



RECREATION AND PARKS BOARD MEETING

Wednesday, March 26, 2025 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

AGENDA

MEETING PROCEDURE

Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Wednesday, March 26, 2025 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

Join Zoom Meeting:

<https://us02web.zoom.us/j/81011678553?pwd=6GEKhfUZiVVr7lePDkoOwYdopiJWe.1>

Meeting ID: 810 1167 8553

Passcode: 613441

One Tap Mobile

+13462487799,,82182482989#,,,,*912619# US (Houston)

Dial by your location

+1 346 248 7799 US (Houston)

ROLL CALL

CALL TO ORDER

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held February 26, 2025.
3. Receive Monthly Inspections Report from Public Works Department.
4. Receive update on park assignments from park board members.
5. Receive financial status report on the Parks Recreation Department.
6. Discuss Financial reports at Lighthouse Beach Campground.
7. Receive update on Recreation and Parks Board Master Plan.
8. Discuss Capital Improvement Plan (CIP) for fiscal year 2025-26.

ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday, March 26, 2025**, beginning at 12:00 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Thursday, March 20, 2025**.

Lorena Perez-Diaz, *Assistant City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: General discussion and hear statements from citizens.

INFORMATION:

COMMUNICATION

SUBJECT: Approve minutes from the regular meeting held February 26, 2025.

INFORMATION:



RECREATION AND PARKS BOARD MEETING

Wednesday, February 26, 2025 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 26th day of February, 2025, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William “Bill” Reagan	Board Member
Gregory Falcon	Board Member

And with the following absent:

Mary Lou Tharling	Board Member
Dina Smith*	Board Member
Kevin Kuntschik	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:04 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, March 26, 2025.

Felicia Harral attended and remarked that Lighthouse Beach Park looked fantastic. She aimed to highlight its cleanliness to acknowledge the Parks Department's hard work.

2. Approve minutes from the regular meeting held January 22, 2025.

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on January 22, 2025.

Second by Board Member Falcon,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, and Board Member Falcon.

3. Receive Monthly Inspections Report from Public Works Department.

Public Works Director Wayne Shaffer presented the Parks Inspection Report, the board reviewed and discussed the playground inspection report. Shaffer noted that there should be fewer items marked as failed on the report. He emphasized that they are working to address more problems as they arise.

4. Receive update on park assignments from park board members.

Board Member Bill Reagan provided an update on Wilson Park, noting that the parks are in good condition. However, he pointed out a leak near the concession stand. Reagan also inquired about the opening date for the new restroom. Shaffer responded that the restroom would be available to the public as soon as the sidewalk was completed.

Chairman Sistrunk reported that Bayfront Park looked good overall. He noted that the Parks crew was preparing to mow the park.

Board Member Olga Szela is responsible for overseeing City Park. She observed that the park is generally in good condition, but noted a few issues. There is a significant amount of trash scattered throughout the area, an increased presence of ants, and the ladies' restroom on the Half League side is overflowing.

Board Member Greg Falcon was assigned to Faye Bauer Sterling Park. He mentioned that the park looks good.

5. Receive financial status report on the Parks Recreation Department.

The financial report was reviewed and discussed.

6. Discuss Financial reports at Lighthouse Beach Campground.

Interim City Manager Jody Weaver presented a report on the Lighthouse Beach camping spot program. The board reviewed and discussed the details.

7. Discuss Kick-off meeting with LJA Architects on the Parks Master Plan.

Interim City Manager Jody Weaver introduced Ernesto Alfaro, the Lead Design Planner from LJA Planning and Landscape Architects. Alfaro attended the meeting via Zoom. He introduced his team and provided an overview of the Parks and Recreation Master Plan.

8. Discuss ideas for possible inclusion in the 2025-26 Capital Improvement Plan (CIP).

Interim City Manager Jody Weaver advised the board to begin brainstorming ideas for the 2025-26 Capital Improvement Plan (CIP). She mentioned that while there are several items already included in the plans, she would like to hear their feedback.

ADJOURN

Motion made by Board Member Falcon

Second by Board Member Reagan

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, and Board Member Falcon.

Meeting adjourned at 12:45 P.M.

These minutes were approved on March 26, 2025

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

COMMUNICATION

SUBJECT: Receive Monthly Inspections Report from Public Works Department.

INFORMATION:

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Lighthouse beach

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust spots sharp points/resurface and paint</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust / resurface and paint</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalona

Signature: 

Date: 3/26/25

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Light house / splash pad

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Hole in rubber floor / replace</i>
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rubber floor has a hole / replace</i>
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust and cracks / resurface and paint</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: Jose Villalobos

Date: 3/26/25

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Light house beach / beach side

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>sharp point - rust / resurface and paint</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust / resurface & paint</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)


Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: 

Date: 3/26/25

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Butter OH

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>NA</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>NA</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>missing rubber / replace floors</i>
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>sharp points & rust / replace</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>entanglement / replace</i>
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust everywhere / replace</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust / resurface + paint</i>

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>

Inspector name, signature, and completion date

Name: *Jose Villalobos*

Signature: *[Handwritten Signature]*

Date: *3/26/25*

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Claret Crossing

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>sharp points - rust / resurface & paint</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust / resurface & paint</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Handwritten Signature]

Date: 3/26/25

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

City Park

General Inspection		Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Just weeds around playground
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Surfacing		Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment Hazards		Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>		Surface rust
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings		Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Port Lavaca Playground Safety Checklist

Item #3.

To be completed monthly.

