



RECREATION AND PARKS BOARD MEETING

Wednesday, July 23, 2025 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

AGENDA

MEETING PROCEDURE

Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Wednesday, July 23, 2025 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

[After publication, any information in a council packet is subject to change during the meeting]

The meeting will also be available via the video conferencing application "ZOOM".

Join Zoom Meeting:

<https://us02web.zoom.us/j/84826051133?pwd=pAx2ZAVjX2oXsqjypSxoA3eg7bDN3d.1>

Meeting ID: 848 2605 1133

Passcode: 904254

One Tap Mobile

+13462487799,,84826051133#,,,904254# US (Houston)

Dial by your location

+1 346 248 7799 US (Houston)

ROLL CALL

CALL TO ORDER

COMMENTS FROM THE PUBLIC - (Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

1. General discussion and hear statements from citizens.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

- [2.](#) Approve minutes from the regular meeting held June 25, 2025.
- [3.](#) Receive Monthly Inspections Report from Public Works Department.
- [4.](#) Receive update on park assignments from park board members.
- [5.](#) Receive financial status report on the Parks Recreation Department.
- [6.](#) Discuss Financial reports at Lighthouse Beach Campground.
- [7.](#) Receive update on Recreation and Parks Board Master Plan.
- [8.](#) Review status of Capital Improvement Plan (CIP) for fiscal year 2025-26 and discuss CIP for fiscal year 2025-26.
- [9.](#) Consider and discuss the implementation of a deposit upon reservation for the Wilson Park concession stand.

ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday, July 23, 2025**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday, July 18, 2025**.

Lorena Perez-Diaz, *Assistant City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: General discussion and hear statements from citizens.

INFORMATION:

COMMUNICATION

SUBJECT: Approve minutes from the regular meeting held June 25, 2025.

INFORMATION:

**RECREATION AND PARKS BOARD MEETING**

Wednesday, June 25, 2025 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 25th day of June, 2025, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk
Olga Szela
William "Bill" Reagan
Gregory Falcon
Mary Lou Tharling
Dina Smith

Chairman
Vice Chairwoman
Board Member
Board Member
Board Member
Board Member

And with the following absent:
Kevin Kuntschik

Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, July 23, 2025.

The Interim City Manager informed the board that there is an interested party willing to donate for the construction of a dog park. She mentioned that she prefers not to disclose the identity of the donor until the donation becomes official.

2. Approve minutes from the regular meeting held May 28, 2025.

Motion made by Board Member Reagan,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on May 28, 2025.

Second by Board Member Falcon,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, and Board Member Smith.

3. Receive Monthly Inspections Report from Public Works Department.

Public Works Director Wayne Shaffer informed the board about the introduction of a new format for the inspection reports, aimed at improving the reporting process. He also reported that the city pool was struck by lightning and is currently out of service. Shaffer stated that efforts are underway to repair it, and the pool is expected to be operational again by Friday, June 27, 2025.

No action necessary and none taken.

4. Receive update on park assignments from park board members.

Board Member Bill Reagan oversees Wilson Park and noted that, overall, the park looks good. However, he pointed out that the grass needed mowing. Board Member Olga Szela inquired about a concerning rumor regarding the Wilson Park concession stand. Wayne informed the board that staff is currently working on a proposal to better manage the concession stand rentals. He mentioned that the last person who used the stand left it in poor condition, and when the situation was discovered, there were rodents and a significant amount of rotten food present.

Board Member Dina Smith oversees Lighthouse Beach and reported that the park is overall in good condition. She noted that the parking stops by the pier were never completed. Additionally, she mentioned that the Bauer Community Center looks really good. One of her ongoing requests is to add more shade to the splash pad.

Regarding Butterfly Park, Dina observed that the sign had been removed. Wayne informed her that a new sign will be installed soon.

Chairman Mac Sistrunk noted that Bayfront Park was generally in good condition. He mentioned that the park needed mowing; otherwise, everything looked fine.

Board Member Olga Szela is responsible for overseeing City Park. She mentioned that the park requires mowing and pointed out a rope-like object hanging from one of the trees that may pose a safety hazard. Weaver informed the board that the musical instruments for the music park are scheduled to be installed over the weekend. She also noted that United Way, Rotary, and she herself will be assembling the instruments on Saturday morning.

Board Member Mary Lou Tharling visited George Adams Park and observed that it looks very clean and well-maintained.

Board Member Greg Falcon is assigned to Faye Bauer at Sterling Park. He stated that the park looks good.

Public Works Director Wayne Shaffer stated that at the request of two council members, he will install iron gates on the restrooms at Bayfront Park and Lighthouse Beach to help prevent vandalism.

No action necessary and none taken.

5. Receive financial status report on the Parks and Recreation Department.

The financial report was reviewed and discussed. Shaffer mentioned that there were no notable highlights to report.

No action necessary and none taken.

6. Discuss Financial reports at Lighthouse Beach Campground.

Interim City Manager Jody Weaver presented the Campost report to the board, which reviewed and discussed its contents. Shaffer mentioned that wiring was being installed on the poles to provide Wi-Fi service for the tenants, with hopes that it would be operational by the end of the month.

No action necessary and none taken.

7. Receive updates on Recreation and Parks Board Master Plan.

Interim City Manager Jody Weaver presented a recap report of the public workshop to the board.

No action necessary and none taken.

8. Discuss Capital Improvement Plan (CIP) for fiscal year 2025-26.

Interim City Manager Jody Weaver noted that the community's top request was for more shade in the parks. She explained that the plan includes adding more shade structures at Lighthouse Beach at the Splashpad area. Lastly, she stated she continued to encourage the board to propose any new ideas for the upcoming Capital Improvement Plan (CIP)

No action necessary and none taken.

ADJOURN

Motion made by Board Member Falcon

Second by Board Member Smith.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, and Board Member Smith.

Meeting adjourned at 12:43 P.M.

These minutes were approved on July 25, 2025

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

COMMUNICATION

SUBJECT: Receive Monthly Inspections Report from Public Works Department.

INFORMATION:

From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara@portlavacaevents.com](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, July 18, 2025 11:29:14 AM



Playground Safety Checklist

Inspection ID 0024
 Name of Park City Park by Ashley Field
 Inspection Date 07-18-2025 09:15 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial graass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	-	-
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	-	-	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	-	<input checked="" type="checkbox"/>	Graffiti/ needs graffiti remover
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Sharp edges/ resurface,replace
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust,rot/ resurface or replace
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	-	-	N/A
Swings are a safe distance from other playground equipment.	-	-	N/A
Swings are 24 inches apart.	-	-	N/A
Edges of seats are smooth and free from obstructions.	-	-	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	-	N/A

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-
Platforms are equipped with guardrails or equivalent protective equipment.	-	-	-

	<input checked="" type="checkbox"/>		
Exit regions are level.	<input checked="" type="checkbox"/>	-	-


Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	-	<input checked="" type="checkbox"/>	Material cracking/ replace

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name Jose Villalon

Signature You can [edit this submission](#) and [view all your submissions](#) easily.

From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara@portlavacaevents.com](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, July 18, 2025 11:29:13 AM



Playground Safety Checklist

Inspection ID 0028
 Name of Park Bayfront Park Splashpad
 Inspection Date 07-18-2025 10:55 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial graass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	-	-
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	-	-	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	-	-
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	-	-	N/A
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	-	-
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	-	-	N/A
Swings are a safe distance from other playground equipment.	-	-	N/A
Swings are 24 inches apart.	-	-	N/A
Edges of seats are smooth and free from obstructions.	-	-	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	-	N/A

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	-	-	N/A
Equipped with platforms to facilitate access to the sitting position.	-	-	N/A
Platforms are equipped with guardrails or equivalent protective equipment.	-	-	N/A
Exit regions are level.	-	-	N/A

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	-	-	N/A
Rope or chain ladders are anchored at both ends.	-	-	N/A
Foot holds/ rungs are in good condition and adequately spaced.	-	-	N/A

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name Jose Villalon

Signature



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From: Jose Villalon
To: Lorena Perez-Diaz; Wayne Shaffer; Joe Villalon; sara@portlavacaevents.com; Edward Tyler
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Wednesday, July 16, 2025 11:55:22 AM



Playground Safety Checklist

Inspection ID 0021
 Name of Park Butterfly Park
 Inspection Date 07-16-2025 10:25 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	-	<input checked="" type="checkbox"/>	Weeds, grass/ needs to be mowed
Surfacing material is not compacting or deteriorating.	-	<input checked="" type="checkbox"/>	Material deteriorating/ replace material
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	-	-	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Sharp edges, rust/ replace playground
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust, rot, cracks/ replace playground
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	-	-
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	-	-
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	-	-
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	-	-
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	<input checked="" type="checkbox"/>	Surface material/ more material needs to be add

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-

Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-
Exit regions are level.	<input checked="" type="checkbox"/>	-	-

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws


	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Upload Images & Documents

[17526804029200.jpg](#)
[17526804029201.jpg](#)

Comments Parts of this playground are starting to become a hazard as shown in the images

Inspector Name Jose Villalon

Signature 

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From: Jose Villalon
To: Lorena Perez-Diaz; Wayne Shaffer; Joe Villalon; sara@portlavacaevents.com; Edward Tyler
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, July 18, 2025 11:29:14 AM



Playground Safety Checklist

Inspection ID 0023
 Name of Park City Park Main
 Inspection Date 07-18-2025 09:30 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground area is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	-	<input checked="" type="checkbox"/>	Weeds/ needs weed killer
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	-	-
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	-	-
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	-	<input checked="" type="checkbox"/>	Graffiti/ needs graffiti remover
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Sharp edges/ resurface,replace
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust,rot/ resurface,replace
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	-	-
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	-	-
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	-	-
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	-	-
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	-	-

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-

Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-
Exit regions are level.	<input checked="" type="checkbox"/>	-	-

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name

Jose Villalon

Signature



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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara@portlavacaevents.com](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Wednesday, July 16, 2025 11:55:19 AM



Playground Safety Checklist

Inspection ID 0022
 Name of Park Claret Crossing Park
 Inspection Date 07-16-2025 10:55 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	-	<input checked="" type="checkbox"/>	Grass, weeds/needs to be mowed
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	-	-
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	-	-
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	-	-
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	-	-
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	-	-
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	-	-
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	-	-
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	-	-
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	-	-

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-

Exit regions are level.



