



## REGULAR PORT COMMISSION MEETING

Tuesday, April 15, 2025 at 10:00 AM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

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### PUBLIC NOTICE OF MEETING

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**The following item will be addressed at this or any other meeting of the Port Commission upon the request of the chairman, any member(s) of Port Commission and/or the City Attorney:**

*Announcement by the Chairman that Port Commission will retire into closed session for consultation with City Attorney on matters in which the duty of the attorney to the Port Commission under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).*

**(All matters listed under the Consent Agenda item are routine by the Port Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)**

### AGENDA

*Port Commission will consider/discuss the following items and take any action deemed necessary.*

#### MEETING PROCEDURE

*Public notice is hereby given that the Port Commission of the City of Port Lavaca, Texas, will hold a meeting TUESDAY, APRIL 15, 2025 beginning at 10:00 a.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:*

*The meeting will also be available via the video conferencing application "ZOOM".*

*Join Zoom Meeting:*

<https://us02web.zoom.us/j/81488417952?pwd=SRCrzRHLc1uAtMOCHyPcYTMgR5aq14.1>

Meeting ID: 814 8841 7952

Passcode: 700529

One tap mobile

+13462487799,,81488417952#,,,\*700529# US (Houston)

+16699009128,,81488417952#,,,\*700529# US (San Jose)

Dial by your location

• +1 346 248 7799 US (Houston)

## CALL TO ORDER

**COMMENTS FROM THE PUBLIC** - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

## CONSENT AGENDA

1. APPROVAL OF MINUTES

A) MINUTES OF MARCH 18, 2025 - REGULAR MEETING

2. RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT FOR MARCH 2025.

## REPORTS

3. RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND

- a) Tariff Report
- b) Account Aging Report
- c) Payment Report
- d) Revenue and Expenditure Report
- e) Balance Sheet / Property Tax Distribution
- f) Profit and Loss Cash Flow Report

4. CITY MANAGER'S REPORT

- 1.) TPWL Grant – Renovations to Nautical Landings Marina Breakwater
- 2.) CDBG-MIT Coastal Resiliency Living Shoreline Project
- 3.) ReStore (cleanup of old barge(s) in Smith Harbor
- 4.) CDBG- MIT Round 2 Application for use of funds for Replacement of culverts under rail at Corporation Ditch and Voluntary Restoration of Refuge Shoreline.
- 5.) GLO CEPRA Grant (Harbor of Refuge Shoreline Protection)
- 6.) MBMT Grant Downtown Waterfront Public Access Improvement
- 7.) TxDOT Truck Route signs

8.) Parking area on SBA Steel property at the HOR

5. RECEIVE HARBOR MASTER'S OPERATIONS, PROMOTION/DEVELOPMENT  
ACTIVITY REPORT

- a) City Harbor
- b) Nautical Landings Building
- c) Nautical Landings Marina
- d) Smith Harbor
- e) Harbor of Refuge

**ACTION ITEMS: NEW BUSINESS**

6. DISCUSS DRAFT TARIFF CIRCULAR NO. 1

**ACTION ITEMS: LEASES**

7. ANNOUNCEMENT BY CHAIRMAN THAT PORT COMMISSION WILL RETIRE  
INTO CLOSED SESSION:

- TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL  
PROPERTY (DELIBERATION IN AN OPEN MEETING WOULD HAVE A  
DETRIMENTAL EFFECT ON THE POSITION OF THE GOVERNMENTAL BODY  
IN NEGOTIATIONS WITH A THIRD PARTY), IN ACCORDANCE WITH  
CHAPTER 551, TITLE 5, SECTION 551.072 OF THE TEXAS GOVERNMENT CODE

8. RETURN TO OPEN SESSION AND TAKE ANY ACTION DEEMED NECESSARY  
WITH REGARD TO MATTERS IN CLOSED SESSION.

**COMMENTS**

9. COMMENTS FROM COMMISSIONERS

**ADJOURNMENT**

**CERTIFICATION OF POSTING NOTICE**

This is to certify that the above notice of a regular meeting of The Port Commission of The City of Port Lavaca, scheduled for **Tuesday, April 15, 2025**, beginning at 10:00 a.m., was posted at City Hall, easily accessible to the public, as of **4:00 p.m. Friday, April 11, 2025**.

/s/ Oralía G. Munoz .

*Oralia G. Munoz, Administrative Assistant*

### **ADA NOTICE**

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

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# COMMUNICATION

SUBJECT: APPROVAL OF MINUTES

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## INFORMATION:

A) MINUTES OF MARCH 18, 2025 - REGULAR MEETING



## REGULAR PORT COMMISSION MEETING

Tuesday, March 18, 2025 at 10:00 AM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

### MINUTES

STATE OF TEXAS                   §  
COUNTY OF CALHOUN           §  
CITY OF PORT LAVACA           §

On this the 18<sup>TH</sup> day of March 2025, the Port Commission of the City of Port Lavaca, Texas, convened in a regular session at 10:02 a.m. in the regular meeting place in City Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following Commissioners in attendance:

#### ROLL CALL:

Alex Davila	Commissioner / Chairman
Mike McGuire	Commissioner
Robert Knox	Commissioner
Sue Traylor	Commissioner
Larry Nichols	Commissioner
Jamie O'Neil	Commissioner

And with the following Commissioner absent:

Raymond Butler

Commissioner / Secretary

#### CONSENT AGENDA

##### 1. APPROVAL OF MINUTES

##### A) MINUTES OF FEBRUARY 18, 2025 - REGULAR MEETING

Motion made by Commissioner McGuire

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the February 18<sup>th</sup>, 2025, minutes of the Regular Port Commission meeting held on March 18<sup>th</sup>, 2025 are hereby approved.

Seconded by Commissioner Traylor.

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Sue Traylor, Larry Nichols, Jamie O'Neil and Robert Knox.

Voting Nay: None

Motion carries.

**2. RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT FOR FEBRUARY 2025.**

Motion made by Commissioner McGuire

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Harbor Master's February 2025 Inspection Reports of the Port Commission Regular meeting held on March 18<sup>th</sup>, 2025, are hereby approved.

Seconded by Commissioner Traylor

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Sue Traylor, Larry Nichols, Jamie O'Neil and Robert Knox.

Voting Nay: None

Motion carries.

**REPORTS**

**3. RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND**

- a) Tariff Report
- b) Account Aging Report
- c) Payment Report
- d) Revenue and Expenditure Report
- e) Balance Sheet / Property Tax Distribution
- f) Profit and Loss Cash Flow Report

- A copy of these reports, in their entirety, can be found in the Port Commission meeting packet dated March 18<sup>th</sup>, 2025.

Agenda item discussed.

No action was taken.

#### 4. CITY MANAGER'S REPORT

- The following is a memo, in its entirety, from Jody Weaver Interim City Manager:

- TPWL Grant – Renovations to Nautical Landings Marina Breakwater

Derrick Construction had a delay in getting the contract documents back due to the hospitalization of a key employee. Matt Glaze has the contract documents executed by Derrick now and will get them to us for the Mayor's signature and schedule a pre-construction conference soon.

- CDBG-MIT Coastal Resiliency Living Shoreline Project

Attached is the latest Progress Report for the period Jan 1 – Feb 28, 2025 as well as a copy of the recently completed Coastal Boundary Survey required for this project.

- ReStore (cleanup of old barge(s) in Smith Harbor)

Our consultant Kim Griffith reports that the Nation-Wide Permit application was successfully submitted on February 19.

- CDBG-MIT Round 2 for use of funds for Replacement of culverts under rail at Corporation Ditch and Voluntary Restoration of Refuge Shoreline

I sent an email a couple weeks ago letting Council and the Port Commission know that the \$9.1M CDBGMIT Round 2 funding has finally been approved by GLO. The mayor should receive a contract via DocuSign soon. Next steps will be to award an engineering contract to Urban Engineering for the Harbor of Refuge Shoreline protection and to Mott McDonald for the Corporation ditch drainage culvert replacements.

- GLO CEPRA Grant (Harbor of Refuge Shoreline Protection)

We discussed this project with GLO on March 6. The application for the Army Corps permit for this project should be ready to submit this spring or early summer. It will take 12-18 months to receive a permit for construction. The plan is to apply for CEPRA funding for construction in May of 2027. If approved, the construction would probably be done in 2029. I received clarification today that contrary to what I was told when we applied for this funding 2 years ago, because this project is strictly shoreline protection, we DO NOT have to provide public access along the shoreline. This is good news for our future use and lease opportunities at the Harbor of Refuge.

- MBMT Grant Downtown Waterfront Public Access Improvement

Matt Glaze is trying to get an update from the COE on when we might expect a COE permit for the fishing dock and boardwalk along the seawall. If it should be coming soon, Council can consider making an application for construction funding of the boardwalk with GLO CMP due June 4.

- TxDOT Truck Route signs

I have reached out to TxDOT several times this month for an update on when a pre-construction conference will be scheduled. I heard back today and was told that the pre-construction conference has not yet been scheduled. This truck sign installation is included in this TxDOT project.

- Texas Ports Association

City of Port Lavaca Ports & Harbors is now finally shown on the front page of the TPA website as a Corporate Member of TPA [www.texasports.org](http://www.texasports.org). Clicking on our logo takes you to the Ports & Harbors webpage on the City of Port Lavaca site. On there is a hyperlink to the Port Commission page where the Port Commissioners are listed as well as the agendas and minutes of the Port Commission meetings.

We are working on an exhibit each for The Harbor of Refuge Lease Tracts, the City Harbor Lease Tracts, and Nautical Landings Boat slips to link to from our Ports and Harbors page as well as other improvements to the page.

- TxDOT Maritime Division

<https://www.txdot.gov/about/divisions/maritime-division.html>

Then click the hyperlink Texas ports. We are listed under Shallow Draft as **City of Port Lavaca Ports & Harbors**, which takes the user to the City of Port Lavaca Ports & Harbors webpage. If you notice, other ports on the TxDOT page have a profile sheet. I recently had a conversation with Emily Schmidbauer with TxDOT and she tells me:

As I mentioned, the most recent version of the Texas Port Mission Plan (PMP) was approved last fall, but we are looking to begin developing the 90<sup>th</sup> Legislative Session Texas PMP this summer. During that process, our TxDOT project manager and project consultants will conduct interviews with y'all to develop a port profile, understand project needs, create any project profiles, etc. Should the state legislature provide funding to ports, we'll look to needs identified within the document for our Port Authority Advisory Committee to review and provide funding recommendations to the Texas Transportation Commission. The **Port Authority Advisory Committee** (PAAC) is a nine member body made up of seven port leaders, a Speaker of the House appointee, and a Lt. Governor appointee. They meet *at least* biannually. Project scoring is underway for the 89<sup>th</sup> Legislative Session PMP. All meetings are available to attend virtually and in person. I encourage y'all to attend as you're able - I've added you to our meeting distribution list and March meeting invitation. TxDOT Maritime also sends out a newsletter about once a quarter - I'd love to get you added to that as well.

At the next available opportunity, I'll work to schedule a time we can get out to see y'all, discuss your priorities and opportunities (very much appreciate your including the master/comprehensive plan), see the ports and harbors areas, and just generally learn more!

Talk soon,

**EMILY SCHMIDBAUER**

Program Coordinator

TEXAS DEPARTMENT OF TRANSPORTATION

Maritime Division

[emily.schmidbauer@txdot.gov](mailto:emily.schmidbauer@txdot.gov) | 512-913-5923 | [TxDOT.gov](http://TxDOT.gov)

I did email this information to the Commission members earlier this month. The March PAAC meeting is on March 26 at 1:00 pm – 3:00 pm. Jim and I plan to attend virtually as is Robert Knox. I will forward the invite for anyone else that would like to attend, or you are free to join Jim and I at City Hall to attend virtually. When I receive the quarterly TxDOT Maritime newsletter, I will forward a copy to all commissioners.