City Park

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	Plastic Slides

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: Douglas Caprio

Signature: [Signature]

Date: 3/26/25

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Bayfront Playground La Belle

General Inspection		Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Surfacing		Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Equipment Hazards		Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	minor rust	
Equipment is free of entrapments.	<input type="checkbox"/>	<input type="checkbox"/>		
Equipment is safely anchored.	<input type="checkbox"/>	<input type="checkbox"/>		
Swings		Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Bayfront Playground La Belle

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	Plastic Slides

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Douglas Corpio

Signature: Douglas Corpio

Date: 3/26/25

Port Lavaca Playground Safety Checklist

(To be completed monthly)

City Park By Ashby Fields

General Inspection		Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Surfacing		Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Equipment Hazards		Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Small paint job
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>		Minor rust
Equipment is free of entrapments.	<input type="checkbox"/>	<input type="checkbox"/>		
Equipment is safely anchored.	<input type="checkbox"/>	<input type="checkbox"/>		
Swings		Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>		N/A

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

City Park By Ashley fields

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

Equipped with platforms to facilitate access to the sitting position.

Platforms are equipped with guardrails or equivalent protective equipment.

Average incline is less than 30 degrees. N/A

Exit regions are level.

Metal slides are shaded to prevent overheating.

Plastic Slides

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

Rope or chain ladders are anchored at both ends.

Foot holds/rungs are in good condition and adequately spaced.

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects. N/A

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground. N/A

Fulcrums/pivot points are free of pinch or crush hazards. N/A

Handholds are provided at each seating position. N/A

Inspector name, signature, and completion date

Name: Douglas Carpio

Signature: Douglas Carpio

Date: 3/26/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

MILSON WORK

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	<i>minor rust on corners</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Wilson Park

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

Equipped with platforms to facilitate access to the sitting position.

Platforms are equipped with guardrails or equivalent protective equipment.

Average incline is less than 30 degrees.

Exit regions are level.

N/A

Metal slides are shaded to prevent overheating.

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

Rope or chain ladders are anchored at both ends.

Foot holds/rungs are in good condition and adequately spaced.

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects.

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.

N/A

Fulcrums/pivot points are free of pinch or crush hazards.

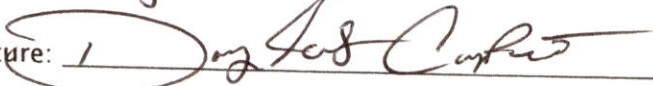
N/A

Handholds are provided at each seating position.

N/A

Inspector name, signature, and completion date

Name: Douglas Carpio

Signature: 

Date: 3/26/25

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

George Adams Park

General Inspection		Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Surfacing		Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>		mulch is needed
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Equipment Hazards		Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>		rust
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings		Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

George Adams Park

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

Equipped with platforms to facilitate access to the sitting position.

Platforms are equipped with guardrails or equivalent protective equipment.

Average incline is less than 30 degrees.

Exit regions are level.

Metal slides are shaded to prevent overheating. ~~N/A~~
N/A

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

Rope or chain ladders are anchored at both ends.

Foot holds/rungs are in good condition and adequately spaced.

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects.

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.

Fulcrums/pivot points are free of pinch or crush hazards.

Handholds are provided at each seating position.

Inspector name, signature, and completion date

Name: Douglas Corpio

Signature: Douglas Corpio

Date: 3/26/25

COMMUNICATION

SUBJECT: Receive update on park assignments from park board members.

INFORMATION:

COMMUNICATION

SUBJECT: Receive financial status report on the Parks Recreation Department.

INFORMATION:

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Feb-2025 THRU Feb-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL	Item #5.
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51000511.01 SALARIES & WAGES
 B E G I N N I N G B A L A N C E 7,615.70

2/14/25	2/11	P06643	PYEXP		01656 BI-WEEKLY & SALARY PAYROLL				771.43	8,387.13	
2/28/25	2/25	P06648	PYEXP		01658 BI-WEEKLY & SALARY PAYROLL				1,032.74	9,419.87	
				=====	FEBRUARY ACTIVITY DB:	1,804.17	CR:	0.00	1,804.17		

51000512.05 EMPLOYER-SOCIAL SECURITY
 B E G I N N I N G B A L A N C E 686.09

2/11/25	2/11	A47451	DFT: 000888		11598 FICA WITHHOLDING	100011			43.91	730.00	
					INTERNAL REVENUE SERVICE	INV# T3 202502110939	/PO#				
2/11/25	2/11	A47451	DFT: 000888		11598 MEDICARE WITHHOLDING	100011			10.27	740.27	
					INTERNAL REVENUE SERVICE	INV# T4 202502110939	/PO#				
2/25/25	2/25	A47738	DFT: 000898		11610 FICA WITHHOLDING	100011			60.12	800.39	
					INTERNAL REVENUE SERVICE	INV# T3 202502250968	/PO#				
2/25/25	2/25	A47738	DFT: 000898		11610 MEDICARE WITHHOLDING	100011			14.06	814.45	
					INTERNAL REVENUE SERVICE	INV# T4 202502250968	/PO#				
				=====	FEBRUARY ACTIVITY DB:	128.36	CR:	0.00	128.36		

51000512.10 EMPLOYER-T.M.R.S.
 B E G I N N I N G B A L A N C E 606.73

2/14/25	3/05	A48056			11621 TMRS-RETIREMENT	100008			45.75	652.48	
					TEXAS MUNICIPAL	INV# 110202502110939	/PO#				
2/28/25	3/05	A48057			11621 TMRS-RETIREMENT	100008			61.24	713.72	
					TEXAS MUNICIPAL	INV# 110202502250968	/PO#				
				=====	FEBRUARY ACTIVITY DB:	106.99	CR:	0.00	106.99		

