



## REGULAR PORT COMMISSION MEETING

Tuesday, March 19, 2024 at 10:00 AM  
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

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### PUBLIC NOTICE OF MEETING

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**The following item will be addressed at this or any other meeting of the Port Commission upon the request of the chairman, any member(s) of Port Commission and/or the City Attorney:**

*Announcement by the Chairman that Port Commission will retire into closed session for consultation with City Attorney on matters in which the duty of the attorney to the Port Commission under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).*

**(All matters listed under the Consent Agenda item are routine by the Port Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)**

### AGENDA

*Port Commission will consider/discuss the following items and take any action deemed necessary.*

#### MEETING PROCEDURE

*Public notice is hereby given that the Port Commission of the City of Port Lavaca, Texas, will hold a meeting TUESDAY, MARCH 19, 2024 beginning at 10:00 a.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:*

*The meeting will also be available via the video conferencing application "ZOOM".*

*Join Zoom Meeting:*

<https://us02web.zoom.us/j/81242228377?pwd=K2FPTmxuSXFCS2RNWGo3NUxKYU5UQT09>

*Meeting ID: 812 4222 8377*

*Passcode: 219756*

*One Tap Mobile*

*+13462487799,,82182482989#,,, \*912619# US (Houston)*

*Dial by your location*

*+1 346 248 7799 US (Houston)*

**CALL TO ORDER**

**COMMENTS FROM THE PUBLIC** - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

**CONSENT AGENDA**

1. APPROVAL OF MINUTES
  - A) MINUTES OF FEBRUARY 20, 2024 - REGULAR MEETING
  
2. RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT FOR FEBRUARY 2024.

**REPORTS**

3. RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND
  - a) Tariff Report
  - b) Account Aging Report
  - c) Payment Report
  - d) Revenue and Expenditure Report
  - e) Balance Sheet / Property Tax Distribution
  - f) Profit and Loss Cash Flow Report
  
4. RECEIVE STATUS REPORTS
  - a) Renovations to Nautical Landings Marina Breakwater - Presenter Jody Weaver
  - b) CDBG-MIT Coastal Resilience Project - Presenter Jody Weaver
  - c) Restore Project - Presenter Jody Weaver
  - d) Culvert Replacement Project #P-2024-019 (CDBG-MIT Round 2 application) - Presenter Jody Weaver
  
5. RECEIVE STATUS REPORTS ON SPECIAL PROJECTS
  - a) Status report regarding Voluntary Restoration Project II at the Harbor of Refuge (CDBG-MIT Round 2 application) - Presenter Jody Weaver
  - b) Status report regarding GLO CEPRA Grant - Presenter Jody Weaver
  - c) MBMT Grant Project Downtown Waterfront Public Access Improvement - Presenter Jody Weaver

6. RECEIVE HARBOR MASTER'S OPERATIONS, PROMOTION/DEVELOPMENT ACTIVITY REPORT

- a) City Harbor
- b) Nautical Landings Building
- c) Nautical Landings Marina
- d) Smith Harbor
- e) Harbor of Refuge

**ACTION ITEMS: NEW BUSINESS**

- 7. DISCUSS TARIFF COMPARISON STUDY AMONG TEXAS PORTS LED BY PORT COMMISSIONER RAYMOND BUTLER.
- 8. REVIEW HELENA AGRI-ENTERPRISES' LEASE AND TARIFF REQUIREMENTS.
- 9. DISCUSS TAXES PAID BY LESSEES AND THEIR ALLOCATION.

**COMMENTS**

- 10. COMMENTS FROM THE COMMISSIONERS.

**ADJOURNMENT**

**CERTIFICATION OF POSTING NOTICE**

This is to certify that the above notice of a regular meeting of The Port Commission of The City of Port Lavaca, scheduled for **Tuesday, March 19, 2024**, beginning at **10:00 a.m.**, was posted at city hall, easily accessible to the public, as of **3:00 p.m. Friday, March 15, 2024**.

          /s/ Rachel Garza          .

*Rachel Garza, Administrative Assistant*

**ADA NOTICE**

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

# COMMUNICATION

SUBJECT: APPROVAL OF MINUTES

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## INFORMATION:

A) MINUTES OF FEBRUARY 20, 2024 - REGULAR MEETING





# REGULAR PORT COMMISSION MEETING

Tuesday, February 20, 2024, at 10:00 AM  
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

## MINUTES

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 20<sup>TH</sup> day of February 2024, the Port Commission of the City of Port Lavaca, Texas, convened in a regular session at 10:04 a.m. in the regular meeting place in City Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following Commissioners in attendance:

**ROLL CALL:**

Alex Davila	Commissioner / Chairman
Raymond Butler	Commissioner / Secretary
Mike McGuire	Commissioner
Sue Traylor	Commissioner
Larry Nichols	Commissioner

And with the following Commissioners absent:

Robert Knox	Commissioner
Jamie O'Neil	Commissioner

### CONSENT AGENDA

**1. APPROVAL OF MINUTES**

**A) MINUTES OF JANUARY 30, 2024 - SPECIAL MEETING**

Motion made by Commissioner McGuire

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the January 30<sup>th</sup>, 2024, Special Minutes of the Regular Port Commission meeting held on February 20<sup>th</sup>, 2024, are hereby approved.

Seconded by Commissioner Butler

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Raymond Butler, Sue Traylor, and Larry Nichols,

Voting Nay: None

**2. RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT FOR JANUARY 2024.**

Motion made by Commissioner McGuire

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Harbor Master's January 2024 Inspection Reports of the Regular Port Commission meeting held on February 20<sup>th</sup>, 2024, are hereby approved.

Seconded by Commissioner Butler.

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Raymond Bulter, Sue Traylor, and Larry Nichols,

Voting Nay: None

**REPORTS**

**3. RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND**

- a) Tariff Report
- b) Account Aging Report
- c) Payment Report
- d) Revenue and Expenditure Report
- e) Balance Sheet / Property Tax Distribution
- f) Profit and Loss Cash Flow Report

A copy of these reports, in their entirety, can be found in the Port Commission meeting packet dated February 20<sup>th</sup>, 2024.

Agenda item discussed.

No action was taken.

**4. RECEIVE STATUS REPORTS**

**a) Renovations to Nautical Landings Marina Breakwater - Presenter Jody Weaver**

- The following is a memo, in its entirety, from Interim City Manager Weaver:

On January 26<sup>th</sup>, we did receive a letter of Permission to Extension the US Army Corps of Engineers Permit to construct these breakwater repairs by December 31, 2029.

Matt Glaze and I have reached out several times to TPWL by phone and by email to get a status on the USFW review but have had no return communications. I copied the Port Commission members on an email I sent on Saturday February 17<sup>th</sup> in which I copied Michael Cloud's office to see if they can help track down the status of this federal review of the project plans.

**b) CDBG-MIT Coastal Resilience Project - Presenter Jody Weaver**

- The following is a memo from Interim City Manager Weaver:

From: Mott McDonald:

I wanted to reach out to inform you that our subcontractor, Gray and Pape, is gearing up for the cultural resources data collection effort and is planning to mobilize the project site the week of February 26<sup>th</sup>. Amanda Evans will be on site and the point of contact for this work. I will follow up with you if anything changes with the schedule. As always, you can reach out to Josh Carter or me if you have any questions regarding this.

**c) Restore Project - Presenter Jody Weaver**

- The following is a memo from Interim City Manager Weaver:

We are trying to schedule a meeting with TCEQ, Kim Griffith and myself for next week to look at the next steps with this grant. To clarify, we do have the executed contract for this grant and are working to recap all conversations and decisions made to date to make sure we are all on solid footing with the grant requirements before moving forward with writing the Scope of Work document.

**d) Culvert Replacement Project #P-2024-019 (CDBG-MIT Round 2 application) - Presenter Jody Weaver**

- The following is a memo from Interim City Manager Weaver:

There have been no new developments. I did reach out to Mr. Webber of Helena by email asking how he was doing getting up to speed and when he would be planning a visit to Port Lavaca. I will let you know when I hear back from him.

**5. RECEIVE STATUS REPORTS ON SPECIAL PROJECTS**

**a) Status report regarding Voluntary Restoration Project II at the Harbor of Refuge (CDBG-MIT Round 2 application) - Presenter Jody Weaver**

- The following is a memo from Interim City Manager Weaver:

As previously reported, we have applied to use funds from our CDBG-MIT - Round 2 allocation to fund this project. There is no new information to report. We hope to hear back from GLO regarding our application in March. If awarded, the engineer for this project will be Urban Engineering.

**b) Status report regarding GLO CEPRA Grant - Presenter Jody Weaver**

- The following is a memo from Interim City Manager Weaver:

Received from Joshua Carter of Mott McDonald on February 5<sup>th</sup>: I was able to talk with Kevin Frenzel (GLO) and Abigail Richardson (GLO) this morning. We came to an understanding that we will have GLO remain as the lead if that works best for you. I still need to have a brief follow up with Kevin and Abigail and then I believe Abigail will reach out to you to reconfirm. If its ok, I'll work to get this finalized out with GLO early tomorrow and then Abigail will be back in touch.

I did speak with Abigal Richardson and confirmed that GLO has worked out an agreement with Mott McDonald so that GLO can remain the lead for these CEPRA grant projects and I agreed that is what we wanted. I am waiting for more details from GLO regarding the engineering contract and our payment of our committed matching funds of \$275,000 (\$200,000 of which are coming from a MBMT fund grant).

**c) MBMT Grant Project Downtown Waterfront Public Access Improvement - Presenter Jody Weaver**

- The following is a memo from Interim City Manager Weaver:

At the Council meeting on February 12, Council approved the contract with the Matagorda Bay Mitigation Trust for \$400,000 toward the proposed Downtown Waterfront Public Access Improvement Project with an estimated total cost of \$700,000. Half of the match funds will come from the General Fund and the other half from the Ports & Harbors fund.

At this same meeting Council approved Urban Engineering Task Order No. 36 in the fixed fee amount of \$75,000 for the engineering design, surveying, permitting, bidding, and contract administration. The first \$50,000 of this will be paid for with MBMT trust dollars.

This project was discussed at a recent Green Infrastructure Workshop hosted by the City of Port Lavaca and presented by GLO Clean Coast Texas, and we are making plans to apply for Clean Coast Texas grant funding to go towards the \$100,000 budget in this project for Green Infrastructure drainage elements for the parking lot improvements.

**6. RECEIVE HARBOR MASTER'S OPERATIONS, PROMOTION/DEVELOPMENT ACTIVITY REPORT****a) City Harbor**

- 1) February 5, 2024 - Texas Ports Association meeting in Victoria.
- 2) February 4, 2024 - Tagged nonpaying boats.
- 3) February 28, 2024 – Current lease for Prestige Oysters expires 2/28. New lease pending signatures.

**b) Nautical Landings Building**

- 1) February 28, 2024 – Current lease for Allied Universal expires 2/28. New lease was ratified at the Council meeting held February 12<sup>th</sup>.

**c) Nautical Landings Marina**

- 1) February 15, 2024 - abandon sailboat pulled out of the water at HOR.
- 2) January 22, 2024 - Jerry Birkland boat sank. February 15, 2024, pulled out at HOR Pulled up to Gonzales Contracting yard.
- 3) Horizon Environmental has been onsite 13 times since the last PC meeting.
- 4) Cox boat, proceed with sale but having a few problems with paperwork.

**d) Smith Harbor**

- 1) January 23, 2024 – First meeting on the Restore Grant

**e) Harbor of Refuge**

- 1) Encore Dredging - cleaning and moving equipment to track 11. \*\*
- 2) Encore is in the process of purchasing the dredge pipe from Manson.
- 3) Aerial spraying.

**\*\*Reference: e) Harbor of Refuge**

*\*\*1) Encore Dredging cleaning moving equipment to track 11.*

Motion made by Commissioner Butler

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Chairman Davila, makes recommendation for staff to send a demand letter to Encore to make the necessary arrangements to clean up Tract 11 in a months' time. If unable, City will take proper action and invoice Encore for the added expense.

Seconded by Commissioner McGuire.

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Raymond Butler, Sue Traylor, and Larry Nichols,

Voting Nay: None

Motion carries.

**ACTION ITEMS: LEASES**

7. **DISCUSS NEW LEASE AGREEMENT FOR PRESTIGE OYSTERS INC - CITY HARBOR TRACT 10 - PRESENTER JODY WEAVER**

Motion made by Commissioner Nichols

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Chairman Davila, makes recommendation to accept the proposed 5-year lease with no option to Prestige Oyster Inc.

Seconded by Commissioner Traylor.

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Raymond Butler, Sue Traylor, and Larry Nichols.

Voting Nay: None

Motion carries.

#### **ACTION ITEMS: NEW BUSINESS**

**8. DISCUSS AND CONSIDER AMENDMENTS TO THE TARIFF 1A WHICH GOVERNS THE RULES AND FEES ASSOCIATED WITH THE WATER WAYS LOCATED IN THE CITY OF PORT LAVACA AND ITS ETJ - PRESENTER JODY WEAVER**

- Recommendations by Alex Davila, Chairman: Tabled until the next Regular Port Commission Meeting.
- The following is a memo from Interim City Manager Weaver:

The current rate schedule provides for only a monthly rent for commercial Fishing Vessels. This is because normally we do not have any boat slips available for rent besides those 2 slips next to Big Bear, which are on a monthly rate, but because Tract 9 is not currently leased, recently we had many boats come and go along the dock of Tract 9 for periods of days or weeks. Let's discuss how we want to address this for any future similar occurrence.

The question was brought up about whether we should be collecting tariffs for materials brought in by truck at the Harbor of Refuge. Our current Standard Form Lease states:

**" Section 5.02. Cargo Dockage Charges.** In addition to such Land Rent, Tenant shall pay all dockage charges for Tenant's use applicable under City's Tariffs as those charges accrue. Said charges are due on the first of each month and shall be assessed a late fee if paid after the 10th day of the month."

A close look at the language of the older version of the lease entered into with Helena in 2018, clarifies that the per ton of BULK materials tariff is for "material that crosses the dock".

I recommend we consider adding a specific fee for a "**Bulk product liquid or dry per ton** carried by rail" for clarification and to reflect what has historically been paid by Helena, being the same bulk rate whether it came by barge or rail.

Regarding materials brought by truck, we can discuss this during the meeting on Tuesday. Note: Helena is still paying the \$1,000/month use of rail fee, which is intended to pay toward maintaining the rail.

**COMMENTS**

**9. COMMENTS FROM THE COMMISSIONERS.**

Agenda item discussed.

No action necessary.

**ADJOURNMENT**

Commissioner Nichols made a motion to adjourn the meeting.

Commissioner Butler seconded this motion.

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Raymond Butler, Sue Traylor, and Larry Nichols

Voting Nay: None

The meeting was adjourned at 11:13 a.m.

These minutes were approved on March 19, 2024.

ATTEST:

\_\_\_\_\_  
Alex Davila, Chairman

\_\_\_\_\_  
Rachel Garza, Admin Assist.

# **COMMUNICATION**

**SUBJECT:** RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT  
FOR FEBRUARY 2024.

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## **INFORMATION:**



# Port Lavaca Port Commission Monthly Inspection

Month: 19 MARCH 2024    Location: City Harbor

## 1. Fueling Area

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 2. Decking

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 3. Main Frame & Floats

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 4. CLEAN UP

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 5. Water Lines, Valves, Etc.

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 6. Electrical & Lights

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 7. Pilings, Guides & Rollers

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

**8. Rub Rails & Fenders**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**9. Cleats & Keels**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**10. Gates & Locks**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**11. Railing**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**12. Cement Slab**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**13. Bulkhead**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**Harbor Master:** \_\_\_\_\_

# Port Lavaca Port Commission Monthly Inspection

Month: 19 MARCH 2024    Location: Harbor of Refuge

## 1. Road

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 2. Rail spur

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments: 11 Dec 2023 City Council want to use grant funds for drainage  
Culvert replacement under rail spur.

## 3. Main Frame & Floats

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 4. Environmental

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 5. Water Lines, Valves, Etc.

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 6. Electrical & Lights

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 7. PERMIT

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

**8. Rub Rails & Fenders**

Condition: **Satisfactory** Unsatisfactory Not Applicable  
Comments:

**9. Cleats & Kevels**

Condition: **Satisfactory** Unsatisfactory Not Applicable  
Comments:

**10. Gates & Locks**

Condition: **Satisfactory** Unsatisfactory Not Applicable  
Comments:

**11. Mulch**

Condition: **Satisfactory** Unsatisfactory Not Applicable  
Comments:

**12. Cement Cap**

Condition: **Satisfactory** Unsatisfactory Not Applicable  
Comments:

**13. Bulkhead**

Condition: **Satisfactory** Unsatisfactory Not Applicable  
Comments:

**14. CLEAN UP**

Condition: Satisfactory **Unsatisfactory** Not Applicable  
Comments: **1 MARCH 2024 sent demand letter to Encore Dredging**  
**6 MARCH 2024 resumed cleaning.**

**Harbor Master:** \_\_\_\_\_

# Port Lavaca Port Commission Monthly Inspection

Month: 19 MARCH 2024 Location: NLM / Smith Harbor

## 1. Boats

Condition: Satisfactory Unsatisfactory Not Applicable

Comments: 15 MARCH 2024 Estes and abandon sailboat have been Dismantled and hauled to the dump.

## 2. Decking

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

## 3. Main Frame & Floats

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

## 4. Dock Boxes

Condition: Satisfactory Unsatisfactory Not Applicable

Comments: Dock A there are six dock boxes with broken hinges and Three boxes missing.

## 5. Water Lines, Valves, Etc.

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

## 6. Electrical & Lights

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

**7. Pilings, Guides & Rollers**

Condition: Satisfactory Unsatisfactory Not Applicable  
Comments:

**8. Rub Rails & Fenders**

Condition: Satisfactory Unsatisfactory Not Applicable  
Comments: Dock A there are two 6' sections of rub rail damaged.

**9. Cleats & Kevels**

Condition: Satisfactory Unsatisfactory Not Applicable  
Comments: Dock A 15 broken cleats, Dock B 2 broken cleats.

