



CITY COUNCIL REGULAR MEETING

Monday, December 11, 2023 at 6:30 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

The following item will be addressed at this or any other meeting of the city council upon the request of the mayor, any member(s) of council and/or the city attorney:

Announcement by the mayor that council will retire into closed session for consultation with city attorney on matters in which the duty of the attorney to the city council under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).

(All matters listed under the consent agenda item are routine by the city council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)

AGENDA

Council will consider/discuss the following items and take any action deemed necessary.

MEETING PROCEDURE

Public notice is hereby given that the City Council of the City of Port Lavaca, Texas, will hold a regular meeting Monday, December 11, 2023 beginning at 6:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the items listed.

[After publication, any information in a council packet is subject to change during the meeting]

The meeting will also be available via the video conferencing application "ZOOM".

Join Zoom Meeting:

<https://us02web.zoom.us/j/84004126115?pwd=b3doTWhsaWd5UXBlbD0xqMIZCbKxTZz09>

Meeting ID: 840 0412 6115

Passcode: 324889

One Tap Mobile

*+13462487799,,81793583407#,,,,*995664# US (Houston)*

Dial by your location

+1346 248 7799 US (Houston)

- I. ROLL CALL**
- II. CALL TO ORDER**
- III. INVOCATION**
- IV. PLEDGE OF ALLEGIANCE**
- V. PRESENTATION(S)**
- VI. COMMENTS FROM THE PUBLIC**

(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

- VII. CONSENT AGENDA** - *Council will consider/discuss the following items and take any action deemed necessary*

- A. Minutes of November 13, 2023 Regular Meeting
- B. Review of Credit Card Statement
- C. Receive Monthly Financial Highlight Report
- D. Receive Victoria Economic Development Corporation (VEDC) Monthly Report
- E. Ratify Interim City Manager's approval of Urban Engineering Task Order 29 and 29A for a total of \$25,250 to prepare design and bid documents for water transmission line repairs at Alcoa and Austin Street

- VIII. ACTION ITEMS** - *Council will consider/discuss the following items and take any action deemed necessary*

- 1. Receive and approve presentation of the Calhoun County E-9-1-1 2022 Fiscal Budget in accordance with the Health and Safety Code, Title 9 Safety, Subtitle B Emergencies, Chapter 772 Local Administration of Emergency Communications, Sec 772.309(4) Governing Body of Participating Jurisdiction. Presenter is Rachel Morales
- 2. Consider approval of a two-year agreement with the Port Lavaca Chamber of Commerce for Events Management/Marketing/Communications Services. Presenter is Jody Weaver
- 3. Consider authorization to establish a new bank account at First National Bank (FNB) entitled "Park Donations" for the purpose of receiving donations that will be used specifically for Parks Improvements and Recreation. Presenter is Jody Weaver
- 4. Consider approval of Rules and Regulations for Nautical Landings Marina and format of Lease agreement. Presenter is Jody Weaver
- 5. Consider approval of Amendment Number One to Contract 043 between Matagorda Bay Mitigation Trust and City of Port Lavaca. Presenter is Jody Weaver
- 6. Consider recommendation of the Planning Board for approval of a request from the Sandcrab Plaza, LLC / YMCA of 713 Hwy 35 South for a Preliminary and Final Plat of the JEMCO Sandcrab Subdivision, being comprised of Lot 2 of the Port Lavaca Square Subdivision (Z/567) and a portion of Lots 1A and 1B of the Replat of the Port Lavaca Square Subdivision (Z/580). Located on Sandcrab Blvd. CAD Pin #13628 & #84732. Legal Description: A0035 MAXIMO SANCHEZ, TRACT PT 24, (PT LTS 1, 2, 3, PL SQ). Presenter is Derrick Smith

7. Consider recommendation of the Planning Board for approval of a request from Kevin and Sasha Nevarez of 212 S. Commerce for a variance to City Code of Ordinance Chapter 12 Building and Building Regulation, Article II Building Trade Codes, Section 12-24 Building Setbacks. Presenter is Derrick Smith
8. Consider Resolution No. R-121123-1 to cast votes on the official ballot for the election of members to the Board of Directors for the Calhoun County Appraisal District for a two-year term beginning January 1, 2024 and ending on December 31, 2025. Presenter is Jody Weaver
9. Discuss status of the Corporation Ditch culvert replacement project and take any action deemed necessary. Presenter is Jody Weaver
10. Announcement by Mayor that City Council will retire into closed session:

 - For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551, Section 551.071(2) of the Texas Government Code). Presenter is Mayor Whitlow
11. Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow

IX. ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to Certify that the above foregoing notice of a Regular Meeting of the City Council of the City of Port Lavaca, Texas, to be held Monday, December 11, 2023 beginning at 6:30 p.m., was posted at City Hall, easily accessible to the Public, as of 5:00 p.m., Wednesday, December 06, 2023

Mandy Grant, *City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: Minutes of November 13, 2023 Regular Meeting

INFORMATION:



CITY COUNCIL REGULAR MEETING

Monday, November 13, 2023 at 6:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 13th day of November, 2023, the City Council of the City of Port Lavaca, Texas, convened in a regular session at 6:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

I. ROLL CALL

- | | |
|-----------------|---|
| Jack Whitlow | Mayor |
| Daniel Aguirre | Councilman, District 1 |
| Tim Dent | Councilman, District 2 |
| Allen Tippit | Councilman, District 3 |
| Rosie G. Padron | Councilwoman, District 4, Mayor Pro Tem |
| Jim Ward | Councilman, District 5 |
| Ken Barr | Councilman, District 6 |

And with the following absent: None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

II. CALL TO ORDER

- Mayor Whitlow called the meeting to order at 6:34 p.m. and presided.

III. INVOCATION

- Councilman Ward gave the invocation.

IV. PLEDGE OF ALLEGIANCE

- Mayor Whitlow – Pledge of Allegiance.

V. PRESENTATION(S)

- There were no presentations.

VI. COMMENTS FROM THE PUBLIC

(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

- Mayor asked for comments from the public and the following citizens spoke.
 - Jason Boyd introduced himself to the Council and advised he was back in town and would be running for Sheriff.

VII. CONSENT AGENDA - (Council will consider/discuss the following items and take any action deemed necessary)

- A. Minutes of October 09, 2023 Regular Meeting
- B. Review of Credit Card Statement
- C. Receive Monthly Financial Highlight Report
- D. Receive Victoria Economic Development Corporation (VEDC) Monthly Report
- E. Ratify Port Commission lease for Spiretek, LLC for Nautical Landings Suite 2
- F. Ratify closure of street for the OLG Catholic Church's Thanksgiving Meal Drive-Thru on Sunday, November 05, 2023

Motion made by Councilman District 6 Barr

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves all consent agenda items as listed.

Seconded by Councilman District 5 Ward

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

VIII. ACTION ITEMS - (Council will consider/discuss the following items and take any action deemed necessary)

1. **Consider Second and Final Reading of an Ordinance (G-11-23) of the City of Port Lavaca amending Section 3 of that certain ordinance designating the type and location of Traffic Control Devices within the City of Port Lavaca, Passed and Approved by City Council the 8th day of September, 1986, and recorded in City Council Minute Records, Volume "HH", Page 41, by adding new street locations to said ordinance in said Section 3; Repealing Clause; and providing an effective date. Presenter is Colin Rangnow**

Police Chief Rangnow advised the Council that the proposed ordinance is to add additional Traffic Control Signage (Stop Signs) in the La Salle landing subdivision. He said nothing had changed in the ordinance since the first reading. Traffic control signage at the following intersections:

1. Belle Lane @ Caviler Drive (Signage placed on the east and west side of Caviler Dr.)
2. Aimable Street @ Caviler Drive (signage placed on the east and west side of Caviler Dr.)
3. St Francois Avenue @ Caviler Drive (signage placed on the south side of St Francois Ave.)
4. St Francois Avenue @ Rauen Drive (signage placed on the south side of St Francois Ave.)
5. Aimable Street @ Belle Lane (signage placed on the west side of Belle Lane)
6. Aimable Street @ Rauen Drive (signage placed on the northside of Aimable St.)

Motion made by Councilman District 5 Ward

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves the Second and Final Reading of an Ordinance (G-11-23) of the City of Port Lavaca amending Section 3 of that certain ordinance designating the type and location of Traffic Control Devices within the City of Port Lavaca, Passed and Approved by City Council the 8th day of September, 1986, and recorded in City Council Minute Records, Volume "HH", Page 41, by adding new street locations listed above, to said ordinance in said Section 3; Repealing Clause; and providing an effective date.

Seconded by Councilman District 6 Barr

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

2. **Consider approval of Hahn Equipment Co., Inc., a sole source vendor, making repairs to the Main Lift station pump in the amount of \$29,690.42. Presenter is Wayne Shaffer**

Public Works Director Shaffer advised the Council that on September 19, 2023, Hahn Equipment Co., Inc., a sole provider vendor, was solicited to pull and derag pumps at Main Lift Station. When they pulled pump 1, it was discovered that the motor was locked up. Upon subsequent inspection and teardown, water was discovered in the oil. Further inspection determined that the bearings, rotor shaft, and stator were damaged as well. Given the status of this Station as an end-of-line station, these pumps see continuous operation. Subsequently, pump failures of this magnitude, while rare, do happen when debris such as rags and other "flushable items" clog impellers and volutes.

Hahn Equipment Company, Inc., located at 5636 Kansas in Houston, Texas is the only authorized Flygt distributor for the sale of Flygt pumps in SE Texas, which includes the City of Port Lavaca Texas. This not only includes the Flygt pumps but also Flygt authorized parts and service. Their staff is properly trained to provide the best possible service available. These terms of Hahn Equipment distribution contract with Flygt, a Xylem brand, are an ongoing partnership that has lasted for more than 40 years and is a continuing agreement.

Not repairing this pump could result in excessive sanitary sewer overflows and Texas Commission on Environmental Quality (TCEQ) violations and/or fines.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves Hahn Equipment Co., Inc., a sole source vendor, making repairs to the Main Lift station pump in the amount of \$29,690.42.

Seconded by Councilman District 5 Ward

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

3. **Consider approval of the Final Pay Request and Release of Retainage for the Community Development Block Grant – Disaster Relief (CDBG-DR) Phase 1 project. Presenter is Jody Weaver**

Interim City Manager Weaver advised Council that Pay Request #11 for the Community Development Block Grant – Disaster Relief (CDBG-DR) Phase 1 Project (S. Lavaca Street and S. Juanita Street Benefit Area) is the Final request and consists of the release of retainage being \$104,662.97. She presented a copy of the Certificate of Construction Completion dated November 01, 2023.

The Final Contract amount is \$2,093,259.05, which reflects a savings of \$74,941.00 from the original contract amount. The savings were due generally due to the reconciliation of as-built quantities and the elimination of the block sod and hydro mulch seeding.

All final paperwork has been submitted to Grantworks with the exception of the Final As-Built drawings which will be submitted to CivilCorp and Grantworks on Monday, November 13, 2023.

Very recently, after the final inspection, several areas were discovered as having small to large cracks forming in the hot-mix. This was brought up to CivilCorp who inspected the cracking and offered the following:

It is CivilCorp's opinion that the cracking was not a base failure but was due to varying moisture and resultant volume changes in the subgrade most likely due to the extended period of extreme heat and drought we experienced over this past summer. It seems that many areas in south Texas are experiencing this same issue.

CivilCorp's recommendation is to crack-seal by placing sand in the larger cracks (1/2" or wider) prior to sealing. This work would be performed in accordance with TxDOT Spec 712. The estimated cost of repair is \$9,000.00 which Lester Contracting, Inc. has offered to share this cost 50/50 with the City.

This repair work would not be warranty work and would be performed outside of the grant project, with the cost to the City being less than \$5,000.00.

Motion made by Councilman District 1 Aguirre

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves approval of the Final Pay Request and Release of Retainage, from Lester Contracting, Inc., for the Community Development Block Grant – Disaster Relief (CDBG-DR) Phase 1 project, in the amount of \$104,662.97.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute all instruments necessary to affect such agreement.

Seconded by Councilman District 2 Dent

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

4. **Consider declaring City property as Surplus, being 3 vehicles from the Public Works Department and 3 vehicles from the Fire Department and authorize Interim City Manager to dispose of such in a reasonable manner. Presenter is Jody Weaver**

Interim City Manager Weaver advised the Council that Public Works Department would like to declare three fleet vehicles (Units 253NVH, 24HHP4, and 253NVM) as surplus. These vehicles have been replaced with new vehicles per the Enterprise Agreement authorized in 2021. Notably, Calhoun County Precinct 2 is interested in the purchase of said vehicles.

Unit: 253NVH VIN: 3GCPNCEC0HG217691 Mileage: 47,929
Year/Make/Model: 2017 Chevrolet Silverado 1500 WT 4x2 Crew Cab 5.75 ft. box 143.5 in. WB
Fair Market Value as calculated by Enterprise (i.e. what we could expect at auction) - \$9,500.

Unit: 24HHP4 VIN: 1GB5CZCG4DZ221259 Mileage: 49,908
Year/Make/Model: 2013 Chevrolet Silverado 3500HD Work Truck 4x2 Extended Cab
Fair Market Value as calculated by Enterprise (i.e. what we could expect at auction) - \$ 10,500.

Unit: 253NVM VIN: 1GCNCPEXXCZ128953 Mileage: 120,907
Year/Make/Model: 2012 Chevrolet Silverado 1500 Work Truck 4x2 Regular Cab 6.6 ft.
Fair Market Value as calculated by Enterprise (i.e. what we could expect at auction) - \$2,000.

The Fire Department would like to declare three fleet vehicles (Units 24HHNC, 24HHPB, and 24HHP8) as surplus. These vehicles have been replaced with new vehicles per the Enterprise Agreement authorized in 2021. Notably, Calhoun County Independent School District is interested in the purchase of said vehicles.

Unit: 24HHNC VIN: IFT8W3BEA13098 Mileage: 26,115
Year/Make/Model: 2011 Ford F-350 XL 4x4 SD Crew Cab Styleside 55 ft.
Fair Market Value as calculated by Enterprise (i.e. what we could expect at auction) - \$6,500.

Unit: 24HHPB VIN: 1GCRCPEH2FZ364253 Mileage: 41,698
Year/Make/Model: 2015 Chevrolet Silverado 1500 WT 4x2 DBLR Cab 6.6 ft. box 143.5 in. WB
Fair Market Value as calculated by Enterprise (i.e. what we could expect at auction) - \$6,700.

Unit: 24HHP8 VIN: 1FTNF205X9EA35690 Mileage: 56,709
Year/Make/Model: 2009 Ford F-250 XL 4x2 SD Regular Cab 8 ft. box 137 in. WB SRW
Fair Market Value as calculated by Enterprise (i.e. what we could expect at auction) - \$1,000.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby declares City property as Surplus, 3 vehicles (Units 253NVH, 24HHP4, and 253NVM) from the Public Works Department and 3 vehicles (Units 24HHNC, 24HHPB, and 24HHP8) from the Fire Department, as presented above.

BE IT FURTHER RESOLVED that the Interim City Manager is hereby authorized to dispose of such in a reasonable manner.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

5. **Consider recommendation of the Port Commission to award construction contract to Lester Contracting, Inc. for the replacement of the Corporation Ditch Drainage culvert at the Harbor of Refuge. Presenter is Jody Weaver**

Interim City Manager advised Council that there is new information since the last Council meeting where this item was passed until the November regular meeting:

At the Port Commission meeting on October 17, 2023, the Port Commission voted 5 to 1 to recommend to Council to award a construction contract to Lester Contracting for this culvert replacement project. (Much of the discussion that led to this vote revolved around the many delays we have seen in getting access to awarded grant funds in the past and the added construction, engineering and administration costs involved with grants).

On October 20, 2023, the application for the use of our Community Development Block Grant – Mitigation (CDBG-MIT) allocation was submitted and did include replacing this culvert in the scope of the Corporation Ditch improvements.

On October 24, 2023, we did receive communication from Union Pacific that they take no exceptions to the use of the 12 ga. Helical pipe; therefore, we would be able to award the Alternate Bid No. 1 resulting in a contract amount of \$639,850.00.

Financial Impact:

As a reminder, Helena has offered to pay \$50,000.00 with no reimbursement or up to 25% of the construction cost to be reimbursed by the City over about 10+/- years.

To restate the dollars involved with the 12 ga helical lock seam:
Considering Helena's offer of 25% of \$639,850.00 = \$159,962.50
So, \$639,850.00 - \$300,000.00 budgeted in General Fund - \$159,962.50 = \$179,887.50 additional General Fund dollars needed now.

If we accepted just the \$50,000.00 now, then we would need an additional \$289,850.00.

The adopted 2023-2024 Fiscal Year (FY) budget provides \$1,958,995.00 of remaining General Fund balance for Capital Improvement Projects (CIP) and \$61,733.00 of remaining Port Revenue Fund balance for capital projects.

Recommendation:

The Port Commission has recommended that the Council award a construction contract to Lester Contracting, Inc., in the amount of \$639,850.00, for this culvert replacement project.

Motion made by Councilman District 1 Aguirre

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of the Port Commission and staff, Council hereby awards construction contract to Lester Contracting, Inc. for the replacement of the Corporation Ditch Drainage culvert at the Harbor of Refuge, in the amount of \$639,850.00, contingent upon Helena agreeing to pay any costs in excess of the City's budgeted \$300,000.00.

BE IT FURTHER RESOLVED that Lester Contracting has agreed to extend this contract for 2 weeks, allowing time for the City and Helena to come to a financial agreement as to the responsibilities of each entity to fulfill this contracted project.

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

- 5. **Announcement by Mayor that City Council will retire into closed session:**
 - **For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State**

Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551, Section 551.071(2) of the Texas Government Code). Presenter is Mayor Whitlow

Mayor Whitlow announced that the Council would retire into closed session at 7:12 p.m.

6. **Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow**

Mayor Whitlow announced that Council was back in open session at 7:45 p.m.

Action taken (see motion under agenda #5).

IX. ADJOURNMENT

Mayor asked for motion to adjourn.

Motion made by Councilman District 6 Barr

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

The meeting was adjourned at 7:50 p.m.

ATTEST:

Jack Whitlow, Mayor

Mandy Grant, City Secretary

COMMUNICATION

SUBJECT: Review of Credit Card Statement

INFORMATION:



Section VII. Item #B.

CITY OF
Account Number: XXXX XXXX XXXX 0305

Billing Questions:
800-367-7576

Website:
www.cardaccount.net

Send Billing Inquiries To:
Card Service Center, PO Box 569120, Dallas, TX 75356

FIRST NATIONAL BANK IN PORT LAVACA Credit Card Account Statement
October 9, 2023 to November 7, 2023

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$12,149.91
- Payments	\$12,149.91
- Other Credits	\$111.91
+ Purchases	\$9,605.56
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$9,493.65

Account Number XXXX XXXX XXXX 0305
 Credit Limit \$26,500.00
 Available Credit \$14,932.00
 Statement Closing Date November 7, 2023
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$9,493.65
 Minimum Payment Due: \$284.81
Payment Due Date: December 2, 2023

MESSAGES

PROTECT YOURSELF FROM SCAMMERS!

