



RECREATION AND PARKS BOARD MEETING

Wednesday, January 17, 2024 at 12:30 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

AGENDA

MEETING PROCEDURE

Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Wednesday, January 17, 2024 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

[After publication, any information in a council packet is subject to change during the meeting]

Join Zoom Meeting:

<https://us02web.zoom.us/j/87536072947?pwd=eWMyRW5UNE4xbHFhVHdZc3dYN0J3QT09>

Meeting ID: 875 3607 2947

Passcode: 481008

One Tap Mobile

*+13462487799,,82182482989#,,,,*912619# US (Houston)*

Dial by your location

+1 346 248 7799 US (Houston)

ROLL CALL

CALL TO ORDER

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held December 20, 2023.
3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.
4. Receive Monthly Inspections Report from Public Works Department.
5. Receive update on park assignments from park board members.
6. Receive financial status report on the Parks Recreation Department.
7. Discuss establishment of a "We Love Port Lavaca Parks" campaign and proposed policies for use of funds donated to the campaign by the public.
8. Receive status report on continued mural project at Lighthouse Beach at west end of restrooms.
9. Consider and discuss current Lighthouse Beach rental rates and make any amendments necessary.
10. Receive information regarding GLO CEPRA (Coastal Planning and Response Act) Grant for Lighthouse Beach.

ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday, January 17, 2024**, beginning at 12:00 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday, January 12, 2024**.

Lorena Perez-Diaz, *Assistant City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: General discussion and hear statements from citizens.

INFORMATION:

COMMUNICATION

SUBJECT: Approve minutes from the regular meeting held December 20, 2023.

INFORMATION:



RECREATION AND PARKS BOARD MEETING

Wednesday, November 15, 2023 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 20th day of December, 2023, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William “Bill” Reagan	Board Member
Mary Lou Tharling	Board Member
Dina Smith	Board Member

And with the following absent:

Mark Howell	Board Member
Kevin Kuntschik	Board Member
Nicholas Lowry	Board Member
Tracy Hefley	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:03 p.m. and presided.

COMMENTS FROM THE PUBLIC - (Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

1. General discussion and hear statements from citizens.

Chairman, Mac Sistrunk announced that the next Recreation and Parks Board Meeting would be Wednesday, January 17, 2024 at 12:00 p.m.

2. Approve minutes from the regular meeting held November 15, 2023.

Motion made by Board Member Reagan,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on November 15, 2023.

Second by Vice Chairwoman Szela.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Smith

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer reported that the park's crew has been continuing regular maintenance at all the parks. He stated that the Christmas in the park event was very successful. He ended by stating that they were working on park signs throughout Lighthouse Beach and would be working on signs at the Bayfront Park.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed and discussed the playground inspections report.

No additional comments were made.

5. Receive update on park assignments from park board members.

Vice Chairwoman Olga Szela's Park assignment is City Park looks good except for a few weeds. Board member Szela asked about the possibility of installing a water fountain at Ashley Field Park.

Chairman Sistrunk Park assignment is Bayfront Park, he stated that the park looks very good and that all of the Christmas events were very successful.

Board Member Dina Smith's Park assignment is Lighthouse Beach. She stated she has not been to the park in a couple of weeks. She stated when she was there the park looked good overall. Chairman Mac Sistrunk stated that the artwork by the restroom enhances the area.

Board Member Bill Regan's Park assignment is Wilson Park. Regan stated the park overall looks very good. He asked about bleachers on field 1. He also asked about the possibility of blocking the entrance of vehicles to the area by the concession stand, Shaffer said he would work on that.

6. Receive financial status report on the Parks Recreation Department

The financial status were reviewed and discussed.

7. Discuss establishment of a "We Love Port Lavaca Parks" campaign and proposed policies for use of funds donated to the campaign by the public.

Interim City Manager Jody Weaver introduced the idea of establishing a "We Love Port Lavaca Parks" campaign. The idea is to set up an account to accept donations from those who visit the park. Said account would be advertised via signs at the parks with a QR code to make it easy and convenient for those visiting the parks to donate. The board discussed different ideas and regulations that needed to made for this type of account to function.

Motion made by Vice Chairwoman Szela

THAT, the Recreation and Parks Board hereby makes a motion to table agenda item.

Second by. Board Member Reagan

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Smith

8. Receive status report on continued mural project at Lighthouse Beach bathroom by Michael Sanchez.

Interim City Manager showed the board a picture of the mural status and stated this was a work in progress.

ADJOURN

Motion made by Board Member Smith

Second by Vice Chairwoman Szela.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Smith

Meeting adjourned at 1:04 P.M.

These minutes were approved on January 12, 2024

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

COMMUNICATION

SUBJECT: Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

INFORMATION:

COMMUNICATION

SUBJECT: Receive Monthly Inspections Report from Public Works Department.

INFORMATION:

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #4.

503-BEACH OPERATING FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	230,000	230,000	0	11,903.04	39,551.66	0.00	190,448.34	17.20
OTHER REVENUE	4,500	4,500	0	2,753.17	8,939.60	0.00	(4,439.60)	198.66
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	234,500	234,500	0	14,656.21	48,491.26	0.00	186,008.74	20.68
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	210,294	210,294	0	9,622.34	31,848.80	0.00	178,445.20	15.14
TOTAL EXPENDITURES	210,294	210,294	0	9,622.34	31,848.80	0.00	178,445.20	15.14
REVENUES OVER/ (UNDER) EXPENDITURES	24,206	24,206	0	5,033.87	16,642.46	0.00	7,563.54	68.75

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #4.

503-BEACH OPERATING FUND
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>USER & SERVICE CHARGES</u>								
433.01 BEACH FEES	0	0	0	0.00	0.00	0.00	0.00	0.00
433.10 R V RENTALS	230,000	230,000	0	11,455.04	38,697.66	0.00	191,302.34	16.83
433.30 PAVILLION RENTALS	0	0	0	0.00	202.00	0.00	(202.00)	0.00
433.50 TENT RENTALS	0	0	0	448.00	652.00	0.00	(652.00)	0.00
TOTAL USER & SERVICE CHARGES	230,000	230,000	0	11,903.04	39,551.66	0.00	190,448.34	17.20
<u>OTHER REVENUE</u>								
451.01 INTEREST INCOME	2,000	2,000	0	2,505.67	7,980.60	0.00	(5,980.60)	399.03
459.11 AUCTION PROCEEDS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12 TML REIMBURSEMENTS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71 WASHER-DRYER INCOME	2,500	2,500	0	247.50	959.00	0.00	1,541.00	38.36
459.90 MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92 EQUITY BALANCE FORWARD	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	4,500	4,500	0	2,753.17	8,939.60	0.00	(4,439.60)	198.66
<u>GRANT AND CONTRIBUTION R</u>								
481.00 CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>INTERGOVERNMENTAL REVENUE</u>								
493.00.1 XFER IN - FUND 001	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	234,500	234,500	0	14,656.21	48,491.26	0.00	186,008.74	20.68

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #4.

503-BEACH OPERATING FUND
 TECHNOLOGY SERVICES
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<hr/>								
SERVICES								
50070536.503 CABLE & INTERNET	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>								
TOTAL TECHNOLOGY SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #4.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
PERSONNEL SERVICES								
59800512.05 EMPLOYER SOCIAL SECURI	0	0	0	0.00	0.00	0.00	0.00	0.00
59800512.10 EMPLOYER - TMRS	0	0	0	0.00	0.00	0.00	0.00	0.00
59800512.40 SAFETY PAY	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
SERVICES								
59800532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS	0	0	0	0.00	0.00	0.00	0.00	0.00

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #4.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
PERSONNEL SERVICES								
51000511.01 SALARIES & WAGES	41,418	41,418	0	2,762.50	6,867.15	0.00	34,550.85	16.58
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	5,000	5,000	0	38.25	475.83	0.00	4,524.17	9.52
51000512.05 EMPLOYER-SOCIAL SECURI	3,168	3,168	0	206.88	619.04	0.00	2,548.96	19.54
51000512.10 EMPLOYER-T.M.R.S.	2,634	2,634	0	163.84	490.28	0.00	2,143.72	18.61
51000512.20 GROUP H/D INS PREMIUMS	21,545	21,545	0	611.27	1,833.82	0.00	19,711.18	8.51
51000512.30 WORKER'S COMPENSATION	1,013	1,013	0	0.00	0.00	0.00	1,013.00	0.00
TOTAL PERSONNEL SERVICES	74,778	74,778	0	3,782.74	10,286.12	0.00	64,491.88	13.76
MATERIALS & SUPPLIES								
51000521.01 OFFICE	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.00
51000523.03 CLEANING & JANITORIAL	500	500	0	0.00	0.00	0.00	500.00	0.00
51000524.19 COVID-19 EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	13.99	78.57	0.00	171.43	31.43
51000528.03 NON-CAPITALIZED ASSETS	250	250	0	0.00	0.00	0.00	250.00	0.00
TOTAL MATERIALS & SUPPLIES	2,000	2,000	0	13.99	78.57	0.00	1,921.43	3.93
SERVICES								
51000532.01 AUDIT FEES	4,050	4,050	0	0.00	0.00	0.00	4,050.00	0.00
51000532.06 HEALTH & FITNESS	0	0	0	0.00	(74.00)	0.00	74.00	0.00
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000533.14 CONTRACTED SERVICES	1,500	1,500	0	0.00	0.00	0.00	1,500.00	0.00
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000535.01 GENERAL LIABILITY INSU	5,259	5,259	0	0.00	5,312.87	0.00	(53.87)	101.02
51000535.10 WINDSTORM INS	8,500	8,500	0	0.00	0.00	0.00	8,500.00	0.00
51000536.01 ELECTRICITY	35,000	35,000	0	1,279.54	2,823.96	0.00	32,176.04	8.07
51000536.02 TELEPHONE	550	550	0	0.00	101.89	0.00	448.11	18.53
51000536.03 WATER	30,000	30,000	0	1,318.87	2,649.68	0.00	27,350.32	8.83
51000536.07 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
51000536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	84,859	84,859	0	2,598.41	10,814.40	0.00	74,044.60	12.74
MAINTENANCE								
51000541.02 LANDSCAPING	0	0	0	0.00	0.00	0.00	0.00	0.00
51000542.03 R & M- BUILDING	3,500	3,500	0	344.37	568.94	0.00	2,931.06	16.26
51000543.04 R & M- IMPROVEMENT OTB	10,000	10,000	0	36.95	2,335.70	0.00	7,664.30	23.36
51000544.50 R & M- FURNITURE & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000544.55 R & M- VEHICLES & TRAI	0	0	0	7.34	7.34	0.00	(7.34)	0.00
51000544.65 R & M- MACHINERY & EQU	1,000	1,000	0	30.39	30.39	0.00	969.61	3.04
TOTAL MAINTENANCE	15,500	15,500	0	419.05	2,942.37	0.00	12,557.63	18.98

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #4.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SUNDRY								
51000553.01	XFER OUT- FD 001- ADM	6,157	6,157	0	513.08	1,539.24	0.00	4,617.76 25.00
51000553.04	XFER OUT- FD 218 PIER	0	0	0	0.00	0.00	0.00	0.00
51000553.17	XFER OUT- FD 162 DREDG	15,000	15,000	0	1,250.00	3,750.00	0.00	11,250.00 25.00
51000554.01	CASH OVER/SHORT	0	0	0	0.00	0.00	0.00	0.00
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00
51000554.83	LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00
51000554.90	MISCELLANEOUS	0	0	0	30.00	90.00	0.00	90.00) 0.00
51000554.91	CREDIT CARD FEES	6,000	6,000	0	414.47	1,434.50	0.00	4,565.50 23.91
51000554.95	RV BOOKING FEES	6,000	6,000	0	600.60	913.60	0.00	5,086.40 15.23
TOTAL SUNDRY	33,157	33,157	0	2,808.15	7,727.34	0.00	25,429.66	23.31
CAPITAL EXPENDITURES								
51000561.02	LAND & IMPROVEMENTS OT	0	0	0	0.00	0.00	0.00	0.00
51000562.03	CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00
51000563.05	CE- INFRASTRUCTURE	0	0	0	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS	210,294	210,294	0	9,622.34	31,848.80	0.00	178,445.20	15.14
TOTAL EXPENDITURES	210,294	210,294	0	9,622.34	31,848.80	0.00	178,445.20	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	24,206	24,206	0	5,033.87	16,642.46	0.00	7,563.54	68.75

*** END OF REPORT ***

51000511.01 SALARIES & WAGES
 B E G I N N I N G B A L A N C E 4,104.65

12/08/23 12/05 P06422 PYEXP 01573 BI-WEEKLY & SALARY PAYROLL 1,419.50 5,524.15
 12/22/23 12/19 P06430 PYEXP 01576 BI-WEEKLY & SALARY PAYROLL 1,343.00 6,867.15
 ===== DECEMBER ACTIVITY DB: 2,762.50 CR: 0.00 2,762.50

51000511.07 SALARIES & WAGES-OVERTIME
 B E G I N N I N G B A L A N C E 437.58

12/22/23 12/19 P06430 PYEXP 01576 BI-WEEKLY & SALARY PAYROLL 38.25 475.83
 ===== DECEMBER ACTIVITY DB: 38.25 CR: 0.00 38.25

51000512.05 EMPLOYER-SOCIAL SECURITY
 B E G I N N I N G B A L A N C E 412.16

12/05/23 12/05 A35971 DFT: 000520 11084 FICA WITHHOLDING 100011 85.02 497.18
 INTERNAL REVENUE SERVICE INV# T3 202312050479 /PO#
 12/05/23 12/05 A35971 DFT: 000520 11084 MEDICARE WITHHOLDING 100011 19.88 517.06
 INTERNAL REVENUE SERVICE INV# T4 202312050479 /PO#
 12/19/23 12/19 A36246 DFT: 000528 11103 FICA WITHHOLDING 100011 82.65 599.71
 INTERNAL REVENUE SERVICE INV# T3 202312190498 /PO#
 12/19/23 12/19 A36246 DFT: 000528 11103 MEDICARE WITHHOLDING 100011 19.33 619.04
 INTERNAL REVENUE SERVICE INV# T4 202312190498 /PO#
 ===== DECEMBER ACTIVITY DB: 206.88 CR: 0.00 206.88

51000512.10 EMPLOYER-T.M.R.S.
 B E G I N N I N G B A L A N C E 326.44

12/08/23 12/21 A36636 DFT: 000540 11104 TMRS-RETIREMENT 100008 83.04 409.48
 TEXAS MUNICIPAL INV# 110202312050479 /PO#
 12/22/23 12/21 A36638 DFT: 000540 11104 TMRS-RETIREMENT 100008 80.80 490.28
 TEXAS MUNICIPAL INV# 110202312190498 /PO#
 ===== DECEMBER ACTIVITY DB: 163.84 CR: 0.00 163.84

51000512.20 GROUP H/D INS PREMIUMS
 B E G I N N I N G B A L A N C E 1,222.55

12/08/23 12/21 A36645 CHK: 064635 11104 HEALTH/DENTAL INSURANCE 100419 12.20 1,234.75
 TML - IEBP INV# 1ED202312050479 /PO#

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE	Item #4
12/08/23	12/21	A36647	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			293.17	1,527.92	
					TML - IEBP		INV# 1EM202312050479	/PO#			
12/18/23	12/21	A36659	CHK: 064635	11104	COBRA ADMIN FEE	100419			0.53	1,528.45	
					TML - IEBP		INV# PPORTLA12401	/PO#			
12/22/23	12/21	A36646	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			12.20	1,540.65	
					TML - IEBP		INV# 1ED202312190498	/PO#			
12/22/23	12/21	A36648	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			293.17	1,833.82	
					TML - IEBP		INV# 1EM202312190498	/PO#			
					=====	DECEMBER ACTIVITY DB:	611.27	CR:	0.00	611.27	

51000526.01	GENERAL SAFETY & TOOLS B E G I N N I N G B A L A N C E									64.58	
12/20/23	12/21	A36415	CHK: 064542	11101	CAUTION TAPE	101258			13.99	78.57	
					ACE HARDWARE		INV# 182673	/PO#			
					=====	DECEMBER ACTIVITY DB:	13.99	CR:	0.00	13.99	

51000536.01	ELECTRICITY B E G I N N I N G B A L A N C E									1,544.42	
12/06/23	12/07	A36057	CHK: 064462	11086	ELECTRICITY SVCS NOVEMBE	102645			1,279.54	2,823.96	
					GEXA ENERGY, LP		INV# 33819078-4	/PO#			
					=====	DECEMBER ACTIVITY DB:	1,279.54	CR:	0.00	1,279.54	

51000536.03	WATER B E G I N N I N G B A L A N C E									1,330.81	
12/06/23	12/07	A36021	CHK: 064489	11086	WATER / SEWER NOVEMBER 2	100335			1,318.87	2,649.68	
					PORT LAVACA, CITY OF		INV# 11/2023	/PO#			
					=====	DECEMBER ACTIVITY DB:	1,318.87	CR:	0.00	1,318.87	

51000542.03	R & M- BUILDING B E G I N N I N G B A L A N C E									224.57	
12/20/23	12/21	A36354	CHK: 064613	11101	PAINT & SUPPLIES	100387			141.14	365.71	
					SHERWIN-WILLIAMS CO.		INV# 3094-0	/PO#			
12/20/23	12/21	A36391	CHK: 064569	11101	METER FAUCET	100728			203.23	568.94	
					FERGUSON ENTERPRISES, INC		INV# 9846611	/PO#			
					=====	DECEMBER ACTIVITY DB:	344.37	CR:	0.00	344.37	

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE	Item #4

51000543.04			R & M- IMPROVEMENT OTB							2,298.75	
			BEGINNING BALANCE								
12/20/23	12/21	A36443	CHK: 064542		11101 ADAPTER		101258		36.95	2,335.70	
					ACE HARDWARE		INV# 183226	/PO#			
					DECEMBER ACTIVITY DB:		36.95	CR: 0.00	36.95		

51000544.55			R & M- VEHICLES & TRAILERS							0.00	
			BEGINNING BALANCE								
12/20/23	12/21	A36457	CHK: 064548		11101 MOTOR OIL		101664		7.34	7.34	
					AUTOZONE, ALLDATA & AZ CO		INV# 3512595497	/PO#			
					DECEMBER ACTIVITY DB:		7.34	CR: 0.00	7.34		

51000544.65			R & M- MACHINERY & EQUIPMENT							0.00	
			BEGINNING BALANCE								
12/20/23	12/21	A36409	CHK: 064542		11101 SPRING FOR BLOWER		101258		30.39	30.39	
					ACE HARDWARE		INV# 182507	/PO#			
					DECEMBER ACTIVITY DB:		30.39	CR: 0.00	30.39		

51000553.01			XFER OUT- FD 001- ADMIN CHG							1,026.16	
			BEGINNING BALANCE								
12/31/23	1/05	B47596			20557 ADMINISTRATIVE FEES		JE# 028323		513.08	1,539.24	
					DECEMBER ACTIVITY DB:		513.08	CR: 0.00	513.08		

51000553.17			XFER OUT- FD 162 DREDGING							2,500.00	
			BEGINNING BALANCE								
12/31/23	1/05	B47597			20557 DREDGING		JE# 028324		1,250.00	3,750.00	
					DECEMBER ACTIVITY DB:		1,250.00	CR: 0.00	1,250.00		

51000554.90			MISCELLANEOUS							60.00	
			BEGINNING BALANCE								
12/20/23	12/21	A36475	DFT: 000530		11101 AUTHORIZE.NET		102565		30.00	90.00	
					CARD SERVICE CENTER		INV# 0305/112023	/PO#			
					DECEMBER ACTIVITY DB:		30.00	CR: 0.00	30.00		

SELECTION CRITERIA

Item #4.

FISCAL YEAR: Oct-2023 / Sep-2024
 FUND: Include: 503
 PERIOD TO USE: Dec-2023 THRU Dec-2023
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 1000 THRU 1000
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

Item #4.

50501511.01 SALARIES & WAGES
 B E G I N N I N G B A L A N C E 29,932.99

12/08/23	12/05	P06422	PYEXP	01573	BI-WEEKLY & SALARY PAYROLL				9,021.47	38,954.46
12/22/23	12/19	P06430	PYEXP	01576	BI-WEEKLY & SALARY PAYROLL				8,497.23	47,451.69
				=====	DECEMBER ACTIVITY DB:	17,518.70	CR:	0.00	17,518.70	

50501511.07 SALARIES & WAGES-OVERTIME
 B E G I N N I N G B A L A N C E 3,469.34

12/08/23	12/05	P06422	PYEXP	01573	BI-WEEKLY & SALARY PAYROLL				416.56	3,885.90
12/22/23	12/19	P06430	PYEXP	01576	BI-WEEKLY & SALARY PAYROLL				1,644.46	5,530.36
				=====	DECEMBER ACTIVITY DB:	2,061.02	CR:	0.00	2,061.02	

50501512.05 EMPLOYER-SOCIAL SECURITY
 B E G I N N I N G B A L A N C E 2,707.86

12/05/23	12/05	A35971	DFT: 000520	11084	FICA WITHHOLDING	100011			539.22	3,247.08
					INTERNAL REVENUE SERVICE	INV# T3 202312050479	/PO#			
12/05/23	12/05	A35971	DFT: 000520	11084	MEDICARE WITHHOLDING	100011			126.11	3,373.19
					INTERNAL REVENUE SERVICE	INV# T4 202312050479	/PO#			
12/19/23	12/19	A36246	DFT: 000528	11103	FICA WITHHOLDING	100011			582.85	3,956.04
					INTERNAL REVENUE SERVICE	INV# T3 202312190498	/PO#			
12/19/23	12/19	A36246	DFT: 000528	11103	MEDICARE WITHHOLDING	100011			136.31	4,092.35
					INTERNAL REVENUE SERVICE	INV# T4 202312190498	/PO#			
				=====	DECEMBER ACTIVITY DB:	1,384.49	CR:	0.00	1,384.49	

50501512.10 EMPLOYER-T.M.R.S.
 B E G I N N I N G B A L A N C E 2,244.08

12/08/23	12/21	A36636	DFT: 000540	11104	TMRS-RETIREMENT	100008			552.13	2,796.21
					TEXAS MUNICIPAL	INV# 110202312050479	/PO#			
12/22/23	12/21	A36638	DFT: 000540	11104	TMRS-RETIREMENT	100008			593.29	3,389.50
					TEXAS MUNICIPAL	INV# 110202312190498	/PO#			
				=====	DECEMBER ACTIVITY DB:	1,145.42	CR:	0.00	1,145.42	

50501512.20 GROUP H/D INS PREMIUMS
 B E G I N N I N G B A L A N C E 12,968.35

12/08/23	12/21	A36645	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			12.20	12,980.55
					TML - IEBP	INV# 1ED202312050479	/PO#			

FUN00234 : 001-GENERAL FUND

PERIOD TO USE: Dec-2023 THRU Dec-2023

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE	Item #4
12/08/23	12/21	A36647	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			293.17	13,273.72	
				TML - IEBP			INV# 1EM202312050479	/PO#			
12/08/23	12/21	A36651	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			125.28	13,399.00	
				TML - IEBP			INV# 1FD202312050479	/PO#			
12/08/23	12/21	A36653	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			1,695.74	15,094.74	
				TML - IEBP			INV# 1FM202312050479	/PO#			
12/08/23	12/21	A36657	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			1,112.72	16,207.46	
				TML - IEBP			INV# 1SM202312050479	/PO#			
12/18/23	12/21	A36659	CHK: 064635	11104	COBRA ADMIN FEE	100419			5.87	16,213.33	
				TML - IEBP			INV# PPORTLA12401	/PO#			
12/18/23	12/21	A36660	CHK: 064635	11104	HEALTH INSURANCE	100419			0.07	16,213.40	
				TML - IEBP			INV# PPORTLA12401-1	/PO#			
12/22/23	12/21	A36646	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			12.20	16,225.60	
				TML - IEBP			INV# 1ED202312190498	/PO#			
12/22/23	12/21	A36648	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			293.17	16,518.77	
				TML - IEBP			INV# 1EM202312190498	/PO#			
12/22/23	12/21	A36652	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			125.28	16,644.05	
				TML - IEBP			INV# 1FD202312190498	/PO#			
12/22/23	12/21	A36654	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			1,695.74	18,339.79	
				TML - IEBP			INV# 1FM202312190498	/PO#			
12/22/23	12/21	A36658	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			1,112.72	19,452.51	
				TML - IEBP			INV# 1SM202312190498	/PO#			
				=====	DECEMBER ACTIVITY DB:	6,484.16	CR:	0.00	6,484.16		

50501523.03 CLEANING & JANITORIAL
B E G I N N I N G B A L A N C E 3,203.61

12/20/23	12/21	A36324	CHK: 064575	11101	CLEANING SUPPLIES	100190			981.58	4,185.19	
				GULF COAST PAPER COMPANY			INV# 2476993	/PO#			
12/20/23	12/21	A36442	CHK: 064542	11101	WINDEX & SPRAY BOTTLE	101258			54.15	4,239.34	
				ACE HARDWARE			INV# 183212	/PO#			
12/20/23	12/21	A36475	DFT: 000530	11101	AMAZON - LINERS	102565			286.45	4,525.79	
				CARD SERVICE CENTER			INV# 0305/112023	/PO#			
				=====	DECEMBER ACTIVITY DB:	1,322.18	CR:	0.00	1,322.18		

50501525.01 FUEL
B E G I N N I N G B A L A N C E 1,095.80

12/06/23	12/07	A36051	CHK: 064461	11086	FUEL NOVEMBER 2023	102490			821.01	1,916.81	
				U.S. BANK NATIONAL ASSOCI			INV# 11/2023	/PO#			
				=====	DECEMBER ACTIVITY DB:	821.01	CR:	0.00	821.01		

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== ==BALANC

Item #4.

50501526.01		GENERAL SAFETY & TOOLS		B E G I N N I N G B A L A N C E		431.10	
12/20/23	12/21	A36418	CHK: 064542	11101 RAGS	101258	57.98	489.08
				ACE HARDWARE	INV# 182764		
12/20/23	12/21	A36431	CHK: 064542	11101 ANT KILLER	101258	33.98	523.06
				ACE HARDWARE	INV# 182980		
12/20/23	12/21	A36438	CHK: 064542	11101 ANT KILLER	101258	49.98	573.04
				ACE HARDWARE	INV# 183090		
				=====			
				DECEMBER ACTIVITY DB:	141.94	CR:	0.00
						141.94	

50501529.11		LIGHTING & DECORATION		B E G I N N I N G B A L A N C E		432.48	
12/20/23	12/21	A36377	DFT: 000536	11101 HALLOWEEN LIGHTS	100461	104.36	536.84
				CAPITAL ONE	INV# 03381		
12/20/23	12/21	A36424	CHK: 064542	11101 CLAMPS	101258	42.32	579.16
				ACE HARDWARE	INV# 182887		
12/20/23	12/21	A36432	CHK: 064542	11101 PVC PLUG	101258	31.08	610.24
				ACE HARDWARE	INV# 182982		
12/20/23	12/21	A36448	CHK: 064542	11101 LIGHTS	101258	48.31	658.55
				ACE HARDWARE	INV# 183283		
12/20/23	12/21	A36452	CHK: 064542	11101 ZIPTIES	101258	5.56	664.11
				ACE HARDWARE	INV# 183333		
12/20/23	12/21	A36464	CHK: 064559	11101 PLYWOOD	102035	27.60	691.71
				COASTAL NAIL & TOOL LLC	INV# 2311-150229		
12/20/23	12/21	A36475	DFT: 000530	11101 AMAZON - LIGHTS	102565	245.68	937.39
				CARD SERVICE CENTER	INV# 0305/112023		
12/20/23	12/21	A36493	CHK: 064604	11101 CLAMPS	102750	42.99	980.38
				POWER HARDWARE, LLC	INV# A102158		
12/20/23	12/21	A36495	CHK: 064604	11101 OUTLET	102750	49.77	1,030.15
				POWER HARDWARE, LLC	INV# A102516		
12/20/23	12/21	A36507	CHK: 064623	11101 RECEPTACLE	103091	28.96	1,059.11
				TURTLE & HUGHES, INC.	INV# 6180881-00		
				=====			
				DECEMBER ACTIVITY DB:	626.63	CR:	0.00
						626.63	

50501533.14		CONTRACTED SERVICES		B E G I N N I N G B A L A N C E		15,005.00	
12/06/23	12/07	A36004	CHK: 064482	11091 MOWING STREETS/PARKS	103938	3,087.50	18,092.50
				WARD, PAUL KEVIN	INV# INV0293		
12/20/23	12/21	A36302	CHK: 064591	11111 MOWING	102016	4,415.00	22,507.50
				MARVELOUS GARDENS INC.	INV# 12181		
				=====			
				DECEMBER ACTIVITY DB:	7,502.50	CR:	0.00
						7,502.50	

50501536.01		ELECTRICITY		B E G I N N I N G B A L A N C E					
								3,175.17	
12/06/23	12/07	A36057	CHK: 064462	11086 ELECTRICITY SVCS NOVEMBE	102645			3,262.72	6,437.89
				GEXA ENERGY, LP	INV# 33819078-4	/PO#			
				=====	DECEMBER ACTIVITY DB:	3,262.72	CR:	0.00	3,262.72

50501536.02		TELEPHONE		B E G I N N I N G B A L A N C E					
									0.00
12/06/23	12/07	A36041	CHK: 064505	11086 CELL PHONE CHARGES	102014			198.83	198.83
				VERIZON WIRELESS	INV# 9949458361	/PO#			
				=====	DECEMBER ACTIVITY DB:	198.83	CR:	0.00	198.83

50501536.03		WATER		B E G I N N I N G B A L A N C E					
									2,213.25
12/06/23	12/07	A36021	CHK: 064489	11086 WATER / SEWER NOVEMBER 2	100335			1,053.39	3,266.64
				PORT LAVACA, CITY OF	INV# 11/2023	/PO#			
				=====	DECEMBER ACTIVITY DB:	1,053.39	CR:	0.00	1,053.39

50501542.03		R & M- BUILDING		B E G I N N I N G B A L A N C E					
									555.36
12/20/23	12/21	A36353	CHK: 064613	11101 PAINT	100387			102.84	658.20
				SHERWIN-WILLIAMS CO.	INV# 1527-7	/PO#			
12/20/23	12/21	A36451	CHK: 064542	11101 BOLTS SET	101258			22.57	680.77
				ACE HARDWARE	INV# 183316	/PO#			
				=====	DECEMBER ACTIVITY DB:	125.41	CR:	0.00	125.41

50501543.04		R & M IMPROVEMENT OTB		B E G I N N I N G B A L A N C E					
									2,344.14
12/20/23	12/21	A36333	CHK: 064582	11101 PLAYGROUND BORDER	100253			2,287.30	4,631.44
				KRAFTSMAN, LP	INV# 39760	/PO#			
12/20/23	12/21	A36421	CHK: 064542	11101 WATERPROOF SEALANT	101258			102.91	4,734.35
				ACE HARDWARE	INV# 182831	/PO#			
				=====	DECEMBER ACTIVITY DB:	2,390.21	CR:	0.00	2,390.21

FUN00234 : 001-GENERAL FUND

PERIOD TO USE: Dec-2023 THRU Dec-2023

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BALANCE===== Item #4.

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
50501543.10					SWIMMING POOL OPERATIONS B E G I N N I N G B A L A N C E					517.93
12/06/23	12/07	A36021	CHK: 064489		11086 WATER / SEWER NOVEMBER 2 100335				130.01	647.94
					PORT LAVACA, CITY OF		INV# 11/2023	/PO#		
12/06/23	12/07	A36057	CHK: 064462		11086 ELECTRICITY SVCS NOVEMBE 102645				326.73	974.67
					GEXA ENERGY, LP		INV# 33819078-4	/PO#		
					===== DECEMBER ACTIVITY DB:		456.74	CR: 0.00	456.74	

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
50501544.55					R & M- VEHICLES & TRAILERS B E G I N N I N G B A L A N C E					316.10
12/20/23	12/21	A36388	CHK: 064564		11101 INSPECTION TO UNIT #3214 100628				7.00	323.10
					MARY LOU WARD		INV# 11093	/PO#		
12/20/23	12/21	A36390	CHK: 064564		11101 INSPECTION TO UNIT #3615 100628				7.00	330.10
					MARY LOU WARD		INV# 11095	/PO#		
12/20/23	12/21	A36475	DFT: 000530		11101 VEHICLE REGISTRATION 102565				7.73	337.83
					CARD SERVICE CENTER		INV# 0305/112023	/PO#		
12/20/23	12/21	A36475	DFT: 000530		11101 VEHICLE REGISTRATION 102565				7.73	345.56
					CARD SERVICE CENTER		INV# 0305/112023	/PO#		
					===== DECEMBER ACTIVITY DB:		29.46	CR: 0.00	29.46	

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
50501544.65					R & M- MACHINERY & EQUIPMENT B E G I N N I N G B A L A N C E					2,604.82
12/20/23	12/21	A36436	CHK: 064542		11101 PVC & ADAPTER 101258				26.58	2,631.40
					ACE HARDWARE		INV# 183041	/PO#		
12/20/23	12/21	A36453	CHK: 064615		11101 LABOR TO REPAIR CYLINDER 101288				754.58	3,385.98
					TRUMP EQUIPMENT COMPANY,		INV# 65939	/PO#		
12/20/23	12/21	A36511	CHK: 064562		11101 SCAG BLADES 103239				924.66	4,310.64
					D.I. POWER EQUIPMENT		INV# 8610	/PO#		
					===== DECEMBER ACTIVITY DB:		1,705.82	CR: 0.00	1,705.82	

*-**-**-**-**-**-**-**-**-**-**-**-

000 ERRORS IN THIS REPORT!

*-**-**-**-**-**-**-**-**-**-**-**-

** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	88,855.31	0.00
REPORTED ACTIVITY:	48,230.63	0.00
ENDING BALANCES:	137,085.94	0.00
TOTAL FUND ENDING BALANCE:	137,085.94	

SELECTION CRITERIA

Item #4.

FISCAL YEAR: Oct-2023 / Sep-2024
 FUND: Include: 001
 PERIOD TO USE: Dec-2023 THRU Dec-2023
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 0501 THRU 0501
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

COMMUNICATION

SUBJECT: Receive update on park assignments from park board members.

INFORMATION:

COMMUNICATION

SUBJECT: Receive financial status report on the Parks Recreation Department.

INFORMATION:

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #6.

503-BEACH OPERATING FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	230,000	230,000	0	11,903.04	39,551.66	0.00	190,448.34	17.20
OTHER REVENUE	4,500	4,500	0	2,753.17	8,939.60	0.00	(4,439.60)	198.66
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	234,500	234,500	0	14,656.21	48,491.26	0.00	186,008.74	20.68
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	210,294	210,294	0	9,622.34	31,848.80	0.00	178,445.20	15.14
TOTAL EXPENDITURES	210,294	210,294	0	9,622.34	31,848.80	0.00	178,445.20	15.14
REVENUES OVER/ (UNDER) EXPENDITURES	24,206	24,206	0	5,033.87	16,642.46	0.00	7,563.54	68.75

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #6.

503-BEACH OPERATING FUND
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>USER & SERVICE CHARGES</u>								
433.01 BEACH FEES	0	0	0	0.00	0.00	0.00	0.00	0.00
433.10 R V RENTALS	230,000	230,000	0	11,455.04	38,697.66	0.00	191,302.34	16.83
433.30 PAVILLION RENTALS	0	0	0	0.00	202.00	0.00	(202.00)	0.00
433.50 TENT RENTALS	0	0	0	448.00	652.00	0.00	(652.00)	0.00
TOTAL USER & SERVICE CHARGES	<u>230,000</u>	<u>230,000</u>	<u>0</u>	<u>11,903.04</u>	<u>39,551.66</u>	<u>0.00</u>	<u>190,448.34</u>	<u>17.20</u>
<u>OTHER REVENUE</u>								
451.01 INTEREST INCOME	2,000	2,000	0	2,505.67	7,980.60	0.00	(5,980.60)	399.03
459.11 AUCTION PROCEEDS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12 TML REIMBURSEMENTS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71 WASHER-DRYER INCOME	2,500	2,500	0	247.50	959.00	0.00	1,541.00	38.36
459.90 MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92 EQUITY BALANCE FORWARD	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	<u>4,500</u>	<u>4,500</u>	<u>0</u>	<u>2,753.17</u>	<u>8,939.60</u>	<u>0.00</u>	<u>(4,439.60)</u>	<u>198.66</u>
<u>GRANT AND CONTRIBUTION R</u>								
481.00 CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT AND CONTRIBUTION R	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>INTERGOVERNMENTAL REVENUE</u>								
493.00.1 XFER IN - FUND 001	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>234,500</u>	<u>234,500</u>	<u>0</u>	<u>14,656.21</u>	<u>48,491.26</u>	<u>0.00</u>	<u>186,008.74</u>	<u>20.68</u>

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #6.

503-BEACH OPERATING FUND
 TECHNOLOGY SERVICES
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SERVICES								
50070536.503 CABLE & INTERNET	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>								
TOTAL TECHNOLOGY SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #6.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
PERSONNEL SERVICES								
59800512.05 EMPLOYER SOCIAL SECURI	0	0	0	0.00	0.00	0.00	0.00	0.00
59800512.10 EMPLOYER - TMRS	0	0	0	0.00	0.00	0.00	0.00	0.00
59800512.40 SAFETY PAY	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
SERVICES								
59800532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS	0	0	0	0.00	0.00	0.00	0.00	0.00

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #6.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>PERSONNEL SERVICES</u>								
51000511.01 SALARIES & WAGES	41,418	41,418	0	2,762.50	6,867.15	0.00	34,550.85	16.58
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	5,000	5,000	0	38.25	475.83	0.00	4,524.17	9.52
51000512.05 EMPLOYER-SOCIAL SECURI	3,168	3,168	0	206.88	619.04	0.00	2,548.96	19.54
51000512.10 EMPLOYER-T.M.R.S.	2,634	2,634	0	163.84	490.28	0.00	2,143.72	18.61
51000512.20 GROUP H/D INS PREMIUMS	21,545	21,545	0	611.27	1,833.82	0.00	19,711.18	8.51
51000512.30 WORKER'S COMPENSATION	1,013	1,013	0	0.00	0.00	0.00	1,013.00	0.00
TOTAL PERSONNEL SERVICES	74,778	74,778	0	3,782.74	10,286.12	0.00	64,491.88	13.76
<u>MATERIALS & SUPPLIES</u>								
51000521.01 OFFICE	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.00
51000523.03 CLEANING & JANITORIAL	500	500	0	0.00	0.00	0.00	500.00	0.00
51000524.19 COVID-19 EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	13.99	78.57	0.00	171.43	31.43
51000528.03 NON-CAPITALIZED ASSETS	250	250	0	0.00	0.00	0.00	250.00	0.00
TOTAL MATERIALS & SUPPLIES	2,000	2,000	0	13.99	78.57	0.00	1,921.43	3.93
<u>SERVICES</u>								
51000532.01 AUDIT FEES	4,050	4,050	0	0.00	0.00	0.00	4,050.00	0.00
51000532.06 HEALTH & FITNESS	0	0	0	0.00	(74.00)	0.00	74.00	0.00
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000533.14 CONTRACTED SERVICES	1,500	1,500	0	0.00	0.00	0.00	1,500.00	0.00
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000535.01 GENERAL LIABILITY INSU	5,259	5,259	0	0.00	5,312.87	0.00	(53.87)	101.02
51000535.10 WINDSTORM INS	8,500	8,500	0	0.00	0.00	0.00	8,500.00	0.00
51000536.01 ELECTRICITY	35,000	35,000	0	1,279.54	2,823.96	0.00	32,176.04	8.07
51000536.02 TELEPHONE	550	550	0	0.00	101.89	0.00	448.11	18.53
51000536.03 WATER	30,000	30,000	0	1,318.87	2,649.68	0.00	27,350.32	8.83
51000536.07 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
51000536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	84,859	84,859	0	2,598.41	10,814.40	0.00	74,044.60	12.74
<u>MAINTENANCE</u>								
51000541.02 LANDSCAPING	0	0	0	0.00	0.00	0.00	0.00	0.00
51000542.03 R & M- BUILDING	3,500	3,500	0	344.37	568.94	0.00	2,931.06	16.26
51000543.04 R & M- IMPROVEMENT OTB	10,000	10,000	0	36.95	2,335.70	0.00	7,664.30	23.36
51000544.50 R & M- FURNITURE & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000544.55 R & M- VEHICLES & TRAI	0	0	0	7.34	7.34	0.00	(7.34)	0.00
51000544.65 R & M- MACHINERY & EQU	1,000	1,000	0	30.39	30.39	0.00	969.61	3.04
TOTAL MAINTENANCE	15,500	15,500	0	419.05	2,942.37	0.00	12,557.63	18.98

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

Item #6.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SUNDRY								
51000553.01	XFER OUT- FD 001- ADM	6,157	6,157	0	513.08	1,539.24	0.00	4,617.76 25.00
51000553.04	XFER OUT- FD 218 PIER	0	0	0	0.00	0.00	0.00	0.00
51000553.17	XFER OUT- FD 162 DREDG	15,000	15,000	0	1,250.00	3,750.00	0.00	11,250.00 25.00
51000554.01	CASH OVER/SHORT	0	0	0	0.00	0.00	0.00	0.00
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00
51000554.83	LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00
51000554.90	MISCELLANEOUS	0	0	0	30.00	90.00	0.00	90.00) 0.00
51000554.91	CREDIT CARD FEES	6,000	6,000	0	414.47	1,434.50	0.00	4,565.50 23.91
51000554.95	RV BOOKING FEES	6,000	6,000	0	600.60	913.60	0.00	5,086.40 15.23
TOTAL SUNDRY		33,157	33,157	0	2,808.15	7,727.34	0.00	25,429.66 23.31
CAPITAL EXPENDITURES								
51000561.02	LAND & IMPROVEMENTS OT	0	0	0	0.00	0.00	0.00	0.00
51000562.03	CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00
51000563.05	CE- INFRASTRUCTURE	0	0	0	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		0	0	0	0.00	0.00	0.00	0.00
TOTAL OPERATIONS		210,294	210,294	0	9,622.34	31,848.80	0.00	178,445.20 15.14
TOTAL EXPENDITURES		210,294	210,294	0	9,622.34	31,848.80	0.00	178,445.20 0.00
REVENUES OVER/ (UNDER) EXPENDITURES		24,206	24,206	0	5,033.87	16,642.46	0.00	7,563.54 68.75

*** END OF REPORT ***

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE	Item #6.
12/08/23	12/21	A36647	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			293.17	1,527.92	
					TML - IEBP		INV# 1EM202312050479	/PO#			
12/18/23	12/21	A36659	CHK: 064635	11104	COBRA ADMIN FEE	100419			0.53	1,528.45	
					TML - IEBP		INV# PPORTLA12401	/PO#			
12/22/23	12/21	A36646	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			12.20	1,540.65	
					TML - IEBP		INV# 1ED202312190498	/PO#			
12/22/23	12/21	A36648	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			293.17	1,833.82	
					TML - IEBP		INV# 1EM202312190498	/PO#			
					=====						
					DECEMBER ACTIVITY DB:	611.27	CR:	0.00	611.27		

51000526.01	GENERAL SAFETY & TOOLS										
	B E G I N N I N G B A L A N C E										64.58
12/20/23	12/21	A36415	CHK: 064542	11101	CAUTION TAPE	101258			13.99	78.57	
					ACE HARDWARE		INV# 182673	/PO#			
					=====						
					DECEMBER ACTIVITY DB:	13.99	CR:	0.00	13.99		

51000536.01	ELECTRICITY										
	B E G I N N I N G B A L A N C E										1,544.42
12/06/23	12/07	A36057	CHK: 064462	11086	ELECTRICITY SVCS NOVEMBE	102645			1,279.54	2,823.96	
					GEXA ENERGY, LP		INV# 33819078-4	/PO#			
					=====						
					DECEMBER ACTIVITY DB:	1,279.54	CR:	0.00	1,279.54		

51000536.03	WATER										
	B E G I N N I N G B A L A N C E										1,330.81
12/06/23	12/07	A36021	CHK: 064489	11086	WATER / SEWER NOVEMBER 2	100335			1,318.87	2,649.68	
					PORT LAVACA, CITY OF		INV# 11/2023	/PO#			
					=====						
					DECEMBER ACTIVITY DB:	1,318.87	CR:	0.00	1,318.87		

51000542.03	R & M- BUILDING										
	B E G I N N I N G B A L A N C E										224.57
12/20/23	12/21	A36354	CHK: 064613	11101	PAINT & SUPPLIES	100387			141.14	365.71	
					SHERWIN-WILLIAMS CO.		INV# 3094-0	/PO#			
12/20/23	12/21	A36391	CHK: 064569	11101	METER FAUCET	100728			203.23	568.94	
					FERGUSON ENTERPRISES, INC		INV# 9846611	/PO#			
					=====						
					DECEMBER ACTIVITY DB:	344.37	CR:	0.00	344.37		

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE	Item #6.

51000543.04			R & M- IMPROVEMENT OTB							2,298.75	
			BEGINNING BALANCE								
12/20/23	12/21	A36443	CHK: 064542		11101 ADAPTER		101258		36.95	2,335.70	
					ACE HARDWARE		INV# 183226	/PO#			
					DECEMBER ACTIVITY DB:		36.95	CR: 0.00	36.95		

51000544.55			R & M- VEHICLES & TRAILERS							0.00	
			BEGINNING BALANCE								
12/20/23	12/21	A36457	CHK: 064548		11101 MOTOR OIL		101664		7.34	7.34	
					AUTOZONE, ALLDATA & AZ CO		INV# 3512595497	/PO#			
					DECEMBER ACTIVITY DB:		7.34	CR: 0.00	7.34		

51000544.65			R & M- MACHINERY & EQUIPMENT							0.00	
			BEGINNING BALANCE								
12/20/23	12/21	A36409	CHK: 064542		11101 SPRING FOR BLOWER		101258		30.39	30.39	
					ACE HARDWARE		INV# 182507	/PO#			
					DECEMBER ACTIVITY DB:		30.39	CR: 0.00	30.39		

51000553.01			XFER OUT- FD 001- ADMIN CHG							1,026.16	
			BEGINNING BALANCE								
12/31/23	1/05	B47596			20557 ADMINISTRATIVE FEES		JE# 028323		513.08	1,539.24	
					DECEMBER ACTIVITY DB:		513.08	CR: 0.00	513.08		

51000553.17			XFER OUT- FD 162 DREDGING							2,500.00	
			BEGINNING BALANCE								
12/31/23	1/05	B47597			20557 DREDGING		JE# 028324		1,250.00	3,750.00	
					DECEMBER ACTIVITY DB:		1,250.00	CR: 0.00	1,250.00		

51000554.90			MISCELLANEOUS							60.00	
			BEGINNING BALANCE								
12/20/23	12/21	A36475	DFT: 000530		11101 AUTHORIZE.NET		102565		30.00	90.00	
					CARD SERVICE CENTER		INV# 0305/112023	/PO#			
					DECEMBER ACTIVITY DB:		30.00	CR: 0.00	30.00		

DETAILED LISTING

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== BALANCE Item #6.

51000554.91	CREDIT CARD FEES							
	B E G I N N I N G		B A L A N C E				1,020.03	
12/04/23	12/11	B47466	E.F.T. 000000	20507	CARDCONNECT - NOVEMBER 2023	JE# 028245	404.47	1,424.50
12/04/23	1/05	B47576	Deposit 000000	20555	CARDCONNECT - DECEMBER 2023	JE# 028302	10.00	1,434.50
			=====	DECEMBER ACTIVITY DB:	414.47	CR:	0.00	414.47

51000554.95	RV BOOKING FEES							
	B E G I N N I N G		B A L A N C E					313.00
12/20/23	12/21	A36512	CHK: 064552	11101	ONLINE RESERVATION FEE	103882	600.60	913.60
			=====	CAMSPOT	INV# 23659	/PO#		
			=====	DECEMBER ACTIVITY DB:	600.60	CR:	0.00	600.60

***-**-**-**-**-**-**-**-**-**-**-** 000 ERRORS IN THIS REPORT! ***-**-**-**-**-**-**-**-**-**-**-**

** REPORT TOTALS **	---	DEBITS	---	CREDITS	---
BEGINNING BALANCES:		22,300.46		74.00CR	
REPORTED ACTIVITY:		9,622.34		0.00	
ENDING BALANCES:		31,922.80		74.00CR	
TOTAL FUND ENDING BALANCE:		31,848.80			

SELECTION CRITERIA

Item #6.

FISCAL YEAR: Oct-2023 / Sep-2024
 FUND: Include: 503
 PERIOD TO USE: Dec-2023 THRU Dec-2023
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 1000 THRU 1000
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

Item #6.

50501511.01 SALARIES & WAGES
 B E G I N N I N G B A L A N C E 29,932.99

12/08/23	12/05	P06422	PYEXP	01573	BI-WEEKLY & SALARY PAYROLL				9,021.47	38,954.46
12/22/23	12/19	P06430	PYEXP	01576	BI-WEEKLY & SALARY PAYROLL				8,497.23	47,451.69
				=====	DECEMBER ACTIVITY DB:	17,518.70	CR:	0.00	17,518.70	

50501511.07 SALARIES & WAGES-OVERTIME
 B E G I N N I N G B A L A N C E 3,469.34

12/08/23	12/05	P06422	PYEXP	01573	BI-WEEKLY & SALARY PAYROLL				416.56	3,885.90
12/22/23	12/19	P06430	PYEXP	01576	BI-WEEKLY & SALARY PAYROLL				1,644.46	5,530.36
				=====	DECEMBER ACTIVITY DB:	2,061.02	CR:	0.00	2,061.02	

50501512.05 EMPLOYER-SOCIAL SECURITY
 B E G I N N I N G B A L A N C E 2,707.86

12/05/23	12/05	A35971	DFT: 000520	11084	FICA WITHHOLDING	100011			539.22	3,247.08
					INTERNAL REVENUE SERVICE	INV# T3 202312050479	/PO#			
12/05/23	12/05	A35971	DFT: 000520	11084	MEDICARE WITHHOLDING	100011			126.11	3,373.19
					INTERNAL REVENUE SERVICE	INV# T4 202312050479	/PO#			
12/19/23	12/19	A36246	DFT: 000528	11103	FICA WITHHOLDING	100011			582.85	3,956.04
					INTERNAL REVENUE SERVICE	INV# T3 202312190498	/PO#			
12/19/23	12/19	A36246	DFT: 000528	11103	MEDICARE WITHHOLDING	100011			136.31	4,092.35
					INTERNAL REVENUE SERVICE	INV# T4 202312190498	/PO#			
				=====	DECEMBER ACTIVITY DB:	1,384.49	CR:	0.00	1,384.49	

50501512.10 EMPLOYER-T.M.R.S.
 B E G I N N I N G B A L A N C E 2,244.08

12/08/23	12/21	A36636	DFT: 000540	11104	TMRS-RETIREMENT	100008			552.13	2,796.21
					TEXAS MUNICIPAL	INV# 110202312050479	/PO#			
12/22/23	12/21	A36638	DFT: 000540	11104	TMRS-RETIREMENT	100008			593.29	3,389.50
					TEXAS MUNICIPAL	INV# 110202312190498	/PO#			
				=====	DECEMBER ACTIVITY DB:	1,145.42	CR:	0.00	1,145.42	

50501512.20 GROUP H/D INS PREMIUMS
 B E G I N N I N G B A L A N C E 12,968.35

12/08/23	12/21	A36645	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			12.20	12,980.55
					TML - IEBP	INV# 1ED202312050479	/PO#			

FUN00234 : 001-GENERAL FUND

PERIOD TO USE: Dec-2023 THRU Dec-2023

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE	Item #6.
12/08/23	12/21	A36647	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			293.17	13,273.72	
				TML - IEBP			INV# 1EM202312050479	/PO#			
12/08/23	12/21	A36651	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			125.28	13,399.00	
				TML - IEBP			INV# 1FD202312050479	/PO#			
12/08/23	12/21	A36653	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			1,695.74	15,094.74	
				TML - IEBP			INV# 1FM202312050479	/PO#			
12/08/23	12/21	A36657	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			1,112.72	16,207.46	
				TML - IEBP			INV# 1SM202312050479	/PO#			
12/18/23	12/21	A36659	CHK: 064635	11104	COBRA ADMIN FEE	100419			5.87	16,213.33	
				TML - IEBP			INV# PPORTLA12401	/PO#			
12/18/23	12/21	A36660	CHK: 064635	11104	HEALTH INSURANCE	100419			0.07	16,213.40	
				TML - IEBP			INV# PPORTLA12401-1	/PO#			
12/22/23	12/21	A36646	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			12.20	16,225.60	
				TML - IEBP			INV# 1ED202312190498	/PO#			
12/22/23	12/21	A36648	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			293.17	16,518.77	
				TML - IEBP			INV# 1EM202312190498	/PO#			
12/22/23	12/21	A36652	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			125.28	16,644.05	
				TML - IEBP			INV# 1FD202312190498	/PO#			
12/22/23	12/21	A36654	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			1,695.74	18,339.79	
				TML - IEBP			INV# 1FM202312190498	/PO#			
12/22/23	12/21	A36658	CHK: 064635	11104	HEALTH/DENTAL INSURANCE	100419			1,112.72	19,452.51	
				TML - IEBP			INV# 1SM202312190498	/PO#			
				=====	DECEMBER ACTIVITY DB:	6,484.16	CR:	0.00	6,484.16		

50501523.03

CLEANING & JANITORIAL

B E G I N N I N G B A L A N C E

3,203.61

12/20/23	12/21	A36324	CHK: 064575	11101	CLEANING SUPPLIES	100190			981.58	4,185.19	
				GULF COAST PAPER COMPANY			INV# 2476993	/PO#			
12/20/23	12/21	A36442	CHK: 064542	11101	WINDEX & SPRAY BOTTLE	101258			54.15	4,239.34	
				ACE HARDWARE			INV# 183212	/PO#			
12/20/23	12/21	A36475	DFT: 000530	11101	AMAZON - LINERS	102565			286.45	4,525.79	
				CARD SERVICE CENTER			INV# 0305/112023	/PO#			
				=====	DECEMBER ACTIVITY DB:	1,322.18	CR:	0.00	1,322.18		

50501525.01

FUEL

B E G I N N I N G B A L A N C E

1,095.80

12/06/23	12/07	A36051	CHK: 064461	11086	FUEL NOVEMBER 2023	102490			821.01	1,916.81	
				U.S. BANK NATIONAL ASSOCI			INV# 11/2023	/PO#			
				=====	DECEMBER ACTIVITY DB:	821.01	CR:	0.00	821.01		

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== ==BALANC

Item #6.

50501526.01		GENERAL SAFETY & TOOLS		B E G I N N I N G B A L A N C E		431.10	
12/20/23	12/21	A36418	CHK: 064542	11101 RAGS	101258	57.98	489.08
				ACE HARDWARE	INV# 182764		
12/20/23	12/21	A36431	CHK: 064542	11101 ANT KILLER	101258	33.98	523.06
				ACE HARDWARE	INV# 182980		
12/20/23	12/21	A36438	CHK: 064542	11101 ANT KILLER	101258	49.98	573.04
				ACE HARDWARE	INV# 183090		
				=====	DECEMBER ACTIVITY DB:	141.94	CR: 0.00
						141.94	

50501529.11		LIGHTING & DECORATION		B E G I N N I N G B A L A N C E		432.48	
12/20/23	12/21	A36377	DFT: 000536	11101 HALLOWEEN LIGHTS	100461	104.36	536.84
				CAPITAL ONE	INV# 03381		
12/20/23	12/21	A36424	CHK: 064542	11101 CLAMPS	101258	42.32	579.16
				ACE HARDWARE	INV# 182887		
12/20/23	12/21	A36432	CHK: 064542	11101 PVC PLUG	101258	31.08	610.24
				ACE HARDWARE	INV# 182982		
12/20/23	12/21	A36448	CHK: 064542	11101 LIGHTS	101258	48.31	658.55
				ACE HARDWARE	INV# 183283		
12/20/23	12/21	A36452	CHK: 064542	11101 ZIPTIES	101258	5.56	664.11
				ACE HARDWARE	INV# 183333		
12/20/23	12/21	A36464	CHK: 064559	11101 PLYWOOD	102035	27.60	691.71
				COASTAL NAIL & TOOL LLC	INV# 2311-150229		
12/20/23	12/21	A36475	DFT: 000530	11101 AMAZON - LIGHTS	102565	245.68	937.39
				CARD SERVICE CENTER	INV# 0305/112023		
12/20/23	12/21	A36493	CHK: 064604	11101 CLAMPS	102750	42.99	980.38
				POWER HARDWARE, LLC	INV# A102158		
12/20/23	12/21	A36495	CHK: 064604	11101 OUTLET	102750	49.77	1,030.15
				POWER HARDWARE, LLC	INV# A102516		
12/20/23	12/21	A36507	CHK: 064623	11101 RECEPTACLE	103091	28.96	1,059.11
				TURTLE & HUGHES, INC.	INV# 6180881-00		
				=====	DECEMBER ACTIVITY DB:	626.63	CR: 0.00
						626.63	

50501533.14		CONTRACTED SERVICES		B E G I N N I N G B A L A N C E		15,005.00	
12/06/23	12/07	A36004	CHK: 064482	11091 MOWING STREETS/PARKS	103938	3,087.50	18,092.50
				WARD, PAUL KEVIN	INV# INV0293		
12/20/23	12/21	A36302	CHK: 064591	11111 MOWING	102016	4,415.00	22,507.50
				MARVELOUS GARDENS INC.	INV# 12181		
				=====	DECEMBER ACTIVITY DB:	7,502.50	CR: 0.00
						7,502.50	

DETAILED LISTING

Item #6.

50501536.01	ELECTRICITY								
	BEGINNING BALANCE								3,175.17
12/06/23 12/07 A36057	CHK: 064462	11086 ELECTRICITY SVCS NOVEMBE	102645					3,262.72	6,437.89
		GEXA ENERGY, LP	INV# 33819078-4		/PO#				
	=====	DECEMBER ACTIVITY DB:	3,262.72	CR:	0.00			3,262.72	

50501536.02	TELEPHONE								
	BEGINNING BALANCE								0.00
12/06/23 12/07 A36041	CHK: 064505	11086 CELL PHONE CHARGES	102014					198.83	198.83
		VERIZON WIRELESS	INV# 9949458361		/PO#				
	=====	DECEMBER ACTIVITY DB:	198.83	CR:	0.00			198.83	

50501536.03	WATER								
	BEGINNING BALANCE								2,213.25
12/06/23 12/07 A36021	CHK: 064489	11086 WATER / SEWER NOVEMBER 2	100335					1,053.39	3,266.64
		PORT LAVACA, CITY OF	INV# 11/2023		/PO#				
	=====	DECEMBER ACTIVITY DB:	1,053.39	CR:	0.00			1,053.39	

50501542.03	R & M- BUILDING								
	BEGINNING BALANCE								555.36
12/20/23 12/21 A36353	CHK: 064613	11101 PAINT	100387					102.84	658.20
		SHERWIN-WILLIAMS CO.	INV# 1527-7		/PO#				
12/20/23 12/21 A36451	CHK: 064542	11101 BOLTS SET	101258					22.57	680.77
		ACE HARDWARE	INV# 183316		/PO#				
	=====	DECEMBER ACTIVITY DB:	125.41	CR:	0.00			125.41	

50501543.04	R & M IMPROVEMENT OTB								
	BEGINNING BALANCE								2,344.14
12/20/23 12/21 A36333	CHK: 064582	11101 PLAYGROUND BORDER	100253					2,287.30	4,631.44
		KRAFTSMAN, LP	INV# 39760		/PO#				
12/20/23 12/21 A36421	CHK: 064542	11101 WATERPROOF SEALANT	101258					102.91	4,734.35
		ACE HARDWARE	INV# 182831		/PO#				
	=====	DECEMBER ACTIVITY DB:	2,390.21	CR:	0.00			2,390.21	

FUN00234 : 001-GENERAL FUND

PERIOD TO USE: Dec-2023 THRU Dec-2023

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BALANCE===== Item #6.

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
50501543.10					SWIMMING POOL OPERATIONS B E G I N N I N G B A L A N C E					517.93
12/06/23	12/07	A36021	CHK: 064489		11086 WATER / SEWER NOVEMBER 2 100335				130.01	647.94
					PORT LAVACA, CITY OF		INV# 11/2023	/PO#		
12/06/23	12/07	A36057	CHK: 064462		11086 ELECTRICITY SVCS NOVEMBE 102645				326.73	974.67
					GEXA ENERGY, LP		INV# 33819078-4	/PO#		
					===== DECEMBER ACTIVITY DB:		456.74	CR: 0.00	456.74	

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
50501544.55					R & M- VEHICLES & TRAILERS B E G I N N I N G B A L A N C E					316.10
12/20/23	12/21	A36388	CHK: 064564		11101 INSPECTION TO UNIT #3214 100628				7.00	323.10
					MARY LOU WARD		INV# 11093	/PO#		
12/20/23	12/21	A36390	CHK: 064564		11101 INSPECTION TO UNIT #3615 100628				7.00	330.10
					MARY LOU WARD		INV# 11095	/PO#		
12/20/23	12/21	A36475	DFT: 000530		11101 VEHICLE REGISTRATION 102565				7.73	337.83
					CARD SERVICE CENTER		INV# 0305/112023	/PO#		
12/20/23	12/21	A36475	DFT: 000530		11101 VEHICLE REGISTRATION 102565				7.73	345.56
					CARD SERVICE CENTER		INV# 0305/112023	/PO#		
					===== DECEMBER ACTIVITY DB:		29.46	CR: 0.00	29.46	

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
50501544.65					R & M- MACHINERY & EQUIPMENT B E G I N N I N G B A L A N C E					2,604.82
12/20/23	12/21	A36436	CHK: 064542		11101 PVC & ADAPTER 101258				26.58	2,631.40
					ACE HARDWARE		INV# 183041	/PO#		
12/20/23	12/21	A36453	CHK: 064615		11101 LABOR TO REPAIR CYLINDER 101288				754.58	3,385.98
					TRUMP EQUIPMENT COMPANY,		INV# 65939	/PO#		
12/20/23	12/21	A36511	CHK: 064562		11101 SCAG BLADES 103239				924.66	4,310.64
					D.I. POWER EQUIPMENT		INV# 8610	/PO#		
					===== DECEMBER ACTIVITY DB:		1,705.82	CR: 0.00	1,705.82	

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000 ERRORS IN THIS REPORT!

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** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	88,855.31	0.00
REPORTED ACTIVITY:	48,230.63	0.00
ENDING BALANCES:	137,085.94	0.00
TOTAL FUND ENDING BALANCE:	137,085.94	

SELECTION CRITERIA

Item #6.

FISCAL YEAR: Oct-2023 / Sep-2024
 FUND: Include: 001
 PERIOD TO USE: Dec-2023 THRU Dec-2023
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 0501 THRU 0501
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

COMMUNICATION

SUBJECT: Discuss establishment of a "We Love Port Lavaca Parks" campaign and proposed policies for use of funds donated to the campaign by the public.

INFORMATION:

CITY OF PORT LAVACA

PARKS BOARD MEETING: December 20, 2023

DATE: 12.15.2023

TO: PARKS BOARD

FROM: JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: "We Love Port Lavaca Parks" Campaign (LPLP)

Background:

I would like the Parks Board to consider the establishment of an ongoing "We Love Port Lavaca Parks" campaign to support our City Parks by providing an easy way for people (local citizens and visitors), who especially enjoy the parks and have an interest in seeing new amenities, signage, etc. added, to contribute financially to a fund specific for parks improvements.

We are envisioning signs at the parks that would read something like ... *This park is provided for the enjoyment of those that live, work, play or visit Port Lavaca. There is no fee to use the park, but if you have particularly enjoyed your visit and want to help us bring more improvements to our parks, please consider a contribution to our "We Love Port Lavaca Parks" fund.* A QR code would be scanned in or a text number provided where small (or large) donations can be accepted.

To do this requires us to establish a bank account specifically dedicated to these donated funds.

We presented the concept to the City Council at the December meeting and the consensus was that they thought it was a great idea, but wanted a written policy on how the funds would be spent before setting up the bank account.

A few things for consideration as we envision this proposed campaign are:

- 1) For reference, this is what the City Charter says about Recreation and Parks:

There shall be established a department of recreation and parks. This department shall be responsible for the creation, maintenance and improvement of public parks and beaches and various facilities therein.

The Council is to allocate each year in the budget an amount of not less than five (.05) cents** on the total valuation of property within the City for the exclusive use by this department for the purposes outlined above.

The Council may establish by ordinance a Recreation and Parks Board, which in addition to any duties set forth in the ordinance creating such board, shall review and provide recommendations on the budget for the Department of Recreation and Parks each year at the regular budget time for the City, and in no case may the annual expenditures be in excess of the amount budgeted and approved in the regular City budget.

**

<p>FY2023-24: Taxable ad valorem values = \$655,865,622; $\\$655,865,622/100 \times \\$0.5 = \\$327,933$ PARKS & REC BUDGET FOR FY 2023-24 = \$1,064,950 including \$350,000 of Capital improvements – OK!</p>
--

Texas Local Government Code:

Sec. 332.006. GRANTS. A municipality or county may accept a grant, a lease, a loan or devise of real estate, a gift or bequest of money, either principal or income, or any other personal property for temporary or permanent use for the establishment, operation, or support of public recreation facilities and programs.

In general terms, it is hoped that donations to this fund would help in providing more shade structures, benches, picnic tables, special features, trees, irrigation and landscaping, recreation, special parks events, etc. The fund would not be used for maintenance activities that would be funded in the Parks General Fund Budget.

More specifically, I'm thinking:

Eligible use of donated funds:

- Capital improvements of public parks
- Landscaping, irrigation and maintenance of landscaping*
- Purchase, planting, and irrigation of trees
- Picnic tables, benches, shade structures, specialty park amenities
- Educational and wayfinding signage in parks
- Seasonal decorations in the Parks
- Recreation programs in the Parks
- Special Park events

Donated funds shall NOT be used for

- Repairs and Maintenance except for landscaping or to repair/maintain capital improvements which are purchased solely with donated funds*.
- Salaries & Benefits
- Normal operating expenses
- Utilities
- Advertising

** There was discussion at the Council meeting that the funds should not be used for ANY maintenance activities, but I think we might consider proposing that maintenance of landscaping and other capital improvements that are funded with these special funds be an eligible use of the fund.*

In order to get the bank account set up and start a campaign to receive cash donations, we need only establish a policy for use of the funds donated to this account, but to establish a more comprehensive policy for this ongoing campaign, we should also consider establishing a policy regarding Donation Acceptance. Below is a link to a sample policy I found on the internet.<https://publiccounsel.org/wp-content/uploads/2021/12/Sample-Gift-Acceptance-Policy.pdf>

If the Board would like to establish a committee to help draft a comprehensive Donation policy, staff would welcome the input and assistance.

Recommendation:

Staff recommends that Council establish a bank account for exclusive use of receiving funds donated for our City Parks and adopt a policy which establishes eligible and ineligible activities for use of these funds as outlined.

COMMUNICATION

SUBJECT: Receive status report on continued mural project at Lighthouse Beach at west end of restrooms.

INFORMATION:

COMMUNICATION

SUBJECT: Consider and discuss current Lighthouse Beach rental rates and make any amendments necessary.

INFORMATION:

Section Number	Subject	Fee Amount	
32-71(d)	Minor and special event permit	No charge	
32-71(e)	Lighthouse Beach and RV Park		
	<i>Hill sites:</i>		
	<i>Daily rates:</i>	\$50.00	\$65.00
	<i>Weekly rates:</i>	\$250.00	\$325.00
	Monthly Rate:	\$500.00	\$650.00
	Waterfront Sites:		
	Daily rates:	\$55.00	\$75.00
	Weekly rates:	\$325.00	\$400.00
	Day use cabanas:	\$50.00	\$55.00
	<i>Lighthouse Beach and RV Park other fees:</i>		
	<i>Tent sites</i>	\$20.00	
	<i>Miscellaneous rates:</i>		
32-71(d)	Annual day pass	\$25.00	
32-71(d)	Annual senior day pass	\$20.00	
	Day pass	\$5.00	
	Day pass bus non-school	\$45.00	
	Dump station	\$40.00	
	<i>Pavilion rentals: per day</i>		
	Lighthouse Beach pavilion includes 20-day passes	\$200.00	
	Bayfront Peninsula Pavilion Area 1	\$150.00	
	Bayfront Peninsula Pavilion Area 2	\$500.00	
	Bayfront Peninsula Pavilion Area 3	\$2,000.00	
	<i>Pavilion deposits: per event</i>		
	Bayfront Peninsula Pavilion Area 1	\$150.00	
	Bayfront Peninsula Pavilion Area 2	\$500.00	
	Bayfront Peninsula Pavilion Area 3	\$2,000.00	
32-73(b)	Alcohol-in-the-park permit	\$50.00 (No waiver or exceptions)	

COMMUNICATION

SUBJECT: Receive information regarding GLO CEPR (Coastal Planning and Response Act) Grant for Lighthouse Beach.

INFORMATION:

CITY OF PORT LAVACA

PARKS BOARD MEETING: JANUARY 17, 2024

DATE: 1.08.2024
TO: PARKS BOARD MEMBERS CC: JIM RUDELLAT, HARBOR MASTER
FROM: JODY WEAVER, INTERIM CITY MANAGER
SUBJECT: GLO CEPRA GRANT (LIGHTHOUSE BEACH)

The City was recently awarded a CEPRA (Coastal Erosion Planning & Response Act) grant to perform a feasibility study to determine optimal solutions for the following at Lighthouse Beach and the adjacent wetlands to the southwest.

Potential project types to evaluate during the feasibility study include shoreline nourishment to public beach to combat erosion, possibly revise groin structures to better retain sand on the beach/infilling of adjacent boat ramp, potentially dredge material from boat ramp to use and crate beach and/or marsh depending on the quality of material dredged.

The main project goals are to nourish the recreational beach, protect and enhance the adjacent wetlands using living shoreline techniques and marsh creation, and modify the exiting coastal structures around the beach to retain sand on the beach.

On Thursday, January 4, I met with Abigail Richardson and Kevin Frenzel with the General Land Office to kick-off the CEPRA we received for the feasibility study for the shoreline protection projects at Lighthouse Beach.

The first step is to receive and execute the contract between the City and the State of Texas for this grant. Ms. Richardson is the GLO project manager for this grant and she will begin working on the contract language.

The step following this will be to execute an engineering agreement with Mott McDonald for these projects.

The total cost of the study is \$125,000. \$75,000 is CEPRA funds and \$50,000 from the General Fund.