



RECREATION AND PARKS BOARD MEETING

Wednesday, May 28, 2025 at 12:00 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

AGENDA

MEETING PROCEDURE

Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Wednesday, May 28, 2025 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

[After publication, any information in a council packet is subject to change during the meeting]

Join Zoom Meeting:

<https://us02web.zoom.us/j/84442314521?pwd=nkG9QWl87cWDrY8KJAICBwRRKCCcSwr.1>

Meeting ID: 844 4231 4521

Passcode: 659031

One Tap Mobile

+13462487799,,82182482989#,,, *912619# US (Houston)

Dial by your location

+1 346 248 7799 US (Houston)

ROLL CALL

CALL TO ORDER

COMMENTS FROM THE PUBLIC - (Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

- [1.](#) General discussion and hear statements from citizens.

ACTION ITEMS - Council will consider/discuss the following items and take any action deemed necessary

- [2.](#) Approve minutes from the regular meeting held April 23, 2025.
- [3.](#) Receive Monthly Inspections Report from Public Works Department.

- [4.](#) Receive update on park assignments from park board members.
- [5.](#) Receive financial status report on the Parks Recreation Department.
- [6.](#) Discuss Financial reports at Lighthouse Beach Campground
- [7.](#) Receive update on Recreation and Parks Board Master Plan
- [8.](#) Discuss Capital Improvement Plan (CIP) for fiscal year 2025-26.

ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday, May 28, 2025**, beginning at 12:00 p.m., was posted at city hall, easily accessible to the public, as of **12:00 p.m. Friday, May 23, 2025**.

Lorena Perez-Diaz, *Assistant City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: General discussion and hear statements from citizens.

INFORMATION:



JUNE 13-15

BAYFRONT PENINSULA PARK

2025 SCHEDULE

**LYNDSEY SMITH AND
POWERHOUSE**

SHAWN ALLEN

*Music
Maestra*

Live!!



FRIDAY, JUNE 13

6 a.m.
5 to 9 p.m.
5 to 9 p.m.
6 to 8 p.m.
9 p.m. to Midnight
Overnight

Canopy Set-Up
Meet & Greet/Registration
DJ A-WALL
Dominoes Tournament
Shawn Allen Band
Park open for visiting & fellowship

SATURDAY, JUNE 14

10 a.m. until noon
11 a.m.
11 a.m.
11:30 a.m. to 1 p.m.
3 p.m.

Registration
Bingo starts
DJ Law takes the stage
Food is served
Welcome and Speakers
Mayor Jack Whitlow
Councilwoman Rose Bland-Stewart
Irene Thompson-Etheridge
Jennifer Wimbish

4 to 9 p.m.
5 to 8 p.m.
8 p.m.
9 p.m. to midnight

Juneteenth Express Train runs
Sugaree & Cold Sweat
Hula Hoop contest
Lyndsey Smith & Powerhouse

SUNDAY, JUNE 15

11 a.m.
12:30 p.m.

Praise and Worship
Lunch is served

**SUGAREE &
COLD SWEAT**

FREE EVENT • ALL ARE WELCOME!

COMMUNICATION

SUBJECT: Approve minutes from the regular meeting held April 23, 2025.

INFORMATION:



RECREATION AND PARKS BOARD MEETING

Wednesday, April 23, 2025 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 23rd day of April, 2025, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
Gregory Falcon	Board Member
Mary Lou Tharling	Board Member
Kevin Kuntschik	Board Member

And with the following absent:

William "Bill" Reagan	Board Member
Dina Smith*	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:01 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, May 28, 2025.

Sistrunk also announced that the Texas Mid-Coast Birding Festival will take place from Thursday, May 1, 2025, to Sunday, May 4. He explained that while some events are free, others require reservations and payment. Overall, he stated there will be something for everyone to enjoy.

2. Approve minutes from the regular meeting held March 26, 2025.

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on March 26, 2025.

Second by Board Member Falcon,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Falcon, Board Member Tharling, and Board Member Kuntschik.

3. Receive Monthly Inspections Report from Public Works Department.

Public Works Director Wayne Shaffer presented the Parks Inspection Report, during which the board reviewed and discussed the playground inspection findings. Additionally, Shaffer distributed the Parks Quarterly Report covering the period from January 1, 2025, to March 29, 2025. He reviewed this report with the board and held a brief discussion about its contents.

4. Receive update on park assignments from park board members.

Board Member Greg Falcon is assigned to Faye Bauer Sterling Park. He mentioned that the park looks good, but he noticed that it holds water when it rains.

Board Member Mary Lou Tharling visited George Adams Park and observed that it looks very clean and well-maintained.

Board Member Olga Szela is responsible for overseeing City Park. She noted that the park's lights are still out and requested an update. Shaffer responded, explaining that he is waiting on AEP to address the issue, as it originates from their side. He mentioned that the problem was reported some time ago, but there hasn't been any progress on their part yet.

Chairman Sistrunk reported that Bayfront Park looked good overall. He noted that Michael Sanchez is finishing up the painting on the crosswalk. Board member Falcon mentioned that he put new flags at the Veterans Memorial.

Board Member Kevin Kuntschik oversees Claret Crossing and reported a potential issue with ants at the park. He also mentioned his recent visit to Butterfly Park, where he observed that the exercise equipment requires immediate attention due to significant rust. Additionally, he noted that the fence at Butterfly Park has been replaced.

5. Receive financial status report on the Parks and Recreation Department.

The financial report was reviewed and discussed. Shaffer noted that the only significant point to mention is that the funds originally budgeted for adding a feature to the splash pad will now be used for the entry system at Lighthouse Beach.

6. Discuss Financial reports at Lighthouse Beach Campground.

Interim City Manager Jody Weaver presented a report on the Lighthouse Beach Campspot. The board reviewed and discussed the details of the report. Jody informed them that the council has passed the second and final reading of an ordinance to extend the maximum stay at the campground from three months to six months.

7. Receive updates on Recreation and Parks Board Master Plan.

Interim City Manager Jody Weaver informed the board about an upcoming public workshop hosted by LJA Architects, where community members are invited to participate in building the Parks Master Plan. The workshop will take place at the Baur on Tuesday, May 20, 2025, at 6:00 PM. She encouraged the board to help spread the word and emphasized the importance of attending.

8. Discuss Capital Improvement Plan (CIP) for fiscal year 2025-26.

Interim City Manager Jody Weaver mentioned that several items are already included in the plans, but she is eager to hear any ideas or feedback from the board. She also noted that they are still awaiting a response regarding the approval of the Parks and Wildlife trails grant, which she expects to receive by May. Additionally, Shaffer pointed out that one of the top requests is for a fully covered basketball court. Board member Szela emphasized the need to update all the signs and suggested that this should be included in the upcoming budget.

ADJOURN

Motion made by Board Member Kuntschik

Second by Board Member Falcon.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, and Board Member Smith.

Meeting adjourned at 12:43 P.M.

These minutes were approved on May 28, 2025

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

COMMUNICATION

SUBJECT: Receive Monthly Inspections Report from Public Works Department.

INFORMATION:

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

George Adams / San Antonio St

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>missing material / needs new surface</i>
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>woods / needs mowing or weed killer</i>
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust, cracks / needs resurfacing and paint</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Metal slides are shaded to prevent overheating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Signature]

Date: 5/16/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

George Adams / MLK Jr St

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rust / resurface and paint - replace
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rust / re paint - replace handles
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

☒

☒

Hole in slide / replace slide

Equipped with platforms to facilitate access to the sitting position.

☒

☐

Platforms are equipped with guardrails or equivalent protective equipment.

☒

☐

Average incline is less than 30 degrees.

☐

☐

N/A

Exit regions are level.

☒

☐

Metal slides are shaded to prevent overheating.

☐

☐

N/A

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

☒

☐

Rope or chain ladders are anchored at both ends.

☒

☐

Foot holds/rungs are in good condition and adequately spaced.

☒

☐

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects.

☐

☒

Cracks - Dint / pressure wash - repaint

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.

☒

☐

Fulcrums/pivot points are free of pinch or crush hazards.

☒

☐

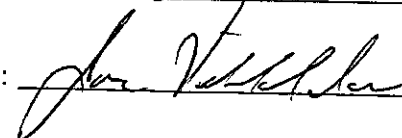
Handholds are provided at each seating position.

☒

☐

Inspector name, signature, and completion date

Name: Jose Villalón

Signature: 

Date: 5/16/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Wilson Field

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Hole in floor / repair hole</i>
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Hole in floor / repair rubber</i>
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust sharp edges / resurface - replace</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust, cracks, holes / resurface - replace</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Foot Holds / Rungs - Re-Place
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	n/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Signature]

Date: 5/20/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Tilly Park / By Ashton Field

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>graffiti / repaint</i>
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>sharp edges - rust / resurface - replace</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Rust, cracks / resurface - replace</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	rubber is cracked / replace
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Signature]

Date: 5/20/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Tilly Park / By Store

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>weeds / rocks weed killer</i>
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Wraffiti / Repaint</i>
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input type="checkbox"/>	<i>Sharp edges - rust / resurface - replace</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Rust / resurface - replace</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	n/a
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	n/a

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	n/a
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	n/a
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	n/a
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	n/a

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Signature]

Date: 5/20/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Bayfront

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Broken Turtle head / remove Turtle</i>
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	n/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	n/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Signature]

Date: 5/20/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Splash Pad / Seefront

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Metal slides are shaded to prevent overheating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Signature]

Date: 5/20/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Claret Crossing

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: Jose Villalon

Signature: [Signature]

Date: 5/20/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Butterfly Park

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Woods / needs wood killed</i>
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>deteriorating rubber / replace</i>
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Sharp edges / replace Platform</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust, cracks / replace Platform</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	rust / replace
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: Jose Villalobos

Date: 5/20/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Lighthouse / Behind Pool

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Rust, rot / the surface - paint</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	n/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: Jose Villalobos

Date: 5/21/25

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Splash Pad / Light house bench

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>surface rust / Resurface & paint</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipped with platforms to facilitate access to the sitting position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Platforms are equipped with guardrails or equivalent protective equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: *[Handwritten Signature]*

Date: 5/21/25

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Light house beach / by splash pad

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Holes on floor / Repair rubber</i>
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>sharp edger - rust / Resurface + Paint</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust, cracks / Resurface + Paint</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/A</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	n/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	n/A

Inspector name, signature, and completion date

Name: Jose Villalón

Signature: [Signature]

Date: 5/21/25

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Light house beach / At beach

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Weeds / need some weed killer</i>
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Sharp edges - rust / Resurface - Replace</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust, cracks / Resurface - Replace</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	n/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	n/A

Inspector name, signature, and completion date

Name: Jose Villalon

Signature: [Signature]

Date: 5/21/25

COMMUNICATION

SUBJECT: Receive update on park assignments from park board members.

INFORMATION:

COMMUNICATION

SUBJECT: Receive financial status report on the Parks Recreation Department.

INFORMATION:

FUND : 001-GENERAL FUND

PERIOD TO USE: Apr-2025 THRU Apr-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====
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Item #5.

50501511.01	SALARIES & WAGES									
	B E G I N N I N G B A L A N C E									92,806.71

4/11/25	4/04	P06684	PYEXP		01668 BI-WEEKLY & SALARY PAYROLL				8,640.08	101,446.79
4/25/25	4/23	P06687	PYEXP		01669 BI-WEEKLY & SALARY PAYROLL				8,382.98	109,829.77
			=====	APRIL ACTIVITY	DB:	17,023.06	CR:	0.00	17,023.06	

50501511.07	SALARIES & WAGES-OVERTIME									
	B E G I N N I N G B A L A N C E									12,082.91

4/11/25	4/04	P06684	PYEXP		01668 BI-WEEKLY & SALARY PAYROLL				813.74	12,896.65
4/25/25	4/23	P06687	PYEXP		01669 BI-WEEKLY & SALARY PAYROLL				1,844.74	14,741.39
			=====	APRIL ACTIVITY	DB:	2,658.48	CR:	0.00	2,658.48	

50501512.05	EMPLOYER-SOCIAL SECURITY									
	B E G I N N I N G B A L A N C E									8,360.52

4/04/25	4/04	A49065	DFT: 000940		11657 FICA WITHHOLDING	100011			555.56	8,916.08
					INTERNAL REVENUE SERVICE	INV# T3 202504041029	/PO#			
4/04/25	4/04	A49065	DFT: 000940		11657 MEDICARE WITHHOLDING	100011			129.93	9,046.01
					INTERNAL REVENUE SERVICE	INV# T4 202504041029	/PO#			
4/23/25	4/23	A49455	DFT: 000949		11669 FICA WITHHOLDING	100011			603.54	9,649.55
					INTERNAL REVENUE SERVICE	INV# T3 202504231049	/PO#			
4/23/25	4/23	A49455	DFT: 000949		11669 MEDICARE WITHHOLDING	100011			141.14	9,790.69
					INTERNAL REVENUE SERVICE	INV# T4 202504231049	/PO#			
			=====	APRIL ACTIVITY	DB:	1,430.17	CR:	0.00	1,430.17	

50501512.10	EMPLOYER-T.M.R.S.									
	B E G I N N I N G B A L A N C E									7,173.86

4/04/25	4/29	A49619	DFT: 000959		11670 TMRS-RETIREMENT	100008			560.60	7,734.46
					TEXAS MUNICIPAL	INV# 110202504041029	/PO#			
4/23/25	4/29	A49620	DFT: 000959		11670 TMRS-RETIREMENT	100008			606.51	8,340.97
					TEXAS MUNICIPAL	INV# 110202504231049	/PO#			
			=====	APRIL ACTIVITY	DB:	1,167.11	CR:	0.00	1,167.11	

50501512.20	GROUP H/D INS PREMIUMS									
	B E G I N N I N G B A L A N C E									28,467.50

4/04/25	4/29	A49627	CHK: 068484		11670 HEALTH/DENTAL INSURANCE	100419			24.40	28,491.90
					TML - IEBP	INV# 1ED202504041029	/PO#			

FUND : 001-GENERAL FUND

PERIOD TO USE:

Apr-2025

THRU Apr-2025

DEPT : 0501

PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
4/04/25	4/29	A49629	CHK: 068484		11670 HEALTH/DENTAL INSURANCE	100419			618.60	29,110.50	
					TML - IEBP	INV# 1EM202504041029	/PO#				
4/04/25	4/29	A49633	CHK: 068484		11670 HEALTH/DENTAL INSURANCE	100419			62.64	29,173.14	
					TML - IEBP	INV# 1FD202504041029	/PO#				
4/04/25	4/29	A49635	CHK: 068484		11670 HEALTH/DENTAL INSURANCE	100419			904.71	30,077.85	
					TML - IEBP	INV# 1FM202504041029	/PO#				
4/04/25	4/29	A49639	CHK: 068484		11670 HEALTH/DENTAL INSURANCE	100419			592.06	30,669.91	
					TML - IEBP	INV# 1SM202504041029	/PO#				
4/21/25	4/29	A49641	CHK: 068484		11670 COBRA ADMIN FEE	100419			3.90	30,673.81	
					TML - IEBP	INV# PPORTLA12505	/PO#				
4/21/25	4/29	A49642	CHK: 068484		11670 HEALTH INSURANCE	100419			0.04	30,673.85	
					TML - IEBP	INV# PPORTLA12505-1	/PO#				
4/23/25	4/29	A49628	CHK: 068484		11670 HEALTH/DENTAL INSURANCE	100419			24.40	30,698.25	
					TML - IEBP	INV# 1ED202504231049	/PO#				
4/23/25	4/29	A49630	CHK: 068484		11670 HEALTH/DENTAL INSURANCE	100419			618.60	31,316.85	
					TML - IEBP	INV# 1EM202504231049	/PO#				
4/23/25	4/29	A49634	CHK: 068484		11670 HEALTH/DENTAL INSURANCE	100419			62.64	31,379.49	
					TML - IEBP	INV# 1FD202504231049	/PO#				
4/23/25	4/29	A49636	CHK: 068484		11670 HEALTH/DENTAL INSURANCE	100419			904.71	32,284.20	
					TML - IEBP	INV# 1FM202504231049	/PO#				
4/23/25	4/29	A49640	CHK: 068484		11670 HEALTH/DENTAL INSURANCE	100419			592.06	32,876.26	
					TML - IEBP	INV# 1SM202504231049	/PO#				
			=====		APRIL ACTIVITY	DB: 4,408.76	CR: 0.00		4,408.76		

50501523.03

CLEANING & JANITORIAL

B E G I N N I N G B A L A N C E

6,694.42

4/02/25	4/02	A48959	CHK: 068285		11649 CLEANING SUPPLIES	100190			635.74	7,330.16	
					GULF COAST PAPER COMPANY	INV# 2626335	/PO#				
4/02/25	4/02	A48987	CHK: 068292		11649 TRASH BAGS	104002			174.99	7,505.15	
					B F T LP	INV# 43403810	/PO#				
4/16/25	4/16	A49112	CHK: 068359		11656 CLEANING SUPPLIES & TRAS	100190			1,938.60	9,443.75	
					GULF COAST PAPER COMPANY	INV# 2632682	/PO#				
4/16/25	4/16	A49174	CHK: 068312		11656 GRAFFITI REMOVER SUPPLIE	101258			95.51	9,539.26	
					ACE HARDWARE	INV# 196994	/PO#				
4/16/25	4/16	A49177	CHK: 068312		11656 BRASS NOZZLES, HOSE & BR	101258			69.97	9,609.23	
					ACE HARDWARE	INV# 197058	/PO#				
4/16/25	4/16	A49201	CHK: 068312		11656 CLEANING SUPPLIES	101258			40.97	9,650.20	
					ACE HARDWARE	INV# 197385	/PO#				
4/16/25	4/16	A49219	CHK: 068312		11656 ALL PURPOSE CLEANER	101258			57.54	9,707.74	
					ACE HARDWARE	INV# 197607	/PO#				
			=====		APRIL ACTIVITY	DB: 3,013.32	CR: 0.00		3,013.32		

50501524.01

UNIFORMS

B E G I N N I N G B A L A N C E

1,062.66

FUND : 001-GENERAL FUND

PERIOD TO USE:

Apr-2025

THRU Apr-2025

DEPT : 0501

PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
4/02/25	4/02	A48934	CHK: 068275	11649	UNIFORMS	100109			29.61	1,092.27	
					CINTAS - R.U.S., LP	INV# 4223154271	/PO#				
4/02/25	4/02	A48940	CHK: 068275	11649	UNIFORMS	100109			29.61	1,121.88	
					CINTAS - R.U.S., LP	INV# 4223911694	/PO#				
4/02/25	4/02	A48946	CHK: 068275	11649	UNIFORMS	100109			29.61	1,151.49	
					CINTAS - R.U.S., LP	INV# 4224651398	/PO#				
4/02/25	4/02	A48951	CHK: 068275	11649	UNIFORMS	100109			29.61	1,181.10	
					CINTAS - R.U.S., LP	INV# 4225389381	/PO#				
			=====		APRIL ACTIVITY DB:	118.44	CR:	0.00	118.44		

50501525.01

FUEL

B E G I N N I N G B A L A N C E

3,165.74

4/02/25	4/02	A48980	CHK: 068279	11649	FUEL MARCH 2025	102490			856.28	4,022.02	
					U.S. BANK NATIONAL ASSOCI	INV# 03/2025	/PO#				
4/02/25	4/02	A48980	CHK: 068279	11649	FUEL MARCH 2025	102490			35.95CR	3,986.07	
					U.S. BANK NATIONAL ASSOCI	INV# 03/2025	/PO#				
4/30/25	5/01	A49694	CHK: 068504	11680	FUEL APRIL 2025	102490			877.78	4,863.85	
					U.S. BANK NATIONAL ASSOCI	INV# 04/2025	/PO#				
4/30/25	5/01	A49694	CHK: 068504	11680	FUEL APRIL 2025	102490			3.32CR	4,860.53	
					U.S. BANK NATIONAL ASSOCI	INV# 04/2025	/PO#				
			=====		APRIL ACTIVITY DB:	1,734.06	CR:	39.27CR	1,694.79		

50501526.01

GENERAL SAFETY & TOOLS

B E G I N N I N G B A L A N C E

2,073.89

4/16/25	4/16	A49122	CHK: 068378	11656	ROLL WIRE	100272			8.98	2,082.87	
					MELSTAN INC.	INV# 095225	/PO#				
4/16/25	4/16	A49155	DFT: 000947	11656	TIRES FOR CEMENT MIXER	100537			45.98	2,128.85	
					TSC STORES	INV# 584740	/PO#				
			=====		APRIL ACTIVITY DB:	54.96	CR:	0.00	54.96		

50501533.14

CONTRACTED SERVICES

B E G I N N I N G B A L A N C E

18,387.50

4/16/25	4/15	A49091	CHK: 068390	11663	MOWING	103938			3,087.50	21,475.00	
					WARD, PAUL KEVIN	INV# INV0382	/PO# 25-00016				
			=====		APRIL ACTIVITY DB:	3,087.50	CR:	0.00	3,087.50		

50501536.01

ELECTRICITY

B E G I N N I N G B A L A N C E

22,417.22

FUND : 001-GENERAL FUND

PERIOD TO USE:

Apr-2025 THRU Apr-2025

DEPT : 0501

PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
4/02/25	4/02	A48982	CHK: 068281		11649 ELECTRICITY SVCS MARCH 2	102645			5,178.88	27,596.10	
					GEXA ENERGY, LP	INV# 34375806-4	/PO#				
4/15/25	4/16	B50147			21326 RECLASS POOL ELECTRICITY	102014	JE# 029783	000138	267.43CR	27,328.67	
			=====		APRIL ACTIVITY DB:	5,178.88	CR:	267.43CR	4,911.45		

50501536.02			TELEPHONE		B E G I N N I N G B A L A N C E					977.24	
4/02/25	4/02	A48974	CHK: 068303		11649 CELL PHONE CHARGES	102014			155.18	1,132.42	
					VERIZON WIRELESS	INV# 6108675296	/PO#				
4/30/25	5/01	A49691	CHK: 068525		11680 CELL PHONE CHARGES	102014			160.93	1,293.35	
					VERIZON WIRELESS	INV# 6111171483	/PO#				
			=====		APRIL ACTIVITY DB:	316.11	CR:	0.00	316.11		

50501536.03			WATER		B E G I N N I N G B A L A N C E					10,521.75	
4/30/25	5/01	A49683	CHK: 068514		11680 WATER / SEWER APRIL 2025	100335			1,126.70	11,648.45	
					PORT LAVACA, CITY OF	INV# 04/2025	/PO#				
			=====		APRIL ACTIVITY DB:	1,126.70	CR:	0.00	1,126.70		

50501542.03			R & M- BUILDING		B E G I N N I N G B A L A N C E					1,023.69	
4/02/25	4/02	A48968	CHK: 068305		11649 PARTS - WILSON BATHROOM	100471			498.45	1,522.14	
					YOUNG PLUMBING CO	INV# QB5973	/PO#				
4/16/25	4/16	A49188	CHK: 068312		11656 SHOVEL, PAINT BRUSHES &	101258			95.32	1,617.46	
					ACE HARDWARE	INV# 197205	/PO#				
4/16/25	4/16	A49206	CHK: 068312		11656 HARDWARE & POWER BIT	101258			16.49	1,633.95	
					ACE HARDWARE	INV# 197439	/PO#				
4/16/25	4/16	A49216	CHK: 068312		11656 CUT KEYS & RINGS	101258			6.18	1,640.13	
					ACE HARDWARE	INV# 197563	/PO#				
4/16/25	4/16	A49220	CHK: 068312		11656 PAINTING SUPPLIES & ADAP	101258			112.87	1,753.00	
					ACE HARDWARE	INV# 197643	/PO#				
4/16/25	4/16	A49221	CHK: 068312		11656 KILZ & PAINT ROLLER	101258			75.97	1,828.97	
					ACE HARDWARE	INV# 197657	/PO#				
4/16/25	4/16	A49229	CHK: 068312		11656 CUT KEYS & KEY RINGS	101258			11.96	1,840.93	
					ACE HARDWARE	INV# 197752	/PO#				
			=====		APRIL ACTIVITY DB:	817.24	CR:	0.00	817.24		

FUND : 001-GENERAL FUND

PERIOD TO USE: Apr-2025 THRU Apr-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
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50501543.04

R & M IMPROVEMENT OTB

B E G I N N I N G B A L A N C E

23,919.11

4/16/25	4/15	A49085	CHK: 068370	11663	LHB SPLASH PAD SHADE	100253			5,405.77	29,324.88	
					KRAFTSMAN, LP	INV# 41040		/PO# 25-00087			
			=====		APRIL ACTIVITY	DB: 5,405.77	CR:	0.00	5,405.77		

50501543.10

SWIMMING POOL OPERATIONS

B E G I N N I N G B A L A N C E

1,162.68

4/16/25	4/16	A49210	CHK: 068312	11656	DUCT TAPE	101258			35.96	1,198.64	
					ACE HARDWARE	INV# 197463		/PO#			
4/30/25	5/01	A49683	CHK: 068514	11680	WATER / SEWER APRIL 2025	100335			749.73	1,948.37	
					PORT LAVACA, CITY OF	INV# 04/2025		/PO#			
4/30/25	5/01	A49699	CHK: 068502	11680	PHONE CHARGES APRIL 2025	102882			39.55	1,987.92	
					FRONTIER SOUTHWEST INC	INV# 18830907065/042025/PO#					
			=====		APRIL ACTIVITY	DB: 825.24	CR:	0.00	825.24		

50501544.55

R & M- VEHICLES & TRAILERS

B E G I N N I N G B A L A N C E

1,602.49

4/02/25	4/02	A49007	CHK: 068291	11649	CAR WASH SOAP	104345			9.16	1,611.65	
					THIRD COAST DISTRIBUTING,	INV# 042927		/PO#			
4/02/25	4/02	A49015	CHK: 068291	11649	CAR WASH SUPPLIES	104345			22.81	1,634.46	
					THIRD COAST DISTRIBUTING,	INV# 044165		/PO#			
4/16/25	4/16	A49158	CHK: 068348	11656	CITY LOGO CAR DECAL	100630			85.00	1,719.46	
					ECLIPSE ENTERPRISES	INV# 35004		/PO#			
4/16/25	4/16	A49301	CHK: 068371	11656	TIRES	103884			197.60	1,917.06	
					LALO GARCIA TIRE CENTER	INV# 202504041030		/PO#			
4/23/25	4/24	A49526	CHK: 068464	11666	MAINTENANCE MANAGEMENT	104071			580.01	2,497.07	
					ENTERPRISE FLEET MANAGEME	INV# FBN5289271		/PO#			
			=====		APRIL ACTIVITY	DB: 894.58	CR:	0.00	894.58		

50501544.65

R & M- MACHINERY & EQUIPMENT

B E G I N N I N G B A L A N C E

2,287.19

4/02/25	4/02	A49000	CHK: 068291	11649	V-BELT	104345			19.04	2,306.23	
					THIRD COAST DISTRIBUTING,	INV# 042264		/PO#			
4/02/25	4/02	A49005	CHK: 068291	11649	BELT	104345			74.24	2,380.47	
					THIRD COAST DISTRIBUTING,	INV# 042649		/PO#			
4/02/25	4/02	A49006	CHK: 068291	11649	JUMPER CABLES, GEAR OIL	104345			116.31	2,496.78	
					THIRD COAST DISTRIBUTING,	INV# 042882		/PO#			

FUND : 001-GENERAL FUND

PERIOD TO USE:

Apr-2025 THRU Apr-2025

DEPT : 0501

PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
4/02/25	4/02	A49008	CHK: 068291	11649	SPRAYPAINT	104345			22.60	2,519.38	
					THIRD COAST DISTRIBUTING,	INV# 042957	/PO#				
4/02/25	4/02	A49009	CHK: 068291	11649	TIRE VALVE TOOL	104345			7.04	2,526.42	
					THIRD COAST DISTRIBUTING,	INV# 042978	/PO#				
4/02/25	4/02	A49010	CHK: 068291	11649	BATTERY	104345			143.78	2,670.20	
					THIRD COAST DISTRIBUTING,	INV# 042983	/PO#				
4/16/25	4/16	A49173	CHK: 068312	11656	HARDWARE	101258			123.75	2,793.95	
					ACE HARDWARE	INV# 196957	/PO#				
			=====		APRIL ACTIVITY DB:	506.76	CR:	0.00	506.76		

50501551.11

VEHICLE LEASES

B E G I N N I N G B A L A N C E

15,053.06

4/23/25	4/24	A49526	CHK: 068464	11666	MAINTENANCE MANAGEMENT	104071			4,231.03	19,284.09	
					ENTERPRISE FLEET MANAGEME	INV# FBN5289271	/PO#				
			=====		APRIL ACTIVITY DB:	4,231.03	CR:	0.00	4,231.03		

50501561.02

CE- LAND & IMPROVEMENTS OTB

B E G I N N I N G B A L A N C E

8,505.00

4/02/25	4/02	A48925	CHK: 068288	11653	BAYFRONT SPLASHPAD SHADE	100253			63,101.10	71,606.10	
					KRAFTSMAN, LP	INV# 41071	/PO# 25-00023				
4/30/25	5/01	A49709	CHK: 068516	11680	BAYFRONT PARK CW MURAL	104340			1,500.00	73,106.10	
					SANCHEZ, MICHAEL	INV# 1003	/PO#				
			=====		APRIL ACTIVITY DB:	64,601.10	CR:	0.00	64,601.10		

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000 ERRORS IN THIS REPORT!

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** REPORT TOTALS **	---	DEBITS ---	---	CREDITS ---
BEGINNING BALANCES:		450,254.69		0.00
REPORTED ACTIVITY:		118,599.27		306.70CR
ENDING BALANCES:		568,853.96		306.70CR
TOTAL FUND ENDING BALANCE:		568,547.26		

SELECTION CRITERIA

Item #5.

FISCAL YEAR: Oct-2024 / Sep-2025
FUND: Include: 001
PERIOD TO USE: Apr-2025 THRU Apr-2025
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: 0501 THRU 0501
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Apr-2025 THRU Apr-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====
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Item #5.

51000511.01 SALARIES & WAGES
B E G I N N I N G B A L A N C E 11,881.02

4/11/25	4/04	P06684	PYEXP		01668 BI-WEEKLY & SALARY PAYROLL				1,416.22	13,297.24
4/25/25	4/23	P06687	PYEXP		01669 BI-WEEKLY & SALARY PAYROLL				1,408.79	14,706.03
			=====	APRIL ACTIVITY	DB:	2,825.01	CR:	0.00	2,825.01	

51000511.07 SALARIES & WAGES-OVERTIME
B E G I N N I N G B A L A N C E 673.03

4/11/25	4/04	P06684	PYEXP		01668 BI-WEEKLY & SALARY PAYROLL				219.32	892.35
4/25/25	4/23	P06687	PYEXP		01669 BI-WEEKLY & SALARY PAYROLL				20.69	913.04
			=====	APRIL ACTIVITY	DB:	240.01	CR:	0.00	240.01	

51000512.05 EMPLOYER-SOCIAL SECURITY
B E G I N N I N G B A L A N C E 1,015.79

4/04/25	4/04	A49065	DFT: 000940		11657 FICA WITHHOLDING	100011			97.49	1,113.28
					INTERNAL REVENUE SERVICE	INV# T3 202504041029	/PO#			
4/04/25	4/04	A49065	DFT: 000940		11657 MEDICARE WITHHOLDING	100011			22.80	1,136.08
					INTERNAL REVENUE SERVICE	INV# T4 202504041029	/PO#			
4/23/25	4/23	A49455	DFT: 000949		11669 FICA WITHHOLDING	100011			84.71	1,220.79
					INTERNAL REVENUE SERVICE	INV# T3 202504231049	/PO#			
4/23/25	4/23	A49455	DFT: 000949		11669 MEDICARE WITHHOLDING	100011			19.81	1,240.60
					INTERNAL REVENUE SERVICE	INV# T4 202504231049	/PO#			
			=====	APRIL ACTIVITY	DB:	224.81	CR:	0.00	224.81	

51000512.10 EMPLOYER-T.M.R.S.
B E G I N N I N G B A L A N C E 877.28

4/04/25	4/29	A49619	DFT: 000959		11670 TMRS-RETIREMENT	100008			96.99	974.27
					TEXAS MUNICIPAL	INV# 110202504041029	/PO#			
4/23/25	4/29	A49620	DFT: 000959		11670 TMRS-RETIREMENT	100008			84.77	1,059.04
					TEXAS MUNICIPAL	INV# 110202504231049	/PO#			
			=====	APRIL ACTIVITY	DB:	181.76	CR:	0.00	181.76	

51000512.20 GROUP H/D INS PREMIUMS
B E G I N N I N G B A L A N C E 3,861.25

4/04/25	4/29	A49627	CHK: 068484		11670 HEALTH/DENTAL INSURANCE	100419			12.20	3,873.45
					TML - IEBP	INV# 1ED202504041029	/PO#			

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE:

Apr-2025

THRU Apr-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
4/04/25	4/29	A49629	CHK: 068484	11670	HEALTH/DENTAL INSURANCE	100419			309.30	4,182.75	
				TML - IEBP		INV# 1EM202504041029	/PO#				
4/21/25	4/29	A49641	CHK: 068484	11670	COBRA ADMIN FEE	100419			0.56	4,183.31	
				TML - IEBP		INV# PPORTLA12505	/PO#				
4/23/25	4/29	A49628	CHK: 068484	11670	HEALTH/DENTAL INSURANCE	100419			12.20	4,195.51	
				TML - IEBP		INV# 1ED202504231049	/PO#				
4/23/25	4/29	A49630	CHK: 068484	11670	HEALTH/DENTAL INSURANCE	100419			309.30	4,504.81	
				TML - IEBP		INV# 1EM202504231049	/PO#				
			=====	APRIL ACTIVITY	DB:	643.56	CR:	0.00	643.56		

51000525.01

FUEL

B E G I N N I N G B A L A N C E

101.29

4/02/25	4/02	A48980	CHK: 068279	11649	FUEL MARCH 2025	102490			0.54CR	100.75	
				U.S. BANK NATIONAL ASSOCI		INV# 03/2025	/PO#				
4/30/25	5/01	A49694	CHK: 068504	11680	FUEL APRIL 2025	102490			0.05CR	100.70	
				U.S. BANK NATIONAL ASSOCI		INV# 04/2025	/PO#				
			=====	APRIL ACTIVITY	DB:	0.00	CR:	0.59CR	0.59CR		

51000532.01

AUDIT FEES

B E G I N N I N G B A L A N C E

1,500.00

4/16/25	4/16	A49308	CHK: 068391	11656	AUDIT FEES	104228			600.00	2,100.00	
				PATILLO, BROWN & HILL, L		INV# 501960	/PO#				
			=====	APRIL ACTIVITY	DB:	600.00	CR:	0.00	600.00		

51000535.01

GENERAL LIABILITY INSURANCE

B E G I N N I N G B A L A N C E

6,157.85

4/16/25	4/16	A49139	CHK: 068405	11656	INSURANCE	100418			16.15	6,174.00	
				TML INTERGOVERNMENTAL RISK		INV# 9059/042025	/PO#				
			=====	APRIL ACTIVITY	DB:	16.15	CR:	0.00	16.15		

51000536.01

ELECTRICITY

B E G I N N I N G B A L A N C E

9,547.02

4/02/25	4/02	A48982	CHK: 068281	11649	ELECTRICITY SVCS MARCH 2	102645			1,633.42	11,180.44	
				GEXA ENERGY, LP		INV# 34375806-4	/PO#				
			=====	APRIL ACTIVITY	DB:	1,633.42	CR:	0.00	1,633.42		

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Apr-2025 THRU Apr-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.

51000536.02			TELEPHONE								
					B E G I N N I N G	B A L A N C E				405.92	
4/30/25	5/01	A49699	CHK: 068502		11680 PHONE CHARGES APRIL 2025	102882			7.14	413.06	
					FRONTIER SOUTHWEST INC	INV# 18830907065/042025/PO#					
			=====		APRIL ACTIVITY	DB:	7.14	CR: 0.00	7.14		

51000536.03			WATER								
					B E G I N N I N G	B A L A N C E				3,574.73	
4/30/25	5/01	A49683	CHK: 068514		11680 WATER / SEWER APRIL 2025	100335			353.44	3,928.17	
					PORT LAVACA, CITY OF	INV# 04/2025	/PO#				
			=====		APRIL ACTIVITY	DB:	353.44	CR: 0.00	353.44		

51000543.04			R & M- IMPROVEMENT OTB								
					B E G I N N I N G	B A L A N C E				1,840.99	
4/02/25	4/02	A48928	CHK: 068271		11649 TENT SITE SIGNS	100040			275.00	2,115.99	
					ANNOUNCEMENTS PLUS TOO..	INV# 6699	/PO#				
4/16/25	4/16	A49110	CHK: 068352		11656 SCREW PIN BOLT ANCHORS	100163			290.01	2,406.00	
					FASTENAL COMPANY	INV# TXPOT275031	/PO#				
			=====		APRIL ACTIVITY	DB:	565.01	CR: 0.00	565.01		

51000544.55			R & M- VEHICLES & TRAILERS								
					B E G I N N I N G	B A L A N C E				27.14	
4/23/25	4/24	A49526	CHK: 068464		11666 MAINTENANCE MANAGEMENT	104071			13.57	40.71	
					ENTERPRISE FLEET MANAGEME	INV# FBN5289271	/PO#				
			=====		APRIL ACTIVITY	DB:	13.57	CR: 0.00	13.57		

51000551.11			VEHICLE LEASES								
					B E G I N N I N G	B A L A N C E				5,427.00	
4/23/25	4/24	A49526	CHK: 068464		11666 MAINTENANCE MANAGEMENT	104071			904.50	6,331.50	
					ENTERPRISE FLEET MANAGEME	INV# FBN5289271	/PO#				
			=====		APRIL ACTIVITY	DB:	904.50	CR: 0.00	904.50		

SELECTION CRITERIA

Item #5.

FISCAL YEAR: Oct-2024 / Sep-2025
FUND: Include: 503
PERIOD TO USE: Apr-2025 THRU Apr-2025
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: 1000 THRU 1000
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

Item #5.

503-BEACH OPERATING FUND
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	235,000	235,000	0	9,647.60	40,676.07	0.00	194,323.93	17.31
OTHER REVENUE	32,500	32,500	0	2,160.00	16,693.24	0.00	15,806.76	51.36
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	267,500	267,500	0	11,807.60	57,369.31	0.00	210,130.69	21.45
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	<u>307,330</u>	<u>307,330</u>	<u>0</u>	<u>10,820.19</u>	<u>79,739.26</u>	<u>38,892.00</u>	<u>188,698.74</u>	<u>38.60</u>
TOTAL EXPENDITURES	307,330	307,330	0	10,820.19	79,739.26	38,892.00	188,698.74	38.60
REVENUES OVER/ (UNDER) EXPENDITURES	(39,830)	(39,830)	0	987.41	(22,369.95)	(38,892.00)	21,431.95	153.81

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

Item #5.

503-BEACH OPERATING FUND

REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>USER & SERVICE CHARGES</u>								
433.01 BEACH FEES	0	0	0	0.00	0.00	0.00	0.00	0.00
433.10 R V RENTALS	230,000	230,000	0	8,939.60	38,661.07	0.00	191,338.93	16.81
433.30 PAVILLION RENTALS	3,000	3,000	0	600.00	1,400.00	0.00	1,600.00	46.67
433.50 TENT RENTALS	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>108.00</u>	<u>615.00</u>	<u>0.00</u>	<u>1,385.00</u>	<u>30.75</u>
TOTAL USER & SERVICE CHARGES	235,000	235,000	0	9,647.60	40,676.07	0.00	194,323.93	17.31
<u>OTHER REVENUE</u>								
451.01 INTEREST INCOME	30,000	30,000	0	2,160.00	16,076.99	0.00	13,923.01	53.59
459.11 AUCTION PROCEEDS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12 TML REIMBURSEMENTS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71 WASHER-DRYER INCOME	2,500	2,500	0	0.00	616.25	0.00	1,883.75	24.65
459.90 MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92 EQUITY BALANCE FORWARD	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER REVENUE	32,500	32,500	0	2,160.00	16,693.24	0.00	15,806.76	51.36
<u>GRANT AND CONTRIBUTION R</u>								
481.00 CAPITAL CONTRIBUTIONS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>INTERGOVERNMENTAL REVENUE</u>								
493.00.1 XFER IN - FUND 001	0	0	0	0.00	0.00	0.00	0.00	0.00
493.88 XFER IN - 206 FARF FUN	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	267,500	267,500	0	11,807.60	57,369.31	0.00	210,130.69	21.45
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

Item #5.

503-BEACH OPERATING FUND
TECHNOLOGY SERVICES
DEPARTMENTAL EXPENDITURES

		ORIGINAL	AMENDED	BUDGET	CURRENT	YEAR TO DATE	TOTAL	BUDEGT	% OF
		BUDGET	BUDGET	ADJUSTMENT	PERIOD	ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
<hr/>									
<u>SERVICES</u>									
50070536.503	CABLE & INTERNET	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES		0	0	0	0.00	0.00	0.00	0.00	0.00
<hr/>									
TOTAL TECHNOLOGY SERVICES		0	0	0	0.00	0.00	0.00	0.00	0.00
		=====	=====	=====	=====	=====	=====	=====	=====

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

503-BEACH OPERATING FUND
OPERATIONS
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>PERSONNEL SERVICES</u>								
51000511.01 SALARIES & WAGES	41,894	41,894	0	2,825.01	14,706.03	0.00	27,187.97	35.10
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	5,000	5,000	0	240.01	913.04	0.00	4,086.96	18.26
51000512.05 EMPLOYER-SOCIAL SECURI	3,205	3,205	0	224.81	1,240.60	0.00	1,964.40	38.71
51000512.10 EMPLOYER-T.M.R.S.	2,547	2,547	0	181.76	1,059.04	0.00	1,487.96	41.58
51000512.20 GROUP H/D INS PREMIUMS	7,716	7,716	0	643.56	4,504.81	0.00	3,211.19	58.38
51000512.30 WORKER'S COMPENSATION	749	749	0	0.00	626.93	0.00	122.07	83.70
51000512.40 SAFETY PAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	61,111	61,111	0	4,115.15	23,050.45	0.00	38,060.55	37.72

MATERIALS & SUPPLIES

51000521.01 OFFICE	500	500	0	0.00	0.00	0.00	500.00	0.00
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.00
51000523.03 CLEANING & JANITORIAL	500	500	0	0.00	0.00	0.00	500.00	0.00
51000525.01 FUEL	300	300	0 (0.59)	100.70	0.00	199.30	33.57
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	0.00	63.89	0.00	186.11	25.56
51000528.03 NON-CAPITALIZED ASSETS	<u>250</u>	<u>250</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>
TOTAL MATERIALS & SUPPLIES	1,800	1,800	0 (0.59)	164.59	0.00	1,635.41	9.14

SERVICES

51000532.01 AUDIT FEES	4,050	4,050	0	600.00	2,100.00	0.00	1,950.00	51.85
51000532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000533.14 CONTRACTED SERVICES	4,460	4,460	0	0.00	1,650.00	0.00	2,810.00	37.00
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000535.01 GENERAL LIABILITY INSU	6,158	6,158	0	16.15	6,174.00	0.00 (16.00)	100.26
51000535.10 WINDSTORM INS	8,500	8,500	0	0.00	5,458.38	0.00	3,041.62	64.22
51000536.01 ELECTRICITY	45,000	45,000	0	1,633.42	11,180.44	0.00	33,819.56	24.85
51000536.02 TELEPHONE	550	550	0	7.14	413.06	0.00	136.94	75.10
51000536.03 WATER	<u>30,000</u>	<u>30,000</u>	<u>0</u>	<u>353.44</u>	<u>3,928.17</u>	<u>0.00</u>	<u>26,071.83</u>	<u>13.09</u>
TOTAL SERVICES	98,718	98,718	0	2,610.15	30,904.05	0.00	67,813.95	31.31

MAINTENANCE

51000541.02 LANDSCAPING	500	500	0	0.00	0.00	0.00	500.00	0.00
51000542.03 R & M- BUILDING	3,500	3,500	0	0.00	3.59	0.00	3,496.41	0.10
51000543.04 R & M- IMPROVEMENT OTB	50,000	50,000	0	565.01	2,406.00	0.00	47,594.00	4.81

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2025

Item #5.

503-BEACH OPERATING FUND
OPERATIONS
DEPARTMENTAL EXPENDITURES

		ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.83	LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.90	MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.91	CREDIT CARD FEES	7,000	7,000	0	390.85	1,736.96	0.00	5,263.04	24.81
51000554.95	RV BOOKING FEES	<u>7,000</u>	<u>7,000</u>	<u>0</u>	<u>204.80</u>	<u>932.80</u>	<u>0.00</u>	<u>6,067.20</u>	<u>13.33</u>
TOTAL SUNDRY		49,201	49,201	0	3,516.90	23,118.51	0.00	26,082.49	46.99
CAPITAL EXPENDITURES									
51000561.02	LAND & IMPROVEMENTS OT	40,000	40,000	0	0.00	0.00	38,892.00	1,108.00	97.23
51000562.03	CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000563.05	CE- INFRASTRUCTURE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL EXPENDITURES		40,000	40,000	0	0.00	0.00	38,892.00	1,108.00	97.23
<hr/>									
TOTAL OPERATIONS		307,330	307,330	0	10,820.19	79,739.26	38,892.00	188,698.74	38.60
		=====	=====	=====	=====	=====	=====	=====	=====
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TOTAL EXPENDITURES		307,330	307,330	0	10,820.19	79,739.26	38,892.00	188,698.74	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(39,830) (39,830)		0	987.41 (22,369.95) (38,892.00)	21,431.95	153.81

*** END OF REPORT ***

COMMUNICATION

SUBJECT: Discuss Financial reports at Lighthouse Beach Campground

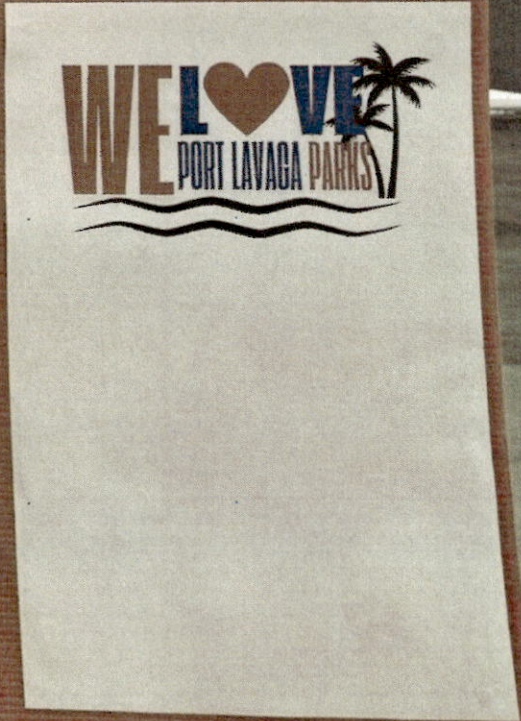
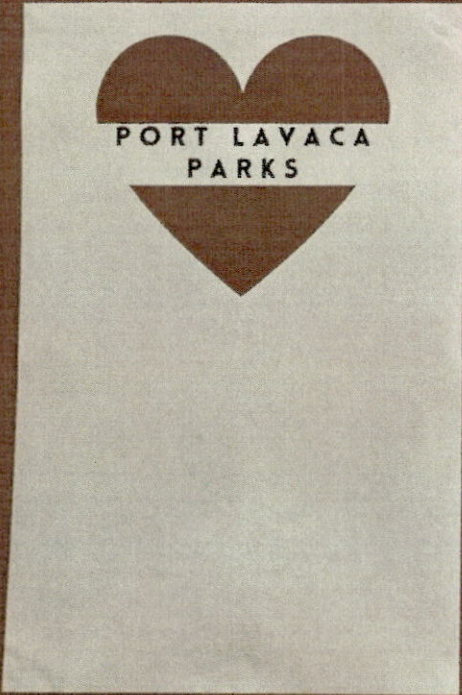
INFORMATION:

COMMUNICATION

SUBJECT: Receive update on Recreation and Parks Board Master Plan

INFORMATION:

Help us choose
our parks logo!



COMMUNICATION

SUBJECT: Discuss Capital Improvement Plan (CIP) for fiscal year 2025-26.

INFORMATION:



QUARTERLY CAPITAL PROJECTS PROGRESS REPORT

04/01/2025 - 06/30/2025

30
PROJECTS
BUDGETED FOR FY 24-25

28%
PROJECTS COMPLETION
FOR FY 24-25

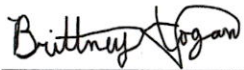
● NOT STARTED ● BEHIND ● ON TRACK ● OVERDUE ● COMPLETE

FUND/DEPT.	PROJECT NAME	TOTAL PROJECT COST	TOTAL PROJECT EXPENSES TO DATE	DETAILS	UPDATE	TOTAL PROJECT COMPLETION
HOT	GATEWAY SIGNS & LANDSCAPING	\$150,000	\$8,371	NEW GATEWAY SIGNS AND LANDSCAPING AT HWY 35 & HWY 87 AND HWY 35 & CAUSEWAY	PROPOSED DESIGN, WORKING WITH TXDOT TO UNDERSTAND REQUIREMENTS BEFORE FINALIZING THE DESIGN.	6%
GEN FUND/CITY HALL	CITY HALL UPGRADES	\$600,000	\$39,073	CITY HALL UPGRADE PHASE III	CONSTRUCTION ONGOING PHASE 3. PLANNING KICK-OFF MEETING FOR PHASE 4 HAS BEEN HELD AND PHASE 4 IS IN ARCHITECTURAL DESIGN PHASE	7%
GEN FUND/CITY HALL	UTILITY BILLING DRIVE THRU UPGRADES	\$75,000	\$20,532	DRIVE-THRU PNEUMATIC TUBE SYSTEM REPLACEMENT	CONSTRUCTION COMPLETE ON TUBE SYSTEM, REMAINING FUNDS FOR TUBE AWNING	27%
GEN FUND/POLICE	RADAR TRAILERS	\$13,349	\$13,349	PURCHASE OF TWO NEW RADAR TRAILERS	DELIVERED	100%
GEN FUND/POLICE	REPLACEMENT TASERS	\$12,085	\$12,085	REPLACEMENT TASERS FOR THE POLICE DEPARTMENT	RECEIVED. COMPLETED.	100%

FUND	PROJECT NAME	TOTAL PROJECT COST	TOTAL PROJECT EXPENSES TO DATE	DETAILS	UPDATE	TOTAL PROJECT COMPLETION
GEN FUND/POLICE	NEW VINYL FLOOR PLANKS	\$49,736	\$26,963	NEW VINYL FLOOR PLANKS FOR POLICE DEPARTMENT	WORK IS ONGOING.	54%
GEN FUND/FIRE	LADIES RESTROOM	\$15,000	\$0	INSTALLATION OF LADIES RESTROOM AND SHOWER AT FIRE STATION #1 ON AUSTIN ST.	HASN'T STARTED YET.	0%
BOND/STREETS	INDEPENDENCE IMPROVEMENTS	\$5,343,453	\$2,219,584	INDEPENDENCE DR 2 LANE PLUS CONTINUOUS TURN LANE TO HALF LEAQUE	CONSTRUCTION IS ONGOING.	42%
BOND/STREETS	ALAMO HEIGHTS IMPROVEMENTS	\$9,669,716	\$3,476,908	ALAMO HEIGHTS PHASE I & II	CONSTRUCTION IS ONGOING.	36%
BOND/STREETS	WESTERN HEIGHTS IMPROVEMENTS	\$2,812,300	\$9,000	REHAB OF BORDER, WAREHOUSE, CENTRAL, AND GEORGE ST. FROM BORDER TO WAREHOUSE	TASK ORDER HAS BEEN ISSUED AND FIELD SURVEY HAS BEEN COMPLETED	0%
GEN FUND/STREETS	SMITH ROAD IMPROVEMENTS	\$460,000	\$43,500	SMITH ROAD SIDEWALK AND BIKE LANE	NTP HAS BEEN ISSUED, WORK IS SCHEDULED TO START BY JUNE	9%
FARF/STREETS	STREETS DUMP TRUCK	\$113,292	\$113,292	2 DUMP TRUCKS. ONE IS FOR STREETS DEPARTMENT AND THE OTHER IS FOR UTILITY MAINTENANCE	DELIVERED.	100%
FARF/STREETS	STREET SWEEPER	\$340,000	\$339,500	PURCHASE OF A STREET SWEEPER	ORDERED. WAITING FOR DELIVERY.	100%
GEN FUND/STREETS	SCHOOLEY, HENRY, AND BONORDEN IMPROVEMENTS	\$365,000	\$18,926	SCHOOLEY, HENRY AND BONORDEN ST. REHAB	CONSTRUCTION IS ONGOING.	5%
GEN FUND/PARKS	BAYFRONT SPLASHPAD IMPROVEMENTS	\$75,000	\$63,101	SHADE STRUCTURE AT BAYFRONT SPLASH PAD	THE SPLASH PAD IS DONE. SUBMITTED FINAL INVOICE.	84%
GEN FUND/PARKS	BAYFRONT PARK IMPROVEMENTS	\$25,000	\$11,505	MURAL, SOLAR LIGHTS AND BOLLARDS	CROSSWALK MURAL HAS BEEN COMPLETE AND 4 SOLAR LIGHTS HAVE BEEN INSTALLED	46%

FUND	PROJECT NAME	TOTAL PROJECT COST	TOTAL PROJECT EXPENSES TO DATE	DETAILS	UPDATE	TOTAL PROJECT COMPLETION
GEN FUND/PARKS	BAYFRONT PARK IMPROVEMENTS	\$10,000	\$0	POLE BANNERS FOR BAYFRONT PARK	HASN'T STARTED YET.	0%
GEN FUND/PARKS	CITY PARK IMPROVEMENTS	\$20,000	\$0	IRRIGATION AND LANDSCAPING AT CITY PARK	HASN'T STARTED YET.	0%
GEN FUND/PARKS	BUTTERFLY PARK IMPROVEMENTS	\$15,000	\$0	IRRIGATION AND LANDSCAPING AT BUTTERFLY PARK	HASN'T STARTED YET.	0%
GEN FUND/BAUER	BAUER COMMUNITY CENTER IMPROVEMENTS	\$35,000	\$3,500	IRRIGATION AND LANDSCAPING AT BAUER COMMUNITY CENTER	LANDSCAPING CONTRACT HAS BEEN AWARDED AND WORK HAS STARTED	10%
GEN FUND/BAUER	SOUVINEER COIN PRESS	\$10,000	\$0	SOUVENIR COIN PRESS	HASN'T STARTED. REPURPOSED FOR ADDITIONAL BAUER LANDSCAPING, COIN PRESS NO LONGER MADE	0%
PUF FUND/WATER	WATER VALVE LOCATION AND EXERCISE PROGRAM	\$126,000	\$83,490	VALVE AUDIT AND MAPPING	COMPLETED; WAITING FOR FINAL INVOICE.	66%
PUF FUND/WATER	WATER SYSTEM IMPROVEMENT (ARPA)	\$4,512,054	\$3,845,246	WATER SYSTEM INPOVEMENT	CONSTRUCTION ONGOING. WATER SYSTEM IMPROVEMENT INCLUDES ARPA FUND	85%
PUF FUND/WATER	DUMP TRUCK	\$113,292	\$113,292	2 DUMP TRUCKS. ONE IS FOR STREETS DEPARTMENT AND THE OTHER IS FOR UTILITY MAINTENANCE	ORDERED. WAITING FOR DELIVERY	100%
PUF FUND/WATER & WWTP	TXCDBG	\$575,000	\$10,470	WATER/SEWER IMPROVEMENT	EXECUTED ADMINISTRATION AND ENGINEERING CONTRACTS.	2%
UTILITY CONSTRUCTION FUND/WWTP	ANN ST LIFTSTATION	\$890,500	\$103,875	LIFT STATION UPGRADES: ANN STREET	CONTRUCTION AWARD IS ISSUED. PROJECTED START DATE: JULY 2025. WAITING FOR MATERIALS AND EQUIPMENT.	12%

FUND	PROJECT NAME	TOTAL PROJECT COST	TOTAL PROJECT EXPENSES TO DATE	DETAILS	UPDATE	TOTAL PROJECT COMPLETION
PORTS & HARBORS	TPWL BOATING ACCESS	\$720,000	\$27,045	BOATING ACCESS.BREAKWATER REPAIR IN NAUTICAL LANDINGS MARINA	NTP HAS BEEN ISSUED AND WORK IS TO BEGIN BY JUNE 2025	4%
PORTS & HARBORS	RESTORE GRANT	\$500,000	\$11,037	RESTORE CITY OF PORT LAVACA SHORELINE CLEANUP	ENVIRONMENTAL PHASE. RECEIVED AN RFI FROM ARMYCORP. PREPARING RFP	2%
PORTS & HARBORS	SMITH HARBOR IMPROVEMENTS	\$675,000	\$30,200	IMPROVEMENTS SMITH HARBOR PHASE I DOWNTOWN WATERFRONT MASTER PLAN	RECEIVED ENVIRONMENTAL PERMIT. ENGINEERING DESIGN PHASE.	4%
PORTS & HARBORS	CDBG MIT	\$13,645,005	\$1,211,796	HAZARD MITIGATION LIVING SHORELINE PROJECT FOR COASTAL RESILIENCY PROGRAM	ONGOING PERMITTING COORDINATION WITH TRITON AND USACE. PROGRESS 95% DESIGN PACKAGE. FINALIZE NAVIGATION AID.PERMIT REQUEST FOR USCG.	9%
TOTAL:		\$41,965,781	\$11,855,641			28%



Brittney Hogan
Finance Director

05/27/2025

Date