We will never call, text, or email and ask you for your personal information. Some scammers will call and pretend to be from the Card Service Center. We will never call or text you and ask for sensitive information such as account or card number information, passwords or user names, or social security numbers. Please DO NOT give out that information.

If you feel pressured or concerned about a phone call, please hang up and call us at 800-367-7576 (the phone number located on the back of your credit card). Our Card Service Center team is always glad to check and can verify the information.

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
10/30	10/30	85431899F00XSM0ET	PAYMENT - THANK YOU	\$12,149.91-

Transactions continued on next page

FIRST NATIONAL BANK IN PORT LAVACA
1550 N BROWN RD 150
LAWRENCEVILLE GA 30043



Account Number: XXXX XXXX XXXX 0305
 New Balance: \$9,493.65
 Minimum Payment Due: \$284.81
Payment Due Date: December 2, 2023

All payments on the account must be made at the address shown on your monthly billing statement and are considered to have been made on the date received at that address.

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICE CENTER
PO BOX 569100
DALLAS TX 75356-9100

CITY OF PORT LAVACA
202 N VIRGINIA ST
PORT LAVACA TX 77979-3431



TRANSACTIONS (continued) An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
TOTAL XXXXXXXXXXXX0305				\$12,149.91-
10/11	10/12	75454918WS66GKT2M	HINZE COUNTRY KITCHEN WHARTON TX	\$37.08
10/11	10/12	55488728X2M3XSLL8	TCOLE PAYMENT AUSTIN TX	\$36.04
10/29	10/30	55429509ELY3PXRK1	UBER TRIP 8005928996 CA	\$27.57
10/31	11/03	85353359JA017LHKP	PAYPAL *MASTERPEACE 4029357733 CA	\$127.99
11/02	11/03	55429509JML4E5DPM	UBER TRIP 8005928996 CA	\$16.99
11/02	11/03	55429509JMN0XDZVS	UBER TRIP 8005928996 CA	\$14.93
11/03	11/03	55429509KLS3TJETQ	UBER TRIP 8005928996 CA	\$8.98
11/03	11/03	55429509KLXVE5DD3	UBER TRIP 8005928996 CA	\$14.94
11/03	11/05	55429509KLRQ4YQRO	UBER TRIP 8005928996 CA	\$26.93
11/03	11/05	55639959LMY72674D	EXXON 7-ELEVEN 41650 ROSENBERG TX	\$20.22
11/03	11/06	55432869M623SAFJ8	IAH-HOU PARKING VALET HOUSTON TX	\$168.00
COLIN RANGNOW				
TOTAL XXXXXXXXXXXX0727				\$499.67
10/09	10/10	55432868S5SF9ZGP4	SQ *THE DONUT PALACE PORT LAVACA TX	\$17.28
10/10	10/11	55432868V5SPW5WVF	SQ *THE DONUT PALACE PORT LAVACA TX	\$24.60
10/11	10/12	55432868W5V18M2T3	SQ *THE DONUT PALACE PORT LAVACA TX	\$19.06
10/16	10/17	5543286915WFQB63Q	SQ *THE DONUT PALACE PORT LAVACA TX	\$24.60
10/17	10/18	5543286925WRHXTWZ	SQ *THE DONUT PALACE PORT LAVACA TX	\$24.60
10/18	10/19	5543286935X23H64L	SQ *THE DONUT PALACE PORT LAVACA TX	\$24.60
10/19	10/20	5543286945XD28HEE	AMZN MKTP US*QO0YN6KG3 AMZN.COM/BILL WA	\$29.59
10/19	10/20	5531020942DK6JEWV	AMAZON.COM*TD2LL1ZN2 SEATTLE WA	\$36.03
10/20	10/22	5543286955XJYNG5Q	AMZN MKTP US*TD5FO33D2 AMZN.COM/BILL WA	\$54.89
10/20	10/22	5543286955XPAZ0KB	AMZN MKTP US*TP3D60I41 AMZN.COM/BILL WA	\$29.98
10/25	10/25	55432869A5YWL15PX	AMZN MKTP US*GI6JG50E3 AMZN.COM/BILL WA	\$32.37
10/26	10/27	55432869B5ZQ4HZ80	AMZN MKTP US*8L0JJ4GW3 AMZN.COM/BILL WA	\$32.99
10/26	10/27	55432869B5ZQ46H7H	AMAZON.COM*QJ9MD2093 AMZN.COM/BILL WA	\$460.32
10/31	11/01	55432869G60NMYRN3	AMZN MKTP US*T530G03J3 AMZN.COM/BILL WA	\$33.00
10/31	11/02	55506299HN5TPQG8R	JJ KELLER & ASSOCIATES NEENAH WI	\$59.29
KAREN NEAL				
TOTAL XXXXXXXXXXXX0784				\$903.20
10/23	10/24	853694398HB5G7KVF	BEST WESTERN CORPUS CH CORPUS CHRIST TX	\$610.84
		CHECK-IN 10/22/23	FOLIO #0000510382	
10/26	10/29	85369439QHVSVDQDQ	BEST WESTERN CORPUS CH CORPUS CHRIST TX	\$610.84
		CHECK-IN 10/22/23	FOLIO #0000510671	
10/29	11/05	55432869L61X5N7RF	MARRIOTT MYTRLE BEACH MYRTLE BEACH SC	\$731.30
		CHECK-IN 10/29/23	FOLIO #M30965	
10/29	11/05	55432869L61X5N7R7	MARRIOTT MYTRLE BEACH MYRTLE BEACH SC	\$731.30
		CHECK-IN 10/29/23	FOLIO #M30964	
JAVIER RAMOS				
TOTAL XXXXXXXXXXXX0867				\$2,684.28
10/12	10/13	55488728YBLYHHSQ0	TEXAS COMM FIRE PROT AUSTIN TX	\$56.49
10/13	10/15	52708088Y614Y4N1D	ALAMOCOLLEGE MARKETPL SAN ANTONIO TX	\$25.00
10/19	10/19	5543286945X6J8F3Z	AMAZON.COM*YG8PU4MP3 AMZN.COM/BILL WA	\$53.61
10/19	10/20	552635295BLJ3Y39Z	HARBOR FREIGHT TOOLS34 PORT LAVACA TX	\$4.99
10/31	11/01	55432869G60P3SXXQ	AMZN MKTP US*1N5G857F3 AMZN.COM/BILL WA	\$19.94
10/31	11/01	55432869G60P9FT8K	AMAZON.COM*LV0NJ8ZY3 AMZN.COM/BILL WA	\$49.66
11/01	11/02	55432869H60Y4EKG8	AMZN MKTP US*AT8542ET3 AMZN.COM/BILL WA	\$74.94
11/01	11/02	55432869H611MBJL5	AMAZON.COM*9621Q7C23 AMZN.COM/BILL WA	\$48.99
JUAN LUNA				
TOTAL XXXXXXXXXXXX0941				\$333.62
11/01	11/01	12302029H002S6YW1	TEXAS MUNICIPAL COURTS 8323804173 TX	\$75.00

Transactions continued on next page



TRANSACTIONS (continued) An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
MANDY GRANT				
TOTAL XXXXXXXXXXXXX1238				\$75.00
10/13	10/15	55446418Y5SQGBX8E	DIEBOLD DIRECT HUDSON OH	\$202.79
10/20	10/20	5543286955XGDB6PW	NCTCOG RTC TRAINING 817-695-9112 TX	\$120.00
10/20	10/20	5543286955XGDB6RN	NCTCOG RTC TRAINING 817-695-9112 TX	\$120.00
10/27	10/29	02300969Q8PNGTN0F	GOVERNMENT FINANCE OFF CHICAGO IL	\$210.00
11/01	11/02	55429509HRS1XBZQ3	PAYPAL *TXMUNLEAGUE 4029357733 TX	\$100.00
11/03	11/03	55432869K61DQGJ1V	GIH*GLOBALINDUSTRIALEQ 800-645-2986 FL	\$260.82
SUSAN LANG				
TOTAL XXXXXXXXXXXXX1345				\$1,013.61
10/27	10/27	55432869Q5ZEA9QW	AMZN MKTP US AMZN.COM/BILL WA CREDIT	\$48.03-
10/09	10/10	05436848S5S8XGAWT	OPC*DEL MAR COLLEGE CORPUS CHRIST TX	\$23.50
10/11	10/11	55432868W5SYHABYV	APPLE.COM/BILL 866-712-7753 CA	\$2.99
10/10	10/12	05436848W8PLTPG99	OPC*DEL MAR COLLEGE CORPUS CHRIST TX	\$23.50
10/14	10/15	55432868Z5W1NW34X	QUIZLET.COM 510-495-6550 CA	\$8.52
10/21	10/22	12302029600AXQK4X	PERMITTECHNATION 9085815593 TX	\$250.00
10/23	10/24	05436849900AWYWLY	DOLLARTREE PORT LAVACA TX	\$51.69
10/24	10/25	554295099RTT4091J	PAYPAL *BAC FLO UNL 4029357733 TX	\$895.00
10/26	10/27	82711169B000AGXPE	ICC - WINNS CE FORNEY TX	\$85.00
10/27	10/27	55480779Q8AZ11814	RECONYX HOLMEN WI	\$40.00
11/04	11/05	55432869L61PTJJ65	INT'L CODE COUNCIL INC 888-422-7233 IL	\$219.40
DERRICK SMITH				
TOTAL XXXXXXXXXXXXX3836				\$1,551.57
10/29	10/29	55432869E603JK1YT	AMZN MKTP US*0C03Z67B3 AMZN.COM/BILL WA	\$49.85
JAMES RUDELLAT				
TOTAL XXXXXXXXXXXXX8611				\$49.85
10/10	10/11	55480778W2MKV31A9	ACADEMY SPORTS #128 VICTORIA TX	\$162.31
JOE REYES JR				
TOTAL XXXXXXXXXXXXX0215				\$162.31
10/07	10/09	05410198T0H2XAWZX #256F76	ENTERPRISE RENT-A-CAR PORT LAVACA TX RTRN CTY PORT LAVACA	\$1,184.35
10/15	10/16	5543286905W953M51	GOOGLE *GOOGLE STORAGE 650-253-0000 CA	\$2.12
10/15	10/16	5513158902DKSQRJ4	ERAC TOLL 256F76 * 8778601258 TX	\$14.10
11/01	11/03	55207399J0092WAL3	AUTHORIZE.NET SAN FRANCISCO CA	\$30.00
JOANNA WEAVER				
TOTAL XXXXXXXXXXXXX0249				\$1,230.57
10/10	10/11	55432868V5SS858DL	AMZN MKTP US AMZN.COM/BILL WA CREDIT	\$63.88-
10/11	10/11	55432868W5SXHAT29	AMZN MKTP US*TE28Z2UR0 AMZN.COM/BILL WA	\$302.50
10/11	10/12	55432868W5V3T8RDS	AMZN MKTP US*TP0AF9CW2 AMZN.COM/BILL WA	\$177.20
10/13	10/15	55488728Z2MD1M1MB	TCEQ EPAYMENT AUSTIN TX	\$113.75
10/23	10/24	254573399000FKSFE	PREP BLAST 615-6893546 TN	\$43.50
10/25	10/26	55429509ALW/GMLP2G	ADOBE INC. 4085366000 CA	\$259.67
11/03	11/05	55432869K61M3E8LE	AMZN MKTP US*KP4PW3YR3 AMZN.COM/BILL WA	\$157.23
CYNTHIA HEYSQUIERDO				
TOTAL XXXXXXXXXXXXX0264				\$989.97



INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	19.49% (v)	\$0.00	30	\$0.00
Cash Advances	19.49% (v)	\$0.00	30	\$0.00

(v) - variable

To avoid additional interest charges, pay your New Balance in full on or before the Payment Due Date.

Exciting news! Go online today and check out the all-new enhancements to the Card Service Center website. E-statements, additional payment options, links to Preferred Points website, and other helpful sites. Visit us today at www.cardaccount.net to enroll your credit card account(s) on the newly enhanced website.

Thank you for the opportunity to serve your credit card needs. Should your future plans include travel, please contact us at 1-800-367-7576.

CREDITING OF PAYMENTS

All payments received by 5:00 PM during the Card issuer's normal business day at the address indicated on the reverse side of this statement will be credited to your account as of the date of receipt of the payment. If payment is made at any location other than that address, credit of the payment may be delayed up to 5 days.

BILLING RIGHTS SUMMARY

What to do if You Think You Find a Mistake on Your Statement

If you think there is an error on your statement, write to us at BBCS, Attn: Dispute Department, 1550 North Brown Road, Suite 150, Lawrenceville, GA 30043 as soon as possible. In your letter, give us the following information: your name and account number; the dollar amount of the suspected error; and if you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While we do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Your Rights if You are Dissatisfied with Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, all of the following must be true:

- The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
- You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
- You must not yet have fully paid for the purchase. If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: BBCS, Attn: Dispute Department, 1550 North Brown Road, Suite 150, Lawrenceville, GA 30043.

While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

EXPLANATION OF INTEREST CHARGES

The Interest Charge shown on the front is the sum of the Interest Charges computed by applying the Periodic Rate(s) to the Average Daily Balance and adding any applicable transaction charge authorized in the Cardholder Agreement. The method for computing the balance subject to Interest Charge is an average daily balance (including new purchases) method.

We figure the interest charge on your account by applying the periodic rate(s) to the "average daily balance" of your account (including in some instances current transactions). To get the "average daily balance", we take the beginning balance of your account each day, add any new cash advances and subtract any payments or credits and any unpaid interest charges. If you paid in full the Previous Balance shown on this statement by the payment due date shown on the previous statement, we subtract from each day's beginning balance the amount of such Previous Balance included in that beginning balance and also do not add in any new purchases. Otherwise the amount of the Previous Balance is not subtracted and we add in any new purchases. This gives us the daily balance. Then we add all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "average daily balance."

HOW TO AVOID INTEREST CHARGES: You have until the payment due date shown on your periodic statement to repay your balance before an interest charge on purchases will be imposed.

ANNUAL FEE DISCLOSURES

If an annual fee is shown on the front of the statement, see the front for information about the following matters: the annual percentage rate for purchases, certain information regarding any variable rate feature, the amount of the annual fee, any minimum interest charge, and any transaction charges for purchases. The method for computing the balance subject to interest charge on your account is an Average Daily Balance (including new purchases) method and is explained above.

If you terminate your account within 30 days from the Closing Date shown on the front of this statement, you will not owe the annual fee (and have the right to have it credited to your account) and may use your card(s) during that 30 day period without becoming obligated for the annual fee. To terminate your account you should give us written notice sent to the address for billing inquiries as shown on the front of this statement. All cards should be cut in half and returned with your termination notice.

CREDIT BALANCES

Any credit balance on your account (indicated by a "-" on the front of this statement) is money we owe you. You can make charges against this amount or request and receive a full refund of this amount by writing us at: Card Service Center, PO Box 569120, Dallas, TX 75356-9120. Any amount not charged against or refunded upon request that is over \$1.00 (equal to or in excess of \$1.00 if you live in MA or any amount in NY) will be refunded automatically within six months after the credit balance was created (four billing cycles in MD).

O1AB5762 – 3 – 05/25/17

(PLEASE SHOW YOUR CORRECT NAME AND ADDRESS)

Name (if incorrect on reverse side)

Street address

City State Zip Code

Effective Date: Month, Day, Year Signature

Home Phone Work Phone

COMMUNICATION


SUBJECT: Receive Monthly Financial Highlight Report

INFORMATION:



CITY OF
PORT LAVACA

202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

To: Mayor and Members of the City Council
From: Brittney Hogan, Senior Accountant 
Subject: FY 23-24 Financial Highlights through **November 30, 2023**
Date: December 5, 2023

Below are the following reports for the period ending **November 30, 2023**, or **16.67%** of the year:

The major highlights of the Report are as follows:

Property Tax collections as reported by CCAD - are **\$2,358,897** for the year as of October. Collections in FY 23-24 are 41% of total adjusted tax levy. Total current year Property Taxes Outstanding as of October is **\$3,394,695**.

In the General Fund, revenues through **11/30/23** are **32.5%** of budget. In addition:

1. *Current Property Tax* collections - are **\$2,497,535** for the year as of November. Collections in FY 23-24 are 61% of budget.
2. *Sales Tax* collections through November were **\$652,796** or 21% of budget. Collections through November in FY 22-23 were **\$633,061**.
3. *Licenses & Permits* collections are **\$15,907** for the year, or 9% of budget. Collections through November in FY 22-23 were **\$21,694**.
4. *Bauer Center Rentals* through November are **\$15,250** or 19% of budget. Collections through November in FY 22-23 were **\$13,450**.
5. *Court Fines* are **\$10,782** for the year, or 9% of budget. Collections through November in FY 22-23 were **\$14,650**.

Expenditures in the General Fund for the year are **16.7%** of budget.

Target: 16.67%

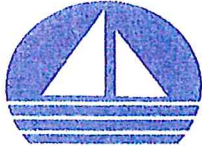
In the Utility Fund, revenues as of **11/30/23** are **17%** of budget. In addition:

1. *Metered Water* sales through November are **\$489,332 or 19.5%** of budget.
2. *Residential Sewer* sales through November are **\$235,387 or 18.8%** of budget.
3. *Garbage Billings* through November are **\$154,470 or 17%** of budget.

Expenditures in the Utility Fund for the year are **18%** of budget.

Summary – FY 2023-2024 through 11/30/23

<u>Fund</u>	<u>Revenues</u>	<u>% Budget</u>	<u>Expense</u>	<u>% Budget</u>	<u>Revenues Less Expense</u>
General	\$3,374,820	32.5%	\$1,333,874	16.7%	\$2,040,946
Utility	1,202,200	17%	1,203,843	18%	(1,644)
HOT	137,278	22.5%	57,437	11%	79,842
Beach	18,640	5%	19,678	10.5%	(1,038)
Port	133,591	7.5%	46,688	3.8%	86,903
				Total	2,205,009



**Port Lavaca
PROPERTY TAX COLLECTION REPORT
October 31, 2023**

TAXES DUE AT CERTIFICATION	5,760,674.07
Adjustments to Date	-7,081.13
TOTAL TAX LEVY	5,753,592.94

2022 Tax Collections

	Base	Penalties & Interest	Total
October	2,358,896.67	0.00	2,358,896.67
November			0.00
December			0.00
January			0.00
February			0.00
March			0.00
April			0.00
May			0.00
June			0.00
July (Delinquent as of July 1, 2022)			0.00
August			0.00
September			0.00
TOTAL	2,358,896.67	0.00	2,358,896.67

Last Year %
Collected
46.70%

% Collected 41.00%

TRANSFERRED TO DELINQUENT ROLL

July, Aug, and Sept Payments 0.00

2022 TAXES OUTSTANDING 3,394,695.19

% Current Outstanding 59.00%

DELINQUENT COLLECTIONS

	Base	Penalties & Interest	Total
October	1,434.78	2,667.91	4,102.69
November			0.00
December			0.00
January			0.00
February			0.00
March			0.00
April			0.00
May			0.00
June			0.00
July			0.00
August			0.00
September			0.00
TOTAL	1,434.78	2,667.91	4,102.69

DELINQUENT TAXES OUTSTANDING 564,332.60
TOTAL TAXES OUTSTANDING 3,959,027.79

**CITY OF PORT LAVACA, TEXAS
SALES TAX REVENUES**

Section VII. Item #C.

