



Location: City Hall – Council Chambers
Date: February 08, 2022
Time: 6:00 PM

City Council Meeting Agenda

Mayor Jason Beebe, Council Members Steve Uffelman, Janet Hutchison,
Patricia Jungmann, Gail Merritt, Jeff Papke, Raymond Law and City Manager Steve Forrester

ATTEND TELEPHONICALLY BY CALLING 346-248-7799 Meeting ID: 947 5839 2608 Passcode: 123456

Call to Order

Flag Salute

Additions to Agenda

Consent Agenda

- [1.](#) Special Meeting Brief 1-21-2022
- [2.](#) Regular Meeting Brief 1-25-2022

Visitors, Appearances and Requests

Council Presentations

Council Business

Staff Reports and Requests

- [3.](#) City Manager's Report - Steve Forrester
- [4.](#) Barnes Butte Development Update - Eric Klann / Caroline Ervin

Committee Reports

Ordinances

Resolutions

Adjourn

Agenda items maybe added or removed as necessary after publication deadline



CITY OF PRINEVILLE
Special Meeting Brief
387 NE Third Street – Prineville, OR 97754
541.447.5627 ph 541-447-5628 fax

Full Meeting Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Special Meeting Brief
January 21, 2022

Council Members Present:

Steve Uffelman
Janet Hutchison
Gail Merritt

Jason Beebe
Ray Law

Council Members Absent

Jeff Papke
Patricia Jungmann

Additions to the Agenda

None.

Consent Agenda

None.

Visitors, Appearances and Requests:

No written comments were received for the record.

Council Presentations

None.

Council Business

None.

Staff Reports and Requests:

None.

Committee Reports

None.

Ordinances:

None.

Resolutions:**1. Resolution No. 1511 – Exempting from Competition a Contract for the Repair of the COP Railway Bridge on OR Hwy 26 – Matt Wiederholt**

Matt Wiederholt, Railroad Manager presented the staff report. Mr. Wiederholt explained that a public notice was published in the Daily Journal and also published in the Central Oregonian on the 11th & 18th, and no written comments were received.

Mr. Wiederholt went through the scope of work and draft findings for the exemption. There are not many contractors that are qualified to perform this type of work. The contractor has provided the required documents for qualification with Federal Railroad Administration (FRA). The contractor can come in on Monday to start work and they are currently working through details of highway permit with ODOT.

Jered Reid, City Attorney provided additional legal information regarding the noticing requirements. Mr. Reid went over the importance of the timing element and that is why we have the findings and resolution at the same time. If council would rather do a competitive bid process, it would take until late summer before the contractor could get back in the northwest.

Mr. Wiederholt talked about the asphalt cars which are heavy weight cars and our weight and speed restrictions right now until the bridge is repaired. The asphalt cars typically start hauling in February. The bid received does not include transit time since they are already in the area, and are located in the Midwest. If we don't catch them now, that will be an added expense to a bid in the future.

Mayor Beebe opened the public hearing portion of the meeting.

There were no written comments received and no one on the phone line to comment.

Mayor Beebe closed the public hearing portion of the meeting.

Discussions continued regarding the importance of moving forward with this and insurance.

Councilor Uffelman made a motion to approve Resolution No. 1511. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests

No written comments were received.

Adjourn

Councilor Uffelman made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 12:18 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Hutchison	Jungmann	Law	Merritt	Papke	Uffelman
Resolution No. 1511 – Exempting from Competition a Contract for the Repair of the COP Railway Bridge on OR Hwy 26	PASSED	Y	Y	-	Y	Y	-	Y
Adjourn Meeting	PASSED	Y	Y	-	Y	Y	-	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

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CITY OF PRINEVILLE
Regular Meeting Brief
387 NE Third Street – Prineville, OR 97754
541.447.5627 ph 541-447-5628 fax

Full Meeting Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief
January 25, 2022

Council Members Present:

Patricia Jungmann
Steve Uffelman
Janet Hutchison
Gail Merritt

Jason Beebe
Ray Law
Jeff Papke

Council Members Absent

None.

Additions to the Agenda

The Executive Session will be prior to adjournment and then Council will come back into open session.

Consent Agenda

1. Regular Meeting Brief 1-11-2022
2. PD Property Conversion
3. Wild Ride Brewing Liquor License Application

Councilor Jungmann made a motion to approve consent agenda as presented. Eric Klann, City Engineer explained that Councilor Hutchison wanted to talk about the consent agenda and is currently dialing in. Discussion regarding Wild Ride Brewing and that they are providing entertainment until 10:00 PM and disturbing residences along there. Josh Smith, Planning Director explained that the building should act as a buffer. Discussions continued regarding ordinances for noise. Mr. Smith explained we have nuisance and noise ordinances to address any complaints on a case by case basis, and that they went through a land use process and didn't receive any comments. Motion seconded. No further discussion on motion. Motion carried.