**10. Gates & Locks**

Condition: Satisfactory Unsatisfactory Not Applicable  
Comments:

**11. Dredging**

Condition: Satisfactory Unsatisfactory Not Applicable  
Comments:

**12. Cement**

Condition: Satisfactory Unsatisfactory Not Applicable  
Comments: 16 Feb 2024 Barefoot Construction recaulked the seams at the steps in the concrete. 27 Feb 2024 recaulked the remaining seams around the bulkhead.

**13. Bulkhead**

Condition: Satisfactory Unsatisfactory Not Applicable  
Com

Harbor Master: \_\_\_\_\_

# Port Lavaca Port Commission Monthly Building Inspection

Month: 19 MARCH 2024    Location: NLB

## 1. Building Maintenance:

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments: 1 MARCH 2024 Barefoot Construction remounted Paper towel dispenser back on the wall Dayroom womans bathroom. Replaced vinyl trim at the steps Dayroom. 13 MARCH 2024 Marvelous Gardens trimmed the palm trees sprayed weeds.

## 2. Decking:

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 3. Flooring:

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 4. Windows:

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 5. Water Lines, Valves, Etc.

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 6. Electrical & Lights

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

**7. HVAC**

Condition: **Satisfactory** Unsatisfactory Not Applicable  
Comments:

**8. Roof:**

Condition: **Satisfactory** Unsatisfactory Not Applicable  
Comments:

**9. Parking:**

Condition: Satisfactory **Unsatisfactory** Not Applicable  
Comments:

**10. Fire Extinguishers:**

Condition: **Satisfactory** Unsatisfactory Not Applicable  
Comments:

**11. Hand Railing:**

Condition: **Satisfactory** Unsatisfactory Not Applicable  
Comments:

**12. Stairs & Steps**

Condition: **Satisfactory** Unsatisfactory Not Applicable  
Comments:

**Harbor Master:** \_\_\_\_\_



# COMMUNICATION

SUBJECT: RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND

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## INFORMATION:

- a) Tariff Report
- b) Account Aging Report
- c) Payment Report
- d) Revenue and Expenditure Report
- e) Balance Sheet / Property Tax Distribution
- f) Profit and Loss Cash Flow Report

Date Received	Reference	Description	CRUDE OIL	/	REPORTING MONTH	BARRELS OF CRUDE OIL	TARIFF AM PAID @ \$0.125 PER BARREL
11/29/2023	1201384	EQUALIZER, INC.	OIL	/	10/2023	65,049.370	\$8,131.17
1/25/2024	1207911	EQUALIZER, INC.	OIL	/	11/2023	81,905.300	\$10,238.16
1/25/2024	1207912	EQUALIZER, INC.	OIL	/	12/2023	80,435.950	\$10,054.49
2/29/2024	1211694	EQUALIZER, INC.	OIL	/	01/2024	68,604.150	\$8,575.51
		EQUALIZER, INC.	OIL	/	02/2024		PENDING
		EQUALIZER, INC.	OIL	/	03/2024		
		EQUALIZER, INC.	OIL	/	04/2024		
		EQUALIZER, INC.	OIL	/	05/2024		
		EQUALIZER, INC.	OIL	/	06/2024		
		EQUALIZER, INC.	OIL	/	07/2024		
		EQUALIZER, INC.	OIL	/	08/2024		
		EQUALIZER, INC.	OIL	/	09/2024		

FY 2023-2024 - TOTAL \$36,999.33

**DAILY DOCK RENTAL**

Date Received	REPORTING MONTH	Reference	Description	Public Dock	REPORTING MONTH	PAID
11/28/2023	OCTOBER	1201258	MONTHLY DOCK FEE	\$500.00	10/2023	Paid
1/25/2024	NOVEMBER	1207909	MONTHLY DOCK FEE	\$750.00	11/2023	Paid
1/25/2024	DECEMBER	1207910	MONTHLY DOCK FEE	\$1,000.00	12/2023	Paid
2/29/2024	JANUARY	1211699	MONTHLY DOCK FEE	\$750.00	01/2024	Paid
	FEBRUARY		MONTHLY DOCK FEE		02/2024	
	MARCH		MONTHLY DOCK FEE		03/2024	
	APRIL		MONTHLY DOCK FEE		04/2024	
	MAY		MONTHLY DOCK FEE		05/2024	
	JUNE		MONTHLY DOCK FEE		06/2024	
	JULY		MONTHLY DOCK FEE		07/2024	
	AUGUST		MONTHLY DOCK FEE		08/2024	
	SEPTEMBER		MONTHLY DOCK FEE		09/2024	



From : Camin Cargo Control  
To : GulfMark Energy Inc.

Item #3.

Attn : Paul Migala / GulfMark Energy Inc. paulm@gulfmarkenergy.com  
Shelly Smith / GulfMark Energy Inc. shellys@gulfmarkenergy.com

**Load RECAP - Original**

Product : CRUDE OIL  
Vessel : MM - 80  
Location : Gulfmark -Port Lavaca, TX  
Tank(s) - 2 | 1  
Date : 19-JAN-2024  
File NA° : PVI-13134  
Ref. NA° : ER240101

**QUANTITIES - CRUDE OIL**

**Total Load Quantities - Based on Shore Figures**

TCV, Barrels @ 60 °F 19,951.06  
Free Water 0.00

**GSV**

Barrels @ 60 °F 19,951.06  
Gallons @ 60 °F 837,944.52

Long Tons - Air 2,842.006  
Metric Tons - Air 2,887.612  
Short Tons - Air 3,183.047  
Kilograms - Air 2,887,612.0  
Pounds - Air 6,366,094.0

API Gravity @ 60 °F (C) 23.6

**NSV**

Barrels @ 60 °F 19,906.19  
Gallons @ 60 °F 836,059.98

Long Tons - Air 2,835.614  
Metric Tons - Air 2,881.117  
Short Tons - Air 3,175.888  
Kilograms - Air 2,881,117.0  
Pounds - Air 6,351,776.0

S&W % 0.225\*\*  
S&W Vol. 44.87  
S&W Source Shore Tanks Before Load  
\*\* Quality based on individual open and close of shore tank.

**Total Vessel Quantities**

Vessel : MM - 80  
TCV, Bbls @ 60 °F 19,980.97  
Free Water 0.00

**GSV**

From : Camin Cargo Control  
To : GulfMark Energy Inc.

Item #3.

Attn : Paul Migala / GulfMark Energy Inc. paulm@gulfmarkenergy.com  
Shelly Smith / GulfMark Energy Inc. shellys@gulfmarkenergy.com

**Load RECAP - Original**

Product : CRUDE OIL  
Vessel : FMT - 3060  
Location : Gulfmark -Port Lavaca, TX  
Tank(s) - 2 | 1  
Date : 06-JAN-2024  
File NA° : PVI-13125  
Ref. NA° : VG240102

**QUANTITIES - CRUDE OIL**

**Total Load Quantities - Based on Shore Figures**

TCV, Barrels @ 60 °F 10,155.61  
Free Water 0.00

**GSV**

Barrels @ 60 °F 10,155.61  
Gallons @ 60 °F 426,535.62

Long Tons - Air 1,446.655  
Metric Tons - Air 1,469.870  
Short Tons - Air 1,620.254  
Kilograms - Air 1,469,870.0  
Pounds - Air 3,240,508.0

API Gravity @ 60 °F (T) 23.6

**NSV**

Barrels @ 60 °F 10,137.53  
Gallons @ 60 °F 425,776.26

Long Tons - Air 1,444.080  
Metric Tons - Air 1,467.253  
Short Tons - Air 1,617.369  
Kilograms - Air 1,467,253.0  
Pounds - Air 3,234,739.0

S&W % 0.178\*\*  
S&W Vol. 18.08  
S&W Source Vessel composite after Loading  
\*\* Quality based on individual open and close of shore tank.

**Total Vessel Quantities**

Vessel : FMT - 3060

	VEF of 1.0033 Applied	No VEF Applied
TCV, Bbls @ 60 °F	10,182.14	10,215.74
Free Water	0.00	0.00

From : Camin Cargo Control  
To : GulfMark Energy Inc.

Item #3.

Attn : Paul Migala / GulfMark Energy Inc. paulm@gulfmarkenergy.com  
Shelly Smith / GulfMark Energy Inc. shellys@gulfmarkenergy.com

**Load RECAP - Original**

Product : CRUDE OIL  
Vessel : MM - 50 & 58  
Location : Gulfmark -Port Lavaca, TX  
Tank(s) - 2 | 1  
Date : 07-FEB-2024  
File NA° : PVI-13143  
Ref. NA° : ER240102

**QUANTITIES - CRUDE OIL**

**Total Load Quantities - Based on Shore Figures**

TCV, Barrels @ 60 °F 38,615.46  
Free Water 0.00  
**GSV**

Barrels @ 60 °F 38,615.46  
Gallons @ 60 °F 1,621,849.32

Long Tons - Air 5,507.841  
Metric Tons - Air 5,596.225  
Short Tons - Air 6,168.782  
Kilograms - Air 5,596,225.0  
Pounds - Air 12,337,563.0

API Gravity @ 60 °F (C) 23.4

**NSV**

Barrels @ 60 °F 38,560.43  
Gallons @ 60 °F 1,619,538.06

Long Tons - Air 5,499.992  
Metric Tons - Air 5,588.249  
Short Tons - Air 6,159.991  
Kilograms - Air 5,588,249.0  
Pounds - Air 12,319,981.0

S&W % 0.143\*\*  
S&W Vol. 55.03  
S&W Source Shore Tanks Before Load  
\*\* Quality based on individual open and close of shore tank.

**Total Vessel Quantities**

Vessel : MM - 50 | MM - 58  
TCV, Bbls @ 60 °F 38,846.35  
Free Water 0.00  
**GSV**



HELENA CHEMICAL

0.79

Date Received	Reference	Description	BARGE SHORT TONS	RAIL SHORT TONS	REPORTING MONTH	TOTAL FERTILIZER BULK TONS	BARGE ONLY	RAIL ONLY	TOTAL TARIFF AMOUNT PAID @ \$0.79 PER TON
11/1/2023	ACH PMT	HELENA CHEMICAL	4199.908	0	10/2023	4,199.908	\$3,317.93	\$0.00	\$3,317.93
12/13/2023	ACH PMT	HELENA CHEMICAL	11897.681	0	11/2023	9,399.170	\$9,399.17	\$0.00	\$9,399.17
12/27/2023	ACH PMT	HELENA CHEMICAL	9736.646		12/2023	7,691.950	\$7,691.95	\$0.00	\$7,691.95
2/2/2024	ACH PMT	HELENA CHEMICAL	3377.583		01/2024	2,668.290	\$2,668.29	\$0.00	\$2,668.29
2/29/2024	ACH PMT	HELENA CHEMICAL	6384.241		02/2024	5,043.550	\$5,043.55	\$0.00	\$5,043.55
	ACH PMT	HELENA CHEMICAL			03/2024		\$0.00	\$0.00	\$0.00
	ACH PMT	HELENA CHEMICAL			04/2024		\$0.00	\$0.00	\$0.00
	ACH PMT	HELENA CHEMICAL			05/2024		\$0.00	\$0.00	\$0.00
	ACH PMT	HELENA CHEMICAL			06/2024		\$0.00	\$0.00	\$0.00
	ACH PMT	HELENA CHEMICAL			07/2024		\$0.00	\$0.00	\$0.00
	ACH PMT	HELENA CHEMICAL			08/2024		\$0.00	\$0.00	\$0.00
	ACH PMT	HELENA CHEMICAL			09/2024				
<b>TOTAL</b>			<b>35596.059</b>	<b>0</b>	<b>FY 2023-2024 - TOTAL</b>		<b>\$28,120.89</b>	<b>\$0.00</b>	<b>\$28,120.89</b>

99-1810-00

MONTHLY RAIL FEE

Date Received	REPORTING MONTH	Reference	Description	RAIL	REPORTING MONTH	PAID
9/26/2023	OCT	ACH	MONTHLY RAIL FEE	\$1,000.00	10/2023	PAID
10/26/2023	NOV	ACH	MONTHLY RAIL FEE	\$1,000.00	11/2023	PAID
11/27/2023	DEC	ACH	MONTHLY RAIL FEE	\$1,000.00	12/2023	PAID
1/2/2024	JAN	ACH	MONTHLY RAIL FEE	\$1,000.00	01/2024	PAID
1/26/2024	FEB	ACH	MONTHLY RAIL FEE	\$1,000.00	02/2024	PAID
2/26/2024	MAR	ACH	MONTHLY RAIL FEE	\$1,000.00	03/2024	PAID
	APR	ACH	MONTHLY RAIL FEE	\$1,000.00	04/2024	
	MAY	ACH	MONTHLY RAIL FEE	\$1,000.00	05/2024	
	JUNE	ACH	MONTHLY RAIL FEE	\$1,000.00	06/2024	
	JULY	ACH	MONTHLY RAIL FEE	\$1,000.00	07/2024	
	AUG	ACH	MONTHLY RAIL FEE	\$1,000.00	08/2024	
	SEPT	ACH	MONTHLY RAIL FEE	\$1,000.00	09/2024	



### MONTHLY TARIFF REPORT

DATE: 2-20-24

REPORTING PERIOD: February 2024  
(MONTH) (YEAR)

COMPANY NAME: Helena Agri-Enterprises, LLC

MAILING ADDRESS: 225 Schilling Blvd., Suite 300  
(P. O. Box Number or Street)

Collierville TN 38017  
(City) (State) (Zip Code)

6,384.241 Tons of Fertilizer DRY OR LIQUID @ 0.79¢ per ton  
Tons BARGE / RAIL (Name of Product)

0 Tons of Crude Oil CRUDE CONDENSATE @ 0.125¢ per barrel  
Tons (Name of Product)


Subject to the tariff adopted by the City of Port Lavaca Port Commission are hereby reported by the above-named company during the period covered hereby and payment in the amount of \$ 5,043.55 is attached hereto representing tariff due in accordance with the above rate.

I hereby certify that this report is submitted in compliance with the requirements of the tariff adopted by the City of Port Lavaca Port Commission and the information reported hereby is true, correct and complete.

WITNESS MY HAND this 20th day of February, 2024.

Terminal Manager \_\_\_\_\_  
(Title)

Trey Franz  
(Printed Name)

  
(Truly Authorized Signature)

Port Commission's Main Office Phone Number: (361) 552-9793 Ext. 221 rgarza@portlavaca.org Fax No.: (361) 552-6162  
Port Commission's Main Mailing Address: City of Port Lavaca Port Commission 202 N. Virginia St Port Lavaca, TX 77979







**DRAFT SURVEY BY DISPLACEMENT**

**LTD 713 B ✓**

Barge Type : **BOX**

Depth =	14.000 ft	Length of Box =	200.000 ft
Beam =	35.000 ft	Bilge Radius =	0.500 ft
Spec Grv =	0.9550 <b>(LIGHT Condition)</b>		
Spec Grv =	0.9965 <b>(LOADED Condition)</b>		

**LIGHT FREEBOARDS**

**LOADED FREEBOARDS**

Fwd Port =	12 ft	6.250 in	Fwd Port =	4 ft	4.750 in
Fwd Stbd =	12 ft	5.000 in	Fwd Stbd =	4 ft	5.500 in
Mid Port =	12 ft	6.250 in	Mid Port =	4 ft	3.500 in
Mid Stbd =	12 ft	5.000 in	Mid Stbd =	4 ft	5.000 in
Aft Port =	12 ft	6.500 in	Aft Port =	4 ft	5.000 in
Aft Stbd =	12 ft	4.500 in	Aft Stbd =	4 ft	5.250 in

**Full Load:**

Mean Draft =	9 ft	7.167 in
Volume (Cu. Ft.) =		67,157.218

**Light Barge:**

Mean Draft =	1 ft	6.417 in
Volume (Cu. Ft.) =		10,719.718

**Cargo Deadweight:**

Pounds =	3,538,834
<b>Short Tons =</b>	<b>1,769.417 ✓</b>
Metric Tons =	1,605.190
Long Tons =	1,579.837

AmSpec MTS Inc.



*Tommy L. Prejean*

Tommy L. Prejean, Operations

11/1/2023

Page 1

This document is issued by the company subject to the Terms and Conditions at <https://www.amspecgroup.com/terms-conditions>. Any holder of this document is advised that information contained herein reflects the Company's findings at the time and place of its intervention only and within the scope of the client's instructions. The Company's sole responsibility is to its client and the Company disclaims any liability to third parties. Any alteration, forgery or falsification of the content or appearance of this document is unlawful.

# BARGE SURVEY

Published: 12/04/23 Item #3.

Vessel ID:	SCF24170B ✓	Commodity:	UREAS	Empty Survey D/T:		Complete Date:	12/03/2023
Wet Dry:	DRY	Equipment Type:	BOX	Loaded Survey D/T:		Release Date:	12/03/23 15:55
Vessel Type:	BARGE	Order No.:	36625716	Placement Date:	11/29/23 7:00	Origin City:	Donaldsonville
Voyage ID:	11173	Surveyor ID:		Start Date:	12/03/23 9:00	Origin State:	LA

**Vessel Facts**

Depth:	13 Ft.	0 In.	Bilge Radius:	0 Ft.	0 In.
Beam:	35 Ft.	0 In.	Rake Horizontal:	0 Ft.	0 In.
Length:	200 Ft.	0 In.	Rake Vertical:	0 Ft.	0 In.

**Order Information**

Order No:	36625716	Cust PO No:	3121
Cust/Bill To:	102059	3H TRADING COMPANY LLC	
Ship To:	207591	CUSTOMER ARRANGED BARGE	
City/State:			

**Freeboard**

	Empty	Loaded
Fwd/Bow Port:	11'-7.000"	4'-3.000"
Fwd/BowStar:	11'-7.000"	4'-3.000"
Mid Port:	11'-7.000"	4'-2.000"
Mid Star:	11'-7.000"	4'-3.000"
Aft/Stern Port:	11'-7.000"	4'-1.000"
Aft/Stern Star:	11'-7.000"	4'-2.000"
Mean Freeboard:	11'-7.000"	4'-2.330"
Mean Draft:	1'-5.000"	8'-9.670"
Water Density:	0.998	0.9980
Net Tons:	-0.166	1,608.000
Tons Corrected for Density:		1,608.166 ✓

**Tank Soundings**

Empty						Loaded								
Bow						Bow								
		0 Ft.		2.00 In.				0 Ft.		2.00 In.				
Port			Starboard			Port			Starboard					
No. 1:	0 Ft.	25.00 In.	0 Ft.	25.00 In.	No. 1:	0 Ft.	25.00 In.	0 Ft.	0.00 In.	No. 1:	0 Ft.	25.00 In.	0 Ft.	0.00 In.
No. 2:	0 Ft.	25.00 In.	0 Ft.	0.00 In.	No. 2:	0 Ft.	25.00 In.	0 Ft.	0.00 In.	No. 2:	0 Ft.	25.00 In.	0 Ft.	0.00 In.
No. 3:	0 Ft.	0.00 In.	0 Ft.	0.00 In.	No. 3:	0 Ft.	25.00 In.	0 Ft.	0.00 In.	No. 3:	0 Ft.	25.00 In.	0 Ft.	0.00 In.
No. 4:	0 Ft.	25.00 In.	0 Ft.	25.00 In.	No. 4:	0 Ft.	1.00 In.	0 Ft.	0.00 In.	No. 4:	0 Ft.	1.00 In.	0 Ft.	0.00 In.
No. 5:	0 Ft.	25.00 In.	0 Ft.	5.00 In.	No. 5:	0 Ft.	75.00 In.	0 Ft.	0.00 In.	No. 5:	0 Ft.	75.00 In.	0 Ft.	0.00 In.
No. 6:	0 Ft.	0.00 In.	0 Ft.	0.00 In.	No. 6:	0 Ft.	0.00 In.	0 Ft.	0.00 In.	No. 6:	0 Ft.	0.00 In.	0 Ft.	0.00 In.
Stern						Stern								
		0 Ft.		1.00 In.				0 Ft.		1.00 In.				



Shipment Notification

BOL#: Item #3

Date: 12/05/2023

Pick Up / Order #:

Scale Ticket#:

22072819

4700071106-10

PO#:

EXPORTER, SHIPPER, ORIGIN AND MAILING ADDRESS

Mosaic Global Sales, LLC

Barge Fleet - St Louis

Barge Fleet

UM175

ST LOUIS MO 63101

UNITED STATES OF AMERICA

This Bill of lading is subject to the individually determined rates or contracts to which the carrier and shipper have agreed in writing, the provisions of this bill of lading, and any applicable federal or state regulations (with respect to truck shipments) and the terms and conditions of the Inform Straight Bill of Lading as set forth in 49CFR part 1035 App B and any applicable state regulations (with respect to rail shipments).

CONSIGNEE AND MAILING ADDRESS

Mosaic Global Sales, LLC

MOSAIC

C/o HELENA

208 MONTIER

PORT LAVACA TX 77979

UNITED STATES OF AMERICA

Subject to Section 7 of the applicable terms and conditions which are referred to above, if this shipment is to be delivered to the consignee without recourse to the consignor, the consignor shall sign the following statement: The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.

SOLD TO



Related



Not Related

Dangerous Goods

Commodity

2812534

Gross Wgt

1393.425

Tare Wgt

0

Net Wgt

1393.425

Mosaic Global Sales, LLC  
13830 Circa Crossing Dr.

Freight

STN

STN

STN

Country of Origin  
CA

Car Initial & Number and Seal #  
See Below for Details

Description of Goods  
MOP, 60% RED GRANULAR

(TONS - S/T) 1,393.425 STN  
(TONNES - M/T) 1,264.094 MTN

CARRIERS CERTIFICATE

This is to certify that the above named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the Department of Transportation.

To the District Director of Customs, Port of Arrival. The undersigned carrier to whom or upon whose order the articles described above must be released hereby certifies that Broker not applicable is the owner or consignee of such articles within the purview of section 484(H), Tariff Act of 1930. I certify that this manifest is correct and true to the best of my knowledge.

I hereby certify that the information given above and on the continuation sheets, if any, is true and complete in every respect.

Mosaic Global Sales, LLC

(name of responsible employee of exporter)

Given firm name / address if different from exporter above.

Signature: \_\_\_\_\_ Status  Owner

Date: \_\_\_\_\_  Agent

Signature of Carrier: \_\_\_\_\_

Date: \_\_\_\_\_

Weight subject to verification by the governing Weighing and Inspection Bureau in accordance with agreement.

Route: O: MO ST LOUIS D: TX PORT LAVACA  
Contract/Tariff #:

MEMO :

Guaranteed By : Mosaic Global Sales, LLC 13830 Circa Crossing Dr. Lithia FL 33547

Muriate of Potash 0-0-60 Red Granular

GUARANTEED ANALYSIS:

Soluble Potash (K2O) 60%

Derived from muriate of potash

Information regarding the contents and levels of metals in this product is available on the internet at <http://www.regulatory-info-mos.com>

Additional handling, transportation, or improper/extended storage may affect product quality. No warranty is given or implied.

Visit [www.MosaicCo.com](http://www.MosaicCo.com), to find this product's Safety Data Sheet and Product Label.

For Chemical Emergency ONLY (Spill, leak, fire, exposure or accident) call CHEMTREC at 800-424-9300

(North America - reference CCN201871).

VEHICLE ID NO

PO NUMBER

SEAL NO

Net weight in STN

Net weight in LB

IN075122 ✓

1,393.425 STN ✓

2786850.000 LB

TOTAL:

1

# BARGE SURVEY

Published: 01/31/24

Item #3.

Vessel ID:	SCF24330 ✓	Commodity:	UREA	Empty Survey D/T:	01/29/24 0:00	Complete Date:	01/30/2024
Wet Dry:	DRY	Equipment Type:	BOX	Loaded Survey D/T:	01/30/24 0:00	Release Date:	01/30/24 12:50
Vessel Type:	BARGE	Order No. :	36649131	Placement Date:	01/27/24 7:00	Origin City:	Donaldsonville
Voyage ID:	11417	Surveyor ID:		Start Date:	01/29/24 22:08	Origin State:	LA

**Vessel Facts**

Depth:	13 Ft.	0 In.	Bilge Radius:	0 Ft.	0 In.
Beam:	35 Ft.	0 In.	Rake Horizontal:	0 Ft.	0 In.
Length:	200 Ft.	0 In.	Rake Vertical:	0 Ft.	0 In.

**Order Information**

Order No:	36649131	Cust PO No:	3158
Cus/Bill To:	102059	3H TRADING COMPANY LLC	
Ship To:	207591	CUSTOMER ARRANGED BARGE	
City/State:			

**Freeboard**

	Empty	Loaded
Fwd/Bow Port:	11'-7.000"	4'-2.000"
Fwd/BowStar:	11'-6.500"	4'-3.000"
Mid Port:	11'-7.500"	4'-2.000"
Mid Star:	11'-6.500"	4'-3.000"
Aft/Stern Port:	11'-7.500"	4'-2.000"
Aft/Stern Star:	11'-7.500"	4'-3.000"
Mean Freeboard:	11'-7.080"	4'-2.500"
Mean Draft:	1'-4.920"	8'-9.500"
Water Density:	0.999	0.9990
Net Tons:	-1.679	1,611.554
Tons Corrected for Density:		1,613.233

**Tank Soundings**

Empty					Loaded				
Bow					Bow				
		0 Ft.	5.00 In.			0 Ft.	5.00 In.		
		Port		Starboard		Port		Starboard	
No. 1:	0 Ft.	0.00 In.	0 Ft.	5.00 In.	No. 1:	0 Ft.	5.00 In.	0 Ft.	0.00 In.
No. 2:	0 Ft.	25.00 In.	0 Ft.	5.00 In.	No. 2:	0 Ft.	1.00 In.	0 Ft.	0.00 In.
No. 3:	0 Ft.	25.00 In.	0 Ft.	5.00 In.	No. 3:	0 Ft.	1.00 In.	0 Ft.	0.00 In.
No. 4:	0 Ft.	25.00 In.	0 Ft.	5.00 In.	No. 4:	0 Ft.	0.00 In.	0 Ft.	0.00 In.
No. 5:	0 Ft.	0.00 In.	0 Ft.	25.00 In.	No. 5:	0 Ft.	5.00 In.	0 Ft.	0.00 In.
No. 6:	0 Ft.	0.00 In.	0 Ft.	0.00 In.	No. 6:	0 Ft.	0.00 In.	0 Ft.	0.00 In.
Stern					Stern				
		0 Ft.	5.00 In.			0 Ft.	5.00 In.		

Barge Survey

Published: 01/31/24 10:17:58





Tariff received  
in January

MONTHLY TARIFF REPORT

COPY

DATE: January 22, 2024

REPORTING PERIOD: January 2024  
(MONTH) (YEAR)

COMPANY NAME: Helena Agri-Enterprises, LLC

MAILING ADDRESS: 225 Schilling Blvd., Suite 300  
(P. O. Box Number or Street)

Collierville TN 38017  
(City) (State) (Zip Code)

<u>3,377.583</u> Tons	Tons of Fertilizer BARGE / RAIL	<u>DRY OR LIQUID</u> (Name of Product)	@ 0.79¢ per ton
<u>0</u> Tons	Barrels of Crude Oil	<u>CRUDE CONDENSATE</u> (Name of Product)	@ 0.125¢ per barrel

Subject to the tariff adopted by the City of Port Lavaca Port Commission are hereby reported by the above-named company during the period covered hereby and payment in the amount of \$ 2,668.29 is attached hereto representing tariff due in accordance with the above rate.

I hereby certify that this report is submitted in compliance with the requirements of the tariff adopted by the City of Port Lavaca Port Commission and the information reported hereby is true, correct and complete.

WITNESS MY HAND this 22nd day of January, 2023.

Terminal Manager  
(Title)

Trey Franz  
(Printed Name)

[Signature]  
(Duly Authorized Signature)

Port Commission's Main Office Phone Number: (361) 552-9793 Ext. 221 franza@portlavaca.org Fax No.: (361) 552-6062  
Port Commission's Main Mailing Address: City of Port Lavaca Port Commission 202 N. Virginia St Port Lavaca, TX 77979



Item #3.

BOOK: 99  
STAT: Active

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
99-1415-00		3/01/2024	A						0.00
99-1583-06		12/12/2023	A						0.00
99-1733-02		3/06/2024	A	178.46CR					178.46CR
99-1734-00		3/04/2024	A						0.00
99-1745-01		3/04/2024	A						0.00
99-1746-01		3/04/2024	A						0.00
99-1783-00		3/05/2024	A						0.00
99-1800-01		3/01/2024	A						0.00
99-1801-01		1/24/2024	A	300.00	300.00				600.00
99-1810-00		2/26/2024	A	0.82CR					0.82CR
99-1883-00		2/29/2024	A	331.65CR					331.65CR
99-1893-00		3/01/2024	A						0.00
99-1909-01		3/04/2024	A	437.90CR					437.90CR
99-1913-02		3/10/2024	A						0.00
99-1923-06		2/26/2024	A						0.00
99-1930-01		2/22/2024	A						0.00
99-1931-07		3/06/2024	A	208.35CR					208.35CR
99-1932-06		3/06/2024	A	208.35CR					208.35CR
99-1933-03		2/26/2024	A						0.00
99-1963-04		3/01/2024	A						0.00
99-1973-06		3/05/2024	A						0.00
99-1983-09		3/05/2024	A						0.00
99-1993-04		3/05/2024	A						0.00
99-2003-04		3/05/2024	A						0.00
99-2013-09		8/03/2022	A			264.60	264.60	4,021.92	4,551.12
99-2015-15		1/04/2024	A	317.10	0.10				317.20
99-2043-07		3/01/2024	A						0.00
99-2053-11		3/01/2024	A						0.00
99-2063-10		3/05/2024	A	0.10					0.10
99-2073-09		1/10/2024	A						0.00
99-2153-04		3/01/2024	A						0.00
99-2163-03		3/01/2024	A						0.00
99-2193-07		2/24/2024	A						0.00
99-2213-04		3/01/2024	A						0.00
99-2223-12		0/00/0000	A						0.00
99-2233-07		3/05/2024	A						0.00
99-2243-12		12/12/2023	A	1,151.16CR					1,151.16CR
99-2253-07		1/27/2024	A	228.90					228.90
99-2273-08		3/01/2024	A						0.00
99-2313-14		3/01/2024	A						0.00
99-2421-07		3/01/2024	A						0.00
99-2443-05		3/01/2024	A						0.00
99-2481-05		3/01/2024	A						0.00
99-2543-09		3/01/2024	A						0.00

\*\*\*\* BOOK # :0099 TOTAL ACCOUNTS: 44 3897.06 300.10 564.60 264.60 4021.92 9048.28

\*\*REPORT TOTALS\*\* TOTAL ACCOUNTS: 44 3897.06 300.10 564.60 264.60 4021.92 9048.28



VENDOR NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-102891 MORRIS, MIKE DAVID	I-21310	504 51000542.25	R & M- BUILDING	: FIRE EXTINGUISHER MAINT.	65043	\$98.00
<b>VENDOR TOTALS</b>						<b>\$98.00</b>
01-100040 ANNOUNCEMENTS PLUS TOO	I-5462	504 51000526.01	GENERAL SAFETY:	SIGNS FOR DUMPSTER	64844	\$32.00
<b>VENDOR TOTALS</b>						<b>\$32.00</b>
01-103058 BAREFOOT, MARK E.	I-002084	504 51000533.14	CONTRACTED SERIVCES :	MISC REPAIRS- NL MARINA	65051	\$788.00
<b>VENDOR TOTALS</b>						<b>\$788.00</b>
01-102565 CARD SERVICE CENTER	I-0305/012024	504 51000521.01	OFFICE: AMAZON-	INK	585	\$145.00
<b>VENDOR TOTALS</b>						<b>\$145.00</b>
01-104071 ENTERPRISE FLEET MANAG	I-FBN4944699	504 51000551.11	VEHICLE LEASE:	MAINTENANCE MANAGEMENT	64966	\$934.72
<b>VENDOR TOTALS</b>						<b>\$934.72</b>
01-102882 FRONTIER SOUTHWEST INC	I-18830907065/012024	504 51000536.02	TELEPHONE :	PHONE CHARGES JANUARY 2024	64873	\$141.43
01-102882 FRONTIER SOUTHWEST INC	I-18830907065/022024	504 51000536.02	TELEPHONE :	PHONE CHARGES FEBRUARY 2024	65080	\$144.41
<b>VENDOR TOTALS</b>						<b>\$285.84</b>
01-102490 U.S. BANK NATIONAL ASSOC.	I-01/2024	504 51000525.01	FUEL:	FUEL JANUARY 2024	64874	\$48.76
<b>VENDOR TOTALS</b>						<b>\$48.76</b>

VENDOR NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-102645 GEXA ENERGY, LP	I-33895289-4	504 51000536.01	ELECTRICITY : ELECTRICITY SEVICES JANUARY 2024		64876	\$2,361.97
			NAUTICAL LANDING FLOOD LIGHT			\$63.59
			NL BOAT SLIPS			\$401.98
			HARBOR OF REFUGE			\$0.00
			HARBOR OF REFUGE FLOOD LIGHT			\$612.11
			CITY HARBOR			\$0.00
			106 S COMMERCE ST UNIT MAIN			\$1,284.29
			<b>VENDOR TOTALS</b>			
01-102016 MARVELOUS GARDENS INC.	I-12152	504 51000533.14	CONTRACTED SERVICES: HERBICIDE SPRAY		64891	\$95.00
			<b>VENDOR TOTALS</b>			
01-100700 MCGREW, TERRI	I-412771	504 51000523.03	CLEANING & JANITORIAL : CLEANING SUPPLIES		65100	\$620.00
01-100700 MCGREW, TERRI	I-412772	504 51000523.03	CLEANING & JANITORIAL : CLEANING SUPPLIES		65100	\$620.00
<b>VENDOR TOTALS</b>						<b>\$1,240.00</b>
01-100335 PORT LAVACA, CITY OF	I-01/2024	504 51000536.03	WATER : WATER/ SEWER JANUARY 2024		64908	\$493.44
01-100335 PORT LAVACA, CITY OF	I-02/2024	504 51000536.03	WATER : WATER/ SEWER FEBRUARY 2024		65113	\$604.46
<b>VENDOR TOTALS</b>						<b>\$1,097.90</b>
01-100373 QUILL CORPORATION	I-36998359	504 51000521.01	OFFICE : PLANNER		64997	\$13.42
<b>VENDOR TOTALS</b>						<b>\$13.42</b>

VENDOR NAME	ITEM #	G/L ACCOUNT	VENDOR TOTALS		CHECK #	#####
			NAME	DESCRIPTION		AMOUNT
01-102309 REPUBLIC SERVICES #84	7 I-0847-001315415	504 51000533.14	CONTRACTED SERVICES :	CONTAINER - PORT COMM.	64999	\$336.19
<b>VENDOR TOTALS</b>						<b>\$336.19</b>
01-104134 TEXAS PORTS ASSOCIATION	I-202317	504 51000531.04	DUES, SUBSCRIPTION:	MEMBERSHIP DUES 2023	65008	\$5,000.00
<b>VENDOR TOTALS</b>						<b>\$5,000.00</b>
01-102621 UNIFIRST CORPORATION	I-2680048103	504 51000523.03	CLEANING & JANITORIAL:	CLEANING SUPPLIES	64924	\$51.24
01-102621 UNIFIRST CORPORATION	I-2680048800	504 51000523.03	CLEANING & JANITORIAL:	CLEANING SUPPLIES	64924	\$51.24
01-102621 UNIFIRST CORPORATION	I-2680050189	504 51000523.03	CLEANING & JANITORIAL:	CLEANING SUPPLIES	65015	\$70.07
01-102621 UNIFIRST CORPORATION	I-2680050190	504 51000523.03	CLEANING & JANITORIAL:	CLEANING SUPPLIES	65015	\$105.23
01-102621 UNIFIRST CORPORATION	I-2680050896	504 51000523.03	CLEANING & JANITORIAL:	CLEANING SUPPLIES	65133	\$189.83
01-102621 UNIFIRST CORPORATION	I-2680051580	504 51000523.03	CLEANING & JANITORIAL:	CLEANING SUPPLIES	65133	\$70.07
<b>VENDOR TOTALS</b>						<b>\$537.68</b>
01-102014 VERIZON WIRELESS	I-9954390629	504 51000536.02	TELEPHONE :	CELL PHONE CHARGES	64927	\$40.22
01-102014 VERIZON WIRELESS	I-9956851362	504 51000536.02	TELEPHONE :	CELL PHONE CHARGES	65138	\$40.22
<b>VENDOR TOTALS</b>						<b>\$80.44</b>

<b>REPORT GRAND TOTAL:</b>	<b>#####</b>
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CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #3.

504-PORT & HARBORS FUND  
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	672,689	672,689	0	61,461.22	324,270.32	0.00	348,418.68	48.21
FINES & FORFEITURES	500	500	0	0.00	0.00	0.00	500.00	0.00
OTHER REVENUE	35,600	35,600	0	1,335.39	10,799.74	0.00	24,800.26	30.34
GRANT AND CONTRIBUTION R	1,200,000	1,200,000	0	0.00	0.00	0.00	1,200,000.00	0.00
INTERGOVERNMENTAL REVENUE	12,215	12,215	0	0.00	0.00	0.00	12,215.00	0.00
<b>TOTAL REVENUES</b>	<b>1,921,004</b>	<b>1,921,004</b>	<b>0</b>	<b>62,796.61</b>	<b>335,070.06</b>	<b>0.00</b>	<b>1,585,933.94</b>	<b>17.44</b>
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	1,422	1,422	0	0.00	501.76	0.00	920.24	35.29
CITY HARBOR	7,000	7,000	0	0.00	2,583.94	0.00	4,416.06	36.91
HARBOR OF REFUGE	330,000	330,000	0	5,250.00	14,250.00	19,503.57	296,246.43	10.23
SMITH HARBOR	11,000	11,000	0	0.00	0.00	0.00	11,000.00	0.00
NAUTICAL LANDINGS MARINA	30,000	30,000	0	0.00	0.00	0.00	30,000.00	0.00
OPERATIONS	1,804,066	1,804,066	0	22,020.70	244,148.14	0.00	1,559,917.86	13.53
NON DEPARTMENTAL	0	0	0	0.00	59.86	0.00	59.86	0.00
<b>TOTAL EXPENDITURES</b>	<b>2,183,488</b>	<b>2,183,488</b>	<b>0</b>	<b>27,270.70</b>	<b>261,543.70</b>	<b>19,503.57</b>	<b>1,902,440.73</b>	<b>12.87</b>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>( 262,484)</b>	<b>( 262,484)</b>	<b>0</b>	<b>35,525.91</b>	<b>73,526.36</b>	<b>( 19,503.57)</b>	<b>( 316,506.79)</b>	<b>20.58-</b>

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #3.

504-PORT & HARBORS FUND  
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>USER &amp; SERVICE CHARGES</b>								
436.01 CITY HARBOR-DOCK LEASE	115,000	115,000	0	7,763.19	31,415.95	0.00	83,584.05	27.32
436.09 HOR - DAILY DOCK RENTA	7,200	7,200	0	750.00	42,000.00	0.00	34,800.00	583.33
436.10 HOR - RENTAL	4,000	4,000	0	0.00	0.00	0.00	4,000.00	0.00
436.11 HOR - DOCK LEASES	250,932	250,932	0	21,587.27	110,811.13	0.00	140,120.87	44.16
436.12 TARIFFS	110,000	110,000	0	16,287.35	65,120.22	0.00	44,879.78	59.20
436.20 N L DOCK RENT- TRANSIE	500	500	0	0.00	0.00	0.00	500.00	0.00
436.21 N L-DOCK LEASE	85,000	85,000	0	6,253.44	31,132.14	0.00	53,867.86	36.63
436.22 N L -BLDG LEASE	80,077	80,077	0	7,144.97	35,415.88	0.00	44,661.12	44.23
436.23 N L - BLDG RENTAL	0	0	0	0.00	0.00	0.00	0.00	0.00
436.24 SMITH HARBOR RENT	19,980	19,980	0	1,675.00	8,375.00	0.00	11,605.00	41.92
<b>TOTAL USER &amp; SERVICE CHARGES</b>	<b>672,689</b>	<b>672,689</b>	<b>0</b>	<b>61,461.22</b>	<b>324,270.32</b>	<b>0.00</b>	<b>348,418.68</b>	<b>48.21</b>
<b>FINES &amp; FORFEITURES</b>								
442.01 LATE PAYMENT PENALTIES	500	500	0	0.00	0.00	0.00	500.00	0.00
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>
<b>OTHER REVENUE</b>								
451.01 INTEREST INCOME	35,000	35,000	0	1,214.64	9,071.98	0.00	25,928.02	25.92
455.01 OTHER FINANCING SOURCE	0	0	0	0.00	0.00	0.00	0.00	0.00
459.10 2018 C. O. PROCEEDS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.11 AUCTION PROCEEDS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12 TML REIMBURSEMENTS	0	0	0	0.00	1,409.01	0.00	1,409.01	0.00
459.71 WASHER-DRYER INCOME	600	600	0	120.75	318.75	0.00	281.25	53.13
459.90 MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92 EQUITY BALANCE FORWARD	0	0	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OTHER REVENUE</b>	<b>35,600</b>	<b>35,600</b>	<b>0</b>	<b>1,335.39</b>	<b>10,799.74</b>	<b>0.00</b>	<b>24,800.26</b>	<b>30.34</b>
<b>GRANT AND CONTRIBUTION R</b>								
481.00 CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
481.01 GENERAL LAND OFFICE RE	0	0	0	0.00	0.00	0.00	0.00	0.00
482.01 CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
482.02 GRANT REVENUE	1,200,000	1,200,000	0	0.00	0.00	0.00	1,200,000.00	0.00
<b>TOTAL GRANT AND CONTRIBUTION R</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,200,000.00</b>	<b>0.00</b>
<b>INTERGOVERNMENTAL REVENUE</b>								
493.00.1 XFER IN- FUND 001	0	0	0	0.00	0.00	0.00	0.00	0.00
493.88 XFER IN- 206 FARF FUND	12,215	12,215	0	0.00	0.00	0.00	12,215.00	0.00
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>12,215</b>	<b>12,215</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,215.00</b>	<b>0.00</b>
<b>TOTAL REVENUES</b>	<b>1,921,004</b>	<b>1,921,004</b>	<b>0</b>	<b>62,796.61</b>	<b>335,070.06</b>	<b>0.00</b>	<b>1,585,933.94</b>	<b>17.44</b>

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #3.

504-PORT & HARBORS FUND  
 TECHNOLOGY SERVICES  
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>SERVICES</b>								
50070536.504 CABLE & INTERNET- PORT	1,422	1,422	0	0.00	501.76	0.00	920.24	35.29
TOTAL SERVICES	1,422	1,422	0	0.00	501.76	0.00	920.24	35.29
<hr/>								
TOTAL TECHNOLOGY SERVICES	1,422	1,422	0	0.00	501.76	0.00	920.24	35.29

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #3.

504-PORT & HARBORS FUND  
 CITY HARBOR  
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>SERVICES</b>								
50800533.20 CONTRACTED SERV-CITY H	5,000	5,000	0	0.00	2,583.94	0.00	2,416.06	51.68
TOTAL SERVICES	5,000	5,000	0	0.00	2,583.94	0.00	2,416.06	51.68
<b>MAINTENANCE</b>								
50800542.21 R & M- INFRAS- CITY HA	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
50800543.22 R & M- BLDG.- CITY HAR	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
50800543.24 R & M- IMPROV OTB- CIT	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	2,000	2,000	0	0.00	0.00	0.00	2,000.00	0.00
<b>TOTAL CITY HARBOR</b>	<b>7,000</b>	<b>7,000</b>	<b>0</b>	<b>0.00</b>	<b>2,583.94</b>	<b>0.00</b>	<b>4,416.06</b>	<b>36.91</b>

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #3.

504-PORT & HARBORS FUND  
 HARBOR OF REFUGE  
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>SERVICES</b>								
50820533.20 CONTRACTED SERV- HOR	230,000	230,000	0	0.00	2,000.00	10,753.57	217,246.43	5.55
TOTAL SERVICES	230,000	230,000	0	0.00	2,000.00	10,753.57	217,246.43	5.55
<b>MAINTENANCE</b>								
50820542.21 R & M- INFRASTRUCTURE	100,000	100,000	0	5,250.00	12,250.00	8,750.00	79,000.00	21.00
TOTAL MAINTENANCE	100,000	100,000	0	5,250.00	12,250.00	8,750.00	79,000.00	21.00
<b>TOTAL HARBOR OF REFUGE</b>	<b>330,000</b>	<b>330,000</b>	<b>0</b>	<b>5,250.00</b>	<b>14,250.00</b>	<b>19,503.57</b>	<b>296,246.43</b>	<b>10.23</b>



CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #3.

504-PORT & HARBORS FUND  
 SMITH HARBOR  
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>SERVICES</u>								
50840533.20 CONTRACTED SERV- SMITH	10,000	10,000	0	0.00	0.00	0.00	10,000.00	0.00
TOTAL SERVICES	10,000	10,000	0	0.00	0.00	0.00	10,000.00	0.00
<u>MAINTENANCE</u>								
50840542.21 R & M- INFRAS- SMITH H	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
TOTAL MAINTENANCE	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
<b>TOTAL SMITH HARBOR</b>	<b>11,000</b>	<b>11,000</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,000.00</b>	<b>0.00</b>

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #3.

504-PORT & HARBORS FUND  
 NAUTICAL LANDINGS MARINA  
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>SERVICES</b>								
50860533.20 CONTRACTED SERV- NL MA	25,000	25,000	0	0.00	0.00	0.00	25,000.00	0.00
TOTAL SERVICES	25,000	25,000	0	0.00	0.00	0.00	25,000.00	0.00
<b>MAINTENANCE</b>								
50860542.03 R & M- BUILDING- NL MA	2,000	2,000	0	0.00	0.00	0.00	2,000.00	0.00
50860542.21 R & M- INFRAS- NL MAR	3,000	3,000	0	0.00	0.00	0.00	3,000.00	0.00
50860542.25 R & M- BUILD (NAUTICAL	0	0	0	0.00	0.00	0.00	0.00	0.00
50860543.26 R & M- INFRAS- NL MARI	0	0	0	0.00	0.00	0.00	0.00	0.00
50860543.27 R & M- IMPROV OTB- NL	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	5,000	5,000	0	0.00	0.00	0.00	5,000.00	0.00
<b>TOTAL NAUTICAL LANDINGS MARINA</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,000.00</b>	<b>0.00</b>

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #3.

504-PORT & HARBORS FUND  
 OPERATIONS  
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>PERSONNEL SERVICES</b>								
51000511.01 SALARIES & WAGES	79,875	79,875	0	6,030.80	29,983.27	0.00	49,891.73	37.54
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	0	0	0	0.00	0.00	0.00	0.00	0.00
51000512.05 EMPLOYER-SOCIAL SECURI	4,514	4,514	0	440.76	2,427.25	0.00	2,086.75	53.77
51000512.10 EMPLOYER-T.M.R.S.	4,460	4,460	0	393.82	1,848.39	0.00	2,611.61	41.44
51000512.20 GROUP H/D INS PREMIUMS	10,946	10,946	0	1,026.47	5,132.27	0.00	5,813.73	46.89
51000512.30 WORKER'S COMPENSATION	1,800	1,800	0	189.38	1,951.98	0.00	( 151.98)	108.44
51000512.31 UNEMPLOYMENT INSURANCE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000512.40 SAFETY PAY	500	500	0	0.00	0.00	0.00	500.00	0.00
TOTAL PERSONNEL SERVICES	102,095	102,095	0	8,081.23	41,343.16	0.00	60,751.84	40.49
<b>MATERIALS &amp; SUPPLIES</b>								
51000521.01 OFFICE	1,000	1,000	0	158.42	374.66	0.00	625.34	37.47
51000523.03 CLEANING & JANITORIAL	11,000	11,000	0	1,569.97	4,679.54	0.00	6,320.46	42.54
51000524.19 COVID-19 EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
51000525.01 FUEL	1,000	1,000	0	0.00	103.01	0.00	896.99	10.30
51000526.01 GENERAL SAFETY & TOOLS	300	300	0	0.00	54.94	0.00	245.06	18.31
51000528.03 NON-CAPITALIZED ASSETS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000529.11 LIGHTING & DECORATION	2,000	2,000	0	0.00	1,350.00	0.00	650.00	67.50
TOTAL MATERIALS & SUPPLIES	15,300	15,300	0	1,728.39	6,562.15	0.00	8,737.85	42.89
<b>SERVICES</b>								
51000531.01 TRAVEL & TRAINING	500	500	0	0.00	0.00	0.00	500.00	0.00
51000531.04 DUES, SUBSCR., & PUBLI	5,500	5,500	0	5,000.00	5,199.95	0.00	300.05	94.54
51000532.01 AUDIT FEES	6,000	6,000	0	0.00	0.00	0.00	6,000.00	0.00
51000532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000532.07 LEGAL- REGULAR	5,000	5,000	0	0.00	( 589.00)	0.00	5,589.00	11.78-
51000533.14 CONTRACTED SERVICES	24,000	24,000	0	1,124.19	5,517.71	0.00	18,482.29	22.99
51000535.01 GENERAL LIABILITY INSU	3,287	3,287	0	0.00	4,528.57	0.00	( 1,241.57)	137.77
51000535.10 WINDSTORM INS	20,000	20,000	0	0.00	0.00	0.00	20,000.00	0.00
51000535.11 FLOOD INS	1,800	1,800	0	0.00	0.00	0.00	1,800.00	0.00
51000536.01 ELECTRICITY	31,627	31,627	0	0.00	9,771.36	0.00	21,855.64	30.90
51000536.02 TELEPHONE	2,100	2,100	0	184.63	894.86	0.00	1,205.14	42.61
51000536.03 WATER	6,200	6,200	0	604.46	4,797.73	0.00	1,402.27	77.38
51000536.07 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	106,014	106,014	0	6,913.28	30,121.18	0.00	75,892.82	28.41
<b>MAINTENANCE</b>								
51000541.02 LANDSCAPING	5,000	5,000	0	0.00	0.00	0.00	5,000.00	0.00
51000542.03 R & M- BUILDING	0	0	0	0.00	0.00	0.00	0.00	0.00
51000542.21 R & M- INFRAST. (HARBO	0	0	0	0.00	0.00	0.00	0.00	0.00
51000542.25 R & M- BUILD (NAUTICAL	80,000	80,000	0	98.00	8,988.00	0.00	71,012.00	11.24
51000543.04 R & M IMPROVEMENT OTB	2,500	2,500	0	0.00	0.00	0.00	2,500.00	0.00
51000543.06 R & M- IMPROVEMENTS (	0	0	0	0.00	0.00	0.00	0.00	0.00
51000543.22 R & M- BUILD (CITY HAR	0	0	0	0.00	275.00	0.00	( 275.00)	0.00
51000544.50 R & M- FURNITURE & EQU	4,000	4,000	0	0.00	84.05	0.00	3,915.95	2.10
51000544.55 R & M- VEHICLES & TRAI	500	500	0	0.00	43.83	0.00	456.17	8.77

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #3.

504-PORT & HARBORS FUND  
 OPERATIONS  
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
51000544.65 R & M- MACHINERY & EQU	200	200	0	0.00	0.00	0.00	200.00	0.00
51000544.75 DREDGING	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	92,200	92,200	0	98.00	9,390.88	0.00	82,809.12	10.19
<b>SUNDRY</b>								
51000551.11 VEHICLE LEASES	12,215	12,215	0	934.72	3,889.87	0.00	8,325.13	31.85
51000552.02 PRI & INT EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000552.03 BOND ISSUANCE COST- AM	0	0	0	0.00	0.00	0.00	0.00	0.00
51000552.15 DEBT SERVICE- PRINCIP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000552.25 DEBT SERVICE- INTEREST	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.01 XFER OUT- FD 001- ADMI	51,181	51,181	0	4,265.08	21,325.40	0.00	29,855.60	41.67
51000553.02 XFER OUT- FD 310- '08	125,785	125,785	0	0.00	62,892.50	0.00	62,892.50	50.00
51000553.05 XFER OUT- FD 322 - 201	132,276	132,276	0	0.00	66,138.00	0.00	66,138.00	50.00
51000553.60 XFER OUT- FD 165 HAZAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.65 XFER OUT- FD 210 EDA G	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.80 XFER OUT- FD 220	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.81 DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.84 BAD DEBT EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUNDRY	321,457	321,457	0	5,199.80	154,245.77	0.00	167,211.23	47.98
<b>CAPITAL EXPENDITURES</b>								
51000561.02 CE- LAND & IMPROVEMENT	0	0	0	0.00	0.00	0.00	0.00	0.00
51000562.03 CE- BUILDING & IMPROV	0	0	0	0.00	2,485.00	0.00	( 2,485.00)	0.00
51000563.05 CE- INFRASTRUCTURE	1,167,000	1,167,000	0	0.00	0.00	0.00	1,167,000.00	0.00
TOTAL CAPITAL EXPENDITURES	1,167,000	1,167,000	0	0.00	2,485.00	0.00	1,164,515.00	0.21
<b>TOTAL OPERATIONS</b>	<b>1,804,066</b>	<b>1,804,066</b>	<b>0</b>	<b>22,020.70</b>	<b>244,148.14</b>	<b>0.00</b>	<b>1,559,917.86</b>	<b>13.53</b>

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #3.

504-PORT & HARBORS FUND  
 NON DEPARTMENTAL  
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>PERSONNEL SERVICES</b>								
59800512.03 GROUP H/D INS CLAIMS	0	0	0	0.00	0.00	0.00	0.00	0.00
59800512.05 EMPLOYER- SOCIAL SECUR	0	0	0	0.00	33.92	0.00 (	33.92)	0.00
59800512.10 EMPLOYER- TMRS	0	0	0	0.00	25.94	0.00 (	25.94)	0.00
59800512.40 SAFETY PAY	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0	0	0.00	59.86	0.00 (	59.86)	0.00
<b>SUNDRY</b>								
59800551.203 GROUP H/D INS CLAIMS	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUNDRY	0	0	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON DEPARTMENTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>59.86</b>	<b>0.00 (</b>	<b>59.86)</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>2,183,488</b>	<b>2,183,488</b>	<b>0</b>	<b>27,270.70</b>	<b>261,543.70</b>	<b>19,503.57</b>	<b>1,902,440.73</b>	<b>0.00</b>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>( 262,484)</b>	<b>( 262,484)</b>	<b>0</b>	<b>35,525.91</b>	<b>73,526.36 (</b>	<b>19,503.57) (</b>	<b>316,506.79)</b>	<b>20.58-</b>

\*\*\* END OF REPORT \*\*\*

504-PORT & HARBORS FUND

ACCOUNT# TITLE

ASSETS

111.21	CLAIM ON CONS CASH	299,467.41
112.11.6001	INVESTMENTS-LOGIC	280,125.29
113.22	ALLOWANCE FOR UNCOLLECT(	14,575.43)
113.24	UNAPPLIED CREDITS (	4,375.02)
113.27	PTC ACCTS RECEIVABLE (UB	61,147.70
113.27.1004	ACCTS REC-HARBOR OF REFU	1,160,520.00
116.01.0001	PREPAID INSURANCE	13,810.30
151.01.1000	LAND	1,919,338.57
152.01.1000	BUILDINGS	1,459,961.39
152.02.2000	ACCUM DEPRECIATION-BUIL(	853,854.24)
153.01.1000	IMPROVEMENTS OTHER THAN	2,050,980.24
153.02.2000	ACCUM DEPR-IMPR OTHER T(	1,709,300.60)
154.01.1000	MACHINERY & EQUIPMENT	43,140.00
154.02.2000	ACCUM DEPR-MACHINERY & (	29,844.16)
155.01.1000	CONSTRUCTION IN PROGRESS	75,751.67
156.01.1000	INFRASTRUCTURE	7,996,420.23
156.02.2000	ACCUM DEPREC.- INFRASTR(	2,832,083.21)

299,467.41 +  
280,125.29 +  
002  
579,592.70\*

9,916,630.14

TOTAL ASSETS

9,916,630.14

LIABILITIES

207.21	CUSTOMER DEPOSIT (	50.00)
211.10	AP PENDING (DUE TO CONS	1,991.13
211.67	SOCIAL SECURITY-PAYABLE(	415.21)
211.99	YMCA (	4.35)
212.30	ACCRUED VACATION	5,227.20
213.01	BOND PREMIUM (SERIES '18	82,933.89
214.01.0701	DUE TO PAYROLL FUND (	2,314.77)
215.90.1004	DEFERRED REV-HARBOR OF R	1,160,520.00
216.20.3006	BONDS PAYABLE-CURRENT	180,000.00
217.11	NL MARINA DEPOSITS	976.50
221.20	BONDS PAYABLE NON-CURREN	1,745,000.00

3,173,864.39

TOTAL LIABILITIES

3,173,864.39

FUND EQUITY/BALANCE

Item #3.

504-FORT & HARBORS FUND

ACCOUNT#

TITLE

320.07	ENCUMBRANCES	( 214,553.87)	
320.08	RESERVE FOR ENCUMBRANCES	214,553.87	
320.09	PRIOR YEAR ENCUMBRANCE	188,424.23	
320.10	PRIOR YEAR RESERV/ENC	( 188,424.23)	
320.60	FUND BALANCE COMMITTED	90,552.00	
320.65	NET INVEST. IN CAPITAL A	3,393,536.00	
320.98	FUND BALANCE UNRESV	3,185,451.39	
	TOTAL FUND EQUITY/BALANCE		6,669,539.39

TOTAL REVENUES	334,770.06	
TOTAL EXPENSES	261,543.70	

EXCESS REVENUES OVER EXPENDITURES 73,226.36

TOTAL LIABILITIES & FUND EQUITY/BALANCE 9,916,630.14

Item #3.

210-PORT COMMISSION PROJECTS

ACCOUNT#	TITLE		
<b>ASSETS</b>			
<u>=====</u>			
104.02.0004	DUE FROM OTHER GOVERNMENT	120,000.00	
111.21	CLAIM ON CONS CASH (	42,700.00)	
113.29.1000	ACCOUNTS RECEIVABLE- MIS	2,500.00	
155.01.1000	CONSTRUCTION IN PROGRESS	40,200.00	
			120,000.00
			120,000.00
<b>LIABILITIES</b>			
<u>=====</u>			
			0.00
			0.00
<b>FUND EQUITY/BALANCE</b>			
<u>=====</u>			
320.07	ENCUMBRANCES (	1,154,330.36)	
320.08	RESERVE FOR ENCUMBRANCES	1,154,330.36	
320.98	FUND BALANCE UNRESV	120,000.00	
			120,000.00
			120,000.00
	TOTAL REVENUES	0.00	
	TOTAL EXPENSES	0.00	
			0.00
			0.00
	TOTAL LIABILITIES & FUND EQUITY/BALANCE		120,000.00
			120,000.00



310-08 FC DEBT SERVICE

ACCOUNT#	TITLE		
<b>ASSETS</b>			
<u>=====</u>			
111.21	CLAIM ON CONS CASH	36,255.40	
		<u>36,255.40</u>	
			<u>36,255.40</u>
	<b>TOTAL ASSETS</b>		<u>36,255.40</u>
<b>LIABILITIES</b>			
<u>=====</u>			
212.60	ACCRUED BOND INTEREST	3,824.00	
		<u>3,824.00</u>	
	<b>TOTAL LIABILITIES</b>		<u>3,824.00</u>
<b>FUND EQUITY/BALANCE</b>			
<u>=====</u>			
320.01	FUND BAL-RSRV'D/DEBT SER	24,244.46	
320.10	PRIOR YEAR RESERV/ENC (	1,320.75)	
320.98	FUND BALANCE UNRESV	62,059.22	
	<b>TOTAL FUND EQUITY/BALANCE</b>		<u>84,982.93</u>
	 <b>TOTAL REVENUES</b>	 63,747.22	
	<b>TOTAL EXPENSES</b>	<u>116,298.75</u>	
	 <b>EXCESS REVENUES OVER EXPENDITURES</b>	 ( 52,551.53)	
	 <b>TOTAL LIABILITIES &amp; FUND EQUITY/BALANCE</b>		 <u>36,255.40</u>

Item #3.

322-SERIES 2018 DEBT SERVICE

ACCOUNT#            TITLE

ASSETS

111.21	CLAIM ON CONS CASH	( 43,227.18)	
			<u>( 43,227.18)</u>
	TOTAL ASSETS		<u>( 43,227.18)</u>

LIABILITIES

212.60	ACCRUED INTEREST PAYABLE	7,068.00	
			<u>7,068.00</u>
	TOTAL LIABILITIES		<u>7,068.00</u>

FUND EQUITY/BALANCE

320.98	FUND BALANCE	( 6,800.54)	
	TOTAL FUND EQUITY/BALANCE		<u>( 6,800.54)</u>
	TOTAL REVENUES	66,267.86	
	TOTAL EXPENSES	109,762.50	
	EXCESS REVENUES OVER EXPENDITURES		<u>( 43,494.64)</u>
	TOTAL LIABILITIES & FUND EQUITY/BALANCE		<u>( 43,227.18)</u>

## Port Commission Snapshot

	December	January	February	FYTD	
<b>City Harbor</b>					
Revenue	\$ 4,063.19	\$ 7,763.19	\$ 7,763.19	\$ 31,415.95	
Expenses	\$ 1,855.04	\$ 1,775.12	\$ 2,346.06	\$ 14,570.97	
<b>Gain / (Loss)</b>	<u>\$ 2,208.15</u>	<u>\$ 5,988.07</u>	<u>\$ 5,417.13</u>	<u>\$ 16,844.98</u>	
<b>Harbor of Refuge</b>					
Revenue	\$ 53,928.39	\$ 43,629.92	\$ 38,624.62	\$ 217,931.35	
Expenses	\$ 14,969.18	\$ 9,498.26	\$ 16,277.98	\$ 60,140.77	
<b>Gain / (Loss)</b>	<u>\$ 38,959.21</u>	<u>\$ 34,131.66</u>	<u>\$ 22,346.64</u>	<u>\$ 157,790.58</u>	
<b>Nautical Landings</b>					
Revenue	\$ 13,136.27	\$ 14,721.68	\$ 13,519.16	\$ 68,275.78	
Expenses	\$ 14,080.72	\$ 9,929.90	\$ 8,105.94	\$ 53,078.00	
<b>Gain / (Loss)</b>	<u>\$ (944.45)</u>	<u>\$ 4,791.78</u>	<u>\$ 5,413.22</u>	<u>\$ 15,197.78</u>	
<b>Smith Harbor</b>					
Revenue	\$ 1,675.00	\$ 1,675.00	\$ 1,675.00	\$ 8,375.00	
Expenses	\$ 364.17	\$ 409.13	\$ 540.72	\$ 2,238.45	
<b>Gain / (Loss)</b>	<u>\$ 1,310.83</u>	<u>\$ 1,265.87</u>	<u>\$ 1,134.28</u>	<u>\$ 6,136.55</u>	
<b>Total Gain / (Loss)</b>	<u>\$ 41,533.73</u>	<u>\$ 46,177.38</u>	<u>\$ 34,311.27</u>	<u>\$ 195,969.88</u>	\$ 335,070.06

\* This report does not conform to GAAP and is unaudited.

# Cash Profit and Loss Statement

	December	January	February	FYTD
<b>City Harbor</b>				
Dock Lease	\$ 4,063.19	\$ 7,763.19	\$ 7,763.19	\$ 31,415.95
Oyster Tarrifs	\$ -	\$ -	\$ -	\$ -
Late Payment Penalties	\$ -	\$ -	\$ -	\$ -
<b>Total City Harbor</b>	<b>\$ 4,063.19</b>	<b>\$ 7,763.19</b>	<b>\$ 7,763.19</b>	<b>\$ 31,415.95</b>
<b>Harbor of Refuge</b>				
<b>Tarrifs</b>				
Oil	\$ -	\$ 20,292.65	\$ 8,575.51	\$ 36,999.33
Fertilizer	\$ 17,091.12		\$ 7,711.84	\$ 28,120.89
Oyster	\$ -			\$ -
<b>Rentals</b>				
Daily Dock Rental	\$ 15,250.00	\$ 1,750.00	\$ 750.00	\$ 42,000.00
Dock Rentals	\$ -	\$ -	\$ -	\$ -
Dock Leases	\$ 21,587.27	\$ 21,587.27	\$ 21,587.27	\$ 110,811.13
Late Payment Penalties	\$ -	\$ -	\$ -	\$ -
<b>Total Harbor of Refuge</b>	<b>\$ 53,928.39</b>	<b>\$ 43,629.92</b>	<b>\$ 38,624.62</b>	<b>\$ 217,931.35</b>
<b>Nautical Landings</b>				
Dock Rent	\$ -	\$ -	\$ -	\$ -
Dock Lease	\$ 5,991.30	\$ 6,167.70	\$ 6,253.44	\$ 31,132.14
Building Lease	\$ 7,144.97	\$ 7,144.97	\$ 7,144.97	\$ 35,415.88
Building Rentals				\$ -
Washer-Dryer			\$ 120.75	\$ 318.75
Miscellaneous		\$ 1,409.01	\$ -	\$ 1,409.01
Late Payment Penalties	\$ -	\$ -	\$ -	\$ -
Auction Proceeds	\$ -	\$ -	\$ -	\$ -
<b>Total Nautical Landings</b>	<b>\$ 13,136.27</b>	<b>\$ 14,721.68</b>	<b>\$ 13,519.16</b>	<b>\$ 68,275.78</b>
<b>Smith Harbor</b>				
Rent	\$ 1,675.00	\$ 1,675.00	\$ 1,675.00	\$ 8,375.00
Late Payment Penalties	\$ -	\$ -	\$ -	\$ -
<b>Total Smith Harbor</b>	<b>\$ 1,675.00</b>	<b>\$ 1,675.00</b>	<b>\$ 1,675.00</b>	<b>\$ 8,375.00</b>
<b>Interest Income</b>	<b>\$ 2,138.19</b>	<b>\$ 1,887.48</b>	<b>\$ 1,214.64</b>	<b>\$ 9,071.98</b>
<b>Total Income</b>	<b>\$ 74,941.04</b>	<b>\$ 69,677.27</b>	<b>\$ 62,796.61</b>	<b>\$ 335,070.06</b>

\* This report does not conform to GAAP and is unaudited.

# Cash Profit and Loss Statement

Item #3.

	December	January	February	FYTD	
<b>City Harbor</b>					
Overhead Allocation	\$ 1,580.04	\$ 1,775.12	\$ 2,346.06	\$ 9,712.03	
R&M Infrastructure			\$ -	\$ -	
R&M Building	\$ 275.00	\$ -		\$ 2,275.00	
Contracted Services	\$ -	\$ -	\$ -	\$ 2,583.94	
<b>Total City Harbor</b>	<b>\$ 1,855.04</b>	<b>\$ 1,775.12</b>	<b>\$ 2,346.06</b>	<b>\$ 14,570.97</b>	
<b>Harbor of Refuge</b>					
Overhead Allocation	\$ 7,427.22	\$ 8,344.19	\$ 11,027.98	\$ 45,652.78	
Electricity	\$ 541.96	\$ 1,154.07		\$ 2,237.99	
R&M Infrastructure	\$ 7,000.00		\$ 5,250.00	\$ 12,250.00	
Contracted Services	\$ -			\$ -	
<b>Total Harbor of Refuge</b>	<b>\$ 14,969.18</b>	<b>\$ 9,498.26</b>	<b>\$ 16,277.98</b>	<b>\$ 60,140.77</b>	
<b>Nautical Landings</b>					
Overhead Allocation	\$ 3,047.33	\$ 3,423.55	\$ 4,524.69	\$ 18,730.98	
Cable & Internet	\$ 128.44	\$ 254.88		\$ 501.76	
R&M Building	\$ 4,870.00		\$ 98.00	\$ 8,988.00	
R&M Infrastructure				\$ -	
R&M Furniture & Equip		\$ 84.05		\$ 84.05	
Cleaning & Janitorial	\$ 844.00	\$ 946.98	\$ 1,569.97	\$ 4,679.54	
Lighting & Decoration	\$ 1,350.00	\$ 420.32		\$ 1,770.32	
Contracted Services	\$ 873.88		\$ 1,124.19	\$ 5,097.39	
Windstorm Insurance				\$ -	
Flood Insurance				\$ -	
Electricity	\$ 1,759.62	\$ 3,597.86		\$ 7,533.37	
Telephone	\$ 40.21	\$ 364.34	\$ 184.63	\$ 894.86	
Water	\$ 1,167.24	\$ 837.92	\$ 604.46	\$ 4,797.73	
Landscaping		\$ -		\$ -	
R&M Improvement OTB	\$ -	\$ -	\$ -	\$ -	
<b>Total Nautical Landings</b>	<b>\$ 14,080.72</b>	<b>\$ 9,929.90</b>	<b>\$ 8,105.94</b>	<b>\$ 53,078.00</b>	
<b>Smith Harbor</b>					
Overhead Allocation	\$ 364.17	\$ 409.13	\$ 540.72	\$ 2,238.45	
Contracted Services	\$ -	\$ -	\$ -	\$ -	
<b>Total Smith Harbor</b>	<b>\$ 364.17</b>	<b>\$ 409.13</b>	<b>\$ 540.72</b>	<b>\$ 2,238.45</b>	
<b>Total Expenses</b>	<b>\$ 31,269.12</b>	<b>\$ 21,612.41</b>	<b>\$ 27,270.70</b>	<b>\$ 130,028.20</b>	
<b>Operating Cash Flow</b>	<b>\$ 43,671.92</b>	<b>\$ 48,064.86</b>	<b>\$ 35,525.91</b>	<b>\$ 205,041.86</b>	
CE- Land & Improvements	\$ -	\$ -	\$ -	\$ -	
CE - Buildings	\$ -	\$ -	\$ -	\$ 2,485.00	
CE - Infrastructure	\$ -	\$ -	\$ -	\$ -	
Dredging		\$ -		\$ -	
Transfer Out Fund 310	\$ -	\$ 62,892.50	\$ -	\$ 62,892.50	
Transfer Out Fund 322	\$ -	\$ 66,138.00	\$ -	\$ 66,138.00	
<b>Net Cash Flow</b>	<b>\$ 43,671.92</b>	<b>\$ (80,965.64)</b>	<b>\$ 35,525.91</b>	<b>\$ 73,526.36</b>	\$ 261,543.70

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# PORT COMMISSION MONTHLY OVERHEAD

Personnel Services	\$	8,081.23
Office	\$	158.42
Travel & Training		
Fuel		
General safety and tools		
Non -Capitalized Assets		
Dues & Subscriptions	\$	5,000.00
Audit Fees		
Health & Fitness		
Legal - Regular		
General Liability Ins.		
R & M Vehicles		
Vehicle Leases	\$	934.72
Administrative costs	\$	4,265.08
<b>Total</b>	<b>\$</b>	<b><u>18,439.45</u></b>

	% allocation	Allocation amount
City Harbor	12.72%	\$ 2,346.06
Harbor of Refuge	59.81%	\$ 11,027.98
Nautical Landings	24.54%	\$ 4,524.69
Smith Harbor	2.93%	\$ 540.72
	<b>100.00%</b>	<b>\$ 18,439.45</b>

# Cash, Encumbrances, Budgeted CIP, & Bond Payments

Item #3.

Ending Cash Assets	As of 12/31/2023	As of 01/31/2024	As of 02/29/2024
Ending Cash	\$ 351,058.87	\$ 299,136.89	\$ 299,467.41
Investments Logic	\$ 277,611.66	\$ 278,910.65	\$ 280,125.29
Fund 210 Port Projects	\$ (42,700.00)	\$ (42,700.00)	\$ (42,700.00) *1
Debt Service Funds (310 & 322)	\$ 88,854.65	\$ 218,260.06	\$ (6,971.78)
<b>Total Ending Cash Assets</b>	<b>\$ 674,825.18</b>	<b>\$ 753,607.60</b>	<b>\$ 529,920.92</b>

Current Encumbrances				Ordered	Received	Outstanding
<u>PO#</u>	<u>Task Order</u>	<u>Contractor</u>	<u>Project Description</u>			
24-00048	#22	Victoria Engineering	Harbor of Refuge Restoration	\$ 25,000.00	\$ 14,246.43	\$ 10,753.57
24-00057	#32	Victoria Engineering	Culvert Replacement	\$ 35,000.00	\$ 26,250.00	\$ 8,750.00
24-00046		Victoria Engineering	Breakwater Engineering	\$ 40,000.00	\$ 10,000.00	\$ 30,000.00
					<b>Total</b>	<b>\$ 49,503.57</b>

Budgeted Capital Improvement Projects			Total
1	Texas Parks & Wildlife Match		\$ 167,000.00
			<b>Total</b>
			<b>\$ 167,000.00</b>

Remaining Bond Payments			Total
1	FY 23/24 Remaining Bond Payments		\$ 31,899.00
			<b>Total</b>
			<b>\$ 31,899.00</b>

\*1 This amount represents the negative fund balance in Fund 210 to be reimbursed by Fund 504. This amount includes Engineering for Breakwater for \$40,000, and CDBG- MIT application of \$30,400 that has been fully paid. We received reimbursement of \$120,000 for the EDA Grant on 04/25/2023 which reduced the negative fund balance in Fund 210.

\* This report does not conform to GAAP and is unaudited.

# COMMUNICATION

SUBJECT: RECEIVE STATUS REPORTS

---

## INFORMATION:

- a) Renovations to Nautical Landings Marina Breakwater - Presenter Jody Weaver
- b) CDBG-MIT Coastal Resilience Project - Presenter Jody Weaver
- c) Restore Project - Presenter Jody Weaver
- d) Culvert Replacement Project #P-2024-019 (CDBG-MIT Round 2 application) - Presenter Jody Weaver



**Jody Weaver**

#49

**From:** Jody Weaver  
**Sent:** Wednesday, March 13, 2024 11:35 AM  
**To:** Jack Whitlow  
**Cc:** 'lois.kolkhorst@senate.texas.gov'; Longoria, Mark; Jim Rudellat; Rachel Garza; Mandy Grant; Matt Glaze  
**Subject:** UPDATE ON BOATING ACCESS GRANT Port Lavaca TX F-321-B-1, F22AF03533 (Restoration of Nautical Landings Breakwater)  
**Attachments:** RE: TPWL Recreational Grant Port Lavaca TX F-321-B-1,

Council and Port Commissioners,

Below is the latest communication from Texas Parks and Wildlife regarding the back and forth review by the US Fish & Wildlife Service of the NMFS Endangered Species Act Section 7 requirements for the reconstruction of the breakwater in Nautical Landings. For further background, attached is the email string covering November 16, 2023 -January 8, 2024.

Julie is our newest contact with TPWL on this grant (our third). She has sent the latest of our responses back to USFWS. I spoke with her this morning and she says that she will contact USFWS weekly for an update until we receive approval or MORE comments that we must address. The USFWS is out of Albuquerque, NM. Julie tells me that the reviewer is relatively new in this job, but has been pretty responsive to her. He is responsible for reviews of projects in 4 states.

So once FWS state it is good for complete review, then Julie will have to send it through the TPWD biologists for review, once they sign off on it, it then gets sent back to FWS for final signatures. So we're still looking at some time.

Julie is going to keep me updated weekly. If we do not get any response within the next 2 weeks, I will reach out again to Mark Longoria to see if Congressman Cloud's office could provide a nudge to USFWS. As you recall it was USFWS that we waited a year for approval on the reconstruction of the Lighthouse Beach Fishing Pier. We've already had several back and forth reviews, so TWPL thinks we should be very near final approval.

I recognize that there are some that believe the fault of this delay rests at my feet. I have worked with Federal and State grants for over 40 years. Grants are great, but they do take time and any project, regardless of funding, that requires Army Corps of Engineers and/or USFWF approval I have found can take years.

I will do my best to keep you informed.

**JoAnna P. "Jody" Weaver, P.E.**

Interim City Manager

Phone: 361-552-9793

Mobile: 361-827-3601

Email: [jweaver@portlavaca.org](mailto:jweaver@portlavaca.org)

202 N. Virginia Street Port Lavaca, Texas 77979



**CITY OF PORT LAVACA**  
TEXAS



**From:** Julie Dillard <Julie.Dillard@tpwd.texas.gov>  
**Sent:** Wednesday, March 13, 2024 9:40 AM  
**To:** Jody Weaver <jweaver@portlavaca.org>; Matt Glaze <mglaze@urbanvictoria.com>  
**Subject:** RE: Port Lavaca TX F-321-B-1, F22AF03533

We send these to the personnel who administer our grants for FWS. Since I am relatively new here, I do not have any past experience with sending these forms. However, I have been told it can take a couple of months, sometimes longer.

We send them to FWS, they agree with the report or can come back and say there are things that need to be fixed. If items need to be fixed, we send back to you for those corrections. Once they state it is good for complete review, we then have to send it through the TPWD biologists for review, once they sign off on it, it then gets sent back to FWS for final signatures. Again, there is no specific timeline because it all depends on what FWS says and if any revisions are needed and if TPWD personnel agree with the assessments.

I am sorry I cannot provide a more concise timeline which is why I recommend the extension in time, better safe than sorry.

Thank you,  
Julie Dillard  
Boat Access and Target Range Grant Manager  
(512) 389-8773 – Office  
(737) 272-9957 – Cell

**From:** Jody Weaver <jweaver@portlavaca.org>  
**Sent:** Wednesday, March 13, 2024 9:00 AM  
**To:** Julie Dillard <Julie.Dillard@tpwd.texas.gov>; Matt Glaze <mglaze@urbanvictoria.com>  
**Subject:** RE: Port Lavaca TX F-321-B-1, F22AF03533

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Okay – thank you Julie.



For clarification, who or what office of FWS has this been sent to? Based upon past experience, do you expect to take a couple weeks, a couple months or longer?

Jody

**JoAnna P. "Jody" Weaver, P.E.**

Interim City Manager

Phone: 361-552-9793

Mobile: 361-827-3601

Email: [jweaver@portlavaca.org](mailto:jweaver@portlavaca.org)

202 N. Virginia Street Port Lavaca, Texas 77979



**CITY OF PORT LAVACA**

TEXAS



PROUD TO BE  
A Certified Scenic City

---

**From:** Julie Dillard <[Julie.Dillard@tpwd.texas.gov](mailto:Julie.Dillard@tpwd.texas.gov)>

**Sent:** Wednesday, March 13, 2024 8:44 AM

**To:** Matt Glaze <[mglaze@urbanvictoria.com](mailto:mglaze@urbanvictoria.com)>

**Cc:** Jody Weaver <[jweaver@portlavaca.org](mailto:jweaver@portlavaca.org)>

**Subject:** RE: Port Lavaca TX F-321-B-1, F22AF03533

An amendment will need to be submitted through our grant system. The resources guide should be able to point you in the right direction on how to do that. If it does not, please let me know and I will find a resource for it.

---

**From:** Matt Glaze <[mglaze@urbanvictoria.com](mailto:mglaze@urbanvictoria.com)>

**Sent:** Wednesday, March 13, 2024 8:05 AM

**To:** Julie Dillard <[Julie.Dillard@tpwd.texas.gov](mailto:Julie.Dillard@tpwd.texas.gov)>

**Cc:** Jody Weaver <[jweaver@portlavaca.org](mailto:jweaver@portlavaca.org)>

**Subject:** Re: Port Lavaca TX F-321-B-1, F22AF03533

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I agree we should extend the time. How do we get an extension?

Matt A. Glaze, P.E.  
Urban Engineering  
2004 N. Commerce Street  
Victoria, Texas 77901  
Ph: (361) 578-9836

On Wed, Mar 13, 2024 at 7:50 AM Julie Dillard <[Julie.Dillard@tpwd.texas.gov](mailto:Julie.Dillard@tpwd.texas.gov)> wrote:

Good morning,

This has been sent to FWS for review. Due to the fact that we do not have a firm time for when FWS will provide approval, I would recommend that an amendment be submitted to extend the time of the grant. Currently the grant will expire on July 31<sup>st</sup> of this year, which means all elements plus all work would need to be completed prior to that date. To be on the safe side and to avoid having to rush to do one at a later date, I would recommend that the amendment be submitted to extend until the end of this year just to be sure.

Please let me know your thoughts on this suggestion.

Thank you,

Julie Dillard

Boat Access and Target Range Grant Manager

(512) 389-8773 – Office

(737) 272-9957 – Cell

---

**From:** Matt Glaze <[mglaze@urbanvictoria.com](mailto:mglaze@urbanvictoria.com)>  
**Sent:** Tuesday, March 12, 2024 11:28 AM  
**To:** Julie Dillard <[Julie.Dillard@tpwd.texas.gov](mailto:Julie.Dillard@tpwd.texas.gov)>  
**Cc:** Jody Weaver <[jweaver@portlavaca.org](mailto:jweaver@portlavaca.org)>  
**Subject:** Port Lavaca TX F-321-B-1, F22AF03533

You don't often get email from [mglaze@urbanvictoria.com](mailto:mglaze@urbanvictoria.com). [Learn why this is important](#)

ALERT: This email came from an external source. Do not open attachments or click on links in unknown or unexpected emails.

Julie,

This is the latest Section 7 that addressed the latest comments we received below:

I've reviewed the attached docs. My comments for each follow...

1. Carl Park: In the first sentence of Section VII Determination of Effects, Matt mentions that there is habitat for the sea turtles in the first sentence but then goes on to say that there is no effect. If there is habitat for one or more sea turtle species then we can't go with a no effect call. See the attached PDF of example language to address each species in order to get to "no effect" which I think should be doable for this project.
2. East Bay: Suggest looking at the attached doc to discuss the sea turtle species. Also suggest modifying this sentence in Section VII: "The determination of "no effect" is proposed for the leatherback sea turtle due to the **lack of** preferred habitat ~~being located far from~~ **at the** project site."
3. Nautical Landing: Same suggestions as in #2 for East Bay.

Thanks for your patience with this process.

Brian Hobbs

505.526.7165



## Jody Weaver

---

**From:** Robin Kolton <Robin.Kolton@tpwd.texas.gov>  
**Sent:** Monday, January 8, 2024 7:43 PM  
**To:** Jody Weaver  
**Cc:** Dana Lagarde; Rachel Garza; Jim Rudellat; 'Matt Glaze'  
**Subject:** RE: TPWL Recreational Grant Port Lavaca TX F-321-B-1,

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Jody,

I did receive the updated information from Matt Glaze on Jan 5, 2024 and the information has been submitted to FWS for their review. I know they are reviewing, but I don't have an exact date that it will be reviewed/returned for additional information/approved. As soon as I get information, I will contact you and keep you updated.

---

**From:** Jody Weaver <jweaver@portlavaca.org>  
**Sent:** Monday, January 8, 2024 9:29 AM  
**To:** Robin Kolton <Robin.Kolton@tpwd.texas.gov>  
**Cc:** Dana Lagarde <Dana.Lagarde@tpwd.texas.gov>; Rachel Garza <rgarza@portlavaca.org>; Jim Rudellat <jrudellat@portlavaca.org>; 'Matt Glaze' <mglaze@urbanvictoria.com>  
**Subject:** RE: TPWL Recreational Grant Port Lavaca TX F-321-B-1,

Some people who received this message don't often get email from [jweaver@portlavaca.org](mailto:jweaver@portlavaca.org). [Learn why this is important](#)

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Good morning Robin,

I have a Port Commission meeting next Tuesday. I would like to be able to provide some good news regarding this breakwater project. It is my understanding that we responded to the issues below in December.

Can you please provide a status for me on this crucial project? I'm afraid we are going to have another hurricane season this summer without benefit of this needed breakwater.

**JoAnna P. "Jody" Weaver, P.E.**

Interim City Manager

Phone: 361-552-9793

Mobile: 361-827-3601

Email: [jweaver@portlavaca.org](mailto:jweaver@portlavaca.org)

202 N. Virginia Street Port Lavaca, Texas 77979



**CITY OF PORT LAVACA**

TEXAS



**From:** Robin Kolton <[Robin.Kolton@tpwd.texas.gov](mailto:Robin.Kolton@tpwd.texas.gov)>  
**Sent:** Wednesday, December 13, 2023 8:42 PM  
**To:** Jody Weaver <[jweaver@portlavaca.org](mailto:jweaver@portlavaca.org)>  
**Cc:** Dana Lagarde <[Dana.Lagarde@tpwd.texas.gov](mailto:Dana.Lagarde@tpwd.texas.gov)>  
**Subject:** RE: TPWL Recreational Grant Port Lavaca TX F-321-B-1,

Jody,

I apologize for the delay. I checked with FWS, and the below is there questions. We are getting so close to getting the final approval. Please send me the updates and I will submit them to FWS.

- 1) How will the pilings be driven and what is their diameter. If you don't have this info at this time, let me know that too.
- 2) Determination of Effects:
  - a. Why is the manatee unlikely to be found with the project site?
  - b. I would agree that some sea turtles may be affected by the project, so a may affect, not likely to adversely affect call may be warranted, but that call may not be necessary for each turtle species. Again, a discussion for each turtle regarding it's habitat preferences like you did for each of the other species is needed to determine what call to make for each. If we do end up with a may affect not likely call we will have to get concurrence from NOAA.
  - c. In section B. the BMPs provided are good for the FWS species, but NOAA Fisheries' BMPs for sea turtles may also be needed, depending on the diameter of the pilings and how they are driven.

**From:** Jody Weaver <[jweaver@portlavaca.org](mailto:jweaver@portlavaca.org)>  
**Sent:** Wednesday, December 13, 2023 4:09 PM  
**To:** Robin Kolton <[Robin.Kolton@tpwd.texas.gov](mailto:Robin.Kolton@tpwd.texas.gov)>  
**Subject:** Fw: TPWL Recreational Grant Port Lavaca TX F-321-B-1,

You don't often get email from [jweaver@portlavaca.org](mailto:jweaver@portlavaca.org). [Learn why this is important](#)

**ALERT: This email came from an external source. Do not open attachments or click on links in unknown or unexpected emails.**

Good afternoon Robin,

I was hoping you might give me a real quick update on the status of approval for construction of our breakwater plans for construction. I have a Port Commission meeting next Tuesday and was hoping to have some news to share with them.

Thank you.



## CITY OF PORT LAVACA

# 4 b

**PORT COMMISSION MEETING:** MARCH 19, 2024

**DATE:** 3.14.2024

**TO:** PORT COMMISSION BOARD MEMBERS CC: JIM RUDELLAT, HARBOR MASTER

**FROM:** JODY WEAVER, INTERIM CITY MANAGER

**SUBJECT:** GLO CDBG-MIT COASTAL RESILIENCY LIVING SHORELINE

Attached is a Monthly Progress Report from Mott McDonald covering the period 1/1 through 3/8 2024.

On March 7<sup>th</sup>, our engineering consultants attended a pre-application meeting with the USACE for this project. Also Attached is a copy of the Pre-Application Meeting Summary and Presentation including

- Current and pending Action Items
- USACE and other Regulatory Next Steps
- Completed Project Tasks

Andi Binion with Triton Environmental Solutions is a subconsultant of Mott McDonald's charged with coordinating the regulatory coordination. She has been designated the City's agent through the permitting process. She plans to be in attendance at the Port Commission meeting on Tuesday to help answer any questions regarding the permitting process.



# Monthly Progress Report

Reporting Period: 1/1 through 3/8 2024

## Project Information

Project Name	Port Lavaca Living Shoreline Breakwater
City Resolution	R-050922-5
CDBG-MIT Contract	20-087-001-D226
City PM	Jody Weaver
Mott MacDonald/Coast and Harbor Engineering PM	Thomas Everett
Mott MacDonald Project Number	507107066
Date	3/13/2024

## Project Milestones

Milestone Description	Date (Actual=A)	Notes
<b>Task 1: Project Kickoff</b>		
Project Kickoff Meeting	6/8/2022 (A)	
Memorandum of Project Understanding	6/21/2022 (A)	
<b>Task 2: Data Collection and Analysis</b>		
Collect available coastal processes data	7/29/2022 (A)	
Collect USACE historical survey data		Not yet started
Collect new bathymetric and topographic data	8/3/2022 (A)	New data collection complete
Collect new geotechnical data	8/4/2023	Field data 6/26 to 29, 2023; data collection lab work memo from subcontractor received 11/9/2023, Finalizing MM geotechnical design 2/29/2024
Collect new cultural resources data	8/31/2023	Work initiated; progressing; Data collection completed Mar 2024
Collect new habitat data	7/21/2023 (A)	Field work complete 6/12-16 2023; report 7/21/2023
Technical memorandum on data collection	10/13/2023 (A)	Complete; as part of 30% report
<b>Task 3: Coastal Analysis, Alts Development, Alt Eval</b>		
Coastal Engineering Analysis	11/4/2022 (A)	Via presentation 11/4/2022
Alternatives Development	11/4/2022 (A)	Via presentation 11/4/2022
Meeting on Alternatives Development	11/4/2022 (A)	Completed in person on 11/4/2022
Alternatives Evaluation	2/20/2023 (A)	complete
Meeting on Alternatives Evaluation	2/22/2023 (A)	complete
Tech Memo on CEA and Alts Analysis	10/13/2023 (A)	Complete; as part of 30% report
<b>Task 4: Preliminary Design</b>		
Prelim design: 30% plans, cost, report	10/13/2023 (A)	Complete; submitted 10/13/2023
<b>Task 5: Regulatory Compliance</b>		
Prepare application and permit plans	02/29/2024	In development
<b>USACE Regulatory Permitting</b>		
USACE pre-application meeting	03/07/2024	Complete
USACE Joint Evaluation Meeting	4/10/2024	Scheduled
Submit USACE Permit Application	04/17/2024	
Issuance of USACE Permit	12/17/2024	Assuming 9 months to issue permit
<b>TXGLO Coastal Lease</b>		

Milestone Description	Date (Actual=A)	Notes
Submit coastal lease application to GLO	4/24/2024	Will time this to wait until we know USACE is preparing approved permit
<b>Task 6: Engineering Design</b>		
Submit 70% Design	5/1/2024	
Submit 95% Design	7/29/2024	
Develop for proposal package	01/10/2025	Set to 1 month after receipt of permit
<b>Task 7: Construction Proposal Solicitation Assistance</b>		
Out to bid	03/2025	
Issue Construction NTP	04/2025	

## Project Budget

Budget Summary	% Complete by Budget	notes
Task 1: Develop Project Understanding	100%	
Task 2: Data Collection and Analysis	100% Mott / 90% by sub	Survey, Geotech, Habitat surveys complete; Geotech lab work complete, Cultural Resources data collection complete
Task 3: Coastal Analysis, Alts Development, Alts Eval	100%	
Task 4: Preliminary Design	100%	
Task 5: Regulatory Compliance	60%	Coordination on CR surveys, Finalizing permit drawings, Permit application development in progress
Task 6: Final Design	5%	Geotech design in progress
Task 7: Bidding Phase Services	0%	
Task 8: Engineering Services during Construction	0%	
Task 9: Project Management	40%	
<b>Overall</b>	<b>39%</b>	

## Activities Performed This Period

### Activity Summary

#### Task 1: Project Kickoff

- Task Completed

#### Task 2: Existing and New Data Collection

- Bathy and magnetometer survey completed 8/3/2022; deliverable received 8/9/2022. Survey deliverable submitted.
- Geotech data collection complete. Work in field began 6/26/23. Deliverable received 8/4/23. Geotech report finalized by subcontractor 11/9/23. Internal Geotech analysis for breakwater design in progress.
- Habitat Survey was conducted 6/12-6/22/2023. Deliverable received 7/21/23
- Cultural resources surveys have been given NTP; Marine and terrestrial Antiquities Permit applications have been approved by the THC; field survey completed March 2024.



## Activity Summary

---

### Task 3: Coastal Analysis, Alts Development, Alts Evaluation

- Coastal data processing and analysis is complete
- Coastal modeling of site is complete
  - Storm surge model is set up for existing conditions; runs complete.
  - Local wave model is set up for existing conditions; runs for existing conditions complete.
  - Modeling of flushing of harbor for existing and w/ project conditions complete.
- Alternatives development
  - Completed development of alternatives for evaluation.
  - Modeling of proposed alternatives are complete
    - Wave transmission through artificial reefs
    - Typical wave conditions
    - Storm wave conditions
    - Flushing of alternatives
  - Developed and evaluated breakwater modifications based on initial evaluation for improvements to water quality (flushing) and wave protection; work complete.
- Reporting
  - Conducted meeting on CEA and alternatives development with the City and KSBR on 11/4/2022 to discuss avoidance and minimization of impact to habitat
  - Completed drafting of CEA and Alternatives Development and Evaluation memo submitted 10/13/2023.
  - Conducted meeting on Alternatives Analysis with the City and KSBR on 2/22/2023
  - Conducted meeting on Alternatives Analysis results with the City and KSBR 10/24/23
- Revisions to preferred alt required due to results of habitat survey. New alignment was developed and evaluated in the numerical model.

### Task 4: Preliminary Design

- 30% design plans complete, submitted 10/13/2023.
- Completed developing preliminary geometric design of structures

### Task 5: Regulatory Compliance

- Permit application development in progress. Coordination with subcontractor (Triton) on permit application progress.
  - Permit drawings finalized
  - Permit application package near completion
  - Pre-application meeting with USACE scheduled 3/7/24
- Ongoing coordination with subcontractor (Gray and Pape) on Texas antiquities permit and cultural resources survey.
  - Field surveys conducted week of 2/26/24 and 3/4/24
- USACE Joint Evaluation Meeting scheduled April 10 2024

### Task 6: Final Design

- Development of design specifications document in progress
- Finalizing Geotech design: stability, settlement, and bearing capacity for all project features
- Updates and modifications to 30pct design layout

### Task 7: Bidding Phase Services

- Not yet started

### Task 8: Construction Proposal Solicitation Assistance

- Not yet started

### Task 9: Project Management

- Ongoing internal project management e.g. scheduling, invoicing, resourcing, etc.
-

### Anticipated Effort Next Period

- Preliminary design documentation after receipt of field data (cultural resources)
- USACE JEM meeting preparation for early April 2024
- Finalize permit application based on USACE feedback and submit April 2024
- Continue monthly invoicing against second milestone draw (Final Design).

### Outstanding Items

None

Please do not hesitate to contact me if you have any questions or comments.

Sincerely,



Thomas Everett, PE  
Project Manager; Office: 512-777-3075  
Email: Thomas.Everett@mottmac.com



Josh Carter, PE, D. CE  
Project Principal; Office: 504-383-9785  
Email: Joshua.Carter@mottmac.com

## Port Lavaca Living Shoreline Project

### U.S. Army Corps of Engineers (USACE) Pre-Application Meeting Notes and Project Summary

**Meeting Date:** Thursday, March 7, 2024 (3 PM)

**Meeting Venue:** Microsoft Teams

**Participants:** Cecilia Askins (USACE), Jim Rudellat (City of Port Lavaca), Josh Carter (Mott MacDonald), Thomas Everett (Mott MacDonald), Andi Binion (Triton), Sam Pence (Triton)

**Meeting Objective:**

Seek feedback from USACE regarding permitting strategy, project design, and implementation.

---

Andi Binion delivers PowerPoint presentation to meeting attendees to provide project background information, project need, purpose, preliminary design, and minimization and mitigation measures.

**USACE Feedback:**

- Standard individual permit (IP) recommended.
- USACE Sect. 408 coordination may be necessary due to proximity and adjacency to the existing channel. States if 408 review is required, timelines can be extensive and cause project delays.
  - Triton to reach out to USACE 408 prior to Joint Evaluation Meeting (JEM) to initiate coordination.
- States National Marine Fisheries Service (NMFS) will likely have feedback regarding potential impacts to Essential Fish Habitat (EFH), threatened and endangered species, and project design recommendations.
  - States she anticipates Endangered Species Act formal consultation request from NMFS.
    - Currently, a lengthy process. She has several projects which have been in NMFS consultation for an extended period.
  - Will likely suggest scour protection and/or gaps at specified intervals for fish passage.
    - Josh (Mott) expressed concern in a design with gaps and requested feedback on how to balance the fish gap request and primary project purpose. Primary project purpose is shoreline and infrastructure protection. If gaps are constructed, will not provide maximum protection and may not serve intended function in inclement weather and surge type events.
    - Cecilia recommended it be discussed during the JEM.
- Suggest adding notes and description regarding construction methods and processes would be useful.
  - Examples: barge vessel depths (if known), BMPs to be implemented, etc.
- Presently, IP is typically issued 1-year after Public Notice, states will be important to confirm funding timelines to ensure project hits those timelines.
- Requested additional information be provided on the plans regarding marsh creation islands and borrow areas.
  - Detailed methods of how materials will be transported including routes, BMPs, etc.

- States the pre-application submittal documents were thoughtful and well prepared. While will likely solicit regulatory feedback, the project is well designed and overall a great project.

**Current and Pending Action Items:**

- Triton coordinate JEM w/USACE PM (completed).
- Mott to revise project plans and review IP application cover letter (completed).
- Triton to incorporate latest revisions to IP application including Mott revisions to project plans and cover letter (completed).
- Triton to reach out to USACE real estate to discuss potential need for 408 review (in progress).
- Mott to confirm internally if USACE will be the leading agency (GLO funded project) (in progress).
- Mott to confirm project funding timelines (in progress).
- Mott to explore the potential of additional modeling to support current design or show fish gaps may not be necessary from a circulation, water quality perspective.
- Mott to update Design Memo with geotechnical analysis (in progress). Slope stability calculations (in progress).
- Consolidate JEM presentation and circulate internally w/project team.
  - JEM presentation due to USACE by April 3, 2024.
- Conduct JEM w/resource agencies.
  - Scheduled for 10:30AM-11:20AM on April 10, 2024
- Discuss internally and address agency comments/feedback provided from the JEM to revise IP package accordingly (if necessary).

**USACE and Other Regulatory Next Steps:**

- JEM Meeting.
- Submit IP application to USACE.
- Support USACE issuance of 30-day Public Notice.
- Upon receipt of any comments, prepare response to comments package.
  - Response to comments is typically due within 30 days.
- Develop necessary documentation to support Endangered Species Act Consultation, if necessary.
- Develop documentation to support Texas Commission on Environmental Quality (TCEQ) Water Quality Certification (WQC).
- Develop and submit Texas General Land Office (GLO) submerged land lease.
- Support USACE in permit issuance.

**Completed Tasks:**

- Draft permit drawing package.
- Coastal modeling analysis.
- Alternatives Analysis (AA).
- Preliminary agency coordination w/TPWD re: Aquatic Resource Relocation Plan (ARRP) for oyster.
- IP ENG application form.
- Cover letter for IP application submittal.
- Preliminary endangered species evaluation.
- Preliminary cultural resources evaluation.
- Cultural resources survey (data analysis in progress).
- Pre-application meeting w/USACE.

- Geotechnical design: Settlement and global stability were analyzed for reef and rock breakwater (complete).
- Geotechnical: Consolidation of underlying soils beneath marsh creation was calculated (complete).





## **Port Lavaca Living Shoreline Project (SWG-2024-00114) USACE Pre-Application Meeting**

Applicant: City of Port Lavaca

Project Location: Lavaca Bay, Port Lavaca, Calhoun County, Texas

March 7, 2024



# Port Lavaca Living Shoreline Project

1. Participant Introductions
  
2. Pre-Application Meeting Discussion Topics
  - Project Location and General Overview
  - Project Need and Purpose
  - WOUS and Aquatic Resources Survey Results
  - Impacts
  - Avoidance and Minimization Measures
  - Open Discussion, Q&A





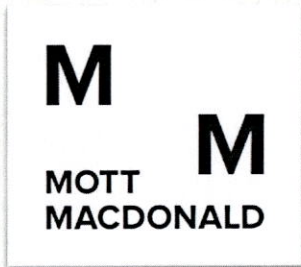
# Project Team

**-City of Port Lavaca**  
(Applicant)



**CITY OF PORT LAVACA**  
TEXAS

**-Mott MacDonald**  
(Engineering)



**-Triton Environmental Solutions, LLC**  
(Environmental Surveying & Permitting)



**-Funding Source:** Department of Interior, Community Development Block Grant – Mitigation Program (CDBG-MIT) administered by the Texas General Land Office.





# Project Location & General Overview





# Project Need

- In its current state, the project area shoreline is comprised of a mix of exposed shoreline unprotected from wind and wave energy and armored shoreline (i.e., bulkhead).
- Historically, the exposed shoreline has retreated from natural erosive forces (i.e., wind, tidal currents), marine traffic and remains susceptible to further damage from these forces.
- These forces are reducing available marsh and aquatic habitat used by wildlife and marine species, increasing land loss for the City of Port Lavaca, and reducing ecological and recreational values of the area.
- The proposed project has been designed to protect and refortify the existing shoreline.





# Project Purpose & Description

- I. Provide offshore protection to project area shoreline;
- II. Reduce onshore wave energy;
- III. Increase sediment stabilization;
- IV. Establish and improve aquatic habitat conditions for oyster propagation; and
- V. Create and improve conditions for the establishment of coastal marsh vegetation.

The following improvements are proposed: one rock breakwater, one artificial (mitigation) reef breakwater, and two marsh creation islands along approx. 0.70 miles of shoreline waterward of Port Lavaca, Texas.

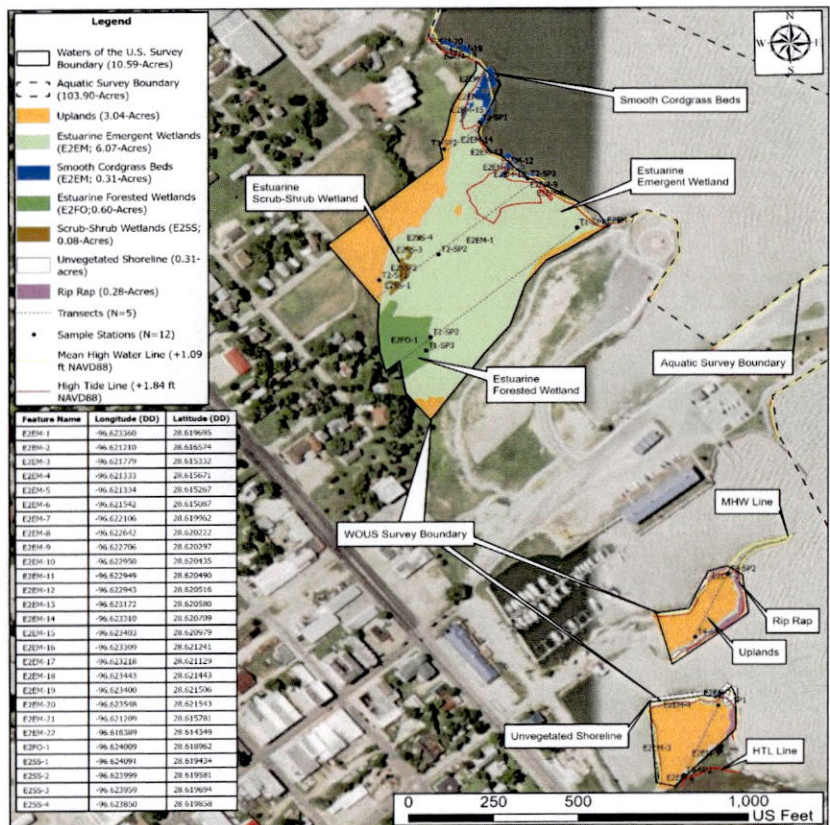
The project will utilize stone, artificial oyster reef units, beneficial use dredged material, and native vegetation plantings in the construction of two breakwaters and two marsh habitat islands seaward of Bayfront Peninsula Park.



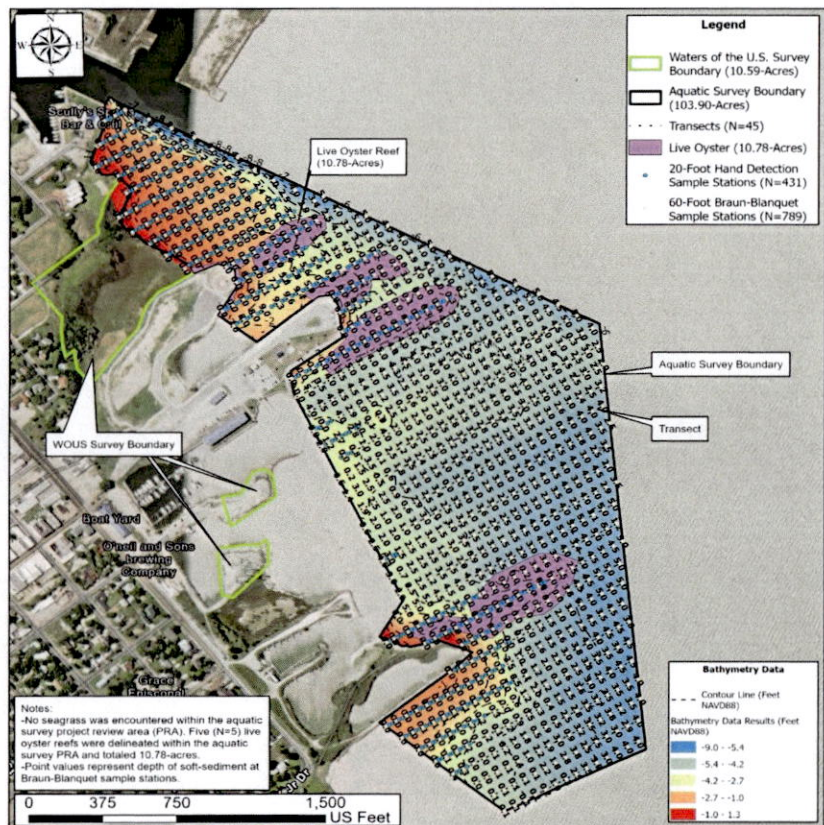


# Natural Resource Survey Results

## Waters of the U.S. Survey Results



## Sensitive Aquatic Resources Results



**Waters of the U.S. Survey Results**  
Port Lavaca Living Shoreline Breakwater Project  
Port Lavaca, Calhoun County, Texas

Prepared By: Triton Environmental Solutions, LLC  
P.O. Box 1755  
Rockport, Texas 78381

Mott MacDonald  
Prepared For: 802 N Carancahua Street, Suite 300  
Corpus Christi, Texas 78401

Map Notes:  
For planning and permitting only, not for construction.  
Base Map Source: ESRI NAIP Hybrid Base Map Imagery  
Map Preparation Date: 7/4/23 (SP).

**Sensitive Aquatic Resources Survey Results**  
Port Lavaca Living Shoreline Breakwater Project  
Port Lavaca, Calhoun County, Texas

Prepared By: Triton Environmental Solutions, LLC  
P.O. Box 1755  
Rockport, Texas 78381

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Map Notes:  
For planning and permitting only, not for construction.  
Base Map Source: ESRI NAIP Hybrid Base Map Imagery  
Map Preparation Date: 7/4/23 (SP).





# Anticipated Impacts to Jurisdictional Areas

-There will be a total of 7.70-acres of permanent fill-related impacts waterward of the High Tide Line (HTL) within jurisdictional waters of the U.S.

-Suitable fill material to construct the marsh creation islands will be sourced from nearby borrow areas containing historically placed dredged material (BUDM), sourced from nearby borrow areas.

Project Feature	Fill Material and Volume (CY)	Acres
Rock Breakwater	Stone (33,500 CY)	3.51
Reef Breakwater	Artificial Oyster Reef Units (4,000 CY)	0.63
Marsh Creation Islands (N=2)	BUDM (10,000 CY)	3.56

-Additionally, 3.01-acres of temporary impacts associated with creation of a temporary access corridor for construction of project features. Total temporary fill volumes are approximately 6,300 cy of BUDM.





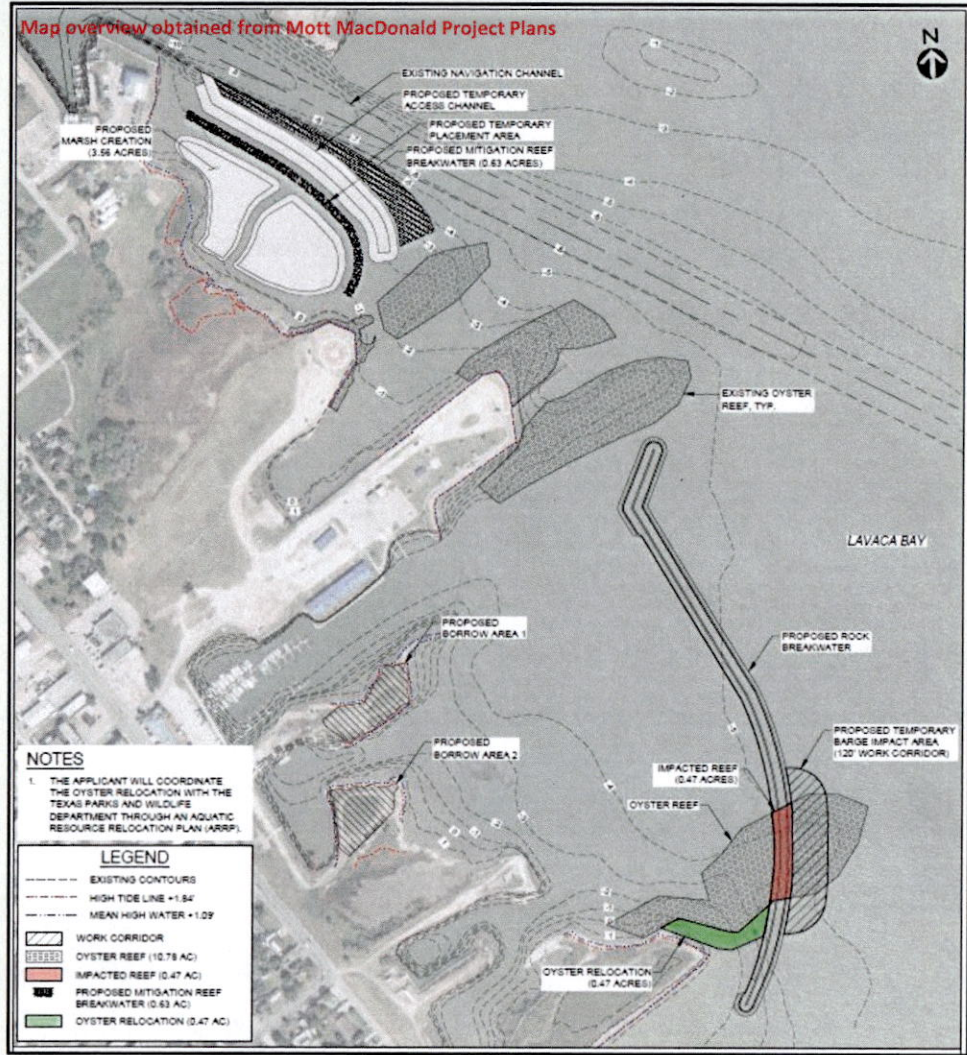
# Avoidance and Minimization Measures

-The proposed project has been designed to avoid impacts to jurisdictional areas and special aquatic sites (SAS) to the maximum extent practicable while still attaining the primary project purpose.

-In the southern portion of the project area, 0.47-acres of oyster reef will be relocated to the southern edge of the impacted reef. This effort will be coordinated w/TPWD through an ARRP.

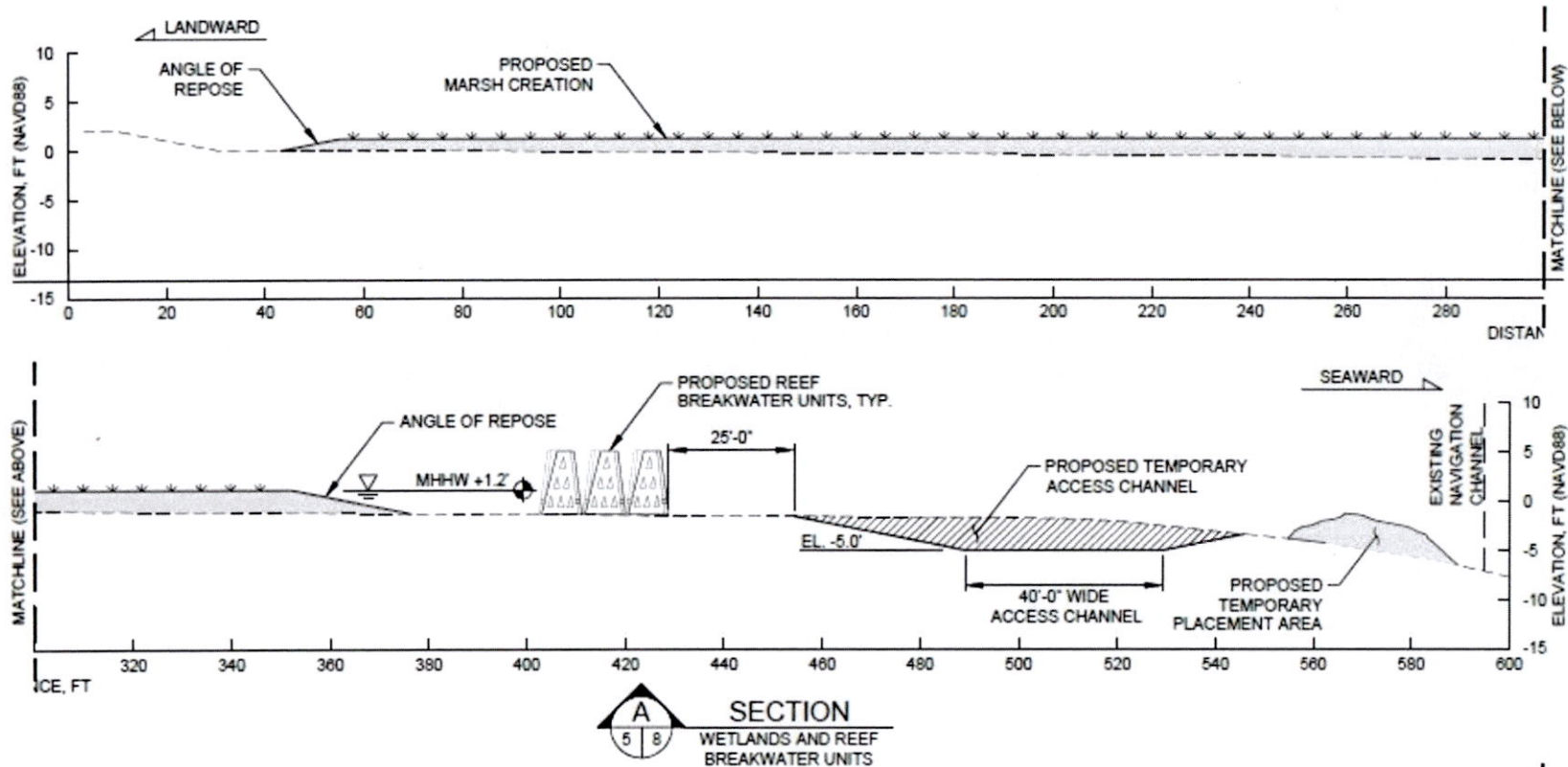
-In the northern portion of the project area, 0.62-acres of oyster reef habitat will be created through the construction of the artificial reef breakwater.

-Finally, in the northern portion of the project area, two marsh creation islands will be constructed, totaling 3.56-acres. Each island will be contoured and planted with native vegetation for the creation of marsh habitat.





# Avoidance and Minimization Measures



Cross-section obtained from Mott MacDonald Project Plans





# Avoidance and Minimization Measures

- Conservation measures and best management practices (BMPs) will be implemented to minimize impacts water quality and adjacent special aquatic sites.
- Conservation measures include reasonable and practical measures that have largely been incorporated by USACE regulatory throughout the project area and greater region. Further, NOAA's Southeast Regional Office (SERO) Protected Species Construction Conditions and Vessel Strike Avoidance Measures (NOAA 2021b) will be strictly adhered.
- Other BMPs such as silt curtains, matting, and silt fencing will be utilized during construction activities (as applicable).
- On-site contractors will transit from borrow areas to the marsh creation islands using existing street access or pre-approved temporary vehicle access routes.





# Port Lavaca Living Shoreline Project

## Open Discussion and Q&A



# Port Lavaca Living Shoreline Project

## Thank you!

Andi Binion  
(361) 205-7655  
[abinion@tritonenv.com](mailto:abinion@tritonenv.com)



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**CITY OF PORT LAVACA**

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**MEETING:** MARCH 19, 2024 **AGENDA ITEM** \*ع  
**DATE:** 3.14.2024  
**TO:** PORT COMMISSION BOARD MEMBERS CC: JIM RUDELLAT, HARBOR MASTER  
**FROM:** JODY WEAVER, INTERIM CITY MANAGER  
**SUBJECT:** **ReStore Grant – removal of remnants of old barges in Port Lavaca Channel & Dock**

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Samantha Litchke is the Grant Specialist from TCEQ that is working with us on this grant. She is working on a "Limited Waiver" document that will allow us to get reimbursed for expenses that are spent by our consultant Kim Griffith to prepare the "Work Plan." Without the Waiver, expenses incurred prior to the approval of the "Work Plan" are not eligible for reimbursement.

We do not anticipate this will take much longer and once given then OK to proceed, Kim has told me she could have the Work Plan complete within a few weeks.



# COMMUNICATION

SUBJECT: RECEIVE STATUS REPORTS ON SPECIAL PROJECTS

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## INFORMATION:

- a) Status report regarding Voluntary Restoration Project II at the Harbor of Refuge (CDBG-MIT Round 2 application) - Presenter Jody Weaver
- b) Status report regarding GLO CEPRA Grant - Presenter Jody Weaver
- c) MBMT Grant Project Downtown Waterfront Public Access Improvement - Presenter Jody Weaver

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**CITY OF PORT LAVACA**

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**MEETING:** MARCH 19, 2024 **AGENDA ITEM 5a**

**DATE:** 3.14.2024

**TO:** PORT COMMISSION BOARD MEMBERS CC: JIM RUDELLAT, HARBOR MASTER

**FROM:** JODY WEAVER, INTERIM CITY MANAGER

**SUBJECT:** **VOLUNTARY RESTORATION PROJECT II – HARBOR OF REFUGE**

I checked in with our Grant Administrator KSBR to see if they have heard anything regarding our application to use the CDBG-MIT Round 2 allocation. As previously reported, we have applied to use funds from our CDBG-MIT Round 2 allocation to fund this project.

KSBR has not heard anything other than that GLO is behind. If awarded, the engineer for this project will be Urban Engineering.

## CITY OF PORT LAVACA

#5b

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**PORT COMMISSION MEETING:** MARCH 19, 2024

**DATE:** 3.14.2024

**TO:** PORT COMMISSION BOARD MEMBERS    **CC:** JIM RUDELLAT, HARBOR MASTER

**FROM:** JODY WEAVER, INTERIM CITY MANAGER

**SUBJECT:** GLO CEPRA GRANT (HARBOR OF REFUGE)

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GLO CEPRA GRANTS (HARBOR OF REFUGE SHORELINE PROTECTION)

Attached are copies of the draft workplan received from the GLO for the Harbor of Refuge project. These will be used to write up the CEPRA Project Cooperation Agreement (CPCA). Joshua Carter, the project engineer, has submitted a Scope of Work to GLO and they are reviewing that.

Abigail Richardson is the CEPRA Project Manager for the GLO for this project. She tells me that the project is progressing. Recall this is an engineering project at this point – not construction yet. We will be applying for construction dollars under a future year's grant cycle.

It is my understanding that once the CPCA is executed, then we will submit our \$275,000 match payment (\$200,000 from MBMT fund grant and \$75,000 from General Fund reserves).



**Port Lavaca Harbor of Refuge Phase 1  
CEPRA PROJECT No. 1783  
WORK PLAN**

1. To address the data collection, survey, analysis, preliminary design, sand source investigation, permitting and administration for the Port Lavaca Harbor of Refuge Phase 1 project, the GLO shall act as lead partner and fulfill the following tasks:
  - a. Expend from the CEPRA account Cycle 13 funds in the amount of \$412,800 to the project budget. This satisfies the CEPRA match requirement for shoreline protection.
  - b. Manage the project and identify, document, and confer with the Qualified Project Partner (the City of Port Lavaca) regarding the scope of work.
  - c. Contract with a Professional Services Provider (PSP) to:
    - i. Document existing conditions.
    - ii. Review and summarize historical data and engineering studies.
    - iii. Collect data as required to evaluate project feasibility and alternatives for shoreline protection and island restoration, including (but not limited to) topographic, bathymetric, hydrodynamic, and geotechnical survey data.
    - iv. Conduct a sand source investigation related to the identified alternative as necessary.
    - v. Provide to the GLO and the City of Port Lavaca an Alternatives Analysis and Feasibility Study Report.
    - vi. Provide 30% design and Opinion or Probable Construction Cost (OPCC)
    - vii. Conduct the appropriate level of public outreach as necessary.
    - viii. Cooperate with the City of Port Lavaca and USACE (as needed) to obtain access agreements and authorization for all work required by the scope of the project
    - ix. Aid in completing any required permits, including USACE Section 10/404 permit application.
  - d. Serve as the point of contact for communication and coordination with the PSP and any other GLO contracted entities
  - e. Communicate with QPP on project status and confer with QPP relevant decision points during the project
  - f. Serve as the source for all media advisories, inquiries, and press releases regarding the project
  - g. Provide financial point of contact
  - h. Comply with all federal, state, and local regulations, where applicable.
2. To address the Port Lavaca Harbor of Refuge Shoreline and Marsh Restoration/Protection Feasibility Study, the Qualified Project Partner (QPP) shall fulfill the following tasks:
  - a. Provide reimbursement to the GLO in the amount of \$275,200 a minimum of 40% of total project costs.
  - b. Confer with the GLO on the location, extent of the project area, scope of work and goals of the project.
  - c. Confer and cooperate with the GLO on the selection of the Professional Services Provider (PSP) and Scope of Work (SOW).
  - d. Assist GLO with the collection of information and obtaining/documenting local support as necessary to complete the project.
  - e. Provide cooperative review and approval of all products provided by GLO's contracted PSP as necessary or required.
  - f. Participating in project meetings with GLO.

- g. Cooperate with the PSP and the City of Port Lavaca to obtain property access agreements for all work required by the scope of the project.
- h. Coordinate with the City of Port Lavaca and cooperate with the PSP as necessary in the application of easements and necessary permits, including a USACE Section 10/404 permit and any other authorizations required by state, federal or local law to implement the project.
- i. Coordinate with the City of Port Lavaca and support its authority to hold and maintain all permits required to authorize the work necessary for the project and ensure compliance with all general and special conditions contained therein.
- j. Provide financial point of contact.
- k. Comply with all federal, state, and local regulations, where applicable.

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**CITY OF PORT LAVACA**


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**MEETING:** MARCH 19, 2024 **AGENDA ITEM 5c**

**DATE:** 3.15.2024

**TO:** PORT COMMISSION BOARD MEMBERS CC: JIM RUDELLAT, HARBOR MASTER

**FROM:** JODY WEAVER, INTERIM CITY MANAGER

**SUBJECT:** MBMT GRANT – DOWNTOWN WATERFRONT PUBLIC ACCESS IMPR.

Matt Glaze with Urban Engineering reports that the survey crew is scheduled to be on site for the topographic survey around March 21 or 22.

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*At the Council meeting on February 12, Council approved the contract with the Matagorda Bay Mitigation Trust for \$400,000 toward the proposed Downtown Waterfront Public Access Improvement Project with an estimated total cost of \$700,000. Half of the match funds will come from the General Fund and the other half from the Ports & Harbors fund.*

*At this same meeting Council approved Urban Engineering Task Order No. 36 in the fixed fee amount of \$75,000 for the engineering design, surveying, permitting, bidding and contract administration. The first \$50,000 of this will be paid for with MBMT trust dollars.*

*This project was discussed at a recent Green Infrastructure Workshop hosted by the City of Port Lavaca and presented by GLO Clean Coast Texas and we are making plans to apply for Clean Coast Texas grant funding to go towards the \$100,000 budget in this project for Green Infrastructure drainage elements for the parking lot improvements.*

# COMMUNICATION

SUBJECT: RECEIVE HARBOR MASTER'S OPERATIONS,  
PROMOTION/DEVELOPMENT ACTIVITY REPORT

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## INFORMATION:

- a) City Harbor
- b) Nautical Landings Building
- c) Nautical Landings Marina
- d) Smith Harbor
- e) Harbor of Refuge

## AGENDA 6

### A) City Harbor

- 1) 8 March 2024 sent Prestige Oysters new lease.  
Awaiting signature.
- 2) Track 11 building redo flooring.

### B) Nautical Landings Building

- 1) 27 Feb. 2024 Allied Universal signed new lease,  
awaiting original signature page.

### C) Nautical Landings Marina

- 1) 15 MARCH 2024 abandon sailboat and Estes boat have been crushed & hauled to dump.
- 2) Horizon Environmental has been onsite 14 times since last PC meeting.
- 3) Cox boat, Auction started 13 MARCH 2024 ending 20 MARCH 2024.

### D) Smith Harbor

\*\*No updates

### E) Harbor of Refuge

- 1) 14 MARCH 2024 Gulf Hydrographic & Coastal Consulting (Eddie Fisher)  
Helping with the COE permit.
- 2) 1 MARCH 2024 Sent Demand letter to Encore Dredging to clean tracks 16,17  
& 17A.
- 3) Talking to Zach Chester with Manson Dredging (dredge pipe).
- 4) Aerial spraying.

### F) To Do List - Raymond Butler

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**REGULARY PORT COMMISSION MEETING:**

**DATE:** 03/19/2024  
**TO:** PORT COMMISSION  
**FROM:** Raymond Butler  
**SUBJECT:** To Do List

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**Items from most recent Port Commission meeting 2/20/24:**

1. WRB share background info on Truck Tariff (fertilizer) issue. Include RR tariff in Helena lease wording. Get Mike M. lease wording specifying Helena tariff obligations.
2. Address Horizon Environmental trailer parking at Marina.
3. Address remaining trash/debris on Tracts 16, 17,17A with Encore.
4. Address disposition of abandoned dredge pipe at HOR with Encore, et al. Issue Demand Letter to Encore???

**Continuing or Unresolved Items from Previous Meetings:**

1. Check on AEP refund of electricity payment. Jody to confirm w/GEXA prior to next PC mtg.
2. Get assistance from Senator Cornyn and/or Congressm Michael Cloud to get feedback from US Fish and Wildlife Service on Breakwater Project Funding. Jody.
3. Discuss potential delay in RR Culvert funding with "Joseph Webber", at Helena.
4. Address faulty sanitary sewer system in Nautical Landings building. Jim to sample water. In-progress.
5. Address the issue of cooking grease being released into City Harbor adjacent to Scully's. Need larger grease trap.