Recv'd	Monthly Allocation	Prior Year % Inc (Dec) Month	TOTAL Year-to-Date Allocation	General Fund Budget		Total YTD Percent of Budget	Prior Year Percent Increase (Decrease)	
				Month	Y-T-D		Month	Y-T-D
Fiscal Year 2020								
Dec	Oct	7%	272,238	192,843	192,843	141.17%	7.0%	7.0%
Jan	Nov	-12%	522,847	215,480	408,324	128.05%	-11.8%	-2.9%
Feb	Dec	2%	829,224	228,398	636,722	130.23%	1.7%	-1.3%
Mar	Jan	15%	1,126,101	194,906	831,628	135.41%	15.5%	2.6%
Apr	Feb	-13%	1,357,137	201,582	1,033,210	131.35%	-13.1%	-0.4%
May	Mar	10%	1,647,921	200,830	1,234,041	133.54%	9.7%	1.2%
Jun	Apr	-12%	1,884,609	203,482	1,437,523	131.10%	-11.8%	-0.6%
Jul	May	-15%	2,150,669	238,520	1,676,043	128.32%	-15.5%	-2.7%
Aug	Jun	16%	2,505,388	232,033	1,908,076	131.30%	15.9%	-0.5%
Sep	Jul	-27%	2,745,294	250,810	2,158,886	127.16%	-27.5%	-3.6%
Oct	Aug	-35%	3,018,741	317,702	2,476,588	121.89%	-34.8%	-7.6%
Nov	Sep	-9%	3,287,441	223,412	2,700,000	121.76%	-8.8%	-7.7%

Recv'd	Monthly Allocation	Prior Year % Inc (Dec) Month	TOTAL Year-to-Date Allocation	General Fund Budget		Total YTD Percent of Budget	Prior Year Percent Increase (Decrease)	
				Month	Y-T-D		Month	Y-T-D
Fiscal Year 2021								
Dec	Oct	27%	345,451	243,714	243,714	141.74%	26.9%	26.9%
Jan	Nov	12%	626,961	224,351	468,066	133.95%	12.3%	19.9%
Feb	Dec	-9%	906,772	274,277	742,342	122.15%	-8.7%	9.4%
Mar	Jan	-11%	1,172,427	265,771	1,008,114	116.30%	-10.5%	4.1%
Apr	Feb	7%	1,418,693	206,830	1,214,943	116.77%	6.6%	4.5%
May	Mar	22%	1,772,745	260,317	1,475,260	120.16%	21.8%	7.6%
Jun	Apr	25%	2,069,165	211,890	1,687,150	122.64%	25.2%	9.8%
Jul	May	11%	2,364,008	238,183	1,925,333	122.78%	10.8%	9.9%
Aug	Jun	-7%	2,693,298	317,553	2,242,886	120.08%	-7.2%	7.5%
Sep	Jul	19%	2,978,842	214,770	2,457,656	121.21%	19.0%	8.5%
Oct	Aug	1%	3,254,934	244,797	2,702,453	120.44%	1.0%	7.8%
Nov	Sep	16%	3,566,919	240,547	2,943,000	121.20%	16.1%	8.5%

Recv'd	Monthly Allocation	Prior Year % Inc (Dec) Month	TOTAL Year-to-Date Allocation	General Fund Budget		Total YTD Percent of Budget	Prior Year Percent Increase (Decrease)	
				Month	Y-T-D		Month	Y-T-D
Fiscal Year 2022								
Dec	Oct	-29%	246,194	318,632	318,632	77.27%	-28.7%	-28.7%
Jan	Nov	-6%	510,484	259,655	578,287	88.28%	-6.1%	-18.6%
Feb	Dec	18%	840,638	258,087	836,374	100.51%	18.0%	-7.3%
Mar	Jan	-8%	1,086,207	245,031	1,081,405	100.44%	-7.6%	-7.4%
Apr	Feb	2%	1,338,456	227,147	1,308,552	102.29%	2.4%	-5.7%
May	Mar	-11%	1,653,532	326,565	1,635,117	101.13%	-11.0%	-6.7%
Jun	Apr	-10%	1,920,179	273,408	1,908,525	100.61%	-10.0%	-7.2%
Jul	May	-7%	2,195,273	271,952	2,180,478	100.68%	-6.7%	-7.1%
Aug	Jun	-4%	2,510,457	303,725	2,484,203	101.06%	-4.3%	-6.8%
Sep	Jul	22%	2,860,165	263,376	2,747,579	104.10%	22.5%	-4.0%
Oct	Aug	10%	3,164,919	254,657	3,002,236	105.42%	10.4%	-2.8%
Nov	Sep	4%	3,490,839	287,764	3,290,000	106.10%	4.5%	-2.1%

Recv'd	Monthly Allocation	Prior Year % Inc (Dec) Month	TOTAL Year-to-Date Allocation	General Fund Budget		Total YTD Percent of Budget	Prior Year Percent Increase (Decrease)	
				Month	Y-T-D		Month	Y-T-D
Fiscal Year 2023								
Dec	Oct	9%	267,921	221,082	221,082	121.19%	8.8%	8.8%
Jan	Nov	-1%	530,587	237,332	458,414	115.74%	-0.6%	3.9%
Feb	Dec	-1%	858,556	296,478	754,892	113.73%	-0.7%	2.1%
Mar	Jan	19%	1,151,581	220,522	975,414	118.06%	19.3%	6.0%
Apr	Feb	-4%	1,393,338	226,519	1,201,932	115.92%	-4.2%	4.1%
May	Mar	-8%	1,681,948	282,939	1,484,871	113.27%	-8.4%	1.7%
Jun	Apr	0%	1,949,617	239,449	1,724,320	113.07%	0.4%	1.5%
Jul	May	13%	2,259,777	247,034	1,971,354	114.63%	12.7%	2.9%
Aug	Jun	6%	2,592,976	283,035	2,254,389	115.02%	5.7%	3.3%
Sep	Jul	-15%	2,888,951	314,037	2,568,426	112.48%	-15.4%	1.0%
Oct	Aug	10%	3,224,546	273,669	2,842,095	113.46%	10.1%	1.9%
Nov	Sep	-3%	3,540,534	292,677	3,134,772	112.94%	-3.0%	1.4%

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

001-GENERAL FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
REVENUE SUMMARY								
TAXES	7,957,878	7,957,878	0	2,421,368.60	3,252,746.61	0.00	4,705,131.39	40.87
LICENSES & PERMITS	174,010	174,010	0	8,914.32	15,906.86	0.00	158,103.14	9.14
USER & SERVICE CHARGES	82,500	82,500	0	9,173.00	15,470.00	0.00	67,030.00	18.75
FINES & FORFEITURES	279,000	279,000	0	9,918.52	27,062.77	0.00	251,937.23	9.70
OTHER REVENUE	140,950	140,950	0	6.00	28,972.76	0.00	111,977.24	20.56
GRANT AND CONTRIBUTION R	296,845	296,845	0	0.00	6,000.00	0.00	290,845.00	2.02
INTERGOVERNMENTAL REVENUE	1,442,470	1,442,470	0	0.00	28,661.41	0.00	1,413,808.59	1.99
TOTAL REVENUES	10,373,653	10,373,653	0	2,449,380.44	3,374,820.41	0.00	6,998,832.59	32.53
EXPENDITURE SUMMARY								
CITY COUNCIL	33,717	33,717	0	2,260.65	4,616.65	0.00	29,100.35	13.69
CITY MANAGER	420,296	420,296	0	17,814.42	36,717.11	16,000.00	367,578.89	12.54
CITY SECRETARY	237,612	237,612	0	12,349.45	26,879.98	10,000.00	200,732.02	15.52
HUMAN RESOURCE	24,050	24,050	0	1,605.36	2,318.12	0.00	21,731.88	9.64
MUNICIPAL COURT	156,605	156,605	0	10,666.75	20,410.88	0.00	136,194.12	13.03
TECHNOLOGY SERVICES	392,768	426,355 (33,587)	41,275.06	93,101.73	35,823.25	297,430.02	30.24
ECONOMIC DEVELOPMENT	0	0	0	0.00	0.00	0.00	0.00	0.00
FINANCE	335,128	335,128	0	14,244.44	26,165.42	0.00	308,962.58	7.81
CITY HALL	378,105	378,105	0	44,148.01	45,944.43	86,911.91	245,248.66	35.14
POLICE	2,677,484	2,677,484	0	165,083.10	354,444.60	69,034.00	2,254,005.40	15.82
FIRE	2,169,568	2,169,568	0	117,715.65	244,023.94	75,117.15	1,850,426.91	14.71
ANIMAL CONTROL	475,692	532,167 (56,475)	12,152.44	22,852.26	20,651.70	488,663.04	8.17
CODE ENFORCEMENT/INSPECT	423,082	423,082	0	28,376.82	41,974.14	5,000.00	376,107.86	11.10
STREETS	1,870,527	1,870,527	0	65,138.42	149,625.80	187,935.39	1,532,965.81	18.05
PARKS & RECREATION	806,206	806,206	0	51,789.46	81,235.84	154,886.12	570,084.04	29.29
BAUER CENTER	349,765	349,765	0	16,099.44	26,166.01	57,722.00	265,876.99	23.98
NON-DEPARTMENTAL	959,861	1,454,449 (494,588)	49,464.24	157,397.13	0.00	1,297,051.87	10.82
TOTAL EXPENDITURES	11,710,466	12,295,116 (584,650)	650,183.71	1,333,874.04	719,081.52	10,242,160.44	16.70
REVENUES OVER/ (UNDER) EXPENDITURES	(1,336,813)	(1,921,463)	584,650	1,799,196.73	2,040,946.37 (719,081.52)	(3,243,327.85)	68.79-

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2023

Section VII. Item #C.

001-GENERAL FUND
REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET	
TAXES									
411.01	PROPERTY TAXES-CURRENT	4,085,106	4,085,106	0	2,073,874.84	2,497,535.00	0.00	1,587,571.00	61.14
411.02	PROPERTY TAXES-DELINQU	100,000	100,000	0	9,952.58	13,532.37	0.00	86,467.63	13.53
412.01	SALES TAX REVENUE	3,134,772	3,134,772	0	315,988.52	652,795.71	0.00	2,481,976.29	20.82
413.01	NATURAL GAS FRANCHISE	54,000	54,000	0	9.01	12,202.87	0.00	41,797.13	22.60
413.02	ELECTRICAL FRANCHISE T	342,000	342,000	0	3,630.49	42,510.75	0.00	299,489.25	12.43
413.03	TELEPHONE FRANCHISE TA	32,000	32,000	0	7,013.80	7,290.38	0.00	24,709.62	22.78
413.04	CABLE TV FRANCHISE TAX	50,000	50,000	0	0.00	7,290.18	0.00	42,709.82	14.58
413.05	WASTE COLLECTION FRAN	125,000	125,000	0	10,899.36	17,080.66	0.00	107,919.34	13.66
413.90	OTHER FRANCHISE TAX	0	0	0	0.00	0.00	0.00	0.00	0.00
414.01	ALCOHOLIC BEVERAGE TAX	35,000	35,000	0	0.00	2,508.69	0.00	32,491.31	7.17
415.15	INTERGOVERNMENTAL REVE	0	0	0	0.00	0.00	0.00	0.00	0.00
	TOTAL TAXES	7,957,878	7,957,878	0	2,421,368.60	3,252,746.61	0.00	4,705,131.39	40.87
LICENSES & PERMITS									
421.01	ELECTRICAL LICENSES	0	0	0	0.00	0.00	0.00	0.00	0.00
421.02	BUILDER LICENSES	1,500	1,500	0	200.00	400.00	0.00	1,100.00	26.67
422.01	ELECTRICAL PERMITS	15,000	15,000	0	0.00	0.00	0.00	15,000.00	0.00
422.02	BUILDING PERMITS	90,000	90,000	0	6,634.81	11,733.91	0.00	78,266.09	13.04
422.03	PLUMBING PERMITS	18,000	18,000	0	0.00	0.00	0.00	18,000.00	0.00
422.04	MECHANICAL PERMITS	8,000	8,000	0	0.00	0.00	0.00	8,000.00	0.00
422.05	FOUNDATION PERMITS	0	0	0	0.00	0.00	0.00	0.00	0.00
422.06	PEDDLER & SOLICITOR PE	0	0	0	100.00	100.00	0.00	100.00	0.00
422.07	ALCOHOL IN THE PARK PE	0	0	0	0.00	0.00	0.00	0.00	0.00
423.01	TRAILER PERMITS	0	0	0	0.00	0.00	0.00	0.00	0.00
423.02	FOOD HANDLER'S PERMITS	2,600	2,600	0	0.00	75.00	0.00	2,525.00	2.88
423.03	LIENS	1,500	1,500	0	0.00	0.00	0.00	1,500.00	0.00
423.90	OTHER PERMITS & FEES	30,000	30,000	0	701.92	1,290.36	0.00	28,709.64	4.30
424.01	ALCOHOLIC BEVERAGE PER	7,110	7,110	0	680.00	1,690.00	0.00	5,420.00	23.77
424.02	AMUSEMENT PERMIT FEES	0	0	0	0.00	0.00	0.00	0.00	0.00
424.03	SUBDIVISION & PLAT FEE	0	0	0	0.00	0.00	0.00	0.00	0.00
424.04	ENVIRONMENTAL & HEALTH	0	0	0	0.00	0.00	0.00	0.00	0.00
424.05	PLAN REVIEW FEES	0	0	0	577.59	577.59	0.00	577.59	0.00
425.01	ANIMAL LICENSES & FEES	200	200	0	20.00	40.00	0.00	160.00	20.00
426.01	ALARM FEES	100	100	0	0.00	0.00	0.00	100.00	0.00
	TOTAL LICENSES & PERMITS	174,010	174,010	0	8,914.32	15,906.86	0.00	158,103.14	9.14
USER & SERVICE CHARGES									
435.06	BAUER CENTER RENTALS	80,000	80,000	0	9,150.00	15,250.00	0.00	64,750.00	19.06
435.07	BAYFRONT RENTALS	0	0	0	0.00	150.00	0.00	150.00	0.00
439.01	POLICE SERVICES	2,000	2,000	0	23.00	70.00	0.00	1,930.00	3.50
439.05	POLICE TRAINING FEES	500	500	0	0.00	0.00	0.00	500.00	0.00
	TOTAL USER & SERVICE CHARGES	82,500	82,500	0	9,173.00	15,470.00	0.00	67,030.00	18.75

CITY OF PORT LAVACA
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Section VII. Item #C.

001-GENERAL FUND
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET	
FINES & FORFEITURES									
441.01	PENALTIES & INTEREST	85,000	85,000	0	2,394.97	7,208.89	0.00	77,791.11	8.48
441.02	TAX ATTORNEY FEES	45,000	45,000	0	2,140.74	5,259.67	0.00	39,740.33	11.69
443.01	COURT FINES	120,000	120,000	0	4,043.76	10,781.80	0.00	109,218.20	8.98
443.02	MUNI COURT- COLLECTION	14,000	14,000	0	716.01	2,124.96	0.00	11,875.04	15.18
443.03	LOCAL TIME PAYMENT FEE	5,000	5,000	0	110.79	340.42	0.00	4,659.58	6.81
449.02	ARREST FEES	10,000	10,000	0	512.25	1,347.03	0.00	8,652.97	13.47
449.03	CASH OVER-MC	0	0	0	0.00	0.00	0.00	0.00	0.00
449.05	RECOVERY ADJUSTMENT FE	0	0	0	0.00	0.00	0.00	0.00	0.00
	TOTAL FINES & FORFEITURES	279,000	279,000	0	9,918.52	27,062.77	0.00	251,937.23	9.70
OTHER REVENUE									
451.01	INTEREST INCOME	90,000	90,000	0	0.00	28,951.51	0.00	61,048.49	32.17
455.01	OTHER FINANCING SOURCE	0	0	0	0.00	0.00	0.00	0.00	0.00
459.02	PHOTO COPIES	500	500	0	6.00	21.25	0.00	478.75	4.25
459.05	DONATION- POLICE (JEDL	0	0	0	0.00	0.00	0.00	0.00	0.00
459.07	DONATION- FIRE (JEDLIC	0	0	0	0.00	0.00	0.00	0.00	0.00
459.08.1010	DONATION-PARK-MUSIC PA	0	0	0	0.00	0.00	0.00	0.00	0.00
459.08.1011	DONATION-PARK-LEARNING	0	0	0	0.00	0.00	0.00	0.00	0.00
459.10	DONATIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.11	AUCTION/SALE PROCEEDS	32,000	32,000	0	0.00	0.00	0.00	32,000.00	0.00
459.12	TML REIMBURSEMENTS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.15	HURRICANE	0	0	0	0.00	0.00	0.00	0.00	0.00
459.17	FIRE TRAINING REIMBURS	2,450	2,450	0	0.00	0.00	0.00	2,450.00	0.00
459.20	RESTITUTION PAYMENTS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.90	MISCELLANEOUS INCOME	10,000	10,000	0	0.00	0.00	0.00	10,000.00	0.00
459.91	TOWER OF TEX USAGE RIG	6,000	6,000	0	0.00	0.00	0.00	6,000.00	0.00
459.92	EQUITY BALANCE FORWARD	0	0	0	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER REVENUE	140,950	140,950	0	6.00	28,972.76	0.00	111,977.24	20.56
GRANT AND CONTRIBUTION R									
482.00	GRANT REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
482.01	STATE GRANT- PARKS	0	0	0	0.00	0.00	0.00	0.00	0.00
484.53	OPERATION STONE GARDEN	0	0	0	0.00	0.00	0.00	0.00	0.00
484.54	CONTRIBUTION LEOSE- PD	1,800	1,800	0	0.00	0.00	0.00	1,800.00	0.00
484.59	CALHOUN COUNTY-FIRE	224,045	224,045	0	0.00	0.00	0.00	224,045.00	0.00
484.60	CALHOUN COUNTY-ANIMAL	65,000	65,000	0	0.00	0.00	0.00	65,000.00	0.00
484.61	POINT COMFORT-ANIMAL	6,000	6,000	0	0.00	6,000.00	0.00	0.00	100.00
	TOTAL GRANT AND CONTRIBUTION R	296,845	296,845	0	0.00	6,000.00	0.00	290,845.00	2.02
INTERGOVERNMENTAL REVENUE									
492.01	XFER IN- 504 PORT COMM	65,121	65,121	0	0.00	4,265.08	0.00	60,855.92	6.55
492.02	XFER IN- 501 UTILITY F	562,974	562,974	0	0.00	94.58	0.00	562,879.42	0.02
492.04	XFER IN- 503 BEACH FUN	2,764	2,764	0	0.00	513.08	0.00	2,250.92	18.56
493.85	XFER IN- FD 134 JUSTIC	0	0	0	0.00	0.00	0.00	0.00	0.00
493.87	XFER IN- FD 161 BAYFRO	0	0	0	0.00	0.00	0.00	0.00	0.00
493.88	XFER IN- 206 FARF FUND	531,846	531,846	0	0.00	0.00	0.00	531,846.00	0.00
493.89	XFER IN- 101 HOTEL/MOT	279,765	279,765	0	0.00	23,788.67	0.00	255,976.33	8.50
493.90	XFER IN- OTHER	0	0	0	0.00	0.00	0.00	0.00	0.00
	TOTAL INTERGOVERNMENTAL REVENUE	1,442,470	1,442,470	0	0.00	28,661.41	0.00	1,413,808.59	1.99

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2023

001-GENERAL FUND
REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
TOTAL REVENUES	<u>10,373,653</u>	<u>10,373,653</u>	<u>0</u>	<u>2,449,380.44</u>	<u>3,374,820.41</u>	<u>0.00</u>	<u>6,998,832.59</u>	<u>32.53</u>

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

Section VII. Item #C.