Visitors, Appearances and Requests:

Mayor Beebe read the written comments process for virtual meetings into the record.

No written comments were received for the record.

Council Presentations

4. Crook County Health Department (CCHD)– Katie Plumb, CCHD Public Health Director

Ms. Plumb went over case counts and trends and Crook County specific data as well as the region. Ms. Plumb reported on the Omicron variant and what they have been doing in response to the current situations. There were 5,467 new cases reported in last week for Central Oregon, the last variant was over 1100 at one point, and this is a drastic increase. We are expected to peak next week. When we hear the Portland area is peaking we generally have about a week to go. Last week in Crook County was 531 cases in one week, Omicron is likely to be upper respiratory, not likely to include the no taste, no smell and no fever. It usually includes a sore throat and cough. The symptoms are tracking with prior variants.

Ms. Plumb talked about partnering with endocrinologists. All other regions seem to be on the rise, as well as hospitalizations in the state. There were 73 COVID-19 positive patients in ICU as of this morning. We are still seeing people in the hospital. Individuals might have a mild experience with it and overall might be, but it still serious and noted shorter length of stays in hospitals.

This variant is creating a lot of turnaround in hospitals. It is still affecting hospital by getting people in and out. Ms. Plumb went over previous ER visits, and had 726 in Sept and in January is expecting over 1,200 visits. It is shifting on how our hospitals respond.

Still large emphasis on prevention. Prevention is showing evidence of avoiding severe symptoms. There are several locations in town that are offering vaccines, face masks, and are partnering regionally for testing. We are ensuring access to treatment which has shown largely ineffective to omicron. Services have expanded to include Prineville so now people don't have to go all the way to Bend for certain services.

Ms. Plumb thanked partners in Central Oregon and across the state. Everyone is shifting resources to serve congregate areas such as schools, senior services etc. The Oregon Health Authority (OHA) has launched a new website to help people who have tested positive, since local health no longer reaches out to those who have tested positive. CCHD will also be here for support if needed.

Steve Forester, City Manager thanked Ms. Plumb for sending out regular updates and to please keep it up.

5. EDCO Presentation – Kelsey Lucas / Bryan Iverson

Kelsey Lucas, Prineville EDCO Director provided an update for 2021 with a power point presentation that highlighted: specific development, land inventory and enterprise zone businesses. Ms. Lucas talked about the drivers in Crook County for development and the funding structure for Prineville EDCO. The update continued with the population growth and creation of 947 new jobs.

Ms. Lucas continued with the lead generation, virtual career fairs and strategic planning. The top employers in Crook County, employment levels, impact of COVID on industries, and current unemployment rates hitting pre-pandemic levels.

Bryan Iverson, Downtown Association President provided a downtown update and talked about connectivity between other sectors. More businesses are opening up downtown. Hoping to break ground on the arch way made of timber and metal that would span sidewalk to sidewalk and will be completely paid for without tax dollars.

Ms. Lucas and Mr. Iverson thanked the Council and city for their continued investment in Prineville.

Council Business

6. Council Committee Appointments Annual Review – Mayor Beebe

Mayor Beebe explained he hadn't received any requests from anyone wanting any changes so the appointments will remain the same unless someone has a comment or request now.

There were none.

Staff Reports and Requests:

7. City Manager's Report– Steve Forrester

Mr. Forrester explained that Mr. Klann, City Engineer has led the team to look at a very large development, and that we are currently working under a Non-Disclosure Agreement (NDA) and will report more when able. The Railroad picked up additional lumber to move out of California to Central Oregon and could potentially be a significant addition to the Railroad. The written City Manager report with department highlights will begin again on February 8th.

There were no questions or comments.

Committee Reports

Councilor Uffelman, attended a CREA meeting a couple of weeks ago and there is not a lot to report except for the need of infrastructure for electric vehicles especially trucks and inadequate charging sites to meet demands as state is pushing for electric vehicles.

Councilor Uffelman added that with the transportation of rail cars increasing the state needs to step up and improve safety of drivers from Elliot.

Councilor Hutchison, attended an Ochoco Forest Collaboration (OFC) meeting and they will still be working remotely. OFC will be receiving money and Central Oregon Intergovernmental Council (COIC) sent letter to them regarding how they are not going to support OFC moving forward. COIC explained that it is not the highest and best use to continue to be a contracted facilitator for OFC effective in March. COIC has already discontinued support for Deschutes Forest Collaborative effective January.

Councilor Jungmann, announced that NeighborImpact has an open board position for Crook County. Look on line and all of the information is there to apply.

There were no other committee reports.

Ordinances:

8. Ordinance No. 1273 – Granting OTC a Telecommunications Franchise (SECOND PRESENTATION) – Jered Reid

Jered Reid, City Attorney explained that this has been posted online since the first presentation and it would become effective 30 days after second presentation.

Councilor Hutchison made a motion to approve Ordinance No. 1273 for its second presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions:

None.

Visitors, Appearances and Requests

No written comments were received.