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Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	-	-
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	-	-
Fulcrums/ pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	-	-
Handholds are provided at each sitting position.	<input checked="" type="checkbox"/>	-	-

Inspector Name

Jose Villalon

Signature

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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara@portlavacaevents.com](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, July 18, 2025 11:29:14 AM



Playground Safety Checklist

Inspection ID 0025
 Name of Park George Adams Center St.
 Inspection Date 07-18-2025 10:25 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial graass or turf, play sand, pea gravel, wood chips, rubber mulch)	-	<input checked="" type="checkbox"/>	Missing material/ needs material added
Surfacing material under and around equipment is adequate depth (6-12 inches)	-	<input checked="" type="checkbox"/>	Missing material/ needs material added
Surfacing material is free of glass, debris, or other foreign objects.	-	<input checked="" type="checkbox"/>	Weeds/ needs trimming
Surfacing material is not compacting or deteriorating.	-	<input checked="" type="checkbox"/>	Material deteriorating/ replace
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	-	<input checked="" type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	-	-
Protective caps or plugs are not missing or damaged.	-	-	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust, cracks/ resurface, repaint
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	-	-
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	-	-
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	-	-
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	-	-
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	-	-

Slides

In Good	Needs	
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	Condition	Improvement	Notes
Slides are free of obstructions and protrusions.	-	-	N/A
Equipped with platforms to facilitate access to the sitting position.	-	-	N/A
Platforms are equipped with guardrails or equivalent protective equipment.	-	-	N/A
Exit regions are level.	-	-	N/A

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name Jose Villalon

Signature



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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara@portlavacaevents.com](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, July 18, 2025 11:29:19 AM



Playground Safety Checklist

Inspection ID 0026
 Name of Park George Adams JFK Jr. Dr.
 Inspection Date 07-18-2025 10:35 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial graass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	-	-
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	-	-
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Sharp edges/ resurface,repaint or replace
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust,rot/ resurface,replace
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	-	<input checked="" type="checkbox"/>	Broken chain/ replace chain

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	-	-
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	-	-
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	-	-
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	-	-
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	-	-

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	-	<input checked="" type="checkbox"/>	Hole in slide/ replace slide
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-

Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-
Exit regions are level.	<input checked="" type="checkbox"/>	-	-

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	-	<input checked="" type="checkbox"/>	Chain is loose/ repair chain
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	<input checked="" type="checkbox"/>	Bad paint, dirty/ pressure was, repaint
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	-	-
Fulcrums/ pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	-	-
Handholds are provided at each sitting position.	<input checked="" type="checkbox"/>	-	-

Inspector Name Jose Villalon

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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara@portlavacaevents.com](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, July 18, 2025 11:29:17 AM



Playground Safety Checklist

Inspection ID 0029
 Name of Park LaBelle at the Bayfront
 Inspection Date 07-18-2025 11:00 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground area is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	-	-
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	-	-
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	-	<input checked="" type="checkbox"/>	Broken turtle head/ remove turtles
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	-	-
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	-	-
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	-	-	N/A
Swings are a safe distance from other playground equipment.	-	-	N/A
Swings are 24 inches apart.	-	-	N/A
Edges of seats are smooth and free from obstructions.	-	-	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	-	N/A

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-

Exit regions are level.

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Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name

Jose Villalon

Signature



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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara@portlavacaevents.com](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Wednesday, July 16, 2025 11:54:30 AM



Playground Safety Checklist

Inspection ID 0018
 Name of Park Lighthouse Beach Park Playground 1 (pavilion area)
 Inspection Date 07-16-2025 08:10 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground area is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	-	-
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	-	-
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	-	-
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust/ resurface-repaint
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	-	<input checked="" type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	-	<input checked="" type="checkbox"/>	N/A
Swings are 24 inches apart.	-	-	N/A
Edges of seats are smooth and free from obstructions.	-	-	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	-	N/A

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-

Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-
Exit regions are level.	<input checked="" type="checkbox"/>	-	-


Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name Jose Villalon

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From: Jose Villalon
To: Lorena Perez-Diaz; Wayne Shaffer; Joe Villalon; sara@portlavacaevents.com; Edward Tyler
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Wednesday, July 16, 2025 11:54:28 AM



Playground Safety Checklist

Inspection ID 0019
 Name of Park Lighthouse Beach Park Playground 2 (splashpad area)
 Inspection Date 07-16-2025 08:35 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground area is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	-	<input checked="" type="checkbox"/>	Holes in floor/needs to be patched
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	-	-
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Sharp edges-rust/resurface-repaint
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust/resurface-repaint
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	-	-	N/A
Swings are a safe distance from other playground equipment.	-	-	N/A
Swings are 24 inches apart.	-	-	N/A
Edges of seats are smooth and free from obstructions.	-	-	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	-	N/A

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-

Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-
Exit regions are level.	<input checked="" type="checkbox"/>	-	-

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name

Jose Villalon

Signature



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From: Jose Villalon
To: Lorena Perez-Diaz; Wayne Shaffer; Joe Villalon; sara@portlavacaevents.com; Edward Tyler
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Wednesday, July 16, 2025 11:54:24 AM



Playground Safety Checklist

Inspection ID 0020
 Name of Park Lighthouse Beach Park Playground 3 (beach area)
 Inspection Date 07-16-2025 08:55 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial graass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	-	-
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	-	<input checked="" type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Sharp corners/ resurface-repaint
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust,rot,cracks/ resurface or replace
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	-	-	N/A
Swings are a safe distance from other playground equipment.	-	-	N/A
Swings are 24 inches apart.	-	-	N/A
Edges of seats are smooth and free from obstructions.	-	-	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	-	N/A

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-
Platforms are equipped with guardrails or equivalent protective equipment.	-	-	-

	<input checked="" type="checkbox"/>		
Exit regions are level.	<input checked="" type="checkbox"/>	-	-


Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name Jose Villalon

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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara@portlavacaevents.com](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Wednesday, July 16, 2025 11:55:26 AM



Playground Safety Checklist

Inspection ID 0017
 Name of Park Lighthouse Beach Park Splashpad
 Inspection Date 07-16-2025 08:25 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial graass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	-	-
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	-	-	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	-	-
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust/ resurface-repaint
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	-	-	N/A
Swings are a safe distance from other playground equipment.	-	-	N/A
Swings are 24 inches apart.	-	-	N/A
Edges of seats are smooth and free from obstructions.	-	-	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	-	N/A

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	-	-	N/A
Equipped with platforms to facilitate access to the sitting position.	-	-	N/A
Platforms are equipped with guardrails or equivalent protective equipment.	-	-	N/A
Exit regions are level.	-	-	N/A

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	-	-	N/A
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name Jose Villalon

Signature



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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Jose Villalon](#); [sara@portlavacaevents.com](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, July 18, 2025 11:29:21 AM



Playground Safety Checklist

Inspection ID 0026
 Name of Park Wilson Park
 Inspection Date 07-18-2025 10:05 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	-	<input checked="" type="checkbox"/>	Hole in floor/ hole needs to be repaired
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial graass or turf, play sand, pea gravel, wood chips, rubber mulch)	-	<input checked="" type="checkbox"/>	Rubber floor has holes/ repair holes
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	-	<input checked="" type="checkbox"/>	Rubber floor deteriorating/ repair floor
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	-	-
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Sharp edges/ replace
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust, rot/ replace
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	-	-
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	-	-
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	-	-
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	-	-
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	-	-

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-

Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-
Exit regions are level.	<input checked="" type="checkbox"/>	-	-

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	-	<input checked="" type="checkbox"/>	Rust holes in equipment/ replace

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name

Jose Villalon

Signature



You can [edit this submission](#) and [view all your submissions](#) easily.

COMMUNICATION

SUBJECT: Receive update on park assignments from park board members.

INFORMATION:

COMMUNICATION

SUBJECT: Receive financial status report on the Parks Recreation Department.

INFORMATION:

FUND : 001-GENERAL FUND

PERIOD TO USE:

Jun-2025 THRU Jun-2025

DEPT : 0501

PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====
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Item #5.

50501511.01

SALARIES & WAGES

B E G I N N I N G B A L A N C E

125,677.90

6/06/25	6/03	P06710	PYEXP		01678 BI-WEEKLY & SALARY PAYROLL				7,249.04	132,926.94
6/20/25	6/17	P06716	PYEXP		01680 BI-WEEKLY & SALARY PAYROLL				5,954.57	138,881.51
			=====		JUNE ACTIVITY	DB:	13,203.61	CR:	0.00	13,203.61

50501511.07

SALARIES & WAGES-OVERTIME

B E G I N N I N G B A L A N C E

19,950.05

6/06/25	6/03	P06710	PYEXP		01678 BI-WEEKLY & SALARY PAYROLL				1,792.87	21,742.92
6/20/25	6/17	P06716	PYEXP		01680 BI-WEEKLY & SALARY PAYROLL				2,652.81	24,395.73
			=====		JUNE ACTIVITY	DB:	4,445.68	CR:	0.00	4,445.68

50501512.05

EMPLOYER-SOCIAL SECURITY

B E G I N N I N G B A L A N C E

11,331.21

6/06/25	6/03	A50574	DFT: 001005		11719 FICA WITHHOLDING	100011			534.17	11,865.38
					INTERNAL REVENUE SERVICE	INV# T3 202506031095	/PO#			
6/06/25	6/03	A50574	DFT: 001005		11719 MEDICARE WITHHOLDING	100011			124.93	11,990.31
					INTERNAL REVENUE SERVICE	INV# T4 202506031095	/PO#			
6/20/25	6/17	A50866	DFT: 001015		11728 FICA WITHHOLDING	100011			507.24	12,497.55
					INTERNAL REVENUE SERVICE	INV# T3 202506171131	/PO#			
6/20/25	6/17	A50866	DFT: 001015		11728 MEDICARE WITHHOLDING	100011			118.62	12,616.17
					INTERNAL REVENUE SERVICE	INV# T4 202506171131	/PO#			
6/30/25	6/30	A51280	DFT: 001037		11741 FICA WITHHOLDING	100011			551.89	13,168.06
					INTERNAL REVENUE SERVICE	INV# T3 202506301135	/PO#			
6/30/25	6/30	A51280	DFT: 001037		11741 MEDICARE WITHHOLDING	100011			129.06	13,297.12
					INTERNAL REVENUE SERVICE	INV# T4 202506301135	/PO#			
			=====		JUNE ACTIVITY	DB:	1,965.91	CR:	0.00	1,965.91

50501512.10

EMPLOYER-T.M.R.S.

B E G I N N I N G B A L A N C E

9,589.65

6/06/25	6/26	A51216	DFT: 001030		11729 TMRS-RETIREMENT	100008			536.18	10,125.83
					TEXAS MUNICIPAL	INV# 110202506031095	/PO#			
6/20/25	6/26	A51217	DFT: 001030		11729 TMRS-RETIREMENT	100008			510.42	10,636.25
					TEXAS MUNICIPAL	INV# 110202506171131	/PO#			
			=====		JUNE ACTIVITY	DB:	1,046.60	CR:	0.00	1,046.60

FUND : 001-GENERAL FUND

PERIOD TO USE:

Jun-2025 THRU Jun-2025

DEPT : 0501

PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.