501-PUBLIC UTILITY FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	6,289,288	6,289,288	0	586,586.41	1,177,095.75	0.00	5,112,192.25	18.72
FINES & FORFEITURES	90,000	90,000	0	10,405.52	21,310.34	0.00	68,689.66	23.68
OTHER REVENUE	107,000	107,000	0	90.00	3,793.44	0.00	103,206.56	3.55
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	131,463	626,051	(494,588)	0.00	0.00	0.00	626,051.00	0.00
TOTAL REVENUES	6,617,751	7,112,339	(494,588)	597,081.93	1,202,199.53	0.00	5,910,139.47	16.90
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	113,800	164,969	(51,169)	10,876.16	19,430.19	0.00	145,538.81	11.78
BILLING	422,664	422,664	0	22,662.68	40,221.21	4,551.00	377,891.79	10.59
MAINTENANCE	1,466,008	1,466,008	0	57,724.25	114,965.74	85,064.01	1,265,978.25	13.64
WASTEWATER TREATMENT	967,623	1,462,211	(494,588)	98,875.98	116,179.44	126,062.12	1,219,969.44	16.57
NON-DEPARTMENTAL	4,290,421	4,290,421	0	818,945.97	913,046.70	0.00	3,377,374.30	21.28
TOTAL EXPENDITURES	7,260,516	7,806,273	(545,757)	1,009,085.04	1,203,843.28	215,677.13	6,386,752.59	18.18
REVENUES OVER/(UNDER) EXPENDITURES	(642,765)	(693,934)	51,169	(412,003.11)	(1,643.75)	(215,677.13)	(476,613.12)	31.32

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
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501-PUBLIC UTILITY FUND
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
USER & SERVICE CHARGES								
431.11 WATER-METERED	2,500,000	2,500,000	0	240,425.92	489,332.04	0.00	2,010,667.96	19.57
431.12 WATER-BULK	0	0	0	0.00	0.00	0.00	0.00	0.00
431.13 WATER-METERED COUNTY	80,000	80,000	0	7,179.89	14,768.93	0.00	65,231.07	18.46
431.21 SEWER RESIDENTIAL	1,250,000	1,250,000	0	116,837.90	235,386.62	0.00	1,014,613.38	18.83
431.22 SEWER COMMERCIAL	800,000	800,000	0	72,075.94	141,055.04	0.00	658,944.96	17.63
431.23 SEWER COUNTY	43,000	43,000	0	4,851.27	9,934.84	0.00	33,065.16	23.10
431.25 SEWER-LOW PRESSURE (LP	975	975	0	120.00	240.00	0.00	735.00	24.62
431.31 WASTE-GARBAGE COLLECTI	911,373	911,373	0	77,037.73	154,469.57	0.00	756,903.43	16.95
431.32 SPRING CLEANUP	100,000	100,000	0	1,281.10	2,566.65	0.00	97,433.35	2.57
432.05 GBRA FEES	517,440	517,440	0	52,191.66	104,547.06	0.00	412,892.94	20.20
432.11 WATER TAPS	20,000	20,000	0	1,020.00	1,385.00	0.00	18,615.00	6.93
432.21 SEWER TAPS	4,000	4,000	0	865.00	865.00	0.00	3,135.00	21.63
432.60 DAMAGES REIMBURSEMENT	0	0	0	0.00	0.00	0.00	0.00	0.00
432.61 SERVICE CALL FEES	1,000	1,000	0	2,430.00	3,790.00	0.00	(2,790.00)	379.00
432.62 SERVICE TRANSFER FEES	1,000	1,000	0	60.00	130.00	0.00	870.00	13.00
432.63 SERVICE RECONNECTION F	60,000	60,000	0	10,120.00	18,490.00	0.00	41,510.00	30.82
432.64 SERVICE TEMP WATER	500	500	0	90.00	135.00	0.00	365.00	27.00
432.65 SALES TAX-GARBAGE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL USER & SERVICE CHARGES	6,289,288	6,289,288	0	586,586.41	1,177,095.75	0.00	5,112,192.25	18.72
FINES & FORFEITURES								
442.01 LATE PAYMENT PENALTIES	90,000	90,000	0	10,543.07	21,961.00	0.00	68,039.00	24.40
442.02 CONTRACT REVENUE	0	0	0	(137.55)	(650.66)	0.00	650.66	0.00
TOTAL FINES & FORFEITURES	90,000	90,000	0	10,405.52	21,310.34	0.00	68,689.66	23.68
OTHER REVENUE								
451.01 INTEREST INCOME	25,000	25,000	0	0.00	3,623.44	0.00	21,376.56	14.49
459.03 RETURNED CHECK FEE	1,000	1,000	0	90.00	210.00	0.00	790.00	21.00
459.04 BAD DEBT ACCOUNT COLLE	35,000	35,000	0	0.00	(40.00)	0.00	35,040.00	0.11-
459.08 CCRWSS-GBRA TRANSMISSI	43,000	43,000	0	0.00	0.00	0.00	43,000.00	0.00
459.11 AUCTION/SALE PROCEEDS	2,000	2,000	0	0.00	0.00	0.00	2,000.00	0.00
459.12 TML REIMBURSEMENTS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.90 MISCELLANEOUS INCOME	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
459.92 EQUIPY BALANCE FORWARD	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	107,000	107,000	0	90.00	3,793.44	0.00	103,206.56	3.55
GRANT AND CONTRIBUTION R								
481.00 CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
482.00 GRANT REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE								
493.01 XFER IN- VARIOUS FUNDS	131,463	626,051 (494,588)	0	0.00	0.00	0.00	626,051.00	0.00
493.02 XFER IN- FUND 136	0	0	0	0.00	0.00	0.00	0.00	0.00
493.88 XFER IN-206-FARF RESTR	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	131,463	626,051 (494,588)	0	0.00	0.00	0.00	626,051.00	0.00
TOTAL REVENUES	6,617,751	7,112,339 (494,588)		597,081.93	1,202,199.53	0.00	5,910,139.47	16.90

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Section VII. Item #C.

101-HOTEL OCCUPANCY TAX FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
TAXES	525,000	525,000	0	0.00	135,701.40	0.00	389,298.60	25.85
OTHER REVENUE	5,000	5,000	0	0.00	1,576.99	0.00	3,423.01	31.54
INTERGOVERNMENTAL REVENUE	80,158	80,158	0	0.00	0.00	0.00	80,158.00	0.00
TOTAL REVENUES	610,158	610,158	0	0.00	137,278.39	0.00	472,879.61	22.50
<u>EXPENDITURE SUMMARY</u>								
HOTEL OCCUPANCY TAX	613,765	613,765	0	3,648.92	57,436.64	11,620.00	544,708.36	11.25
TOTAL EXPENDITURES	613,765	613,765	0	3,648.92	57,436.64	11,620.00	544,708.36	11.25
REVENUES OVER/ (UNDER) EXPENDITURES	(3,607)	(3,607)	0	(3,648.92)	79,841.75	(11,620.00)	(71,828.75)	1,891.37-

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Section VII. Item #C.

503-BEACH OPERATING FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	182,500	182,500	0	0.00	14,875.42	0.00	167,624.58	8.15
OTHER REVENUE	4,500	4,500	0	240.00	3,764.48	0.00	735.52	83.66
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	<u>176,703</u>	<u>176,703</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>176,703.00</u>	<u>0.00</u>
TOTAL REVENUES	363,703	363,703	0	240.00	18,639.90	0.00	345,063.10	5.13
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	<u>189,142</u>	<u>189,142</u>	<u>0</u>	<u>9,218.33</u>	<u>19,677.84</u>	<u>0.00</u>	<u>169,464.16</u>	<u>10.40</u>
TOTAL EXPENDITURES	189,142	189,142	0	9,218.33	19,677.84	0.00	169,464.16	10.40
REVENUES OVER/ (UNDER) EXPENDITURES	174,561	174,561	0	(8,978.33)	(1,037.94)	0.00	175,598.94	0.59-

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

Section VII. Item #C.

504-PORT & HARBORS FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	705,843	705,843	0	68,219.59	131,463.77	0.00	574,379.23	18.63
FINES & FORFEITURES	12,000	12,000	0	0.00	0.00	0.00	12,000.00	0.00
OTHER REVENUE	6,666	6,666	0	0.00	2,126.89	0.00	4,539.11	31.91
GRANT AND CONTRIBUTION R	1,000,000	1,000,000	0	0.00	0.00	0.00	1,000,000.00	0.00
INTERGOVERNMENTAL REVENUE	13,992	13,992	0	0.00	0.00	0.00	13,992.00	0.00
TOTAL REVENUES	1,738,501	1,738,501	0	68,219.59	133,590.66	0.00	1,604,910.34	7.68
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	1,500	1,500	0	118.44	118.44	0.00	1,381.56	7.90
CITY HARBOR	17,000	17,000	0	2,583.94	2,583.94	0.00	14,416.06	15.20
HARBOR OF REFUGE	125,000	125,000	0	0.00	2,000.00	31,753.57	91,246.43	27.00
SMITH HARBOR	51,000	51,000	0	0.00	0.00	1,716.93	49,283.07	3.37
NAUTICAL LANDINGS MARINA	15,000	15,000	0	0.00	0.00	0.00	15,000.00	0.00
OPERATIONS	1,856,044	1,856,044	0	19,883.55	41,951.49	0.00	1,814,092.51	2.26
NON DEPARTMENTAL	0	0	0	33.92	33.92	0.00	(33.92)	0.00
TOTAL EXPENDITURES	2,065,544	2,065,544	0	22,619.85	46,687.79	33,470.50	1,985,385.71	3.88
REVENUES OVER/ (UNDER) EXPENDITURES	(327,043)	(327,043)	0	45,599.74	86,902.87	(33,470.50)	(380,475.37)	16.34-

2,040,946.00+
 1,644.00-
 79,842.00+
 1,038.00-
 86,903.00+
 001
 2,205,009.00*

COMMUNICATION

SUBJECT: Receive Victoria Economic Development Corporation (VEDC) Monthly Report

INFORMATION:

Mandy Grant

From: Jody Weaver
Sent: Tuesday, December 5, 2023 4:32 PM
To: Mandy Grant
Subject: FW: VEDC Report for Council

Below is VEDC’s monthly report.

Jody

From: Jonas Titas <jonastitas@victoriaedc.com>
Sent: Tuesday, December 5, 2023 4:30 PM
To: Jody Weaver <jweaver@portlavaca.org>
Cc: Sharon Barnard <sharonbarnard@victoriaedc.com>; Diane Drussell <dianedrussell@victoriaedc.com>; Mandy Grant <mgrant@portlavaca.org>
Subject: RE: VEDC Report for Council

Of course. Staff was at Transportation Conference all day and I just got back to the office now. Let me know if you have any questions or if I could or should add more to what is below. Best, Jonas

New VEDC Staff

- Diane Drussell joined VEDC in August with experience in downtown development and small business
 - Diane is beginning work to support Port Lavaca city staff and Chamber to add additional resources for local and small businesses
- Kynedei Ross joined VEDC in November as our new Coordinator
 - Kynedei will support Jonas’ and Diane’s efforts in Port Lavaca with research and administrative duties

Residential Incentives Draft

- VEDC Staff has created draft language for a residential housing incentive program to present at the January Council Workshop
- VEDC Staff is working with City Atty Anne Marie Odefey to ensure policy language complies with existing Ordinances and Resolutions adopted by Port Lavaca City Council

Marketing

- VEDC Staff is working on a one-pager marketing development flyer
 - The new flyer will be folded into the new broader VEDC website and Port Lavaca/Calhoun County micro website being created
- Staff has been meeting with website developers and has demonstration schedule for Friday 12/8
 - Developer may be entity that will help create new web page
- VEDC met with Placer.ai reps on Monday 12/4 and is securing pricing to add a valuable tool to support retail and commercial recruitment efforts for VEDC staff
 - VEDC will secure access to additional tools to support efforts in Port Lavaca

Projects

- VEDC is hosting site visit the week of 12/11 in Port Lavaca and Point Comfort for project that could result in substantial job creation and capital investments
- VEDC Staff is providing staff support for Lynas’ near neighbors dinner and Community Open House the week of 12/4

COMMUNICATION

SUBJECT: Ratify Interim City Manager's approval of Urban Engineering Task Order 29 and 29A for a total of \$25,250 to prepare design and bid documents for water transmission line repairs at Alcoa and Austin Street

INFORMATION:

This is Task Order No. 29, consisting of 3 pages.

Task Order

In accordance with paragraph 1.01 of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated November 13, 2017 ("Agreement"), Owner and Engineer agree as follows:

- 1. **Specific Project Data**
 A. Title: City of Port Lavaca – Waterline Repairs at Alcoa Drive & W. Austin Street Intersection
 Description: Design plans & specifications regarding repairs to existing 8", 10" 14" and 16" waterlines at the intersection of the Alcoa Drive and W. Austin Street rights-of-way, and prepare & submit necessary documents to TxDOT for permitting the utility work.
- 2. **Services of Engineer**
 Engineer shall have those responsibilities set forth in Exhibit A.
- 3. **Owner's Responsibilities**
 Owner shall have those responsibilities set forth in Exhibit B.
- 4. **Times for Rendering Services**
 Services will be rendered in a timely manner and in accordance with the schedule determined during the Study and Report Phase of the Project.
- 5. **Payments to Engineer**
 A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum, or Estimate of Compensation for Services</i>
<i>Topographic Survey</i>	<i>Fixed Fee</i>	<i>\$2,750.00</i>
<i>Design Plans & Specifications and TxDOT Permitting</i>	<i>Fixed Fee</i>	<i>\$15,000.00</i>
<i>Total</i>		<i>\$17,750.00</i>

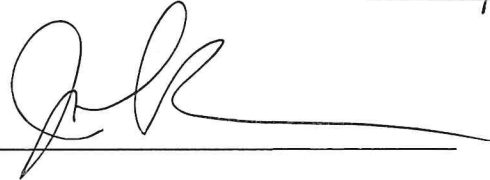
- B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.
- C. Reimbursable Expenses: Includes fees charged by outside entities have review authority over the project, government agency fees and advertising fees. See Appendix 1 to Exhibit C "Reimbursable Expenses Schedule"
- 6 **Consultants:** Urban Surveying, Inc.
- 7. **Other Modifications to Agreement:** None

8. **Attachments:** None

9. **Documents Incorporated By Reference:** Master Agreement Between City of Port Lavaca and Victoria Engineering, Inc. dba Urban Engineering dated November 13, 2017. This includes all Attachments to that Agreement (Attachments A – Attachment I inclusive).

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is 4/14, 2022

OWNER: 

ENGINEER: 

By: _____

By: _____

Name: Jody Weaver, P.E.

Name: Matt A. Glaze, P.E.

Title: City Manager & City Engineer

Title: Senior Engineer

Engineer License or Firm's Certificate No. TREF# F-160
State of: Texas

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Jody Weaver, P.E.

Name: Matt A. Glaze, P.E.

Title: City Manager & City Engineer

Title: Senior Engineer

Address: 202 N. Virginia St.
Port Lavaca, TX 77979

Address: 2004 N. Commerce St.
Victoria, TX 77901

E-Mail Address: jweaver@portlavaca.org

E-Mail Address: mglaze@urbanvictoria.com

Phone: 361-552-9793

Phone: 361-578-9836

Fax: 361-552-6062

Fax: N/A

This is Task Order No. 29A, consisting of 3 pages.

Task Order

In accordance with paragraph 1.01 of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated November 13, 2017 ("Agreement"), Owner and Engineer agree as follows:

1. Specific Project Data

A. Title: City of Port Lavaca – Waterline Repairs at Alcoa Drive & W. Austin Street Intersection
Description: Design plans & specifications regarding repairs to existing 8", 10" 14" and 16" waterlines at the intersection of the Alcoa Drive and W. Austin Street rights-of-way, and prepare & submit necessary documents to TxDOT for permitting the utility work.
This Task Order No. 29A amends the original Task Order No. 29 (attached) to include additional services for Bidding and Contract Administration.

2. Services of Engineer

Engineer shall have those responsibilities set forth in Exhibit A.

3. Owner's Responsibilities

Owner shall have those responsibilities set forth in Exhibit B.

4. Times for Rendering Services

Services will be rendered in a timely manner and in accordance with the schedule determined during the Study and Report Phase of the Project.

