



RECREATION AND PARKS BOARD SPECIAL MEETING

Wednesday, December 18, 2024 at 12:00 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

AGENDA

MEETING PROCEDURE

Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Monday, January 18, 2023 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

[After publication, any information in a council packet is subject to change during the meeting]

Join Zoom Meeting:

<https://us02web.zoom.us/j/84520920974?pwd=aC8xeEFEVE1jZWQ3NDNqNVBDYkhBdz09>

Meeting ID: 845 2092 0974

Passcode: 483293

One Tap Mobile

*+13462487799,,82182482989#,,, *912619# US (Houston)*

Dial by your location

+1 346 248 7799 US (Houston)

ROLL CALL

CALL TO ORDER

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held November 27, 2024.
3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works

- [4.](#) Receive Monthly Inspections Report from Public Works Department.
- [5.](#) Receive update on park assignments from park board members.
- [6.](#) Receive financial status report on the Parks Recreation Department.
- [7.](#) Discuss Financial reports at Lighthouse Beach Campground

ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday, December 18, 2024**, beginning at 12:00 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday, December 13, 2024**.

Lorena Perez-Diaz, *Assistant City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: General discussion and hear statements from citizens.

INFORMATION:

COMMUNICATION

SUBJECT: Approve minutes from the regular meeting held November 27, 2024.

INFORMATION:



RECREATION AND PARKS BOARD MEETING

Wednesday, November 27, 2024 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 27th day of November, 2024, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
Gregory Falcon	Board Member
Mary Lou Tharling	Board Member
Dina Smith	Board Member

And with the following absent:

William "Bill" Reagan	Board Member
Kevin Kuntschik	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, December 18, 2024.

During the meeting for public comments, Carl Laney and Paula Hartzog were present. Mr. Laney proposed the idea of placing a full-size replica of the La Belle at the City Harbor. He indicated that he and a few others believe this initiative would attract tourism to the city. Additionally, they feel it could serve as an educational resource for local schools. Mrs. Hartzog also shared a letter from Susan Toalson expressing support for the same idea.

2. Approve minutes from the regular meeting held October 23, 2024.

Motion made by Board Member Falcon,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on October 23, 2024.

Second by Board Member Szela,

Voting Yea: Chairman Sistrunk, Board Member Szela, Board Member Falcon, Board Member Tharling, and Board Member Smith

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer was not present at the meeting. In his absence, Interim City Manager Jody Weaver provided an update on the activities of the parks department. She informed the board that the department has been actively performing regular maintenance across all city parks, ensuring they remain in good condition for public use. Additionally, Weaver showcased a status photograph of the crosswalk artwork project created by artist Michael Sanchez, highlighting the creative efforts being made to enhance the community's public spaces.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed and discussed the playground inspection report.

No additional comments were made.

5. Receive update on park assignments from park board members.

Board Member Dina Smith oversees Butterfly Park and Lighthouse Beach. She noted that both parks are in good condition. However, she mentioned that the sign at Butterfly Park looks very poor and suggested it be removed.

Chairman Sistrunk reported that the Bayfront Park assignment is looking very good. Board Member Falcon noted that 13 lights throughout the park are not functioning and should be addressed. He also mentioned that a new flag will be added to an existing flagpole instead of installing a new one.

Board Member Olga Szela is assigned to City Park. She noted that, overall, the park looks good, but the grass needs mowing.

Board Member Mary Lou Tharling's park assignment is George Adams, and she stated that the park looks good.

Board Member Greg Falcon was assigned to Faye Bauer Sterling Park. He mentioned that the park looks good.

6. Receive financial status report on the Parks Recreation Department.

The financial report was reviewed and discussed.

7. Discuss Financial reports at Lighthouse Beach Campground.

Interim City Manager Jody Weaver presented a report on the Lighthouse Beach composting program. During the discussion, she informed the board that they may need to revisit this issue. Revenue at the park has declined, and it may be necessary to return to the original stay limit of six months for RV sites instead of the current two months.

ADJOURN

Motion made by Board Member Falcon

Second by Board Member Smith

Voting Yea: Chairman Sistrunk, Board Member Szela, Board Member Falcon, Board Member Tharling, and Board Member Smith,

Meeting adjourned at 1:06 P.M.

These minutes were approved on December 18, 2024

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

COMMUNICATION

SUBJECT: Receive Parks & Recreation Operations and Maintenance report from Director of Public Works

INFORMATION:

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Light House Beach Playground Dec 13, 2024

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input type="checkbox"/>	<input type="checkbox"/>	Weeds growing around playground
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	missing 9 bolts
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rust on blue metal ladders
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Light House Beach Playground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A Plastic slides


Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input type="checkbox"/>	<input type="checkbox"/>	order 12 New handgrips
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Douglas Corpio

Date: Dec 13, 2024

Signature: 

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

light House splash pad playground

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Couple holes
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	minor rust
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

light House Splash Pad

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Liont House Splash Pad

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipped with platforms to facilitate access to the sitting position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Platforms are equipped with guardrails or equivalent protective equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Douglas Cuppio

Date: Dec 13, 2024

Signature: Douglas Cuppio

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Light House SOLASH Dad Playground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	Plastic slides

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Douglas Corpio

Date: Dec 13, 2024

Signature: Douglas Corpio

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

light House Pavilion Playground

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Light House Davillon Playground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Douglas Corpio

Date: Dec 13, 2024

Signature: Douglas Corpio

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Butterfly Playground

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input type="checkbox"/>	Deteriorating
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	rust all over
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Butterfly Playground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	Plastic slides

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Douglas Carpio

Date: Dec 13, 2024

Signature: Douglas Carpio

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Claret Crossing

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input type="checkbox"/>	<i>Concrete cracking</i>
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Clareto Crossing

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A Plastic Slides</i>

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: *Douglas Carpilo*

Signature: *Doug And Carpilo*

Date: *Dec 13, 2024*

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Bay-Front Splash Pad

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Concrete
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Bayfront playground La Belle

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	minor Rust on nuts and Bolt
Equipment is free of entrapments.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Bayfront Playground La Belle

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A Plastic Slides

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: Douglas Curpen

Date: Dec 13, 2024

Signature: Douglas Curpen

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

City Park

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	minor rust
Equipment is free of entrapments.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

City Parks

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Equipped with platforms to facilitate access to the sitting position.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Platforms are equipped with guardrails or equivalent protective equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Exit regions are level.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Inspector name, signature, and completion date

Name: *Douglas Carpio*

Signature: *Douglas Carpio*

Date: *Dec 13, 2024*

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

City Park By Ashley fields

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	minor rust
Equipment is free of entrapments.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

City Park By Ashley Field

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	Plastic Slides

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Douglas Carpio

Date: Dec 13, 2024

Signature: *Douglas Carpio*

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Wilson Parks

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	minor rust
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Wilson Park

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A Plastic slides</i>

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Inspector name, signature, and completion date

Name: *Douglas Corpio*

Date: *Dec 13, 2024*

Signature: *Douglas Corpio*

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

George Adams Paris

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>little more mulch needed</i>
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	<i>minor rust</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

George Adams

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: *Douglas Carpio*

Date: *Dec 13, 2024*

Signature: *Douglas Carpio*

COMMUNICATION

SUBJECT: Receive Monthly Inspections Report from Public Works Department.

INFORMATION:

COMMUNICATION

SUBJECT: Receive update on park assignments from park board members.

INFORMATION:

COMMUNICATION

SUBJECT: Receive financial status report on the Parks Recreation Department.

INFORMATION:

FUND : 001-GENERAL FUND

PERIOD TO USE: Nov-2024 THRU Nov-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BAL	Item #6.
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50501511.01	SALARIES & WAGES										
	B E G I N N I N G B A L A N C E										
										6,917.00	
11/08/24	11/05	P06580	PYEXP		01635 BI-WEEKLY & SALARY PAYROLL				6,958.73	13,875.73	
11/22/24	11/19	P06601	PYEXP		01638 BI-WEEKLY & SALARY PAYROLL				7,255.13	21,130.86	
				=====	NOVEMBER ACTIVITY DB:	14,213.86	CR:	0.00	14,213.86		

50501511.06	SALARIES & WAGES-TEMP										
	B E G I N N I N G B A L A N C E										
										1,515.74	
11/08/24	11/05	P06580	PYEXP		01635 BI-WEEKLY & SALARY PAYROLL				1,329.60	2,845.34	
				=====	NOVEMBER ACTIVITY DB:	1,329.60	CR:	0.00	1,329.60		

50501511.07	SALARIES & WAGES-OVERTIME										
	B E G I N N I N G B A L A N C E										
										1,193.16	
11/08/24	11/05	P06580	PYEXP		01635 BI-WEEKLY & SALARY PAYROLL				869.81	2,062.97	
11/22/24	11/19	P06601	PYEXP		01638 BI-WEEKLY & SALARY PAYROLL				681.56	2,744.53	
				=====	NOVEMBER ACTIVITY DB:	1,551.37	CR:	0.00	1,551.37		

50501512.05	EMPLOYER-SOCIAL SECURITY										
	B E G I N N I N G B A L A N C E										
										1,254.47	
11/05/24	11/05	A44883	DFT: 000803		11464 FICA WITHHOLDING	100011			533.08	1,787.55	
					INTERNAL REVENUE SERVICE	INV# T3 202411050854	/PO#				
11/05/24	11/05	A44883	DFT: 000803		11464 MEDICARE WITHHOLDING	100011			124.67	1,912.22	
					INTERNAL REVENUE SERVICE	INV# T4 202411050854	/PO#				
11/20/24	11/20	A45227	DFT: 000815		11512 FICA WITHHOLDING	100011			461.49	2,373.71	
					INTERNAL REVENUE SERVICE	INV# T3 202411190862	/PO#				
11/20/24	11/20	A45227	DFT: 000815		11512 MEDICARE WITHHOLDING	100011			107.93	2,481.64	
					INTERNAL REVENUE SERVICE	INV# T4 202411190862	/PO#				
				=====	NOVEMBER ACTIVITY DB:	1,227.17	CR:	0.00	1,227.17		

50501512.10	EMPLOYER-T.M.R.S.										
	B E G I N N I N G B A L A N C E										
										1,139.59	
11/08/24	11/25	A45600	DFT: 000833		11513 TMRS-RETIREMENT	100008			598.04	1,737.63	
					TEXAS MUNICIPAL	INV# 110202411050854	/PO#				
11/22/24	11/25	A45602	DFT: 000833		11513 TMRS-RETIREMENT	100008			518.27	2,255.90	
					TEXAS MUNICIPAL	INV# 110202411190862	/PO#				
				=====	NOVEMBER ACTIVITY DB:	1,116.31	CR:	0.00	1,116.31		

FUND : 001-GENERAL FUND

PERIOD TO USE: Nov-2024 THRU Nov-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #6.
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50501512.20 GROUP H/D INS PREMIUMS											
B E G I N N I N G B A L A N C E											
										5,185.98	
11/08/24	11/25	A45609	CHK: 067333		11513 HEALTH/DENTAL INSURANCE	100419			36.60	5,222.58	
					TML - IEBP	INV# 1ED202411050854	/PO#				
11/08/24	11/25	A45611	CHK: 067333		11513 HEALTH/DENTAL INSURANCE	100419			927.90	6,150.48	
					TML - IEBP	INV# 1EM202411050854	/PO#				
11/08/24	11/25	A45615	CHK: 067333		11513 HEALTH/DENTAL INSURANCE	100419			62.64	6,213.12	
					TML - IEBP	INV# 1FD202411050854	/PO#				
11/08/24	11/25	A45617	CHK: 067333		11513 HEALTH/DENTAL INSURANCE	100419			904.71	7,117.83	
					TML - IEBP	INV# 1FM202411050854	/PO#				
11/08/24	11/25	A45621	CHK: 067333		11513 HEALTH/DENTAL INSURANCE	100419			592.06	7,709.89	
					TML - IEBP	INV# 1SM202411050854	/PO#				
11/20/24	11/25	A45623	CHK: 067333		11513 COBRA ADMIN FEE	100419			3.66	7,713.55	
					TML - IEBP	INV# PPORTLA12412	/PO#				
11/20/24	11/25	A45624	CHK: 067333		11513 TML - IEBP	100419			321.46CR	7,392.09	
					TML - IEBP	INV# PPORTLA12412-1	/PO#				
11/22/24	11/25	A45610	CHK: 067333		11513 HEALTH/DENTAL INSURANCE	100419			24.40	7,416.49	
					TML - IEBP	INV# 1ED202411190862	/PO#				
11/22/24	11/25	A45612	CHK: 067333		11513 HEALTH/DENTAL INSURANCE	100419			618.60	8,035.09	
					TML - IEBP	INV# 1EM202411190862	/PO#				
11/22/24	11/25	A45616	CHK: 067333		11513 HEALTH/DENTAL INSURANCE	100419			62.64	8,097.73	
					TML - IEBP	INV# 1FD202411190862	/PO#				
11/22/24	11/25	A45618	CHK: 067333		11513 HEALTH/DENTAL INSURANCE	100419			904.71	9,002.44	
					TML - IEBP	INV# 1FM202411190862	/PO#				
11/22/24	11/25	A45622	CHK: 067333		11513 HEALTH/DENTAL INSURANCE	100419			592.06	9,594.50	
					TML - IEBP	INV# 1SM202411190862	/PO#				
					=====	NOVEMBER ACTIVITY DB:	4,729.98	CR:	321.46CR	4,408.52	

50501523.03 CLEANING & JANITORIAL											
B E G I N N I N G B A L A N C E											
										1,223.10	
11/20/24	11/22	A45325	CHK: 067283		11494 CLEANING SUPPLIES	100190			552.41	1,775.51	
					GULF COAST PAPER COMPANY	INV# 2588250	/PO#				
					=====	NOVEMBER ACTIVITY DB:	552.41	CR:	0.00	552.41	

50501524.01 UNIFORMS											
B E G I N N I N G B A L A N C E											
										88.78	
11/20/24	11/22	A45300	CHK: 067268		11494 UNIFORMS	100109			44.39	133.17	
					CINTAS - R.U.S., LP	INV# 4208559720	/PO#				
11/20/24	11/22	A45306	CHK: 067268		11494 UNIFORMS	100109			40.20	173.37	
					CINTAS - R.U.S., LP	INV# 4209280608	/PO#				
11/20/24	11/22	A45312	CHK: 067268		11494 UNIFORMS	100109			40.20	213.57	
					CINTAS - R.U.S., LP	INV# 4210004565	/PO#				
					=====	NOVEMBER ACTIVITY DB:	124.79	CR:	0.00	124.79	

FUND : 001-GENERAL FUND

PERIOD TO USE: Nov-2024 THRU Nov-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BAL

Item #6.

50501525.01 FUEL BEGINNING BALANCE 0.00

11/06/24 11/07 A45034 CHK: 067187 11448 FUEL OCTOBER 2024 102490 1,068.67 1,068.67
U.S. BANK NATIONAL ASSOCI INV# 10/2024 /PO#
NOVEMBER ACTIVITY DB: 1,068.67 CR: 0.00 1,068.67

50501526.01 GENERAL SAFETY & TOOLS BEGINNING BALANCE 0.00

11/20/24 11/22 A45377 CHK: 067253 11494 PLASTIC TRAY LINERS 101258 8.59 8.59
ACE HARDWARE INV# 192770 /PO#
11/20/24 11/22 A45378 CHK: 067253 11494 BUG REPELLENT & BATTERY 101258 66.94 75.53
ACE HARDWARE INV# 192775 /PO#
11/20/24 11/22 A45392 CHK: 067253 11494 SAND BAGS 101258 19.98 95.51
ACE HARDWARE INV# 192944 /PO#
11/20/24 11/22 A45403 CHK: 067253 11494 BATTERY 101258 55.98 151.49
ACE HARDWARE INV# 193052 /PO#
11/20/24 11/22 A45411 CHK: 067253 11494 SPRAYER & CHAINSAW CHAIN 101258 60.98 212.47
ACE HARDWARE INV# 193134 /PO#
11/20/24 11/22 A45431 CHK: 067253 11494 BULBS 101258 5.99 218.46
ACE HARDWARE INV# 193491 /PO#
NOVEMBER ACTIVITY DB: 218.46 CR: 0.00 218.46

50501533.14 CONTRACTED SERVICES BEGINNING BALANCE 3,087.50

11/20/24 11/22 A45282 CHK: 067307 11519 MOWING 103938 2,562.50 5,650.00
WARD, PAUL KEVIN INV# INV0363 /PO# 25-00016
NOVEMBER ACTIVITY DB: 2,562.50 CR: 0.00 2,562.50

50501536.01 ELECTRICITY BEGINNING BALANCE 0.00

11/06/24 11/07 A45041 CHK: 067190 11448 ELECTRICITY SVCS OCTOBER 102645 4,033.21 4,033.21
GEXA ENERGY, LP INV# 34216242-4 /PO#
NOVEMBER ACTIVITY DB: 4,033.21 CR: 0.00 4,033.21

50501536.02 TELEPHONE BEGINNING BALANCE 0.00

FUND : 001-GENERAL FUND

PERIOD TO USE: Nov-2024 THRU Nov-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL	Item #6.
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11/06/24	11/07	A45026	CHK: 067215	11448 CELL PHONE CHARGES	102014			160.92		160.92
				VERIZON WIRELESS	INV# 9976459300		/PO#			
				NOVEMBER ACTIVITY DB:	160.92	CR:	0.00	160.92		

50501536.03 WATER
B E G I N N I N G B A L A N C E 0.00

11/06/24	11/07	A44997	CHK: 067203	11448 WATER / SEWER OCTOBER 20	100335			2,913.29		2,913.29
				PORT LAVACA, CITY OF	INV# 10/2024		/PO#			
				NOVEMBER ACTIVITY DB:	2,913.29	CR:	0.00	2,913.29		

50501542.03 R & M- BUILDING
B E G I N N I N G B A L A N C E 0.00

11/20/24	11/22	A45383	CHK: 067253	11494 SPRAY PAINT	101258			95.88		95.88
				ACE HARDWARE	INV# 192884		/PO#			
				NOVEMBER ACTIVITY DB:	95.88	CR:	0.00	95.88		

50501543.04 R & M IMPROVEMENT OTB
B E G I N N I N G B A L A N C E 415.73

11/20/24	11/22	A45395	CHK: 067253	11494 PAINT	101258			33.99		449.72
				ACE HARDWARE	INV# 192962		/PO#			
11/20/24	11/22	A45413	CHK: 067253	11494 DRILL BIT & HARDWARE	101258			193.39		643.11
				ACE HARDWARE	INV# 193164		/PO#			
11/20/24	11/22	A45427	CHK: 067253	11494 HARDWARE	101258			5.97		649.08
				ACE HARDWARE	INV# 193454		/PO#			
11/20/24	11/22	A45274	CHK: 067290	11519 GEORGE ADAMS PLAYScape	100253			6,079.01		6,728.09
				KRAFTSMAN, LP	INV# 40585		/PO# 25-00031			
				NOVEMBER ACTIVITY DB:	6,312.36	CR:	0.00	6,312.36		

50501543.10 SWIMMING POOL OPERATIONS
B E G I N N I N G B A L A N C E 60.73

11/06/24	11/07	A44997	CHK: 067203	11448 WATER / SEWER OCTOBER 20	100335			134.17		194.90
				PORT LAVACA, CITY OF	INV# 10/2024		/PO#			
11/20/24	11/22	A45457	CHK: 067278	11494 PHONE CHARGES NOVEMBER 2	102882			59.10		254.00
				FRONTIER SOUTHWEST INC	INV# 18830907065/112024/PO#					
				NOVEMBER ACTIVITY DB:	193.27	CR:	0.00	193.27		

FUND : 001-GENERAL FUND

PERIOD TO USE: Nov-2024 THRU Nov-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BAL

Item #6.

50501544.55 R & M- VEHICLES & TRAILERS
B E G I N N I N G B A L A N C E 587.98

11/20/24	11/22	A45447	DFT: 000821	11494	VEHICLE REGISTRATION	102565			7.73	595.71
					CARD SERVICE CENTER	INV# 0305/102024	/PO#			
11/20/24	11/22	A45447	DFT: 000821	11494	INSPECTION TO UNIT #3771	102565			7.28	602.99
					CARD SERVICE CENTER	INV# 0305/102024	/PO#			
11/20/24	11/22	A45466	CHK: 067276	11494	MAINTENANCE MANAGEMENT	104071			109.89	712.88
					ENTERPRISE FLEET MANAGEME	INV# FBN5170771	/PO#			
					NOVEMBER ACTIVITY DB:	124.90	CR:	0.00	124.90	

50501544.65 R & M- MACHINERY & EQUIPMENT
B E G I N N I N G B A L A N C E 276.65

11/06/24	11/07	A45071	CHK: 067183	11448	MOWER REPAIR & PARTS	103239			1,309.16	1,585.81
					D.I. POWER EQUIPMENT	INV# 17362	/PO#			
11/20/24	11/22	A45461	CHK: 067272	11494	MOWER PARTS	103239			48.98	1,634.79
					D.I. POWER EQUIPMENT	INV# 17363	/PO#			
					NOVEMBER ACTIVITY DB:	1,358.14	CR:	0.00	1,358.14	

50501551.11 VEHICLE LEASES
B E G I N N I N G B A L A N C E 3,448.03

11/20/24	11/22	A45466	CHK: 067276	11494	MAINTENANCE MANAGEMENT	104071			2,512.77	5,960.80
					ENTERPRISE FLEET MANAGEME	INV# FBN5170771	/PO#			
					NOVEMBER ACTIVITY DB:	2,512.77	CR:	0.00	2,512.77	

--*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*

** REPORT TOTALS **	---	DEBITS	---	CREDITS	---
BEGINNING BALANCES:		203,701.58		0.00	
REPORTED ACTIVITY:		46,399.86		321.46CR	
ENDING BALANCES:		250,101.44		321.46CR	
TOTAL FUND ENDING BALANCE:		249,779.98			

SELECTION CRITERIA

Item #6.

FISCAL YEAR: Oct-2023 / Sep-2024
 FUND: Include: 001
 PERIOD TO USE: Nov-2024 THRU Nov-2024
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 0501 THRU 0501
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Nov-2024 THRU Nov-2024

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #6.
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51000511.01	SALARIES & WAGES										
	B E G I N N I N G B A L A N C E										
										1,445.61	
11/08/24	11/05	P06580	PYEXP		01635 BI-WEEKLY & SALARY PAYROLL				1,419.40		2,865.01
11/22/24	11/19	P06601	PYEXP		01638 BI-WEEKLY & SALARY PAYROLL				1,555.89		4,420.90
				=====	NOVEMBER ACTIVITY DB:	2,975.29	CR:	0.00	2,975.29		

51000511.07	SALARIES & WAGES-OVERTIME										
	B E G I N N I N G B A L A N C E										
										11.88	
11/08/24	11/05	P06580	PYEXP		01635 BI-WEEKLY & SALARY PAYROLL				112.18		124.06
11/22/24	11/19	P06601	PYEXP		01638 BI-WEEKLY & SALARY PAYROLL				251.94		376.00
				=====	NOVEMBER ACTIVITY DB:	364.12	CR:	0.00	364.12		

51000512.05	EMPLOYER-SOCIAL SECURITY										
	B E G I N N I N G B A L A N C E										
										177.81	
11/05/24	11/05	A44883	DFT: 000803		11464 FICA WITHHOLDING	100011			91.04		268.85
					INTERNAL REVENUE SERVICE	INV# T3 202411050854	/PO#				
11/05/24	11/05	A44883	DFT: 000803		11464 MEDICARE WITHHOLDING	100011			21.29		290.14
					INTERNAL REVENUE SERVICE	INV# T4 202411050854	/PO#				
11/20/24	11/20	A45227	DFT: 000815		11512 FICA WITHHOLDING	100011			108.17		398.31
					INTERNAL REVENUE SERVICE	INV# T3 202411190862	/PO#				
11/20/24	11/20	A45227	DFT: 000815		11512 MEDICARE WITHHOLDING	100011			25.30		423.61
					INTERNAL REVENUE SERVICE	INV# T4 202411190862	/PO#				
				=====	NOVEMBER ACTIVITY DB:	245.80	CR:	0.00	245.80		

51000512.10	EMPLOYER-T.M.R.S.										
	B E G I N N I N G B A L A N C E										
										160.03	
11/08/24	11/25	A45600	DFT: 000833		11513 TMRS-RETIREMENT	100008			100.01		260.04
					TEXAS MUNICIPAL	INV# 110202411050854	/PO#				
11/22/24	11/25	A45602	DFT: 000833		11513 TMRS-RETIREMENT	100008			118.05		378.09
					TEXAS MUNICIPAL	INV# 110202411190862	/PO#				
				=====	NOVEMBER ACTIVITY DB:	218.06	CR:	0.00	218.06		

51000512.20	GROUP H/D INS PREMIUMS										
	B E G I N N I N G B A L A N C E										
										643.53	
11/08/24	11/25	A45609	CHK: 067333		11513 HEALTH/DENTAL INSURANCE	100419			12.20		655.73
					TML - IEBP	INV# 1ED202411050854	/PO#				

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Nov-2024 THRU Nov-2024

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #6.
11/08/24	11/25	A45611	CHK: 067333	11513 HEALTH/DENTAL INSURANCE	100419			309.30		965.03
				TML - IEBP	INV# 1EM202411050854	/PO#				
11/20/24	11/25	A45623	CHK: 067333	11513 COBRA ADMIN FEE	100419			0.52		965.55
				TML - IEBP	INV# PPORTLA12412	/PO#				
11/22/24	11/25	A45610	CHK: 067333	11513 HEALTH/DENTAL INSURANCE	100419			12.20		977.75
				TML - IEBP	INV# 1ED202411190862	/PO#				
11/22/24	11/25	A45612	CHK: 067333	11513 HEALTH/DENTAL INSURANCE	100419			309.30		1,287.05
				TML - IEBP	INV# 1EM202411190862	/PO#				
				=====	NOVEMBER ACTIVITY DB:	643.52	CR: 0.00	643.52		

51000525.01 FUEL
 B E G I N N I N G B A L A N C E 0.00

11/06/24	11/07	A45034	CHK: 067187	11448 FUEL OCTOBER 2024	102490			53.46		53.46
				U.S. BANK NATIONAL ASSOCI	INV# 10/2024	/PO#				
				=====	NOVEMBER ACTIVITY DB:	53.46	CR: 0.00	53.46		

51000526.01 GENERAL SAFETY & TOOLS
 B E G I N N I N G B A L A N C E 0.00

11/20/24	11/22	A45405	CHK: 067253	11494 DUCT TAPE	101258			19.98		19.98
				ACE HARDWARE	INV# 193059	/PO#				
11/20/24	11/22	A45415	CHK: 067253	11494 CUT KEYS & KEY RINGS	101258			23.92		43.90
				ACE HARDWARE	INV# 193199	/PO#				
				=====	NOVEMBER ACTIVITY DB:	43.90	CR: 0.00	43.90		

51000536.01 ELECTRICITY
 B E G I N N I N G B A L A N C E 0.00

11/06/24	11/07	A45041	CHK: 067190	11448 ELECTRICITY SVCS OCTOBER	102645			2,360.44		2,360.44
				GEXA ENERGY, LP	INV# 34216242-4	/PO#				
				=====	NOVEMBER ACTIVITY DB:	2,360.44	CR: 0.00	2,360.44		

51000536.02 TELEPHONE
 B E G I N N I N G B A L A N C E 60.73

11/20/24	11/22	A45457	CHK: 067278	11494 PHONE CHARGES NOVEMBER 2	102882			59.10		119.83
				FRONTIER SOUTHWEST INC	INV# 18830907065/112024/PO#					
				=====	NOVEMBER ACTIVITY DB:	59.10	CR: 0.00	59.10		

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Nov-2024 THRU Nov-2024

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL	Item #6.
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51000536.03			WATER		BEGINNING BALANCE						0.00
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11/06/24	11/07	A44997	CHK: 067203		11448 WATER / SEWER OCTOBER 20	100335			903.97		903.97
					PORT LAVACA, CITY OF	INV# 10/2024		/PO#			
					NOVEMBER ACTIVITY DB:	903.97	CR:	0.00	903.97		

51000542.03			R & M- BUILDING		BEGINNING BALANCE						0.00
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11/20/24	11/22	A45397	CHK: 067253		11494 AIR FILTER	101258			3.59		3.59
					ACE HARDWARE	INV# 192997		/PO#			
					NOVEMBER ACTIVITY DB:	3.59	CR:	0.00	3.59		

51000543.04			R & M- IMPROVEMENT OTB		BEGINNING BALANCE						0.00
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11/20/24	11/22	A45447	DFT: 000821		11494 BATTERIES	102565			320.00		320.00
					CARD SERVICE CENTER	INV# 0305/102024		/PO#			
					NOVEMBER ACTIVITY DB:	320.00	CR:	0.00	320.00		

51000551.11			VEHICLE LEASES		BEGINNING BALANCE						904.50
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11/20/24	11/22	A45466	CHK: 067276		11494 MAINTENANCE MANAGEMENT	104071			904.50		1,809.00
					ENTERPRISE FLEET MANAGEME	INV# FBN5170771		/PO#			
					NOVEMBER ACTIVITY DB:	904.50	CR:	0.00	904.50		

51000553.01			XFER OUT- FD 001- ADMIN CHG		BEGINNING BALANCE						766.75
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11/30/24	12/05	B49275			21118 ADMINISTRATIVE FEES		JE# 029381		766.75		1,533.50
					NOVEMBER ACTIVITY DB:	766.75	CR:	0.00	766.75		

51000553.17			XFER OUT- FD 162 DREDGING		BEGINNING BALANCE						1,250.00
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11/30/24	12/05	B49276			21118 DREDGING		JE# 029382		1,250.00		2,500.00
					NOVEMBER ACTIVITY DB:	1,250.00	CR:	0.00	1,250.00		

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Nov-2024 THRU Nov-2024

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BAL

Item #6.

51000554.91 CREDIT CARD FEES
B E G I N N I N G B A L A N C E 321.13

11/04/24 11/04 B49120 E.F.T. 000000 21065 CARDCONNECT - OCTOBER 2024 JE# 029276 279.40 600.53
===== NOVEMBER ACTIVITY DB: 279.40 CR: 0.00 279.40

--*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*

** REPORT TOTALS **
BEGINNING BALANCES: 17,970.28 0.00
REPORTED ACTIVITY: 11,391.90 0.00
ENDING BALANCES: 29,362.18 0.00
TOTAL FUND ENDING BALANCE: 29,362.18

SELECTION CRITERIA

Item #6.

FISCAL YEAR: Oct-2023 / Sep-2024
 FUND: Include: 503
 PERIOD TO USE: Nov-2024 THRU Nov-2024
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 1000 THRU 1000
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2024

Item #6.

503-BEACH OPERATING FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	230,000	235,000	(5,000)	4,470.60	11,223.07	0.00	223,776.93	4
OTHER REVENUE	4,500	32,500	(28,000)	2,416.96	5,208.93	0.00	27,291.07	16
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0
INTERGOVERNMENTAL REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
TOTAL REVENUES	234,500	267,500	(33,000)	6,887.56	16,432.00	0.00	251,068.00	6
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0
OPERATIONS	<u>210,294</u>	<u>307,330</u>	(<u>97,036</u>)	<u>11,391.90</u>	<u>29,362.18</u>	<u>0.00</u>	<u>277,967.82</u>	<u>9</u>
TOTAL EXPENDITURES	210,294	307,330	(97,036)	11,391.90	29,362.18	0.00	277,967.82	9
REVENUES OVER/(UNDER) EXPENDITURES	24,206	(39,830)	64,036	(4,504.34)	(12,930.18)	0.00	(26,899.82)	32

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2024

Item #6.

503-BEACH OPERATING FUND
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
<u>USER & SERVICE CHARGES</u>								
433.01				0.00	0.00	0.00	0.00	0.00
433.10	230,000	230,000	0	4,443.60	10,811.07	0.00	219,188.93	4.00
433.30	0	3,000	(3,000)	0.00	200.00	0.00	2,800.00	6.00
433.50	0	2,000	(2,000)	27.00	212.00	0.00	1,788.00	10.00
TOTAL USER & SERVICE CHARGES	230,000	235,000	(5,000)	4,470.60	11,223.07	0.00	223,776.93	4.00
<u>OTHER REVENUE</u>								
451.01	2,000	30,000	(28,000)	2,416.96	4,933.93	0.00	25,066.07	16.00
459.11	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71	2,500	2,500	0	0.00	275.00	0.00	2,225.00	11.00
459.90	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	4,500	32,500	(28,000)	2,416.96	5,208.93	0.00	27,291.07	16.00
<u>GRANT AND CONTRIBUTION R</u>								
481.00	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>INTERGOVERNMENTAL REVENUE</u>								
493.00.1	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	234,500	267,500	(33,000)	6,887.56	16,432.00	0.00	251,068.00	6.00

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2024

Item #6.

503-BEACH OPERATING FUND
TECHNOLOGY SERVICES
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
<u>SERVICES</u>								
50070536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
<hr/>								
TOTAL TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====	=====	=====	=====

Item #6.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
PERSONNEL SERVICES								
51000511.01 SALARIES & WAGES	41,418	41,894 (476)	2,975.29	4,420.90	0.00	37,473.10	10.0
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.0
51000511.07 SALARIES & WAGES-OVERT	5,000	5,000	0	364.12	376.00	0.00	4,624.00	7.0
51000512.05 EMPLOYER-SOCIAL SECURI	3,168	3,205 (37)	245.80	423.61	0.00	2,781.39	13.0
51000512.10 EMPLOYER-T.M.R.S.	2,634	2,547	87	218.06	378.09	0.00	2,168.91	14.0
51000512.20 GROUP H/D INS PREMIUMS	21,545	7,716	13,829	643.52	1,287.05	0.00	6,428.95	16.0
51000512.30 WORKER'S COMPENSATION	1,013	749	264	0.00	612.08	0.00	136.92	81.0
51000512.40 SAFETY PAY	0	0	0	0.00	0.00	0.00	0.00	0.0
TOTAL PERSONNEL SERVICES	74,778	61,111	13,667	4,446.79	7,497.73	0.00	53,613.27	12.0
MATERIALS & SUPPLIES								
51000521.01 OFFICE	1,000	500	500	0.00	0.00	0.00	500.00	0.0
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.0
51000523.03 CLEANING & JANITORIAL	500	500	0	0.00	0.00	0.00	500.00	0.0
51000524.19 COVID-19 EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.0
51000525.01 FUEL	0	300 (300)	53.46	53.46	0.00	246.54	17.0
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	43.90	43.90	0.00	206.10	17.0
51000528.03 NON-CAPITALIZED ASSETS	250	250	0	0.00	0.00	0.00	250.00	0.0
TOTAL MATERIALS & SUPPLIES	2,000	1,800	200	97.36	97.36	0.00	1,702.64	5.0
SERVICES								
51000532.01 AUDIT FEES	4,050	4,050	0	0.00	0.00	0.00	4,050.00	0.0
51000532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.0
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.0
51000533.14 CONTRACTED SERVICES	1,500	4,460 (2,960)	0.00	0.00	0.00	4,460.00	0.0
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.0
51000535.01 GENERAL LIABILITY INSU	5,259	6,158 (899)	0.00	6,157.85	0.00	0.15	100.0
51000535.10 WINDSTORM INS	8,500	8,500	0	0.00	5,458.38	0.00	3,041.62	64.0
51000536.01 ELECTRICITY	35,000	45,000 (10,000)	2,360.44	2,360.44	0.00	42,639.56	5.0
51000536.02 TELEPHONE	550	550	0	59.10	119.83	0.00	430.17	21.0
51000536.03 WATER	30,000	30,000	0	903.97	903.97	0.00	29,096.03	3.0
51000536.07 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.0
51000536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.0
TOTAL SERVICES	84,859	98,718 (13,859)	3,323.51	15,000.47	0.00	83,717.53	15.0
MAINTENANCE								
51000541.02 LANDSCAPING	0	500 (500)	0.00	0.00	0.00	500.00	0.0
51000542.03 R & M- BUILDING	3,500	3,500	0	3.59	3.59	0.00	3,496.41	0.0
51000543.04 R & M- IMPROVEMENT OTB	10,000	50,000 (40,000)	320.00	320.00	0.00	49,680.00	0.0
51000544.50 R & M- FURNITURE & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.0
51000544.55 R & M- VEHICLES & TRAI	0	500 (500)	0.00	0.00	0.00	500.00	0.0
51000544.65 R & M- MACHINERY & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.0
TOTAL MAINTENANCE	15,500	56,500 (41,000)	323.59	323.59	0.00	56,176.41	0.0

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2024

Item #6.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG	
SUNDRY									
51000551.11	VEHICLE LEASES	0	11,000 (11,000)	904.50	1,809.00	0.00	9,191.00	16.
51000553.01	XFER OUT- FD 001- ADM	6,157	9,201 (3,044)	766.75	1,533.50	0.00	7,667.50	16.
51000553.04	XFER OUT- FD 218 PIER	0	0	0	0.00	0.00	0.00	0.00	0.
51000553.17	XFER OUT- FD 162 DREDG	15,000	15,000	0	1,250.00	2,500.00	0.00	12,500.00	16.
51000554.01	CASH OVER/SHORT	0	0	0	0.00	0.00	0.00	0.00	0.
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.
51000554.83	LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00	0.
51000554.90	MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.
51000554.91	CREDIT CARD FEES	6,000	7,000 (1,000)	279.40	600.53	0.00	6,399.47	8.
51000554.95	RV BOOKING FEES	6,000	7,000 (1,000)	0.00	0.00	0.00	7,000.00	0.
TOTAL SUNDRY		33,157	49,201 (16,044)	3,200.65	6,443.03	0.00	42,757.97	13.
CAPITAL EXPENDITURES									
51000561.02	LAND & IMPROVEMENTS OT	0	40,000 (40,000)	0.00	0.00	0.00	40,000.00	0.
51000562.03	CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00	0.
51000563.05	CE- INFRASTRUCTURE	0	0	0	0.00	0.00	0.00	0.00	0.
TOTAL CAPITAL EXPENDITURES		0	40,000 (40,000)	0.00	0.00	0.00	40,000.00	0.
TOTAL OPERATIONS		210,294	307,330 (97,036)	11,391.90	29,362.18	0.00	277,967.82	9.
TOTAL EXPENDITURES		210,294	307,330 (97,036)	11,391.90	29,362.18	0.00	277,967.82	0.
REVENUES OVER/ (UNDER) EXPENDITURES		24,206 (39,830)	64,036 (4,504.34) (12,930.18)	0.00 (26,899.82)	32.

*** END OF REPORT ***

COMMUNICATION

SUBJECT: Discuss Financial reports at Lighthouse Beach Campground

INFORMATION:

Lighthouse Beach Campground

CAMPSPOT REPORTING

Class	Metric Name	Aug '24	Aug '23	Sept '24	Sept '23	Oct '24	Oct '23	Nov '24	Nov '23	Dec '24 thru 12.12.24
Tent Sites	Days in Month	31	31	30	30	31	31	30	30	12
Tent Sites	# of Active Sites	5	5	5	5	5	5	5	5	5
Tent Sites	Site Nights	1	3	0	5	7	0	1	10	1
Tent Sites	Occupancy	0.6%	1.9%	0%	3.3%	4.5%	0	0.67%	6.7%	1.70%
Tent Sites	Site Revenue	\$25.00	\$60.00	\$0.00	\$100.00	\$175.00	\$0.00	\$25.00	\$200.00	\$25.00
Tent Sites	Fee Revenue	\$2.00	\$6.00	\$0.00	\$6.00	\$10.00	\$0.00	\$2.00	\$4.00	\$2.00
RV Sites	Days in Month	31	31	30	30	31	31	30	30	12
RV Sites	# of Active Sites	54	54	54	54	54	54	54	54	24
RV Sites	Site Nights	326	867	253	796	326	803	297	579	78
RV Sites	Occupancy	19.47%	51.79%	15.60%	49.14%	19.47%	48.00%	18.33%	35.74%	12%
RV Sites	Site Revenue	\$6,786.58	\$16,491.20	\$5,211.97	\$16,434.02	\$7,737.90	\$16,383.25	\$6,527.58	\$11,378.40	\$1,096.43
RV Sites	Fee Revenue	\$78.52	\$116.27	\$34.00	\$96.90	\$126.00	\$134.61	\$18.00	\$105.27	\$2.00
Total Revenue		\$6,892.10	\$16,673.47	\$5,245.97	\$16,636.92	\$8,048.90	\$16,517.86	\$6,572.58	\$11,687.67	\$1,125.43

Reason for Reservation (of customers that answered question)									
Work	3	22	2	17	4	19	3	17	2
Vacation	3	8	3	12	11	10	1	6	2