



CITY COUNCIL SPECIAL/WORKSHOP MEETING

Monday, July 26, 2021 at 3:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

The following item will be addressed at this or any other meeting of the city council upon the request of the mayor, any member(s) of council and/or the city attorney:

Announcement by the mayor that council will retire into closed session for consultation with city attorney on matters in which the duty of the attorney to the city council under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).

(All matters listed under the consent agenda item are routine by the city council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)

AGENDA

Council will consider/discuss the following items and take any action deemed necessary.

COVID-19 MEETING PROCEDURE

Public notice is hereby given that the City Council of the City of Port Lavaca, Texas, will hold a special and workshop meeting MONDAY, JULY 26, 2021 beginning at 3:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

Due to COVID-19 concerns, social distancing guidelines will be encouraged for in-person attendance. The meeting will also be available via the video conferencing application "ZOOM".

Join Zoom Meeting:

<https://us02web.zoom.us/j/86087810281?pwd=dXMvckppMElYUmZhbGVrK1NEM3d3dz09>

Meeting ID: 860 8781 0281

Passcode: 516698

One Tap Mobile

*+13462487799,,82182482989#,,, *912619# US (Houston)*

Dial by your location

+1 346 248 7799 US (Houston)

I. ROLL CALL

CITY COUNCIL SPECIAL MEETING**II. CALL TO ORDER****III. COMMENTS FROM THE PUBLIC** - *Comments will be limited to three (3) Minutes per individual unless permission to speak longer is received in advance***IV. ACTION ITEMS** - *Council will consider/discuss the following items and take any action deemed necessary*

1. Consider request of James Maikoetter for the use of the Bayfront Peninsula Park for the Annual Hard Head Derby on Friday, August 6 and Saturday, August 07, 2021. Presenter is Wayne Shaffer
2. Consider request of Texas Made Fades Barber Shop for closure of Colorado Street between Main and Live Oak Streets for their back-to-school hair cut nonprofit event on Sunday, August 08, 2021 from 1:00 pm to 5:00 pm. Presenters are AJ Piña and Hiram Peña.
3. Consider amendment to the current professional services agreement between the City of Port Lavaca and the Law Offices of James Lee Murphy, Esq. to provide legal services regarding negotiations with the Guadalupe-Blanco River Authority (GBRA). Presenter is Jody Weaver

V. ADJOURN SPECIAL MEETING**CITY COUNCIL WORKSHOP****VI. CALL TO ORDER****VII. COMMENTS FROM THE PUBLIC** - *Comments will be limited to three (3) Minutes per individual unless permission to speak longer is received in advance***VIII. ITEMS FOR DISCUSSION** - *Council will discuss the following items*

1. Receive presentation by Enterprise on proposed Fleet Management Program. Presenter is Jody Weaver
2. Discuss 2021-22 Capital Improvement Plan (CIP). Presenter is Jody Weaver

IX. ADJOURN WORKSHOP**CERTIFICATION OF POSTING NOTICE**

This is to certify that the above notice of a regular meeting of The City Council of The City of Port Lavaca, scheduled for **Monday, July 26, 2021**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **3:30 p.m. Friday, July 23, 2021**.

Lorena Perez-Diaz, Assistant City Secretary

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: Consider request of James Maikoetter for the use of the Bayfront Peninsula Park for the Annual Hard Head Derby on Friday, August 6 and Saturday, August 07, 2021. Presenter is Wayne Shaffer

INFORMATION:

CITY OF PORT LAVACA

COUNCIL MEETING: **JULY 26, 2021** **AGENDA ITEM #** 1

DATE: 7/15/2021

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: WAYNE SHAFFER, DIRECTOR OF PUBLIC WORKS

SUBJECT: USE OF THE BAYFRONT PENINSULA PARK FOR THE ANNUAL
HARD HEAD DERBY

BACKGROUND: James Maikoetter has requested to use the Bayfront Peninsula Park for the Annual Hard Head Derby on Friday, August 6, 2021 and Saturday, August 7, 2021. The event will be free of charge to the public. The Hard Head Derby has requested that the fees be waived for the use of the park.

FINANCIAL IMPLICATIONS: This event is a great benefit for the youth of Port Lavaca and Calhoun County.

IMPACT ON COMMUNITY SUSTAINABILITY:

RECOMMENDATION: Staff recommend waiving the fee for the community event.

ATTACHMENTS:

COMMUNICATION

SUBJECT: Consider request of Texas Made Fades Barber Shop for closure of Colorado Street between Main and Live Oak Streets for their back-to-school hair cut nonprofit event on Sunday, August 08, 2021 from 1:00 pm to 5:00 pm. Presenters are AJ Piña and Hiram Peña.

INFORMATION:

Subject: Road closure Aj Pina
From: "Kali Cole" <calicoboutique@yahoo.com>
Sent: 7/23/2021 3:59:31 PM
To: mgrant@portlavaca.org;

Hello,

My name is AJ Pina and I am writing to see if I can have permission to have the roads closed off by Business location Texas Made Fades/Adore Salon (Colorado street between main and live oak on Sunday, August 8th, 2021 from 12 PM-5PM for a non profit back to school free haircut event that we will be putting on. Your cooperation will be greatly appreciated. If you have any questions please feel free to call me at 361-648-7490.

COMMUNICATION

SUBJECT: Consider amendment to the current professional services agreement between the City of Port Lavaca and the Law Offices of James Lee Murphy, Esq. to provide legal services regarding negotiations with the Guadalupe-Blanco River Authority (GBRA). Presenter is Jody Weaver

INFORMATION:

CITY OF PORT LAVACA

CITY COUNCIL MEETING: JULY 26, 2021

AGENDA ITEM 3**DATE:** 7.23.2021**TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS**FROM:** JODY WEAVER, INTERIM CITY MANAGER. **SUBJECT:** JAMES LEE MURPHY AMENDMENT TO AGREEMENT

Attached is a proposed amendment to the current Agreement the City has with James Lee Murphy as Special Council.

James has agreed to a change to what he initially proposed in the attached document as follows:

Fees and Expenses.

- 1) ... subject to an inflation factor as reflected in the Municipal Cost Index to be applied annually after the effective date of the amendment.

Mr. Murphy should have an update to report on August 2nd, or at least by the August regular meeting.

LAW OFFICES OF JAMES LEE MURPHY, ESQ.

265 EAST OAKVIEW PLACE
SAN ANTONIO, TEXAS 78209

TELEPHONE (210) 859-2189

EMAIL: JAMESLEEMURPHYESQ@ATT.NET

Attorney Client Communication
Privileged & Confidential

July 03, 2021

VIA Electronic Mail: jweaver@portlavaca.org

Jody Weaver, P.E. | Interim City Manager
202 North Virginia | Port Lavaca TX 77979
jweaver@portlavaca.org | 361-827-3601

Re: Amendment to Agreement for Legal Services; City of Port Lavaca

Dear Ms. Weaver:

I am both pleased and grateful to continue legal services in connection with the City of Port Lavaca's current relationship with the Guadalupe-Blanco River Authority ("GBRA"). This letter will amend and confirm my existing engagement for legal services effective December 9, 2019 by amending sections 2 & 3 of said agreement. The provisions in this amendment supersede existing terms, notwithstanding anything to the contrary in the original. If you have any questions about these provisions, please do not hesitate to contact me.

2. *Term of Engagement.* My representation will terminate upon the first to occur of (i) the close of business on December 31, 2022, unless the parties have entered into a written agreement, signed by each party, extending the Term for an additional period or periods; (ii) CLIENT elects to terminate the Agreement by paying the total legal services fee in full at an earlier date. In the event that we terminate the engagement, I will take such steps as are reasonably practicable to protect the Client's interests in the above matter.

3. *Fees and Expenses.* Client will pay, during the term of this engagement a fee of \$3,000.00 per month for the term of the agreement, due in full upon execution of this Agreement but payable in equal monthly payments, subject to an inflation factor as reflected in the Producer Price Index. The foregoing fee shall constitute my sole and exclusive compensation under this Agreement.

Very truly yours,

James Lee Murphy

James Lee Murphy, III
State Bar License No. 14700600

Agreed and Accepted:**City of Port Lavaca****Date:** _____**ATTEST:**_____
Jack Whitlow, Mayor_____
Mandy Grant, City Secretary

LAW OFFICES OF JAMES LEE MURPHY, ESQ.

265 EAST OAKVIEW PLACE
SAN ANTONIO, TEXAS 78209

TELEPHONE (210) 859-2189

EMAIL: JAMESLEEMURPHYESQ@ATT.NET

September 26, 2019

William A. "Bill" DiLibero, Esq., C.M.
City Manager | City of Port Lavaca
202 N. Virginia St. | Port Lavaca, Texas 77979
Office: 361-552-9793 x 222 | Cell: 361-408-0003

Re: Agreement for Legal Services

Dear Mr. DiLibero:

Thank you for asking me to provide legal services the City of Port Lavaca regarding negotiations with the Guadalupe Blanco River Authority (GBRA). This letter will confirm my engagement and will describe the basis on which I will provide legal services. If you have any questions about these provisions, please do not hesitate to contact me.

1. *City; Scope of Representation.* My City in this matter will be the City of Port Lavaca ("the City" or "you"). I will be engaged to provide legal services in connection with negotiations and matters pending between the City and GBRA in Calhoun County, Texas. You may limit or expand the scope of my representation from time to time, provided that any substantial change in the scope of my representation must be agreed to by me.

2. *Term of Engagement.* Either the City or I may terminate this engagement at any time for any reason by written notice, subject on my part to applicable rules of professional conduct. In the event that we terminate the engagement, I will take such steps as are reasonably practicable to protect the City's interests in the above matter.

Unless previously terminated, my representation of the City will terminate upon my sending you my final statement for services rendered in this matter. Following such termination, any otherwise non-public information you have supplied to me which is retained by me will be kept confidential in accordance with applicable rules of professional conduct. At your request, your papers and property will be returned to you promptly upon receipt of payment for outstanding fees and costs. My own work files pertaining to the matter will be retained by me. These work files include, for example, administrative records, time and expense reports, personnel and staffing materials, credit and accounting records, and my "attorney work product". Attorney work product encompasses material prepared by or for the internal use of lawyers, such as drafts, notes, internal memoranda, and legal and factual research, including investigative reports subject to my law office records retention policy. For various reasons, including the minimization of unnecessary storage expenses, I reserve the right to destroy or otherwise dispose of any such documents or other materials retained by me within a reasonable time period after the termination of this engagement.

City of Port Lavaca
 September 26, 2019
 Page 2

You are engaging me to provide legal services in connection with the specific matter described above. After completion of the matter, changes may occur in the applicable laws or regulations that could have an impact upon your future rights and liabilities. Unless you engage me after completion of this matter to provide additional advice on issues arising from this matter, I will have no continuing obligation to advise you with respect to future legal developments.

3. Fees and Expenses. My fees will be based primarily on my time spent on the matter charged at my billing rate. My billing rate for this case will be \$200 per hour. Travel time in which no work is being done is billed at travel expense plus \$50 per hour. Work done by my legal assistant(s) is billed at \$50 per hour. These billing rates are subject to change from time to time, but I will notify you at least sixty (60) days in advance of any change in these rates. Other factors may be taken into consideration in determining my fees including the responsibility assumed, the novelty and difficulty of the legal problem involved, particular experience or knowledge provided, time limitations imposed by the City, the benefit resulting to the City, and any unforeseen circumstances arising in the course of my representation.