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum, or Estimate of Compensation for Services</i>
<i>Additional Services</i>		
<i>Bidding and Contract Administration</i>	<i>Fixed Fee</i>	<i>\$7,500.00</i>

B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

C. Reimbursable Expenses: Includes fees charged by outside entities have review authority over the project, government agency fees and advertising fees. See Appendix 1 to Exhibit C "Reimbursable Expenses Schedule"

6. Consultants: None

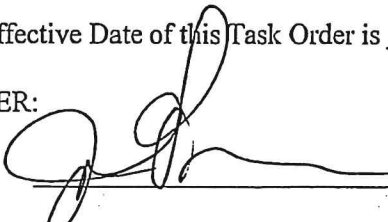
7. Other Modifications to Agreement: None


8. **Attachments:** Task Order No. 29 of June 14, 2022

9. **Documents Incorporated By Reference:** Master Agreement Between City of Port Lavaca and Victoria Engineering, Inc. dba Urban Engineering dated November 13, 2017. This includes all Attachments to that Agreement (Attachments A – Attachment I inclusive).

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is 10.31., 2023.

OWNER:
By: 
Name: Jody Weaver, P.E.
Title: City Manager & City Engineer

ENGINEER:
By: 
Name: Matt A. Glaze, P.E.
Title: Vice President

Engineer License or Firm's
Certificate No. TREF# F-160
State of: Texas

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Jody Weaver, P.E.
Title: City Manager & City Engineer
Address: 202 N. Virginia St.
Port Lavaca, TX 77979
E-Mail Address: jweaver@portlavaca.org
Phone: 361-552-9793
Fax: 361-552-6062

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Matt A. Glaze, P.E.
Title: Vice President
Address: 2004 N. Commerce St.
Victoria, TX 77901
E-Mail Address: mglaze@urbanvictoria.com
Phone: 361-578-9836
Fax: N/A

COMMUNICATION

SUBJECT: Receive and approve presentation of the Calhoun County E-9-1-1 2022 Fiscal Budget in accordance with the Health and Safety Code, Title 9 Safety, Subtitle B Emergencies, Chapter 772 Local Administration of Emergency Communications, Sec 772.309(4) Governing Body of Participating Jurisdiction. Presenter is Rachel Morales

INFORMATION:

**CALHOUN COUNTY E911 EMERGENCY COMMUNICATIONS DISTRICT
AMENDED OVERVIEW BUDGET 2024 FISCAL YEAR**

	911 REVENUE LANDLINE / WIRELESS	SB8 ARPA FEDERAL GRANT REVENUE	HB9 / HB3290 STATE REVENUE	GRAND TOTAL
REVENUE	\$235,000.00	\$400,000.00	\$233,448.00	\$868,448.00
EXPENSES	\$235,000.00	\$400,000.00	\$233,448.00	\$868,448.00
DIFFERENCE	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00

**CALHOUN COUNTY E911 EMERGENCY COMMUNICATIONS DISTRICT
PROJECTED REVENUES 2024 FISCAL YEAR**

Income	911 REVENUE LANDLINE / WIRELESS	SB8 ARPA FEDERAL GRANT REVENUE	HB9 / HB3290 STATE REVENUE	GRAND TOTAL
Telephone Landlines				
AT&T Corp	\$500.00			
Bandwidth	\$200.00			
Compliance	\$3,000.00			
Frontier	\$62,000.00			
Granite	\$4,500.00			
Hughes	\$175.00			
LaWard Telephone	\$3,800.00			
Level III	\$24,000.00			
Mitel	\$3,000.00			
Ooma	\$1,000.00			
Southwestern Bell	\$10.00			
Verizon/MCI	\$40.00			
Vontage	\$2,000.00			
Windstream	\$200.00			
Miscellaneous	\$10,935.24			
SUBTOTAL	\$115,360.24			
Texas State Comptroller				
Prepaid Wireless	10,908.22			
Wireless	108,731.54			
SUBTOTAL	\$119,639.76			
TOTAL	\$235,000.00	\$400,000.00	\$233,448.00	\$868,448.00

**Calhoun County E911 Emergency Communications District
EXPENSES 2024 FISCAL YEAR
BUDGET 2024**

Section VIII. Item #1.

Personnel	Expenses Budget	Federal SB 8 ARPA HB9 / HB 3290 State Revenue	TOTAL
Director	\$68,816.79		\$68,816.79
Part time employees	\$3,500.00		\$3,500.00
IT Support Tech	\$1.00		\$1.00
IT Support / Grant Support Tech		\$41,600.00	\$41,600.00
Social Security	\$4,300.00	\$2,480.00	\$6,780.00
Medicare	\$1,000.00	\$580.00	\$1,580.00
Retirement TCDRS	\$9,600.00	\$5,560.00	\$15,160.00
Life Insurance TCDRS	\$76.00	\$44.00	\$120.00
Unemployment Ins	\$200.00		\$200.00
Workers Comp Ins	\$1,000.00		\$1,000.00
Employee Dental	\$487.92		\$487.92
Employee Health	\$11,486.88		\$11,486.88
Employee Vision	\$108.00		\$108.00
Grant Employee Dental		\$487.92	\$487.92
Grant Employee Health		\$7,466.47	\$7,466.47
Grant Employee Vision		\$108.00	\$108.00
TOTAL PERSONNEL	\$100,576.59	\$58,326.39	\$158,902.98

**Calhoun County E911 Emergency Communications District
EXPENSES 2024 FISCAL YEAR
BUDGET 2024**

Section VIII. Item #1.

	Expenses Budget	Federal SB 8 ARPA HB9 / HB 3290 State Revenue	TOTAL
Supplies			
Office Supplies	\$3,000.00		\$3,000.00
911 Office Equipment	\$5,000.00		\$5,000.00
Misc Supplies	\$3,287.41		\$3,287.41
Postage and Delivery	\$900.00		\$900.00
Contingencies	\$18,500.00	\$38,135.61	\$56,635.61
Outside Agency Assistance	\$1,000.00		\$1,000.00
UPS Battery Back Up		\$10,000.00	\$10,000.00
Public Education		\$10,000.00	\$10,000.00
Dispatchers / Training	\$5,000.00	\$10,000.00	\$15,000.00
E911 Board Expenses	\$1,000.00		\$1,000.00
Meals and Entertainment - Other	\$1,000.00		\$1,000.00
Membership & Dues	\$800.00		\$800.00
Training		\$6,000.00	\$6,000.00
Travel		\$12,000.00	\$12,000.00
Uniforms	\$800.00		\$800.00
TOTAL SUPPLIES	\$40,287.41	\$86,135.61	\$126,423.02
911 Services			
AT&T	\$11,000.00		\$11,000.00
AT&T Wireless Tariff		\$1,000.00	\$1,000.00
EsiNet***\$83,964.00 12 months***		\$50,000.00	\$50,000.00
Frontier Summary	\$14,700.00		\$14,700.00
LaWard	\$2,325.00		\$2,325.00
Text 2 911****		\$6,600.00	\$6,600.00
TOTAL 911 PHONE SERVICES	\$28,025.00	\$57,600.00	\$85,625.00

**Calhoun County E911 Emergency Communications District
EXPENSES 2024 FISCAL YEAR
BUDGET 2024**

	Expenses Budget	Federal SB 8 ARPA HB9 / HB 3290 State Revenue	TOTAL
Call Handling Equipment (CHE)			
Call Handling Equipment CHE/Combined Dispatch		\$141,000.00	\$141,000.00
ECATS Analytics		\$3,000.00	\$3,000.00
ESInet Interface Module****2023		\$1.00	\$1.00
Palo Alto Firewall License Renewal****2023		\$1.00	\$1.00
911 Transcription****Positions		\$8,000.00	\$8,000.00
Citizen Connect****Positions		\$8,000.00	\$8,000.00
911 Language Translation****Positions		\$8,000.00	\$8,000.00
Emergency Medical Dispatch/Dispatch Protocol 2024/2025		\$140,000.00	\$140,000.00
Language Line	\$500.00		\$500.00
TOTAL CALL HANDLING EQUIPMENT	\$500.00	\$308,002.00	\$308,502.00
Services			
Audit	\$10,000.00		\$10,000.00
GIS Next Gen Ready		\$75,000.00	\$75,000.00
Payroll & Check Processing	\$1,800.00		\$1,800.00
Outside Services	\$6,000.00		\$6,000.00
Recording System/Move Combined Dispatch Bldg	\$5,000.00		\$5,000.00
Aerial County Flyover		\$1.00	\$1.00
TOTAL MISC SERVICES	\$22,800.00	\$75,001.00	\$97,801.00
Vehicle Expenses			
Gasoline	\$2,500.00		\$2,500.00
Miscellaneous	\$500.00		\$500.00
Oil Change	\$300.00		\$300.00
Vehicle Repairs	\$1,000.00		\$1,000.00
Tire Rotation	\$100.00		\$100.00
Tires	\$1,000.00		\$1,000.00
Vehicle State Inspections	\$8.00		\$8.00
Vehicle Wash	\$400.00		\$400.00
New Vehicle Purchase	\$1.00		\$1.00
TOTAL VEHICLE EXPENSES	\$5,809.00	\$0.00	\$5,809.00
Building Expenses			
Office Rent	\$4,800.00		\$4,800.00
Electricity	\$500.00		\$500.00
Water	\$160.00		\$160.00

**Calhoun County E911 Emergency Communications District
EXPENSES 2024 FISCAL YEAR
BUDGET 2024**

Section VIII. Item #1.

	Expenses Budget	Federal SB 8 ARPA HB9 / HB 3290 State Revenue	TOTAL
TOTAL BUILDING EXPENSES	\$5,460.00	\$0.00	\$5,460.00
Software	\$18,500.00		\$18,500.00
Rapid SOS Premium****		\$15,000.00	\$15,000.00
TOTAL SOFTWARE	\$18,500.00	\$15,000.00	\$33,500.00
Software Maintenance / Annual Support			
ATO/NICE Recording		\$3,763.00	\$3,763.00
ESRI (ArcGIS Mapping)		\$4,000.00	\$4,000.00
Log Me In	\$1.00		\$1.00
Intuit/Quickbooks	\$800.00		\$800.00
Southern Software MDS		\$3,400.00	\$3,400.00
Southern Software MDIS	\$1.00		\$1.00
Southern Software Geo Back Office		\$1,320.00	\$1,320.00
Southern Software AVL****911 Grant		\$600.00	\$600.00
Southern Software Wireless Messaging****911 Grant		\$800.00	\$800.00
CCSO CAD*** 911 Grant		\$8,000.00	\$8,000.00
PLPD CAD		\$8,000.00	\$8,000.00
CAD to CAD		\$3,500.00	\$3,500.00
TOTAL SOFTWARE MAINTENANCE	\$802.00	\$33,383.00	\$34,185.00

**Calhoun County E911 Emergency Communications District
EXPENSES 2024 FISCAL YEAR
BUDGET 2024**

Section VIII. Item #1.

	Expenses Budget	Federal SB 8 ARPA HB9 / HB 3290 State Revenue	TOTAL
Property Insurance Premiums			
Auto Physical Damage	\$348.00		\$348.00
Automobile Liability	\$706.00		\$706.00
Cyber Security & Data Breach Response	\$500.00		\$500.00
Errors & Omissions Liability	\$865.00		\$865.00
General Liability	\$800.00		\$800.00
Real & Personal Property	\$1,820.00		\$1,820.00
Windstorm Insurance	\$7,200.00		\$7,200.00
TOTAL PROPERTY INSURANCE PREMIUMS	\$12,239.00	\$0.00	\$12,239.00
AT&T 911 Maintenance			
AT&T	\$1.00		\$1.00
TOTAL AT&T MAINT	\$1.00	\$0.00	\$1.00
TOTAL EXPENSES	\$235,000.00	\$633,448.00	\$868,448.00

**CALHOUN COUNTY E911 EMERGENCY COMMUNICATIONS DISTRICT
CAPITAL EXPENSES 2024 FISCAL YEAR**

\$0.00	Capital Outlay
\$0.00	
\$0.00	Capital Outlay

2024 SALARY SCHEDULE

Department : CALHOUN COUNTY E911 EMERGENCY COMMUNICATIONS DISTRICT

<u>EMPLOYEE TYPE</u>	<u>SALARIES</u>		<u>POSITION</u>	<u>BENEFITS</u>						<u>TOTAL SALARY AND BENEFITS</u>
	<u>SALARY</u>	<u>LICENSES</u>		<u>SOCIAL SECURITY</u>	<u>MEDI CARE</u>	<u>RETIRE MENT</u>	<u>DEATH BENEFIT</u>	<u>UNEMPLOY MENT</u>	<u>WORKERS COMP</u>	
Employee Full Time	\$68,816.79	\$0	Executive Director	\$4,300.00	\$1,000.00	\$9,600.00	\$76.00	\$200.00	\$1,000.00	\$84,992.79
Employee Full Time	\$41,600.00	\$0	Grant IT/Grant Support Technician	\$2,480.00	\$580.00	\$5,560.00	\$44.00	\$0.00	\$0.00	\$50,264.00
Employee Part Time	\$3,500.00	\$0	Office Clerk	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00
TOTAL	\$113,916.79			\$6,780.00	\$1,580.00	\$15,160.00	\$120.00	\$200.00	\$1,000.00	\$138,756.79

COMMUNICATION

SUBJECT: Consider approval of a two-year agreement with the Port Lavaca Chamber of Commerce for Events Management/Marketing/Communications Services. Presenter is Jody Weaver

INFORMATION:

CITY OF PORT LAVACA

MEETING: DECEMBER 11, 2023 **AGENDA ITEM** _____

DATE: 12.05.2023

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: **EVENT MANAGEMENT/MARKETING/COMMUNICATIONS AGREEMENT**

Background:

Last year Council approved an amendment for the 3rd year of a 3-year contract with the Chamber of Commerce for Events Management and Marketing to add Communications for an annual fee of \$90,000 paid in three equal installments.

Tania and I have looked at the agreement and are proposing no changes except to propose a two-year agreement instead of three years and change the initial installation due date to January instead of February to equal them out. Make note that the agreement stipulates that funding under the agreement is subject to annual appropriations by the City Council via the annual City budget.

This past year some of the events that Tania was instrumental in providing creative social media posts and other communications include:

- Public Works week where introduction posts were created for each segment of the Public Works Department: Administration, Campground host, Wastewater, Utility Maintenance, Parks, and Streets
- “Swing Into Spring ... and make room for summer” clean up event campaign with a series of creative ads
- National Police Week
- Building Safety Month
- A series of congratulations / job well done social media posts highlighting several employees that passed certification exams and/or acquired new licensing levels.
- Clean It and Green It Earth Day event
- Creation of a video message featuring the mayor for Employee Appreciation Day
- Launching the City of Port Lavaca YouTube channel and posting the recordings of all meetings of the City Council and other boards.

The makeup of the Events Committee is as follows:
 Events Coordinator – Chair (Tania French)
 City Finance Director – Vice Chair (Brittney Hogan in an acting capacity)
 Chamber of Commerce Representative – Jasmine Padierna
 Local Hotel/Motel Representative – Christine Pena
 Commercial Business Representative – Desiree Spears, Farmers Insurance
 Commercial Business Representative – Main Street – Schelly Bartels

Recommendation:

Staff recommends approval of the Event Management/Marketing/Communications Services Agreement with the Port Lavaca Chamber of Commerce FY 2023-2025.

EVENT MANAGEMENT/MARKETING/COMMUNICATIONS
SERVICES AGREEMENT
FY 2023-2024 and FY 2024-2025

This Service Agreement is executed by and between the City of Port Lavaca, Texas, a municipal corporation (hereinafter the "City") and the Port Lavaca Chamber of Commerce, a private Texas nonprofit corporation (hereinafter called the "Chamber").

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Description of Services

Chamber agrees to provide the following professional services to the City:

a. Event Management

- Chamber agrees to provide event management services, leadership, negotiations, marketing and follow-up reporting of events.
- Event management services shall encompass coordination between the designated "Events Committee"¹, volunteers, and City staff.
- Event manager shall oversee pre-event planning, production, arrangement of service providers, securing of performers, communication with hotels, sponsorship, marketing of events, and any other actions needed to make each event successful.
- Event Manager will assist in the coordination between the City staff/resources and other entities, for events where the City has agreed to participate in, such as Main Street, Inc. events and Juneteenth celebration.
- Event Manager will submit a proposed Event calendar and budget to council for approval each year in conjunction with the fiscal year budgeting cycle.
- Event Manager will submit a written report of prior year activities to City Manager to be presented to Council on an annual basis.
- Event Manager, or qualified designee, will be on-site during all events to include:
 - Iguana Fest
 - Star Spangled Bay Bash
 - Bayfront Summer Concert Series
 - Movies in the Park
 - Flip Flop Festival
 - Monster Mash
 - Christmas at the Bayfront/Parade
 - Other City Events as Budgeted and Approved by City Council

b. Marketing

Chamber agrees to function as the marketing arm of the City and will provide advertising placement and design services. Chamber will coordinate advertising placement with City Manager, or designee, and will include the following media as budgeted by Council:

- Billboards
- Radio
- Television
- Print
- Social Media
- Press Releases
- Media Communications

c. Communications

- Chamber agrees to provide services as the Communications Officer of the City of Port Lavaca.
- As such, the Chamber will develop internal and external communications and assist managing citizen participation initiatives.
- The Communications Officer will oversee media relations, the City's website, social media, newsletters, etc.
- The Communications Officer will report directly to the City Manager and attend department head meetings, City Council Meetings, preconstruction and planning meetings for capital improvement projects, and other meetings as directed by the City Manager.
- The Communications Officer will meet regularly with the City Manager to remain informed of activities and actions of the City Council and City.
- The Communications Officer will work with the City Manager and staff to develop creative concepts to provide effective communication and outreach about the actions of the City Council and City operations.

2. Term and Payment

The term of this Agreement shall commence upon execution by signature of the Mayor, attested by the City Secretary, and the Chair of the Board of Directors for the Chamber. This Agreement shall remain in effect through September 30, 2025, unless sooner terminated under the terms therein. The City agrees that for the above described services performed by Chamber, the City shall pay a sum of **\$90,000.00**, paid in three (3) installments payable on January 1st, May 1st and September 1st.

3. Contracts

The City and Contractor agree that in no event shall the City be liable for any contracts made by Chamber with any person, firm, corporation, association, or governmental body, outside of this agreement.

4. Liability

The City and Contractor agree that in no event shall the Chamber be Liable for any damages, injuries, or losses charged to or adjudged against the City arising from the maintenance of city-owned event venues. It is agreed that maintenance of said facilities/buildings is the responsibility of the City. Chamber assumes no liability for city-owned real or personal property.

5. Email address:

The City will provide a *.portlavaca.org email address for use by the Communications Officer while performing the services of this agreement.

6. Annual Appropriations

The parties mutually agree and understand that funding under this Agreement is subject to annual appropriations by the City Council and that each fiscal year's funding must be included in the budget for that year and is not effective until so approved by the City Council.