51000512.20 GROUP H/D INS PREMIUMS
 B E G I N N I N G B A L A N C E 2,574.11

2/14/25	3/05	A48066			11621 HEALTH/DENTAL INSURANCE	100419			12.20	2,586.31	
					TML - IE BP	INV# 1ED202502110939	/PO#				
2/14/25	3/05	A48068			11621 HEALTH/DENTAL INSURANCE	100419			309.30	2,895.61	
					TML - IE BP	INV# 1EM202502110939	/PO#				
2/20/25	3/05	A48080			11621 COBRA ADMIN FEE	100419			0.57	2,896.18	
					TML - IE BP	INV# PPORTLA12503	/PO#				
2/28/25	3/05	A48067			11621 HEALTH/DENTAL INSURANCE	100419			12.20	2,908.38	
					TML - IE BP	INV# 1ED202502250968	/PO#				
2/28/25	3/05	A48069			11621 HEALTH/DENTAL INSURANCE	100419			309.30	3,217.68	
					TML - IE BP	INV# 1EM202502250968	/PO#				
				=====	FEBRUARY ACTIVITY DB:	643.57	CR:	0.00	643.57		

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Feb-2025 THRU Feb-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
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51000525.01 FUEL
 B E G I N N I N G B A L A N C E 73.36

2/26/25 2/28 A47904 CHK: 067989 11608 FUEL FEBRUARY 2025 102490 27.93 101.29
 U.S. BANK NATIONAL ASSOCI INV# 02/2025 /PO#
 ===== FEBRUARY ACTIVITY DB: 27.93 CR: 0.00 27.93

51000526.01 GENERAL SAFETY & TOOLS
 B E G I N N I N G B A L A N C E 43.90

2/26/25 2/28 A47864 CHK: 067958 11608 TAPE MEASURE & PAINTSUP 101258 19.99 63.89
 ACE HARDWARE INV# 195628 /PO#
 ===== FEBRUARY ACTIVITY DB: 19.99 CR: 0.00 19.99

51000533.14 CONTRACTED SERVICES
 B E G I N N I N G B A L A N C E 0.00

2/26/25 2/28 A47905 CHK: 068023 11608 COMPENSATION PLAN 102556 900.00 900.00
 PUBLIC SECTOR PERSONNEL C INV# 3738 /PO#
 ===== FEBRUARY ACTIVITY DB: 900.00 CR: 0.00 900.00

51000536.01 ELECTRICITY
 B E G I N N I N G B A L A N C E 6,100.92

2/12/25 2/12 A47594 CHK: 067885 11600 ELECTRICITY SVCS JANUARY 102645 2,054.66 8,155.58
 GEXA ENERGY, LP INV# 34314433-4 /PO#
 ===== FEBRUARY ACTIVITY DB: 2,054.66 CR: 0.00 2,054.66

51000536.03 WATER
 B E G I N N I N G B A L A N C E 2,090.38

2/12/25 2/12 A47534 CHK: 067921 11600 WATER / SEWER JANUARY 20 100335 515.92 2,606.30
 PORT LAVACA, CITY OF INV# 01/2025 /PO#
 2/26/25 2/28 A47797 CHK: 068022 11608 WATER / SEWER FEBRUARY 2 100335 339.37 2,945.67
 PORT LAVACA, CITY OF INV# 02/2025 /PO#
 ===== FEBRUARY ACTIVITY DB: 855.29 CR: 0.00 855.29

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Feb-2025 THRU Feb-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
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51000543.04 R & M- IMPROVEMENT OTB
 B E G I N N I N G B A L A N C E 860.54

2/26/25 2/28 A47789 CHK: 067998 11608 HANDGRIPS 100253 858.36 1,718.90
 KRAFTSMAN, LP INV# 40762 /PO#
 2/26/25 2/28 A47864 CHK: 067958 11608 TAPE MEASURE & PAINT SUP 101258 104.15 1,823.05
 ACE HARDWARE INV# 195628 /PO#
 ===== FEBRUARY ACTIVITY DB: 962.51 CR: 0.00 962.51

51000551.11 VEHICLE LEASES
 B E G I N N I N G B A L A N C E 3,618.00

2/26/25 2/28 A47926 CHK: 067983 11608 MAINTENANCE MANAGEMENT 104071 904.50 4,522.50
 ENTERPRISE FLEET MANAGEME INV# FBN5242531 /PO#
 ===== FEBRUARY ACTIVITY DB: 904.50 CR: 0.00 904.50

51000553.01 XFER OUT- FD 001- ADMIN CHG
 B E G I N N I N G B A L A N C E 3,067.00

2/28/25 3/04 B49827 21276 ADMINISTRATIVE FEES JE# 029660 766.75 3,833.75
 ===== FEBRUARY ACTIVITY DB: 766.75 CR: 0.00 766.75

51000553.17 XFER OUT- FD 162 DREDGING
 B E G I N N I N G B A L A N C E 5,000.00

2/28/25 3/04 B49828 21276 DREDGING JE# 029661 1,250.00 6,250.00
 ===== FEBRUARY ACTIVITY DB: 1,250.00 CR: 0.00 1,250.00

51000554.91 CREDIT CARD FEES
 B E G I N N I N G B A L A N C E 914.05

2/03/25 2/03 B49601 E.F.T. 000000 21234 CARDCONNECT - JANUARY 2025 JE# 029562 201.19 1,115.24
 ===== FEBRUARY ACTIVITY DB: 201.19 CR: 0.00 201.19

51000554.95 RV BOOKING FEES
 B E G I N N I N G B A L A N C E 608.80

2/26/25 2/28 A47923 CHK: 067970 11608 ONLINE RESERVATION FEE 103882 119.20 728.00
 CAMPSPOT INV# 59215 /PO#
 ===== FEBRUARY ACTIVITY DB: 119.20 CR: 0.00 119.20

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Feb-2025 THRU Feb-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL
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Item #5.

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000 ERRORS IN THIS REPORT!

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** REPORT TOTALS **	---	DEBITS	---	---	CREDITS	---
BEGINNING BALANCES:		46,720.01			0.00	
REPORTED ACTIVITY:		10,745.11			0.00	
ENDING BALANCES:		57,465.12			0.00	
TOTAL FUND ENDING BALANCE:		57,465.12				

SELECTION CRITERIA

Item #5.