Jered Reid, City Attorney read the executive session script into the record and explained the logistics regarding signing into executive session and reconvening to open session following.

Meeting went into Executive Session pursuant to ORS 192.660 (2)(i) & 192.660 (8) – Evaluate Performance of an Officer, Employee or Staff Member at 7:10 P.M. with a five minute recess.

Meeting reconvened to open session at 8:00 P.M.

Councilor Hutchison made a motion for approval of a 5% CPI increase and \$25,000 bonus to City Manager, Steve Forrester to be paid before the end of January. Motion seconded.

There were discussions to clarify that the 5% increase would increase Mr. Forrester's annual salary to \$161,629. All in favor, motion carried.

Adjourn

Councilor Uffelman made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 8:05 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Hutchison	Jungmann	Law	Merritt	Papke	Uffelman
Consent Agenda	PASSED	Y	Y	Y	Y	Y	-	Y
Ordinance No. 1273 – Granting OTC a Telecommunications Franchise (SECOND PRESENTATION)	PASSED	Y	Y	Y	Y	Y	Y	Y
Motion for approval of a 5% CPI increase and \$25,000 bonus to City Manager, Steve Forrester to be paid before the end of January	PASSED	Y	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	Y	Y

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City Manager Update to Council

Council Meeting February 8, 2022

Public Safety - No Update

Dispatch

Dispatch is holding interviews this week for the recruitment round that just closed for Communication Officers.

Public Works

Public Works is busy with new development of all kinds, residential, commercial and industrial. Final plans are being developed for the downtown arch, which will be a wonderful addition to the community.

Rail Road

Work has commenced on the bridge repair project and moving along.

Meadow Lakes Golf

Ron's Comfort Food Café has renewed their lease for two more years.

Airport

The Oregon Department of Aviation approved two grants for the airport.

One is for \$94,500.00 to pay for an environmental assessment to mitigate the wagon road and create a path forward for more development on the north side of the airport

The other \$117,000.00 grant is for equipment that will allow the airport to buy a tractor for mowing and snow removal.

The airport also has two new ground leases in process for new hangar buildings. One is 4200 sq.ft and the other is 5400 sq.ft.

Planning

The Planning Department continues staying very busy working with several multi-family developments and subdivisions. Residential has slowed slightly, but is typical this time of year.

Human Resources – No Update

Information Technology – No Update

Finance

Please welcome our newest team member Karee Miller to our Finance Department.

City Recorder

We are coordinating with League of Oregon Cities (LOC) to host their small cities forum for Region 9 in March. More details to follow as they develop.

Emails will be coming soon from Oregon Government Ethics Commission (OGE) to remind Council and Planning Commissioners to file their annual Statement of Economic Interest (SEI's) which have to be filed by April.

General – No Update

City Legal – No Update

EDCO – No Update

Public Relations

The next behind the scenes with the Mayor video will be starting production soon and will feature the Railroad.

Mayor/Council

Councilor Papke, the Council Governance Committee Chair is trying to schedule a meeting for review of Chapter 32 amendments that was referred to them.

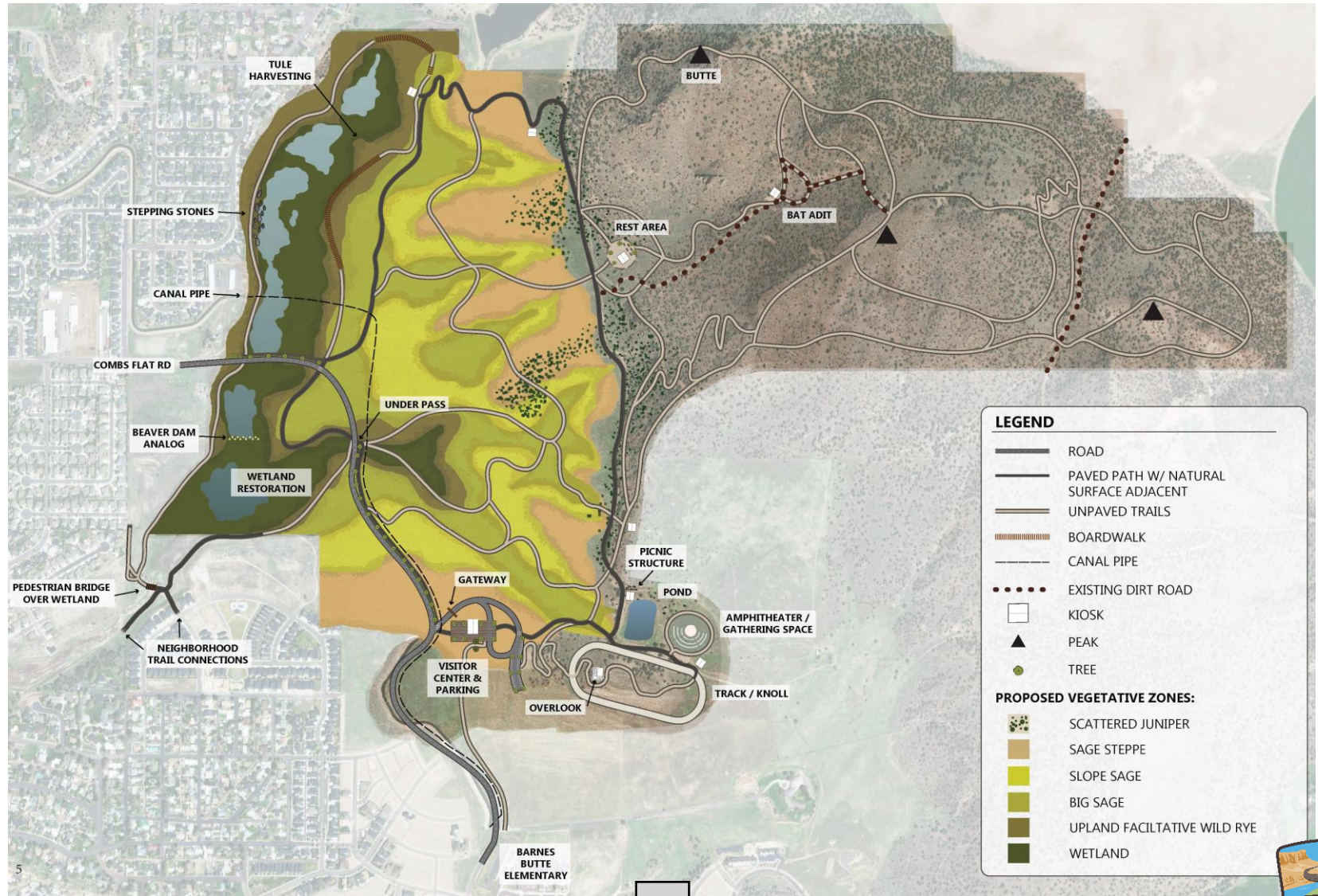
BARNES BUTTE DEVELOPMENT

Council Update – February 8, 2022



BB Rec Area Concept Plan

Adopted – Feb 2021



15 Miles of Trails - Interpretive - Educational Opportunities

Barnes Butte Phase 1 Projects



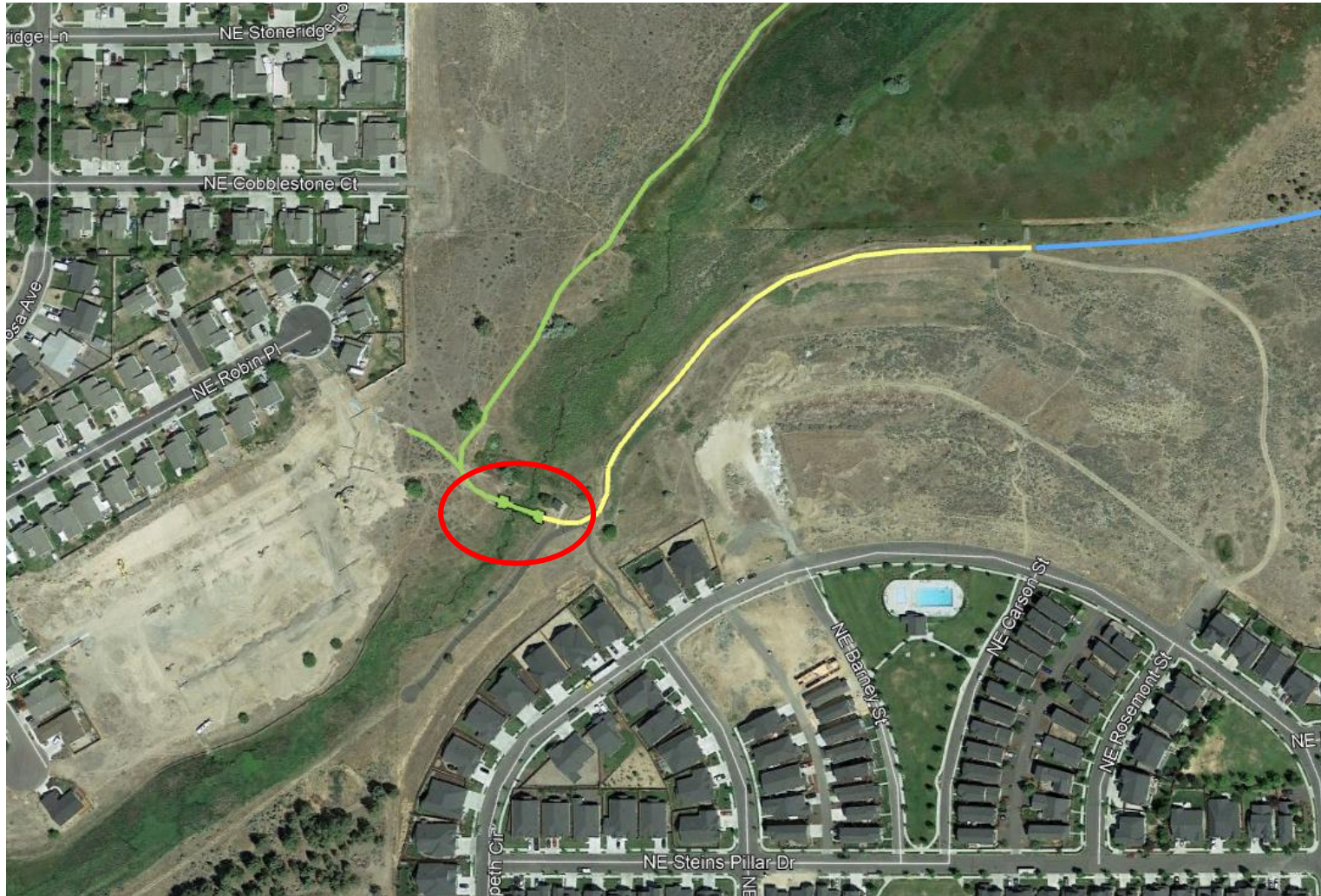
Pedestrian Bridge Wetlands Crossing

5K Paved Loop Trail

Historic Race Track Trail & Viewpoint Trail

Paved Trail Head Parking Area & ADA Parking

Pedestrian Bridge



Hudspeth Drain Bridge Crossing

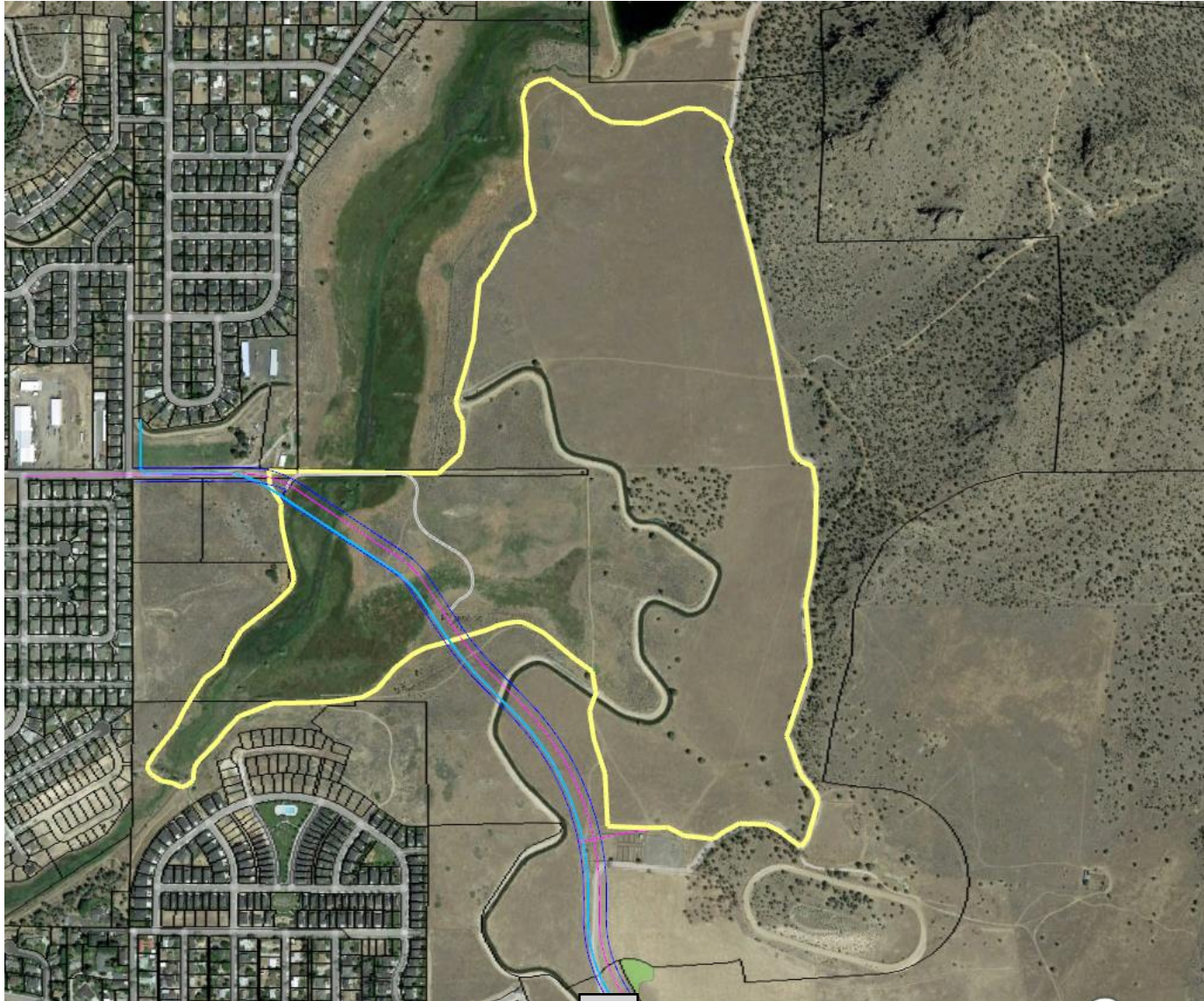
Match for 17 TP Grant



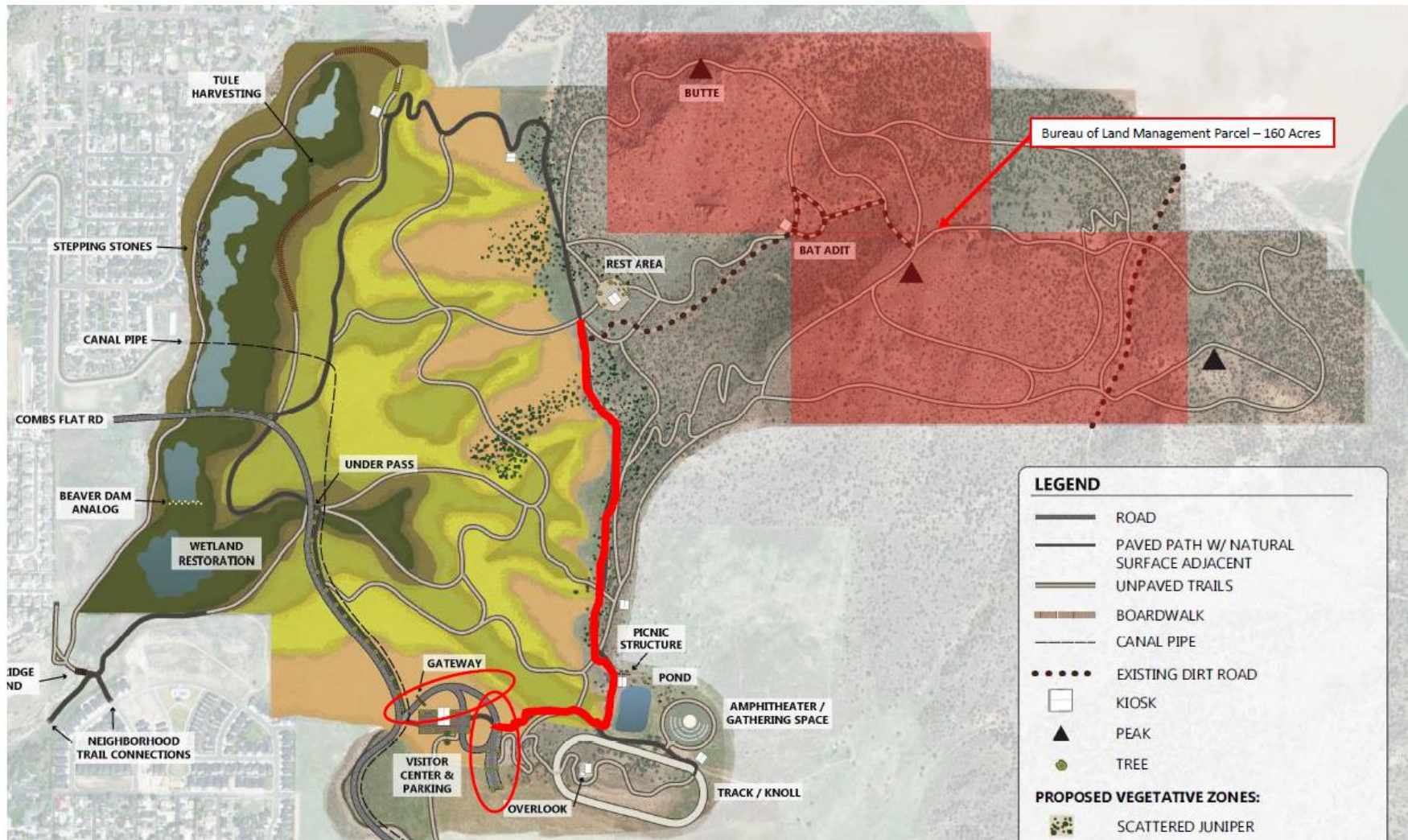
Pedestrian Bridge



5k Paved Loop Trail



Federal Lands Access Program Grant



Telescope

- Preliminary Planning Phase
- Group effort including
 - City
 - School District
 - Sunriver Nature Center and Observatory
 - St. Andrew's Episcopal Church
- Two telescopes would be lent to the community (foster program)
 - Large 18" Reflecting Telescope
 - Smaller 80 mm Reflecting Telescope
- Store at Barnes Butte in existing Conex Unit
 - High School Metal Shop help design a track system to pull in and out
 - Steins Pillar "Space Quest" Storyline

Ellie's telescope is a 12" inch to help understand size



Hub Area and Visitor's Center Design

- Wrapping up work with Vallier Design Associates and team
- Plan includes event hall and visitor's center, recreation pond, trails, etc.





VISITOR CENTER SITE PLAN

BARNES BUTTE RECREATION AREA

PRINEVILLE, OR

JANUARY 2022



City of Prineville, Oregon
387 NE Third Street
Prineville, OR 97754



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AERIAL PERSPECTIVE OF ENTRY
ARCHITECTURAL ILLUSTRATIVE - View A

BARNES BUTTE RECREATION AREA

PRINEVILLE, OR

JANUARY 2022



City of Prineville, Oregon
387 NE Third Street
Prineville, OR 97754



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TERRACE PERSPECTIVE
ARCHITECTURAL ILLUSTRATIVE - View G

BARNES BUTTE RECREATION AREA

PRINEVILLE, OR

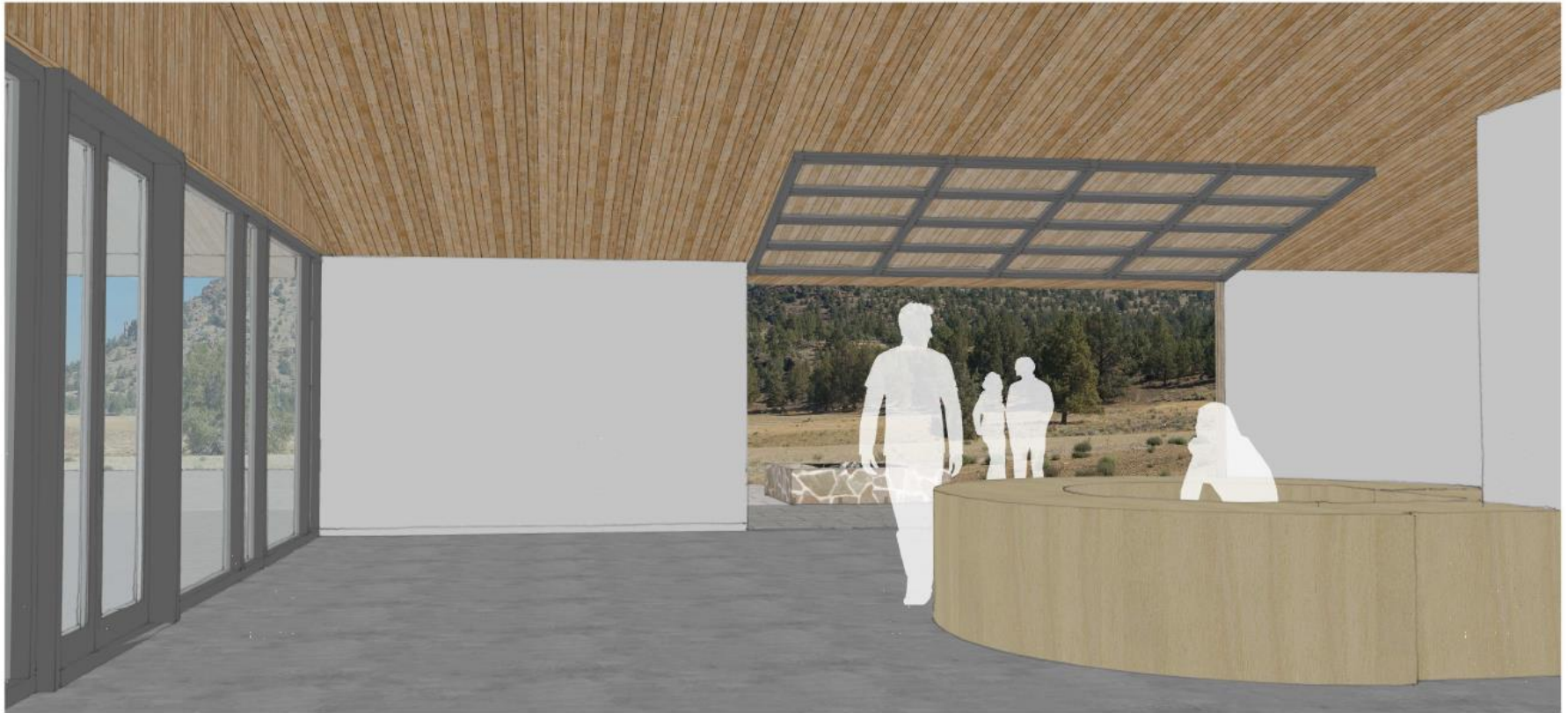


JANUARY 2022



City of Prineville, Oregon
387 NE Third Street
Prineville, OR 97754





INTERIOR OF RECEPTION AREA
ARCHITECTURAL ILLUSTRATIVE - View E

BARNES BUTTE RECREATION AREA

PRINEVILLE, OR



JANUARY 2022

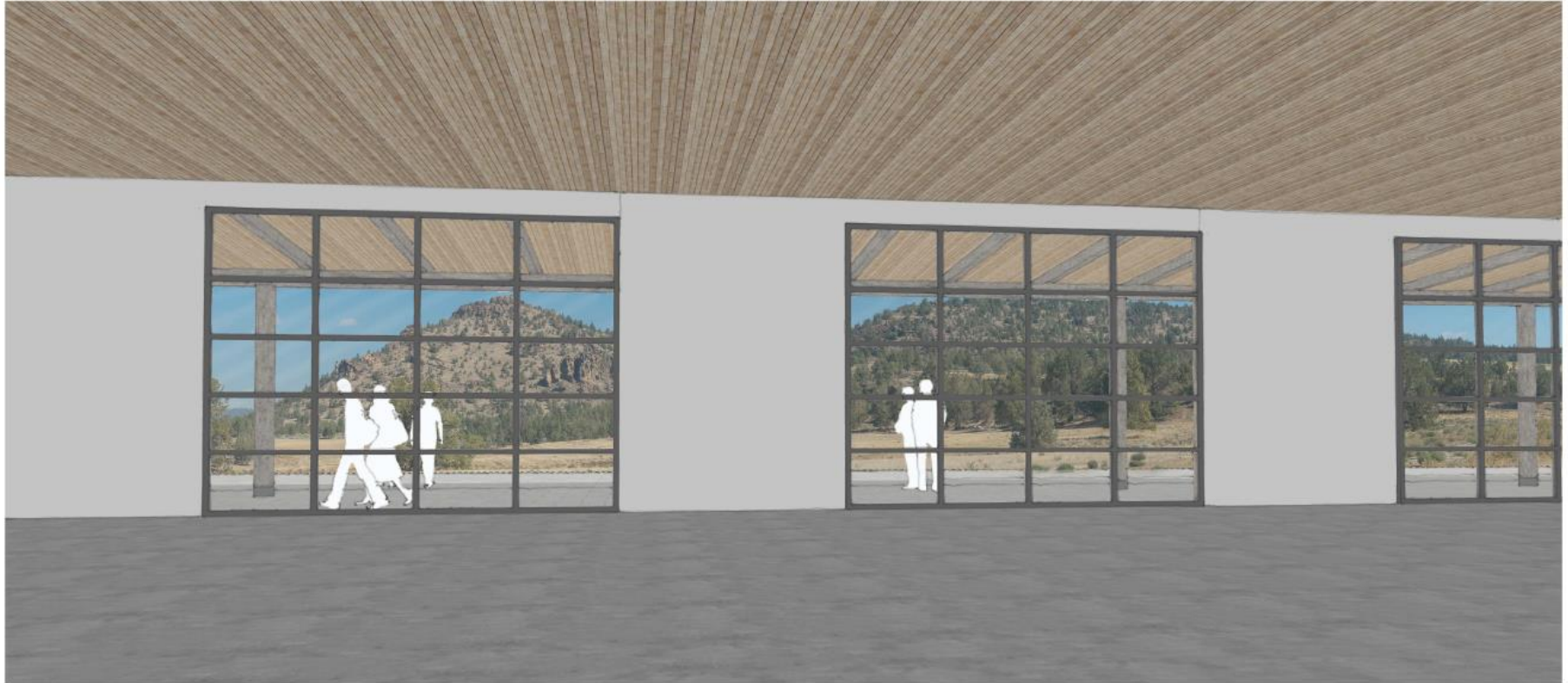


City of Prineville, Oregon
387 NE Third Street
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INTERIOR OF EVENT HALL
ARCHITECTURAL ILLUSTRATIVE - View F

BARNES BUTTE RECREATION AREA

PRINEVILLE, OR



JANUARY 2022



City of Prineville, Oregon
387 NE Third Street
Prineville, OR 97754



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ENTRY COURTYARD
ARCHITECTURAL ILLUSTRATIVE - View B

BARNES BUTTE RECREATION AREA

PRINEVILLE, OR



JANUARY 2022



City of Prineville, Oregon
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TERRACE VIEW LOOKING SOUTHWEST
ARCHITECTURAL ILLUSTRATIVE - View D

BARNES BUTTE RECREATION AREA

PRINEVILLE, OR



JANUARY 2022



City of Prineville, Oregon
387 NE Third Street
Prineville, OR 97754



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Grant Applications

- **Recreational Trails Program Grant (\$200,000) AWARDED**
 - Paved loop path
- **FLAP- Federal Lands Access Program (\$1,617,415)**
 - Creation of BBRA opened up access to BLM land
 - Requested funding to:
 - Pave main entrance and add sidewalks, parking area, and section of trail leading to BLM land
 - Add a bathroom facility and water/sewer lines
- **Five-Star Grant (\$49,500)**
 - Requested funding to:
 - Restore canal and recreation pond
 - Create pond wetland area and expand existing wetland
- **Will continue to look for additional development grants**

Questions?