7. Termination

If through any cause, Chamber shall fail to fulfill in a timely and proper manner its obligations under this Agreement or if Chamber shall violate any term of this Agreement, the City shall thereupon notify Chamber of the deficiency in writing and Chamber shall be given sixty (60) days to resolve said deficiency. If Chamber fails to resolve after said time, City shall have the right to terminate this Agreement by giving written notice to the contractor of such termination and specifying the effective date thereof at least sixty (60) days before the effective date of such termination. In such event, all finished or unfinished documents prepared by Chamber under this Agreement shall, at the option of the City, become their property, and the Chamber shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

¹ Events Committee shall be comprised of the following members:

- Events Coordinator - Chair
- City Finance Director – Vice Chair
- Chamber of Commerce Representative
- Local Hotel/Motel Representative – City of Port Lavaca at Large
- Commercial Business Representative – City of Port Lavaca at Large
- Commercial Business Representative – Main Street

CITY OF PORT LAVACA

CHAMBER

By: _____
Jack Whitlow, Mayor

By: _____
Jay Cuellar, Chamber President

Date: _____

Date: _____

ATTEST:

Mandy Grant, City Secretary

COMMUNICATION

SUBJECT: Consider authorization to establish a new bank account at First National Bank (FNB) entitled “Park Donations” for the purpose of receiving donations that will be used specifically for Parks Improvements and Recreation. Presenter is Jody Weaver

INFORMATION:

CITY OF PORT LAVACA

MEETING: DECEMBER 11, 2023 **AGENDA ITEM** _____

DATE: 12.04.2023

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: “PARK DONATIONS” FNB BANK ACCOUNT

Background:

We would like to work with Tania and establish an ongoing “We Love Port Lavaca Parks” campaign to support our City Parks by providing an easy way for people (local citizens and visitors), who especially enjoy the parks and have an interest in seeing new amenities, signage, etc. added, to contribute financially to a fund specific for parks improvements.

We are envisioning signs at the parks that would read something like ... *This park is provided for the enjoyment of those that live, work, play or visit Port Lavaca. There is no fee to use the park, but if you have particularly enjoyed your visit and want to help us bring more improvements to our parks, please consider a contribution to our “We Love Port Lavaca Parks” fund.* A QR code would be scanned in or a text number provided where small (or large) donations can be accepted.

To do this requires us to establish a bank account specifically dedicated to these donated funds. We are proposing to set this special account up at First National Bank and can do so with Council’s approval.

It is hoped that donations to this fund would help in providing more shade structures, benches, picnic tables, special features, trees, irrigation and landscaping, recreation, special parks events, etc. The fund would not be used for routine maintenance that would be funded in the Parks General Fund Budget.

The final details of the campaign will be presented to the Parks Bard and City Council prior to implementation.

Recommendation:

Staff recommends Council authorize the establishment of a “Parks Donation” bank account with First National Bank.

COMMUNICATION

SUBJECT: Consider approval of Rules and Regulations for Nautical Landings Marina and format of Lease agreement. Presenter is Jody Weaver

INFORMATION:

CITY OF PORT LAVACA

MEETING: DECEMBER 11, 2023 **AGENDA ITEM** _____

DATE: 12.04.2023

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: PROPOSED NAUTICAL LANDINGS MARINA LEASE AGREEMENT FOR DOCKING SPACE

Background:

At the September 25, 2023 Workshop, Council discussed the recommendation of the Port Commission to no longer allow Live-aboard tenants at the Nautical Landings Marina. The general consensus at the workshop was for staff to work with the Port Commission to make improvements to the standard lease agreement for a Marina Boat slip and bring that back to Council for approval at which time the issue of Live-aboards would be addressed.

Attached please find a copy of the Nautical Landings Marina Lease for Docking Space with proposed edits for improvement in yellow highlight.

Item 14 was approved by the Port Commission at their November meeting, which defines a Live-aboard vessel as one where anyone (owner, guests and other users authorized by Lessee) stays on-board for more than ten (10) nights within a calendar month. And clarifies that the number of guest/authorized users of the Lessee shall be limited to two (2) persons per each signatory on the lease.

The 10 nights was suggested as a way to allow occasional and week-end overnight stays for vessel owners. This is similar to the language Rockport uses. Corpus Christi is also similar, but allows 15 days er month.

Recommendation:

The Port Commission recommends Council approval of the Nautical Landings Lease Agreement for Docking Space as presented.

NAUTICAL LANDINGS MARINA LEASE FOR DOCKING SPACE

Section VIII. Item #4.

This lease agreement is made and entered into this ___ day of _____, 20___ at Port Lavaca, TX, by and between the Port Commission Nautical Landings Marina, acting by and through its duly authorized agent, as **Lessor** (hereinafter sometimes referred to as **Marina**) and

(Name) _____ (Address) _____
(City) _____ (State) _____ (Phone) _____
and the craft described below who are jointly referred to hereinafter as **Lessee**:

Marina hereby leases to Lessee, and Lessee hereby leases from Marina, docking space for a boat described as (Name of Vessel) _____.

Hereinafter referred to as the **Craft** on a:

Annual lease beginning January 1st, _____ or move in date and extending until December 31st, _____.
Annual leases must be renewed every year with updated registration and insurance.

Payment Method:

_____ **Month to month basis** for a term beginning **January 1st**, _____ at a rate of _____ per month, payable monthly, in advance, without demand, on the first day of each month at the office of the Finance Director, City of Port Lavaca, at City Hall, 202 N. Virginia, Port Lavaca, Texas 77979.

_____ **Yearly basis** for a term beginning **January 1st**, _____ and ending **December 31**, _____ at a yearly fee of _____, without demand at the office of the Finance Director, City of Port Lavaca, at City Hall, 202 N. Virginia, Port Lavaca, Texas 77979.

PREPAID DOCKAGE FEES ARE NOT REFUNDABLE.

NAUTICAL LANDINGS MARINA RULES AND REGULATIONS

1. Proper slip size shall be determined by the OVERALL length of the Craft (including all over-hangs) plus two feet.
2. Applicants are required to pay an applicable fee and grant permission to the City of Port Lavaca to perform a criminal background check on the applicant.
3. Applicants are required to provide references and contact numbers of previous marinas where the applicants has docked vessels, beginning with the most recent.
4. It is specifically agreed that this lease covers the right to tie said Craft at the Marina but Does Not grant the Lessee the right to any specific slip. Marina shall designate which slip is to be used by Lessee, and Marina may change the slip to be used at any time.
5. Notice must be given at the office of Marina, prior to removal of said Craft permanently from slip or for a period longer than 30 days. In the event that said Craft changes ownership, Marina must be notified on the day of said change of ownership and the new owner must sign a new Marina lease.
6. LESSEE AGREES THAT ALL CHARGES UNDER THE TERMS OF THIS CONTRACT SHALL GIVE LESSOR AN EXPRESS LIEN UPON LESSEE’S CRAFT AND LESSEE HEREBY GRANTS TO LESSOR A SECURITY INTEREST IN SAID CRAFT TO SECURE SAME, NO CRAFT SHALL BE REMOVED FROM THE MARINA UNTIL ALL CHARGES ARE FULLY PAID AND THE MARINA IS GRANTED THE RIGHT TO SECURE SUCH CRAFT FROM REMOVAL UNTIL ALL CHARGES ARE PAID IN FULL. Marina reserves the right to remove said Craft, until all delinquent charges have been paid in full. Lessee agrees that should the above conditions arise, Marina will in no way be held liable for any cost incurred by Marina in the removal and/or moorage of said Craft.
7. Lessee does hereby authorize Marina, at its option ten (10) days after such default, to give written notice of such default, to declare the lease terminated without legal process and without prejudice to the legal rights of Lessee, to enter the premises where the Craft may be and take possession of the Craft and all equipment as security for any which may be due, including repairs for sale and repossession expenses, and effect sale, public or private, returning remaining balance, if any to Lessee.
8. Lessee agrees to pay attorney’s fees and other costs incurred by Marina for collection of any unpaid account due Marina by Lessee.

- 9. Marina reserves the right to terminate this Marina lease without prior notice to owner if reasonable cause and the right to remove said Craft from its moorage and from the premises owned or leased by Lessee. The owner of said craft agrees that Marina has the right to the above action and will in no way be held liable or responsible for any damage or loss to said craft or its contents due to the above action and removing of said craft from said premises.
- 10. Marina reserves the right to inspect vessels prior to signing a lease, upon arrival at the Marina, and while they are docked in the Marina. Lessee must keep boat operational while in the marina.
- 11. Lessee shall have no right to sublease, assign, or otherwise transfer this lease or any interest he or she has in said lease, LESSEE WILL NOTIFY Lessor for any extended slip vacancy (one week or more) and Lessee hereby grants permission to the Marina to use the slip during vacancy.
- 12. Lessee shall be entitled to reasonable use of the parking lot facilities belonging to Marina. Lessee may use limited electricity and water, furnished by Marina, for customary use in connection with Lessee's craft. Marina reserves the right to set the limits of such use and charge for any usage in excess of such limits, or to require Lessee to be separately metered and Lessee agrees to pay any installation costs incurred in connection therewith. Lessee understands this lease covers no other services.
- 13. Admittance to Marina is restricted to Marina customers, lessees and their guests. Lessee is responsible for the actions of their guests.
- 14. Live-aboard vessels are NOT Permitted in the Marina. A vessel will be considered a live-aboard vessel when anyone stays on-board for more than ten (10) nights total within any calendar month. Anyone includes owners, guests and any other users authorized by Lessee. Guests and authorized users of the Lessee shall be limited to two (2) persons per each signatory on the lease.
- 15. Lessee must keep pets on a leash under their control at all times and is responsible for cleaning up after the pet.
- 16. Lessee agrees to maintain in force during the term of this Agreement a "watercraft liability" insurance policy of protection and indemnity that provides comprehensive public liability insurance coverage against any property damage or personal injury liability arising out of ownership, use, occupancy or maintenance of Tenant's boat/vessel, the Rental Slip and the Marina. The insurance policy shall be in the minimum amount of \$300,000 and shall name Lessor as an additional insured under the policy.
- 17. MARINA SHALL NOT BE LIABLE FOR DAMAGE TO LESSEE'S CRAFT WHILE IT IS MOORED IN THE MARINA, including damage arising from conditions of nature or acts of third persons. LESSEE HEREBY CERTIFIES that Lessee had acquired and will keep in force for at least the term of this lease, insurance on his property and person and those of his agents and guests for harm due to injuries or damages which may be received at the Marina.
- 18. Lessee, having inspected the aforesaid boat slip and the pier at said slip, accepts same as suitable for his purposes and hereby expressly waives any defects therein and agrees to hold marina harmless from any loss, damage or injury to person or property resulting from improper construction or maintenance of said moorage and pier.
- 19. Lessee shall be responsible for the proper mooring or fastening of his craft, and marina shall bear no responsibility, therefore. Mooring is at the sole risk of Lessee.
- 20. Lessee agrees to store dinghies and all other personal property aboard his Craft, and not on the walkways or in harbor. Lessee will place his trash in receptacles provided for that purpose and will keep walkways clear from obstruction caused by his property. Lessee must keep the leased slip and Craft neat and clean at all times.
- 21. Lessee and his/her guests shall be courteous at all times. Loud music or vulgar language shall not be tolerated.
- 22. Lessee and his/her guests shall follow the rules of safe boating within the marina and shall operate boats so as not to create any disturbing wake.
- 23. Lessee will keep the vessel seaworthy at all times. If the vessel flounders, or in any way becomes unseaworthy, Lessee must report the issue to the Harbormaster within 24 hours and has 10 days from discovery to correct the issue or remove the vessel from the Marina. If a vessel sinks in the Marina, the Lessee has 5 days to refloat and repair the issue or remove the vessel and acknowledges the City's right to remove the vessel and recover all costs including seizure and auction.
- 24. Lessee understands that the Marina is a commercial endeavor of Marina and therefore, Lessee hereby agrees to refrain from any commercial action competitive with the interests of Marina-on-Marina premises.
- 25. Lessee agrees that no major repairs may be made to Craft in its moorage without prior approval from the Harbor Master. Such repairs shall be made only in a repair area outside of the marina property.
- 26. Lessee agrees upon signing of this lease, an amount equal to two months rent, to be applied toward the first and last rental months, shall be rendered. (This sum is the security deposit cited.)

- 27. All lessees must enroll in the "Auto Debit Program" for their monthly lease payment. (See Form
- 28. All lease payments are due and payable on the first day of each month. All lease payments outstanding over 10 days shall incur late charges at the rate of 10% per month until paid. When an account is over 30 days in arrears, Marina shall have the options of terminating Lessee's lease and of removing Lessee's Craft from its moorage space and securing it at a temporary wharf where it shall incur dockage or storage fees of \$10.00 per day in addition to the other charges set out in this contract.
- 29. If upon the expiration or termination of this lease Marina advises lessee (or Boat Owner) by notice delivered to the leased docking space, or mailed to Lessee at the notice, said vessel, equipment and other property from marina's premises, and Lessee fails to do so within ten (10) days of the date of such notice, said vessel, equipment and other property shall be deemed to have been abandoned by Lessee/Boat Owner.
- 30. It is further agreed and understood this agreement shall continue in effect until terminated by either party hereto upon thirty (30) days written notice, addressed to the other party, Marina's address being 202 N Virginia St, Port Lavaca, TX 77979. WITHOUT PROPER NOTICE, AT LESSOR'S OPTION, THE LESSEE WILL BE HELD RESPONSIBLE FOR THIRTY (30) DAYS RENT. PREPAID DOCKAGE FEES ARE NOT REFUNDABLE.
- 31. No equipment shall be attached to, or construction or alterations of any kind performed on the piers or piling, and no advertising signs shall be attached to any portion of the piers or piling or displayed aboard any Craft within the above slip without prior permission of Marina.
- 32. Lessee will promptly reimburse Marina for cost of repairs to piers, pilings and other facilities of marina necessitated by any act of Lessee or any person using the above-named slip or craft with Lessee's consent.
- 33. Lessee agrees not to deposit and refuse, sewage debris, petroleum waste or products in the water in or around the premises of Marina. In the event of an accidental spill, Lessee will be held responsible for clean-up. Marina reserves the right to remove vessel from its slip and immediate termination of the lease at Lessee's expense in the event of a spill.
- 34. Lessee agrees that this lease and lessee's use of the slip covered hereby shall be subject to all reasonable regulations of Marina as the same may be published and in effect from time to time during the term hereof, as fully as if the same were incorporated herein, and that breach of the same shall constitute a breach of covenant of the lease. PREPAID DOCKAGE FEES ARE NOT REFUNDABLE.
- 35. Neither Lessee or the Lessee's servants, employees, agents, visitors, or guests will engage in dangerous or hazardous activities nor contribute to the creation of dangerous or hazardous conditions in, or about the premises of marina.
- 36. This agreement shall be construed under and in accordance with the laws of the State of Texas. All obligations of the parties created in this agreement are performable in Calhoun County, Texas and venue shall be in such County.
- 37. Any consistent or willful violation of these rules and agreements shall result in exclusion from the Marina and forfeiture of slip rental fees.
- 38. Lessee agrees that any notice to be given by the Marina may be given by mailing the notice to Lessee at the address given in the first section of this contract, and Lessee agrees to notify Marina promptly of any new mailing address.
- 39. No waiver by Marina of any default or breach of any term, covenant, condition, agreement, provision, or stipulation herein contained shall be treated as a waiver of any subsequent default or breach of the same or any other term, covenant, condition, agreement, provision, or stipulation hereof.

THE ABOVE MARINA RULES AND REGULATIONS HAVE BEEN READ AND ACCEPTED BY THE UNDERSIGNED.

IN WITNESS WHEREOF, the undersigned Marina and Lessee execute this agreement this ____ day of _____, _____.

Paid: _____

MARINA

LESSEE

Check #: _____

JIM RUDELLAT, HARBOR MASTER

Please note: Lessee will be responsible for payment of Property Taxes on the "TAXABLE LEASEHOLD INTEREST IN THE LEASED BOAT SLIP". Lessee will receive a statement from and make payment to the Calhoun County Appraisal District, 426 W Main St, Port Lavaca, TX 77979. (361)552-8808.

COMMUNICATION

SUBJECT: Consider approval of Amendment Number One to Contract 043 between Matagorda Bay Mitigation Trust and City of Port Lavaca. Presenter is Jody Weaver

INFORMATION:

CITY OF PORT LAVACA

MEETING: DECEMBER 11, 2023 **AGENDA ITEM** _____

DATE: 12.04.2023

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: **Amendment No. One to Contract 043 - MBMT**

Background:

The contract end date for MBMT Contract 043 is December 31, 2023. This is the contract for the \$200,000 grant to be used toward the preliminary engineering cost should we receive the GLO CEPRA grant application for shoreline protection projects at the Harbor of Refuge.

We submitted a request for a one-year contract extension, because we are still waiting to hear back from GLO on whether our CEPRA grant application was accepted. The contract extension request was approved and has been signed by Steven Raabe, Trustee for the Matagorda Bay Mitigation Trust and needs Council approval for the mayor’s signature in order to fully execute the amendment.

Recommendation:

Approve Amendment No. one to Contract 043 with the Matagorda Bay Mitigation Trust and authorize Mayor Jack Whitlow to sign.

AMENDMENT – NUMBER ONE (1)

CONTRACT No. 043: Harbor of Refuge Old Landfill Shoreline Erosion Response and Protection
- Phase 1 Engineering

**CONTRACT AMENDMENT BETWEEN
MATAGORDA BAY MITIGATION TRUST
AND
CITY OF PORT LAVACA**

CONTRACT PERIOD: March 1, 2023 through December 31, 2024

FUNDING AMOUNT: **No Change**

EFFECTIVE DATE: October 31, 2023

For and in consideration of the mutual covenants and obligations expressed in this Contract Amendment, the parties hereto agree to the following Contract adjustments:

1. The purpose of this Amendment is to extend the original Contract Period to December 31, 2024.
2. The scope of the project is increased to include the Harbor Peninsula Shoreline and the South Harbor Wetland Shoreline projects.
3. The funding amount will not change.
4. Any and all expenditures of funds under this Amendment shall comply with all requirements under the original Contract, the terms and conditions herein, and the attachments hereto.

No other changes are made to this Contract.

The Matagorda Bay Mitigation Trust and City of Port Lavaca (Recipient) hereby accept and confirm by their signatures below, that they will abide by the full terms and conditions of this Amendment and the original Contract. Except as amended herewith, all of the terms and conditions of the original Contract shall remain in full force and effect. All oral or written agreements between the parties hereto relating to the subject matter of this Contract Amendment which were made prior to the execution of this Contract and Amendment have been reduced to writing and are contained herein. This Contract Amendment shall not be binding until signed below by the authorized representatives of the parties hereto.