<https://www.txdot.gov/content/dam/docs/maritime/port-profiles/maritime-pmp-book.pdf>

This is a link to the current PMP.

**5. RECEIVE HARBOR MASTER'S OPERATIONS, PROMOTION/DEVELOPMENT ACTIVITY REPORT**

**a) City Harbor**

- 1) 13 March 2025 CH slip 1 & 2 big wash behind bulkhead have Barefoot Construction dug open the washed areas with excavator.

**b) Nautical Landings Building**

- 1) Barefoot Construction is working on the storm windows & door covers.
- 2) Working on a scope to replace six big windows south end front of building, identify availability windstorm regulations.
- 3) Water usage – continue to monitor

**c) Nautical Landings Marina**

- 1) Horizon Environmental has been onsite 16 times since last PC meeting.
- 2) Water usage – continue to monitor

**d) Smith Harbor**

- 1) Move six power poles off the bulkhead.

**e) Harbor of Refuge**

- 1) 13 March 2025 spoke with Gasper D Anna John Bludworth Shipyard about the dredge.
- 2) 7 March 2025 Gonzales Construction completed phase 2 spreading dirt.
- 3) 7 August 2024 LCI delivering material from Alamo Heights road project.
- 4) Weed control spraying – No updates.

**ACTION ITEMS: NEW BUSINESS****6. DISCUSS DRAFT TARIFF CIRCULAR NO. 1- PRESENTED BY JODY WEAVER**

Agenda item discussed

No Action was taken

- A copy of the Tariff Circular can be found in the Port Commission meeting packet dated March 18<sup>th</sup>, 2025.

**ACTION ITEMS: LEASES****7. ANNOUNCEMENT BY CHAIRMAN THAT PORT COMMISSION WILL RETIRE INTO CLOSED SESSION:**

- TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY (DELIBERATION IN AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE GOVERNMENTAL BODY IN NEGOTIATIONS WITH A THIRD PARTY), IN ACCORDANCE WITH CHAPTER 551, TITLE 5, SECTION 551.072 OF THE TEXAS GOVERNMENT CODE

- Chairman Davila announced that Port Commission would retire into closed session at 11:01 am.

**8. RETURN TO OPEN SESSION AND TAKE ANY ACTION DEEMED NECESSARY WITH REGARD TO MATTERS IN CLOSED SESSION.**

- Chairman Davila announced that Port Commission was back in open session at 12:03 pm.

Motion made by Commissioner Nichols.

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Chairman Davila, in accordance with staff's recommendation to accept a 3-year lease and includes \$9,000.00 for both tracts and dockage for things over 14 days with a minimum of 2% MCI.

Seconded by Commissioner O'Neil.

Voting Aye: Alex Davila, Larry Nichols, Sue Traylor, Robert Knox and Jamie O'Neil.

Voting Nay: Commission McGuire.

Motion Carries.

## COMMENTS

### 9. COMMENTS FROM COMMISSIONERS

Agenda Item discussed.

No action was taken.

## ADJOURNMENT

Commissioner Nichols made a motion to adjourn the meeting.

Commissioner Traylor seconded the motion.

Motion passed by the following vote:

Voting Aye: Alex Davila, Sue Traylor, Larry Nichols, Jamie O'Neil, Robert Knox and Mike McGuire

Voting Nay: None

The meeting was adjourned at 12:05 pm.

These minutes were approved on April 15, 2025.



ATTEST:

\_\_\_\_\_

Alex Davila, Chairman

\_\_\_\_\_

Oralia G. Munoz, Admin. Assist.

# COMMUNICATION

SUBJECT: RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT  
FOR MARCH 2025.

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## INFORMATION:

# Port Lavaca Port Commission Monthly Inspection

Month: MARCH 2025    Location: City Harbor  
15 APRIL 2025

## 1. Fueling Area

Condition: Satisfactory    Unsatisfactory    Not Applicable  
Comments:

## 2. Decking

Condition: Satisfactory    Unsatisfactory    Not Applicable  
Comments:

## 3. Main Frame & Floats

Condition: Satisfactory    Unsatisfactory    Not Applicable  
Comments:

## 4. CLEAN UP

Condition: Satisfactory    Unsatisfactory    Not Applicable  
Comments:

## 5. Water Lines, Valves, Etc.

Condition: Satisfactory    Unsatisfactory    Not Applicable  
Comments:

## 6. Electrical & Lights

Condition: Satisfactory    Unsatisfactory    Not Applicable  
Comments:

**7. Pilings, Guides & Rollers**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
 Comments:

**8. Rub Rails & Fenders**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
 Comments:

**9. Cleats & Kevels**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
 Comments:

**10. Fire Extinguishers**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
 Comments:

**11. Railing**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
 Comments:

**12. Cement Slab**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
 Comments:

**13. Bulkhead**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable

Comments: 13 March 2025 Barefoot Construction dug open the washes  
 Behind the bulkhead at CH1 docking area. 13 March 2025 used  
 polyurethane foam to fill wasted areas in the bulkhead backfilled.

**Harbor Master:** \_\_\_\_\_

# Port Lavaca Port Commission Monthly Building Inspection

Month: MARCH 2025      Location: NLB  
15 APRIL 2025

## 1. Building Maintenance:

Condition: Satisfactory    Unsatisfactory    Not Applicable  
Comments:

## 2. Decking:

Condition: Satisfactory    Unsatisfactory    Not Applicable  
Comments:

## 3. Flooring:

Condition: Satisfactory    Unsatisfactory    Not Applicable  
Comments:

## 4. Windows:

Condition: Satisfactory    Unsatisfactory    Not Applicable  
Comments: 4 November 2024 Barefoot Construction started  
building new window covers out of the corrugated plastic.

## 5. Water Lines, Valves, Etc.

Condition: Satisfactory    Unsatisfactory    Not Applicable  
Comments:

## 6. Electrical & Lights

Condition: Satisfactory    Unsatisfactory    Not Applicable  
Comments:

**7. HVAC**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**8. Roof:**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**9. Parking:**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**10. Fire Extinguishers:**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments: **17 March 2025 Afsco inspected.**

**11. Hand Railing:**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**12. Stairs & Steps**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**Harbor Master:** \_\_\_\_\_

# Port Lavaca Port Commission Monthly Inspection

Month: MARCH 2025 Location: NLM / Smith Harbor

15 APRIL 2025

## 1. Boats

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

## 2. Decking

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

## 3. Main Frame & Floats

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

## 4. Dock Boxes

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

## 5. Water Lines, Valves, Etc.

Condition: Satisfactory Unsatisfactory Not Applicable

Comments: 11 April 2025 Port Lavaca Plumbing installed  
Mechanical water meter.

## 6. Electrical & Lights

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

**7. Pilings, Guides & Rollers**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**8. Rub Rails & Fenders**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**9. Cleats & Kevels**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**10. Gates & Locks**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**11. Dredging**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments: 28 March 2025 received USAGE permit Smith Harbor.

**12. Road**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**13. Bulkhead**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

Harbor Master: \_\_\_\_\_



# Port Lavaca Port Commission Monthly Inspection

Month: MARCH 2025    Location: Harbor of Refuge

15 APRIL 2025

## 1. Road

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 2. Rail spur

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 3. Main Frame & Floats

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 4. Environmental

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 5. Water Lines, Valves, Etc.

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 6. Electrical & Lights

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 7. PERMIT

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

**8. Rub Rails & Fenders**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**9. Cleats & Keels**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**10. Gates & Locks**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**11. Mulch**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments: **27 August 2024 LCI started delivering material  
from the Alamo Heights road project.**

**12. Cement Cap**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**13. Bulkhead**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**14. CLEAN UP**

Condition: Satisfactory    Unsatisfactory    Not Applicable  
Comments:

**Harbor Master:** \_\_\_\_\_

# COMMUNICATION

SUBJECT: RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND

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## INFORMATION:

- a) Tariff Report
- b) Account Aging Report
- c) Payment Report
- d) Revenue and Expenditure Report
- e) Balance Sheet / Property Tax Distribution
- f) Profit and Loss Cash Flow Report

Item #3.

received	Reference	Description	CRUDE OIL	REPORTING MONTH	BARRELS OF CRUDE OIL	PAID @ \$0.125 PER BARREL	TOTAL TARIFF AMOUNT PAID PREVIOUS YEAR	% DIFF FROM PREV
12/5/2024	1243738	EQUALIZER, INC.	OIL	10/2024	36,408.360	\$4,551.05	\$8,131.17	-44.03%
12/30/2024	1246490	EQUALIZER, INC.	OIL	11/2024	49,901.570	\$6,237.70	\$10,238.16	-39.07%
1/24/2025	1249514	EQUALIZER, INC.	OIL	12/2024	47,915.980	\$5,989.50	\$10,054.49	-40.43%
2/24/2025	1252969	EQUALIZER, INC.	OIL	01/2025	46,741.120	\$5,842.64	\$8,575.51	-31.87%
3/27/2025	1256744	EQUALIZER, INC.	OIL	02/2025	46,595.410	\$5,824.43	\$7,182.71	-18.91%
		EQUALIZER, INC.	OIL	03/2025			\$6,845.77	-100.00%
		EQUALIZER, INC.	OIL	04/2025			\$3,090.26	-100.00%
		EQUALIZER, INC.	OIL	05/2025			\$6,092.40	-100.00%
		EQUALIZER, INC.	OIL	06/2025			\$5,254.16	-100.00%
		EQUALIZER, INC.	OIL	07/2025			\$6,224.27	-100.00%
		EQUALIZER, INC.	OIL	08/2025			\$5,792.09	-100.00%
		EQUALIZER, INC.	OIL	09/2025			\$6,183.76	-100.00%
FY 2024-2025 - TOTAL							\$28,445.32	-66.00%

## DAILY DOCK RENTAL

Date Received	REPORTING MONTH	Reference	Description	Public Dock	REPORTING MONTH	PAID
12/5/2024	OCTOBER	1243740	MONTHLY DOCK FEE	\$500.00	10/2024	paid
12/20/2024	NOVEMBER	1245947	MONTHLY DOCK FEE	\$500.00	11/2024	paid
1/24/2025	DECEMBER	1249516	MONTHLY DOCK FEE	\$500.00	12/2024	paid
2/20/2025	JANUARY	1252834	MONTHLY DOCK FEE	\$500.00	01/2025	paid
3/27/2025	FEBRUARY	1256743	MONTHLY DOCK FEE	\$500.00	02/2025	paid
	MARCH		MONTHLY DOCK FEE		03/2025	
	APRIL		MONTHLY DOCK FEE		04/2025	
	MAY		MONTHLY DOCK FEE		05/2025	
	JUNE		MONTHLY DOCK FEE		06/2025	
	JULY		MONTHLY DOCK FEE		07/2025	
	AUGUST		MONTHLY DOCK FEE		08/2025	
	SEPTEMBER		MONTHLY DOCK FEE		09/2025	



From : Camin Cargo Control  
To : GulfMark Energy Inc.

Attn : Paul Migala / GulfMark Energy Inc.  
Shelly Smith / GulfMark Energy Inc.

paulm@gulfmarkenergy.com  
shellys@gulfmarkenergy.com

Item #3.