FISCAL YEAR: Oct-2024 / Sep-2025
FUND: Include: 503
PERIOD TO USE: Feb-2025 THRU Feb-2025
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: 1000 THRU 1000
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

Item #5.

503-BEACH OPERATING FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	235,000	235,000	0	5,358.72	22,042.07	0.00	212,957.93	91.15
OTHER REVENUE	32,500	32,500	0	2,070.26	11,970.04	0.00	20,529.96	36.00
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	267,500	267,500	0	7,428.98	34,012.11	0.00	233,487.89	121.30
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	307,330	307,330	0	10,745.11	57,465.12	0.00	249,864.88	18.19
TOTAL EXPENDITURES	307,330	307,330	0	10,745.11	57,465.12	0.00	249,864.88	18.19
REVENUES OVER/(UNDER) EXPENDITURES	(39,830)	(39,830)	0	(3,316.13)	(23,453.01)	0.00	(16,376.99)	58.15

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

Item #5.

503-BEACH OPERATING FUND
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
<u>USER & SERVICE CHARGES</u>								
433.01								
BEACH FEES	0	0	0	0.00	0.00	0.00	0.00	0.00
433.10								
R V RENTALS	230,000	230,000	0	5,131.72	21,295.07	0.00	208,704.93	9.16
433.30								
PAVILLION RENTALS	3,000	3,000	0	150.00	350.00	0.00	2,650.00	11.67
433.50								
TENT RENTALS	2,000	2,000	0	77.00	397.00	0.00	1,603.00	19.13
TOTAL USER & SERVICE CHARGES	235,000	235,000	0	5,358.72	22,042.07	0.00	212,957.93	9.41
<u>OTHER REVENUE</u>								
451.01								
INTEREST INCOME	30,000	30,000	0	2,070.26	11,695.04	0.00	18,304.96	38.31
459.11								
AUCTION PROCEEDS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12								
TML REIMBURSEMENTS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71								
WASHER-DRYER INCOME	2,500	2,500	0	0.00	275.00	0.00	2,225.00	11.30
459.90								
MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92								
EQUITY BALANCE FORWARD	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	32,500	32,500	0	2,070.26	11,970.04	0.00	20,529.96	36.36
<u>GRANT AND CONTRIBUTION R</u>								
481.00								
CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>INTERGOVERNMENTAL REVENUE</u>								
493.00.1								
XFER IN - FUND 001	0	0	0	0.00	0.00	0.00	0.00	0.00
493.88								
XFER IN - 206 FARF FUN	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	267,500	267,500	0	7,428.98	34,012.11	0.00	233,487.89	12.13

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

Item #5.

503-BEACH OPERATING FUND
 TECHNOLOGY SERVICES
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
<u>SERVICES</u>								
50070536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
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TOTAL TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====	=====	=====	=====

Item #5.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
PERSONNEL SERVICES								
51000511.01 SALARIES & WAGES	41,894	41,894	0	1,804.17	9,419.87	0.00	32,474.13	22.00
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	5,000	5,000	0	0.00	376.00	0.00	4,624.00	7.00
51000512.05 EMPLOYER-SOCIAL SECURI	3,205	3,205	0	128.36	814.45	0.00	2,390.55	25.00
51000512.10 EMPLOYER-T.M.R.S.	2,547	2,547	0	106.99	713.72	0.00	1,833.28	28.00
51000512.20 GROUP H/D INS PREMIUMS	7,716	7,716	0	643.57	3,217.68	0.00	4,498.32	41.00
51000512.30 WORKER'S COMPENSATION	749	749	0	0.00	612.08	0.00	136.92	81.00
51000512.40 SAFETY PAY	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	61,111	61,111	0	2,683.09	15,153.80	0.00	45,957.20	24.00
MATERIALS & SUPPLIES								
51000521.01 OFFICE	500	500	0	0.00	0.00	0.00	500.00	0.00
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.00
51000523.03 CLEANING & JANITORIAL	500	500	0	0.00	0.00	0.00	500.00	0.00
51000524.19 COVID-19 EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
51000525.01 FUEL	300	300	0	27.93	101.29	0.00	198.71	33.00
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	19.99	63.89	0.00	186.11	25.00
51000528.03 NON-CAPITALIZED ASSETS	250	250	0	0.00	0.00	0.00	250.00	0.00
TOTAL MATERIALS & SUPPLIES	1,800	1,800	0	47.92	165.18	0.00	1,634.82	9.00
SERVICES								
51000532.01 AUDIT FEES	4,050	4,050	0	0.00	0.00	0.00	4,050.00	0.00
51000532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000533.14 CONTRACTED SERVICES	4,460	4,460	0	900.00	900.00	0.00	3,560.00	20.00
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000535.01 GENERAL LIABILITY INSU	6,158	6,158	0	0.00	6,157.85	0.00	0.15	100.00
51000535.10 WINDSTORM INS	8,500	8,500	0	0.00	5,458.38	0.00	3,041.62	64.00
51000536.01 ELECTRICITY	45,000	45,000	0	2,054.66	8,155.58	0.00	36,844.42	18.00
51000536.02 TELEPHONE	550	550	0	0.00	187.60	0.00	362.40	34.00
51000536.03 WATER	30,000	30,000	0	855.29	2,945.67	0.00	27,054.33	9.00
51000536.07 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
51000536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	98,718	98,718	0	3,809.95	23,805.08	0.00	74,912.92	24.00
MAINTENANCE								
51000541.02 LANDSCAPING	500	500	0	0.00	0.00	0.00	500.00	0.00
51000542.03 R & M- BUILDING	3,500	3,500	0	0.00	3.59	0.00	3,496.41	0.00
51000543.04 R & M- IMPROVEMENT OTB	50,000	50,000	0	962.51	1,823.05	0.00	48,176.95	3.00
51000544.50 R & M- FURNITURE & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000544.55 R & M- VEHICLES & TRAI	500	500	0	0.00	13.57	0.00	486.43	2.00
51000544.65 R & M- MACHINERY & EQU	1,000	1,000	0	0.00	51.36	0.00	948.64	5.00
TOTAL MAINTENANCE	56,500	56,500	0	962.51	1,891.57	0.00	54,608.43	3.00

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

Item #5.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG	
SUNDRY									
51000551.11	VEHICLE LEASES	11,000	11,000	0	904.50	4,522.50	0.00	6,477.50	41.00
51000553.01	XFER OUT- FD 001- ADM	9,201	9,201	0	766.75	3,833.75	0.00	5,367.25	41.00
51000553.04	XFER OUT- FD 218 PIER	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.17	XFER OUT- FD 162 DREDG	15,000	15,000	0	1,250.00	6,250.00	0.00	8,750.00	41.00
51000554.01	CASH OVER/SHORT	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.83	LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.90	MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.91	CREDIT CARD FEES	7,000	7,000	0	201.19	1,115.24	0.00	5,884.76	15.00
51000554.95	RV BOOKING FEES	7,000	7,000	0	119.20	728.00	0.00	6,272.00	10.00
TOTAL SUNDRY		49,201	49,201	0	3,241.64	16,449.49	0.00	32,751.51	33.00
CAPITAL EXPENDITURES									
51000561.02	LAND & IMPROVEMENTS OT	40,000	40,000	0	0.00	0.00	0.00	40,000.00	0.00
51000562.03	CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000563.05	CE- INFRASTRUCTURE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		40,000	40,000	0	0.00	0.00	0.00	40,000.00	0.00
TOTAL OPERATIONS		307,330	307,330	0	10,745.11	57,465.12	0.00	249,864.88	18.00
TOTAL EXPENDITURES		307,330	307,330	0	10,745.11	57,465.12	0.00	249,864.88	0.00
REVENUES OVER/ (UNDER) EXPENDITURES		(39,830)	(39,830)	0	(3,316.13)	(23,453.01)	0.00	(16,376.99)	58.00

*** END OF REPORT ***

FUND : 001-GENERAL FUND

PERIOD TO USE: Feb-2025 THRU Feb-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
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50501511.01	SALARIES & WAGES									
	B E G I N N I N G B A L A N C E									62,512.12
2/14/25	2/11	P06643	PYEXP		01656 BI-WEEKLY & SALARY PAYROLL				7,121.54	69,633.66
2/27/25	2/27	P06661	PYEXP		01662 SERVICE PAY				57.24	69,690.90
2/28/25	2/25	P06648	PYEXP		01658 BI-WEEKLY & SALARY PAYROLL				7,283.82	76,974.72
				=====	FEBRUARY ACTIVITY DB:	14,462.60	CR:	0.00	14,462.60	

50501511.07	SALARIES & WAGES-OVERTIME									
	B E G I N N I N G B A L A N C E									7,045.26
2/14/25	2/11	P06643	PYEXP		01656 BI-WEEKLY & SALARY PAYROLL				1,366.98	8,412.24
2/28/25	2/25	P06648	PYEXP		01658 BI-WEEKLY & SALARY PAYROLL				932.36	9,344.60
				=====	FEBRUARY ACTIVITY DB:	2,299.34	CR:	0.00	2,299.34	

50501512.05	EMPLOYER-SOCIAL SECURITY									
	B E G I N N I N G B A L A N C E									5,808.54
2/11/25	2/11	A47451	DFT: 000888		11598 FICA WITHHOLDING	100011			495.70	6,304.24
					INTERNAL REVENUE SERVICE	INV# T3 202502110939	/PO#			
2/11/25	2/11	A47451	DFT: 000888		11598 MEDICARE WITHHOLDING	100011			115.94	6,420.18
					INTERNAL REVENUE SERVICE	INV# T4 202502110939	/PO#			
2/25/25	2/25	A47738	DFT: 000898		11610 FICA WITHHOLDING	100011			478.82	6,899.00
					INTERNAL REVENUE SERVICE	INV# T3 202502250968	/PO#			
2/25/25	2/25	A47738	DFT: 000898		11610 MEDICARE WITHHOLDING	100011			111.98	7,010.98
					INTERNAL REVENUE SERVICE	INV# T4 202502250968	/PO#			
2/27/25	2/27	A47755	DFT: 000900		11620 FICA WITHHOLDING	100011			3.55	7,014.53
					INTERNAL REVENUE SERVICE	INV# T3 202502270976	/PO#			
2/27/25	2/27	A47755	DFT: 000900		11620 MEDICARE WITHHOLDING	100011			0.83	7,015.36
					INTERNAL REVENUE SERVICE	INV# T4 202502270976	/PO#			
				=====	FEBRUARY ACTIVITY DB:	1,206.82	CR:	0.00	1,206.82	

50501512.10	EMPLOYER-T.M.R.S.									
	B E G I N N I N G B A L A N C E									5,078.67
2/14/25	3/05	A48056			11621 TMRS-RETIREMENT	100008			503.37	5,582.04
					TEXAS MUNICIPAL	INV# 110202502110939	/PO#			
2/27/25	3/05	A48058			11621 TMRS-RETIREMENT	100008			3.39	5,585.43
					TEXAS MUNICIPAL	INV# 110202502270976	/PO#			
2/28/25	3/05	A48057			11621 TMRS-RETIREMENT	100008			487.21	6,072.64
					TEXAS MUNICIPAL	INV# 110202502250968	/PO#			
				=====	FEBRUARY ACTIVITY DB:	993.97	CR:	0.00	993.97	

FUND : 001-GENERAL FUND

PERIOD TO USE: Feb-2025 THRU Feb-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
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50501512.20 GROUP H/D INS PREMIUMS											
B E G I N N I N G B A L A N C E											
										19,649.82	
2/14/25	3/05	A48066			11621 HEALTH/DENTAL INSURANCE	100419			24.40	19,674.22	
					TML - IEBP	INV# 1ED202502110939	/PO#				
2/14/25	3/05	A48068			11621 HEALTH/DENTAL INSURANCE	100419			618.60	20,292.82	
					TML - IEBP	INV# 1EM202502110939	/PO#				
2/14/25	3/05	A48072			11621 HEALTH/DENTAL INSURANCE	100419			62.64	20,355.46	
					TML - IEBP	INV# 1FD202502110939	/PO#				
2/14/25	3/05	A48074			11621 HEALTH/DENTAL INSURANCE	100419			904.71	21,260.17	
					TML - IEBP	INV# 1FM202502110939	/PO#				
2/14/25	3/05	A48078			11621 HEALTH/DENTAL INSURANCE	100419			592.06	21,852.23	
					TML - IEBP	INV# 1SM202502110939	/PO#				
2/20/25	3/05	A48063			11621 HEALTH INSURANCE	100419			0.04	21,852.27	
					TML - IEBP	INV# PPORTLA12503	/PO#				
2/20/25	3/05	A48080			11621 COBRA ADMIN FEE	100419			3.98	21,856.25	
					TML - IEBP	INV# PPORTLA12503	/PO#				
2/28/25	3/05	A48067			11621 HEALTH/DENTAL INSURANCE	100419			24.40	21,880.65	
					TML - IEBP	INV# 1ED202502250968	/PO#				
2/28/25	3/05	A48069			11621 HEALTH/DENTAL INSURANCE	100419			618.60	22,499.25	
					TML - IEBP	INV# 1EM202502250968	/PO#				
2/28/25	3/05	A48073			11621 HEALTH/DENTAL INSURANCE	100419			62.64	22,561.89	
					TML - IEBP	INV# 1FD202502250968	/PO#				
2/28/25	3/05	A48075			11621 HEALTH/DENTAL INSURANCE	100419			904.71	23,466.60	
					TML - IEBP	INV# 1FM202502250968	/PO#				
2/28/25	3/05	A48079			11621 HEALTH/DENTAL INSURANCE	100419			592.06	24,058.66	
					TML - IEBP	INV# 1SM202502250968	/PO#				
					===== FEBRUARY ACTIVITY DB:	4,408.84	CR:	0.00		4,408.84	

50501522.01 AG & BOTANICAL											
B E G I N N I N G B A L A N C E											
										26.74	
2/26/25	2/28	A47924	CHK: 068031		11608 CHEMICALS	103940			147.50	174.24	
					SIMPLOT GROWER SOLUTIONS	INV# 954003235	/PO#				
					===== FEBRUARY ACTIVITY DB:	147.50	CR:	0.00		147.50	

50501523.03 CLEANING & JANITORIAL											
B E G I N N I N G B A L A N C E											
										5,244.98	
2/12/25	2/12	A47504	CHK: 067890		11600 TOWEL DISPENSER & HAND C	100190			192.88	5,437.86	
					GULF COAST PAPER COMPANY	INV# 2616955	/PO#				
2/12/25	2/12	A47505	CHK: 067890		11600 TRASH BAGS & TOILET PAPE	100190			825.20	6,263.06	
					GULF COAST PAPER COMPANY	INV# 2616958	/PO#				
					===== FEBRUARY ACTIVITY DB:	1,018.08	CR:	0.00		1,018.08	

FUND : 001-GENERAL FUND

PERIOD TO USE: Feb-2025 THRU Feb-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL	Item #5.
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50501524.01 UNIFORMS
 B E G I N N I N G B A L A N C E 724.47

2/12/25	2/12	A47480	CHK: 067870		11600 UNIFORMS		100109		41.56	766.03	
					CINTAS - R.U.S., LP		INV# 4216473965	/PO#			
2/12/25	2/12	A47485	CHK: 067870		11600 UNIFORMS		100109		41.56	807.59	
					CINTAS - R.U.S., LP		INV# 4217286582	/PO#			
2/12/25	2/12	A47491	CHK: 067870		11600 UNIFORMS		100109		41.56	849.15	
					CINTAS - R.U.S., LP		INV# 4218022749	/PO#			
					=====	FEBRUARY ACTIVITY DB:	124.68	CR: 0.00	124.68		

50501525.01 FUEL
 B E G I N N I N G B A L A N C E 2,176.63

2/12/25	2/12	A47583	CHK: 067882		11600 FUEL JANUARY 2025		102490		520.30	2,696.93	
					U.S. BANK NATIONAL ASSOCI		INV# 01/2025	/PO#			
2/26/25	2/28	A47904	CHK: 067989		11608 FUEL FEBRUARY 2025		102490		468.81	3,165.74	
					U.S. BANK NATIONAL ASSOCI		INV# 02/2025	/PO#			
					=====	FEBRUARY ACTIVITY DB:	989.11	CR: 0.00	989.11		

50501526.01 GENERAL SAFETY & TOOLS
 B E G I N N I N G B A L A N C E 1,087.58

2/12/25	2/12	A47597	CHK: 067912		11600 STEEL TOE BOOTS & VEST		102692		234.65	1,322.23	
					NORTHERN SAFETY COMPANY,		INV# 906639906	/PO#			
2/12/25	2/12	A47604	CHK: 067859		11600 FIRE EXTINGUISHER ANNUAL		102891		258.10	1,580.33	
					MORRIS, MIKE DAVID		INV# 22710	/PO#			
2/12/25	2/12	A47622	CHK: 067909		11600 BLADE		104345		10.44	1,590.77	
					THIRD COAST DISTRIBUTING,		INV# 038387	/PO#			
2/26/25	2/28	A47834	CHK: 067958		11608 DUCT TAPE		101258		15.58	1,606.35	
					ACE HARDWARE		INV# 195190	/PO#			
2/26/25	2/28	A47836	CHK: 067958		11608 TAPE MEASURE & HARDWARE		101258		34.19	1,640.54	
					ACE HARDWARE		INV# 195229	/PO#			
2/26/25	2/28	A47850	CHK: 067958		11608 BATTERIES & SCREWS		101258		79.91	1,720.45	
					ACE HARDWARE		INV# 195349	/PO#			
2/26/25	2/28	A47854	CHK: 067958		11608 PAINT SCRAPER & BLADES		101258		16.58	1,737.03	
					ACE HARDWARE		INV# 195407	/PO#			
2/26/25	2/28	A47861	CHK: 067958		11608 STAPLES & DISTILLED WATE		101258		25.98	1,763.01	
					ACE HARDWARE		INV# 195508	/PO#			
2/26/25	2/28	A47884	CHK: 067958		11608 PICK-UP TOOLS		101258		49.98	1,812.99	
					ACE HARDWARE		INV# 195989	/PO#			
2/26/25	2/28	A47906	DFT: 000910		11608 HARBOR FREIGHT - PAINTIN		102565		196.95	2,009.94	
					CARD SERVICE CENTER		INV# 0305/012025	/PO#			
					=====	FEBRUARY ACTIVITY DB:	922.36	CR: 0.00	922.36		

FUND : 001-GENERAL FUND

PERIOD TO USE: Feb-2025 THRU Feb-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BAL	Item #5.
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50501533.14 CONTRACTED SERVICES
 B E G I N N I N G B A L A N C E 11,825.00

2/12/25	2/12	A47466	CHK: 067915		11601 MOWING		103938		3,087.50	14,912.50	
					WARD, PAUL KEVIN		INV# INV0375	/PO# 25-00016			
2/26/25	2/28	A47896	CHK: 068005		11608 LAWN MAINTENANCE BAUER		102016		387.50	15,300.00	
					MARVELOUS GARDENS INC.		INV# 15635	/PO#			
					===== FEBRUARY ACTIVITY DB:		3,475.00	CR: 0.00	3,475.00		

50501536.01 ELECTRICITY
 B E G I N N I N G B A L A N C E 13,461.24

2/12/25	2/12	A47594	CHK: 067885		11600 ELECTRICITY SVCS JANUARY		102645		4,682.13	18,143.37	
					GEXA ENERGY, LP		INV# 34314433-4	/PO#			
					===== FEBRUARY ACTIVITY DB:		4,682.13	CR: 0.00	4,682.13		

50501536.02 TELEPHONE
 B E G I N N I N G B A L A N C E 776.08

2/26/25	2/28	A47895	CHK: 068043		11608 CELL PHONE CHARGES		102014		201.16	977.24	
					VERIZON WIRELESS		INV# 6106197863	/PO#			
					===== FEBRUARY ACTIVITY DB:		201.16	CR: 0.00	201.16		

50501536.03 WATER
 B E G I N N I N G B A L A N C E 6,349.98

2/12/25	2/12	A47534	CHK: 067921		11600 WATER / SEWER JANUARY 20		100335		1,334.04	7,684.02	
					PORT LAVACA, CITY OF		INV# 01/2025	/PO#			
2/26/25	2/28	A47797	CHK: 068022		11608 WATER / SEWER FEBRUARY 2		100335		1,295.00	8,979.02	
					PORT LAVACA, CITY OF		INV# 02/2025	/PO#			
					===== FEBRUARY ACTIVITY DB:		2,629.04	CR: 0.00	2,629.04		

50501542.03 R & M- BUILDING
 B E G I N N I N G B A L A N C E 890.75

2/26/25	2/28	A47852	CHK: 067958		11608 PAINT SUPPLIES		101258		132.94	1,023.69	
					ACE HARDWARE		INV# 195392	/PO#			
					===== FEBRUARY ACTIVITY DB:		132.94	CR: 0.00	132.94		

FUND : 001-GENERAL FUND

PERIOD TO USE: Feb-2025 THRU Feb-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL	Item #5.
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50501543.04	R & M IMPROVEMENT OTB									
	B E G I N N I N G B A L A N C E									16,278.59
2/12/25	2/12	A47600	CHK: 067922		11600 OUTLET & COVERS		102750		78.34	16,356.93
					POWER HARDWARE, LLC		INV# A115303	/PO#		
2/26/25	2/28	A47843	CHK: 067958		11608 TIMBERS		101258		27.96	16,384.89
					ACE HARDWARE		INV# 195291	/PO#		
2/26/25	2/28	A47847	CHK: 067958		11608 BOLTS & HARDWARE		101258		61.47	16,446.36
					ACE HARDWARE		INV# 195328	/PO#		
2/26/25	2/28	A47848	CHK: 067958		11608 TIMBER & HACKSAW		101258		63.92	16,510.28
					ACE HARDWARE		INV# 195331	/PO#		
2/26/25	2/28	A47858	CHK: 067958		11608 HARDWARE		101258		15.39	16,525.67
					ACE HARDWARE		INV# 195450	/PO#		
					=====					
					FEBRUARY ACTIVITY DB:		247.08	CR:	0.00	247.08

50501543.10	SWIMMING POOL OPERATIONS									
	B E G I N N I N G B A L A N C E									582.69
2/12/25	2/12	A47534	CHK: 067921		11600 WATER / SEWER JANUARY 20		100335		134.17	716.86
					PORT LAVACA, CITY OF		INV# 01/2025	/PO#		
2/26/25	2/28	A47797	CHK: 068022		11608 WATER / SEWER FEBRUARY 2		100335		134.17	851.03
					PORT LAVACA, CITY OF		INV# 02/2025	/PO#		
					=====					
					FEBRUARY ACTIVITY DB:		268.34	CR:	0.00	268.34

50501544.55	R & M- VEHICLES & TRAILERS									
	B E G I N N I N G B A L A N C E									1,367.69
2/12/25	2/12	A47624	CHK: 067909		11600 WINDSHIELD WASHER FLUID		104345		3.22	1,370.91
					THIRD COAST DISTRIBUTING,		INV# 039165	/PO#		
2/26/25	2/28	A47926	CHK: 067983		11608 MAINTENANCE MANAGEMENT		104071		55.76	1,426.67
					ENTERPRISE FLEET MANAGEME		INV# FBN5242531	/PO#		
					=====					
					FEBRUARY ACTIVITY DB:		58.98	CR:	0.00	58.98

50501544.65	R & M- MACHINERY & EQUIPMENT									
	B E G I N N I N G B A L A N C E									2,164.06
2/12/25	2/12	A47623	CHK: 067909		11600 TOOL SOCKET EXTENSION		104345		22.98	2,187.04
					THIRD COAST DISTRIBUTING,		INV# 038862	/PO#		
2/26/25	2/28	A47865	CHK: 067958		11608 PROPANE		101258		13.28	2,200.32
					ACE HARDWARE		INV# 195660	/PO#		
					=====					
					FEBRUARY ACTIVITY DB:		36.26	CR:	0.00	36.26

FUND : 001-GENERAL FUND

PERIOD TO USE: Feb-2025 THRU Feb-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL
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Item #5.

50501551.11			VEHICLE LEASES							
			B E G I N N I N G		B A L A N C E					11,320.86
2/26/25	2/28	A47926	CHK: 067983	11608	MAINTENANCE MANAGEMENT	104071			1,866.10	13,186.96
					ENTERPRISE FLEET MANAGEME	INV# FBN5242531	/PO#			
			=====		FEBRUARY ACTIVITY DB:	1,866.10	CR:	0.00	1,866.10	

--*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*

** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	365,122.75	0.00
REPORTED ACTIVITY:	40,170.33	0.00
ENDING BALANCES:	405,293.08	0.00
TOTAL FUND ENDING BALANCE:	405,293.08	

SELECTION CRITERIA

Item #5.

FISCAL YEAR: Oct-2024 / Sep-2025
 FUND: Include: 001
 PERIOD TO USE: Feb-2025 THRU Feb-2025
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 0501 THRU 0501
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

COMMUNICATION

SUBJECT: Discuss Financial reports at Lighthouse Beach Campground.

INFORMATION:

Lighthouse Beach Campground

CAMPSPOT REPORTING

Class	Metric Name	Aug '24	Aug '23	Sept '24	Sept '23	Oct '24	Oct '23	Nov '24	Nov '23	Dec '24	Dec '23	Jan '25	Jan '24	Feb '25 thru	Feb '24 thru	Mar '25 thru	Mar '24 thru
															2/25	2/25	3/24
Tent Sites	Days in Month	31	31	30	30	31	31	30	30	31	31	31	31	28	29	24	24
Tent Sites	# of Active Sites	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
Tent Sites	Site Nights	1	3	0	5	7	0	1	10	4	19	0	3	3	1	4	18
Tent Sites	Occupancy	0.6%	1.9%	0%	3.3%	4.5%	0	0.67%	6.7%	1.70%	12.26%	0	1.9%	2.1%	0.70%	3.30%	15.0%
Tent Sites	Site Revenue	\$25.00	\$60.00	\$0.00	\$100.00	\$175.00	\$0.00	\$25.00	\$200.00	\$100.00	\$380.00	0	\$60.00	\$75.00	\$20.00	\$100.00	\$360.00
Tent Sites	Fee Revenue	\$2.00	\$6.00	\$0.00	\$6.00	\$10.00	\$0.00	\$2.00	\$4.00	\$8.00	\$7.13	0	\$0.87	\$2.00	\$2.00	\$8.00	\$12.00
RV Sites	Days in Month	31	31	30	30	31	31	30	30	31	31	31	31	28	29	24	24
RV Sites	# of Active Sites	54	54	54	54	54	54	54	54	54	54	53	53	53	53	53	53
RV Sites	Site Nights	326	867	253	796	326	803	297	579	185	488	193	393	171	470	199	372
RV Sites	Occupancy	19.47%	51.79%	15.60%	49.14%	19.47%	48.00%	18.33%	35.74%	12%	29.15%	11.75%	23.92%	11.52%	30.58%	15.64%	29.25%
RV Sites	Site Revenue	\$6,786.58	\$16,491.20	\$5,211.97	\$16,434.02	\$7,737.90	\$16,383.25	\$6,527.58	\$11,378.40	\$2,922.92	\$9,212.37	\$2,741.09	\$7,440.21	\$3,723.28	9866.87	\$6,042.09	8981.3
RV Sites	Fee Revenue	\$78.52	\$116.27	\$34.00	\$96.90	\$126.00	\$134.61	\$18.00	\$105.27	\$16.00	\$94.90	\$54.00	\$36.89	\$28.00	64.44	\$64.00	71.82
Total Revenue		\$6,892.10	\$16,673.47	\$5,245.97	\$16,636.92	\$8,048.90	\$16,517.86	\$6,572.58	\$11,687.67	\$3,046.92	\$9,694.40	\$2,795.09	\$7,537.97	\$3,828.28	\$9,953.31	\$6,214.09	\$9,425.12

Reason for Reservation (of customers that answered question)																
Work	3	22	2	17	4	19	3	17	2	7	0	2	1	3	2	4
Vacation	3	8	3	12	11	10	1	6	4	5	5	6	9	6	8	5

Total Revenue Aug 2024 - Feb 2025 \$36,429.84
 Total Revenue Aug 2023 - Feb 2024 \$88,701.60
 difference \$52,271.76

COMMUNICATION

SUBJECT: Receive update on Recreation and Parks Board Master Plan

INFORMATION:

COMMUNICATION

SUBJECT: Discuss Capital Improvement Plan (CIP) for fiscal year 2025-26.

INFORMATION:

