b>	<b>General</b>	<b>Low Density</b>	<b>Redevelopment</b>	<b>High Density</b>
<b>Minimum lot area (public water and sewer required)<sup>1, 2</sup></b>					
<a href="#">Accessory Dwelling Unit (ADU)</a>	<a href="#">In conjunction with Single Family Dwelling</a>				<a href="#">Zone Standards</a>
single family dwelling	6,500 sf	5,000 sf	10,000sf	4,000sf	Zone Standards
Two-family dwelling	N/A	7,500 sf	N/A	6,500 sf	Zone Standards
Duplex Lot (not for density purposes)	N/A	3,750 sf	N/A	3,250 sf	Zone Standards
Triplex	N/A	9,000 sf	N/A	8,000 sf	Zone Standards
Fourplex	N/A	10,500 sf	N/A	9,500 sf	Zone Standards
Additional area for each unit over 4	N/A	+1,500 sf	N/A	+1,250 sf	Zone Standards
Townhouse Lot (not for density purposes)	N/A	3,000 sf	N/A	2,500 sf	Zone Standards
Townhouse Multiplex Lot (not for density purposes)	N/A	N/A	N/A	N/A	Zone Standards
Non-residential uses	N/A	Based on requirements of use—and preservation of residential character of neighborhood	N/A	Based on requirements of use and preservation of residential character of neighborhood	Zone Standards
Min. Net Density for Subdivision <sup>3</sup>	3/acre	4/acre	2/acre	6/acre	12/acre
Max. Net Density for Land Division	Calculated based on “Net Density” definition				

<b>Minimum lot area (no public water or sewer available)<sup>4</sup></b>					
<del>single family dwelling</del>	<del>N/A</del>	<del>As required</del>	<del>As required</del>	<del>As required</del>	<del>N/A</del>
<a href="#">Single family dwelling</a>	<a href="#">On existing lots or parcels only with approved water supply and sewage disposal system.</a>				<a href="#">N/A</a>
<a href="#">Accessory Dwelling Unit (ADU)</a>	<a href="#">In conjunction with Single Family Dwelling with approved water supply and sewage disposal system.</a>				<a href="#">N/A</a>

<sup>1</sup> Must have public water and sewer in R-1, R-2, R-4 and R-5 zones but may be community system(s) in R-3 zone.

<sup>2</sup> Unless classified as a multi-family dwelling complex, minimum lot area shall be calculated as the cumulative total square footage required for each type of building on the site.

<sup>3</sup> The City may grant an exception to the minimum density standards based on site specific issues that make such density infeasible such as: steep slopes, floodplain, and wetlands.

<sup>4</sup> ~~As necessary to comply with approved~~ [Water supplies are reviewed and sewage disposal systems are approved through the Crook County Community Development Department.](#) ~~(Existing lots only)~~

**153.080 ACCESSORY DWELLING UNITS & GUEST HOUSES**

(A) An accessory dwelling, or guest house is a small, secondary living unit containing cooking facilities that may include manufactured homes but excludes recreational vehicles (RVs). The additional unit may be a detached unit, a unit attached to a garage, or in a portion of an existing house. An accessory dwelling unit shall not constitute grounds for future land division. The following standards are intended to control the size and number of accessory dwellings on individual lots, so as to promote compatibility with adjacent land uses. Accessory dwellings shall comply with all of the following standards:

(1) Zoning. An accessory dwelling is allowed only if specified in the underlying zone use table. Manufactured homes shall only be used in zones that allow manufactured homes. In the case of a residential use in a commercial zone, the R2 zone standards shall apply.

(2) One Unit. A maximum of 1 accessory dwelling unit is allowed per lot or parcel and only in conjunction with a single family home.

(3) Floor Area. The maximum floor area of the accessory dwelling shall not exceed 700 square feet. Size requirements for manufactured homes in section 153.095 do not apply.

(4) Dimensional standards. An accessory dwelling shall not cause a lot to exceed the dimensional standards of the underlying zone. ~~The lot size requirements per dwelling do not apply to accessory dwellings.~~

(5) Parking. In addition to the requirements of the primary residence an accessory dwelling shall provide at least 1 additional off street parking space to city standards.

(6) ~~Building Height~~Access. There shall be a clear and marked pedestrian path of travel from a public or private street to the entrance of the accessory dwelling unit. ~~The building height of any detached accessory dwellings (i.e., separate cottages or above garages) shall not exceed 28 feet.~~

(7) Building Materials. Accessory dwellings shall be constructed with materials and detailing that generally match those used on the primary dwelling, except where the approval body requires different materials and/or detailing to promote compatibility with single family dwellings on abutting lots.

(8) Buffering. A minimum 6-foot hedge or fence and/or trees may be required to buffer a detached accessory dwelling from dwellings on adjacent lots when buffering is necessary for the privacy and enjoyment of yard areas by either the occupants or adjacent residents.

(9) ~~Utilities~~Water & Wastewater.

(a) Accessory dwelling units shall connect to the City's water and sewer systems per the City's standards and specifications.

(b) If City services are not available or an existing primary dwelling is not connected, an accessory dwelling may connect to an approved drinking water source and sewage disposal system. The sewage disposal system shall meet all applicable requirements of the Crook County sanitarian and the Oregon Department of Environmental Quality. The applicant shall submit evidence of an approved drinking water source and that the appropriate sewage disposal system permit has been issued. ~~Accessory dwelling units shall connect to the City's water and sewer systems per the City's standards and specifications. System development charges shall apply according to the City policy.~~

(10) Building Code. The structure shall comply with the current Building Code.

(11) System Development Charges (SDCs). SDCs shall apply according to City policy.

**ORDINANCE NO. 1256**

**AN ORDINANCE NAMING A PRIVATE ROAD WITHIN THE FACEBOOK CAMPUS**

The Prineville City Council makes the following findings:

1. Fred Kroon (“Applicant”) on behalf of the property owner Vitesse, LLC (“Vitesse”) located at 735 SW Connect Way, Prineville Oregon, filed an application with the Crook County Department Addressing Division to name a private road SW Social Loop.
2. As part of the application, Vitesse was required to have approval of the City of Prineville because the Applicant’s property is located within Prineville city limits.
3. The Vitesse property is the only property that has access and addressing to the proposed road name. No other property will be affected by this road naming.
4. The Vitesse property named the other private roads serving the campus with Ordinance 1246, enacted on the 25<sup>th</sup> of September 2018.

BASED UPON the above findings, the people of the City of Prineville ordain as follows:

1. A private road serving Vitesse, LLC property is hereby created and named SW Social Loop, as shown on the attached map, Exhibit A.

Presented for the first time at a regular meeting of the City Council held on December 10, 2019, and the City Council finally enacted the foregoing ordinance this \_\_\_\_ day of January, 2020.

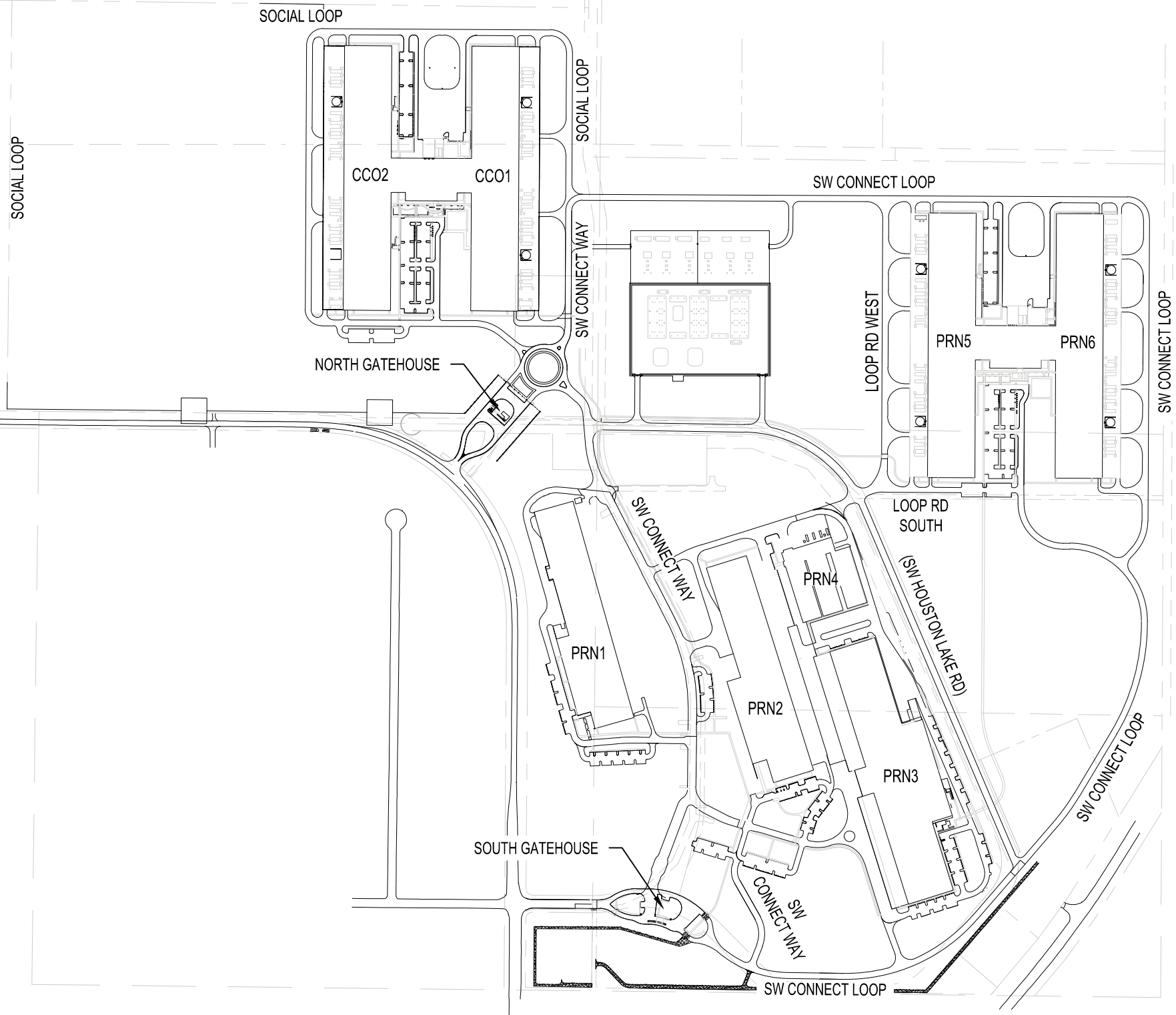
\_\_\_\_\_  
Stephen P. Uffelman  
Mayor

ATTEST:

\_\_\_\_\_  
Lisa Morgan, City Recorder

**LEGEND**

	ROAD TO BE NAMED CONNECT LOOP
	ROAD TO BE RENAMED TO CONNECT LOOP
	ROAD TO BE NAMED CONNECT WAY
	ROAD TO REMAIN CONNECT WAY
	ROAD TO BE NAMED SOCIAL LOOP
	UNNAMED



**RESOLUTION NO. 1421**

**A RESOLUTION APPROVING THE TRANSFER OF THE SOLID WASTE FRANCHISE AGREEMENT FROM HOLLIDAY ENTERPRISES, LLC TO ALLIED WASTE TRANSFER SERVICES OF OREGON, LLC, DBA REPUBLIC SERVICES OF OREGON**

**Whereas**, on January 9, 2007, the City Council awarded a Franchise Agreement (“Agreement”) to Holliday Enterprises, LLC (“Holliday”) for the exclusive franchise of providing the collection, transportation, or disposal of resource recovery from solid waste for the City of Prineville (“City”) pursuant to Ordinance 1142.

**Whereas**, Holliday has requested consent to the transfer of its Agreement to Allied Waste Transfer Services of Oregon, LLC, dba Republic Services of Oregon (“Republic”).

**Whereas**, the City wishes to make certain that the site that is approved for the Franchisee’s disposal of solid waste referenced in Section 8(1)(a) of Ordinance 1142 is currently, and shall continue to be, the Crook County Landfill.

**Whereas**, a public notice was published in the January 10, 2020 edition of the Central Oregonian setting the January 14, 2020 Prineville City Council meeting as the time and place to comment on the proposed transfer.

**Whereas**, a public hearing was held on January 14, 2020, at the Prineville City Council meeting to allow an opportunity for any interested person to appear and present comment.

**Now, Therefore, the City of Prineville Resolves as follows:**

1. The City Council hereby consents to the transfer of the Franchise Agreement from Holliday to Republic provided that the transfer occurs within six (6) months of the date of this Resolution, and that appropriate transfer documents, including, but not limited to, an assignment of the Franchise Agreement executed by both Holliday and Republic are filed with the City Recorder.
2. That the only site approved for the Franchisee’s disposal of solid waste shall be the Crook County Landfill.
3. The City Manager is hereby authorized to sign, execute and deliver all documents related to the transfer as may be reasonably requested by Holliday and Republic.

Approved by the City Council this \_\_\_\_ day of January, 2020.

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Stephen P. Uffelman, Mayor

ATTEST:

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Lisa Morgan, City Recorder