**Load REGAP - Original**

Product

: CRUDE OIL

Vessel

: MM - 150 & 152

Location

: Gulfmark -Port Lavaca, TX  
Tank(s) - 2 | 1

Date

: 09-MAR-2025

File NA°

: PVI-13477

Ref. NA°

: ER250204



**QUANTITIES - CRUDE OIL**

0.\*

**Total Load Quantities - Based on Shore Figures**

TCV, Barrels @ 60 °F 38,493.67

Free Water 0.00

**GSV**

Barrels @ 60 °F 38,493.67

Gallons @ 60 °F 1,616,734.14

Long Tons - Air 5,483.380

Metric Tons - Air 5,571.371

Short Tons - Air 6,141.386

Kilograms - Air 5,571,371.0

Pounds - Air 12,282,772.0

API Gravity @ 60 °F (C) 23.6

**NSV**

Barrels @ 60 °F 38,435.36

Gallons @ 60 °F 1,614,285.12

Long Tons - Air 5,475.074

Metric Tons - Air 5,562.932

Short Tons - Air 6,132.083

Kilograms - Air 5,562,932.0

Pounds - Air 12,264,166.0

FEB

S&W % 0.151\*\*

S&W Vol. 58.31

S&W Source Shore Tanks Before Load

\*\* Quality based on individual open and close of shore tank.

**Total Vessel Quantities**

Vessel : MM - 150 | MM - 152

TCV, Bbls @ 60 °F 39,335.52

Free Water 0.00

**GSV**

From : Camin Cargo Control  
To : GulfMark Energy Inc.

Item #3.

Attn : Paul Migala / GulfMark Energy Inc.  
Shelly Smith / GulfMark Energy Inc.

paulm@gulfmarkenergy.com  
shellys@gulfmarkenergy.com

### Load/RECAP - Original

Product : CRUDE OIL  
Vessel : FMT - 3060  
Location : Gulfmark -Port Lavaca, TX  
Tank(s) - 2 | 1  
Date : 12-MAR-2025  
File NA° : PVI-13484  
Ref. NA° : VG250301-B



### QUANTITIES - CRUDE OIL

#### Total Load Quantities - Based on Shore Figures

TCV, Barrels @ 60 °F 8,237.73

Free Water 0.00

#### GSV

Barrels @ 60 °F 8,237.73

Gallons @ 60 °F 345,984.66

Long Tons - Air 1,170.433

Metric Tons - Air 1,189.215

Short Tons - Air 1,310.885

Kilograms - Air 1,189,215.0

Pounds - Air 2,621,770.0

API Gravity @ 60 °F (T) 24.0

#### NSV

Barrels @ 60 °F 8,237.73

Gallons @ 60 °F 342,722.10

Long Tons - Air 1,159.396

Metric Tons - Air 1,178.001

Short Tons - Air 1,298.523

Kilograms - Air 1,178,001.0

Pounds - Air 2,597,047.0

*PEB*

S&W % 0.943\*\*

S&W Vol. 77.68

S&W Source Shore Tanks Before Load

\*\* Quality based on Individual open and close of shore tank.

#### Total Vessel Quantities

Vessel : FMT - 3060

TCV, Bbls @ 60 °F 8,250.87

Free Water 0.00

#### GSV



NA CHEMICAL

TARIFF REPORT FY 2024-2025

0.79

Date Received	Reference	Description	BARGE SHORT TONS	RAIL SHORT TONS	REPORTING MONTH	TOTAL FERTILIZER BULK TONS	BARGE ONLY	RAIL ONLY	TOTAL TARIFF AMOUNT PAID @ \$0.79 PER TON	TOTAL TARIFF AMOUNT PAID PREV YEAR	% DIFF FROM PREV YEAR
10/24/2024	ACH PMT	HELENA CHEMICAL	9444.178	0	10/2024	9 444.178	\$7,460.90	\$0.00	\$7,460.90	\$3,317.93	124.87%
11/29/2024	ACH PMT	HELENA CHEMICAL	4518.05	0	11/2024	4,518.050	\$3,569.26	\$0.00	\$3,569.26	\$9,399.17	-62.03%
1/22/2025	ACH PMT	HELENA CHEMICAL	14037.423	0	12/2024	14037.423	\$11,089.56	\$0.00	\$11,089.56	\$7,691.95	44.17%
1/31/2025	ACH PMT	HELENA CHEMICAL	4971.778	0	01/2025	4971.778	\$3,927.70	\$0.00	\$3,927.70	\$2,668.29	47.20%
3/5/2025	ACH PMT	HELENA CHEMICAL	7612.1	0	02/2025	7612.1	\$6,013.56	\$0.00	\$6,013.56	\$5,043.55	19.23%
4/2/2025	ACH PMT	HELENA CHEMICAL	14,969.43	0	03/2025	14,969.43	\$11,825.85	\$0.00	\$11,825.85	\$5,728.32	106.45%
	ACH PMT	HELENA CHEMICAL		0	04/2025			\$0.00		\$13,167.05	-100.00%
	ACH PMT	HELENA CHEMICAL		0	05/2025			\$0.00		\$4,782.94	-100.00%
	ACH PMT	HELENA CHEMICAL		0	06/2025			\$0.00		\$9,738.06	-100.00%
	ACH PMT	HELENA CHEMICAL		0	07/2025			\$0.00		\$2,391.85	-100.00%
	ACH PMT	HELENA CHEMICAL		0	08/2025			\$0.00		\$9,589.51	-100.00%
	ACH PMT	HELENA CHEMICAL		0	09/2025					\$1,250.04	-100.00%
TOTAL			55552.959	0			\$43,886.83	\$0.00	\$43,886.83	\$74,768.66	-41.30%
						FY 2024-2025 - TOTAL					

Receivables - 5008  
MONTHLY RAIL FEE

Date Received	REPORTING MONTH	Reference	Description	RAIL	REPORTING MONTH	PAID
10/28/20024	OCT	ACH	MONTHLY RAIL FEE	\$1,000.00	10/2024	PAID
11/26/2024	NOV	ACH	MONTHLY RAIL FEE	\$1,000.00	11/2024	PAID
11/26/2024	DEC	ACH	MONTHLY RAIL FEE	\$1,000.00	12/2024	PAID
1/6/2025	JAN	ACH	MONTHLY RAIL FEE	\$1,000.00	01/2025	PAID
1/29/2025	FEB	ACH	MONTHLY RAIL FEE	\$1,000.00	02/2025	PAID
3/3/2025	MAR	ACH	MONTHLY RAIL FEE	\$1,000.00	03/2025	PAID
4/3/2025	APR	ACH	MONTHLY RAIL FEE	\$1,000.00	04/2025	PAID
	MAY	ACH	MONTHLY RAIL FEE		05/2025	
	JUNE	ACH	MONTHLY RAIL FEE		06/2025	
	JULY	ACH	MONTHLY RAIL FEE		07/2025	
	AUG	ACH	MONTHLY RAIL FEE		08/2025	
	SEPT	ACH	MONTHLY RAIL FEE		09/2025	

\$7,000.00



**MONTHLY TARIFF REPORT**DATE: March 25, 2025REPORTING PERIOD: March 2025  
(MONTH) (YEAR)COMPANY NAME: Helena Agri-Enterprises, LLCMAILING ADDRESS: 225 Schilling Blvd., Suite 300  
(P. O. Box Number or Street)Collierville TN 38017  
(City) (State) (Zip Code)

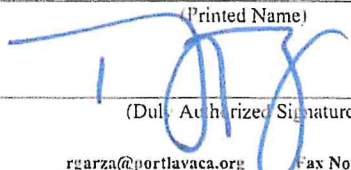
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14,969.427 Tons of Fertilizer DRY OR LIQUID @ 0.79¢ per ton  
Tons BARGE / RAIL (Name of Product)0 Barrels of Crude Oil CRUDE CONDENSATE @ 0.125¢ per barrel  
Tons (Name of Product)

---

Subject to the tariff adopted by the City of Port Lavaca Port Commission are hereby reported by the above-named company during the period covered hereby and payment in the amount of \$ 11,825.85 is attached hereto representing tariff due in accordance with the above rate.

I hereby certify that this report is submitted in compliance with the requirements of the tariff adopted by the City of Port Lavaca Port Commission and the information reported hereby is true, correct and complete.

WITNESS MY HAND this 25 day of March, 2025.Terminal Manager \_\_\_\_\_  
(Title)Trey Franz \_\_\_\_\_  
(Printed Name)  
(Duly Authorized Signature)Port Commission's Main Office Phone Number:  
Port Commission's Main Mailing Address:

(361) 552-9793 Ext. 221

[rgarza@portlavaca.org](mailto:rgarza@portlavaca.org)

City of Port Lavaca Port Commission

202 N. Virginia St.

Fax No.: (361) 552-6062  
Port Lavaca, TX 77979

BARGES	MATERIAL / REF #	DATE	HELENA / Tons	LIQUID / DRY
MTC0111	MICROES001	2/25/2025	1,529.439	DRY
KIRBY30407/28313	NITSOL1	2/27/2025	5,999.169	LIQUID
ART35709	Urea	3/14/2025	1,451.154	DRY
K28014/28019	NITSOL1	3/16/2025	5,989.675	LIQUID

[illegible]

<b>Barge</b>
<b>14,969.427</b>
<b>\$11,825.85</b>
<b>Rail</b>
<b>0.000</b>

**DRAFT SURVEY BY DISPLACEMENT**  
**MTC 10111**

Barge Type : **RAKE**

Depth =	13.000 ft	Length of Box =	172.250 ft
Beam =	35.000 ft	Bilge Radius =	0.500 ft
Spec Grv =	0.9980 (LIGHT Condition)	Rake Length =	27.750 ft
Spec Grv =	0.9980 (LOADED Condition)	Rake Height =	13.000 ft

**LIGHT FREEBOARDS**

**LOADED FREEBOARDS**

Fwd Port =	11 ft	2.000 in	Fwd Port =	4 ft	0.000 in
Fwd Stbd =	11 ft	1.000 in	Fwd Stbd =	4 ft	0.500 in
Mid Port =	11 ft	5.000 in	Mid Port =	4 ft	0.250 in
Mid Stbd =	11 ft	4.500 in	Mid Stbd =	4 ft	1.000 in
Aft Port =	11 ft	9.250 in	Aft Port =	4 ft	0.500 in
Aft Stbd =	11 ft	9.000 in	Aft Stbd =	4 ft	1.250 in

**Full Load:**

Mean Draft =	8 ft	11.417 in
Volume (Cu. Ft.) =	59,076.348	

**Light Barge:**

Mean Draft =	1 ft	6.875 in
Volume (Cu. Ft.) =	9,981.238	

**Cargo Deadweight:**

Pounds =	3,058,878
Short Tons =	1,529.439
Metric Tons =	1,387.485
Long Tons =	1,365.571

AmSpec MTS Inc.



*Larry C. Zeringue*

Larry C. Zeringue, Operations

11/20/2024  
Page 1

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KIRBY 28313,KIRBY 30407

RECAPITULATION

CERTIFICATE OF OFFICIAL QUANTITY BASED ON SHORE TANK FIGURES

<u>QUANTITY</u>	<u>SHORE FIGURES</u>	<u>BARGE FIGURES</u>	<u>SHORT TONS</u>
Pounds	11,998,318.00	Before	6,143.292
Long Tons	5,356.39	After	0.000
Metric Tons	5,442.352	Difference	6,143.292
Short Tons	5,999.159		

Details of shore figures and barge measurements are attached.

AmSpec MTS Inc.

Larry C. Zeringue, Operations

2/26/2025  
Page 1

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**DRAFT SURVEY BY DISPLACEMENT**

**ART 35709**

Barge Type : **RAKE**

Depth =	13.000 ft	Length of Box =	167.000 ft
Beam =	35.000 ft	Bilge Radius =	0.500 ft
Spec Grv =	0.9985 ( <b>LIGHT</b> Condition)	Rake Length =	28.000 ft
Spec Grv =	0.9985 ( <b>LOADED</b> Condition)	Rake Height =	12.750 ft

**LIGHT FREEBOARDS**

**LOADED FREEBOARDS**

Fwd Port =	11 ft	1.500 in	Fwd Port =	4 ft	4.000 in
Fwd Stbd =	11 ft	1.500 in	Fwd Stbd =	4 ft	2.500 in
Mid Port =	11 ft	5.000 in	Mid Port =	4 ft	3.000 in
Mid Stbd =	11 ft	4.000 in	Mid Stbd =	4 ft	0.500 in
Aft Port =	11 ft	8.250 in	Aft Port =	4 ft	2.000 in
Aft Stbd =	11 ft	8.000 in	Aft Stbd =	4 ft	2.000 in

**Full Load:**

Mean Draft =	8 ft	9.667 in
Volume (Cu. Ft.) =	56,458.143	

**Light Barge:**

Mean Draft =	1 ft	7.292 in
Volume (Cu. Ft.) =	9,899.320	

**Cargo Deadweight:**

Pounds =	2,902,308
<b>Short Tons =</b>	<b>1,451.154</b>
Metric Tons =	1,316.466
Long Tons =	1,295.673

AmSpec MTS Inc.



*Larry C. Zeringue*

Larry C. Zeringue, Operations

2/22/2025  
Page 1

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KIRBY 28014, KIRBY 28019

RECAPITULATION

CERTIFICATE OF OFFICIAL QUANTITY BASED ON SHORE TANK FIGURES

<u>QUANTITY</u>	<u>SHORE FIGURES</u>	<u>BARGE FIGURES</u>	<u>SHORT TONS</u>
Pounds	11,979,350.00	Before	6,223.693
Long Tons	5,347.92	After	0.000
Metric Tons	5,433.748	Difference	6,223.693
Short Tons	5,989.675		

Details of shore figures and barge measurements are attached.

AmSpec MTS Inc.



*Larry C. Zeringue*

Larry C. Zeringue, Operations

3/17/2025  
Page 1

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## ACCOUNT AGING REPORT

Apr-25

Item #3.

ACCOUNT NO#	----- NAME -----	LAST PAY	LAST TRANS AMT	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	--BALANCE--
1001				1,575.00				1,575.00
5000		3/11/2025	\$ 759.00					0
5001		4/1/2025	\$ 1,484.86					0
5002		3/19/2025	\$ 3,700.00					0
5003		4/4/2025	\$ 409.56					0
5004		4/3/2025	\$ 2,500.39					0
5005		4/3/2025	\$ 2,563.90					0
5005		4/3/2025	\$ 3,500.00					0
5006		4/4/2025	\$ 2,881.13					0
5007		4/1/2025	\$ 2,900.00					0
5007		4/1/2025	\$ 1,712.65					0
5007		4/1/2025	\$ 2,995.46					0
5008		4/1/2025	\$ 10,426.89					0
5009		3/31/2025	\$ 815.71					0
5010		4/3/2025	\$ 1,398.46					0
5011		4//2025	\$ 967.50					0
5012		3/27/2025	\$ 1,770.00					0
5013		4/8/2025	\$ 747.49					0
5014		4/3/2025	\$ 2,267.19					0
<hr/>								
99-1963-04		4/2/2025	\$ 133.35	133.35				133.35
99-1983-09		4/7/2025	\$ 266.70					0
99-1993-04		4/7/2025	\$ 317.10					0
99-2003-04		3/28/2025	\$ 342.30					0
99-2015-16		4/2/2025	\$ 342.30					0
99-2043-07		4/1/2025	\$ 342.30					0
99-2053-12		4/3/2025	\$ 264.60					0
99-2063-11		4/1/2025	\$ 367.50					0
99-2073-09		4/1/2025	\$ 291.90					0
99-2133-06		4/1/2025	\$ 291.80					0
99-2163-03		4/1/2025	\$ 630.00					0
99-2173-08		4/4/2025	\$ 279.30					0
99-2193-07		3/26/2025	\$ 176.40					0
99-2213-04		4/1/2025	\$ 176.40					0
99-2243-12		3/31/2025	\$ 241.50					0
99-2253-07		3/24/2025	\$ 251.79	251.79				251.79
99-2273-08		4/1/2025	\$ 176.40					0
99-2313-15		4/3/2025	\$ 176.40					0
99-2421-07		4/1/2025	\$ 239.40					0
99-2443-05		4/1/2025	\$ 279.30					0
99-2481-05		4/1/2025	\$ 291.90					0
99-2543-09		4/1/2025	\$ 319.20					0
<hr/>								
=====								
**** BOOK # :00 99	TOTAL ACCOUNTS:	26	\$ 49,998.03	1,960.14	0	0	0	1,960.14

Item #3.

VENDOR NAME

ITEM #

G/L ACCOUNT

NAME

DESCRIPTION

CHECK # AMOUNT

Page 36

01-102891 MORRIS, MIKE DAVID I-22829 504 51000542.25 R &amp; M- BUILDING : FIRE EXTINGUISHER ANNUAL 68227 \$106.50

## VENDOR TOTALS

\$106.50

01-104500 AMAZON CAPITAL SERVICE I-1HCT-6PLH-C7FK 504 51000521.01 OFFICE : HEATER 68061 \$74.99  
01-104500 AMAZON CAPITAL SERVICE I-1W64-Y4YF-R4CF 504 51000521.01 OFFICE : WIRELESS EARBUDS 68250 \$24.89  
01-104500 AMAZON CAPITAL SERVICE I-1VVT-XTT3-3C6N 504 51000521.01 OFFICE : BATTERY BACKUP & SURGE PROTECTOR 68061 \$109.95

## VENDOR TOTALS

\$209.83

01-100040 ANNOUNCEMENTS PLUS TOO I-6660 504 51000521.01 OFFICE : BUSINESS CARDS &amp; NAME TAGS 68184 \$126.00

## VENDOR TOTALS

\$126.00

01-103058 BAREFOOT, MARK E. I-002200 504 50860542.03 R & M- BUILDING: REBUILD OIL STORAGE 68066 \$2,884.00  
01-103058 BAREFOOT, MARK E. I-002205 504 50800533.20 CONTRACTED SERVICES: REPAIR BULKHEAD 68231 \$3,475.00

## VENDOR TOTALS

\$6,359.00

01-102565 CARD SERVICE CENTER I-3505/022025 504 51000544.50 R &amp; M- FURNITURE: PARTITION 933 \$655.14

## VENDOR TOTALS

\$655.14

01-104071 ENTERPRISE FLEET MANAG I-FBN5264202 504 51000544.55 R & M- VEHICLE: MAINTENANCE MANAGEMENT 68236 \$22.92  
01-104071 ENTERPRISE FLEET MANAG I-FBN5264202 504 51000551.11 VEHICLE LEASE: MAINTENANCE MANAGEMENT 68236 \$851.14

## VENDOR TOTALS

\$874.06

01-102882 FRONTIER SOUTHWEST INC I-18830907065/012025 504 51000536.02 TELEPHONE : PHONE CHARGES JANUARY 2025 68095 \$179.46  
01-102882 FRONTIER SOUTHWEST INC I-18830907065/022025 504 51000536.02 TELEPHONE : PHONE CHARGES FEBRUARY 2025 68096 \$189.84  
01-102882 FRONTIER SOUTHWEST INC I-18830907065/032025 504 51000536.02 TELEPHONE : PHONE CHARGES MARCH 2025 68097 \$163.15

## VENDOR TOTALS

\$532.45



Item #3.

Item #3. NAME ITEM # G/L ACCOUNT NAME DESCRIPTION CHECK # AMO

01-102645 GEYA ENERGY, LP I-34345923-4 504 51000536.01 ELECTRICITY : ELECTRICITY SVCS FEBRUARY 2025 68099 \$3,051.55

NAUTICAL LANDING FLOOD LIGHT \$65.33

NL BOAT SLIPS \$632.29

HARBOR OF REFUGE \$0.00

HARBOR OF REFUGE FLOOD LIGHT \$372.45

CITY HARBOR \$0.00

106 S COMMERCE ST UNIT MAIN \$1,981.48

VENDOR TOTALS \$3,051.55

01-100526 GONZALES CONTRACTING I I-25-031 504 50820533.20 CONTRACTED SERVICES: LEVELING DIRT - OLD 68100 \$5,000.00

VENDOR TOTALS \$5,000.00

01-100700 MCGREW, TERRI I-412784 504 51000523.03 CLEANING & JANITORIAL : CLEANING SERVICES 68205 \$620.00

VENDOR TOTALS \$620.00

01-104228 PATTILLO, BROWN & HILL I-499727 504 51000532.01 AUDIT FEES : AUDIT FEES 68138 \$3,000.00

VENDOR TOTALS \$3,000.00

01-100335 PORT LAVACA, CITY OF I-03/2025 504 51000536.03 WATER : WATER / SEWER MARCH 2025 68196 \$791.45

VENDOR TOTALS \$791.45

01-102556 PUBLIC SECTOR PERSONNE I-3751 504 51000533.14 CONTRACTED SERVICES : COMPENSATION PLAN 68222 \$750.00

VENDOR TOTALS \$750.00

01-100373 QUILL CORPORATION I-43065620 504 51000521.01 OFFICE : OFFICE SUPPLIES 68141 \$111.77

01-100373 QUILL CORPORATION I-43252203 504 51000521.01 OFFICE : PAPER CLIPS & POST ITS 68197 \$15.69

01-100373 QUILL CORPORATION I-43393312 504 51000521.01 OFFICE : FILE FOLDERS & BINDER CLIPS 68197 \$36.69

VENDOR TOTALS \$164.15

01-102193 RAMIREZ, JIMMY	I-202503100984	504 51000542.25	R & M- BUILDING : LABOR - ADDED LIGHTS	68142	\$1,800.00
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**VENDOR TOTALS** **\$1,800.00**

01-102309 REPUBLIC SERVICES #847	I-0847-001380198	504 51000533.14	CONTRACTED SERVICES: CONTAINER - PORT COMMISSION	68148	\$293.94
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**VENDOR TOTALS** **\$293.94**

01-100840 ROBERTS, ODEFEY, WITTE	I-1608-004M/2989	504 51000532.07	LEGAL- REGULAR: PORT COMMISSION - DECEMBER 2024	68151	\$122.50
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**VENDOR TOTALS** **\$122.50**

01-100093 SPARKLIGHT	I-101006773/0225	504 50070536.504	CABLE & INTERNET: INTERNET SERVICES	68156	\$96.05
01-100093 SPARKLIGHT	I-101006773/0325	504 50070536.504	CABLE & INTERNET: INTERNET SERVICES	68185	\$121.56

**VENDOR TOTALS** **\$217.61**

01-100418 TML INTERGOVERNMENTAL	I-9059/032025	504 51000512.30	WORKER'S COMP: INSURANCE	68201	\$26.39
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**VENDOR TOTALS** **\$26.39**

01-102621 UNIFIRST CORPORATION	I-2680088683	504 51000523.03	CLEANING & JANITORIAL: CLEANING SUPPLIES	68162	\$184.52
01-102621 UNIFIRST CORPORATION	I-2680092180	504 51000523.03	CLEANING & JANITORIAL: CLEANING SUPPLIES	68223	\$65.52

**VENDOR TOTALS** **\$250.04**

<b>REPORT GRAND TOTAL: \$24,950.61</b>
--

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2025

Item #3  
504 & HARBORS FUND  
FIN SUMMARY

ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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REVENUE SUMMARY

USER & SERVICE CHARGES	818,955	818,955	0	70,526.08	414,561.33	0.00	404,393.67	50.62
FINES & FORFEITURES	500	500	0	116.04	379.78	0.00	120.22	75.96
OTHER REVENUE	35,600	35,600	0	2,719.79	15,743.96	0.00	19,856.04	44.22
GRANT AND CONTRIBUTION R	550,000	550,000	0	0.00	25,200.00	0.00	524,800.00	4.58
INTERGOVERNMENTAL REVENUE	116,184	116,184	0	0.00	116,184.00	0.00	0.00	100.00

TOTAL REVENUES	1,521,239	1,521,239	0	73,361.91	572,069.07	0.00	949,169.93	37.61
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EXPENDITURE SUMMARY

TECHNOLOGY SERVICES	1,422	1,422	0	217.61	3,432.60	0.00	2,010.60	241.39
CITY HARBOR	7,000	7,000	0	3,475.00	3,475.00	0.00	3,525.00	49.64
HARBOR OF REFUGE	200,000	200,000	0	5,000.00	10,000.00	0.00	190,000.00	5.00
SMITH HARBOR	11,000	11,000	0	0.00	4,875.00	0.00	6,125.00	44.32
NAUTICAL LANDINGS MARINA	35,000	35,000	0	2,884.00	8,502.48	0.00	26,497.52	24.29
OPERATIONS	1,390,148	1,390,148	0	27,585.60	298,025.91	49,800.00	1,042,322.09	25.02

TOTAL EXPENDITURES	1,644,570	1,644,570	0	39,162.21	328,310.99	49,800.00	1,266,459.01	22.99
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REVENUES OVER/(UNDER) EXPENDITURES	( 123,331)	( 123,331)	0	34,199.70	243,758.08	( 49,800.00)	( 317,289.08)	157.27-
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1,521,239.00  
Grant 550,000.00  
971,239.00  
572,069.07  
971,239.07  
Revenues 5946  
971,239.07  
971,239.07

Item #3.