50501512.20			GROUP H/D INS PREMIUMS								
			B E G I N N I N G		B A L A N C E					36,641.44	
6/06/25	6/26	A51224	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			12.20	36,653.64	
				TML - IEBP		INV# 1ED202506031095	/PO#				
6/06/25	6/26	A51226	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			309.30	36,962.94	
				TML - IEBP		INV# 1EM202506031095	/PO#				
6/06/25	6/26	A51230	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			62.64	37,025.58	
				TML - IEBP		INV# 1FD202506031095	/PO#				
6/06/25	6/26	A51232	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			904.71	37,930.29	
				TML - IEBP		INV# 1FM202506031095	/PO#				
6/06/25	6/26	A51236	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			592.06	38,522.35	
				TML - IEBP		INV# 1SM202506031095	/PO#				
6/20/25	6/26	A51225	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			12.20	38,534.55	
				TML - IEBP		INV# 1ED202506171131	/PO#				
6/20/25	6/26	A51227	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			309.30	38,843.85	
				TML - IEBP		INV# 1EM202506171131	/PO#				
6/20/25	6/26	A51231	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			62.64	38,906.49	
				TML - IEBP		INV# 1FD202506171131	/PO#				
6/20/25	6/26	A51233	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			904.71	39,811.20	
				TML - IEBP		INV# 1FM202506171131	/PO#				
6/20/25	6/26	A51237	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			592.06	40,403.26	
				TML - IEBP		INV# 1SM202506171131	/PO#				
6/20/25	6/26	A51238	CHK: 068910	11729	COBRA ADMIN FEE	100419			3.37	40,406.63	
				TML - IEBP		INV# PPORTLA12507	/PO#				
6/20/25	6/26	A51239	CHK: 068910	11729	HEALTH INSURANCE	100419			0.04	40,406.67	
				TML - IEBP		INV# PPORTLA12507-1	/PO#				
			=====	JUNE ACTIVITY	DB:	3,765.23	CR:	0.00	3,765.23		

50501521.01

OFFICE

B E G I N N I N G B A L A N C E

0.00

6/18/25	6/19	A50929	DFT: 001026	11726	SHIRTS & BINDER CLIPS	100461			5.92	5.92	
				CAPITAL ONE		INV# 665325040	/PO#				
			=====	JUNE ACTIVITY	DB:	5.92	CR:	0.00	5.92		

50501523.03

CLEANING & JANITORIAL

B E G I N N I N G B A L A N C E

12,434.20

6/04/25	6/05	A50723	CHK: 068718	11713	CORK BOARD, PINS & TRASH	104500			286.45	12,720.65	
				AMAZON CAPITAL SERVICES,		INV# 11Q7-P6KN-LXJC	/PO#				
			=====	JUNE ACTIVITY	DB:	286.45	CR:	0.00	286.45		

FUND : 001-GENERAL FUND

PERIOD TO USE: Jun-2025 THRU Jun-2025

DEPT : 0501

PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.

50501524.01			UNIFORMS								
				B E G I N N I N G	B A L A N C E					1,385.60	
6/04/25	6/05	A50589	CHK: 068730	11713	UNIFORMS	100109			40.90	1,426.50	
					CINTAS - R.U.S., LP	INV# 4229816520	/PO#				
6/04/25	6/05	A50594	CHK: 068730	11713	UNIFORMS	100109			29.24	1,455.74	
					CINTAS - R.U.S., LP	INV# 4230553499	/PO#				
6/04/25	6/05	A50600	CHK: 068730	11713	UNIFORMS	100109			29.24	1,484.98	
					CINTAS - R.U.S., LP	INV# 4231295187	/PO#				
6/04/25	6/05	A50606	CHK: 068730	11713	UNIFORMS	100109			29.24	1,514.22	
					CINTAS - R.U.S., LP	INV# 4231945001	/PO#				
			=====	JUNE ACTIVITY	DB:	128.62	CR:	0.00	128.62		

50501525.01			FUEL								
				B E G I N N I N G	B A L A N C E					4,860.53	
6/04/25	6/05	A50680	CHK: 068745	11713	FUEL MAY 2025	102490			631.82	5,492.35	
					U.S. BANK NATIONAL ASSOCI	INV# 05/2025	/PO#				
6/04/25	6/05	A50680	CHK: 068745	11713	FUEL MAY 2025	102490			2.45CR	5,489.90	
					U.S. BANK NATIONAL ASSOCI	INV# 05/2025	/PO#				
			=====	JUNE ACTIVITY	DB:	631.82	CR:	2.45CR	629.37		

50501526.01			GENERAL SAFETY & TOOLS								
				B E G I N N I N G	B A L A N C E					2,371.56	
6/18/25	6/19	A50951	CHK: 068819	11726	WIPE CLOTHS	101258			16.99	2,388.55	
					ACE HARDWARE	INV# 198868	/PO#				
			=====	JUNE ACTIVITY	DB:	16.99	CR:	0.00	16.99		

50501531.01			TRAVEL & TRAINING								
				B E G I N N I N G	B A L A N C E					117.92	
6/04/25	6/05	A50629	CHK: 068775	11713	CEM HOURS - EDDIE TYLER	100334			50.00	167.92	
					PORT LAVACA, CITY OF	INV# 202505281093	/PO#				
			=====	JUNE ACTIVITY	DB:	50.00	CR:	0.00	50.00		

50501536.01			ELECTRICITY								
				B E G I N N I N G	B A L A N C E					32,107.46	
6/04/25	6/05	A50688	CHK: 068748	11713	ELECTRICITY SVCS MAY 202	102645			4,482.55	36,590.01	
					GEXA ENERGY, LP	INV# 34444366-4	/PO#				
			=====	JUNE ACTIVITY	DB:	4,482.55	CR:	0.00	4,482.55		

FUND : 001-GENERAL FUND

PERIOD TO USE: Jun-2025 THRU Jun-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
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50501536.02

TELEPHONE

B E G I N N I N G B A L A N C E

1,293.35

6/04/25	6/05	A50665	CHK: 068805	11713	CELL PHONE CHARGES	102014			160.93	1,454.28	
					VERIZON WIRELESS	INV# 6113673988	/PO#				
			=====		JUNE ACTIVITY	DB: 160.93	CR: 0.00		160.93		

50501536.03

WATER

B E G I N N I N G B A L A N C E

11,648.45

6/04/25	6/05	A50630	CHK: 068779	11713	WATER / SEWER MAY 2025	100335			1,545.92	13,194.37	
					PORT LAVACA, CITY OF	INV# 05/2025	/PO#				
			=====		JUNE ACTIVITY	DB: 1,545.92	CR: 0.00		1,545.92		

50501542.03

R & M- BUILDING

B E G I N N I N G B A L A N C E

1,848.52

6/04/25	6/05	A50617	CHK: 068740	11713	WASHERS & BOLTS	100163			105.92	1,954.44	
					FASTENAL COMPANY	INV# TXPOT276287	/PO#				
			=====		JUNE ACTIVITY	DB: 105.92	CR: 0.00		105.92		

50501543.04

R & M IMPROVEMENT OTB

B E G I N N I N G B A L A N C E

18,414.48

6/04/25	6/05	A50583	CHK: 068720	11713	PRINTING - BUTTERFLY PAR	100040			650.00	19,064.48	
					ANNOUNCEMENTS PLUS TOO..	INV# 6857	/PO#				
6/04/25	6/05	A50622	CHK: 068762	11713	SURFACING REPAIR KIT	100253			4,410.70	23,475.18	
					KRAFTSMAN, LP	INV# 41234	/PO#				
			=====		JUNE ACTIVITY	DB: 5,060.70	CR: 0.00		5,060.70		

50501543.10

SWIMMING POOL OPERATIONS

B E G I N N I N G B A L A N C E

5,048.97

6/04/25	6/05	A50630	CHK: 068779	11713	WATER / SEWER MAY 2025	100335			3,537.72	8,586.69	
					PORT LAVACA, CITY OF	INV# 05/2025	/PO#				
6/04/25	6/05	A50652	CHK: 068806	11713	POOL SUPPLIES	100455			1,417.79	10,004.48	
					VICTORIA POOL SERVICE & S	INV# 4250	/PO#				
6/18/25	6/19	A50915	CHK: 068903	11726	POOL SUPPLIES	100455			995.76	11,000.24	
					VICTORIA POOL SERVICE & S	INV# 2923	/PO#				
6/18/25	6/19	A50916	CHK: 068903	11726	POOL SUPPLIES	100455			53.96	11,054.20	
					VICTORIA POOL SERVICE & S	INV# 3838	/PO#				

FUND : 001-GENERAL FUND

PERIOD TO USE:

Jun-2025 THRU Jun-2025

DEPT : 0501

PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
6/18/25	6/19	A50917	CHK: 068903		11726 CHEMICALS	100455			376.99	11,431.19	
					VICTORIA POOL SERVICE & S	INV# 5407		/PO#			
6/18/25	6/19	A50949	CHK: 068819		11726 CONNECT ADAPTER	101258			11.98	11,443.17	
					ACE HARDWARE	INV# 198858		/PO#			
6/18/25	6/19	A50977	CHK: 068819		11726 HARDWARE & PIPING MATER	101258			169.46	11,612.63	
					ACE HARDWARE	INV# 199192		/PO#			
6/18/25	6/19	A50978	CHK: 068819		11726 POWER BIT	101258			1.49	11,614.12	
					ACE HARDWARE	INV# 199196		/PO#			
			=====		JUNE ACTIVITY	DB: 6,565.15	CR:	0.00	6,565.15		

50501544.55

R & M- VEHICLES & TRAILERS

B E G I N N I N G B A L A N C E

19,101.01

6/18/25	6/19	A51073	DFT: 001020		11726 MAINTENANCE MANAGEMENT	104071			702.08	19,803.09	
					ENTERPRISE FLEET MANAGEME	INV# FBN5349140		/PO#			
			=====		JUNE ACTIVITY	DB: 702.08	CR:	0.00	702.08		

50501544.65

R & M- MACHINERY & EQUIPMENT

B E G I N N I N G B A L A N C E

3,101.17

6/04/25	6/05	A50701	CHK: 068733		11713 LAWN MOWER PARTS	103239			1,708.48	4,809.65	
					D.I. POWER EQUIPMENT	INV# 22453		/PO#			
			=====		JUNE ACTIVITY	DB: 1,708.48	CR:	0.00	1,708.48		

50501551.11

VEHICLE LEASES

B E G I N N I N G B A L A N C E

21,349.21

6/18/25	6/19	A51073	DFT: 001020		11726 MAINTENANCE MANAGEMENT	104071			2,913.08	24,262.29	
					ENTERPRISE FLEET MANAGEME	INV# FBN5349140		/PO#			
			=====		JUNE ACTIVITY	DB: 2,913.08	CR:	0.00	2,913.08		

50501561.02

CE- LAND & IMPROVEMENTS OTB

B E G I N N I N G B A L A N C E

75,029.01

6/04/25	6/05	A50750	CHK: 068738		11723 BAYFRONT PARK LIGHTING	104538			8,505.00	83,534.01	
					ENGOPLANET ENERGY SOLUTIO	INV# INV-00244		/PO# 25-00081			
			=====		JUNE ACTIVITY	DB: 8,505.00	CR:	0.00	8,505.00		

FUND : 001-GENERAL FUND

PERIOD TO USE: Jun-2025 THRU Jun-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BAL

Item #5.