MATAGORDA BAY MITIGATION TRUST CITY OF PORT LAVACA

BY: 

NAME: Steven J. Raabe
TITLE: Trustee
DATE: October 31, 2023

BY: _____

NAME: Jack Whitlow
TITLE: Mayor
DATE: _____

AMENDMENT – NUMBER ONE (1)

CONTRACT No. 043: Harbor of Refuge Old Landfill Shoreline Erosion Response and Protection
- Phase 1 Engineering

**CONTRACT AMENDMENT BETWEEN
MATAGORDA BAY MITIGATION TRUST
AND
CITY OF PORT LAVACA**

CONTRACT PERIOD: March 1, 2023 through December 31, 2024

FUNDING AMOUNT: **No Change**

EFFECTIVE DATE: October 31, 2023

For and in consideration of the mutual covenants and obligations expressed in this Contract Amendment, the parties hereto agree to the following Contract adjustments:

1. The purpose of this Amendment is to extend the original Contract Period to December 31, 2024.
2. The scope of the project is increased to include the Harbor Peninsula Shoreline and the South Harbor Wetland Shoreline projects.
3. The funding amount will not change.
4. Any and all expenditures of funds under this Amendment shall comply with all requirements under the original Contract, the terms and conditions herein, and the attachments hereto.

No other changes are made to this Contract.

The Matagorda Bay Mitigation Trust and City of Port Lavaca (Recipient) hereby accept and confirm by their signatures below, that they will abide by the full terms and conditions of this Amendment and the original Contract. Except as amended herewith, all of the terms and conditions of the original Contract shall remain in full force and effect. All oral or written agreements between the parties hereto relating to the subject matter of this Contract Amendment which were made prior to the execution of this Contract and Amendment have been reduced to writing and are contained herein. This Contract Amendment shall not be binding until signed below by the authorized representatives of the parties hereto.

MATAGORDA BAY MITIGATION TRUST CITY OF PORT LAVACA

BY: 

NAME: Steven J. Raabe
TITLE: Trustee
DATE: October 31, 2023

BY: _____

NAME: Jack Whitlow
TITLE: Mayor
DATE: _____

COMMUNICATION

SUBJECT: Consider recommendation of the Planning Board for approval of a request from the Sandcrab Plaza, LLC / YMCA of 713 Hwy 35 South for a Preliminary and Final Plat of the JEMCO Sandcrab Subdivision, being comprised of Lot 2 of the Port Lavaca Square Subdivision (Z/567) and a portion of Lots 1A and 1B of the Replat of the Port Lavaca Square Subdivision (Z/580). Located on Sandcrab Blvd. CAD Pin #13628 & #84732. Legal Description: A0035 MAXIMO SANCHEZ, TRACT PT 24, (PT LTS 1, 2, 3, PL SQ). Presenter is Derrick Smith

INFORMATION:

CITY OF PORT LAVACA

MEETING: December 11, 2023 AGENDA ITEM _____

DATE: 12/04/2023

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: DERRICK SMITH, DEVELOPMENT SERVICES DIRECTOR

SUBJECT: At the recommendation of the Planning Board, consider and discuss approval of the Preliminary and Final Plat of the JEMCO Sandcrab Subdivision, being comprised of Lot 2 of the Port Lavaca Square Subdivision (Z/567) and a portion of Lots 1A and 1B of the Replat of the Port Lavaca Square Subdivision (Z/580). Located on Sandcrab Blvd. CAD Pin #13628 & #84732. Legal Description: A0035 MAXIMO SANCHEZ, TRACT PT 24, (PT LTS 1, 2, 3, PL SQ).

APPLICANT: Sandcrab Plaza, LLC / YMCA; 713 Hwy 35 South, Port Lavaca, Texas 77979

Sec. 42-6. - Procedure

A plat must be approved prior to the offering for sale of any lot, tract, or building site; prior to any construction work; and before any map of said subdivision is prepared in a form for recording.

The applicant (YMCA) is requesting approval of the replat of a portion of their property as the JEMCO Sandcrab Subdivision for the purpose of selling the property for a new development.

Applicant has adhered to the proper replat submittal and review procedural process prior to presentation before the Planning Commission.

Department Recommendation: Approval

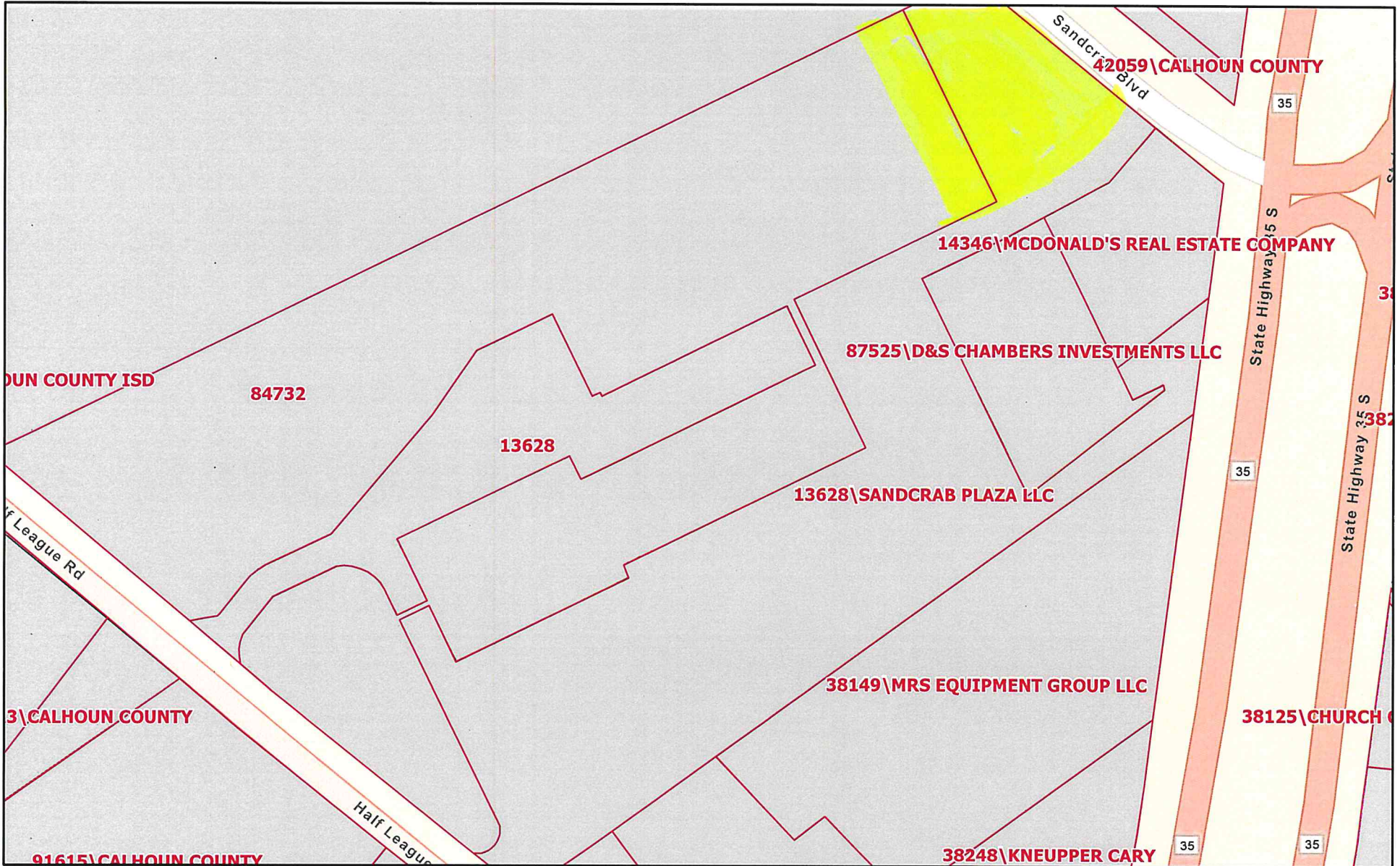
Planning Board Recommendation: Approve

Attachments:


- CAD PIN #13628 & #84732
- Preliminary Plat (showing topographic survey)
- Final Plat

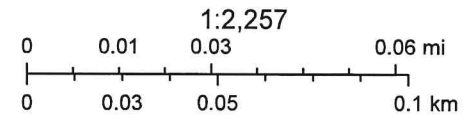
Calhoun CAD Web Map

Section VIII. Item #6.



11/22/2023, 9:22:16 AM

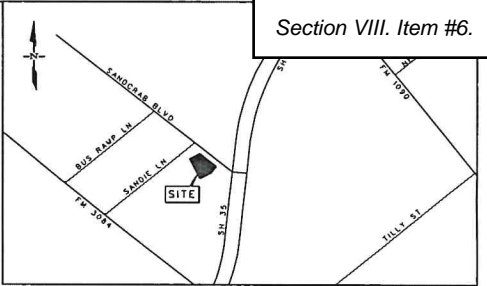
-  Ownership
-  Lot Lines
-  Abstracts
-  Property ID



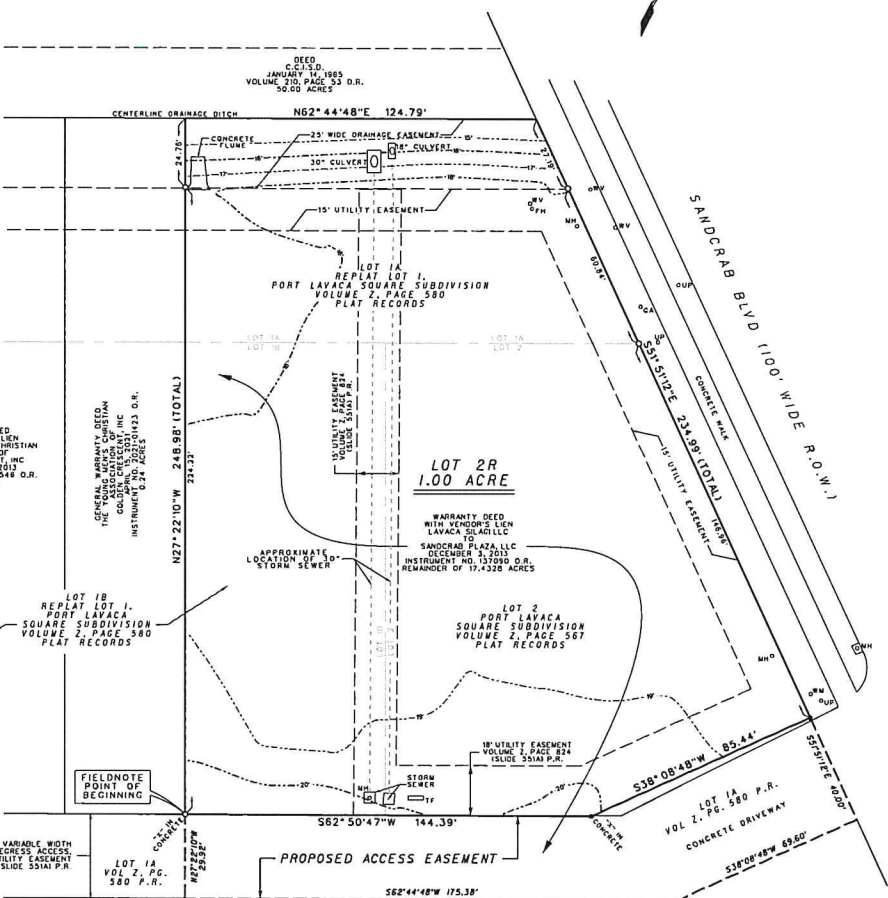
Esri Community Maps Contributors, Texas Parks & Wildlife, © OpenStreetMap, Microsoft, CONANP, Esri, HERE, Garmin, Foursquare

Calhoun County Appraisal District, BIS Consulting - www.bisconsulting.com

Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries.



MAXIMO SANCHEZ LEAGUE A-35



CITY SECRETARY CERTIFICATION

I, _____, CITY SECRETARY OF THE CITY OF PORT LAVACA, AN INCORPORATED CITY IN CALHOUN COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING PLAT WAS APPROVED BY THE CITY COUNCIL OF SAID CITY AS APPROVED BY LAW, AND THAT THE RESOLUTION APPEARS OF RECORD IN VOLUME _____, PAGE _____ OF THE MINUTES OF THE CITY COUNCIL OF PORT LAVACA AS KEPT IN MY OFFICE.

ON THIS _____ DAY OF _____, 2023.

CITY SECRETARY
CITY OF PORT LAVACA, CALHOUN COUNTY
STATE OF TEXAS

CALHOUN COUNTY APPRAISAL DISTRICT

I HEREBY CERTIFY THAT THE AD VALOREM TAXES ON THE LAND INCLUDED WITHIN THE BOUNDARIES OF THIS PLAT ARE PAID FOR THE TAX YEAR 2023 AND ALL PRIOR YEARS.

IF APPLICABLE, THE ABOVE-DESCRIBED PROPERTY HAS/IS RECEIVING SPECIAL APPRAISAL BASED ON ITS USE, AND ADDITIONAL ROLLBACK TAXES MAY BECOME DUE BASED ON THE PROVISIONS OF THE SPECIAL APPRAISAL (COMPTROLLER RULE 9.304D) OR PROPERTY OMITTED FROM THE APPRAISAL ROLL AS DESCRIBED UNDER TAX CODE SECTION 23.21 IS NOT INCLUDED IN THIS CERTIFICATE (TAX CODE SECTION 31.0803).

SIGNED THIS THE _____ DAY OF _____, 2023.

CHIEF APPRAISER

COUNTY CLERK CERTIFICATION

I, _____, CLERK OF COUNTY COURT AND COUNTY CLERK OF CALHOUN COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING PLAT OF _____ SUBDIVISION, LOCATED IN THE CITY OF PORT LAVACA, CALHOUN COUNTY, TEXAS, DULY AUTHENTICATED BY CERTIFICATION OF THE CITY OF PORT LAVACA, TEXAS, ATTACHED HERETO, AS FILED FOR RECORD IN MY OFFICE ON THE _____ DAY OF _____, 2023, AT _____ O'CLOCK _____ M., AND WAS DULY RECORDED ON THE _____ DAY OF _____, 2023, IN VOLUME _____, PAGE _____ OF THE CALHOUN COUNTY PLAT RECORDS, SLIDE NO. _____.

COUNTY CLERK

I (WE), THE UNDERSIGNED, OWNER(S) OF THE LAND SHOWN ON THIS PLAT, AND DESIGNATED HEREIN AS JEMCO SANDCRAB SUBDIVISION, LOCATED IN THE CITY OF PORT LAVACA, TEXAS, AND WHOSE NAME IS SUBSCRIBED HERETO, HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

OWNERS SIGNATURE:
SANDCRAB PLAZA, LLC
C/O DR. PAUL BUNNELL
TMCA
713 HWY 35 SOUTH
PORT LAVACA, TX 77899

STATE OF TEXAS
COUNTY OF CALHOUN

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED DR. PAUL BUNNELL KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT SUCH PERSON EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE THIS THE _____ DAY OF _____, 2023.

NOTARY PUBLIC
CALHOUN COUNTY, TEXAS

SURVEYOR CERTIFICATION

I, JASON OLSOVSKY, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE SURVEY OF THE LAND AND THAT THE CORNER MONUMENTS SHOWN THEREON WERE PLACED UNDER MY PERSONAL SUPERVISION, IN ACCORDANCE WITH THE SUBDIVISION REGULATIONS OF THE CITY OF PORT LAVACA, TEXAS.

PRELIMINARY
THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELEIED UPON AS A FINAL SURVEY DOCUMENT

JASON B. OLSOVSKY
GANEM & KELLY SURVEYING, INC.
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS NO. 7031

FLOODPLAIN NOTE

BASED ON GRAPHIC REPRESENTATION OF AND ACCORDING TO THE FLOOD INSURANCE RATE MAP (FIRM) FOR CALHOUN COUNTY, TEXAS, COMMUNITY PANEL NUMBER 48072C0105E, WAP EFFECTIVE OCTOBER 16, 2014, THE SUBJECT PROPERTY IS LOCATED PARTIALLY IN ZONE X, WHICH IS AN AREA OF MINIMAL FLOOD HAZARD.

GENERAL NOTES

ADDRESS:
LOT 1:
PORT LAVACA, TX 77978

LAND USE:
LOTS 1: COMMERCIAL

BEARINGS ARE BASED ON TEXAS COORDINATE SYSTEM NAD83, TEXAS SOUTH CENTRAL ZONE. ELEVATIONS BASED ON NORTH AMERICAN DATUM 1980.

THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE. THERE MAY BE EASEMENTS OR OTHER MATTERS OF RECORD NOT SHOWN.

LEGEND

- 5/8 IRON ROD FOUND UNLESS OTHERWISE NOTED
- 5/8 IRON ROD SET UNLESS OTHERWISE NOTED
- MH - MANHOLE
- WV - WATER VALVE
- UP - UTILITY POLE
- CA - GUY ANCHOR
- FW - FIRE HYDRANT
- INDEX LINE (3' INTERVAL)
- - - INTERMEDIATE LINE (1' INTERVAL)
- TF - ELECTRIC TRANSFORMER
- WM - WATER METER

JEMCO SANDCRAB SUBDIVISION

A SUBDIVISION LOCATED IN THE CITY OF PORT LAVACA, CALHOUN COUNTY, TEXAS

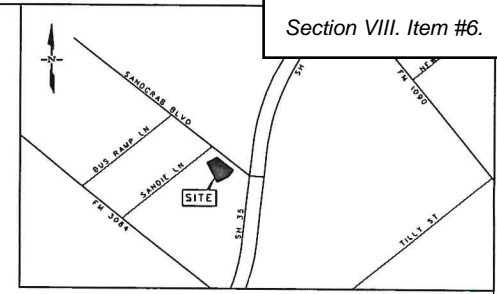


GANEM & KELLY SURVEYING, INC.
LAWER STREET, SUITE 100
POINT COMBOW, LEAS 1798
DALLAS, TX 75201
PHONE NO. 972-201-0000

DRAWN BY: C.A.C. SCALE: 1" = 30'
CHECKED BY: C.A.C. DATE: 11/22/2023
APPROVED BY: C.A.C. JOB NO. PC23-058

FINAL PLAT

Section VIII, Item #6.



MAXIMO SANCHEZ LEAGUE A-35

CITY SECRETARY CERTIFICATION

I, _____, CITY SECRETARY OF THE CITY OF PORT LAVACA, AN INCORPORATED CITY IN CALHOUN COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING PLAT WAS APPROVED BY THE CITY COUNCIL OF SAID CITY AS APPROVED BY LAW, AND THAT THE RESOLUTION APPEARS OF RECORD IN VOLUME _____ PAGE _____ OF THE MINUTES OF THE CITY COUNCIL OF PORT LAVACA AS KEPT IN MY OFFICE.

WITNESS MY HAND AND SEAL OF THE CITY OF PORT LAVACA,

ON THIS _____ DAY OF _____, 2023.

