



REGULAR PORT COMMISSION MEETING

Tuesday, April 16, 2024 at 10:00 AM
Electronically through Zoom

PUBLIC NOTICE OF MEETING

The following item will be addressed at this or any other meeting of the Port Commission upon the request of the chairman, any member(s) of Port Commission and/or the City Attorney:

Announcement by the Chairman that Port Commission will retire into closed session for consultation with City Attorney on matters in which the duty of the attorney to the Port Commission under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).

(All matters listed under the Consent Agenda item are routine by the Port Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)

AGENDA

Port Commission will consider/discuss the following items and take any action deemed necessary.

MEETING PROCEDURE

Public notice is hereby given that the Port Commission of the City of Port Lavaca, Texas, will hold a meeting TUESDAY, APRIL 16, 2024 beginning at 10:00 a.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

The meeting will also be available via the video conferencing application "ZOOM".

Join Zoom Meeting:

<https://us02web.zoom.us/j/89297912666?pwd=S2JTbWhoWU8yMG1xbTZGVWRWLzRBQT09>

Meeting ID: 892 9791 2666

Passcode: 981225

One Tap Mobile

*+13462487799,,82182482989#,,,,*912619# US (Houston)*

Dial by your location

+1 346 248 7799 US (Houston)

CALL TO ORDER

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

CONSENT AGENDA

1. APPROVAL OF MINUTES
 - A) MINUTES OF MARCH 19, 2024 - REGULAR MEETING
 - B) MINUTES OF APRIL 2, 2024 - SPECIAL MEETING

2. RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT FOR MARCH 2024.

REPORTS

3. RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND
 - a) Tariff Report
 - b) Account Aging Report
 - c) Payment Report
 - d) Revenue and Expenditure Report
 - e) Balance Sheet / Property Tax Distribution
 - f) Profit and Loss Cash Flow Report

4. CITY MANAGER'S REPORT

5. RECEIVE HARBOR MASTER'S OPERATIONS, PROMOTION/DEVELOPMENT ACTIVITY REPORT
 - a) City Harbor
 - b) Nautical Landings Building
 - c) Nautical Landings Marina
 - d) Smith Harbor
 - e) Harbor of Refuge

COMMUNICATION

SUBJECT: APPROVAL OF MINUTES

INFORMATION:

A) MINUTES OF MARCH 19, 2024 - REGULAR MEETING

B) MINUTES OF APRIL 2, 2024 - SPECIAL MEETING



REGULAR PORT COMMISSION MEETING

Tuesday, March 19, 2024, at 10:00 AM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 19th day of March 2024, the Port Commission of the City of Port Lavaca, Texas, convened in a regular session at 10:04 a.m. in the regular meeting place in City Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following Commissioners in attendance:

ROLL CALL:

Alex Davila	Commissioner / Chairman
Mike McGuire	Commissioner
Robert Knox	Commissioner
Larry Nichols	Commissioner
Sue Traylor	Commissioner

And with the following Commissioners absent:

Raymond Butler	Commissioner / Secretary
Jamie O'Neil	Commissioner

CONSENT AGENDA

1. APPROVAL OF MINUTES

A) MINUTES OF FEBRUARY 20, 2024 - REGULAR MEETING

Motion made by Commissioner McGuire

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the February 20th, 2024, Regular Minutes of the Regular Port Commission meeting held on March 19th, 2024, are hereby approved.

Seconded by Commissioner Traylor

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Sue Traylor, Robert Knox, and Larry Nichols.

Voting Nay: None

2. RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT FOR FEBRUARY 2024.

Motion made by Commissioner McGuire

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Harbor Master's February 2024 Inspection Reports of the Regular Port Commission meeting held on March 19th, 2024, are hereby approved.

Seconded by Commissioner Traylor.

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Sue Traylor, Robert Knox, and Larry Nichols.

Voting Nay: None

REPORTS

3. RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND

- a) Tariff Report
- b) Account Aging Report
- c) Payment Report
- d) Revenue and Expenditure Report
- e) Balance Sheet / Property Tax Distribution
- f) Profit and Loss Cash Flow Report - **Motion

A copy of these reports, in their entirety, can be found in the Port Commission meeting packet dated March 19th, 2024.

** Reference – 3: f) Profit and Loss Cash Flow Report

Motion made by Commissioner McGuire

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Chairman Davila, makes recommendation for staff to seek alternative services for housekeeping and maintenance supplies for Nautical Landing Building.

Seconded by Commissioner Traylor.

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Sue Traylor, Robert Knox, and Larry Nichols,

Voting Nay: None

Motion carries.

4. RECEIVE STATUS REPORTS

a) Renovations to Nautical Landings Marina Breakwater - Presenter Jody Weaver

- The following is a memo from Interim City Manager Weaver:

Below is the latest communication from Texas Parks and Wildlife regarding the back-and-forth review by the US Fish & Wildlife Service of the NMFS Endangered Species Act Section 7 requirements for the reconstruction of the breakwater in Nautical Landings. For further background, attached is the email string covering November 16, 2023 -January 8, 2024.

Julie is our newest contact with TPWL on this grant (our third). She has sent the latest of our responses back to USFWS. I spoke with her this morning, and she says that she will contact USFWS weekly for an update until we receive approval or MORE comments that we must address. The USFWS is out of Albuquerque, NM. Julie tells me that the reviewer is relatively new in this job but has been responsive to her. He is responsible for reviews of projects in 4 states.

So once FWS state it is good for complete review, then Julie will have to send it through the TPWD biologists for review, once they sign off on it, it then gets sent back to FWS for final signatures. So, we're still looking at some time.

Julie is going to keep me updated weekly. If we do not get any response within the next 2 weeks, I will reach out again to Mark Longoria to see if Congressman Cloud's office could provide a nudge to USFWS. As you recall it was USFWS that we waited a year for approval on the reconstruction of the Lighthouse Beach Fishing Pier. We've already

had several back-and-forth reviews, so TVVPL thinks we should be very near final approval.

I recognize that there are some that believe the fault of this delay rests at my feet. I have worked with Federal and State grants for over 40 years. Grants are great, but they do take time and any project, regardless of funding, which requires Army Corps of Engineers and/or USFW approval I have found can take years.

b) CDBG-MIT Coastal Resilience Project - Presenter Jody Weaver

- Josh Carter, Coast and Harbor Engineering and Andi Binion, Triton Environmental presented a power point presentation update to the Port Commission board.
- The following is a memo from Interim City Manager Weaver:

On March 7th, our engineering consultants attended a pre-application meeting with the USACE for this project. Also

- Current and pending Action Items
- USACE and other Regulatory Next Steps
- Completed Project Tasks

Andi Binion with Triton Environmental Solutions is a subconsultant of Mott McDonald's charged with coordinating the regulatory coordination. She has been designated the City's agent through the permitting.

- A copy of the Monthly Progress Report from Mott McDonald and the Port Lavaca Living Shoreline Project USACE Pre-Application can be found in the Port Commission meeting packet dated March 19th, 2024.

c) Restore Project - Presenter Jody Weaver

- The following is a memo in its entirety, from Interim City Manager Weaver:

Samantha Litchke is the Grant Specialist from TCEQ that is working with us on this grant. She is working on a "Limited Waiver" document that will allow us to get reimbursed for expenses that are spent by our consultant Kim Griffith to prepare the "Work Plan." Without the Waiver, expenses incurred prior to the approval of the "Work Plan" are not eligible for reimbursement.

We do not anticipate this will take much longer and once given then OK to proceed, Kim has told me she could have the Work Plan complete within a few weeks.

d) Culvert Replacement Project #P-2024-019 (CDBG-MIT Round 2 application) - Presenter Jody Weaver

- There have been no new developments.

5. RECEIVE STATUS REPORTS ON SPECIAL PROJECTS

a) Status report regarding Voluntary Restoration Project II at the Harbor of Refuge (CDBG-MIT Round 2 application) - Presenter Jody Weaver

- The following is a memo in its entirety, from Interim City Manager Weaver:

I checked in with our Grant Administrator KSBR to see if they have heard anything regarding our application to use the CDBG-MIT Round 2 allocation. As previously reported, we have applied to use funds from our CDBG-MIT Round 2 allocation to fund this project.

KSBR has not heard anything other than that GLO is behind. If awarded, the engineer for this project will be Urban Engineering.

d) Status report regarding GLO CEPRA Grant - Presenter Jody Weaver

- The following is a memo in its entirety, from Interim City Manager Weaver:

GLO CEPRA GRANTS (HARBOR OF REFUGE SHORELINE PROTECTION)
Attached are copies of the draft workplan received from the GLO for the Harbor of Refuge project. These will be used to write up the CEPRA Project Cooperation Agreement (CPCA). Joshua Carter, the project engineer, has submitted a Scope of Work to GLO **and they are** reviewing that.

Abigail Richardson is the CEPRA Project Manager for the GLO for this project. She tells me that the project is progressing. Recall this is an engineering project at this point — not construction yet. We will be applying for construction dollars under a future year's grant cycle.

It is my understanding that once the CPCA is executed, then we will submit our \$275,000 match payment (\$200,000 from MBMT fund grant and \$75,000 from General Fund reserves).

- A copy of the CEPRA Project No. 1783 Work Plan can be found in the Port Commission meeting packet dated March 19th, 2024.

c) MBMT Grant Project Downtown Waterfront Public Access Improvement - Presenter Jody Weaver

- The following is a memo in its entirety, from Interim City Manager Weaver:

Matt Glaze with Urban Engineering reports that the survey crew is scheduled to be on site for the topographic survey around March 21 or 22.

At the Council meeting on February 12, Council approved the contract with the Matagorda Bay Mitigation Trust for \$400,000 toward the proposed Downtown Waterfront Public Access Improvement Project with an estimated total cost of \$700,000. Half of the match funds will come from the General Fund and the other half from the Ports & Harbors fund.

At this same meeting the Council approved Urban Engineering Task Order No. 36 in the fixed fee amount of \$75,000 for the engineering design, surveying, permitting, bidding, and contract administration. The first \$50,000 of this will be paid for with MBMT trust dollars.

This project was discussed at a recent Green Infrastructure Workshop hosted by the City of Port Lavaca and presented by GLO Clean Coast Texas, and we are making plans to apply for Clean Coast Texas grant funding to go towards the \$100,000 budget in this project for Green Infrastructure drainage elements for the parking lot improvements.

6. RECEIVE HARBOR MASTER'S OPERATIONS, PROMOTION/DEVELOPMENT ACTIVITY REPORT

a) City Harbor

- 1) 8 March 2024 sent Prestige Oysters new lease. Awaiting signature.
- 2) Track 11 building redo flooring. **Motion (1)

b) Nautical Landings Building

- 1) 27 Feb. 2024 Allied Universal signed new lease, awaiting the original signature page.

c) Nautical Landings Marina

- 1) 15 MARCH 2024 abandon sailboat and Estes boat have been crushed & hauled to dump.
- 2) Horizon Environmental has been onsite 14 times since the last PC meeting.
- 3) Cox boat, Auction started 13 MARCH 2024 ending 20 MARCH 2024

d) Smith Harbor

**No updates

e) Harbor of Refuge

- 1) 14 MARCH 2024 Gulf Hydrographic & Coastal Consulting (Eddie Fisher) Helping with the COE permit.
- 2) 1 MARCH 2024 Sent Demand letter to Encore Dredging to clean tracks 16,17 & 17A.
- 3) Talking to Zach Chester with Manson Dredging (dredge pipe
- 4) Aerial spraying – will depend on the weather. ** Motion (2)

(1)

** Reference – Agenda 6: City Harbor – Section a:2

Motion made by Commissioner Nichols

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Chairman Davila, makes recommendation to authorize staff to make the added improvements to replace the floor at the old Evelyns Building in contingency that The Federation of Southern Cooperative sign a five (5) year lease.

Seconded by Commissioner Traylor

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Sue Traylor, Robert Knox, and Larry Nichols,

Voting Nay: None

Motion carries.

(2)

** Reference – Agenda 6: Harbor of Refuge – Section e:4

Motion made by Commissioner McGuire

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Chairman Davila, makes recommendation to authorize staff to move forward with aerial spraying of the old land fill property.

Seconded by Commissioner Nichols

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Sue Traylor, Robert Knox, and Larry Nichols.

Voting Nay: None

Motion carries.

ACTION ITEMS: NEW BUSINESS

- 7. **DISCUSS TARIFF COMPARISON STUDY AMONG TEXAS PORTS LED BY PORT COMMISSIONER RAYMOND BUTLER.**

Tabled to the next Regular Port Commission Meeting.

- 8. **REVIEW HELENA AGRI-ENTERPRISES' LEASE AND TARIFF REQUIREMENTS.**

Tabled to the next Regular Port Commission Meeting.

- 9. **DISCUSS TAXES PAID BY LESSEES AND THEIR ALLOCATION.**

Tabled to the next Regular Port Commission Meeting.

COMMENTS

- 10. **COMMENTS FROM THE COMMISSIONERS.**

Agenda item discussed.

No action necessary.

ADJOURNMENT

Commissioner Nichols made a motion to adjourn the meeting.

Commissioner Traylor seconded this motion.

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Sue Traylor, Robert Knox, and Larry Nichols.

Voting Nay: None

The meeting was adjourned at 11:40 a.m.

These minutes were approved on April 16, 2024.

ATTEST:

Alex Davila, Chairman

Rachel Garza, Admin Assist.



SPECIAL PORT COMMISSION MEETING

Tuesday, April 02, 2024 at 9:30 AM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §

COUNTY OF CALHOUN §

CITY OF PORT LAVACA §

On this the 2nd day of April 2024, the Port Commission of the City of Port Lavaca, Texas, convened in a special session at 09:31 a.m. in the regular meeting place in City Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following Commissioners in attendance:

ROLL CALL:

Alex Davila	Commissioner / Chairman
Raymond Butler	Commissioner / Secretary
Mike McGuire	Commissioner
Robert Knox	Commissioner
Larry Nichols	Commissioner
Jamie O’Neil	Commissioner

And with the following Commissioners absent:

Sue Traylor	Commissioner
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ACTION ITEMS: NEW BUSINESS

1. DISCUSS TARIFF COMPARISON STUDY AMONG TEXAS PORTS LED BY PORT COMMISSIONER RAYMOND BUTLER.

Commissioner Butler presented to the board a spreadsheet of a Comparative Tariff Fee Chart from various Ports within our region.

- Recommendation from Chairman Davila to establish an Ad Hoc Committee to bullet point specific issues regarding all tariff fees and review leases for consistency and bring it back to the table for the board to vote possibly at the Regular Port Commission Meeting in May and then take to Council for approval.

2. REVIEW HELENA AGRI-ENTERPRISES' LEASE AND TARIFF REQUIREMENTS.

Recommendation from Chaiman Davila continue to charge Helena Agri-Ent, thousand dollars a month until they have cleared the eighty-one thousand dollars expensed for railroad repairs and maintenance.

➤ The following is a memo, in its entirety, from Interim City Manager Weaver:

Attached please find an opinion letter written by Sandra Witte regarding agenda item #2. I did further clarify with her that Helena's lease language would allow for Helena to be obligated to pay the rail use fee in the tariff in addition to any invoices for rail maintenance.

- To date (since the execution of Helena's current lease), the city has spent \$81,365.97 on rail improvement services from Diamond K including quarterly inspections).
- Helena is paying the monthly rail fee and with the April payment, will have paid \$27,825.00 to date.
- Recall, in September 2020, Council had adopted a rail fee of \$75/railcar/day, but after talks with Helena, Council amended this to \$10,000/year in September 2021 and then \$12,000/year in September 2023.

A copy of the letter from Sandra Witte can be found in the Special Meeting packet dated April 2, 2024.

3. DISCUSS TAXES PAID BY LESSEES AND THEIR ALLOCATION.

Motion made by Commissioner McGuire

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Chairman Davila, makes recommendation to propose to Council to transfer property taxes collected from Port Commission Leased Properties to be allocated to the Port Commission account so that added to our revenue we can progress forward.

Seconded by Commissioner Butler.

Motion passed by the following vote:

Voting Aye: Alex Davila, Raymond Butler, Mike McGuire, Robert Knox, and Jamie O'Neil

Voting Nay: Larry Nichols

Motion carries.

4. DISCUSS PORT COMMISSIONS INVOLVEMENT AND PARTICIPATION IN THE MBMT GRANT PROJECT DOWNTOWN WATERFRONT PUBLIC ACCESS IMPROVEMENT PLANS.

- The following is a memo in its entirety, from Interim City Manager Weaver:

The Port Commission has been discussing improvements to the parking lot behind Nautical Landings for a few years. In order to budget adequate funds to include landscaping and sidewalks, the adopted FYE24 Capital Improvement plan shows a total of \$300,000 budgeted for the Nautical Landings Parking Lot improvements. Recognizing that this parking lot will be used as public parking for downtown in addition to parking for building tenants, this cost was equally split between Ports & Harbors and the General Fund, as approved by Council.

- September 19, 2023, I approached the Port Commission about the idea of making application to the Matagorda Bay Mitigation Trust for a project that would be consistent with the adopted Downtown Waterfront Master Plan which would make improvements to the area around Poor Boy Bait to include some bulkhead, public walkway, a deck for fishing and crabbing, transient public boat slips. The Port Commission endorsed the idea of applying for a grant. At that meeting, I commented that the parking lot would not be concrete, but instead asphalt and that parts of the parking lot will be impervious and that we were working with the Clean Coast Texas program to help in the design of such.
- October 9, 2023, I approached Council about the idea of using the \$300,000 budgeted in the CIP for this parking lot improvements as a committed match for the grant application, which would increase the chances of being awarded the grant. In the discussion, it was recognized that these funds were in the FY2025/26 budget and if we were successful with the grant, the actual expenditure of these funds could possibly be needed a year earlier in the FY 24/25 year. Council voted to commit \$300,000 matching funds for the Parking Lot Improvements.
- October 17, 2023, I reviewed the submitted application with the Port Commission. I mentioned that I was not able to include any bulkheading in front of Poor Boy Bait because I was cautioned that the scoring committee generally will not approve the use of grant dollars within leased property. I also provided the budget, mentioning that Council had approved a commitment of a \$300,000 match.

The Matagorda Bay Mitigation Trust did award the project to the City of Port Lavaca and at the Council meeting on February 12, Council approved the contract with the Matagorda Bay Mitigation Trust for \$400,000 toward the proposed Downtown Waterfront Public Access Improvement Project with an estimated total cost of \$700,000.

This project was discussed at a recent Green Infrastructure Workshop hosted by the City of Port Lavaca and presented by GLO Clean Coast Texas, and we are making plans to apply for Clean Coast Texas grant funding to go towards the \$100,000 budget in this project for Green Infrastructure drainage elements for the parking lot improvements.

Urban Surveying performed the topographic survey needed for engineering design earlier this week.

ADJOURNMENT

Commissioner Nichols made a motion to adjourn the meeting.

Commissioner Butler seconded this motion.

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Raymond Butler, Larry Nichols, Robert Knox, and Jamie O’Neil.

Voting Nay: None

The meeting was adjourned at 11:19 a.m.

These minutes were approved on April 16, 2024.

ATTEST:

Alex Davila, Chairman

Rachel Garza, Admin Assist.

COMMUNICATION

SUBJECT: RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT FOR MARCH 2024.

INFORMATION:

Port Lavaca Port Commission Monthly Inspection

Month: 16 APRIL 2024 Location: City Harbor

1. Fueling Area

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

2. Decking

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

3. Main Frame & Floats

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

4. CLEAN UP

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

5. Water Lines, Valves, Etc.

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

6. Electrical & Lights

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

7. Pilings, Guides & Rollers

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

8. Rub Rails & FendersCondition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

9. Cleats & KeelsCondition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

10. Gates & LocksCondition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

11. RailingCondition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

12. Cement SlabCondition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

13. BulkheadCondition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

27 March 2024 spoke to Cammaron with the Federation, if she could send me a Letter of Intent that they would sign 5 year lease that the City would Refinish the floor in the building.

Harbor Master: _____

Port Lavaca Port Commission Monthly Inspection

Month: 16 APRIL 2024 Location: Harbor of Refuge

1. Road

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

2. Rail spur

Condition: Satisfactory Unsatisfactory Not Applicable

Comments: 11 Dec 2023 City Council want to use grant funds for drainage
Culvert replacement under rail spur.

3. Main Frame & Floats

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

4. Environmental

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

5. Water Lines, Valves, Etc.

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

6. Electrical & Lights

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

7. PERMIT

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

8. Rub Rails & Fenders

Condition: **Satisfactory** Unsatisfactory Not Applicable
Comments:

9. Cleats & Kevels

Condition: **Satisfactory** Unsatisfactory Not Applicable
Comments:

10. Gates & Locks

Condition: **Satisfactory** Unsatisfactory Not Applicable
Comments:

11. Mulch

Condition: **Satisfactory** Unsatisfactory Not Applicable
Comments:

12. Cement Cap

Condition: **Satisfactory** Unsatisfactory Not Applicable
Comments:

13. Bulkhead

Condition: **Satisfactory** Unsatisfactory Not Applicable
Comments:

14. CLEAN UP

Condition: Satisfactory **Unsatisfactory** Not Applicable

Comments: **3 April 2024 took John Sterling with Precision Flying Service out to the old dump site at HOR for aerial spraying. They will spray when the wind is out of the right direction.**

Harbor Master: _____

Port Lavaca Port Commission Monthly Inspection

Month: 16 APRIL 2024 Location: NLM / Smith Harbor

1. Boats

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

2. Decking

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

3. Main Frame & Floats

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

4. Dock Boxes

Condition: Satisfactory Unsatisfactory Not Applicable

Comments: Dock A there are six dock boxes with broken hinges and Three boxes missing.

5. Water Lines, Valves, Etc.

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

6. Electrical & Lights

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

7. Pilings, Guides & Rollers

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

8. Rub Rails & Fenders

Condition: Satisfactory Unsatisfactory Not Applicable

Comments: Dock A there are two 6' sections of rub rail damaged.

9. Cleats & Keels

Condition: Satisfactory Unsatisfactory Not Applicable

Comments: Dock A 15 broken cleats, Dock B 2 broken cleats.

10. Gates & Locks

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

11. Dredging

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

12. Cement

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

13. Bulkhead

Condition: Satisfactory Unsatisfactory Not Applicable

Com

Harbor Master: _____

Port Lavaca Port Commission Monthly Building Inspection

Month: 16 APRIL 2024 Location: NLB

1. Building Maintenance:

Condition: Satisfactory Unsatisfactory Not Applicable

Comments: 3 April 2024 Barefoot Construction replaced deck boards where the ac unit were mounted bellow where to electrical was, restrained deck from suite 4 to the day room including the new deck boards. Replaced bad boards and painted south gable end of building and also by back door of the day room. Power wash front side of the building.

2. Decking:

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

3. Flooring:

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

4. Windows:

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

5. Water Lines, Valves, Etc.

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

6. Electrical & LightsCondition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

7. HVACCondition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

8. Roof:Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

9. Parking:Condition: Satisfactory **Unsatisfactory** Not Applicable

Comments:

10. Fire Extinguishers:Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

11. Hand Railing:Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

12. Stairs & StepsCondition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

Harbor Master: _____

COMMUNICATION

SUBJECT: RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND

INFORMATION:

- a) Tariff Report
- b) Account Aging Report
- c) Payment Report
- d) Revenue and Expenditure Report
- e) Balance Sheet / Property Tax Distribution
- f) Profit and Loss Cash Flow Report

HELENA CHEMICAL

Date Received	Reference	Description	BARGE SHORT TONS	RAIL SHORT TONS	REPORTING MONTH	TOTAL FERTILIZER BULK TONS	0.79		TOTAL TARIFF AMOUNT PAID @ \$0.79 PER TON
							BARGE ONLY	RAIL ONLY	
11/1/2023	ACH PMT	HELENA CHEMICAL	4199.908	0	10/2023	4,199.908	\$3,317.93	\$0.00	\$3,317.93
12/13/2023	ACH PMT	HELENA CHEMICAL	11897.681	0	11/2023	9,399.170	\$9,399.17	\$0.00	\$9,399.17
12/27/2023	ACH PMT	HELENA CHEMICAL	9736.646	0	12/2023	7,691.950	\$7,691.95	\$0.00	\$7,691.95
2/2/2024	ACH PMT	HELENA CHEMICAL	3377.583	0	01/2024	2,668.290	\$2,668.29	\$0.00	\$2,668.29
2/29/2024	ACH PMT	HELENA CHEMICAL	6384.241	0	02/2024	5,043.550	\$5,043.55	\$0.00	\$5,043.55
4/1/2024	ACH PMT	HELENA CHEMICAL	7251.033	0	03/2024	5,728.320	\$5,728.32	\$0.00	\$5,728.32
	ACH PMT	HELENA CHEMICAL			04/2024		\$0.00	\$0.00	\$0.00
	ACH PMT	HELENA CHEMICAL			05/2024		\$0.00	\$0.00	\$0.00
	ACH PMT	HELENA CHEMICAL			06/2024		\$0.00	\$0.00	\$0.00
	ACH PMT	HELENA CHEMICAL			07/2024		\$0.00	\$0.00	\$0.00
	ACH PMT	HELENA CHEMICAL			08/2024		\$0.00	\$0.00	\$0.00
	ACH PMT	HELENA CHEMICAL			09/2024				
TOTAL			42847.092	0		FY 2023-2024 - TOTAL	\$33,849.20	\$0.00	\$33,849.20

99-1810-00

MONTHLY RAIL FEE

Date Received	REPORTING MONTH	Reference	Description	RAIL	REPORTING MONTH	PAID
9/26/2023	OCT	ACH	MONTHLY RAIL FEE	\$1,000.00	10/2023	PAID
10/26/2023	NOV	ACH	MONTHLY RAIL FEE	\$1,000.00	11/2023	PAID
11/27/2023	DEC	ACH	MONTHLY RAIL FEE	\$1,000.00	12/2023	PAID
1/2/2024	JAN	ACH	MONTHLY RAIL FEE	\$1,000.00	01/2024	PAID
1/26/2024	FEB	ACH	MONTHLY RAIL FEE	\$1,000.00	02/2024	PAID
2/26/2024	MAR	ACH	MONTHLY RAIL FEE	\$1,000.00	03/2024	PAID
4/1/2024	APR	ACH	MONTHLY RAIL FEE	\$1,000.00	04/2024	PAID
	MAY	ACH	MONTHLY RAIL FEE		05/2024	
	JUNE	ACH	MONTHLY RAIL FEE		06/2024	
	JULY	ACH	MONTHLY RAIL FEE		07/2024	
	AUG	ACH	MONTHLY RAIL FEE		08/2024	
	SEPT	ACH	MONTHLY RAIL FEE		09/2024	

\$7,000.00



MONTHLY TARIFF REPORT

DATE: March 21, 2024

REPORTING PERIOD: March 2024
(MONTH) (YEAR)

COMPANY NAME: Helena Agri-Enterprises, LLC

MAILING ADDRESS: 225 Schilling Blvd., Suite 300
(P. O. Box Number or Street)
Collierville TN 38017
(City) (State) (Zip Code)

7,251.033 Tons of Fertilizer DRY OR LIQUID @ 0.79¢ per ton
Tons BARGE / RAIL (Name of Product)

0 Barrels of Crude Oil CRUDE CONDENSATE @ 0.125¢ per barrel
Tons (Name of Product)

Subject to the tariff adopted by the City of Port Lavaca Port Commission are hereby reported by the above-named company during the period covered hereby and payment in the amount of \$ 5,728.32 is attached hereto representing tariff due in accordance with the above rate.

I hereby certify that this report is submitted in compliance with the requirements of the tariff adopted by the City of Port Lavaca Port Commission and the information reported hereby is true, correct and complete.

WITNESS MY HAND this 21st day of March, 2024

Terminal Manager
(Title)

Trey Franz
(Printed Name)
[Signature]
(Duly Authorized Signature)

Port Commission's Main Office Phone Number: (361) 552-9793 Ext. 221 rygarza@portlavaca.org Fax No.: (361) 552-6062
Port Commission's Main Mailing Address: City of Port Lavaca Port Commission 202 N. Virginia St Port Lavaca, TX 77979



DRAFT SURVEY BY DISPLACEMENT

MTC 626 ✓

Barge Type : **RAKE**

Depth =	13.000 ft	Length of Box =	172.000 ft
Beam =	35.000 ft	Bilge Radius =	0.500 ft
Spec Grv =	0.9980 (LIGHT Condition)	Rake Length =	28.000 ft
Spec Grv =	0.9980 (LOADED Condition)	Rake Height =	12.750 ft

LIGHT FREEBOARDS

LOADED FREEBOARDS

Fwd Port =	11 ft	1.500 in	Fwd Port =	4 ft	7.250 in
Fwd Stbd =	11 ft	1.000 in	Fwd Stbd =	4 ft	7.000 in
Mid Port =	11 ft	5.250 in	Mid Port =	4 ft	7.250 in
Mid Stbd =	11 ft	5.250 in	Mid Stbd =	4 ft	7.000 in
Aft Port =	11 ft	8.250 in	Aft Port =	4 ft	6.750 in
Aft Stbd =	11 ft	9.250 in	Aft Stbd =	4 ft	6.250 in

Full Load:

Mean Draft = 8 ft 5.083 in
 Volume (Cu. Ft.) = 55,407.068

Light Barge:

Mean Draft = 1 ft 6.917 in
 Volume (Cu. Ft.) = 9,994.944

Cargo Deadweight:

Pounds = 2,829,408
Short Tons = 1,414.704 ✓
 Metric Tons = 1,283.399
 Long Tons = 1,263.129

AmSpec MTS Inc.



Tommy L. Prejean

Tommy L. Prejean, Operations

2/6/2024
 Page 1

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Shipment Notification

BOL#: 22315447

Item #3

Date: 01/30/2024

Pick Up / Order #: 4700071842-10

Scale Ticket#: 22315411

PO#:

EXPORTER, SHIPPER, ORIGIN AND MAILING ADDRESS
Mosaic Global Sales, LLC
Mosaic-Headquarters
Virtual Plant
3033 Campus Dr., Ste E490
PLYMOUTH MN 55441
UNITED STATES OF AMERICA

This Bill of lading is subject to the individually determined rates or contracts to which the carrier and shipper have agreed in writing, the provisions of this bill of lading, and any applicable federal or state regulations (with respect to truck shipments) and the terms and conditions of the Inform Straight Bill of Lading as set forth in 49CFR part 1035 App B and any applicable state regulations (with respect to rail shipments).

CONSIGNEE AND MAILING ADDRESS
Mosaic Global Sales, LLC
MOSAIC
C/o HELENA
208 MONTIER
PORT LAVACA TX 77979
UNITED STATES OF AMERICA

Subject to Section 7 of the applicable terms and conditions which are referred to above, if this shipment is to be delivered to the consignee without recourse to the consignor, the consignor shall sign the following statement: The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.

SOLD TO [X] Related [] Not Related
Mosaic Global Sales, LLC
13830 Circa Crossing Dr.

Dangerous Goods []
Freight

Commodity 2812534

Gross Wgt 1630.229 STN

Tare Wgt 0 STN

Net Wgt 1630.229 STN

Country of Origin US

Car Initial & Number and Seal # See Below for Details

Description of Goods MOP, 60% RED GRANULAR

(TONS - S/T) 1,630.229 STN (TONNES - M/T) 1,478.919 MTN

CARRIERS CERTIFICATE

This is to certify that the above named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the Department of Transportation.

To the District Director of Customs, Port of Arrival. The undersigned carrier to whom or upon whose order the articles described above must be released hereby certifies that Broker not applicable is the owner or consignee of such articles within the purview of section 484(H), Tariff Act of 1930. I certify that this manifest is correct and true to the best of my knowledge.

I hereby certify that the information given above and on the continuation sheets, if any, is true and complete in every respect.

Mosaic Global Sales, LLC (name of responsible employee of exporter)

Given firm name / address if different from exporter above. Signature: Status [] Owner [] Agent Date:

Signature of Carrier: Date:

Weight subject to verification by the governing Weighing and Inspection Bureau in accordance with agreement.

Route: O: FL CENTRAL D: TX PORT LAVACA Contract/Tariff #:

MEMO :

Guaranteed By : Mosaic Global Sales, LLC 13830 Circa Crossing Dr. Lithia FL 33547
Muriate of Potash 0-0-60 Red Granular
GUARANTEED ANALYSIS:
Soluble Potash (K2O) 60%
Derived from muriate of potash

Information regarding the contents and levels of metals in this product is available on the internet at http://www.regulatory-info-mos.com
Additional handling, transportation, or improper/extended storage may affect product quality. No warranty is given or implied.
Visit www.MosaicCo.com, to find this product's Safety DataSheet and Product Label.

For Chemical Emergency ONLY (Spill, leak, fire, exposure or accident) call CHEMTREC at 800-424-9300 (North America - reference CCN201871).

VEHICLEID.NO PGM205B ✓ PO.NUMBER 1 SEAL.NO TOTAL:

Net weight in STN 1,630.229 STN ✓ Net weight in LB 3260458.000 LB

KIRBY 28306 ✓

RECAPITULATION

CERTIFICATE OF OFFICIAL QUANTITY BASED ON SHORE TANK FIGURES

<u>QUANTITY</u>	<u>SHORE FIGURES</u>	<u>BARGE FIGURES</u>	<u>SHORT TONS</u>
Pounds	6,017,007.00	Before	3,068.928
Long Tons	2,686.16	After	0.000
Metric Tons	2,729.272	Difference	3,068.928
Short Tons	3,008.504 ✓		

Details of shore figures and barge measurements are attached.

AmSpec MTS Inc.



Larry C. Zeringue

Larry C. Zeringue, Operations

3/12/2024
Page 1

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DRAFT SURVEY BY DISPLACEMENT

AEP 3266 B ✓

Barge Type : **BOX**

Depth =	14.000 ft	Length of Box =	200.000 ft
Beam =	35.000 ft	Bilge Radius =	0.500 ft
Spec Grv =	0.9980 (LIGHT Condition)		
Spec Grv =	0.9980 (LOADED Condition)		

LIGHT FREEBOARDS

LOADED FREEBOARDS

Fwd Port =	12 ft	7.000 in	Fwd Port =	5 ft	6.000 in
Fwd Stbd =	12 ft	6.000 in	Fwd Stbd =	5 ft	4.000 in
Mid Port =	12 ft	6.500 in	Mid Port =	5 ft	7.000 in
Mid Stbd =	12 ft	6.000 in	Mid Stbd =	5 ft	4.250 in
Aft Port =	12 ft	7.000 in	Aft Port =	5 ft	9.000 in
Aft Stbd =	12 ft	7.000 in	Aft Stbd =	5 ft	5.500 in

Full Load:

Mean Draft = 8 ft 6.042 in
 Volume (Cu. Ft.) = 59,500.968

Light Barge:

Mean Draft = 1 ft 5.417 in
 Volume (Cu. Ft.) = 10,136.384

Cargo Deadweight:

Pounds = 3,075,668
Short Tons = 1,537.834 ✓
 Metric Tons = 1,395.101
 Long Tons = 1,373.066

AmSpec MTS Inc.



Tommy L. Prejean

Tommy L. Prejean, Operations

1/16/2024

Page 1

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KIRBY 24704 ✓

RECAPITULATION

CERTIFICATE OF OFFICIAL QUANTITY BASED ON SHORE TANK FIGURES

<u>QUANTITY</u>	<u>SHORE FIGURES</u>	<u>BARGE FIGURES</u>	<u>SHORT TONS</u>
Pounds	6,074,689.00	Before	3,137.742
Long Tons	2,711.91	After	0.000
Metric Tons	2,755.436	Difference	3,137.742
Short Tons	3,037.345 ✓		

Details of shore figures and barge measurements are attached.

AmSpec MTS Inc.



Larry C. Zeringue, Operations

3/20/2024
Page 1

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Date Received	Reference	Description	CRUDE OIL	/	REPORTING MONTH	BARRELS OF CRUDE OIL	PAID @ \$0.125 PER BARREL
11/29/2023	1201384	EQUALIZER, INC.	OIL	/	10/2023	65,049.370	\$8,131.17
1/25/2024	1207911	EQUALIZER, INC.	OIL	/	11/2023	81,905.300	\$10,238.16
1/25/2024	1207912	EQUALIZER, INC.	OIL	/	12/2023	80,435.950	\$10,054.49
2/29/2024	1211694	EQUALIZER, INC.	OIL	/	01/2024	68,604.150	\$8,575.51
3/27/2024	1214986	EQUALIZER, INC.	OIL	/	02/2024	57,461.690	\$7,182.71
		EQUALIZER, INC.	OIL	/	03/2024		PENDING
		EQUALIZER, INC.	OIL	/	04/2024		
		EQUALIZER, INC.	OIL	/	05/2024		
		EQUALIZER, INC.	OIL	/	06/2024		
		EQUALIZER, INC.	OIL	/	07/2024		
		EQUALIZER, INC.	OIL	/	08/2024		
		EQUALIZER, INC.	OIL	/	09/2024		

FY 2023-2024 - TOTAL \$44,182.04

DAILY DOCK RENTAL

Date Received	REPORTING MONTH	Reference	Description	Public Dock	REPORTING MONTH	PAID
11/28/2023	OCTOBER	1201258	MONTHLY DOCK FEE	\$500.00	10/2023	Paid
1/25/2024	NOVEMBER	1207909	MONTHLY DOCK FEE	\$750.00	11/2023	Paid
1/25/2024	DECEMBER	1207910	MONTHLY DOCK FEE	\$1,000.00	12/2023	Paid
2/29/2024	JANUARY	1211699	MONTHLY DOCK FEE	\$750.00	01/2024	Paid
3/27/2024	FEBRUARY	1214994	MONTHLY DOCK FEE	\$500.00	02/2024	Paid
	MARCH		MONTHLY DOCK FEE		03/2024	
	APRIL		MONTHLY DOCK FEE		04/2024	
	MAY		MONTHLY DOCK FEE		05/2024	
	JUNE		MONTHLY DOCK FEE		06/2024	
	JULY		MONTHLY DOCK FEE		07/2024	
	AUGUST		MONTHLY DOCK FEE		08/2024	
	SEPTEMBER		MONTHLY DOCK FEE		09/2024	



MONTHLY TARIFF REPORT

DATE: 02/29/2024

REPORTING PERIOD: FEBRUARY 2024
(MONTH) (YEAR)

COMPANY NAME: EQUALIZER INC

MAILING ADDRESS: P.O. BOX 154579
(P. O. Box Number or Street)

WACO TX 76715-4579
(City) (State) (Zip Code)

Tons	Tons of Fertilizer BARGE / RAIL.	<u>DRY OR LIQUID</u> (Name of Product)	@ 0.79¢ per ton
<u>57,461.69</u> Tons	Barrels of Crude Oil	<u>CRUDE CONDENSATE</u> (Name of Product)	@ 0.125¢ per barrel

Subject to the tariff adopted by the City of Port Lavaca Port Commission are hereby reported by the above-named company during the period covered hereby and payment in the amount of \$ 7,182.71 is attached hereto representing tariff due in accordance with the above rate.

I hereby certify that this report is submitted in compliance with the requirements of the tariff adopted by the City of Port Lavaca Port Commission and the information reported hereby is true, correct and complete.

WITNESS MY HAND this 29 day of FEBRUARY, 2024.

COMPTROLLER
(Title)

MARY MILLER
(Printed Name)

Mary Miller
(Handwritten Signature)

Port Commission's Main Office Phone Number: (361) 552-9793 Ext. 221 portlavaca.org Fax No.: (361) 552-6862
Port Commission's Main Mailing Address: City of Port Lavaca Port Commission 202 N. Virginia St Port Lavaca, TX 77979

From : Camin Cargo Control
To : GulfMark Energy Inc.

Attn : Paul Migala / GulfMark Energy Inc.
Shelly Smith / GulfMark Energy Inc.

paulm@gulfmarkenergy.com
shellys@gulfmarkenergy.com

Load RECAP - Original

Product : CRUDE OIL
Vessel : MM - 92
Location : Gulfmark -Port Lavaca, TX
Tank(s) - 2 | 1
Date : 20-FEB-2024
File NA° : PVI-13160
Ref. NA° : ER240201

QUANTITIES - CRUDE OIL

Total Load Quantities - Based on Shore Figures

TCV, Barrels @ 60 °F 19,598.76
Free Water 0.00
GSV

Barrels @ 60 °F 19,598.76
Gallons @ 60 °F 823,147.92

Long Tons - Air 2,795.431
Metric Tons - Air 2,840.289
Short Tons - Air 3,130.803
Kilograms - Air 2,840,289.0
Pounds - Air 6,261,765.0

API Gravity @ 60 °F (C) 23.4

NSV

Barrels @ 60 °F 19,582.77
Gallons @ 60 °F 822,476.34

Long Tons - Air 2,793.150
Metric Tons - Air 2,837.972
Short Tons - Air 3,128.328
Kilograms - Air 2,837,972.0
Pounds - Air 6,256,656.0

S&W % 0.002**
S&W Vol. 15.99
S&W Source

** Quality based on individual open and close of shore tank.

Total Vessel Quantities

Vessel : MM - 92
TCV, Bbls @ 60 °F 19,790.75
Free Water 0.00
GSV

From : Lamin Cargo Control
To : GulfMark Energy Inc.

Attn : Paul Migala / GulfMark Energy Inc.
Shelly Smith / GulfMark Energy Inc.

patim@gulfmarkenergy.com
shellys@gulfmarkenergy.com

Load RECAP - Original

Product : CRUDE OIL
Vessel : MM - 36 & 97B
Location : Gulfmark -Port Lavaca, TX
Tank(s) - 2 | 1
Date : 10-MAR-2024
File NA° : PVI-13170
Ref. NA° : ER240202

Sequence: 1

QUANTITIES - CRUDE OIL

Total Load Quantities - Based on Shore Figures

TCV, Barrels @ 60 °F 21,949.52
Free Water 0.00
GSV
Barrels @ 60 °F 21,949.52
Gallons @ 60 °F 921,079.04
Long Tons - Air 3,120.704
Metric Tons - Air 3,170.910
Short Tons - Air 3,504.149
Kilograms - Air 3,178,910.0
Pounds - Air 7,000,290.0
API Gravity @ 60 °F (C) 23.5

NSV

Barrels @ 60 °F 21,936.83 ✓
Gallons @ 60 °F 921,346.86 // /
Long Tons - Air 3,126.896
Metric Tons - Air 3,177.073
Short Tons - Air 3,502.123
Kilograms - Air 3,177,073.0
Pounds - Air 7,004,246.0

S&W % 0.058**
S&W Vol. 12.69
S&W Source Shore Tanks Before Load
** Quality based on individual open and close of shore tank.

Total Vessel Quantities

Vessel : MM - 97B
TCV, Bbls @ 60 °F 22,042.05
Free Water 0.00

Barrels @ 60 °F 22,042.05
 Gallons @ 60 °F 925,766.10

Long Tons - Air 3,341.894
 Metric Tons - Air 3,192.311
 Short Tons - Air 3,518.921
 Kilograms - Air 3,192,311.0
 Pounds - Air 7,037,042.0

API Gravity @ 60 °F (C) 23.5

Arrival, TCV 454.29
 Free Water 0.00
 GSV 454.29

Departure, TCV 22,496.34
 Free Water 0.00
 GSV 22,496.34

Received, TCV 22,042.05
 Free Water 0.00
 GSV 22,042.05

Average Temp. °F 71.4

Store Tank Summary - Gulfmark - Port Lavaca, TX

GSV @ 60 °F

Tank	Open (API)	Close (API)	Delivered	FW	Line ¹	Trucks ²
1	001a 22,609.60 (23.5)	3,745.30 (23.5)				
2	001b 22,596.27 (23.3)	19,510.05 (23.3)	18,864.30	Nil	0.00	0.00
			3,885.22	Nil	0.00	

¹ A - Line Adjustment, D - Line Displacement, P - Line Push, S - Line Slack, W - Line Wash (included in Delivered/Received)
² D - Delivered to Trucks R - Received from Trucks (included in Delivered/Received)

Sequence: 2

QUANTITIES - CRUDE OIL

Total Load Quantities - Based on Shore Tanks

TCV, Barrels @ 60 °F 15,951.50
 Free Water 0.00
 GSV

Barrels @ 60 °F 15,951.50
 Gallons @ 60 °F 669,963.00

Long Tons - Air 2,273.741
 Metric Tons - Air 2,110.228
 Short Tons - Air 2,546.590
 Kilograms - Air 2,110,228.0
 Pounds - Air 5,093,180.0

API Gravity @ 60 °F (T) 23.5

NSV

15,942.09
 15,942.09 ✓
 669,567.78

Barrels @ 60 °F
 Gallons @ 60 °F
 Long Tons - Air

BOOK: 99
STAT: Active

Item #3.

ACCOUNT NO#	NAME	LAST PAY ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
99-1415-00		4/01/2024 A						0.00
99-1583-06		3/15/2024 A	7,400.00CR					7,400.00CR
99-1733-02		3/06/2024 A	223.07					223.07
99-1734-00		4/01/2024 A						0.00
99-1745-01		4/01/2024 A						0.00
99-1746-01		4/01/2024 A						0.00
99-1783-00		4/08/2024 A						0.00
99-1800-01		4/01/2024 A						0.00
99-1810-00		4/01/2024 A	0.82CR					0.82CR
99-1883-00		4/02/2024 A	359.39CR					359.39CR
99-1893-00		4/01/2024 A						0.00
99-1909-01		3/04/2024 A	861.02					861.02
99-1913-02		3/10/2024 A	693.13					693.13
99-1923-06		3/25/2024 A						0.00
99-1930-01		3/22/2024 A						0.00
99-1931-07		4/08/2024 A	208.35CR					208.35CR
99-1932-06		4/08/2024 A	208.35CR					208.35CR
99-1933-03		3/26/2024 A						0.00
99-1963-04		4/01/2024 A						0.00
99-1973-06		4/05/2024 A						0.00
99-1983-09		4/05/2024 A						0.00
99-1993-04		4/05/2024 A						0.00
99-2003-04		4/02/2024 A						0.00
99-2013-09		8/03/2022 A				264.60	4,286.52	4,551.12
99-2043-07		4/01/2024 A						0.00
99-2053-11		4/01/2024 A						0.00
99-2063-10		4/02/2024 A	0.10					0.10
99-2073-09		1/10/2024 A	291.90					291.90
99-2133-06		4/03/2024 A						0.00
99-2153-04		3/01/2024 A	291.90					291.90
99-2163-03		4/01/2024 A						0.00
99-2173-08		3/20/2024 A						0.00
99-2193-07		3/28/2024 A						0.00
99-2213-04		4/05/2024 A						0.00
99-2223-12		3/13/2024 A						0.00
99-2233-07		3/05/2024 A	630.00					630.00
99-2243-12		12/12/2023 A	909.66CR					909.66CR
99-2253-07		4/04/2024 A						0.00
99-2273-08		4/01/2024 A						0.00
99-2313-14		4/01/2024 A						0.00
99-2421-07		4/01/2024 A						0.00
99-2443-05		4/01/2024 A						0.00
99-2481-05		4/01/2024 A						0.00
99-2543-09		4/01/2024 A						0.00

=====
 **** BOOK # :0099 TOTAL ACCOUNTS: 44 6095.45CR 0.00 0.00 264.60 4286.52 1544.33CR
 =====

=====
 REPORT TOTALS TOTAL ACCOUNTS: 44 6095.45CR 0.00 0.00 264.60 4286.52 1544.33CR
 =====

VENDOR NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-100373 QUILL CORPORATION	I-37466511	504 51000521.01	OFFICE : BACKREST		65216 \$	49.49
VENDOR TOTALS						\$ 49.49
01-100840 ROBERTS, ODEFEY, WITTE	I-1608004M/57	504 51000532.07	LEGAL- REGULAR : PORT COMMISSON OCTOBER		65222 \$	948.50
VENDOR TOTALS						\$ 948.50
01-101865 PORT LAVACA COLLISION	I-9430755	504 51000544.55	R & M- VEHICLE : REPAIRS TO TRUCK		65210 \$	1,448.50
VENDOR TOTALS						\$ 1,448.50
01-102014 VERIZON WIRELESS	I-9959328360	504 51000536.02	TELEPHONE : CELL PHONE CHARGES MARCH 2024		65321 \$	40.22
VENDOR TOTALS						\$ 40.22
01-102016 MARVELOUS GARDENS INC.	I-12773	504 51000541.02	LANDSCAPING : PALM TREE TRIMMING		65292 \$	1,140.00
VENDOR TOTALS						\$ 1,140.00
01-102309 REPUBLIC SERVICES #847	I-0847-001320444	504 51000533.14	CONTRACTED SERVICES : CONTAINER - PORT COMM.		65219 \$	336.19
VENDOR TOTALS						\$ 336.19
01-102565 CARD SERVICE CENTER	I-0305/022024	504 51000525.01	FUEL : FUEL FOR SHORELINE INSPECTION		615 \$	50.04
VENDOR TOTALS						\$ 50.04
01-102621 UNIFIRST CORPORATION	I-2680052981	504 51000523.03	CLEANING & JANITORIAL : CLEANING SUPPLIES		65235 \$	129.95
01-102621 UNIFIRST CORPORATION	I-2680053701	504 51000523.03	CLEANING & JANITORIAL : CLEANING SUPPLIES		65318 \$	70.07

VENDOR NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-102621 UNIFIRST CORPORATION	I-2680054375	504 51000523.03	CLEANING & JANITORIAL :	CLEANING SUPPLIES	65318	\$ 70.07
01-102621 UNIFIRST CORPORATION	I-26852241	504 51000523.03	CLEANING & JANITORIAL :	CLEANING SUPPLIES	65235	\$ 118.45
VENDOR TOTALS						\$ 388.54
01-102645 GEXA ENERGY, LP.	I-33929820-4	504 51000536.01	ELECTRICITY :	ELECTRICITY SERVICES FEBRUARY 2024	65182	\$ 3,095.84
				NAUTICAL LANDING FLOOD LIGHT		\$ 64.97
				NL BOAT SLIPS		\$ 685.97
				HARBOR OF REFUGE		\$ -
				HARBOR OF REFUGE FLOOD LIGHT		\$ 627.46
				CITY HARBOR		\$ -
				106 S COMMERCE ST UNIT MAIN		\$ 1,717.44
VENDOR TOTALS						\$ 3,095.84
01-102882 FRONTIER SOUTHWEST INC.	I-18830907065/032024	504 51000536.02	TELEPHONE :	PHONE CHARGES MARCH 2024	65279	\$ 154.92
VENDOR TOTALS						\$ 154.92
01-102891 MORRIS, MIKE DAVID	I-21310	504 51000542.25	R & M- BUILDING :	FIRE EXTINGUISHER MAINT.	65256	\$ 98.00
VENDOR TOTALS						\$ 98.00
01-103058 BAREFOOT, MARK E.	I-002095	504 51000533.14	CONTRACTED SERVICES :	DEMOLITION OF SAILBOAT	65160	\$ 1,644.00
01-103058 BAREFOOT, MARK E.	I-002096	504 51000533.14	CONTRACTED SERVICES :	PAVE SIDEWALK-NL	65160	\$ 660.00
01-103058 BAREFOOT, MARK E.	I-002098	504 51000533.14	CONTRACTED SERVICES :	DOOR REPAIR- NL	65160	\$ 2,190.00
01-103058 BAREFOOT, MARK E.	I-002107	504 51000533.14	CONTRACTED SERVICES :	HAUL OFF SAILBOAT	65260	\$ 788.00
VENDOR TOTALS						\$ 5,282.00

VENDOR NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-104006 RUDELLAT, JIM	I-202403210592	504 51000531.01	TRAVEL & TRAINING	: MILAGE REMIBURSMET	65311	\$ 68.94
VENDOR TOTALS						\$ 68.94
01-104071 ENTERPRISE FLEET MANAG	I-FBN4971781	504 51000551.11	VEHICLE LEASE	: MIANTENANCE MANAGEMENT	65273	\$ 934.72
VENDOR TOTALS						\$ 934.72
01-104355 PORT LAVACA PLUMBING,	I-497B	504 51000533.14	CONTRACTED SERVICES	: CLEARED SEWER LINE	65211	\$ 645.00
VENDOR TOTALS						\$ 645.00

REPORT GRAND TOTAL:	\$14,680.90
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CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2024

Item #3.

504-PORT & HARBORS FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	672,689	672,689	0	68,494.84	392,465.16	0.00	280,223.84	58.34
FINES & FORFEITURES	500	500	0	0.00	0.00	0.00	500.00	0.00
OTHER REVENUE	35,600	35,600	0	5,921.28	17,125.51	0.00	18,474.49	48.11
GRANT AND CONTRIBUTION R	1,200,000	1,200,000	0	0.00	0.00	0.00	1,200,000.00	0.00
INTERGOVERNMENTAL REVENUE	12,215	12,215	0	0.00	0.00	0.00	12,215.00	0.00
TOTAL REVENUES	1,921,004	1,921,004	0	74,416.12	409,590.67	0.00	1,511,413.33	21.32
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	1,422	1,422	0	118.44	620.20	0.00	801.80	43.61
CITY HARBOR	7,000	7,000	0	0.00	2,583.94	0.00	4,416.06	36.91
HARBOR OF REFUGE	330,000	330,000	0	0.00	14,250.00	19,503.57	296,246.43	10.23
SMITH HARBOR	11,000	11,000	0	0.00	0.00	0.00	11,000.00	0.00
NAUTICAL LANDINGS MARINA	30,000	30,000	0	0.00	0.00	0.00	30,000.00	0.00
OPERATIONS	1,804,066	1,804,066	0	23,568.37	267,716.51	0.00	1,536,349.49	14.84
NON DEPARTMENTAL	0	0	0	0.00	59.86	0.00	(59.86)	0.00
TOTAL EXPENDITURES	2,183,488	2,183,488	0	23,686.81	285,230.51	19,503.57	1,878,753.92	13.96
REVENUES OVER/ (UNDER) EXPENDITURES	(262,484)	(262,484)	0	50,729.31	124,360.16	(19,503.57)	(367,340.59)	39.95-

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2024

Item #3.

504-PORT & HARBORS FUND
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
USER & SERVICE CHARGES								
436.01	CITY HARBOR-DOCK LEASE	115,000	115,000	0	8,240.03	39,655.98	0.00	75,344.02 34.48
436.09	HOR - DAILY DOCK RENTA	7,200	7,200	0	15,500.00	57,500.00	0.00	(50,300.00) 798.61
436.10	HOR - RENTAL	4,000	4,000	0	0.00	0.00	0.00	4,000.00 0.00
436.11	HOR - DOCK LEASES	250,932	250,932	0	21,587.27	132,398.40	0.00	118,533.60 52.76
436.12	TARIFFS	110,000	110,000	0	7,182.71	72,302.93	0.00	37,697.07 65.73
436.20	N L DOCK RENT- TRANSIE	500	500	0	0.00	0.00	0.00	500.00 0.00
436.21	N L-DOCK LEASE	85,000	85,000	0	7,158.02	37,990.16	0.00	47,009.84 44.69
436.22	N L -BLDG LEASE	80,077	80,077	0	7,151.81	42,567.69	0.00	37,509.31 53.16
436.23	N L - BLDG RENTAL	0	0	0	0.00	0.00	0.00	0.00 0.00
436.24	SMITH HARBOR RENT	19,980	19,980	0	1,675.00	10,050.00	0.00	9,930.00 50.30
	TOTAL USER & SERVICE CHARGES	672,689	672,689	0	68,494.84	392,465.16	0.00	280,223.84 58.34
FINES & FORFEITURES								
442.01	LATE PAYMENT PENALTIES	500	500	0	0.00	0.00	0.00	500.00 0.00
	TOTAL FINES & FORFEITURES	500	500	0	0.00	0.00	0.00	500.00 0.00
OTHER REVENUE								
451.01	INTEREST INCOME	35,000	35,000	0	1,796.28	11,272.75	0.00	23,727.25 32.21
455.01	OTHER FINANCING SOURCE	0	0	0	0.00	0.00	0.00	0.00 0.00
459.10	2018 C. O. PROCEEDS	0	0	0	0.00	0.00	0.00	0.00 0.00
459.11	AUCTION PROCEEDS	0	0	0	4,125.00	4,125.00	0.00	(4,125.00) 0.00
459.12	TML REIMBURSEMENTS	0	0	0	0.00	1,409.01	0.00	(1,409.01) 0.00
459.71	WASHER-DRYER INCOME	600	600	0	0.00	318.75	0.00	281.25 53.13
459.90	MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00 0.00
459.92	EQUITY BALANCE FORWARD	0	0	0	0.00	0.00	0.00	0.00 0.00
	TOTAL OTHER REVENUE	35,600	35,600	0	5,921.28	17,125.51	0.00	18,474.49 48.11
GRANT AND CONTRIBUTION R								
481.00	CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00 0.00
481.01	GENERAL LAND OFFICE RE	0	0	0	0.00	0.00	0.00	0.00 0.00
482.01	CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00 0.00
482.02	GRANT REVENUE	1,200,000	1,200,000	0	0.00	0.00	0.00	1,200,000.00 0.00
	TOTAL GRANT AND CONTRIBUTION R	1,200,000	1,200,000	0	0.00	0.00	0.00	1,200,000.00 0.00
INTERGOVERNMENTAL REVENUE								
493.00.1	XFER IN- FUND 001	0	0	0	0.00	0.00	0.00	0.00 0.00
493.88	XFER IN- 206 FARE FUND	12,215	12,215	0	0.00	0.00	0.00	12,215.00 0.00
	TOTAL INTERGOVERNMENTAL REVENUE	12,215	12,215	0	0.00	0.00	0.00	12,215.00 0.00
TOTAL REVENUES		1,921,004	1,921,004	0	74,416.12	409,590.67	0.00	1,511,413.33 21.32

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2024

Item #3.

504-PORT & HARBORS FUND
 TECHNOLOGY SERVICES
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SERVICES								
50070536.504 CABLE & INTERNET- PORT	1,422	1,422	0	118.44	620.20	0.00	801.80	43.61
TOTAL SERVICES	1,422	1,422	0	118.44	620.20	0.00	801.80	43.61
TOTAL TECHNOLOGY SERVICES								
	1,422	1,422	0	118.44	620.20	0.00	801.80	43.61

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2024

Item #3.

504-PORT & HARBORS FUND
 CITY HARBOR
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SERVICES								
50800533.20 CONTRACTED SERV-CITY H	5,000	5,000	0	0.00	2,583.94	0.00	2,416.06	51.68
TOTAL SERVICES	5,000	5,000	0	0.00	2,583.94	0.00	2,416.06	51.68
MAINTENANCE								
50800542.21 R & M- INFRAS- CITY HA	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
50800543.22 R & M- BLDG.- CITY HAR	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
50800543.24 R & M- IMPROV OTB- CIT	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	2,000	2,000	0	0.00	0.00	0.00	2,000.00	0.00
TOTAL CITY HARBOR	7,000	7,000	0	0.00	2,583.94	0.00	4,416.06	36.91

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2024

Item #3.

504-PORT & HARBORS FUND
 HARBOR OF REFUGE
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SERVICES								
50820533.20 CONTRACTED SERV- HOR	230,000	230,000	0	0.00	2,000.00	10,753.57	217,246.43	5.55
TOTAL SERVICES	230,000	230,000	0	0.00	2,000.00	10,753.57	217,246.43	5.55
MAINTENANCE								
50820542.21 R & M- INFRASTRUCTURE	100,000	100,000	0	0.00	12,250.00	8,750.00	79,000.00	21.00
TOTAL MAINTENANCE	100,000	100,000	0	0.00	12,250.00	8,750.00	79,000.00	21.00
TOTAL HARBOR OF REFUGE	330,000	330,000	0	0.00	14,250.00	19,503.57	296,246.43	10.23

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2024

Item #3.

504-PORT & HARBORS FUND
 SMITH HARBOR
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SERVICES								
50840533.20 CONTRACTED SERV- SMITH	10,000	10,000	0	0.00	0.00	0.00	10,000.00	0.00
TOTAL SERVICES	10,000	10,000	0	0.00	0.00	0.00	10,000.00	0.00
MAINTENANCE								
50840542.21 R & M- INFRAS- SMITH H	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
TOTAL MAINTENANCE	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
TOTAL SMITH HARBOR	11,000	11,000	0	0.00	0.00	0.00	11,000.00	0.00

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2024

Item #3.

504-PORT & HARBORS FUND
 NAUTICAL LANDINGS MARINA
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SERVICES								
50860533.20 CONTRACTED SERV- NL MA	25,000	25,000	0	0.00	0.00	0.00	25,000.00	0.00
TOTAL SERVICES	25,000	25,000	0	0.00	0.00	0.00	25,000.00	0.00
MAINTENANCE								
50860542.03 R & M- BUILDING- NL MA	2,000	2,000	0	0.00	0.00	0.00	2,000.00	0.00
50860542.21 R & M- INFRAS- NL MAR	3,000	3,000	0	0.00	0.00	0.00	3,000.00	0.00
50860542.25 R & M- BUILD (NAUTICAL	0	0	0	0.00	0.00	0.00	0.00	0.00
50860543.26 R & M- INFRAS- NL MARI	0	0	0	0.00	0.00	0.00	0.00	0.00
50860543.27 R & M- IMPROV OTE- NL	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	5,000	5,000	0	0.00	0.00	0.00	5,000.00	0.00
TOTAL NAUTICAL LANDINGS MARINA	30,000	30,000	0	0.00	0.00	0.00	30,000.00	0.00

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2024

Item #3.

504-PORT & HARBORS FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
PERSONNEL SERVICES								
51000511.01 SALARIES & WAGES	79,875	79,875	0	9,021.20	39,004.47	0.00	40,870.53	48.83
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	0	0	0	0.00	0.00	0.00	0.00	0.00
51000512.05 EMPLOYER-SOCIAL SECURI	4,514	4,514	0	449.14	2,876.39	0.00	1,637.61	63.72
51000512.10 EMPLOYER-T.M.R.S.	4,460	4,460	0	589.09	2,437.48	0.00	2,022.52	54.65
51000512.20 GROUP H/D INS PREMIUMS	10,946	10,946	0	1,025.46	6,157.73	0.00	4,788.27	56.26
51000512.30 WORKER'S COMPENSATION	1,800	1,800	0	0.00	1,951.98	0.00	151.98	108.44
51000512.31 UNEMPLOYMENT INSURANCE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000512.40 SAFETY PAY	500	500	0	0.00	0.00	0.00	500.00	0.00
TOTAL PERSONNEL SERVICES	102,095	102,095	0	11,084.89	52,428.05	0.00	49,666.95	51.35
MATERIALS & SUPPLIES								
51000521.01 OFFICE	1,000	1,000	0	87.78	462.44	0.00	537.56	46.24
51000523.03 CLEANING & JANITORIAL	11,000	11,000	0	388.54	5,068.08	0.00	5,931.92	46.07
51000524.19 COVID-19 EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
51000525.01 FUEL	1,000	1,000	0	50.04	153.05	0.00	846.95	15.31
51000526.01 GENERAL SAFETY & TOOLS	300	300	0	0.00	54.94	0.00	245.06	18.31
51000528.03 NON-CAPITALIZED ASSETS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000529.11 LIGHTING & DECORATION	2,000	2,000	0	0.00	1,350.00	0.00	650.00	67.50
TOTAL MATERIALS & SUPPLIES	15,300	15,300	0	526.36	7,088.51	0.00	8,211.49	46.33
SERVICES								
51000531.01 TRAVEL & TRAINING	500	500	0	68.94	68.94	0.00	431.06	13.79
51000531.04 DUES, SUBSCR., & PUBLI	5,500	5,500	0	0.00	5,199.95	0.00	300.05	94.54
51000532.01 AUDIT FEES	6,000	6,000	0	0.00	0.00	0.00	6,000.00	0.00
51000532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000532.07 LEGAL- REGULAR	5,000	5,000	0	948.50	359.50	0.00	4,640.50	7.19
51000533.14 CONTRACTED SERVICES	24,000	24,000	0	6,263.19	11,780.90	0.00	12,219.10	49.09
51000535.01 GENERAL LIABILITY INSU	3,287	3,287	0	0.00	4,528.57	0.00	1,241.57	137.77
51000535.10 WINDSTORM INS	20,000	20,000	0	0.00	0.00	0.00	20,000.00	0.00
51000535.11 FLOOD INS	1,800	1,800	0	0.00	0.00	0.00	1,800.00	0.00
51000536.01 ELECTRICITY	31,627	31,627	0	958.13	10,729.49	0.00	20,897.51	33.93
51000536.02 TELEPHONE	2,100	2,100	0	195.14	1,090.00	0.00	1,010.00	51.90
51000536.03 WATER	6,200	6,200	0	0.00	4,797.73	0.00	1,402.27	77.38
51000536.07 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	106,014	106,014	0	8,433.90	38,555.08	0.00	67,458.92	36.37
MAINTENANCE								
51000541.02 LANDSCAPING	5,000	5,000	0	1,140.00	1,140.00	0.00	3,860.00	22.80
51000542.03 R & M- BUILDING	0	0	0	0.00	0.00	0.00	0.00	0.00
51000542.21 R & M- INFRAST. (HARBO	0	0	0	0.00	0.00	0.00	0.00	0.00
51000542.25 R & M- BUILD (NAUTICAL	80,000	80,000	0	0.00	8,988.00	0.00	71,012.00	11.24
51000543.04 R & M IMPROVEMENT OTB	2,500	2,500	0	0.00	0.00	0.00	2,500.00	0.00
51000543.06 R & M- IMPROVEMENTS (0	0	0	0.00	0.00	0.00	0.00	0.00
51000543.22 R & M- BUILD (CITY HAR	0	0	0	0.00	275.00	0.00	275.00	0.00
51000544.50 R & M- FURNITURE & EQU	4,000	4,000	0	0.00	84.05	0.00	3,915.95	2.10
51000544.55 R & M- VEHICLES & TRAI	500	500	0	1,448.50	1,492.33	0.00	992.33	298.47

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2024

Item #3.

504-PORT & HARBORS FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
51000544.65 R & M- MACHINERY & EQU	200	200	0	0.00	0.00	0.00	200.00	0.00
51000544.75 DREDGING	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	92,200	92,200	0	2,588.50	11,979.38	0.00	80,220.62	12.99
SUNDRY								
51000551.11 VEHICLE LEASES	12,215	12,215	0	934.72	4,824.59	0.00	7,390.41	39.50
51000552.02 PRI & INT EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000552.03 BOND ISSUANCE COST- AM	0	0	0	0.00	0.00	0.00	0.00	0.00
51000552.15 DEBT SERVICE- PRINCIP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000552.25 DEBT SERVICE- INTEREST	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.01 XFER OUT- FD 001- ADMI	51,181	51,181	0	0.00	21,325.40	0.00	29,855.60	41.67
51000553.02 XFER OUT- FD 310- '08	125,785	125,785	0	0.00	62,892.50	0.00	62,892.50	50.00
51000553.05 XFER OUT- FD 322 - 201	132,276	132,276	0	0.00	66,138.00	0.00	66,138.00	50.00
51000553.60 XFER OUT- FD 165 HAZAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.65 XFER OUT- FD 210 EDA G	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.80 XFER OUT- FD 220	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.81 DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.84 BAD DEBT EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUNDRY	321,457	321,457	0	934.72	155,180.49	0.00	166,276.51	48.27
CAPITAL EXPENDITURES								
51000561.02 CE- LAND & IMPROVEMENT	0	0	0	0.00	0.00	0.00	0.00	0.00
51000562.03 CE- BUILDING & IMPROV	0	0	0	0.00	2,485.00	0.00	(2,485.00)	0.00
51000563.05 CE- INFRASTRUCTURE	1,167,000	1,167,000	0	0.00	0.00	0.00	1,167,000.00	0.00
TOTAL CAPITAL EXPENDITURES	1,167,000	1,167,000	0	0.00	2,485.00	0.00	1,164,515.00	0.21
TOTAL OPERATIONS	1,804,066	1,804,066	0	23,568.37	267,716.51	0.00	1,536,349.49	14.84

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2024

Item #3.

504-PORT & HARBORS FUND
 NON DEPARTMENTAL
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
PERSONNEL SERVICES								
59800512.03 GROUP H/D INS CLAIMS	0	0	0	0.00	0.00	0.00	0.00	0.00
59800512.05 EMPLOYER- SOCIAL SECUR	0	0	0	0.00	33.92	0.00 (33.92)	0.00
59800512.10 EMPLOYER- TMRS	0	0	0	0.00	25.94	0.00 (25.94)	0.00
59800512.40 SAFETY PAY	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0	0	0.00	59.86	0.00 (59.86)	0.00
SUNDRY								
59800551.203 GROUP H/D INS CLAIMS	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUNDRY	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON DEPARTMENTAL	0	0	0	0.00	59.86	0.00 (59.86)	0.00
TOTAL EXPENDITURES								
	2,183,488	2,183,488	0	23,686.81	285,230.51	19,503.57	1,878,753.92	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(262,484)	(262,484)	0	50,729.31	124,360.16 (19,503.57)	(367,340.59)	39.95-

*** END OF REPORT ***

Item #3.

504-PORT & HARBORS FUND

ACCOUNT# TITLE

ASSETS
=====

111.21	CLAIM ON CONS CASH	347,010.59
112.11.6001	INVESTMENTS-LOGIC	281,427.47
113.22	ALLOWANCE FOR UNCOLLECT(14,575.43)
113.24	UNAPPLIED CREDITS (4,375.02)
113.27	PTC ACCTS RECEIVABLE (UB	77,067.11
113.27.1004	ACCTS REC-HARBOR OF REFU	1,087,224.00
116.01.0001	PREPAID INSURANCE	13,810.30
151.01.1000	LAND	1,919,338.57
152.01.1000	BUILDINGS	1,459,961.39
152.02.2000	ACCUM DEPRECIATION-BUIL(1,136,956.24)
153.01.1000	IMPROVEMENTS OTHER THAN	2,050,980.24
153.02.2000	ACCUM DEPR-IMPR OTHER T(1,709,300.60)
154.01.1000	MACHINERY & EQUIPMENT	43,140.00
154.02.2000	ACCUM DEPR-MACHINERY & (29,844.16)
155.01.1000	CONSTRUCTION IN PROGRESS	75,751.67
156.01.1000	INFRASTRUCTURE	7,996,420.23
156.02.2000	ACCUM DEPREC.- INFRASTR(2,832,083.21)

9,624,996.91

TOTAL ASSETS

9,624,996.91
=====

347,010.59+
281,427.47+
002
628,438.06*

LIABILITIES
=====

207.21	CUSTOMER DEPOSIT (50.00)
211.10	AP PENDING (DUE TO CONS	2,583.31
211.99	YMCA (4.35)
212.30	ACCRUED VACATION	5,227.20
213.01	BOND PREMIUM (SERIES '18	75,866.89
215.90.1004	DEFERRED REV-HARBOR OF R	1,087,224.00
216.20.3006	BONDS PAYABLE-CURRENT	190,000.00
217.11	NL MARINA DEPOSITS	1,547.60
221.20	BONDS PAYABLE NON-CURREN	1,555,000.00

2,917,394.65

TOTAL LIABILITIES

2,917,394.65

FUND EQUITY/BALANCE
=====

320.07	ENCUMBRANCES (214,553.87)
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Item #3.

504-PORT & HARBORS FUND

ACCOUNT#	TITLE		
320.08	RESERVE FOR ENCUMBRANCES	214,553.87	
320.09	PRIOR YEAR ENCUMBRANCE	188,424.23	
320.10	PRIOR YEAR RESERV/ENC (188,424.23)	
320.60	FUND BALANCE COMMITTED	90,552.00	
320.65	NET INVEST. IN CAPITAL A	3,393,536.00	
320.98	FUND BALANCE UNRESV	3,099,154.10	
	TOTAL FUND EQUITY/BALANCE		<u>6,583,242.10</u>
	TOTAL REVENUES	409,590.67	
	TOTAL EXPENSES	285,230.51	
	EXCESS REVENUES OVER EXPENDITURES		<u>124,360.16</u>
	TOTAL LIABILITIES & FUND EQUITY/BALANCE		<u>9,624,996.91</u> =====

Item #3.

210-PORT COMMISSION PROJECTS

ACCOUNT# TITLE

ASSETS
=====

111.21	CLAIM ON CONS CASH	(42,700.00)	
113.29.1000	ACCOUNTS RECEIVABLE- MIS	2,500.00	
155.01.1000	CONSTRUCTION IN PROGRESS	40,200.00	
			0.00

TOTAL ASSETS 0.00
=====

LIABILITIES
=====

			0.00
			0.00

TOTAL LIABILITIES 0.00

FUND EQUITY/BALANCE
=====

320.07	ENCUMBRANCES	(1,154,330.36)	
320.08	RESERVE FOR ENCUMBRANCES	1,154,330.36	
	TOTAL FUND EQUITY/BALANCE		0.00

TOTAL REVENUES	0.00
TOTAL EXPENSES	0.00

EXCESS REVENUES OVER EXPENDITURES 0.00

TOTAL LIABILITIES & FUND EQUITY/BALANCE 0.00
=====

310-08 PC DEBT SERVICE

ACCOUNT# TITLE

ASSETS
 =====

111.21	CLAIM ON CONS CASH	36,354.61	
			36,354.61
	TOTAL ASSETS		36,354.61

LIABILITIES
 =====

212.60	ACCRUED BOND INTEREST	3,824.00	
			3,824.00
	TOTAL LIABILITIES		3,824.00

FUND EQUITY/BALANCE
 =====

320.01	FUND BAL-RSRV'D/DEBT SER	24,244.46	
320.10	PRIOR YEAR RESERV/ENC (1,320.75)	
320.98	FUND BALANCE UNRESV	62,059.22	
	TOTAL FUND EQUITY/BALANCE		84,982.93
	TOTAL REVENUES	63,846.43	
	TOTAL EXPENSES	116,298.75	
	EXCESS REVENUES OVER EXPENDITURES	(52,452.32)	
	TOTAL LIABILITIES & FUND EQUITY/BALANCE		36,354.61

BALANCE SHEET - UNAUDITED

AS OF: MARCH 31ST, 2024

Item #3.

322-SERIES 2018 DEBT SERVICE

ACCOUNT# TITLE

ASSETS

=====

111.21	CLAIM ON CONS CASH	(43,227.18)	
			(43,227.18)

TOTAL ASSETS			(43,227.18)
			=====

LIABILITIES

=====

212.60	ACCRUED INTEREST PAYABLE	7,068.00	
			7,068.00

TOTAL LIABILITIES			7,068.00
-------------------	--	--	----------

FUND EQUITY/BALANCE

=====

320.98	FUND BALANCE	(6,800.54)	
			(6,800.54)

TOTAL REVENUES	66,267.86
TOTAL EXPENSES	109,762.50

EXCESS REVENUES OVER EXPENDITURES	(43,494.64)
-----------------------------------	--------------

TOTAL LIABILITIES & FUND EQUITY/BALANCE			(43,227.18)
			=====

Port Commission Snapshot

	January	February	March	FYTD	
City Harbor					
Revenue	\$ 7,763.19	\$ 7,763.19	\$ 8,240.03	\$ 39,655.98	
Expenses	\$ 1,775.12	\$ 2,346.06	\$ 1,860.54	\$ 16,431.51	
Gain / (Loss)	\$ 5,988.07	\$ 5,417.13	\$ 6,379.49	\$ 23,224.47	
Harbor of Refuge					
Revenue	\$ 43,629.92	\$ 38,624.62	\$ 44,269.98	\$ 262,201.33	
Expenses	\$ 9,498.26	\$ 16,277.98	\$ 9,373.17	\$ 69,513.95	
Gain / (Loss)	\$ 34,131.66	\$ 22,346.64	\$ 34,896.81	\$ 192,687.38	
Nautical Landings					
Revenue	\$ 14,721.68	\$ 13,219.16	\$ 18,434.83	\$ 86,410.61	
Expenses	\$ 9,929.90	\$ 8,105.94	\$ 12,024.28	\$ 65,102.28	
Gain / (Loss)	\$ 4,791.78	\$ 5,113.22	\$ 6,410.55	\$ 21,308.33	
Smith Harbor					
Revenue	\$ 1,675.00	\$ 1,675.00	\$ 1,675.00	\$ 10,050.00	
Expenses	\$ 409.13	\$ 540.72	\$ 428.82	\$ 2,667.27	
Gain / (Loss)	\$ 1,265.87	\$ 1,134.28	\$ 1,246.18	\$ 7,382.73	
Total Gain / (Loss)	\$ 46,177.38	\$ 34,011.27	\$ 48,933.03	\$ 244,602.91	\$ 409,590.67

* This report does not conform to GAAP and is unaudited.

Cash Profit and Loss Statement

	January	February	March	FYTD
City Harbor				
Dock Lease	\$ 7,763.19	\$ 7,763.19	\$ 8,240.03	\$ 39,655.98
Oyster Tarrifs	\$ -	\$ -	\$ -	\$ -
Late Payment Penalties	\$ -	\$ -	\$ -	\$ -
Total City Harbor	\$ 7,763.19	\$ 7,763.19	\$ 8,240.03	\$ 39,655.98
Harbor of Refuge				
Tarrifs				
Oil	\$ 20,292.65	\$ 8,575.51	\$ 7,182.71	\$ 44,182.04
Fertilizer	\$ -	\$ 7,711.84	\$ -	\$ 28,120.89
Oyster				\$ -
Rentals				
Daily Dock Rental	\$ 1,750.00	\$ 750.00	\$ 15,500.00	\$ 57,500.00
Dock Rentals	\$ -	\$ -	\$ -	\$ -
Dock Leases	\$ 21,587.27	\$ 21,587.27	\$ 21,587.27	\$ 132,398.40
Late Payment Penalties	\$ -	\$ -	\$ -	\$ -
Total Harbor of Refuge	\$ 43,629.92	\$ 38,624.62	\$ 44,269.98	\$ 262,201.33
Nautical Landings				
Dock Rent	\$ -	\$ -	\$ -	\$ -
Dock Lease	\$ 6,167.70	\$ 5,953.44	\$ 7,158.02	\$ 37,990.16
Building Lease	\$ 7,144.97	\$ 7,144.97	\$ 7,151.81	\$ 42,567.69
Building Rentals			\$ -	\$ -
Washer-Dryer		\$ 120.75	\$ -	\$ 318.75
Miscellaneous	\$ 1,409.01	\$ -	\$ -	\$ 1,409.01
Late Payment Penalties	\$ -	\$ -	\$ -	\$ -
Auction Proceeds	\$ -	\$ -	\$ 4,125.00	\$ 4,125.00
Total Nautical Landings	\$ 14,721.68	\$ 13,219.16	\$ 18,434.83	\$ 86,410.61
Smith Harbor				
Rent	\$ 1,675.00	\$ 1,675.00	\$ 1,675.00	\$ 10,050.00
Late Payment Penalties	\$ -	\$ -	\$ -	\$ -
Total Smith Harbor	\$ 1,675.00	\$ 1,675.00	\$ 1,675.00	\$ 10,050.00
Interest Income	\$ 1,887.48	\$ 1,619.13	\$ 1,796.28	\$ 11,272.75
Total Income	\$ 69,677.27	\$ 62,901.10	\$ 74,416.12	\$ 409,590.67

* This report does not conform to GAAP and is unaudited.

Cash Profit and Loss Statement

Item #3.

	January	February	March	FYTD	
City Harbor					
Overhead Allocation	\$ 1,775.12	\$ 2,346.06	\$ 1,860.54	\$ 11,572.57	
R&M Infrastructure		\$ -	\$ -	\$ -	
R&M Building	\$ -		\$ -	\$ 2,275.00	
Contracted Services	\$ -	\$ -		\$ 2,583.94	
Total City Harbor	\$ 1,775.12	\$ 2,346.06	\$ 1,860.54	\$ 16,431.51	
Harbor of Refuge					
Overhead Allocation	\$ 8,344.19	\$ 11,027.98	\$ 8,745.71	\$ 54,398.50	
Electricity	\$ 1,154.07		\$ 627.46	\$ 2,865.45	
R&M Infrastructure		\$ 5,250.00		\$ 12,250.00	
Contracted Services				\$ -	
Total Harbor of Refuge	\$ 9,498.26	\$ 16,277.98	\$ 9,373.17	\$ 69,513.95	
Nautical Landings					
Overhead Allocation	\$ 3,423.55	\$ 4,524.69	\$ 3,588.30	\$ 22,319.28	
Cable & Internet	\$ 254.88		\$ 118.44	\$ 620.20	
R&M Building		\$ 98.00		\$ 8,988.00	
R&M Infrastructure				\$ -	
R&M Furniture & Equip	\$ 84.05			\$ 84.05	
Cleaning & Janitorial	\$ 946.98	\$ 1,569.97	\$ 388.54	\$ 5,068.08	
Lighting & Decoration	\$ 420.32			\$ 1,770.32	
Contracted Services		\$ 1,124.19	\$ 6,263.19	\$ 11,360.58	
Windstorm Insurance				\$ -	
Flood Insurance				\$ -	
Electricity	\$ 3,597.86		\$ 330.67	\$ 7,864.04	
Telephone	\$ 364.34	\$ 184.63	\$ 195.14	\$ 1,090.00	
Water	\$ 837.92	\$ 604.46		\$ 4,797.73	
Landscaping	\$ -		\$ 1,140.00	\$ 1,140.00	
R&M Improvement OTB	\$ -	\$ -	\$ -	\$ -	
Total Nautical Landings	\$ 9,929.90	\$ 8,105.94	\$ 12,024.28	\$ 65,102.28	
Smith Harbor					
Overhead Allocation	\$ 409.13	\$ 540.72	\$ 428.82	\$ 2,667.27	
Contracted Services	\$ -	\$ -		\$ -	
Total Smith Harbor	\$ 409.13	\$ 540.72	\$ 428.82	\$ 2,667.27	
Total Expenses	\$ 21,612.41	\$ 27,270.70	\$ 23,686.81	\$ 153,715.01	
Operating Cash Flow	\$ 48,064.86	\$ 35,630.40	\$ 50,729.31	\$ 255,875.66	
CE- Land & Improvements	\$ -	\$ -	\$ -	\$ -	
CE - Buildings	\$ -	\$ -		\$ 2,485.00	
CE - Infrastructure	\$ -	\$ -		\$ -	
Dredging	\$ -			\$ -	
Transfer Out Fund 310	\$ 62,892.50	\$ -		\$ 62,892.50	
Transfer Out Fund 322	\$ 66,138.00	\$ -		\$ 66,138.00	
Net Cash Flow	\$ (80,965.64)	\$ 35,630.40	\$ 50,729.31	\$ 124,360.16	\$ 285,230.51

* This report does not conform to GAAP and is unaudited.

Page 61

Cash, Encumbrances, Budgeted CIP, & Bond Payments

Item #3.

Ending Cash Assets	As of 01/31/2024	As of 02/29/2024	As of 03/31/2024
Ending Cash	\$ 299,136.89	\$ 299,467.41	\$ 347,010.59
Inventments Logic	\$ 278,910.65	\$ 280,125.29	\$ 281,427.47
Fund 210 Port Projects	\$ (42,700.00)	\$ (42,700.00)	\$ (42,700.00) *1
Debt Service Funds (310 & 322)	\$ 218,260.06	\$ (6,971.78)	\$ (6,872.57)
Total Ending Cash Assets	\$ 753,607.60	\$ 529,920.92	\$ 578,865.49

Current Encumbrances				Ordered	Received	Outstanding
<u>PO#</u>	<u>Task Order</u>	<u>Contractor</u>	<u>Project Description</u>			
24-00048	#22	Victoria Engineering	Harbor of Refuge Restoration	\$ 25,000.00	\$ 14,246.43	\$ 10,753.57
24-00057	#32	Victoria Engineering	Culvert Replacement	\$ 35,000.00	\$ 26,250.00	\$ 8,750.00
24-00046		Victoria Engineering	Breakwater Engineering	\$ 40,000.00	\$ 10,000.00	\$ 30,000.00
					Total	\$ 49,503.57

Budgeted Capital Improvement Projects			Total
1	Texas Parks & Wildlife Match		\$ 167,000.00
			Total
			\$ 167,000.00

Remaining Bond Payments			Total
1	FY 23/24 Remaining Bond Payments		\$ 31,899.00
			Total
			\$ 31,899.00

*1 This amount represents the negative fund balance in Fund 210 to be reimbursed by Fund 504. This amount includes Engineering for Breakwater for \$40,000, and CDBG- MIT application of \$30,400 that has been fully paid. We received reimbursement of \$120,000 for the EDA Grant on 04/25/2023 which reduced the negative fund balance in Fund 210.

* This report does not conform to GAAP and is unaudited.

PORT COMMISSION MONTHLY OVERHEAD

Personnel Services	\$	11,084.89
Office	\$	87.78
Travel & Training	\$	68.94
Fuel	\$	50.04
General safety and tools		
Non -Capitalized Assets		
Dues & Subscriptions		
Audit Fees		
Health & Fitness		
Legal - Regular	\$	948.50
General Liability Ins.		
R & M Vehicles	\$	1,448.50
Vehicle Leases	\$	934.72
Administrative costs		
Total	\$	<u>14,623.37</u>

	% allocation	Allocation amount
City Harbor	12.72%	\$ 1,860.54
Harbor of Refuge	59.81%	\$ 8,745.71
Nautical Landings	24.54%	\$ 3,588.30
Smith Harbor	2.93%	\$ 428.82
	100.00%	\$ 14,623.37

COMMUNICATION

SUBJECT: CITY MANAGER'S REPORT

INFORMATION:

CITY OF PORT LAVACA

MEETING: APRIL 16, 2024 **AGENDA ITEM # 4**

DATE: 4.11.2024

TO: PORT COMMISSION BOARD MEMBERS CC: JIM RUDELLAT, HARBOR MASTER

FROM: JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: **CITY MANAGER'S MONTHLY REPORT**

- Port Commission Select Committee on Policies, Procedures, Rates, and Fees
The Committee members Raymond Bulter, Larry Nichols, Jamie O'Neal, Jim Rudellat and myself met on Tuesday, April 9. Harbor Master Jim Rudellat is gathering policy and procedure information from other ports, particularly Calhoun County and Victoria and the committee will meet again prior to the next Port Commission Regular meeting in May.
- Port Commission recommendation to Council regarding Budgetary and Financial management policies.

The City Council adopted a new Budgetary & Financial policy for the FYE 2025 Fiscal year which includes the following language:

Ports and Harbors Fund

It will be the general policy of the City that the fees collected will be spent on maintenance and capital improvements of the Ports and Harbors Fund facilities, grounds and other structures. Annually, an amount equal to the sum of all property taxes collected from Port Commission leased properties shall be transferred from the General Fund to the Ports and Harbors Fund for which sum will be spent on maintenance and capital improvements of the Port facilities, grounds and other structures. No other general fund tax dollars will be used for this purpose, except as a loan from the General Fund to the Ports and Harbors Fund, approved by Council.

- TPWL Grant – Renovations to the Nautical Landings Marina Breakwater
TPWL did hear back from USFWS with conditional approval of the bid documents. It is now with the TPWD Wildlife Habitat Assessment (WHAB) which takes approximately 45 days to complete and then is sent back to USFWS for final approval. Kateryna Thomas, our Capital Improvement Projects and Grants Coordinator is working on applying for an extension.
- CDBG-MIT Coastal Resilience Living Shoreline Project
The Joint Evaluation meeting with the various State and Federal agencies was held on April 10 and Mott McDonald is still on track with submitting the application next week. Mott McDonald is working to address the comments made which included NMFS requested fish gaps in the breakwater, TPWL is asking for a 2:1 mitigation for the oysters; GLO wants a coastal boundary survey; and USFWS asked if we were planning any mitigation efforts to account for any mercury in the sediment.

CITY OF PORT LAVACA

- ReStore (clean up of old barge(s) in Smith Harbor)
Kim Griffith is working on the Work Plan and is meeting with us to provide an update on April 15.
- CDBG-MIT Round 2 Application for use of funds (Voluntary Restoration II and Culvert replacement at the Harbor of Refuge):
There is still no news from GLO regarding the applications to use our Round 2 CDMB-MIT allocation funding.
- MBMT Grant Downtown Waterfront Public Access Improvement:
Urban Engineers has performed the topographic survey needed for design. While they were in the area, I had them stake the access easement behind Cottage Cove.

COMMUNICATION

SUBJECT: RECEIVE HARBOR MASTER'S OPERATIONS,
PROMOTION/DEVELOPMENT ACTIVITY REPORT

INFORMATION:

- a) City Harbor
- b) Nautical Landings Building
- c) Nautical Landings Marina
- d) Smith Harbor
- e) Harbor of Refuge

A) City Harbor

- 1) 12 April 2024 Prestige Oysters spoke on the phone will sign lease Monday 15th .
- 2) 27 March 2024 Track 11 building spoke to the Federation let know If they would give the City a Letter of Intent on 5 year lease we would resurface the floor.

B) Nautical Landings Building

*****No new information.**

C) Nautical Landings Marin

- 1) Horizon Environmental has been onsite 15 times since last PC meeting.
- 2) Breakwater update (Jody Weaver)

D) Smith Harbor

****No new information.**

E) Harbor of Refuge

- 1) 11 April 2024 spoke to Zach Chester with Manson Dredging (dredge pipe) has been sold to the Orion Group.
- 2) Aerial spraying Precision Flying will spray as soon as we get a favorable wind.

F) To Do List - Raymond Butler