504- & HARBORS FUND

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2025

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
USER & SERVICE CHARGES								
436.01 CITY HARBOR-DOCK LEASE	115,000	115,000	0	11,222.60	70,668.23	0.00	44,331.77	61.45
436.09 HOR - DAILY DOCK RENTA	100,000	100,000	0	7,500.00	52,375.00	0.00	47,625.00	52.38
436.10 HOR - RENTAL	4,000	4,000	0	0.00	0.00	0.00	4,000.00	0.00
436.11 HOR - DOCK LEASES	268,497	268,497	0	23,183.09	136,221.17	0.00	132,275.83	50.73
436.12 TARIFFS	130,000	130,000	0	11,837.99	60,506.30	0.00	69,493.70	46.54
436.20 N I DOCK RENT- TRANSIE	500	500	0	31.50	283.50	0.00	216.50	56.70
436.21 N I DOCK LEASE	90,950	90,950	0	6,467.90	38,696.28	0.00	52,253.72	42.55
436.22 N I -BLDG LEASE	90,028	90,028	0	8,798.14	46,901.69	0.00	43,126.31	52.10
436.23 N I - BLDG RENTAL	0	0	0	0.00	0.00	0.00	0.00	0.00
436.24 SMITH HARBOR RENT	19,980	19,980	0	1,484.86	8,909.16	0.00	11,070.84	44.59
TOTAL USER & SERVICE CHARGES	818,955	818,955	0	70,526.08	414,561.33	0.00	404,393.67	50.62
FINES & FORFEITURES								
442.01 LATE PAYMENT PENALTIES	500	500	0	116.04	379.78	0.00	120.22	75.96
TOTAL FINES & FORFEITURES	500	500	0	116.04	379.78	0.00	120.22	75.96
OTHER REVENUE								
451.01 INTEREST INCOME	35,000	35,000	0	2,719.79	15,574.46	0.00	19,425.54	44.50
455.01 OTHER FINANCING SOURCE	0	0	0	0.00	0.00	0.00	0.00	0.00
459.10 2018 C. O. PROCEEDS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.11 AUCTION/SALE PROCEEDS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12 TML REIMBURSEMENTS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71 WASHER-DRYER INCOME	600	600	0	0.00	169.50	0.00	430.50	28.25
459.90 MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92 EQUITY BALANCE FORWARD	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	35,600	35,600	0	2,719.79	15,743.96	0.00	19,856.04	44.22
GRANT AND CONTRIBUTION R								
181.00 CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
181.01 GENERAL LAND OFFICE RE	0	0	0	0.00	0.00	0.00	0.00	0.00
182.01 CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
182.02 GRANT REVENUE	550,000	550,000	0	0.00	25,200.00	0.00	524,800.00	4.58
TOTAL GRANT AND CONTRIBUTION R	550,000	550,000	0	0.00	25,200.00	0.00	524,800.00	4.58
INTERGOVERNMENTAL REVENUE								
193.00.1 XFER IN- FUND 001	116,184	116,184	0	0.00	116,184.00	0.00	0.00	100.00
193.88 XFER IN- 206 FARE FUND	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	116,184	116,184	0	0.00	116,184.00	0.00	0.00	100.00
TOTAL REVENUES	1,521,239	1,521,239	0	73,361.91	572,069.07	0.00	949,169.93	37.61

504 & HARBORS FUND  
TECHNICAL SERVICES  
DEPARTMENTAL EXPENDITURES

Item #3

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2025

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
MATERIALS & SUPPLIES								
50070526.1000 EQUIPMENT - OPERATIONS	0	0	0	0.00	2,664.73	0.00	(2,664.73)	0.00
TOTAL MATERIALS & SUPPLIES	0	0	0	0.00	2,664.73	0.00	(2,664.73)	0.00
SERVICES								
50070536.504 CABLE & INTERNET- PORT	1,422	1,422	0	217.61	767.87	0.00	654.13	54.00
TOTAL SERVICES	1,422	1,422	0	217.61	767.87	0.00	654.13	54.00
TOTAL TECHNOLOGY SERVICES	1,422	1,422	0	217.61	3,432.60	0.00	(2,010.60)	241.39

Item #.

504 R & HARBORS FUND  
CITY OF PORT LAVACA  
DEPARTMENTAL EXPENDITURES

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2025

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>SERVICES</b>								
50800533.20 CONTRACTED SERV-CITY H	5,000	5,000	0	3,475.00	3,475.00	0.00	1,525.00	69.50
TOTAL SERVICES	5,000	5,000	0	3,475.00	3,475.00	0.00	1,525.00	69.50
<b>MAINTENANCE</b>								
50800542.21 R & M- INFRAS- CITY HA	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
50800543.22 R & M- BLDG.- CITY HAR	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
50800543.24 R & M- IMPROV OTB- CIT	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	2,000	2,000	0	0.00	0.00	0.00	2,000.00	0.00
<b>TOTAL CITY HARBOR</b>	7,000	7,000	0	3,475.00	3,475.00	0.00	3,525.00	49.64

Item #3

504 R & HARBORS FUND  
HARBOR REFUGE  
DEPARTMENTAL EXPENDITURES

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2025

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SERVICES								
50820533.20 CONTRACTED SERV- HOR	150,000	150,000	0	5,000.00	10,000.00	0.00	140,000.00	6.67
TOTAL SERVICES	150,000	150,000	0	5,000.00	10,000.00	0.00	140,000.00	6.67
MAINTENANCE								
50820542.21 R & M- INFRASTRUCTURE	50,000	50,000	0	0.00	0.00	0.00	50,000.00	0.00
TOTAL MAINTENANCE	50,000	50,000	0	0.00	0.00	0.00	50,000.00	0.00
TOTAL HARBOR OF REFUGE	200,000	200,000	0	5,000.00	10,000.00	0.00	190,000.00	5.00

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2025

Item #3.

504- R & HARBORS FUND  
SMITH HARBOR

DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SERVICES								
50840533.20 CONTRACTED SERV- SMITH	10,000	10,000	0	0.00	4,875.00	0.00	5,125.00	48.75
TOTAL SERVICES	10,000	10,000	0	0.00	4,875.00	0.00	5,125.00	48.75
MAINTENANCE								
50840542.21 R & M- INFRAS- SMITH H	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
TOTAL MAINTENANCE	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
TOTAL SMITH HARBOR	11,000	11,000	0	0.00	4,875.00	0.00	6,125.00	44.32



CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2025

Item #3  
504- & HARBORS FUND  
NAUTICAL LANDINGS MARINA  
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SERVICES								
50860533.20 CONTRACTED SERV- NL MA	30,000	30,000	0	0.00	4,828.00	0.00	25,172.00	16.09
TOTAL SERVICES	30,000	30,000	0	0.00	4,828.00	0.00	25,172.00	16.09
MAINTENANCE								
50860542.03 R & M- BUILDING- NL MA	2,000	2,000	0	2,884.00	2,884.00	0.00	884.00	144.20
50860542.21 R & M- INFRA- NL MAR	3,000	3,000	0	0.00	790.48	0.00	2,209.52	26.35
50860542.25 R & M- BULD (NAUTICAL	0	0	0	0.00	0.00	0.00	0.00	0.00
50860543.26 R & M- INFRA- NL MARI	0	0	0	0.00	0.00	0.00	0.00	0.00
50860543.27 R & M- IMPROV OTB- NL	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	5,000	5,000	0	2,884.00	3,674.48	0.00	1,325.52	73.49
TOTAL NAUTICAL LANDINGS MARINA	35,000	35,000	0	2,884.00	8,502.48	0.00	26,497.52	24.29

Item #3.

504 & HARBORS FUND  
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>PERSONNEL SERVICES</b>								
51000511.01 SALARIES & WAGES	119,672	119,672	0	9,182.90	49,062.15	0.00	70,609.85	41.00
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	0	0	0	180.41	335.17	0.00	335.17	0.00
51000512.05 EMPLOYER-SOCIAL SECURI	9,155	9,155	0	682.44	3,841.35	0.00	5,313.65	41.96
51000512.10 EMPLOYER-T.M.R.S.	7,276	7,276	0	555.25	3,232.11	0.00	4,043.89	44.42
51000512.20 GROUP H/D INS PREMIUMS	20,797	20,797	0	1,734.67	8,476.97	0.00	12,320.03	40.76
51000512.30 WORKER'S COMPENSATION	255	255	0	26.39	1,497.34	0.00	1,242.34	587.19
51000512.31 UNEMPLOYMENT INSURANCE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000512.40 SAFETY PAY	500	500	0	0.00	0.00	0.00	500.00	0.00
TOTAL PERSONNEL SERVICES	157,655	157,655	0	12,362.06	66,445.09	0.00	91,209.91	42.15
<b>MATERIALS &amp; SUPPLIES</b>								
51000521.01 OFFICE	1,000	1,000	0	515.83	856.00	0.00	144.00	85.60
51000523.03 CLEANING & JANITORIAL	11,000	11,000	0	870.04	3,997.56	0.00	7,002.44	36.34
51000525.01 FUEL	500	500	0	0.00	33.43	0.00	466.57	6.69
51000526.01 GENERAL SAFETY & TOOLS	150	150	0	0.00	0.00	0.00	150.00	0.00
51000528.03 NON-CAPITALIZED ASSETS	1,500	1,500	0	0.00	0.00	0.00	1,500.00	0.00
51000529.11 LIGHTING & DECORATION	2,000	2,000	0	0.00	0.00	0.00	2,000.00	0.00
TOTAL MATERIALS & SUPPLIES	16,150	16,150	0	1,385.87	4,886.99	0.00	11,263.01	30.26
<b>SERVICES</b>								
51000531.01 TRAVEL & TRAINING	500	500	0	0.00	0.00	0.00	500.00	0.00
51000531.04 DUES, SUBSCR., & PUBLI	5,500	5,500	0	0.00	199.95	0.00	5,300.05	3.64
51000531.05 ADVERTISING & LEGAL NO	0	0	0	0.00	409.25	0.00	409.25	0.00
51000532.01 AUDIT FEES	6,000	6,000	0	3,000.00	3,000.00	0.00	3,000.00	50.00
51000532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000532.07 LEGAL- REGULAR	3,000	3,000	0	122.50	465.50	0.00	2,534.50	15.52
51000533.14 CONTRACTED SERVICES	31,960	31,960	0	1,043.94	14,663.40	0.00	17,296.60	45.88
51000535.01 GENERAL LIABILITY INSU	3,849	3,849	0	0.00	4,995.02	0.00	1,146.02	129.77
51000535.10 WINDSTORM INS	20,000	20,000	0	0.00	14,555.69	0.00	5,444.31	72.78
51000535.11 FLOOD INS	2,250	2,250	0	0.00	0.00	0.00	2,250.00	0.00
51000536.01 ELECTRICITY	31,627	31,627	0	3,051.55	11,250.78	0.00	20,376.22	35.57
51000536.02 TELEPHONE	2,100	2,100	0	532.45	1,274.15	0.00	825.85	60.67
51000536.03 WATER	6,200	6,200	0	791.45	3,168.93	0.00	3,031.07	51.11
TOTAL SERVICES	112,986	112,986	0	8,541.89	53,982.67	0.00	59,003.33	47.78
<b>MAINTENANCE</b>								
51000541.02 LANDSCAPING	5,000	5,000	0	0.00	0.00	0.00	5,000.00	0.00
51000542.25 R & M-BUILD (NAUTICAL	80,000	80,000	0	1,906.50	15,148.50	0.00	64,851.50	18.94
51000543.04 R & M IMPROVEMENT OTB	2,500	2,500	0	0.00	0.00	0.00	2,500.00	0.00
51000543.06 R & M- IMPROVEMENTS (	0	0	0	0.00	0.00	0.00	0.00	0.00
51000544.50 R & M- FURNITURE & EOU	4,000	4,000	0	655.14	1,007.89	0.00	2,992.11	25.20
51000544.55 R & M- VEHICLES & TRAI	500	500	0	22.92	75.96	0.00	424.04	15.19
51000544.65 R & M- MACHINERY & EOU	200	200	0	0.00	0.00	0.00	200.00	0.00
51000544.75 DREDGING	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	92,200	92,200	0	2,584.56	16,232.35	0.00	75,967.65	17.61

Item #3.

504 & HARBORS FUND  
OPERATIONS

DEPARTMENTAL EXPENDITURES

ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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SUNDRY									
51000551.11	VEHICLE LEASES	11,500	11,500	0	851.14	5,400.33	0.00	6,099.67	46.96
51000552.02	PRI & INT EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000552.03	BOND ISSUANCE COST- AM	0	0	0	0.00	0.00	0.00	0.00	0.00
51000552.15	DEBT SERVICE- PRINCIP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000552.25	DEBT SERVICE- INTEREST	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.01	XFER OUT- FD 001- ADMT	22,321	22,321	0	1,860.08	11,160.48	0.00	11,160.52	50.00
51000553.02	XFER OUT- FD 310- '08	126,560	126,560	0	0.00	63,280.00	0.00	63,280.00	50.00
51000553.05	XFER OUT- FD 322 - 201	133,776	133,776	0	0.00	66,888.00	0.00	66,888.00	50.00
51000553.60	XFER OUT- FD 165 HAZAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.65	XFER OUT- FD 210 EDA G	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.80	XFER OUT- FD 220	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.84	BAD DEBT EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUNDRY		294,157	294,157	0	2,711.22	146,728.81	0.00	147,428.19	49.88

CAPITAL EXPENDITURES

51000561.02	CE- LAND & IMPROVEMENT	50,000	50,000	0	0.00	0.00	49,800.00	200.00	99.60
51000562.03	CE- BUILDING & IMPROV	0	0	0	0.00	9,750.00	0.00	9,750.00	0.00
51000563.05	CE- INFRASTRUCTURE	667,000	667,000	0	0.00	0.00	0.00	667,000.00	0.00
TOTAL CAPITAL EXPENDITURES		717,000	717,000	0	0.00	9,750.00	49,800.00	657,450.00	8.31

TOTAL OPERATIONS

1,390,148	1,390,148	0	27,585.60	298,025.91	49,800.00	1,042,322.09	25.02
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TOTAL EXPENDITURES

1,644,570	1,644,570	0	39,162.21	328,310.99	49,800.00	1,266,459.01	0.00
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REVENUES OVER/ (UNDER) EXPENDITURES	( 123,331)	( 123,331)	0	34,199.70	243,758.08	( 49,800.00)	( 317,289.08)	157.27-
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\*\*\* END OF REPORT \*\*\*

## BALANCE SHEET - UNAUDITED

AS OF: MARCH 31ST, 2025

Item #3.

## 504-PORT &amp; HARBORS FUND

ACCOUNT# TITLE

## ASSETS

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111.21	CLAIM ON CONS CASH	284,252.04
112.11.6001	INVESTMENTS-LOGIC	603,715.95
113.22	ALLOWANCE FOR UNCOLLECT(	14,575.43)
113.24	UNAPPLIED CREDITS (	6,951.45)
113.27	PTC ACCTS RECEIVABLE (UB	72,817.04
113.27.1004	ACCTS REC-HARBOR OF REFU	1,013,928.00
113.29.1000	ACCOUNTS RECEIVABLE-MIS(	3,266.63)
116.01.0001	PREPAID INSURANCE	796.27
151.01.1000	LAND	1,919,338.57
152.01.1000	BUILDINGS	1,462,446.39
152.02.2000	ACCUM DEPRECIATION-BUIL(	924,215.47)
153.01.1000	IMPROVEMENTS OTHER THAN	2,050,980.24
153.02.2000	ACCUM DEPR-IMPR OTHER T(	1,796,040.80)
154.01.1000	MACHINERY & EQUIPMENT	24,707.00
154.02.2000	ACCUM DEPR-MACHINERY & (	14,570.52)
155.01.1000	CONSTRUCTION IN PROGRESS	100,951.67
156.01.1000	INFRASTRUCTURE	7,996,420.23
156.02.2000	ACCUM DEPREC.- INFRASTR(	3,168,908.42)

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9,601,824.68

TOTAL ASSETS

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9,601,824.68

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0.\*

284,252.04 +

603,715.95 +

887,967.99 \*

## LIABILITIES

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207.21	CUSTOMER DEPOSIT (	50.00)
211.10	AP PENDING (DUE TO CONS	3,200.56
211.99	YMCA (	4.35)
212.30	ACCRUED VACATION	5,382.72
213.01	BOND PREMIUM (SERIES '18	68,969.89
215.90.1004	DEFERRED REV-HARBOR OF R	1,013,928.00
216.20.3006	BONDS PAYABLE-CURRENT	200,000.00
217.11	NL MARINA DEPOSITS	1,824.80
221.20	BONDS PAYABLE NON-CURREN	1,355,000.00

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2,648,251.62

TOTAL LIABILITIES

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2,648,251.62

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FUND EQUITY/BALANCE

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## BALANCE SHEET - UNAUDITED

AS OF: MARCH 31ST, 2025

Item #3.

## 504-PORT &amp; HARBORS FUND

ACCOUNT#	TITLE		
320.07	ENCUMBRANCES	( 244,850.30)	
320.08	RESERVE FOR ENCUMBRANCES	244,850.30	
320.09	PRIOR YEAR ENCUMBRANCE	188,424.23	
320.10	PRIOR YEAR RESERV/ENC	( 188,424.23)	
320.60	FUND BALANCE COMMITTED	90,552.00	
320.65	NET INVEST. IN CAPITAL A	3,393,536.00	
320.98	FUND BALANCE UNRESV	3,225,726.98	
	TOTAL FUND EQUITY/BALANCE		6,709,814.98
	TOTAL REVENUES	572,069.07	
	TOTAL EXPENSES	328,310.99	
	EXCESS REVENUES OVER EXPENDITURES		243,758.08
	TOTAL LIABILITIES & FUND EQUITY/BALANCE		9,601,824.68
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## BALANCE SHEET - UNAUDITED

AS OF: MARCH 31ST, 2025

Item #3.

## 210-PORT COMMISSION PROJECTS

ACCOUNT# TITLE

ASSETS  
=====

111.21	CLAIM ON CONS CASH	( 52,700.00)	
113.29.1000	ACCOUNTS RECEIVABLE- MIS	2,500.00	
155.01.1000	CONSTRUCTION IN PROGRESS	40,200.00	
			( 10,000.00)
TOTAL ASSETS			( 10,000.00)

LIABILITIES  
=====

		0.00
TOTAL LIABILITIES		0.00

FUND EQUITY/BALANCE  
=====

320.07	ENCUMBRANCES	( 1,144,330.36)	
320.08	RESERVE FOR ENCUMBRANCES	1,144,330.36	
TOTAL FUND EQUITY/BALANCE			0.00
TOTAL REVENUES			0.00
TOTAL EXPENSES			10,000.00
EXCESS REVENUES OVER EXPENDITURES			( 10,000.00)
TOTAL LIABILITIES & FUND EQUITY/BALANCE			( 10,000.00)

## BALANCE SHEET - UNAUDITED

AS OF: MARCH 31ST, 2025

Item #3.

## 310-08 PC DEBT SERVICE

ACCOUNT#	TITLE		
ASSETS			
=====			
111.21	CLAIM ON CONS CASH	34,801.70	
			34,801.70
TOTAL ASSETS			34,801.70
			=====
LIABILITIES			
=====			
212.60	ACCRUED BOND INTEREST	3,824.00	
			3,824.00
TOTAL LIABILITIES			3,824.00
FUND EQUITY/BALANCE			
=====			
320.01	FUND BAL-RSRV'D/DEBT SER	24,244.46	
320.10	PRIOR YEAR RESERV/ENC (	1,320.75)	
320.98	FUND BALANCE UNRESV	63,710.17	
TOTAL FUND EQUITY/BALANCE			86,633.88
TOTAL REVENUES		63,579.32	
TOTAL EXPENSES		119,235.50	
EXCESS REVENUES OVER EXPENDITURES		( 55,656.18)	
TOTAL LIABILITIES & FUND EQUITY/BALANCE			34,801.70
			=====

## BALANCE SHEET - UNAUDITED

AS OF: MARCH 31ST, 2025

Item #3.

## 322-SERIES 2018 DEBT SERVICE

ACCOUNT# TITLE

## ASSETS

=====

111.21	CLAIM ON CONS CASH	( 45,925.00)	
			( 45,925.00)
			=====
	TOTAL ASSETS		( 45,925.00)
			=====

## LIABILITIES

=====

212.60	ACCRUED INTEREST PAYABLE	7,068.00	
			7,068.00
			=====
	TOTAL LIABILITIES		7,068.00
			=====

## FUND EQUITY/BALANCE

=====

320.98	FUND BALANCE	( 6,818.99)	
	TOTAL FUND EQUITY/BALANCE		( 6,818.99)
			=====

TOTAL REVENUES	66,888.49
TOTAL EXPENSES	113,062.50
	=====

EXCESS REVENUES OVER EXPENDITURES	( 46,174.01)
	=====

TOTAL LIABILITIES & FUND EQUITY/BALANCE	( 45,925.00)
	=====



# Port Commission Snapshot

	January	February	March	FYTD
<b>City Harbor</b>				
Revenue	\$ 11,222.60	\$ 11,263.56	\$ 11,222.60	\$ 70,709.19
Expenses	\$ 2,818.15	\$ 1,920.29	\$ 5,858.60	\$ 15,546.75
<b>Gain / (Loss)</b>	<u>\$ 8,404.45</u>	<u>\$ 9,343.27</u>	<u>\$ 5,364.00</u>	<u>\$ 55,162.44</u>
<b>Harbor of Refuge</b>				
Revenue	\$ 52,128.11	\$ 40,218.68	\$ 42,521.08	\$ 249,102.47
Expenses	\$ 18,627.55	\$ 9,397.08	\$ 16,576.90	\$ 68,625.49
<b>Gain / (Loss)</b>	<u>\$ 33,500.56</u>	<u>\$ 30,821.60</u>	<u>\$ 25,944.18</u>	<u>\$ 180,476.98</u>
<b>Nautical Landings</b>				
Revenue	\$ 14,775.04	\$ 14,263.84	\$ 15,413.58	\$ 86,389.79
Expenses	\$ 15,859.41	\$ 8,991.57	\$ 16,177.33	\$ 96,563.42
<b>Gain / (Loss)</b>	<u>\$ (1,084.37)</u>	<u>\$ 5,272.27</u>	<u>\$ (763.75)</u>	<u>\$ (10,173.63)</u>
<b>Smith Harbor</b>				
Revenue	\$ 1,484.86	\$ 1,484.86	\$ 1,484.86	\$ 8,909.16
Expenses	\$ 649.53	\$ 5,317.59	\$ 549.38	\$ 7,657.32
<b>Gain / (Loss)</b>	<u>\$ 835.33</u>	<u>\$ (3,832.73)</u>	<u>\$ 935.48</u>	<u>\$ 1,251.84</u>
<b>Interest Income</b>	<u>\$ 2,604.97</u>	<u>\$ 2,247.84</u>	<u>\$ 2,719.79</u>	<u>\$ 15,574.46</u>
<b>Property Tax Revenue</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 116,184.00</u>
<b>Grant Revenue</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,200.00</u>
<b>Total Gain / (Loss)</b>	<u><u>\$ 44,260.94</u></u>	<u><u>\$ 43,852.25</u></u>	<u><u>\$ 34,199.70</u></u>	<u><u>\$ 383,676.08</u></u> \$ 572,069.07

\* This report does not conform to GAAP and is unaudited.