CITY SECRETARY
CITY OF PORT LAVACA, CALHOUN COUNTY
STATE OF TEXAS

CALHOUN COUNTY APPRAISAL DISTRICT

I HEREBY CERTIFY THAT THE AD VALOREM TAXES ON THE LAND INCLUDED WITHIN THE BOUNDARIES OF THIS PLAT ARE PAID FOR THE TAX YEAR 2023 AND ALL PRIOR YEARS.

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SIGNED THIS _____ DAY OF _____, 2023.

CHIEF APPRAISER

COUNTY CLERK CERTIFICATION

I, _____, CLERK OF COUNTY COURT AND COUNTY CLERK OF CALHOUN COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING PLAT OF _____ SUBDIVISION, LOCATED IN THE CITY OF PORT LAVACA, CALHOUN COUNTY, TEXAS, DULY AUTHENTICATED BY CERTIFICATION OF THE CITY OF PORT LAVACA, TEXAS, ATTACHED HERETO, AS FILED FOR RECORD IN MY OFFICE ON THE _____ DAY OF _____, 2023, _____ O'CLOCK _____ M., AND WAS DULY RECORDED ON THE _____ DAY OF _____, 2023, IN VOLUME _____ PAGE _____ OF THE CALHOUN COUNTY PLAT RECORDS. SLIDE NO. _____.

COUNTY CLERK

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OWNERS SIGNATURE:
SANDCRAB PLAZA, LLC
C/O DR. PAUL BUNNELL
HWY 35
713 HWY 35 SOUTH
PORT LAVACA, TX 77979

STATE OF TEXAS
COUNTY OF CALHOUN

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED DR. PAUL BUNNELL KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT SUCH PERSON EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE THIS _____ DAY OF _____, 2023.

NOTARY PUBLIC
CALHOUN COUNTY, TEXAS

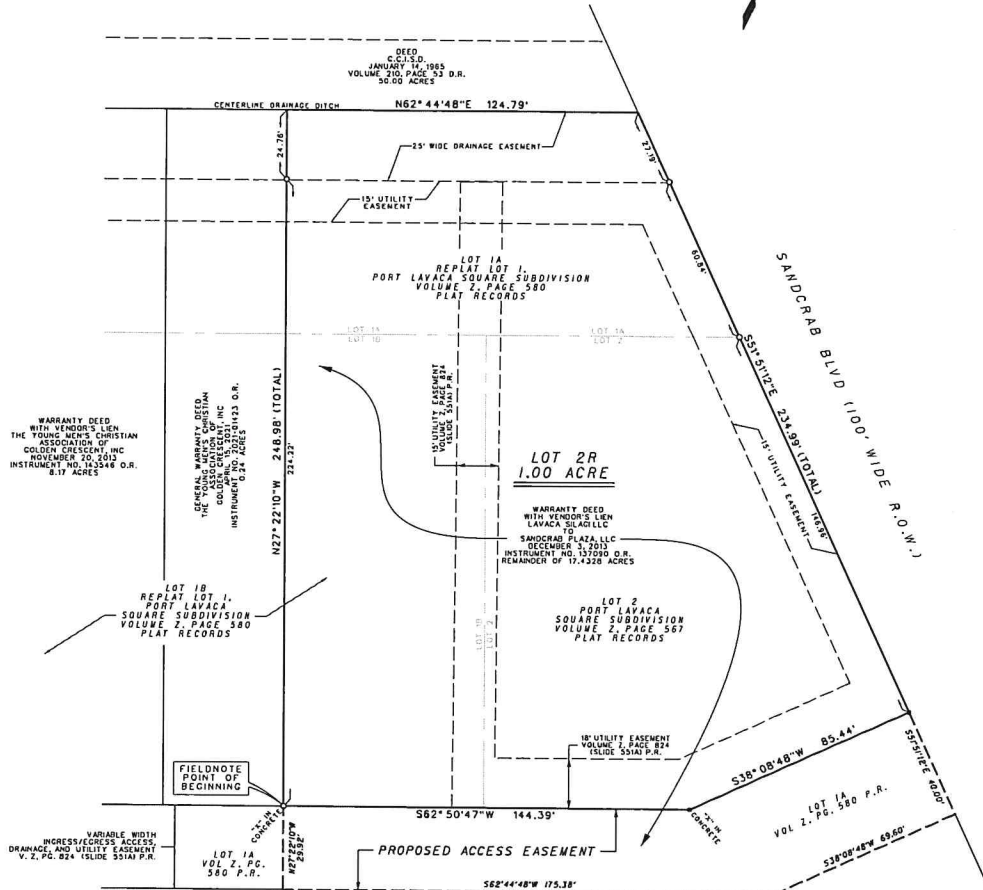
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PRELIMINARY:
THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT

JASON B. OLSOVSKY
CANEM & KELLY SURVEYING, INC.
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS NO. 7031

DATE



WARRANTY DEED WITH VENDOR'S LIEN THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF COLORADO SPRING, INC NOVEMBER 20, 2013 INSTRUMENT NO. 152548 O.R. 8.17 ACRES

GENERAL WARRANTY DEED THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF COLORADO SPRING, INC NOVEMBER 20, 2013 INSTRUMENT NO. 152548 O.R. 8.17 ACRES

LOT 2R
1.00 ACRE

WARRANTY DEED WITH VENDOR'S LIEN LAVACA SILAGE, LLC DECEMBER 3, 2013 INSTRUMENT NO. 157090 O.R. REMAINDER OF 17.4288 ACRES

UTILITY EASEMENT VOLUME 2, PAGE 824 (EULEU SHAIN P.L.)

FIELDNOTE POINT OF BEGINNING

VARIABLE WIDTH INGRESS/EGRESS ACCESS, DRAINAGE AND UTILITY EASEMENT V. 2, PG. 824 1510C 551A1 P.R.

LOT 1A VOL 2, PG. 580 P.R.

LOT 1B BUSH'S PORT LAVACA SUBDIVISION V. 2, PG. 824 1510C 551A1 P.R.

MCDONALD'S CORPORATION DECEMBER 3, 1991 VOLUME 12, PAGE 290 O.R. 0.856 ACRE

FLOODPLAIN NOTE

BASED ON GRAPHIC REPRESENTATION OF AND ACCORDING TO THE FLOOD INSURANCE RATE MAP (FIRM) FOR CALHOUN COUNTY, TEXAS, COMMUNITY PANEL NUMBER 48037C0185C, WAP EFFECTIVE OCTOBER 16, 2014, THE SUBJECT PROPERTY IS LOCATED PARTIALLY IN ZONE X, WHICH IS AN AREA OF MINIMAL FLOOD HAZARD.

GENERAL NOTES

ADDRESS:
PORT LAVACA, TX 77979

LAND USE:
LOTS 1: COMMERCIAL

BEARINGS ARE BASED ON TEXAS COORDINATE SYSTEM NAD83, TEXAS SOUTH CENTRAL ZONE. ELEVATIONS BASED ON NORTH AMERICAN VERTICAL DATUM 1988

THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE. THERE MAY BE EASEMENTS OR OTHER MATTERS OF RECORD NOT SHOWN.

LEGEND

- 5/8 IRON ROD FOUND UNLESS OTHERWISE NOTED
- 5/8 IRON ROD SET UNLESS OTHERWISE NOTED

JEMCO SANDCRAB SUBDIVISION

A SUBDIVISION LOCATED IN THE CITY OF PORT LAVACA, CALHOUN COUNTY, TEXAS

CANEM & KELLY SURVEYING, INC.
LANAR STREET, SUITE 3
POINT COUNTRY, TEXAS 77979
(361) 887-2011
FIRM NO. 15048-008

DRAWN BY: C.A.C. SCALE: 1" = 30'
CHECKED BY: C.A.C. DATE: 11/22/2023
APPROVED BY: C.A.C. JOB NO. PC23-036

COMMUNICATION

SUBJECT: Consider recommendation of the Planning Board for approval of a request from Kevin and Sasha Nevarez of 212 S. Commerce for a variance to City Code of Ordinance Chapter 12 Building and Building Regulation, Article II Building Trade Codes, Section 12-24 Building Setbacks. Presenter is Derrick Smith

INFORMATION:

CITY OF PORT LAVACA

MEETING: December 11, 2023 AGENDA ITEM _____

DATE: 12.05.2023

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: DERRICK SMITH, DEVELOPMENT SERVICES DIRECTOR

SUBJECT: At the recommendatin of the Planning Board, consider and discuss approval of a Variance request to the front lot setback for a second-floor deck. The site address for this variance request is 212 S. Commerce (Lots 4 and 5 of the Cottage Cove Subdivision).

Applicant: Mr. and Mrs. Kevin Nevarez

This Variance request is for a second-floor deck on a new mixed-use build that will encroach into the platted front setback 3 foot. The platted front building setback for the Cottage Cove Subdivision is 15 foot.

The applicant has adhered to chapter Sec.12-24 (8) and requested a variance for this encroachment and paid the fee associated with the variance request.

Staff Recommendation: Approval

Planning Board Recommendation: Approve: Since it is for life safety purposes above a commercial avenue, the Planning Board recommends approval of the variance and notes that future developments should strive to provide fire escapes inside the building lines.

City of Port Lavaca Request for Variance

Date: 11/9/2023

Name: Kevin Nevarez, Sasha Nevarez

Address: 212 S. Commerce


Variance being requested: Encroachment to building setback (front)

Reason for request: To allow for a 3' deck on 2nd floor of proposed structure to allow for emergency access from bedrooms in the event of a fire. Encroachment would be 3' in the air at the second floor level (10' above ground) directly above a 4' sidewalk.

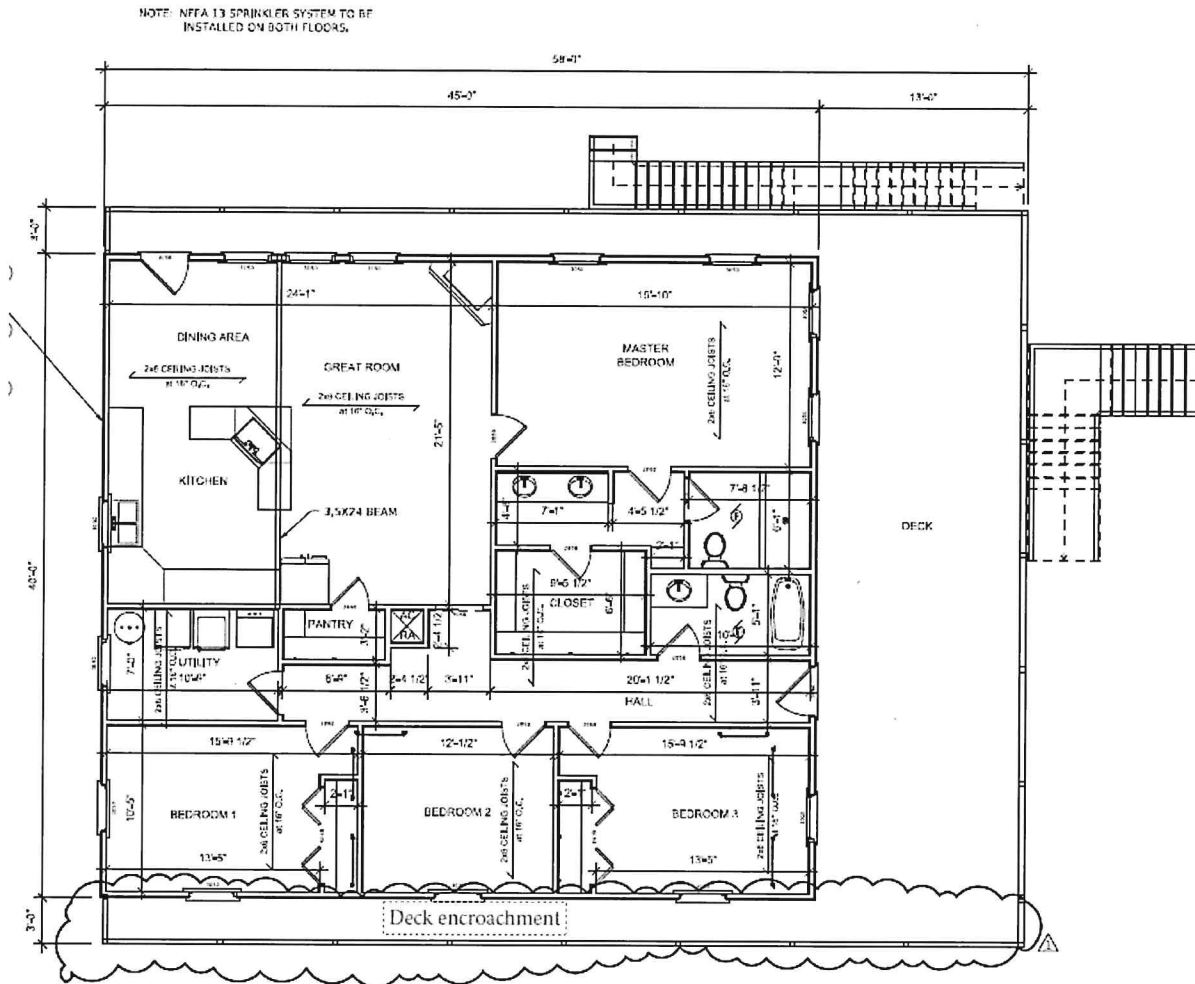

Signature

979-557-3738
Phone number

Date of Planning Board: 11/28/23

Received by: 
11/14/23

CITY OF PORT LAVACA



Attachments:

- Variance request
- Parcel ID

COMMUNICATION

SUBJECT: Consider Resolution No. R-121123-1 to cast votes on the official ballot for the election of members to the Board of Directors for the Calhoun County Appraisal District for a two-year term beginning January 1, 2024 and ending on December 31, 2025. Presenter is Jody Weaver

INFORMATION:

RESOLUTION NO. R-121123-1

A RESOLUTION OF THE CITY OF PORT LAVACA FOR THE ELECTION OF THE BOARD OF DIRECTORS FOR THE CALHOUN COUNTY APPRAISAL DISTRICT

WHEREAS, this election is for the Board of Directors of the Calhoun County Appraisal District; and

WHEREAS, the Board of Directors consists of five members who serve two-year terms, the next term being January 1, 2024 through December 31, 2025; and

WHEREAS, the CITY OF PORT LAVACA, TEXAS is a taxing unit entitled to vote in the election for the Board of Directors for the Calhoun County Appraisal District, if so desired.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the following number of ballots are cast and submitted as exhibited on the attached official ballot in the election for the Calhoun County Appraisal District Board of Directors.

PASSED AND APPROVED on this the 11th day of December, 2023.

Jack Whitlow, Mayor

ATTEST:

Mandy Grant, City Secretary

OFFICIAL BALLOT FOR THE ELECTION OF THE BOARD OF DIRECTORS FOR THE
 CALHOUN COUNTY APPRAISAL DISTRICT
 2024-2025 TERM

VOTING UNIT	TOTAL VOTES AVAILABLE*
CITY OF PORT LAVACA	345
CANDIDATES	NUMBER OF VOTES CAST
BAUER, W. H. JR.	
BOONE, BENJAMIN	
HILL, KEVIN	
LYSSY, VERN	
RODRIGUEZ, JESSIE	
	TOTAL:

*You may cast all your votes for one candidate or you may split your votes among any of the candidates.

This ballot must be returned with the resolution or order approving the vote no later than December 14, 2023.

CALHOUN COUNTY APPRAISAL DISTRICT
426 West Main Street * P.O. Box 49
Port Lavaca, Texas 77979
Appraisal: (361) 552-8808
Collections: (361) 552-4560
Fax: (361) 552-4787
Website: www.calhouncad.org



Board of Directors

Commissioner Vern Lyssy, Chairman
Kevin Hill, Vice Chairman
Jessie Rodriguez, Secretary
W. H. Bauer, Board Member
Benjamin Boone, Board Member

Chief Appraiser

Jesse W. Hubbell

12/5/2023

Greetings to the County Judge, President of the Board of Trustees for the Calhoun County Independent School District, and the Mayors of the Cities of Port Lavaca, Point Comfort and Seadrift:

It is now time for each governing body to vote for the Board of Directors for the Calhoun County Appraisal District for the 2024-2025 term. Please place this on your agenda for your **November** meeting. Submit the official results to my office no later than **December 14, 2023**.

I have enclosed the official ballot which includes the name of your jurisdiction, total number of votes that may be cast by your jurisdiction and the list of all candidates.

You may cast all votes for one candidate or distribute any amount of your votes among the candidates. 834 votes are necessary for a candidate to be assured election to the appraisal district board. The top five candidates receiving the most votes are elected to the board.

Please note the following requirements for voting:

- **Votes must be submitted by resolution.**
- **A copy of the official resolution must accompany the ballot.**
- **The Official ballot and resolution must be returned to the chief appraiser no later than **December 14, 2023**. Please take action now to vote and return your results to my office as soon as possible.**

I will count the votes and declare the five (5) candidates receiving the largest cumulative vote totals as elected to the board. Before December 31, 2023, I will submit the results to the governing body of each taxing unit in the appraisal district and to the candidates.

I have enclosed the official ballot with a sample resolution. Please make changes to the resolution if necessary to comply with your requirements. I have also enclosed the number of votes that your taxing unit may cast.

Let me know if you have any questions. Your cooperation is greatly appreciated.

Respectfully,

Jesse W. Hubbell
Chief Appraiser
jhubbell@calhouncad.org

VOTING ALLOCATION FOR THE CALHOUN COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

Taxing Unit	2022 Tax Levy	TOTAL LEVY FOR ALL TAX UNITS ELIGIBLE TO VOTE	Tax Unit Levy vs Total Tax Levy	Multiplier Per Tax Code	Rounded to Nearest Whole Number	Number of Directors	Number of Votes for Each Tax Unit
CCISD	\$ 42,008,737	\$ 73,525,163	0.571352	1000	571	5	2855
COUNTY	\$ 25,079,885	\$ 73,525,163	0.341106	1000	341	5	1705
CITY OF PORT LAVACA	\$ 5,068,292	\$ 73,525,163	0.068933	1000	69	5	345
CITY OF SEADRIFT	\$ 551,664	\$ 73,525,163	0.007503	1000	8	5	40
CITY OF POINT COMFORT	\$ 816,585	\$ 73,525,163	0.011106	1000	11	5	55
TOTAL	\$ 73,525,163		1		1000		5000

COMMUNICATION

SUBJECT: Discuss status of the Corporation Ditch culvert replacement project and take any action deemed necessary. Presenter is Jody Weaver

INFORMATION:

COMMUNICATION

SUBJECT: Announcement by Mayor that City Council will retire into closed session:•
For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551, Section 551.071(2) of the Texas Government Code). Presenter is Mayor Whitlow

INFORMATION:

COMMUNICATION

SUBJECT: Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow

INFORMATION:

