



RECREATION AND PARKS BOARD MEETING

Wednesday, February 21, 2024 at 12:00 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

AGENDA

MEETING PROCEDURE

Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Wednesday, February 21, 2024 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

[After publication, any information in a council packet is subject to change during the meeting]

Join Zoom Meeting:

<https://us02web.zoom.us/j/88008420739?pwd=aENRT2ZmR3BCSFZPQTBwMVRoZ2Q2dz09>

Meeting ID: 880 0842 0739

Passcode: 839613

One Tap Mobile

+13462487799,,82182482989#,,,,*912619# US (Houston)

Dial by your location

+1 346 248 7799 US (Houston)

ROLL CALL

CALL TO ORDER

COMMENTS FROM THE PUBLIC - (Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

1. General discussion and hear statements from citizens.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held December 20, 2023.
3. Approve minutes from the regular meeting held January 17, 2024.
4. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.
5. Receive Monthly Inspections Report from Public Works Department.
6. Receive update on park assignments from park board members.
7. Receive financial status report on the Parks Recreation Department.
8. Discuss establishment of a "We Love Port Lavaca Parks" campaign and proposed policies for use of funds donated to the campaign by the public.
9. Receive status report on continued mural project at Lighthouse Beach at west end of restrooms.
10. Consider and discuss current Lighthouse Beach rental rates and make any amendments necessary.
11. Receive information regarding GLO CEPRA (Coastal Planning and Response Act) Grant for Lighthouse Beach.
12. Discuss partnership with Whenever Watersports Rental Kiosk operations for the rentals of kayaks and paddleboards at Lighthouse Beach.

ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday, February 21, 2024**, beginning at 12:00 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday, February 16, 2024**.

Lorena Perez-Diaz, *Assistant City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: General discussion and hear statements from citizens.

INFORMATION:

COMMUNICATION

SUBJECT: Approve minutes from the regular meeting held December 20, 2023.

INFORMATION:



RECREATION AND PARKS BOARD MEETING

Wednesday, December 20, 2023 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 20th day of December, 2023, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William “Bill” Reagan	Board Member
Mary Lou Tharling	Board Member
Dina Smith	Board Member

And with the following absent:

Mark Howell	Board Member
Kevin Kuntschik	Board Member
Nicholas Lowry	Board Member
Tracy Hefley	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:03 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman, Mac Sistrunk announced that the next Recreation and Parks Board Meeting would be Wednesday, January 17, 2024 at 12:00 p.m.

2. Approve minutes from the regular meeting held November 15, 2023.

Motion made by Board Member Reagan,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on November 15, 2023.

Second by Vice Chairwoman Szela.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Smith

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer reported that the park's crew has been continuing regular maintenance at all the parks. He stated that the Christmas in the park event was very successful. He ended by stating that they were working on park signs throughout Lighthouse Beach and would be working on signs at the Bayfront Park.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed and discussed the playground inspections report.

No additional comments were made.

5. Receive update on park assignments from park board members.

Vice Chairwoman Olga Szela's Park assignment is City Park looks good except for a few weeds. Board member Szela asked about the possibility of installing a water fountain at Ashley Field Park.

Chairman Sistrunk Park assignment is Bayfront Park, he stated that the park looks very good and that all of the Christmas events were very successful.

Board Member Dina Smith's Park assignment is Lighthouse Beach. She stated she has not been to the park in a couple of weeks. She stated when she was there the park looked good overall. Chairman Mac Sistrunk stated that the artwork by the restroom enhances the area.

Board Member Bill Regan's Park assignment is Wilson Park. Regan stated the park overall looks very good. He asked about bleachers on field 1. He also asked about the possibility of blocking the entrance of vehicles to the area by the concession stand, Shaffer said he would work on that.

6. Receive financial status report on the Parks Recreation Department

The financial status were reviewed and discussed.

7. Discuss establishment of a "We Love Port Lavaca Parks" campaign and proposed policies for use of funds donated to the campaign by the public.

Interim City Manager Jody Weaver introduced the idea of establishing a "We Love Port Lavaca Parks" campaign. The idea is to set up an account to accept donations from those who visit the park. Said account would be advertised via signs at the parks with a QR code to make it easy and convenient for those visiting the parks to donate. The board discussed different ideas and regulations that are needed to be made for this type of account to function.

Motion made by Vice Chairwoman Szela

THAT, the Recreation and Parks Board hereby makes a motion to table agenda item.

Second by. Board Member Reagan

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Smith

8. Receive status report on continued mural project at Lighthouse Beach bathroom by Michael Sanchez.

Interim City Manager showed the board a picture of the mural status and stated this was a work in progress.

ADJOURN

Motion made by Board Member Smith

Second by Vice Chairwoman Szela.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Smith

Meeting adjourned at 1:04 P.M.

These minutes were approved on January 12, 2024

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

COMMUNICATION

SUBJECT: Approve minutes from the regular meeting held January 17, 2024.

INFORMATION:



RECREATION AND PARKS BOARD MEETING

Wednesday, January 17, 2024 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 17th day of January, 2024, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk
Olga Szela

Chairman
Vice Chairwoman

And with the following absent:

William “Bill” Reagan
Mary Lou Tharling
Dina Smith
Kevin Kuntschik
Nicholas Lowry
Tracy Hefley

Board Member
Board Member
Board Member
Board Member
Board Member
Board Member

Not Constituting in a quorum for the transaction of business, this meeting was cancelled:

These minutes were approved on February 21, 2024

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

COMMUNICATION

SUBJECT: Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

INFORMATION:

COMMUNICATION

SUBJECT: Receive Monthly Inspections Report from Public Works Department.

INFORMATION:

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

City Park

Pavillion

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

City Park

Pavillion

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

Equipped with platforms to facilitate access to the sitting position.

Platforms are equipped with guardrails or equivalent protective equipment.

Average incline is less than 30 degrees.

Exit regions are level.

Metal slides are shaded to prevent overheating.

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

Rope or chain ladders are anchored at both ends.

Foot holds/rungs are in good condition and adequately spaced.

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects.

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.

None

Fulcrums/pivot points are free of pinch or crush hazards.

Handholds are provided at each seating position.

Inspector name, signature, and completion date

Name: James B. Carter

Signature: 

Date: 1-10-24

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

City Park

Ashley Field

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>None</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from	<input type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

City Park

Ashley Field

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	None
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: James B. Carter

Signature: *[Handwritten Signature]*

Date: 1-10-24

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

~~Butterfly~~ **Bayfront**

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	None
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from	<input type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Bay front

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	<i>None</i>
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: James B. Carter

Signature: *[Handwritten Signature]*

Date: 1-10-27

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

George Adams

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	/	☐	
Playground area is free of anthills/hazardous insects or toxic plants.	/	☐	
Playground area is free of holes and other tripping hazards.	/	☐	
Proper signage with rules, hours, and age-appropriate use is posted.	☐	/	
Playground area is properly fenced.	☐	☐	N/A
Self-latching gate works as designed.	☐	☐	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	/	☐	
Surfacing material under and around equipment is adequate depth (6-12 inches).	☐	/	Thinning in spots
Surfacing material is free of glass, debris, or other foreign objects.	/	☐	
Surfacing material is not compacting or deteriorating.	☐	/	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	☐	/	
Proper drainage prevents water from forming puddles.	/	☐	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	/	☐	
Equipment is free from sharp points, corners, or edges.	/	☐	
Protective caps or plugs are not missing or damaged.	/	☐	
Equipment is free of potential clothing entanglement hazards.	/	☐	
Equipment free of pinch and crush points or exposed moving parts.	/	☐	
Equipment is free of rust, rot, cracks, and splinters.	/	☐	
Equipment is free of entrapments.	/	☐	
Equipment is safely anchored.	☐	☐	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	/	☐	
Swings are a safe distance from other playground equipment.	/	☐	
Swings are 24 inches apart.	/	☐	
Edges of seats are smooth and free from	/	☐	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

George Adams

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: James B. Carter

Date: 1-10-24

Signature: 

Port Lavaca Playground Safety Checklist

Item #5.

(To be completed monthly.)

Wilson

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	

Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and are in good condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing-entanglement hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Some around screws minor</i>
Equipment is free of entrapments.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #5.

(To be completed monthly.)

Wilson

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	<i>NA</i>
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: *James B Coates*

Signature: *[Handwritten Signature]* Date: *1-10-24*

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Lighthouse

(Splash pad)

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	1 tear in surface
Playground area is free of holes and other tripping hazards.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	" "
Proper signage with rules, hours, and age-appropriate use is posted.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tear at base of Climbing Rings
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	None
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from	<input type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

lighthouse

(Splash pad)

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

Equipped with platforms to facilitate access to the sitting position.

Platforms are equipped with guardrails or equivalent protective equipment.

Average incline is less than 30 degrees.

Exit regions are level.

Metal slides are shaded to prevent overheating.

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

Rope or chain ladders are anchored at both ends.

Foot holds/rungs are in good condition and adequately spaced.

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects.

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.

None

Fulcrums/pivot points are free of pinch or crush hazards.

Handholds are provided at each seating position.

Inspector name, signature, and completion date

Name: James Carter

Signature: *[Signature]*

Date: 1-10-24

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

LH1 (Beach Playground)

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sand base
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	None
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from	<input type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

LH Beach (Beach Playground)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	None
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: James Carter

Date: 1-10-24

Signature: [Handwritten Signature]

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Lighthouse

Dayroom Playground

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Mulch base</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>''</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>No Swings</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>''</i>
Edges of seats are smooth and free from	<input type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Lighthouse

Playroom

Playground

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

Equipped with platforms to facilitate access to the sitting position.

Platforms are equipped with guardrails or equivalent protective equipment.

Average incline is less than 30 degrees.

Exit regions are level.

Metal slides are shaded to prevent overheating.

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

Rope or chain ladders are anchored at both ends.

Foot holds/rungs are in good condition and adequately spaced.

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects.

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.

None

Fulcrums/pivot points are free of pinch or crush hazards.

Handholds are provided at each seating position.

Inspector name, signature, and completion date

Name: James Carter

Date: 1-10-24

Signature: *[Handwritten Signature]*

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Butterfly

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Minor surface flows
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	" "
Proper signage with rules, hours, and age-appropriate use is posted.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No holes, but surface is delaminating (spots)
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Butler fly

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	<i>None</i>
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: James Carter

Signature: *J B Carter*

Date: 1-10-24

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Planet Crossing

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Some soil erosion
Playground area is free of holes and other tripping hazards.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	cracks in surface
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Claret Crossing

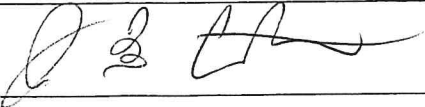
Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: James B Carter

Signature: 

Date: 1-10-24

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Light house

Dan room Playground

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	✓	☐	<i>(Milford White)</i>
Playground area is free of anthills/hazardous insects or toxic plants.	✓	☐	
Playground area is free of holes and other tripping hazards.	✓	☐	
Proper signage with rules, hours, and age-appropriate use is posted.	✓	☐	
Playground area is properly fenced.	☐	☐	
Self-latching gate works as designed.	☐	☐	

N/A
N/A

Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	✓	☐	<i>✓</i>
Surfacing material under and around equipment is adequate depth (6-12 inches).	✓	☐	
Surfacing material is free of glass, debris, or other foreign objects.	✓	☐	
Surfacing material is not compacting or deteriorating.	✓	☐	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	☐	✓	
Proper drainage prevents water from forming puddles.	✓	☐	

Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	✓	☐	
Equipment is free from sharp points, corners, or edges.	✓	☐	
Protective caps or plugs are not missing or damaged.	✓	☐	
Equipment is free of potential clothing entanglement hazards.	✓	☐	
Equipment free of pinch and crush points or exposed moving parts.	✓	☐	
Equipment is free of rust, rot, cracks, and splinters.	✓	☐	
Equipment is free of entrapments.	✓	☐	
Equipment is safely anchored.	✓	☐	

Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	☐	☐	<i>N / A</i>
Swings are a safe distance from other playground equipment.	☐	☐	
Swings are 24 inches apart.	☐	☐	
Edges of seats are smooth and free from	☐	☐	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Lighthouse Beach

Milford White

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

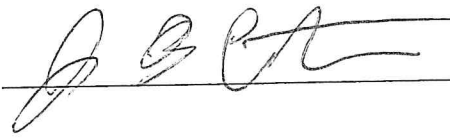
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

me: James B Carter

Date: 2-12-24

Signature: 

Pott Lavaca Playground Safety Checklist

(To be completed monthly.)

LH Beach

Beach Playground

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Sand base</i>
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>'' ''</i>
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	

Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from	<input type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Light House Beach (Beach Playground)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sand base
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ll
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	ll
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ll
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	ll

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	None
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: James B Carter Date: 2-12-24

Signature: [Handwritten Signature]

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

LH Beach

(Splash Pad Play)

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	✓	☐	
Playground area is free of anthills/hazardous insects or toxic plants.	✓	☐	
Playground area is free of holes and other tripping hazards.	☐	✓	<i>One hole by climbing equip.</i>
Proper signage with rules, hours, and age-appropriate use is posted.	✓	☐	
Playground area is properly fenced.	☐	☐	<i>N/A</i>
Self-latching gate works as designed.	☐	☐	<i>N/A</i>

Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	✓	☐	
Surfacing material under and around equipment is adequate depth (6-12 inches).	✓	☐	
Surfacing material is free of glass, debris, or other foreign objects.	✓	☐	
Surfacing material is not compacting or deteriorating.	✓	☐	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	✓	☐	
Proper drainage prevents water from forming puddles.	✓	☐	

Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	✓	☐	
Equipment is free from sharp points, corners, or edges.	✓	☐	
Protective caps or plugs are not missing or damaged.	✓	☐	
Equipment is free of potential clothing entanglement hazards.	✓	☐	
Equipment free of pinch and crush points or exposed moving parts.	✓	☐	
Equipment is free of rust, rot, cracks, and splinters.	✓	☐	
Equipment is free of entrapments.	✓	☐	
Equipment is safely anchored.	✓	☐	

Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	☐	☐	
Swings are a safe distance from other playground equipment.	☐	☐	<i>N/A</i>
Swings are 24 inches apart.	☐	☐	
Edges of seats are smooth and free from	☐	☐	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Lighthouse Beach

(Splash pad)


Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: James B Carter Date: 2-12-24

Signature: 

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Butterfly Park

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	✓	☐	
Playground area is free of anthills/hazardous insects or toxic plants.	✓	☐	<i>Treated all anthills will monitor</i>
Playground area is free of holes and other tripping hazards.	✓	☐	
Proper signage with rules, hours, and age-appropriate use is posted.	✓	☐	
Playground area is properly fenced.	☐	☐	<i>N/A</i>
Self-latching gate works as designed.	☐	☐	<i>N/A</i>

Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	✓	☐	
Surfacing material under and around equipment is adequate depth (6-12 inches).	✓	☐	
Surfacing material is free of glass, debris, or other foreign objects.	✓	☐	
Surfacing material is not compacting or deteriorating.	✓	☐	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	✓	☐	
Proper drainage prevents water from forming puddles.	✓	☐	

Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	✓	☐	
Equipment is free from sharp points, corners, or edges.	✓	☐	
Protective caps or plugs are not missing or damaged.	✓	☐	
Equipment is free of potential clothing entanglement hazards.	✓	☐	
Equipment free of pinch and crush points or exposed moving parts.	✓	☐	
Equipment is free of rust, rot, cracks, and splinters.	☐	✓	<i>Some around bolts (Surface)</i>
Equipment is free of entrapments.	✓	☐	
Equipment is safely anchored.	✓	☐	

Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	✓	☐	
Swings are a safe distance from other playground equipment.	✓	☐	
Swings are 24 inches apart.	✓	☐	
Edges of seats are smooth and free from	✓	☐	

Port Lavaca Playground Safety Checklist
(To be completed monthly.)

Butterfly

Playground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	None
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: James B Carter

Signature: [Handwritten Signature]

Date: 2-22-24

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Claret Crossing

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Treated (ALL) Will Return
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Slide Crossing

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

me: James B Carter

Date: 2-12-24

signature: [Signature]

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Bayfront

Playground

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	✓	☐	
Playground area is free of anthills/hazardous insects or toxic plants.	✓	☐	
Playground area is free of holes and other tripping hazards.	✓	☐	
Proper signage with rules, hours, and age-appropriate use is posted.	✓	☐	
Playground area is properly fenced.	☐	☐	N/A
Self-latching gate works as designed.	☐	☐	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	✓	☐	
Surfacing material under and around equipment is adequate depth (6-12 inches).	✓	☐	
Surfacing material is free of glass, debris, or other foreign objects.	✓	☐	
Surfacing material is not compacting or deteriorating.	✓	☐	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	✓	☐	
Proper drainage prevents water from forming puddles.	✓	☐	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	✓	☐	
Equipment is free from sharp points, corners, or edges.	✓	☐	
Protective caps or plugs are not missing or damaged.	✓	☐	
Equipment is free of potential clothing entanglement hazards.	✓	☐	
Equipment free of pinch and crush points or exposed moving parts.	✓	☐	
Equipment is free of rust, rot, cracks, and splinters.	✓	☐	
Equipment is free of entrapments.	✓	☐	
Equipment is safely anchored.	✓	☐	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	☐	☐	
Swings are a safe distance from other playground equipment.	☐	☐	N/A
Swings are 24 inches apart.	☐	☐	
Edges of seats are smooth and free from	☐	☐	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Bayfront

Playground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: James B Carter Date: 2-12-24

Signature: [Signature]

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

George Adams

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	✓	☐	
Playground area is free of anthills/hazardous insects or toxic plants.	✓	☐	
Playground area is free of holes and other tripping hazards.	✓	☐	
Proper signage with rules, hours, and age-appropriate use is posted.	✓	☐	
Playground area is properly fenced.	☐	☐	N/A
Self-latching gate works as designed.	☐	☐	N/A

Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	✓	☐	
Surfacing material under and around equipment is adequate depth (6-12 inches).	✓	☐	
Surfacing material is free of glass, debris, or other foreign objects.	✓	☐	
Surfacing material is not compacting or deteriorating.	☐	☐	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	☐	✓	
Proper drainage prevents water from forming puddles.	✓	☐	

Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	✓	☐	
Equipment is free from sharp points, corners, or edges.	✓	☐	
Protective caps or plugs are not missing or damaged.	✓	☐	
Equipment is free of potential clothing entanglement hazards.	✓	☐	
Equipment free of pinch and crush points or exposed moving parts.	✓	☐	
Equipment is free of rust, rot, cracks, and splinters.	☐	✓	Rust around bolt bases (6)
Equipment is free of entrapments.	✓	☐	
Equipment is safely anchored.	✓	☐	

Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	✓	☐	New swing set
Swings are a safe distance from other playground equipment.	✓	☐	is complete
Swings are 24 inches apart.	✓	☐	yay!
Edges of seats are smooth and free from	☐	☐	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

George Adams

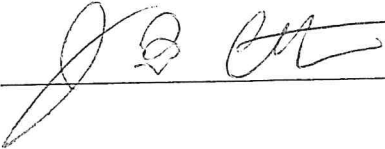
Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: James B Carter

Signature: 

Date: 2-12-24

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Wilson Field

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Wilson Field

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: James B Carter

Signature: [Signature]

Date: 2-24-24 ¹²

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

City Park

Pavillion

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from	<input type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

City Park

Pavillion

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: James B Carter

Date: 2-12-24

Signature: [Handwritten Signature]

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Cido Park

Ashley Field

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Self-latching gate works as designed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	None
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from	<input type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist
(To be completed monthly)

City Part

Ashley Field

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Inspector: James B. Carter Date: 2-27-24

Signature: [Signature]

COMMUNICATION

SUBJECT: Receive update on park assignments from park board members.

INFORMATION:

COMMUNICATION

SUBJECT: Receive financial status report on the Parks Recreation Department.

INFORMATION:

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #7.

503-BEACH OPERATING FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	230,000	230,000	0	11,903.04	39,551.66	0.00	190,448.34	17.20
OTHER REVENUE	4,500	4,500	0	2,753.17	8,939.60	0.00	(4,439.60)	198.66
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	234,500	234,500	0	14,656.21	48,491.26	0.00	186,008.74	20.68
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	210,294	210,294	0	9,622.34	31,848.80	0.00	178,445.20	15.14
TOTAL EXPENDITURES	210,294	210,294	0	9,622.34	31,848.80	0.00	178,445.20	15.14
REVENUES OVER/ (UNDER) EXPENDITURES	24,206	24,206	0	5,033.87	16,642.46	0.00	7,563.54	68.75

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #7.

503-BEACH OPERATING FUND
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>USER & SERVICE CHARGES</u>								
433.01	0	0	0	0.00	0.00	0.00	0.00	0.00
433.10	230,000	230,000	0	11,455.04	38,697.66	0.00	191,302.34	16.83
433.30	0	0	0	0.00	202.00	0.00	(202.00)	0.00
433.50	0	0	0	448.00	652.00	0.00	(652.00)	0.00
TOTAL USER & SERVICE CHARGES	230,000	230,000	0	11,903.04	39,551.66	0.00	190,448.34	17.20
<u>OTHER REVENUE</u>								
451.01	2,000	2,000	0	2,505.67	7,980.60	0.00	(5,980.60)	399.03
459.11	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71	2,500	2,500	0	247.50	959.00	0.00	1,541.00	38.36
459.90	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	4,500	4,500	0	2,753.17	8,939.60	0.00	(4,439.60)	198.66
<u>GRANT AND CONTRIBUTION R</u>								
481.00	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>INTERGOVERNMENTAL REVENUE</u>								
493.00.1	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	234,500	234,500	0	14,656.21	48,491.26	0.00	186,008.74	20.68

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #7.

503-BEACH OPERATING FUND
 TECHNOLOGY SERVICES
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SERVICES								
50070536.503 CABLE & INTERNET	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>								
TOTAL TECHNOLOGY SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #7.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
PERSONNEL SERVICES								
59800512.05 EMPLOYER SOCIAL SECURI	0	0	0	0.00	0.00	0.00	0.00	0.00
59800512.10 EMPLOYER - TMRS	0	0	0	0.00	0.00	0.00	0.00	0.00
59800512.40 SAFETY PAY	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
SERVICES								
59800532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS	0	0	0	0.00	0.00	0.00	0.00	0.00

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #7.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
PERSONNEL SERVICES								
51000511.01 SALARIES & WAGES	41,418	41,418	0	2,762.50	6,867.15	0.00	34,550.85	16.58
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	5,000	5,000	0	38.25	475.83	0.00	4,524.17	9.52
51000512.05 EMPLOYER-SOCIAL SECURI	3,168	3,168	0	206.88	619.04	0.00	2,548.96	19.54
51000512.10 EMPLOYER-T.M.R.S.	2,634	2,634	0	163.84	490.28	0.00	2,143.72	18.61
51000512.20 GROUP H/D INS PREMIUMS	21,545	21,545	0	611.27	1,833.82	0.00	19,711.18	8.51
51000512.30 WORKER'S COMPENSATION	1,013	1,013	0	0.00	0.00	0.00	1,013.00	0.00
TOTAL PERSONNEL SERVICES	74,778	74,778	0	3,782.74	10,286.12	0.00	64,491.88	13.76
MATERIALS & SUPPLIES								
51000521.01 OFFICE	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.00
51000523.03 CLEANING & JANITORIAL	500	500	0	0.00	0.00	0.00	500.00	0.00
51000524.19 COVID-19 EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	13.99	78.57	0.00	171.43	31.43
51000528.03 NON-CAPITALIZED ASSETS	250	250	0	0.00	0.00	0.00	250.00	0.00
TOTAL MATERIALS & SUPPLIES	2,000	2,000	0	13.99	78.57	0.00	1,921.43	3.93
SERVICES								
51000532.01 AUDIT FEES	4,050	4,050	0	0.00	0.00	0.00	4,050.00	0.00
51000532.06 HEALTH & FITNESS	0	0	0	0.00	(74.00)	0.00	74.00	0.00
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000533.14 CONTRACTED SERVICES	1,500	1,500	0	0.00	0.00	0.00	1,500.00	0.00
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000535.01 GENERAL LIABILITY INSU	5,259	5,259	0	0.00	5,312.87	0.00	(53.87)	101.02
51000535.10 WINDSTORM INS	8,500	8,500	0	0.00	0.00	0.00	8,500.00	0.00
51000536.01 ELECTRICITY	35,000	35,000	0	1,279.54	2,823.96	0.00	32,176.04	8.07
51000536.02 TELEPHONE	550	550	0	0.00	101.89	0.00	448.11	18.53
51000536.03 WATER	30,000	30,000	0	1,318.87	2,649.68	0.00	27,350.32	8.83
51000536.07 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
51000536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	84,859	84,859	0	2,598.41	10,814.40	0.00	74,044.60	12.74
MAINTENANCE								
51000541.02 LANDSCAPING	0	0	0	0.00	0.00	0.00	0.00	0.00
51000542.03 R & M- BUILDING	3,500	3,500	0	344.37	568.94	0.00	2,931.06	16.26
51000543.04 R & M- IMPROVEMENT OTB	10,000	10,000	0	36.95	2,335.70	0.00	7,664.30	23.36
51000544.50 R & M- FURNITURE & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000544.55 R & M- VEHICLES & TRAI	0	0	0	7.34	7.34	0.00	(7.34)	0.00
51000544.65 R & M- MACHINERY & EQU	1,000	1,000	0	30.39	30.39	0.00	969.61	3.04
TOTAL MAINTENANCE	15,500	15,500	0	419.05	2,942.37	0.00	12,557.63	18.98

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #7.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SUNDRY								
51000553.01	XFER OUT- FD 001- ADM	6,157	6,157	0	513.08	1,539.24	0.00	4,617.76 25.00
51000553.04	XFER OUT- FD 218 PIER	0	0	0	0.00	0.00	0.00	0.00
51000553.17	XFER OUT- FD 162 DREDG	15,000	15,000	0	1,250.00	3,750.00	0.00	11,250.00 25.00
51000554.01	CASH OVER/SHORT	0	0	0	0.00	0.00	0.00	0.00
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00
51000554.83	LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00
51000554.90	MISCELLANEOUS	0	0	0	30.00	90.00	0.00	90.00) 0.00
51000554.91	CREDIT CARD FEES	6,000	6,000	0	414.47	1,434.50	0.00	4,565.50 23.91
51000554.95	RV BOOKING FEES	6,000	6,000	0	600.60	913.60	0.00	5,086.40 15.23
TOTAL SUNDRY	33,157	33,157	0	2,808.15	7,727.34	0.00	25,429.66	23.31
CAPITAL EXPENDITURES								
51000561.02	LAND & IMPROVEMENTS OT	0	0	0	0.00	0.00	0.00	0.00
51000562.03	CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00
51000563.05	CE- INFRASTRUCTURE	0	0	0	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS	210,294	210,294	0	9,622.34	31,848.80	0.00	178,445.20	15.14
TOTAL EXPENDITURES	210,294	210,294	0	9,622.34	31,848.80	0.00	178,445.20	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	24,206	24,206	0	5,033.87	16,642.46	0.00	7,563.54	68.75

*** END OF REPORT ***

Item #7.

51000511.01 SALARIES & WAGES										
B E G I N N I N G B A L A N C E										
									4,104.65	
12/08/23	12/05	P06422	PYEXP		01573	BI-WEEKLY & SALARY PAYROLL			1,419.50	5,524.15
12/22/23	12/19	P06430	PYEXP		01576	BI-WEEKLY & SALARY PAYROLL			1,343.00	6,867.15
						DECEMBER ACTIVITY DB:	2,762.50	CR:	0.00	2,762.50

51000511.07 SALARIES & WAGES-OVERTIME										
B E G I N N I N G B A L A N C E										
										437.58
12/22/23	12/19	P06430	PYEXP		01576	BI-WEEKLY & SALARY PAYROLL			38.25	475.83
						DECEMBER ACTIVITY DB:	38.25	CR:	0.00	38.25

51000512.05 EMPLOYER-SOCIAL SECURITY										
B E G I N N I N G B A L A N C E										
										412.16
12/05/23	12/05	A35971	DFT: 000520		11084	FICA WITHHOLDING	100011		85.02	497.18
						INTERNAL REVENUE SERVICE	INV# T3 202312050479	/PO#		
12/05/23	12/05	A35971	DFT: 000520		11084	MEDICARE WITHHOLDING	100011		19.88	517.06
						INTERNAL REVENUE SERVICE	INV# T4 202312050479	/PO#		
12/19/23	12/19	A36246	DFT: 000528		11103	FICA WITHHOLDING	100011		82.65	599.71
						INTERNAL REVENUE SERVICE	INV# T3 202312190498	/PO#		
12/19/23	12/19	A36246	DFT: 000528		11103	MEDICARE WITHHOLDING	100011		19.33	619.04
						INTERNAL REVENUE SERVICE	INV# T4 202312190498	/PO#		
						DECEMBER ACTIVITY DB:	206.88	CR:	0.00	206.88

51000512.10 EMPLOYER-T.M.R.S.										
B E G I N N I N G B A L A N C E										
										326.44
12/08/23	12/21	A36636	DFT: 000540		11104	TMRS-RETIREMENT	100008		83.04	409.48
						TEXAS MUNICIPAL	INV# 110202312050479	/PO#		
12/22/23	12/21	A36638	DFT: 000540		11104	TMRS-RETIREMENT	100008		80.80	490.28
						TEXAS MUNICIPAL	INV# 110202312190498	/PO#		
						DECEMBER ACTIVITY DB:	163.84	CR:	0.00	163.84

51000512.20 GROUP H/D INS PREMIUMS										
B E G I N N I N G B A L A N C E										
										1,222.55
12/08/23	12/21	A36645	CHK: 064635		11104	HEALTH/DENTAL INSURANCE	100419		12.20	1,234.75
						TML - IEBP	INV# 1ED202312050479	/PO#		

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE	Item #7.
12/08/23	12/21	A36647	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			293.17	1,527.92	
				TML - IEBP			INV# 1EM202312050479	/PO#			
12/18/23	12/21	A36659	CHK: 064635	11104	COBRA ADMIN FEE	100419			0.53	1,528.45	
				TML - IEBP			INV# PPORTLA12401	/PO#			
12/22/23	12/21	A36646	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			12.20	1,540.65	
				TML - IEBP			INV# 1ED202312190498	/PO#			
12/22/23	12/21	A36648	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			293.17	1,833.82	
				TML - IEBP			INV# 1EM202312190498	/PO#			
				=====	DECEMBER ACTIVITY DB:	611.27	CR:	0.00	611.27		

51000526.01	GENERAL SAFETY & TOOLS B E G I N N I N G B A L A N C E									64.58	
12/20/23	12/21	A36415	CHK: 064542	11101	CAUTION TAPE	101258			13.99	78.57	
				=====	ACE HARDWARE		INV# 182673	/PO#			
				=====	DECEMBER ACTIVITY DB:	13.99	CR:	0.00	13.99		

51000536.01	ELECTRICITY B E G I N N I N G B A L A N C E									1,544.42	
12/06/23	12/07	A36057	CHK: 064462	11086	ELECTRICITY SVCS NOVEMBE	102645			1,279.54	2,823.96	
				=====	GEXA ENERGY, LP		INV# 33819078-4	/PO#			
				=====	DECEMBER ACTIVITY DB:	1,279.54	CR:	0.00	1,279.54		

51000536.03	WATER B E G I N N I N G B A L A N C E									1,330.81	
12/06/23	12/07	A36021	CHK: 064489	11086	WATER / SEWER NOVEMBER 2	100335			1,318.87	2,649.68	
				=====	PORT LAVACA, CITY OF		INV# 11/2023	/PO#			
				=====	DECEMBER ACTIVITY DB:	1,318.87	CR:	0.00	1,318.87		

51000542.03	R & M- BUILDING B E G I N N I N G B A L A N C E									224.57	
12/20/23	12/21	A36354	CHK: 064613	11101	PAINT & SUPPLIES	100387			141.14	365.71	
				=====	SHERWIN-WILLIAMS CO.		INV# 3094-0	/PO#			
12/20/23	12/21	A36391	CHK: 064569	11101	METER FAUCET	100728			203.23	568.94	
				=====	FERGUSON ENTERPRISES, INC		INV# 9846611	/PO#			
				=====	DECEMBER ACTIVITY DB:	344.37	CR:	0.00	344.37		

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE	Item #7.

51000543.04			R & M- IMPROVEMENT OTB		BEGINNING BALANCE					2,298.75	
12/20/23	12/21	A36443	CHK: 064542		11101 ADAPTER		101258		36.95	2,335.70	
					ACE HARDWARE		INV# 183226	/PO#			
					DECEMBER ACTIVITY DB:		36.95	CR: 0.00	36.95		

51000544.55			R & M- VEHICLES & TRAILERS		BEGINNING BALANCE					0.00	
12/20/23	12/21	A36457	CHK: 064548		11101 MOTOR OIL		101664		7.34	7.34	
					AUTOZONE, ALLDATA & AZ CO		INV# 3512595497	/PO#			
					DECEMBER ACTIVITY DB:		7.34	CR: 0.00	7.34		

51000544.65			R & M- MACHINERY & EQUIPMENT		BEGINNING BALANCE					0.00	
12/20/23	12/21	A36409	CHK: 064542		11101 SPRING FOR BLOWER		101258		30.39	30.39	
					ACE HARDWARE		INV# 182507	/PO#			
					DECEMBER ACTIVITY DB:		30.39	CR: 0.00	30.39		

51000553.01			XFER OUT- FD 001- ADMIN CHG		BEGINNING BALANCE					1,026.16	
12/31/23	1/05	B47596			20557 ADMINISTRATIVE FEES		JE# 028323		513.08	1,539.24	
					DECEMBER ACTIVITY DB:		513.08	CR: 0.00	513.08		

51000553.17			XFER OUT- FD 162 DREDGING		BEGINNING BALANCE					2,500.00	
12/31/23	1/05	B47597			20557 DREDGING		JE# 028324		1,250.00	3,750.00	
					DECEMBER ACTIVITY DB:		1,250.00	CR: 0.00	1,250.00		

51000554.90			MISCELLANEOUS		BEGINNING BALANCE					60.00	
12/20/23	12/21	A36475	DFT: 000530		11101 AUTHORIZE.NET		102565		30.00	90.00	
					CARD SERVICE CENTER		INV# 0305/112023	/PO#			
					DECEMBER ACTIVITY DB:		30.00	CR: 0.00	30.00		

SELECTION CRITERIA

Item #7.

FISCAL YEAR: Oct-2023 / Sep-2024
 FUND: Include: 503
 PERIOD TO USE: Dec-2023 THRU Dec-2023
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 1000 THRU 1000
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE	Item #7.
12/08/23	12/21	A36647	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			293.17	13,273.72	
				TML - IEBP			INV# 1EM202312050479	/PO#			
12/08/23	12/21	A36651	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			125.28	13,399.00	
				TML - IEBP			INV# 1FD202312050479	/PO#			
12/08/23	12/21	A36653	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			1,695.74	15,094.74	
				TML - IEBP			INV# 1FM202312050479	/PO#			
12/08/23	12/21	A36657	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			1,112.72	16,207.46	
				TML - IEBP			INV# 1SM202312050479	/PO#			
12/18/23	12/21	A36659	CHK: 064635	11104	COBRA ADMIN FEE	100419			5.87	16,213.33	
				TML - IEBP			INV# PPORTLA12401	/PO#			
12/18/23	12/21	A36660	CHK: 064635	11104	HEALTH INSURANCE	100419			0.07	16,213.40	
				TML - IEBP			INV# PPORTLA12401-1	/PO#			
12/22/23	12/21	A36646	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			12.20	16,225.60	
				TML - IEBP			INV# 1ED202312190498	/PO#			
12/22/23	12/21	A36648	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			293.17	16,518.77	
				TML - IEBP			INV# 1EM202312190498	/PO#			
12/22/23	12/21	A36652	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			125.28	16,644.05	
				TML - IEBP			INV# 1FD202312190498	/PO#			
12/22/23	12/21	A36654	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			1,695.74	18,339.79	
				TML - IEBP			INV# 1FM202312190498	/PO#			
12/22/23	12/21	A36658	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			1,112.72	19,452.51	
				TML - IEBP			INV# 1SM202312190498	/PO#			
				=====	DECEMBER ACTIVITY DB:	6,484.16	CR:	0.00	6,484.16		

50501523.03 CLEANING & JANITORIAL											
B E G I N N I N G B A L A N C E										3,203.61	
12/20/23	12/21	A36324	CHK: 064575	11101	CLEANING SUPPLIES	100190			981.58	4,185.19	
				GULF COAST PAPER COMPANY			INV# 2476993	/PO#			
12/20/23	12/21	A36442	CHK: 064542	11101	WINDEX & SPRAY BOTTLE	101258			54.15	4,239.34	
				ACE HARDWARE			INV# 183212	/PO#			
12/20/23	12/21	A36475	DFT: 000530	11101	AMAZON - LINERS	102565			286.45	4,525.79	
				CARD SERVICE CENTER			INV# 0305/112023	/PO#			
				=====	DECEMBER ACTIVITY DB:	1,322.18	CR:	0.00	1,322.18		

50501525.01 FUEL											
B E G I N N I N G B A L A N C E										1,095.80	
12/06/23	12/07	A36051	CHK: 064461	11086	FUEL NOVEMBER 2023	102490			821.01	1,916.81	
				U.S. BANK NATIONAL ASSOCI			INV# 11/2023	/PO#			
				=====	DECEMBER ACTIVITY DB:	821.01	CR:	0.00	821.01		

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== ==BALANC

Item #7.

50501526.01		GENERAL SAFETY & TOOLS		B E G I N N I N G B A L A N C E		431.10	
12/20/23	12/21	A36418	CHK: 064542	11101 RAGS	101258	57.98	489.08
				ACE HARDWARE	INV# 182764		
12/20/23	12/21	A36431	CHK: 064542	11101 ANT KILLER	101258	33.98	523.06
				ACE HARDWARE	INV# 182980		
12/20/23	12/21	A36438	CHK: 064542	11101 ANT KILLER	101258	49.98	573.04
				ACE HARDWARE	INV# 183090		
				=====	DECEMBER ACTIVITY DB:	141.94	CR: 0.00
						141.94	

50501529.11		LIGHTING & DECORATION		B E G I N N I N G B A L A N C E		432.48	
12/20/23	12/21	A36377	DFT: 000536	11101 HALLOWEEN LIGHTS	100461	104.36	536.84
				CAPITAL ONE	INV# 03381		
12/20/23	12/21	A36424	CHK: 064542	11101 CLAMPS	101258	42.32	579.16
				ACE HARDWARE	INV# 182887		
12/20/23	12/21	A36432	CHK: 064542	11101 PVC PLUG	101258	31.08	610.24
				ACE HARDWARE	INV# 182982		
12/20/23	12/21	A36448	CHK: 064542	11101 LIGHTS	101258	48.31	658.55
				ACE HARDWARE	INV# 183283		
12/20/23	12/21	A36452	CHK: 064542	11101 ZIPTIES	101258	5.56	664.11
				ACE HARDWARE	INV# 183333		
12/20/23	12/21	A36464	CHK: 064559	11101 PLYWOOD	102035	27.60	691.71
				COASTAL NAIL & TOOL LLC	INV# 2311-150229		
12/20/23	12/21	A36475	DFT: 000530	11101 AMAZON - LIGHTS	102565	245.68	937.39
				CARD SERVICE CENTER	INV# 0305/112023		
12/20/23	12/21	A36493	CHK: 064604	11101 CLAMPS	102750	42.99	980.38
				POWER HARDWARE, LLC	INV# A102158		
12/20/23	12/21	A36495	CHK: 064604	11101 OUTLET	102750	49.77	1,030.15
				POWER HARDWARE, LLC	INV# A102516		
12/20/23	12/21	A36507	CHK: 064623	11101 RECEPTACLE	103091	28.96	1,059.11
				TURTLE & HUGHES, INC.	INV# 6180881-00		
				=====	DECEMBER ACTIVITY DB:	626.63	CR: 0.00
						626.63	

50501533.14		CONTRACTED SERVICES		B E G I N N I N G B A L A N C E		15,005.00	
12/06/23	12/07	A36004	CHK: 064482	11091 MOWING STREETS/PARKS	103938	3,087.50	18,092.50
				WARD, PAUL KEVIN	INV# INV0293		
12/20/23	12/21	A36302	CHK: 064591	11111 MOWING	102016	4,415.00	22,507.50
				MARVELOUS GARDENS INC.	INV# 12181		
				=====	DECEMBER ACTIVITY DB:	7,502.50	CR: 0.00
						7,502.50	

50501536.01		ELECTRICITY		B E G I N N I N G B A L A N C E					
								3,175.17	
12/06/23	12/07	A36057	CHK: 064462	11086 ELECTRICITY SVCS NOVEMBE	102645			3,262.72	6,437.89
				GEXA ENERGY, LP	INV# 33819078-4	/PO#			
				=====	DECEMBER ACTIVITY DB:	3,262.72	CR: 0.00	3,262.72	

50501536.02		TELEPHONE		B E G I N N I N G B A L A N C E					
									0.00
12/06/23	12/07	A36041	CHK: 064505	11086 CELL PHONE CHARGES	102014			198.83	198.83
				VERIZON WIRELESS	INV# 9949458361	/PO#			
				=====	DECEMBER ACTIVITY DB:	198.83	CR: 0.00	198.83	

50501536.03		WATER		B E G I N N I N G B A L A N C E					
									2,213.25
12/06/23	12/07	A36021	CHK: 064489	11086 WATER / SEWER NOVEMBER 2	100335			1,053.39	3,266.64
				PORT LAVACA, CITY OF	INV# 11/2023	/PO#			
				=====	DECEMBER ACTIVITY DB:	1,053.39	CR: 0.00	1,053.39	

50501542.03		R & M- BUILDING		B E G I N N I N G B A L A N C E					
									555.36
12/20/23	12/21	A36353	CHK: 064613	11101 PAINT	100387			102.84	658.20
				SHERWIN-WILLIAMS CO.	INV# 1527-7	/PO#			
12/20/23	12/21	A36451	CHK: 064542	11101 BOLTS SET	101258			22.57	680.77
				ACE HARDWARE	INV# 183316	/PO#			
				=====	DECEMBER ACTIVITY DB:	125.41	CR: 0.00	125.41	

50501543.04		R & M IMPROVEMENT OTB		B E G I N N I N G B A L A N C E					
									2,344.14
12/20/23	12/21	A36333	CHK: 064582	11101 PLAYGROUND BORDER	100253			2,287.30	4,631.44
				KRAFTSMAN, LP	INV# 39760	/PO#			
12/20/23	12/21	A36421	CHK: 064542	11101 WATERPROOF SEALANT	101258			102.91	4,734.35
				ACE HARDWARE	INV# 182831	/PO#			
				=====	DECEMBER ACTIVITY DB:	2,390.21	CR: 0.00	2,390.21	

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BALANCE===== Item #7.

50501543.10	SWIMMING POOL OPERATIONS								
	B E G I N N I N G B A L A N C E								517.93
12/06/23	12/07	A36021	CHK: 064489	11086 WATER / SEWER NOVEMBER 2 100335				130.01	647.94
				PORT LAVACA, CITY OF	INV# 11/2023	/PO#			
12/06/23	12/07	A36057	CHK: 064462	11086 ELECTRICITY SVCS NOVEMBE 102645				326.73	974.67
				GEXA ENERGY, LP	INV# 33819078-4	/PO#			
				=====	DECEMBER ACTIVITY DB:		456.74	CR:	0.00
								456.74	

50501544.55	R & M- VEHICLES & TRAILERS								
	B E G I N N I N G B A L A N C E								316.10
12/20/23	12/21	A36388	CHK: 064564	11101 INSPECTION TO UNIT #3214 100628				7.00	323.10
				MARY LOU WARD	INV# 11093	/PO#			
12/20/23	12/21	A36390	CHK: 064564	11101 INSPECTION TO UNIT #3615 100628				7.00	330.10
				MARY LOU WARD	INV# 11095	/PO#			
12/20/23	12/21	A36475	DFT: 000530	11101 VEHICLE REGISTRATION 102565				7.73	337.83
				CARD SERVICE CENTER	INV# 0305/112023	/PO#			
12/20/23	12/21	A36475	DFT: 000530	11101 VEHICLE REGISTRATION 102565				7.73	345.56
				CARD SERVICE CENTER	INV# 0305/112023	/PO#			
				=====	DECEMBER ACTIVITY DB:		29.46	CR:	0.00
								29.46	

50501544.65	R & M- MACHINERY & EQUIPMENT								
	B E G I N N I N G B A L A N C E								2,604.82
12/20/23	12/21	A36436	CHK: 064542	11101 PVC & ADAPTER 101258				26.58	2,631.40
				ACE HARDWARE	INV# 183041	/PO#			
12/20/23	12/21	A36453	CHK: 064615	11101 LABOR TO REPAIR CYLINDER 101288				754.58	3,385.98
				TRUMP EQUIPMENT COMPANY,	INV# 65939	/PO#			
12/20/23	12/21	A36511	CHK: 064562	11101 SCAG BLADES 103239				924.66	4,310.64
				D.I. POWER EQUIPMENT	INV# 8610	/PO#			
				=====	DECEMBER ACTIVITY DB:		1,705.82	CR:	0.00
								1,705.82	

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000 ERRORS IN THIS REPORT!

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** REPORT TOTALS **	---	DEBITS ---	---	CREDITS ---
BEGINNING BALANCES:		88,855.31		0.00
REPORTED ACTIVITY:		48,230.63		0.00
ENDING BALANCES:		137,085.94		0.00
TOTAL FUND ENDING BALANCE:		137,085.94		

SELECTION CRITERIA

Item #7.

FISCAL YEAR: Oct-2023 / Sep-2024
 FUND: Include: 001
 PERIOD TO USE: Dec-2023 THRU Dec-2023
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 0501 THRU 0501
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2024

Item #7.

503-BEACH OPERATING FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	230,000	230,000	0	10,209.52	49,761.18	0.00	180,238.82	21.64
OTHER REVENUE	4,500	4,500	0	2,853.76	12,976.25	0.00	(8,476.25)	288.36
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	234,500	234,500	0	13,063.28	62,737.43	0.00	171,762.57	26.75
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	210,294	210,294	0	13,492.11	45,340.91	0.00	164,953.09	21.56
TOTAL EXPENDITURES	210,294	210,294	0	13,492.11	45,340.91	0.00	164,953.09	21.56
REVENUES OVER/ (UNDER) EXPENDITURES	24,206	24,206	0	(428.83)	17,396.52	0.00	6,809.48	71.87

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2024

Item #7.

503-BEACH OPERATING FUND
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>USER & SERVICE CHARGES</u>								
433.01 BEACH FEES	0	0	0	0.00	0.00	0.00	0.00	0.00
433.10 R V RENTALS	230,000	230,000	0	9,201.52	47,899.18	0.00	182,100.82	20.83
433.30 PAVILLION RENTALS	0	0	0	1,008.00	1,210.00	0.00	(1,210.00)	0.00
433.50 TENT RENTALS	0	0	0	0.00	652.00	0.00	(652.00)	0.00
TOTAL USER & SERVICE CHARGES	230,000	230,000	0	10,209.52	49,761.18	0.00	180,238.82	21.64
<u>OTHER REVENUE</u>								
451.01 INTEREST INCOME	2,000	2,000	0	2,503.01	11,666.50	0.00	(9,666.50)	583.33
459.11 AUCTION PROCEEDS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12 TML REIMBURSEMENTS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71 WASHER-DRYER INCOME	2,500	2,500	0	350.75	1,309.75	0.00	1,190.25	52.39
459.90 MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92 EQUITY BALANCE FORWARD	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	4,500	4,500	0	2,853.76	12,976.25	0.00	(8,476.25)	288.36
<u>GRANT AND CONTRIBUTION R</u>								
481.00 CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>INTERGOVERNMENTAL REVENUE</u>								
493.00.1 XFER IN - FUND 001	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	234,500	234,500	0	13,063.28	62,737.43	0.00	171,762.57	26.75

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2024

Item #7.

503-BEACH OPERATING FUND
 TECHNOLOGY SERVICES
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<hr/>								
<u>SERVICES</u>								
50070536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
<hr/>								
TOTAL TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
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CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2024

Item #7.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>PERSONNEL SERVICES</u>								
59800512.05 EMPLOYER SOCIAL SECURI	0	0	0	0.00	0.00	0.00	0.00	0.00
59800512.10 EMPLOYER - TMRS	0	0	0	0.00	0.00	0.00	0.00	0.00
59800512.40 SAFETY PAY	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>SERVICES</u>								
59800532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS	0	0	0	0.00	0.00	0.00	0.00	0.00

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2024

Item #7.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
PERSONNEL SERVICES								
51000511.01 SALARIES & WAGES	41,418	41,418	0	2,941.00	9,808.15	0.00	31,609.85	23.68
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	5,000	5,000	0	0.00	475.83	0.00	4,524.17	9.52
51000512.05 EMPLOYER-SOCIAL SECURI	3,168	3,168	0	317.98	937.02	0.00	2,230.98	29.58
51000512.10 EMPLOYER-T.M.R.S.	2,634	2,634	0	192.05	682.33	0.00	1,951.67	25.90
51000512.20 GROUP H/D INS PREMIUMS	21,545	21,545	0	611.28	2,445.10	0.00	19,099.90	11.35
51000512.30 WORKER'S COMPENSATION	1,013	1,013	0	0.00	0.00	0.00	1,013.00	0.00
TOTAL PERSONNEL SERVICES	74,778	74,778	0	4,062.31	14,348.43	0.00	60,429.57	19.19
MATERIALS & SUPPLIES								
51000521.01 OFFICE	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.00
51000523.03 CLEANING & JANITORIAL	500	500	0	73.22	73.22	0.00	426.78	14.64
51000524.19 COVID-19 EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	9.99	88.56	0.00	161.44	35.42
51000528.03 NON-CAPITALIZED ASSETS	250	250	0	0.00	0.00	0.00	250.00	0.00
TOTAL MATERIALS & SUPPLIES	2,000	2,000	0	83.21	161.78	0.00	1,838.22	8.09
SERVICES								
51000532.01 AUDIT FEES	4,050	4,050	0	0.00	0.00	0.00	4,050.00	0.00
51000532.06 HEALTH & FITNESS	0	0	0	0.00	(74.00)	0.00	74.00	0.00
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000533.14 CONTRACTED SERVICES	1,500	1,500	0	0.00	0.00	0.00	1,500.00	0.00
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000535.01 GENERAL LIABILITY INSU	5,259	5,259	0	0.00	5,312.87	0.00	(53.87)	101.02
51000535.10 WINDSTORM INS	8,500	8,500	0	0.00	0.00	0.00	8,500.00	0.00
51000536.01 ELECTRICITY	35,000	35,000	0	2,484.30	5,308.26	0.00	29,691.74	15.17
51000536.02 TELEPHONE	550	550	0	104.17	206.06	0.00	343.94	37.47
51000536.03 WATER	30,000	30,000	0	1,670.60	4,320.28	0.00	25,679.72	14.40
51000536.07 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
51000536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	84,859	84,859	0	4,259.07	15,073.47	0.00	69,785.53	17.76
MAINTENANCE								
51000541.02 LANDSCAPING	0	0	0	0.00	0.00	0.00	0.00	0.00
51000542.03 R & M- BUILDING	3,500	3,500	0	635.13	1,204.07	0.00	2,295.93	34.40
51000543.04 R & M- IMPROVEMENT OTB	10,000	10,000	0	1,118.51	3,454.21	0.00	6,545.79	34.54
51000544.50 R & M- FURNITURE & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000544.55 R & M- VEHICLES & TRAI	0	0	0	0.00	7.34	0.00	(7.34)	0.00
51000544.65 R & M- MACHINERY & EQU	1,000	1,000	0	415.41	445.80	0.00	554.20	44.58
TOTAL MAINTENANCE	15,500	15,500	0	2,169.05	5,111.42	0.00	10,388.58	32.98

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2024

Item #7.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SUNDRY								
51000553.01	XFER OUT- FD 001- ADM	6,157	6,157	0	513.08	2,052.32	0.00	4,104.68 33.33
51000553.04	XFER OUT- FD 218 PIER	0	0	0	0.00	0.00	0.00	0.00
51000553.17	XFER OUT- FD 162 DREDG	15,000	15,000	0	1,250.00	5,000.00	0.00	10,000.00 33.33
51000554.01	CASH OVER/SHORT	0	0	0	0.00	0.00	0.00	0.00
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00
51000554.83	LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00
51000554.90	MISCELLANEOUS	0	0	0	30.00	120.00	0.00 (120.00) 0.00
51000554.91	CREDIT CARD FEES	6,000	6,000	0	419.19	1,853.69	0.00	4,146.31 30.89
51000554.95	RV BOOKING FEES	6,000	6,000	0	706.20	1,619.80	0.00	4,380.20 27.00
TOTAL SUNDRY	33,157	33,157	0	2,918.47	10,645.81	0.00	22,511.19	32.11
CAPITAL EXPENDITURES								
51000561.02	LAND & IMPROVEMENTS OT	0	0	0	0.00	0.00	0.00	0.00
51000562.03	CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00
51000563.05	CE- INFRASTRUCTURE	0	0	0	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS	210,294	210,294	0	13,492.11	45,340.91	0.00	164,953.09	21.56
TOTAL EXPENDITURES	210,294	210,294	0	13,492.11	45,340.91	0.00	164,953.09	0.00
REVENUES OVER/(UNDER) EXPENDITURES	24,206	24,206	0 (428.83)	17,396.52	0.00	6,809.48	71.87

*** END OF REPORT ***

FUN00234 : 503-BEACH OPERATING FUND

PERIOD TO USE: Jan-2024 THRU Jan-2024

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== BALANCE

Item #7.

51000511.01 SALARIES & WAGES
BEGINNING BALANCE 6,867.15

1/05/24 1/03 P06435 PYEXP 01579 BI-WEEKLY & SALARY PAYROLL 1,428.00 8,295.15
1/19/24 1/15 P06440 PYEXP 01581 BI-WEEKLY & SALARY PAYROLL 1,513.00 9,808.15
JANUARY ACTIVITY DB: 2,941.00 CR: 0.00 2,941.00

51000512.05 EMPLOYER-SOCIAL SECURITY
BEGINNING BALANCE 619.04

1/03/24 1/03 A36729 DFT: 000543 11125 FICA WITHHOLDING 100011 85.55 704.59
INTERNAL REVENUE SERVICE INV# T3 202401030515 /PO#
1/03/24 1/03 A36729 DFT: 000543 11125 MEDICARE WITHHOLDING 100011 20.01 724.60
INTERNAL REVENUE SERVICE INV# T4 202401030515 /PO#
1/15/24 1/15 A37021 DFT: 000547 11136 FICA WITHHOLDING 100011 90.82 815.42
INTERNAL REVENUE SERVICE INV# T3 202401150523 /PO#
1/15/24 1/15 A37021 DFT: 000547 11136 MEDICARE WITHHOLDING 100011 21.24 836.66
INTERNAL REVENUE SERVICE INV# T4 202401150523 /PO#
1/31/24 1/31 A37476 DFT: 000565 11177 FICA WITHHOLDING 100011 81.34 918.00
INTERNAL REVENUE SERVICE INV# T3 202401310541 /PO#
1/31/24 1/31 A37476 DFT: 000565 11177 MEDICARE WITHHOLDING 100011 19.02 937.02
INTERNAL REVENUE SERVICE INV# T4 202401310541 /PO#
JANUARY ACTIVITY DB: 317.98 CR: 0.00 317.98

51000512.10 EMPLOYER-T.M.R.S.
BEGINNING BALANCE 490.28

1/05/24 2/12 A37750 DFT: 000571 11137 TMRS-RETIREMENT 100008 93.25 583.53
TEXAS MUNICIPAL INV# 110202401030515 /PO#
1/19/24 2/12 A37752 DFT: 000571 11137 TMRS-RETIREMENT 100008 98.80 682.33
TEXAS MUNICIPAL INV# 110202401150523 /PO#
JANUARY ACTIVITY DB: 192.05 CR: 0.00 192.05

51000512.20 GROUP H/D INS PREMIUMS
BEGINNING BALANCE 1,833.82

1/05/24 2/12 A37760 CHK: 064935 11137 HEALTH/DENTAL INSURANCE 100419 12.20 1,846.02
TML - IEBP INV# 1ED202401030515 /PO#
1/05/24 2/12 A37762 CHK: 064935 11137 HEALTH/DENTAL INSURANCE 100419 293.17 2,139.19
TML - IEBP INV# 1EM202401030515 /PO#
1/19/24 2/12 A37761 CHK: 064935 11137 HEALTH/DENTAL INSURANCE 100419 12.20 2,151.39
TML - IEBP INV# 1ED202401150523 /PO#

FUN00234 : 503-BEACH OPERATING FUND

PERIOD TO USE: Jan-2024 THRU Jan-2024

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

Item #7.

POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BALANC=====
1/19/24	2/12	A37763	CHK: 064935	11137 HEALTH/DENTAL INSURANCE	100419			293.17	2,444.56
				TML - IEBP		INV# 1EM202401150523	/PO#		
1/19/24	2/12	A37774	CHK: 064935	11137 COBRA ADMIN FEE	100419			0.54	2,445.10
				TML - IEBP		INV# PPORTLA12402	/PO#		
				=====	JANUARY ACTIVITY DB:	611.28 CR:	0.00	611.28	

		51000523.03		CLEANING & JANITORIAL					
				BEGINNING BALANCE					0.00
1/17/24	1/19	A37116	DFT: 000560	11131 KITCHEN & CLEANING SUPPL	100461			40.28	40.28
				CAPITAL ONE		INV# 0001617	/PO#		
1/17/24	1/19	A37129	DFT: 000560	11131 CLEANING SUPPLIES	100461			32.94	73.22
				CAPITAL ONE		INV# 006346	/PO#		
				=====	JANUARY ACTIVITY DB:	73.22 CR:	0.00	73.22	

		51000526.01		GENERAL SAFETY & TOOLS					
				BEGINNING BALANCE					78.57
1/17/24	1/19	A37199	CHK: 064729	11131 DRILL BIT	101258			9.99	88.56
				ACE HARDWARE		INV# 183720	/PO#		
				=====	JANUARY ACTIVITY DB:	9.99 CR:	0.00	9.99	

		51000536.01		ELECTRICITY					
				BEGINNING BALANCE					2,823.96
1/17/24	1/19	A37260	CHK: 064768	11131 ELECTRICITY SVCS DECEMBE	102645			1,004.09	3,828.05
				GEXA ENERGY, LP		INV# 33858693-4	/PO#		
1/31/24	2/01	A37601	CHK: 064876	11155 ELECTRICITY SEVCS JANUAR	102645			1,480.21	5,308.26
				GEXA ENERGY, LP		INV# 33895289-4	/PO#		
				=====	JANUARY ACTIVITY DB:	2,484.30 CR:	0.00	2,484.30	

		51000536.02		TELEPHONE					
				BEGINNING BALANCE					101.89
1/03/24	1/03	A36841	CHK: 064672	11123 PHONE CHARGES DECEMBER 2	102882			57.03	158.92
				FRONTIER SOUTHWEST INC		INV# 18830907065/122023/PO#			
1/31/24	2/01	A37604	CHK: 064873	11155 PHONE CHARGES JANUARY 20	102882			47.14	206.06
				FRONTIER SOUTHWEST INC		INV# 18830907065/012024/PO#			
				=====	JANUARY ACTIVITY DB:	104.17 CR:	0.00	104.17	

51000536.03 WATER
 BEGINNING BALANCE 2,649.68

1/03/24	1/03	A36793	CHK: 064691		11123 WATER / SEWER DECEMBER 2 100335				1,056.19	3,705.87
					PORT LAVACA, CITY OF	INV# 12/2023	/PO#			
1/31/24	2/01	A37545	CHK: 064908		11155 WATER/ SEWER JANUARY 202 100335				614.41	4,320.28
					PORT LAVACA, CITY OF	INV# 01/2024	/PO#			
					JANUARY ACTIVITY DB:	1,670.60	CR:	0.00	1,670.60	

51000542.03 R & M- BUILDING
 BEGINNING BALANCE 568.94

1/03/24	1/03	A36807	CHK: 064670		11123 PUSH BUTTON ASSEMBLY 100728				626.16	1,195.10
					FERGUSON ENTERPRISES, INC	INV# 9846970	/PO#			
1/17/24	1/19	A37204	CHK: 064729		11131 KEYS 101258				8.97	1,204.07
					ACE HARDWARE	INV# 183757	/PO#			
					JANUARY ACTIVITY DB:	635.13	CR:	0.00	635.13	

51000543.04 R & M- IMPROVEMENT OTB
 BEGINNING BALANCE 2,335.70

1/03/24	1/03	A36834	CHK: 064692		11123 RETURN 102750				17.99CR	2,317.71
					POWER HARDWARE, LLC	INV# A102165	/PO#			
1/03/24	1/03	A36904	CHK: 064702		11123 RECEPTACLE 103091				177.36	2,495.07
					TURTLE & HUGHES, INC.	INV# 6188352-00	/PO#			
1/03/24	1/03	A36906	CHK: 064702		11123 CIRCUIT BREAKER 103091				171.77	2,666.84
					TURTLE & HUGHES, INC.	INV# 6196543-00	/PO#			
1/17/24	1/19	A37052	CHK: 064737		11131 BEACH SIGNS 100040				175.00	2,841.84
					ANNOUNCEMENTS PLUS TOO..	INV# 5437	/PO#			
1/17/24	1/19	A37189	CHK: 064729		11131 ANT KILLER 101258				47.97	2,889.81
					ACE HARDWARE	INV# 183562	/PO#			
1/17/24	1/19	A37247	DFT: 000553		11131 AMAZON- BATTERIES 102565				349.00	3,238.81
					CARD SERVICE CENTER	INV# 0305/122023	/PO#			
1/17/24	1/19	A37281	CHK: 064815		11131 RECEPTACLE 103091				215.40	3,454.21
					TURTLE & HUGHES, INC.	INV# 6209450-00	/PO#			
					JANUARY ACTIVITY DB:	1,136.50	CR:	17.99CR	1,118.51	

51000544.65 R & M- MACHINERY & EQUIPMENT
 BEGINNING BALANCE 30.39

1/31/24	2/01	A37619	CHK: 064842		11155 REPAIR TO WASHER 104159				415.41	445.80
					ALLIANCE DISTRIBUTION HOL	INV# 6001826322	/PO#			
					JANUARY ACTIVITY DB:	415.41	CR:	0.00	415.41	

FUN00234 : 503-BEACH OPERATING FUND

PERIOD TO USE: Jan-2024 THRU Jan-2024

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== BALANCE

Item #7.

51000553.01 XFER OUT- FD 001- ADMIN CHG
B E G I N N I N G B A L A N C E 1,539.24

1/31/24 2/13 B47766 20622 ADMINISTRATIVE FEES JE# 028425 513.08 2,052.32
===== JANUARY ACTIVITY DB: 513.08 CR: 0.00 513.08

51000553.17 XFER OUT- FD 162 DREDGING
B E G I N N I N G B A L A N C E 3,750.00

1/31/24 2/13 B47767 20622 DREDGING JE# 028426 1,250.00 5,000.00
===== JANUARY ACTIVITY DB: 1,250.00 CR: 0.00 1,250.00

51000554.90 MISCELLANEOUS
B E G I N N I N G B A L A N C E 90.00

1/17/24 1/19 A37247 DFT: 000553 11131 AUTHORIZE.NET 102565 30.00 120.00
===== CARD SERVICE CENTER INV# 0305/122023 /PO#
JANUARY ACTIVITY DB: 30.00 CR: 0.00 30.00

51000554.91 CREDIT CARD FEES
B E G I N N I N G B A L A N C E 1,434.50

1/03/24 1/05 B47595 E.F.T. 000000 20555 CARDCONNECT - DECEMBER 2023 JE# 028322 419.19 1,853.69
===== JANUARY ACTIVITY DB: 419.19 CR: 0.00 419.19

51000554.95 RV BOOKING FEES
B E G I N N I N G B A L A N C E 913.60

1/17/24 1/19 A37293 CHK: 064745 11131 ONLINE RESERVATION FEE 103882 706.20 1,619.80
===== CAMSPOT INV# 25604 /PO#
JANUARY ACTIVITY DB: 706.20 CR: 0.00 706.20

FUN00234 : 503-BEACH OPERATING FUND

PERIOD TO USE: Jan-2024 THRU Jan-2024

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== BALANC

Item #7.

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000 ERRORS IN THIS REPORT!

----*--*--*--*--*--*--*--*

** REPORT TOTALS **	---	DEBITS ---	---	CREDITS ---
BEGINNING BALANCES:		31,922.80		74.00CR
REPORTED ACTIVITY:		13,510.10		17.99CR
ENDING BALANCES:		45,432.90		91.99CR
TOTAL FUND ENDING BALANCE:		45,340.91		

SELECTION CRITERIA

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FISCAL YEAR: Oct-2023 / Sep-2024
 FUND: Include: 503
 PERIOD TO USE: Jan-2024 THRU Jan-2024
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 1000 THRU 1000
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

Item #7.

50501511.01 SALARIES & WAGES
B E G I N N I N G B A L A N C E 47,451.69

1/05/24	1/03	P06435	PYEXP	01579	BI-WEEKLY & SALARY PAYROLL			8,815.13	56,266.82
1/19/24	1/15	P06440	PYEXP	01581	BI-WEEKLY & SALARY PAYROLL			8,780.78	65,047.60
1/19/24	1/19	P06448	PYEXP	01584	SERVICE PAY			50.00	65,097.60
				=====	JANUARY ACTIVITY DB:	17,645.91	CR:	0.00	17,645.91

50501511.07 SALARIES & WAGES-OVERTIME
B E G I N N I N G B A L A N C E 5,530.36

1/05/24	1/03	P06435	PYEXP	01579	BI-WEEKLY & SALARY PAYROLL			617.69	6,148.05
1/19/24	1/15	P06440	PYEXP	01581	BI-WEEKLY & SALARY PAYROLL			603.32	6,751.37
				=====	JANUARY ACTIVITY DB:	1,221.01	CR:	0.00	1,221.01

50501512.05 EMPLOYER-SOCIAL SECURITY
B E G I N N I N G B A L A N C E 4,092.35

1/03/24	1/03	A36729	DFT: 000543	11125	FICA WITHHOLDING	100011		538.90	4,631.25
1/03/24	1/03	A36729	DFT: 000543		INTERNAL REVENUE SERVICE	INV# T3 202401030515	/PO#		
1/03/24	1/03	A36729	DFT: 000543	11125	MEDICARE WITHHOLDING	100011		126.02	4,757.27
1/03/24	1/03	A36729	DFT: 000543		INTERNAL REVENUE SERVICE	INV# T4 202401030515	/PO#		
1/15/24	1/15	A37021	DFT: 000547	11136	FICA WITHHOLDING	100011		535.88	5,293.15
1/15/24	1/15	A37021	DFT: 000547		INTERNAL REVENUE SERVICE	INV# T3 202401150523	/PO#		
1/15/24	1/15	A37021	DFT: 000547	11136	MEDICARE WITHHOLDING	100011		125.33	5,418.48
1/15/24	1/15	A37021	DFT: 000547		INTERNAL REVENUE SERVICE	INV# T4 202401150523	/PO#		
1/19/24	1/19	A37316	DFT: 000549	11150	FICA WITHHOLDING	100011		3.10	5,421.58
1/19/24	1/19	A37316	DFT: 000549		INTERNAL REVENUE SERVICE	INV# T3 202401190528	/PO#		
1/19/24	1/19	A37316	DFT: 000549	11150	MEDICARE WITHHOLDING	100011		0.73	5,422.31
1/19/24	1/19	A37316	DFT: 000549		INTERNAL REVENUE SERVICE	INV# T4 202401190528	/PO#		
1/31/24	1/31	A37476	DFT: 000565	11177	FICA WITHHOLDING	100011		514.68	5,936.99
1/31/24	1/31	A37476	DFT: 000565		INTERNAL REVENUE SERVICE	INV# T3 202401310541	/PO#		
1/31/24	1/31	A37476	DFT: 000565	11177	MEDICARE WITHHOLDING	100011		120.36	6,057.35
1/31/24	1/31	A37476	DFT: 000565		INTERNAL REVENUE SERVICE	INV# T4 202401310541	/PO#		
				=====	JANUARY ACTIVITY DB:	1,965.00	CR:	0.00	1,965.00

50501512.10 EMPLOYER-T.M.R.S.
B E G I N N I N G B A L A N C E 3,389.50

1/05/24	2/12	A37750	DFT: 000571	11137	TMRS-RETIREMENT	100008		615.98	4,005.48
1/05/24	2/12	A37750	DFT: 000571		TEXAS MUNICIPAL	INV# 110202401030515	/PO#		
1/19/24	2/12	A37752	DFT: 000571	11137	TMRS-RETIREMENT	100008		612.78	4,618.26
1/19/24	2/12	A37752	DFT: 000571		TEXAS MUNICIPAL	INV# 110202401150523	/PO#		

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POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
1/19/24	2/12	A37753	DFT: 000571	11137 TMRS-RETIREMENT	100008			3.27	4,621.53
				TEXAS MUNICIPAL		INV# 110202401190528	/PO#		
				JANUARY ACTIVITY DB:	1,232.03	CR:	0.00	1,232.03	

50501512.20 GROUP H/D INS PREMIUMS
B E G I N N I N G B A L A N C E 19,452.51

1/05/24	2/12	A37760	CHK: 064935	11137 HEALTH/DENTAL INSURANCE	100419			12.20	19,464.71
				TML - IEBP		INV# 1ED202401030515	/PO#		
1/05/24	2/12	A37762	CHK: 064935	11137 HEALTH/DENTAL INSURANCE	100419			293.17	19,757.88
				TML - IEBP		INV# 1EM202401030515	/PO#		
1/05/24	2/12	A37766	CHK: 064935	11137 HEALTH/DENTAL INSURANCE	100419			125.28	19,883.16
				TML - IEBP		INV# 1FD202401030515	/PO#		
1/05/24	2/12	A37768	CHK: 064935	11137 HEALTH/DENTAL INSURANCE	100419			1,695.74	21,578.90
				TML - IEBP		INV# 1FM202401030515	/PO#		
1/05/24	2/12	A37772	CHK: 064935	11137 HEALTH/DENTAL INSURANCE	100419			1,112.72	22,691.62
				TML - IEBP		INV# 1SM202401030515	/PO#		
1/19/24	2/12	A37761	CHK: 064935	11137 HEALTH/DENTAL INSURANCE	100419			12.20	22,703.82
				TML - IEBP		INV# 1ED202401150523	/PO#		
1/19/24	2/12	A37763	CHK: 064935	11137 HEALTH/DENTAL INSURANCE	100419			293.17	22,996.99
				TML - IEBP		INV# 1EM202401150523	/PO#		
1/19/24	2/12	A37767	CHK: 064935	11137 HEALTH/DENTAL INSURANCE	100419			125.28	23,122.27
				TML - IEBP		INV# 1FD202401150523	/PO#		
1/19/24	2/12	A37769	CHK: 064935	11137 HEALTH/DENTAL INSURANCE	100419			1,695.74	24,818.01
				TML - IEBP		INV# 1FM202401150523	/PO#		
1/19/24	2/12	A37773	CHK: 064935	11137 HEALTH/DENTAL INSURANCE	100419			1,112.72	25,930.73
				TML - IEBP		INV# 1SM202401150523	/PO#		
1/19/24	2/12	A37774	CHK: 064935	11137 COBRA ADMIN FEE	100419			5.94	25,936.67
				TML - IEBP		INV# PPORTLA12402	/PO#		
1/19/24	2/12	A37775	CHK: 064935	11137 HEALTH INSURANCE	100419			0.07	25,936.74
				TML - IEBP		INV# PPORTLA12402-1	/PO#		
				JANUARY ACTIVITY DB:	6,484.23	CR:	0.00	6,484.23	

50501523.03 CLEANING & JANITORIAL
B E G I N N I N G B A L A N C E 4,525.79

1/17/24	1/19	A37174	CHK: 064729	11131 CLEANING SUPPLIES & TOOL	101258			17.18	4,542.97
				ACE HARDWARE		INV# 183431	/PO#		
1/17/24	1/19	A37295	CHK: 064793	11131 TRASH BAGS	104002			174.99	4,717.96
				B F T LP		INV# 43290161	/PO#		
1/31/24	2/01	A37530	CHK: 064882	11155 CLEANING SUPPLIES	100190			1,379.80	6,097.76
				GULF COAST PAPER COMPANY		INV# 2485341	/PO#		
				JANUARY ACTIVITY DB:	1,571.97	CR:	0.00	1,571.97	

50501524.01 UNIFORMS
 BEGINNING BALANCE 249.12

1/03/24	1/03	A36757	CHK: 064660	11123 UNIFORMS	100109				41.52	290.64
				CINTAS - R.U.S., LP	INV# 4173996806		/PO#			
1/03/24	1/03	A36761	CHK: 064660	11123 UNIFORMS	100109				41.52	332.16
				CINTAS - R.U.S., LP	INV# 4175536701		/PO#			
1/03/24	1/03	A36767	CHK: 064660	11123 UNIFORMS	100109				41.52	373.68
				CINTAS - R.U.S., LP	INV# 4176260823		/PO#			
1/03/24	1/03	A36774	CHK: 064660	11123 UNIFORMS	100109				41.52	415.20
				CINTAS - R.U.S., LP	INV# 4176981204		/PO#			
1/03/24	1/03	A36779	CHK: 064660	11123 UNIFORMS	100109				41.52	456.72
				CINTAS - R.U.S., LP	INV# 4177713328		/PO#			
1/31/24	2/01	A37507	CHK: 064860	11155 UNIFORMS	100109				41.52	498.24
				CINTAS - R.U.S., LP	INV# 4178518232		/PO#			
1/31/24	2/01	A37513	CHK: 064860	11155 UNIFORMS	100109				41.52	539.76
				CINTAS - R.U.S., LP	INV# 4179226927		/PO#			
1/31/24	2/01	A37519	CHK: 064860	11155 UNIFORMS	100109				41.52	581.28
				CINTAS - R.U.S., LP	INV# 4179845010		/PO#			
1/31/24	2/01	A37611	CHK: 064878	11155 CITY LOGO ON SHIRTS	103800				60.00	641.28
				GRACE FLOORING AND GLASS	INV# 2357		/PO#			
				JANUARY ACTIVITY DB:	392.16	CR:		0.00	392.16	

50501525.01 FUEL
 BEGINNING BALANCE 1,916.81

1/03/24	1/03	A36825	CHK: 064673	11123 FUEL DEC 2023 / QTRLY RE	102490				647.95	2,564.76
				U.S. BANK NATIONAL ASSOCI	INV# 12/2023		/PO#			
1/03/24	1/03	A36825	CHK: 064673	11123 FUEL DEC 2023 / QTRLY RE	102490				35.06CR	2,529.70
				U.S. BANK NATIONAL ASSOCI	INV# 12/2023		/PO#			
1/31/24	2/01	A37595	CHK: 064874	11155 FUEL JANUARY 2024	102490				468.37	2,998.07
				U.S. BANK NATIONAL ASSOCI	INV# 01/2024		/PO#			
				JANUARY ACTIVITY DB:	1,116.32	CR:		35.06CR	1,081.26	

50501526.01 GENERAL SAFETY & TOOLS
 BEGINNING BALANCE 573.04

1/17/24	1/19	A37174	CHK: 064729	11131 CLEANING SUPPLIES/ TOOLS	101258				61.16	634.20
				ACE HARDWARE	INV# 183431		/PO#			
1/17/24	1/19	A37179	CHK: 064729	11131 LEVELS AND GLOVES	101258				48.97	683.17
				ACE HARDWARE	INV# 183492		/PO#			
1/17/24	1/19	A37200	CHK: 064729	11131 PAINT BRUSH & PIPE TAPE	101258				9.98	693.15
				ACE HARDWARE	INV# 183727		/PO#			
1/17/24	1/19	A37224	CHK: 064729	11131 PAINT SUPPLIES & TOOLS	101258				191.95	885.10
				ACE HARDWARE	INV# 184102		/PO#			
				JANUARY ACTIVITY DB:	312.06	CR:		0.00	312.06	

50501529.11 LIGHTING & DECORATION
 BEGINNING BALANCE 1,059.11

1/03/24	1/03	A36786	CHK: 064666		11123 TAPE		100271		1.99	1,061.10
					ED MELCHER COMPANY		INV# 0372	/PO#		
1/03/24	1/03	A36787	CHK: 064666		11123 CLIPS		100271		4.40	1,065.50
					ED MELCHER COMPANY		INV# 0374	/PO#		
1/03/24	1/03	A36788	CHK: 064666		11123 COIL WIRE		100271		4.95	1,070.45
					ED MELCHER COMPANY		INV# 0375	/PO#		
1/03/24	1/03	A36790	CHK: 064688		11123 PROPANE		100321		12.99	1,083.44
					O'REILLY AUTOMOTIVE INC		INV# 0575-342184	/PO#		
1/03/24	1/03	A36835	CHK: 064692		11123 WIRE PLUG & ELECTRICAL T		102750		57.81	1,141.25
					POWER HARDWARE, LLC		INV# A102629	/PO#		
1/03/24	1/03	A36838	CHK: 064692		11123 WIRE PLUG		102750		43.44	1,184.69
					POWER HARDWARE, LLC		INV# B71774	/PO#		
1/03/24	1/03	A36907	CHK: 064702		11123 CORD & PLUGS		103091		148.35	1,333.04
					TURTLE & HUGHES, INC.		INV# 6200866-00	/PO#		
1/03/24	1/03	A36908	CHK: 064702		11123 RECEPTACLE & ELECTRICAL		103091		129.43	1,462.47
					TURTLE & HUGHES, INC.		INV# 6201196-00	/PO#		
1/03/24	1/03	A36923	CHK: 064686		11123 ZIPTIES		104345		15.99	1,478.46
					THIRD COAST DISTRIBUTING,		INV# 017707	/PO#		
1/03/24	1/03	A36924	CHK: 064686		11123 ZIPTIES		104345		24.98	1,503.44
					THIRD COAST DISTRIBUTING,		INV# 017912	/PO#		
1/03/24	1/03	A36928	CHK: 064686		11123 ZIPTIES		104345		11.98	1,515.42
					THIRD COAST DISTRIBUTING,		INV# 018278	/PO#		
1/03/24	1/03	A36929	CHK: 064686		11123 ZIPTIES		104345		21.47	1,536.89
					THIRD COAST DISTRIBUTING,		INV# 018294	/PO#		
1/03/24	1/03	A36931	CHK: 064686		11123 ZIPTIES		104345		9.97	1,546.86
					THIRD COAST DISTRIBUTING,		INV# 018345	/PO#		
1/03/24	1/03	A36933	CHK: 064686		11123 ZIPTIES		104345		3.58	1,550.44
					THIRD COAST DISTRIBUTING,		INV# 018363	/PO#		
1/03/24	1/03	A36934	CHK: 064686		11123 ELECTRICAL TAPE		104345		12.98	1,563.42
					THIRD COAST DISTRIBUTING,		INV# 018403	/PO#		
1/17/24	1/19	A37128	DFT: 000560		11131 FLOOD LIGHTS		100461		29.94	1,593.36
					CAPITAL ONE		INV# 00503	/PO#		
					JANUARY ACTIVITY DB:		534.25	CR: 0.00	534.25	

50501533.14 CONTRACTED SERVICES
 BEGINNING BALANCE 22,507.50

1/17/24	1/19	A37328	CHK: 064779		11152 MOWING		102016		4,415.00	26,922.50
					MARVELOUS GARDENS INC.		INV# 12346	/PO# 24-00011		
1/17/24	1/19	A37331	CHK: 064792		11152 MOWING STREETS/PARKS		103938		3,087.50	30,010.00
					WARD, PAUL KEVIN		INV# INV0299	/PO# 24-00009		
					JANUARY ACTIVITY DB:		7,502.50	CR: 0.00	7,502.50	

Item #7.

50501536.01 ELECTRICITY
B E G I N N I N G B A L A N C E 6,437.89

1/17/24	1/19	A37260	CHK: 064768	11131 ELECTRICITY SVCS DECEMBE	102645			3,437.01	9,874.90
				GEXA ENERGY, LP	INV# 33858693-4	/PO#			
1/31/24	2/01	A37601	CHK: 064876	11155 ELECTRICITY SEVCS JANUAR	102645			3,799.25	13,674.15
				GEXA ENERGY, LP	INV# 33895289-4	/PO#			
				JANUARY ACTIVITY DB:	7,236.26	CR:	0.00	7,236.26	

50501536.02 TELEPHONE
B E G I N N I N G B A L A N C E 198.83

1/03/24	1/03	A36816	CHK: 064709	11123 CELL PHONE CHARGES	102014			198.83	397.66
				VERIZON WIRELESS	INV# 9951918850	/PO#			
1/31/24	2/01	A37586	CHK: 064927	11155 CELL PHONE CHARGES	102014			198.87	596.53
				VERIZON WIRELESS	INV# 9954390629	/PO#			
				JANUARY ACTIVITY DB:	397.70	CR:	0.00	397.70	

50501536.03 WATER
B E G I N N I N G B A L A N C E 3,266.64

1/03/24	1/03	A36793	CHK: 064691	11123 WATER / SEWER DECEMBER 2	100335			1,007.35	4,273.99
				PORT LAVACA, CITY OF	INV# 12/2023	/PO#			
1/31/24	2/01	A37545	CHK: 064908	11155 WATER/ SEWER JANUARY 202	100335			1,101.01	5,375.00
				PORT LAVACA, CITY OF	INV# 01/2024	/PO#			
				JANUARY ACTIVITY DB:	2,108.36	CR:	0.00	2,108.36	

50501543.04 R & M IMPROVEMENT OTB
B E G I N N I N G B A L A N C E 4,734.35

1/03/24	1/03	A36914	CHK: 064674	11123 PLEXIGLASS	103800			288.00	5,022.35
				GRACE FLOORING AND GLASS	INV# 2607	/PO#			
1/17/24	1/19	A37059	CHK: 064786	11131 SANDPAPER	100055			18.69	5,041.04
				TOMLEA INCORPORATED	INV# 019692	/PO#			
1/17/24	1/19	A37176	CHK: 064729	11131 CONCRETE	101258			53.91	5,094.95
				ACE HARDWARE	INV# 183463	/PO#			
1/17/24	1/19	A37182	CHK: 064729	11131 CONCRETE MIX	101258			89.91	5,184.86
				ACE HARDWARE	INV# 183524	/PO#			
1/17/24	1/19	A37201	CHK: 064729	11131 LUMBER	101258			33.52	5,218.38
				ACE HARDWARE	INV# 183733	/PO#			
1/17/24	1/19	A37202	CHK: 064729	11131 PAINT BRUSH & PIPE TAPE	101258			4.56	5,222.94
				ACE HARDWARE	INV# 183748	/PO#			

FUN00234 : 001-GENERAL FUND

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

Item #7.

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
1/17/24	1/19	A37208	CHK: 064729	11131	SHOVEL & HARDWARAE	101258			60.47	5,283.41
					ACE HARDWARE	INV# 183799	/PO#			
1/17/24	1/19	A37214	CHK: 064729	11131	PAINT PRIMER	101258			24.99	5,308.40
					ACE HARDWARE	INV# 183876	/PO#			
1/17/24	1/19	A37220	CHK: 064729	11131	STRING	101258			27.98	5,336.38
					ACE HARDWARE	INV# 184007	/PO#			
1/17/24	1/19	A37225	CHK: 064729	11131	WALL ANCHORS	101258			24.98	5,361.36
					ACE HARDWARE	INV# 184118	/PO#			
1/17/24	1/19	A37265	CHK: 064811	11131	ROCK REPLACEMENT	102872			1,761.97	7,123.33
					SYLVA CONSTRUCTION, LLC	INV# 2023DEC-05	/PO#			
1/17/24	1/19	A37284	CHK: 064815	11131	POWER SUPPLY	103091			130.00	7,253.33
					TURTLE & HUGHES, INC.	INV# 6217385-00	/PO#			
1/31/24	2/01	A37612	CHK: 064878	11155	PLEXIGLASS	103800			288.00	7,541.33
					GRACE FLOORING AND GLASS	INV# 2663	/PO#			
					JANUARY ACTIVITY DB:	2,806.98	CR:	0.00	2,806.98	

50501543.10 SWIMMING POOL OPERATIONS
B E G I N N I N G B A L A N C E 974.67

1/03/24	1/03	A36793	CHK: 064691	11123	WATER / SEWER DECEMBER 2	100335			130.01	1,104.68
					PORT LAVACA, CITY OF	INV# 12/2023	/PO#			
1/03/24	1/03	A36841	CHK: 064672	11123	PHONE CHARGES DECEMBER 2	102882			47.49	1,152.17
					FRONTIER SOUTHWEST INC	INV# 18830907065/122023/PO#				
1/17/24	1/19	A37260	CHK: 064768	11131	ELECTRICITY SVCS DECEMBE	102645			419.81	1,571.98
					GEXA ENERGY, LP	INV# 33858693-4	/PO#			
1/31/24	2/01	A37545	CHK: 064908	11155	WATER/ SEWER JANUARY 202	100335			130.01	1,701.99
					PORT LAVACA, CITY OF	INV# 01/2024	/PO#			
1/31/24	2/01	A37601	CHK: 064876	11155	ELECTRICITY SEVCS JANUAR	102645			649.06	2,351.05
					GEXA ENERGY, LP	INV# 33895289-4	/PO#			
1/31/24	2/01	A37604	CHK: 064873	11155	PHONE CHARGES JANUARY 20	102882			47.14	2,398.19
					FRONTIER SOUTHWEST INC	INV# 18830907065/012024/PO#				
					JANUARY ACTIVITY DB:	1,423.52	CR:	0.00	1,423.52	

50501544.55 R & M- VEHICLES & TRAILERS
B E G I N N I N G B A L A N C E 345.56

1/03/24	1/03	A36925	CHK: 064686	11123	ANTIFREEZE & CONNECTOR	104345			15.17	360.73
					THIRD COAST DISTRIBUTING,	INV# 018106	/PO#			
1/03/24	1/03	A36927	CHK: 064686	11123	HEX NUTS	104345			2.44	363.17
					THIRD COAST DISTRIBUTING,	INV# 018251	/PO#			
1/17/24	1/19	A37247	DFT: 000553	11131	VEHICLE REGISTRATION	102565			15.45	378.62
					CARD SERVICE CENTER	INV# 0305/122023	/PO#			
1/17/24	1/19	A37266	CHK: 064747	11131	TIRE REPAIR FOR TRAILER	102888			21.49	400.11
					CARY'S TIRE & AUTOMOTIVE	INV# 29663	/PO#			
1/17/24	1/19	A37267	CHK: 064747	11131	TIRE FOR TRAILER	102888			110.98	511.09
					CARY'S TIRE & AUTOMOTIVE	INV# 29671	/PO#			

SELECTION CRITERIA

Item #7.

FISCAL YEAR: Oct-2023 / Sep-2024
 FUND: Include: 001
 PERIOD TO USE: Jan-2024 THRU Jan-2024
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 0501 THRU 0501
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

COMMUNICATION

SUBJECT: Discuss establishment of a "We Love Port Lavaca Parks" campaign and proposed policies for use of funds donated to the campaign by the public.

INFORMATION:

CITY OF PORT LAVACA

PARKS BOARD MEETING: December 20, 2023

DATE: 12.15.2023

TO: PARKS BOARD

FROM: JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: "We Love Port Lavaca Parks" Campaign (LPLP)

Background:

I would like the Parks Board to consider the establishment of an ongoing "We Love Port Lavaca Parks" campaign to support our City Parks by providing an easy way for people (local citizens and visitors), who especially enjoy the parks and have an interest in seeing new amenities, signage, etc. added, to contribute financially to a fund specific for parks improvements.

We are envisioning signs at the parks that would read something like ... *This park is provided for the enjoyment of those that live, work, play or visit Port Lavaca. There is no fee to use the park, but if you have particularly enjoyed your visit and want to help us bring more improvements to our parks, please consider a contribution to our "We Love Port Lavaca Parks" fund.* A QR code would be scanned in or a text number provided where small (or large) donations can be accepted.

To do this requires us to establish a bank account specifically dedicated to these donated funds.

We presented the concept to the City Council at the December meeting and the consensus was that they thought it was a great idea, but wanted a written policy on how the funds would be spent before setting up the bank account.

A few things for consideration as we envision this proposed campaign are:

- 1) For reference, this is what the City Charter says about Recreation and Parks:

There shall be established a department of recreation and parks. This department shall be responsible for the creation, maintenance and improvement of public parks and beaches and various facilities therein.

The Council is to allocate each year in the budget an amount of not less than five (.05) cents** on the total valuation of property within the City for the exclusive use by this department for the purposes outlined above.

The Council may establish by ordinance a Recreation and Parks Board, which in addition to any duties set forth in the ordinance creating such board, shall review and provide recommendations on the budget for the Department of Recreation and Parks each year at the regular budget time for the City, and in no case may the annual expenditures be in excess of the amount budgeted and approved in the regular City budget.

**

<p>FY2023-24: Taxable ad valorem values = \$655,865,622; $\\$655,865,622/100 \times \\$0.5 = \\$327,933$ PARKS & REC BUDGET FOR FY 2023-24 = \$1,064,950 including \$350,000 of Capital improvements – OK!</p>
--

Texas Local Government Code:

Sec. 332.006. GRANTS. A municipality or county may accept a grant, a lease, a loan or devise of real estate, a gift or bequest of money, either principal or income, or any other personal property for temporary or permanent use for the establishment, operation, or support of public recreation facilities and programs.

In general terms, it is hoped that donations to this fund would help in providing more shade structures, benches, picnic tables, special features, trees, irrigation and landscaping, recreation, special parks events, etc. The fund would not be used for maintenance activities that would be funded in the Parks General Fund Budget.

More specifically, I'm thinking:

Eligible use of donated funds:

- Capital improvements of public parks
- Landscaping, irrigation and maintenance of landscaping*
- Purchase, planting, and irrigation of trees
- Picnic tables, benches, shade structures, specialty park amenities
- Educational and wayfinding signage in parks
- Seasonal decorations in the Parks
- Recreation programs in the Parks
- Special Park events

Donated funds shall NOT be used for

- Repairs and Maintenance except for landscaping or to repair/maintain capital improvements which are purchased solely with donated funds*.
- Salaries & Benefits
- Normal operating expenses
- Utilities
- Advertising

** There was discussion at the Council meeting that the funds should not be used for ANY maintenance activities, but I think we might consider proposing that maintenance of landscaping and other capital improvements that are funded with these special funds be an eligible use of the fund.*

In order to get the bank account set up and start a campaign to receive cash donations, we need only establish a policy for use of the funds donated to this account, but to establish a more comprehensive policy for this ongoing campaign, we should also consider establishing a policy regarding Donation Acceptance. Below is a link to a sample policy I found on the internet. <https://publiccounsel.org/wp-content/uploads/2021/12/Sample-Gift-Acceptance-Policy.pdf>

If the Board would like to establish a committee to help draft a comprehensive Donation policy, staff would welcome the input and assistance.

Recommendation:

Staff recommends that Council establish a bank account for exclusive use of receiving funds donated for our City Parks and adopt a policy which establishes eligible and ineligible activities for use of these funds as outlined.

COMMUNICATION

SUBJECT: Receive status report on continued mural project at Lighthouse Beach at west end of restrooms.

INFORMATION:

COMMUNICATION

SUBJECT: Consider and discuss current Lighthouse Beach rental rates and make any amendments necessary.

INFORMATION:

Section Number	Subject	Fee Amount	
32-71(d)	Minor and special event permit	No charge	
32-71(e)	Lighthouse Beach and RV Park		
	<i>Hill sites:</i>		
	<i>Daily rates:</i>	\$50.00	\$65.00
	<i>Weekly rates:</i>	\$250.00	\$325.00
	Monthly Rate:	\$500.00	\$650.00
	Waterfront Sites:		
	Daily rates:	\$55.00	\$75.00
	Weekly rates:	\$325.00	\$400.00
	Day use cabanas:	\$50.00	\$55.00
	<i>Lighthouse Beach and RV Park other fees:</i>		
	<i>Tent sites</i>	\$20.00	
	<i>Miscellaneous rates:</i>		
32-71(d)	Annual day pass	\$25.00	
32-71(d)	Annual senior day pass	\$20.00	
	Day pass	\$5.00	
	Day pass bus non-school	\$45.00	
	Dump station	\$40.00	
	<i>Pavilion rentals: per day</i>		
	Lighthouse Beach pavilion includes 20-day passes	\$200.00	
	Bayfront Peninsula Pavilion Area 1	\$150.00	
	Bayfront Peninsula Pavilion Area 2	\$500.00	
	Bayfront Peninsula Pavilion Area 3	\$2,000.00	
	<i>Pavilion deposits: per event</i>		
	Bayfront Peninsula Pavilion Area 1	\$150.00	
	Bayfront Peninsula Pavilion Area 2	\$500.00	
	Bayfront Peninsula Pavilion Area 3	\$2,000.00	
32-73(b)	Alcohol-in-the-park permit	\$50.00 (No waiver or exceptions)	

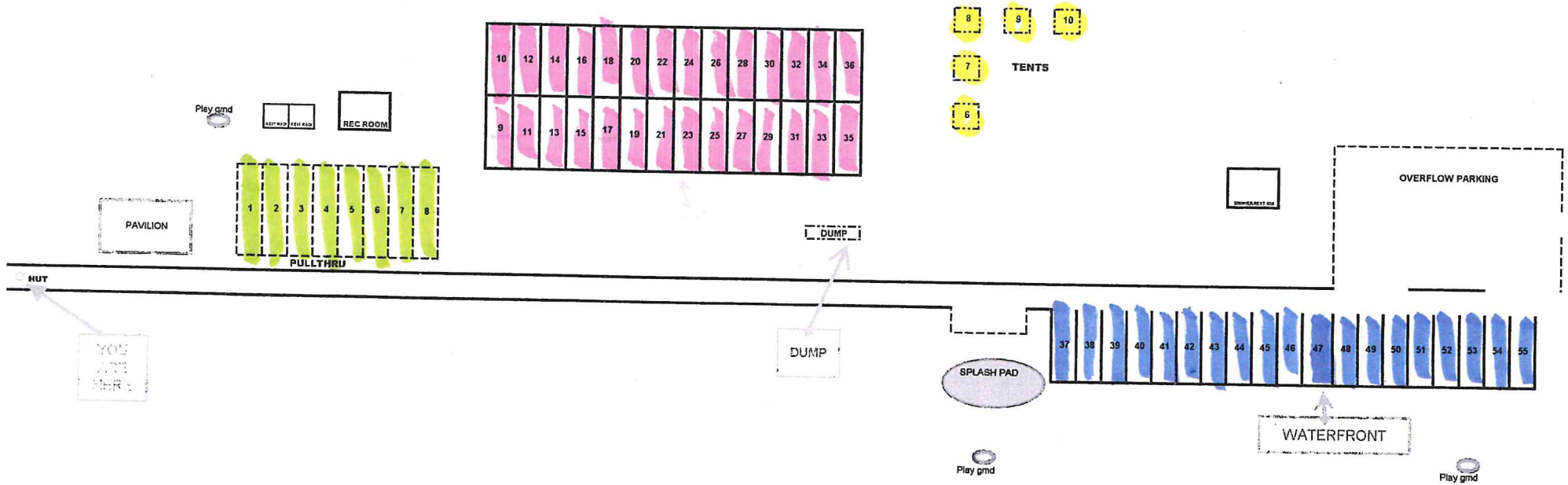
LHB RV Park

OCCUPANCY RATE

JAN 1, 2023 - DEC. 31, 2023

		Sites Available	Total Occupied Nights	% Occupancy	
RV Sites	Back-In, 30/50 AMP full hook up (PF)	28	5471	53.53%	
RV Sites	Pull-Through, 30/50 AMP full hook up (PF)	4	1600	109.59%	
RV Sites	Waterfront, 30/50 AMP full hook up (PF)	19	899	12.96%	
	TOTAL RV SPACES	51			58.69%
Tent Sites	Tent Site, 2 tent max, no amenities (PF)	5	141	7.73%	
Other	Pavilion Rental (PF)	1	19	5.21%	
Grand Totals:		57	8130	39.08%	

\$3,800 PER MO ELECTRICAL FOR ALL ELECTRICAL AT LHB
 /51* .5869 = \$ 126.95



Other RV Park Rates:

Peak season 4-1-24 to 9-31-24

6 at \$600/month + electric \$0.14 per kwh

* City's electric
cost is \$0.6⁺/kwh

8 at \$400/month + electric \$0.16 per kwh

9 at \$350/month + electric \$0.14 per kwh

Off season 10-1-24 to 3-31-25

\$400 to \$500/month + electric

\$100 Deposit on all monthly rates

Input from past RV guests

PROS:

Well maintained

Lots of walkways, playgrounds, and public restrooms

Rec center with laundry and kitchen

Cons:

No Wi-Fi

No security

No quiet time (open 24/7 to anyone and everyone)

No off season rates

Requests:

Socials (live music, dances, games, and movies)

Fitness area

Pool pass 

Beach raked every other week

Our Park rates:

Tent sites: \$20/night

(1-5)

Back-in hill sites : \$50/night or \$500/month

(9-36)

Waterfront sites: \$55/night

(37-55)

Pull through sites: \$50/night or \$500/month

(1-8)

COMMUNICATION

SUBJECT: Receive information regarding GLO CEPR (Coastal Planning and Response Act) Grant for Lighthouse Beach.

INFORMATION:

CITY OF PORT LAVACA

PARKS BOARD MEETING: JANUARY 17, 2024

DATE: 1.08.2024
TO: PARKS BOARD MEMBERS CC: JIM RUDELLAT, HARBOR MASTER
FROM: JODY WEAVER, INTERIM CITY MANAGER
SUBJECT: GLO CEPRA GRANT (LIGHTHOUSE BEACH)

The City was recently awarded a CEPRA (Coastal Erosion Planning & Response Act) grant to perform a feasibility study to determine optimal solutions for the following at Lighthouse Beach and the adjacent wetlands to the southwest.

Potential project types to evaluate during the feasibility study include shoreline nourishment to public beach to combat erosion, possibly revise groin structures to better retain sand on the beach/infilling of adjacent boat ramp, potentially dredge material from boat ramp to use and crate beach and/or marsh depending on the quality of material dredged.

The main project goals are to nourish the recreational beach, protect and enhance the adjacent wetlands using living shoreline techniques and marsh creation, and modify the exiting coastal structures around the beach to retain sand on the beach.

On Thursday, January 4, I met with Abigail Richardson and Kevin Frenzel with the General Land Office to kick-off the CEPRA we received for the feasibility study for the shoreline protection projects at Lighthouse Beach.

The first step is to receive and execute the contract between the City and the State of Texas for this grant. Ms. Richardson is the GLO project manager for this grant and she will begin working on the contract language.

The step following this will be to execute an engineering agreement with Mott McDonald for these projects.

The total cost of the study is \$125,000. \$75,000 is CEPRA funds and \$50,000 from the General Fund.

COMMUNICATION

SUBJECT: Discuss partnership with Whenever Watersports Rental Kiosk operations for the rentals of kayaks and paddleboards at Lighthouse Beach.

INFORMATION:



WHENEVER WATERSPORTS

PARTNERSHIP FAQs

Q: What are the benefits for my organization?

A: Benefits to your organization include:

- Increased outdoor recreation offerings for visitors
 - Kayak and paddleboard rentals available right on the water during all park hours
- Effective promotion of your park's/organization's resources
- A new public offering to bring increased visitors to your location
- A revenue stream for your park or organization
- An entire watersports equipment rental operation without full time staffing or operations headaches

Q: What are the benefits for my community?

A: Benefits to your community include:

- Increased access to outdoor recreation
- More convenient than owning
 - Kayaks/paddleboards are difficult to transport
 - Paddling equipment is large and requires lots of storage space
- More cost effective than owning
- More convenient than traditional rentals
 - Most traditional rental companies have limited operating hours
 - Traditional rental companies often have a clunky and outdated rent and return system
- The same price or less than traditional rentals

Q: How do the kiosks work?

A: Our rental kiosks allow customers to quickly and easily rent kayaks and paddleboards at their favorite local park or waterside location without the need for an attendee. Allowing for maximum access to on-water recreation.

The kiosks are machines with two main components:

- Locker units
 - Hold the paddles, life vests, and any additional equipment
 - Opened and locked via electronic smart locks
- Rack units
 - Hold the kayaks and paddleboards
 - Equipment is locked up via electronic smart cable locks, the cable runs through the kayak or paddleboard and is locked into a corresponding lock
 - Each kayak or paddleboard has a corresponding fully equipped locker

Additional components:

- Touch screen
 - Located on the side of the “brain box” locker unit
 - Allows for easy access to all equipment and lockers for equipment condition checks
- Solar panel
 - Located between “brain box” locker unit and first rack unit
 - Kiosks run completely on solar power
 - Kiosk can be plugged into traditional power sources if need be

Kiosks connect to the strongest cell signal in the area via the 4G encrypted telemetry system for QR code-based rentals and remote operation. Units are set to automatically only rent equipment during park hours.

Kiosks can be accessed via the touchscreen or phone/computer via our remote operating system. In-person or remote access allows for easy customer service, the ability to shut down the kiosk, change operating hours, unlock lockers/racks, make equipment slots unavailable/available, change prices, and more.

Q : Do the kiosks come in multiple sizes & how big are they?

- A :** Sizes:
- Kiosks come in 4-slot, 8-slot, and 12-slot sizes
 - Each slot fits one set of equipment
 - Ex: one kayak, one set of various-sized life jackets, one or two paddles, and whistles on each life jacket
 - Units are modular, so an additional 4-slots can always be added
 - Ex: 8-slot becomes a 12-slot

Measurements:

- Locker units are 5' wide and 2' deep
- Rack units are 3'4" in length and width
- Ex: 8-slot unit = 2 locker units + 2 rack units. Rack units connect to the broad side of the "brain box" locker unit. Making the total space needed 10' x 8'8"

Q : What equipment do the kiosks hold & what's included in each rental?

- A :** Kiosks can hold a variety of equipment options. The amount of each equipment option is dependent on the predicted demand and the size of the kiosk. Our typical operations include a mix of:
- Single kayaks
 - Tandem kayaks
 - Paddleboards

Each rental includes:

- Kayak or paddleboard
- Corresponding paddle(s)
- Access to various-sized life jackets including adult universal, youth, and child-sized

Q : What are the kiosks made out of & how sturdy are they?

A : Kiosks are made from all steel construction. They are incredibly sturdy and stable.

Q : How are the kiosks installed?

A : We handle all delivery and installation. The kiosks can be installed directly into the ground with no special preparation necessary other than a location with solid, somewhat flat ground and ample room. The machines are secured by steel rods driven into the ground. Kiosks can also be installed onto cement or pavement if preferred.

Q : Do you provide local support & how are the kiosks maintained?

A : Yes, we typically hire local representatives for each of our operations. Their responsibilities usually include:

- Regular equipment checks and cleanings
- Equipment replacement as needed kiosk maintenance as needed
- Check-ins with our partners

Our remote operations model often allows us know ahead of time if there are any upcoming in-person needs (Ex: We can typically tell if equipment needs to be replaced, something hasn't been appropriately returned, etc.). Most in-person needs are not urgent as we can shut down equipment slots when there are issues to prevent them from being rented until they're fixed.

We provide training for all necessary park/organization staff on how to access the kiosk via the touch screen or mobile device to unlock equipment or open lockers. Partners can be as hands-on or hands-off as they choose.

Q: What is the rental & return process?

A: Our QR code-based online rental and return process is designed to remove the friction from the traditional ways of renting kayaks and paddleboards so customers can get on and off the water in minutes.

Rental Process

1. Scan the QR code posted on the kiosk with your smart device
2. Select your desired kayak or paddleboard and the rental duration
3. Agree to the waiver and rental terms
4. Complete checkout
5. The electronic locker(s) and lanyard lock(s) automatically pop open
6. Retrieve PFD(s) and paddle(s) from the locker, and kayak or paddleboard from the rack
7. Close locker door(s) and relock lanyards
8. Watch an optional instructional video
9. Put on your lifejacket(s)
10. Enjoy the great outdoors!

Return Process

1. Click the return link texted to you or scan the QR code on the kiosk
2. Follow on-screen instructions, vessel lanyard lock will open
3. Return kayak/paddleboard to proper slot and close lanyard lock
4. Submit a photo of the returned vessel and report any damage
5. Scan QR code again, locker will open
6. Return lifevest(s) and paddle(s)
7. Submit a photo of locker contents
8. All set!

If a customer keeps equipment out longer than the chosen time period, they are charged for the additional time. If equipment is not returned within 24 hours or is stolen after not being locked up properly, the customer is charged the full price of the equipment.

Q: Do you provide customer service?

A: Yes, all customer service needs are fulfilled by Whenever Watersports. Customer service needs are directed to us via contact information posted on the kiosks. As an example, if a customer locks their wallet in a locker post rental, this can be solved by us unlocking the locker via our remote operating system.

Q: What payment methods are available?

A: All payments are done online via the customer's smart device. We accept credit cards, debit cards, and PayPal.

Q: What are your rental options & prices?

A: Customers currently can rent equipment:

- Hourly
- Daily
 - Daily rentals are good for up to 6 hours or until park close/sundown

Prices are location dependent. We typically complete a competitive analysis of local companies and aim to be in line with, if not lower than the average prices in the area.

Promotional events, discount codes, and future subscription offerings give customers the opportunity for additional savings.

Pricing research and finalized pricing can be included with a formal concessionaire proposal or be sent to your organization prior to agreement finalization.

Q: What happens if equipment is lost, stolen, or broken?

A: The corresponding equipment slot is shut down and made unavailable for rent until the necessary equipment can be replaced. Extra life jackets, paddles, whistles, and other small equipment is included with the initial delivery and installation of a kiosk. In the case of stolen equipment, we charge the customer responsible for taking it or not locking it up correctly. For replacement kayaks and paddleboards, we purchase new equipment and have it shipped directly to the park to be replaced in the kiosk. **These costs are covered by us.**

Q: How do you handle risk & liability?

A: All renters must agree to our comprehensive waiver before being able to rent equipment. This waiver releases Whenever Watersports and any organizations we work with from all liability.

Our general liability insurance policy also automatically covers all organizations we enter into agreements with. Organizations can be added as additional named insureds on the policy upon request.

Q: What would this cost my park or organization?

A: Cost depends on a number of factors including:

- Kiosk size (4-slot, 8-slot, 12-slot)
- Equipment combination (Ex: 4 single kayaks, 2 tandem kayaks, 2 paddleboards)
- Any special requests

Please reach out to your Whenever Watersports representative for more details on what the estimated cost and payback period would be for your park.

Q : What does the compensation look like for my park or organization?

A : Compensation structures are usually set up similarly to traditional concessionaire agreements. Typically this means basing compensation for your park or organization as a percentage of gross sales. This percentage is typically negotiated on a case-by-case basis.

Q : What are the typical next steps?

A : The next steps depend on your organization's process. We're happy to move at the speed you are. If necessary, we can prepare a formal proposal including business/operations plans and 3-year pro forma projections for the operation. If all parties are in agreement we can move forward with a contract.

Q : What do you use for a contract?

A : We typically use the concessionaire agreement or similar contract a park or organization already utilizes. If your organization does not have an agreement you usually use we can have one made.

Q : How long does it take to begin operations after an agreement is finalized?

A : A good rule of thumb is to estimate operations officially beginning 2-3 months from the signing of an official agreement. This gives us time to order the proper kiosk from our supplier, buy equipment, plan delivery logistics, get everything set up, and take care of any other necessary steps.

Ready to discuss partnering? Have more questions? Let's talk!

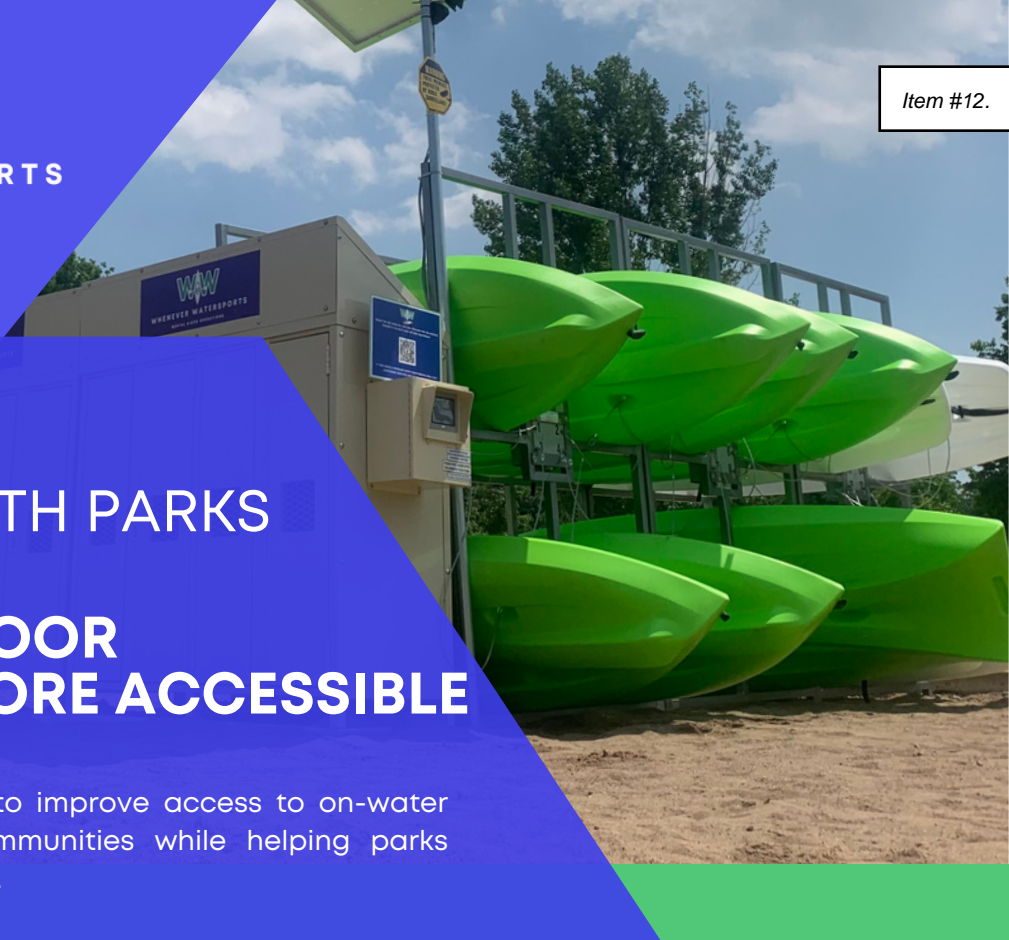
Call: [860-899-7114](tel:860-899-7114) or email: wheneverwatersports@gmail.com





WHENEVER WATERSPORTS
RENTAL KIOSK OPERATIONS

Item #12.



PARTNERING WITH PARKS TO MAKE OUTDOOR RECREATION MORE ACCESSIBLE

We work with parks like yours to improve access to on-water recreation opportunities in communities while helping parks make the most of their resources.

Why Partner?

Our self-serve kayak and paddleboard rental kiosk operations provide many benefits for our park partners and the communities they serve. Parks get to offer a fully functioning paddle equipment rental operation without the burden of running it. Communities get access to watersports recreation that's more convenient and less costly than owning or renting the traditional way.

How Does It Work?

We partner through your preferred version of a concessionaire agreement and pay your park a percentage of gross sales. We install and manage kiosks that rent equipment without the need for an attendee. Visitors rent on their mobile devices via a QR code. Kiosks are solar-powered and connect to the best cell service.

Have more questions?
Check out our in-depth [Partnership FAQs](#).

Benefits Overview



Recreation Opportunities

On-water recreation opportunities made accessible to all of your park visitors. Available right on the water during all park hours.



Making the Most of it

Our goal is to help you make the most of the amazing resources your park has. Our operations assure parks are promoting their waters to the fullest.



All Benefits, No Headaches

No staffing needed. We take care of install, equipment, customer service, remote operations, insurance, and marketing.

Interested in partnering? Let's talk!

Aran: 860-987-3314 | wheneverwatersports@gmail.com
Mike: 860-899-7114 | www.wheneverwatersports.com

Trusted By:



Page 120

Entirely solar powered

Vessel & corresponding locker automatically unlock when rented

QR codes for renting/unlocking equipment via smart device

Lanyard lock runs through vessel & locks in

Brainbox has touch screen and router for connecting to cell data & giving off Wi-Fi signal for customers

Lockers hold paddle(s) & various-sized PFDs

Kiosks can be installed