# Cash Profit and Loss Statement

	January	February	March	FYTD
<b>City Harbor</b>				
Dock Lease	\$ 11,222.60	\$ 11,222.60	\$ 11,222.60	\$ 70,668.23
Oyster Tarrifs	\$ -	\$ -	\$ -	\$ -
Late Payment Penalties	\$ -	\$ 40.96	\$ -	\$ 40.96
<b>Total City Harbor</b>	<b>\$ 11,222.60</b>	<b>\$ 11,263.56</b>	<b>\$ 11,222.60</b>	<b>\$ 70,709.19</b>
<b>Harbor of Refuge</b>				
Tarrifs				
Oil	\$ 5,989.50	\$ 5,842.64	\$ 5,824.43	\$ 28,445.32
Fertilizer	\$ 15,017.26	\$ -	\$ 6,013.56	\$ 32,060.98
Oyster	\$ -	\$ -	\$ -	\$ -
Rentals				\$ -
Daily Dock Rental	\$ 8,000.00	\$ 11,200.00	\$ 7,500.00	\$ 52,375.00
Dock Rentals	\$ -	\$ -	\$ -	\$ -
Dock Leases	\$ 22,121.35	\$ 22,176.04	\$ 22,183.09	\$ 130,221.17
Railroad Fee	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 6,000.00
Late Payment Penalties	\$ -	\$ -	\$ -	\$ -
<b>Total Harbor of Refuge</b>	<b>\$ 52,128.11</b>	<b>\$ 40,218.68</b>	<b>\$ 42,521.08</b>	<b>\$ 249,102.47</b>
<b>Nautical Landings</b>				
Dock Rent	\$ -	\$ 252.00	\$ 31.50	\$ 283.50
Dock Lease	\$ 6,774.50	\$ 6,098.30	\$ 6,467.90	\$ 38,696.28
Building Lease	\$ 7,713.65	\$ 7,890.65	\$ 8,798.14	\$ 46,901.69
Building Rentals	\$ -	\$ -	\$ -	\$ -
Washer-Dryer	\$ 87.00	\$ -	\$ -	\$ 169.50
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Late Payment Penalties	\$ 199.89	\$ 22.89	\$ 116.04	\$ 338.82
Auction Proceeds	\$ -	\$ -	\$ -	\$ -
<b>Total Nautical Landings</b>	<b>\$ 14,775.04</b>	<b>\$ 14,263.84</b>	<b>\$ 15,413.58</b>	<b>\$ 86,389.79</b>
<b>Smith Harbor</b>				
Rent	\$ 1,484.86	\$ 1,484.86	\$ 1,484.86	\$ 8,909.16
Late Payment Penalties	\$ -	\$ -	\$ -	\$ -
<b>Total Smith Harbor</b>	<b>\$ 1,484.86</b>	<b>\$ 1,484.86</b>	<b>\$ 1,484.86</b>	<b>\$ 8,909.16</b>
<b>Interest Income</b>	<b>\$ 2,604.97</b>	<b>\$ 2,247.84</b>	<b>\$ 2,719.79</b>	<b>\$ 15,574.46</b>
<b>Property Tax Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 116,184.00</b>
<b>Total Income</b>	<b>\$ 82,215.58</b>	<b>\$ 69,478.78</b>	<b>\$ 73,361.91</b>	<b>\$ 572,069.07</b>

\* This report does not conform to GAAP and is unaudited.

# Cash Profit and Loss Statement

Item #3.

	January	February	March	FYTD	
<b>City Harbor</b>					
Overhead Allocation	\$ 2,818.15	\$ 1,920.29	\$ 2,383.60	\$ 12,071.75	
R&M Infrastructure	\$ -	\$ -	\$ -	\$ -	
R&M Building	\$ -	\$ -	\$ -	\$ -	
Contracted Services	\$ -	\$ -	\$ 3,475.00	\$ 3,475.00	
<b>Total City Harbor</b>	<b>\$ 2,818.15</b>	<b>\$ 1,920.29</b>	<b>\$ 5,858.60</b>	<b>\$ 15,546.75</b>	
<b>Harbor of Refuge</b>					
Overhead Allocation	\$ 13,247.10	\$ 9,026.61	\$ 11,204.45	\$ 56,744.98	
Electricity	\$ 380.45	\$ 370.47	\$ 372.45	\$ 1,880.51	
R&M Infrastructure		\$ -	\$ -	\$ -	
Contracted Services	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 10,000.00	
<b>Total Harbor of Refuge</b>	<b>\$ 18,627.55</b>	<b>\$ 9,397.08</b>	<b>\$ 16,576.90</b>	<b>\$ 68,625.49</b>	
<b>Nautical Landings</b>					
Overhead Allocation	\$ 5,435.18	\$ 3,703.55	\$ 4,597.10	\$ 23,282.03	
Cable & Internet	\$ 291.38	\$ -	\$ 217.61	\$ 767.87	
R&M Building	\$ -	\$ -	\$ 4,790.50	\$ 18,032.50	
R&M Infrastructure	\$ -	\$ 130.61		\$ 790.48	
R&M Furniture & Equip	\$ 352.75	\$ -	\$ 655.14	\$ 1,423.29	
Cleaning & Janitorial	\$ 768.08	\$ 652.76	\$ 870.04	\$ 3,997.56	
Lighting & Decoration	\$ -	\$ -		\$ -	
Contracted Services	\$ 6,986.88	\$ 1,641.94	\$ 1,043.94	\$ 19,900.65	
Windstorm Insurance	\$ -	\$ -		\$ 14,555.69	
Flood Insurance	\$ -	\$ -		\$ -	
Electricity	\$ 1,502.98	\$ 1,733.93	\$ 2,679.10	\$ 9,370.27	
Telephone	\$ 80.46	\$ 40.23	\$ 532.45	\$ 1,274.15	
Water	\$ 441.70	\$ 1,088.55	\$ 791.45	\$ 3,168.93	
Landscaping	\$ -	\$ -		\$ -	
R&M Improvement OTB	\$ -	\$ -		\$ -	
<b>Total Nautical Landings</b>	<b>\$ 15,859.41</b>	<b>\$ 8,991.57</b>	<b>\$ 16,177.33</b>	<b>\$ 96,563.42</b>	
<b>Smith Harbor</b>					
Overhead Allocation	\$ 649.53	\$ 442.59	\$ 549.38	\$ 2,782.32	
Contracted Services	\$ -	\$ 4,875.00	\$ -	\$ 4,875.00	
<b>Total Smith Harbor</b>	<b>\$ 649.53</b>	<b>\$ 5,317.59</b>	<b>\$ 549.38</b>	<b>\$ 7,657.32</b>	
<b>Total Expenses</b>	<b>\$ 37,954.64</b>	<b>\$ 25,626.53</b>	<b>\$ 39,162.21</b>	<b>\$ 188,392.99</b>	
<b>Operating Cash Flow</b>	<b>\$ 44,260.94</b>	<b>\$ 43,852.25</b>	<b>\$ 34,199.70</b>	<b>\$ 383,676.08</b>	
<b>CE- Land &amp; Improvements</b>	\$ -	\$ -		\$ -	
<b>CE - Buildings</b>	\$ 9,750.00	\$ -		\$ 9,750.00	
<b>CE - Infrastructure</b>	\$ -	\$ -		\$ -	
<b>Dredging</b>	\$ -	\$ -		\$ -	
<b>Transfer Out Fund 310</b>	\$ -	\$ 63,280.00		\$ 63,280.00	
<b>Transfer Out Fund 322</b>	\$ -	\$ 66,888.00		\$ 66,888.00	
<b>Net Cash Flow</b>	<b>\$ 34,510.94</b>	<b>\$ (86,315.75)</b>	<b>\$ 34,199.70</b>	<b>\$ 243,758.08</b>	\$ 328,310.99

\* This report does not conform to GAAP and is unaudited.

# PORT COMMISSION MONTHLY OVERHEAD

Personnel Services	\$	12,362.06
Techonology Equipment		
Office	\$	515.83
Travel & Training		
Fuel		
General safety and tools		
Non -Capitalized Assets		
Dues & Subscriptions		
Audit Fees	\$	3,000.00
Health & Fitness		
Legal - Regular	\$	122.50
General Liability Ins.		
R & M Vehicles	\$	22.92
Vehicle Leases	\$	851.14
Administrative costs	\$	1,860.08
<b>Total</b>	<b>\$</b>	<b><u>18,734.53</u></b>

	% allocation	Allocation amount
City Harbor	12.72%	\$ 2,383.60
Harbor of Refuge	59.81%	\$ 11,204.45
Nautical Landings	24.54%	\$ 4,597.10
Smith Harbor	2.93%	\$ 549.38
	<b>100.00%</b>	<b>\$ 18,734.53</b>

## Cash, Encumbrances, Budgeted CIP, &amp; Bond Payments

Ending Cash Assets		As of 01/31/2025	As of 2/28/2025	As of 3/31/2025
Ending Cash		\$ 348,595.80	\$ 259,687.09	\$ 284,252.04
Inventments Logic		\$ 599,367.25	\$ 601,436.16	\$ 603,715.95
Fund 210 Port Projects		\$ (52,700.00)	\$ (52,700.00)	\$ (52,700.00) *1
Debt Service Funds (310 & 322)		\$ (141,329.65)	\$ (11,137.85)	\$ (11,123.30)

Total Ending Cash Assets \$ 753,933.40 \$ 797,285.40 \$ 824,144.69

Current Encumbrances			Ordered	Received	Outstanding	
<u>PO#</u>	<u>Task Order</u>	<u>Contractor</u>	<u>Project Description</u>			
25-00042		Victoria Engineering	Downtown WaterFront Public Access	\$ 75,000.00	\$ 25,200.00	\$ 49,800.00
25-00036		Victoria Engineering	Breakwater Engineering	\$ 40,000.00	\$ 20,000.00	\$ 20,000.00

Total \$ 69,800.00

## Budgeted Capital Improvement Projects

1 Texas Parks & Wildlife Match \$ 167,000.00

Total \$ 167,000.00

## Remaining Bond Payments

1 FY 24/25 Remaining Bond Payments \$ 28,438.00

Total \$ 28,438.00

\*1 This amount represents the negative fund balance in Fund 210 to be reimbursed by Fund 504. This amount includes Engineering for Breakwater for \$40,000, and CDBG- MIT application of \$30,400 that has been fully paid. We received reimbursement of \$120,000 for the EDA Grant on 04/25/2023 which reduced the negative fund balance in Fund 210.

\* This report does not conform to GAAP and is unaudited.

FUND : 504-PORT &amp; HARBORS FUND

PERIOD TO USE: Mar-2025 THRU Mar-2025

DEPT : N/A

SUPPRESS ZEROS

ACCOUNTS: 111.21 THRU 112.11.6001

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====	Item #3.
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111.21

CLAIM ON CONS CASH

B E G I N N I N G B A L A N C E

1,025,370.09

3/03/25	2/25	U35238	DEPOSIT	36309	DRAFT POSTING				3,038.60	1,028,408.69	
3/03/25	3/04	R00278	DEPOSIT	00098	PAYMENT				10,426.89	1,038,835.58	
3/03/25	3/04	R00281	DEPOSIT	13740	PAYMENT				2,500.39	1,041,335.97	
3/03/25	3/04	U35265	DEPOSIT	13740	DAILY RECEIPT POSTING				1,827.00	1,043,162.97	
3/04/25	3/04	R00280	DEPOSIT	00099	PAYMENT				6,063.90	1,049,226.87	
3/04/25	3/05	R00282	DEPOSIT	13745	PAYMENT				1,770.00	1,050,996.87	
3/05/25	3/05	R00284	DEPOSIT	00102	PAYMENT				815.71	1,051,812.58	
3/05/25	3/06	R00286	DEPOSIT	13748	EDWARD JONES				1,398.46	1,053,211.04	
3/05/25	3/06	C49836	DEPOSIT	13748	DAILY CASH POSTING 3/05/2025				31.50	1,053,242.54	
3/05/25	3/07	B49840	Misc 000000	21280	HELENA TARIFF PMT FEB 2025		JE# 029665		6,013.56	1,059,256.10	
3/05/25	3/14	A48403	TRANSFER	11627	504-703 A/P REIMBURSEMEN				3,193.50CR	1,056,062.60	
3/06/25	3/07	R00283	DEPOSIT	13753	LEASE MARCH 2025				3,628.62	1,059,691.22	
3/11/25	3/12	R00289	DEPOSIT	13768	PAYMENT				759.00	1,060,450.22	
3/11/25	3/12	U35304	DEPOSIT	13768	DAILY RECEIPT POSTING				441.00	1,060,891.22	
3/11/25	3/11	A48113	TRANSFER	11628	504-703 A/P REIMBURSEMEN				4,541.47CR	1,056,349.75	
3/13/25	3/14	R00334	DEPOSIT	13779	PAYMENT				1,767.50	1,058,117.25	
3/13/25	3/14	U35320	DEPOSIT	13771	DAILY RECEIPT POSTING				265.65	1,058,382.90	
3/14/25	3/14	A48531	TRANSFER	11634	504-703 A/P REIMBURSEMEN				17,261.72CR	1,041,121.18	
3/19/25	3/20	R00335	DEPOSIT	13795	PAYMENT				3,700.00	1,044,821.18	
3/19/25	3/20	C49933	DEPOSIT	13795	DAILY CASH POSTING 3/19/2025				7,000.00	1,051,821.18	
3/24/25	3/25	U35395	DEPOSIT	13807	DAILY RECEIPT POSTING				251.79	1,052,072.97	
3/25/25	3/25	A48545	TRANSFER	11641	504-703 A/P REIMBURSEMEN				4,593.64CR	1,047,479.33	
3/26/25	3/26	U35400	DEPOSIT	36492	DAILY RECEIPT POSTING				2,267.19	1,049,746.52	
3/26/25	3/27	U35408	DEPOSIT	13814	DAILY RECEIPT POSTING				176.40	1,049,922.92	
3/27/25	3/28	R00339	DEPOSIT	13823	PAYMENT				1,770.00	1,051,692.92	
3/27/25	3/28	C50008	DEPOSIT	13823	DAILY CASH POSTING 3/27/2025				6,324.43	1,058,017.35	
3/27/25	3/27	A48856	TRANSFER	11645	504-703 A/P REIMBURSEMEN				7,688.89CR	1,050,328.46	
3/31/25	3/31	U35417	DEPOSIT	13834	DAILY RECEIPT POSTING				342.30	1,050,670.76	
3/31/25	4/01	R00340	DEPOSIT	13838	PAYMENT				815.71	1,051,486.47	
3/31/25	4/01	U35430	DEPOSIT	13838	DAILY RECEIPT POSTING				241.50	1,051,727.97	
3/31/25	4/02	B50034		21304	ADMINISTRATIVE FEES		JE# 029732		766.75	1,052,494.72	
3/31/25	4/02	B50034		21304	ADMINISTRATIVE FEES		JE# 029732		22,551.17	1,075,045.89	
3/31/25	4/02	B50034		21304	ADMINISTRATIVE FEES		JE# 029732		25,178.00CR	1,049,867.89	
3/31/25	4/02	B50036		21303	POSTAGE EXPENSE - MARCH 2025		JE# 029733		15.85CR	1,049,852.04	
3/31/25	4/02	B50037	Misc 000000	21305	INTEREST EARNED		JE# 029735		440.00	1,050,292.04	
				=====	MARCH ACTIVITY DB:	87,395.02	CR:	62,473.07CR	24,921.95		

112.11.6001

INVESTMENTS-LOGIC

B E G I N N I N G B A L A N C E

601,436.16

3/31/25	4/02	B50031	Interest000000	21302	LOGIC INTEREST EARNED		JE# 029729		2,279.79	603,715.95	
				=====	MARCH ACTIVITY DB:	2,279.79	CR:	0.00	2,279.79		

# COMMUNICATION

SUBJECT: CITY MANAGER'S REPORT

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## INFORMATION:

- 1.) TPWL Grant – Renovations to Nautical Landings Marina Breakwater
- 2.) CDBG-MIT Coastal Resiliency Living Shoreline Project
- 3.) ReStore (cleanup of old barge(s) in Smith Harbor
- 4.) CDBG- MIT Round 2 Application for use of funds for Replacement of culverts under rail at Corporation Ditch and Voluntary Restoration of Refuge Shoreline.
- 5.) GLO CEPRA Grant (Harbor of Refuge Shoreline Protection)
- 6.) MBMT Grant Downtown Waterfront Public Access Improvement
- 7.) TxDOT Truck Route signs
- 8.) Parking area on SBA Steel property at the HOR

## CITY OF PORT LAVACA

**MEETING:** APRIL 15, 2025 **AGENDA ITEM** \_\_\_\_

**DATE:** 4.11.2025

**TO:** PORT COMMISSION BOARD MEMBERS CC: JIM RUDELLAT, HARBOR MASTER

**FROM:** JODY WEAVER, INTERIM CITY MANAGER

**SUBJECT:** CITY MANAGER'S MONTHLY REPORT

1. TPWL Grant – Renovations to the Nautical Landings Marina Breakwater:  
The contract documents have been executed, and Matt Glaze is working on scheduling a pre-construction conference for the week after Easter. If there are Port Commission members that would like to attend the pre-construction conference, let me know and I will include you in the invitation once the date is set.
2. CDBG-MIT Coastal Resilience Living Shoreline Project  
I am working on collecting the front-end documents to provide to Mott McDonald to use in the bid documents. We have no word on the status of the permit application. It is thought that the NMFS is the hold up (this was the same agency that took so long with the Nautical Landings Breakwater application). NMFS is highly understaffed right now.
3. ReStore (cleanup of old barge(s) in Smith Harbor)  
We have a meeting scheduled with TCEQ and our consultant Kim Griffith to discuss comments on the COE Permit and Deed information. To answer the questions regarding the deed to Smith Harbor, I'm having Gulf-Coast Title prepare a Title Opinion.
4. CDBG-MIT Round 2 Application for use of funds for Replacement of culverts under rail at Corporation Ditch and Voluntary Restoration of Refuge Shoreline.  
As you recall, the \$9.1M CDBG-MIT Round 2 funding was finally approved by GLO several weeks ago. The mayor has not yet received the contract from GLO to sign. KSBR has made a formal inquiry to see when we can expect this contract so it's not accidentally overlooked in the mayor's emails.
5. GLO CEPRA GRANT (Harbor of Refuge Shoreline Protection): Mott McDonald continues to work on the 30% design drawings and the COE permit application.

At last month's meeting, the Board expressed interest in funding a project to install rip-rap along the eastern shoreline of the peninsula at the Harbor of Refuge (Tract 11). I did speak with Josh Carter with Coast & Harbors Engineering about placing rip rap along the shoreline in the short-term, knowing that that shoreline restoration project is a few years down the road. He suggested that the first step would be to determine the USACE jurisdictional boundary. Much of the work to do this has already been done by Triton Environmental for the CEPRA grant project. Josh Carter said that with the jurisdictional determination, they could develop a design with modest effort as they already have a survey of the site and a good understanding of the coastal conditions. He said their deliverables would be plans with detailed notes and simple specifications. So, I'm working towards getting a jurisdictional determination for as little cost as possible and then with that, work with Coast & Harbors on an effective design and estimated cost.



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**CITY OF PORT LAVACA**

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6. MBMT Grant Downtown Waterfront Public Access Improvement:

We received the COE Letter of Permission on March 28. We are meeting with the GLO Clean Coast Texas team to see how they may be able to help with technical and financial resources for the Green Infrastructure component of the project. Matt has submitted an invoice to reflect completion of the permitting phase. Once I get the canceled check back, I will submit it to MBMT for reimbursement along with a written project status report.

7. TxDOT Truck Route signs: The pre-construction conference has not yet been scheduled, but I received word today that TxDOT has finally received the contract which was held up for 6 months by UPRR. So we should have a pre-con date soon.

8. Parking area on SBA Steel property at the HOR: I have been in contact with Mr. Richard Keane of SBA Steel who owns the land where there is a parking area near the HOR boat ramp. They did not locate any documents in their files to show any sort of agreement had been executed in the past regarding this parking area. They are not interested in selling, but will entertain a long term lease and asked me to send them a proposal. The area in question is approximately 22,000 sf (0.5 ac). According to CAD, the property is valued at \$0.21 per sf, so the parking are = \$4,686. Based upon the 10% rate of return rule of thumb, this would result in an annual rental rate of \$469.00. Perhaps since the use is for public benefit, they may consider something less.

# COMMUNICATION

**SUBJECT:** RECEIVE HARBOR MASTER'S OPERATIONS,  
PROMOTION/DEVELOPMENT ACTIVITY REPORT

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## **INFORMATION:**

- a) City Harbor
- b) Nautical Landings Building
- c) Nautical Landings Marina
- d) Smith Harbor
- e) Harbor of Refuge

**A) City Harbor**

- 1) 27 March 2025 City Council ratified Sunland Construction lease, commenced 1 April 2025.

**B) Nautical Landings Building**

- 1) Barefoot Construction working on the storm window & door covers.
- 2) Working on a scope to replace six big windows south end front of building, identify availability windstorm regulations.

**C) Nautical Landings Marina**

- 1) Horizon Environmental has been onsite 15 times since last PC meeting.
- 2) 11 April 2025 Port Lavaca Plumbing installed mechanical water meter.

**D) Smith Harbor**

- 1) Move six power poles off the bulkhead.
- 2) 28 March 2025 received USACE permit.

**E) Harbor of Refuge**

- 1) 7 August 2024 LCI delivering material from Alamo Heights road project.
- 2) Weed control spraying.

**F) To Do List - Raymond Butler**