This fully executed engagement letter acknowledges my receipt of a non-fundable advance retainer in the amount of \$3,500 ("Original Retainer Amount"). Billings for fees and expenses will be applied against the retainer and at any time that the retainer amount is reduced to a level below \$1,000, you agree to replenish the retainer to the Original Retainer Amount, or any such other amount as we agree to. Amounts in the retainer fund in excess of the Original Retainer Amount at the termination of this engagement shall be promptly refunded to the City.

I will include on my invoice statements separate charges for performing services such as photocopying, messenger and delivery service, computerized research, travel, long-distance telephone, and search and filing fees. I do not charge City for faxes, internal copy jobs of fewer than 25 copies, Westlaw research, secretarial overtime or supplies. With each bill, I will provide detailed information concerning the time expended by me and any legal assistants in connection with the work covered by the bill. At your request, I can also provide the detailed information maintained in my accounting database about each invoiced item. For this engagement, I will not engage other professional consultants unless needed to carry out this engagement and approved by you in advance.

Previous month
 Statements normally will be rendered monthly for work performed and expenses recorded during the previous calendar month. Payment is due promptly upon receipt of my statement. If any statement remains unpaid for more than 60 days, I may suspend performing services for the City until arrangements have been made for payment of outstanding statements and the payment of future fees and expenses.

The fees and costs relating to this matter are not predictable. Accordingly, I have made no commitment to you concerning the maximum fees and costs that will be necessary to resolve or complete this matter. It is also expressly understood that payment of my fees and costs is in no way contingent on the ultimate outcome of the matter.

City of Port Lavaca
September 26, 2019
Page 3

4. *City Responsibilities.* You agree to cooperate fully with me and to provide promptly all information known or available to you relevant to my representation. You also agree to pay my statements for services and expenses in accordance with paragraph 3 above.

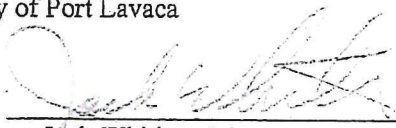
5. *Conflicts.* You should be aware that I may represent various other companies, cities, districts, and individuals. It is possible that during the time that I am performing legal services for you, some of my present or future clients might have disputes or transactions with you. You agree that I may continue to represent or may undertake in the future to represent existing or new clients in any matter that is not substantially related to my work for you even if the interests of such other clients in those other matters are directly adverse. We agree, however, that your prospective consent to conflicting representation contained in the preceding sentence shall not apply in any instance where, as a result of my legal services for you, I have obtained proprietary or other confidential information of a non-public nature, that, if known to such other client, could be used in any such other matter by such client to your material disadvantage.

I trust that these terms are satisfactory and agreeable to you. If so, please so indicate by signing in the space provided below and return it to me (a scanned copy E-mailed to me is sufficient). Once again, I am pleased to have this opportunity to work with you and, as always, I will endeavor to provide high quality and efficient legal services. Please call me if you have any questions or comments about this engagement letter or otherwise during the course of my representation.

Very truly yours,
James Lee Murphy, Esq.
James Lee Murphy
State Bar License No. 14700600

Agreed and Accepted:

City of Port Lavaca

By: 

Jack Whitlow, Mayor

Date: 10-1-19

ATTEST:


Mandy Grant, City Secretary

**CITY OF PORT LAVACA
REQUEST FOR REMITTANCE VOUCHER**

Date: 12/11/2019

Voucher No. 2019 12189445

Amount: \$3,500.00

Vendor: JAMES LEE MURPHY, ESQ.

Bank Account: Consolidated Cash 703

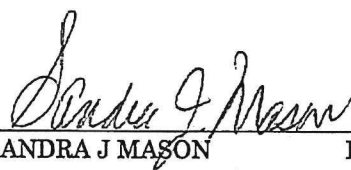
Charged To	Account Title	Amount
501-59800532.08	LEGAL- SPECIAL	\$ 3,500.00

Total	\$ 3,500.00
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Reason: ORIGINAL RETAINER AMOUNT TO LAW OFFICES OF JAMES LEE MURPHY,
ESQ. - ASSIST WITH GBRA PROJECT.

Department: FINANCEPreparer: SANDRA MASON

FINANCE DIRECTOR


SANDRA J MASON

Date

12/11/19

City of Port Lavaca Form 28 (4/98)


WILLIAM A DILIBERO

DATE

12/11/19

Fund 501
 Dept/Acct 5A800532.08
 Amount 15,000.00
 Approved by [Signature]
 Date 10-19-20

James Lee Murphy

Attorney at Law
 265 East Oakview Place
 Alamo Heights, Texas 78209
 Tel: 210-859-2189

Email: jamesleemurphyesq@att.net

INVOICE FOR LEGAL SERVICES RENDERED

Client: City of Port Lavaca, Texas;

Attn: Richard Morton, City Manager, 202 N. Virginia St., Port Lavaca, TX 77979

Invoice No.: 0135-20-003 Date: October 15, 2020

Period Covered: January 1 through October 15, 2020

DATE	PROFESSIONAL	DESCRIPTION	HOURS / RATE	FEES
01/09/2020- 10/10/2020	James Lee Murphy	Attend meetings with City Council members, elected officials, the city manager and city staff, travel to/from said meetings. Review GBRA enabling legislation, current Port Lavaca contract, documents related to negotiations between GBRA and City regarding current and prior contractual relationships, review GBRA contract negotiations with City of Victoria and Lockhart regarding transfer of facilities. Research and drafting of a revised Agreement between the City and GBRA, including legal grounds to support specific provisions in the revised Agreement. Email memos & communications to City Managers and staff regarding the foregoing matters.	75 hrs. / \$200	\$15,000.00

TOTAL FEES for January 1 through October 15, 2020

\$15,000.00

EXPENSES INCURRED:

0

TOTAL DUE for month of January 2020

\$15,000.00

— Please make check payable to James Lee Murphy at the mailing address shown on the letterhead —

James Lee Murphy

Attorney at Law
 265 East Oakview Place
 Alamo Heights, Texas 78209
 Tel: 210-859-2189
 Email: jamesleemurphyesq@att.net

Fund 501
 Dept/Acct 59800532.08
 Amount 15,000.00
 Approved by [Signature]
 Date 7.2.2021

INVOICE FOR LEGAL SERVICES RENDERED

Client: City of Port Lavaca, Texas;

Attn: Jody Weaver, P.E, Interim City Manager, 202 N. Virginia St., Port Lavaca, TX 77979

Invoice No.: 0135-20-004 Date: June 30, 2021

Period Covered: October 15, 2020 through June 30, 2021

DATE	PROFESSIONAL	DESCRIPTION	HOURS / RATE	FEES
10/15/2020-06/30/2020	James Lee Murphy	Attend meetings with City Council members, elected officials, the city manager and city staff, travel to/from said meetings. Review GBRA enabling legislation, current Port Lavaca contract, documents related to negotiations between GBRA and City regarding current and prior contractual relationships, review GBRA contract negotiations with City of Victoria and Lockhart regarding transfer of facilities. Research and drafting of a revised Agreement between the City and GBRA, including legal grounds to support specific provisions in the revised Agreement. Email memos & communications to City Managers and staff regarding the foregoing matters.	75 hrs. / \$200	\$15,000.00

TOTAL FEES for January 1 through October 15, 2020

\$15,000.00

EXPENSES INCURRED:

0

TOTAL DUE for October 15, 2020 to June 30, 2021

\$15,000.00

— Please make check payable to James Lee Murphy at the mailing address shown on the letterhead —

COMMUNICATION

SUBJECT: Receive presentation by Enterprise on proposed Fleet Management Program.
Presenter is Jody Weaver

INFORMATION:



Prepared For:



Michael A Sosa
FLEET CONSULTANT

210-885-2715
PHONE

Michael.A.Sosa@efleets.com
EMAIL



FLEET SYNOPSIS | CITY OF PORT LAVACA

THE SITUATION

Current fleet age is negatively impacting the overall budget and fleet operations

- 31% of the light and medium duty fleet is currently 10 years or older
- 11 vehicles of the light and medium duty fleet is currently 10 years or older
- 8.4 years is the current average age of the fleet
- 17.5 years – time it would take to cycle the entire fleet at current acquisition rates
- Older vehicles have higher fuel costs, maintenance costs and tend to be unreliable, causing increased downtime and loss of productivity.

THE OBJECTIVES

Identify an effective vehicle life cycle that maximizes potential equity at time of resale creating a conservative savings of over \$345,000+ in 10 years

- Shorten the current vehicle life cycle from 17.5 years to 2.29 years
- Provide a lower sustainable fleet cost that is predictable year over year
- Free up more than \$32,000 in capital from the salvage of 16 vehicles in the first year
- Significantly reduce Maintenance to an average monthly cost of \$39.03 vs. current \$162.00
- Reduce the overall fuel spend through more fuel-efficient vehicles
- Leverage an open-ended lease to maximize cash flow opportunities and recognize equity.

Increase employee safety with newer vehicles

- Currently:
 - 2 vehicles predate Anti-Lock Brake standardization (2007)
 - 7 vehicles predate Electronic Stability Control standardization (2012)
 - *ESC is the most significant safety invention since the seatbelt*
 - 29 vehicles predate standardization of back up camera (2018)

Piggyback The Sourcewell, TIPS USA or E&I awarded RFP that addresses the following:

- Access to all fleet management services as applicable to the needs of the City
- Supports the City's need for fleet evaluation on a quarterly basis assessing costs and reviewing best practices

THE RESULTS

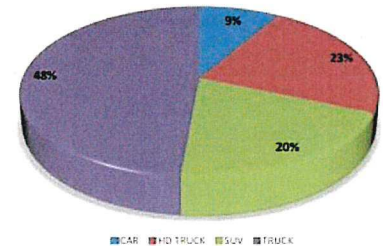
By partnering with Enterprise Fleet Management, it is estimated that the City will reduce their fuel costs by 20%. The City will also reduce maintenance cost by approximately 74% on non-emergency response vehicles. Leveraging an open-end lease maximizes cash flow and recognizes equity from vehicles sold. Furthermore, the City will leverage Enterprises Fleet Management's ability to sell vehicles at an average of 110% above Commercial Value Index. By shifting from reactively replacing inoperable vehicles to planning vehicle purchases, the City of Port Lavaca will be able replace 16 of its oldest vehicles within a year, turning 45% of their vehicles into newer, safer, more efficient models.

FLEET STATISTICS | CITY OF PORT LAVACA

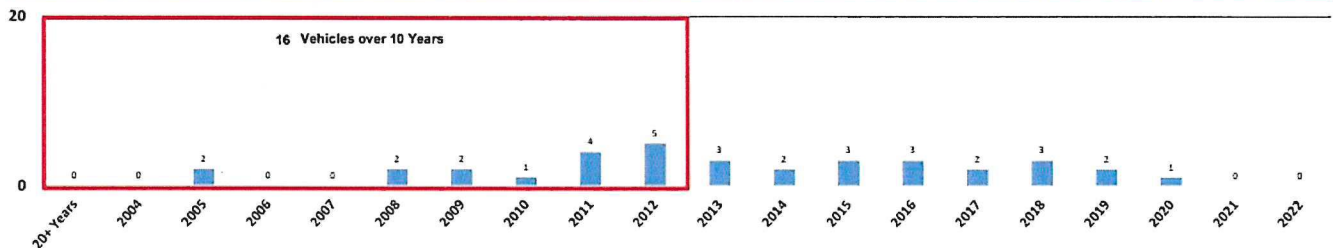
City of Port Lavaca - Fleet Profile

Fleet Profile				Fleet Replacement Schedule						Replacement Criteria	
Vehicle Type	# of Type	Average Age (years)	Average Annual Mileage	2022	2023	2024	2025	2026	Under-Utilized		
Mid-size Sedan	1	3.6	300	0	0	0	1	0	0	* Fiscal Year 2022 = 10 years old and older, or odometer over 100,000	
Full-size Sedan	2	9.1	8,700	1	1	0	0	0	0	* Fiscal Year 2023 = 8 years old and older, or odometer over 93,300	
Mid Size SUV 4x2	1	12.7	5,900	1	0	0	0	0	0	* Fiscal Year 2024 = 6 years old and older, or odometer over 86,600	
Mid Size SUV 4x4	3	3.5	9,600	0	0	1	0	2	0	* Fiscal Year 2025 = 4 years old and older, or odometer over 79,900	
Full Size SUV 4x2	3	6.6	8,200	0	1	2	0	0	0	* Fiscal Year 2026 = Remaining Vehicles	
1/2 Ton Pickup Reg 4x2	4	11.7	8,700	3	0	1	0	0	0	* Underutilized = Annual Mileage less than	
1/2 Ton Pickup Ext 4x2	6	10.8	7,400	4	1	1	0	0	0		
1/2 Ton Pickup Quad 4x2	7	6.2	7,400	2	1	0	3	1	0		
3/4 Ton Pickup Reg 4x2	1	12.7	4,200	1	0	0	0	0	0		
3/4 Ton Pickup Ext 4x2	4	9.4	5,400	3	0	1	0	0	0		
1 Ton Pickup Ext 4x2	1	8.6	8,700	0	1	0	0	0	0		
1 Ton Pickup Quad 4x2	1	3.6	5,200	0	0	0	1	0	0		
1 Ton Pickup Quad 4x4	1	10.7	7,000	1	0	0	0	0	0		
Totals/Averages	35	8.4	7,300	16	5	6	5	3	0		

Vehicle Types



Model Year Analysis



Confidential

7/15/2021

enterprise
 FLEET MANAGEMENT

City of Port Lavaca - Fleet Planning Analysis

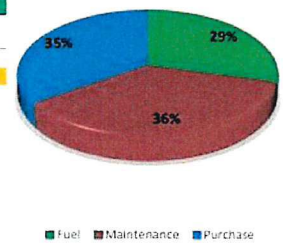
Current Fleet	35	Fleet Growth	0.00%	Proposed Fleet	35
Current Cycle	17.50	Annual Miles	8,100	Proposed Cycle	2.29
Current Maint.	\$152.00			Proposed Maint.	\$39.03
Maint. Cents Per Mile	\$0.23	Current MPG	10	Price/Gallon	\$2.00

Fleet Costs Analysis

Fleet Mix				Fleet Cost								Annual
Fiscal Year	Fleet Size	Annual Needs	Owned	Leased	Purchase	Lease*	Equity (Owned)	Equity (Leased)	Maintenance	Fuel	Fleet Budget	Net Cash
Average	35	2.0	35	0	60,937	0			63,840	51,100	175,877	0
'22	35	16	19	16	88,000	136,411	-32,000	-52,821	42,149	46,428	228,167	-52,290
'23	35	14	14	21	0	156,421	-10,000	-64,458	35,370	44,968	162,302	13,575
'24	35	17	8	27	0	204,517	-21,000	-155,825	27,236	43,216	98,143	77,733
'25	35	25	3	32	0	215,692	-32,500	-123,143	20,458	41,756	122,263	53,614
'26	35	22	0	35	0	239,053	-25,500	-130,354	16,391	40,880	140,470	35,407
'27	35	20	0	35	0	239,053		-209,179	16,391	40,880	87,144	88,733
'28	35	27	0	35	0	239,053		-127,644	16,391	40,880	168,680	7,197
'29	35	20	0	35	0	239,053		-137,532	16,391	40,880	158,791	17,085
'30	35	21	0	35	0	239,053		-207,111	16,391	40,880	89,212	86,664
'31	35	27	0	35	0	239,053		-137,740	16,391	40,880	158,583	17,294
10 Year Savings											\$345,014	
Avg. Sustainable Savings												\$43,395

A pie chart illustrating the cost breakdown. The largest portion is Maintenance at 36%, followed by Fuel at 35%, and Purchase at 29%.

Category	Percentage
Fuel	35%
Maintenance	36%
Purchase	29%



CASE STUDY | CITY OF PORT LAVACA

CASE STUDY | CITY OF FREDERICKSBURG, TX



City lowers fleet maintenance costs by \$127K with Fleet Program.

BACKGROUND

Location: Fredericksburg, TX
 Industry: Government
 Total vehicles: 75 vehicles

THE CHALLENGE

Each year, the City of Fredericksburg was faced with high vehicle repair and maintenance costs for an aging fleet. The City's 75 vehicles had an average age of 12 years resulting in unexpected maintenance issues each year. The City was spending \$153,300 per year on fleet maintenance, averaging over \$2,000 per truck. Searching for solutions within their budget, the city needed to make managing their vehicles easier, from purchasing to maintenance and driver fueling options.

THE SOLUTION

Enterprise Fleet Management presented a proactive fleet replacement plan to the City of Fredericksburg that would reduce the average age of their fleet by 60% helping reduce operational and maintenance expenses. With integrating newer vehicles into the City's fleet, employees would drive safer, more reliable vehicles with minimal maintenance needs. Long-term, this plan has helped save an average of \$29,284 per year in fleet related expenses.

"We have truly enjoyed the partnership with Enterprise Fleet Management. Things are much easier to manage now, and we are saving money on vehicle maintenance."

- Brian Peters, Programs Manager

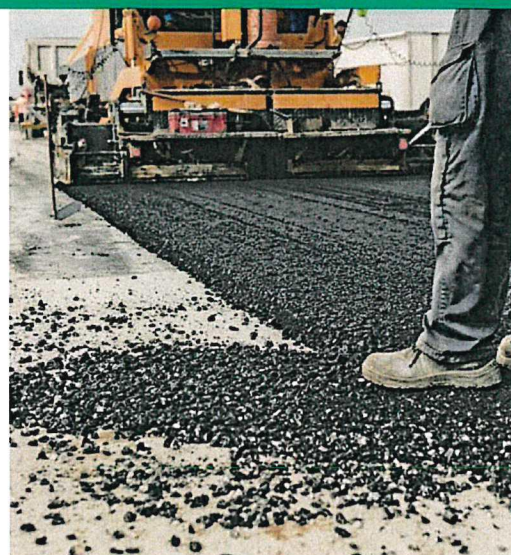
Enterprise Fleet Management also recommended replacing all vehicles owned by the city within a 5-year time frame. This approach will help The City lower maintenance expense from \$153,300 per year to \$26,016 per year.

THE RESULTS

Since their partnership began 4 years ago, Enterprise Fleet Management has helped The City of Fredericksburg transition their fleet vehicles from an average age of 12 years to 4. The City has experienced a significant reduction in costs associated with their fleet program and a decrease in employee downtime. This is due to The City putting their trust in the local Enterprise Fleet Management team's expertise and the fleet planning analytics backing each recommendation. The partnership has given the City visibility into all vehicle costs and budget accordingly.

To learn more, visit eefleets.com or call 877-23-FLEET.

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Key Results

MAINTENANCE
 LOWERED BY
83%



SAVED
\$62,052
 OVER THE LAST 2
 REPLACEMENT YEARS

5 YEAR
 REPLACEMENT PLAN



PROGRAM RESOURCES | CITY OF PORT LAVACA

SAFETY

- 30% of all vehicles are older than 10 years of age and do not contain the most up to date safety features, such as electronic stability control and airbag standardization and anti-lock brake control.

ACCOUNT MANAGEMENT

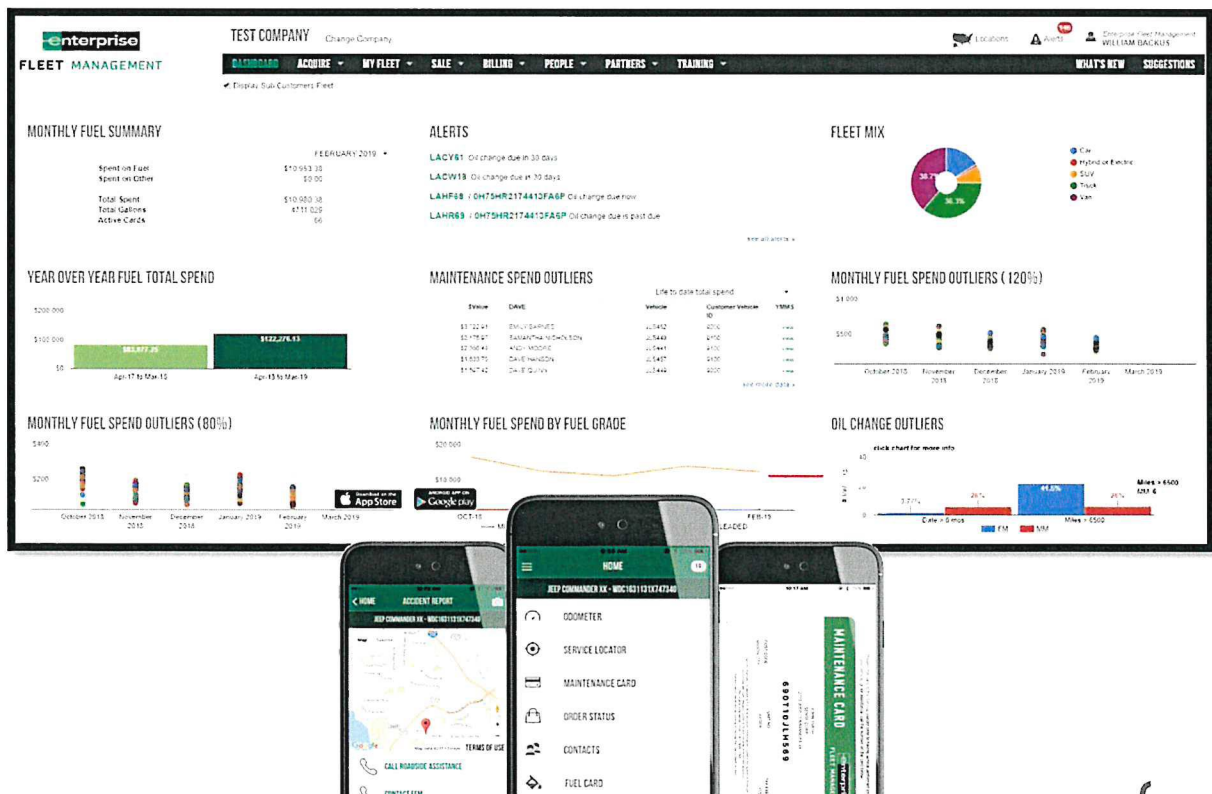
The City of Port Lavaca will have a dedicated, local account team to proactively manage and develop your fleet while delivering the highest level of customer service to facilitate your day-to-day needs.

- Your dedicated Client Strategy Manager meets with you 3-4 times a year for both financial and strategic planning.
- Your Client Strategy Manager will provide on-going analysis – this will include most cost-effective vehicle makes/models, cents per mile, total cost of ownership, and replacement analysis.

TECHNOLOGY

Enterprise Fleet Management's website provides vehicle tracking, reporting, and metrics. Our website can be customized to view a wide range of data so that you may have a comprehensive and detailed look at all aspects of your fleet and the services provided. Our Mobile App gives drivers all of the convenience and functionality they need.

- **Consolidated Invoices** - Includes lease, maintenance, and any additional ancillaries
- **Maintenance Utilization** - Review the life-to-date maintenance per vehicle
- **Recall Information** - See which units have open recalls
- **License & Registration** - See which plate renewals are being processed by Enterprise and view status
- **Alerts** - Set customizable alerts for oil changes, lease renewals, license renewals, and billing data
- **Lifecycle Analysis** - See data regarding all transactions for the lifecycle of the entire fleet, with drill-down capability to any specific lease or transaction



REFERENCES | CITY OF PORT LAVACA

CURRENT PARTNERS

- City of Cibolo
- City of Kyle
- City of Kerrville
- City of Brownsville
- City of Commerce
- City of Pleasanton
- City of Mount Pleasant
- City of Edna
- City of Victoria
- City of Alice
- City of San Marcos
- City of Beaumont
- City of Fredericksburg
- City of Sealy
- City of Uvalde
- City of El Campo

REFERENCES:

- City of Edna
 - Gary Broz, City Manager
 - gbroz@cityofedna.com or 361-782-3122
- City of El Campo
 - Courtney Sladek, City Manager
 - csladek@cityofelcampo.org or 979-541-5009
- City of Sealy
 - Jay Reeves, Chief of Police
 - jreeves@ci.sealy.tx.us or 281-830-5177
- City of Navasota
 - Lance Hall, Finance Director
 - lhall@navasotatx.gov or 936-870-6582

COOPERATIVES:

- TIPS/TAPS USA
- SOURCEWELL
- E&I

CITY OF PORT LAVACA - REPLACEMENT WORKSHEET

VIN	Department	Year	Make	Model	Current Odometer	Recommended Replacement Year	Notes
1GCEC19X68Z309675	ANIMAL	2008	Chevrolet	Silverado 1500	157,558	2021	Awaiting Replacement
1C6RD6FP4CS242437	ANIMAL	2012	RAM	1500	107,047	2021	Replace with 3/4 Ton Animal Control Body
1FTRF12235NA55675	BAUER	2005	Ford	F-150	102,022	2021	Replace with Silverado 1500
1FTRX12WX5FA37460	FIRE	2005	Ford	F-150	-	2021	Replace with Silverado 1500
1FTNF205X9EA35690	FIRE	2009	Ford	F-250	53,581	2021	Replace with Silverado 2500
1FT8W3B64BEA13098	FIRE	2011	Ford	F-350	-	2021	Replace with 1 Ton SRW LWB
1HGCM55895A120718	POLICE	2005	Honda	Accord	142,000	2021	Replace with Equinox (evidence)
6G1MK5U25DL812043	POLICE	2013	Chevrolet	Caprice	82,381	2021	Replace with Tahoe
1GNLC2E03ER224253	POLICE	2014	Chevrolet	Tahoe	-	2021	Replace with Tahoe
1GNLC2EC3FR252825	POLICE	2015	Chevrolet	Tahoe	81,354	2021	Replace with Tahoe
1GNLCDEC5GR178417	POLICE	2016	Chevrolet	Tahoe	12,345	2021	Replace with Tahoe
1GCRCPEA4BZ244662	PORT COMM	2011	Chevrolet	Silverado 1500	-	2021	Replace with Silverado 1500 4x4
1FTRF12298KD08987	STREETS	2008	Ford	F-150	131,481	2021	Replace with Silverado 1500 - Parks is using
1J8GS48K39C530876	UTIL MAINT	2009	Jeep	Grand Cherokee	-	2021	Replace with Traverse
1FTSX2A51AEB36927	UTIL MAINT	2010	Ford	F-250	-	2021	Being Replaced with #2524
1GCNCPEXXCZ128953	UTIL MAINT	2012	Chevrolet	Silverado	-	2021	Replace with Silverado 1500
1GB2CVCG1BZ259069	WWTP	2011	Chevrolet	Silverado 2500HD	-	2021	Replace w/ 1 Ton Svc Body
1GCRCPEA0CZ103301	WWTP	2012	Chevrolet	Silverado	-	2021	Replace with Silverado 1500
1FTFW1CF9BKD62219	POLICE	2011	Ford	F-150	79,489	2022	
6G1MK5U21CL606815	POLICE	2012	Chevrolet	Caprice	-	2022	
1GB5CZCG4DZ221259	STREETS	2013	Chevrolet	Silverado 3500HD	-	2022	
3GCPCREA9DG328479	STREETS	2013	Chevrolet	Silverado 1500	-	2022	
1GC2CVCG7CZ125888	UTIL MAINT	2012	Chevrolet	Silverado 2500HD	-	2022	
1GCRCPEH2FZ364253	FIRE	2015	Chevrolet	Silverado 1500	22,597	2023	
1GCRCPEC8EZ171804	UTIL MAINT	2014	Chevrolet	Silverado 1500	-	2023	
1GCNCPEH6FZ149599	UTIL MAINT	2015	Chevrolet	Silverado 1500	-	2023	
1FM5K8ARXGGD31838	CODE	2016	Ford	Utility Police Interceptor	16,242	2024	
1GB2CUEG9GZ124646	PARKS	2016	Chevrolet	Silverado 2500HD	1,234	2024	
1G1ZC5ST3JF222350	POLICE	2018	Chevrolet	Malibu	1,099	2024	
3GCPCNEC0HG217691	STREETS	2017	Chevrolet	Silverado 1500		2024	
3GCPCNEC9HG217740	UTIL MAINT	2017	Chevrolet	Silverado		2024	
1FT8W3CT2JEB73922	FIRE	2018	Ford	F-350	18,471	2025	
3GCPCNEC4JG226559	PARKS	2018	Chevrolet	Silverado 1500	16,327	2025	
1FM5K8AR1KGA63366	POLICE	2019	Ford	Police Interceptor Utility	26,549	2025	
1FM5K8ARXXGA63365	POLICE	2019	Ford	Police Interceptor Utility	38,042	2025	
3GCPWAEF9LG274975	UTIL MAINT	2020	Chevrolet	Silverado		2025	Replacement Received
	PARKS						Awaiting Replacement
	UTIL MAINT						

City of Port Lavaca Replacement Worksheet

Vehicle #	VIN	Department	Year	Make	Model	Current Odometer	Assigned Category	Recommended Replacement Year	New Replacement Category	Notes
FIRE	1FT8W3B64BEA13098	City of Port Lavaca	2011	Ford	F-350	75,000	1 Ton Pickup Quad 4x4	2022	1 Ton Pickup Quad 4x4	
ANIMAL	1GCEC19X68Z309675	City of Port Lavaca	2008	Chevrolet	Silverado 1500	157,558	1/2 Ton Pickup Ext 4x2	2022	1/2 Ton Pickup Ext 4x2	
FIRE	1FTRX12WX5FA37460	City of Port Lavaca	2005	Ford	F-150	75,000	1/2 Ton Pickup Ext 4x2	2022	1/2 Ton Pickup Ext 4x2	
PORT COMM	1GCRCPEA4BZ244662	City of Port Lavaca	2011	Chevrolet	Silverado 1500	75,000	1/2 Ton Pickup Ext 4x2	2022	1/2 Ton Pickup Ext 4x2	
WWTP	1GCRCPEA0CZ103301	City of Port Lavaca	2012	Chevrolet	Silverado 1500	75,000	1/2 Ton Pickup Ext 4x2	2022	1/2 Ton Pickup Ext 4x2	
ANIMAL	1C6RD6FP4CS242437	City of Port Lavaca	2012	RAM	1500	107,047	1/2 Ton Pickup Quad 4x2	2022	1/2 Ton Pickup Quad 4x2	
POLICE	1FTFW1CF9BKD62219	City of Port Lavaca	2011	Ford	F-150	79,489	1/2 Ton Pickup Quad 4x2	2022	1/2 Ton Pickup Quad 4x2	
BAUER	1FTRF12235NA55675	City of Port Lavaca	2005	Ford	F-150	102,022	1/2 Ton Pickup Reg 4x2	2022	1/2 Ton Pickup Reg 4x2	
STREETS	1FTRF12298KD08987	City of Port Lavaca	2008	Ford	F-150	131,481	1/2 Ton Pickup Reg 4x2	2022	1/2 Ton Pickup Reg 4x2	
UTIL MAINT	1GCNCPEXXCZ128953	City of Port Lavaca	2012	Chevrolet	Silverado 1500	75,000	1/2 Ton Pickup Reg 4x2	2022	1/2 Ton Pickup Reg 4x2	
UTIL MAINT	1FTSX2A51AEB36927	City of Port Lavaca	2010	Ford	F-250	75,000	3/4 Ton Pickup Ext 4x2	2022	3/4 Ton Pickup Ext 4x2	
UTIL MAINT	1GC2CVCG7CZ125888	City of Port Lavaca	2012	Chevrolet	Silverado 2500HD	75,000	3/4 Ton Pickup Ext 4x2	2022	3/4 Ton Pickup Ext 4x2	
WWTP	1GB2CVCG1BZ259069	City of Port Lavaca	2011	Chevrolet	Silverado 2500HD	75,000	3/4 Ton Pickup Ext 4x2	2022	3/4 Ton Pickup Ext 4x2	
FIRE	1FTNF205X9EA35690	City of Port Lavaca	2009	Ford	F-250	53,581	3/4 Ton Pickup Reg 4x2	2022	3/4 Ton Pickup Reg 4x2	
POLICE	6G1MK5U21CL606815	City of Port Lavaca	2012	Chevrolet	Caprice	75,000	Full-size Sedan	2022	Full-size Sedan	
UTIL MAINT	1J8GS48K39C530876	City of Port Lavaca	2009	Jeep	Grand Cherokee	75,000	Mid Size SUV 4x2	2022	Mid Size SUV 4x2	



City of Port Lavaca - Year 1 Replacement - Estimated Equity Lease Menu Pricing for 2022 Model Year within 1-2%

Edge #	Year	Make	Model	Dept	Trim Level	Quantity	Term	Estimated Annual Mileage	Monthly Cost (Lease Rate)*	Full Maintenance* *	Annual Cost Including Maintenance	Annual Cost Including Maintenance by Quantity	Aftermarket Cost Per Vehicle	Aftermarket Cost by Quantity
5742116	2022	Chevrolet	Equinox	PD	1XP26 - LS w/1LS Front-wheel Drive	1	48	10000	\$410.77	\$33.08	\$5,326.20	\$5,326.20	\$0.00	\$0.00
5742118	2022	Chevrolet	Traverse	PW	1NB56 - LS w/1LS Front-wheel Drive	1	24	10000	\$493.29	\$29.34	\$6,271.56	\$6,271.56	\$0.00	\$0.00
4960027	2022	Chevrolet	Silverado 1500	Various	CC10543 - LT/RST/LTZ/HC 4x2 Crew Cab	5	12	10000	\$659.59	\$29.58	\$8,270.04	\$41,350.20	\$0.00	\$0.00
5743622	2022	Chevrolet	Silverado 1500	Port Comm	CC10543 - LT/RST/LTZ/HC 4x4 Crew Cab	1	12	10000	\$805.89	\$30.83	\$10,040.64	\$10,040.64	\$0.00	\$0.00
5742123	2022	Chevrolet	Silverado 2500	Fire	CC20953 - LT/LTZ/WT/Custom 4x4 Crew Cab	1	48	10000	\$707.91	\$34.63	\$8,910.48	\$8,910.48	\$0.00	\$0.00
5742128	2022	Chevrolet	Silverado 2500	PD	Animal Control Body	1	48	10000	\$630.69	\$51.95	\$8,191.68	\$8,191.68	\$13,500.00	\$13,500.00
5742159	2022	Chevrolet	Silverado 3500	Fire	LT 4x4 Crew Cab 8 ft. box SRW	1	48	10000	\$715.50	\$39.20	\$9,056.40	\$9,056.40	\$0.00	\$0.00
5742165	2022	Chevrolet	Silverado 3500	WWTP	WWTP Svc Body	1	48	10000	\$673.01	\$39.20	\$8,546.52	\$8,546.52	\$8,500.00	\$8,500.00
4960018	2022	Chevrolet	Tahoe	PD	CC15706 - Police Vehicle 4x2	4	48	15000	\$908.15	Not Available	\$10,897.80	\$43,591.20	\$16,500.00	\$66,000.00

*Lease rates are based upon factory order pricing and miles per year
**Maintenance includes no brakes and no tires
Estimated Pricing does not include any applicable taxes
Pricing does not include expected return on equity at end of lease

Annual Cost Including Maintenance	\$141,284.88
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One Time Upfront Cost for Aftermarket Equipment	\$88,000.00
Year 1 Cost including Aftermarket Equipment and	\$229,284.88
Estimated Resale of 16 Owned Vehicles	\$32,000.00

Estimated Total Year 1 Cost for 16 Vehicles minus Resale	\$197,284.88
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PORT LAVACA PD FLEET

2021 -2022 BUDGET PRESENTATION



PATROL:

As of 07/14/2021 the police department has two vacant patrol positions (5515 and 5518). One corporal is on leave, FMLA (5509). One officer is in training (5513). Which leaves five officers on Shift A and five officers on Shift B to cover the City. Two officers are assigned to days. Two officers on nights. Sgt. on swing shift. 20 sworn 6 civilian.

PATROL DIVISION

Patrol Division 14 full time

5501 - Patrol Lieutenant: Eric Salles

Shift A

- 1) 5503 - Patrol Sergeant: James Alderete
 1. 5508 - Corporal Kyle Curtis
 2. 5509 - Corporal Luke Arreguin (FMLA)
 1. 5512 - Patrol Officer Joel Stevens
 2. 5513 - Patrol Officer Eh Klo Htoo (Training)
 3. 5515 - Patrol Officer (Vacant)
 4. 5516 - Patrol Officer Kaw Dee
 5. 5519 - Patrol Officer Maxwell Duke

Shift B

- 2) 5504 - Patrol Sergeant: Adam Beard
 1. 5510 - Corporal Maria Moreno
 2. 5511 - Corporal Devon Moore
 1. 5514 - Patrol Officer Manuel Herrera
 2. 5517 - Patrol Officer Jaramillo Avila
 3. 5518 - Patrol Officer (Vacant)

CURRENT PATROL SCHEDULE

July		DUTY OFFICERS		July/Aug		DUTY OFFICERS	
TH	15	08	04	TH	29	08	05
F	16	12	03	F	30	12	04
SA	17	14	04	SA	31	17	04
SU	18	11	04	SU	1	10-13	04
M	19	14	03	M	2	17	03
TU	20	08	03	TU	3	08	04
W	21	11	04	W	4	08	04
TH	22	14	04	TH	5	08	04
F	23	08	04	F	6	08	46
SA	24	12	04	SA	7	03	03
SU	25	08	04	SU	8	08	03
M	26	12	04	M	9	10-13	04
TU	27	11	04	TU	10	17	04
W	28	08	03	W	11	08	03

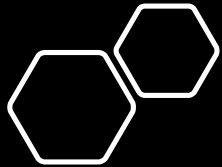
The Port Lavaca Police Department's fleet is made up of two categories Patrol and CID/Admin

CID/ADMIN



PATROL





FLEET ASSIGNMENTS:

- CID/ADMIN ARE REPRESENTED IN **RED**
- PATROL SHIFT A REPRESENTED IN **GREEN**
- PATROL SHIFT B REPRESENTED IN **BLUE**
- ADMIN/CID: ONE OFFICER PER UNIT
- PATROL: TWO OFFICERS PER UNIT OPPOSITE SHIFTS

Employee #	Title	Name	Assignment	Unit #	Year	Make	Model	Purpose	Mileage	Replacement Enter.	Replacement W/O
5500	Chief	Rangnow	Admin	2498	2011	Ford	F150	Admin/CID	82,213	2022 - 2023	2025 - 2026
5501	Lt.	Salles	Admin Patrol	2815	2013	Chevy	Caprice	Patrol	85,079	2021 - 2022	2022 - 2023
5502	Lt.	Ramos	Admin CID	2755	2012	Chevy	Caprice	Admin/CID	96,378	2022 - 2023	2025 - 2026
5503	Patrol Sgt.	Alderete	Patrol A	3785	2020	Ford	Explorer	Patrol	1,350	2023 - 2024	2027 - 2028
5504	Patrol Sgt.	Beard	Patrol B	3785	2020	Ford	Explorer	Patrol	1,350	2023 - 2024	2027 - 2028
5505	Det.	Pyle	CID	3769	2020	Ford	Fusion	Admin/CID	8,159	2023 - 2024	2029 - 2030
5506	Det.	Vacant	CID	3611	2018	Chevy	Malibu	Admin/CID	19,203	2023 - 2024	2028 - 2029
5507	Det.	Klare	CID	2632	2005	Honda	Accord	Admin/CID	146,198	2022 - 2023	2022 - 2023
5508	Cpl.	Curtis	Patrol A	3632	2019	Ford	Explorer	Patrol	35,387	2022 - 2023	2026 - 2027
5509	Cpl.	Arreguin	Patrol A	3631	2019	Ford	Explorer	Patrol	47,074	2022 - 2023	2025 - 2026
5510	Cpl.	Moreno	Patrol B	3632	2019	Ford	Explorer	Patrol	35,387	2022 - 2023	2025 - 2026
5511	Cpl.	Moore	Patrol B	3631	2019	Ford	Explorer	Patrol	47,074	2022 - 2023	2025 - 2026
5512	PO	Stevens	Patrol A	2910	2014	Chevy	Tahoe	Patrol	122,795	2021 - 2022	2021 - 2022
5513	PO	Htoo	Training (B)	2910	2014	Chevy	Tahoe	Patrol	122,795	2021 - 2022	2021 - 2022
5514	PO	Herrera	Patrol B	3200	2016	Chevy	Tahoe	Patrol	128,351	2021 - 2022	2022 - 2023
5515	PO	Vacant	Patrol A	2815	2013	Chevy	Caprice	Patrol	85,079	2021 - 2022	2022 - 2023
5516	PO	Dee	Patrol A	2957	2014	Chevy	Tahoe	Patrol	86,464	2021 - 2022	2024 - 2025
5517	PO	Avila	Patrol B	2957	2014	Chevy	Tahoe	Patrol	86,464	2021 - 2022	2024 - 2025
5518	PO	Vacant	Patrol B	2815	2013	Chevy	Caprice	Patrol	85,079	2021 - 2022	2022 - 2023
5519	PO	Duke	Patrol A	3200	2016	Chevy	Tahoe	Patrol	128,351	2021 - 2022	2022 - 2023

FLEET ASSIGNMENTS:

Employee #	Title	Name	Assignment	Unit #	Year	Make	Model	Purpose	Mileage	Replacement Enter.	Replacement W/O
5500	Chief	Rangnow	Admin	2498	2011	Ford	F150	Admin/CID	82,213	2022 - 2023	2025 - 2026
5501	Lt.	Salles	Admin Patrol	2815	2013	Chevy	Caprice	Patrol	85,079	2021 - 2022	2022 - 2023
5502	Lt.	Ramos	Admin CID	2755	2012	Chevy	Caprice	Admin/CID	96,378	2022 - 2023	2025 - 2026
5503	Patrol Sgt.	Alderete	Patrol A	3785	2020	Ford	Explorer	Patrol	1,350	2023 - 2024	2027 - 2028
5504	Patrol Sgt.	Beard	Patrol B	3785	2020	Ford	Explorer	Patrol	1,350	2023 - 2024	2027 - 2028
5505	Det.	Pyle	CID	3769	2020	Ford	Fusion	Admin/CID	8,159	2023 - 2024	2029 - 2030
5506	Det.	Vacant	CID	3611	2018	Chevy	Malibu	Admin/CID	19,203	2023 - 2024	2028 - 2029
5507	Det.	Klare	CID	2632	2005	Honda	Accord	Admin/CID	146,198	2022 - 2023	2022 - 2023
5508	Cpl.	Curtis	Patrol A	3632	2019	Ford	Explorer	Patrol	35,387	2022 - 2023	2026 - 2027
5509	Cpl.	Arreguin	Patrol A	3631	2019	Ford	Explorer	Patrol	47,074	2022 - 2023	2025 - 2026
5510	Cpl.	Moreno	Patrol B	3632	2019	Ford	Explorer	Patrol	35,387	2022 - 2023	2025 - 2026
5511	Cpl.	Moore	Patrol B	3631	2019	Ford	Explorer	Patrol	47,074	2022 - 2023	2025 - 2026
5512	PO	Stevens	Patrol A	2910	2014	Chevy	Tahoe	Patrol	122,795	2021 - 2022	2021 - 2022
5513	PO	Htoo	Training (B)	2910	2014	Chevy	Tahoe	Patrol	122,795	2021 - 2022	2021 - 2022
5514	PO	Herrera	Patrol B	3200	2016	Chevy	Tahoe	Patrol	128,351	2021 - 2022	2022 - 2023
5515	PO	Vacant	Patrol A	2815	2013	Chevy	Caprice	Patrol	85,079	2021 - 2022	2022 - 2023
5516	PO	Dee	Patrol A	2957	2014	Chevy	Tahoe	Patrol	86,464	2021 - 2022	2024 - 2025
5517	PO	Avila	Patrol B	2957	2014	Chevy	Tahoe	Patrol	86,464	2021 - 2022	2024 - 2025
5518	PO	Vacant	Patrol B	2815	2013	Chevy	Caprice	Patrol	85,079	2021 - 2022	2022 - 2023
5519	PO	Duke	Patrol A	3200	2016	Chevy	Tahoe	Patrol	128,351	2021 - 2022	2022 - 2023



Fleet Assignment Patrol:

Given the shortage of staff only two patrol vehicles would be vacated from the parking lot. (Day shift and Night Shift) A third vehicle will be used once the Sgt. Reported to duty at 3:00 p.m. The Sgt.'s tour is from 3:00 pm to 3:00 am. During said hours three units should be vacated from the parking lot. All vehicles would be in the parking lot at 5:45 am and 5:45 pm for shift change and pass down. Once full staffed three units would be vacated from the parking lot during the day and three units would be out at night. A fourth unit would be out during the Sgt's tour from 3:00 pm to 3:00 am

Patrol Division 14 full time

5501 - Patrol Lieutenant: Eric Salles

Shift A

- 1) 5503 - Patrol Sergeant: James Alderete
1. 5508 - Corporal Kyle Curtis
2. 5509 - Corporal Luke Arreguin (FMLA)
1. 5512 - Patrol Officer Joel Stevens
2. 5513 - Patrol Officer Eh Klo Htoo (Training)
3. 5515 - Patrol Officer (Vacant)
4. 5516 - Patrol Officer Kaw Dee
5. 5519 - Patrol Officer Maxwell Duke

Shift B

- 2) 5504 - Patrol Sergeant: Adam Beard
1. 5510 - Corporal Maria Moreno
2. 5511 - Corporal Devon Moore
1. 5514 - Patrol Officer Manuel Herrera
2. 5517 - Patrol Officer Jaramillo Avila
3. 5518 - Patrol Officer (Vacant)

Employee #	Title	Name	Assignment	Unit #	Year	Make	Model	Purpose	Mileage	Replacement Enter.	Replacement W/O
5500	Chief	Rangnow	Admin	2496	2011	Ford	F150	Admin/CID	82,213	2022 - 2023	2025 - 2026
5501	Lt.	Salles	Admin Patrol	2815	2013	Chevy	Caprice	Patrol	85,079	2021 - 2022	2022 - 2023
5502	Lt.	Ramos	Admin CID	2755	2012	Chevy	Caprice	Admin/CID	96,378	2022 - 2023	2025 - 2026
5503	Patrol Sgt.	Alderete	Patrol A	3785	2020	Ford	Explorer	Patrol	1,350	2023 - 2024	2027 - 2028
5504	Patrol Sgt.	Beard	Patrol B	3785	2020	Ford	Explorer	Patrol	1,350	2023 - 2024	2027 - 2028
5505	Det.	Pyle	CID	3769	2020	Ford	Fusion	Admin/CID	8,159	2023 - 2024	2029 - 2030
5506	Det.	Vacant	CID	3611	2018	Chevy	Malibu	Admin/CID	19,203	2023 - 2024	2028 - 2029
5507	Det.	Klare	CID	2632	2005	Honda	Accord	Admin/CID	146,198	2022 - 2023	2022 - 2023
5508	Cpl.	Curtis	Patrol A	3632	2019	Ford	Explorer	Patrol	35,387	2022 - 2023	2026 - 2027
5509	Cpl.	Arreguin	Patrol A	3631	2019	Ford	Explorer	Patrol	47,074	2022 - 2023	2025 - 2026
5510	Cpl.	Moreno	Patrol B	3632	2019	Ford	Explorer	Patrol	35,387	2022 - 2023	2025 - 2026
5511	Cpl.	Moore	Patrol B	3631	2019	Ford	Explorer	Patrol	47,074	2022 - 2023	2025 - 2026
5512	PO	Stevens	Patrol A	2910	2014	Chevy	Tahoe	Patrol	122,795	2021 - 2022	2021 - 2022
5513	PO	Htoo	Training (B)	2910	2014	Chevy	Tahoe	Patrol	122,795	2021 - 2022	2021 - 2022
5514	PO	Herrera	Patrol B	3200	2016	Chevy	Tahoe	Patrol	128,351	2021 - 2022	2022 - 2023
5515	PO	Vacant	Patrol A	2815	2013	Chevy	Caprice	Patrol	85,079	2021 - 2022	2022 - 2023
5516	PO	Dee	Patrol A	2557	2014	Chevy	Tahoe	Patrol	86,464	2021 - 2022	2024 - 2025
5517	PO	Avila	Patrol B	2557	2014	Chevy	Tahoe	Patrol	86,464	2021 - 2022	2024 - 2025
5518	PO	Vacant	Patrol B	2815	2013	Chevy	Caprice	Patrol	85,079	2021 - 2022	2022 - 2023
5519	PO	Duke	Patrol A	3200	2016	Chevy	Tahoe	Patrol	128,351	2021 - 2022	2022 - 2023

July		DUTY OFFICERS		July/Aug		DUTY OFFICERS	
TH	15	03	04	TH	29	03	04
F	16	04	05	F	30	04	05
SA	17	05	06	SA	31	05	06
SU	18	06	07	SU	1	06	07
M	19	07	08	M	2	07	08
TU	20	08	09	TU	3	08	09
W	21	09	10	W	4	09	10
TH	22	10	11	TH	5	10	11
F	23	11	12	F	6	11	12
SA	24	12	13	SA	7	12	13
SU	25	13	14	SU	8	13	14
M	26	14	15	M	9	14	15
TU	27	15	16	TU	10	15	16
W	28	16	17	W	11	16	17



Fleet Assignments CID/Admin:

CID tour is Monday through Thursday 7:00 am to 6:00 pm. CID employees are also on call. When full staffed a detective can expect to be on call every third week. Each CID employee is assigned to their own unit. However, CID units are also used for undercover, investigations, evidence transport, and training. Other employees with the Department frequently use their units. The units are “as needed” purpose and are not used for patrols. The units remain in the parking lot at the end of shift. At one time, on-call employees, were allowed to take units home. During the time of take-home vehicles four of these vehicles were vacated from the parking lot at the end of the day. This significantly reduced the amount of the vehicles in the parking lot.

Investigative Division

3 full time

5502 - CID Lieutenant Javier Ramos

1. 5505 - Detective (Persons) Kenneth Pyle
2. 5506 - Detective (Property) Vacant
3. 5507 - Detective (Training) Justin Klare



Administration

1. 5500 – Chief Colin Rangnow
2. 5554 - Administration/Evidence Karen Neal
3. 5561 - Records Angie Phelps



Patrol Unit 2845

- 2013 CHEVROLET CAPRICE
- PLATE: 1158322
- VIN: 6G1MK5U21DL820446
- CURRENT MILEAGE: 109,400
- Trade-In for Unit 3785 (2020 FORD EXPLORER)
- Awaiting Dealership to P/U
- Not in active rotation

Patrol Unit 2815

- 2013 CHEVROLET CAPRICE
- PLATE: 1124513
- VIN: 6G1MK5U25DL812043
- CURRENT MILEAGE: 85,079
- Estimated Mileage at replacement 95,000
- Replacement Enterprise: 2022 - 2023
- Replacement W/O: 2022 - 2023
- ASSIGNED TO:
- Salles 5501
- (Vacant) 5515 Patrol A
- (Vacant) 5518 Patrol B

Patrol Unit 2910

- 2014 CHEVROLET TAHOE
- PLATE: 1158333
- VIN: 1GNLC2E03ER224253
- CURRENT MILEAGE: 122,795
- Estimated Mileage at replacement: 145,000
- Replacement Enterprise 2021 - 2022
- Replacement W/O: 2021 - 2022
- Purpose: Patrol
- ASSIGNED TO:
- STEVENS 5512 (SHIFT A)
- HTOO 5513 (TRAINING) (SHIFT B)

Patrol Unit 3200

- 2016 CHEVROLET TAHOE
- PLATE: 1317839
- VIN: 1GNLCDEC5GR178417
- CURRENT MILEAGE: 128,351
- ESTIMATED MILEAGE FOR REPLACEMENT: 168,000
- REPLACEMENT ENTERPRISE: 2021 - 2022
- REPLACEMENT W/O: 2022 - 2023
- PURPOSE: PATROL
- ASSIGNED TO:
- **DUKE 5519 (SHIFT A)**
- **HERRERA 5514 (SHIFT B)**



Patrol Unit 2957

- 2014 CHEVROLET TAHOE
- PLATE: 1179640
- VIN: AGNLC2EC3FR252825
- CURRENT MILEAGE: 86,464
- ESTIMATED MILEAGE FOR REPLACEMENT: 141,627
- REPLACEMENT ENTERPRISE: 2021- 2022
- REPLACEMENT W/O: 2024-2025
- PURPOSE: PATROL
- ASSIGNED TO:
- DEE 5516 (SHIFT A)
- AVILA 5517 (SHIFT B)

Patrol Unit 3631

- 2019 FORD EXPLORER
- PLATE: 1388609
- VIN: 1FM5K8ARXKGA63365
- CURRENT MILEAGE: 47,074
- ESTIMATED MILEAGE FOR REPLACEMENT: 120,000
- REPLACEMENT ENTERPRISE: 2022 - 2023
- REPLACEMENT W/O: 2025-2026
- PURPOSE: PATROL (CORPORAL UNIT)
- ASSIGNED TO:
- **ARREGUIN 5509 (SHIFT A)**
- **MOORE 5511 (SHIFT B)**

Patrol Unit 3632

- 2019 FORD EXPLORER
- PLATE: 1388608
- VIN: 1FM5K8ARXKGA63366
- CURRENT MILEAGE: 35,387
- ESTIMATED MILEAGE FOR REPLACEMENT: 120,000
- REPLACEMENT ENTERPRISE: 2022 -2023
- REPLACEMENT W/O: 2026-2027
- PURPOSE: PATROL (CORPORAL UNIT)
- ASSIGNED TO:
- CURTIS 5508 (SHIFT A)
- MORENO 5510 (SHIFT B)

Patrol Unit 3785

- 2020 FORD EXPLORER
- PLATE: 1437581
- VIN: 1FM5K8ABXLGC14578
- CURRENT MILEAGE: 1350
- ESTIMATED MILEAGE FOR REPLACEMENT: 120,000
- REPLACEMENT ENTERPRISE: 2023 - 2024
- REPLACEMENT W/O: 2027 - 2028
- PURPOSE: PATROL (SERGEANT UNIT)
- ASSIGNED TO:
- **ALDERETE 5503 (SHIFT A)**
- **BEARD 5504 (SHIFT B)**

Chief Unit 2498

- 2011 FORD F150
- PLATE: CA90533
- VIN: 1FTFW1CF9BKD62219
- CURRENT MILEAGE: 82,213
- ESTIMATED MILEAGE FOR REPLACEMENT: 120,000
- REPLACEMENT ENTERPRISE: 2022 - 2023
- REPLACEMENT W/O: 2025-2026
- PURPOSE: UNDERCOVER, INVESTIGATIONS, EVIDENCE TRANSPORT AND TRAINING
- ASSIGNED TO:
- **RANGNOW 5500**

CID/ADMIN Unit 2755

- 2012 CHEVOLET CAPRICE
- PLATE: BJN8829
- VIN: 6G1MK5U21CL606815
- CURRENT MILEAGE: 96,378
- ESTIMATED MILEAGE FOR REPLACEMENT: 120,000
- REPLACEMENT ENTERPRISE: 2022 - 2023
- REPLACEMENT W/O: 2025 - 2026
- PURPOSE: USED FOR UNDERCOVER, INVESTIGATIONS, EVIDENCE TRANSPORT AND TRAINING
- ASSIGNED TO:
 - RAMOS 5502

CID/ADMIN Unit 3769

- 2020 FORD FUSION
- PLATE: 67054S2 _____
- VIN: 3FA6P0G77LR194593
- CURRENT MILEAGE: 8,159
- ESTIMATED MILEAGE FOR REPLACEMENT: 120,000
- REPLACEMENT ENTERPRISE: 2023 -2024
- REPLACEMENT W/O: 2029 - 2030
- PURPOSE: USED FOR UNDERCOVER, INVESTIGATIONS, EVIDENCE TRANSPORT AND TRAINING
- ASSIGNED TO:
 - **PYLE 5505**

CID/ADMIN Unit 3611

- 2018 CHEVOLET MALIBU
- PLATE: 1346040
- VIN: 1G1ZC5ST3JF222350
- CURRENT MILEAGE: 19,803
- ESTIMATED MILEAGE FOR REPLACEMENT: 120,000
- REPLACEMENT ENTERPRISE: 2023 - 2024
- REPLACEMENT W/O: 2028-2029
- USED FOR UNDERCOVER, INVESTIGATIONS, EVIDENCE TRANSPORT AND TRAINING
- ASSIGNED TO:
 - (VACANT) 5506

CID/ADMIN UNIT 2632

- 2005 HONDA ACCORD
- PLATE: BJN8831 _____
- VIN: 1HGCM55895A120718
- CURRENT MILEAGE: 146,198
- ESTIMATED MILEAGE FOR REPLACEMENT: 220,000
- REPLACEMENT ENTERPRISE: 2022 - 2023
- REPLACEMENT W/O: 2022-2023
- PURPOSE: USED FOR UNDERCOVER, INVESTIGATIONS,
EVIDENCE TRANSPORT AND TRAINING
- SEIZED VEHICLE
- ASSIGNED TO:
- **KLARE 5507**

ENTERPRISE 2021 – 2022

- FIRST YEAR REPLACEMENT WITH ENTERPRISE
- UNIT 2013 PATROL
- UNIT 2910 PATROL
- UNIT 2957 PATROL
- UNIT 3200 PATROL



ENTERPRISE 2022 - 2023

- SECOND YEAR REPLACEMENT:
- UNIT 2632 CID/ADMIN
- UNIT 2498 CID/ADMIN
- UNIT 2755 CID/ADMIN
- UNIT 3631 PATROL



ENTERPRISE 2023 - 2024

- THIRD YEAR REPLACEMENT:
- UNIT 3611 CID/ADMIN
- UNIT 3632 PATROL
- UNIT 3769 CID/ADMIN
- UNIT 3785 PATROL



COMMUNICATION

SUBJECT: Discuss 2021-22 Capital Improvement Plan (CIP). Presenter is Jody Weaver

INFORMATION:

PRELIMINARY 7.23.2021

CAPITAL IMPROVEMENT PLAN

GENERAL FUND

Link to Comprehensive Plan	Action Plan Item	Economic Development	2020/21	ACTUAL Spent/encumbered to date	Remaining	2021/2022	2022/23	2023/24	2024/25	2024/25	NOTES
Community Character	13	Repair Upper Dock at City Harbor (FEMA reimbursement N.I.C) (This is more Economic & Community Development than Port Revenue, the thought the FEMA match would be paid by the Gen Fund)* \$80K of \$230K estimate should come from FEMA, but I must get an extension approved.				\$ 150,000					This is a proposed improvement to provide public access and handrail to upper dock at City Harbor
Community Character	13	Demolish old building at Fulton/Harbor and grade and seed					\$ 110,000				
Protecting Investments		Shoreline Protection at Harbor of Refuge Tracts 16, 17, 17A					\$ 500,000				We are looking for grant funds, but this erosion is accelerating and will need to be addressed soon. \$700K is the estimate for rip rap protection; \$200K budgeted in Port
Economic Development	14	Lift Station for Independence Road				\$ 200,000					To provide lift station for sewer service for future development along Independence RD
Transportation/Circulation	11	New Gateway sign and Landscaping at Hwy 35 & 87 and Hwy 35 & causeway (HOT)- carry over + another \$50K	\$ 50,000	\$ -	\$ 50,000	carry over					Jessica, Jody and Tania have met a couple times and are working to establish the visioning committee to discuss a design. Add another \$50K to carryover
Focus on historically significant amenities	6	Southern Pacific Depot: New siding and Paint with new windows and trim etc.: Proposed Use: Farmer's Market + \$100,000 budgeted and not spent in Parks CIP FYE 2020 + another \$25,000 - SO carry over balance of \$80,000 + \$125K	\$ 80,000	\$ 14,425	\$ 65,575	\$ 125,000					Bids currently due on August 12, 2021
Focus on historically significant amenities	6	Southern Pacific Depot: Add ADA restrooms - interior upgrades					\$ 60,000				
Focus on historically significant amenities	6	Southern Pacific Depot Sidewalk/parking upgrades along Railroad St.						\$ 75,000			
Promote tourism opportunities	9	Add walk and handrail to bulkhead at Scullys (part of future boardwalk)	\$ 100,000	\$ 57,817	\$ 42,183						Project complete
Focus on historically significant amenities	6	Repairs to Old Fire Station/City Hall	\$ 50,000	\$ -	\$ 50,000	carry over					Need to schedule a meeting with Sherwin Williams to get a paint spec and then prepare a bid package.
Economic Development	17	Facade Grants	\$ 25,000	\$ 5,000	\$ 20,000	carry over	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	Madd Hatter Approved; soliciting applications
Economic Development	17	Crosswalk enhancements at Main & Commerce						\$ 175,000			
Link to Comprehensive Plan	Action Plan Item	City Hall									
Beautify the Community	8	City Hall Improvements	\$ 50,000	\$ 70,463	\$ (20,463)	\$ 280,000					RMA prepared floor plan/bid documents for Men's Restroom - in construction
Improving Quality of Life		Furniture and Equipment	\$ 5,000	\$ 5,300	\$ (300)						security cameras at City Hall
Protecting Investments		Reroof City Hall (2025/26) \$300K								\$ 400,000	

7.23.2021

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		Police Department									
Protecting Investments		Reroof Police Station		\$ 200,000	\$ 10,000	\$ 190,000					RMA preparing bid documents
Protecting Investments		Generator Fuel Tank (Farf)		\$ 20,200	\$ -	\$ 20,200					We were able to make reparis instead of replacement
Improving Quality of Life		Patrol Unit Replacement (Farf)		\$ 42,000	\$ 43,757	\$ (1,757)					
Protecting Investments		Police Department Site Security Project					\$ 140,000				
		Animal Control									
Improving Quality of Life		Animal Control vehicle - extended cab (Farf)		\$ 60,000	\$ 58,145	\$ 1,855					
Protecting Investments		Animal Control Building carry over \$50,000 + new \$575,000		\$ 50,000	\$ -	\$ 50,000	\$ 75,000				add \$25,000 + carry over \$50K - and hire engineer
Link to Comprehensive Plan		Fire Department		2020/21				2022/23	2023/24	2024/25	2024/25
Protecting Investments		Fire pump, Station Impr, Wash extractor (Farf)		\$ 11,500	\$ 9,151	\$ 2,349					
Protecting Investments		Fire Station No. 1 Window replacement		\$ 11,000	\$ 5,960	\$ 5,040					
Protecting Investments		Fire Station No. 1 Door Replacement		\$ 10,500	\$ -	\$ 10,500					1 quote so far \$7,735
Improving Quality of Life		Construct Women's Shower Facility		\$ 18,000	\$ 15,666	\$ 2,334					
Protecting Investments		PPE Extractor for Station 2 (Farf)		\$ 7,000	\$ 6,943	\$ 57					
Protecting Investments		Painting and cosmetic repairs both stations		\$ 12,000	\$ -	\$ 12,000					1 quote for \$9,500
Improving Quality of Life		Repeater for Village Road Water Tower w/ generator (1/2 of generator in PUF)					\$ 41,828				
Improving Quality of Life		Cascade system (Farf)						\$ 75,000			
Improving Quality of Life		Pickup, ATV, Mower (Farf)							\$ 50,000		
Improving Quality of Life		Pickup, Utility Railer (Farf)								\$ 50,000	
		Code Enforcement									
Link to Comprehensive Plan	Action Plan Item	Streets/Drainage									
Transportation/Circulation	11	street rehab	INDEPENDENCE RECONSTRUCTION (two lanes, no c&g, WITH underground drainage and improved ditch to SH 35 and sidewalk)					\$ 1,300,000	\$ 1,300,000		To improve street and drainage for increased traffic due to development
Transportation/Circulation	11	sidewalk	Bauer St. Austin to Oren	\$ 100,000	\$ 73,987	\$ 26,013					Under construction; rest on Virginia
Transportation/Circulation	11	sidewalk	Smith Road				\$ 100,000				
Transportation/Circulation	11	sidewalk	Virginia Street Ash/Newlin to Hwy 35						\$ 100,000		
Transportation/Circulation	11	street rehab	Ezzell Street Reconstruction with Sidewalk	\$ 780,000	\$ 652,133	\$ 127,867					Construction to start soon
Protecting Investments		street rehab	Mildred Street Rehab with Rexco	\$ 200,000	\$ -	\$ 200,000	carry over				Rexco can't work on this until toward the end of 2021.
Transportation/Circulation	11	street rehab	George Street - Virginia to Commerce w/ sidewalk	\$ 880,000	\$ 95,000	\$ 785,000	carry over				project is to bid soon
Protecting Investments		drainage	Additional 1200 lf 60" HDPE at 5th street outfall**				\$ 300,000				Alamo Heights II
Transportation/Circulation	11	street rehab	Alamo Hts II - 5th St from Jackson - Algee/sidewalks				\$ 810,000				Alamo Heights II
Transportation/Circulation	11	street rehab	Alamo Hts II - 3rd St from Jackson - Algee/sidewalks					\$ 750,000			Alamo Heights II
Transportation/Circulation	11	street rehab	Jackson St Alcoa - 5th St / sidewalks						\$ 1,368,000		Alamo Heights II
Transportation/Circulation	11	street rehab	Leon from Seadrift to Alcoa St/sidewalks							\$ 2,268,000	Alamo Heights II
Transportation/Circulation	11	street rehab	Justice St. from Seadrift to Alcoa St/sidewalks							\$ 2,187,000	Alamo Heights II
Improving Quality of Life		Christmas Décor		\$ 25,000	\$ -	\$ 25,000	carry over	\$ 25,000	\$ 25,000	\$ 25,000	
Improving Quality of Life		LaSalle St. Fencing		\$ 15,000	\$ -	\$ 15,000	carry over				soliciting bids
Improving Quality of Life		Dump Truck	(Farf)	\$ 75,000	\$ -	\$ 75,000	\$ 40,000				Need to add \$40,00 to \$75k carryover
Improving Quality of Life		Front End Loader	(Farf) + oil distributor and truck	\$ 168,000	\$ 152,696	\$ 15,304					
Improving Quality of Life		Asphalt Paving Machine	For large point repair patches and striping machine	\$ 100,000	\$ 94,394	\$ 5,606					
Protecting Investments		Corp Ditch Rehab	From Austin St to FM 1090	\$ 450,000	\$ -	\$ 450,000	carry over				

Link to Comprehensive Plan	Action Plan Item	Parks	2020/21			2021/22	2022/23	2023/24	2024/25	2024/25	
Park Improvements	4	BAYFRONT PARK ENTRANCE REHABILITATION				\$ 255,000					retaining wall, add turning lane and bike lane
Improve Quality of Life		SHADE STRUCTURE AT BAYFRONT SPLASH PAD					\$ 40,000				
Park Improvements	4	Bayfront Park Improvements	\$ 500,000	\$ 374,234	\$ 325,766	\$ 175,000					Phase 1 complete; Phase 2 to be sent for TPWL review soon; need to carry over balance and add \$175 to cover full scope + paving of rd to Memorial
Land Use/Recreation	10	TPWL Grant: Bayfront Multi-Use Parth and amenities	\$ 200,000								
Park Improvements	4	Wilson Park: Construction of Skate park (\$90K is in the 2019/20 CIP budget)**	\$ 300,000	\$ 300,000	\$ -						in design; construction encumbered
Park Improvements	4	Wilson Park Improvements	\$ 190,000	\$ -	\$ 190,000	carry over					walks and lighting for skatepark
Park Improvements	4	New Park benches at City Park	\$ 20,000	\$ -	\$ 20,000	carry over					met with Parks Board on site for input
Improving Quality of Life		1/2 TON Pickup (Farf)	\$ 30,000	\$ 26,576	\$ 3,424						purchased
Land Use and Recreation	10	Improvements at Butterfly Park	\$ 15,000	\$ -	\$ 15,000	\$ 10,000					Need to add \$15K to carry over \$15k
Land Use and Recreation	10	Shade Structure at Butterfly Park					\$ 40,000				
Land Use and Recreation	10	George Adams Park Enhancements						\$ 80,000			
Land Use and Recreation	10	City Park Enhancements							\$ 80,000		
Land Use and Recreation	10	Bench shade structures at Parks					\$ 40,000				
		Bauer									
Protecting Investments		Parking Lot Rehabilitation	\$ 250,000	\$ 30,500	\$ 219,500	\$ 50,000					UE preparing bid documents
Link to Comprehensive Plan	Action Plan Item	LHB									
Land Use and Recreation	10	Reroof/rehab floor/replace lavatories/lights at Pier Restroom Building	\$ 30,000	\$ 18,885	\$ 11,115						project is complete
Land Use and Recreation	10	LHB Pier rebuild - required matching funds	\$ 250,000	\$ 250,000	\$ -						under construction
Land Use and Recreation	10	LHB Pier rebuild - required matching funds	\$ 250,000	\$ 250,000	\$ -						under construction
Land Use and Recreation	10	Modifications/Extensionns to Rock groins at Lighthouse Beach and Boatramp	\$ 250,000	\$ 250,000	\$ -						Getting construction estimates- purpose to minimize silting in of channel to boat ramp and retain sand on beach

Improving Quality of Life Enterprise Fleet Lease Program (nic maint & fuel costs) \$ 111,423 \$ 81,964 \$ 27,691 \$ 60,049 \$ 83,199

SUM: \$ 5,258,500 \$ 2,582,915 \$ 2,645,085 \$ 2,511,828 \$ 2,890,000 \$ 3,148,000 \$ 2,398,000 \$ 2,637,000

Farf Funds	\$ 371,700	\$ 288,117	\$ 114,083	\$ 151,423	\$ 156,964	\$ 77,691	\$ 110,049	\$ 83,199
Hot Funds	\$ 50,000		\$ 50,000	\$ -				
TPWL Grant Funds	\$ 200,000		\$ 200,000	\$ 200,000				

\$ 2,597,221	Carry over unencumbered funds
	Any unspent encumbered funds must be carried over

CAPITAL IMPROVEMENT PLAN

GENERAL FUND

The FYE 2020 Audit is not complete. We are still working to establish the value of additional general fund reserves that would be availbale for new Capital improvemnt projects in 2021/22 year. The information below provides the status of Capital Improvement Projects budgeted with GF reserves last year. Approx. \$2.1M has been spent or encumbered to date with about \$2.6 remaining to be spent/encumbered. We're looking at about \$0.5M to supplement projects underway or planned in last year's CIP and to fund critical Fire and Police Dept. projects for the upcoming 2021/22 year. We are working to have a clearer picture of the finances at the August 2nd meeting.

Link to Comprehensive Plan	Action Plan Item	Economic Development	2020/21 Budgeted	ACTUAL Spent/encumbered to date	Remaining	2021/2022	5-YEAR To Do List	2022/23	2023/24	2024/25	2024/25	NOTES
Commnuity Character	13	Repair Upper Dock at City Harbor (FEMA reimbursement N.I.C) (This is more Economic & Community Development thantn Port Revenue, the thought the FEMA match would be paid by the Gen Fund)* \$80K of \$230K estimate should come from FEMA, but I must get an extension approved.				\$ 150,000						This is a proposed improvement to provide public access and handrail to upper dock at City Harbor
Community Character	13	Demolish old building at Fulton/Harbor and grade and seed					\$ 110,000					To cleanup this area of our City Harbor asset
Protecting Investments		Shoreline Protection at Harbor of Refuge Tracts 16, 17, 17A					\$ 500,000					We are looking for grant funds, but this erosion is accelerating and will need to be addressed soon. \$700K is the estimate for rip rap protection; \$200K budgeted in Port
Economic Development	14	Lift Station for Independence Road					\$ 200,000					To provide lift station for sewer service for future development along Indeppendence RD
Transportation/Circulation	11	New Gateway sign and Landscaping at Hwy 35 & 87 and Hwy 35 & causeway (HOT)	\$ 50,000	\$ -	\$ 50,000	carry over						Jessica, Jody and Tania have met a couple times and are working to establish the visioning committee to discuss a design.
Focus on historically significant amenities	6	Soutern Pacific Deport: New siding and Paint with new windows and trim etc.: Proposed Use: Farmer's Market + \$100,000 budgeted and not spent in Parks CIP FYE 2020 + another \$25,000 - SO carry over balance of \$80,000 + \$125K new	\$ 80,000	\$ 14,425	\$ 65,575	\$ 125,000						Bids currently due on August 12, 2021
Focus on historically significant amenities	6	Southern Pacific Depot: Add ADA restrooms - interior upgrades					\$ 80,000					To facilitate use of the Depot
Focus on historically significant amenities	6	Southern Pacific Depot Sidewalk/parking upgrades along Railroad St.					\$ 80,000					to facilitate Depot Days
Promote tourism opportunities	9	Add walk and handrail to bulkhead at Scullys (part of future boardwalk)	\$ 100,000	\$ 57,817	\$ 42,183							PROJECT COMPLETE
Focus on historically significant amenities	6	Repairs to Old Fire Station/City Hall	\$ 50,000	\$ -	\$ 50,000	carry over						Need to schedule a meeting with Sherwin Williams to get a paint spec and then prepare a bid package.
Economic Development	17	Façade Grants	\$ 25,000	\$ 5,000	\$ 20,000	carry over		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	Madd Hatter Approved; soliciting applications
Economic Development	17	Crosswalk enhancements at Main & Commerce					\$ 175,000					
Link to Comprehensive Plan	Action Plan Item	City Hall										
Beautify the Community	8	City Hall Improvements	\$ 50,000	\$ 70,463	\$ (20,463)		\$ 280,000					RMA prepared floor plan/bid documents for Men's Restroom - in construction
Improving Quality of Life		Furniture and Equipment	\$ 5,000	\$ 5,300	\$ (300)							security cameras at City Hall
Protecting Investments		Reroof City Hall (2025/26) \$300K									\$ 400,000	
		Police Department								7.23.2021	P. 1/3	
Protecting Investments		Reroof Police Station	\$ 200,000	\$ 10,000	\$ 190,000							RMA preparing bid documents
Protecting Investments		Generator Fuel Tank (Farf)	\$ 20,200	\$ -	\$ 20,200							We were able to make reparis instead of replacement
Improving Quality of Life		Patrol Unit Replacement (Farf)	\$ 42,000	\$ 43,757	\$ (1,757)							
Protecting Investments		Police Department Site Security Project				\$ 140,000						Fencing, cameras, etc. at PD

CAPITAL IMPROVEMENT PLAN

TARGET TOTAL FOR CIP projects using reserves

2020/21			2021/22	2021/22	2022/23	2023/24	2024/25
			\$ 460,000				

PORT REVENUE

Nautical Landings	2020/21	ACTUAL Spent/encumbered to date	Remaining	2021/22	2021/22	2022/23	2023/24	2024/25	NOTES
TPWL Breakwater Match	\$ 125,000	\$ -	\$ 125,000	\$ 42,000					Match is actually \$167,000
Facelift to Building and replace doors	\$ 80,000	\$ 11,365	\$ 68,635	carry over					
Parking Lot Improvements				\$ 110,000					Improvements to both front and rear parking
Electrical Upgrades					\$ 80,000				
Dredge NL Marina								\$ 80,000	
Smith Harbor	2020/21				2021/22	2022/23	2023/24	2024/25	
Dredging of Smith Harbor	\$ 450,000	\$ 345,500	\$ 104,500						
Hire Consultant to develop Master Plan	\$ 50,000	\$ -	\$ 50,000	carry over					
improvements Smith Harbor				\$ 110,000	\$ 375,000	375,000			
City Harbor	2020/21				2021/22	2022/23	2023/24	2024/25	
Construct new bulkhead near Scully's/finger pier improvements	\$ 180,000								
Replace Lower Dock (N.I.C. portion for FEMA reimbursement)	\$ 360,000	\$ 234,361							
Repairs to Evelyn's Seafood Dock								\$ 220,000	
Harbor of Refuge	2020/21			2021/22	2021/22	2022/23	2023/24	2024/25	
Shoreline Protection along east side of Tracts 16, 17, 17A				\$ 200,000					
Dredging of Harbor of Refuge									Looking for assistance from Port and Federal Gov't
Total Port Revenue Fund Reserves	\$ 1,045,000			\$ 462,000	\$ 455,000	\$ 375,000	\$ -	\$ 300,000	
unbudgeted - transferred the following year	\$ (1,045,000)				\$ (455,000)	\$ (375,000)	\$ -	\$ (300,000)	
FEMA	\$ 200,000								

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CAPITAL IMPROVEMENT PLAN

PUBLIC UTILITY FUND

Link to Comprehensive Plan	Action Plan Item	Water	2020/21	ACTUAL Spent/encumbered to date	Remaining	2021/2022	Proposed for 2021/22 in last year's CIP	2022/23	2023/24	2024/25	2025/26	
Infrastructure	12	Broadway Water Line (\$80,000 in 2019/20)	\$ 360,000	\$ 25,550	\$ 334,450	hold						Recommend putting these projects on hold for now - other projects such as new line at GBRA and lift station projects will take precedence
Infrastructure	12	Live Oak from Commerce to Virginia	\$ 350,000	\$ 22,550	\$ 327,450	hold						
Improving Quality of Life		3/4 Ton pickup	\$ 40,000	\$ 37,999	\$ 2,001							purchased
Infrastructure	12	GST and HSPS	\$ 1,500,000	\$ -	\$ 1,500,000	carry over						
Infrastructure	12	12" link between water towers Phase 1	\$ 500,000	\$ 58,500	\$ 441,500	carry over						Project will be ready to bid in August
Infrastructure	12	Water on Ezzell St.	\$ 125,000	\$ 73,349	\$ 51,651	carry over						Peconstruction conference on July 30
Infrastructure	12	Leon Street Waterline					\$ 450,000					
Infrastructure	12	12" link between water towers Phase 2					\$ 500,000					
Improving Quality of Life		Dump Truck						\$ 75,000				
Protecting Investments		Mini Excavator						\$ 50,000				
Infrastructure	12	Replace cast iron/ AC pipe with PVC - TBA						\$ 300,000	\$ 300,000	\$ 300,000		
Infrastructure	12	Potential Development of well field as secondary water source										AECOM is studying this proposal / possible funding with TWDB loan
Link to Comprehensive Plan	Action Plan Item	Wastewater										
Protecting Investments		Hazard Mitigation Grant Match (Generators)	\$ 220,000	\$ -	\$ 220,000	carry over						Projects are in construction
Protecting Investments		Zero turn mower	\$ 9,500	\$ 8,100	\$ 1,400							purchased
Infrastructure	12	Lift Station upgrades: Brooks, Clegg, DeShazor, LHB	\$ 500,000	\$ 200,000	\$ 300,000							\$200K was put toward Lynnhaven LS
Infrastructure	12	DeShazor Area (Ezzell Street only) sewer replacement	\$ 250,000	\$ 125,590	\$ 124,410							Peconstruction conference on July 30
Infrastructure	12	DeShazor Area (Lowry/Charlotte/Tommy/Oren) sewer replacement					\$ 760,000					
Infrastructure	12	Brookhollow Sewer along Lynn's Bayou						\$ 600,000				
Infrastructure	12	Lift Station upgrades: Ann, Alamo Hts, Bay Blardone, Brookhollow, shellfish					\$ 510,000					
Infrastructure	12	Lift Station upgrades: Main, Martinez, Bayfront, WWRP, Loop 1090, Hill Terrace						\$ 460,000				
Improving Quality of Life		1/2 Ton pickup						\$ 30,000				
Improving Quality of Life		Front end loader	\$ 30,000	\$ 24,155	\$ 5,845							
Infrastructure	12	Sewer line replacement/pipeburst project - TBA							\$ 350,000	\$ 350,000		
Infrastructure	12	Renovations/expansions to the WWTP										AECOM is preparing a plan - probably fund with a TWDB loan
SUM			\$ 3,884,500	\$ 575,793			\$ 2,220,000	\$ 1,515,000	\$ 650,000	\$ 650,000		

ACTUAL
Spent/encumbered to date

Unspent and ON HOLD budgeted dollars from 20/21 \$ 671,146
 Unspent/unencumbered dollars to be carried over \$ 2,637,561

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