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000 ERRORS IN THIS REPORT!

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** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	634,761.82	0.00
REPORTED ACTIVITY:	57,296.64	2.45CR
ENDING BALANCES:	692,058.46	2.45CR
TOTAL FUND ENDING BALANCE:	692,056.01	

SELECTION CRITERIA

Item #5.

FISCAL YEAR: Oct-2024 / Sep-2025
FUND: Include: 001
PERIOD TO USE: Jun-2025 THRU Jun-2025
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: 0501 THRU 0501
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Item #5.

503-BEACH OPERATING FUND
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	235,000	235,000	0	8,412.70	60,661.27	0.00	174,338.73	25.81
OTHER REVENUE	32,500	32,500	0	2,501.52	21,416.98	0.00	11,083.02	65.90
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	267,500	267,500	0	10,914.22	82,078.25	0.00	185,421.75	30.68
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	<u>307,330</u>	<u>307,330</u>	<u>0</u>	<u>12,587.13</u>	<u>138,799.96</u>	<u>17,866.46</u>	<u>150,663.58</u>	<u>50.98</u>
TOTAL EXPENDITURES	307,330	307,330	0	12,587.13	138,799.96	17,866.46	150,663.58	50.98
REVENUES OVER/ (UNDER) EXPENDITURES	(39,830)	(39,830)	0	(1,672.91)	(56,721.71)	(17,866.46)	34,758.17	187.27

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Item #5.

503-BEACH OPERATING FUND
REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>USER & SERVICE CHARGES</u>								
433.01 BEACH FEES	0	0	0	0.00	0.00	0.00	0.00	0.00
433.10 R V RENTALS	230,000	230,000	0	8,212.70	57,426.27	0.00	172,573.73	24.97
433.30 PAVILLION RENTALS	3,000	3,000	0	200.00	2,200.00	0.00	800.00	73.33
433.50 TENT RENTALS	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>0.00</u>	<u>1,035.00</u>	<u>0.00</u>	<u>965.00</u>	<u>51.75</u>
TOTAL USER & SERVICE CHARGES	235,000	235,000	0	8,412.70	60,661.27	0.00	174,338.73	25.81
<u>OTHER REVENUE</u>								
451.01 INTEREST INCOME	30,000	30,000	0	2,124.77	20,423.98	0.00	9,576.02	68.08
459.11 AUCTION PROCEEDS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12 TML REIMBURSEMENTS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71 WASHER-DRYER INCOME	2,500	2,500	0	336.75	953.00	0.00	1,547.00	38.12
459.90 MISCELLANEOUS	0	0	0	40.00	40.00	0.00	(40.00)	0.00
459.92 EQUITY BALANCE FORWARD	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER REVENUE	32,500	32,500	0	2,501.52	21,416.98	0.00	11,083.02	65.90
<u>GRANT AND CONTRIBUTION R</u>								
481.00 CAPITAL CONTRIBUTIONS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>INTERGOVERNMENTAL REVENUE</u>								
493.00.1 XFER IN - FUND 001	0	0	0	0.00	0.00	0.00	0.00	0.00
493.88 XFER IN - 206 FARF FUN	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	<u>267,500</u>	<u>267,500</u>	<u>0</u>	<u>10,914.22</u>	<u>82,078.25</u>	<u>0.00</u>	<u>185,421.75</u>	<u>30.68</u>

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Item #5.

503-BEACH OPERATING FUND
TECHNOLOGY SERVICES
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<hr/>								
SERVICES								
50070536.503 CABLE & INTERNET	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
<hr/>								
MAINTENANCE								
50070542.503 CONTRACTED SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE	0	0	0	0.00	0.00	0.00	0.00	0.00
<hr/>								
TOTAL TECHNOLOGY SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Item #5.

503-BEACH OPERATING FUND
OPERATIONS
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
PERSONNEL SERVICES								
51000511.01 SALARIES & WAGES	41,894	41,894	0	2,820.95	20,153.09	0.00	21,740.91	48.10
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	5,000	5,000	0	54.90	1,058.90	0.00	3,941.10	21.18
51000512.05 EMPLOYER-SOCIAL SECURI	3,205	3,205	0	306.36	1,745.15	0.00	1,459.85	54.45
51000512.10 EMPLOYER-T.M.R.S.	2,547	2,547	0	170.54	1,390.70	0.00	1,156.30	54.60
51000512.20 GROUP H/D INS PREMIUMS	7,716	7,716	0	643.56	5,791.92	0.00	1,924.08	75.06
51000512.30 WORKER'S COMPENSATION	749	749	0	0.00	626.93	0.00	122.07	83.70
51000512.40 SAFETY PAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	61,111	61,111	0	3,996.31	30,766.69	0.00	30,344.31	50.35
MATERIALS & SUPPLIES								
51000521.01 OFFICE	500	500	0	0.00	37.56	0.00	462.44	7.51
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.00
51000523.03 CLEANING & JANITORIAL	500	500	0	0.00	0.00	0.00	500.00	0.00
51000525.01 FUEL	300	300	0	0.00	100.70	0.00	199.30	33.57
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	0.00	77.88	0.00	172.12	31.15
51000528.03 NON-CAPITALIZED ASSETS	<u>250</u>	<u>250</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>
TOTAL MATERIALS & SUPPLIES	1,800	1,800	0	0.00	216.14	0.00	1,583.86	12.01
SERVICES								
51000532.01 AUDIT FEES	4,050	4,050	0	0.00	2,100.00	0.00	1,950.00	51.85
51000532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000533.14 CONTRACTED SERVICES	4,460	4,460	0	0.00	2,025.00	0.00	2,435.00	45.40
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000535.01 GENERAL LIABILITY INSU	6,158	6,158	0	0.00	6,174.00	0.00	(16.00)	100.26
51000535.10 WINDSTORM INS	8,500	8,500	0	0.00	7,948.69	0.00	551.31	93.51
51000536.01 ELECTRICITY	45,000	45,000	0	2,318.17	15,362.02	0.00	29,637.98	34.14
51000536.02 TELEPHONE	550	550	0	0.00	393.18	0.00	156.82	71.49
51000536.03 WATER	<u>30,000</u>	<u>30,000</u>	<u>0</u>	<u>718.90</u>	<u>4,647.07</u>	<u>0.00</u>	<u>25,352.93</u>	<u>15.49</u>
TOTAL SERVICES	98,718	98,718	0	3,037.07	38,649.96	0.00	60,068.04	39.15
MAINTENANCE								
51000541.02 LANDSCAPING	500	500	0	0.00	0.00	0.00	500.00	0.00
51000542.03 R & M- BUILDING	3,500	3,500	0	521.22	526.41	0.00	2,973.59	15.04
51000543.04 R & M- IMPROVEMENT OTB	50,000	50,000	0	1,665.00	15,966.87	0.00	34,033.13	31.93
51000544.50 R & M- FURNITURE & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000544.55 R & M- VEHICLES & TRAI	500	500	0	13.57	985.92	0.00	(485.92)	197.18
51000544.65 R & M- MACHINERY & EQU	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>0.00</u>	<u>51.36</u>	<u>0.00</u>	<u>948.64</u>	<u>5.14</u>
TOTAL MAINTENANCE	56,500	56,500	0	2,199.79	17,530.56	0.00	38,969.44	31.03
SUNDRY								
51000551.11 VEHICLE LEASES	11,000	11,000	0	904.50	8,140.50	0.00	2,859.50	74.00
51000553.01 XFER OUT- FD 001- ADM	9,201	9,201	0	766.75	6,900.75	0.00	2,300.25	75.00
51000553.04 XFER OUT- FD 218 PIER	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.17 XFER OUT- FD 162 DREDG	15,000	15,000	0	1,250.00	11,250.00	0.00	3,750.00	75.00
51000554.01 CASH OVER/SHORT	0	0	0	0.00	0.00	0.00	0.00	0.00

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Item #5.

503-BEACH OPERATING FUND
OPERATIONS
DEPARTMENTAL EXPENDITURES

		ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.83	LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.90	MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.91	CREDIT CARD FEES	7,000	7,000	0	432.71	2,545.92	0.00	4,454.08	36.37
51000554.95	RV BOOKING FEES	<u>7,000</u>	<u>7,000</u>	<u>0</u>	<u>0.00</u>	<u>1,773.90</u>	<u>0.00</u>	<u>5,226.10</u>	<u>25.34</u>
TOTAL SUNDRY		49,201	49,201	0	3,353.96	30,611.07	0.00	18,589.93	62.22
CAPITAL EXPENDITURES									
51000561.02	LAND & IMPROVEMENTS OT	40,000	40,000	0	0.00	21,025.54	17,866.46	1,108.00	97.23
51000562.03	CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000563.05	CE- INFRASTRUCTURE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000564.65	CE- MACHINERY & EQUIPM	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL EXPENDITURES		40,000	40,000	0	0.00	21,025.54	17,866.46	1,108.00	97.23
TOTAL OPERATIONS		<u>307,330</u>	<u>307,330</u>	<u>0</u>	<u>12,587.13</u>	<u>138,799.96</u>	<u>17,866.46</u>	<u>150,663.58</u>	<u>50.98</u>
TOTAL EXPENDITURES		307,330	307,330	0	12,587.13	138,799.96	17,866.46	150,663.58	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(39,830)	(39,830)	0	(1,672.91)	(56,721.71)	(17,866.46)	34,758.17	187.27	

*** END OF REPORT ***

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Jun-2025 THRU Jun-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.

51000511.01			SALARIES & WAGES								
			B E G I N N I N G		B A L A N C E					17,332.14	
6/06/25	6/03	P06710	PYEXP		01678 BI-WEEKLY & SALARY PAYROLL				1,407.38	18,739.52	
6/20/25	6/17	P06716	PYEXP		01680 BI-WEEKLY & SALARY PAYROLL				1,413.57	20,153.09	
			=====	JUNE ACTIVITY	DB:	2,820.95	CR:	0.00	2,820.95		

51000511.07			SALARIES & WAGES-OVERTIME								
			B E G I N N I N G		B A L A N C E					1,004.00	
6/20/25	6/17	P06716	PYEXP		01680 BI-WEEKLY & SALARY PAYROLL				54.90	1,058.90	
			=====	JUNE ACTIVITY	DB:	54.90	CR:	0.00	54.90		

51000512.05			EMPLOYER-SOCIAL SECURITY								
			B E G I N N I N G		B A L A N C E					1,438.79	
6/06/25	6/03	A50574	DFT: 001005		11719 FICA WITHHOLDING	100011			83.34	1,522.13	
					INTERNAL REVENUE SERVICE	INV# T3 202506031095	/PO#				
6/06/25	6/03	A50574	DFT: 001005		11719 MEDICARE WITHHOLDING	100011			19.49	1,541.62	
					INTERNAL REVENUE SERVICE	INV# T4 202506031095	/PO#				
6/20/25	6/17	A50866	DFT: 001015		11728 FICA WITHHOLDING	100011			87.13	1,628.75	
					INTERNAL REVENUE SERVICE	INV# T3 202506171131	/PO#				
6/20/25	6/17	A50866	DFT: 001015		11728 MEDICARE WITHHOLDING	100011			20.38	1,649.13	
					INTERNAL REVENUE SERVICE	INV# T4 202506171131	/PO#				
6/30/25	6/30	A51280	DFT: 001037		11741 FICA WITHHOLDING	100011			77.82	1,726.95	
					INTERNAL REVENUE SERVICE	INV# T3 202506301135	/PO#				
6/30/25	6/30	A51280	DFT: 001037		11741 MEDICARE WITHHOLDING	100011			18.20	1,745.15	
					INTERNAL REVENUE SERVICE	INV# T4 202506301135	/PO#				
			=====	JUNE ACTIVITY	DB:	306.36	CR:	0.00	306.36		

51000512.10			EMPLOYER-T.M.R.S.								
			B E G I N N I N G		B A L A N C E					1,220.16	
6/06/25	6/26	A51216	DFT: 001030		11729 TMRS-RETIREMENT	100008			83.46	1,303.62	
					TEXAS MUNICIPAL	INV# 110202506031095	/PO#				
6/20/25	6/26	A51217	DFT: 001030		11729 TMRS-RETIREMENT	100008			87.08	1,390.70	
					TEXAS MUNICIPAL	INV# 110202506171131	/PO#				
			=====	JUNE ACTIVITY	DB:	170.54	CR:	0.00	170.54		

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Jun-2025 THRU Jun-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.

51000512.20			GROUP H/D INS PREMIUMS								
			B E G I N N I N G		B A L A N C E					5,148.36	
6/06/25	6/26	A51224	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			12.20	5,160.56	
				TML - IEBP		INV# 1ED202506031095	/PO#				
6/06/25	6/26	A51226	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			309.30	5,469.86	
				TML - IEBP		INV# 1EM202506031095	/PO#				
6/20/25	6/26	A51225	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			12.20	5,482.06	
				TML - IEBP		INV# 1ED202506171131	/PO#				
6/20/25	6/26	A51227	CHK: 068910	11729	HEALTH/DENTAL INSURANCE	100419			309.30	5,791.36	
				TML - IEBP		INV# 1EM202506171131	/PO#				
6/20/25	6/26	A51239	CHK: 068910	11729	HEALTH INSURANCE	100419			0.56	5,791.92	
				TML - IEBP		INV# PPORTLA12507-1	/PO#				
			=====	JUNE ACTIVITY	DB:	643.56	CR:	0.00	643.56		

51000536.01			ELECTRICITY								
			B E G I N N I N G		B A L A N C E					13,043.85	
6/04/25	6/05	A50688	CHK: 068748	11713	ELECTRICITY SVCS MAY 202	102645			2,318.17	15,362.02	
				GEXA ENERGY, LP		INV# 34444366-4	/PO#				
			=====	JUNE ACTIVITY	DB:	2,318.17	CR:	0.00	2,318.17		

51000536.03			WATER								
			B E G I N N I N G		B A L A N C E					3,928.17	
6/04/25	6/05	A50630	CHK: 068779	11713	WATER / SEWER MAY 2025	100335			718.90	4,647.07	
				PORT LAVACA, CITY OF		INV# 05/2025	/PO#				
			=====	JUNE ACTIVITY	DB:	718.90	CR:	0.00	718.90		

51000542.03			R & M- BUILDING								
			B E G I N N I N G		B A L A N C E					5.19	
6/04/25	6/05	A50654	CHK: 068742	11713	FAUCET & CURB KEY	100728			521.22	526.41	
				FERGUSON ENTERPRISES, INC		INV# 1978885	/PO#				
			=====	JUNE ACTIVITY	DB:	521.22	CR:	0.00	521.22		

51000543.04			R & M- IMPROVEMENT OTB								
			B E G I N N I N G		B A L A N C E					14,301.87	
6/04/25	6/05	A50621	CHK: 068754	11713	ELECTRICAL - LIGHTHOUSE	100208			1,665.00	15,966.87	
				HAYES ELECTRIC SERVICE		INV# A2250506-03	/PO#				
			=====	JUNE ACTIVITY	DB:	1,665.00	CR:	0.00	1,665.00		

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Jun-2025 THRU Jun-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.

51000544.55			R & M- VEHICLES & TRAILERS								
			B E G I N N I N G		B A L A N C E					972.35	
6/18/25	6/19	A51073	DFT: 001020	11726	MAINTENANCE MANAGEMENT	104071			13.57	985.92	
				ENTERPRISE FLEET MANAGEME	INV# FBN5349140		/PO#				
			=====	JUNE ACTIVITY	DB:	13.57	CR:	0.00	13.57		

51000551.11			VEHICLE LEASES								
			B E G I N N I N G		B A L A N C E					7,236.00	
6/18/25	6/19	A51073	DFT: 001020	11726	MAINTENANCE MANAGEMENT	104071			904.50	8,140.50	
				ENTERPRISE FLEET MANAGEME	INV# FBN5349140		/PO#				
			=====	JUNE ACTIVITY	DB:	904.50	CR:	0.00	904.50		

51000553.01			XFER OUT- FD 001- ADMIN CHG								
			B E G I N N I N G		B A L A N C E					6,134.00	
6/30/25	6/26	B50721		21433	ADMINISTRATIVE FEES		JE# 030019		766.75	6,900.75	
			=====	JUNE ACTIVITY	DB:	766.75	CR:	0.00	766.75		

51000553.17			XFER OUT- FD 162 DREDGING								
			B E G I N N I N G		B A L A N C E					10,000.00	
6/30/25	6/26	B50722		21433	DREDGING		JE# 030020		1,250.00	11,250.00	
			=====	JUNE ACTIVITY	DB:	1,250.00	CR:	0.00	1,250.00		

51000554.91			CREDIT CARD FEES								
			B E G I N N I N G		B A L A N C E					2,113.21	
6/03/25	6/03	B50575	E.F.T. 000000	21412	CARDCONNECT - MAY 2025		JE# 029971		432.71	2,545.92	
			=====	JUNE ACTIVITY	DB:	432.71	CR:	0.00	432.71		

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Jun-2025 THRU Jun-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BAL

Item #5.

--*-*-*

000 ERRORS IN THIS REPORT!

--*-*-*

** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	126,212.83	0.00
REPORTED ACTIVITY:	12,587.13	0.00
ENDING BALANCES:	138,799.96	0.00
TOTAL FUND ENDING BALANCE:	138,799.96	

SELECTION CRITERIA

Item #5.

FISCAL YEAR: Oct-2024 / Sep-2025
FUND: Include: 503
PERIOD TO USE: Jun-2025 THRU Jun-2025
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: 1000 THRU 1000
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

COMMUNICATION

SUBJECT: Discuss Financial reports at Lighthouse Beach Campground.

INFORMATION:

COMMUNICATION

SUBJECT: Receive update on Recreation and Parks Board Master Plan.

INFORMATION:



PORT LAVACA PARKS & RECREATION MASTER PLAN

MAY 2026

CITY OF PORT LAVACA, TEXAS

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Welcome To

INTRODUCTION + PLAN CONTEXT

The Port Lavaca Parks and Recreation Master Plan serves as a comprehensive guide for shaping the future of the city's parks, recreation, and trails. Initiated in May 2024, this Plan provides direction for future improvements, investments, and budgetary decisions to ensure long-term success. This document outlines a vision for a well-connected, accessible, and sustainable parks and recreation system.

As Port Lavaca's needs evolve, the City must take a proactive approach to its parks and recreation planning. This plan ensures that Port Lavaca's park system continues to meet current demands while positioning the community for a vibrant, resilient future.



PURPOSE AND OBJECTIVE

GUIDING PORT LAVACA...

This plan prioritizes placemaking strategies in parks that support quality of life, economic vitality, and fiscal responsibility. By enhancing public spaces, expanding programmatic offerings, and cultivating vibrant events, Port Lavaca will strengthen the local sense of place. Additionally, prioritizing coastal preservation efforts ensures the natural beauty of Port Lavaca will be enjoyed for generations to come.

Port Lavaca's current Parks and Recreation System includes pocket parks, community parks, trails, and public facilities. Through strategic investment and collaboration, Port Lavaca is building a parks system that reflects its values—supporting a high quality of life, celebrating natural beauty, and creating inclusive spaces for the whole community.

The primary objectives of this Parks and Recreation Master Plan are to:

- Enhance the quality of life for all current and future residents by providing exceptional recreational opportunities and green spaces.
- Preserve and protect the natural landscape, while expanding accessibility and building community resilience.
- Expand connectivity and access through trails and pedestrian infrastructure.
- Encourage economic growth through recreational tourism, public-private partnerships, and innovative funding strategies.
- Strengthen community identity and vitality through high-quality park programming and special events.



PLAN ALIGNMENT WITH REGIONAL + STATE PRIORITIES

TEXAS PARKS AND WILDLIFE

The Port Lavaca Parks and Recreation Master Plan aligns with key priorities outlined in several Texas Parks and Wildlife Department (TPWD) strategic documents.

The 2024 TPWD Land and Water Resources Conservation and Recreation Plan provides statewide goals for park expansion, ecological conservation, and sustainable development, while the TPWD R3 Strategic Plan emphasizes public engagement, accessibility, and community-led recreation programs to increase outdoor participation.

Research from TPWD economic and ecological reports highlights the role of parks and trails in boosting local economies, improving public health, and enhancing climate resilience, reinforcing the need for nature-based tourism and conservation strategies. Additionally, TPWD grant program guidelines outline funding opportunities for parks and trails, recommending sustainability measures, connectivity enhancements, and conservation easements to maximize eligibility.

A thorough review of TPWD plans, studies, and information resulted in the following summary of TPWD priorities, which can be integrated into this Parks and Recreation Master Plan, to align Port Lavaca for future funding and support through TPWD:

1. Conservation and Stewardship of Natural and Cultural Resources

TPWD Goal: Protect, restore, and manage Texas' land, water, and wildlife to ensure long-term environmental and recreational sustainability. Key strategies for Port Lavaca include:

- With Texas' population projected to grow to 50 million by 2050, cities must proactively plan to preserve open space and balance development with conservation efforts.
- Prioritize parkland acquisition in ecologically significant landscapes, wildlife corridors, and floodplains.
- Ensure that development projects incorporate low-impact design, permeable surfaces, and native vegetation to mitigate environmental impacts.
- Protect historic sites, integrate interpretive signage, and create educational programming that highlights Port Lavaca's coastal heritage and history.
- Preserve coastal habitat and incorporate stormwater management solutions to prevent flooding or coastal erosion.

2. Increasing Public Access and Outdoor Recreation Opportunities

TPWD Goal: Ensure that all Texans have equitable access to outdoor spaces and recreation. Key Strategies for Port Lavaca include:

- TPWD prioritizes regional connectivity—Port Lavaca should extend trail networks to provide pedestrian access to schools, neighborhoods, and parks.
- Prioritize universal design to make parks, playgrounds, and trails accessible for people of all ages and abilities (including ADA accessibility).
- Promote Outdoor Recreation for all Ages by creating multi-generational play areas (fitness zones, senior walking loops, interactive play features) and developing nature-based recreation areas (including wildlife observation sites and water recreation access).
- Incorporate water-based recreation (such as boating, paddling, and fishing access points) into park planning and trailheads if/where possible.

CONTEXT / EXISTING CONDITIONS

COMMUNITY SUMMARY

Port Lavaca City, TX
Geography: Place

11,335	-0.46%	2.70	83.7	38.0	\$64,069	\$135,484	\$196,908	23.6%	59.0%	17.4%
Population Total	Population Growth	Average HH Size	Diversity Index	Median Age	Median HH Income	Median Home Value	Median Net Worth	Age <18	Age 18-64	Age 65+



19.3%
Services

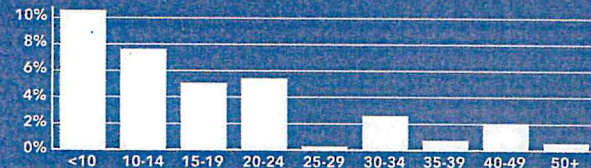


35.9%
Blue Collar

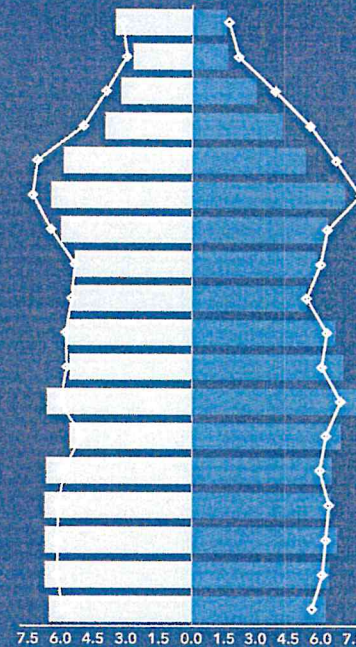


44.8%
White Collar

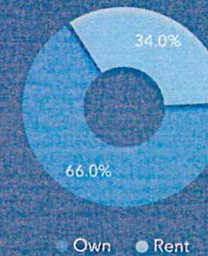
Mortgage as Percent of Salary



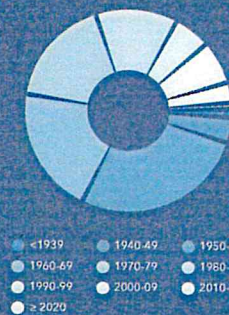
Age Profile: 5 Year Increments



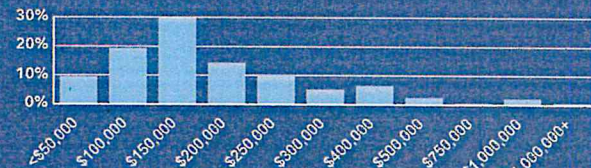
Home Ownership



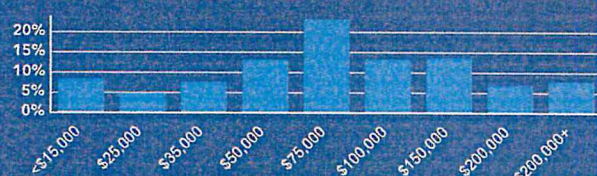
Housing: Year Built



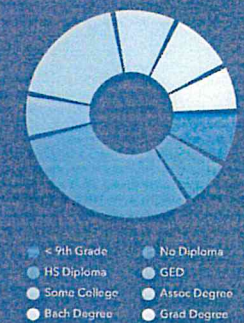
Home Value



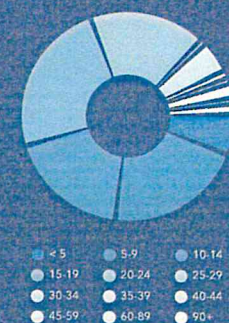
Household Income



Educational Attainment



Commute Time: Minutes

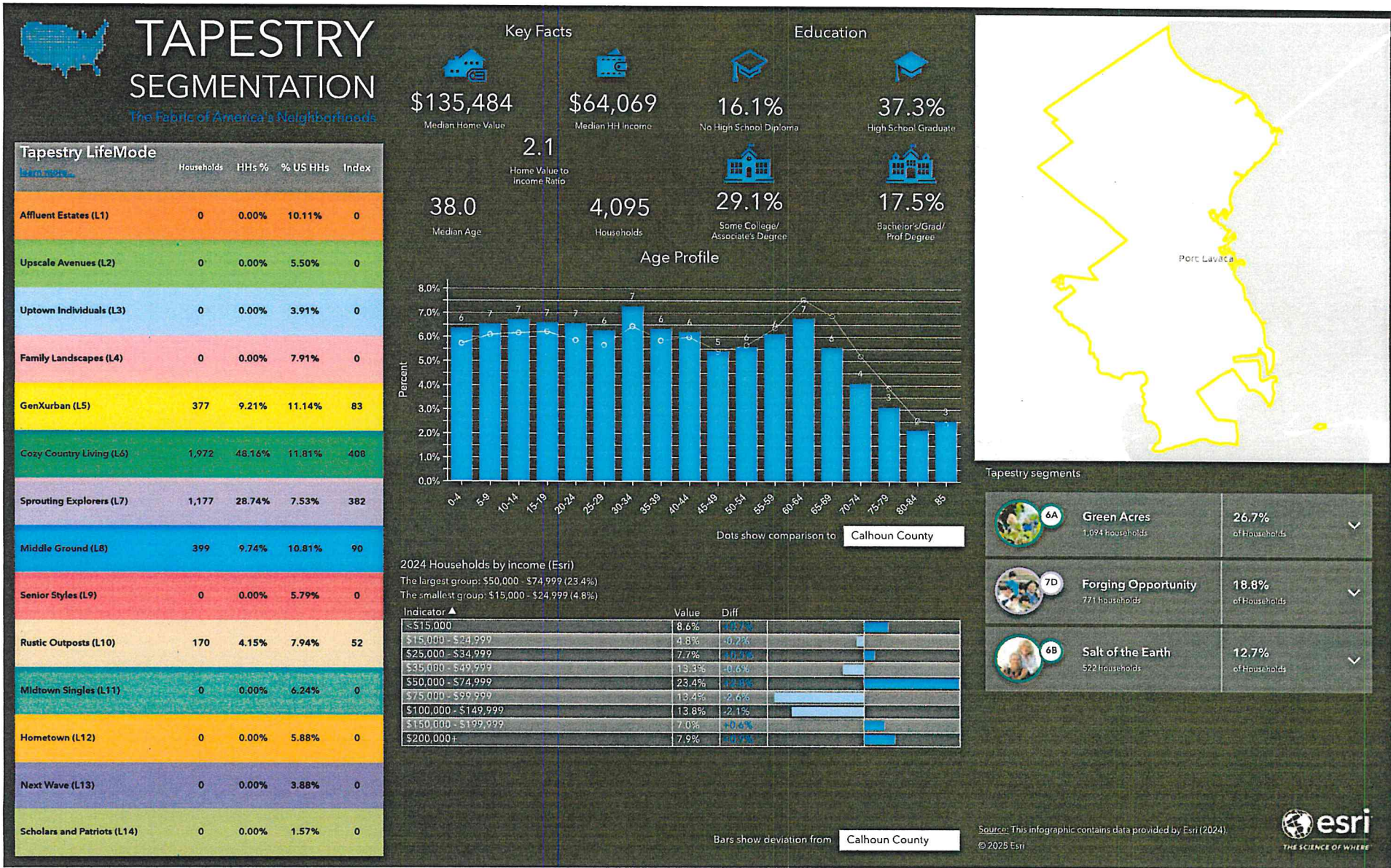


Source: This Infographic contains data provided by Esri (2024), ACS (2018-2022).

Dots show comparison to

Calhoun County

© 2025 Esri



PLANNING PROCESS OVERVIEW

STAKEHOLDER + COMMUNITY ENGAGEMENT

During this process a Public Workshop was held to obtain vital community feedback and direction for the development of its content. The event was held on Tuesday, May 20, 2025 at the Bauer Community Center from 6:00 to 8:00 PM in a come-and-go format.

Approximately 50 community members attended and contributed to meaningful, collaborative discussion at the feedback stations available for community input. With lively conversation and active participation in the stations, this feedback shaped the Parks and Recreation Master Plan.

The goals of the Workshop were to:

- Familiarize the community with park master planning basics
- Inform the community about the current Parks and Recreation System
- Understand the public's perspectives on the current System
- Collect feedback to begin determining the community's vision for the Parks and Recreation System

Stations were set up throughout the Community Center and ranged from informational to interactive for residents of all ages. Members of the LJA Planning Team also were available throughout the event to answer questions from and spark discussion among community members.



Key Themes

- Recreation (36 percent): Provide fun and engaging opportunities for enjoyment, sightseeing, and/or fitness
- Design (20 percent): Enhance public spaces to encourage social interaction and beauty through high quality design to the places that make the City unique: 20 percent
- Nature (18 percent): Design spaces that protect sensitive or important natural areas and features, and integrate low impact / "green" practices

Additionally, community members appreciate larger parks with a range of amenities, such as Lighthouse Beach and Chocolate Bayou Park. Residents enjoy the wide, well-lit sidewalks of Bayfront Peninsula Park.

Common community desires identified across all activities and boards include:

- Additional shade trees or structures within existing parks
- Community recreational center with amenities for all age groups, such as sports courts or a public pool
- More community events and programs, such as movies in the park, live music, Christmas lights, First Friday art walks, etc.
- Rentals for kayaks, canoes, paddle boats, etc. near the water
- Walking, running, and bicycle trails within parks and neighborhoods
- Splash pads for younger children
- Free access to Lighthouse Beach for Port Lavaca residents

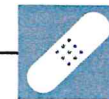


COMMUNITY SWOT ANALYSIS



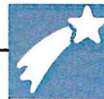
STRENGTHS

- Coastline access, especially the proximity of downtown Port Lavaca to the water
- High-quality playgrounds, walking trails, and splashpads at parks
- Quantity, size, and distribution of existing parks



WEAKNESSES

- Lack of shade trees and structures, limiting summertime enjoyment of parks and playgrounds
- Lack of continuous, connected, and level trails, sidewalks, and safe pedestrian areas
- No indoor recreational center
- Limited maintenance for park facilities, especially restrooms



OPPORTUNITIES

- Expand trails and sidewalks, linking parks to schools, the library, and other destinations.
- Develop an indoor recreation center, dog park, and more green spaces.
- Host more community events and explore partnerships for funding.
- Offer more sports facilities like tennis, pickleball, volleyball, etc.
- Promote Port Lavaca's parks as ecotourism destinations



CHALLENGES/THREATS

- Limited funding and infrastructure constraints.
- Population decline leading to economic vulnerability and limited resources
- Natural hazards, including sea-level rise, storm surges, and hurricanes



VISION + GUIDING PRINCIPLES 02

INSERT TEXT

Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum. It is a long established fact that a reader will be distracted by the readable content of a page when looking at its layout

EXISTING SYSTEM CONDITIONS

03

INSERT TEXT

Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum. It is a long established fact that a reader will be distracted by the readable content of a page when looking at its layout

LEVEL OF SERVICE

Parks, Facilities, and Recreation

The National Recreation and Park Association (NRPA) provides benchmarking data. Provided below are some key findings from the 2025 NRPA Agency Performance Review and are utilized here to evaluate Port Lavaca's existing offerings.

NRPA emphasizes that optimal parkland acreage and some of the items listed below can vary based on specific community needs, population density, and local priorities. Therefore, while the benchmarks offer a reference point, Port Lavaca should assess its unique demographic and geographic factors to determine the appropriate features that best serve the residents.

Insert Existing Park Service Map



Walking Distance

Given how extreme Texas summers are, half a mile is generally considered the outer limit of what most people are willing to walk to access a park. It takes roughly 7 to 10 minutes to walk half a mile at a brisk pace or 12 to 15 minutes at a leisurely pace.

As part of Port Lavaca's 2016 Comprehensive Plan efforts, a geographic analysis was conducted using existing public parks (shown in green) and adjacent parks located near the city limits (shown in dark green). A 0.5-mile service buffer, representing a typical walkable distance, was applied around each park (displayed in light green) to identify areas with reasonable pedestrian access. Areas falling outside of this buffer were mapped as service gaps and are illustrated in light brown. These underserved areas highlight key opportunities for future park development. Overall, the analysis reveals a citywide need for expanded park access to ensure all residents are within a short walk of a neighborhood park.

When calculating walking distance LOS via City-owned parks only, there are large pockets of the City that are not serviced by a walkable park, particularly in northwest and southern Port Lavaca. When, accounting for public park facilities of any kind, such as school playgrounds, the coverage area increases significantly. Many of the underserved areas according to this metric are also less developed, but coverage will be an important consideration if these areas become denser in the future.

CURRENT + PLANNED INVENTORY

Parks, Facilities, and Recreation

The City of Port Lavaca owns and maintains eight public parks within its city limits:

- City (Tilley) Park
- Lighthouse Beach Park
- Wilson Park
- Bayfront Peninsula Park
- George Adams Park
- Claret Crossing Park
- Brookhollow Estates Park (Butterfly Park)
- Fay Bauer Sterling Park

Port Lavaca residents also enjoy the County-operated Little Chocolate Bayou Park and Bauer Community Center. Little Chocolate Bayou Park features a 1.7-mile loop trail and a recently installed playscape structure. The Calhoun County Library System, anchored by the Calhoun County Public Library in Port Lavaca, serves over 20,000 citizens of Calhoun County, located in South Texas.

Additionally, the Calhoun County YMCA offers a pool, health and wellness services, youth sports opportunities, and on-site childcare. Calhoun County Senior Citizens Association, Inc. (CCSCA) provides hot meals, health services, and opportunities for connection for Port Lavaca's senior population out of its Heritage Center.

With the exception of the Claret Crossing pocket park, all city-owned parks have been designated to receive improvements within the next five years in the 2025 Capital Improvement Plan, ranging from new shade structures to pickleball courts.

Nearby (<20-minutes by car) parks that provide extensive recreational areas to Port Lavaca residents include Six Mile Park and Magnolia Beach Park.

Would we rather have a matrix with the parks/features or a 1/2 page devoted to each park?

Insert map of all park locations



Blue Zones

Blue Zones refer to regions of the world where people consistently live longer, healthier lives—often surpassing 100 years of age. The Blue Zones Project, based on research by Dan Buettner, has distilled common characteristics of these regions into lifestyle principles that can be applied to community design and public health planning. For parks and recreation systems, integrating Blue Zone principles means creating environments that promote natural movement, social connection, and stress reduction.

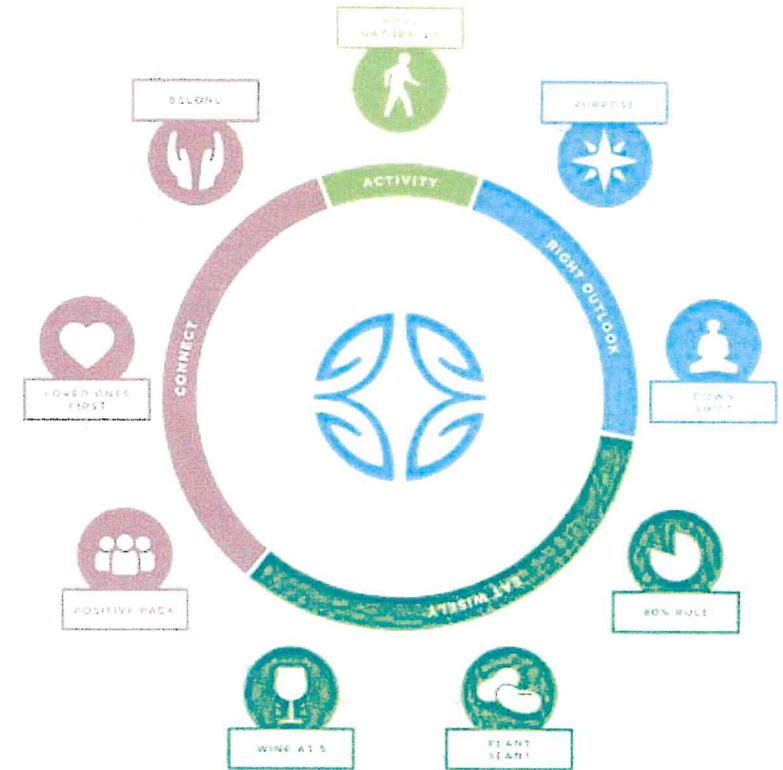
Even relatively simple park elements, like shaded benches or shared community gardens, can align parks with public health goals.

Here's how Port Lavaca's parks can incorporate the Blue Zones philosophy into its Parks and Recreation system:

- Design environments that encourage walking, biking, and other forms of physical activity.
- Provide spaces for community engagement, social gatherings, and shared experiences, which are crucial for mental and emotional well-being.
- Offer activities like yoga, tai chi, and meditation in parks to help residents manage stress and anxiety, according to a National Recreation and Park Association article.
- Establish a community garden or food forest
- Host farmers' markets that feature fresh local produce at affordable prices
- Offer physical fitness and nutrition programs at parks

Blue Zones and Community Engagement:

The Blue Zones Project recognizes the importance of community involvement in creating healthy environments. By partnering with local



organizations, Blue Zones initiatives can encourage residents to utilize parks and participate in activities that promote well-being. For example, the Hop-a-Park Challenge sponsored by the Blue Zones Project encourages people to explore and enjoy city parks.

Maker & Innovation Spaces

Maker and innovation spaces within park systems are creative, hands-on environments where community members gather to build, learn, and invent. These spaces may include outdoor classrooms, mobile tool libraries, STEAM-focused play areas, or workshops with 3D printers, woodworking tools, or art supplies. While traditionally located in libraries or schools, integrating them into parks brings new energy to public spaces and engages youth, families, and entrepreneurs in meaningful, skill-building activities.

For communities like Port Lavaca, incorporating maker spaces into parks expands the role of recreation from purely leisure to include economic development, workforce readiness, and intergenerational learning. These spaces can host DIY workshops, robotics clubs, gardening classes, or craft markets, blending creative placemaking with educational programming. This approach fosters community resilience by offering low-barrier access to skills training and innovation.

Strategies:

- Incorporate interactive public art, outdoor play labs, or mobile maker spaces into parks, focusing on locations with youth access. There are opportunities to partner with local libraries and schools to share the cost/maintenance burden of the equipment.
- San Antonio's Hemisfair Park features a hands-on outdoor play areas that incorporate science and fine motor skills
- Brownsville's library system offers a makerspace service for community members to utilize 3D printers, laser cutters, sewing machines, etc.
- Cedar Park as well

Sources:

- Better Block Foundation
- Project for Public Spaces

Libraries

Partnerships between parks departments and public libraries combine the strengths of both institutions to expand access to learning, wellness, and community engagement. These collaborations often involve co-hosted programs (like summer reading in the park), mobile library services at park events, shared public facilities, or even co-located buildings. For cities like Port Lavaca, aligning parks and libraries enhances the value of each without duplicating infrastructure—especially important in smaller communities with limited resources.

The Calhoun County Library System serves over 20,000 citizens of Calhoun County, and its main branch is the Calhoun County Public Library in Port Lavaca. Though not directly adjacent to any City-owned parks, this library is just .5 miles from Bayfront Peninsula Park and 1 mile from City (Tilley) Park. This physical proximity encourages collaboration between library and park professionals.

Calhoun County library already offers a variety of regular events and programs, many of which could be (re)located to a nearby park.

Additional collaborative program offerings include:

- Storytime in the Park
- Community Garden located on library property
- Walking trail featuring favorite childhood literary characters

PROSPERITY

REVENUE OPPORTUNITIES

Property, sales, and hotel tax are the primary source of revenue for most local governments, including Port Lavaca.

Parks and recreational spaces can yield significant economic benefits for communities like Port Lavaca. In 2021, NRPA reported that local public park and recreation agencies across the United States generated more than \$200 billion in economic activity and supported over 1 million jobs. Beyond direct economic contributions, the presence of parks increases nearby property values by upwards of 20%, benefiting both homeowners and tax revenues.

Physical activity associated with access to parks improves public health outcomes, reducing health care costs. Communities with ample green spaces see decreased rates of chronic disease, translating to significant medical cost savings.

According to a 2020 survey, 94% of Americans support their local government investing in infrastructure that promotes economic activity in their community. Parks attract tourism, which stimulates the local economy through increased hospitality and retail spending. Port Lavaca's prime location on Lavaca Bay places it in a prime position to capitalize on water-based recreational offerings and coastal ecotourism, including birdwatching and fishing.

Rentals

Parks frequently offer amenities like community centers, sports fields, picnic areas, and pavilions that can be rented for various occasions, including events, parties, weddings, sports tournaments, and other gatherings.

To begin, consider renting the following:

- Facilities: Renting buildings, rooms, sports fields, and picnic areas can raise capital.
- Parking Lots and Streets: Many events need space like parking lots, such as churches, schools, and non-profits looking for outdoor gathering space.
- Equipment: Rent out tennis rackets, basketballs, pickleball paddles, and more!





Program Fees

Parks and recreation departments can generate extra income through recreation programs and classes. Parks departments often already offer programs and activities, including sports leagues, fitness classes, art workshops, and summer camps. By implementing registration or participation fees for these programs, parks and recreation departments can contribute to their revenue generation efforts.

Special Events & Concessions

Hosting special events such as concerts, festivals, farmers' markets, or holiday celebrations within park areas can draw in visitors and generate income through various means, including ticket sales, fees, sponsorships, and concession stands.

Parks can lease out spaces to vendors offering food and beverage services, equipment rentals, or other recreational services. Collecting a percentage of their sales or charging rent for the use of park facilities can provide a steady stream of revenue.

Sponsorships & Advertising

Parks and recreation departments can generate revenue by leveraging advertising and sponsorship agreements. Partnering with local businesses, corporations, or nonprofit organizations to sponsor park initiatives, events, or facilities can generate additional revenue. In exchange, sponsors may receive acknowledgment and branding opportunities.

Additionally, selling advertising space or showcasing sponsored signage within parks is another way to generate income. Departments can display advertisements in parks, sports fields, department websites, digital screens within facilities, catalogs, brochures, newsletters, and program registration software.

Tax-Related Revenue

Parks and recreation departments can generate revenue through taxes because the public is generally more inclined to vote in favor of such initiatives.

Here are some methods that parks and recreation departments employ to increase their revenue through taxes:

Property Tax Revenue

By collaborating with local officials and raising awareness among the public about the value of parks and recreational opportunities, departments can gain public support for property taxes.

Park Impact Fees

Developers get charged park impact fees to offset the costs of new parks and recreational facilities in newly developed areas. As new residents move into these areas, maintenance expenses of parks will increase. Departments can establish specific fees to address these expenses.

Landscape Lighting District

By establishing a landscape lighting district, parks and recreation departments can generate revenue specifically dedicated to covering the costs of installing and maintaining lighting in parks and other public spaces.

Community Facility District

Parks and recreation departments can impose fees to help finance any construction, operation, and maintenance.



NATURE TOURISM

- Tourism generates 2.6 million jobs in the region.
- Wildlife tourism generates over \$19 billion in annual spending.
- Wildlife tourism generates over \$5 billion annually in federal, state and local tax revenues.
- Over 1,100 guide and outfitter entities and 11,000 lodging and dining establishments generate business for one another.
- Wildlife tourism businesses rely on healthy coastal environments

Special Events & Concessions

Hosting special events such as concerts, festivals, farmers' markets, or holiday celebrations within park areas can draw in visitors and generate income through various means, including ticket sales, fees, sponsorships, and concession stands.

Parks can lease out spaces to vendors offering food and beverage services, equipment rentals, or other recreational services. Collecting a percentage of their sales or charging rent for the use of park facilities can provide a steady stream of revenue.

Topics to cover:

- Efficient locations
- Administration
- Parkland Dedication Fee
- Smith Harbor
- Master planned communities
- Tournaments
- Ecotourism
- Community Events; Main Street
- Rails to Trails
- Farm to Table

PLANNING PROCESS OVERVIEW

STAKEHOLDER + COMMUNITY ENGAGEMENT

During this process a Public Workshop was held to obtain vital community feedback and direction for the development of its content. The event was held on Tuesday, May 20, 2025 at the Bauer Community Center from 6:00 to 8:00 PM in a come-and-go format.

Approximately 50 community members attended and contributed to meaningful, collaborative discussion at the feedback stations available for community input. With lively conversation and active participation in the stations, this feedback shaped the Parks and Recreation Master Plan.

The goals of the Workshop were to:

- Familiarize the community with park master planning basics
- Inform the community about the current Parks and Recreation System
- Understand the public's perspectives on the current System
- Collect feedback to begin determining the community's vision for the Parks and Recreation System

Stations were set up throughout the Community Center and ranged from informational to interactive for residents of all ages. Members of the LJA Planning Team also were available throughout the event to answer questions from and spark discussion among community members.

Key Themes

- Recreation (36 percent): Provide fun and engaging opportunities for enjoyment, sightseeing, and/or fitness
- Design (20 percent): Enhance public spaces to encourage social interaction and beauty through high quality design to the places that make the City unique: 20 percent
- Nature (18 percent): Design spaces that protect sensitive or important natural areas and features, and integrate low impact / "green" practices

Additionally, community members appreciate larger parks with a range of amenities, such as Lighthouse Beach and Chocolate Bayou Park. Residents enjoy the wide, well-lit sidewalks of Bayfront Peninsula Park.



TRAILS

06

The Port Lavaca Parks and Recreation Master Plan serves as a comprehensive guide for shaping the future of the city's parks, recreation, and trails. Initiated in May 2024, this Plan provides direction for future improvements, investments, and budgetary decisions to ensure long-term success. This document outlines a vision for a well-connected, accessible, and sustainable parks and recreation system.

As Port Lavaca's needs evolve, the City must take a proactive approach to its parks and recreation planning. This plan ensures that Port Lavaca's park system continues to meet current demands while positioning the community for a vibrant, resilient future.



PURPOSE AND OBJECTIVE

Currently, Port Lavaca lacks sufficient sidewalk and trail infrastructure, limiting safe, non-vehicular mobility throughout the city.

Future investments can focus on shared-use paths, trails, and greenways that link key destinations while enhancing economic development through trail-adjacent businesses. Demand for eco-tourism, especially birding and fishing, will expand as Port Lavaca establishes itself as an outdoor recreational hub, attracting visitors and further supporting the local economy.

To meet future demand, Port Lavaca must expand its sidewalk infrastructure, develop multi-use trails, and enhance regional connectivity. Investing in bicycle and pedestrian infrastructure will improve mobility, increase property values, and enhance the overall quality of life for residents.

SIDEWALK PLAN



COMMUNICATION

SUBJECT: Review status of Capital Improvement Plan (CIP) for fiscal year 2025-26 and discuss CIP for fiscal year 2025-26.

INFORMATION:

COMMUNICATION

SUBJECT: Consider and discuss the implementation of a deposit upon reservation for the Wilson Park concession stand.

INFORMATION:

CONCESSION STAND AGREEMENT

THIS CONCESSION STAND AGREEMENT (the Agreement”) is made as of this ____ day of _____, 20____ (the “Effective Date”), by and between The City of Port Lavaca with its principal place of business located at 202 N Virginia St., Port Lavaca, TX 77979 (the “City”) and _____ (the “User”).

The City grants the User the exclusive use of the Concession Stand, subject to the terms and conditions of this Agreement, for the purpose of selling concessions during the date and time in this agreement.

RENTAL RULES AND REGULATIONS

All rentals of the Wilson Park Concession Stand will require a signed rental agreement between the User and the City, executed through its duly authorized representatives. No oral agreements regarding the use of the Concession Stand will be considered valid.

The Concession Stand will be rented on a first-come, first-served basis. The Director or an authorized representative will resolve any conflicts regarding reservation requests.

Reservation requests may be made via:

- The City of Port Lavaca website: portlavaca.org
- Phone: (361)552-3347 or (361)
- In-Person at: 106 S. Commerce St., Suite 4, Port Lavaca, TX 77979

Upon receipt of a reservation request, a representative will contact the User to confirm the reservation. A reservation for the Concession Stand will only be finalized upon receipt of the required deposit.

Throughout the term of this Agreement, the User shall maintain the Concession Stand in the same condition as it was on the Effective Date, allowing for normal wear and tear. No improvements or alterations are permitted without the prior written consent of the City.

The User is responsible for obtaining any necessary licenses or permits and must comply with all applicable laws and regulations, including but not limited to local and state regulations governing the public sale of food and drink.

The User is responsible for the proper disposal of all waste generated from the use of the Concession Stand. All refuse must be placed in the designated receptacles provided by the City. At the conclusion of the rental agreement, it is the User's obligation to ensure that all waste is taken and disposed of in the dumpster located on the park premises.

Reservation Time Limits and Conditions

The Concession Stand will be available for rent between the hours of 6 a.m. and 11 p.m. Following each rental period, all supplies and food must be removed, and the Concession Stand must be left in a clean condition.

A key will be provided during the rental period. The User is responsible for returning the key within one business day following the conclusion of the rental period. The deposit will be held until the key is returned. If the key is lost or damaged beyond repair, the deposit will be utilized to replace the key and any associated hardware necessary to ensure the proper security of the Concession Stand.

Deposit

A deposit of \$150.00 is required to secure the reservation. The deposit may be fully refunded following an inspection of the Concession Stand, provided that no damages have occurred. A partial refund may be issued if excessive cleaning or any maintenance or repairs are necessary after the rental period. In the event that damages or repairs exceed the deposit amount, the User will be responsible for covering the additional costs.

Abandoned Property

The City shall not be held responsible for property left on the premises. Said articles shall remain in the Concession Stand for 5 days and then shall be deemed abandoned by the User and may be disposed of by the City. The City assumes no responsibility for losses of property that are caused by theft or disappearance.