



CITY COUNCIL REGULAR MEETING

Monday, April 13, 2026 at 6:30 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

The following item will be addressed at this or any other meeting of the city council upon the request of the mayor, any member(s) of council and/or the city attorney:

Announcement by the mayor that council will retire into closed session for consultation with city attorney on matters in which the duty of the attorney to the city council under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).

(All matters listed under the consent agenda item are routine by the city council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)

AGENDA

Council will consider/discuss the following items and take any action deemed necessary.

MEETING PROCEDURE

Public notice is hereby given that the City Council of the City of Port Lavaca, Texas, will hold a regular meeting Monday, April 13, 2026 beginning at 6:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business.

[After publication, any information in a council packet is subject to change during the meeting]

The meeting will also be available via the video conferencing application "Zoom",

Join Zoom Meeting:

<https://us02web.zoom.us/j/89549910652?pwd=IfiPzadnqWnHh8ZPbaZ0z10r8VXT0C.1>

Meeting ID: 895 4991 0652

Passcode: 024643

*One Tap Mobile+13462487799,,89549910652#,,, *024643# US (Houston)*

Dial by your location+1346 248 7799 US (Houston)

I. ROLL CALL**II. CALL TO ORDER****III. INVOCATION****IV. PLEDGE OF ALLEGIANCE****V. PRESENTATION(S)**

- Employee Service Awards
 - o Javier Ramos 15 Years - Police Department
 - o Eric Salles 15 Years – Police Department
 - o Jose Perez 10 Years – Public Works Department

- Recognition of City of Port Lavaca Lighthouse Lifeline as being the Top Fund-raising Team for the 2026 Crossroads Heart Walk

- Proclamations by the Mayor
 - o April 2026 is Child Abuse Awareness Month - The Harbor
 - o April 2026 is Sexual Assault Awareness Month – The Harbor

VI. COMMENTS FROM THE PUBLIC

(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

VII. CONSENT AGENDA - Council will consider/discuss the following items and take any action deemed necessary

- A. Minutes of March 09, 2026 Regular Meeting
- B. Minutes of March 23, 2026 Special Meeting and Workshop Session
- C. Review of Credit Card Statement
- D. Receive Monthly Financial Highlight Report
- E. Receive Employee Training Review Acknowledgment report ending 03.31.2026
- F. Receive Office of Court Administrators (OCA) Monthly report ending 03.31.2026
- G. Receive Quarterly Capital Project Report from 01.01.2026 to 03.31.2026
- H. Receive Quarterly Public Works Report from 01.01.2026 to 03.31.2026
- I. Receive Victoria Economic Development Corporation (VEDC) Monthly Report

VIII. ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

1. Consider amendment to City Council-approved agenda item #8 at regular scheduled meeting on March 09, 2026 regarding closure of Main Street and Live Oak Street from 8:00 p.m. to 2:00 a.m. on Friday, June 19, 2026 for a Juneteenth After-hours Community Event hosted by Kenny Banks, by changing the date to Saturday, June 20, 2026. Presenter is Tania French
2. Consider Agreement between the City of Port Lavaca and Rawley McCoy Architects (RMA) for City Hall Master Plan (Phase 5) Interior Renovations. Presenter is Jody Weaver
3. Consider Certificate of Construction Completion and authorize release of Retainage and Final Payment for City of Port Lavaca – Ann Street Lift Station Replacement Project. Presenter is Jody Weaver
4. Consider award of professional engineering contract for Texas General Land Office (GLO), Texas Coastal Management Program (CMP) Grant Cycle 31 Contract No. 26-056-017-F417 Smith Harbor Boardwalk. Presenter is Jody Weaver
5. Consider Resolution No. R-041326-1E of the City of Port Lavaca for replacement of Alternate Early Voting Ballot Board (EVBB) Judge for the City of Port Lavaca General Officers Election held on the uniform date of May 02, 2026 and authorizing the Mayor's signature. Presenter is Mandy Grant
6. Consider Resolution No. R-041326-2 of the City of Port Lavaca authorizing the submission of the Motor Vehicle Crime Prevention Authority Catalytic Converter Theft Prevention Grant Program. Presenter is Weston Burris
7. Receive update on Police Operations from Acting Police Chief. Presenter is Weston Burris
8. Consider approval of the Municipal Court Judge job description and compensation rate for the term beginning on June 30, 2026 and ending on June 29, 2028. Presenter is Jody Weaver
9. Consider Second and Final reading of an Ordinance (S-2-26) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-4-25 for 2025-2026 fiscal year budget; providing for Budget Amendment(s); providing for severability, providing a repealing clause; and providing an effective date. Presenter is Reyann Grimaldo
10. Consider Second and Final reading of an Ordinance (G-2-26) of the City of Port Lavaca amending the basic Traffic Control Devices Ordinance G-6-86, Section 3, by adding traffic control signs in Original Townsite Subdivision, District One (1); providing for severability; providing a repealing clause; and providing an effective date. Presenter is Weston Burris
11. Consider Second and Final reading of an Ordinance (G-3-26) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca's Code of Ordinances as Part II, Chapter 8 Amusement and Entertainments, Section 8-22 Location and number of machines allowed within city limits; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith

12. Consider Second and Final reading of an Ordinance (G-4-26) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca's Code of Ordinances as Part II, Chapter 12 Buildings and Building Regulations by adding new Article VII, Congregate Living Facility; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith
13. Consider Second and Final reading of an Ordinance (G-5-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes; Chapter 12 Buildings and Building Regulations, Article VII, Congregate Living Facility; and providing an effective date. Presenter is Derrick Smith
14. Consider First reading of an Ordinance (G-6-26) of the City of Port Lavaca amending the Code of Ordinances codified and described in the City of Port Lavaca's Code of Ordinances as Part II, Chapter 12 Buildings and Building Regulations, Article IV Substandard Buildings, Sec. 12-291 thru 12-297; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith
15. Discuss Trihalomethane (TTHM) Removal System. Presenter is Wayne Shaffer
16. Consider the recommendation of the Planning Board for the expansion of a childcare facility located at 329 W. Main Street, the legal description is Lots 6 & PT of 2, 4, 8 of Block 44 of the Georgetown Addition. Property ID 51910. Presenter is Derrick Smith
17. Announcement by Mayor that City Council will retire into closed session:

 - For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551, Section 551.071(2) of the Texas Government Code).
 - To discuss Personnel matters in accordance with Title 5, Section 551.074 of the Texas Government Code (to discuss the appointment, employment, evaluation, duties and responsibilities, reassignment, discipline, or dismissal of an officer or employee, or to hear a complaint or charge against an officer or employee: [Chief of Police]).
18. Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow

IX. ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of The City Council of The City of Port Lavaca, scheduled for **Monday, April 13, 2026**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Tuesday, April 07, 2026**.

Mandy Grant, *City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: Minutes of March 09, 2026 Regular Meeting

INFORMATION:



CITY COUNCIL REGULAR MEETING

Monday, March 09, 2026 at 6:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 9th day of March 2026, the City Council of the City of Port Lavaca, Texas, convened in a regular session at 6:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

I. ROLL CALL

- | | |
|--------------------|---|
| Jack Whitlow | Mayor |
| Daniel Aguirre | Councilman, District 1 |
| Tim Dent | Councilman, District 2 |
| Vacant Seat | Council Member, District 3 |
| Rosie G. Padron | Councilwoman, District 4, Mayor Pro Tem |
| Rose Bland-Stewart | Councilwoman, District 5 |
| Justin Burke | Councilman, District 6 |

And with the following absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

II. CALL TO ORDER

- Mayor Whitlow called the meeting to order at 6:30 p.m. and presided.

III. INVOCATION

- Former Councilman Jim Ward, District 5, gave the invocation.

IV. PLEDGE OF ALLEGIANCE

- Mayor Whitlow – Pledge of Allegiance.

V. PRESENTATION(S) BY THE MAYOR (None)

VI. COMMENTS FROM THE PUBLIC - Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.

- Mayor asked for comments from the public and the following citizens spoke:
 - Luis De La Garza, Blackstone, Congregated Living Facility & Fees Ordinances
 - Dolores Quintanilla, 610 N. Randle St., concerns of Water Bill costs, Drainage, Sewer and Garbage pickup
 - Russell Cain, promoted Interim City Manager Weaver and Police Chief Rangnow
 - Pat Petrisky, 871 Bauer Rd, promoted efforts on Drainage & Streets Improvements
 - Jim Ward, promoted Interim City Manager Weaver and Police Chief Rangnow
 - Felicia Harrell, promoted Interim City Manager Weaver and Police Chief Rangnow

VII. CONSENT AGENDA - Council will consider/discuss the following items and take any action deemed necessary

- A. Minutes of February 09, 2026 Regular Meeting**
- B. Minutes of February 23, 2026 Special Meeting and Workshop Session**
- C. Review of Credit Card Statement**
- D. Receive Monthly Financial Highlight Report**
- E. Receive Employee Training Review Acknowledgment report ending 02.28.2026**
- F. Receive Office of Court Administrators (OCA) Monthly report ending 02.28.2026**
- G. Receive Victoria Economic Development Corporation (VEDC) Monthly Report**

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves all consent agenda items as listed.

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

VIII. ACTION ITEMS - (Council will consider/discuss the following items and take any action deemed necessary)

1. **Consider Resolution No. R-030926-1 of the City of Port Lavaca authorizing publication of a Notice of Intention to Issue Combination Tax and Surplus Revenue Certificates of Obligation for the Lynn’s Bayou Wastewater Treatment Plant Expansion project, which project is identified as Texas Water Development Board Project No. 73963. Presenter is Jody Weaver**

Interim City Manager Weaver reminded Council that the Texas Water Development Board approved a Clean Water State Revolving Fund Loan in the amount of \$39.15M to fund an expansion of our Wastewater Treatment Plant from 2.0 MGD to 4.0 MGD. The deadline to close the CO's is May 31, 2026. In order to proceed with this loan opportunity, Council must authorize publication of the Notice of Intent (NOI) to issue the Certificates of Obligation (C/O) at least 45 days prior to the date tentatively set for passage of the ordinance authorizing the issuance of such certificates of obligation. This date is set for the regular meeting on May 11, 2026, in order to meet the May 31st closing date deadline.

On May 27, 2025, Council authorized the publication of a NOI to issue CO's for this project, however the ordinance to authorize the issuance of the COs was not voted on because staff received an extension from the TWDB on the loan offer to May 31, 2026. This extension was approved to provide us with additional time to establish a tighter cost estimate based upon 90% complete construction plans and for TCEQ to consider a waiver to the requirement to begin construction at this time.

To briefly review background information: the Wastewater discharge between November 2020 and April 2022 exceeded 90% of the permitted flow and triggered the requirement of 30TAC Chapter 305.126 (a), which basically requires that 1) once you exceed 75% capacity for 3 months in a row you must begin engineering and 2) once you exceed 90% capacity for 3 months in a row, you must begin construction. As has been discussed previously, these exceedances occurred for 18 consecutive months in 2020, 2021 and 2022, during periods of COVID and Formosa's plant expansion.

We are currently back to normal flows hovering at or below 75% capacity. Because we did trigger this engineering requirement (75%) during 2020-2022, Council authorized engaging AECOM to prepare the design of an expansion to the WWTP. The 30% complete design resulted in an estimated cost of \$39.15M. Council authorized completion of the design to 90% in order to tighten up the construction estimate. As of the present time, we have a "shelf-ready expansion project" and the engineering construction estimate as of September 2025 is \$36.5M construction cost, which unfortunately is not significantly less than the original estimated cost. It is projected that the construction cost will increase each year around 5%. So, the cost in 5 years could be around \$50M.

Last year, understanding the significant burden this will cause on our current rate payers, staff appealed to TCEQ for a waiver to the requirement to begin construction at this time since 1) we have a shelf-ready project and 2) we have not had 3 consecutive months above 75% in quite a while. Last fall, the person assigned this request in TCEQ enforcement division did recommend approval of our request to begin construction on an expansion until we are closer to the 90% trigger. We were told to expect this written approval in February, but we still have not received it.

As discussed at the recent Council workshop, it is anticipated that there may be more stringent requirements for the QUALITY of the wastewater discharge in the new permit which will become effective later this year. Construction components needed to address these increased treatment parameters, as well as improvements needed to meet current requirements, are included in the expansion project. If we do not proceed with the expansion project, then consideration must be given to these improvements needed to meet the discharge quality requirements (apart from flow quantity).

Authorization to publish the Notice of Intent tonight, does not commit Council to the loan, but keeps all of our options open. The vote to decide whether to move forward with the loan commitment will be taken on May 11, 2026.

Between now and then, we hope to have written approval from TCEQ regarding the requirement to construct, a response from TWDB regarding a possible reduced scope project, and options for sewer rate increases to generate revenue to pay the debt service.

Motion made by Councilman District 6 Burke

WHEREAS, the City Council of the City of Port Lavaca, Texas (the "City Council") deems it advisable to give notice of intention to issue combination tax and surplus revenue certificates of obligation of said City, as hereinafter provided; and

WHEREAS, it is officially found and determined that the meeting at which this Resolution has been considered and acted upon was open to the public and public notice of the time, place and subject of said meeting was given, all as required by Chapter 551, Texas Government Code, as amended;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

Section 1. FORM OF NOTICE. Attached hereto and marked Exhibit "A" is a form of Notice of Intention to Issue Combination Tax and Surplus Revenue Certificates of Obligation, the form and substance of which are hereby adopted and approved.

Section 2. PUBLICATION OF NOTICE. Said Notice shall be published, in substantially the form attached hereto, in a newspaper, as defined in Subchapter C of Chapter 2051, Texas Government Code, of general circulation in said City once a week for two consecutive weeks, the date of the first publication thereof to be at least forty-five (45) days prior to the date tentatively set for passage of the ordinance authorizing the issuance of such certificates.

Section 3. POSTING OF NOTICE ON WEBSITE. Further, said Notice shall be posted in substantially the form attached hereto continuously on the City's website for at least forty-five (45) days prior to the date tentatively set for passage of the ordinance authorizing the issuance of such certificates.

Seconded by Councilman District 1 Aguirre

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

2. **Consider request from the Texas Gulf Coast Press Association and the South Texas Press Association for use of the Nautical Landings Meeting Room and Deck on April 16, 2026, and Lighthouse Beach Pavilion on April 17, 2026, in conjunction with their joint convention, including consideration of a waiver of facility rental fees with the exception of required alcohol-related permit fees. Presenter is Tania French**

Events Coordinator Tania French advised Council that she had received a request from Schelly Bartels, Publisher of The Port Lavaca Wave and Board Member of the Texas Gulf Coast Press Association, regarding use of city facilities for the upcoming Texas Gulf Coast Press Association and South Texas Press Association Joint Convention scheduled for April 16 to April 18, 2026.

This marks the first time in history that these two longstanding non-profit organizations - TGCPA (88 years) and STPA (100 years) - will host their joint convention in Port Lavaca. The event will bring newspaper publishers, editors, and media leaders from across Texas into our community for multiple days.

From an events and tourism perspective, this convention presents:

- Direct economic impact through hotel stays, dining, and local shopping;
- Valuable statewide exposure for Port Lavaca;
- An opportunity to showcase Lighthouse Beach, Nautical Landings, and our waterfront amenities;
- Long-term relationship building with media leaders who influence community coverage in Texas.

The requested use of the Nautical Landings Meeting Room and Deck (April 16, 2026) and Lighthouse Beach Pavilion (April 17, 2026) aligns well with our goal of promoting Port Lavaca as a welcoming destination for meetings and conventions. I believe hosting this group at these venues will leave a positive and lasting impression and further position Port Lavaca as a premier coastal gathering location.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves request from the Texas Gulf Coast Press Association and the South Texas Press Association for use of the Nautical Landings Meeting Room and Deck on April 16, 2026, and Lighthouse Beach Pavilion on April 17, 2026, in conjunction with their joint convention, including consideration of a waiver of facility rental fees with the exception of required alcohol-related permit fees.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

3. **Consider request from Snappy Company to allow a vehicle inside the Bauer Community Center for event use, and provide direction regarding facility guidelines, safety requirements, and insurance provisions. Presenter is Tania French**

Events Coordinator Tania French advised Council that the City has received a request from Snappy Company, owned by Jake and Mackenzie Garrett, 2405 E. Loma Vista, Victoria, Texas, seeking permission to bring a van into the Bauer Community Center as part of a mobile photo booth setup for private events. Jake Garrett was in attendance and addressed Council on this request.

I met with the owners to discuss the request and measure access points within the facility. The van measures 58 inches at its widest point. The narrowest door opening at the Bauer is 64 inches (rear entrance), and the widest opening is 66 inches (chamber-side entrance). While the vehicle would technically fit through both openings, clearance would be minimal.

Background:

Prior to Hurricane Harvey, the rear of the Bauer Community Center included a roll-up door. During post-Harvey renovations, the roll-up door was removed after city leadership at the time determined the building was not designed to accommodate vehicles.

Concerns:

I have discussed this request with Wayne Shaffer and Joe Reyes. Collectively, we have identified the following concerns:

- 1) The Bauer does not have an adequate ventilation system to safely exhaust vehicle fumes.
- 2) The building does not have a sprinkler system.
- 3) Clearance at the widest entrance would be minimal, creating potential for damage to door frames or the structure.
- 4) The vehicle would need to travel across tile flooring to enter the facility, which could result in floor damage.
- 5) There is potential for both property damage and personal injury.

Comparison to other facilities:

The City of Victoria does allow vehicles inside the Victoria Community Center; however, the building is better suited for such use. The Victoria Fire Marshal requires the following precautions:

- Plywood or other hard, absorbent material placed beneath the vehicle to protect flooring and absorb potential oil or fuel leaks.
- Battery cables disconnected from the battery.
- Fuel door taped shut if the fuel cap does not lock.
- Lessee shall not store any motor fuel in the Community Center.
- Fuel tanks, boats, vehicles, or equipment on display will be secured in accordance with instructions by the Fire Marshal.

Rental Impact:

While the inclusion of a vehicle inside the building would be unique, it is not anticipated to increase rentals. In January and February, the Bauer was fully booked on weekends. Currently, only two weekends remain available between now and end of year (August 15 and October 31). Staff believes the same novelty could be achieved by positioning the van near the entrance of the Bauer, rather than inside the facility.

Policy Considerations:

The City does not currently have established rules or guidelines regarding vehicles inside the Bauer Community Center. Therefore, staff is seeking Council direction on the following:

- 1) Does Council wish to allow vehicles inside the Bauer Community Center?
- 2) If allowed, what guidelines and insurance requirements should be established?

Should Council choose to permit vehicles inside the building, staff recommends adopting, at minimum, the City of Victoria Fire Marshal's guidelines listed above. In addition, we recommend requiring general liability insurance in the minimum amount of \$1,000,000.00 to protect the City against loss from liability imposed by law for bodily injury and/or property damage.

Such insurance should name the City of Port Lavaca, its officers, employees, agents, and, if required, any other public entity involved in the event, as additional insured by separate endorsement for the duration of the event. We respectfully request Council’s guidance and direction on this matter.

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves request from Snappy Company to allow a vehicle inside the Bauer Community Center for event use, and provide direction regarding facility guidelines, safety requirements, and insurance provisions, to be developed and administered by Interim City Manager.

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

- 4. **Consider request from Cowboy Fellowship of Port Lavaca for use of the pavilion at Bayfront Peninsula Park for the annual Easter Sunrise Service on Sunday, April 05, 2026, and consideration of a waiver of all associated pavilion rental fees. Presenter is Tania French**

Events Coordinator Tania French advised Council that on behalf of Cowboy Fellowship of Port Lavaca, I am requesting the use of the pavilion at Bayfront Peninsula Park for the church’s annual Easter Sunrise Service on Sunday, April 5, 2026. This annual event is open to the entire community, providing an opportunity for fellowship and worship.

Cowboy Fellowship of Port Lavaca respectfully requests a waiver of any fees associated with the use of the pavilion.

Motion made by Councilwoman District 5 Bland-Stewart

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves request from Cowboy Fellowship of Port Lavaca for use of the pavilion at Bayfront Peninsula Park for the annual Easter Sunrise Service on Sunday, April 05, 2026, and consideration of a waiver of all associated pavilion rental fees.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

5. **Consider request from American Legion Post 167 for use of the Veteran's Memorial and large pavilion at Bayfront Peninsula Park on Monday, May 25, 2026, for the Memorial Day and Flag Retirement Ceremony, including waiver of all associated fees.**

Events Coordinator Tania French advised Council that American Legion Post 167, has expressed their desire to once again host the annual Memorial Day Ceremony and Flag Retirement Ceremony. The event is scheduled for Monday, May 25, 2026, in observance of Memorial Day. The ceremony will honor the men and women who gave their lives in service to our country and will provide the community an opportunity to respectfully retire unserviceable American flags in accordance with proper protocol. While final event details are still being coordinated, the plan would include use of the Veteran's Memorial and the large pavilion at Bayfront Peninsula Park.

American Legion Post 167 respectfully requests use of these park facilities and a waiver of any associated rental or usage fees to support this community-wide observance. Recommendation is for approval of American Legion Post 167's request for use of Bayfront Peninsula Park, including the Veteran's Memorial and large pavilion, and waiver of all related fees for the Memorial Day and Flag Retirement Ceremony on May 25, 2026.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves request from American Legion Post 167 for use of the Veteran's Memorial and large pavilion at Bayfront Peninsula Park on Monday, May 25, 2026, for the Memorial Day and Flag Retirement Ceremony, including waiver of all associated fees.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

6. **Consider request to approve overnight use of Bayfront Peninsula Park on Friday, June 19, 2026 and Saturday, June 20, 2026 in conjunction with Juneteenth celebration activities. Presenter is Tania French**

Events Coordinator Tania French advised Council that the Juneteenth activities are scheduled for June 19, 2026 to June 21, 2026. As part of the celebration, we are requesting approval for overnight use of Bayfront Peninsula Park on Friday and Saturday nights to allow families and visitors to barbecue, fellowship, and participate in outdoor games in a safe and designated public space.

Juneteenth is a nationally recognized holiday commemorating the emancipation of enslaved African Americans and serves as an opportunity for community gathering, reflection, and celebration. As in the past few years, allowing overnight park use during this designated weekend will support cultural observance and community engagement.

Request is for approval to permit overnight use of Bayfront Peninsula Park on:

- Friday June 19, 2026
- Saturday June 20, 2026

The extended hours would allow attendees to remain in the park overnight for barbecuing and recreational activities associated with the Juneteenth celebration.

Public Safety & Coordination:

Event organizers will coordinate with local law enforcement and city staff to ensure:

- Compliance with park regulations
- Appropriate waste disposal
- Overnight security will be secured.
- Respect for park facilities and surrounding areas

Motion made by Councilwoman District 5 Bland-Stewart

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves request to approve overnight use of Bayfront Peninsula Park on Friday, June 19, 2026 and Saturday, June 20, 2026 in conjunction with Juneteenth celebration activities.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

7. **Consider request to approve the Juneteenth procession route, on Saturday, June 20, 2026 beginning at 10:00 a.m., starting at City Hall, traveling Virginia Street to Main Street, and proceeding to the Bayfront; authorize traffic control assistance; and approve waiver of applicable city fees associated with the event. Presenter is Tania French**

Events Coordinator Tania French advised Council that as part of the Juneteenth celebration scheduled for June 19–21, organizers are planning a community processional event to promote unity, reflection, and celebration.

The parade is scheduled for Saturday, June 20, 2026 beginning at 10:00 a.m.

The proposed route will:

- Begin at City Hall
- Travel down Virginia Street
- Turn left onto Main Street
- Proceed along Main Street to the Bayfront

The procession will primarily consist of pedestrians and golf carts, with a limited number of vehicles participating.

Organizers respectfully request:

- 1) Approval of the proposed route for the Juneteenth procession.
- 2) Traffic control assistance from the City to ensure participant and public safety along the route.
- 3) Waiver of applicable city fees associated with traffic control and any required permits in support of the Juneteenth celebration.

Motion made by Councilman District 1 Aguirre

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves request to approve the Juneteenth procession route, on Saturday, June 20, 2026 beginning at 10:00 a.m., starting at City Hall, traveling Virginia Street to Main Street, and proceeding to the Bayfront; authorize traffic control assistance; and approve waiver of applicable city fees associated with the event.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

8. **Consider a request to temporarily close Colorado Street between Main Street and Live Oak Street from 8:00 p.m. to 2:00 a.m. on Friday, June 19, 2026 for a Juneteenth After-hours Community Event hosted by Kenny Banks. Presenter is Tania French**

Events Coordinator Tania French advised Council that as part of the Juneteenth celebration weekend scheduled for June 19–21, an after-hours community event is being planned for Friday, June 19, hosted by Kenny Banks. This event will serve as a secondary private event that is open to the community.

Request is for approval for the temporary closure of Colorado Street between Main Street and Live Oak Street from 8:00 p.m. to 2:00 a.m. on Friday, June 19, 2026.

Security & Safety

- Security for the event will be provided by Kenny Banks.
- Kenny Banks will coordinate with city events coordinator and law enforcement as necessary.
- Emergency vehicle access will be maintained at all times.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves request to temporarily close Colorado Street between Main Street and Live Oak Street from 8:00 p.m. to 2:00 a.m. on Friday, June 19, 2026 for a Juneteenth After-hours Community Event hosted by Kenny Banks.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

9. Consider a request from United Way for use of Bayfront Peninsula Park, including both pavilions, for the Family Fun Day event scheduled for Saturday, September 19, 2026, and consideration of a waiver of all associated park rental fees. Presenter is Tania French

Events Coordinator Tania French advised Council that United Way is planning its Family Fun Day for Saturday, Sept. 19, 2026. As in year’s past the group requests use of Bayfront Peninsula Park for activities and games including both pavilions. The event is open to the public and community members are welcome to participate in the activities. This does not impact other use of the park. United Way requests waiver of fees for use of the park and pavilions.

Motion made by Councilwoman District 4 (Mayor Pro Tem) Padron

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves request from United Way for use of Bayfront Peninsula Park, including both pavilions, for the Family Fun Day event scheduled for Saturday, September 19, 2026, and consideration of a waiver of all associated park rental fees.

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

10. Consider proposal from LSPS Solutions for Mapping Wastewater Collection System Infrastructure. Presenter is Wayne Shaffer

Public Works Director Shaffer advised Council that to reduce inflow and infiltration issues the city is facing, the Utility department has been undergoing an Inflow and Infiltration (I&I) program to identify areas with defective or deteriorated sanitary sewer collection appurtenances in order to schedule necessary repairs, with the goal of reducing I&I. To date, Smoke Testing investigations have been completed as follows:

- 2023 - Ann Street Sub-basin;
- 2024 - FM 1090, Hillside Terrace, Alamo Heights and Vela sub-basins;
- 2025 - Main Lift Station basin.

Last year, Undine, LLC provided their engineer, Doug Hearn, P.E., as a resource to review lift station flows and rainfall data from our system and provide his insights and recommendations at no cost to the City. In a June 2025 report, Mr. Hearn identified the primary sub-basins of interest as Alamo Heights, Ann Street, Brookhollow, and Loop 1090, all of which have been included in one of these smoke testing inspections. Our next proposed action of our I&I strategy is to map all manholes in the collection system and inspect each (831) for deterioration and leaks. This will be a citywide project that also completes our sewer collection system mapping.

We reached out to Doug Heam last week to ask whether he agreed that investing \$133K to conduct an inventory and inspection of all our manholes was a worthwhile expense as a next step item in our I&I program strategy, or whether he thought there was something else that should come first. He replied that "inventorying and inspecting all of the manholes should be a high priority. The graphs in the lift station report show the direct correlation to high runtimes (flow) .and rain events. Locating manholes that are submerged during this major rain events will help find the major sources of inflow. What you are describing is a big step forward in this process."

Financial Implications:

Failing to continue this program could cause areas with high inflow and infiltration to overburden our lift stations and collection system, leading to sanitary sewer overflows (SSOs), wastewater treatment facility (WWTF) permit violations, and potential TCEQ enforcement actions. Below is a record of our expenses associated with l&i inspection over the past few fiscal years. As you can see, due in part to delays in invoicing, we have not been consistent in spending our annual budgeted funds.

Staff is working to catch up and work more closely with our consultants to ensure timely invoices. With the significant impact of Inflow and Infiltration to our collection system, we are requesting a budget amendment to add \$130,000 so we can issue the Purchase Order (PO) for this manhole work now and not have to wait until the 2026-2027 Fiscal Year.

Fiscal Year	Budget Amount	PO Amount	Actual Cost	Invoice Date	Notes
2021-2022	\$75,000	\$60,930.50	\$0	N/A	PO encumbered; no expenditures
2022-2023	\$75,000	-	\$56,018	11/16/2022	2023 - Ann Street Sub-Basin
2023-2024	\$75,000	-	\$0	N/A	No activity
2024-2025	\$75,000	\$63,800.00	\$57,420	6/18/2025	2024 - FM 1090, Hillside Terrace, Alamo Heights and Vela Sub-basins
2025-2026	\$90,000	\$87,065.00	\$87,065	1/29/2026	2025 - Main Lift Station

Through proper maintenance and repair, the sanitary sewer system will continue to provide services that improve the quality of life for our citizens. Staff recommends approving this budget amendment to move forward with option 2 of the proposal from LSPS Solutions, amounting to \$132,960.00.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves proposal from LSPS Solutions for Mapping Wastewater Collection System Infrastructure in the amount of \$132,960.00.

BE IT FURTHER RESOLVED, THAT the Mayor is hereby authorized to execute all instruments necessary to affect such agreement.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

11. **Consider the electrical power issues at the Lynn Haven Lift station. Presenter is Wayne Shaffer**

Public Works Director Shaffer and Ms. Dee Strause, AEP Representative from the Victoria Regional Office, addressed Council on this issue.

No action necessary and none taken.

12. **Consider award of Administration Services Agreement for Community Development Block Grant – Disaster Relief (CDBG-DR) Local Community Program Grant Application. Presenter is Jody Weaver**

Interim City Manager Weaver advised Council that the City of Port Lavaca is considering submitting one or more grant application(s) to the Texas General Land Office (GLO) under the 2024 Community Development Block Grant – Disaster Recovery (CDBG-DR) Local Community Program (LCP). These funds are intended to support eligible activities related to disaster relief, long-term recovery, infrastructure restoration, and economic revitalization resulting from the 2024 Texas Severe Storms, Straight-line Winds, Tornadoes, and Flooding (DR-4781) and Hurricane Beryl (DR-4798).

In preparation for these potential applications, the City issued a Request for Proposals (RFP) to procure qualified Grant Administration services in accordance with applicable state and federal procurement requirements. The City received two (2) responsive proposals for Grant Administration services:

- Grantworks, Inc.
- KSBR, LLC

Proposals were reviewed and evaluated by a Scoring Committee comprised of the following: Grants and CIP Coordinator Kateryna Thomas, Interim Finance Director Reyann Grimaldo, Interim City Manager Jody Weaver and Councilwoman Rose Bland-Stewart. Scores were provided based on criteria outlined in the RFP, including but not limited to experience with CDBG-DR programs, capacity to administer federally funded disaster recovery grants, project approach, past performance, and cost. A summary of evaluation scores is provided in the attached Score Summary.

The Scoring Committee has reviewed the proposals and evaluation results and recommends that City Council consider awarding a Grant Administration Services contract to KSBR, LLC, receiving the highest overall score, as reflected in the attached Score Summary, to assist the City with preparation and submission of CDBG-DR LCP application(s) and, if awarded, administration and implementation of one or more grant contracts.

There is no immediate financial impact to the City at this time. Grant Administration costs are anticipated to be an eligible expense reimbursable through the CDBG-DR program, subject to grant award and GLO approval.

Motion made by Councilwoman District 5 Bland-Stewart

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby authorizes award of Administration Services Agreement for Community Development Block Grant – Disaster Relief (CDBG-DR) Local Community Program Grant Application, to KSBR, LLC.

BE IT FURTHER RESOLVED, THAT the Mayor is hereby authorized to execute all instruments necessary to affect such agreement.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

13. **Consider approval of a list of qualified engineers in the category of Drainage or Streets and Drainage, for Community Development Block Grant – Disaster Relief (CDBG-DR) Local Community Program Grant Application, in response to the RFQ #02-11-2026-E, as recommended by the scoring committee. Presenter is Jody Weaver**

Interim City Manager Weaver advised Council that the City of Port Lavaca is considering submitting one or more grant applications to the Texas General Land Office (GLO) under the 2024 Community Development Block Grant – Disaster Recovery (CDBG-DR) Local Community Program (LCP). These funds are intended to support eligible activities related to disaster relief, long-term recovery, infrastructure restoration, and economic revitalization resulting from the 2024 Texas Severe Storms, Straight-line Winds, Tornadoes, and Flooding (DR-4781) and Hurricane Beryl (DR-4798).

In preparation for potential grant submissions, the City issued RFQ #02-11-2026-E to procure qualified engineering firms capable of providing professional services related to Drainage or Streets & Drainage projects, in compliance with all applicable state and federal procurement requirements.

The City received six (6) responsive proposals for Engineering Qualification Proposals:

- Coast & Harbor Engineering
- AECOM
- CivilCorp
- TLC Engineering
- Urban Engineering
- Meta Engineering

Proposals were reviewed and evaluated by a Scoring Committee of the following: Interim City Manager Jody Weaver, Director of Public Works Wayne Shaffer, Councilman Justin Burke and Councilman Daniel Aguirre.

The Scoring Committee reviewed and evaluated all responsive proposals in accordance with the criteria outlined in the RFQ. Proposals were assessed based on, but not limited to, the following factors:

- Firm qualifications and experience with drainage and street infrastructure projects;
- Experience with federally and state-funded projects, including CDBG-DR;
- Experience in project construction management;
- Past performance and references;
- Capacity to perform work within required timeframes.

Staff is recommending to initially qualify engineering firms based on an overall average score of 80 or higher, AND an average experience score of 50 or higher in the Drainage or Street and Drainage category. Based on the evaluation and scoring results, the Scoring Committee recommends approval of Civil Corp, LLC and Urban Engineering as qualified engineering firms in the category of Drainage or Street and Drainage.

Approval of this qualified list will allow the City to efficiently engage engineering services, as needed, for future project development and grant application support related to the GLO 2024 CDBG-DR Local Community Program (LCP) and other eligible infrastructure projects.

There is no immediate fiscal impact associated with the approval of the list of qualified engineering firms. Any future expenditure related to engineering services will be subject to City Council approval and will be contingent upon grant awards or other authorized funding sources.

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of the Scoring Committee, Council hereby approves Civil Corp, LLC and Urban Engineering as qualified engineering firms in the category of Drainage or Streets and Drainage.

BE IT FURTHER RESOLVED, THAT the Mayor is hereby authorized to execute all instruments necessary to affect such agreement.

Seconded by Councilman District 1 Aguirre

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

14. **Consider Resolution No. R-030926-2 of the City of Port Lavaca declaring April 2026 as Fair Housing Month. Presenter is Jody Weaver**

Motion made by Councilman District 2 Dent

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, WE, do proclaim April as Fair Housing Month in City of Port Lavaca and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

- 15. **Consider Resolution No. R-030926-3 of the City of Port Lavaca suspending the April 18, 2026 effective date of the proposal by CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas – South Texas Division to Implement Interim Grip Rate Adjustments for Gas Utility Investment in 2026 and requiring delivery of this resolution to the Company and Legal Counsel. Presenter is Anne Marie Odefey**

Motion made by Councilman District 2 Dent

WHEREAS, the City of Port Lavaca, Texas (“City”) is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston, Texas Coast, South Texas, and Beaumont/East Texas geographic rate areas (CenterPoint or Company) and is a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, CenterPoint made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) on February 17, 2026, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by CenterPoint, effective April 18, 2026; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS, THAT:

- 1) The April 18, 2026 effective date of the GRIP Rate Increases proposed by CenterPoint is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.
- 2) A copy of this Resolution shall be sent to CenterPoint, care of Keith L. Wall at 1111 Louisiana Street, CNP Tower 19th Floor, Houston, Texas 77002, and to Thomas Brocato, legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

16. **Consider Resolution No. R-030926-4 of the City of Port Lavaca Texas, for Advance Funding Agreement (AFA) for a Highway Safety Improvement Program Off-System from the Texas Department of Transportation with the City of Port Lavaca. Presenter is Jody Weaver**

Motion made by Councilwoman District 4 (Mayor Pro Tem) Padron

WHEREAS, the Texas Transportation Code, Section 201.103 established that the State shall design, construct and operate a system of highways in cooperation with local governments, and Section 222.052 authorized the Texas Transportation Commission to accept contributions from political subdivisions for development and construction of public roads and the state highway system within the political subdivision; and

WHEREAS, federal and state laws require local governments to meet certain contract standards relating to the management and administration of State and federal funds; and

WHEREAS, the Texas Transportation Commission has codified 43 TAC, Rules 15.50-15.56 that describe federal, state, and local responsibilities for cost participation in highway improvement and other transportation projects; and

WHEREAS, the Texas Transportation Commission passed Minute Order Number 116752 authorizing the State to undertake and complete a highway improvement or other transportation project generally described as Installing sidewalks, curb ramps and pedestrian crossings; and

WHEREAS, the City of Port Lavaca commits to provide the local participation match. The local participation match is comprised of cash or State Transportation Development Credits; and

WHEREAS, the City of Port Lavaca is responsible for all non-reimbursable costs and 100% of overruns, if any; and

WHEREAS, the Governing Body of the City of Port Lavaca desires to reaffirm its support of the Project, approve and authorize the execution of an Advance Funding Agreement (AFA) with TxDOT for the Project.

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS, THAT:

THAT, the Mayor is authorized to enter into an AFA with TxDOT for this Project.

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

17. **Consider Resolution No. R-030926-5E of the City of Port Lavaca to appoint Election Judges for the City of Port Lavaca General Officers Election held on the uniform date of May 02, 2026. Presenter is Mandy Grant**

Motion made by Councilman District 2 Dent

WHEREAS, in accordance with the City Charter of the City of Port Lavaca, the Texas Election Code and other applicable state and federal laws, the City Council of the City of Port Lavaca, Texas hereby has the authority to appoint the Election Officers for city elections.

WHEREAS, in addition, that the general officers’ election has been ordered for Saturday, May 02, 2026 by Resolution No. R-011226-1E adopted on January 12, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

SECTION 1. THAT, in accordance with the Texas Election Code, a presiding judge and an alternate presiding judge must be appointed for each election precinct [EC §32.001(a)]. The role of the alternate judge is to serve as presiding judge for an election if the presiding judge cannot serve [EC §32.001(b)]. In an election conducted by the presiding judge, the alternate judge serves as one of the election clerks [EC §32.032].

SECTION 2. THAT, such election shall be conducted by the City of Port Lavaca, with Early Voting Days, Extended Hours for Early Voting day on a Saturday and the main Election Day voting to be at the following polling places designated for each City election district and the following citizens, registered to vote in the city, are hereby appointed Election Officers to conduct said election:

- All Polling Places:
 - City of Port Lavaca
 - City Hall - Main Lobby
 - 202 N. Virginia Street
 - Port Lavaca, Texas 77979

Augustin Rojas, Jr.	Presiding Judge
Janie Delgado	Alternate Judge
Michael Moehler	Presiding Judge for the Early Voting Ballot Board and the Central Counting Station
Mary Lou Tharling	Alternate Judge for the Early Voting Ballot Board and the Central Counting Station

SECTION 3 THAT, the Office of the City Secretary of the City of Port Lavaca shall consist of the City Secretary and/or the Assistant City Secretary and shall perform all duties necessary to conduct the general officers' election.

SECTION 4. THAT, the Office of the City Secretary is hereby authorized and directed to provide a copy of the RESOLUTION to the judges as written notice of their appointment as required the Texas Election Code [EC §32.009].

If either the Presiding Judge or the Alternate Presiding Judge is unable to perform his/her assigned duties, the Office of the City Secretary is authorized to select an Acting Presiding or Acting Alternate Presiding Judge from the qualified Election Clerks, as needed.

SECTION 5. THAT, the Presiding Judge shall have the authority to appoint two (2) clerks to assist in the holding of such election. Said election officers shall also serve as the Early Voting Ballot Board (EVBB) for such election. The Central Counting Station will be in the City Hall Conference Room.

SECTION 6. THAT, the Election Judge(s) shall be compensated at an hourly rate of \$15.00; early voting clerks and election clerks shall be compensated at an hourly rate of \$14.00 as provided by the State Election Code [EC §32.091(a)].

SECTION 7. THAT, the City Secretary is hereby appointed the Elections Clerk for early voting; and the Assistant City Secretary is hereby appointed the Deputy Election Clerk for early voting in accordance with Section 83.001 *et seq.* of the Texas Election Code. The place for early voting days and election day is hereby designated as the City of Port Lavaca, City Hall - Main Lobby, 202 N. Virginia Street, Port Lavaca, Texas.

SECTION 8. THAT, the Mayor is authorized to sign Writ of Election to the Presiding Judge.

SECTION 9. THAT, this resolution shall be effective immediately upon adoption.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

- 18. **Consider Lease Agreement with Calhoun County for use of Electronic Voting Equipment for the City of Port Lavaca General Officers Election held on the uniform date of May 02, 2026. Presenter is Mandy Grant**

City Secretary Grant advised Council that Election Laws require that electronic voting devices be made available to voters. Costs related to these services include expenses related to eight (8) days of early voting and also for voting on Election Day for a total of nine (9) days. The lease proposal for the use of Calhoun County’s Electronic Voting Equipment in connection with the May 02, 2026 City of Port Lavaca General Elections would be approximately \$698.25 and this amount has been budgeted for this fiscal year. Staff recommends Council approve this agreement.

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves Lease Agreement with Calhoun County for use of Electronic Voting Equipment for the City of Port Lavaca General Officers Election held on the uniform date of May 02, 2026, in the amount of \$698.25.

BE IT FURTHER RESOLVED, THAT the Mayor is hereby authorized to execute all instruments necessary to affect such agreement.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

- 19. **Consider Second and Final Reading of an Ordinance (S-1-26) of the City of Port Lavaca approving a Project and Financing Plan for Tax Increment Reinvestment Zone (TIRZ) Number One, City of Port Lavaca, Texas; making various findings related to such plan; providing for severability; and providing an effective date. Presenter is Jody Weaver**

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves Second and Final reading of an Ordinance (S-1-26) of the City of Port Lavaca; approving a project and financing plan for tax increment reinvestment zone number one, City of Port Lavaca, Texas; making various findings related to such plan; providing for severability; and providing an effective date.

Seconded by Councilman District 1 Aguirre

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

- 20. **Consider First Reading of an Ordinance (S-2-26) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-4-25 for 2025-2026 fiscal year budget; providing for Budget Amendment(s); providing for severability, providing a repealing clause; and providing an effective date. Presenter is Revann Grimaldo**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves First reading of an Ordinance (S-2-26) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-4-25 for 2025-2026 fiscal year budget; providing for Budget Amendment(s); providing for severability, providing a repealing clause; and providing an effective date.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

- 21. **Consider First reading of an Ordinance (G-2-26) of the City of Port Lavaca amending the basic Traffic Control Devices Ordinance G-6-86, Section 3, by adding traffic control signs in Original Townsite Subdivision, District One (1); providing for severability; providing a repealing clause; and providing an effective date. Presenter is Colin Rangnow**

Motion made by Councilman District 1 Aguirre

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves First reading of an Ordinance (G-2-26) of the City of Port Lavaca amending the basic Traffic Control Devices Ordinance G-6-86, Section 3, by adding traffic control signs in Original Townsite Subdivision, District One (1); providing for severability; providing a repealing clause; and providing an effective date.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

- 22. **Consider First Reading of an Ordinance (G-3-26) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca’s Code of Ordinances as Part II, Chapter 8 Amusement and Entertainments, Section 8-22 Location and number of machines allowed within city limits;**

providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith

Motion made by Councilman District 1 Aguirre

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves First reading of an Ordinance (G-3-26) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca’s Code of Ordinances as Part II, Chapter 8 Amusement and Entertainments, Section 8-22 Location and number of machines allowed within city limits; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 6 Burke

Voting Nay:

Councilwoman District 5 Bland-Stewart

- 23. **Consider First Reading of an Ordinance (G-4-26) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca’s Code of Ordinances as Part II, Chapter 12 Buildings and Building Regulations by adding new Article VII, Congregate Living Facility; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves First reading of an Ordinance (G-4-26) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca’s Code of Ordinances as Part II, Chapter 12 Buildings and Building Regulations by adding new Article VII, Congregate Living Facility; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date.

Seconded by Councilman District 1 Aguirre

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart

Voting Nay:
Councilman District 6 Burke

- 24. **Consider First Reading of an Ordinance (G-5-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes; Chapter 12 Buildings and Building Regulations, Article VII, Congregate Living Facility; and providing an effective date. Presenter is Derrick Smith**

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves First reading of an Ordinance (G-5-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes; Chapter 12 Buildings and Building Regulations, Article VII, Congregate Living Facility; and providing an effective date, contingent on omitting the Permit Fees and Reinspection Fees.

Seconded by Councilman District 2 Dent

Voting Yea:
Councilman District 2 Dent, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Voting Nay:
Councilman District 1 Aguirre, Councilwoman District 4 (Mayor Pro Tem) Padron

- 25. **Consider request of The Harbor Children’s Alliance and Victim Center for closure of streets adjacent to 215 W. Railroad Street for the annual hosting of “Celebrate the Child Picnic” on Saturday, March 28, 2026 from 9:00 a.m. to 2:00 p.m. The streets to be closed are N. Benavides from the rear of the library driveway to W. Railroad and W. Railroad from N. Benavides to N. Ann St. Presenter is Colin Rangnow**

Police Chief Rangnow presented Council a letter from The Harbor with the following information:

The month of April has been designated Child Abuse Awareness and Prevention Month in the United States. The goal is to raise public awareness about child abuse and neglect and to educate communities and individuals on how to help keep our children safe. In observance of Child Abuse Awareness & Prevention Month, The Harbor Children's Alliance & Victim Center will be hosting our Annual *Celebrate the Child* Picnic on Saturday, March 28, 2026 at The Harbor, from 10:00 a.m. to 2:00 p.m. This is an event that has been designed to bring awareness to ending child abuse and neglect, but also to celebrate the children and remind them of how special they are.

Since April is designated as Child Abuse Awareness and Prevention Month, we will begin the event by reading a Proclamation and blowing bubbles in honor of the 114 children that received services at our center last year.

Local agencies such as the Police Department, Fire Department, EMS, Sheriff's Office, and DPS will attend and have tables set up to give parents information on keeping their children safe and it allows the children to interact with them to know that they are "trusted adults" that can help them if they find themselves in a dangerous situation. We will also have other social service organizations on site to let parents know about the resources that are available here in town as well as food and games.

We are asking the City to allow us to close the intersections so that we can take advantage of the space we have and still keep our children safe from harm. We will begin setting up at The Harbor at 8:00 a.m. so are asking for the streets to be closed from 9:00 a.m. to 2:00 p.m.

Motion made by Councilwoman District 5 Bland-Stewart

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves request of The Harbor Children's Alliance and Victim Center for closure of streets adjacent to 215 W. Railroad Street for the annual hosting of "*Celebrate the Child*" Picnic on Saturday, March 28, 2026 from 9:00 a.m. to 2:00 p.m. The streets to be closed are N. Benavides from the rear of the library driveway to W. Railroad and W. Railroad from N. Benavides to N. Ann Street.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

26. **Consider recommendation of Planning Board for a variance to the front building setback line to allow for a carport, Property ID 18459, the legal description is Block 3 of the Lana Park Mobile Home Addition (800 Elm Street). Presenter is Derrick Smith**

Development Services Director Smith advised Council the property owner started work on the proposed carport in October of 2025 without a permit or an approved variance. After staff issued a "Stop Work" order, work did cease. However, the owner failed to obtain the necessary permits. During the second weekend of February, the owner started work on the carport again. On February 17, 2026, staff met with owner at the property and explained the proper process the owner would need to comply with to construct the carport. The attached application for the variance was completed that day. The carport is proposed to be constructed up to the property line. The current front setback line is 15 feet. The applicants dwelling meets this requirement.

Motion made by Councilman District 1 Aguirre

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of Planning Board and staff, Council hereby approves a variance to the front building setback line to allow for a carport, Property ID 18459, the legal description is Block 3 of the Lana Park Mobile Home Addition (800 Elm Street).

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

27. **Consider recommendation of Planning Board for an ice and water vending machine to be located on the corner of Benavides St. and Austin St., Property ID 17399. The legal description is Lot 5 & 6 of Block 44 of the Original Townsite (405 S. Benavides Street). Presenter is Derrick Smith**

Development Services Director Smith advised Council the applicant is proposing to construct an ice and water vending machine to be located at 405 S. Benavides Street. The driveway and off-street parking will provide parking for a minimum of four vehicles. The applicant is also working with staff to comply with our landscape ordinance.

Motion made by Councilman District 1 Aguirre

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of Planning Board and staff, Council hereby approves an ice and water vending machine to be located on the corner of Benavides St. and Austin St., Property ID 17399. The legal description is Lot 5 & 6 of Block 44 of the Original Townsite (405 S. Benavides Street).

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Mayor Whitlow announced that Council would go into Recess at 9:20 p.m.

Mayor Whitlow announced Council was back in Session at 9:32 p.m.

28. **Announcement by Mayor that City Council will retire into closed session:**
- **For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551,–Section 551.071(2) of the Texas Government Code).**

- **To discuss personnel matters in accordance with Title 5, Section 551.074 of the Texas Government Code (to discuss appointment, employment, evaluation, responsibilities and duties, reassignment, discipline or dismissal of an officer or employee, or to hear a complaint or charge against an officer or employee [Interim City Manager]).**

Mayor Whitlow announced that Council would retire into closed session at 9:32 p.m.

29. **Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow**

Mayor Whitlow announced that Council was back in open session at 10:42 p.m.

Motion made by Councilwoman District 5 Bland-Stewart

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves a salary increase of two percent (2%) merit pay to Interim City Manager Jody Weaver, effective March 10, 2026.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

IX. ADJOURNMENT

Mayor asked for motion to adjourn.

Motion made by Councilman District 2 Dent

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Meeting adjourned at 10:46 p.m.

ATTEST:

Jack Whitlow, Mayor

Mandy Grant, City Secretary

COMMUNICATION

SUBJECT: Minutes of March 23, 2026 Special Meeting and Workshop Session

INFORMATION:



CITY COUNCIL SPECIAL/WORKSHOP MEETING

Monday, March 23, 2026 at 5:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 23rd day of March, 2026, the City Council of the City of Port Lavaca, Texas, convened in a special meeting and workshop session at 5:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

I. ROLL CALL

- | | |
|--------------------|---|
| Jack Whitlow | Mayor |
| Daniel Aguirre | Councilman, District 1 |
| Tim Dent | Councilman, District 2 |
| Vacant Seat | Councilmember, District 3 |
| Rosie G. Padron | Councilwoman, District 4, Mayor Pro Tem |
| Rose Bland-Stewart | Councilman, District 5 |
| Justin Burke | Councilman, District 6 |

And with the following absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CITY COUNCIL SPECIAL MEETING

II. CALL TO ORDER

- Mayor Whitlow called the special meeting to order at 5:31 p.m. and presided.

III. COMMENTS FROM THE PUBLIC

(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

- Mayor Whitlow asked for comments from the public and the following citizen(s) spoke:
 - Sara Rodriguez, Calhoun County District Attorney, 211 S. Ann Street, Port Lavaca, Texas commented that City Council should go to the outside in posting for hiring a Police Chief.

IV. ACTION ITEMS - Council will consider/discuss the following items and take any action deemed necessary.

1. Consider approval of the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending September 30, 2025, prepared by the Audit Firm of Pattillo, Brown & Hill, L.L.P. Presenter is Reyann Grimaldo

Mr. Travis Rogers of the Audit Firm of Pattillo, Brown & Hill, L.L.P. was in attendance and went over the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending September 30, 2025.

Motion made by Councilwoman District 5 Bland-Stewart

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approve the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending September 30, 2025, prepared by the Audit Firm of Pattillo, Brown & Hill, L.L.P.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

2. Consider construction contract award for the Western Heights Streets and Drainage Project. Presenter is Wayne Shaffer

Public Works Director Shaffer advised Council that on March 17, 2026, the City received four bids for the 2026 Capital Improvement Project – Western Heights Improvement. The Engineer’s Estimate for the Base Bid was \$2,144,000.00.

The Base Bid for the Western Heights Improvement Project includes full roadway reconstruction (Short Street, Central Ave, Warehouse Street, Border Street), drainage system upgrades, and water service replacements. Improvements consist of pavement removal, subgrade stabilization, installation of a flexible base and asphalt surface, new curb and gutter, sidewalks, and ADA-compliant ramps. The project also includes installation of new storm sewer infrastructure to improve drainage and reduce flooding, along with traffic control, erosion control, and site restoration measures.

Add Alternate Bid No. 1: Includes the construction of additional 4-inch thick concrete sidewalks within the project area to enhance pedestrian accessibility and connectivity. The work consists of sidewalk installation, grading, and associated improvements necessary to meet ADA standards and improve overall walkability and safety for residents.

Lester Contracting, Inc. submitted the lowest responsive and responsible bid for the Base Bid and Add Alternate No. 1. The Engineer’s Recommendation Letter and detailed bid tabulation are attached for review.

Financial Consideration:

This project will be funded through the 2024 Series Bonds. A remaining balance of \$2,201,030.24 is available, which is sufficient to cover the construction contract amount of \$1,845,781.00.

Recommendation:

Staff recommends that the City Council approve the construction contract award to Lester Contracting, Inc. in the amount of \$1,845,781.00 for the Base Bid and Add Alternate No. 1. The contract time is established at 300 calendar days.

Motion made by Councilwoman District 4 (Mayor Pro Tem) Padron

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approve the award of a construction contract for the 2026 Capital Improvement Project – Western Heights (Roadway reconstruction [Short St, Central Ave, Warehouse Street, Border Street], Drainage System upgrades, and Water service replacements), to Lester Contracting, Inc. in the amount of \$1,845,781.00 for the Base Bid and Add Alternate No. 1, with 300 calendar days to substantial completion, after receipt of Order to Proceed.

BE IT FURTHER RESOLVED, THAT the Mayor is hereby authorized to execute all instruments necessary to affect such agreement.

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

3. Announcement by Mayor that City Council will retire into closed session:

- To discuss Personnel matters in accordance with Title 5, Section 551.074 of the Texas Government Code (to discuss the appointment, employment, evaluation, duties and responsibilities, reassignment, discipline, or dismissal of an officer or employee, or to hear a complaint or charge against an officer or employee: [Chief of Police]).
- To deliberate the purchase, exchange, lease or value of Real Property (Deliberation in an Open Meeting would have a detrimental effect on the position of the Governmental Body in negotiations with a third party), in accordance with Title 5, Chapter 551, Section 551.072 of the Texas Government Code.

Mayor Whitlow announced that Council would retire into closed session at 6:02 p.m.

4. Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow

Mayor Whitlow announced that Council was back in open session at 7:52 p.m.

Motion #1:

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby ratifies the Retirement Agreement executed between the Interim City Manager Jody Weaver and Police Chief Colin Rangnow effective March 20, 2026.

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Motion #2:

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby names Police Detective James Weston Burris as the Acting Chief of Police and will lead the department during the transition, while the City posts the position for a permanent Police Chief.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

V. ADJOURN SPECIAL MEETING

Mayor Whitlow asked for motion to adjourn.

Motion made by Councilman District 6 Burke

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Special Meeting adjourned at 7:58 p.m.

WORKSHOP SESSION

VI. CALL TO ORDER

- Mayor Whitlow called the workshop to order at 7:58 p.m. and presided with the following announcement:

VII. COMMENTS FROM THE PUBLIC

(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

- Mayor Whitlow asked for comments from the public and there were none.

VIII. ITEMS FOR DISCUSSION - Council will discuss the following items

1. **Discuss job description and compensation for the Municipal Court Judge for the period June 30, 2026 through June 29, 2028.**

Council discussed this agenda item.

No action necessary and none taken.

IX. ADJOURN WORKSHOP

Mayor Whitlow asked for motion to adjourn.

Motion made by Councilman District 2 Dent

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Workshop adjourned at 8:11 p.m.

ATTEST:

Jack Whitlow, Mayor

Mandy Grant, City Secretary

COMMUNICATION

SUBJECT: Review of Credit Card Statement

INFORMATION:

Account Number : 5569 6345 5558 7698
 Unique ID: XXXX XXXX XXXX 1588
 CITY OF PORT LAVACA
 Statement Date : 03-09-2026



Section VII. Item #C.

Page 1 of 4

Corporate Account Summary		Payment Information	
Previous Balance	\$12,998.80	Amount Due	\$5,930.26
Purchases and Other Charges	\$6,368.77	Payment due in accordance with your agreement with U.S. Bank.	
Cash Advances	\$0.00	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE 1-800-344-5696	
Cash Advance Fees	\$0.00	To overnight or courier a payment, please send to:	
Late Payment Charges	\$0.00	Corporate Payment Systems	
Credits	\$438.51 CR	3180 Rider Trail S, Department 790428	
Payments	\$12,998.80 PY	Earth City, MO 63045-1518	
New Balance	\$5,930.26		
Disputed Amount	\$0.00		

Corporate Account Activity				
CITY OF PORT LAVACA				Total Corporate Activity
Account Number: 5569 6345 5558 7698				\$12,998.80 CR
Unique ID: XXXX XXXX XXXX 1588				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-18	02-18	75569636049604900010933	PAYMENT-THANK YOU Q	12,998.80 PY

New Activity				
POLICE DEPARTMENT	Purchases	\$713.30	Total Activity	\$713.30
Account Number: 5569 6372 5237 7909	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 6484	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-12	02-11	02305376042300287403378	SILVER STAR SYSTEMS AMARILLO TX	300.00
02-13	02-11	75140516043900016002873	HAMPTON INN KYLE KYLE TX 90484815 ARRIVAL:02-09-26	244.82
02-23	02-19	55432866051206152533631	COURTYARD HOUSTON NW/2 HOUSTON TX M6 607 ARRIVAL:02-18-26	168.48

(transactions continued on next page)

☞ Payment may be made electronically or by check made payable to Corporate Payment Systems.

CORPORATE PAYMENT SYSTEMS
 P.O. BOX 6343
 FARGO, ND 58125-6343

5569634555587698 000593026 000593026

Account Number: 5569 6345 5558 7698
 Unique ID: XXXX XXXX XXXX 1588
 Amount Due: \$5,930.26

Amount Enclosed \$

If paying by check, include coupon with payment to address below.

CORPORATE PAYMENT SYSTEMS
 P.O. BOX 790428
 ST. LOUIS, MO 63179-0428

106481770466831 S 2



CITY OF PORT LAVACA
 ATTN FINANCE DEPT.
 202 N. VIRGINIA ST
 PORT LAVACA TX 77979-3431

Account Number : 5569 6345 5558 7698
 Unique ID: XXXX XXXX XXXX 1588
 Statement Date : 03-09-2026

New Activity cont

MANDY GRANT	Purchases	\$70.00	Total Activity	\$5.00
Account Number: 5569 6372 9674 4908	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 0699	Cash Advances Fees	\$0.00		
	Credits	\$65.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-20	02-20	12302026051001907644067	AFP*TEXAS COURT CLERKS WOODWAY TX	65.00 CR
02-25	02-24	55432866055207428850284	SQ *THE DONUT PALACE PORT LAVACA TX	70.00

CYNTHIA HEYSQUIERDO	Purchases	\$84.15	Total Activity	\$84.15
Account Number: 5569 6373 1524 6885	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 2270	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-12	02-12	55432866043203359707689	UPS*1Z36T2G34296115518 ATLANTA GA	64.85
02-16	02-15	55432866046204430844738	UPS*29229006007 ATLANTA GA	9.65
02-16	02-15	55432866046204430844746	UPS*2961855E2A6 ATLANTA GA	9.65

BRITNEY HOGAN	Purchases	\$1,978.21	Total Activity	\$1,607.94
Account Number: 5569 6372 3417 2576	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 4906	Cash Advances Fees	\$0.00		
	Credits	\$370.27 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-11	02-10	55432866041202847112157	CCSI EFAX CORPORATE LOS ANGELES CA	137.94
02-16	02-14	55432866045203933777644	NCTCOG RPA TRAINING ARLINGTON TX	120.00
02-20	02-19	51043236050067549154524	PAYPAL *TXMUNLEAGUE 5122317400 TX	100.00
02-20	02-20	55432866051205972424310	TEXAS MUNICIPAL LEAGUE AUSTIN TX	550.00
02-23	02-20	52704876052382294791753	HYATT REGENCY SAN ANTO SAN ANTONIO TX	370.27
			52077363 ARRIVAL:04-19-26	
02-24	02-24	55432866055207302164505	TEXAS MUNICIPAL LEAGUE AUSTIN TX	550.00
03-02	02-26	52704876058385698553103	HYATT REGENCY SAN ANTO SAN ANTONIO TX	370.27 CR
			0075361200 ARRIVAL:02-26-26	
03-09	03-07	55432866066201423069468	TEXAS MUNICIPAL LEAGUE AUSTIN TX	150.00

(transactions continued on next page)



CITY OF PORT LA
 Account Number : 5569 6345 5558 7698
 Unique ID: XXXX XXXX XXXX 1588
 Statement Date : 03-09-2026

New Activity cont

JUAN LUNA	Purchases	\$90.41	Total Activity	\$87.17
Account Number: 5569 6373 9714 4966	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 9649	Cash Advances Fees	\$0.00		
	Credits	\$3.24 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-17	02-16	55432866047204913565817	AMAZON PRIME PMTS SEATTLE WA	3.24 CR
02-17	02-16	55432866047204904719456	AMAZON PRIME*TE26I5713 SEATTLE WA	3.24
03-09	03-06	55500376065671176192477	TEXAS COMM FIRE PROT AUSTIN TX	87.17

KAREN NEAL	Purchases	\$892.94	Total Activity	\$892.94
Account Number: 5569 6372 3279 1682	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 4767	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-11	02-09	85500396041900015188519	FBI LEEDA INC MALVERN PA	795.00
02-27	02-26	55506296058662452115004	FUEL STOP PORT LAVACA TX	52.50
03-09	03-06	57540246065718080431088	VISTAPRINT 8662074955 MA	45.44

JOE REYES	Purchases	\$391.27	Total Activity	\$391.27
Account Number: 5569 6374 3475 9214	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 2761	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-20	02-19	75369436050290801737676	HOME OUTLET - 5750 VICTORIA TX	391.27

WAYNE SHAFFER	Purchases	\$1,398.49	Total Activity	\$1,398.49
Account Number: 5569 6373 4548 4209	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 5171	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-02	02-26	55432866058208500520586	FAIRFIELD INN & SUITES LEAGUE CITY TX	291.54
			R3 954 ARRIVAL:02-24-26	
03-02	02-26	55432866058208500520594	FAIRFIELD INN & SUITES LEAGUE CITY TX	291.54
			R3 954 ARRIVAL:02-24-26	
03-04	03-03	02653906062200120227686	THE WEBSTAIRANT STORE LANCASTER PA	815.41

JODY WEAVER	Purchases	\$750.00	Total Activity	\$750.00
Account Number: 5569 6372 2162 9430	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 3652	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-02	02-28	82117556059500013711252	CAMPGROUND LAUNCH NORWALK IA	750.00
			Department: 00000	Total: \$5,930.26
			Division: 00000	Total: \$5,930.26

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COMMUNICATION

SUBJECT: Receive Monthly Financial Highlight Report

INFORMATION:



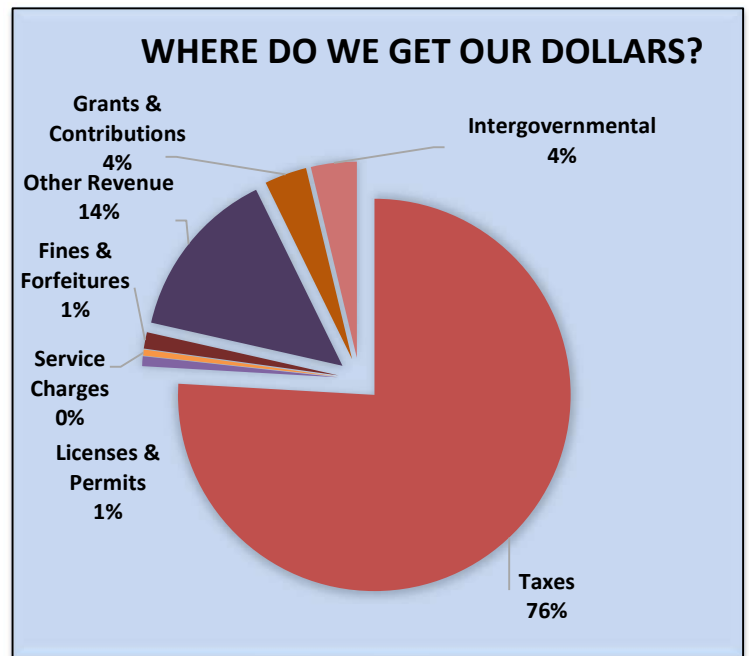
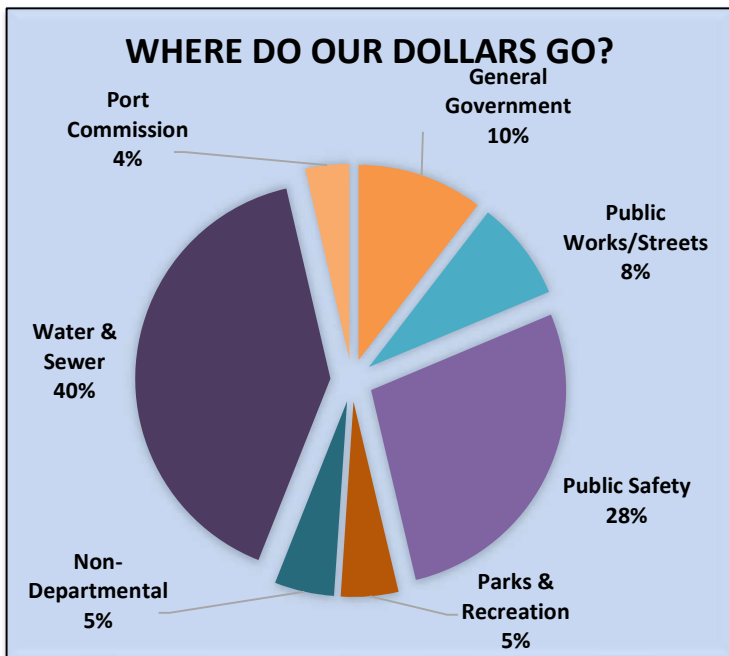
**CITY OF
PORT LAVACA**

202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

To: Mayor and Members of the City Council
From: Brittney Hogan, Finance Director *BH*
Subject: FY 25-26 Financial Highlights through March 31, 2026
Date: April 7, 2026

Revenue by Type	Mar-26	Mar-25	Variance
Taxes	7,248,385	6,837,833	410,552
Licenses & Permits	76,967	200,525	(123,558)
Service Charges	45,607	43,792	1,815
Fines & Forfeitures	128,685	136,236	(7,551)
Other Revenue	1,356,311	158,708	1,197,603
Grants & Contributions	332,832	245,703	87,130
Intergovernmental	359,801	265,560	94,241
Total Revenue for Major Funds	9,548,589	7,888,356	1,660,232

By Object (Operational Funds)	Mar-26	Mar-25	Variance
General Government	1,103,636	1,380,087	(276,450)
Public Works/Streets	872,893	928,829	(55,935)
Public Safety	2,920,167	2,799,791	120,376
Parks & Recreation	504,237	675,560	(171,324)
Non- Departmental	522,914	548,657	(25,744)
Water & Sewer	4,270,161	4,032,521	237,640
Port Commission	383,352	328,311	55,041
Total Expenditures	10,577,361	10,693,756	(116,395)





GENERAL FUND OVERVIEW

Revenue Highlights:

Property Tax collections, as reported by CCAD, are **\$5,856,091** for the year as of **February**. Collections in **FY 25-26** are **90.38%** of the total adjusted tax levy. Total current-year Property Taxes Outstanding as of **February** are **\$621,934**.

In the General Fund, revenues through **03/31/2026** total **\$9,548,609** or **77%** of budget. In addition:

- *Current Property Tax* collections are **\$5,173,142** for the year as of **March**. Collections in **FY 25-26** are **101%** of the budget.
- *Sales Tax* collections through **March** were **\$1,789,289** or **49%** of budget. Collections through **March** in **FY 24-25** were **\$1,823,100**.
- *Licenses & Permits* collections are **\$76,967** for the year, or **24%** of the budget. Collections through **March** in **FY 24-25** were **\$200,525**.
- *Bauer Center Rentals* through **March** are **\$40,415** or **40%** of the budget. Collections through **March** in **FY 24-25** were **\$41,460**.
- *Court Fines* are **\$47,571** for the year, or **40%** of the budget. Collections through **March** in **FY 24-25** were **\$55,069**.

Expenditure Highlights:

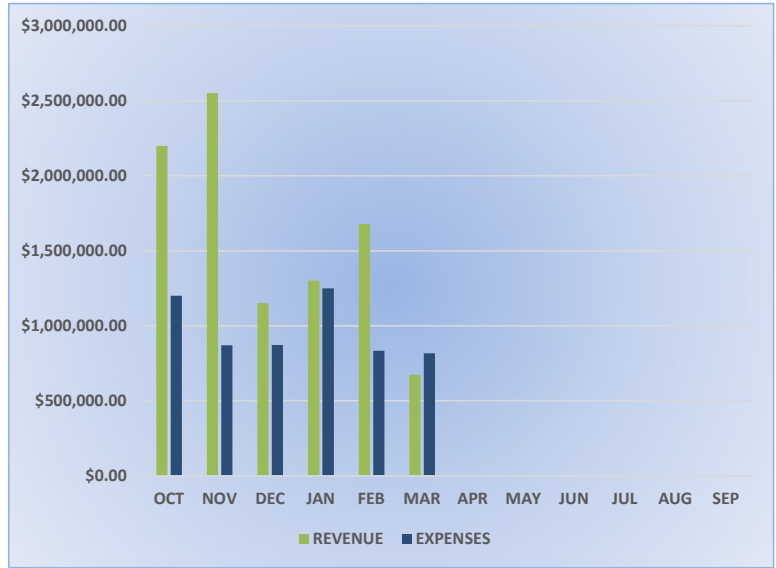
In the General Fund, expenditures through **03/31/2026** total **\$5,839,857** or **44%** of the budget. This places overall spending **below** budgeted benchmark. Budgets that are above the budget target are primarily due to the timing of payments and will presumably need a budget amendment:

- *Technology* - Technology expenditures reached 73% of the annual budget. This variance is due to payments for yearly subscriptions for the fiscal year.
- *Non-Departmental* - Non-Departmental expenditures reached 60% of the annual budget. This variance is due to contracted services for creation of TIRZ.
- *Human Resources* - Human resources expenditures reached 57% of the annual budget. This variance is due to contracted services for onboarding.

All other General Fund departments remained at or **below** the projected benchmark as of **March 31, 2026** indicating they are staying within their budgetary expectations.

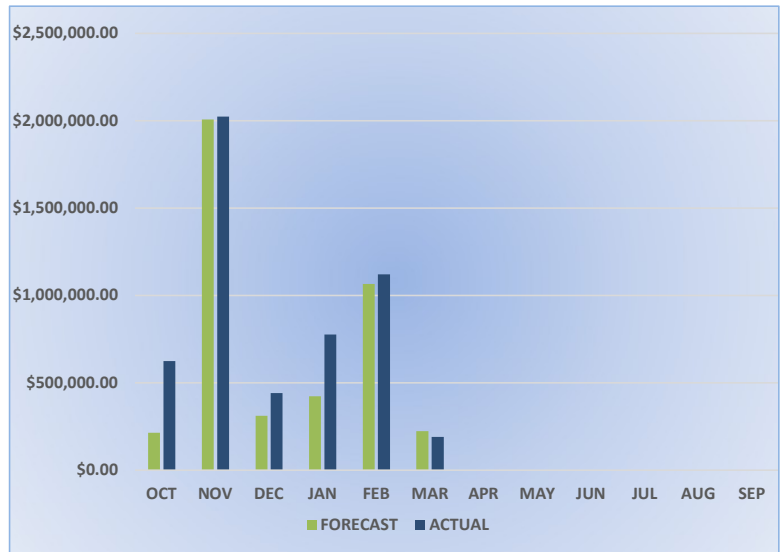
GENERAL FUND REVENUES VS EXPENSES FY 2026

MONTH	2026 REVENUE	2026 EXPENSES	MONTHLY VARIANCE
OCT	\$2,198,111.42	\$1,200,235.02	\$ 997,876.40
NOV	\$2,550,672.93	\$868,429.35	\$ 1,682,243.58
DEC	\$1,149,915.81	\$871,605.15	\$ 278,310.66
JAN	\$1,298,496.02	\$1,248,999.20	\$ 49,496.82
FEB	\$1,677,422.47	\$833,837.26	\$ 843,585.21
MAR	\$673,989.87	\$816,750.70	\$ (142,760.83)
APR			\$ -
MAY			\$ -
JUN			\$ -
JUL			\$ -
AUG			\$ -
SEP			\$ -
TOTAL	\$9,548,608.52	\$5,839,856.68	\$ 3,708,751.84



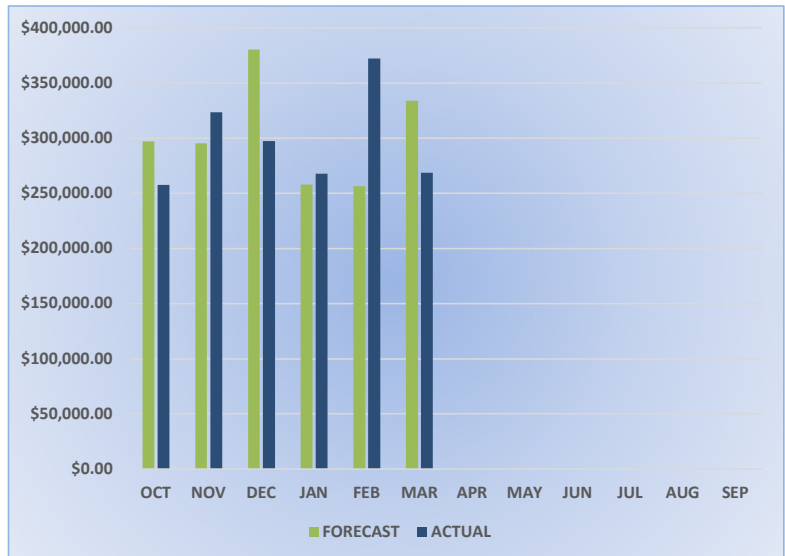
PROPERTY TAXES FY 2026

MONTH	2026 FORECAST	2026 ACTUAL	MONTHLY VARIANCE
OCT	\$214,607.05	\$623,590.73	\$ 408,983.68
NOV	\$2,006,746.06	\$2,022,772.25	\$ 16,026.19
DEC	\$312,223.83	\$441,847.54	\$ 129,623.71
JAN	\$423,557.57	\$775,742.88	\$ 352,185.31
FEB	\$1,065,927.10	\$1,121,516.60	\$ 55,589.50
MAR	\$222,554.30	\$190,164.63	\$ (32,389.67)
APR			\$ -
MAY			\$ -
JUN			\$ -
JUL			\$ -
AUG			\$ -
SEP			\$ -
TOTAL	\$4,245,615.91	\$5,175,634.63	\$ 930,018.72



SALES TAX FY 2026

MONTH	2026 FORECAST	2026 ACTUAL	MONTHLY VARIANCE
OCT	\$296,979.00	\$257,674.00	\$ (39,305.00)
NOV	\$295,269.56	\$323,621.93	\$ 28,352.37
DEC	\$380,490.00	\$297,572.96	\$ (82,917.04)
JAN	\$257,909.43	\$267,963.56	\$ 10,054.13
FEB	\$256,654.69	\$372,304.20	\$ 115,649.51
MAR	\$334,140.18	\$268,821.95	\$ (65,318.23)
APR			\$ -
MAY			\$ -
JUN			\$ -
JUL			\$ -
AUG			\$ -
SEP			\$ -
TOTAL	\$1,821,442.87	\$1,787,958.60	\$ (33,484.27)





General Fund

Target Benchmark is 50%

	Mar-26			Mar-25		
	25-26 Budget	25-26 Adopted	%	24-25 Budget	24-25 Adopted	%
	Actual YTD	Budget		Actual YTD	Budget	
<u>Revenues</u>						
Taxes	7,248,385	9,554,538	76%	6,837,833	9,092,373	75%
Licenses and Permits	76,967	318,900	24%	200,525	268,410	75%
User and Svc Charges	45,607	116,000	39%	43,792	103,250	42%
Fines and Forfeitures	128,685	300,000	43%	36,236	294,000	12%
Other Revenue	1,356,331	421,450	322%	158,708	566,550	28%
Grant and Contribution	332,832	858,108	39%	245,703	520,120	47%
Intergovernmental Revenue	359,801	884,264	41%	265,560	1,567,641	17%
Total Revenue	\$ 9,548,609	\$ 12,453,260	77%	\$ 7,788,356	\$ 12,412,344	63%
<u>Expenditures</u>						
City Council	13,515	33,570	40%	15,279	30,884	49%
City Manager	115,025	1,177,883	10%	533,531	778,245	69%
City Secretary	113,858	241,760	47%	102,150	251,461	41%
Human Resource	58,946	103,781	57%	41,852	100,395	42%
Municipal Court	73,507	177,046	42%	91,654	177,937	52%
Technology	440,163	602,080	73%	373,963	510,222	73%
Finance	222,946	461,887	48%	188,774	405,888	47%
City Hall	65,676	495,568	13%	32,883	549,299	6%
Police	1,447,465	3,127,787	46%	1,521,007	2,898,150	52%
Fire	1,166,530	2,458,278	47%	995,197	2,149,964	46%
Animal Control	91,870	246,808	37%	106,642	256,834	42%
Code Enforcement/Inspect	214,303	498,366	43%	176,946	520,935	34%
Streets	872,893	2,220,730	39%	928,829	3,103,602	30%
Parks and Recreation	267,402	1,121,931	24%	449,867	881,503	51%
Bauer Center	152,843	492,784	31%	156,774	315,614	50%
Non-Departmental	522,914	866,817	60%	548,657	866,703	63%
Total Expenditures	\$ 5,839,857	\$ 14,327,076	41%	\$ 6,264,005	\$ 13,797,636	45%
Net Change in Fund Balance	\$3,708,752			\$1,524,351		
Fund Balance, Beginning	\$6,081,080					
Fund Balance, Ending	\$9,789,832					
Budgeted Fund Balance						
Reserve at 180 Days	\$6,021,481					
Total Fund Balance in Days	293					

* Expenditures do not include encumbrances



CITY OF PORT LAVACA

202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

PUBLIC UTILITY FUND OVERVIEW

Revenue Highlights:

In the Public Utility Fund, revenues through **03/31/2026** total **\$4,088,765** or **46%** of budget. In addition:

- *Metered Water* sales through **March** were **\$1,605,749** or **43%** of budget. Collections through **March** in **FY 24-25** were **\$1,415,689**.
- *Residential Sewer* sales are **\$803,735** for the year, or **49%** of the budget. Collections through **March** in **FY 24-25** were **\$801,732**.
- *Garbage Billings* through **March** are **\$511,718** or **48%** of the budget. Collections through **March** in **FY 24-25** were **\$506,002**.

Expenditure Highlights:

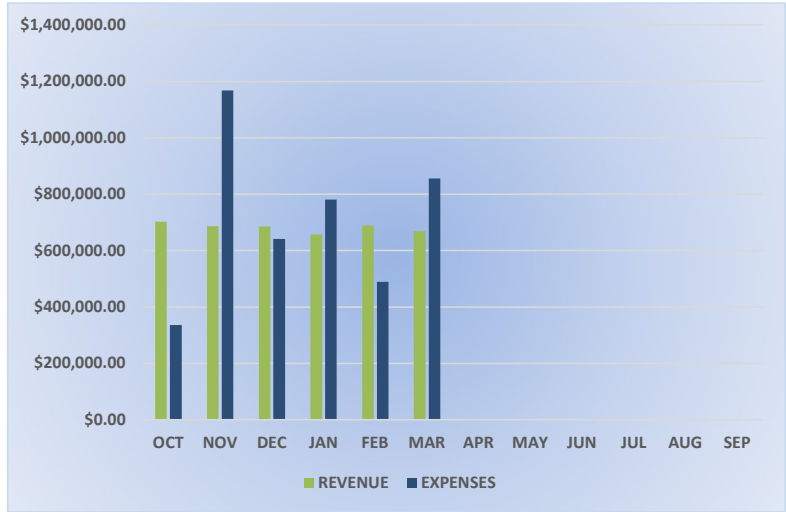
In the Public Utility Fund, expenditures through **03/31/2026** total **\$4,270,161** or **44%** of the budget. This places overall spending **below** budgeted benchmark. Budgets that are above the budget target are primarily due to the timing of payments and will presumably need a budget amendment:

- **Technology** - Technology expenditures reached **62%** of the annual budget. This variance is due to payments for yearly maintenance for Incode software for the fiscal year.

All other Public Utility Fund departments remained at or below the projected benchmark as of **March 31, 2026** indicating they are staying within their budgetary expectations.

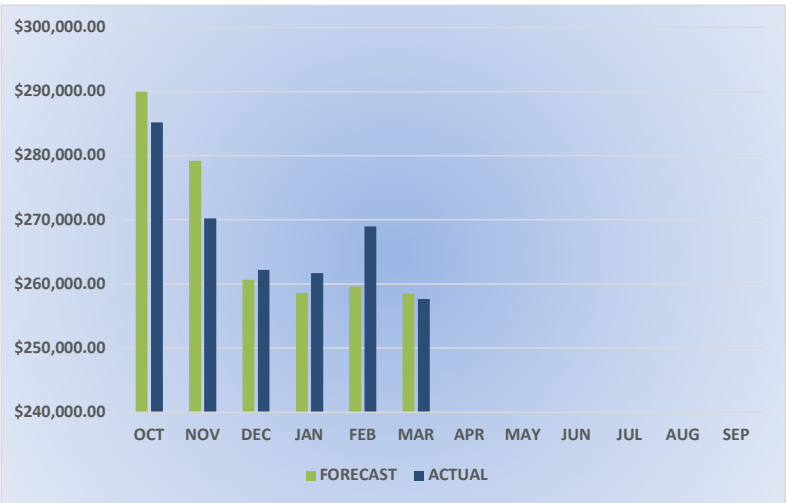
PUBLIC UTILITY FUND REVENUES VS EXPENSES FY 2026

MONTH	2026 REVENUE	2026 EXPENSES	MONTHLY VARIANCE
OCT	\$702,085.94	\$335,774.69	\$ 366,311.25
NOV	\$686,989.93	\$1,167,568.48	\$ (480,578.55)
DEC	\$685,760.97	\$640,707.86	\$ 45,053.11
JAN	\$656,896.90	\$780,195.74	\$ (123,298.84)
FEB	\$688,464.08	\$489,555.21	\$ 198,908.87
MAR	\$668,567.37	\$856,359.28	\$ (187,791.91)
APR			\$ -
MAY			\$ -
JUN			\$ -
JUL			\$ -
AUG			\$ -
SEP			\$ -
TOTAL	\$4,088,765.19	\$4,270,161.26	\$ (181,396.07)



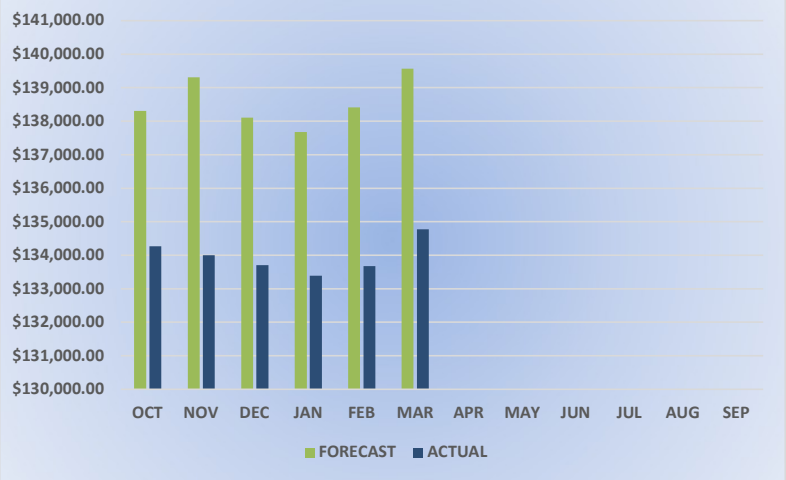
WATER REVENUES FY 2026

MONTH	2026 FORECAST	2026 ACTUAL	MONTHLY VARIANCE
OCT	\$289,992.54	\$285,159.97	\$ (4,832.57)
NOV	\$279,175.90	\$270,206.33	\$ (8,969.57)
DEC	\$260,637.04	\$262,209.75	\$ 1,572.71
JAN	\$258,612.45	\$261,702.32	\$ 3,089.87
FEB	\$259,627.94	\$268,969.97	\$ 9,342.03
MAR	\$258,477.86	\$257,647.59	\$ (830.27)
APR			\$ -
MAY			\$ -
JUN			\$ -
JUL			\$ -
AUG			\$ -
SEP			\$ -
TOTAL	\$1,606,523.74	\$1,605,895.93	\$ (627.81)



SEWER REVENUES FY 2026

MONTH	2026 FORECAST	2026 ACTUAL	MONTHLY VARIANCE
OCT	\$138,304.28	\$134,270.99	\$ (4,033.29)
NOV	\$139,308.68	\$133,998.22	\$ (5,310.46)
DEC	\$138,102.28	\$133,703.17	\$ (4,399.11)
JAN	\$137,678.43	\$133,391.08	\$ (4,287.35)
FEB	\$138,407.68	\$133,674.12	\$ (4,733.56)
MAR	\$139,569.52	\$134,772.99	\$ (4,796.53)
APR			\$ -
MAY			\$ -
JUN			\$ -
JUL			\$ -
AUG			\$ -
SEP			\$ -
TOTAL	\$831,370.86	\$803,810.57	\$ (27,560.29)





CITY OF
PORT LAVACA

202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

Public Utility Fund
Target Benchmark is 50%

	Mar-26			Mar-25		
	25-26 Budget Actual YTD	25-26 Adopted Budget	%	24-25 Budget Actual YTD	24-25 Adopted Budget	%
Revenues						
User and Svc Charges	3,919,639	8,495,251	46%	3,612,095	8,062,366	45%
Fines and Forfeitures	57,867	110,000	53%	62,171	100,000	62%
Other Revenue	111,259	264,703	42%	63,461	162,104	39%
Grant and Contribution	-	-	0%	-	-	0%
Total Revenue	\$ 4,088,765	\$ 8,869,954	46%	\$ 3,737,728	\$ 8,324,470	45%
Expenditures						
Technology	116,791	189,086	62%	81,892	165,923	49%
Billing	124,708	256,717	49%	194,926	454,960	43%
Maintenance	634,023	2,732,080	23%	676,707	1,591,350	43%
WWTP	361,233	1,021,753	35%	452,307	989,254	46%
Non-Departmental	3,033,407	6,088,194	50%	2,626,689	5,347,283	49%
Total Expenditures	\$ 4,270,161	\$ 10,287,830	42%	\$ 4,032,521	\$ 8,548,770	47%

Net Change in Fund Balance (\$181,396.07)

(\$294,793.53)

* Expenditures do not include encumbrances



HOTEL OCCUPANCY TAX FUND OVERVIEW

Revenue Highlights:

In the HOT Fund, revenues as of **03/31/26** are **\$198,597** or **28%** of the budget. In addition:

1. *Hotel Occupancy Taxes through **March** are **\$168,947** or **24%** of the budget. Collection through **March FY 24-25** was **\$260,595**.*

Expenditure Highlights:

In the HOT Fund expenditures through **03/31/2026** total **\$401,092** or **50%** of budget. This places overall spending at the budgeted benchmark.

Budget Administration-Hotel Occupancy Tax Fund

Target Benchmark is 50%

	Mar-26			Mar-25		
	25-26 Budget	25-26 Adopted	%	24-25 Budget	24-25 Adopted	%
	Actual YTD	Budget		Actual YTD	Budget	
Revenues						
Taxes	168,947	700,000	24%	260,595	600,000	43%
Other Revenue	29,650	15,000	198%	34,239	15,000	228%
Intergovernmental Revenue	-	-	0%	-	-	0%
Total Revenue	\$ 198,597	\$ 715,000	28%	\$ 294,835	\$ 615,000	48%
Expenditures						
Hotel Occupancy Tax	401,092	870,489	46%	353,523	785,214	45%
Total Expenditures	\$ 401,092	\$ 870,489	46%	\$ 353,523	\$ 785,214	45%

Net Change in Fund Balance **(\$202,494)**

(\$58,689)

** Expenditures do not include encumbrances*



BEACH FUND OVERVIEW

Revenue Highlights:

In the Beach Fund, revenues as of **03/31/26** are **\$98,965** or **22%** of the budget. In addition:

1. *RV Rentals* through **March** are **\$43,162** or **35%** of the budget. Collections through **March** in **FY 24-25** were **\$29,721**.

Expenditure Highlights:

In the Beach Operating Fund expenditures through **03/31/2026** are **\$92,291** or **13%** of the budget. This places overall spending **below** the budgeted benchmark.

BEACH FUND REVENUES VS EXPENSES FY2026

<u>MONTH</u>	<u>2026 REVENUE</u>	<u>2026 EXPENSES</u>	<u>MONTHLY VARIANCE</u>
OCT	\$17,496.15	\$21,958.88	\$ (4,462.73)
NOV	\$11,402.53	\$14,737.67	\$ (3,335.14)
DEC	\$15,691.24	\$17,914.85	\$ (2,223.61)
JAN	\$12,495.63	\$12,550.99	\$ (55.36)
FEB	\$14,946.27	\$10,487.29	\$ 4,458.98
MAR	\$26,933.09	\$14,641.79	\$ 12,291.30
APR			\$ -
MAY			\$ -
JUN			\$ -
JUL			\$ -
AUG			\$ -
SEP			\$ -
TOTAL	\$98,964.91	\$92,291.47	\$ 6,673.44





**CITY OF
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Beach Fund

Target Benchmark is 50%

	Mar-26			Mar-25		
	25-26 Budget	25-26 Adopted	%	24-25 Budget	24-25 Adopted	%
	Actual YTD	Budget		Actual YTD	Budget	
Revenues						
User and Svc Charges	84,696	190,000	45%	31,028	235,000	13%
Other Revenue	14,269	32,500	44%	14,533	32,500	45%
Intergovernmental Revenue	-	-	0%	-	-	0%
Grant & Contribution	-	237,000	0%	-	-	0%
Total Revenue	\$ 98,965	\$ 459,500	22%	\$ 45,562	\$ 267,500	17%
Expenditures						
Technology Services	8,300	-	0%	-	-	0%
Operations & Admin	83,991	693,777	12%	68,919	307,330	22%
Total Expenditures	\$ 92,291	\$ 693,777	13%	\$ 68,919	\$ 307,330	22%
Net Change in Fund Balance	\$6,673			(\$23,357)		

* Expenditures do not include encumbrances



**CITY OF
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PORTS & HARBORS FUND OVERVIEW

Revenue Highlights:

In the Ports & Harbors Fund, revenues as of **03/31/2026** are **\$1,015,426** or **69%** of the budget. In addition:

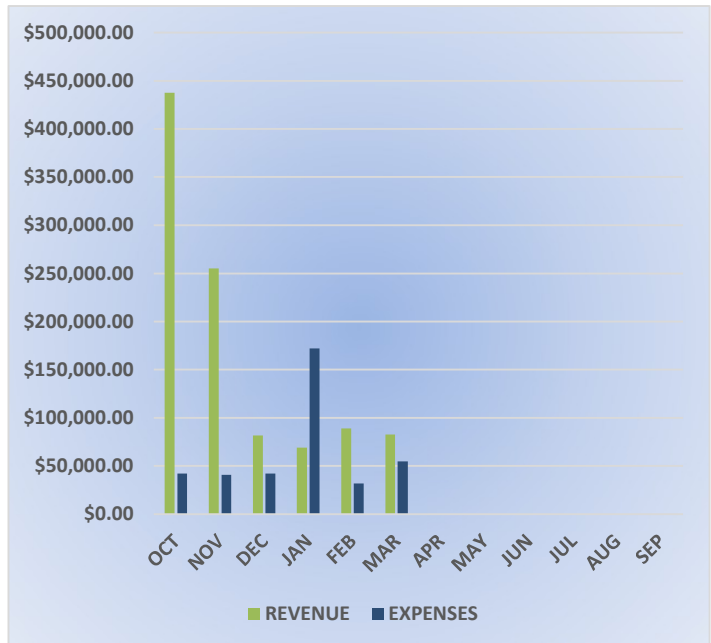
1. Dock Leases through **March** are **\$256,283** or **54%** of the budget. Collections through **March** in FY 24-25 were **\$245,586**.
2. *Tariffs* through **March** are **\$70,054** or **54%** of the budget. Collections through **March** FY 24-25 were **\$60,506**.
3. *NL Building Lease* through **March** is **\$50,946** or **53%** of the budget. Collections through **March** in FY 24-25 were **\$46,902**.

Expenditure Highlights:

In the Ports & Harbors Fund expenditures through **03/31/2026** are **\$383,352** or **25%** of the budget. This places overall spending **below** the budgeted benchmark.

PORTS AND HARBORS FUND REVENUES VS EXPENSES FY2026

<u>MONTH</u>	<u>2026 REVENUE</u>	<u>2026 EXPENSES</u>	<u>MONTHLY VARIANCE</u>
OCT	\$437,650.61	\$42,120.48	\$ 395,530.13
NOV	\$255,253.15	\$40,847.23	\$ 214,405.92
DEC	\$81,935.79	\$41,898.46	\$ 40,037.33
JAN	\$68,974.38	\$172,005.36	\$ (103,030.98)
FEB	\$88,994.17	\$31,933.71	\$ 57,060.46
MAR	\$82,617.63	\$54,547.00	\$ 28,070.63
APR			\$ -
MAY			\$ -
JUN			\$ -
JUL			\$ -
AUG			\$ -
SEP			\$ -
TOTAL	\$1,015,425.73	\$383,352.24	\$ 632,073.49





**CITY OF
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202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

Ports & Harbors Fund
Target Benchmark is 50%

	Mar-26			Mar-25		
	25-26 Budget	25-26 Adopted	%	24-25 Budget	24-25 Adopted	%
	Actual YTD	Budget		Actual YTD	Budget	
Revenues						
User and Svc Charges	440,098	792,072	56%	414,561	818,955	51%
Fines and Forfeitures	3,522	500	704%	380	500	76%
Other Revenue	16,455	35,500	46%	15,744	35,600	44%
Grant and Contribution	459,067	556,872	82%	25,200	550,000	5%
Intergovernmental Revenue	96,284	96,284	0%	116,184	116,184	0%
Total Revenue	\$ 1,015,426	\$ 1,481,228	69%	\$ 572,069	\$ 1,521,239	38%
Expenditures						
Technology	4,366	6,424	68%	3,433	1,422	241%
City Harbor	-	8,000	0%	3,475	7,000	50%
Harbor of Refuge	2,500	100,000	3%	10,000	200,000	5%
Smith Harbor	-	11,000	0%	4,875	11,000	44%
Nautical Landings Marina	10,046	18,000	56%	8,502	35,000	24%
Operations	366,440	1,585,137	23%	298,026	1,390,279	21%
Total Expenditures	\$ 383,352	\$ 1,728,561	22%	\$ 328,311	\$ 1,644,701	20%

Net Change in Fund Balance **\$632,073**

\$243,758

* Expenditures do not include encumbrances



**CITY OF
PORT LAVACA**

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Section VII. Item #D.

FUND BALANCE SUMMARY (unaudited)

Fund	Beginning Fund		Ending Fund		Target	Variance
	Balance as of 10/01/2025	Revenue	Expense	Balance as of 03/31/2026	Unassigned Fund Balance	
001 - GENERAL FUND	\$6,081,080	\$9,548,609	\$5,839,857	\$9,789,832	\$5,776,422	\$4,013,410
112 - JUVENILE CASE MANAGER	\$27,796	\$1,939	\$0	\$29,735		
136 - TCDP GRANT	\$107,907	\$13,918	\$13,181	\$108,644		
165 - HAZARD MITIGATION GRANT	\$1,204,277	\$0	\$0	\$1,204,277		
206 - FIXED ASSET REPLACEMENT	\$349,772	\$16,239	\$0	\$366,011		
222 - 2022 CO'S	\$233,121	\$128	\$207,939	\$25,311		
224 - 2024 CO'S	\$7,122,219	\$124,463	\$3,226,813	\$4,019,869		
214 - CDBG GRANT	(\$279,325)	\$635,389	\$596,568	(\$240,505)		
Total Major Governmental Funds	\$14,846,847	\$10,340,684	\$9,884,358	\$15,303,174		
101 - HOTEL OCCUPANCY TAX FUND	\$515,660	\$198,597	\$401,092	\$313,166	\$250,000	\$63,166
103 - POLICE FORFEITURES	\$19,321	\$211	\$0	\$19,532		
113 - BUILDING SECURITY	\$50,748	\$319	\$1,200	\$49,868		
114 - BLDG SECURITY & TECHNOLOGY	\$1,884	\$3,923	\$0	\$5,807		
125 - ECONOMIC DEVELOPMENT	\$12,300	\$42	\$0	\$12,342		
147 - HOME PROGRAM FUND	\$40,992	\$0	\$0	\$40,992		
158 - BULLETPROOF VEST GRANT	(\$39,919)	\$24,143	\$0	(\$15,776)		
160 - COURT TECHNOLOGY FUND	\$32,474	\$236	\$0	\$32,710		
175 - HURRICANE HARVEY	(\$395,714)	\$0	\$0	(\$395,714)		
201 - VETERANS MEMORIAL	\$25,448	\$1,887	\$2,103	\$25,231		
216 - ARPA/CLFRF GRANT	\$188,819	\$0	\$7,335	\$181,484		
220 - STREET CONSTRUCTION	\$304,197	\$4,263	\$2,231	\$306,229		
213 - RESTORE GRANT FUND	(\$1,594)	\$2,375	\$3,519	(\$2,738)		
310 - PC DEBT SERVICE	\$87,309	\$63,748	\$122,074	\$28,984		
315 - DEBT SERVICE	\$1,019,410	\$1,150,708	\$1,131,325	\$1,038,793		
321 - 2016 GO DEBT SERVICE	(\$2,076)	\$0	\$0	(\$2,076)		
322 - PC DEBT SERVICE	(\$6,967)	\$67,301	\$115,863	(\$55,529)		
704 - PARKS DONATION FUND	\$5,089	\$100	\$0	\$5,189		
Total Non-Major Governmental Funds	\$1,852,294	\$1,517,853	\$1,786,742	\$1,583,305		
162 - LHB DREDGING	\$88,890	\$7,818	\$0	\$96,708		
169 - MASS METER SWAP	\$970,253	\$0	\$0	\$970,253		
217 - UTILITY CONSTRUCTION	\$2,076,934	\$27,147	\$445,506	\$1,658,574		
501 - PUBLIC UTILITY FUND	\$9,157,064	\$4,088,765	\$4,270,161	\$8,975,668	\$2,477,834	\$6,497,834
503 - BEACH OPERATING FUND	\$3,317,279	\$98,965	\$92,291	\$3,323,952	\$87,889	\$3,236,063
504 - PORTS & HARBORS FUND	\$4,768,742	\$1,015,426	\$383,352	\$5,400,816	\$304,955	\$5,095,861
Total Enterprise Funds	\$17,243,085	\$5,203,156	\$4,745,805	\$17,700,436		
702 - FIREMANS RETIREMENT FUND	\$0	\$450	\$450	\$0		
706 - POLICE SEIZURE FUND	\$33,593	\$0	\$0	\$33,593		
Total Fiduciary Funds	\$33,593	\$450	\$450	\$33,593		
Grand Total All Funds	\$33,975,818	\$17,062,142	\$16,417,354	\$34,620,507		

COMMUNICATION

SUBJECT: Receive Employee Training Review Acknowledgment report ending 03.31.2026

INFORMATION:

DATE: 04/13/2026
TO: COUNCIL - REGULAR CITY COUNCIL MEETING
SUBJECT: TRAINING REVIEW AND ACKNOWLEDGEMENT FORMS

City Hall

Emp: Jody Weaver
Training Title: TCMA William “King” Cole Session 2
Date: March 26, 2026 – March 27, 2026

Fire

Emp: Eric Garcia
Training Title: Coordinated Response Exercise Pipeline Safety (CoRE)
Date: March 10, 2026

Emp: Joe Reyes
Training Title: Coordinated Response Exercise Pipeline Safety (CoRE)
Date: March 10, 2026

Police:

Emp: Jaramillo Avila
Training Title: Child Exploitation Investigations
Date: March 30, 2026 – March 31, 2026

Emp: Burriss, James
Training Title: FBI LEEDA Supervisor Leadership Inst.
Date: March 16, 2026 – March 20, 2026

Emp: Salles, Eric
Training Title: LEMT Command Staff Leadership Series
Date: March 23, 2026



TRAINING REVIEW & ACKNOWLEDGEMENT FORM

This form must be completed and submitted to your supervisor within 3 working days of returning from any training or conference that was paid for by the City.

EMPLOYEE NUMBER: 1150 EMPLOYEE NAME: JOANNA WEAVER

DEPARTMENT: City Manager TRAINING / CONFERENCE DATE(S): 3/26/2026-3/27/2026

TRAINING/ CONFERENCE TITLE: TCMA William "King" Cole Session 2

LOCATION: Tapatio Springs Resort, Boerne, Texas

1. Purpose of Training/ Conference

(Briefly explain the reason for attending and what the training was intended to accomplish)

The purpose of this training was focused on deepening practical leadership and management skills for City Managers and other local government professionals. This is the 2nd part of a two part training. I attended Part One in 2025 and Part two went more in depth on leadership, HR, communication, networking, Economic Development and Technology.

Key connections made were from the City of Victoria, Brenham, and Pflugerville plus others.

2. Summary of Activities or Topics Covered

(What sessions, classes, or workshops did you attend?)

- 1) Making the Connection: discuss collaboration and networking opportunities that are key elements of the city management profession. This session will discuss collaboration and networking opportunities that are key elements of the city management profession.
2) Leadership :What skills are necessary for you to be an effective and respected leader of your staff, advisor to your city council, and servant to your citizens? How can you inspire and motivate those you lead and serve?
3) Creative Ways to Expand Your Pipeline: Diversity, Equity and Inclusion and Team building
4) Communicating Effectively Both Internally and Externally: What specifically are those skills and how do you use them to make sure your message is heard and understood?
5) Human Resources and City Management: This session explores the purpose and role of human resources and demonstrates how an effective human resources department assists city management in proactively addressing issues
6) Economic Development and Growth Issues: Economic Development begins underground; utilities shape growth more than zoning
7) Technology and Transparency: How technology is reshaping the way government agencies operate, changes in service delivery, i...

3. Key Takeaways or Skills Learned

(What did you learn or gain from this experience?)

- > Collaboration and connection/networking is no optional - work to help ourselves and OTHERS
> Leadership principles: You bring the weather (how you show up; share vulnerability; model openness and humility; establish and reinforce purpose; how to stay focused and prioritize urgent vs non urgent; important vs non-important; impact vs. effort; See people as people; lead with a heart of peace - Book recommendation: The Anatomy of Peace- resolving the heart of conflict by the Arbingner Institute - excellent book I am now reading and plan to share with department heads and others.
>It's vital to let those doing a great job know that you see them; establish a culture where ambition is welcomed - a culture of caring;
> Focus Listening, reflective listening, global listening
> HR is a strategic partner with CM - book recommendation "Boys in the Boat";
> Community surveys are a valuable tool; - Provide feedback to community; Rolling 10 year pans - report on all Master plans annually
> 311 cloud based centralized call center; AI bot to answer questions based upon information on website

EMPLOYEE SIGNATURE: JOANNA WEAVER

DATE: 4/6/2026

DEPARTMENT HEAD SIGNATURE:

DATE: RECEIVED

HR SIGNATURE:

DATE: APR - 6 2026



TRAINING REVIEW & ACKNOWLEDGEMENT FORM

This form must be completed and submitted to your supervisor within 3 working days of returning from any training or conference that was paid for by the City.

EMPLOYEE NUMBER: 3150

EMPLOYEE NAME: Erik Garcia

DEPARTMENT: Fire

TRAINING/ CONFERENCE TITLE: Response & Evacuation Exercise Pipeline Safety Program (Core-Ed)

LOCATION: Victoria Community Center

TRAINING / CONFERENCE DATE(S): 3.10.2024

1. Purpose of Training/ Conference

(Briefly explain the reason for attending and what the training was intended to accomplish)

To understand the Purpose and Reliability of Pipeline Emergencies. How to be safe. Recognize and Response of any pipeline leaks.

Learn about one call's before you dig.

2. Summary of Activities or Topics Covered

(What sessions, classes, or workshops did you attend?)

Emergency Response, Plan of Action, Evacuations Have the Proper Contact information.

3. Key Takeaways or Skills Learned

(What did you learn or gain from this experience?)

Learning the key factors of size's of pipelines. 6" flows 532 gallons a min. where a 36" pipeline flows 30,000 gallons per min. 3 key points 1 - shut off 2 - get out 3 - 911

EMPLOYEE SIGNATURE: [Signature]

DATE: 3-10-2024

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TRAINING REVIEW & ACKNOWLEDGEMENT FORM

This form must be completed and submitted to your supervisor within 3 working days of returning from any training or conference that was paid for by the City.

EMPLOYEE NUMBER: 3260

EMPLOYEE NAME: Joe Reyes

DEPARTMENT: Fire

TRAINING/ CONFERENCE TITLE: Coordinated Response Exercise Pipeline Safety Program

LOCATION: Victoria Community Center

TRAINING / CONFERENCE DATE(S): 3/10/26

1. Purpose of Training/ Conference

(Briefly explain the reason for attending and what the training was intended to accomplish)

Emergency response, plan of action, evacuations, and having the proper contact information.

2. Summary of Activities or Topics Covered

(What sessions, classes, or workshops did you attend?)

Pipeline purpose and reliability, safety initiatives, leak recognition and response, High consequence area regulation, and one-call.

3. Key Takeaways or Skills Learned

(What did you learn or gain from this experience?)

The system is composed of three types of pipelines: transmission, distribution and gathering. The approximately 519,000 miles of pipeline transport products, including natural gas and petroleum products, across the country and to storage facilities

EMPLOYEE SIGNATURE: [Signature] DATE: 3-13-26

FOR INTERNAL USE ONLY		RECEIVED MAR 13 2026 CITY OF PORT LAVACA CITY MANAGER
RECEIVED DATE: <u>3-13-26</u>		
SIGNATURE OF HUMAN RESOURCES: <u>[Signature]</u>		



TRAINING REVIEW & ACKNOWLEDGEMENT FORM

This form must be completed and submitted to your supervisor within 3 working days of returning from any training or conference that was paid for by the City.

EMPLOYEE NUMBER: 2018 EMPLOYEE NAME: JARAMILLO AVILA

DEPARTMENT: Police TRAINING / CONFERENCE DATE(S): 3-30/ 3-31

TRAINING/ CONFERENCE TITLE: CHILD SEXUAL EXPLOITATION INVESTIGATIONS

LOCATION: 3901 S CAGE BLVD, PHARR, TEXAS, 7857

1. Purpose of Training/ Conference

(Briefly explain the reason for attending and what the training was intended to accomplish)

The purpose of this course was to learn more about child sexual exploitation investigations.

2. Summary of Activities or Topics Covered

(What sessions, classes, or workshops did you attend?)

The instructor discussed the psychological effects of sexual exploitation. We also covered the differences between sexual abuse, trafficking, and online exploitation.

3. Key Takeaways or Skills Learned

(What did you learn or gain from this experience?)

I took away investigative techniques that will help me investigate child and adult sexual assault cases in the future.

EMPLOYEE SIGNATURE: JARAMILLO AVILA

DATE: 04/01/2026 **RECEIVED**

DEPARTMENT HEAD SIGNATURE: _____

DATE: APR - 6 2026

HR SIGNATURE: [Signature]

DATE: _____
CITY OF PORT LAVACA
CITY MANAGER



TRAINING REVIEW & ACKNOWLEDGEMENT FORM

This form must be completed and submitted to your supervisor within 3 working days of returning from any training or conference that was paid for by the City.

EMPLOYEE NUMBER: 2030 EMPLOYEE NAME: JAMES BURRIS

DEPARTMENT: Police TRAINING / CONFERENCE DATE(S): 3/16/2026 - 3/20/2026

TRAINING/ CONFERENCE TITLE: FBI LEEDA Supervisor Leadership Inst.

LOCATION: Pampa, Texas

1. Purpose of Training/ Conference

(Briefly explain the reason for attending and what the training was intended to accomplish)

Leadership principles for supervisors of law enforcement personnel and/or those who choose to become law enforcement supervisors.

2. Summary of Activities or Topics Covered

(What sessions, classes, or workshops did you attend?)

- All 6 modules were attended:
Supervisory Leadership
Supervisory Credibility & Authenticity
Law Enforcement Liability
Police Discipline
DISC Behavior & Leadership
Leading Generations

3. Key Takeaways or Skills Learned

(What did you learn or gain from this experience?)

This was an excellent course for any supervisor regardless of their experience and position. The topics covered were vital to new or incoming supervisors and the development of their leadership styles. Vicarious liability is of utmost importance when considering the department's position and exposure.

EMPLOYEE SIGNATURE: JAMES BURRIS

DATE: 03/23/2026 RECEIVED

DEPARTMENT HEAD SIGNATURE: JAMES BURRIS

DATE: 03/23/2026 MAR 23 2026

HR SIGNATURE: [Signature]

DATE: CITY OF PORT LAVACA CITY MANAGER



TRAINING REVIEW & ACKNOWLEDGEMENT FORM

This form must be completed and submitted to your supervisor within 3 working days of returning from any training or conference that was paid for by the City.

EMPLOYEE NUMBER: 2460 EMPLOYEE NAME: ERIC SALLES JR

DEPARTMENT: Police TRAINING / CONFERENCE DATE(S): 3/23

TRAINING/ CONFERENCE TITLE: LEMIT Command Staff Leadership Series

LOCATION: Longview Tx

1. Purpose of Training/ Conference

(Briefly explain the reason for attending and what the training was intended to accomplish)

The purpose for attending this training was to gain a better understanding of the roles what a command staff member is responsible for.

2. Summary of Activities or Topics Covered

(What sessions, classes, or workshops did you attend?)

- Active attack incident management- Command and Control
- Legal update
- TCOLE update
- Creating a healthy organizational culture and pathway to healthy performance
- Getting what you need through effective budgeting and strategic planning
- Emerging technology and contemporary LE issues
- Risk management
- Leading with character: Sustaining excellence beyond the badge
- Victim impact

3. Key Takeaways or Skills Learned

(What did you learn or gain from this experience?)

- I learned how command staff would control a critical incident such as an active attack by using new ALERT software.
- I was given a legal update on all the new bills passed through legislature.
- A representative with TCOLE put on an update class which had to do with the documentation our department must retain for the state.
- I learned several leadership skills and how to pass those along to our employees.
- I acquired information on budgeting and strategic planning along with risk management.
- I also learned about how AI will affect modern policing.

EMPLOYEE SIGNATURE: ERIC SALLES JR DATE: 03/30/2026

DEPARTMENT HEAD SIGNATURE: _____ DATE: _____

HR SIGNATURE: _____ DATE: _____

COMMUNICATION

SUBJECT: Receive Office of Court Administrators (OCA) Monthly report ending
03.31.2026

INFORMATION:

OFFICE OF COURT ADMINISTRATION
TEXAS JUDICIAL COUNCIL



OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month March Year 2026

Municipal Court for the City of PORT LAVACA

Presiding Judge RAYMOND B. PEREZ

If new, date assumed office _____

Court Mailing Address 202 N. VIRGINIA STREET

City PORT LAVACA, TX Zip 77979

Phone Number 361-552-9793

Fax Number 361-552-7933

Court's Public Email COURT@PORTLAVACA.ORG

Court's Website <https://portlavaca.org/city-departments/municipal-court/>

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by SANDRA NOVELO

Date 4/2/2026 Phone Number 361-552-9793

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION
P O BOX 12066
AUSTIN, TX
78711-2066

PHONE: (737) 295-2330
FAX: (512) 463-1648

CRIMINAL SECTION

Section VII. Item #F.

CRIMINAL SECTION

Court: City of Port Lavaca			Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month	Year		Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
MARCH	2026							
1. Cases Pending First of Month			2,875	13	27	2,861	77	196
a. Active Cases			1,662	11	22	1,657	56	156
b. Inactive Cases			1,213	2	5	1,204	21	40
2. New Cases Filed During Month			76	0	0	37	1	2
3. Cases Reactivated			35	0	2	28	0	1
4. All Other Cases Added			0	0	0	0	0	0
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>			1,773	11	22	1,722	57	159
6. Dispositions Prior to Court Appearance or Trial								
a. Uncontested Dispositions <i>(Disposed without appearance before a judge (CCP, Art. 27.14 (c)))</i>			0	0	0	17	0	0
b. Cases Dismissed by Prosecution			0	0	0	1	0	0
7. Final Dispositions in Open Court or at Trial								
a. Convictions								
1) Guilty Plea or Nolo Contendere			61	0	0	22	2	3
2) By the Court			0	0	0	0	0	0
3) By the Jury			0	0	0	0	0	0
b. Acquittals								
1) By the Court			0	0	0	0	0	0
2) By the Jury			0	0	0	0	0	0
c. Cases Dismissed by Prosecution			5	0	0	1	0	0
8. Compliance Dismissals								
a. After Driving Safety Course <i>(CCP, Art. 45.0511)</i>			2					
b. After Deferred Disposition <i>(CCP, Art. 45.051 or CCP, Art. 45.054)</i>			1	0	1	0	0	0
c. After Teen Court <i>(CCP, Art. 45.052)</i>			0	0	0	0	0	0
d. After Tobacco Awareness Course <i>(HSC, Sec. 161.253)</i>							0	
e. After Treatment for Chemical Dependency <i>(CCP, Art. 45.053 and HSC, Ch. 462)</i>						0	0	
f. After Proof of Financial Responsibility <i>(TC, Sec. 601.193)</i>			4					
g. All Other Transportation Code Dismissals			3	0	0	0	0	0
9. All Other Dispositions			0	0	0	0	0	0
10. Total Cases Disposed <i>(Sum of Lines 6, 7, 8 & 9)</i>			76	0	1	41	2	3
11. Placed on Inactive Status			33	0	0	25	1	1
12. Cases Pending End of Month			2,875	13	26	2,857	76	195
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 10 & 11)</i>			1,664	11	21	1,656	54	155
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 11)</i>			1,211	2	5	1,201	22	40
13. Show Cause and Other Required Hearings Held			11	0	0	2	0	1
14. Cases Appealed								
a. After Trial			0	0	0	0	0	0
b. Without Trial			0	0	0	0	0	0

CIVIL/ADMINISTRATIVE SECTION

Section VII. Item #F.

CIVIL SECTION

Court CITY OF PORT LAVACA	
Month MARCH Year 2026	TOTAL CASES
1. Cases Pending First of Month	313
a. Active Cases	309
b. Inactive Cases	4
2. New Cases Filed During Month	2
3. Cases Reactivated	1
4. All Other Cases Added	0
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>	312
DISPOSITIONS	
6. Uncontested Civil Fines or Penalties	0
7. Default Judgments	0
8. Agreed Judgments	0
9. Trial or Hearing by Judge or Hearing Officer	0
10. Trial by Jury	0
11. Cases Dismissed for Want of Prosecution	0
12. All Other Dispositions	0
13. Total Cases Disposed <i>(Sum of Lines 6 through 12)</i>	0
14. Placed on Inactive Status	1
15. Cases Pending End of Month	315
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 13 & 14)</i>	311
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 14)</i>	4
16. Cases Appealed	
a. After Trial	0
b. Without Trial	0

JUVENILE/MINOR ACTIVITY

Section VII. Item #F.

JUVENILE/MINOR ACTIVITY

Court CITY OF PORT LAVACA	
Month MARCH Year 2026	TOTAL
1. Transportation Code Cases Filed (TC, Section 729.001)	0
2. Non-Driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed (ABC, Sec. 106.041)	0
4. Drug Paraphernalia Cases Filed (HSC, Sec. 481.125(a))	0
5. Tobacco and E-Cigarettes Cases Filed (HSC, Sec. 161.252)	1
6. Truancy Cases Filed (Fam. Code, Sec. 65.003(a))	0
7. Education Code Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed (Local Govt. Code, Sec. 341.905 or Sec. 351.903)	0
9. All Other Non-Traffic Fine-Only Cases Filed	0
10. Transfer to Juvenile Court:	
a. Mandatory Transfer (Fam. Code, Sec. 51.08(b)(1))	0
b. Discretionary Transfer (Fam. Code, Sec. 51.08(b)(2))	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct) (CCP, Art. 45.050(c)(1) and Fam. Code, Sec. 65.251)	0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges) (CCP, Art. 45.050(c)(2) and Fam. Code Sec. 65.251)	0
13. Juvenile Statement Magistrate Warning:	
a. Warnings Administered	0
b. Statements Certified (Fam. Code, Sec. 51.095(a)(1)(D))	0
14. Detention Hearings Held (Fam. Code, Sec. 54.01)	0
15. Orders for Non-Secure Custody Issued (CCP, Art. 45.058)	0
16. Parent Contributing to Nonattendance Cases Filed (Ed. Code, Sec. 25.093)	0

ADDITIONAL ACTIVITY

Section VII. Item #F.

Court: CITY OF PORT LAVACA		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month	Year		
MARCH	2026		
1. Magistrate Warnings			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued			
a. Class C Misdemeanors			32
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued (CCP, Art. 45.045)			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Issued (CCP, Art. 18.05)			0
6. Examining Trials Conducted (CCP, Art. 16.01)			0
7. Emergency Mental Health Hearings Held (HSC, Sec. 573.012)			0
8. Magistrate's Orders for Emergency Protection (CCP, Art.17.292)			0
9. Magistrate's Orders for Ignition Interlock Device Issued (CCP, Art. 17.441)			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond (CCP, Art. 17)			0
11. Driver's License Denial, Revocation or Suspension Hearings Held (TC, Sec. 521.300)			0
12. Disposition of Stolen Property Hearings Held (CCP, Ch. 47)			0
13. Peace Bond Hearings Held (CCP, Art. 7.03)			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service (CCP, Art. 45.049 or 45.0492)			
a. Partial Satisfaction			2
b. Full Satisfaction			1
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			36
16. Cases in Which Fine and Court Costs Waived for Indigency (CCP, Art. 45.0491)			2
17. Amount of Fines and Court Costs Waived for Indigency (CCP, Art. 43.091)			\$155.84
18. Total Fines, Court Costs and Other Amounts Collected			
a. Retained by City			\$12,917.52
b. Remitted to State			\$5,995.38
c. Total			\$18,912.90

COMMUNICATION

SUBJECT: Receive Quarterly Capital Project Report from 01.01.2026 to 03.31.2026

INFORMATION:



QUARTERLY CAPITAL PROJECTS PROGRESS REPORT

01/01/2026 - 03/31/2026

34
PROJECTS
BUDGETED FOR FY 25-26

40%
PROJECTS COMPLETION
FOR FY 25-26

● NOT STARTED ● BEHIND ● ON TRACK ● OVERDUE ● COMPLETE

FUND	PROJECT NAME	TOTAL PROJECT COST	TOTAL PROJECT EXPENSES TO DATE	DETAILS	UPDATE	TOTAL PROJECT COMPLETION
GF	DETENTION POND - HALF LEAGE/GEORGE STREET CDBG MIT F 082	\$7,945,332	\$268,948	IMPROVE TWO MAJOR DRAINAGE SYSTEMS TO INCREASE THE EXCESS WATER FLOW OUT OF THE CITY TO PREVENT FUTURE FLOODING.	THE PROJECT IS CURRENTLY IN THE ENVIRONMENTAL PHASE	3%
BONDS/LOANS	STREET RECONSTRUCTION-INDEPENDENCE DR.	\$5,170,529	\$4,426,361	RECONSTRUCTION OF INDEPENDENCE DR TO THREE-LANE ROAD WITH CURB AND GUTTER AND UNDERGROUND STORM SEWER	CONSTRUCTION HAS BEEN COMPLETED, AND THE PROJECT IS CURRENTLY UNDERGOING ADA INSPECTION. FINAL COMPLETION ON THE PROJECT IS ANTICIPATED BY THE END OF APRIL	86%
BONDS/LOANS	STREET RECONSTRUCTION ALAMO HEIGHTS	\$9,669,716	\$8,977,580	UPGRADE THE DOWNSTREAM DRAINAGE SYSTEM.	CONSTRUCTION IS COMPLETE. THE PROJECT IS AWAITING AEP TO RELOCATE A STREETLIGHT IN ORDER TO COMPLETE THE SIDEWALK AND ADA INSPECTION	93%
BONDS/LOANS	STREET REHABILITATION-WESTERN HEIGHTS	\$2,052,781	\$168,400	REHABILITATION OF BORDER, WAREHOUSE, AND CENTRAL ST. WITHIN THE WESTERN HEIGHTS AREA.	THE CONSTRUCTION CONTRACT HAS BEEN AWARDED	8%
GF	SIDEWALK IMPROVEMENT-VILLAGE ROAD	\$52,251	\$52,251	CONSTRUCTION OF A NEW SIDEWALK ALONG VILLAGE ROAD, EXTENDING FROM CAVELIER TO THE PORT LAVACA NURSING FACILITY.	THE PROJECT HAS BEEN COMPLETED. THE TOTAL BUDGET WAS \$ 50,000, AND TOTAL EXPENDITURES AMOUNTED TO \$52,251, RESULTING IN AN OVERAGE OF \$2,251	100%
GF	BUTTERFLY PARK-WROUGHT IRON/BRICK	\$40,000	\$0	INSTALLATION OF DECORATIVE WROUGHT IRON	THE PROJECT IS CURRENTLY IN THE PROCUREMENT PHASE	0%

FUND	PROJECT NAME	TOTAL PROJECT COST	TOTAL PROJECT EXPENSES TO DATE	DETAILS	UPDATE	TOTAL PROJECT COMPLETION
GF	WILSON PARK-COVERED BASKETBALL COURT	\$350,000	\$0	COVERED BASKETBALL COURT	THE PROJECT IS CURRENTLY IN THE ENGINEERING PHASE	0%
GF	CITY PARK/ ASHLEY FIELD	\$15,000	\$0	PARKING LOT REHAB AND PURCHASE OF BLEACHERS	THE PARKING LOT HAS BEEN COMPLETED, AND THE CITY IS CURRENTLY AWAITING THE INVOICE. BLEACHERS IS UNDER THE PROCUREMENT PHASE	0%
GF	SOUTH PACIFIC DEPOT IMPROVEMENTS	\$100,000	\$0	INVOLVES UPGRADES AND RENOVATIONS TO THE INTERIOR OF THE HISTORIC DEPOT	THE PROJECT IS CURRENTLY ON HOLD, PENDING DIRECTION REGARDING THE REGAN BUILDING ON MAIN STREET	0%
GF	BAUER PARKING LOT LIGHT POLE REPLACEMENT	\$100,000	\$0	INVOLVES THE REPLACEMENT OF AGING OR NON-FUNCTIONAL POLES IN THE PARKING LOT OF THE BAUER COMMUNITY CENTER	THE PROJECT IS CURRENTLY IN THE BID PREPARATION PHASE	0%
GRANT	COASTAL RESILIENCY- LIVING SHORELINE	\$13,645,005	\$1,907,702	THE PROJECT PROPOSES TO REDUCE WAVE ENERGY AND STORM SURGE ACTING ON THE SHORELINE DURING COLD FRONTS AND EXTREME EVENTS	THE CONSTRUCTION FIRM HAS RECEIVED NTP. THE PROJECT IS CURRENTLY IN THE ACTIVE CONSTRUCTION PHASE	14%
GF	CITY HALL SECURITY UPGRADE PHASE IV & V	\$350,000	\$45,282	THE PROJECT ENHANCES THE SAFETY AND SECURITY OF THE CITY HALL FACILITIES	THE PROJECT IS CURRENTLY UNDER ACTIVE CONSTRUCTION	13%
GF	DRIVE-THRU AWNING	\$33,633	\$33,633	INSTALLATION OF A PERMANENT AWNING STRUCTURE OVER THE DRIVE-THRU AREA AT CITY HALL. WILL BE CONSTRUCTED TO COVER THE NEWLY COMPLETED PNEUMATIC TUBE SYSTEM	THE PROJECT HAS BEEN COMPLETED. THE TOTAL BUDGET WAS \$75,000, RESULTING IN COST SAVINGS OF \$41,367.39	100%
GF	INSTALL LADIES' RESTROOM AND SHOWER	\$9,038	\$9,038	THE PROJECT INVOLVES THE INSTALLATION OF A DEDICATED LADIES' RESTROOM AND SHOWER FACILITY AT THE FIRE DEPARTMENT	THE PROJECT HAS BEEN COMPLETED. THE TOTAL BUDGET WAS \$15,000, RESULTING IN SAVINGS OF \$5,962	100%
GF	FIRE STATION ROOF RELACEMENT	\$83,050	\$83,050	THE PROJECT INVOLVES THE COMPLETE REMOVAL AND REPLACEMENT OF THE EXISTING ROOF AT THE FIRE STATION	THE PROJECT HAS BEEN COMPLETED. THE TOTAL BUDGET WAS \$ 100,000, RESULTING IN SAVINGS OF \$16,950	100%
GF	CAMERAS & MICROPHONES	\$31,960	\$25,568	THE PROJECT INVOLVES THE INSTALLATION OF A UNIFIED SURVEILLANCE AND ACCESS SYSTEM AT THE POLICE DEPARTMENT	THE PROJECT HAS BEEN COMPLETED. THE CITY IS WAITING FOR THE FINAL INVOICE	80%
GF/GRANT	"KITCHEN PROPERTY" PUBLIC ACCESS TO LAVACA BAY	\$529,500	\$0	THE CITY WILL CONSTRUCT THE SHORELINE IMPROVEMENTS AND ESTABLISH THE TRACT AS A DESIGNATED PUBLIC PARK	THE PROPERTY IS ANTICIPATED TO BE AVAILABLE FOR PURCHASE IN APRIL 2026	0%

FUND	PROJECT NAME	TOTAL PROJECT COST	TOTAL PROJECT EXPENSES TO DATE	DETAILS	UPDATE	TOTAL PROJECT COMPLETION
GRANT	OLD LANDFILL SHORELINE RESTORATION HARBOR OF REFUGE	\$523,550	\$29,370	REHABILITATION AND STABILIZATION OF THE CITY'S ERODING SHORELINE TO PROTECT PUBLIC INFRASTRUCTURE	THE PROJECT IS CURRENTLY IN THE ENGINEERING AND ENVIRONMENTAL PHASE	6%
GF	SELF-CONTAINED BREATHING APPARATUS RELACEMENT	\$74,774	\$74,774	THE FIRE DEPARTMENT REPLACES OUTDATED SELF-CONTAINED BREATHING APPARATUS	THE PROJECT HAS BEEN COMPLETED. THE TOTAL BUDGET WAS \$75,000, RESULTING IN COST SAVING \$226	100%
GF	RADIOS & INSTRUMENTS	\$27,438	\$27,438	ACQUISITION OF UPDATED RADIOS AND SUPPORTING COMMUNICATION INSTRUMENTS FOR THE POLICE DEPARTMENT	THE PROJECT HAS BEEN COMPLETED. THE TOTAL BUDGET WAS \$27,327, AND TOTAL EXPENDITURES AMOUNTED TO \$27,438, RESULTING IN AN OVERAGE OF \$111	100%
GRANT/PUF	SEWER LINE REPLACEMENT LA SALLE & TRINITY STREETS CDV23-0209	\$575,000	\$50,750	REPLACE 850 LF OF 8" SEWER LINE ON LA SALLE STREET AND 1,475 LF OF 8" SEWER LINE ON TRINITY STREET	THE CONSTRUCTION FIRM HAS RECEIVED THE NTP. THE PROJECT IS CURRENTLY IN AN ACTIVE CONSTRUCTION PHASE	9%
PUF	SLOPE & COVER SHORELINE PROTECTION OF CHOCOLATE BAYOU	\$150,000	\$0	CONSTRUCTION OF A BULKHEAD ALONG A CRITICALLY ERODED AREA OF THE CHOCOLATE BAYOU SHORELINE	THE PROJECT IS CURRENTLY IN THE ENGINEERING PHASE, WITH CONSTRUCTION PROCUREMENT ANTICIPATED IN MAY	0%
PUF	12" LINK BETWEEN WATER TOWERS PHASE I	\$750,000	\$0	INSTALLATION OF A 12-INCH WATER MAIN TO CONNECT THE CITY'S TWO WATER TOWERS DIRECTLY.	THE PROJECT IS CURRENTLY IN THE GRANT PREPARATION PHASE	0%
UTILITY CONSTRUCTION FUND	LIFT STATION UPGRADES: ANN	\$890,500	\$848,382	A COMPREHENSIVE UPGRADE TO THE ANN STREET LIFT STATION	CONSTRUCTION HAS BEEN COMPLETED. THE CERTIFICATE OF COMPLETION AND RELEASE OF RATAINAGE HAS BEEN SUBMITTED TO THE CITY COUNCIL FOR APPROVAL	95%
BONDS/LOANS	LYNN'S BAYOU WWTP EXPANSION	\$2,290,575	\$1,998,711	THE PROJECT INVOLVES THE EXPANSION OF THE LYNN'S BAYOU WASTEWATER TREATMENT PLANT	THE PROJECT IS CURRENTLY IN THE ENGINEERING PHASE AND FUNDING PHASE	87%
BEACH FUND	RAISED CROSSWALK AND SIDEWALK	\$30,000	\$0	CONSTRUCTION OF A RAISED CROSSWALK AND ACCESSIBLE SIDEWALK CONNECTING THE SPLASH PAD AREA TO THE PUBLIC RESTROOM FACILITIES	THE PROJECT IS CURRENTLY IN THE ENGINEERING PHASE	0%

FUND	PROJECT NAME	TOTAL PROJECT COST	TOTAL PROJECT EXPENSES TO DATE	DETAILS	UPDATE	TOTAL PROJECT COMPLETION
BEACH FUND	3 CABANAS AT SPLASHPAD	\$25,000	\$0	INSTALLATION OF THREE NEW SHADED CABANAS AT THE CITY'S SPLASH PAD FACILITY	THE PROJECT IS CURRENTLY IN THE PROCUREMENT PHASE	0%
BEACH FUND/GRANT	CEPRA LIGHTHOUSE BEACH SHORELINE PROTECTION PHASE II	\$395,000	\$0	ADDING A LIVING SHORELINE AT PORT LAVACA ALONG THE BAY SHORELINE SOUTHWEST OF THE LAVACA BAY TO ENHANCE WETLANDS AND IMPROVE THE QUALITY OF RUNOFF INTO LAVACA BAY	NTP ISSUED FROM GLO TO CONDUCT PROFESSIONAL SERVICES TO COMPLETE PERMITTING AND DESIGN WORK	0%
HOT	GATEWAY SIGN & LANDSCAPING AT HWY 35 & 87	\$150,000	\$8,371	DESIGN, CONSTRUCTION, AND INSTALLATION OF A NEW GATEWAY SIGN ALONG WITH ENHANCED LANDSCAPING AT THE INTERSECTION OF HIGHWAY 35 & 87	THE PROJECT IS CURRENTLY IN THE TXDOT PERMITTING PHASE	6%
GRANT	SHORELINE CLEANUP	\$500,612	\$17,025	RESTORE THE NATURAL CONDITIONS FOR THE BAY HABITAT, INCLUDING FISH AND MARSHES, BY REMOVING THREE BARGES	THE REQUIRED DOCUMENTS WERE SUBMITTED TO THE TREASURY FOR NOTICE TO PROCEED ON MARCH 11TH. THE ANTICIPATED RESPONSE TIME IS APPROXIMATELY 45 DAYS	3%
GRANT/ PORT FUND/GF	IMPROVEMENT SMITH HARBOR DOWNTOWN WATERFRONT MASTER PLAN	\$613,224	\$372,393	IMPROVEMENT OF SMITH HARBOR, RENOVATION TO THE EXISTING PARKING AREA, ADDING VEGETATED STRIP FILTERS AND OTHER GREEN INFRASTRUCTURE	PHASE 2 IS UNDER A CONSTRUCTION AGREEMENT AND ANTICIPATED DATE OF COMPLETION BY THE END OF JULY	61%
GRANT/CMP	PUBLIC ACCESS BOARDWALK AT SMITH HARBOR	\$523,300	\$300	ADA-ACCESSIBLE PUBLIC ACCESS TO LAVACA BAY BY CONSTRUCTION OF A 10FT WIDE BOARDWALK ALONG THE EXISTING CONCRETE SEAWALL	THE PROJECT IS CURRENTLY IN THE ENGINEERING PROCUREMENT PHASE.	0%
PORT FUND	BULKHEADING ALONG THE NORTH SIDE OF SMITH HARBOR	\$200,000	\$0	INSTALLATION OF A NEW BULKHEAD ALONG THE NORTH SIDE OF SMITH HARBOR TO STABILIZE THE SHORELINE AND PREVENT FURTHER EROSION	THE PROJECT IS IN THE ENGINEERING PHASE	0%
GRANT	REPAIR OF CORRUGATED METAL PIPE CULVERTS IN CORPORATION DITCH	\$750,000	\$0	REPAIR OR FULL REPLACEMENT OF DETERIORATED CORRUGATED METAL PIPE CULVERTS LOCATED WITHIN THE CORPORATION DITCH	THE PROJECT IS CURRENTLY IN THE ENGINEERING AND ENVIRONMENTAL PHASE	0%
TOTAL:		\$48,646,768	\$19,425,329			40%



Brittney Logan
Finance Director

04/07/2026

Date

COMMUNICATION

SUBJECT: Receive Quarterly Public Works Report from 01.01.2026 to 03.31.2026

INFORMATION:

Quarterly Report
Parks Dept. 1/1/2026 to 3/31/26

Maintained all park bathrooms, trashcans and grounds.

Removed graffiti in a few bathrooms, repaired many toilet valves, faucets and doors.

Raked and removed weeds at Wilson ballpark field as needed.

Replaced many H-pole trashcans in many parks.

Painted some walls and Installed shelves at BCC.

Repaired PIP surface at playground at bayfront playground that was damaged.

Drained and painted inside City Pool, Completed inspection, and Painted warning signs on walkways.
Cleared area next to the Boat ramp at LHB and did some repairs to the bulkhead.



4801 N Navarro St. - Victoria, Texas 77904
361-575-5821

Victoria Pool Service & Supply

Swimming Pool & Spa Inspection Report

DISCLAIMER & LIMITATION OF LIABILITY

This report is prepared exclusively by **Victoria Pool Service & Supply** to provide a **limited-scope visual assessment** of the swimming pool and/or spa and related **above-ground equipment** at the time of inspection.

This inspection is **non-invasive and observational** in nature. It expressly **excludes** any inspection, testing, or assessment of the following:

- Underground plumbing or drainage systems
- Concealed or embedded electrical wiring
- Structural integrity of in-ground components or shell
- Waterproofing performance
- Internal conditions of mechanical equipment
- System performance under stress, pressure, or extended use
- Code compliance, safety certifications, or municipal standards

The findings reflect only those conditions **visible and accessible** at the time of the inspection. No disassembly, excavation, or destructive testing was performed. **Operational testing is limited** to basic functionality where feasible. Conditions may change following the inspection due to usage, environmental exposure, maintenance, or material failure.

Victoria Pool Service & Supply does not warrant or guarantee the condition, functionality, or lifespan of any system or component. This report shall **not** be construed as a substitute for manufacturer warranties, future service evaluations, or expert engineering opinions.

Licensing and Compliance

Victoria Pool Service & Supply is a licensed Residential Appliance Installer Contractor with the State of Texas. We are committed to performing services in **complete compliance with all applicable laws, regulations, and safety standards** within the State of Texas, and are fully insured to operate in all aspects of pool and spa inspection and service.

Contractor License Number: 1412

Limitations of Responsibility

Victoria Pool Service & Supply shall not be held liable or responsible for:

- **Hidden or latent defects**
- **Subsequent failures or damage** arising after the inspection
- **Undisclosed hazards or malfunctions** not present or observable at time of inspection
- **Water loss, leakage, or infiltration**
- **Deficiencies in in-ground or non-pool systems**, including electrical supply, irrigation, structural foundations, or other property elements not tied to the primary function of the swimming pool or spa

This inspection does **not constitute** a guarantee, certification, or determination of value, fitness, or merchantability. It is intended only to document observed conditions, and should not be relied upon for real estate transaction negotiations, insurance underwriting, or legal disputes without supplemental expert evaluations.

Acceptance of Terms

By accepting this report, the client **acknowledges and agrees** to the limitations and exclusions outlined herein. The client releases **Victoria Pool Service & Supply**, its agents, technicians, and representatives from **any and all liability, claims, losses, or damages**—whether direct, incidental, or consequential—arising from or relating to this inspection or the reliance on its findings.

For any questions beyond the limited scope of this visual inspection, **consultation with a licensed pool contractor, plumber, electrician, or engineer is strongly advised.**

Customer's Name: City of Port Lavaca **Home Phone Number:** 361 552 5793

Physical Address: YMCA Port Lavaca City Pool **Home Phone Number:** 361 552 5793

City, State: Port Lavaca, Tx, 77979 **Cell Phone Number:** 361 552 5793

Email Address: Accountspayable@portlavaca.org

STRUCTURE – VISUAL ASSESSMENT

Item	Good	Fair	Poor	None	Notes
Tile & Grouting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Interior Finish (Type: Painted Concrete)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Deck Interface with Pool/Spa	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Caulking / Expansion Joints	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Coping	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

DECK EQUIPMENT – VISUAL ASSESSMENT

Item	Good	Fair	Poor	None	Notes
Skimmer(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Ladder(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Handrail(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Main Drain Cover	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Anchors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Inlets	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Lights / GFCI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Lights are disconnected</u>
Ropes / Fittings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>No Ropes</u>
Diving Board / Slide	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Cover(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Fencing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

Gate(s) _____

MECHANICAL EQUIPMENT – VISUAL ASSESSMENT

Item	Good	Fair	Poor	None	Notes
Pump(s)/Motor (Type: EQK1000)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>Pool empty no equipment run</u>
Filter (Type: Sand)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Heater (Type: None)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Piping	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Chemical Feeder (Type: Tab Feeder)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Gauges	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>Pool empty no equipment run</u>
Automatic Cleaning Equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Time clocks / Controls	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Pool empty no equipment run</u>
Switches	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

WATER CHEMISTRY – IF TESTED

Date Sampled: Pool Empty Could not test

Test	Range Acceptable?	Notes
pH	<input type="checkbox"/> Yes / <input type="checkbox"/> No	<u>N/A</u>
Chlorine/Bromine	<input type="checkbox"/> Yes / <input type="checkbox"/> No	<u>N/A</u>
Alkalinity	<input type="checkbox"/> Yes / <input type="checkbox"/> No	<u>N/A</u>
Calcium Hardness	<input type="checkbox"/> Yes / <input type="checkbox"/> No	<u>N/A</u>
Cyanuric Acid	<input type="checkbox"/> Yes / <input type="checkbox"/> No	<u>N/A</u>
Salt (If applicable)	<input type="checkbox"/> Yes / <input type="checkbox"/> No	<u>N/A</u>
Overall Water Balance	<input type="checkbox"/> Acceptable <input type="checkbox"/> Needs Correction	

ADDITIONAL FINDINGS OR RECOMMENDATIONS**Recommendations – Pool Inspection****Repair and regrout tile where needed**

The tile and grout throughout the pool appear to be in fair condition and show signs of aging. Areas of deteriorating grout can allow water to penetrate behind the tile, which may lead to loosening or additional damage over time. Re-grouting and repairing these areas will help maintain the integrity of the tile line and prevent further deterioration.

Evaluate and restore interior painted concrete finish

The interior painted concrete finish shows wear consistent with age and exposure. Painted pool surfaces typically require periodic recoating to maintain protection of the underlying concrete. Repainting or resurfacing the interior finish will help protect the pool shell and improve the overall condition of the pool surface.

Replace or repair expansion joint caulking

The caulking at the expansion joints appears to be in fair condition and may be deteriorating in certain areas. Expansion joints allow the deck and pool structure to move independently during temperature changes. Replacing the caulking will help prevent water intrusion beneath the deck and reduce stress on the pool structure.

Inspect and repair skimmer components

The skimmer is noted to be in fair condition and should be inspected for wear or potential damage. A properly functioning skimmer is essential for removing debris from the water surface and maintaining proper circulation within the pool system. Repairing or replacing worn components will help ensure efficient operation.

Inspect and secure handrails

The handrails appear to be in fair condition and should be checked for stability and proper anchoring. Secure and properly maintained handrails are important for safe entry and exit from the pool.

Evaluate pool piping for wear or deterioration

The visible piping around the equipment pad appears to be in fair condition. Over time, exposure to weather and operational stress can cause fittings or connections to weaken. A thorough inspection and repair of any worn sections will help maintain proper water flow and reduce the risk of future leaks.

Replace or verify accuracy of filter pressure gauge

The pressure gauge is listed in fair condition and should be evaluated for accuracy once the system is operational. A functioning pressure gauge is necessary to monitor filter performance and determine when cleaning or maintenance is required.

Reconnect and test pool lighting system

The pool lighting system is currently disconnected. Electrical components associated with pool lighting should be properly reconnected and tested by a qualified professional to ensure safe operation and compliance with electrical safety standards.

Operate and test equipment once the pool is filled

At the time of inspection the pool was empty and the equipment could not be operated. Once the pool is filled, the pump, filter, gauges, and control systems should be run and evaluated to verify proper performance and identify any operational issues.

Victoria Pool can handle all recommended repairs and maintenance.
Visit our [Price Calculator](#) or call us at **361-575-5821** to get started.

PHOTO DOCUMENTATION

Photo 1 – Description: Bottom Drain Pic 1

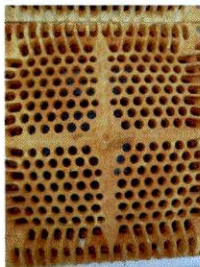


Photo 2 – Description: Bottom Drain Pic 2

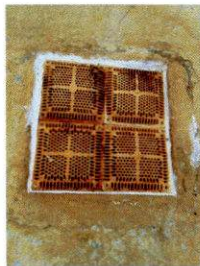


Photo 3 – Description: Bottom Drain Pic 3

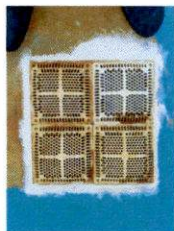


Photo 4 – Description: Chem Feeder Pic



Photo 5 – Description: Filer Pic



Photo 6 – Description: Light Pic 1



Photo 7 – Description: Light Pic 2



Photo 8 – Description: Pump Label Pic



Photo 9 – Description: Pump/value Pic



Photo 10 – Description: Seal Pic



Photo 11 – Description: Skimmer Pic



Photo 12 – Description: Slide Pic



SIGNATURES

Inspector Signature: *Jeffrey L Fordt* Date: 03302026

Client Signature (if present): _____

Streets Quarterly report

January – March 2026

Pick up Christmas decoration, remove Christmas banners

Clean the Corporation Ditch on Williams Street from W Main Street to W Austin Street. Clean ditch at Randle St

Cut grass around town as needed

Patch water breaks at 303 Guadalupe St, 205 Live Oak, 323 La Salle, 632 Randle, 414 Travis, 1925 Central, 405 Bay St, 701 Westwood, 401 Westwood, 708 Westwood, 201 E George St, Half League near City Park, 219 S Guadalupe St

Repair Alamo Heights lift station drive in

Potholes on Chantilly, Westwood, Mayhan St, Burkedale, Garner,

Curb repair at 100 Saluria, 102 Saluria, 110 Saluria, 113 Saluria

Ashley Field parking lot repair (Zip with zipper and using the maintainer to make a reverse crown in parking lot so when it rains the water moves to the middle and flows out towards the entrance.) primed and double seal coated. Starting painting lines and placed 2 handicap signs

After repairing the curbs on Saluria we used the zipper to zip everything else on the road allowing to use the maintainer to build a crown giving around a 2% slope, prime and seal coat after.

Curb repair on Mary St zipping what is needed and blade. Prime what was zipped then did a double seal coat on whole street.

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
WO001168	New Work Order	Non-PM	Medium	Reactive Maintenance	Other	Streets, Signs & Sidewalks			Jose Perez	03/31/2026			0.00	0.00
Waterbreak patch														
WO001164	New Work Order	Non-PM	Medium	Reactive Maintenance	Pothole	Streets, Signs & Sidewalks			Jose Perez	03/25/2026			0.00	0.00
Pothole														
WO001163	New Work Order	Non-PM	Medium	Reactive Maintenance	Curb Repair	Streets, Signs & Sidewalks			Jose Perez	03/25/2026			0.00	0.00
Curb repair														
WO001158	New Work Order	Non-PM	Medium	Reactive Maintenance	Pothole	Streets, Signs & Sidewalks			Jose Perez	03/16/2026			0.00	0.00
Pothole														
Numerous potholes next to each other.														
WO001157	Completed	Non-PM	Medium	Reactive Maintenance	Other	Streets, Signs & Sidewalks			Jose Perez	03/16/2026		03/16/2026	0.00	0.00
Fallen tree														
WO001156	Citizen Request	Non-PM			Pothole	Streets, Signs & Sidewalks			Jose Perez	03/15/2026			0.00	
pothole														

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
Work requested														
Action Taken														
Comments														
WO001155	Citizen Request	Non-PM			Pothole	Streets, Signs & Sidewalks			Jose Perez	03/15/2026			0.00	0.00
the pot hole gets me every morning														
WO001154	Citizen Request	Non-PM			Pothole	Streets, Signs & Sidewalks			Jose Perez	03/15/2026			0.00	0.00
Fill large pothole in front of driveway														
WO001153	Citizen Request	Non-PM			Pothole	Streets, Signs & Sidewalks			Jose Perez	03/04/2026			0.00	0.00
Fill in pothole is a horrible spot that u have to go halfway into oncoming traffic on other side of road to go around and not mess up your tire														
WO001150	Completed	Non-PM	Medium	Improvements	Other	Streets, Signs & Sidewalks			Jose Perez	03/02/2026		03/25/2026	0.00	0.00
Ashley field parking lot														
WO001149	Completed	Non-PM	Medium	Reactive Maintenance	Curb Repair	Streets, Signs & Sidewalks			Jose Perez	02/24/2026		03/11/2026	0.00	0.00
Curb Repair														
WO001148	Citizen Request	Non-PM			Pothole	Streets, Signs & Sidewalks			Jose Perez	02/23/2026			0.00	

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
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Work requested
 Action Taken
 Comments

Several potholes in this intersection and they are getting worse.

WO001144 In Progress Non-PM Medium Reactive Maintenance Curb Repair Streets, Signs & Sidewalks Jose Perez 02/11/2026 0.00 0.00
 Curb repair

WO001143 Completed Non-PM Medium Improvements Other Streets, Signs & Sidewalks Jose Perez 02/11/2026 02/11/2026 0.00 0.00
 Lift station drive way repair

We removed about a foot of the parking area for the lift station and replaced it limestone to make more stable

WO001142 In Progress Non-PM Medium Reactive Maintenance Curb Repair Streets, Signs & Sidewalks Jose Perez 02/11/2026 0.00 0.00
 Road Repair

WO001141 Completed Non-PM Medium Reactive Maintenance Curb Repair Streets, Signs & Sidewalks Jose Perez 02/11/2026 02/11/2026 0.00 0.00
 Road Repair

zipper was used to break up road for maintainer motor grader to dig up under the curb to be fixed.

WO001140 Completed Non-PM Medium Reactive Maintenance Curb Repair Streets, Signs & Sidewalks Jose Perez 02/11/2026 02/11/2026 0.00 0.00
 Curb Repair

zipper was used to break up road for maintainer motor grader to dig up under the curb to be fixed.

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
Work requested.														
Action Taken														
Comments														

WO001139	Completed	Non-PM	Medium	Reactive Maintenance	Other	Streets, Signs & Sidewalks			Jose Perez	02/03/2026		02/03/2026	0.00	0.00
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water break patch

Water break was patched using oil and rock with patch machine

WO001138	Completed	Non-PM	Medium	Reactive Maintenance	Other	Streets, Signs & Sidewalks			Jose Perez	02/03/2026		02/03/2026	0.00	0.00
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Water break patch

water break was patch using oil and pb4 with patch machine

WO001137	Completed	Non-PM	Medium	Reactive Maintenance	Other	Streets, Signs & Sidewalks			Jose Perez	02/03/2026		02/03/2026	0.00	0.00
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Water break patch

Water break was patched using oil and rock from patch machine

WO001136	Completed	Non-PM	Medium	Reactive Maintenance	Other	Streets, Signs & Sidewalks			Jose Perez	02/03/2026		02/03/2026	0.00	0.00
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Water break patch

Water break was patched using patch machine, oil and rock used

WO001135	Completed	Non-PM	Medium	Reactive Maintenance	Other	Streets, Signs & Sidewalks			Jose Perez	02/03/2026		02/03/2026	0.00	0.00
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Water break patch

Water break was patch with patch machine using oil and rock

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
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WO001134	Completed	Non-PM		Pothole	Streets, Signs & Sidewalks				Jose Perez	02/01/2026		02/11/2026	0.00	0.00
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Work requested
Action Taken
Comments
There is a large pothole at the intersection of Chantilly and Westwood. This is the fourth time I have reported it.

Used patch machine, oil and rock used.

WO001131	Completed	Non-PM		Pothole	Streets, Signs & Sidewalks				Jose Perez	01/21/2026		02/11/2026	0.00	0.00
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There is major road damage or large potholes on the southeast side of Mildred Dr just before you get to 35. It's past Haley Ln on Mildred Drive before you reach 35. Thank you.

Used patch machine oil and rock to patch all potholes on Mildred st.

WO001128	Completed	Non-PM	Medium	Improvements	Other	Streets, Signs & Sidewalks			Jose Perez	01/16/2026		02/03/2026	0.00	0.00
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Speed Humps

WO001127	Completed	Non-PM	Medium	Reactive Maintenance	Pothole	Streets, Signs & Sidewalks			Jose Perez	01/16/2026		01/16/2026	0.00	0.00
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Potholes on Mildred

Potholes were cut out cleaned and filled with cold mix

WO001126	Completed	Non-PM	Medium	Reactive Maintenance	Pothole	Streets, Signs & Sidewalks			Jose Perez	01/16/2026		01/16/2026	0.00	0.00
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Potholes on San Antonio

Potholes were cut out cleaned and filled with cold mix

WO001125	Completed	Non-PM	Medium	Reactive Maintenance	Pothole	Streets, Signs & Sidewalks			Jose Perez	01/16/2026		01/16/2026	0.00	0.00
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Potholes on Fiddler Ln

Potholes were cut out cleaned and filled with cold mix

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
WO001124	Completed	Non-PM	Medium	Reactive Maintenance	Pothole	Streets, Signs & Sidewalks			Jose Perez	01/16/2026		01/16/2026	0.00	0.00
Work requested Action Taken Comments Potholes on Oakglen Potholes were cut out cleaned and filled with cold mix														
WO001123	Completed	Non-PM	Medium	Reactive Maintenance	Pothole	Streets, Signs & Sidewalks			Jose Perez	01/16/2026		01/16/2026	0.00	0.00
Potholes on Travis Street														
WO001122	Completed	Non-PM	Medium	Reactive Maintenance	Pothole	Streets, Signs & Sidewalks			Jose Perez	01/16/2026		01/16/2026	0.00	0.00
Potholes at Waste Water Potholes were cut out, cleaned and filled with cold mix														
WO001120	Completed	Non-PM	Medium	Improvements	Other	Streets, Signs & Sidewalks			Jose Perez	01/09/2026		02/03/2026	0.00	0.00
Ditch cleaning Used backhoe to reach and grab dirt from bottom of ditch and place into dump truck clean concrete corporation ditch														
WO001119	Completed	Non-PM	Medium	Reactive Maintenance	Sign Repair/replacement	Streets, Signs & Sidewalks			Jose Perez	01/06/2026		01/16/2026	0.00	0.00
replacement stop sign Stop sign was replaced with better sign stop sign very faded														

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
WO001118	Completed	Non-PM	Medium	Reactive Maintenance	Sign Repair/replacement	Streets, Signs & Sidewalks			Jose Perez	01/06/2026		01/16/2026	0.00	0.00
Work requested														
Action Taken														
Comments														
replacement stop sign														
Stop sign was replaced with better sign														
WO001117	Completed	Non-PM	Medium		Other	Streets, Signs & Sidewalks			Jose Perez	01/06/2026		01/07/2026	0.00	0.00
stripe painting														
lines were repainted using pressure painter.														
WO001116	Completed	Non-PM	Medium		Other	Streets, Signs & Sidewalks			Jose Perez	01/05/2026		01/16/2026	0.00	0.00
christmas decorations														
Lights and Christmas tree were taken down and put away till next year.														
WO001115	Completed	Non-PM	Medium		Other	Streets, Signs & Sidewalks			Jose Perez	01/05/2026		01/16/2026	0.00	0.00
christmas decorations														
using the forklift all lights and ornaments were taken down														
Records Selected: 37												Total Cost \$		Total Hrs
												0.00		0.00

Report Parameters

Filter:

Search:

Advanced Filters: [Site] Equals 'Streets, Signs & Sidewalks' And [Site] Equals 'Streets, Signs & Sidewalks' And [Originated] Between '01/01/2026' And '03/31/2026'

Tags:

Utility Quarterly Report

For the month of January, the Utility Department did 12 Sewer Complaints, 10 water service line repairs, 2 hydrant repairs and 8 Main line repairs.

For the month of February, the Utility Department did 6 Sewer complaints, 10 water service line repairs, 1 Hydrant Replacement and 6 Main line repairs.

For the month of March, the Utility Department did 8 Sewer Complaints , 8 Sewer service line repairs, 8 Main line repairs, 6 Water service line repair, 2 Hydrant Replacements

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
WO001171	Completed	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	03/31/2026	01/20/2026	01/20/2026	0.00	0.00
Work requested														
Action Taken														
Comments														
customer called that there was water on the curb														
Dug the road up to find out that 3/4" copper line had a pinhole leak on it cut it off and used a coupling (cts x cts) to fix the problem backfill														
WO001169	Completed	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	03/31/2026	01/16/2026	01/16/2026	0.00	0.00
Customer called that there was a wet spot in the road														
Dug the road up to find out that 3/4" poly had a pinhole leak cut the poly out and install a coupling to fix the problem backfill														
WO001167	Closed	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	03/31/2026	01/17/2026	01/17/2026	0.00	0.00
Customer called that there was a lot of water coming from the yard														
dug the grass out to find out that 2" ac main was cracked used a clamp 7 1/2 (2.97-3.25) to fix the problem backfill clean up needed														
WO001166	Closed	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	03/31/2026	01/23/2026	01/23/2026	0.00	0.00
Customer called that there was water on his yard														
Dug the grass up to find out that 3/4" poly was leaking at the corporation cut the water of and replace 2 ft of poly used a coupling (cts x cts) to reconnect the line back turn the water back on. backfill clean up needed														
WO001165	New Work Order	Non-PM	Medium	Improvements	Water Tap	Water Distribution			Mario Garza	03/30/2026			900.00	0.00
extend the water main and sewer														
WO001162	Closed	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	03/24/2026	01/21/2026	01/21/2026	0.00	0.00
Customer called that there was water on the front yard														

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
Work requested														
Action Taken														
Comments														
Hydro excavates the area to find out that 1" copper line had a pinhole in it cut the copper out and replaced it with poly used 2 (cts x cts) couplings to reconnect the line back Backfill Clean up needed														
WO001133	Completed	Non-PM		Water Leak	Water Distribution				Adan Garza	01/31/2026	02/05/2026	02/05/2026	0.00	0.00
Water leaking from water meter located on 214 N Bauer Dr														
LEAK AT GASKET REPLACED FOR NEW ONE														
WO001132	Completed	Non-PM		Water Leak	Water Distribution				Mario Garza	01/27/2026		01/30/2026	0.00	0.00
Water leak														
WO001130	In Progress	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	01/19/2026	01/06/2026	01/12/2026	0.00	0.00
Customer called that there was water on the parking lot														
Dug the road up to find out that 3/4" poly was leaking at the corporation turn the water off and replace 4 ft of poly used a coupling to reconnect the poly back Backfill Road repair needed														
WO001129	In Progress	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	01/16/2026	01/07/2026	01/07/2026	0.00	0.00
customer called that there was water coming out of the road														
dug the road up to find out that 3/4" poly had a crack on it used 2ft of poly and 2 couplings to fix the problem backfill Road repair needed														
WO001121	Completed	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	01/09/2026		01/16/2026	0.00	0.00
Per Adan, the leak needs to be repaired by the Utility Dept.														
Du the service line 3ft away from the meter found a small crack on it replace 3 ft of poly used 2 (cts x cts) 3/4" couplings to reconnect the line backfill														

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
WO001111	Completed	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	01/02/2026	12/29/2025	12/29/2025	0.00	0.00
<p>Work requested:</p> <p>Action Taken</p> <p>Comments</p> <p>Customer called that there was water going down the street pump the water out of the meter box to find out that the gasket on the customer side of the meter was leaking replace the gasket and turn the water back on</p>														
WO001106	Completed	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	01/02/2026	12/23/2025	12/23/2025	0.00	0.00
<p>check around the meter to see what's leaking</p> <p>dug the grass up to find out that 3/4" poly was leaking at a coupling cut the poly out and replace 3 ft of poly used 2 couplings to reconnect the poly back backfill</p>														
WO001105	Closed	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	01/02/2026	12/22/2025	12/22/2025	0.00	0.00
<p>meter tech. called that the ditch was full of water</p> <p>Dug the grass up to find out that 6" ac main had a crack around it used a clamp 7 1/2"(7.05-7.45) to fix the problem backfill clean up needed</p>														
WO001104	In Progress	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	01/02/2026	12/20/2025	12/20/2025	0.00	0.00
<p>Customer called that there was water coming out of the road</p> <p>Dug the street up to find out that 6" cast iron pipe had a crack next to a bellTurn the water off a replace 3 ft of pipe with pvc used 2 dressers to reconnect the pipeBackfilled Road repair needed</p>														
WO001098	Closed	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	01/02/2026	12/16/2025	12/16/2025	0.00	0.00
<p>Customer called that there was water going down the road</p> <p>Dug the grass up to find out that the 6" cast iron main had a crack in between 2 clamps.turn the water off and cut a 3 ft section of the main replace it with pvc used 2 dressers to reconnect the main turn the water back on and backfill clean up needed</p>														
WO001096	Closed	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Mario Garza	01/02/2026	12/13/2025	12/13/2025	0.00	0.00

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
Work requested														
Action Taken														
Comments														

customer called that there was a lot of water on the back of the property
marked the area and called locates on it.dug the grass up to find out that 6" cast iron pipe had a clamp leaking. Turn the water off and replaced the clamp with a longer one. Backfill Clean up needed

Records Selected: 17

Total Cost \$

Total Hrs

900.00

0.00

Report Parameters

Filter:

Search:

Advanced Filters: [Site] Equals 'Water Distribution' And [Site] Equals 'Water Distribution' And [Originated] Between '01/01/2026' And '03/31/2026'

Tags:

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
Work requested														
Action Taken														
Comments														

WO001170	In Progress	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	03/31/2026	01/15/2026	01/15/2026	0.00	0.00
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Customer called that she was having sewer issues
 run the sewer tape thru the customers clean out 50 ft to try and clear the line was getting stuck marked the area and called locates. Dug the road up to find that 4" clay pipe was broken replace 5 ft of pipe and connect to an existing pvc pipe used a (pvc x pvc) boot and a (clay x pvc) boot to reconnect everything. 3/25/26 Re dug the area because customer was having problems again found the clay pipe broken under the curb possibly because of the weight of the trash truck repair it and reconnect it back backfill road repair needed

WO001161	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	03/24/2026	01/14/2026	01/14/2026	0.00	0.00
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Customer called that he was having sewer issues
 Check the cityside clean out it was empty notify the customer that the problem was on her side

WO001160	Completed	Non-PM	Medium	Reactive Maintenance	Other	Wastewater Collection			Mario Garza	03/24/2026	01/12/2026	01/12/2026	0.00	0.00
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Customer called that there was a sewer smell on the back yard
 Check the area around the address couldn't find no smell

WO001152	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	03/02/2026	01/12/2026	01/12/2026	0.00	0.00
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Customer called that he was having issues with the sewer
 Run the manhole in front of 608 w. Wilson towards San Antonio 120 ft to clear the main

WO001151	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	03/02/2026	01/09/2026	01/09/2026	0.00	0.00
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Customer called that his sewer was backing up
 Run the cityside clean out 30 ft to clear the line 1/14/26 The customer was having sewer issues again decided to dig the main up to find out that 30 ft from the clean out there was a 6 ft section of the main that was full of roots. replace it with pvc and used 2 (clay to pvc) boots to fix the problem. backfill

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
WO001147	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	02/18/2026	01/09/2026	01/09/2026	0.00	0.00
Work requested Action Taken Comments Customer called that his sewer was overflowing Run the manhole at Austin and Guadalupe toward the address 20 ft to clear the line														
WO001146	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	02/18/2026	01/07/2026	01/07/2026	0.00	0.00
Mexico Tipico called that they were having sewer issues Check the cityside clean out it was empty notify the customer														
WO001145	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	02/18/2026	01/07/2026	01/07/2026	0.00	0.00
Customer called her sewer was backing up Run the manhole at Randle and E. Wilson 230 ft toward the address to clear the line														
WO001114	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/31/2025	12/31/2025	0.00	0.00
Customer call that she was having issues with the sewer Run the sewer tape thru the cityside clean out 60 ft to clear the line														
WO001113	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/31/2025	12/31/2025	0.00	0.00
Customer called that she was having issues with her sewer Check the cityside clean out it was empty notify the customer that the problem was on her side														
WO001112	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/30/2025	12/30/2025	0.00	0.00

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
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Work requested
 Action Taken
 Comments
 Customer called that there was sewer draining down his driveway
 Started checking clean outs going north of the address to find out where the problem was found the manhole at Austin and Guadalupe was holding water try to run the line towards Leona couldn't run it took the gravers to find out that rainwater cover had fallen in the manhole and cover the drainpipe and prevent it from flowing pull it out and it began to flow

WO001110	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/28/2025	12/28/2025	0.00	0.00
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Customer called that the manhole on MLK and Juanita was overflowing
 Run the sewer jet hose thru the manhole Infront of 623 s Juanita towards Austin 480 ft to clear the line

WO001109	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/28/2025	12/28/2025	0.00	0.00
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Customer called that the clean out next to the house was overflowing
 Run the cityside clean out 45 ft to clear the line

WO001108	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/27/2025	12/27/2025	0.00	0.00
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Customer called that she had issues with the sewer
 run the sewer tape thru the cityside clean out 50 ft to clear the line

WO001107	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/21/2025	12/21/2025	0.00	0.00
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Customer called that they were having issues with their sewer
 Run the sewer jet hose thru the dead end clean out 35 ft to clear the main

WO001103	New Work Order	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/29/2025	12/29/2025	0.00	0.00
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Customer called that she was having issues with sewer
 Run the sewer tape through the customers clean out 70 ft to clear the line

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
Work requested:														
Action Taken:														
Comments:														

WO001102	New Work Order	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/19/2025	12/19/2025	0.00	0.00
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Customer called that he was having issues with the sewer
 Run the sewer tape thru the customer clean out 70 ft to clear the line 12/23/25 run the camera through the clean out found a separation on the line marked the area and called locates to dig up the area

WO001101	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/18/2025	12/18/2025	0.00	0.00
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Customer called that they were having issues with the sewer
 Check the clean out outside it was empty notify the customer that the problem was on her side

WO001100	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/17/2025	12/17/2025	0.00	0.00
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Customer called that he was having issues with the sewer
 checked the cityside clean out it was empty notify the customer that the problem was on his side

WO001099	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/15/2025	12/15/2025	0.00	0.00
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Customer called that there was sewer in the front yard
 Run the cityside clean out 15-ft to clear the line

WO001097	Closed	Non-PM	Medium	Reactive Maintenance	Sewer Tap	Wastewater Collection			Mario Garza	01/02/2026	12/10/2025	12/10/2025	0.00	0.00
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Port Lavaca Plumbing called that the sewer was collapse
 Dug the back yard to find that 4" clay service was complete broken at the main cut a 3 ft section of the main, redid the tap used 2 boots (6") (clay by pvc) to reconnect the main backfill clean up needed

Work Order Summary w/ Details

Date Printed: 04/01/2026

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
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WO001095	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/09/2025	01/09/2026	0.00	0.00
Work requested Action Taken Comments Customer called that they were having issues with their sewer check the cityside clean out it was empty notify customer that the problem was on her side														

WO001094	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/09/2025	12/09/2025	0.00	0.00
Customer called that there was water around the clen out Run the cityside clean out 80 ft to clear the line														

WO001093	Completed	Non-PM	Medium	Reactive Maintenance	Sewer Backup	Wastewater Collection			Mario Garza	01/02/2026	12/09/2025	12/09/2025	0.00	0.00
Customer called that the sewer was backing up inside the house Run the sewer tape thru the cityside clean out 30 ft to clear the line														

Records Selected:	24												Total Cost \$	Total Hrs
													0.00	0.00

Report Parameters

Filter:
 Search:
 Advanced Filters: [Site] Equals 'Wastewater Collection' And [Site] Equals 'Wastewater Collection' And [Originated] Between '01/01/2026' And '03/31/2026'
 Tags:

4/02/2026 8:13 AM

S E R V I C E O R D E R S T A T U S R E P O R T

PAGE: 1

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
323799	11-4135	210 S GUADALUPE ST #A	TURN OFF	[] Y/N	FINAL COMP	CS	JANELLE WILSON	1/5/2026	1/05/2026 CS
		ORDER LOCKED [] CAPPED [] -----ROLO -----NEW TENANT MOVING IN							
323800	11-4135	210 S GUADALUPE ST #A	TURN ON SERVICE	[]	NEW COMP	CS	ROSA CRUZ	1/5/2026	1/05/2026 CS
		ORDER ARE THERE ANY LEAKS? [] Y/N -----ROLO-----NEW TENANT ROSA							
323801	21-0470	141 SEASCAPE DR	T-OFF	COMP	CS	RAY DAVILA	1/5/2026	1/05/2026 CS	
		ORDER METER READING _____ TURNED METER OFF[_Y]Y/N []LOCKED [] CAPPED							
		COMPLETION TURN OFF TEMP SERVICE. TEMP OFF ADAN							
323810	22-2400	114 PECANWOOD PL	RCNP	COMP	CS	MICHAEL WATTS	1/2/2026	1/02/2026 CS	
		ORDER (_Y) RECONNECT PAID () RECONNECT REPAIRS FINISHED () RECONNECT FROM TEMPORARY DISCONNECT () CHECK LEAK. WAS LEAK FOUND? () Y/N () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED ADAN							
323811	13-0270	1225 TILLEY ST	RCNP	COMP	CS	CASSANDRA RIOS	1/02/2026	1/02/2026 CS	ORDER
		(_Y) RECONNECT PAID () RECONNECT REPAIRS FINISHED () RECONNECT FROM TEMPORARY DISCONNECT () CHECK LEAK. WAS LEAK FOUND? () Y/N () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED ROEL							
323812	24-0510	209 SANTA ROSA ST	FINAL COMP	CS	LUCERO VALADEZ	1/02/2026	1/02/2026 CS	ORDER	
		TURN OFF [_Y] Y/N LOCKED [] CAPPED [] OWNER CELESTINO VALADEZ CAME IN TO FINAL ACCT. STATES HE HAS							
		4/02/2026 8:13 AM S E R V I C E O R D E R S T A T U S R E P O R T PAGE: 2 JOB REQUESTED JOB COMPLETION GROUP NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID							
		----- NOT TENANT AT THE MOMENT. COMPLETION FINAL ADAN							
323813	22-0070	401 STATE HWY 35 N	TURN OFF	Y[] Y/N	FINAL COMP	CS	POTENT USA CORP.	1/2/2026	1/02/2026 CS
		ORDER LOCKED [] CAPPED [] LING CHIU COMPLETION CAME IN TO FINAL ACCT OLD SCHOOL SHUT OFF, CANNOT LOCK. ADAN							
323814	11-1915	109 BONHAM ST	TURN ON SERVICE	[_Y]	NEW COMP	CS	STEPHEN MOORE	1/2/2026	1/02/2026 CS
		ORDER ARE THERE ANY LEAKS? [] Y/N NEW TENANT READ--152550 ADAN							
323815	13-5480	1803 LEON DR	RCNP	COMP	CS	NICOLAS RICHTER	1/2/2026	1/02/2026 CS	
		ORDER (_Y) RECONNECT PAID () RECONNECT REPAIRS FINISHED () RECONNECT FROM TEMPORARY DISCONNECT () CHECK LEAK. WAS LEAK FOUND? () Y/N							

COMPLETION () WAS PERSONAL CUT OFF INSTALLED? () Y/N
 CURRENT METER READING
 ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN

323818 11-0315 801 PRIVATE ROAD DR INFO COMP CS LOREIDYS MAYO 1/5/2026 1/05/2026 CS

ORDER METER NUMBER: 70507294 METER SIZE: 3/4
 NUMBER OF DIALS: _____
 CURRENT READING: 353 METER TYPE: M

COMPLETION LEAKS: NO
 METER NUMBER: 70507294 METER SIZE: 3/4
 NUMBER OF DIALS: _____ CURRENT READING: 353
 METER TYPE: M
 LEAKS: NO

323820 21-2057 109 OPAL WAY FINAL COMP CS AARON ZAPATA 1/5/2026 1/05/2026 CS
 ORDER TURN OFF [_Y_] Y/N

4/02/2026 8:13 AM LOCKED [] CAPPED [] SERVICE ORDER STATUS REPORT PAGE: 3

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
ARRON SENT A DISCONNECTION FORM TO FINAL ACCT. ADAN 1/5/26			COMPLETION	FINAL -	TURN OFF				

323821 12-2640 329 W MAIN ST TSDIC COMP CS SAMUEL R III CHAMBER 1/09/2026 1/09/2026 CS ORDER
 TURN OFF AND LOCK. CUSTOMER WILL CALL WHEN TO TURN BACK ON.
 COMPLETION TURNED OFF AND LOCKED
 ROEL 1/9/26 9:45 AM

323822 13-3240 1613 MEADOWVIEW DR LEAK COMP CS SERGIO A ROMERO 1/5/2026 1/05/2026 CS
 ORDER LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE

COULD NOT FIND LEAK []
 GET READING _____

LEAK AT METER OR MAY BE CLOSER TO THE STREET COMPLETION NO COMMENTS
 ROEL

323823 22-1920 114 BEACHMONT LN RCNP COMP CS ANDREW SANCHEZ 1/05/2026 1/05/2026 CS
 ORDER () RECONNECT PAID

() RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N

COMPLETION CURRENT METER READING ANY TAMPERING
 ANY FEES TO BE CHARGED

ROEL

323824 12-4461 502 S TRINITY FINAL COMP CS ROSE & ISABEL M RAMO 1/5/2026 1/05/2026 CS
 ORDER TURN OFF [_Y_] Y/N

COMPLETION LOCKED [] CAPPED [] PLZ DISCONNECT.
 DISCONNECTED

ROEL 1/5/26 4:00PM

323825 13-5760 1716 JACKSON ST INFO COMP METER CS HECTOR GUERRERO 1/5/2026 1/05/2026 CS
 ORDER NUMBER: _____

METER SIZE: _____ NUMBER OF DIALS: _____
 CURRENT READING: _____

METER TYPE: _____ LEAKS: _____

COMPLETION ALL GREEN ON CHECKS. NEW METER # 71218187 NODE # 8019099 SIGNAL LOW NEED TO REPLACE AND POWER LOW-ADDRESS WITH
 KAREN. SWAPPED NODE-NEED TO SWAP METER BOX-SWAPPED METER AS WELL

323826 11-4140 214 S GUADALUPE ST FINAL COMP CS KAMERYN DAIGLE 1/05/2026 1/05/2026 CS
 ORDER TENANT MOVED OUT, OWNER JANELLE WANTS THE WATER ON IN HER

4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 4

NUMBER ACCOUNT NO#	LOCATION	JOB STAT COD	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
	NAME OWNER REOPENED. ADAN						
323829 21-2057 ORDER	109 OPAL WAY TURN ON SERVICE [__]	NEW COMP	CS	CHRISTOPHER BENAVIDE	1/5/2026	1/05/2026	CS
	ARE THERE ANY LEAKS? [__] Y/N NEW OWNER CHRISTOPHER 361-676-8064						
323830 22-1275 ORDER	508 RIDGECREST DR TURN OFF [_Y_] Y/N LOCKED [__] CAPPED [__]	FIN COMP AL	CS	CHASITY MORALES	1/5/2026	1/05/2026	CS
	COMPLETION FINAL OUT FINALED ADAN						
323831 12-4170 ORDER	502 W MAHAN ST LEAK IS: [__] ON THEIR SIDE [__] ON CITY COULD NOT FIND LEAK [__] SIDE GET READING _____ CUSTOMER CALLED IN AND SAID HIS YARD IS VERY WET, IS THINKS IT THE NEIGHBORS METER LEAKING AGAIN...	LEAK COMP	CS	MIRNA OZUA-GARCIA	1/5/2026	1/05/2026	CS
	COMPLETION SMALL LEAK ON CUSTOMER SIDE ON SHUT-OFF VALVE ROEL 1/6/26 3:14PM						
323832 13-0420 ORDER	605 BONORDEN ST TURN OFF [Y__] Y/N LOCKED [__] CAPPED [__] STILL LOCKED	FINAL COMP	CS	System Generated	1/6/2026	1/06/2026	CS
	COMPLETION ROEL--10:05						
323833 13-2110 ORDER	221 N BAUER DR OFF [_Y_] Y/N	FINAL COMP TURN	CS	System Generated	1/6/2026	1/06/2026	CS
	COMPLETION LOCKED [Y_] CAPPED [__] METER WAS ON. ROEL--10:10						
323834 13-2650 ORDER	1300 W MAIN ST TURN OFF [_Y_] Y/N LOCKED [__] CAPPED [__]	FINAL COMP	CS	System Generated	1/6/2026	1/06/2026	CS
	COMPLETION METER # 70507217 NODE # 8061691 READING # 53 ADAN						

4/02/2026 8:13 AM

S E R V I C E O R D E R S T A T U S R E P O R T

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NUMBER ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
323835 13-4590 ORDER	1416 ALGEE ST TURN OFF [Y_] Y/N LOCKED [__] CAPPED [__]	FINAL COMP	CS		System Generated	1/6/2026	1/06/2026	CS
	COMPLETION STILL OFF ADAN							
323836 14-0755 ORDER	2301 MCPHERSON DR TURN OFF [Y_] Y/N LOCKED [__] CAPPED [__] HOUSE FOR SALE ADAN	FINAL COMP	CS		System Generated	1/6/2026	1/06/2026	CS
	COMPLETION							
323837 14-1876 ORDER	159 TX 316 BUILDING [Y_] RECONNECT PAID [__] RECONNECT REPAIRS FINISHED [__] RECONNECT FROM TEMPORARY DISCONNECT [__] CHECK LEAK. WAS LEAK FOUND? [__] Y/N [__] WAS PERSONAL CUT OFF INSTALLED? [__] Y/N	RCNP COMP	CS		System Generated	1/6/2026	1/06/2026	CS
	COMPLETION CURRENT METER READING ANY TAMPERING ANY FEES TO BE CHARGED BUSINESS							

ROEL

323838 14-5308 195 STRINGHAM DR FINAL COMP TURN CS System Generated 1/6/2026 1/06/2026 CS
 ORDER OFF [__] Y/N

COMPLETION LOCKED [__] CAPPED [__] STILL OFF
 ADAN

323839 22-0030 815 STATE HWY 35 N FINAL COMP CS System Generated 1/6/2026 1/06/2026 CS
 ORDER TURN OFF [__] Y/N
 LOCKED [__] CAPPED [__]

COMPLETION GAVE THEM TILL FRIDAY TO PAY. ADAN

323841 12-2269 113 SAND DOLLAR DR FINAL COMP TURN CS FONTILLA BOYD 1/6/2026 1/06/2026 CS
 ORDER OFF [__] Y/N

LOCKED [__] CAPPED [__]
 FONTILLA PASSED AWAY GRANDDAUGHTER CAME IN TO FINAL ACCT. COMPLETION
 TURNED OFF AND LOCKED
 ROEL 1/6/26 2:47PM

323842 13-5760 1716 JACKSON ST SWAP COMP CS 1/6/2026 1/06/2026 CS
 ORDER NEED OLD METER READING

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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ALSO NEED NEW METER NUMBER AND READING NEED TO SWAP

323843 12-3464 612 HALF LEAGUE RD #40 NEW COMP CS TERRIE JEAN DELCAMPO 1/6/2026 1/06/2026 CS
 ORDER TURN ON SERVICE [__] Y/N
 ARE THERE ANY LEAKS? [__] Y/N

COMPLETION NEW OWNER WIFE (TERRIE JEAN DELCAMPO)
 OF MB THOMPSON
 NEW OWNER
 ADAN

323844 11-4756 207 E LEONA ST #4 YTURN OFF [__] Y/N FINAL COMP CS ANGELINE VALDEZ 1/6/2026 1/06/2026 CS
 ORDER

COMPLETION LOCKED [__] CAPPED [__] SHE MOVED.
 FINAL OFF
 ADAN

323845 13-1920 309 CHARLOTTE DR NEW COMP CS VITALINO LONTERO 1/7/2026 1/07/2026 CS
 ORDER TURN ON SERVICE [__] Y/N

COMPLETION ARE THERE ANY LEAKS? [__] Y/N NEW
 SERVICE
 CITY SIDE ON
 CUSTOMER EMERGENCY VALVE OFF. ADAN

323847 12-3621 627 W GEORGE ST # 146 FINAL COMP CS SAVANNAH REYES 1/7/2026 1/07/2026 CS
 ORDER TURN OFF [__] Y/N
 LOCKED [__] CAPPED [__] FAILED
 ARRANGEMENT

COMPLETION FINAL OFF ADAN

323848 12-5485 308 S LAVACA ST FINAL COMP CS EDWARD DELEON 1/7/2026 1/07/2026 CS
 ORDER TURN OFF [__] Y/N
 LOCKED [__] CAPPED [__] FAILED
 ARRANGEMENT

COMPLETION FINAL OFF ADAN

323850 11-4140 214 S GUADALUPE ST RCNP COMP CS JANELLE WILSON 1/7/2026 1/07/2026 CS
 ORDER (__Y_) RECONNECT PAID
 (__) RECONNECT REPAIRS FINISHED
 (__) RECONNECT FROM TEMPORARY DISCONNECT
 (__) CHECK LEAK. WAS LEAK FOUND? (__)
 v/n

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED OWNER OPENED.
 ADAN

323851 22-5010 305 CLARET DR RCNP COMP CS ISABELLA CONSTRUCTIO 1/7/2026 1/07/2026 CS
 ORDER (Y) RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N
 COMPLETION CURRENT METER READING
 ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN

323852 22-0030 815 STATE HWY 35 N NEW COMP CS POJO'S LIQUOR & GIFT 1/7/2026 1/07/2026 CS
 ORDER TURN ON SERVICE []---ROLO ARE THERE ANY LEAKS? []
 Y/N
 COMPLETION ROLO--DIDN'T TURN OFF BUSINESS ADAN

323853 12-2189 411 SAND DOLLAR DR NEW COMP TURN ON CS MEMPHIS BAUGH 1/7/2026 1/07/2026 CS
 ORDER SERVICE [Y]
 ARE THERE ANY LEAKS? [] Y/N NEW TENANT
 COMPLETION NEW SERVICE ADAN

323856 12-3498 612 HALF LEAGUE RD# 47 RCNP COMP (Y) CS ESTRELLITA AGUILAR 1/7/2026 1/07/2026 CS
 ORDER RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N
 COMPLETION CURRENT METER READING
 ANY TAMPERING
 ANY FEES TO BE CHARGED

323857 11-2795 128 PARKER ST LEAK COMP CS GUADALUPE C. CARBAJA 1/8/2026 1/08/2026 CS
 ORDER LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 WATER PUDDLING AROUND METER BOX

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP	ID
		COMPLETION								
		ROEL 1/8/26 9:30AM								

323859 22-2710 120 DAVIS AVE LEAK COMP CS JESUS COMPEAN 1/08/2026 1/08/2026 CS ORDER
 LEAK IS: [Y] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 NEIGHBOR CALLED TO REPORT LARGE LEAK AT METER. WHITE TAHOE IN FRONT OF THE HOME
 COMPLETION LARGE LEAK ON THEIR SIDE.
 LEFT D/T AND NOTIFIED CUSTOMER ADAN

323861 24-0605 110 AVENUE C BOX COMP CS ROSIE YBARRA 1/08/2026 1/08/2026 CS ORDER LID-
 REPLACE METER BOX LID. IT IS CRACKED AND FALLING IN.
 CUSTOMER IS CONCERNED AND WANTS TO PROTECT THE METER. IT IS GOING TO RAIN SOON.
 COMPLETION REPLACED LID
 ADAN

323862 12-2367 508 SEASHELL DR NEW COMP CS CHRISTOPHER DUNAGAN 1/8/2026 1/08/2026 CS
 ORDER TURN ON SERVICE [Y]
 ARE THERE ANY LEAKS? [] Y/N--NEW TENANT COMPLETION SERVICE WAS ON.
 ADAN

323864 13-4935 1902 JUSTICE DR NEW COMP CS AGUSTIN MUNIZ 1/8/2026 1/08/2026 CS
 ORDER TURN ON SERVICE [Y]
 ARE THERE ANY LEAKS? [] Y/N
 COMPLETION OWNER WANTS WATER BACK ON IN HIS NAME AGUSTIN 361-482-8173
 NEW--ON
 ADAN

323865 12-5540 213 S LAVACA ST LEAK COMP CS LEAK IS: [Y] JOSE CANTU 1/8/2026 1/08/2026 CS
 ORDER ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 WATER BUBBLING UP BY THE FENCE. A DRIVE BY REPORTED IT.
 COMPLETION NOTIFIED CUSTOMER. ADAN

323866 13-5715 1811 JACKSON ST FINAL COMP CS VICKI & MICHEAL LILL 1/8/2026 1/08/2026 CS
 ORDER TURN OFF [] Y/N

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 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

LOCKED [] CAPPED [] NEW TENANT

323867 14-0880 2202 MCPHERSON DR FINAL COMP CS ANTHONY TIMES 1/8/2026 1/08/2026 CS
 ORDER TURN OFF [Y] Y/N
 LOCKED [] CAPPED []
 COMPLETION FINAL ADAN

323868 13-5715 1811 JACKSON ST NEW COMP CS II JOHN BORDEN 1/8/2026 1/08/2026 CS
 ORDER TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N
 NEW TENANT-----ROLO-----

323870 11-0515 916 BROADWAY SWAP COMP CS 1/09/2026 1/09/2026 CS ORDER
 NEED OLD METER READING
 ALSO NEED NEW METER NUMBER AND READING

323871 22-1355 606 SUNNYDALE DR MISCS COMP *Invalid* MAX STURM 1/09/2026 1/09/2026 CS ORDER
 PLEASE MAKE A DOOR TAG FOR :
 CALL CITY ABOUT YOUR WATER ACCT. CHECK WAS INCOMPLETE.
 WE TRIED TO CALL.
 TRACIE
 COMPLETION DROP OFF D/T AND MADE CONTACT W/ CUSTOMER
 ROEL 1/9/2026

323872 13-3192 1607 MEADOWVIEW DR 4 FINAL COMP CS CHRISTOPHER TAYLOR 1/09/2026 1/09/2026 CS ORDER
 TURN OFF [] Y/N
 LOCKED [] CAPPED []----ROLO-----

323873 13-3192 1607 MEADOWVIEW DR 4 NEW COMP CS KIRK STRINGHAM 1/09/2026 1/09/2026 CS ORDER
 TURN ON SERVICE []

323874 21-0070 106 SALURIA PL LEAK COMP CS BILLY MIKOSH 1/09/2026 1/09/2026 CS ORDER
 ARE THERE ANY LEAKS? [] Y/N----ROLO-----
 LEAK IS: [Y] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 PLUMBER LOOKED AT IT AND SAID IT IS ON THE CITY SIDE. PLEASE CALL 361-552-6844
 COMPLETION ADAN WENT AND SPOKE TO THE OWNER, HE DUG UP THE LEAK AND
 OWNER CALLED PORT LAVACA PLUMBING BACK OVER. ADAN

323875 11-4850 138 E MAIN ST NEW COMP CS KENNETH BANKS 1/12/2026 1/12/2026 CS
 ORDER TURN ON SERVICE [Y]
 4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 10

NUMBER ACCOUNT NO# LOCATION JOB CODE STAT STAFF REQUESTED JOB COMPLETION GROUP
 DATE DATE ID

ARE THERE ANY LEAKS? [] Y/N OWNER REACTIVATING
 COMPLETION WATER IS NOW BEING USED AND HAS BEEN COMPLETED AS ACTIVE.

323876 12-4055 913 W MAHAN ST LEAK COMP CS JR JESSE SANCHEZ 1/12/2026 1/12/2026 CS ORDER
 LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 CUSTOMER SAYS HIS METER IS LEAKING AND THE LID IS MESSED UP. COMPLETION NO LEAK FOUND AT METER
 DETECTING 0.30GPM OWNER WAS NOTIFIED OF LEAK ON HIS SIDE
 ADAN 1/12/26

323877 13-1172 206 BONORDEN ST T-OFF COMP CS DESILOS CORPORATION 1/12/2026 1/12/2026 CS ORDER
 METER READING _____
 TURNED METER OFF [] Y/N [] LOCKED [] CAPPED
 ENEIDA PUT ACCOUNT ON ACTIVE HOLD (SHE WILL CALL IN A FEW
 MONTHS TO TURN ON SERVICE) COMPLETION SERVICE ALREADY OFF
 ADAN 1/12/26

323878 13-3040 1306 BURKEDALE DR FINAL COMP CS K2 INVESTMENT HOLDIN 1/12/2026 1/12/2026 CS
 ORDER TURN OFF [] Y/N
 LOCKED [] CAPPED [] OWNER
 CALLED TO FINAL ACCOUNT
 COMPLETION FINAL TURN OFF ADAN 1/12/26

323879 12-3454 612 HALF LEAGUE RD# 5 NEW COMP CS JOSE CUMPEAN 1/12/2026 1/12/2026 CS
 ORDER TURN ON SERVICE []
 COMPLETION ARE THERE ANY LEAKS? [] Y/N CITY SIDE
 IS ON
 CUSTOMER SIDE IS OFF NO LEAKS
 ADAN 1/12/26

323880 13-0170 516 ELLA ST T-OFF COMP CS RUTH BAKER 1/12/2026 1/12/2026 CS
 ORDER METER READING _____ TURNED METER
 OFF [] Y/N
 COMPLETION [] LOCKED [] CAPPED CUSTOMER WILL
 CALL.
 TEMP OFF AND LOCKED OUT ADAN 1/12/26

323881 22-5015 112 W AIMABLE TURN OFF [] Y/N FINAL COMP CS DANNY SU 1/12/2026 1/12/2026 CS
 ORDER

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		LOCKED [] CAPPED [] NEW RENTER							

323882 22-5015 112 W AIMABLE NEW COMP CS AUSTIN LAUGHLIN 1/12/2026 1/12/2026 CS
 ORDER TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N
 -----ROLO-----
 NEW RENTER AUSTIN

323883 12-3005 410 TILLEY ST FINAL COMP CS ARMANDO SANCHEZ 1/12/2026 1/12/2026 CS
 ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED [] FINALED OUT
 FINAL ADAN

323884 13-0420 605 BONORDEN ST NEW COMP CS JAQUELINE GUERRERO 1/12/2026 1/12/2026 CS
 ORDER TURN ON SERVICE [] Y/N
 COMPLETION ARE THERE ANY LEAKS? [] Y/N MADE PMT
 ROEL

323885 13-3970 1301 HOLLOMAN DR INFO COMP CS LINDA CARPENTER 1/13/2026 1/13/2026 CS
 ORDER TURN OFF/LOCK OUT TILL FURTHER NOTICE. ACCOUNT ON HOLD LINDA
 CARPENTER-PLACED ON HOLD 1/13/2026
 1-361-648-3407
 ON HOLD TILL FURTHER NOTICE. CUSTOMER WILL CALL WHEN READY

COMPLETION TO RECONNECT.
OFF
ROEL--10:30

323887 13-3125 1405 MEADOWVIEW DR FINAL COMP CS JASMIN PENA 1/13/2026 1/13/2026 CS

ORDER TURN OFF [Y] Y/N
LOCKED [Y] CAPPED []

COMPLETION NON PAYMENT ON EXTENSION \$283.92 FINAL OFF
ADAN

323888 14-0755 2301 MCPHERSON DR INFO COMP CS JACKLYN GONZALEZ 1/13/2026 1/13/2026 CS

ORDER IS ANYONE LIVING THERE. IF YES, LOCK OUT HOUSE IS UP FOR SALE.
COMPLETION LOCKED METER.
CUSTOMER SIDE IS OFF ALSO ADAN

323889 12-0295 521 S VIRGINIA ST INFO COMP CS ROSE RAMOS 1/13/2026 1/13/2026 CS

ORDER METER NUMBER: _____
4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 12

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		METER SIZE: _____	NUMBER OF DIALS: _____						
		CURRENT READING: _____	METER TYPE: _____		LEAKS: _____				
COMPLETION		ALL IS WELL-ADAN CHECKED THIS OUT.							
323890	12-2269	113 SAND DOLLAR DR METER	T-ON	COMP	CS	SEA GREENS PROPERTY	1/13/2026	1/13/2026	CS
ORDER		READING _____							
		TURN ON SERVICE [<input type="checkbox"/>]							
		ARE THERE ANY LEAKS? [<input type="checkbox"/>] Y/N							
		10 DAY TEMP SERVICE TILL 1/26/2026							
COMPLETION		CREATE T-OFF SERVICE ORDER							
323891	12-1435	1017 N BENAVIDES ST	RCNP	COMP	CS	TERRI TORRES	1/13/2026	1/13/2026	CS ORDER
		<input type="checkbox"/> RECONNECT PAID <input type="checkbox"/> RECONNECT REPAIRS FINISHED <input type="checkbox"/> RECONNECT FROM TEMPORARY DISCONNECT <input type="checkbox"/> CHECK LEAK. WAS LEAK FOUND? (<input type="checkbox"/>) Y/N <input type="checkbox"/> WAS PERSONAL CUT OFF INSTALLED? (<input type="checkbox"/>) Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED ADAN							
323892	23-0220	801 STATE HWY 35 S	FINAL	COMP	CS	SHELWARD INC MCDONAL	1/14/2026	1/14/2026	CS
ORDER		TURN OFF [<input type="checkbox"/>] Y/N LOCKED [<input type="checkbox"/>] CAPPED [<input type="checkbox"/>] SOLD BUSINESS							
323893	23-0220	801 STATE HWY 35 S	NEW	COMP	CS	MCDONALDS 10491	1/14/2026	1/14/2026	CS
ORDER		TURN ON SERVICE [<input type="checkbox"/>] Y/N ARE THERE ANY LEAKS? [<input type="checkbox"/>] Y/N ----ROLO----NEW OWNER							
323894	23-0225	801 STATE HWY 35 S	FINAL	COMP	CS	SHELWAR D INC. MCDON	1/14/2026	1/14/2026	CS
ORDER		TURN OFF [<input type="checkbox"/>] Y/N LOCKED [<input type="checkbox"/>] CAPPED [<input type="checkbox"/>] ----ROLO---- SOLD BUSINESS							
323895	23-0225	801 STATE HWY 35 S	NEW	COMP	CS	MCDONALDS 10491	1/14/2026	1/14/2026	CS ORDER
		TURN ON SERVICE [<input type="checkbox"/>] ARE THERE ANY LEAKS? [<input type="checkbox"/>] Y/N 4/02/2026 8:13 AM							
JOB	REQUESTED	SERVICE ORDER STATUS REPORT		PAGE: 13					
NUMBER ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	BY	DATE	DATE	ID	

323912 13-2625 1422 JOHNNY DR FINAL COMP CS NORMA PENA ESCOBAR 1/16/2026 1/16/2026 CS
 ORDER TURN OFF [Y] Y/N
 COMPLETION LOCKED []Y CAPPED [] ROEL-TURNED OFF

323914 11-1935 100 HOUSTON ST CURB COMP *Invalid* W A RILEY 1/19/2026 1/19/2026 CS
 ORDER [] REPAIR CURBSTOP [] REPLACE CURBSTOP
 READING _____
 [] LEAK ON CITY SIDE [] LEAK ON CUSTOMER SIDE [] NO LEAK AT ALL
 COMPLETION PLUMBER TOOK CARE OF THE LEAK.
 FOUND ANOTHER SHUT OFF ROEL--9:42

323915 12-2455 606 S SAN ANTONIO ST NEW COMP CS DEREK ANDREW GARZA 1/19/2026 1/19/2026 CS
 ORDER TURN ON SERVICE [Y]
 4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 15

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		ARE THERE ANY LEAKS? [] Y/N							
		OWNERS REACTIVATING ACCOUNT--CHELSEA--361-746-2234							
		COMPLETION CITY SIDE ON CUSTOMER SIDE OFF ADAN							

323917 12-2269 113 SAND DOLLAR DR T-OFF COMP METER CS SEA GREENS PROPERTY 1/23/2026 1/23/2026 CS
 ORDER READING _____
 TURNED METER OFF []Y/N
 COMPLETION [] LOCKED [] CAPPED
 TURN OFF TEMP SVC. 1/23/2026 TURNED OFF

323918 13-0430 1313 PATTERSON ST NEW COMP TURN ON CS MELISSA CASTANEDA 1/15/2026 1/15/2026 CS
 ORDER SERVICE []
 ARE THERE ANY LEAKS? [] Y/N

323919 13-1279 1424 W MAIN ST #3 LEAK COMP CS JENNIFER HAYS 1/20/2026 1/20/2026 CS
 ORDER LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 MAKE SURE ALL METERS ARE CORRECT
 COMPLETION TURNED OFF WATER SO CUSTOMER COULD FIX SHUTOFF VALVE

323920 13-4035 1301 SHOFNER DR NEW COMP CS JAMES BALLARD 1/15/2026 1/15/2026 CS
 ORDER TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N

323921 11-2460 123 NEWLIN ST RCNP COMP CS RICHARDSON-COLONIAL 1/21/2026 1/21/2026 CS
 ORDER [] RECONNECT PAID
 [] RECONNECT REPAIRS FINISHED
 [] RECONNECT FROM TEMPORARY DISCONNECT
 [] CHECK LEAK. WAS LEAK FOUND? [] Y/N
 [] WAS PERSONAL CUT OFF INSTALLED? [] Y/N CURRENT METER READING
 COMPLETION PAID
 ADAN 1/21/26

323922 11-2654 910 STATE HWY 35 N RCNP COMP CS LA QUINTA INN & SUIT 1/21/2026 1/21/2026 CS ORDER
 [] RECONNECT PAID
 [] RECONNECT REPAIRS FINISHED
 [] RECONNECT FROM TEMPORARY DISCONNECT
 [] CHECK LEAK. WAS LEAK FOUND? [] Y/N
 [] WAS PERSONAL CUT OFF INSTALLED? [] Y/N
 CURRENT METER READING

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 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

COMPLETION PAID
 ADAN 1/21/2026

323923 12-5675 908 W MAIN ST RCNP COMP CS AMERAPEX SERVICES GR 1/21/2026 1/21/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION PAID
 ADAN 1/21/26

323924 12-0391 1005 S VIRGINIA ST RCNP COMP CS GLORIA C. RODRIGUEZ 1/21/2026 1/21/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED T-ON 11:36
 ROEL

323925 11-0390 705 PARKVIEW DR RCNP COMP CS NORMA MAYORGA 1/21/2026 1/21/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N
 COMPLETION CURRENT METER READING ANY TAMPERING
 ANY FEES TO BE CHARGED
 T-ON 1:15 ROEL

323926 13-1835 211 CHARLOTTE DR NEW COMP CS PHYLLIS HRANICKY 1/15/2026 1/15/2026 CS
 ORDER TURN ON SERVICE ()
 ARE THERE ANY LEAKS? () Y/N

323927 12-5635 711 W MAIN ST RCNP COMP CS CASA DI DURAN'S PIZZ 1/21/2026 1/21/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? ()
 v/n
 4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 17

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		() WAS PERSONAL CUT OFF INSTALLED? () Y/N							
		COMPLETION PAID							
		ADAN 1/21/26							

323928 13-0170 516 ELLA ST NEW COMP CS RUTH BAKER 1/21/2026 1/21/2026 CS
 ORDER TURN ON SERVICE ()
 ARE THERE ANY LEAKS? () Y/N
 SHE WANTS WATER BACK ON-DUE TO THE WEATHER COMING IN COMPLETION
 TURN BACK ON
 HOUSE HAS A FOR SALE SIGN
 ADAN 1/21/26

323930 22-1225 413 RIDGECREST DR TURN OFF () Y/N FINAL COMP CS MARANDA RIPPEE 1/21/2026 1/21/2026 CS
 ORDER LOCKED () CAPPED ()
 COMPLETION CUSTOMER SENT DISCONNECTION FORM TURNED
 OFF-ROEL

323931 12-2287 112 SAND DOLLAR DR RCNP COMP CS SERRENA SANCHEZ 1/21/2026 1/21/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION RECONNECTED
 ADAN 1/21/26

323932 13-3155 1505 MEADOWVIEW DR ROLO COMP CS RACQUEL MORALES 1/15/2026 1/15/2026 CS

ORDER METER READING _____

323933 11-1165 624 N COMMERCE ST RCNP COMP CS RUDOLPH WILLMANN 1/21/2026 1/21/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED T-ON 2:12P
 ROEL

323934 12-3671 627 W GEORGE ST # 160 RCNP COMP CS PATRICIA LIGUES 1/21/2026 1/21/2026 CS
 ORDER () RECONNECT PAID
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID

() RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION RECONNECTED
 ADAN 1/21/26

323935 23-1501 331 INDEPENDENCE DRIVE T-OFF COMP CS SHELTON PROPERTIES 1/21/2026 1/21/2026 CS
 ORDER METER READING _____ TURNED METER
 OFF [] Y/N [] LOCKED [] CAPPED
 TEMP TURN OFF
 DUE TO WEATHER FORECAST
 COMPLETION TURNED OFF-ROEL

323937 12-5165 617 S JUANITA ST RCNP COMP CS ELSA HERRERA 1/21/2026 1/21/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION RECONNECTED
 ADAN 1/21/26

323938 11-1655 203 BURNET ST RCNP COMP CS JOE RODRIGUEZ 1/21/2026 1/21/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED T-ON 3:12

323939 12-0635 811 S ANN ST RCNP COMP CS IRIS P RODRIGUEZ 1/21/2026 1/21/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED
 T-ON 3:25P

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID

323940 12-3870 601 W WILSON ST RCNP COMP CS SEAN A GURLEY 1/21/2026 1/21/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION RECONNECTED
 ADAN 1/21/26

323941 12-4535 619 S TRINITY ST RCNP COMP CS JOE LONGORIA 1/21/2026 1/21/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION RECONNECTED
 ADAN 1/21/26

323942 13-5625 2011 JACKSON ST INFO COMP CS NORMA ALICIA PULIDO 1/21/2026 1/21/2026 CS ORDER
 METER NUMBER: _____
 METER SIZE: _____ NUMBER OF DIALS: _____
 CURRENT READING: _____ METER TYPE: _____ LEAKS: _____
 COMPLETION ALL GREEN ON CHECKS WAS ROUTED TO BALLFIELD CONSESSION STAND. RE ROUTED TO PURPLE SAGE. DATA OFF LOADED. SHOULD BE RECORDING
 PROPERLY NOW.
 ADAN

323943 12-4135 702 W MAHAN ST RCNP COMP CS JAMES CASSANDRA CAST 1/21/2026 1/21/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN

323944 12-3637 627 W GEORGE ST # 138 RCNP COMP CS ALEXIS JONES 1/22/2026 1/22/2026 CS
 ORDER () RECONNECT PAID
 4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 20

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
()		RECONNECT REPAIRS FINISHED							
()		RECONNECT FROM TEMPORARY DISCONNECT							
()		CHECK LEAK. WAS LEAK FOUND? () Y/N							
()		WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING							
		COMPLETION ANY TAMPERING							
		ANY FEES TO BE CHARGED ADAN							

323945 11-3875 309 E MAIN ST RCNP COMP CS THE PORT LAVACA WAVE 1/22/2026 1/22/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED T-ON 9:00A

323946 12-3466 612 HALF LEAGUE RD #41 RCNP COMP CS JENNIFER MORALES 1/22/2026 1/22/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED
RECONNECTED-CONTINUED TO RUN. LEFT DT. COLOSED ON CUSTOMER SIDE. ON ON CITY SIDE
ADAN

323948 12-2323 103 SEASHELL DR RCNP COMP CS YACQUELINE AQUINO 1/22/2026 1/22/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

323949 11-1370 218 MASSANET ST NEW COMP CS LINDA MCGEE 1/22/2026 1/22/2026 CS ORDER
TURN ON SERVICE [_Y_]
ARE THERE ANY LEAKS? [] Y/N
IF LEAKING PLZZZZZ CALL LINDA--361-920-1958
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Table with columns: NUMBER ACCOUNT NO#, LOCATION, JOB CODE STAT, STAFF, REQUESTED BY, JOB DATE, COMPLETION DATE, GROUP ID. Row 1: COMPLETION NEW SERVICE TURN ON. NOTIFIED OWNER-ADAN

323950 12-2980 620 N SAN ANTONIO ST 15 COMP CS JONATHAN REYES 1/22/2026 1/22/2026 CS
ORDER SHOWS WATER USAGE PUT LOCK ON IT TILL PAID
COMPLETION SHOWS WATER USAGE IN SENTRYX 5PM LATER 1/21/2026
CURBSTOP WAS IN THE OFF POSITION. LOCKED OUT TILL PAYMENT. ADAN

323951 11-1825 216 BONHAM ST RCNP COMP CS LORYN ROJAS 1/22/2026 1/22/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED
1ST TAMPERING FEE \$100.00 WATER WAS ALREADY ON WHEN ROEL WENT FOR RECONNECT. THEY CAUSED A LEAK TO HAPPEN. TURNED ON 2:19PM

323952 11-1670 123 BURNET ST NEW COMP CS BILL IBARRA DBA PARA 1/28/2026 1/28/2026 CS ORDER
TURN ON SERVICE []
ARE THERE ANY LEAKS? [] Y/N
REALTOR TURNING ON WATER TO SALE THE HOME BILL 361-319-2361
COMPLETION TURNED ON-ROEL 9:10 AM

323953 11-2460 123 NEWLIN ST LEAK COMP CS RICHARDSON-COLONIAL 1/22/2026 1/22/2026 CS ORDER
LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
COULD NOT FIND LEAK []
GET READING
PIPE IS LEAKING IN FRONT OF METER, SEE IF IT'S CITY SIDE COMPLETION LEAK AT CUSTOMER BACK FLOW PREVENTER. CINDY WILL TRY TO GET
A HOLD OF OWNER.

323954 14-5025 610 HENRY BARBER WAY 19 TSDIC COMP CS PETRA GARCIA 1/22/2026 1/22/2026 CS ORDER
TURN OFF AND LOCK. CUSTOMER WILL CALL WHEN TO TURN BACK ON.
VACATION
COMPLETION TURNED OFF

323955 13-3040 1306 BURKEDALE DR NEW COMP CS RACHEL MARTINEZ 1/22/2026 1/22/2026 CS
ORDER TURN ON SERVICE [_Y_]
ARE THERE ANY LEAKS? [] Y/N
NEW OWNER
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NUMBER ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
COMPLETION NEW SERVICE TURNED ON.								
323956 13-4640 ORDER	1521 ALGEE ST METER NUMBER: _____ METER SIZE: _____ NUMBER OF DIALS: _____ CURRENT READING: _____ METER TYPE: _____ LEAKS: _____	INFO	COMP	CS	CYNTHIA HERNANDEZ	1/23/2026	1/23/2026	CS
COMPLETION METER ERROR-SWAPPED METER NEW METER # 71223349 READING 0000 SAME NODE								
323957 12-2369 ORDER	510 SEASHELL DR TURN OFF [<u>Y</u>] Y/N	FINAL	COMP	CS	SANTA GRAY	1/30/2026	1/30/2026	CS
COMPLETION LOCKED [] CAPPED [] MOVING TO VICTORIA METER ALREADY OFF-ROEL								
323958 12-3512 ORDER	.612 HALF LEAGUE RD# 50 () RECONNECT PAID () RECONNECT REPAIRS FINISHED () RECONNECT FROM TEMPORARY DISCONNECT () CHECK LEAK. WAS LEAK FOUND? () Y/N. () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING	RCNP	COMP	CS	WALTER C DOMINGUEZ	1/23/2026	1/23/2026	CS
COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED RECONNECTED								
323962 14-0855 ORDER	2212 MCPHERSON DR TURN OFF [<u>N</u>] Y/N LOCKED [] CAPPED []---ROLO---EVICTED	FINAL	COMP	CS	XAVIER GUAJARDO	1/23/2026	1/23/2026	CS
323963 14-0855 TURN ON SERVICE [] ARE THERE ANY LEAKS? [] Y/N---ROLO--- COMPLETION WATER ALREADY ON. OTHER PEOPLE WERE EVICTE. PLZ TURN ON WATER/OR MAKE SURE IT IS ON.-TRACIE ROEL	2212 MCPHERSON DR	NEW	COMP	CS	JR MICHAEL R GONZALE	1/23/2026	1/23/2026	CS ORDER
323964 11-2811 ORDER 4/02/2026 8:13 AM	122-B PARKER ST () RECONNECT PAID	RCNP	COMP	CS	RUBY FIEROVA	1/23/2026	1/23/2026	CS
S E R V I C E O R D E R S T A T U S R E P O R T PAGE: 23								
NUMBER ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
() RECONNECT REPAIRS FINISHED () RECONNECT FROM TEMPORARY DISCONNECT () CHECK LEAK. WAS LEAK FOUND? () Y/N () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED RECONNECTED 1:46-ROEL								
323965 13-0755 ORDER	622 BORDER ST TURN ON SERVICE [] ARE THERE ANY LEAKS? [] Y/N HAS WATER ON ALREADY GET READ	NEW	COMP	CS	STEVE GARZA	1/23/2026	1/23/2026	CS
COMPLETION NO SERVICE ORDER RETURNED								

323966 11-2815 116 PARKER ST RCNP COMP CS STEPHANIE FICKLEN 1/23/2026 1/23/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ADAN

323967 24-0450 211 AVENUE D T-OFF COMP CS GUADALUPE GRIMALDO 1/23/2026 1/23/2026 CS ORDER
METER READING
TURNED METER OFF()Y/N
() LOCKED () CAPPED
WANTS WATER OFF DUE TO THE WEATHER WILL COME BY TO RECONNECT COMPLETION TEMP SVC OFF-TRIP CHARGE AFTER HOURS ADDED TO NEXT BILL

323968 11-4840 134 E MAIN ST INFO COMP CS DOWN ON MAIN STREET 1/23/2026 1/23/2026 CS ORDER
METER NUMBER:
METER SIZE: CUSTOMER NEEDS HELP FINDING METER. AND
SHUT OFF VALVE---361-649-6394 CLYDE
COMPLETION FOUND METER AND CUSTOMER SHUT OFF. SHOWED TO OWNER. UNABLE
TO CLOSE ON CUSTOMER SIDE. OWNER WANTED THE WATER LEFT ON. ADAN

323969 12-3360 508 N TRINITY ST T-OFF COMP CS ANTONIO III GONZALEZ 1/23/2026 1/23/2026 CS ORDER
METER READING
TURNED METER OFF()Y/N
4/02/2026 8:13 AM

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

() LOCKED () CAPPED
CUSTOMER WANTS THE WATER OFF DUE TO THE WEATHER COMPLETION TRIP CHARGE AFTER HOURS. \$50.00

323970 12-3360 508 N TRINITY ST TPSEER COMP CS ANTONIO III GONZALEZ 1/26/2026 1/26/2026 CS
ORDER CUSTOMER WANTS WATER BACK ON
ANTONIO CALLED AND WANTS HIS WATER BACK ON TODAY. COMPLETION TAMPERING-WATER WAS ALREADY TURNED BACK ON WHEN ADAN
ARRIVED.

323973 21-0470 141 SEASCAPE DR NEW COMP CS MELISSA BARKER 1/23/2026 1/23/2026 CS
ORDER TURN ON SERVICE ()
ARE THERE ANY LEAKS? () Y/N
NEW OWNERS

323974 12-4570 517 S TRINITY ST INFO COMP CS MA ROSARIO C MUNIZ 1/23/2026 1/23/2026 CS
ORDER METER NUMBER: METER SIZE:
NUMBER OF DIALS: CURRENT READING: METER TYPE:
LEAKS:
COMPLETION WATER TURNED OFF AT METER. CUSTOMER TURNED IT ON BY ACCIDENT.
OFF ON CITY SIDE. CUSTOMER WANTED SERVICE-TURNED OFF

323975 13-1240 305 HALF LEAGUE RD INFO COMP CS RUTH EMERSON 1/23/2026 1/23/2026 CS
ORDER METER NUMBER: METER
SIZE:
NUMBER OF DIALS:
CURRENT READING: METER
TYPE: LEAKS:
COMPLETION VOID-DO NOT CHARGE. CUSTOMER FOUND HER SHUT OFF.

323976 13-4640 1521 ALGEE ST SWAP COMP CS 1/26/2026 1/26/2026 CS
ORDER NEED OLD METER READING
ALSO NEED NEW METER NUMBER AND READING

323979 11-3230 527 N GUADALUPE ST INFO COMP CS DOLORES GONZALES 1/27/2026 1/27/2026 CS
ORDER METER NUMBER:
METER SIZE: NUMBER OF DIALS:
CURRENT READING:

METER TYPE: _____
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 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

LEAKS: _____ COMPLETION TURNED METER BACK ON 9:35 AM-ROEL

323980 22-1385 509 SUNNYDALE DR LEAK COMP CS ALANA LAQUAY 1/26/2026 1/26/2026 CS ORDER
 LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 her water is still running 12-15 gallons an hour.
 COMPLETION DETECTING OVER .10 GALLONS PER MINUTE.

323981 11-2855 1205 BROADWAY ST NEW COMP CS DIANA ORTIZ 1/26/2026 1/26/2026 CS
 ORDER TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N
 ADAN TO TURN ON.

323983 13-1277 1424 W MAIN ST #2 MISCS COMP *Invalid* DAVID PETTY 1/26/2026 1/26/2026 CS ORDER
 MAYBE FROZEN PLEAQS CHECK. OTHER APT IS GOOD.
 COMPLETION TURNED OFF WATER. SHUT OFF VALVE WAS BROKEN. CORRECTED ISSUE. ADAN

323984 13-1279 1424 W MAIN ST #3 CURB COMP *Invalid* JENNIFER HAYS 1/26/2026 1/26/2026 CS ORDER
 THIS IS A CLOSED ACCT BUT THE WATER IS STILL RUNNING. IT
 NEEDS TO BE COMPLETELY OFF. COMPLETION CORRECTED ISSUE-ADAN

323986 12-1990 524 S BENAVIDES ST LEAK COMP CS FLOYD FELDER 1/26/2026 1/26/2026 CS
 ORDER LEAK IS: [] ON THEIR SIDE COULD [] ON CITY SIDE
 NOT FIND LEAK []
 GET READING _____
 POSSIBLE LEAK. TURN OFF TILL FURTHER NOTICE. COMPLETION TURNED OFF ON CUSTOMER SIDE

323988 23-0328 200 SANDCRAB BLVD INFO COMP CS SANDCRAB BLVD SELF S 1/26/2026 1/26/2026 CS
 ORDER CUSTOMER IS SAYING THERE IS A PROBLEM...
 COMPLETION EVERYTHING LOOKED GOOD. UNPLUGGED IT AND REPLUGGED IT.
 ROEL

323989 22-4035 108 BELLE LN NEW COMP CS ALMA DELGADO 1/26/2026 1/26/2026 CS ORDER
 TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N

323990 11-1030 306 N COMMERCE ST LEAK COMP CS RITA MONTALVO 1/26/2026 1/26/2026 CS
 ORDER LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
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NUMBER ACCOUNT NO# LOCATION JOB COMPLETION GROUP
 CODE STAT STAFF BY DATE DATE ID

 COULD NOT FIND LEAK []
 GET READING _____ CUSTOMER LEFT VM WATER LEAK THERE.
 COMPLETION CUSTOMER FOUND THE LEAK. VOID THIS WORK ORDER.

323991 13-5400 1611 LEON DR LEAK COMP CS ROSIE HERNANDEZ 1/27/2026 1/27/2026 CS
 ORDER LEAK IS: [] ON THEIR SIDE COULD [] ON CITY SIDE
 NOT FIND LEAK []
 GET READING _____
 HAS A BAD LEAK ON HER SIDE. NEEDS HELP. SHE IS AFRAID TO TURN ON
 COMPLETION MARIO GOT CALLED TO TAKE CARE OF IT. I CALLED MARIO AND DOUBLE CHECKED SIT JUST TO BE SURE.

323992 21-0185 109 SALURIA PL FINAL COMP CS SEAN DEN 1/27/2026 1/27/2026 CS ORDER
 TURN OFF [] Y/N
 LOCKED [] CAPPED []--ROLO---

323993 21-0185 109 SALURIA PL NEW COMP CS DANNY SU 1/27/2026 1/27/2026 CS
 ORDER TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N--ROLO---

323994 13-1500 313 TOMMY DR INFO COMP CS ERLINDA PORTILLA 1/27/2026 1/27/2026 CS ORDER
 PLEASE MAKE SURE METER IS NOT LEAKING. SHE IS CONCERNED ABOUT THE WATER PUDDLE.....
 COMPLETION LEAK ON CUSTOMER SHUT OFF. DETECTING OVER 1 GALLON PER MINUTE. ADAN & ROEL EXPLAINED THE SITUATION TO THE CUSTOMER. SHE IS NOT HAPPY AND WAS PRETTY AGRESSIVE ABOUT THE SITUATION.

323995 12-3522 612 HALF LEAGUE RD# 53 TURN OFF [] Y/N FINAL COMP CS RAMON MALDONADO 1/27/2026 1/27/2026 CS ORDER
 ORDER
 LOCKED [] CAPPED [] FINALED OUT DUE TO FIRE PER MARIO.
 COMPLETION UTILITIES TOOK CARE OF THE JOB

323996 12-3528 612 HALF LEAGUE RD# 54 FINAL COMP CS ULISES CISNEROS PERE 1/27/2026 1/27/2026 CS ORDER
 TURN OFF [] Y/N
 LOCKED [] CAPPED [] FINALED DUE TO FIRE PER MARIO
 COMPLETION MARIO & UTILITIES TOOK CARE OF THE TURNOFF

323997 11-2720 1404 BROADWAY ST 6 COMP CS OMAR'S BAR 1/27/2026 1/27/2026 CS ORDER
 ORDER CUSTOMER CALLED TO SAY HER METER LID IS BROKEN AND BOX IS

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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FILLED WITH MUD

323999 14-0890 2112 MCPHERSON DR TURN OFF [] Y/N FINAL COMP CS KIM LY SUY 1/27/2026 1/27/2026 CS ORDER
 ORDER
 LOCKED [] CAPPED []--ROLO--

324000 14-0890 2112 MCPHERSON DR TURN ON SERVICE [] NEW COMP CS LIAM BUSHONG 1/27/2026 1/27/2026 CS ORDER
 ORDER
 ARE THERE ANY LEAKS? [] Y/N---ROLO---

324001 12-0760 512 S ANN ST LEAK COMP CS NARCISA LOPEZ MAYORG 1/27/2026 1/27/2026 CS ORDER
 LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 CALLED LAST MINUTE WITH A LEAK AT THE METER. COMPLETION NOT THE METER-MAIN BREAK. NOTIFIED UTILITIES (MARIO)
 10:25-ROEL

324002 13-5545 1907 LEON DR LEAK COMP CS RUDOLPHO VASQUEZ JR 1/28/2026 1/28/2026 CS ORDER
 ORDER
 LEAK IS: [] ON THEIR SIDE COULD [] ON CITY SIDE
 NOT FIND LEAK []
 GET READING _____
 PLEASE KNOCK ON CUSTOMERS DOOR, HE WOULD LIKE TO ASK QUESTIONS AND BE PRESENT. LEAK AT THE METER. MAYBE!!!
 COMPLETION HAD LEAK ON CUSTOMER SIDE ON ELBOW 10:05-ROEL

324003 14-0740 2227 MCPHERSON DR METER T-OFF COMP CS STOCKTON QUIREY 1/28/2026 1/28/2026 CS ORDER
 ORDER
 READING_____ TURNED METER OFF [] Y/N
 [] LOCKED [] CAPPED CUSTOMER TO TURN WATER BACK ON. SHE HAS WILL CALL BACK TODAY A PLUMBER
 COMPLETION FIXING A LEAK
 WATER WAS TURNED OFF, SHE WAS IT TOLD TO LET HER PLUMBER TURN ON WHEN DONE.

324006 13-4590 1416 ALGEE ST NEW COMP CS VERONICA ACOSTA 1/29/2026 1/29/2026 CS ORDER
 TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N
 PUTTING ACCOUNT IN SON AND DAUGHTER IN LAW NAMES COMPLETION NEW SERVICE-TURN ON-ADAN

324007 11-4300 508 S GUADALUPE ST INFO COMP CS ISLAS JESUS 1/29/2026 1/29/2026 CS ORDER
 METER NUMBER: _____
 METER SIZE: _____
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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NUMBER OF DIALS: _____ CURRENT
 READING: _____

COMPLETION METER TYPE: _____ LEAKS:
 _____ TURN SERVICE
 BACK ON-ADAN

324008 11-0280 702 PRIVATE ROAD DR T-OFF COMP CS ALLEN TIPPIT 1/29/2026 1/29/2026 CS
 ORDER METER READING _____
 TURNED METER OFF[]Y/N
 []LOCKED [] CAPPED
 CUSTOMER WANTS WATER OF DUE TO A BROKEN PIPE HE WILL CALL WHEN HE'S READY
 TO HAVE IT BACK ON.
 COMPLETION TEMP SERVICE OFF-ADAN

324009 11-0260 710 PRIVATE ROAD DR 11 COMP CS 1/29/2026 1/29/2026 CS ORDER
 CUSTOMER STATES SOMEONE RAN OVER HIS METER AND BROKE IT.
 PLEASE FIX IT AND LEAVE OFF. ACCOUNT IS INACTIVE.
 COMPLETION METER WAS FINE-BOX AND LID WAS DESTROYED. CHANGED METER BOX AND LID

324011 12-1250 203 TILLEY ST MISC COMP *Invalid* ADELINA RODRIGUEZ 1/29/2026 1/29/2026 CS
 ORDER PLEASE PLACE A DOOR TAG FOR WARNING A DISCONNECT FOR MONDAY
 FEB-2ND-2026.
 COMPLETION DUE TO DEATH OF ORIGINAL CUSTOMER.
 DELIVERED DT TO ADDRESS-ADAN

324012 13-5485 1807 LEON DR MISC COMP *Invalid* ROBERT WALL 1/29/2026 1/29/2026 CS ORDER
 PLACE DOOR TAG FOR WARNING OF DISCONNECT ON FEB-2ND-2026
 DUE TO DEATH OF ORIGINAL CUSTOMER.
 COMPLETION DELIVER DT TO ADDRESS-ADAN

324013 22-2090 215 OAKGLEN DR LEAK COMP CS MAC SISTRUNK 1/29/2026 1/29/2026 CS ORDER
 LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 METER BOX IS IN WATER CUSTOMER IS UNSURE IF LEAK IS ON HIS SIDE OR CITY. PLEASE CHECK AND LET HIM KNOW
 COMPLETION LEAK AT OLD REPAIR ON SERVICE LINE-REPLACED POLY AND COUPLING. WILL MONITOR FOR A FEW DAYS-ADAN

324014 11-2720 1404 BROADWAY ST SWAP COMP CS 1/29/2026 1/29/2026 CS ORDER
 NEED OLD METER READING
 ALSO NEED NEW METER NUMBER AND READING

324015 11-0237 806 PRIVATE RD SWAP COMP CS 1/29/2026 1/29/2026 CS
 ORDER NEED OLD METER READING
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP	ID
ALSO NEED NEW METER NUMBER AND READING										

324016 11-0885 416 RANDLE ST SWAP COMP CS 1/29/2026 1/29/2026 CS
 ORDER NEED OLD METER READING
 ALSO NEED NEW METER NUMBER AND READING

324018 13-4380 1922 SHOFNER DR FINAL COMP CS JASON ZAMBRANO 1/29/2026 1/29/2026 CS ORDER
 TURN OFF [] Y/N
 LOCKED [] CAPPED []---ROLO---

324019 13-4380 1922 SHOFNER DR NEW COMP CS LETICIA MENDOZA 1/29/2026 1/29/2026 CS
 ORDER TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N---ROLO----

324020 13-3390 220 SUNCREST DR MISC COMP *Invalid* ESTHER LARA 1/30/2026 1/30/2026 CS ORDER
 CUSTOMER NEEDS WATER OFF FOR 2-4 HOURS HE IS FIXING A LEAK.
 RANDY 361-746-8222
 COMPLETION TURNED WATER OFF. CUSTOMER ONLY NEEDED IT OFF FOR 30 MINS. TURNED BACK ON.

324021 14-5222 68 BLUE HERON DR NORTH FINAL COMP CS TERRY & ANGELA REYN 2/10/2026 2/10/2026 CS
 ORDER TURN OFF [] Y/N
 LOCKED [] CAPPED [] ON 2/10/26
 ANGELA SOLD HOME AND CLOSING DATE IS

COMPLETION ANGELA 361-772-5289 FINAL-TURNED OFF-ADAN

324022 12-2273 109 SAND DOLLAR DR FINAL COMP CS LUIS VALDEZ 2/2/2026 2/02/2026 CS

ORDER TURN OFF [Y] Y/N
COMPLETION LOCKED [] CAPPED [] FINAL TURN OFF-ADAN

324023 12-3490 612 HALP LEAGUE RD# 45 TURN OFF [] FINAL COMP CS JUAN CARLOS MORENO 1/30/2026 1/30/2026 CS
ORDER Y/N
LOCKED [] CAPPED []

324024 12-4060 915 W MAHAN ST INFO COMP CS ALEJANDRO PEREZ 1/30/2026 1/30/2026 CS
ORDER METER NUMBER: _____
METER SIZE: _____ NUMBER OF DIALS: _____
CURRENT READING: _____
METER TYPE: _____

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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LEAKS: _____
COMPLETION CUSTOMER WAS JUST CONFUSED ON THE GRAPH-METER IS WORKING CORRECTLY. EXPLAINED TO HIM THE SITUATION. HE UNDER STANDS-ADAN

324025 12-3945 529 SANCHEZ AVE LEAK COMP CS JOSIE HERNANDEZ 1/30/2026 1/30/2026 CS
ORDER LEAK IS: [] ON THEIR SIDE COULD [] ON CITY SIDE
NOT FIND LEAK []
GET READING _____
THERE IS A BIG LEAK AT THE METER.
COMPLETION LEAK AT WATER MAIN. MARIO WITH UTILITIES WILL HANDLE IT.-ADAN

324026 13-5485 1807 LEON DR FINAL COMP CS ROBERT WALL 1/30/2026 1/30/2026 CS ORDER
TURN OFF [] Y/N
LOCKED [] CAPPED []---ROLO-----

324027 13-5485 1807 LEON DR NEW COMP CS NATHAN ROBERTS 1/30/2026 1/30/2026 CS ORDER
TURN ON SERVICE []
ARE THERE ANY LEAKS? [] Y/N----ROLO-----

324028 11-3240 523 N GUADALUPE ST FINAL COMP CS LAURA ROMERO 1/30/2026 1/30/2026 CS
ORDER TURN OFF [] Y/N
LOCKED [] CAPPED [] MOVING
IF NOT ABLE TO TURN OFF TODAY, MONDAY WORKS FOR HER

324029 12-2343 208 SEASHELL DR FINAL COMP CS CORY WILBORN 2/02/2026 2/02/2026 CS ORDER
TURN OFF [] Y/N
LOCKED [] CAPPED []
CUSTOMER HAS MOVED AND WANTS TO FINAL ACCT COMPLETION ALREADY OFF

324031 11-0280 702 PRIVATE ROAD DR RCNP COMP CS ALLEN TIPPIT 2/02/2026 2/02/2026 CS ORDER
ALLEN IS READY FOR A RECONNECT. REPAIRS ARE DONE.
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ADAN

324032 14-0795 2304 MCPHERSON DR LEAK COMP CS LUIS A PEREZ 2/2/2026 2/02/2026 CS
ORDER LEAK IS: [] ON THEIR SIDE COULD [] ON CITY SIDE
NOT FIND LEAK []
GET READING _____
HE NOTICED HIS WATER BILL SHOOTING UP AND NO LEAK WAS FOUND.

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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HE SAYS NOW THERE IS WATER AROUND THE METER.
COMPLETION POSSIBLE LEAK ON CUSTOMER SIDE. DIDN'T FIND ANYTHING ON CITY SIDE. METER SHOWS USAGE-ROEL 8:43A

324033 12-6160 138 TANGERINE DR MISCS COMP CS BERTHA MARMOLEJO 2/02/2026 2/02/2026 CS ORDER
 PLEASE LEAVE DOOR TAG FOR CUSTOMER TO CONTACT US. NUMBER ON
 FILE IS NOT WORKING.
 THEY LEFT THE WRONG PAYMENT IN THE DROP BOX.
 COMPLETION LEFT DT. MADE CONTACT W/CUSTOMER THROUGH THE DOOR. DIDN'T SPEAK ENGLISH-ROEL

324034 14-5220 45 BLUE HERON DR NORTH TURN ON SERVICE NEW COMP CS TANYA BOERM 2/2/2026 2/02/2026 CS
 ORDER []
 ARE THERE ANY LEAKS? [] Y/N OWNER RE-
 OPENED ACCOUNT
 TANYA 361-250-9231
 COMPLETION WATER SAMPLE COLLECTION SITE FOR UTILITIES. MAY NOT HAVE BEEN TURNED OFF-ALREADY ON

324035 21-0720 8 LAS BRISAS PL FINAL COMP CS JEFF ETHRIDGE 2/2/2026 2/02/2026 CS
 ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED [] 11:00 FINAL
 TURN OFF-ROEL

324036 22-0866 404 HOLIDAY LN APT D FINAL COMP CS NOE ESTRADA 2/2/2026 2/02/2026 CS
 ORDER TURN OFF [] Y/N
 LOCKED [] CAPPED []
 COMPLETION MOVED WANTS WATER OFF FINAL TURN OFF-
 ROEL 11:19

324037 11-3240 523 N GUADALUPE ST NEW COMP CS RENE AMEJORADO 2/2/2026 2/02/2026 CS
 ORDER TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N
 OWNER CAME IN TO PUT ACCOUNT IN HIS NAME
 ----ROLO----

324038 12-2309 204 SEAGREEN DR FINAL COMP CS ALBERTO ALCALA JR 2/02/2026 2/02/2026 CS ORDER
 TURN OFF [] Y/N
 LOCKED [] CAPPED [] PEOPLE LEFT TOWN COMPLETION FINAL TURN OFF-ADAN

324039 22-2085 219 OAKGLEN DR LEAK COMP CS JOHN A MARTINEZ 2/2/2026 2/02/2026 CS
 COMPLETION LEAK ON CUSTOMER SIDE. ADAN LEFT DT.

324040 11-4600 603 S COLORADO ST TURN ON NEW COMP CS MELISSA BAUGH 2/2/2026 2/02/2026 CS
 ORDER SERVICE []

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 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

 ARE THERE ANY LEAKS? [] Y/N NEW TENANT
 MELISSA 361-237-6006 COMPLETION SERVICE WAS ALREADY ON-ADAN

324041 12-1275 715 N ANN ST MISCS COMP *Invalid* BOBBY G. SMITH JR 2/03/2026 2/03/2026 CS ORDER
 CUSTOMER IS ASKING THAT YOU PLEASE CHECK THE METER FOR THIS
 ADDRESS.
 COMPLETION INSPECTED METER-APPEARS NORMAL AND NO LEAK DETECTED AT THIS TIME. TALKED TO OWNER-NOTIFIED HIM OF FINDINGS-ADAN
 THE TENANT CALLED TO LET LANDLORD KNOW THERE WAS NO WATER,
 BUT TURNS OUT IT WAS DUE TO THE LEAK ON ASH & SAN ANTONIO. ALL IS WELL

324043 12-2319 107 SEASHELL DR FINAL COMP CS PABLO CANTU 2/3/2026 2/03/2026 CS
 ORDER TURN OFF [] Y/N
 LOCKED [] CAPPED [] NONPAYMENT
 COMPLETION TURNED OFF FOR NON PAYMENT-ADAN

324045 11-0250 730 PRIVATE ROAD DR TURN OFF [] Y/N FINAL COMP CS SELENA CHAPA 2/3/2026 2/03/2026 CS
 ORDER LOCKED [] CAPPED []
 COMPLETION NONPAYMENT ADAN
 FINALED FOR NON PAYMENT-TURNED OFF

324048 13-2560 1618 JOHNNY DR RCNP COMP CS AMELIA TORRES 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324049 12-2980 620 N SAN ANTONIO ST RCNP COMP CS JONATHAN REYES 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED
 PAID BEFORE TIME-ADAN

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
324051	14-5220	45 BLUE HERON DR NORTH	SWAP	COMP	CS		2/03/2026	2/03/2026	CS ORDER

NEED OLD METER READING
 ALSO NEED NEW METER NUMBER AND READING

324052 13-3625 1908 W AUSTIN ST FINAL COMP CS ELWOOD RUSSELL 2/3/2026 2/03/2026 CS
 ORDER TURN OFF [] Y/N
 LOCKED [] CAPPED []
 ---ROLO---

324053 13-3625 1908 W AUSTIN ST TURN ON SERVICE NEW COMP CS COMPLETE CUSTOM CABL 2/3/2026 2/03/2026 CS
 ORDER []
 ARE THERE ANY LEAKS? [] Y/N
 ----ROLO----

324054 22-1385 509 SUNNYDALE DR LEAK COMP CS ALANA LAQUAY 2/3/2026 2/03/2026 CS
 ORDER LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____ SOMEONE NEEDS TO CONTACT THIS ADDRESS, SHE IS GETTING UPSET THAT THERE IS NO TECH SHOWING UP.
 COMPLETION NOTIFIED OWNERS AGAIN THEY WANT TO TALK TO KAREN.
 I WILL CALL TO MAKE AN APPOINTMENT TO COME IN TO SHOW THEM THE USAGE THEY CANNOT SEE.

324055 13-3445 1408 AVALON ST RCNP COMP CS ARMANDO LOPEZ 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ROEL 1:33

324056 14-1055 2309 LARRY DR RCNP COMP CS ADRIAN ALMARAZ 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		RECONNECTED-ROEL 1:52 110 HOUSTON ST							

324057 11-2315 RCNP COMP CS ROSE CANO 2/3/2026 2/03/2026 CS

ORDER (Y) RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER
 READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324058 14-1890 18 TANNER LN RCNP COMP CS MATTHEW ENAX 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ROEL

324059 22-0305 539 TRAVIS ST RCNP COMP CS JAMES A BENEDICK 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324060 14-0075 2109 LEON DR RCNP COMP CS ALEJANDRO GAYTAN 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ROEL 1:43

324061 13-3275 305 S BAUER DR APT A RCNP COMP CS KAITLIN RIPPLE 2/3/2026 2/03/2026 CS
 ORDER () RECONNECT PAID
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
()		RECONNECT REPAIRS FINISHED							
()		RECONNECT FROM TEMPORARY DISCONNECT							
()		CHECK LEAK. WAS LEAK FOUND? () Y/N							
()		WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING							
		COMPLETION ANY TAMPERING							
		ANY FEES TO BE CHARGED RECONNECTED-ROEL 1:35							

324062 14-1480 199 PEIKERT ST RCNP COMP CS MELISSA KURTZ 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ROEL

324063 22-2085 219 OAKGLEN DR LEAK COMP CS JOHN A MARTINEZ 2/03/2026 2/03/2026 CS ORDER
 EVEN THOUGH ADAN HAS SPOKEN TO THE CUSTOMER AND TOLD HIM THE LEAK IS ON CUSTOMER SIDE, CUSTOMER IS CONVINCED THAT THE LEAK IS HIS NEIGHBORS AS "HE DOESN'T HAVE ANYTHING RUNNING" CINDY SPOKE WITH HIM AS WELL AND CUSTOMER WANTS A TECH TO CALL HIM BACK. 956-793-9366, OR GO RECHECK BECAUSE IT'S NOT HIS LEAK. I LOOKED ON SENTRYX, AND IT IS HIS LEAK. ALSO, COMPLETION FINALLY CONVINCED CUSTOMER AND SHOWED HIM THE LEAK IN HIS YARD WHERE THE WATER WAS BUBBLING UP UNDER GROUND.

324064 13-5480 1803 LEON DR RCNP COMP CS NICOLAS RICHTER 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ROEL 1:46

324065 13-4855 2005 ALGEE ST RCNP COMP CS MARGIE C MARTINEZ 2/3/2026 2/03/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N

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 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

 CURRENT METER READING COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ROEL 3:49

324066 11-1480 107 MASSANET ST FINAL COMP CS MICHAEL GONZALES 2/4/2026 2/04/2026 CS
 ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED [] EVICTED-
 FINALED ACCT

324067 12-2281 101 SAND DOLLAR DR RCNP COMP CS OSVALDO RODRIGUEZ 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED
 PAID BEFORE ADAN ARRIVED TO TURN OFF-ADAN

324068 12-2615 120 S SAN ANTONIO ST RCNP COMP CS JOSE LUIS CAMPOS JR 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN
 RAN A TINY AMOUNT. LEFT ON AND LEFT DT AT RESIDENT.

324069 13-3325 1616 SUNCREST DR RCNP COMP CS KARINA ELISONDO 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ROEL 3:34

324070 13-1640 208 TOMMY DR RCNP COMP CS JOHN ZAMBRANO 2/3/2026 2/03/2026 CS
 ORDER () RECONNECT PAID
 4/02/2026 8:13 AM S E R V I C E O R D E R S T A T U S R E P O R T PAGE: 37

NUMBER ACCOUNT NO# LOCATION JOB REQUESTED JOB COMPLETION GROUP
 CODE STAT STAFF BY DATE DATE ID

() RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ROEL 3.41

324071 12-4255 125 N NUECES ST LEAK COMP CS CHRISTINE LEE LOYA 2/03/2026 2/03/2026 CS ORDER
 LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____CUSTOMER THINKS THERE IS A BAD LEAK...BUT SHE DON'T KNOW WHERE, JUST THAT THE DITCH IS FULL OF WATER..
 COMPLETION CLOGGED SEWER LINE. UTILITIES WILL HANDLE IT-ADAN

324072 22-1115 601 CANDLELIGHT LN RCNP COMP CS BRANDI RODRIGUEZ 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324073 13-3910 1411 HOLLOMAN DR RCNP COMP CS SONNY WENCES 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324074 13-3930 1407 HOLLOMAN DR TURN OFF [] Y/N FINAL COMP. CS SHANE GILLIAM 2/3/2026 2/03/2026 CS
 ORDER
 COMPLETION LOCKED [] CAPPED [] MOVED FINAL
 TURN OFF-ADAN

324075 13-1765 106 CHARLOTTE DR RCNP COMP CS LOLITA RODRIGUEZ 2/3/2026 2/03/2026 CS
 ORDER () RECONNECT PAID
 4/02/2026 8:13 AM S E R V I C E O R D E R S T A T U S R E P O R T PAGE: 38

NUMBER	ACCOUNT NO#	LOCATION	JOB			REQUESTED	JOB	COMPLETION	GROUP
			CODE	STAT	STAFF				

() RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324076 13-4225 1701 SHOFNER DR RCNP COMP CS ERIC RENE TORRES 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324077 23-1401 332 INDEPENDENCE DR CLB H RCNP COMP CS VILLAS ON INDEPENDEN 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324078 23-1402 332 INDEPENDENCE DR BLD 1 RCNP COMP CS VILLAS ON INDEPENDEN 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324079 23-1403 332 INDEPENDENCE DR BLD 2 RCNP COMP CS VILLAS ON INDEPENDEN 2/3/2026 2/03/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 v/m

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID

() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324080 23-1404 332 INDEPENDENCE DR BLD 3 RCNP COMP CS VILLAS ON INDEPENDEN 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324081 23-1405 332 INDEPENDENCE DR BLD 4 RCNP COMP CS VILLAS ON INDEPENDEN 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324082 23-1406 332 INDEPENDENCE DR BLD 5 RCNP COMP CS VILLAS ON INDEPENDEN 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324083 23-1407 332 INDEPENDENCE DR RCNP COMP CS VILLAS ON INDEPENDEN 2/03/2026 2/03/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING

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JOB REQUESTED LOCATION JOB COMPLETION GROUP STAFF BY DATE DATE ID

 ANY FEES TO BE CHARGED RECONNECTED-ADAN
 324084 21-2086 108 AGATE WAY RCNP COMP CS WEI-CHIA HSU 2/04/2026 2/04/2026 CS ORDER

- RECONNECT PAID
- RECONNECT REPAIRS FINISHED
- RECONNECT FROM TEMPORARY DISCONNECT
- CHECK LEAK. WAS LEAK FOUND? Y/N
- WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING

COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN
 324085 13-1355 2139 W MAIN ST RCNP COMP CS TOPWATER STRENGTH & 2/04/2026 2/04/2026 CS ORDER

- RECONNECT PAID
- RECONNECT REPAIRS FINISHED
- RECONNECT FROM TEMPORARY DISCONNECT
- CHECK LEAK. WAS LEAK FOUND? Y/N
- WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING

COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN
 324086 13-4235 1713 SHOFNER DR RCNP COMP CS ADA HERMAN 2/04/2026 2/04/2026 CS ORDER

- RECONNECT PAID
- RECONNECT REPAIRS FINISHED
- RECONNECT FROM TEMPORARY DISCONNECT
- CHECK LEAK. WAS LEAK FOUND? Y/N
- WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING

COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN
 324088 13-4545 1316 ALGEE ST RCNP COMP CS JAIME MONTANARO 2/04/2026 2/04/2026 CS ORDER

- RECONNECT PAID
- RECONNECT REPAIRS FINISHED
- RECONNECT FROM TEMPORARY DISCONNECT
- CHECK LEAK. WAS LEAK FOUND? Y/N
- WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING

COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324089 12-2331 106 SEASHELL DR FINAL COMP CS RUBY ALEJANDR FLORES 3/2/2026 3/02/2026 CS
 ORDER TURN OFF Y/N

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JOB REQUESTED LOCATION JOB COMPLETION GROUP STAFF BY DATE DATE ID

LOCKED [] CAPPED [] FINAL DISCONNECT
 324090 11-1155 614 N COMMERCE ST RCNP COMP CS JENNIFER BAZALDUA 2/04/2026 2/04/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED
 TURNED ON-ADAN-CUSTOMER WAS THERE TO CONFIRM LEAK
 324091 22-4065 115 BELLE LN INFO COMP CS RAY ALLEN ROSE 2/04/2026 2/04/2026 CS ORDER 760-
 554-8742-----RAY ROSE
 THIS GUY WANTS A CALL WHEN YOU GO THERE... HIS LAWN MAN IS USING WATER AND HE DON'T UNDERSTAND. HE THINKS HE HAS A LEAK.
 COMPLETION TRIED CALLING THE NUMBER PROVIDED. NO ANSWER ON PHONE. UNABLE TO LEAVE VOICEMAIL. LEFT DT. AT DOOR.
 324092 22-1385 509 SUNNYDALE DR LEAK COMP CS ALANA LAQUAY 2/04/2026 2/04/2026 CS ORDER
 SPOKE WITH CUSTOMER ABOUT HIS BILL AND CONSTANT 10GPH USAGE.
 HE IS CONVINCED THAT THERE IS AN ISSUE WITH THE NEW METER.
 ADAN HAS VISITED AT LEAST 3 TIMES. CUSTOMER HAS DROP COUNTER THAT SHOWS THE LEAK, BUT THEY HAVE CHECKED EVERYTHING INCLUDING USING TOILET
 TABS. WHEN ROEL IS BACK I WOULD APPRECIATE IF ROEL OR ADAN COULD SHOW THE CUSTOMER THE
 COMPLETION WAIT FOR PLUMBER OR AGREED CHARGE ACCOUNT FOR NEW METER.
 ADAN
 324093 11-0335 708 PARKVIEW DR NEW COMP CS GITSIT SOLUTIONS LLC 2/04/2026 2/04/2026 CS ORDER
 TURN ON SERVICE [_N_]
 ARE THERE ANY LEAKS? [] Y/N--DO NOT TURN ON--PER OWNER.
 COMPLETION AS FOR NOW. DO NOT TURN ON WATER SERVICE UNTIL OTHER WISE NOTED BY OWNER.
 324094 14-0795 2304 MCPHERSON DR LEAK COMP CS LUIS A PEREZ 2/04/2026 2/04/2026 CS ORDER
 CUSTOMER SAID THAT CITY FOUND SOMETHING ON CITY SIDE BECAUSE
 THE WATER IS NO LONGER IN THE BOX??? HE WANT THE METER TESTED OR CALIBRATED. ROEL LISTED LEAK ON CUSTOMER SIDE. HE STILL WANTS A TECH TO
 TAKE ANOTHER LOOK TO SEE WHAT AMOUNT IS RUNNING BECAUSE HE CAN'T FIND ANYTHING.
 COMPLETION CUSTOMER HA LEAK ON HIS SIDE. I TURNED OFF CUSTOMER SHUT-
 OFF VALVE AND LEAK STOPPED. NO LEAK ON CITY SIDE WITH

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
CUSTOMER SHUT OFF ON READS0.55 WITH SHUT OFF OFF 0.03 RUSTED GATE VALVE.									
324095	12-5190	913 HACKBERRY ST	FINAL	COMP	CS	MARIA E RODRIQUEZ	2/04/2026	2/04/2026	CS ORDER
TURN OFF [] Y/N LOCKED [] CAPPED []---ROLO-----									
324096	12-5190	913 HACKBERRY ST	NEW	COMP	CS	ROXANA ALVAREZ	2/04/2026	2/04/2026	CS ORDER
TURN ON SERVICE [] ARE THERE ANY LEAKS? [] Y/N---ROLO----									
324097	21-0795	122 HARBOR DRIVE EAST	CKMTR	COMP	CS	KEVIN FRANKE	2/4/2026	2/04/2026	CS
ORDER IS METER REGISTERING [] YES [] NO METER READING _____ PLEASE TAKE A MANUEL READ AND MAKE SURE METER IS CONNECTED. COMPLETION NO ERRORS FOUND ON PHONE OR NMT MANUAL READ & DIAGNOSIS HOLDING RECORDS. NEED TO OFF LOAD.									
324098	12-5520	224 S LAVACA ST	NEW	COMP	CS	ANITA CAIN	2/5/2026	2/05/2026	CS
ORDER TURN ON SERVICE [] ARE THERE ANY LEAKS? [] Y/N CUSTOMER PAID FULL BALANCE COMPLETION ANITA 361-363-8475 NEW SERVICE TURN ON-ADAN									
324099	13-2880	1410 SPRINGWOOD LN	FINAL	COMP	CS	CLARA ZAVALA	2/9/2026	2/09/2026	CS

ORDER TURN OFF [] Y/N
LOCKED [] CAPPED []
CLARA CAME IN TO FINAL ACCT. MOVING
COMPLETION FINAL-TURNED OFF-ADAN

324101 21-2066 206 OPAL WAY DR NEW COMP CS RCR CUSTOM HOMES 2/05/2026 2/05/2026 CS ORDER
TURN ON SERVICE []
ARE THERE ANY LEAKS? [] Y/N NEW HOME BUILD
COMPLETION NOT CONNECTED TO ANY LINE-CUSTOMER HAS NO WATER LINE YET. METER SET METER # 71223351
NODE # 8023376
READING 0000
WILL PROGRAM ONCE COMPLETED IN SYSTEM

324102 11-4075 115 S GUADALUPE ST INFO COMP CS PORT LAVACA MAIN ST 2/5/2026 2/05/2026 CS
ORDER METER IS LEAKING AND ACCOUNT IS INACTIVE. PLEASE TURN OFF.
COMPLETION TURNED OFF. NO LEAK FOUND AT METER.-ADAN
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP	ID
324103	13-0240	1201 TILLEY ST	FINAL COMP	CS	ESTELLA DELGADO		2/09/2026	2/12/2026	CS	ORDER

TURN OFF [] Y/N
LOCKED [] CAPPED []MOTHER HAS PASSED.

324104 13-2690 151 SEADRIFT ST RCNP COMP CS BEATRICE YBARRA 2/05/2026 2/05/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ROEL

324105 21-0720 8 LAS BRISAS PL NEW COMP CS JORGE PENA 2/05/2026 2/05/2026 CS ORDER
TURN ON SERVICE []
ARE THERE ANY LEAKS? [] Y/N
CALL IF THERE IS A LEAK. 713-306-3011--MARISSA COMPLETION NEW SERVICE-TURN ON-ADAN

324106 13-3380 219 SUNCREST DR LEAK COMP CS JOE & KAREN CASTANED 2/06/2026 2/06/2026 CS ORDER
LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
COULD NOT FIND LEAK []
GET READING _____
CUSTOMERS STATES WATER IS LEAKING FROM A PIPE CLOSE TO HIS SEWER LINE. PUBLIC WORKS WENT OUT 4 DAYS AGO AND HAVE NOT
COMPLETION WATER MAIN BREAK-MARIO IS HANDLING IT-ADAN

324107 11-2670 2100 STATE HWY 35 N LEAK COMP CS MARUTI 3 LODGING LLC 2/6/2026 2/06/2026 CS
ORDER LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
COULD NOT FIND LEAK []
GET READING _____
LEAK FOR SEVERAL DAYS, HE SAID SOMEONE HAS WENT OUT TO LOOK AT IT. IT'S BETWEEN THEM AND BEST WESTERN.
COMPLETION HYDRANT LEAKING. MARIO IS TAKING CARE OF IT

324108 11-0315 801 PRIVATE ROAD DR FINAL COMP CS System Generated 2/06/2026 2/06/2026 CS ORDER
TURN OFF [] Y/N
LOCKED [] CAPPED []
COMPLETION 2:45PM TURNED OFF. INSISTED ON SERVICE. HAD 1ST BILL REVERSED. NEVER MADE A PAYMENT. NOW FINALED AND WILL TAKE DEPOSIT TO
PAY BALANCE. MUST PAY NEW DEPOSIT WHEN RE
ACTIVATED. THEY MUST NOT UNDERSTAND THE BASIC BILL/NO USE/

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP	ID
		BUT ACCESS IDEA. 107 E AUSTIN ST								

324109 11-4725 RCNP COMP CS System Generated 2/6/2026 2/06/2026 CS

ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED
 FINAL & LOCK OUT. THIS HAS NOT BEEN PAID SINCE DECEMBER 2025

324111 12-2255 209 SAND DOLLAR DR FINAL COMP CS System Generated 2/06/2026 2/06/2026 CS ORDER
 TURN OFF [] Y/N
 LOCKED [] CAPPED [] COMPLETION TURNED OFF 3:03PM ROEL
 SPOKE WITH OFFICE AND SHE SAID TO DO WHAT HE'S GOTTA DO. THIS IS THE OFFICE BLDG. SHE WILL NOTIFY CORPORATE.

324112 12-2259 205 SAND DOLLAR DR FINAL COMP CS System Generated 2/06/2026 2/06/2026 CS ORDER
 TURN OFF [] Y/N
 LOCKED [] CAPPED []
 COMPLETION STILL OFF. NO LOCK TO LOCK OUT. ROEL 2:44

324113 12-2490 505 S SAN ANTONIO ST TURN OFF [] Y/N FINAL COMP CS System Generated 2/6/2026 2/06/2026 CS
 ORDER LOCKED [] CAPPED []

324114 12-3673 627 W GEORGE ST # 162 TURN OFF [] Y/N FINAL COMP CS System Generated 2/6/2026 2/06/2026 CS
 ORDER
 COMPLETION LOCKED [] CAPPED [] STILL OFF-ADAN

324115 12-3683 627 W GEORGE ST # 170 FINAL COMP CS System Generated 2/6/2026 2/06/2026 CS
 ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED [] STILL OFF-ADAN

324116 12-3865 607 W WILSON ST RCNP COMP CS System Generated 2/06/2026 2/06/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
() CHECK LEAK. WAS LEAK FOUND? () Y/N () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED									

324117 12-4093 910 W MAHAN ST FINAL COMP CS System Generated 2/6/2026 2/06/2026 CS
 ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED [] STILL OFF-ADAN

324118 12-4570 517 S TRINITY ST TURN OFF [] Y/N FINAL COMP CS System Generated 2/6/2026 2/06/2026 CS
 ORDER
 COMPLETION LOCKED [] CAPPED [] STILL OFF-ADAN

324119 13-2065 235 N BAUER DR RCNP COMP CS ISABEL S GALINDO 2/06/2026 2/06/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324120 13-0240 1201 TILLEY ST NEW COMP CS ADRIAN MORENO 2/9/2026 2/09/2026 CS
 ORDER TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N

----ROLO----
 NEW OWNER OF HOME ADRIAN 361-489-9291

324121 13-2301 201 LOWERY DR APT 202 202 FINAL COMP CS LILIANA HERNANDEZ 2/6/2026 2/06/2026 CS
 ORDER had to move apts.
 COMPLETION METER READING _____ FINAL
 TURN OFF-MOVED OUT OF APT

324122 12-2229 304 SAND DOLLAR DR RCNP COMP CS TAMARA MORALES 2/6/2026 2/06/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N

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 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

 CURRENT METER READING COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324123 11-3140 612 RANDLE ST LEAK COMP CS MARSHA FLOYD 2/06/2026 2/06/2026 CS ORDER
 LEAK IS: () ON THEIR SIDE () ON CITY SIDE
 COULD NOT FIND LEAK ()
 GET READING _____ MR.FLOYD WAS TURNED OFF AFTER HOURS BECAUSE OF A LEAK. WE WERE NOT INFORMED AND NOW HE WANTS HIS WATER BACK ON....
 COMPLETION LEAK ON CUSTOMER SIDE. HE WILL DO REPAIR-ADAN

324125 21-1020 104 LA SALLE BLVD TSDIC COMP CS LING CHIEH CHIU 2/10/2026 2/10/2026 CS ORDER
 TURN OFF AND LOCK. CUSTOMER WILL CALL WHEN TO TURN BACK ON.
 PLZ TURN OFF FOR SEVERAL MONTHS.
 COMPLETION FINAL-TURNED OFF-ADAN

324126 13-2305 201 LOWERY DR APT 206 206 NEW COMP CS LILIANA HERNANDEZ 2/06/2026 2/06/2026 CS ORDER
 TURN ON SERVICE ()
 ARE THERE ANY LEAKS? () Y/N
 CUSTOMER HAD TO MOVE OUT OF OTHER APT. PLZ TURN ON SOON...
 COMPLETION NEW SERVICE TURN ON

324127 22-5000 108 CARMINE AVE FINAL COMP CS SHELLEY REN 2/6/2026 2/06/2026 CS
 ORDER TURN OFF () Y/N
 LOCKED () CAPPED () SOLD HOME

324128 22-5000 108 CARMINE AVE NEW COMP CS SHUPING CHEN 2/6/2026 2/06/2026 CS
 ORDER TURN ON SERVICE ()
 ARE THERE ANY LEAKS? () Y/N
 ---ROLO---

324130 13-0546 617 KNIPLING B FINAL COMP CS VIRGINIA SANTOS 2/09/2026 2/09/2026 CS ORDER
 TURN OFF () Y/N
 LOCKED () CAPPED ()
 RICARDO IS MOVING AND WANTS THE WATER TURNED OFF COMPLETION FINAL TURN OFF-ADAN

324131 13-1460 415 TOMMY DR RCNP COMP CS LETICIA CANTU 2/6/2026 2/06/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? ()
 v/n

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 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE RECONNECTED-ROEL

324132 13-0230 1119 TILLEY ST FINAL COMP CS System Generated 2/9/2026 2/09/2026 CS

ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED [] STILL OFF-ROEL

324133 13-0270 1225 TILLEY ST TURN OFF [] Y/N FINAL COMP CS System Generated 2/9/2026 2/09/2026 CS
 ORDER LOCKED [] CAPPED [] STILL OFF-ROEL
 COMPLETION NO LOCK TO LOCK OUT

ROEL 02/09/2026 1:26PM

324134 13-0615 606 ARTHUR ST FINAL COMP CS System Generated 2/9/2026 2/09/2026 CS

ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED []
 STILL CLOSED. NO LOCK TO LOCK OUT. 1:30 02/09/2026 ROEL

324136 14-5045 610 HENRY BARBER WAY # 17 FINAL COMP CS System Generated 2/9/2026 2/09/2026 CS

ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED []
 NO LONGER A TRAILER THERE-ROEL

324137 24-0370 204 AVENUE D LEAK COMP CS RUFINO CRUZ 2/09/2026 2/09/2026 CS ORDER

LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 CUSTOMER HAS LEAK AT METER, HE STATES IT'S ON CITY SIDE COMPLETION LEAK AT GASKET. REPLACED FOR NEW ONE. HAD LARGE METAL PLATE COVERING METER BOX

324138 22-0880 507 WESTWOOD DR FINAL COMP CS System Generated 2/9/2026 2/09/2026 CS

ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED [] STILL OFF-ADAN

324139 22-0950 526 WESTWOOD DR FINAL COMP CS System Generated 2/9/2026 2/09/2026 CS

ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED []
 STILL OFF ADDED LOCK-ADAN

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324140 22-1530 310 GLENBROOK LN FINAL COMP CS System Generated 2/9/2026 2/09/2026 CS

ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED []
 STILL OFF-ADAN

324141 22-2895 312 DAN AVE Y/N FINAL COMP CS System Generated 2/9/2026 2/09/2026 CS

ORDER TURN OFF []
 COMPLETION LOCKED [] CAPPED []
 STILL OFF-ADAN

324143 24-0645 206 DEL RIO ST FINAL COMP CS System Generated 2/9/2026 2/09/2026 CS

ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED []
 STILL OFF

324144 13-1775 107 CHARLOTTE DR LEAK COMP CS KRYSTAL NEELY 2/9/2026 2/09/2026 CS

ORDER LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 CUSTOMER THINKS THERE IS A LEAK AT THE METER ON CITY SIDE. METER STOPPED READING ON 01/31/2026 SO I CANNOT SEE IF THE COMPLETION ALL GREEN ON CHECKS-UPDATED ON NMT. METER DETECTING 0.10 GPM NO ANSWER LEFT DT WITH HOUSE. ADAN I SPOKE WITH CUSTOMER LAST NIGHT, AND HE IS AWARE OF LEAK ON HIS SIDE NOW.

324145 11-4725 107 E AUSTIN ST FINAL COMP CS WAVE PUBLISHING COMP 2/09/2026 2/09/2026 CS ORDER
 TURN OFF Y/N
 LOCKED CAPPED
 FINAL & LOCK OUT -THIS HAS NOT BEEN PAID SINCE 10/15/2025 APPROVED BY RG SEE NOTES
 COMPLETION ALREADY OFF-LOCKED OUT-ROEL

324146 13-1880 232 CHARLOTTE DR MISC COMP *Invalid* VERONICA M HERRERA 2/09/2026 2/09/2026 CS ORDER --
 ---PLEASE TURN WATER BACK ON---
 CUSTOMER CALLED AFTER HOUR # ON SUNDAY 2/8/26 DUE TO HER SHUTOFF VALVE LEAKING. SHE HAS FIXED IT.
 COMPLETION TURN ON SERVICE-REPAIR FIXED-ADAN

324147 13-1775 107 CHARLOTTE DR LEAK COMP CS KRYSTAL NEELY 2/9/2026 2/09/2026 CS
 ORDER LEAK IS: ON THEIR SIDE ON CITY SIDE
 COULD NOT FIND LEAK
 GET READING _____

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		CUSTOMER IS UNSURE IF LEAK IS AT HER METER OR HER NEIGHBORS METER							
		COMPLETION LEAK ON CUSTOMER SIDE. NO ANSWER AT LOOR. LEFT DT-ADAN							

324148 12-1716 223 N BENAVIDES ST B TURN ON SERVICE NEW COMP CS BRANDON B ELIZONDO 2/10/2026 2/10/2026 CS
 ORDER
 ARE THERE ANY LEAKS? Y/N NEW
 TENANT
 BRANDON 361-746-4008
 COMPLETION NEW SERVICE-TURNED ON-ADAN

324150 22-1225 413 RIDGECREST DR T-ON COMP CS KARESH KARTCHNER 2/11/2026 2/11/2026 CS ORDER
 METER READING _____
 TURN ON SERVICE
 ARE THERE ANY LEAKS? Y/N
 CUSTOMER NEEDS 10DAY TEMP SERVICE DISCONNECT ON 2/20/26 HE HAS PAID THE \$45 TEMP FEE RECEIPT# 01293925
 COMPLETION CREATE T-OFF SERVICE ORDER
 10 DAY TEMP ON READ 22726

324152 22-2920 202 DAN AVE RCNP COMP CS RICKY BALDERA 2/10/2026 2/10/2026 CS ORDER
 (Y) RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED
 Reconnect-turned city side on. Customer side off. continued to run 0.50 gpm. turned on 4:55pm-Adan

324153 13-5140 1503 JUSTICE DR LEAK COMP CS TIMOTHY S FERGUSON 2/10/2026 2/10/2026 CS ORDER
 LEAK IS: ON THEIR SIDE ON CITY SIDE
 COULD NOT FIND LEAK
 GET READING _____
 LEAK AT METER FROM CONSTRUCTION WORKERS, METER HAS NOT REGISTERED SINCE 12/11/2025
 COMPLETION REPLACED GASKET. SMALL LEAK. GREEN GASKET BROKE.

324154 12-5180 621 S JUANITA ST MISC COMP *Invalid* THEODORE NELSON 2/10/2026 2/10/2026 CS ORDER
 LID IS OFF PLEASE CHECK THE BOX. AND CHECK THE HOUSE AS
 WELL TO MAKE SURE IT IS STILL OFF. STILL LEAVE ACCESS SO
 THEY CAN HAVE WATER WHEN THEY COME DOWN. (REMEMBER METER IS
 STILL ON, BUT CUSTOMER SIDE IS OFF)
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		972-816-9793							
		COMPLETION RESET-LID							
		CITY CUT OFF IS ON CUSTOMER CUT OFF IS OFF ADAN							

324155 12-2255 209 SAND DOLLAR DR TURN ON SERVICE NEW COMP CS SEA GREENS APARTMENT 2/10/2026 2/10/2026 CS
 ORDER ARE THERE ANY LEAKS? Y/N
 COMPLETION PAID FULL BALANCE TURNED ON-METER WAS OFF

324156 12-0024 1209 N VIRGINIA CKMTR COMP CS LOVELY NAIL 2/11/2026 2/11/2026 CS
 ORDER IS METER REGISTERING YES NO METER READING
 COMPLETION METER DOES NOT REGISTER. PLEASE UPDATE OR PROGRAM IN SENTRYX. WORK ORDER # 1065 HAS BEEN CREATED IN SENTRYX TO CLAIM. GET A MANUAL READING. NET WORKED ACCOUNT INTO SENTRYX PROGRAMMED METER METER # 71223373
 NODE # 8012844
 READING 15110 ADAN

324157 11-0250 730 PRIVATE ROAD DR NEW COMP CS SELENA CHAPA 2/11/2026 2/11/2026 CS
 ORDER TURN ON SERVICE Y
 ARE THERE ANY LEAKS? Y/N---PAID

324159 11-0595 611 HARBOR ST INFO COMP CS TEXAS DEPT OF PUBLIC 2/11/2026 2/11/2026 CS
 ORDER METER NUMBER: _____ METER SIZE: _____
 NUMBER OF DIALS: _____
 CURRENT READING: _____ METER TYPE: _____
 COMPLETION LEAKS: _____
 METAL BOX CONCRETED IN GROUND IN DRIVEWAY. NEED MARIO TO GET WITH CUSTOMER TO BREAK DRIVEWAY TO REPLACE BOX-ADAN

324160 11-1060 309 N COMMERCE ST INFO COMP CS JAMES & SANDRA MERT 2/11/2026 2/11/2026 CS
 ORDER METER NUMBER: _____ METER SIZE: _____
 NUMBER OF DIALS: _____ CURRENT READING: _____ METER TYPE: _____
 LEAKS: _____

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
COMPLETION		METAL LID SWAPPED FOR PLASTIC.	SWAPPED NODE.		NEW NODE # 8019111				

324162 11-2695 1819-2 BROADWAY ST INFO COMP CS AMERICAN CLEANING SY 2/11/2026 2/11/2026 CS
 ORDER METER NUMBER: _____ METER SIZE: _____
 NUMBER OF DIALS: _____ CURRENT READING: _____ METER TYPE: _____
 LEAKS: _____
 COMPLETION NEED TO REPLACE METER. WORK ORDER ALREADY CREATED. WAITING ON SHIPMENT OF METERS TO ARRIVE.

324163 14-5222 68 BLUE HERON DR NORTH NEW COMP CS KATHERINE CANTU 2/11/2026 2/11/2026 CS ORDER
 TURN ON SERVICE Y
 ARE THERE ANY LEAKS? Y/N--JUST PURCHASED HOME COMPLETION NEW SERVICE--TURNED ADAN

324164 11-4170 307 E LEONA ST CKMTR COMP CS JAMES D SMITH 2/11/2026 2/11/2026 CS ORDER IS
 METER REGISTERING YES NO
 METER READING _____ GET MANUAL-DOES NOT READ IN SENTRYX
 COMPLETION AS PER ADAN 307 DOES NOT EXIST. NO HOUSE ON PROPERTY

324165 22-1530 310 GLENBROOK LN RCNP COMP CS TERA CLAYBOURN 2/11/2026 2/11/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED TURNED ON

324166 11-4410 723 S GUADALUPE ST CKMTR COMP CS ERIC LENER 2/11/2026 2/11/2026 CS ORDER IS
METER REGISTERING [] YES [] NO
METER READING _____ STOPPED READING 1/03/2026 CHECK THIS OUT
COMPLETION ALL GREEN ON CHECKS. NEED TO SWAP NODE. ADAN NEW NODE # 8019468

324167 11-4670 413 S COLORADO ST CKMTR COMP CS RIGOBERTO V GONZALEZ 2/11/2026 2/11/2026 CS
ORDER IS METER REGISTERING [] YES [] NO
METER READING _____
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
HASN'T READ SINCE 08/02/2025 COMPLETION LAST READING 210 METER ERROR-SWAPPED FOR NEW ONE. START READ IS 0000 NEW METER IS 71223274									

324168 11-4720 213 E AUSTIN ST INFO COMP CS GRACE EPISCOPAL CHUR 2/11/2026 2/11/2026 CS
ORDER METER NUMBER: _____ METER
SIZE: _____
NUMBER OF DIALS: _____
CURRENT READING: _____ METER
TYPE: _____ LEAKS: _____

COMPLETION ADAN DOESN'T BELIEVE THER TO BE A 3RD METER. CITY HALL NEEDS TO GET AHOLD OF THEM TO ENSURE THEY ARE NOT PAYING FOR AN EXTRA ACCOUNT.

324169 11-4940 102 E AUSTIN ST INFO COMP CS 786 PIT STOP LLC 2/11/2026 2/11/2026 CS ORDER
METER NUMBER: _____
METER SIZE: _____ NUMBER OF DIALS: _____
CURRENT READING: _____
METER TYPE: _____ LEAKS: _____
COMPLETION OLD METER IN CONCRETE PARKING LOT-WAITING ON MARIO TO CUT CONCRETE TO REPLACE EVERYTHING. METER NODE AND METER BOX.

324170 11-5065 824 S VIRGINIA ST INFO COMP CS RUBEN SAENZ 2/11/2026 2/11/2026 CS ORDER
METER NUMBER: _____
METER SIZE: _____ NUMBER OF DIALS: _____
CURRENT READING: _____ METER TYPE: _____ LEAKS: _____
COMPLETION NODE WAS UNPLUGGED. RAN DIAGNOSTIC. MANUAL READ. METER
FOR CODE 1. ADAN MANUAL READ IS 108

324171 12-1012 311 N VIRGINIA ST INFO COMP CS INTERNATIONAL BANK O 2/11/2026 2/11/2026 CS ORDER
METER NUMBER: _____
METER SIZE: _____
NUMBER OF DIALS: _____ CURRENT READING: _____ METER TYPE: _____ LEAKS: _____
COMPLETION OLD SENSUS METER. NEED TO SWAP. UNABLE TO GET READING FROM
OLD METER.-ADAN

324175 13-2185 117 N BAUER DR RCNP COMP CS DAVID CASTILLO 2/11/2026 2/11/2026 CS
ORDER () RECONENCT PAID
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
() CHECK LEAK. WAS LEAK FOUND? () Y/N () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING CUSTOMER MADE HIS PMT COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED PAID-RECONNECTED-ROEL 8:50									

324176 12-2319 107 SEASHELL DR LKOUT COMP CS PABLO CANTU 2/11/2026 2/11/2026 CS ORDER
[] LOCKED AND OFF [] CAPPED AND OFF
[] ON AND LOCK MISSING/BROKE [] CAP OFF AND METER ON
READING _____ [] CHARGE TAMPERING
LOCK OUT FINALED FOR NON PMT-USING WATER. TAMPERING FEE
COMPLETION FINAL TURN OFF-NP

324177 12-3621 627 W GEORGE ST # 146 LKOUT COMP CS SAVANNAH REYES 2/11/2026 2/11/2026 CS ORDER
[] LOCKED AND OFF [] CAPPED AND OFF
[] ON AND LOCK MISSING/BROKE [] CAP OFF AND METER ON READING _____
[] CHARGE TAMPERING
LOCK OUT. WAS FINALED FOR NON PMT & STILL USING WATER. COMPLETION ALREADY OFF. ADDED LOCK-ADAN

324178 11-2670 2100 STATE HWY 35 N INFO COMP CS MARUTI 3 LODGING LLC 2/12/2026 2/12/2026 CS
ORDER
METER NUMBER: _____
METER SIZE: _____ NUMBER OF DIALS: _____
CURRENT READING: _____ METER
TYPE: _____ LEAKS: _____
COMPLETION BEST WESTERN LEAK HAS FLOODED THIS METER BOX AND CANNOT GET SENTRYX READING. SENT ADAN TO CHECK ON THIS AS READING
WAS LOW FOR BILLING DUE TO NOT GETTING SIGNAL. HE RAN THE NMT & GOT THE READING TO UPDATE IN SENTRYX. HE WAS BILLED A LOWER
ESTIMATE THAN USED. READING ON 02/13/2026 IS 882. IF HE COMPLAINS ABOUT BILL BEING HIGHER NEXT MONTH IT IS BECAUSE

324179 12-2319 107 SEASHELL DR T-ON COMP CS SEAGREEN PROPERTY 2/12/2026 2/12/2026 CS ORDER
METER READING _____
COMPLETION TURNED ON TEMP SVC

324182 22-1225 413 RIDGECREST DR T-OFF COMP CS KARESH KARTCHNER 2/23/2026 2/23/2026 CS
ORDER
METER READING _____
TURNED METER OFF [] Y/N
[] LOCKED [] CAPPED

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

TURN OFF TEMP SERVICE 02/23/2026 COMPLETION TEMP SVC OFF

324183 12-4975 224 S JUANITA ST TSDIC COMP CS VALENCIA WILSON 2/13/2026 2/13/2026 CS ORDER
TURN OFF AND LOCK. CUSTOMER WILL CALL WHEN TO TURN BACK ON.
VALENCIA WILL CALL AROUND APRIL TO TURN BACK ON
COMPLETION FINAL TURN OFF

324185 21-2044 206 JASPER WAY DR INFO COMP CS MERRY CHEN 2/13/2026 2/13/2026 CS
ORDER
METER NUMBER: _____ METER
SIZE: _____
NUMBER OF DIALS: _____ CURRENT
READING: _____
COMPLETION METER TYPE: _____ LEAKS: _____
METAL METER BOX

324186 21-1820 1997 STATE HWY 35 S INFO COMP CS MARQUIS INDUSTRIAL S 2/13/2026 2/13/2026 CS ORDER
METER NUMBER: _____
METER SIZE: _____
NUMBER OF DIALS: _____ CURRENT READING: _____ METER TYPE: _____ LEAKS: _____
COMPLETION ONLY 1 METER FOUND ON PROPERTY. CONFIRMED THIS WITH RUSSELL CAIN.

324189 24-0450 211 AVENUE D NEW COMP CS GUADALUPE GRIMALDO 2/17/2026 2/17/2026 CS ORDER
TURN ON SERVICE []
ARE THERE ANY LEAKS? [] Y/N
ELDA WOULD LIKE THE WATER TURNED BACK ON 361-484-7699
COMPLETION TURN ON SERVICE

324190 22-1670 201 CHANTILLY LN LEAK COMP CS ALISON KING 2/13/2026 2/13/2026 CS ORDER
 LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 CUSTOMER CALLED AT 459 TO REPORT BOXES ARE FULL OF WATER...
 COMPLETION LEAK AT THE GASKET-CHANGED FOR A NEW ONE-ADAN

324192 11-1480 107 MASSANET ST NEW COMP CS SANDRA SMITH 2/17/2026 2/17/2026 CS
 ORDER TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N
 RECONNECT

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		COMPLETION				NEW SERVICE TURN ON			

324193 12-4305 147 S NUECES ST NEW COMP CS JOHN C PENA 2/17/2026 2/17/2026 CS
 ORDER TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N
 METER NEEDS TO BE INSTALLED. WAS PULLED 2 YEARS AGO. LEAVE CITY SIDE ON, AND CUSTOMER SIDE OFF AS PER CUSTOMER.
 COMPLETION MUELLER METER ALREADY IN GROUND ALREADY PROGRAMMED. TURN ON
 CITY SIDE, CUSTOMER SIDE OFF
 CITY LINE IS PLUGGED UP AND WILL BE CLEANED OUT BY MARIO AND CREW.

324194 12-3504 612 HALF LEAGUE RD #18 LEAK COMP CS MA DE LOS ANGELES 2/17/2026 2/17/2026 CS
 ORDER LEAK IS: [] ON THEIR SIDE COULD [] ON CITY SIDE
 NOT FIND LEAK []
 GET READING _____
 CUSTOMER SAID HE HAS A LEAK SINCE SATURDAY AND PLUMBER TOLD HIM IT WAS ON CITY IN THE METER.
 COMPLETION GASKET WAS REPLACED (OLD) LEAK STOPPED-ROEL 3:00

324195 12-2615 120 S SAN ANTONIO ST LEAK COMP CS JOSE LUIS CAMPOS JR 2/17/2026 2/17/2026 CS ORDER
 LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 NEIGHBOR CALLED TO REPORT LEAK AT THIS HOME. PLEASE CHECK METER
 COMPLETION LEAK IS ON CUSTOMER SIDE BUT NOT IN THE METER. IT'S RUNNING
 0.47 LEFT D/T-ROEL 2:30

324197 12-3532 612 HALF LEAGUE RD #25 FINAL COMP CS THA K MOO 2/17/2026 2/17/2026 CS ORDER
 TURN OFF [] Y/N
 LOCKED [] CAPPED []----ROLO-----
 324198 12-3532 612 HALF LEAGUE RD #25 NEW COMP CS LER KAW MOO 2/17/2026 2/17/2026 CS ORDER
 TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N---ROLO-----
 324199 12-3360 508 N TRINITY ST FINAL COMP CS ANTONIO III GONZALEZ 2/17/2026 2/17/2026 CS ORDER
 TURN OFF [] Y/N
 LOCKED [] CAPPED []
 COMPLETION AS PER OWNER-FINAL ACCOUNT. HE WILL HAVE ALL FUTURE TENANTS SET WATER UP IN THERE OWN NAME.
 REYANN WITNESSED THE PHONE CONVERSATION.

324201 13-1625 212 TOMMY DR INFO COMP CS VICTOR AQUINO 2/17/2026 2/17/2026 CS
 ORDER METER NUMBER: _____
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		METER SIZE: _____				NUMBER OF DIALS: _____			
		CURRENT READING: _____				METER TYPE: _____			
		LEAKS: _____							
		COMPLETION				NODE WAS UNPLUGGED. MANUAL READ 307			

324202 13-1640 208 TOMMY DR INFO COMP CS JOHN ZAMBRANO 2/17/2026 2/17/2026 CS
 ORDER METER NUMBER: _____
 METER SIZE: _____ NUMBER OF DIALS: _____
 CURRENT READING: _____

METER TYPE: _____ LEAKS: _____

COMPLETION NODE WAS UNPLUGGED. MANUAL READ 69

324203 13-2380 240 LOWERY DR INFO COMP CS JR SERGIO PENA 2/17/2026 2/17/2026 CS ORDER
 METER NUMBER: _____
 METER SIZE: _____ NUMBER OF DIALS: _____
 CURRENT READING: _____
 METER TYPE: _____ LEAKS: _____
 COMPLETION HOUSE APPEARS TO BE VACANT. OLD SENSUS METER. UNABLE TO GET READING

324204 13-2400 304 LOWERY DR INFO COMP CS FLAVIO VENECIA 2/17/2026 2/17/2026 CS ORDER
 METER NUMBER: _____
 METER SIZE: _____ NUMBER OF DIALS: _____
 CURRENT READING: _____ METER TYPE: _____ LEAKS: _____
 COMPLETION WIRE IS CUT AT METER. NEED TO SWAP METER. MANUAL READING IS 301

324205 13-2415 1728 W MAIN ST INFO COMP CS WHITE'S BAR-B-CUE 2/17/2026 2/17/2026 CS
 ORDER METER NUMBER: _____
 METER SIZE: _____ NUMBER OF DIALS: _____
 CURRENT READING: _____
 METER TYPE: _____ LEAKS: _____
 COMPLETION NODE WAS UNPLUGGED-METAL BOX. MANUAL READING 403

324207 13-2640 1402 JOHNNY DR INFO COMP CS KATHY ZBIKOWSKI 2/17/2026 2/17/2026 CS
 ORDER 4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 57

NUMBER ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
	METER SIZE: _____							
	CURRENT READING: _____							
	LEAKS: _____							

COMPLETION NOT PROGRAMMED IN SENTRYZ. PROGRAMMED AND NETWORKED IN. METER # 71218193. NODE # 8022628. READING 17,419

324209 13-3685 1203 W AUSTIN ST INFO COMP CS AND AUTO #4 CROSSROA 2/17/2026 2/17/2026 CS
 ORDER METER NUMBER: _____ METER SIZE: _____
 NUMBER OF DIALS: _____
 CURRENT READING: _____ METER TYPE: _____
 COMPLETION LEAKS: _____
 CHECKED ON NMT. ALL GREEN. MAY NEED TO SWAP METER

324210 13-6254 151 ALCOA INFO COMP CS COASTLINE DESIGN LLC 2/17/2026 2/17/2026 CS
 ORDER METER NUMBER: _____
 METER SIZE: _____ NUMBER OF DIALS: _____
 CURRENT READING: _____ METER TYPE: _____
 LEAKS: _____

COMPLETION INSTALL AND PROGRAM ON SENTRYX METER 70779452

324211 11-2433 91 HOUSTON ST FINAL COMP CS LORI KARL 2/17/2026 2/17/2026 CS
 ORDER TURN OFF [] Y/N
 LOCKED [] CAPPED [] LORI MOVED, WANTS WATER OFF

324212 22-0521 520 BROOKHOLLOW DR T-OFF COMP CS CRISTELLA AMEJORADO 2/17/2026 2/17/2026 CS
 ORDER METER READING _____ TURNED METER OFF [] Y/N
 COMPLETION [] LOCKED [] CAPPED
 CUSTOMER WANTS ACCOUNT ON HOLD UNTIL HE IS READY TO TURN ON IRRIGATION TURNED OFF

324214 11-2433 91 HOUSTON ST NEW COMP CS TIMOTHY ALLEN 2/17/2026 2/17/2026 CS

ORDER TURN ON SERVICE [] ARE THERE ANY LEAKS? [] Y/N -----ROLO----- OWNER WANTS ACCT BACK ON ANGELA CAME IT TO TURN ON SERVICE

324215 22-0810 118 HOLIDAY LN FINAL COMP CS BERNARDO GARCIA 2/17/2026 2/17/2026 CS

ORDER TURN OFF [] Y/N

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JOB REQUESTED LOCATION JOB COMPLETION GROUP CODE STAT STAFF BY DATE DATE ID

LOCKED [] CAPPED [] NEW OWNER OF HOME CAME IN TO CHANGE ACCT NAME -----ROLO-----

324216 22-0810 118 HOLIDAY LN NEW COMP CS DAVID SOLIZ 2/17/2026 2/17/2026 CS

ORDER TURN ON SERVICE []

ARE THERE ANY LEAKS? [] Y/N NEW OWNER DAVID 361-482-8773

324217 13-0610 605 ARTHUR ST LKOUT COMP CS *Invalid* 2/18/2026 2/18/2026 CS ORDER

[] LOCKED AND OFF [] CAPPED AND OFF [] ON AND LOCK MISSING/BROKE [] CAP OFF AND METER ON READING [] CHARGE TAMPERING

LOCK OUT. THIS IS USING WATER AGAIN. VERIFY THAT THE METER COMPLETION IT IS ALREADY OFF AND LOCKED. NO WATER GOING THROUGH CURBSTOP BUT ROEL ALSO PUT A PLUG TO PROVE THIS. THE IS THE SAME TYPE OF ISSUE AND IS CROSS READING SOMETHING ELSE. LET TRY TO FIX THE ISSUE.

324218 13-2320 212 LOWERY DR CURB COMP *Invalid* PAUL MENDEZ 2/18/2026 2/18/2026 CS ORDER

[] REPAIR CURBSTOP [] REPLACE CURBSTOP READING [] LEAK ON CITY SIDE [] LEAK ON CUSTOMER SIDE [] NO LEAK AT ALL

COMPLETION NO WATER USAGE DETECTED AT THIS TIME. GPM. 0.00

324220 13-2880 1410 SPRINGWOOD LN LKOUT COMP CS CLARA ZAVALA 2/18/2026 2/18/2026 CS ORDER

[] LOCKED AND OFF [] CAPPED AND OFF [] ON AND LOCK MISSING/BROKE [] CAP OFF AND METER ON READING [] CHARGE TAMPERING

TENANT MOVED 02/09/2026. SOMEONE IS USING WATER STILL. COMPLETION CROSSED WITH NEIGHBORS. PLUGGED NODE WITH WRONG METER. CORRECTED METER NUMBERS, READING AND NODES.

324221 13-3805 1712 HOLLOMAN DR LKOUT COMP CS *Invalid* 2/18/2026 2/18/2026 CS ORDER

[] LOCKED AND OFF [] CAPPED AND OFF [] ON AND LOCK MISSING/BROKE [] CAP OFF AND METER ON READING [] CHARGE TAMPERING

LOCK OUT/CONFIRM THIS IS THE CORRECT ADDRESS. WATER WAS COMPLETION THIS ADDRESS IS LOCKED OUT BUT STILL SHOWS USAGE IN SENTRYX. THE METER & NODE IN SENTRYX DO NOT MATCH WITH CURRENT INFO IN INCODE. SEE WHAT IS IN THE GROUND, AND SEE IF WE CAN FIX

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NUMBER ACCOUNT NO# LOCATION JOB CODE STAT STAFF REQUESTED BY JOB DATE COMPLETION DATE GROUP ID

THE ISSUE. THIS VACANT TRAILER IS NOT USING THE WATER SHOWN

324223 13-4930 1908 JUSTICE DR LKOUT COMP CS ODILIA RODRIGUEZ 2/18/2026 2/18/2026 CS ORDER

[] LOCKED AND OFF [] CAPPED AND OFF [] ON AND LOCK MISSING/BROKE [] CAP OFF AND METER ON READING [] CHARGE TAMPERING

LOCK OUT-IDLE USING WATER. COMPLETION TURNED OFF & LOCKED-ADAN

324225 13-0615 606 ARTHUR ST RCNP COMP CS RICHARD D. GARNER 2/18/2026 2/18/2026 CS

ORDER () RECONNECT PAID

RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? () Y/N
 WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324226 12-2349 306 SEASHELL DR RCNP COMP CS ALFRED QUINTANILLA 2/18/2026 2/18/2026 CS ORDER

RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? () Y/N
 WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324227 11-2905 104 HAVILAND ST RCNP COMP CS PATRICIA ARREDONDO 2/18/2026 2/18/2026 CS ORDER

RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? () Y/N
 WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324228 11-4535 716 S COLORADO ST RCNP COMP CS KENNETH HARDT 2/18/2026 2/18/2026 CS

ORDER RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? ()
 Y/N

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324229 11-1360 214 MASSANET ST RCNP COMP CS RICK GERNER 2/18/2026 2/18/2026 CS

ORDER RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? () Y/N
 WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324230 11-4307 602 S GUADALUPE ST RCNP COMP CS NAZARIO LARA 2/18/2026 2/18/2026 CS ORDER

RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? () Y/N
 WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324231 12-6154 142 TANGERINE DR APT B RCNP COMP CS AMANDA ALEMAN 2/18/2026 2/18/2026 CS ORDER

RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? () Y/N
 WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324232 11-2975 134 HAVILAND ST RCNP COMP CS ANTONIO OR SAND RUIZ 2/18/2026 2/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324233 13-2306 201 LOWERY DR 101 NEW COMP CS SAMANTHA LERMA 2/18/2026 2/18/2026 CS
ORDER TURN ON SERVICE ()

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

ARE THERE ANY LEAKS? () Y/N SAMANTHA LERMA 361-263-0613
COMPLETION ALREADY ON. NEED TO VERIFY METER.

324236 13-1279 1424 W MAIN ST #3 TURN ON SERVICE () NEW COMP CS DAVID PETTY 2/18/2026 2/18/2026 CS
ORDER

ARE THERE ANY LEAKS? () Y/N OWNER
NEEDS WATER ON
MICHELLE 361-552-3636
COMPLETION NEW SERVICE-TURN ON

324237 12-2295 104 SAND DOLLAR DR RCNP COMP CS ALISHA RODRIGUEZ 2/18/2026 2/18/2026 CS ORDER

() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324238 11-4885 202 S VIRGINIA ST RCNP COMP CS RUSSELL CAIN 2/18/2026 2/18/2026 CS ORDER

() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED
IT WAS ALREADY OFF WHEN I GOT THERE. LID WAS OFF SO I LEFT IT OFF THE WAY I FOUND IT. ROEL-
POSSIBLE LEAK ON CUSTOMER SIDE.

324239 12-0765 515 S ANN ST RCNP COMP CS JENNIFER NEVAREZ 2/18/2026 2/18/2026 CS ORDER

() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324240 11-4090 220 E MAIN ST RCNP COMP CS RANDY'S FLOOR COMPAN 2/18/2026 2/18/2026 CS
ORDER () RECONNECT PAID

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324241 12-4535 619 S TRINITY ST RCNP COMP CS JOE LONGORIA 2/18/2026 2/18/2026 CS
ORDER () RECONNECT PAID

RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER
 READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324242 12-0340 723 S VIRGINIA ST RCNP COMP CS WILLIAM G PHILLIPS 2/18/2026 2/18/2026 CS ORDER

RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324243 12-5355 889 HACKBERRY ST RCNP COMP CS AMBER SOTO 2/18/2026 2/18/2026 CS ORDER

RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324244 12-3755 406 W GEORGE ST RCNP COMP CS TOMAS SANCHEZ 2/18/2026 2/18/2026 CS ORDER

RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
324245	12-3130	1007 N SAN ANTONIO ST	RCNP	COMP	CS	ROSE HINOJOSA	2/18/2026	2/18/2026	CS ORDER

RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324246 12-0446 125 LA VILLA DR APT B RCNP COMP CS SEEMA PRASLA 2/18/2026 2/18/2026 CS ORDER

RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324247 12-2205 412 SAND DOLLAR DR RCNP COMP CS JADE MASEDA 2/18/2026 2/18/2026 CS ORDER

RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324248 12-3637 627 W GEORGE ST # 138 RCNP COMP CS ALEXIS JONES 2/18/2026 2/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324249 11-3875 309 E MAIN ST RCNP COMP CS THE PORT LAVACA WAVE 2/18/2026 2/18/2026 CS
ORDER () RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? ()

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Table with columns: NUMBER, ACCOUNT NO#, LOCATION, JOB CODE, STAT, STAFF, REQUESTED BY, JOB DATE, COMPLETION DATE, GROUP ID. Includes a row with status information: () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED.

324250 12-2615 120 S SAN ANTONIO ST RCNP COMP CS JOSE LUIS CAMPOS JR 2/18/2026 2/18/2026 CS
ORDER () RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324251 12-3478 612 HALF LEAGUE RD# #10-5 RCNP COMP CS DOLORIS HUGHETT 2/18/2026 2/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324252 12-2395 205 SEASHELL DR RCNP COMP CS NELDA ALVARADO 2/18/2026 2/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324253 12-2347 304 SEASHELL DR RCNP COMP CS VERONICA FUENTES 2/18/2026 2/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324254 12-3900 509 BROOKS AVE RCNP COMP CS JIMMY RAMIREZ 2/18/2026 2/18/2026 CS
ORDER () RECONNECT PAID
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Table with columns: NUMBER, ACCOUNT NO#, LOCATION, JOB CODE, STAT, STAFF, REQUESTED BY, JOB DATE, COMPLETION DATE, GROUP ID. Includes a row with status information: () RECONNECT REPAIRS FINISHED () RECONNECT FROM TEMPORARY DISCONNECT () CHECK LEAK. WAS LEAK FOUND? () Y/N () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED.

324255 12-0940 125 W MAIN ST RCNP COMP CS MARIA DELEON 2/18/2026 2/18/2026 CS
ORDER () RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER
READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324256 11-1695 111 BURNET ST RCNP COMP CS ENEDINA RAMOS 2/18/2026 2/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324257 12-3466 612 HALF LEAGUE RD #41 RCNP COMP CS JENNIFER MORALES 2/18/2026 2/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED
TAMPERING-FOUND ON. ADAN 2/19/2026.
TRACIE: THE BILL WAS PAID ON SAMDE DAY AS DISCONNECT AT 3:57PM. THIS IS A NEXT DAY RECONNECT PER WAYNE. THE WATER

324258 12-4495 515 S NUECES ST RCNP COMP CS NAKESHA HUBBARD 2/18/2026 2/18/2026 CS
ORDER () RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N

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JOB REQUESTED JOB: COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

CURRENT METER READING COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324259 11-1180 704 N COMMERCE ST RCNP COMP CS MARTHA AVALOS 2/18/2026 2/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324260 12-2305 205 SEAGREEN DR RCNP COMP CS ALEXIS ZAMORA 2/18/2026 2/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324261 11-3265 215 E GEORGE ST T-OFF COMP CS REBEKAH GRESHEIMER 2/18/2026 2/18/2026 CS ORDER
METER READING
TURNED METER OFF [] Y/N [] LOCKED [] CAPPED
CUSTOMERS HOME BURNED AND WILL NOT BE MOVING BACK IN COMPLETION FINAL TURN OFF-MANUAL READING 25485

324262 11-4350 623 S GUADALUPE ST RCNP COMP CS EDWARD J. SOCKELL 2/19/2026 2/19/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324263 11-4575 622 S COLORADO ST RCNP COMP CS EDWARD SOCKELL 2/19/2026 2/19/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		() WAS PERSONAL CUT OFF INSTALLED? () Y/N							
		COMPLETION ANY TAMPERING							
		ANY FEES TO BE CHARGED							

324264 12-1020 313 N ANN ST RCNP COMP CS ELIAS SANDOVAL-VELAZ 2/19/2026 2/19/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324265 12-5935 315 LA SALLE ST RCNP COMP CS FELIX MUNGIA 2/19/2026 2/19/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324266 11-1915 109 BONHAM ST RCNP COMP CS STEPHEN MOORE 2/19/2026 2/19/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324267 12-3498 612 HALF LEAGUE RD# 47 RCNP COMP CS ESTRELLITA AGUILAR 2/19/2026 2/19/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324268 13-3980 1209 HOLLOWMAN DR NEW COMP CS ESMERALDA SALAS 2/19/2026 2/19/2026 CS
 ORDER TURN ON SERVICE ()
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		ARE THERE ANY LEAKS? () Y/N							
		RENTING--COMPLETION NEW SERVICE TURN ON							
		CONTINUED TO RUN. CLOSED CUSTOMER SIDE VALVE OFF. CITY SIDE IS ON.-ADAM							

324269 13-2640 1402 JOHNNY DR
NEED OLD METER READING
ALSO NEED NEW METER NUMBER AND READING

SWAP COMP CS

2/19/2026 2/19/2026 CS ORDER

324270 13-0230 1119 TILLEY ST
ORDER (_Y_) RECONNECT PAID

RCNP COMP CS

RICHARD NAVARRO

2/19/2026 2/19/2026 CS

() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED
RECONNECTED. CONTINUED TO RUN. FOUND CUSTOMER SHUT OFF. CITY SIDE IS ON. CUSTOMER SIDE IS OFF.-ADAN

324271 11-4670 413 S COLORADO ST
ORDER NEED OLD METER READING

SWAP COMP CS

2/19/2026 2/19/2026 CS

ALSO NEED NEW METER NUMBER AND READING

324272 12-2185 415 SAND DOLLAR DR

RCNP COMP CS

ROBERTO MORIN

2/19/2026 2/19/2026 CS ORDER

() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ADAN

324273 12-2319 107 SEASHELL DR
ORDER METER READING_____ TURNED METER
OFF[_]Y/N [_]LOCKED [_] CAPPED

T-OFF COMP CS

SEAGREEN PROPERTY

2/23/2026 2/23/2026 CS

COMPLETION TURN OFF TEMP SERVICE 02/23/2026 TEMP
SVC. OFF

324275 13-3245 1615 MEADOWVIEW DR
ORDER TURN OFF [_] Y/N

FINAL COMP CS

VICTOR M DELGADO

2/20/2026 2/20/2026 CS

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

LOCKED [_] CAPPED [_]
RUTH DAUGHTER SENT IN A DISCONNECT FORM

324276 13-2310 201 LOWERY DR APT 105 105
ORDER TURN ON SERVICE: [_]
ARE THERE ANY LEAKS? [_] Y/N

NEW COMP CS

NATALIE WENSKE

2/24/2026 2/24/2026 CS

COMPLETION NEW TENANT NATALIE 512-484-0906 NEW
SERVICE-TURN ON
VERIFY METER INFO

324277 22-1875 110 BRENIWOOD PL

LEAK COMP CS

JAMES M ALDERETE

2/19/2026 2/19/2026 CS

ORDER LEAK IS: [_] ON THEIR SIDE [_] ON CITY SIDE COULD NOT FIND LEAK [_]
GET READING _____ THERE IS A BAD LEAK OF 20 GPH, WATER IS STANDING. FATHER CALLED.
COMPLETION SMALL LEAK ON CUSTOMER SIDE. HE IS JUST UNSURE IF IT IS UNDER THE FOUNDATION OR DRIVEWAY-ADAN

324278 12-3512 612 HALF LEAGUE RD# 50
IS METER REGISTERING [_] YES [_] NO
METER READING _____

CKMTR COMP CS

WALTER C DOMINGUEZ

2/19/2026 2/19/2026 CS ORDER

THIS ADDRESS HAS NOT REGISTERED SINCE 10/22/2025.
BEFORE DATE IT WAS REGISTERING APPROX. 100 GALLONS A DAY ON THE AVERAGE.
COMPLETION NODE WAS UNPLUGGED. RAN DIAGNOSTIC-ALL GREEN. OFF LOADED
ALL CAUGHT DATA.

324279 12-6230 105 TANGERINE DR RCNP COMP CS ZBIGNIEW J ZBOROWSKI 2/19/2026 2/19/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ADAN 3:53

324280 12-0635 811 S ANN ST RCNP COMP CS IRIS P RODRIGUEZ 2/20/2026 2/20/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

ANY FEES TO BE CHARGED RECONNECTED-ROEL 10:00 NO LEAKS

324281 12-0640 809 S ANN ST NEW COMP CS MARIO A RODRIGUEZ JR 2/20/2026 2/20/2026 CS
ORDER TURN ON SERVICE []
ARE THERE ANY LEAKS? [] Y/N
OWNER IS BACK IN TOWN AND WANTS WATER ON
COMPLETION METER WAS ALREADY ON. I RECALL TURNING THEM OFF BUT NEVER GOT A RECONNECT FOR THIS ADDRESS-ROEL

324282 13-3184 1605 MEADOWVIEW DR #1 TURN OFF [] Y/N FINAL COMP CS CHLOE FRANCO 2/23/2026 2/23/2026 CS
ORDER LOCKED [] CAPPED [] CUTOMER IS MOVING

324283 13-2700 201 SEADRIFT ST TURN OFF [] Y/N FINAL COMP CS JOSE NIETO 2/20/2026 2/20/2026 CS
ORDER LOCKED [] CAPPED []
-----ROLO-----

324284 13-2700 201. SEADRIFT ST NEW COMP CS DANIEL COLINDREZ 2/20/2026 2/20/2026 CS
ORDER TURN ON SERVICE []
ARE THERE ANY LEAKS? [] Y/N
----ROLO---
DANIEL 737-342-4449

324285 11-2970 132 HAVILAND ST RCNP COMP CS ALICIA R SERNA 2/20/2026 2/20/2026 CS
ORDER () RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ADAN

324286 11-3900 429 E RAILROAD ST NEW COMP CS JEFFREY A JUNEK 2/20/2026 2/20/2026 CS
ORDER TURN ON SERVICE []
ARE THERE ANY LEAKS? [] Y/N
COMPLETION JEFF WANTS WATER BACK ON 713-07-7645
NEW SERVICE-TURN ON

324287 11-2811 122-B PARKER ST RCNP COMP CS RUBY FIEROVA 2/20/2026 2/20/2026 CS
ORDER () RECONNECT PAID
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NUMBER ACCOUNT NO# LOCATION JOB CODE STAT STAFF REQUESTED BY JOB DATE COMPLETION DATE GROUP ID

RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED NO LEAKS ROEL 2:59 RECONNECTED-ROEL

324288 12-0690 115 W ALICE WILKINS ST RCNP COMP CS ALICIA VILLARREAL 2/20/2026 2/20/2026 CS
 ORDER RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED
 TAMPERING-LID WAS OFF AND IT SHOWS WATER USAGE ON SENTRYX. FEE ADDED TO NEXT BILL.-ROEL 2:52 RECONNECT

324289 12-2881 500 DS N SAN ANTONIO ST RCNP COMP CS ESTHER FLORES 2/20/2026 2/20/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN

324290 13-3245 1615 MEADOWVIEW DR NEW COMP CS NAY KAY 2/20/2026 2/20/2026 CS
 ORDER TURN ON SERVICE
 ARE THERE ANY LEAKS? Y/N
 NEW OWNER NAY 361-920-5821

324291 11-0095 2142 SAILBOAT DR FINAL COMP CS VALERIE GULSBY 2/20/2026 2/20/2026 CS ORDER
 TURN OFF Y/N
 LOCKED CAPPED
 SOLD HOME, THE NEW OWNER CAME IN TO CHANGE NAME ON ACCT

324292 11-0095 2142 SAILBOAT DR NEW COMP CS KIM SUY 2/20/2026 2/20/2026 CS ORDER
 TURN ON SERVICE
 ARE THERE ANY LEAKS? Y/N

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 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

NEW OWNER KIM
 ----ROLO----

324293 11-4565 703 S COLORADO ST RCNP COMP CS JESSICA R. KEMPER 2/20/2026 2/20/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING

ANY FEES TO BE CHARGED RECONNECTED-ROEL 3:35
 324294 12-5120 520 S JUANITA ST RCNP COMP CS AMY & FRANK CALDERA 2/20/2026 2/20/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING

ANY FEES TO BE CHARGED RECONNECTED-ADAN
 324295 12-3512 .612 HALF LEAGUE RD# 50 RCNP COMP CS WALTER C DOMINGUEZ 2/20/2026 2/20/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING

ANY FEES TO BE CHARGED
 ADAN ATTEMPTED TO TURN ON. SOMETHING IS RUNNING IN THE HOUSE. HE KNOCKED, BUT NO ONE ANSWERED. THE CITY SIDE IS ON AND CUSTOMER SIDE IS OFF. HE LEFT A DOOR TAG.

324296 22-0866 404 HOLIDAY LN APT D TURN ON SERVICE NEW COMP CS HAYLIE SALINAS 2/23/2026 2/23/2026 CS
 ORDER ()
 ARE THERE ANY LEAKS? () Y/N
 CAME IN ON 2/20/26 TO START SERVICE.
 HAYLIE SALINAS 361-746-1653

324297 22-2895 312 DAN AVE NEW COMP CS MATTHEW ALVAREZ 2/23/2026 2/23/2026 CS
 ORDER TURN ON SERVICE ()
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
ARE THERE ANY LEAKS? () Y/N									
MATTHEW CAME IN TO PAY FULL AMOUNT TO RECONNECT WATER 480-249-1422									
COMPLETION COULDN'T LEAVE WATER ON. LEFT DT-ROEL 11:31									

324298 13-0045 1106 MARCUS NAVARRO ST # 7 NEW COMP CS TORIBIO GALLEGOS 2/23/2026 2/23/2026 CS
 ORDER TURN ON SERVICE ()
 ARE THERE ANY LEAKS? () Y/N
 OWNER OF PROPERTY WANTS THE WATER ON, THERE IS NO TRAILER THERE
 COMPLETION WATER ON. MADE CONTACT WITH CUSTOMER
 ROEL 1:56

324299 22-1225 413 RIDGECREST DR TURN ON SERVICE () NEW COMP CS CHELSEA SAENZ 2/23/2026 2/23/2026 CS
 ORDER ARE THERE ANY LEAKS? () Y/N
 NEW TENANT
 CHELSEA 361-482-8068

324300 13-0170 516 ELLA ST FINAL COMP CS RUTH BAKER 2/23/2026 2/23/2026 CS ORDER
 TURN OFF () Y/N
 LOCKED () CAPPED ()
 RUTH SENT DISCONNECT FORM

324301 13-3125 1405 MEADOWVIEW DR NEW COMP CS DEVAN ORTA 2/23/2026 2/23/2026 CS
 ORDER TURN ON SERVICE ()
 ARE THERE ANY LEAKS? () Y/N

COMPLETION NEW TENANT
 \DEVAN 361-218-7757
 NEW SERVICE TURN ON-ADAN

324303 13-0170 516 ELLA ST NEW COMP CS VICTOR JEREDA 2/23/2026 2/23/2026 CS
 ORDER TURN ON SERVICE [Y]
 ARE THERE ANY LEAKS? [] Y/N
 COMPLETION NEW OWNER
 VICTOR 815-997-2519 ROEL--10:30

324305 13-4945 1903 JUSTICE DR RCNP COMP CS ARNOLDO AMEJORADO 2/24/2026 2/24/2026 CS ORDER
 () RECONNECT PAID
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		RECONNECTED-ADAN 1:34 205 SEADRIFT ST							

324306 13-2710 RCNP COMP CS EVET RODRIGUEZ 2/24/2026 2/24/2026 CS
 ORDER (Y) RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL--1:37

324307 13-4910 1915 JUSTICE DR RCNP COMP CS PATRICK D ANDERLE 2/24/2026 2/24/2026 CS ORDER
 () RECONNECT PAID
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN 1:30

324308 13-1355 2139 W MAIN ST RCNP COMP CS TOPWATER STRENGTH & 2/24/2026 2/24/2026 CS ORDER
 (Y) RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL--1:15

324309 13-4860 2011 ALGEE ST RCNP COMP CS JASON GALINDO 2/24/2026 2/24/2026 CS ORDER
 () RECONNECT PAID
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN 1:24

324310 13-4045 1310 HOLLOWAN DR RCNP COMP CS DOMINIC GALINDO 2/24/2026 2/24/2026 CS ORDER
 (Y) RECONNECT PAID
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N

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JOB	REQUESTED	JOB	COMPLETION GROUP	DATE	DATE	ID
NUMBER	ACCOUNT NO#	LOCATION	CODE STAT	STAFF	BY	

 CURRENT METER READING COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL---1:32

324311 13-4680 1618 ALGEE ST RCNP COMP CS JOSELITO MENDEZ 2/24/2026 2/24/2026 CS
 ORDER (Y) RECONNECT PAID

RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER
 READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL--1:20

324312 13-5845 1411 JACKSON ST RCNP COMP CS DEBRA D VEACH 2/24/2026 2/24/2026 CS ORDER
 RECONNECT PAID
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN 1:38

324313 13-3930 1407 HOLLOMAN DR NEW COMP CS VERONICA E MARTINEZ 2/26/2026 2/26/2026 CS
 ORDER TURN ON SERVICE [Y]
 ARE THERE ANY LEAKS? Y/N
 COMPLETION NEW TENANT
 VERONICA 361-433-2279 ROEL--2:49

324314 14-1055 2309 LARRY DR RCNP COMP CS ADRIAN ALMARAZ 2/24/2026 2/24/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN 1:47

324315 14-0270 2114 LEON DR RCNP COMP CS STEPHANIE GREEN 2/24/2026 2/24/2026 CS
 ORDER RECONNECT PAID
 CHECK LEAK. WAS LEAK FOUND? Y/N
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID

WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ADAN 3:29

324316 13-2065 235 N BAUER DR RCNP COMP CS ISABEL S GALINDO 2/24/2026 2/24/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL---3:35

324317 13-3910 1411 HOLLOMAN DR RCNP COMP CS SONNY WENCES 2/24/2026 2/24/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL--3:45

324318 13-4085 1407 SHOFNER DR RCNP COMP CS JOSE LUIS M SANCHEZ 2/24/2026 2/24/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ADAN 3:42

324319 13-0430 1313 PATTERSON ST RCNP COMP CS MELISSA CASTANEDA 2/24/2026 2/24/2026 CS ORDER
(Y) RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

ANY FEES TO BE CHARGED ROEL--3:18
324320 13-2005 416 CHARLOTTE DR RCNP COMP CS NINA & SCOTT COPELAN 2/24/2026 2/24/2026 CS ORDER
(Y) RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT

COMPLETION () CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N
CURRENT METER READING ANY TAMPERING
ANY FEES TO BE CHARGED
ROEL--3:38

324321 14-0800 2302 MCPHERSON DR RCNP COMP CS JOHN ERIC GARCIA 2/24/2026 2/24/2026 CS
ORDER () RECONNECT PAID
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N
COMPLETION CURRENT METER READING
ANY TAMPERING
ANY FEES TO BE CHARGED
RECONNECTED-ADAN 3:46

324323 14-1155 2220 LARRY DR RCNP COMP CS SOCORRO CANTU 2/24/2026 2/24/2026 CS
ORDER () RECONNECT PAID FOUND? () Y/N
() CHECK LEAK. WAS LEAK
() WAS PERSONAL CUT OFF INSTALLED? () Y/N
COMPLETION CURRENT METER READING
ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ADAN
3:55

324324 14-0600 2202 VAIL DR RCNP COMP CS SOCORRO CANTU 2/24/2026 2/24/2026 CS
ORDER () RECONNECT PAID
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N
COMPLETION CURRENT METER READING
ANY TAMPERING
ANY FEES TO BE CHARGED
RECONNECTED-ADAN

324325 13-2770 1211 BURKEDALE DR RCNP COMP CS RAYMUNDO MARTINEZ 2/24/2026 2/24/2026 CS
ORDER (Y) RECONNECT PAID FOUND? () Y/N
() CHECK LEAK. WAS LEAK
() WAS PERSONAL CUT OFF INSTALLED? () Y/N
CURRENT METER READING

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ROEL--10:30

324326 13-6243 310 ALCOA DR # B RCNP COMP CS JOSE M MARMALEJO 2/24/2026 2/24/2026 CS

ORDER RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ADAN 4:23

324327 13-4900 1920 JUSTICE DR RCNP COMP CS RETHA ORSAK 2/24/2026 2/24/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ADAN 4:28

324328 13-3155 1505 MEADOWVIEW DR RCNP COMP CS RACQUEL MORALES 2/24/2026 2/24/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ROEL

324329 13-5070 1615 JUSTICE DR RCNP COMP CS SAI VASQUEZ 2/24/2026 2/24/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED
RECONNECTED-ADAN 4:33

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
324330	12-3613	627 W. GEORGE ST # 150	FINAL	COMP CS	RICHARD DANIELS	2/24/2026	2/24/2026	CS	ORDER
TURN OFF <input type="checkbox"/> Y/N									
LOCKED <input type="checkbox"/> CAPPED <input type="checkbox"/>									
MARIA CAME IN TO FIANL ACCT RICHARD HAS PASSED AWAY COMPLETION FINAL TURN OFF									
ADAN									

324331 13-6265 323 BREDAN RD RCNP COMP CS JONTHAN MARTINEZ 2/24/2026 2/24/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ADAN 4:14

324332 14-0290 2106 LEON DR RCNP COMP CS LAURA PESINA 2/24/2026 2/24/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ADAN 4:05

324333 12-1345 918 N ANN ST RCNP COMP CS LLOYD E CODY 2/24/2026 2/24/2026 CS ORDER
() RECONNECT PAID
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324334 13-4830 1921 ALGEE ST RCNP COMP CS EDWARD CASTILLO II 2/24/2026 2/24/2026 CS ORDER
(Y) RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

ANY FEES TO BE CHARGED ADAN--8:56

324335 14-1495 217 AIRLINE DR RCNP COMP CS TORI Z ANDERSON 2/24/2026 2/24/2026 CS ORDER
(Y) RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ADAN--9:17

324336 14-1810 3342 STATE HWY 238 RCNP COMP CS RONALD GONZALEZ 2/25/2026 2/25/2026 CS
ORDER () RECONNECT PAID
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N
CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324337 13-5510 1820 LEON DR RCNP COMP CS REYNALDO SALINAS 2/25/2026 2/25/2026 CS ORDER
(Y) RECONNECT PAID
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ADAN---9:09

324338 13-1515 308 TOMMY DR RCNP COMP CS MARIA FRANCISCA SANC 2/25/2026 2/25/2026 CS ORDER
(Y) RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ROEL--11:12

324339 13-0660 511 ARTHUR ST RCNP COMP CS DIANA BENAVIDES 2/25/2026 2/25/2026 CS ORDER
(Y) RECONNECT PAID
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

CURRENT METER READING COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ROEL--

324340 13-4005 1212 HOLLOMAN DR RCNP COMP CS BRUCE KEATHLEY 2/25/2026 2/25/2026 CS
ORDER (Y) RECONNECT PAID

() RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER
 READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL--11:18

324341 13-4235 1713 SHOFNER DR RCNP COMP CS ADA HERMAN 2/25/2026 2/25/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN 11:17

324342 13-4975 1811 JUSTICE DR RCNP COMP CS CESAR OSORNIA 2/25/2026 2/25/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN 11:17

324343 14-0187 2264 LEON ST RCNP COMP CS CESAR OSORNIA 2/25/2026 2/25/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
324344	13-1640	208 TOMMY DR	RCNP	COMP	CS	JOHN ZAMBRANO	2/25/2026	2/25/2026	CS ORDER
() RECONNECT PAID () RECONNECT REPAIRS FINISHED () RECONNECT FROM TEMPORARY DISCONNECT () CHECK LEAK. WAS LEAK FOUND? () Y/N () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED ROEL--11:07									
324345	13-2560	1618 JOHNNY DR	RCNP	COMP	CS	AMELIA TORRES	2/25/2026	2/25/2026	CS
ORDER () RECONNECT PAID () RECONNECT REPAIRS FINISHED () RECONNECT FROM TEMPORARY DISCONNECT () CHECK LEAK. WAS LEAK FOUND? () Y/N () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED ROEL--11:00									
324346	11-3175	632 RANDLE ST	FINAL	COMP	CS	System Generated	2/25/2026	2/25/2026	CS
ORDER TURN OFF () Y/N LOCKED () CAPPED ()									
324351	12-3528	612 HALF LEAGUE RD# 54	NEW	COMP	TURN	CS	ULISES CISNEROS PERE	2/25/2026	2/25/2026
ORDER ON SERVICE () Y/N ARE THERE ANY LEAKS? () Y/N COMPLETION MARIA 361-408-4504 CALL HER WHEN TURNING ON WATER ROEL--2:23									
324353	13-5565	1916 LEON DR	RCNP	COMP	CS	PETE SALINAS	2/25/2026	2/25/2026	CS

ORDER () RECONNECT PAID
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N

COMPLETION CURRENT METER READING ANY TAMPERING
ANY FEES TO BE CHARGED
adan---2:05

324354 14-2138 2105 W AUSTIN ST RCNP COMP () CS EDWARD OLACHIA 2/25/2026 2/25/2026 CS
ORDER RECONNECT PAID

() CHECK LEAK. WAS LEAK FOUND? () Y/N

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NUMBER ACCOUNT NO# LOCATION JOB CODE STAT STAFF REQUESTED BY JOB DATE COMPLETION DATE GROUP ID

() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ROEL---2:01

324355 13-3305 1624 SUNCREST DR RCNP COMP CS ROBERT BENAVIDES 2/25/2026 2/25/2026 CS ORDER

() RECONNECT PAID
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ROEL--2:09

324356 14-1282 2111 W AUSTIN ST # 7 RCNP COMP CS CORAYMA DEGOLLADO 2/25/2026 2/25/2026 CS

ORDER () RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED
adan---2:17

324357 13-2980 1414 BURKEDALE DR RCNP COMP CS NOHEMY ISABEL VASQUE 2/25/2026 2/25/2026 CS ORDER

() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ROEL--2:16

324358 13-0040 1106 MARCUS NAVARRO ST #6 RCNP COMP CS LEONARDO MALDONADO 2/25/2026 2/25/2026 CS ORDER

() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324359 13-2690 151 SEADRIFT ST RCNP COMP CS BEATRICE YBARRA 2/25/2026 2/25/2026 CS

ORDER () RECONNECT PAID

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NUMBER ACCOUNT NO# LOCATION JOB CODE STAT STAFF REQUESTED BY JOB DATE COMPLETION DATE GROUP ID

() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324360 11-2005 214 CROCKETT ST FINAL COMP CS CAROL KEMPER 2/25/2026 2/25/2026 CS

ORDER
 TURN OFF Y/N
 LOCKED CAPPED SOLD HOME.
 FINAL TURN OFF.
 CAROL CAME IN AND GAVE COPY OF LICENSE.

324361 13-5075 1613 JUSTICE DR RCNP COMP CS BRENDA WELCH 2/25/2026 2/25/2026 CS

ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N
 CURRENT METER READING
 ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL---2:56

324362 13-4700 1704 ALGEE ST FINAL COMP CS NUNLEY HOMES L L C 2/25/2026 2/25/2026 CS

ORDER
 TURN OFF Y/N
 LOCKED CAPPED
 -----ROLO-----
 NEW TENANT MONICA 361-894-4361

324363 13-4700 1704 ALGEE ST NEW COMP CS MONICA R TORRES 2/25/2026 2/25/2026 CS

ORDER
 TURN ON SERVICE
 ARE THERE ANY LEAKS? Y/N
 -----ROLO-----
 NEW TENANT

324364 12-3490 612 HALF LEAGUE RD# 45 NEW COMP TURN CS MARISOL HERNANDEZ PE 2/25/2026 2/25/2026 CS

ORDER
 ON SERVICE
 ARE THERE ANY LEAKS? Y/N
 NEW OWNER
 GLENDA 361-412-0106

324366 13-2306 201 LOWERY DR 101 LEAK COMP CS SAMANTHA LERMA 2/26/2026 2/26/2026 CS

ORDER
 LEAK IS: ON THEIR SIDE ON CITY SIDE
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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COULD NOT FIND LEAK
 GET READING _____
 METERS ARE FILLED WITH WATER, SHE IS NOT SURE WHAT METER IT'S COMING FROM
 COMPLETION LEAK AT GASKET TO # 7. REPLACED GASKET-ADAN

324367 13-5505 1818 LEON DR LEAK COMP CS WALTER H ROSEN BROCK 2/26/2026 2/26/2026 CS ORDER

LEAK IS: ON THEIR SIDE ON CITY SIDE
 COULD NOT FIND LEAK
 GET READING _____
 CUSTOMER CALLED ABOUT HIGH WATER BILL, SENTRYX SHOWS LEAK 10-12GAL PER HR. CUSTOMER STATES HE DOES NOT HAVE A LEAK
 COMPLETION WILL LOOK INTO IT TOMORROW. WILL HAVE TO DIG UNDER THE RISER. WENT ON THE 27 DUG UP TO THE T AND FURTHER DOWN TO SERVICE LINE.
 NO LEAK LOCATED.

324368 13-1675 109 TOMMY DR NEW COMP CS MARGO SMITH 2/26/2026 2/26/2026 CS

ORDER
 TURN ON SERVICE
 ARE THERE ANY LEAKS? Y/N
 NEW OWNER
 MARGO 936-504-0095
 COMPLETION ROEL--2:41

324369 12-2353 402 SEASHELL DR NEW COMP CS ELINOR A CARTER 2/26/2026 2/26/2026 CS

ORDER
 TURN ON SERVICE
 ARE THERE ANY LEAKS? Y/N
 NEW TENANT
 ELINOR 239-986-5468
 COMPLETION roel---3:27

324372 23-1501 331 INDEPENDENCE DRIVE NEW COMP CS SHELTON PROPERTIES 2/26/2026 2/26/2026 CS ORDER
 TURN ON SERVICE [Y]
 ARE THERE ANY LEAKS? [] Y/N
 JIMMY CALLED TO REACTIVE THE IRRIGATION LINE 361-412-8036
 COMPLETION ROEL--4:00

324373 14-1825 8 MARSHALL RD FINAL COMP CS ELWOOD RUSSELL 2/26/2026 2/26/2026 CS
 ORDER TURN OFF [] Y/N
 LOCKED [] CAPPED [] SOLD HOME

324374 14-1825 8 MARSHALL RD NEW COMP CS SHELBY SEBASTIAN 2/26/2026 2/26/2026 CS ORDER
 TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N
 4/02/2026 8:13 AM S E R V I C E O R D E R S T A T U S R E P O R T PAGE: 86
 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

-----ROLO-----NEW OWNER
 SHELBY 361-482-8393

324375 11-1530 116 BURNET ST TURN OFF [] Y/N FINAL COMP CS SANDRA SMITH 2/26/2026 2/26/2026 CS
 ORDER LOCKED [] CAPPED [] NEW TENANT
 MOVING IN

324376 11-1530 116 BURNET ST NEW COMP CS CASEY PLEDGER 2/26/2026 2/26/2026 CS
 ORDER TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N
 ----ROLO----
 NEW TENANT
 CASEY 361-250-9572

324377 14-2175 233 ALCOA DR RCNP COMP CS SEA BREEZE VILLAGE A 2/27/2026 2/27/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER
 READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324378 12-4125 710 W MAHAN ST NEW COMP CS EMILY SALAZAR 2/27/2026 2/27/2026 CS ORDER
 TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N
 CUSTOMER CAME IN PAID FULL AMOUNT AND DEPOSIT EMILY 361-333-6442
 COMPLETION OWNER FINALLY IN TO CLOSE FAUCET-RECONNECTED-ADAN

324379 11-4075 115 S GUADALUPE ST TURN ON SERVICE [] NEW COMP CS PORT LAVACA MAIN ST 2/27/2026 2/27/2026 CS
 ORDER ARE THERE ANY LEAKS? [] Y/N
 TANIA 361-920-9788
 COMPLETION NEW SERVICE TURN ON-ADAN

324380 12-2434 702 S SAN ANTONIO ST TURN ON [Y] REACT COMP CS ROSIE NAVARRO 2/27/2026 2/27/2026 CS
 ORDER GET READING _____ CHECK FOR
 LEAKS () CAME IN TO MAKE PMT

COMPLETION CHANGE CUSTOMER STATUS TO ACTIVE
 4/02/2026 8:13 AM S E R V I C E O R D E R S T A T U S R E P O R T PAGE: 87

NUMBER ACCOUNT NO# LOCATION JOB REQUESTED JOB COMPLETION GROUP
 CODE STAT STAFF BY DATE DATE ID

MADE PAYMENT--REACTIVATE ACCOUNT.
 TURN ON METER AND CONTINUED TO RUN. NOTIFIED OWNER AND LEFT ON.
 ADAN

324381 13-2172 201 N BAUER DR A RCNP COMP CS LEONARDO M MALDONADO 2/27/2026 2/27/2026 CS
 ORDER (Y) RECONNECT PAID

() RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER
 READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN

324382 13-3184 1605 MEADOWVIEW DR #1 NEW COMP CS JAYNIE CLARK 2/27/2026 2/27/2026 CS ORDER
 TURN ON SERVICE ()
 ARE THERE ANY LEAKS? () Y/N NEW TENANT
 CUSTOMER PAID EXTRA TRIP TO TURN ON TODAY.

324383 11-3175 632 RANDLE ST NEW COMP CS ROBIN PINA 2/27/2026 2/27/2026 CS ORDER
 TURN ON SERVICE ()
 ARE THERE ANY LEAKS? () Y/N
 NEW TENANT-----CUSTOMER PAID EXTRA FOR TODAY. TURN ON. COMPLETION NEW SERVICE. TURN ON

324384 11-1480 107 MASSANET ST TURN OFF () Y/N FINAL COMP CS SANDRA SMITH 2/27/2026 2/27/2026 CS
 ORDER LOCKED () CAPPED () NEW RENTER
 MOVING IN

324385 11-1480 107 MASSANET ST NEW COMP CS DILLON AMEJORADO 2/27/2026 2/27/2026 CS
 ORDER TURN ON SERVICE ()
 ARE THERE ANY LEAKS? () Y/N NEW
 TENANT
 DILLON AMEJORADO 361-460-5222

324386 14-0725 2221 MCPHERSON DR RCNP COMP CS ELWOOD RUSSELL 2/27/2026 2/27/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N

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 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

 CURRENT METER READING COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN--

324387 12-3360 508 N TRINITY ST NEW COMP CS BRADLEY SHAPPER 3/2/2026 3/02/2026 CS
 ORDER TURN ON SERVICE ()
 ARE THERE ANY LEAKS? () Y/N SELF

324388 13-3135 1413 MEADOWVIEW DR RCNP COMP CS AUSTIN LLOYD 3/2/2026 3/02/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN

324389 13-1685 114 TOMMY DR NEW COMP CS MARIA LUNA 3/02/2026 3/02/2026 CS ORDER
 TURN ON SERVICE ()
 ARE THERE ANY LEAKS? () Y/N MARIA 956-369-9560
 COMPLETION REPAIRED LEAK. BOTH GASKETS WERE LEAKING. 11:38-ROEL

324390 12-2305 205 SEAGREEN DR FINAL COMP CS ALEXIS ZAMORA 3/02/2026 3/02/2026 CS ORDER
 TURN OFF () Y/N
 LOCKED () CAPPED ()--DISCONNECT ASAP SO APARTMENTS DON'T USE HER WATER.
 COMPLETION OFF & LOCKED

324391 12-3641 627 W GEORGE ST # 136 LEAK COMP CS HERMELINDA SOLIS 3/2/2026 3/02/2026 CS

ORDER LEAK IS: [] ON THEIR SIDE COULD [] ON CITY SIDE
NOT FIND LEAK []
GET READING _____
METER IS FILLED WITH WATER, CUSTOMER STATES IT'S LEAKING COMPLETION LEAK ON CUSTOMER SIDE. LEFT DT & TABS

324393 12-0024 1209 N VIRGINIA FINAL COMP CS LOVELY NAIL 3/2/2026 3/02/2026 CS
ORDER TURN OFF [] Y/N
LOCKED [] CAPPED [] MOVED
BUSINESS

324394 13-3460 1412 AVALON ST NEW COMP CS CAROLINA LOPEZ 3/2/2026 3/02/2026 CS
ORDER TURN ON SERVICE []

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

ARE THERE ANY LEAKS? [] Y/N CAROLINA 361-746-2158
COMPLETION NEW SERVICE TURN ON-ADAN
324395 13-5375 1603 LEON DR FINAL COMP CS THANIA TREVINO 3/02/2026 3/02/2026 CS ORDER
TURN OFF [] Y/N
LOCKED [] CAPPED [] ---ROLO----

324396 13-5375 1603 LEON DR NEW COMP CS MCKENZIE FREED 3/02/2026 3/02/2026 CS ORDER
TURN ON SERVICE []
ARE THERE ANY LEAKS? [] Y/N ---ROLO----

324397 14-5025 610 HENRY BARBER WAY 19 ROLO COMP CS MALINA CRUZ 3/2/2026 3/02/2026 CS
ORDER METER READING _____

324398 21-0730 6 LAS BRISAS PL CKMTR COMP CS SHO-HO HOWARD HUANG 3/2/2026 3/02/2026 CS
ORDER IS METER REGISTERING [] YES [] NO
METER READING _____ METER HAS NOT REGISTERED SINCE 1/21/26
CUSTOMER HAS DROP COUNTER APP AND IS WONDERING OF USAGE. I CANNOT SEE IT EITHER.
COMPLETION BAD NODE SWAPPED FOR NEW ONE. NEW # 8024468

324399 14-1304 2111 W AUSTIN ST # 18 FINAL COMP CS SARAH VENTURA 3/02/2026 3/02/2026 CS ORDER
TURN OFF [] Y/N
LOCKED [] CAPPED []
MOVING TODAY-----ROLO-----

324400 14-1304 2111 W AUSTIN ST # 18 NEW COMP CS INVESTMENTS SAGEBRU 3/02/2026 3/02/2026 CS ORDER
TURN ON SERVICE []
ARE THERE ANY LEAKS? [] Y/N ---ROLO-----

324402 14-5120 610 HENRY BARBER WAY # 34 FINAL COMP CS KAW DOH MU 3/2/2026 3/02/2026 CS
ORDER TURN OFF [] Y/N
LOCKED [] CAPPED [] SOLD HOME

324403 13-1675 109 TOMMY DR LEAK COMP CS MARGO SMITH 3/02/2026 3/02/2026 CS ORDER
LEAK IS: [] ON THEIR SIDE [X] ON CITY SIDE
COULD NOT FIND LEAK []
GET READING _____ CHECK FOR LEAK
COMPLETION LEAK ON CITY SIDE.

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

CHANGED OUT BOTH GASKETS ROEL--3:45

324404 13-0075 509 HALF LEAGUE RD FINAL COMP CS System Generated 3/03/2026 3/03/2026 CS ORDER
TURN OFF [] Y/N
LOCKED [] CAPPED []
COMPLETION STILL OFF. NO LOCKS TO LOCK OUT. HAVEN'T BEEN OPEN

324405 13-2650 1300 W MAIN ST FINAL COMP CS System Generated 3/03/2026 3/03/2026 CS ORDER
 TURN OFF [] Y/N
 LOCKED [] CAPPED []
 COMPLETION STIILL OFF. NO LOCKS TO LOCK OUT. ROEL 10:31 AM 3/3/26

324406 13-2665 1300 JOHNNY DR Y/N FINAL COMP CS System Generated 3/3/2026 3/03/2026 CS
 ORDER TURN OFF []
 COMPLETION LOCKED [] CAPPED [] LOCKS TO 10:30 AM-ROEL 3/3/2026
 STILL OFF. NO LOCK OUT.

324408 14-1294 2111 W AUSTIN ST # 13 FINAL COMP CS System Generated 3/3/2026 3/03/2026 CS
 ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED []
 STILL OFF-ADAN

324409 14-1970 2697 STATE HWY 238 FINAL COMP CS System Generated 3/3/2026 3/03/2026 CS
 ORDER TURN OFF [] Y/N
 LOCKED [] CAPPED []
 COMPLETION STILL OFF-ADAN

324410 22-1380 514 SUNNYDALE DR RCNP COMP CS ARTURO VARELA 3/03/2026 3/03/2026 CS ORDER
 () RECONNECT PAID
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL

324411 23-0135 305 CALHOUN PLZ RCNP COMP CS INVEST GUIDING AND E 3/03/2026 3/03/2026 CS ORDER
 () RECONNECT PAID
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

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JOB	REQUESTED	SERVICE	ORDER	STATUS	REPORT	COMPLETION	GROUP	DATE	DATE	ID
NUMBER	ACCOUNT NO#	LOCATION	JOB	CODE	STAT	STAFF	BY	DATE	DATE	ID

NOTIFIED-PD ROEL BUSINESS ADAN
 324412 12-0985 201 W MAHAN ST FINAL COMP CS NATALIE SCHULTE 3/03/2026 3/03/2026 CS ORDER
 TURN OFF [] Y/N
 LOCKED [] CAPPED []--ROLO-----

324413 12-0985 201 W MAHAN ST NEW COMP CS ALISSA SCHUSTER 3/03/2026 3/03/2026 CS ORDER
 TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N-----ROLO-----

324414 22-1880 109 BRENTWOOD PL RCNP COMP CS TRACIE STRAKOS 3/3/2026 3/03/2026 CS
 ORDER () RECONNECT PAID FOUND? () Y/N
 () CHECK LEAK. WAS LEAK
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N
 COMPLETION CURRENT METER READING ANY
 TAMPERING
 ANY FEES TO BE CHARGED
 ROEL

324415 14-5308 195 STRINGHAM DR RCNP COMP CS ROBERT CALZADA 3/3/2026 3/03/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED IT WAS LOCKED OUT
 ROEL--3:35

324416 22-2920 202 DAN AVE RCNP COMP CS RICKY BALDERA 3/03/2026 3/03/2026 CS ORDER
 (___Y___) RECONNECT PAID
 (___) RECONNECT REPAIRS FINISHED
 (___) RECONNECT FROM TEMPORARY DISCONNECT
 (___) CHECK LEAK. WAS LEAK FOUND? (___) Y/N
 (___) WAS PERSONAL CUT OFF INSTALLED? (___) Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED
 LEFT CITY SIDE ON, TURNED OFF CUSTOMERSIDE SINCE IT WAS STILLFLOWING.
 LEFT D/T TO EXPLAIN.
 ROEL 2:55

324417 23-0300 709-B STATE HWY 35 S NEW COMP CS CALHOUN HOME HEALTH 3/3/2026 3/03/2026 CS
 ORDER TURN ON SERVICE [___]
 4/02/2026 8:13 AM S E R V I C E O R D E R S T A T U S R E P O R T PAGE: 92
 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

 ARE THERE ANY LEAKS? [___] Y/N 361-552-6367
 361-648-0223
 COMPLETION NEW SERVICE-ROEL

324418 22-0925 413 CANDLELIGHT LN RCNP COMP CS ABRAHAM PENA 3/03/2026 3/03/2026 CS ORDER
 (___Y___) RECONNECT PAID
 (___) CHECK LEAK. WAS LEAK FOUND? (___) Y/N
 (___) WAS PERSONAL CUT OFF INSTALLED? (___) Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED CURBSTOP NEEDS TO BE REPLACED. ROEL

324419 24-0455 205 AVENUE D RCNP COMP CS CATRINA GARCIA 3/03/2026 3/03/2026 CS
 ORDER (Y___) RECONNECT PAID
 (___) CHECK LEAK. WAS LEAK FOUND? (___) Y/N
 (___) WAS PERSONAL CUT OFF INSTALLED? (___) Y/N
 CURRENT METER READING PAID FULL BALANCE
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL---3:29

324420 12-2331 106 SEASHELL DR NEW COMP CS MINELLYS ZAVALA 3/4/2026 3/04/2026 CS
 ORDER TURN ON SERVICE [___]
 ARE THERE ANY LEAKS? [___] Y/N
 NEW TENANT
 MINELLYS 361-250-9579

324421 12-3611 627 W GEORGE ST # 151 T-ON COMP CS PORT LAVACA HOUSING 3/3/2026 3/03/2026 CS
 ORDER METER READING_____
 TURN ON SERVICE[___]
 ARE THERE ANY LEAKS?[___]Y/N
 COMPLETION OFFICE MANAGER NORMA CALLED AND IS NEEDING A 10 DAY TEMP
 SERVICE FOR THIS ACCOUNT
 CREATE T-OFF SERVICE ORDER
 UNABLE TO GET READING-ROEL

324422 22-0190 535 ELMHURST DR RCNP COMP CS BART PEREZ 3/3/2026 3/03/2026 CS
 ORDER (___Y___) RECONNECT PAID
 (___) RECONNECT REPAIRS FINISHED
 (___) RECONNECT FROM TEMPORARY DISCONNECT
 (___) CHECK LEAK. WAS LEAK FOUND? (___) Y/N
 (___) WAS PERSONAL CUT OFF INSTALLED? (___) Y/N

4/02/2026 8:13 AM S E R V I C E O R D E R S T A T U S R E P O R T PAGE: 93
 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

 CURRENT METER READING COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL

324423 22-1905 906 WESTWOOD DR RCNP COMP CS TIM RUDDICK 3/03/2026 3/03/2026 CS ORDER
 () RECONNECT PAID
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 ----CUSTOMER PAID AFTER HOUR FEE PLEASE TURN ON TODAY----
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED
 UTILITIES ON CALL TOOK CARE OF IT.

324424 22-0220 511 ELMHURST DR RCNP COMP CS AMY WATTS 3/4/2026 3/04/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL--5:12PM

324425 21-1285 133 DEL MAR DR RCNP COMP CS GLORIA OCHOA 3/04/2026 3/04/2026 CS ORDER
 () RECONNECT PAID
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL--5:20

324426 24-0220 106 SANTA ROSA ST RCNP COMP CS MANUEL ESCALERA 3/04/2026 3/04/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL--4:57

324427 21-0885 122 PARK PL TPSEER COMP CS CHIANG LU-SHU CHEN 3/06/2026 3/06/2026 CS
 ORDER PLEASE TURN ON FRIDAY. IF SHE HAS AN EMERGENCY VALVE PLEASE
 4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 94

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		FLAG FOR HER. THEY HAVE BEEN OUT OF USA FOR 6 MONTHS. IF THERE IS A LEAK, USE E VALVE OR SHE CAN CALL NON EMERGENCY							
		COMPLETION NUMBER FOR RECONNECT. TURN ON AND GET READ NO LEAKS. READ 75							

324428 12-1980 516 S BENAVIDES ST INFO COMP CS METER NUMBER: ANGEL SOLIS 3/4/2026 3/04/2026 CS
 ORDER METER SIZE: _____
 NUMBER OF DIALS: _____ CURRENT READING: _____ METER TYPE: _____

COMPLETION LEAKS: _____ RAN DIAGNOSTIC-ALL GREEN

CONFIRMED NOD IS NOT TIED TO ANY OTHER ACCOUNT. METER IS PROGRAMMED CORRECTLY.

324429 12-6280 320 SEADRIFT ST NEW COMP CS TURN ON IRENE SANCHEZ 3/4/2026 3/04/2026 CS
 ORDER SERVICE []

ARE THERE ANY LEAKS? [] Y/N PLEASE TURN ON ASAP!!

THEY PAID YESTERDAY

324430 12-3090 1024 N SAN ANTONIO ST INFO COMP CS METER NUMBER: MIKE JOHNSON 3/4/2026 3/04/2026 CS
 ORDER METER SIZE: _____

NUMBER OF DIALS: _____ CURRENT READING: _____

COMPLETION METER TYPE: _____ RAN DIAGNOSTIC-ALL GREEN. CONFIRMED THAT NODE IS NOT TIED TO ANY OTHER ACCOUNT. METER

IS TIED TO CORRECT ADDRESS & PROGRAMMED CORRECTLY-ADAN 3/05/2026 READIN IS 211001

(211)

324431 12-3613 627 W GEORGE ST # 150 NEW COMP CS TURN ON LOUIS ROGERS 3/4/2026 3/04/2026 CS
 ORDER SERVICE [__]
 ARE THERE ANY LEAKS? [__] Y/N LOUIS 346-420-9880

324432 11-1600 108 TRAVIS ST LEAK COMP CS JIMMY HARLAN 3/5/2026 3/05/2026 CS
 ORDER LEAK IS: [X_] ON THEIR SIDE [__] ON CITY SIDE COULD NOT FIND
 LEAK [__]
 GET READING _____
 LEAK 6 GPH NON STOP. DELIVER DT & TABS

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 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

 COMPLETION DETECTED .10 GPM, LEFT D/T AND TABS
 ADAN

324433 11-1775 122 BONHAM ST LEAK COMP CS CANDICE BRIBIESCA 3/05/2026 3/05/2026 CS ORDER
 LEAK IS: [__] ON THEIR SIDE [__] ON CITY SIDE
 COULD NOT FIND LEAK [X_] LEAK 10 GPH -DT & TABS
 GET READING _____
 COMPLETION NO LEAK DETECTED AT OR BY THE METER. LEFT D/T AND TABS
 ADAN

324434 11-2010 216 CROCKETT ST LEAK COMP CS EZRA STELLMAM 3/5/2026 3/05/2026 CS
 ORDER LEAK IS: [X_] ON THEIR SIDE COULD [__] ON CITY SIDE
 NOT FIND LEAK [__]
 GET READING _____
 RUNS 50 GPH DELIVER DT & TABS COMPLETION DETECTED 1.00 GPM, NOTIFIED OWNER.
 LEFT D/T AND TABS ADAN

324435 11-2270 201 BOWIE ST LEAK COMP CS MARIA ALANIS LEAL 3/05/2026 3/05/2026 CS
 ORDER LEAK IS: [X_] ON THEIR SIDE [__] ON CITY SIDE
 COULD NOT FIND LEAK [__]
 GET READING _____
 LEAK -RUNS 10-15 GPH DELIVER DT & TABS
 COMPLETION DETECTED 0.30 GPM, LEFT D/T AND TABS ADAN

324436 14-5120 610 HENRY BARBER WAY # 34 NEW COMP CS SAY NYA 3/5/2026 3/05/2026 CS
 ORDER TURN ON SERVICE [__]
 ARE THERE ANY LEAKS? [__] Y/N NEW OWNER
 SAY 361-308-6220

324437 13-3730 1507 W AUSTIN ST INFO COMP METER CS CARL BAUGH 3/5/2026 3/05/2026 CS
 ORDER NUMBER: _____
 METER SIZE: _____ NUMBER OF DIALS: _____
 CURRENT READING: _____
 METER TYPE: _____ LEAKS: _____
 COMPLETION METER HAS NOT READ SINCE 12/08/2025. RAN DIAGNOSTIC. BAD NODE-NEED TO SWAP.

324438 12-2745 221 N SAN ANTONIO ST NEW COMP CS ANTONIO MENDEZ 3/5/2026 3/05/2026 CS
 ORDER TURN ON SERVICE [__]
 4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 96

NUMBER ACCOUNT NO# LOCATION JOB CODE STAT STAFF REQUESTED BY JOB DATE COMPLETION DATE GROUP ID

ARE THERE ANY LEAKS? [__] Y/N NEW TENANT
 ANTONIO 361-746-1833
 COMPLETION COULD NOT LEAVE WATER ON. LEFT A DOOR TAG STATING I LEFT CITY SIDE ON AND THEIR SIDE OFF.SO THEY CAN TURN ON.

324439 12-4575 515 S TRINITY ST LEAK COMP CS SANTOS MARQUEZ 3/05/2026 3/05/2026 CS ORDER
 LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK [X]
 GET READING _____
 LEAVE DT & TABS-RUNS 140GPH SEVERAL HOURS AT A TIME. COMPLETION NO LEAK DETECTED AT OR BY THE METER.
 ADAN

324440 22-1125 526 FAIRMONT ST TURN OFF [] Y/N FINAL COMP CS JOSE LOUIS GARCIA JR 3/5/2026 3/05/2026 CS
 ORDER
 COMPLETION LOCKED [] CAPPED [] MOVING TO VICTORIA
 FINAL TURN OFF

324441 13-1570 235 TOMMY DR NEW COMP CS JESSICA N BALDERA 3/5/2026 3/05/2026 CS
 ORDER TURN ON SERVICE [Y]
 ARE THERE ANY LEAKS? [N] Y/N
 COMPLETION PAID FULL AMOUNT AND DEPOSIT JESSICA ROEL--3:35

324442 14-1170 2212 LARRY DR FINAL COMP CS ALISON STERLING 3/5/2026 3/05/2026 CS
 ORDER TURN OFF [] Y/N
 LOCKED [] CAPPED [] SOLD HOME

324443 13-3258 1616 MEADOWVIEW DR APT E E TURN ON NEW COMP CS TRIPLE REAL ESTATE 3/6/2026 3/06/2026 CS
 ORDER SERVICE []
 ARE THERE ANY LEAKS? [] Y/N OWNER CHRIS 361-484-0833
 COMPLETION NEW SERVICE TURN ON-ADAN

324444 13-6274 315 REDFISH DRIVE CKMTR COMP CS LLOYD SCHLAMEUS 3/06/2026 3/06/2026 CS ORDER IS
 METER REGISTERING [] YES [] NO
 METER READING _____ STOPPED READING LAST READ WAS 01/23/2026
 COMPLETION RAN DIAGNOSTIC. LOW VOLTAGE ON BOTH METER & NODE-CHANGE SOON.

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
324445	14-1284	2111 W AUSTIN ST # 8	LEAK COMP	CS	MIGUEL VILLARREAL JR		3/06/2026	3/06/2026	CS ORDER

LEAK IS: [X] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____ RUNNING 30 GPH 24/7-LEAVE DT & TABS
 COMPLETION DECTED .50 GPM, LEFT D/T AND TABS
 ADAN

324446 11-1745 110 BONHAM ST LEAK COMP CS BRANDY STRINGO 3/6/2026 3/06/2026 CS
 ORDER LEAK IS: [] ON THEIR SIDE [X] ON CITY
 COULD NOT FIND LEAK []
 GET READING _____
 THERE IS A POSSIBLE LEAK AT THE METER FOR THIS ADDRESS. THEY CALLED AND SAID THE GRASS IS REALLY GREEN IN THAT AREA...
 COMPLETION LEAK AT GASKET
 ADAN

324448 14-1170 2212 LARRY DR NEW COMP CS ERON LOZANO 3/6/2026 3/06/2026 CS
 ORDER TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N NEW OWNER ERON

324452 22-0910 531 WESTWOOD DR FINAL COMP CS EVAN WEDIG 3/6/2026 3/06/2026 CS
 ORDER TURN OFF [] Y/N
 LOCKED [] CAPPED []
 COMPLETION DOES NOT LIVE HERE ANYMORE CUSTOMER WAS ON DISCONNECT LIST NEW OWNER MOVED IN 3/6/26

324454 22-0910 531 WESTWOOD DR NEW COMP CS DORA GUERRA 3/6/2026 3/06/2026 CS

ORDER TURN ON SERVICE [__]
 ARE THERE ANY LEAKS? [__] Y/N
 COMPLETION NEW OWNER
 DORA 956-313-6147 NEW SERVICE TURN ON

324455 22-2975 311 JENNINGS AVE FINAL COMP CS MARLI R GRIFFITH 3/10/2026 3/10/2026 CS

ORDER TURN OFF [Y_] Y/N
 LOCKED [__] CAPPED [__]
 COMPLETION SHE NO LONGER LIVES THERE ROEL---10:08

324456 12-1260 701 N VIRGINIA ST LEAK COMP CS REHAB MEMORIAL MEDIC 3/9/2026 3/09/2026 CS

ORDER LEAK IS: [__] ON THEIR SIDE [__] ON CITY SIDE
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COULD NOT FIND LEAK [__]
 GET READING _____
 CUSTOMER NEEDS METER UNLOCKED TO SEE IF IT IS LEAKING. PLEASE CONTACT BECKY WHEN YOU GET THERE. 361-552-6713 THIS IS THE REHAB BUILDING
 COMPLETION UNABLE TO DETERMINE. NEED TO SWAP METER. OLD SENSUS METER.

324457 14-2010 2506 STATE HWY 238 B INFO COMP CS DEPT OF STATE HEALTH 3/09/2026 3/09/2026 CS ORDER

SEE HOW MANY METERS ARE BETWEE 2506 ST HWY 238 B & 238 A .
 IS THE WATER ON?? IS THE METERED SHARED? THIS IS AN IDLE ACCT. BUT TRUCKS ARE THERE ALL THE TIME AND THE PICTURE SHOWS A WATER HOSE.
 PLEASE FIGURE OUT IF THIS IS BEING USED AS THERE HAS NEVER BEEN AN ACCOUNT FOR A.
 COMPLETION 4 METERS IN TOTAL -PROVIDING MAP WITH ADDRESSES TO CONFIRM

324459 22-1995 1110 BROOKHOLLOW DR LEAK COMP CS DEBBIE VICKERY 3/9/2026 3/09/2026 CS

ORDER LEAK IS: [__] ON THEIR SIDE COULD [__] ON CITY SIDE
 NOT FIND LEAK [__]
 GET READING _____
 COMPLETION RUNS 20 GPH. 24/7 DELIVER DT & TABS
 CHECK FOR LEAK. DETECTING 0.30 GPM. LEFT DT & TABS

324460 13-1220 1203 SCHOOLEY ST NEW COMP CS ROSA RAMOS 3/10/2026 3/10/2026 CS

ORDER TURN ON SERVICE [Y_] Y/N
 ARE THERE ANY LEAKS? [__] Y/N
 REACTIVATED FOR 3/10/2026

324461 22-2910 218 DAN AVE LEAK COMP CS MARCOS M. GUAJARDO 3/9/2026 3/09/2026 CS

ORDER LEAK IS: [__] ON THEIR SIDE COULD [__] ON CITY SIDE
 NOT FIND LEAK [__]
 GET READING _____
 LEAVE DT & TABS. THIS RUNS ABOUT 2000 GALLONS PER DAY. SOMETHING RUNS 200 GPH FOR SEVERAL HOURS INTERMITANTLY. I
 COMPLETION MADE CONTACT WITH CUSTOMER'S BROTHER THAT LIVES THERE. AWARE OF THE PROBLEM. GOING TO TRY & FIX IT.

324462 22-4501 201 TRINITY SHORE DR RCNP COMP CS System Generated 3/09/2026 3/09/2026 CS ORDER

(__) RECONNECT PAID
 (__) RECONNECT REPAIRS FINISHED
 (__) RECONNECT FROM TEMPORARY DISCONNECT
 (__) CHECK LEAK. WAS LEAK FOUND? (__) Y/N
 (__) WAS PERSONAL CUT OFF INSTALLED? (__) Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324463 22-4503 201 TRINITY SHORE DR RCNP COMP CS System Generated 3/9/2026 3/09/2026 CS

ORDER (__) RECONNECT PAID
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() RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324464 22-4999 109 CARMINE FINAL COMP CS System Generated 3/9/2026 3/09/2026 CS
 ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED [] STILL OFF

324465 22-5008 123 W AIMABLE TURN OFF [] Y/N FINAL COMP CS System Generated 3/9/2026 3/09/2026 CS
 ORDER LOCKED [] CAPPED []

324466 22-5009 121 W AIMABLE FINAL COMP CS System Generated 3/9/2026 3/09/2026 CS
 ORDER TURN OFF [] Y/N
 LOCKED [] CAPPED []
 COMPLETION STILL OFF

324467 22-5010 305 CLARET DR TURN OFF [] Y/N FINAL COMP CS System Generated 3/9/2026 3/09/2026 CS
 ORDER LOCKED [] CAPPED []
 COMPLETION STILL OFF

324468 22-5108 115 W ST FRANCOIS TURN OFF [] Y/N FINAL COMP CS System Generated 3/9/2026 3/09/2026 CS
 ORDER Y/N
 COMPLETION LOCKED [] CAPPED [] AND LOCKED.
 TAMPERING-FOUND ON. TURNED OFF

324469 23-1401 332 INDEPENDENCE DR CLB H RCNP COMP CS System Generated 3/09/2026 3/09/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324470 23-1402 332 INDEPENDENCE DR BLD 1 RCNP COMP CS System Generated 3/9/2026 3/09/2026 CS
 ORDER () RECONNECT PAID
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
() RECONNECT REPAIRS FINISHED () RECONNECT FROM TEMPORARY DISCONNECT () CHECK LEAK. WAS LEAK FOUND? () Y/N () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED									

324471 23-1403 332 INDEPENDENCE DR BLD 2 RCNP COMP CS System Generated 3/9/2026 3/09/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324472 23-1404 332 INDEPENDENCE DR BLD 3 RCNP COMP CS System Generated 3/09/2026 3/09/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324473 23-1405 332 INDEPENDENCE DR BLD 4 RCNP COMP CS System Generated 3/09/2026 3/09/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324474 23-1406 332 INDEPENDENCE DR BLD 5 RCNP COMP CS System Generated 3/09/2026 3/09/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
324475	23-1407	332 INDEPENDENCE DR	RCNP	COMP	CS	System Generated	3/09/2026	3/09/2026	CS ORDER
() RECONNECT PAID () RECONNECT REPAIRS FINISHED () RECONNECT FROM TEMPORARY DISCONNECT () CHECK LEAK. WAS LEAK FOUND? () Y/N () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED									

324476 24-0390 314 AVENUE D FINAL COMP CS System Generated 3/9/2026 3/09/2026 CS
 ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED [] STILL OFF-ADAN

324477 11-0638 807 FULTON ST NEW COMP CS MARK DIETZEL 3/9/2026 3/09/2026 CS
 ORDER TURN ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N
 WAS NOT IN TOWN, NEEDS WATER BACK ON

324478 14-5030 610 HENRY BARBER WAY 25 INFO COMP CS MARIA SEPULVEDA 3/9/2026 3/09/2026 CS
 ORDER PLEASE CHECK IF THEY HAVE A LEAK. THEY ARE SAYING THE LINE IS BROKE AND WATER IS CREEPING UP TO THE HOUSE.
 LET THEM KNOW IF THEY NEED A PLUMBER. MOTHER IS HOME
 COMPLETION LEAK AT CUSTOMER SIDE TO # 24 LEFT DT & TABS

324479 13-2095 226 N BAUER DR A FINAL COMP CS CARL KRUEGER 3/12/2026 3/12/2026 CS
 ORDER TURN OFF [] Y/N
 LOCKED [] CAPPED [] MOVED TO SAN MARCUS
 COMPLETION FINAL TURN OFF-MOVED TO SAN MARCOS

324480 22-4010 103 BELLE LN FINAL COMP CS ADOLFO JEREDA 3/9/2026 3/09/2026 CS
 ORDER TURN OFF [] Y/N
 COMPLETION LOCKED [] CAPPED [] ROEL--11:00

324481 11-4471 102 E SOUTH ST SWAP COMP CS 3/11/2026 3/11/2026 CS ORDER
 NEED OLD METER READING
 ALSO NEED NEW METER NUMBER AND READING

324482 11-0995 224 N COMMERCE ST LKOUT COMP CS LMR BAR RIVERA LEE 3/11/2026 3/11/2026 CS
 ORDER () LOCKED AND OFF () CAPPED AND OFF

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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[] ON AND LOCK MISSING/BROKE [] CAP OFF AND METER ON READING _____
 [] CHARGE TAMPERING
 LOCK OUT-HAS SMALL RUNNING LEAK-IDLE ACCT.
 COMPLETION FOUND ON. TURNED OFF -ADDED LOCK. NO LEAK DETECTED AT THIS TIME.-ADAN

324483	11-5608	300 #E TINEX BROWNING BLVD	INFO COMP CS	*Invalid*	3/11/2026	3/11/2026 CS
	ORDER	METER NUMBER: _____ METER SIZE: _____ NUMBER OF DIALS: _____ CURRENT READING: _____ METER TYPE: _____ LEAKS: _____				
	COMPLETION	PULLED METER. GOIN TO BE SENT OFF FOR TESTING.				
324484	12-2273	109 SAND DOLLAR DR TURN ON SERVICE [] NEW	COMP CS	ESPERANZA LONGORIA	3/11/2026	3/11/2026 CS
	ORDER	ARE THERE ANY LEAKS? [] Y/N				
	COMPLETION	ESPERANZA 361-250-9675 SERVICE WAS ALREADY.				
324485	21-1820	1997 STATE HWY 35 S	RCNP COMP CS	MARQUIS INDUSTRIAL S	3/11/2026	3/11/2026 CS
	ORDER	RUSSELL SAYS THE WATER IS NOT ON AT THIS LOCATION. HE WOULD LIKE YOU TO CALL HIM WHEN YOU GET THERE. 361-920-6313 ANY TAMPERING ANY FEES TO BE CHARGED NOTIFIED RUSSELL THAT WATER WAS ON BUT THE CUSTOMER SIDE WAS OFF.				
	COMPLETION	ADAN				
324486	12-5565	208 S LAVACA ST	LEAK COMP CS	LEAK IS: [] EDELMIRO CASTILLO	3/11/2026	3/11/2026 CS
	ORDER	ON THEIR SIDE [] ON CITY SIDE COULD NOT FIND LEAK [] GET READING _____				
	COMPLETION	RUNNING 70GPH DELIVER DT & TABS LEFT DOOR TAG AND TABS ADAN				
324487	12-1130	508 N ANN ST B	LEAK COMP CS	ROLANDO REYES	3/11/2026	3/11/2026 CS
	ORDER	LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE COULD NOT FIND LEAK [] GET READING _____ RUNNING 30-35 GPH TAKE TO FIRESTONE AND GIVE TO MR. REYES. LET HIM KNOW IT IS 508 N ANN # B. GIVE TABS AS WELL DELIVERED DOOR TAG AND TABS TO MR.REYES AT FIRESTONE				
	COMPLETION	4/02/2026 8:13 AM				
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		JOB	REQUESTED		JOB	COMPLETION GROUP
NUMBER	ACCOUNT NO#	LOCATION	CODE	STAT	STAFF	BY
		DATE	DATE	ID		
<hr/>						
324488	13-3625	1908 W AUSTIN ST	MISCS COMP	*Invalid* COMPLETE CUSTOM CABL	3/11/2026	3/11/2026 CS
	ORDER	CUSTOMER NEEDS WATER OFF SO HE CAN FIX THE PIPES. NOT SURE WHERE THE METER IS.				
	COMPLETION	SHOWED CUSTOMER LOCATION OF METER-NO CUSTOMER SHUT OFF FOUND CHANGED OLD SENSUS METER FOR MUELLER. METER # 86532254 NODE # 5105829 READING 0000				
324489	12-3611	627 W GEORGE ST # 151	T-OFF COMP CS	PORT LAVACA HOUSING	3/16/2026	3/16/2026 CS
	ORDER	METER READING _____ TURNED METER OFF [] Y/N [] LOCKED [] CAPPED TURN OFF TEMP SERVICE 03/11/2026				
324491	21-1475	101 TIMBERLINE DR	INFO COMP CS	PLEASE MAKE A MILES F THOMPSON	3/11/2026	3/11/2026 CS
	ORDER	DOOR TAG FOR THIS CUSTOMER TO CONTACT THE WATER DEPT. ABOUT A CHECK HE WROTE. EXTENSION: 239 TRACIE				
	COMPLETION	LEFT DOOR TAG FOR CUSTOMER. ADAN				

OWNER CATHERINE 713-303-2353
323 CHARLOTTE DR

324504 13-1935 LEAK COMP CS KIMBERLY MUNOZ 3/16/2026 3/16/2026 CS
ORDER LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE COULD NOT
FIND LEAK []
GET READING _____
WATER IS FILLING UP THE METER BOX
COMPLETION LEAKING CURBSTOP. CLEARED ROOTS AROUND IT. CLOSED A FEW
TIMES AND LEAK STOPPED.

324505 13-1625 212 TOMMY DR INFO COMP CS VICTOR AQUINO 3/16/2026 3/16/2026 CS ORDER
METER NUMBER: _____
METER SIZE: _____
NUMBER OF DIALS: _____ CURRENT READING: _____ METER TYPE: _____ LEAKS: _____
COMPLETION RECHECKED ON NMT. ALL GREEN SHOULD RECEIVE UPDATES AND READINGS

324506 13-1640 208 TOMMY DR INFO COMP CS JOHN ZAMBRANO 3/16/2026 3/16/2026 CS ORDER
METER NUMBER: _____
METER SIZE: _____ NUMBER OF DIALS: _____
CURRENT READING: _____
METER TYPE: _____ LEAKS: _____
COMPLETION RECHECKED ON NMT. ALL GREEN ON CHECKS. SHOULD UPDATE AND
RECEIVE READINGS

324507 13-1905 246 CHARLOTTE DR INFO COMP CS ELVIRA SANCHEZ 3/16/2026 3/16/2026 CS ORDER
METER NUMBER: _____
METER SIZE: _____ NUMBER OF DIALS: _____
CURRENT READING: _____
METER TYPE: _____ LEAKS: _____
COMPLETION ERROR CODE 21. SERVER TIMED OUT. SHOULD BE CLEARED AND UP DATING.

324508 13-2390 301 LOWERY DR INFO COMP CS JR EDDIE RENDON 3/16/2026 3/16/2026 CS
ORDER METER NUMBER: _____
METER SIZE: _____ NUMBER OF DIALS: _____
CURRENT READING: _____
METER TYPE: _____

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		LEAKS: _____							
		COMPLETION STILL OLD. UNABLE TO LOCATE PROPERTY. FENCED OFF. LARGE DOG IN YARD. MEETING FRIDAY 27TH TO FIND METER AND SWAP FOR MUELLER.							

324509 13-2415 1728 W MAIN ST INFO COMP CS WHITE'S BAR-B-CUE 3/16/2026 3/16/2026 CS
ORDER METER NUMBER: _____ METER
SIZE: _____
NUMBER OF DIALS: _____
CURRENT READING: _____ METER
TYPE: _____ LEAKS: _____
COMPLETION ERROR CODE 1-METAL BOX
CHANGED METER AND BOX. NEW METER # 71251117 STARTED READING WAS

324510 13-2945 1704 OREN ST INFO COMP CS YADIRA GALINDO 3/16/2026 3/16/2026 CS ORDER
METER NUMBER: _____
METER SIZE: _____ NUMBER OF DIALS: _____
CURRENT READING: _____
METER TYPE: _____ LEAKS: _____
COMPLETION ALL GREEN ON CHECKS. METAL BOX. NEED TO SWAP. MANUAL READ

324511 13-2960 1514 BURKEDALE DR INFO COMP CS MARIA HERNANDEZ 3/16/2026 3/16/2026 CS ORDER
 METER NUMBER: _____
 METER SIZE: _____
 NUMBER OF DIALS: _____ CURRENT READING: _____ METER TYPE: _____ LEAKS: _____
 COMPLETION NODE WAAS NOT INPUT INTO SENTRYX. UPDATED AND PROGRAMMED. NEW NODE # 8059778

324513 14-0880 2202 MCPHERSON DR NEW COMP CS INVESTMENTS ROMI, LL 3/16/2026 3/16/2026 CS ORDER
 TURN ON SERVICE [___]
 ARE THERE ANY LEAKS? [___] Y/N BLANCA 832-866-0742
 COMPLETION COULDN'T LEAVE WATER ON. MADE CONTACT W/CUST. CUST. TOLD
 ME JUST TURN OFF. LEAK AT WATER HEATER.

324516 13-3685 1203 W AUSTIN ST INFO COMP CS AND AUTO #4 CROSSROA 3/16/2026 3/16/2026 CS
 ORDER METER NUMBER: _____
 METER SIZE: _____
 NUMBER OF DIALS: _____

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		CURRENT READING: _____ METER TYPE: _____ LEAKS: _____							
		COMPLETION METER ERROR SWAPPED FOR NEW. NEW METER # 86537683 READING 0.00							

324519 13-5855 1315 JACKSON ST TURN OFF [___] Y/N FINAL COMP CS ALLEN & BARBARA BICK 3/16/2026 3/16/2026 CS
 ORDER LOCKED [___] CAPPED [___] SOLD HOME

324520 13-5855 1315 JACKSON ST NEW COMP CS JACLYN ORTIZ 3/16/2026 3/16/2026 CS
 ORDER TURN ON SERVICE [___]
 ARE THERE ANY LEAKS? [___] Y/N JACLYN

324521 13-5555 1915 LEON DR NEW COMP CS ROMELIA GONZALES 2/15/2026 2/15/2026 CS
 ORDER TURN ON SERVICE [___]
 ARE THERE ANY LEAKS? [___] Y/N

324522 12-2267 115 SAND DOLLAR DR RCNP COMP CS MEGAN R PEREZ 3/17/2026 3/17/2026 CS
 ORDER (___) RECONNECT PAID
 (___) RECONNECT REPAIRS FINISHED
 (___) RECONNECT FROM TEMPORARY DISCONNECT
 (___) CHECK LEAK. WAS LEAK FOUND? (___) Y/N
 (___) WAS PERSONAL CUT OFF INSTALLED? (___) Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324523 11-1695 111 BURNET ST RCNP COMP CS ENEDINA RAMOS 3/17/2026 3/17/2026 CS ORDER
 (___) RECONNECT PAID
 (___) RECONNECT REPAIRS FINISHED
 (___) RECONNECT FROM TEMPORARY DISCONNECT
 (___) CHECK LEAK. WAS LEAK FOUND? (___) Y/N
 (___) WAS PERSONAL CUT OFF INSTALLED? (___) Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324524 11-1820 214 BONHAM ST RCNP COMP CS TIANA M MAUER 3/17/2026 3/17/2026 CS ORDER
 ACCOUNT IS ON HOLD UNTIL CUSTOMER CALLS...NO WATER ON PLEASE!!!!!!
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED
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		PAID BILL. LEAVE WATER OFF-ACCOUNT ON HOLD TILL CUSTOMER CALLS							

324525 12-2257 207 SAND DOLLAR DR RCNP COMP CS NIARIANN DELOACH 3/17/2026 3/17/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324526 12-3040 807 N SAN ANTONIO ST A RCNP COMP CS JAMES KENDRICK 3/17/2026 3/17/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED
 10:43 AM CALLED ROEL-TURNED BACK ON.

324527 12-2315 111 SEASHELL DR RCNP COMP CS EDDY GARCIA 3/17/2026 3/17/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324528 12-3446 612 HALF LEAGUE RD #3 RCNP COMP CS AGUSTIN HERNANDEZ 3/17/2026 3/17/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324529 11-2020 220 CROCKETT ST RCNP COMP CS FERNANDO REYES 3/17/2026 3/17/2026 CS
 ORDER () RECONNECT PAID
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
() RECONNECT REPAIRS FINISHED () RECONNECT FROM TEMPORARY DISCONNECT () CHECK LEAK. WAS LEAK FOUND? () Y/N () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED									

324530 11-1575 210 BURNET ST RCNP COMP CS BILLY GARCIA 3/17/2026 3/17/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324531 12-5205 604 S LAVACA ST RCNP COMP CS JAIME RIOS 3/17/2026 3/17/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324532 11-2905 104 HAVILAND ST RCNP COMP CS PATRICIA ARREDONDO 3/17/2026 3/17/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324533 11-5065 824 S VIRGINIA ST RCNP COMP CS RUBEN SAENZ 3/17/2026 3/17/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP	ID
324534	12-2221	312 SAND DOLLAR DR	RCNP	COMP	CS	GEMA L GONZALEZ	3/17/2026	3/17/2026	CS	ORDER
() RECONNECT PAID () RECONNECT REPAIRS FINISHED () RECONNECT FROM TEMPORARY DISCONNECT () CHECK LEAK. WAS LEAK FOUND? () Y/N () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED										

324535 12-6320 212 SEADRIFT ST RCNP COMP CS SARIAH FLORES 3/17/2026 3/17/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324536 11-2315 110 HOUSTON ST RCNP COMP CS ROSE CANO 3/17/2026 3/17/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324537 12-4675 411 S TRINITY ST RCNP COMP CS MELDA LELLENQUIEN 3/17/2026 3/17/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324538 11-1160 618A N COMMERCE ST NEW COMP CS STEVE BUTLER 3/17/2026 3/17/2026 CS
 ORDER TURN ON SERVICE []
 COMPLETION ARE THERE ANY LEAKS? [] Y/N NEW
 SERVICE TURN ON

324539 21-1335 122 SPYGLASS HILL ST RCNP COMP CS HOWARD EVINS 3/17/2026 3/17/2026 CS
 ORDER () RECONNECT PAID

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP	ID
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() RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED
 NEW SERVICE/RECONNECT. IRRIGATION LINE

324541 11-3380 210 N GUADALUPE ST FINAL COMP CS DAVID NICHOLSON 3/17/2026 3/17/2026 CS
 ORDER TURN OFF [] Y/N
 LOCKED [] CAPPED []---ROLO-----

324542 12-2305 205 SEAGREEN DR T-ON COMP METER CS SEAGREEN PROPERTY 3/17/2026 3/17/2026 CS
 ORDER READING _____
 TURN ON SERVICE []

COMPLETION ARE THERE ANY LEAKS? [] Y/N
 10 DAY TEMP TURN ON
 CREATE T-OFF SERVICE ORDER
 TURNED ON

324543 12-3685 627 W GEORGE ST # 165 RCNP COMP () CS VALENCIA AMEJORADO 3/17/2026 3/17/2026 CS
 ORDER RECONNECT PAID

COMPLETION () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N
 CURRENT METER READING
 ANY TAMPERING
 ANY FEES TO BE CHARGED

324544 11-3380 210 N GUADALUPE ST NEW COMP TURN ON CS JUAN CALTZONZIN 3/17/2026 3/17/2026 CS
 ORDER SERVICE []

ARE THERE ANY LEAKS? [] Y/N---ROLO-----

324545 12-3900 509 BROOKS AVE RCNP COMP CS JIMMY RAMIREZ 3/17/2026 3/17/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324546 12-3925 417 W MAHAN ST RCNP COMP CS SEAN NAVARRO 3/17/2026 3/17/2026 CS
 ORDER () RECONNECT PAID

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
()		RECONNECT REPAIRS FINISHED							
()		RECONNECT FROM TEMPORARY DISCONNECT							
()		CHECK LEAK. WAS LEAK FOUND? () Y/N							
()		WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING							
		COMPLETION ANY TAMPERING							
		ANY FEES TO BE CHARGED							

324547 12-2355 404 SEASHELL DR RCNP COMP CS ILIANA SALINAS 3/17/2026 3/17/2026 CS
 ORDER () RECONNECT PAID

() RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324548 12-1390 1103 N ANN ST RCNP COMP CS LAURA & RONALD WHIT 3/17/2026 3/17/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324549 11-0235 803 PRIVATE ROAD DR RCNP COMP CS QUAN LE 3/17/2026 3/17/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324550 12-3669 627 W GEORGE ST # 161 RCNP COMP CS JUSTINE LOPEZ 3/17/2026 3/17/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

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Table with columns: NUMBER ACCOUNT NO#, LOCATION, JOB CODE STAT, STAFF, REQUESTED BY, JOB DATE, COMPLETION DATE, GROUP ID. Row 1: 324551 12-3215 816 N NUECES ST RCNP COMP CS MARY CERVANTES 3/17/2026 3/17/2026 CS ORDER

324552 11-4930 105 E AUSTIN ST RCNP COMP CS ALBERT SOTO JR. 3/17/2026 3/17/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324555 12-3945 529 SANCHEZ AVE RCNP COMP CS JOSIE HERNANDEZ 3/17/2026 3/17/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324556 12-1280 710 N ANN ST RCNP COMP CS MARIA PEREZ 3/17/2026 3/17/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324557 12-0940 125 W MAIN ST RCNP COMP CS MARIA DELEON 3/17/2026 3/17/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N

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NUMBER ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
<input type="checkbox"/> WAS PERSONAL CUT OFF INSTALLED? <input type="checkbox"/> Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED								

324558	12-1965	212 W CENTER ST	RCNP	COMP	CS	CHRIS JR FLORES	3/17/2026	3/17/2026 CS
ORDER <input type="checkbox"/> RECONNECT PAID <input type="checkbox"/> RECONNECT REPAIRS FINISHED <input type="checkbox"/> RECONNECT FROM TEMPORARY DISCONNECT <input type="checkbox"/> CHECK LEAK. WAS LEAK FOUND? <input type="checkbox"/> Y/N <input type="checkbox"/> WAS PERSONAL CUT OFF INSTALLED? <input type="checkbox"/> Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED								

324559	11-3170	629 RANDLE ST	RCNP	COMP	CS	SERGIO A GARCIA	3/17/2026	3/17/2026 CS ORDER
<input type="checkbox"/> RECONNECT PAID---(CHARGE AFTER HOURS FEE \$50) <input type="checkbox"/> RECONNECT REPAIRS FINISHED <input type="checkbox"/> RECONNECT FROM TEMPORARY DISCONNECT <input type="checkbox"/> CHECK LEAK. WAS LEAK FOUND? <input type="checkbox"/> Y/N <input type="checkbox"/> WAS PERSONAL CUT OFF INSTALLED? <input type="checkbox"/> Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED RECONNECTED. EMAIL STATED AGTERS HOURS FEE APPLIED TO BE TURNED ON TODAY.								

324560	12-5935	315 LA SALLE ST	RCNP	COMP	CS	FELIX MUNGIA	3/17/2026	3/17/2026 CS ORDER
<input type="checkbox"/> RECONNECT PAID--(CHARGE AFTER HOURS FEE \$50) <input type="checkbox"/> RECONNECT REPAIRS FINISHED <input type="checkbox"/> RECONNECT FROM TEMPORARY DISCONNECT <input type="checkbox"/> CHECK LEAK. WAS LEAK FOUND? <input type="checkbox"/> Y/N <input type="checkbox"/> WAS PERSONAL CUT OFF INSTALLED? <input type="checkbox"/> Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED								

324561	12-5425	808 HACKBERRY ST	RCNP	COMP	CS	JAMES A DERRICK	3/17/2026	3/17/2026 CS ORDER
<input type="checkbox"/> RECONNECT PAID <input type="checkbox"/> RECONNECT REPAIRS FINISHED <input type="checkbox"/> RECONNECT FROM TEMPORARY DISCONNECT <input type="checkbox"/> CHECK LEAK. WAS LEAK FOUND? <input type="checkbox"/> Y/N <input type="checkbox"/> WAS PERSONAL CUT OFF INSTALLED? <input type="checkbox"/> Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED ROEL--8:54								

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NUMBER ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
324562	12-4095	902 W MAHAN ST	RCNP	COMP	CS	MIGUEL & MARIA OROZ	3/17/2026	3/17/2026 CS ORDER
<input type="checkbox"/> RECONNECT PAID <input type="checkbox"/> RECONNECT REPAIRS FINISHED <input type="checkbox"/> RECONNECT FROM TEMPORARY DISCONNECT <input type="checkbox"/> CHECK LEAK. WAS LEAK FOUND? <input type="checkbox"/> Y/N <input type="checkbox"/> WAS PERSONAL CUT OFF INSTALLED? <input type="checkbox"/> Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED ROEL---9:00								

324563	12-0280	505 S VIRGINIA ST	RCNP	COMP	CS	ANGELA & KEITH WALD	3/18/2026	3/18/2026 CS ORDER
<input type="checkbox"/> RECONNECT PAID <input type="checkbox"/> RECONNECT REPAIRS FINISHED <input type="checkbox"/> RECONNECT FROM TEMPORARY DISCONNECT <input type="checkbox"/> CHECK LEAK. WAS LEAK FOUND? <input type="checkbox"/> Y/N <input type="checkbox"/> WAS PERSONAL CUT OFF INSTALLED? <input type="checkbox"/> Y/N CURRENT METER READING COMPLETION ANY TAMPERING ANY FEES TO BE CHARGED								

324564 12-0595 913 S ANN ST RCNP COMP CS JORGE MONREAL 3/18/2026 3/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

324565 12-2387 307 SEASHELL DR RCNP COMP CS ALEXA ROBLES 3/18/2026 3/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED
COULD NOT LEAVE ON LEFT D/T ROEL--2:30

324568 12-2740 219 N SAN ANTONIO ST RCNP COMP CS JULIAN CALZADA 3/18/2026 3/18/2026 CS
ORDER () RECONNECT PAID
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Table with columns: NUMBER ACCOUNT NO#, LOCATION, JOB CODE, STAT, STAFF, REQUESTED BY, JOB DATE, COMPLETION DATE, GROUP ID. Includes job details for 324568 and 324569.

324569 13-2415 1728 W MAIN ST SWAP COMP CS 3/18/2026 3/18/2026 CS ORDER
NEED OLD METER READING
ALSO NEED NEW METER NUMBER AND READING

324570 22-1840 817 WESTWOOD DR LEAK COMP CS USCG FINANCE CENTER 3/18/2026 3/18/2026 CS ORDER
LEAK IS: () ON THEIR SIDE () ON CITY SIDE
COULD NOT FIND LEAK ()
GET READING:
NEIGHBOR REPORTED POSSIBLE LEAK AT THE METER. PLEASE CHECK THIS OUT.
COMPLETION LEAK AT NEIGHBORS

324571 11-1820 214 BONHAM ST CKMTR COMP CS TIANA M MAUER 3/18/2026 3/18/2026 CS
ORDER IS METER REGISTERING () YES () NO
METER READING
WHILE CHECKING FOR TAMPERING, THIS METER HAS NOT READ FOR A LONG TIME. AUGUST OF 2025.
COMPLETION NO TAMPERING-ACCOUNT IS UP TO DATE. NO ONE IS LIVING HERE. THAT IS WHY THERE IS NO GRAPH. OWNER REQUESTED IT TO BE LEFT OFF.

324572 13-3625 1908 W AUSTIN ST SWAP COMP CS 3/18/2026 3/18/2026 CS ORDER
NEED OLD METER READING
ALSO NEED NEW METER NUMBER AND READING

324573 11-2805 124 PARKER ST CKMTR COMP CS JUAN MANUEL RODRIGUE 3/18/2026 3/18/2026 CS
ORDER IS METER REGISTERING () YES () NO
METER READING
WHEN CHECKING IF TAMPERING THERE IS NO READINGS FOR A COUPLE YEARS. CAN YOU PLEASE CHECK THE METER?
COMPLETION METER IS UPDATING HOUSE IS VACANT AND LOCKED OUT. GRAPH WON'T SHOW USAGE AS NO WATER HAS PASSED THROUGH

324574 11-3170 629 RANDLE ST CKMTR COMP CS SERGIO A GARCIA 3/18/2026 3/18/2026 CS
ORDER IS METER REGISTERING () YES () NO
METER READING
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Table with columns: NUMBER ACCOUNT NO#, LOCATION, JOB CODE, STAT, STAFF, REQUESTED BY, JOB DATE, COMPLETION DATE, GROUP ID. Includes job details for 324574.

THIS METER HAS NOT READ SINCE 1/19/2026
 COMPLETION NODE WIRE CUT. SWAPPED FOR NEW ONE. NEW NOD # 5102241 MANUAL READING 171.282

324575 11-1945 106 CROCKETT ST RCNP COMP CS EFRAIN GONZALEZ 3/18/2026 3/18/2026 CS
 ORDER (___) RECONNECT PAID
 (___) RECONNECT REPAIRS FINISHED
 (___) RECONNECT FROM TEMPORARY DISCONNECT
 (___) CHECK LEAK. WAS LEAK FOUND? (___) Y/N
 (___) WAS PERSONAL CUT OFF INSTALLED? (___) Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN--1:55

324576 12-3855 612 W WILSON ST RCNP COMP CS JOSE A CONTRERAS 3/18/2026 3/18/2026 CS ORDER
 (___) RECONNECT PAID
 (___) RECONNECT REPAIRS FINISHED
 (___) RECONNECT FROM TEMPORARY DISCONNECT
 (___) CHECK LEAK. WAS LEAK FOUND? (___) Y/N
 (___) WAS PERSONAL CUT OFF INSTALLED? (___) Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED
 SMALL LEAK 0.40, NOTIFIED OWNER AND LEFT D/T AND TABS. ADAN--2:25

324578 12-2181 205 CORAL REEF DR LEAK COMP CS ROBERTO LUNA 3/18/2026 3/18/2026 CS
 ORDER LEAK IS: (___) ON THEIR SIDE COULD (___) ON CITY SIDE
 NOT FIND LEAK (___)
 GET READING _____
 COMPLETION CUSTOMER CALLED IN A LEAK AT THE METER. & TABS
 LEAK ON CUSTOMER SIDE. LEFT DT

324579 22-1835 813 WESTWOOD DR LEAK COMP CS KIMBERLY CHAVEZ 3/18/2026 3/18/2026 CS
 ORDER LEAK IS: (___) ON THEIR SIDE COULD (___) ON CITY SIDE
 NOT FIND LEAK (___)
 GET READING _____
 CHECK FOR LEAK. NOT READING IN SENTRYX FOR A LONG TIME. SEE IF THIS NEEDS A NODE REPLACEMENT
 COMPLETION LEAK ON CUSTOMER SIDE. ALL GREEN ON CHECKS. WILL REVIEW ON NMT

324580 12-3659 627 W GEORGE ST # 127 RCNP COMP CS ALICIA CARDENAS 3/18/2026 3/18/2026 CS ORDER
 (___) RECONNECT PAID
 (___) RECONNECT REPAIRS FINISHED
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		(___) RECONNECT FROM TEMPORARY DISCONNECT							
		(___) CHECK LEAK. WAS LEAK FOUND? (___) Y/N							
		(___) WAS PERSONAL CUT OFF INSTALLED? (___) Y/N CURRENT METER READING							
		COMPLETION ANY TAMPERING							
		ANY FEES TO BE CHARGED ROEL---2:50							

324581 11-1185 712 N COMMERCE ST # 2 RCNP COMP CS JACQUELINE CASTRO 3/18/2026 3/18/2026 CS
 ORDER (___) RECONNECT PAID
 (___) RECONNECT REPAIRS FINISHED
 (___) RECONNECT FROM TEMPORARY DISCONNECT
 (___) CHECK LEAK. WAS LEAK FOUND? (___) Y/N
 (___) WAS PERSONAL CUT OFF INSTALLED? (___) Y/N CURRENT METER READING
 READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL--3:36

324582 12-3735 510 W GEORGE ST RCNP COMP CS GINA MEDINA 3/18/2026 3/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ROEL--3:54

324583 12-2980 620 N SAN ANTONIO ST RCNP COMP CS JONATHAN REYES 3/18/2026 3/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ROEL--3:57

324584 11-5610 300 #F TINEY BROWNING BLVD RCNP COMP CS ANYTIME FITNESS 3/18/2026 3/18/2026 CS
ORDER () RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

CURRENT METER READING COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED BUSINESS ADAN
324586 11-5140 1424 S VIRGINIA ST RCNP COMP CS JEFFREY P. MITCHEL 3/18/2026 3/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING----yes-----
ANY FEES TO BE CHARGED--CANNOT VERIFY FOR TAMPERING. METER IS NOT READING SINCE 10/14/2025
Adan--1:47

324587 12-2347 304 SEASHELL DR RCNP COMP CS VERONICA FUENTES 3/18/2026 3/18/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ROEL--9:46

324588 13-0765 706 BORDER ST FINAL COMP CS ALEJANDRO GARCIA 3/20/2026 3/20/2026 CS
ORDER TURN OFF [] Y/N
COMPLETION LOCKED [] CAPPED [] FINAL -TURN
OFF

324589 12-1725 213 N BENAVIDES ST RCNP COMP CS EMIL FRYSAK 3/19/2026 3/19/2026 CS
ORDER () RECONNECT PAID
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N
CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ADAN--
2:11

324592 12-5752 310 INDIANOLA ST APT C LEAK COMP CS PASKELL COBB 3/19/2026 3/19/2026 CS
ORDER LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
COULD NOT FIND LEAK []
GET READING _____

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		COMPLETION							
		LEAK IN BACK OF PROPERTY HE STATED IN THE EASEMENT LEAK WAS COMING FROM 311 S LAVACA HAD A BAD LEAK ON CUSTOMER SIDE BY THE METER. THEY LET MARTIN COBB KNOW LEAK IS NOT HIS-CA							
324593	11-0995	224 N COMMERCE ST	NEW	COMP	CS	ROOSTERS BAR AND LOU	3/19/2026	3/19/2026	CS
		ORDER							
		TURN ON SERVICE [__] ARE THERE ANY LEAKS? [__] Y/N NEW RENTER ROOSTERS 361-212-8746							
324594	12-2229	304 SAND DOLLAR DR	RCNP	COMP	CS	TAMARA MORALES	3/19/2026	3/19/2026	CS
		ORDER							
		(__) RECONNECT PAID (__) RECONNECT REPAIRS FINISHED (__) RECONNECT FROM TEMPORARY DISCONNECT (__) CHECK LEAK. WAS LEAK FOUND? (__) Y/N (__) WAS PERSONAL CUT OFF INSTALLED? (__) Y/N							
		COMPLETION							
		CURRENT METER READING ANY TAMPERING ANY FEES TO BE CHARGED ROEL--10:39							
324595	12-5060	413 S JUANITA ST	FINAL	COMP	CS	TURN OFF [__]	RACHEL MARTINEZ	3/19/2026	3/19/2026
		ORDER							
		Y/N LOCKED [__] CAPPED [__] ----ROLO----TENANT MOVING IN							
324596	11-2811	122-B PARKER ST	RCNP	COMP	CS	(__Y__)	RUBY FIEROVA	3/19/2026	3/19/2026
		ORDER							
		RECONNECT PAID (__) RECONNECT REPAIRS FINISHED (__) RECONNECT FROM TEMPORARY DISCONNECT (__) CHECK LEAK. WAS LEAK FOUND? (__) Y/N (__) WAS PERSONAL CUT OFF INSTALLED? (__) Y/N							
		COMPLETION							
		CURRENT METER READING ANY TAMPERING ANY FEES TO BE CHARGED ADAN--							
324597	12-5060	413 S JUANITA ST	NEW	COMP	CS	TURN ON	PATRICK PELECH	3/19/2026	3/19/2026
		ORDER							
		SERVICE [__] ARE THERE ANY LEAKS? [__] Y/N -----ROLO----- PATRICK							
324598	12-3010	408 TILLEY ST	RCNP	COMP	CS	(__Y__)	CYNTHIA SANCHEZ	3/19/2026	3/19/2026
		ORDER							
		RECONNECT PAID							

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		(__) RECONNECT REPAIRS FINISHED (__) RECONNECT FROM TEMPORARY DISCONNECT (__) CHECK LEAK. WAS LEAK FOUND? (__) Y/N (__) WAS PERSONAL CUT OFF INSTALLED? (__) Y/N CURRENT METER READING							
		COMPLETION							
		ANY TAMPERING ANY FEES TO BE CHARGED ROEL--4:20							
324600	13-3970	1301 HOLLOMAN DR	TPSER	COMP	CS	LINDA CARPENTER	3/20/2026	3/20/2026	CS ORDER
		BACK FROM VACATION AND WILL ONLY BE HERE UNTIL SUNDAY PLEASE ADD TRIP CHARGE TO ACCOUNT COMPLETION TURN ON AND GET READ BACK FROM VACATION-TURN ON. NOTE ADVISES TO ADD TRIP CHARGE							
324601	12-3637	627 W GEORGE ST # 138	RCNP	COMP	CS	ALEXIS JONES	3/19/2026	3/19/2026	CS
		ORDER							
		(__Y__) RECONNECT PAID							

() RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER
 READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL--4:30

324602 22-1195 613 LAZY LN LEAK COMP CS ROSA SERVANTES 3/19/2026 3/19/2026 CS ORDER
 LEAK IS: () ON THEIR SIDE () ON CITY SIDE
 COULD NOT FIND LEAK ()
 GET READING _____
 CUSTOMER IS NOT SURE IF LEAK IS HERS OR NEIGHBORS METERS ARE SIDE BY SIDE.
 COMPLETION CURBSTOP LEAKING. FIXED. I WILL MONITOR IF I NEED TO
 REPLACE THE ENTIRE CURBSTOP. I WILL NOTIFY IF I NEED A WORK ORDER TO REPLACE ENTIRE CURBSTOP

324603 14-1610 2882 STATE HWY 238 LEAK COMP CS DANNY GRAHAM 3/20/2026 3/20/2026 CS
 ORDER LEAK IS: () ON THEIR SIDE () ON CITY SIDE
 COULD NOT FIND LEAK ()
 GET READING _____
 CUSTOMER HAS LEAK AT METER
 COMPLETION LEAK ON SERVICE LINE. REPLACED 1 FT OF POLY AND CHANGED CURBSTOP

324604 12-5720 212 INDIANOLA ST RCNP COMP CS PAUL ZAMORA 3/20/2026 3/20/2026 CS
 ORDER () RECONNECT PAID
 4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 122

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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() RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED

324605 11-1740 108 BONHAM ST NEW COMP CS NATHAN ARRIOLA 3/20/2026 3/20/2026 CS
 ORDER TURN ON SERVICE ()
 ARE THERE ANY LEAKS? () Y/N
 COMPLETION OWNER NATHAN 361-343-2902 NEW SERVICE-TURNED ON

324607 11-1740 108 BONHAM ST FINAL COMP CS TAYLOR ARRIOLA 3/20/2026 3/20/2026 CS
 ORDER TURN OFF () Y/N
 LOCKED () CAPPED () MOVED OUT
 BROTHER MOVED IN
 COMPLETION WAS FINAL FOR NON PAYMENT

324608 11-3225 715 RANDLE ST NEW COMP CS ANA GALEAS 3/20/2026 3/20/2026 CS ORDER
 TURN ON SERVICE [Y]
 ARE THERE ANY LEAKS? () Y/N PLUMBER WILL TURN ON WATER.
 COMPLETION PLUMBER WAS TESTING PIPES AND LEFT IT ON FOR HER.

324609 12-3502 612 HALF LEAGUE RD # 48 RCNP COMP CS MAYKELL FLORES 3/20/2026 3/20/2026 CS ORDER
 (Y) RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED

324610 14-5110 610 HENRY BARBER WAY #33 LEAK COMP CS BER SHO WAY 3/23/2026 3/23/2026 CS
 ORDER LEAK IS: () ON THEIR SIDE COULD () ON CITY SIDE
 NOT FIND LEAK ()
 GET READING _____
 CUSTOMER CALLED TO REPORT A BROKEN PIPE ON HIS YARD NOT SURE IF IT'S HIS SIDE OR CITY
 COMPLETION CUSTOMER SIDE BLOWN OUT. NOTIFIED CUSTOMER. HE WILL TALK TO LANDLORD ABOUT FIXING PIPE. TURNED OFF ON CITY SIDE.

324611 22-2775 218 CHEEVES AVE NEW COMP CS NOE CHAVEZ 3/23/2026 3/23/2026 CS
 ORDER TURN ON SERVICE []
 4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 123
 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

 ARE THERE ANY LEAKS? [] Y/N NEW OWNER
 NOE 361-343-0890

324612 14-1836 56 MARSHALL RD LEAK COMP CS RUSSELL CAIN 3/23/2026 3/23/2026 CS ORDER
 LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 RUSSELL WANTS THE IRRIGATION METER LOOKED AT, IT'S NOT WORKING HE THINKS THE METER HAS A LEAK
 COMPLETION NO LEAK DETECTED. METER WORKING JUST FINE.

324614 14-5219 2 BLUE HERON NORTH INFO COMP CS KEVIN BUNURAI 3/23/2026 3/23/2026 CS
 ORDER METER NUMBER: _____ METER
 SIZE: _____
 NUMBER OF DIALS: _____
 CURRENT READING: _____ METER
 TYPE: _____ LEAKS: _____

324615 11-4995 618-E S VIRGINIA ST LEAK COMP CS JOE OCHOA 3/23/2026 3/23/2026 CS ORDER
 LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
 COULD NOT FIND LEAK []
 GET READING _____
 EMERGENCY CUTOFF...JODYS BACKYARD WAS FLOODING!!
 COMPLETION WATER LINE BLEW OUT. CLOSED ON CITY SIDE

324616 11-3170 629 RANDLE ST SWAP COMP CS 3/23/2026 3/23/2026 CS ORDER
 NEED OLD METER READING
 ALSO NEED NEW METER NUMBER AND READING

324617 13-2303 201 LOWERY DR APT 204 204 TURN ON NEW COMP CS GABRIEL QUINTANILLA 3/23/2026 3/23/2026 CS
 ORDER SERVICE []
 COMPLETION ARE THERE ANY LEAKS? [] Y/N
 GABRIEL 361-363-6569 NEW SERVICE

324618 13-0290 1323 TILLEY ST FINAL COMP CS JOSE L GARZA 3/23/2026 3/23/2026 CS ORDER
 TURN OFF [] Y/N
 LOCKED [] CAPPED []
 PLEASE LOCK OUT.. HE WILL USE THE WATER. COMPLETION TURNED OFF AND LOCKED OUT. ROEL

324619 13-2630 1418 JOHNNY DR PULL COMP CS 3/23/2026 3/23/2026 CS
 ORDER [] PULLED FOR USAGE
 4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 124

NUMBER ACCOUNT NO# LOCATION JOB CODE STAT STAFF REQUESTED BY JOB DATE COMPLETION DATE GROUP ID
 [] LOCATION NO LONGER IN USE [] LOCKED [] CAPPED
 READING _____
 AS PER DERRICK, PROPERTY OWNER WANTS THE METER PULLED AS HE COMPLETION LOCATED AND TAGGED. LOCKED OUT METER. IS TEE'D OFF AT
 1422
 JOHNNY IN THE FRONT YARD-ADAN

324620 23-0267 1019 STATE HWY 35 SWAP COMP CS 3/23/2026 3/23/2026 CS
 ORDER NEED OLD METER READING
 ALSO NEED NEW METER NUMBER AND READING

324621 23-0265 1019 STATE HWY 35 S SWAP COMP CS 3/23/2026 3/23/2026 CS
 ORDER NEED OLD METER READING
 ALSO NEED NEW METER NUMBER AND READING

324622 23-0266 1019 STATE HWY 35 SWAP COMP CS 3/23/2026 3/23/2026 CS ORDER
 NEED OLD METER READING
 ALSO NEED NEW METER NUMBER AND READING

324624 23-0266 1019 STATE HWY 35 SWAP COMP CS 3/23/2026 3/23/2026 CS ORDER
NEED OLD METER READING
ALSO NEED NEW METER NUMBER AND READING

324625 12-0485 1603 S VIRGINIA ST LKOUT COMP CS DELIA PHILLIPS 3/18/2026 3/18/2026 CS ORDER
[] LOCKED AND OFF [] CAPPED AND OFF
[] ON AND LOCK MISSING/BROKE [] CAP OFF AND METER ON
READING [] CHARGE TAMPERING
TURN OFF OR LOCK OUT-CUSTOMER WILL BE AWAY UNTIL FURTHER COMPLETION CUSTOMER REQUEST TEMP LOCK OUT AND HOLD. CUSTOMER WILL BE
GONE UNTIL FURTHER NOTICE. WILL CALL BACK WHEN READY FOR
TURN ON.

324626 13-4900 1920 JUSTICE DR RCNP COMP CS RETHA ORSAK 3/24/2026 3/24/2026 CS ORDER
[] RECONNECT PAID
[] CHECK LEAK. WAS LEAK FOUND? [] Y/N
[] WAS PERSONAL CUT OFF INSTALLED? [] Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ADAN

324627 13-0700 516 BORDER ST RCNP COMP CS PEDRO LEAL 3/24/2026 3/24/2026 CS
ORDER [] RECONNECT PAID
4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 125

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		[] CHECK LEAK. WAS LEAK FOUND? [] Y/N							
		[] WAS PERSONAL CUT OFF INSTALLED? [] Y/N CURRENT METER READING							
		COMPLETION ANY TAMPERING							
		ANY FEES TO BE CHARGED RECONNECTED-ROEL 3:0							

324628 13-4605 1422 ALGEE ST RCNP COMP CS MARIA AMEJORADO 3/24/2026 3/24/2026 CS
ORDER [] RECONNECT PAID
[] CHECK LEAK. WAS LEAK FOUND? [] Y/N
[] WAS PERSONAL CUT OFF INSTALLED? [] Y/N
CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED
ADAN

324629 12-1700 216 W WILSON ST LEAK COMP CS ALFONSO S VELASQUEZ 3/24/2026 3/24/2026 CS ORDER
LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
COULD NOT FIND LEAK []
GET READING
SOMEONE CALLED IN AND SAID THERE IS A LEAK AT THE METER--361-548-4263--REBECCA IF IT IS ON CUSTOMER SIDE.
COMPLETION REPLACED CURBSTOP

324630 13-3685 1203 W AUSTIN ST SWAP COMP CS 3/24/2026 3/24/2026 CS
ORDER NEED OLD METER READING
ALSO NEED NEW METER NUMBER AND READING

324631 13-6215 310 ALCOA DR # 19 RCNP COMP CS MAITHE CASTRO 3/24/2026 3/24/2026 CS ORDER
[] RECONNECT PAID
[] RECONNECT REPAIRS FINISHED
[] RECONNECT FROM TEMPORARY DISCONNECT
[] CHECK LEAK. WAS LEAK FOUND? [] Y/N
[] WAS PERSONAL CUT OFF INSTALLED? [] Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ADAN

324632 13-2420 311 LOWERY DR RCNP COMP CS AMANDA MARIN 3/24/2026 3/24/2026 CS ORDER
[] RECONNECT PAID
[] CHECK LEAK. WAS LEAK FOUND? [] Y/N
[] WAS PERSONAL CUT OFF INSTALLED? [] Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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RECONNECTED-ROEL 3:00

324633 13-0075 509 HALF LEAGUE RD TURN ON SERVICE [] NEW COMP CS CHANCE DECKARD 3/24/2026 3/24/2026 CS
ORDER

ARE THERE ANY LEAKS? [] Y/N
PAID FULL AMOUNT-----RECONNECT-----
CHANCE 361-746-0374

COMPLETION ROEL 3:48
TAMPERING?? METER WAS ALREADY ON. HE WAS FINALED ON 03/03/2026 AND THE
WATER USAGE HAS CONTINUED THROUGH UNTIL RECONNECTION ON 3/25/2026.

324634 14-1055 2309 LARRY DR RCNP COMP CS ADRIAN ALMARAZ 3/24/2026 3/24/2026 CS ORDER

[] RECONNECT PAID
[] CHECK LEAK. WAS LEAK FOUND? [] Y/N
[] WAS PERSONAL CUT OFF INSTALLED? [] Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ADAN

324635 13-4060 1316 HOLLOWAN DR RCNP COMP CS ESMERALDA RODRIGUEZ 3/24/2026 3/24/2026 CS ORDER

[] RECONNECT PAID
[] RECONNECT REPAIRS FINISHED
[] RECONNECT FROM TEMPORARY DISCONNECT
[] CHECK LEAK. WAS LEAK FOUND? [] Y/N
[] WAS PERSONAL CUT OFF INSTALLED? [] Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGE RECONNECTED-ROEL-3:21

324636 13-2835 135 ELIZABETH ST RCNP COMP CS ENRIQUE MORALES 3/24/2026 3/24/2026 CS ORDER

[] RECONNECT PAID
[] RECONNECT REPAIRS FINISHED
[] RECONNECT FROM TEMPORARY DISCONNECT
[] CHECK LEAK. WAS LEAK FOUND? [] Y/N
[] WAS PERSONAL CUT OFF INSTALLED? [] Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED
ROEL-COULD NOT LEAVE WATER ON SOMETHING WAS RUNNING. KNOCKED & NO ANSWER. LEFT DT.
TURNS OUT THAT CUSTOMER CALLED BACK UPSET THAT SHE HAD LEFT

324638 13-4370 2004 SHOFNER DR FINAL COMP CS EDWARS DANIELS GUER 3/24/2026 3/24/2026 CS
ORDER TURN OFF [] Y/N

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JOB REQUESTED JOB COMPLETION GROUP
NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

LOCKED CAPPED
 CUSTOMER DOES NOT WANT THIS IRRIGATION ACCOUNT ON SHE DOES NOT USE IT PLEASE LEAVE OFF AND MAKE SURE METER TO HOME IS ON. SHE WILL BE HOME
 COMPLETION FINAL TURN OFF-ADAN
 324639 14-0930 2103 LARRY DR RCNP COMP CS RUBEN HEYSQUIERDO 3/24/2026 3/24/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN 2:47
 324640 13-1355 2139 W MAIN ST RCNP COMP CS TOPWATER STRENGTH & 3/24/2026 3/24/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ROEL 2:45
 324641 13-4205 1615 SHOFNER DR RCNP COMP CS DEBORAH DANIELS 3/24/2026 3/24/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN 2:33
 324642 13-3910 1411 HOLLoman DR RCNP COMP CS SONNY WENCES 3/24/2026 3/24/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING

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 JOB REQUESTED JOB COMPLETION GROUP
 NUMBER ACCOUNT NO# LOCATION CODE STAT STAFF BY DATE DATE ID

 ANY FEES TO BE CHARGED RECONNECTED-ROEL 3:16

324643 13-1120 1212 SCHOOLEY ST RCNP COMP CS JULIA J. BURNS 3/24/2026 3/24/2026 CS ORDER
 RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED RECONNECTED-ROEL 8:06

324644 13-5160 1416 JUSTICE DR RCNP COMP CS DANIEL/TOMMY LOPEZ 3/24/2026 3/24/2026 CS ORDER
 RECONNECT PAID
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN 2:39

324646 13-2925 1611 BURKEDALE DR RCNP COMP CS ANDREW ANTHONY ARRI 3/24/2026 3/24/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ROEL 3:57

324647 11-1345 208 MASSANET ST LEAK COMP CS KENNETH DORRIES 3/24/2026 3/24/2026 CS
ORDER
LEAK IS: () ON THEIR SIDE COULD () ON CITY SIDE
NOT FIND LEAK ()
GET READING
--WATER AT THE CURB THAT'S BEEN RUNNING FOR 3 DAYS COMPLETION NO LEAK DETECTED

324648 13-1815 201 CHARLOTTE DR RCNP COMP CS MONICA VILLARREAL 3/24/2026 3/24/2026 CS
ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? ()
Y/N

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Table with columns: NUMBER ACCOUNT NO#, LOCATION, JOB CODE, STAT, STAFF, REQUESTED BY, JOB DATE, COMPLETION DATE, GROUP ID. Includes status report details for account 324648.

324649 14-0385 2219 JACKSON ST RCNP COMP CS MERIDA T TREVINO 3/24/2026 3/24/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ADAN 4:28

324651 13-3155 1505 MEADOWVIEW DR RCNP COMP CS RACQUEL MORALES 3/24/2026 3/24/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ROEL 4:00

324652 14-1280 2111 W AUSTIN ST # 6 RCNP COMP CS AMBER GARZA 3/24/2026 3/24/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED ADAN 4:35

324653 14-5290 34 AMBERJACK DR RCNP COMP CS ALEXIS AMEJORADO 3/24/2026 3/24/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION ANY TAMPERING

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Table with columns: NUMBER ACCOUNT NO#, LOCATION, JOB CODE, STAT, STAFF, REQUESTED BY, JOB DATE, COMPLETION DATE, GROUP ID.

ANY FEES TO BE CHARGED ADAN 10:30

324654 13-4590 1416 ALGEE ST RCNP COMP CS VERONICA ACOSTA 3/24/2026 3/24/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN 10:10

324655 13-2975 1502 BURKEDALE DR RCNP COMP CS MORGAN MOLINA 3/24/2026 3/24/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL 10:22

324656 14-1282 2111 W AUSTIN ST # 7 RCNP COMP CS CORAYMA DEGOLLADO 3/25/2026 3/25/2026 CS
 ORDER () RECONNECT PAID FOUND? () Y/N
 () CHECK LEAK. WAS LEAK
 COMPLETION () WAS PERSONAL CUT OFF INSTALLED? () Y/N
 CURRENT METER READING
 ANY TAMPERING
 ANY FEES TO BE CHARGED ADAN
 10:22

324657 13-1055 1216 W GEORGE ST RCNP COMP CS MARIA ELISSA PEREZ 3/25/2026 3/25/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL 9:35

324658 13-6229 310 ALCOA DR # 12 RCNP COMP CS JUAN TORREZ 3/25/2026 3/25/2026 CS
 ORDER () RECONNECT PAIDT
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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
		() CHECK LEAK. WAS LEAK FOUND? () Y/N							
		() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING							
		COMPLETION ANY TAMPERING							
		ANY FEES TO BE CHARGED ADAN 10:15							

324659 13-3740 1649 W AUSTIN ST RCNP COMP CS THE LAW OFFICE OF JA 3/25/2026 3/25/2026 CS
 ORDER () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N
 COMPLETION CURRENT METER READING
 ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL 1:45

324660 11-1165 624 N COMMERCE ST FINAL COMP CS System Generated 3/25/2026 3/25/2026 CS
 ORDER TURN OFF () Y/N
 LOCKED () CAPPED ()
 COMPLETION STILL OFF

324662 11-2805 124 PARKER ST FINAL COMP CS System Generated 3/25/2026 3/25/2026 CS
 ORDER TURN OFF () Y/N
 LOCKED () CAPPED ()

COMPLETION STILL OFF W/LOCK
HOUSE IS BEING REMODELED-ADAN

324664 11-4136 210 S GUADALUPE ST #B FINAL COMP CS System Generated 3/25/2026 3/25/2026 CS

ORDER TURN OFF Y/N
COMPLETION LOCKED CAPPED STILL OFF ROEL 2:26

FINALED FOR NON PMT

324665 11-4885 202 S VIRGINIA ST FINAL COMP TURN CS System Generated 3/25/2026 3/25/2026 CS

ORDER OFF Y/N

COMPLETION LOCKED CAPPED
STILL OFF-ROEL 10:50. FINALED FOR NON PMT

324666 11-4970 602 S VIRGINIA ST FINAL COMP CS System Generated 3/25/2026 3/25/2026 CS

ORDER TURN OFF Y/N
COMPLETION LOCKED CAPPED FINALED FOR NON PAYMENT.

ROEL 11:15

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NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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324667	12-0950	121 W RAILROAD ST	TURN OFF <input type="checkbox"/> Y/N LOCKED <input type="checkbox"/> CAPPED <input type="checkbox"/>	FINAL COMP	CS	System Generated	3/25/2026	3/25/2026	CS
		COMPLETION FINALED FOR NON PAYMENT. ROEL 4:21							
324668	12-5295	841 HACKBERRY ST		FINAL COMP	CS	System Generated	3/25/2026	3/25/2026	CS
		ORDER TURN OFF <input type="checkbox"/> Y/N LOCKED <input type="checkbox"/> CAPPED <input type="checkbox"/> COMPLETION STILL OFF NO ONE IS LIVING THERE. FINALED FOR NON PAYMENT ROEL-							

324669 14-0140 2231 LEON DR RCNP COMP CS JO A AVALOS 3/25/2026 3/25/2026 CS ORDER

RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING

COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED-ADAN 2:28

324670 14-5020 610 HENRY BARBER WAY 24 RCNP COMP CS ROLAND MORALES 3/25/2026 3/25/2026 CS

ORDER RECONNECT PAID FOUND? Y/N
 CHECK LEAK. WAS LEAK
 WAS PERSONAL CUT OFF INSTALLED? Y/N

COMPLETION CURRENT METER READING
ANY TAMPERING
ANY FEES TO BE CHARGED
RECONNECTED-ADAN 2:44

324671 13-5075 1613 JUSTICE DR RCNP COMP CS BRENDA WELCH 3/25/2026 3/25/2026 CS ORDER

RECONNECT PAID
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING

COMPLETION ANY TAMPERING
ANY FEES TO BE CHARGED RECONNECTED 2:22 ADAN

324672 11-2015 218 CROCKETT ST 4 COMP CS CYNTHIA THIGPEN 3/25/2026 3/25/2026 CS ORDER

THIS IS FOR THE METER OF NEXT DOOR NEIGHBORS. IT IS IN THE
SAME BOX AS 218 CROCKETT. JUST LET ME KNOW WHICH.

4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 133

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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		COMPLETION NO DAMAGE TO BE FOUND IN THE AREA							
324674	13-5565	1916 LEON DR		RCNP COMP	CS	PETE SALINAS	3/25/2026	3/25/2026	CS
		ORDER <input type="checkbox"/> RECONNECT PAID							

() RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION 3/25/26 ADAN

324675 11-1935 100 HOUSTON ST LEAK COMP CS W A RILEY 3/25/2026 3/25/2026 CS
 ORDER LEAK IS: () ON THEIR SIDE () ON CITY SIDE
 COULD NOT FIND LEAK ()
 GET READING _____
 LEAK AT METER 361-552-6835
 COMPLETION CITY SIDE LEAK. CHANGED CURBSTOP

324676 13-4905 1916 JUSTICE DR RCNP COMP CS CHRIS HERNANDEZ 3/25/2026 3/25/2026 CS ORDER
 () RECONNECT PAID
 () RECONNECT REPAIRS FINISHED
 () RECONNECT FROM TEMPORARY DISCONNECT
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION RECONNECTED 4:04PM
 3/25/26 ADAN

324678 11-2654 910 STATE HWY 35 N RCNP COMP CS LA QUINTA INN & SUIT 3/25/2026 3/25/2026 CS
 ORDER () RECONNECT PAID FOUND? () Y/N
 () CHECK LEAK. WAS LEAK
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N
 COMPLETION CURRENT METER READING
 3/26/26 ADAN
 NOTIFIED.

324679 11-2025 204 TRAVIS ST FINAL COMP CS JESUS DE LA TORRE 3/27/2026 3/27/2026 CS ORDER
 TURN OFF [Y] Y/N
 LOCKED [] CAPPED [] FINISHED WORK
 COMPLETION CURBSTOP IS BROKEN. TURNED OFF ON CUSTOMER SIDE. NEED TO
 REPLACE CURBSTOP-ROEL 3:13

324680 14-1875 000 MAGNOLIA RCNP COMP CS ORION MARINE GROUP I 3/26/2026 3/26/2026 CS
 ORDER () RECONNECT PAID
 4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 134

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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() CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N
 COMPLETION CURRENT METER READING ANY TAMPERING
 ANY FEES TO BE CHARGED

324681 14-1876 159 TX 316 BUILDING RCNP COMP () CS ORION MARINE GROUP I 3/26/2026 3/26/2026 CS
 ORDER RECONNECT PAID
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 COMPLETION () WAS PERSONAL CUT OFF INSTALLED? () Y/N
 CURRENT METER READING
 3/26/26 ADAN

324682 13-3250 1616 MEADOWVIEW DR APT A NEW COMP TURN CS CHARLES YARBROUGH 3/26/2026 3/26/2026 CS
 ORDER ON SERVICE []
 ARE THERE ANY LEAKS? [] Y/N
 NEW TENANT MOVING IN CHARLES 351-771-7385

324683 11-3875 309 E MAIN ST RCNP COMP CS THE PORT LAVACA WAVE 3/26/2026 3/26/2026 CS
 ORDER () RECONNECT PAID
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N
 COMPLETION CURRENT METER READING RECONNECTED 10:02AM 3/26/26
 ADAN

324685 21-0185 109 SALURIA PL FINAL COMP TURN CS DANNY SU 3/26/2026 3/26/2026 CS
 ORDER OFF [] Y/N
 LOCKED [] CAPPED []

----ROLO----
HE HAS A TENANT MOVING IN WANTS TO CLOSE ACCT.

324686 21-0185 109 SALURIA PL NEW COMP TURN ON CS FEI YI WU 3/26/2026 3/26/2026 CS
ORDER SERVICE []
ARE THERE ANY LEAKS? [] Y/N

----ROLO----
NEW TENANT MOVING IN

324689 12-3621 627 W GEORGE ST # 146 T-ON COMP CS PORT LAVACA HOUSING 3/26/2026 3/26/2026 CS
ORDER METER READING _____ TURN ON SERVICE []
ARE THERE ANY LEAKS? [] Y/N

4/02/2026 8:13 AM 10 DAY TEMP FOR HOUSING. NEED TO CHARGE
SERVICE ORDER STATUS REPORT PAGE: 135

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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COMPLETION CREATE T-OFF SERVICE ORDER

324690 12-3683 627 W GEORGE ST # 170 METER T-ON COMP CS PORT LAVACA HOUSING 3/26/2026 3/26/2026 CS
ORDER READING _____
TURN ON SERVICE []
ARE THERE ANY LEAKS? [] Y/N

COMPLETION 10 DAY TEMP--NEED TO CHARGE ACCT.
CREATE T-OFF SERVICE ORDER

324691 13-2065 235 N BAUER DR RCNP COMP CS ISABEL S GALINDO 3/26/2026 3/26/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION RECONNECTED
3/26/26 ROEL

324692 12-1720 215 N BENAVIDES ST APT 2 INFO COMP CS JEFFERY GALVAN 3/26/2026 3/26/2026 CS ORDER
PER DERICK PLEASE CHECK METER AND TO SEE IF THERE IS ANY
USAGE
COMPLETION NO USAGE RECORDED ON SENTRYX. TURNED OFF AND LOCKED FOR A LONG TIME NOW.

324693 12-4535 619 S TRINITY ST LEAK COMP CS JOE LONGORIA 3/26/2026 3/26/2026 CS ORDER
LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
COULD NOT FIND LEAK []
GET READING _____
JOE CALLED AND HE SAID HE HAS A LEAK.
COMPLETION LEAK ON CITY SIDE. UTILITIES WILL TAKE OVER. LEAK IS NOT AT METER.-ADAN

324694 13-1075 1202 W GEORGE ST RCNP COMP CS ROGER HILL 3/26/2026 3/26/2026 CS ORDER
() RECONNECT PAID
() RECONNECT REPAIRS FINISHED
() RECONNECT FROM TEMPORARY DISCONNECT
() CHECK LEAK. WAS LEAK FOUND? () Y/N
() WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
COMPLETION RECONNECTED
3/26/26 ROEL

324695 14-5120 610 HENRY BARBER WAY # 34 LEAK COMP CS SAY NYA 3/27/2026 3/27/2026 CS
ORDER LEAK IS: [] ON THEIR SIDE [] ON CITY SIDE
4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 136

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
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COULD NOT FIND LEAK []
GET READING _____
CUSTOMER STATES METER VALVE IS LEAKING WHEN SHE TURNED IT OFF WATER IS STILL FLOWING THROUGH. SHE IS UNABLE TO FIX
COMPLETION LEAK AT BUILDING. FOUND CUSTOMER SHUT OFF. NOTIFIED OWNER AND FLAGGED SO THEY CAN SEE-ADAN

324696 50-0101 MTR# 80914170 FINAL COMP CS WIER COMMERCIAL CONS 2/17/2026 2/17/2026 CS ORDER
 TURN OFF Y/N
 LOCKED CAPPED
 READY FOR HYDRANT METER TO BE PICKED UP

324697 12-0950 121 W RAILROAD ST NEW COMP CS TEMPLE OF PRAISE WOR 3/27/2026 3/27/2026 CS
 ORDER TURN ON SERVICE
 ARE THERE ANY LEAKS? Y/N PAID FULL
 AMOUNT
 COMPLETION ROEL-3:29 RECONNECTED

324698 13-0050 717 HALF LEAGUE RD TURN OFF Y/N FINAL COMP CS GET & GO FOOD MART.# 3/27/2026 3/27/2026 CS
 ORDER
 COMPLETION LOCKED CAPPED OWNER IS
 CLOSING STORE. FINAL TURN OFF & LOCKED-
 ADAN

324699 11-4452 1121 S VIRGINIA ST NEW COMP CS JAIE VISHA PARKER 3/27/2026 3/27/2026 CS ORDER
 TURN ON SERVICE Y/N
 ARE THERE ANY LEAKS? Y/N--IRRIGATION METER

324700 13-5465 1720 LEON DR LEAK COMP CS SAMMY PENA LIZ ECHOL 3/27/2026 3/27/2026 CS
 ORDER LEAK IS: ON THEIR SIDE COULD ON CITY SIDE
 NOT FIND LEAK
 GET READING _____
 LIZ WANTS TO KNOW IF THE LEAK IS ON HER SIDE OR CITY SIDE. PLEASE LEAVE A TAG AS WELL ON THE DOOR.
 COMPLETION CHANGED OUT GASKET. REPLACED WITH 2 CA WAS TO BIG-ROEL 4:15

324703 13-2060 239 N BAUER DR RCNP COMP CS TED FLORES 3/30/2026 3/30/2026 CS ORDER
 Y RECONNECT PAID
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING YES
 ANY FEES TO BE CHARGED--TAMPERING--METER WAS ALREADY ON.
 ROEL 1:12

4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 137

NUMBER	ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
324715	14-2175	233 ALCOA DR	RCNP COMP	CS	System Generated		3/31/2026	3/31/2026	CS ORDER

Y RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED--BUSINESS ADAN

324718 21-0360 118 CHEVY CHASE ST RCNP COMP CS CHELSEA L MELANCON 3/31/2026 3/31/2026 CS
 ORDER Y RECONNECT PAID FOUND? Y/N
 CHECK LEAK. WAS LEAK
 WAS PERSONAL CUT OFF INSTALLED? Y/N
 COMPLETION CURRENT METER READING ANY
 TAMPERING
 ANY FEES TO BE CHARGED
 ROEL--1:51

324719 22-0955 522 WESTWOOD DR RCNP COMP CS RUBEN E. GARZA 3/31/2026 3/31/2026 CS ORDER
 Y RECONNECT PAID
 RECONNECT REPAIRS FINISHED
 RECONNECT FROM TEMPORARY DISCONNECT
 CHECK LEAK. WAS LEAK FOUND? Y/N
 WAS PERSONAL CUT OFF INSTALLED? Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL--1:30

324721 22-0330 523 TRAVIS ST RCNP COMP CS MARY MARTINEZ 3/31/2026 3/31/2026 CS ORDER
 (Y) RECONNECT PAID
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL--1:27

324722 22-1115 601 CANDLELIGHT LN RCNP COMP CS BRANDI RODRIGUEZ 3/31/2026 3/31/2026 CS
 ORDER (Y) RECONNECT PAID FOUND? () Y/N
 () CHECK LEAK. WAS LEAK
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N
 CURRENT METER READING

4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 138

NUMBER ACCOUNT NO#	LOCATION	JOB CODE	STAT	STAFF	REQUESTED BY	JOB DATE	COMPLETION DATE	GROUP ID
COMPLETION	ANY TAMPERING ANY FEES TO BE CHARGED ROEL--1:31							

324723 22-2697 205 DAVIS AVE RCNP COMP CS GLORIA SALDIVAR 3/31/2026 3/31/2026 CS
 ORDER () RECONNECT PAID
 () CHECK LEAK. WAS LEAK FOUND? () Y/N
 () WAS PERSONAL CUT OFF INSTALLED? () Y/N CURRENT METER READING
 COMPLETION ANY TAMPERING
 ANY FEES TO BE CHARGED ROEL--2:45

TOTAL PRINTED: 773
 4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 139
 **** TOTALS BY GROUP ****

GROUP	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
CS	773	0	0	0	0
TOTAL ALL GROUP	773	0	0	0	0

4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 140
 **** TOTALS BY STAFF ****

STAFF	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
CS	773	0	0	0	0
TOTAL ALL STAFF	773	0	0	0	0

4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 141
 **** TOTALS BY JOB ACTION ****

JO ACTION	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
D -DISCONNECT	150	0	0	0	0
C -CONNECT	136	0	0	0	0
R -REINSTATE	295	0	0	0	0
I -METER INFORMATION	152	0	0	0	0
S -SERVICE CHANGE	8	0	0	0	0
O -OCCUPANT CHANGE	2	0	0	0	0
M -METER CHANGE	20	0	0	0	0
X -MISCELLANEOUS	10	0	0	0	0
TOTAL ALL ACTIONS	773	0	0	0	0

4/02/2026 8:13 AM SERVICE ORDER STATUS REPORT PAGE: 142
 **** TOTALS BY JOB CODE ****

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
FINAL - FINAL READ	137	0	0	0	0
NEW - NEW SERVICE	128	0	0	0	0
T-OFF - TEMPORARY SERVICE OFF	14	0	0	0	0
RCNP - RECONNECT	294	0	0	0	0
INFO - INFORMATION	55	0	0	0	0
TSDIC - VACATION TURN OFF	5	0	0	0	0
LEAK - CHECK FOR LEAK	69	0	0	0	0
SWAP - METER CHANGE OUT	18	0	0	0	0
BOX - REPLACE METER BOX	1	0	0	0	0
MISCS - MISCELLANEOUS CUST SER	10	0	0	0	0

T-ON - TEMPORARY SERVICE ON	7	0	0	0	0
LKOUT - MAKE SURE LOCKED OUT	10	0	0	0	0
CURB - CURBSTOP REPAIR	3	0	0	0	0
ROLO - DO NOT USE RO/LO	2	0	0	0	0
15 - SUSPECT TAMPERING	1	0	0	0	0
TPSER - BACK FRM VAC TURN ON	3	0	0	0	0
6 - PIT COVER DAMAGE	1	0	0	0	0
11 - METER DAMAGED	1	0	0	0	0
CKMTR - IS METER REGISTERING	11	0	0	0	0
REACT - RE-ACTIVE FINAL ACCOUN	1	0	0	0	0
PULL - PULL METER	1	0	0	0	0
4 - WIRES DAMAGED	1	0	0	0	0
TOTAL ALL CODES	773	0	0	0	0

4/02/2026 8:13 AM

S E R V I C E O R D E R S T A T U S R E P O R T
S E L E C T I O N C R I T E R I A

PAGE: 143

ZONE: < All Zones >
 SERVICE ORDERS: 00 THRU 999999
 JOB DATES: 1/01/2026 THRU 3/31/2026 CREATION DATES: 0/00/0000 THRU 99/99/9999 COMPLETION DATES: 0/00/0000 THRU 99/99/9999
 99/99/9999 REPORT SEQUENCE: SO Number
 STATUS: COMPLETED
 JOB CODES: All
 GROUP: All
 STAFF: All
 PRINT ORDER NOTES: YES PRINT COMPLETION NOTES: YES PRINT CURRENT METER INFO:NO
 LINE SPACING: DOUBLE

**** END OF REPORT ****

COMMUNICATION

SUBJECT: Receive Victoria Economic Development Corporation (VEDC) Monthly Report

INFORMATION:

VEDC Update for Port Lavaca
March 2026 RECAP
Presented April 2026

Residential

- VEDC has spoken to a developer who is interested now that a TIRZ has been created.

Marketing

- VEDC is updating the one-page market sheet for 2026. This should be available by the next meeting and will be included in the packet. TIRZ information and PACE Program information is to be included on all materials.
- VEDC will be adding the TIRZ information to all marketing, to include the website.
- VEDC staff continues to post on the City's Economic Development Facebook page and is posting on there.
- Staff was invited to Poland (by a local businessman) to meet with Polish businesses interested in business in the US, specifically Texas and this region.

Business

- VEDC staff is in initial discussion with a food/beverage business. The VEDC staff continues to reach out to restaurants/ cafes to create interest in Port Lavaca.
- VEDC staff is marketing empty pad sites and keeps in contact with the developers.
- Next business workshop will be in May. VEDC will be partnering with SBDC as well, to offer virtual workshops. VEDC will also promote all SBDC workshops to the business community.
- VEDC Staff to begin holding "Business Start Up" workshops. We may try in-person and virtual.

Other

- VEDC staff have scheduled meetings with the City Manager, to be recurring.
 - Discuss properties
 - Discuss residential
 - Discuss business opportunities
- VEDC staff and CM have discussed hosting monthly community meetings.
- VEDC will be hosting the quarterly VEDC Regional Partnership Meeting (open) on May 7th from 4-6 pm. This will feature an update on all VEDC projects, including Calhoun County and the region. Invitations will follow.
- VEDC staff attended an International Economic Development Council Leadership conference, and also the TEDC Winter Conference.
- VEDC staff attend training and conferences throughout the year. There are training opportunities as they relate to economic development. **If any council member is ever interested in knowing more, please let VEDC staff know.**

VEDC President will update the council in person on a quarterly basis. Date TBD.

COMMUNICATION

SUBJECT: Consider amendment to City Council-approved agenda item #8 at regular scheduled meeting on March 09, 2026 regarding closure of Main Street and Live Oak Street from 8:00 p.m. to 2:00 a.m. on Friday, June 19, 2026 for a Juneteenth After-hours Community Event hosted by Kenny Banks, by changing the date to Saturday, June 20, 2026. Presenter is Tania French

INFORMATION:

COMMUNICATION

SUBJECT: Consider Agreement between the City of Port Lavaca and Rawley McCoy Architects (RMA) for City Hall Master Plan (Phase 5) Interior Renovations. Presenter is Jody Weaver

INFORMATION:

CITY OF PORT LAVACA

COUNCIL MEETING: APRIL 13, 2026

DATE: 03.25.2026
TO: JODY WEAVER, INTERIM CITY MANAGER
CC: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: KATERYNA THOMAS, GRANTS & CIP COORDINATOR
SUBJECT: CITY HALL MASTER PLAN PHASE 5 INTERIOR RENOVATIONS

Background:

Attached is the proposed Letter of Agreement from Rawley McCoy Architects for the Phase 5 City Hall Master Plan – Interior Renovations. This is an hourly fee contract with a not-to-exceed amount of \$25,000.00, plus an additional \$8,000.00 for Mechanical, Electrical, and Plumbing (MEP) consulting services, for a total contract amount not to exceed \$33,000.00 without further authorization.

Financial Consideration:

The City Council approved \$350,000.00 in the FY 2025–2026 budget for City Hall security upgrades. Council has recently awarded the construction contract for Phase 4 Security Upgrades in the amount of \$278,780.00. With an additional abatement amount of \$14,922.20. After accounting for the proposed \$33,000.00 agreement with Rawley McCoy Architects, the remaining project budget is \$38,220.00.

The estimated construction cost for Phase 5, based on conceptual drawings, is \$270,344.50. The proposed scope includes renovations and security upgrades for the Code Enforcement, GIS/Permits, Development Services Coordinator, Permitting, Utility Billing, and Development Services areas. The project also includes a break room conversion and renovations to the Finance Department.

The Construction of City Hall Master Plan Phase 5 Interior Renovations will be budgeted for the FY 26-27.

Recommendation:

It is recommended that the City Council approve the Letter of Agreement with Rawley McCoy Architects in an amount not to exceed \$33,000.00, without further authorization, for architectural services related to Phase 5 City Hall Interior Renovations.

Attachments:

- Letter of Agreement

March 23, 2026

Mrs. Jody Weaver
City of Port Lavaca
202 N. Virginia
Port Lavaca, TX 77979

Re: Architectural Services – City Hall Master Plan – Phase 5 – Interior Renovations

Dear Mrs. Weaver,

Thank you for allowing RMA the opportunity to provide Architectural Services for the above-referenced project. Based upon our initial site meeting, the City is requesting interior renovations to the current Municipal Court clerks divided offices to create one large office accommodating Code Enforcement, GIS/Permits, Development Services Coordinator, and Permitting. The project will also include demolition of an existing storage room and relocation of an existing hallway. Additionally, an alternate scope is requested to renovate the existing breakroom and IT area into a larger office space:

City Hall Master Plan – Phase 5 – Interior Renovations:

- Provide construction documents and specifications for bidding and procurement.
 - o Documents to include:
 - Dimensional Floor Plan(s), Reflected Ceiling Plan(s) Finish Plans and Details
 - Architectural Specifications
- Assist the City during the bidding and procurement process to evaluate and rank proposals and select a qualified contractor.
- Provide construction administration services during construction.
 - o Services to include:
 - Periodic construction observation
 - Review shop drawings
 - Review and certify payment applications
 - Generate final punch list
 - Coordinate final project closeout and owner occupancy

Our office proposes to perform these services billed at an HOURLY rate NOT TO EXCEED \$25,000.00. See attached hourly rates.

It has been determined that additional MEP engineering services will be required for the described scope of work at a **fee of \$8,000.00**. A fee proposal for those services is attached for your records. This fee will be in addition to the hourly not to exceed amount above and will be billed through RMA at a 10% markup.

In addition to the fees stated above, reimbursable expenses such as out of town travel (meals excluded), postage and other delivery service expenses, plots and other document reproduction for Owner use, regulatory agency fees, and other similar pre-approved project expenditures will be billed at cost plus 10% markup.

Payment for the architectural services plus any reimbursable expenses will be billed monthly. Payment is expected within thirty days of the date of the invoice.

We are looking forward to continued work with The City of Port Lavaca. If you have any questions about this proposal please give us a call. If this proposal is accepted, please sign below, keep one copy for your records, and return a copy to our office.

If this letter agreement is acceptable, please sign below:

Respectfully,


William Berger, AIA, LEED AP
RMA Principal in Charge

Accepted:
City of Port Lavaca, Texas

Signature,

Jack Whitlow
Printed Name

Mayor
Title

April 13, 2026
Date

The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as Architects in Texas; 333 Guadalupe, Suite 2-350, Austin, TX 78701-3942, (512) 305-9000.

March 19, 2026

Proposal No. P_26077

Rawley McCoy & Assoc. PLLC
1908 N. Laurent St. Ste 540
Victoria, TX

ATTN: Brian Parker

RE: Port Lavaca City Hall Phase 5
Port Lavaca, TX

Dear Sir:

We are pleased to provide you with this proposal for Mechanical and Electrical Engineering Services for the above referenced project. The scope of services is as follows:

Scope of Work:

1. Survey existing site for MEP utilities.
2. Design of new interior lighting for remodeled office area.
2. Design of power for remodeled office area.
3. Design of HVAC grills and adjusting of ducts in remodeled office area.
4. Design of rough-ins for telephone/data/cctv in remodeled office area.
5. Specifications shall be on the drawings in sheet format.

Exclusions:

1. No plumbing design is included in our scope of work or proposal.
2. No site plans or site photometry is included in our scope of work or proposal.
3. No site storm drainage design is included in our scope of work or proposal.
4. No LEED calculations or paper work is included in our scope of work or proposal.
5. No Acoustical analysis or studies are included in our proposal.
6. No commissioning of HVAC or lighting is included.
7. No Civil, Structural, Environmental Engineering or studies are included in our scope of work or proposal.
8. No Architectural services are included in our scope of work or proposal.
9. No hard copies of work will be provided. NRG Engineering will provide only electronic copies of all design efforts in PDF format. The client shall be responsible for all printing and reproduction cost.

Deliverables:

1. Design Phase Services:
 - a. Survey existing site.
 - b. Issue one review set of MEP drawings.
 - c. Issue final set of MEP drawings.
 - d. Issue MEP Comcheck compliance reports.

2. Construction Phase Services (not included in our scope or proposal):
 - a. Answer construction questions, RFI's, and issues any addendums necessary.
 - b. One submittal reviews of MEP submittals. Should submittals and shop drawing not be sent to NRG Engineering for review, the Contractor/Owner/Architect shall take full responsibility for the review and acceptance of all MEP materials and equipment.
 - c. One site visits with site observation report is included in our scope. Should additional site visits be required they will billed hourly plus milage per trip.

The fee for our services based on the above scope of work is as follows and will be net payable within 30 days of invoice date, with invoicing submitted monthly based upon percentage of scope completed.

Engineering Fees:

Design Phase Services including survey-----	\$5,250
Construction Phase Services -----	\$2,750

Any work not listed in the above scope will be billed on a time and material bases per the attached NRG Engineering rate schedule. Any liability for errors, omissions, and/or defects resulting from professional performance shall be limited as indicated herein. However, discrepancies that are within professional standards shall be corrected at the client's direction and at the client's expense.

Project Agreement

1. If this project is delayed or abandoned for more than 90 days from date of proposal, it is our option to renegotiate or terminate this agreement.
2. If the contract documents must be revised after the permit set has been issued due to owner changes all "MEP" document revisions will be billed as additional services at \$200 per hour.
3. If the contract documents must be revised due to budgetary constraints, all "MEP" document revisions will be billed as additional services at \$200 per hour.
4. If the contract documents must be revised due to value engineering, all "MEP" document revisions will be billed as additional services at \$200 per hour.
5. All billing shall be done in accordance with our standard office billing procedure with invoices delivered to your office on or about the first day of each month. We will invoice for percentage completed on the project, with payment due upon receipt of our invoice.
6. A 5% per month charge will be added to all unpaid invoices after 30 days.
7. Should the construction of this project be abandoned or delayed, we will invoice for the percentage of Engineering completed at that time. The invoices will be due and payable as stated above.
8. Limitation of Liability: **See attached NRG Standard Terms and Conditions.**

Proposal Approval

If this proposal meets your approval, please indicate your acceptance by the proper authorized signature in the space provided below and returning the signed original to our office. Once we have received a signed copy, we will proceed with the above scope of work. Signature below acknowledges and accepts the standard terms and conditions included herein.

Please call should you have any questions concerning our proposal or the terms of our agreement. Thank you for considering NRG Engineering for these consulting services and we look forward to working with you and your office.

Respectfully,



Sean M. Rodriguez
Principal - Project Manager
NRG Engineering

ACCEPTED BY: Rawley McCoy & Assoc. PLLC

Signature: _____

Name: _____

Title: _____

Date: _____



5656 S. Staples, Suite 301
Corpus Christi, TX 78413
Ph: 361.852.2727 Fx: 361.852-2922
Texas Firm No. F-005318

STANDARD TERMS AND CONDITIONS

ARTICLE 1: PROFESSIONAL SERVICES

- 1.1 **Parties.** “Client” refers to the entity identified on Page 1 of the Proposal. “Engineer” refers to NRG Engineering.
- 1.2 **Services.** In connection with the property described in the Proposal (“Property”), Engineer shall render the professional services (“Services”) for the project described in the Proposal (“Project”) as outlined in the Proposal and any Amendments.
- 1.3 **Agreement.** The Professional Services Agreement includes the Proposal, Amendments to the Proposal, and these Terms and Conditions (collectively, the “Agreement”).

ARTICLE 2: PROPOSALS

- 2.1 **Scope.** The Proposal(s) shall identify the specific scope of Services to be performed and the amount and type of compensation for the specific Services (“Basic Services”). Services not expressly included in Basic Services are considered “Additional Services,” for which Engineer is entitled to additional time and compensation on an hourly basis.
- 2.2 **Acceptance of Agreement.** Client shall authorize and Engineer shall commence work upon Engineer’s receipt of the properly executed and signed Proposal(s), as may be amended from time to time. If the Agreement is not executed by Client within ninety (90) days of the date tendered, it shall become invalid unless: (1) Engineer extends the time in writing; or (2) at the sole option of Engineer, Engineer accepts Client’s oral authorization to proceed with the Services, in which event the terms of the oral authorization shall be presumed to include all the terms of this Agreement. Engineer’s performance of the Services under the oral authorization shall be in reliance on the inclusion of all the terms of this Agreement in the oral authorization.

ARTICLE 3: CHANGES

- 3.1 **Changes.** The Engineer and Client may at any time, by written amendment, make changes within the general scope of individual Proposal(s) or relating to Services to be performed. If such changes cause an increase or decrease in the Engineer’s cost of, or time required for, performance of any Services under individual Proposals, an equitable adjustment shall be made and reflected in a properly executed Amendment or Additional Services Proposal.
- 3.2 **Regulatory Changes.** In the event that there are modifications or additions to regulatory requirements relating to the Services to be performed under this Agreement after the date of execution of this Agreement, the increased or decreased cost of performance of the Services provided for in this Agreement and subsequent Proposals shall be reflected in an appropriate Proposal Amendment.

ARTICLE 4: THE TERM

- 4.1 **Term.** Engineer shall be retained by Client as of the date Client executes the attached Proposal until the Services have been fully performed or until the Engineer’s Services are terminated under provisions of the Agreement. Engineer will pursue completion of Services in accordance with the timely completion specified in the Proposal and any amendments thereto. Engineer shall not be liable or responsible for any delays caused by circumstances beyond Engineer’s control, including, without limitation, previously unknown conditions, market

factors, acts or omissions of third parties, decisions by governing jurisdictions, or other facts which may affect the future progress of the Project.

ARTICLE 5: DUTIES

5.1 **Access.** Client will provide Engineer with access to the Property or to any other site as required by Engineer for performance of the Services.

5.2 **Client-Furnished Data.** Client shall provide all criteria and full information as to Client's requirements for the Project, designate a person to act with authority on Client's behalf in respect to all aspects of the Project, examine and respond promptly to Engineer's submissions, and give prompt written notice to Engineer whenever he observes or otherwise becomes aware of any defect in the work.

Client shall provide such legal, accounting, independent cost estimating and insurance counseling services as may be required for the Project, any auditing service required in respect of contractor(s)' applications for payment, and any inspection services to determine if contractor(s) are performing the work.

5.3 **Other Information.** Engineer will rely upon commonly used sources of data, including database searches and agency contacts. Engineer does not warrant the accuracy of the information obtained from those sources and has not been requested to independently verify such information. Engineer shall be entitled to rely on the accuracy and completeness of information, services, and work provided by other sand shall not be liable for same, even when incorporated into the Engineer's Services.

5.4 **Ownership of Documents.** All designs, drawings, specifications, documents, and other work products of the Engineer, whether in hard copy or electronic form, are instruments of service for the Services and are owned by the Engineer regardless of whether Services are completed. Reuse, change or alteration by Client or by others acting through or on behalf of Client is not permitted without the written consent of Engineer. ANY REUSE, CHANGE OR ALTERATION BY CLIENT OR THIRD PARTIES IS AT THEIR OWN RISK AND CLIENT AGREES TO HOLD HARMLESS AND INDEMNIFY ENGINEER, AND ITS OFFICERS, PARTNERS, EMPLOYEES, AND SUBCONTRACTORS FROM ALL CLAIMS, DAMAGES, LOSSES, EXPENSES AND COSTS (INCLUDING ATTORNEYS' FEES), INCLUDING, BUT NOT LIMITED TO, CLAIMS FOR ENGINEER'S ALLEGED NEGLIGENCE, ARISING OUT OF OR RELATED TO SUCH AUTHORIZED OR UNAUTHORIZED REUSE, CHANGE OR ALTERATION.

5.5 **Reporting Obligations.** Client has responsibility for complying with all legal reporting obligations. Nothing in the Agreement precludes Engineer from providing any notices or reports that it may be required by law to give to governmental entities.

5.6 **Laboratory Services.** In performing Services, Engineer may make use of an independent testing laboratory. Engineer will not, and Client shall not rely upon Engineer to, check the quality or accuracy of the testing laboratory's services.

5.7 **Changed Conditions.** Client shall rely on Engineer's judgment as to the continued adequacy of the Agreement in light of occurrences or discoveries that were not originally contemplated by or known to Engineer. Should Engineer call for contract renegotiation, Engineer shall identify the changed conditions necessitating renegotiation and Engineer and Client shall promptly and in good faith enter into renegotiation of this Agreement. If the terms cannot be agreed to, the parties agree that either party has the right to terminate the Agreement.

5.8 **Site Visit.** All conclusions, opinions and recommendations will be based upon site conditions at the Property as they existed at the time of Engineer's site visit. Any report should not be relied upon to represent conditions at a later date.

5.9 **Opinions of Cost.** Should Engineer provide any cost opinions, it is understood and agreed that Engineer is not a professional cost estimator, has no control over market conditions, the cost of goods or labor, contractor

pricing decisions, or the ultimate cost of Client's Project, and any estimate of cost or Client's budget whether provided or agreed to by Engineer, represents opinion only. Engineer does not warrant that actual costs will not vary from those opinions. Changes in design of Client's Project necessary to adjust the cost of the Project at any time will be performed by Engineer as Additional Services.

5.10 **Construction Observation.** If construction phase services are included in the Services, the Engineer shall periodically visit the Project during construction to become generally familiar with the progress and quality of the Contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. Client has not retained Engineer to make detailed inspections or to provide exhaustive or continuous Project review and observation services. Engineer does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the Project. Engineer shall not be responsible for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s) or the safety precautions and programs incident to the work of Contractor(s).

5.11 **Permits.** Client is responsible for obtaining and complying with all required permits or other approvals of, and for giving any required notices to, all governmental and quasi-governmental authorities having jurisdiction over the Services or the Property. Before Engineer performs the Services, Client will provide Engineer evidence satisfactory to Engineer that all required permits or other approvals have been obtained and that all required notices have been given. Client will provide to Engineer copies of any such permits or any such notices, together with any other relevant information that will alert Engineer to the requirements of such permits, approvals, or notifications.

ARTICLE 6: COMPENSATION OF SERVICES

6.1 **Compensation of Services.** Engineer's compensation for Services shall be set forth in individual Proposal(s).

6.2 **Compensation.** Client agrees to pay Engineer for Services in accordance with the Agreement. Expenses directly related to these Services, including reproduction, travel, long distance telephone bill, express mail, special deliveries and subcontractor expenses shall include a ten percent (10%) markup on cost, unless these costs have been included in individual proposals.

6.3 **Payments.** Engineer will invoice Client monthly in accordance with the terms and conditions of the Proposal, and amendment(s) for Services and reimbursables. Client agrees to promptly pay Engineer at its office at 5656 S. Staples, Ste 312, Corpus Christi, TX 78411, the full amount of each such invoice upon receipt. In no event shall Engineer's failure to bill monthly constitute default under the terms and conditions of this Agreement.

6.4 **Right to Stop Performance.** If Client does not pay any amount due to Engineer within sixty (60) days after the invoice date, Engineer may, upon three (3) additional days verbal or written notice to Client, stop performance of the Services until payment of the amount owed has been received.

6.5 **Interest.** Payments due and unpaid to Engineer under the Agreement shall bear interest at the rate of five percent (5%) per annum, or lesser if required by law, calculated from the date of the invoice, if the payment is not made within thirty (30) days of the date of the invoice.

6.6 **Attorney's Fees.** In the event Engineers' invoices for Services are given to any attorney for collection, or if suit is brought for collection, or if they are collected through probate, bankruptcy, or other judicial proceeding, then Client shall pay Engineer all cost of collection, including the maximum attorney's fees allowed by law and court costs, in addition to other amounts due.

ARTICLE 7: TERMINATION OF SERVICES

7.1 **Termination.** This Agreement may be terminated without cause at any time prior to completion of Engineer's services, either by Client or by Engineer, upon seven (7) days written notice to the other at the address of record. Upon receipt of written notice from Client to discontinue work, Engineer shall discontinue work under this Agreement. Such termination shall release Engineer from any further obligation to provide Services to Client on this Agreement, but all obligations of Client shall continue. In the event Client terminates the Agreement based on Client's reasonable opinion Engineer has failed or refused to prosecute the Services efficiently, promptly or with diligence, Engineer shall have ten (10) days, from the receipt of written notification by Client, to cure such failure to perform in accordance with the terms of this Agreement or Proposal(s). Client waives any and all claims it has against Engineer arising out of termination of this Agreement by Engineer. Client waives any and all claims, causes of action, or damages that it has or may have against Engineer for failure to perform further Services under this or any other Agreement with Client.

7.2 **Compensation in Event of Termination.** Upon termination by either Client or Engineer, Client shall pay Engineer with respect to all contracted Services rendered and expenses incurred before termination an amount fixed by applying Engineer's standard hourly rates, in force at the time of termination, to all Services performed to date, in addition to termination settlement costs Engineer reasonably incurs relating to commitments which had become firm before the termination.

ARTICLE 8: RELATIONSHIP OF PARTIES

8.1 **Independent Contractor.** It is understood that the relationship of Engineer to Client shall be that of an independent contractor. Neither Engineer nor employees of Engineer shall be deemed to be employees of Client.

ARTICLE 9: LIMITATION OF LIABILITY

9.1 **Limitation of Liability.** TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL LIABILITY OF ENGINEER, ITS EMPLOYEES, OFFICERS, SUBCONSULTANTS AND SUBCONTRACTORS, TO CLIENT FOR ANY AND ALL INJURIES, CLAIMS, LOSSES, EXPENSES, OR DAMAGES WHATSOEVER FROM ANY CAUSE OR CAUSES, INCLUDING, BUT NOT LIMITED TO, STRICT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, NEGLIGENCE, OR ERRORS OR OMISSIONS SHALL NOT EXCEED THE TOTAL FEE PAID TO THE ENGINEER. NOTWITHSTANDING ANY OTHER PROVISION OF THE AGREEMENT, NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY PUNITIVE, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES INCURRED DUE TO THE FAULT OF THE OTHER PARTY, REGARDLESS OF THE NATURE OF THIS FAULT OR WHETHER IT WAS COMMITTED BY CLIENT OR BY ENGINEER, THEIR EMPLOYEES, AGENTS, SUBCONSULTANTS, OR SUBCONTRACTORS. CONSEQUENTIAL DAMAGES INCLUDE, BUT ARE NOT LIMITED TO, LOSS OF USE AND LOSS OF PROFIT.

9.2 **No Certification.** Engineer shall not be required to sign any documents, no matter by whom requested, that would result in Engineer having to certify, guarantee, or warrant the existence of conditions whose existence Engineer cannot ascertain. Client also agrees not to make resolution of any dispute with Engineer or payments of any amount due to Engineer in any way contingent upon Engineer's signing any such certification.

9.3 **Asbestos or Hazardous Materials.** It is acknowledged by both parties that Engineer's scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event Engineer or any other party encounters asbestos or hazardous or toxic materials at the Property, or should it become known in any way that such materials may be present at the Property or any adjacent areas that may affect the performance of Engineer's Services, Engineer may, at its option and without liability for consequential or other damages, suspend performance of Services on the Project until Client retains appropriate specialist consultant(s) or contractor(s) to identify, abate, and/or remove the asbestos or hazardous or toxic materials and warrant that the Property is in full compliance with applicable laws and regulations.

9.4 **Delays.** Engineer is not responsible for delays caused by factors beyond Engineer's reasonable control,

including but not limited to delays because of strikes, lockouts, work slowdowns or stoppages, accidents, acts of God, failure of any governmental or other regulatory authority to act in a timely manner, failure of Client to furnish timely information or approve or disapprove of Engineer's Services or work product promptly, or delays caused by faulty performance by Client or by contractors of any level. When such delays beyond Engineer's reasonable control occur, Client agrees Engineer is not responsible for damages, nor shall Engineer be deemed to be in default of this Agreement. In the event such delay exceeds ninety (90) days, Engineer shall be entitled to an extension of time equal to the delay and an equitable adjustment in compensation. In the event Engineer is delayed by Client and such delay exceeds thirty (30) days, Engineer shall be entitled to an extension of time equal to the delay and an equitable adjustment in compensation.

9.5 **Project Enhancement.** If, due to Engineer's error or omission, any required item or component of the Project is omitted from Engineer's documents, Engineer shall not be responsible for paying the cost to add such item or component to the extent that such item or component would have been otherwise necessary to the Project or otherwise adds value or betterment to the Project. In no event will Engineer be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

9.6 **Express Structural and Soils Disclaimer.** Client acknowledges and agrees Engineer is not providing geotechnical or structural services of any kind, is relying on information and work of other in this regard, and Engineer shall not be responsible for damage to Client or to structures or improvements caused by raising, shifting, heaving, swelling, settling, or other movement of soils or structures.

ARTICLE 10: MISCELLANEOUS

10.1 **Entire Agreement.** The Agreement contains the entire agreement between Engineer and Client, and no oral statements or prior written matter shall be of any force or effect. The Agreement may be modified only by written document executed by both parties.

10.2 **Modifications.** No one has authority to make variations in, or additions to, the terms of this Agreement on behalf of Engineer other than one of its officers, and then only in writing.

10.3 **Governing Law.** The Agreement shall be governed by and construed in accordance with the laws of the State of Texas.

10.4 **Venue.** Engineer and Client agree that the Services will be performed or partially performed in Nueces County, Texas, and the venue of any action under the Agreement shall be exclusively in Nueces County, Texas.

10.5 **Severability.** If any provision of the Agreement is held to be illegal, invalid or unenforceable under present or future laws, such provision shall be fully severable and the Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision is not a party hereof, and the remaining provisions shall remain in full force and effect. In lieu of any illegal, invalid or unenforceable provision, there shall be added automatically as a part of the Agreement, a provision as similar in terms to such illegal, invalid or unenforceable provision as may be possible and be legal, valid and enforceable.

10.6 **Construction of Agreements.** The parties acknowledge that each party and, if it so chooses, its counsel have reviewed and revised the Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of the Agreement or any amendments or exhibits.

10.7 **Successor and Assigns.** Client, for himself and partners, if any, and Engineer, for itself, each binds himself or itself and its successors, executors, administrators and assigns to the other party to this Agreement and to partners, successors, executors, administrators and assigns of such other party in respect to all covenants of the Agreement. Neither Client nor Engineer shall assign, sublet, or transfer his interest in this Agreement without the written consent of the other. Nothing herein shall be construed as giving any rights or

benefits hereunder to anyone other than Client and Engineer. Client's representative signing below warrants that he or she has full authority to bind Client to this Agreement and further warrants that Client has an ownership interest in the real property that is part of the Project. Client's representative signing below agrees to indemnify, save, and hold Engineer harmless for any and all claims, causes of action, and damages that may arise against Engineer if the representations contained in this Paragraph are not correct.

Nothing in Agreement restricts Engineer's ability to hire subcontractor in connection with the Services. The Services and any report prepared under this Agreement are for the sole benefit and sole use of Client and are not for the use of any other person. Only Client may rely upon the Agreement and the Services, unless the Engineer gives Client prior and specific written approval.

10.8 **Dispute Resolution.** Any claim, dispute or other matter in question arising out of or related to the Agreement of the Services provided thereunder shall be subject to arbitration. Prior to arbitration, the parties shall endeavor to resolve all disputes by mediation. Claims, disputes and other matters in question between the parties that are not resolved by mediation shall be decided by arbitration which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect. The demand for arbitration shall be filed in writing with the other party to the Agreement and with the American Arbitration Association. No arbitration arising out of or relating to the Agreement shall include, by consolidation or joinder or in any other manner, an additional person or entity not a party to this Agreement. The foregoing agreement to arbitration shall be specifically enforceable in accordance with applicable law in any court having jurisdiction. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction.

10.9 **Mediation.** Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to non-binding mediation as a condition precedent to the institution of legal proceedings by either party. If such matter relates to or is the subject of a lien arising out of Engineer's Services, Engineer may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or other legal proceedings.

Each party agrees to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include similar mediation provisions in all agreements with their respective subcontractors, suppliers, and subconsultants, thereby providing for mediation as the initial method for dispute resolution between the parties to all those agreements.

The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the county where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

10.10 **No Warranty.** Engineer makes no warranty, either expressed or implied, as to Engineer's findings, recommendations, drawings, specifications, or professional advice. Any warranties or guarantees contained in any purchase orders, certifications, requisitions, or notices to proceed issued by Client are specifically objected to and excluded. Client recognizes that neither Engineer nor any of Engineer's subconsultants or subcontractors owes any fiduciary responsibility to Client.

10.11 **Survival of Provisions.** Termination of the Services for any reason whatsoever shall not affect (a) any right or obligation of any party that is accrued or vested prior to such termination, and any provision of the Agreement relating to any such right or obligation shall be deemed to survive the termination of the Services or (b) any continuing obligation, liability or responsibility of Engineer and of Client which would otherwise survive termination of the Services.

COMMUNICATION

SUBJECT: Consider Certificate of Construction Completion and authorize release of Retainage and Final Payment for City of Port Lavaca – Ann Street Lift Station Replacement Project. Presenter is Jody Weaver

INFORMATION:

CITY OF PORT LAVACA

COUNCIL MEETING: APRIL 13, 2026

DATE: 04.06.2026

TO: JODY WEAVER, INTERIM CITY MANAGER

CC: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: KATERYNA THOMAS, GRANTS & CIP COORDINATOR
WAYNE SHAFFER, DIRECTOR OF PUBLIC WORKS

SUBJECT: CONSIDER CERTIFICATE OF CONSTRUCTION COMPLETION AND AUTHORIZE RELEASE OF RETAINAGE AND FINAL PAYMENT FOR CITY OF PORTLAVACA- ANN STREET LIFT STATION REPLACEMENT PROJECT

Background:

The City of Port Lavaca completed the Ann Street Lift Station Replacement Project, which was undertaken to improve wastewater infrastructure, enhance system reliability, and address aging equipment at the existing lift station. The project has been constructed in accordance with approved plans and specifications. The project engineer has conducted a final inspection and recommends acceptance of the project as complete.

All construction work for the Ann Street Lift Station Replacement Project has been substantially completed. The contractor has fulfilled the required scope of work, and the project engineer has issued a Certificate of Construction Completion.

In accordance with the construction contract, retainage has been withheld during the course of the project to ensure proper completion. Upon acceptance of the project, the City may release retainage and issue final payment, contingent upon receipt of all required closeout documents, including final pay application, lien releases, and warranties.

Recommendation:

Staff recommends approval of the Certificate of Construction Completion and authorization to release retainage and final payment to the contractor, contingent upon receipt and approval of all required closeout documentation.

Attachments:

- Pay Estimate #7 Final & Retainage for approval & payment.
- Certificate of Final Completion for acceptance.
- Consent of Surety Company to Final Payment.
- Affidavit of All Bills Paid.
- Final Waiver of Lien Rights.
- Guarantee



April 1, 2026

Ms. Jody Weaver, P.E.
Interim City Manager & City Engineer
City of Port Lavaca
202 N. Virginia Street
Port Lavaca, TX 77979

RE: City of Port Lavaca – Ann Street Lift Station Replacement

Dear Ms. Weaver:

Attached is pay estimate request #7 Final & Retainage for work completed by Lester Contracting, Inc. on the City of Port Lavaca – Ann Street Lift Station Replacement project. The construction of the physical improvements has been completed on the project. I recommend that payment be made in the amount of \$40,790.00.

If you have any questions, please do not hesitate to contact me at (361) 578-9836 or by email at mglaze@urbanvictoria.com. Thank you for your assistance.

Sincerely,

Matt A. Glaze, P.E.
Vice President

MAG/dmf

Attachments

cc: Ken Lester, Jr., Lester Contracting, Inc.
Connie Novosad, Urban Engineering

LESTER CONTRACTING, INC.										
CITY OF PORT LAVACA										
ANN STREET LIFT STATION REPLACEMENT										
PAY ESTIMATE NO. 7 FINAL & RETAINAGE										
FEBRUARY 1, 2026 TO FEBRUARY 28, 2026										
Item No.	Description	Estimated Quantity	Approved Contract			Quantities		Amounts		% Complete Amount
			Unit	Unit Price	Total Price	This Period	To Date	This Period	To Date	
BASE BID										
GENERAL										
1.	Mobilization, Insurance and Bonds	1	LS	\$ 50,000.00	\$ 50,000.00	0	1	\$ -	\$ 50,000.00	100%
2.	Barricading & Traffic Control (Furnish, Install, Maintain & Remove Signs & Warning Devices) (Includes Flagmen, Traffic Handling & Temporary Striping)	1	LS	\$ 5,000.00	\$ 5,000.00	0	1	\$ -	\$ 5,000.00	100%
3.	Construction Staking	1	LS	\$ 5,000.00	\$ 5,000.00	0	1	\$ -	\$ 5,000.00	100%
4.	Dewatering per Section 01563	1	LS	\$ 50,000.00	\$ 50,000.00	0	1	\$ -	\$ 50,000.00	100%
5.	Project Sign (4' x 8')	1	EA	\$ 850.00	\$ 850.00	0	0	\$ -	\$ -	0.00%
SUBTOTAL GENERAL					\$ 110,850.00			\$ -	\$ 110,000.00	99.23%
DEMOLITION										
6.	Remove & Dispose of Existing Lift Station (Including, but not limited to, structures, pumps, valves, piping, and controls)	1	LS	\$ 50,000.00	\$ 50,000.00	0	1	\$ -	\$ 50,000.00	100%
7.	Remove & Dispose of Existing Fence	38	LF	\$ 50.00	\$ 1,900.00	0	38	\$ -	\$ 1,900.00	100%
8.	Remove & Dispose of Existing Sanitary Sewer Main	24	LF	\$ 80.00	\$ 1,920.00	0	24	\$ -	\$ 1,920.00	100%
SUBTOTAL DEMOLITION					\$ 53,820.00			\$ -	\$ 53,820.00	100%
PAVEMENT IMPROVEMENTS										
9.	Concrete Pavement (Commercial) (6" Thick, Class A)	190	SF	\$ 25.00	\$ 4,750.00	0	190	\$ -	\$ 4,750.00	100%
SUBTOTAL PAVEMENT IMPROVEMENTS					\$ 4,750.00			\$ -	\$ 4,750.00	100%
SANITARY SEWER IMPROVEMENTS										
10.	Sanitary Sewer Force Main (6") (PVC) (Asphalt Paved Areas)	32	LF	\$ 100.00	\$ 3,200.00	0	32	\$ -	\$ 3,200.00	100%
11.	Sanitary Sewer Force Main (8") (PVC) (Non-Paved Areas)	4	LF	\$ 200.00	\$ 800.00	0	4	\$ -	\$ 800.00	100%
12.	Sanitary Sewer Force Main (8") (PVC) (Gravel Paved Areas)	50	LF	\$ 95.00	\$ 4,750.00	0	50	\$ -	\$ 4,750.00	100%
13.	Sanitary Sewer Force Main (8") (PVC) (Asphalt Paved Areas)	160	LF	\$ 100.00	\$ 16,000.00	0	160	\$ -	\$ 16,000.00	100%
14.	Sanitary Sewer Force Main (8") (PVC) (Concrete Paved Areas)	4	LF	\$ 255.00	\$ 1,020.00	0	4	\$ -	\$ 1,020.00	100%
15.	Sanitary Sewer Main (12") (10' - 15' Cut) (Gravel Paved Areas)	47	LF	\$ 500.00	\$ 23,500.00	0	47	\$ -	\$ 23,500.00	100%
16.	Force Main Fitting (Bend) (8") (90 Deg)	2	EA	\$ 885.00	\$ 1,770.00	0	2	\$ -	\$ 1,770.00	100%
17.	Force Main Fitting (Bend) (6") (45 Deg)	4	EA	\$ 750.00	\$ 3,000.00	0	4	\$ -	\$ 3,000.00	100%
18.	Force Main Fitting (Reducer) (8" x 6")	2	EA	\$ 765.00	\$ 1,530.00	0	2	\$ -	\$ 1,530.00	100%
19.	Sanitary Sewer Manhole (Fiberglass) (0' - 5')	1	EA	\$ 9,500.00	\$ 9,500.00	0	1	\$ -	\$ 9,500.00	100%
20.	Sanitary Sewer Manhole (Fiberglass) (10' - 15')	2	EA	\$ 19,500.00	\$ 39,000.00	0	2	\$ -	\$ 39,000.00	100%
21.	Locate & Connect to Existing 6" Force Main	2	EA	\$ 2,550.00	\$ 5,100.00	0	2	\$ -	\$ 5,100.00	100%
22.	Locate & Connect to Existing 8" Sanitary Sewer Main	1	EA	\$ 1,675.00	\$ 1,675.00	0	1	\$ -	\$ 1,675.00	100%
23.	Locate & Connect to Existing 12" Sanitary Sewer Main	1	EA	\$ 3,750.00	\$ 3,750.00	0	1	\$ -	\$ 3,750.00	100%
24.	Trench Excavation Protection (Sanitary Sewer Main & Services) (> 5' Cut)	47	LF	\$ 95.00	\$ 4,465.00	0	47	\$ -	\$ 4,465.00	100%
SUBTOTAL SANITARY SEWER IMPROVEMENTS					\$ 119,060.00			\$ -	\$ 119,060.00	100%
ANN STREET LIFT STATION IMPROVEMENTS										
25.	Ann Street Lift Station (Including all site improvements, trench safety/shoring, 1 lift station structure, access hatch, and lift station components)	1	LS	\$ 250,000.00	\$ 250,000.00	0	1	\$ -	\$ 250,000.00	100%
26.	Ann Street Lift Station Pumps (NP3102 MT 3~ Adaptive 463 as manufactured by Flygt) (Including all pump equipment and components) (3 required)	1	LS	\$ 150,000.00	\$ 150,000.00	0	1	\$ -	\$ 150,000.00	100%
27.	Ann Street Lift Station Yard Piping (Including all pipe, fittings, piping equipment, pipe supports, bracing, and fasteners)	1	LS	\$ 50,000.00	\$ 50,000.00	0	1	\$ -	\$ 50,000.00	100%
28.	Ann Street Lift Station Electrical Improvements (Including all equipment and components, wiring and conduit, lift station control panel, meter pedestal, and panel rack)	1	LS	\$ 65,000.00	\$ 65,000.00	0	1	\$ -	\$ 65,000.00	100%

LESTER CONTRACTING, INC.										
CITY OF PORT LAVACA										
ANN STREET LIFT STATION REPLACEMENT										
PAY ESTIMATE NO. 7 FINAL & RETAINAGE										
FEBRUARY 1, 2026 TO FEBRUARY 28, 2026										
										% Complete Amount
				Approved Contract			Quantities	Amounts		
29.	Site Fence (6' fence with barbed wire security extension)	86	LF	\$ 95.00	\$ 8,170.00	0	86	\$ -	\$ 8,170.00	100%
30.	Site Fence Double Gate (18' wide) (6' fence with barbed wire security extension)	1	EA	\$ 5,000.00	\$ 5,000.00	0	1	\$ -	\$ 5,000.00	100%
SUBTOTAL ANN STREET LIFT STATION IMPROVEMENTS					\$ 528,170.00			\$ -	\$ 528,170.00	100%
TOTAL BASE BID					\$ 816,650.00					
TOTALS					\$816,650.00			\$ -	\$ 815,800.00	99.90%

Stored Materials	
Hahn Equipment Co., Inc. Invoice #122247	\$ 20,106.84
Hahn Equipment Co., Inc. Invoice #121819	\$ 41,474.16
Installed to Date	\$ (61,581.00)
Installed this Period	\$ -
Total Stored Materials	\$ -

Total Work Completed	\$ -	\$ 815,800.00	Retainage %
Stored Materials	\$ -	\$ -	5%
Total Work + Stored Materials	\$ -	\$ 815,800.00	
Less Retainage	\$ -	\$ -	
Less Previous Invoices	\$ -	\$ (775,010.00)	
Final Payment Due	\$ -	\$ 40,790.00	

I, Matt A. Glaze, hereby certify that the improvements for the City of Port Lavaca Ann Street Lift Station Replacement have been completed in accordance with the Contract Documents.

[Signature]

Matt A. Glaze, P.E.
Urban Engineering



To(OWNER): City of Port Lavaca
202 North Virginia Street
Port Lavaca, TX 77979-0105

Project: CITYOFPL/ANN ST LIFT STATION R
ANN ST.
Port Lavaca, TX 77979

Application No: 7
Invoice No: 2414507
Invoice Date: 2/28/2026
Terms: Net 30
Due Date: 3/30/2026
Period To: 2/28/2026
Project No: CONTRACT
Contract Date: 10/14/2024

Section VIII. Item #3.

From: LESTER CONTRACTING, inc.
P. O. BOX 986
PORT LAVACA, TX 77979
(361) 552-3024

Via(Architect/
Engineer)

For:

Original Contract sum.....	816,650.00
Change Orders.....	-850.00
Contract sum.....	815,800.00
Completed to date.....	815,800.00
Retainage.....	0.00
Total earned less retainage.....	815,800.00
Previous billings.....	775,010.00
Current payment due.....	40,790.00
Sales tax.....	0.00
Total due.....	40,790.00

CERTIFICATE OF FINAL COMPLETION

DATE OF ISSUANCE: April 1, 2026

OWNER: City of Port Lavaca
CONTRACTOR: Lester Contracting, Inc.
CONTRACT DATE: October 14, 2024
CONTRACT AMOUNT: \$815,800.00
CONTRACT: Construction of one (1) sanitary sewer lift station including the construction of approximately 250 linear feet of 6 and 8-inch force main and 50 linear feet of 12-inch gravity main near the intersection of W. Railroad Street and N. Ann Street in Port Lavaca, Texas.

PROJECT: Ann Street Lift Station Replacement for the City of Port Lavaca, Texas

OWNER's CONTRACT NO.: N/A

ENGINEER's PROJECT NO: E26133.00

This Certificate of Final Completion applies to all Work under the Contract Documents.

The Work to which this certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that the Work is hereby declared to be complete in accordance with the Contract Documents on

March 3, 2026.
(Date of Final Completion)

Executed by ENGINEER on

April 1, 2026.
(Date)

Urban Engineering
(ENGINEER)

By: [Signature]
(Authorized Signature)



CONTRACTOR accepts this Certificate of Final Completion on April 2, 2026.
(Date)

Lester Contracting, Inc.
(CONTRACTOR)

By: [Signature]
(Authorized Signature)

OWNER accepts this Certificate of Final Completion on April 13, 2026.
(Date)

City of Port Lavaca
(OWNER)

By: [Signature]
(Authorized Signature)
Jack Whitlow, Mayor

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Section VIII. Item #3.

Know All Men By These Presents, That Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company (herein called "the CNA Companies"), are duly organized and existing insurance companies having their principal offices in the City of Chicago, and State of Illinois, and that they do by virtue of the signatures and seals herein affixed hereby make, constitute and appoint

Gary Grissom, Laurie J Barnes, Ronda Brown, Denise Dugan, James Russell, Ana Rodriguez, Kristie Rodriguez, Shanna Wagner, Coy Sunderman, J D Steanson, Individually

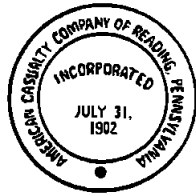
of Austin, TX, their true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on their behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind them thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of their insurance companies and all the acts of said Attorney, pursuant to the authority hereby given is hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Laws and Resolutions, printed on the reverse hereof, duly adopted, as indicated, by the Boards of Directors of the insurance companies.

In Witness Whereof, the CNA Companies have caused these presents to be signed by their Vice President and their corporate seals to be hereto affixed on this 29th day of August, 2023.



Continental Casualty Company
National Fire Insurance Company of Hartford
American Casualty Company of Reading, Pennsylvania

Larry Kasten (Signature) Vice President

State of South Dakota, County of Minnehaha, ss:

On this 29th day of August, 2023, before me personally came Larry Kasten to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company described in and which executed the above instrument; that he knows the seals of said insurance companies; that the seals affixed to the said instrument are such corporate seals; that they were so affixed pursuant to authority given by the Boards of Directors of said insurance companies and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said insurance companies.



My Commission Expires March 2, 2026

M. Bent (Signature) Notary Public

CERTIFICATE

I, D. Johnson, Assistant Secretary of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company do hereby certify that the Power of Attorney herein above set forth is still in force, and further certify that the By-Laws and Resolutions of the Board of Directors of the insurance companies printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said insurance companies this 3rd day of April, 2026.



Continental Casualty Company
National Fire Insurance Company of Hartford
American Casualty Company of Reading, Pennsylvania

D. Johnson (Signature) Assistant Secretary

Form F6853-4-2023

Go to www.cnasurety.com > Owner / Oblige Services > Validate Bond Coverage, if you want to verify bond authenticity.

Authorizing By-Laws and Resolutions

Section VIII. Item #3.

This Power of Attorney is signed by Larry Kasten, Vice President of each of the CNA Companies (as defined in the Power of Attorney), who has executed this Power of Attorney pursuant to the below Bylaws and Resolutions to execute power of attorneys on behalf of each of the CNA Companies.

ADOPTED BY THE BOARD OF DIRECTORS OF CONTINENTAL CASUALTY COMPANY:

This Power of Attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the Board of Directors of the Company at a meeting held on May 12, 1995:

“RESOLVED: That any Senior or Group Vice President may authorize an officer to sign specific documents, agreements and instruments on behalf of the Company provided that the name of such authorized officer and a description of the documents, agreements or instruments that such officer may sign will be provided in writing by the Senior or Group Vice President to the Secretary of the Company prior to such execution becoming effective.”

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 25th day of April, 2012:

“Whereas, the bylaws of the Company or specific resolution of the Board of Directors has authorized various officers (the “Authorized Officers”) to execute various policies, bonds, undertakings and other obligatory instruments of like nature; and

Whereas, from time to time, the signature of the Authorized Officers, in addition to being provided in original, hard copy format, may be provided via facsimile or otherwise in an electronic format (collectively, “Electronic Signatures”); Now therefore be it resolved: that the Electronic Signature of any Authorized Officer shall be valid and binding on the Company.”

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

“RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.”

ADOPTED BY THE BOARD OF DIRECTORS OF NATIONAL FIRE INSURANCE COMPANY OF HARTFORD:

This Power of Attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the Board of Directors of the Company by unanimous written consent dated May 10, 1995:

“RESOLVED: That any Senior or Group Vice President may authorize an officer to sign specific documents, agreements and instruments on behalf of the Company provided that the name of such authorized officer and a description of the documents, agreements or instruments that such officer may sign will be provided in writing by the Senior or Group Vice President to the Secretary of the Company prior to such execution becoming effective.”

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 25th day of April, 2012:

“Whereas, the bylaws of the Company or specific resolution of the Board of Directors has authorized various officers (the “Authorized Officers”) to execute various policies, bonds, undertakings and other obligatory instruments of like nature; and

Whereas, from time to time, the signature of the Authorized Officers, in addition to being provided in original, hard copy format, may be provided via facsimile or otherwise in an electronic format (collectively, “Electronic Signatures”); Now therefore be it resolved: that the Electronic Signature of any Authorized Officer shall be valid and binding on the Company.”

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

“RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.”

ADOPTED BY THE BOARD OF DIRECTORS OF AMERICAN CASUALTY COMPANY OF READING, PENNSYLVANIA:

This Power of Attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the Board of Directors of the Company by unanimous written consent dated May 10, 1995:

“RESOLVED: That any Senior or Group Vice President may authorize an officer to sign specific documents, agreements and instruments on behalf of the Company provided that the name of such authorized officer and a description of the documents, agreements or instruments that such officer may sign will be provided in writing by the Senior or Group Vice President to the Secretary of the Company prior to such execution becoming effective.”

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 25th day of April, 2012:

“Whereas, the bylaws of the Company or specific resolution of the Board of Directors has authorized various officers (the “Authorized Officers”) to execute various policies, bonds, undertakings and other obligatory instruments of like nature; and

Whereas, from time to time, the signature of the Authorized Officers, in addition to being provided in original, hard copy format, may be provided via facsimile or otherwise in an electronic format (collectively, “Electronic Signatures”); Now therefore be it resolved: that the Electronic Signature of any Authorized Officer shall be valid and binding on the Company.”

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

“RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.”

Figure: 28 TAC §1.601(a)(2)(B)

Have a complaint or need help?

If you have a problem with a claim or your premium, call your insurance company or HMO first. If you can't work out the issue, the Texas Department of Insurance may be able to help.

Even if you file a complaint with the Texas Department of Insurance, you should also file a complaint or appeal through your insurance company or HMO. If you don't, you may lose your right to appeal.

Continental Casualty Company, National Fire Insurance Company of Hartford, American Casualty Company of Reading, PA and Continental Insurance Company

To get information or file a complaint with your insurance company or HMO:

Call: Customer Service at **1-312-822-5000**
Toll-free: **1-877-672-6115**

Email: legclm@cnaSurety.com

Mail: CNA Surety, 151 North Franklin, 17th Floor, Chicago, IL 60606

The Texas Department of Insurance

To get help with an insurance question or file a complaint with the state:

Call with a question: 1-800-252-3439

File a complaint: www.tdi.texas.gov

Email: ConsumerProtection@tdi.texas.gov

Mail: Consumer Protection, MC: CO-CP, Texas Department of Insurance, P.O. Box 12030, Austin, TX 78711-2030

Tiene una queja o necesita ayuda?

Si tiene un problema con una reclamación o con su prima de seguro, llame primero a su compañía de seguros o HMO. Si no puede resolver el problema, es posible que el Departamento de Seguros de Texas (Texas Department of Insurance, por su nombre en inglés) pueda ayudar.

Aun si usted presenta una queja ante el Departamento de Seguros de Texas, también debe presentar una queja a través del proceso de quejas o de apelaciones de su compañía de seguros o HMO. Si no lo hace, podría perder su derecho para apelar.

Continental Casualty Company, National Fire Insurance Company of Hartford, American Casualty Company of Reading, PA and Continental Insurance Company

Para obtener información o para presentar una queja ante su compañía de seguros o HMO:

Llame a: Customer Service at **1-312-822-5000**
Teléfono gratuito: **1-877-672-6115**

Correo electrónico: legclm@cnaSurety.com

Dirección postal: CNA Surety, 151 North Franklin, 17th Floor, Chicago, IL 60606

El Departamento de Seguros de Texas

Para obtener ayuda con una pregunta relacionada con los seguros o para presentar una queja ante el estado:

Llame con sus preguntas al: 1-800-252-3439

Presente una queja en: www.tdi.texas.gov

Correo electrónico: ConsumerProtection@tdi.texas.gov

Dirección postal: Consumer Protection, MC: CO-CP, Texas Department of Insurance, P.O. Box 12030, Austin, TX 78711-2030

AFFIDAVIT OF ALL BILLS PAID

THE STATE OF Texas

COUNTY OF Calhoun

Ken Lester, Jr. personally appeared before the undersigned authority on this day and, having been duly sworn, states under oath that he is a duly authorized representative of the Contractor, Lester Contracting, Inc., and that the Contract for the **Ann Street Lift Station Replacement for the City of Port Lavaca, Texas** has been fully completed and that all bills of the subcontractors for labor, materials and equipment, and supplies furnished in connection with this Project have been fully paid.

[Handwritten Signature]
Signature

Ken Lester, Jr.
Typed Name

President
Title

Sworn to and subscribed before me this 2nd day of April, 2020.



[Handwritten Signature]
Notary Signature

Leah Sparks
Printed Name

In and for the State of Texas

September 12, 2028
Commission Expires

FINAL WAIVER OF LIEN RIGHTS

FROM: Lester Contracting, Inc. (Contractor)

TO: City of Port Lavaca (Owner)

PROJECT: Ann Street Lift Station Replacement for the City of Port Lavaca, Texas

1. The undersigned does hereby waive, release, and surrender any claim, lien, or right of lien resulting from labor, skill, and/or materials, subcontract work, equipment, or other work, rent services, or supplies, heretofore furnished in and for the construction improvement, alteration or additions to the above-described project prior to the date hereof.
2. The undersigned further states that "Pay Estimate No. 7 Final" attached hereto, as it relates to construction costs payable pursuant to its construction contract with the City of Port Lavaca is accurate as of the date hereof and that there are no mechanics' or materialmen's liens outstanding at the date of this Waiver. All due and payable bills with respect to the work performed by CONTRACTOR have been paid to date or are included in the amount requested in the attached Final Pay Estimate and there is no known basis for the filing of any mechanics' or materialmen's liens against the land or improvements of the OWNER; and waivers from all subcontractors and materialmen of subcontractor for work done and materials furnished have been obtained in such form as to constitute an effective waiver of all such liens under the laws of the State of Texas.
3. This Waiver of Lien Rights:
 - a. is given to secure payment for the work under the CONTRACTOR'S construction contract in the amount of \$815,800.00 as indicated in the attached Pay Estimate No. 7 Final;
 - b. will be fully effective upon receipt of said payment in full.
4. In further consideration of the payment as above set forth, and to induce the OWNER to make said payment, the undersigned agrees to defend and hold harmless the OWNER, City of Port Lavaca, OWNER'S lender, and/or any principal or surety from any claims hereinafter made by the undersigned and/or its employees, agents, servants, or assigns of such parties against the project.
5. The undersigned further states that upon receipt of the amount specified in Section 3(a) above, CONTRACTOR will have been fully paid for all sums due from OWNER under the construction contract and due from and after such receipt CONTRACTOR shall have no right or claim to any further payment from OWNER for any materials furnished or work performed by CONTRACTOR or by any person or entity claiming by, through, or under CONTRACTOR.

6. It is acknowledged that the designation of the above project constitutes an adequate description of the property and improvements for the purposes of this instrument.

Dated this 2nd day of April, 2020.

Lester Contracting, Inc.

[Signature]
(Signature)

By: Ken Lester, Jr.

Title: President

STATE OF Texas §
COUNTY OF Calhoun §

The foregoing Final Waiver of Lien Rights was subscribed and sworn to me this 2nd day of April, 2020, by Ken Lester Jr., as President of Lester Contracting.

WITNESS MY HAND AND OFFICIAL SEAL.



[Signature]
Notary Public Signature

Leah Sparks
Printed Name

September 12, 2028
Commission Expires

GUARANTEE

KNOW ALL MEN BY THESE PRESENTS: That we, Lester Contracting, Inc. ("CONTRACTOR"), of the City of Port Lavaca, County of Calhoun, and State of Texas, as CONTRACTOR for the Ann Street Lift Station Replacement for the City of Port Lavaca, Texas, jointly and severally represent, warrant, and guarantee as follows:

1. That all of the work ("Work") contemplated by that certain Contract dated October 14, 2024 between the City of Port Lavaca ("OWNER") and Lester Contracting, Inc. (the undersigned CONTRACTOR) has been completed in accordance with the plans, specifications, and change orders referred to therein.
2. That all Work is free from faulty material in every particular throughout.
3. That all Work is free from improper workmanship throughout.
4. That all Work is guaranteed against unusual damage from proper and usual wear.
5. That CONTRACTOR will replace and/or re-execute, without cost to the OWNER such work as may be found to be defective or not completed in accordance with Contract Documents and Modifications, and will make good all damages caused to other work or materials as a result of such defective work or its required replacement or re-execution.
6. That CONTRACTOR agrees to replace and/or re-execute defective or improperly completed work for maintenance and all other purposes found within one (1) year after the date of final and unconditional acceptance of the Work by OWNER as evidenced by OWNER's Certificate of Acceptance of Work and/or the date of OWNER's written acceptance of Work.
7. That CONTRACTOR agrees in the event that CONTRACTOR attempts to replace and/or re-execute defective or improperly completed work during the initial one (1) year period of this Guarantee, but CONTRACTOR does not properly replace and/or re-execute such defective or improperly completed work, then the Guarantee period may be extended by OWNER at its sole option for an additional period necessary for proper replacement and/or re-execution of the Work by the CONTRACTOR within the terms of this Guarantee.
8. That CONTRACTOR agrees the one (1) year period of this Guarantee will not limit OWNER's other rights under common law to have defects remedied when discovered after one (1) year.


9. That notice of defective or improperly completed work shall be made in writing by certified or registered mail, return receipt requested, and addressed as follows:

OWNER: City of Port Lavaca
202 N. Virginia Street
Port Lavaca, Texas 77979

CONTRACTOR: Lester Contracting, Inc.
P.O. Box 986
Port Lavaca, Texas 77979

EXECUTED on this the 2nd day of April, 2024.

Lester Contracting, Inc.



(Signature)

By: Ken Lester, Jr.

Title: President

COMMUNICATION

SUBJECT: Consider award of professional engineering contract for Texas General Land Office (GLO), Texas Coastal Management Program (CMP) Grant Cycle 31 Contract No. 26-056-017-F417 Smith Harbor Boardwalk. Presenter is Jody Weaver

INFORMATION:

CITY OF PORT LAVACA

COUNCIL MEETING: APRIL 13TH, 2026

DATE: 04.07.2026
TO: JODY WEAVER, INTERIM CITY MANAGER
CC: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: KATERYNA THOMAS, GRANTS & CIP COORDINATOR

SUBJECT: CONSIDER AWARD OF PROFESSIONAL ENGINEERING CONTRACT FOR TEXAS GENERAL LAND OFFICE (GLO), TEXAS COASTAL MANAGEMENT PROGRAM (CMP) GRANT CYCLE 31 CONTRACT NO. 26-056-017-F417 SMITH HARBOR BOARDWALK

Background:

The City of Port Lavaca was awarded a Coastal Management Program (CMP) Grant from the Texas General Land Office (GLO). As part of the City’s comprehensive planning efforts, the community identified the waterfront as its greatest asset and opportunity.

In 2023, the City adopted the Downtown Waterfront Master Plan, which includes conceptual plans to connect the shared-use path in Bayfront Peninsula Park to the Smith Harbor Tract. This area is envisioned as a future recreational and conservation space.

The purpose of this project is to provide the public with free, safe, and accessible access to the Downtown waterfront area of Lavaca Bay while promoting recreation, accessibility, and environmental stewardship. This project will establish a safe, durable, and universally accessible pedestrian route that highlights Port Lavaca’s unique bayfront, expand public waterfront access, support recreational activities, promote tourism, and contribute to community revitalization.

Evaluation Process:

The City issued a Request for Qualifications (RFQ) for engineering services and received three (3) responses from qualified firms:

- G & W Engineers
- Urban Engineering
- EXP U.S. Services

A Scoring Committee was formed to evaluate the proposals, consisting of:

- Interim City Manager Jody Weaver
- Director of Public Works Wayne Shaffer
- Harbor Master Jim Rudellat
- Raymond Butler, Chairman of the Commission Board

The Scoring Committee evaluated all responsive proposals in accordance with the RFQ criteria. Proposals were assessed based on:

- Firm qualifications and experience with waterfront boardwalk-type projects
- Experience with federally and state-funded projects
- Experience in project construction management
- Past performance and references
- Capacity to perform work within required timeframes

Each proposal was independently scored, and the results were compiled to determine the most qualified firm.

Recommendation:

Staff recommends that City Council approve the award of a professional engineering contract to the top scoring firm, Urban Engineering, for Texas General Land Office (GLO) Coastal Management Program (CMP) Cycle 31 Contract No. 26-056-017-F417 for the Smith Harbor Boardwalk Project and authorize the Mayor to execute the Engineering Agreement.

Financial implication

Engineering services will be provided on a reimbursement basis in accordance with the terms of the grant agreement.

Attachments:

Evaluation Score Sheet



**REQUEST FOR QUALIFICATION RFQ 03-18-2026-E FOR ENGINEERING SERVICES FOR TEXAS GENERAL LAND OFFICE (GLO) TEXAS COASTAL MANAGEMENT PROGRAM (CMP) GRANT CYCLE 31
CONTRACT NO. 26-056-017-F417 SMITH HARBOR BOARDWALK**

SCORE SAMMUARY

		Experience / 60	Work Performance/25	Capacity to Perform/15	Total/100
Jody Weaver	Urban Engineering	60	22	11	93
	G & W Engineers	49	21	8	78
	EXP U.S. Services	38	22	15	75
Wayne Shaffer	Urban Engineering	57	23	13	93
	G & W Engineers	54	22	14	90
	EXP U.S. Services	47	22	14	83
Jim Rudellat	Urban Engineering	54	22	12	88
	G & W Engineers	52	21	10	83
	EXP U.S. Services	50	22	14	86
Raymond Butler	Urban Engineering	56	24	15	95
	G & W Engineers	46	20	12	78
	EXP U.S. Services	40	19	10	69

	TOTAL	AVERAGE	AVERAGE EXPERIENCE
Urban Engineering	369	92.25	56.75
G & W Engineers	329	82.25	50.25
EXP U.S. Services	313	78.25	43.75

COMMUNICATION

SUBJECT: Consider Resolution No. R-041326-1E of the City of Port Lavaca for replacement of Alternate Early Voting Ballot Board (EVBB) Judge for the City of Port Lavaca General Officers Election held on the uniform date of May 02, 2026 and authorizing the Mayor's signature. Presenter is Mandy Grant

INFORMATION:

CITY OF PORT LAVACA

CC MEETING: April 13, 2026

DATE: 04-01-2026

TO: Jody Weaver, Interim City Manager
cc: Honorable Mayor And City Council Members

FROM: Mandy Grant, City Secretary

SUBJECT: Resolution No. R-041326-1E for replacement of Alternate Early Voting Ballot Board (EVBB) Judge for the City of Port Lavaca General Officers Election held on the uniform date of May 02, 2026 and authorizing the Mayor’s signature

BACKGROUND:

In accordance with the Texas Election Code, a presiding judge and an alternate presiding judge must be appointed for each election precinct [EC §32.001(a)]. The role of the alternate judge is to serve as presiding judge for an election if the presiding judge cannot serve [EC §32.001(b)]. In an election conducted by the presiding judge, the alternate judge serves as one of the clerks [EC §32.032].

The Early Voting Ballot Board (EVBB) shall also have a presiding judge and an alternate presiding judge.

On March 09, 2026, the Council approved Resolution No. R-030926-5E to appoint Election Judges for the City of Port Lavaca General Officers Election held on the uniform date of May 02, 2026. Mary Lou Tharling was appointed as Alternate Judge for the Early Voting Ballot Board and the Central Counting Station.

Since then, Ms. Tharling has contacted the City Secretary’s office to inform that she will not be able to fulfill that appointment due to other obligations that need her attention.

Staff is requesting that Ms. Angie Patrick be appointed as an Alternate Judge for the Early Voting Ballot Board and the Central Counting Station for the May 02, 2026 election. Ms. Patrick is a registered voter within the city and an experienced election clerk that has worked with us in conducting past city elections.

RECOMMENDATION:

Staff recommends approval of Resolution No. R-041326-1E.

ATTACHMENTS:

Resolution No. R-041326-1E

RESOLUTION NO. R-041326-1E

RESOLUTION OF THE CITY OF PORT LAVACA, TEXAS, FOR REPLACEMENT OF AN ALTERNATE EARLY VOTING BALLOT BOARD (EVBB) JUDGE FOR THE CITY OF PORT LAVACA GENERAL OFFICERS ELECTION HELD ON THE UNIFORM DATE OF MAY 02, 2026 AND AUTHORIZING THE MAYOR’S SIGNATURE.

WHEREAS, on March 09, 2026, the City Council approved Resolution No. R-030926-5E to appoint Election Judges for the City of Port Lavaca General Officers Election held on the uniform date of May 02, 2026; and

WHEREAS, Mary Lou Tharling was appointed as Alternate Judge for the Early Voting Ballot Board and the Central Counting Station; however, will not be able to fulfill that appointment due to other obligations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

SECTION 1. THAT, the following citizen, registered to vote in the city, is hereby appointed Election Officer to conduct said election:

Angie Patrick Alternate Judge for the Early Voting Ballot Board (EVBB)
and the Central Counting Station

SECTION 2. THAT, should any part, section, subsection, paragraph, sentence, clause or phrase contained in this resolution be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this resolution, but in all respects said remaining portion shall be and remain in full force and effect.

SECTION 3. THAT, this resolution shall be effective immediately upon adoption.

APPROVED AND ADOPTED by the City Council of the City of Port Lavaca, this 13th day April, 2026.

Jack Whitlow, Mayor

ATTEST:

Mandy Grant, City Secretary

COMMUNICATION

SUBJECT: Consider Resolution No. R-041326-2 of the City of Port Lavaca authorizing the submission of the Motor Vehicle Crime Prevention Authority Catalytic Converter Theft Prevention Grant Program. Presenter is Weston Burris

INFORMATION:

RESOLUTION NO. R-041326-2

RESOLUTION OF THE CITY OF PORT LAVACA, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE TEXAS MOTOR VEHICLE CRIME PREVENTION AUTHORITY CATALYTIC CONVERTER THEFT PREVENTION GRANT PROGRAM

WHEREAS, under the provisions of the Texas Transportation Code Chapter 1006 and Texas Administrative Code Title 43; Part 3; Chapter 57, entities are eligible to receive grants from the Motor Vehicle Crime Prevention Authority to provide financial support to law enforcement agencies for economic motor vehicle theft and fraud-related motor vehicle crime enforcement teams; and

WHEREAS, this grant program will assist this jurisdiction to combat motor vehicle theft, motor vehicle burglary and fraud-related motor vehicle crime; and

WHEREAS, City of Port Lavaca has agreed that in the event of loss or misuse of the grant funds, City of Port Lavaca assures that the grant funds will be returned in full to the Motor Vehicle Crime Prevention Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

SECTION 1. THAT, the Interim City Manager is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Motor Vehicle Crime Prevention Authority Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that Grant & CIP Coordinator is designated as the Program Director and Finance Director, is designated as the Financial Officer for this grant.

APPROVED AND ADOPTED this 13th day April, 2026.

Jack Whitlow, Mayor

ATTEST:

Mandy Grant, City Secretary

COMMUNICATION

SUBJECT: Receive update on Police Operations from Acting Police Chief. Presenter is Weston Burris

INFORMATION:

Proposed Fee Schedule and Use Policy

Port Lavaca Police Department Evidence Incinerator

Purpose

The Port Lavaca Police Department maintains an evidence incinerator for the lawful destruction of evidence and contraband following court disposition or authorized destruction orders.

This policy establishes procedures and fees for **outside law enforcement agencies requesting use of the Port Lavaca Police Department incinerator**. Fees are intended to recover operational costs including fuel, personnel time, equipment maintenance, and administrative processing.

Authorized Materials for Incineration

The incinerator is designed for the destruction of routine evidentiary materials including narcotics packaging, drug paraphernalia, and certain biohazard items.

The following materials are generally approved for incineration:

- Paper evidence and documents
- Drug packaging and paraphernalia
- Controlled substances and narcotics evidence authorized for destruction
- Small plastic packaging associated with evidence
- Organic materials and cloth items
- Routine biohazard evidence including:
 - Texas DPS blood collection kits
 - Used syringes and hypodermic needles
 - Sharps containers when appropriate for burn disposal
 - Contaminated evidence packaging

Small quantities of glass containers or fragments associated with evidence may be incinerated if they do not pose a safety risk or damage the equipment.

All materials must be inspected prior to incineration.

Prohibited Materials for Incineration

To protect personnel, equipment, and comply with safety and environmental standards, the following materials **shall not be incinerated**:

Explosive or Reactive Materials

- Ammunition
- Explosives or explosive components
- Fireworks or pyrotechnic devices
- Pressurized containers such as aerosol cans or gas cylinders

Batteries and Electronic Devices

Due to the risk of explosion and toxic emissions, the following are prohibited:

- Lithium batteries
- Rechargeable batteries
- Alkaline batteries
- Electronic devices containing batteries

Large Metal Objects

The incinerator is not designed for metal destruction. Prohibited items include:

- Firearms or firearm components
- Knives or metal weapons
- Large metal objects
- Metal containers or cans

Excessive Plastic Materials

Limited plastic associated with evidence packaging may be incinerated. The following materials are prohibited:

- Bulk plastic materials
- Industrial plastics
- Vinyl products
- Rubber tires or heavy synthetic materials

Hazardous or Unknown Materials

- Unknown chemicals or substances
- Hazardous waste requiring specialized disposal
- Bulk liquid evidence or chemical containers

Pre-Burn Inspection Requirements

All evidence submitted for incineration shall be inspected by the Port Lavaca Police Department Evidence Custodian or supervising officer prior to destruction to ensure:

- Evidence is authorized for destruction through proper court order, disposition authority, or departmental approval
- No prohibited materials are present
- Ammunition, batteries, and pressurized containers have been removed
- The volume of materials is within the safe operational capacity of the incinerator

The Evidence Custodian or supervising officer may **refuse incineration of any material that presents a safety risk or could damage equipment.**

Fees for Outside Agency Use

Agencies requesting use of the Port Lavaca Police Department evidence incinerator shall reimburse the City of Port Lavaca for operational costs according to the following fee schedule:

Standard Incineration Session:

\$150 per burn session

This fee includes:

- Facility use
- Staff supervision
- Documentation of destruction
- Equipment operation and maintenance
- Propane fuel consumption
- Post-burn cleanup

For unusually large quantities requiring extended burn time, additional fees may be assessed.

Scheduling and Operational Requirements

1. Incineration sessions must be scheduled in advance with the Evidence Custodian.
2. The requesting agency is responsible for transporting its own evidence.

3. Evidence from outside agencies must remain under the custody of the submitting agency until destruction occurs.
 4. Port Lavaca Police Department personnel will supervise the destruction process.
 5. A destruction log or certificate may be completed documenting the items destroyed.
-

Liability for Outside Agencies

Agencies requesting use of the Port Lavaca Police Department evidence incinerator shall be responsible for ensuring that all materials submitted for destruction comply with these guidelines.

The requesting agency shall be liable for any damage to equipment, environmental violations, or safety hazards caused by the submission of prohibited materials including, but not limited to:

- Ammunition
- Batteries
- Pressurized containers
- Hazardous chemicals
- Any material not approved for incineration

The Port Lavaca Police Department reserves the right to **inspect, reject, or remove any material that does not comply with these requirements.**

Authority

The Chief of Police or designee may approve modifications to operational procedures related to incinerator use to ensure safety, environmental compliance, and proper evidence handling.

Proposed Fee Schedule Impound/Seizure Vehicles

Background

The Port Lavaca Police Department occasionally impounds vehicles that are connected to criminal investigations or that must be held as evidence. These vehicles are stored in the secured Police Department impound lot until the investigation is complete or the vehicle is authorized for release.

Currently, the City of Port Lavaca does not have a city ordinance establishing a fee schedule for vehicles stored in the police impound lot. As a result, the City absorbs administrative costs associated with the management of these vehicles.

These costs include:

- Administrative processing of the impound
- Certified mail notifications to vehicle owners and lienholders
- Documentation and records management
- Secure storage of vehicles
- Personnel time related to impound management and release

The proposed ordinance establishes a fee schedule intended to recover a portion of these administrative and storage costs.

Scope of Ordinance

The ordinance applies **only to vehicles stored in the Port Lavaca Police Department impound lot for criminal or evidentiary purposes.**

All other vehicle tows handled by the Police Department, such as:

- Traffic hazards
- Disabled vehicles
- Arrest-related tows where the vehicle is not evidence
- Abandoned vehicles

are handled by licensed commercial towing companies and stored at licensed Vehicle Storage Facilities regulated by the State of Texas.

The City of Port Lavaca **does not collect any fees** for those vehicles.

Proposed Fee Schedule

(Police Department Impound Lot Only)

Fee Type	Amount
Impound Administrative Fee	\$20.00
Tow Fee	Actual cost of tow
Certified Mail Notification Fee	\$50.00
Storage Fee	\$20.00 per day

Storage fees begin 24 hours after the vehicle is impounded.

Comparison with Nearby City

City of Victoria

The City of Victoria operates a municipal impound lot and charges administrative and storage fees for vehicles held by the police department.

Victoria’s fee schedule includes:

Fee Type	Amount
Administrative / Impound Fee	Approximately \$20–\$25
Storage Fee	Approximately \$20 per day
Notification Fee	Charged for certified mail notice

The proposed Port Lavaca fee schedule is **consistent with and comparable to Victoria’s municipal impound fees**.

Fiscal Impact

The ordinance is not intended to generate significant revenue but will allow the City to recover administrative and storage costs associated with vehicles held in police custody.

Estimated impacts include:

- Partial recovery of administrative costs
 - Partial recovery of storage management costs
 - Reduction in unreimbursed expenses for long-term evidence vehicles
-

Staff Recommendation

Staff recommends approval of the ordinance establishing a fee schedule for vehicles stored in the Port Lavaca Police Department impound lot.

COMMUNICATION

SUBJECT: Consider approval of the Municipal Court Judge job description and compensation rate for the term beginning on June 30, 2026 and ending on June 29, 2028.
Presenter is Jody Weaver

INFORMATION:

CITY OF PORT LAVACA

COUNCIL MEETING: APRIL 13, 2026

AGENDA ITEM:

DATE: 4.08.2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: CONSIDER APPROVAL OF MUNICIAPL COURT JUDGE JOB DESCRIPTION AND COMPENSATION RATE FOR JUNE 30, 2026- JUNE 29, 2028

Background:

At the June 8, 2026 Regular Council meeting, Council will consider the appointment or reappointment of the Municipal Court Judge for a new two-year term which will begin on June 30, 2026. To provide clarity in the essential duties and responsibilities, minimum qualifications, working conditions and time commitment, the Council discussed these elements of a job description for the Municipal Court Judge at the workshop on March 23.

As no changes were proposed at the workshop and I have received no suggestions for change from Council since the workshop, the attached proposed job description is the same as what was presented and discussed at the March 23rd workshop.

The current compensation for the Municipal Judge is a monthly rate of \$2,000. At the workshop, Council reviewed a spreadsheet showing the results of a survey of other cities in the region regarding the Municipal Court Judge position. That spreadsheet is attached for reference.

It is staff's intention to provide notice to the public beginning on April 15 that the Council will appoint or reappoint the Municipal Court Judge on June 8 for a new two-year term beginning on June 30, 2026 and that anyone interested in being considered for this appointment is asked to submit a letter of interest with a resume to the City Secretary's office by June 1, 2026.

Job Title: Part-Time Municipal Court Judge
Location: City of Port Lavaca, Texas
Department: Municipal Court
Reports To: City Council
FLSA Status: Exempt
Type: Part-Time

Position Summary:

The City of Port Lavaca, Texas is seeking a qualified, impartial, and community-oriented individual to serve as its Part-Time Municipal Court Judge. This role includes presiding over weekly court sessions, performing magistrate duties, and following up on post-sentence compliance for Class C misdemeanors and local ordinance violations. The judge ensures the fair and efficient administration of justice in accordance with Texas law and city ordinances. A law degree is not required, but the judge must meet state eligibility requirements and complete all required judicial and magistrate training.

Essential Duties and Responsibilities:

- Preside over weekly Municipal Court sessions, including arraignments, pre-trial hearings, trials, and sentencing.
 - Adjudicate Class C misdemeanors, traffic offenses, and violations of city ordinances.
 - Carry out magistrate duties, including issuing arrest and search warrants, conducting probable cause hearings, and setting bail.
 - Monitor post-sentence compliance; address failures to pay fines, complete court-ordered programs, or fulfill other sentencing terms.
 - Issue show-cause orders, capias pro fine warrants, or other appropriate remedies for noncompliant defendants.
 - Maintain professionalism, impartiality, and courtroom decorum at all times.
 - Coordinate court activities with the Court Clerk, law enforcement, prosecutors, and other city departments.
 - Stay current on relevant laws, legal procedures, and complete state-required judicial and magistrate training.
-

Minimum Qualifications:

- U.S. citizen and a resident of Texas.
 - At least 18 years of age.
 - High school diploma or GED required; college or legal education preferred.
 - Must not have a felony conviction or conviction for a crime of moral turpitude.
 - Completion of state-required training for municipal judges and magistrates within one year of appointment.
 - Experience in public service, law enforcement, or the legal field is a plus but not required.
 - Strong communication, decision-making, and interpersonal skills.
 - Live within the City Limits of Port Lavaca, Texas
-

Working Conditions & Time Commitment:

- Municipal Court convenes once per week, typically requiring 2 to 4 hours per session.

- **Time commitment may increase occasionally for jury trials or high-volume dockets.**
- **The judge must also be available for on-call magistrate duties, including evenings and weekends as needed.**
- **Work is performed primarily in courtroom and office environments.**

Compensation:

- **This is a part-time position.**
- **Compensation may be structured as either an hourly or salaried role, at the discretion of the Port Lavaca City Council.**
- **Final rate or salary will be based on qualifications, experience, and availability.**

CITY OF PORT LAVACA
QUESTIONNAIRE - MUNICIPAL COURT JUDGE

Section VIII. Item #8.

	Bay City	El Campo	Freeport	Ingleside	Portland	Rockport	Victoria
Port Lavaca: 11,557 Population:	17,800	12,202	10,639	10,155	20,725	10,931	66,020
				Court of Record			Court of Record
1. Do you have a Municipal Court Judge?	Yes	Yes	Yes	Attorney	Yes	Yes	Attorney
A.) If yes, is he/she Part-Time or Full-time?	Part Time		Part Time		Part Time	Part Time	
B.) Amount of Compensation					\$35,000		
C.) Paid Hourly, Monthly, Annual, etc.	Hourly				Annual		
D.) Is the Judge a city employee or contracted?	Contract		Contract		Contract	Contract	
2. Do you have an Associate Judge?	Yes	No	Yes		No	Yes	
A.) If yes, is he/she Part-Time or Full-time?	Part Time					Part Time	
B.) Amount of Compensation							
C.) Paid Hourly, Monthly, Annual, etc.	Hourly		Hourly				
D.) Is the Judge a city employee or contracted?	Contract		Contract			Contract	
3. Does you Judge Magistrate?	Yes	Yes	Yes		No	Yes	
4. How many Court Clerks do you have?	2	1	2		2	1	
5. Who is in charge of overseeing the Municipal Court?	Court Adm	Court Adm	Court Adm		Court Adm	Court Adm	
6. How many court dockets do you have each month or each year?	Varies	2	Varies		2	6	

COMMUNICATION

SUBJECT: Consider Second and Final reading of an Ordinance (S-2-26) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-4-25 for 2025-2026 fiscal year budget; providing for Budget Amendment(s); providing for severability, providing a repealing clause; and providing an effective date. Presenter is Reyann Grimaldo

INFORMATION:

ORDINANCE NO. S-2-26

AN ORDINANCE OF THE CITY OF PORT LAVACA, TEXAS FOR AMENDMENT(S) TO THE BASE ORDINANCE NO. S-4-25 FOR 2025-2026 FISCAL YEAR BUDGET; PROVIDING FOR BUDGET AMENDMENT(S); PROVIDING FOR SEVERABILITY, REPEALING ALL ORDINANCES IN CONFLICT AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Port Lavaca’s current 2025-2026 Annual Budget was passed and approved by Base Ordinance No. S-4-25 on September 22, 2025; and

WHEREAS, department specific equipment, projects, and staffing are each an integral part of the annual budget and efficient and productive operations for the City as a whole; and

WHEREAS, staff recommends the various changes and amendments to the original budget to meet the challenges that serve a municipal purpose and have arisen since the original budget adoption, as authorized by Local Government Code Section 102.010; and

WHEREAS, the City Council has determined that this budget amendment is necessary and proper, serves a municipal purpose and will help the City better protect the health, safety and welfare of the general public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

SECTION 1: The City Council of the City of Port Lavaca, Texas does hereby approve an amended budget for the City of Port Lavaca General Fund for the Fiscal Year beginning October 01, 2025 and ending September 30, 2026, as set forth in the attached Exhibit “A” Budget Amendment.

SECTION 2: That all other portions of the original adopted budget shall remain as adopted.

SECTION 3: Severability. Should any section, subsection or phrase of this Ordinance be held to be unconstitutional or invalid for any reason, such decision shall not affect the validity of the Ordinance as a whole or any other remaining portions of this Ordinance.

SECTION 4: Repeal. This Ordinance shall be cumulative of all provisions of ordinances of the City of Port Lavaca, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 5: Effective Date. This ordinance shall take effect from and after the earliest date provided by law following its adoption and publication as provided by law.

FIRST READING this 9th day of March, 2026

Jack Whitlow, Mayor

SECOND AND FINAL READING this 13th day of April, 2026

Jack Whitlow, Mayor

APPROVED AND ADOPTED this 13th day of April, 2026.

Jack Whitlow, Mayor

ATTEST:

Mandy Grant, City Secretary

APPROVED AS TO FORM:

Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre	Aye		
Councilman Dent	Aye		
Vacant Seat	N/A	N/A	N/A
Councilwoman Padron	Aye		
Councilwoman Bland-Stewart	Aye		
Councilman Burke	Aye		

Record of approval by City Council: City Council Minute Records, Volume 3-J, Page ____.

CITY OF PORT LAVACA
Request For Approval of Budgetary Amendment
Fiscal Year 2025-2026

Amendment # PUF-002

FUND: PUBLIC UTILITY FUND - 501

Required Balance \$ 2,052,903.21

Unreserved Fund Balance at 10/01/2025 \$ 5,074,725 *
 Current Surplus/Deficit in Budget 41,962
 Net Increase/(Decrease) this Request (130,000)
 Amended Unreserved Fund Balance \$ 4,986,687 *

Date Requested: 5/1/2025

Account No.					Original Budget	Increase/ (Decrease)	Amended Budget	Reason
Fund	Dept.	Line-item	DEPT	---- Description ----				
501	55133	544.70	UTILITY MAINT	I&I IMPROVEMENTS	90,000	130,000	\$ 220,000	MANHOLE INSPECTION
NET INCREASE/(DECREASE) TO UNRESERVED FUND BALANCE						(130,000)		

Approvals:
 COUNCIL: YES X NO

Entered: _____

City Manager _____

Initials: _____

Director of Finance Brittney Logon

Date: _____

*Subject to change pending all audit entries for FY 2024-2025

COMMUNICATION

SUBJECT: Consider Second and Final reading of an Ordinance (G-2-26) of the City of Port Lavaca amending the basic Traffic Control Devices Ordinance G-6-86, Section 3, by adding traffic control signs in Original Townsite Subdivision, District One (1); providing for severability; providing a repealing clause; and providing an effective date. Presenter is Weston Burris

INFORMATION:

ORDINANCE #G-2-26

AN ORDINANCE AMENDING SECTION 3 OF THAT CERTAIN ORDINANCE DESIGNATING THE TYPE AND LOCATION OF TRAFFIC CONTROL DEVICES WITHIN THE CITY OF PORT LAVACA, PASSED AND APPROVED BY CITY COUNCIL THE 8TH DAY OF SEPTEMBER, 1986, AND RECORDED IN CITY COUNCIL MINUTE RECORDS, VOLUME "HH", PAGE 41, BY ADDING NEW STREET LOCATIONS TO SAID ORDINANCE IN SAID SECTION 3; REPEALING CLAUSE AND EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

SECTION I: Section 3 of the Ordinance designating the type and location of traffic control devices within the City of Port Lavaca, passed and approved by City Council on the 8th day of September, 1986, and recorded in City Council Minute Records, Volume "HH", page 41, is hereby amended by adding the following locations for traffic control devices:

Old Townsite Subdivision (District 1)

- 200 E Leona St @ 300 S Guadalupe St (replace current yield sign with stop sign)
- 100 E Leona St @ 300 S Colorado St (replace current yield sign with stop sign)
- 100 W Leona St @ 200 S Ann St (replace current yield sign with stop sign)
- 600 W Leona St @ 200 S Juanita St (replace current yield sign with stop sign)
- 700 W Leona St @ 200 S Lavaca St (replace current yield sign with stop sign)
- 800 W Leona St @ 200 S Indianola St (replace current yield sign with stop sign)
- 1000 W Leona St @ 200 S Williams St (replace current yield sign with stop sign)
- 1100 W Leona St @ 200 S LaSalle St (replace current yield sign with stop sign)
- 600 W Martin Luther King Dr @ 500 S Juanita St (replace current yield sign with stop sign)
- 500 W Martin Luther King Dr @ 500 S Trinity St (replace current yield sign with stop sign)
- 300 E Martin Luther King Dr @ 500 S Guadalupe (replace current yield sign with stop sign)
- 100 E Martin Luther King Dr @ 500 S Colorado St (replace current yield sign with stop sign)
- 600 W Center St @ 400 S Juanita St (replace current yield sign with stop sign)
- 400 W Center St @ 400 S Nueces St (replace current yield sign with stop sign)
- 200 E Center St @ 400 S Colorado St (replace current yield sign with stop sign)
- 300 E Center St @ 400 S Guadalupe St (replace current yield sign with stop sign)
- 200 W Alice Wilkins Ave @ 600 S Benavides (replace current yield sign with stop sign)
- 200 E Alice Wilkins Ave @ 600 S Colorado (replace current yield sign with stop sign)
- 100 E Alice Wilkins Ave @ 600 S Guadalupe (replace current yield sign with stop sign)
- 200 W Chestnut St @ 700 S Ann St (replace current yield sign with stop sign)
- 200 E Chestnut St @ 700 S Colorado St (replace current yield sign with stop sign)
- 100 E Chestnut St @ 700 S Guadalupe St (replace current yield sign with stop sign)
- 200 W Chestnut St @ 700 S Ann St (replace current yield sign with stop sign)
- 200 E South St @ 800 S Colorado (place stop on 800 S Colorado - no signage)
- 300 W South St @ 800 S Benavides (place additional stop signs on 200 W South and 300 W South to produce a four way stop sign intersection)

SECTION II: All ordinances or parts of ordinances in conflict herewith are hereby expressly repealed.

SECTION III. The effective date of this ordinance shall be when passed and approved by City Council, and traffic control signs, markings and devices are appropriately in place.

FIRST READING this 9th day of March, 2026

Jack Whitlow, Mayor

SECOND AND FINAL READING this 13th day of April, 2026

Jack Whitlow, Mayor

APPROVED AND ADOPTED this 13th day of April, 2026.

Jack Whitlow, Mayor

ATTEST:

Mandy Grant, City Secretary

APPROVED AS TO FORM:

Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre	Aye		
Councilman Dent	Aye		
Vacant Seat	N/A	N/A	N/A
Councilwoman Padron	Aye		
Councilwoman Bland-Stewart	Aye		
Councilman Burke	Aye		

Record of approval by City Council: City Council Minute Records, Volume 3-J, Page _____.

Amends G-6-86

COMMUNICATION

SUBJECT: Consider Second and Final reading of an Ordinance (G-3-26) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca's Code of Ordinances as Part II, Chapter 8 Amusement and Entertainments, Section 8-22 Location and number of machines allowed within city limits; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith

INFORMATION:

CITY OF PORT LAVACA

MEETING: April 13, 2026

DATE: 04.07.2026

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: DERRICK SMITH, DEVELOPMENT SERVICES DIRECTOR

SUBJECT: Consider a proposed amendment to Chapter 8 - Article II. – Amusements Machines of the Code of Ordinances.

As previously discussed with council, city staff has received numerous inquiries regarding the opening of amusement redemption machine centers in city limits. Our current ordinance limits businesses to no more than six (6) machines at any location that is for profit. Our ordinance does not regulate nonprofit businesses. Therefore, interested individuals are trying to obtain a nonprofit status in order to operate more than 6 machines within a facility.

If we don't regulate nonprofit amusement redemption machines, then it may result in an influx of these centers. It is staff's concern that may result in a negative impact on our community. To date, there are atleast four new operators looking for or in the process of renting a building for such use. There have been several more that have come to our office asking for our regulations. We currently have three in operation and one that will be opening soon.

In accordance with Section 2153. 452 (b) of the Texas Occupations Code, a political subdivision may restrict the exhibition of a coin-operated amusement machine within 300 feet of any church, school, or hospital. After discussion during the February 23, 2026 workshop and with the Planning Board, the following changes are recommended:

1. Increase the distance to 500 feet from any church, school, hospital, daycare or residence
2. No differentiation profit or nonprofit business regulations.
3. Remove the limit of six (6) machines for amusement centers.

It is staff's recommendation to amend Section 8-22. – Location and number of machines allowed within city limits to state the following:

Sec. 8-22. - Location and number of machines allowed within city limits.

Within each place of business in which machines are regulated under this section, the machines will be so situated that they will be in full, open public view. Further, no owner shall operate more than six amusement redemption machines or random generator machines at any location other than an amusement Center. No owner shall operate an amusement center within 500 feet from any church, school, hospital, daycare or residence. Nor shall any amusement center

operate within 1,500 feet of another business operating under a license issued under this article.

Below are regulations found in surrounding municipalities:

City	Fee/Cost per Machine	Machine Limits	Distance/Location Restrictions	Other Key Rules
Victoria, TX	~\$100 per machine permit (plus possible license fee)	Game rooms defined if ≥5 machines	Not within 300 ft of church/school/daycare/hospital	Building codes & hours apply
Edna, TX	Annual license (No Fee Found); occupation tax tag on each machine (1/2 the amount levied by the state)	Max 6 machines per location	Full open public view; minors restricted by time	Hours restrictions; inspections required
Cuero, TX	Annual license of \$250 plus permit for each machine.	Max 50 machines per establishment	≥ 500 ft from church/school/daycare/hospital/residence	Zoning & occupancy apply; operator age 18+. Any game that is beyond the ability of a player to predict or control the outcome is prohibited.
Portland, TX	Annual (calendar year) permit of \$300 per machine	N/A	(State rules still apply)	Does not include skilled-based machines that provide non-cash merchandise.
Yoakum, TX	N/A	N/A	N/A	N/A
Palacios, TX	N/A	N/A	N/A	N/A
Beeville, TX	N/A	N/A	N/A	N/A

ORDINANCE #G-3-26

AN ORDINANCE OF THE CITY OF PORT LAVACA AMENDING THE ORDINANCE CODIFIED AND DESCRIBED IN THE CITY OF PORT LAVACA'S CODE OF ORDINANCES AS PART II, CHAPTER 8, AMUSEMENT AND ENTERTAINMENTS; SECTION 8-22, LOCATION AND NUMBER OF MACHINES ALLOWED WITHIN CITY LIMITS; PROVIDING FOR PURPOSE OF ORDINANCE, PROVIDING FOR SEVERABILITY; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

Section 1. Purpose.

The attached Exhibit A document identifies amendments that are to be made to various Sections of Chapter 8 of the City of Port Lavaca's Code of Ordinances. Text that remains unchanged will be in black-colored letters, text that is new will be identified by red-colored underlined letters and all text to be deleted will be identified as blue-colored letters with strikethroughs.

Section 2. Severability.

It is specifically declared to be the intention of the City Council that sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable and if phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or invalid by the valid judgment of decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any unconstitutional or invalid phrase, clause, sentence, paragraph or sections.

Section 3. Repeal.

All ordinances or parts of ordinances conflicting with or not consistent with the provisions of this article are hereby repealed; provided that such repeal shall be only to the extent of such inconsistency or conflict, and in all respects, this article shall be cumulative of all other ordinances of the City of Port Lavaca regulating and governing the subject matter covered in this ordinance. Any cause of action accruing prior to the passage of this article shall continue as if this ordinance was not passed or any other ordinance had not been repealed.

Section 4. Effective Date

THAT this ordinance shall become effective on the date of its passage.

FIRST READING this 9th day of March, 2026

Jack Whitlow, Mayor

SECOND AND FINAL READING this 13th day of April, 2026

Jack Whitlow, Mayor

APPROVED AND ADOPTED this 13th day of April, 2026.

Jack Whitlow, Mayor

ATTEST:

Mandy Grant, City Secretary

APPROVED AS TO FORM:

Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre	Aye		
Councilman Dent	Aye		
Vacant Seat	N/A	N/A	N/A
Councilwoman Padron	Aye		
Councilwoman Bland-Stewart	Nay		
Councilman Burke	Aye		

Record of approval by City Council: City Council Minute Records, Volume 3-J, Page ____.

EXHIBIT A

Chapter 8 - AMUSEMENTS AND ENTERTAINMENTS

ARTICLE II. - AMUSEMENT MACHINES

Sec. 8-22. - Location and number of machines allowed within city limits.

Within each place of business in which machines regulated under this section, ~~are operated for a profit~~, the machines will be so situated that they will be in full, open public view. Further, no owner shall operate more than six amusement redemption machines or random generator machines at any location other than an amusement Center. No owner shall operate an amusement center within 500 feet from any church, school, hospital, daycare or residence. Nor shall any amusement center operate within 1,500 feet of another business operating under a license issued under this article.

(Ord. No. G-4-02, § IV, 12-9-2002; Ord. No. G-3-15, § 1, 4-13-2015)

COMMUNICATION

SUBJECT: Consider Second and Final reading of an Ordinance (G-4-26) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca's Code of Ordinances as Part II, Chapter 12 Buildings and Building Regulations by adding new Article VII, Congregate Living Facility; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith

INFORMATION:

CITY OF PORT LAVACA

MEETING: April 13, 2026

DATE: 04.07.2026

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: DERRICK SMITH, DEVELOPMENT SERVICES DIRECTOR

SUBJECT: Consider a proposed ordinance regulating Congregate Living Facilities.

As previously discussed with council, city staff has received numerous complaints regarding residential property owners converting single-family dwellings into shared living facilities. Rooms are being rented out on a weekly or monthly basis. I have even found single-family homes built solely for this purpose. We have found that some owners are also receiving income for individuals sleeping in dining rooms and living rooms as well. Our adopted codes do not currently address occupancy loads in single-family dwellings.

Other cities have had similar issues and have adopted more stringent ordinances to control the overcrowding and unsafe conditions to protect the public. It is this reason that legislation had recently passed SB 1567 prohibiting maximum occupancy loads (among other things) in home-rule municipalities with a population of less than 250,000 and have a campus of an institution of higher education with a student enrollment of more than 20,000. This was to prevent cities from prohibiting “frat houses”.

Our currently adopted 2021 International Property Maintenance Code states that dwelling units, hotel units, housekeeping units, rooming units and dormitory units shall be arranged to provide privacy and be separate from other adjoining spaces. Every bedroom shall provide a minimum floor space of 50 square feet per occupant. Kitchens, dining rooms and living rooms may not be designated as sleeping areas.

These minimum standards have resulted in the over-crowding of dwellings that were originally designed for one- and two-family dwellings. Some issues do arise for the following reasons:

1. It does cause major life-safety concerns. For example, if our fire department is called out for an emergency at one of these locations, they may not be fully prepared for having to assist and/or rescue possibly more occupants than are normally residing in the unit(s).
2. Most of these dwellings do not provide adequate off-street parking for the increased occupancy load. This results in vehicles parking on unimproved surfaces and/or congestion on the streets.
3. This has also resulted in a severe strain on the city’s wastewater system.

In January of this year, the City of Humble had adopted an ordinance regulating shared living homes. The proposed ordinance mimics these regulations.

Some of the key recommendations of the proposed ordinance include:

1. An annual permit to operate the facility with a fee of \$100 each year.
2. The maximum number of proposed tenants.
3. An initial inspection by the Building and Fire Departments and periodic inspections thereafter.
4. A maximum of four (4) unrelated occupants per unit.
5. A maximum of two (2) occupants per bedroom.
6. A minimum of 150 sf. of floor area per occupant. **Therefore, with four (4) occupants, the total square footage of the structure shall be a minimum of 600 sf..**
7. A minimum of one (1) off-street parking space per bedroom. And parking will not be allowed on unimproved surfaces. **All off-street parking, driveways and maneuvering areas shall be surfaced with an approved hard, dustless material that is maintained in a good condition.**

Attachment(s):

- Proposed Chapter 12, Article VII – CONGREGATE LIVING FACILITY

ORDINANCE #G-4-26

AN ORDINANCE OF THE CITY OF PORT LAVACA AMENDING THE ORDINANCE CODIFIED AND DESCRIBED IN THE CITY OF PORT LAVACA'S CODE OF ORDINANCES CHAPTER 12 BUILDINGS AND BUILDING REGULATIONS, ADDITION OF NEW ARTICLE VII, CONGREGATE LIVING FACILITY; PROVIDING FOR PURPOSE; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

Section 1. Purpose.

The attached Exhibit A document identifies amendments that are to be made to various Sections of Chapter 12 of the City of Port Lavaca's Code of Ordinances. Text that remains unchanged will be in black-colored letters, text that is new will be identified by red-colored underlined letters and all text to be deleted will be identified as blue-colored letters with strikethroughs.

Section 2. Severability.

It is specifically declared to be the intention of the City Council that sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable and if phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or invalid by the valid judgment of decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any unconstitutional or invalid phrase, clause, sentence, paragraph or sections.

Section 3. Repeal.

All ordinances or parts of ordinances conflicting with or not consistent with the provisions of this article are hereby repealed; provided that such repeal shall be only to the extent of such inconsistency or conflict, and in all respects, this article shall be cumulative of all other ordinances of the City of Port Lavaca regulating and governing the subject matter covered in this ordinance. Any cause of action accruing prior to the passage of this article shall continue as if this ordinance was not passed or any other ordinance had not been repealed.

Section 4. Effective Date

THAT this ordinance shall become effective on the date of its passage.

FIRST READING this 9th day of March, 2026

Jack Whitlow, Mayor

SECOND AND FINAL READING this 13th day of April, 2026

Jack Whitlow, Mayor

APPROVED AND ADOPTED this 13th day of April, 2026.

Jack Whitlow, Mayor

ATTEST:

Mandy Grant, City Secretary

APPROVED AS TO FORM:

Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre	Aye		
Councilman Dent	Aye		
Vacant Seat	N/A	N/A	N/A
Councilwoman Padron	Aye		
Councilwoman Bland-Stewart	Aye		
Councilman Burke	Nay		

Record of approval by City Council: City Council Minute Records, Volume 3-J, Page ____.

EXHIBIT A

Chapter 12 – BUILDINGS AND BUILDING REGULATIONS

ARTICLE VII. – CONGREGATE LIVING FACILITY

Sec. 12-400. – Purpose and Policy.

The purpose of this section is to protect public health, safety, and welfare; prevent unsafe residential overcrowding; preserve the residential character of neighborhoods lacking deed restrictions; and establish clear, uniform standards with regards to congregate living arrangements that are otherwise not regulated by State statutes, or the Code of Ordinances of the City of Port Lavaca as amended. This Article shall be administered to carry out this purpose. This Article is use- and safety-based, not tenant-based, and shall be enforced uniformly. Nothing in this Article shall be applied to living facilities contrary to the regulations established by Federal Law or State Laws.

Sec. 12-401.- Definitions.

Unless the context clearly indicates otherwise, in this Article:

Congregate Living Facility shall mean a building or structure in which three (3) or more sleeping rooms are rented or offered for rent separately, or where occupants do not function as a single house unit, including properties with separate leases, individual room locks, and shared kitchen or bath facilities. Congregate Living Facility shall also mean the use of a building or structure, or a portion thereof, for sleeping purposes when not classified as an Institutional Group I or when not regulated by the International Residential Code in accordance with Section 101.2 of the International Building Code and be a Residential Group R-1 occupancy containing sleeping units where the occupants are primarily transient in nature with more than 10 occupants or as otherwise defined in Chapter 2 of the 2021 International Fire Code or any subsequent International Fire Code adopted by the City of Port Lavaca.

Dwelling Unit shall mean a structure or part of a structure containing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation as defined by chapter 2, section 202 of the International Building Code.

Sec. 12-402. – Change of use.

Any existing properties, whether residential or commercial that are modified or remodeled to increase the number of sleeping rooms, and/or the number of occupants, or otherwise modified or remodeled in such a way for the purposes of leasing individual rooms under separate rental agreements shall constitute a change of use to a commercial property, thus requiring all relevant building, electrical, plumbing, mechanical permits and inspections, fire inspections and permits, compliance with all commercial property standards and codes, and a reissuance of the property's certificate of occupancy.

Sec. 12-403. – Permit Required.

No property shall be used or occupied as a congregate living facility without a Congregate Living Facility Permit issued by the City of Port Lavaca.

Sec. 12-404. – Permit Application.

To obtain a permit to operate a congregate living facility, a person must submit an application to the Building Department on a form provided for that purpose. The applicant must be the owner or operator of the congregate living facility. If the owner or operator is not an individual, an authorized officer or agent of the owner or operator must file the form. The application must contain the following information before it is complete:

- (1) The name, street address, mailing address, e-mail address, telephone number, a legible copy of the driver’s license or other official state or federal identification card, and date of birth of the applicant or authorized officer or agent filing the form on behalf of the applicant. The street address may not be the address of the congregate living facility unless the applicant actually resides full-time at the congregate living facility;
- (2) The form of business of the applicant; if the owner or operator is a legal entity, such as a corporation or association, a copy of the documents establishing it as such;
- (3) The street address and telephone number of the congregate living facility;
- (4) Documentary evidence of payment of ad valorem taxes, fees, fines, and penalties owed to the city in connection with the congregate living facility;
- (5) The maximum number of tenants that may occupy the congregate living facility at any singular point in time;
- (6) A statement that, by filing the application, the applicant swears or affirms under penalty of perjury that, to the best of the applicant’s knowledge, all information contained in the application is true and correct and that the application is complete and includes all information required to be disclosed under this section;
- (7) Such additional information as the applicant desires to include or that the city manager or the city manager’s designee deems necessary to aid in the determination of whether the requested permit should be granted.

Sec. 12-405. – Fees.

The fee for a permit to operate a congregate living facility shall be found in the City’s Code of Ordinances, Appendix A, Fees, Rates and Charges and shall be paid on an annual basis after the permit is approved. No refund of a permit fee will be made.

Sec. 12-406. – Issuance and denial of a permit.

Upon payment of all required fees and the submission of a complete application, the Building Department shall issue a permit to operate a congregate living facility once the department determines that:

- (1) The applicant has complied with all requirements for issuance of the permit;
- (2) The applicant, owners, or operators of the congregate living facility do not own or operate another permitted congregate living facility in the city for which the permit is currently suspended or has been revoked;
- (3) The applicant has not made false statement as to a material matter in the application for a permit;
- (4) The condition and use of the congregate living facility comply with the minimum standards of all applicable city codes and the standards in this article that are applicable to the property;

- (5) The applicant, owners, and operators do not owe the city any ad valorem taxes, fees, fines, or penalties. If the Building Department determines that the above requirements have not been satisfied, the department shall deny the license. The applicant shall be notified in writing that the application is denied and include in the notice the reason for the denial and a statement.

Sec. 12-407. – Permit Renewal.

A permit for congregate living facilities shall be valid through the 31st of December and shall be renewed on or before the 31st of January. A permit can be renewed following the prescribed application process and payment of fees provided by this article.

Sec. 12-408. – Revocation of permit.

A permit for congregate living facilities may be revoked if it is determined that:

- (1) The permittee intentionally made a false statement as to a material matter in the application or in a hearing concerning the permit;
- (2) The permittee failed to pay a fee required by this article at the time it was due;
- (3) The permittee violates any provision of this Article.

Before revoking a permit, the Building Department shall notify the permittee in writing by certified mail, return receipt requested, that the permit is being considered for revocation. The notice must include the reason for the proposed revocation, action the permittee must take to prevent the revocation, and a statement that the permittee has ten (10) days to comply with the notice. If after ten (10) days from the date the notice required in by this section was sent or delivered, the permittee has not complied with the required actions listed in the notice, the department shall revoke the permit and notify the permittee of the revocation. The notice must include the reason for the revocation. If a permit has been revoked, the permittee has ten (10) days to relocate the tenants of the facility and cease operations.

Sec. 12-409. – Inspections; Fees.

The following inspections shall be required to be in compliance with this Article:

- (1) A congregate living facility must pass all required inspections, including but not limited to electrical, plumbing, mechanical, fire and life safety, permit/permit renewal, kitchen inspections, a gas pipe pressure test performed once every three years by the local gas company or a licensed plumber for a facility that receives natural gas service, annual inspection of liquefied or natural gas systems performed by an inspector certified by the state railroad commission for a facility with a liquified natural gas system.
- (2) The permittee shall keep a current file of reports and other documentation on site that is needed to demonstrate compliance with applicable ordinances, laws, and regulations. Inspection records must be signed and dated by the appropriate authority and there must be no pending corrective actions.
- (3) The Building Department or Fire Marshal’s Office may inspect any congregate living facility for the purpose of ascertaining whether violations of this article or any other city ordinances exist. The department is authorized at a reasonable time to inspect:
 - a) The exterior of a structure and the surrounding premises; and
 - b) The interior of a structure if the permission of the owner, occupant, or person in control is given or a search warrant is obtained.

- (4) If the owner, occupant or person in control denies permission to search any part of the interior or exterior of the structure or the surrounding premises, the department may suspend the permit to operate the congregate living facility.
- (5) Whenever a congregate living facility is inspected by the department and a violation of this code is found, the building or premises will, after the expiration of any time limit for compliance given in the notice or order issued because of the violation, be reinspected by the department to determine that violation has been eliminated.
- (6) The fee for a reinspection by the department shall be found in the City's Code of Ordinances, Appendix A, Fees, Rates and Charges and shall be paid before the violation is determined to be eliminated.

Sec. 12-410. – Occupancy.

- (1) A maximum of four (4) unrelated persons shall be permitted per dwelling unit.
- (2) A maximum of two (2) persons shall be permitted per bedroom.
- (3) A minimum of 150 sq. ft. in total floor area of the structure shall be required per occupant.

Sec. 12-411. – Parking.

There shall be a minimum of one (1) off-street parking space per bedroom; no parking on an unimproved surface shall be allowed. All off-street parking facilities, including access aisles, driveways and maneuvering areas shall be surfaced with a hard, dustless material as approved by the public works director and such surfacing shall be maintained in good condition at all times. All off-street parking facilities shall be suitably sloped and drained so as not to cause any nuisance to adjacent or public property. When storm sewers are available to the property such drainage shall be connected to the storm sewers through catch basins or underground storm sewer.

Sec. 12-412. – Violations; Penalty.

- (1) A person who violates any provision of this article, or who fails to perform a duty required by this article, commits an offense.
- (2) A permittee, employee, or other person in control of a congregate living facility commits an offense if the person knowingly operates an unsafe facility that represents an immediate threat to the health or safety of a tenant, including a situation that has caused, or is likely to cause, serious injury, harm, impairment, or death to a tenant.
- (3) An offense under this article is punishable by a fine not to exceed:
 - a) \$2,000.00 if the provision violated governs fire safety, public health, or sanitation; or
 - b) \$500.00 for all other offenses.
- (4) A separate offense occurs each day or part of a day that the violation is committed, continued or permitted.
- (5) The city attorney may petition a district court or a county court of law for civil penalties and for injunctive relief to restrain a continuing violation of the standards or licensing requirements for a congregate living facility under this article if the violation creates an immediate threat to the health or safety of the facility tenants.
- (6) The remedies and procedures in this section and in other laws are cumulative law, and the use of any particular remedy or procedure does not prevent the enforcement of any other law.

Sec. 12.413. 12-450 – Reserved.

COMMUNICATION

SUBJECT: Consider Second and Final reading of an Ordinance (G-5-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes; Chapter 12 Buildings and Building Regulations, Article VII, Congregate Living Facility; and providing an effective date. Presenter is Derrick Smith

INFORMATION:

ORDINANCE #G-5-26

AN ORDINANCE AMENDING THE ORDINANCE CODIFIED AND DESCRIBED IN THE CITY OF PORT LAVACA CODE OF ORDINANCES AS PART II, APPENDIX A – FEES, RATES AND CHARGES; AND PROVIDING AN EFFECTIVE DATE

ARTICLE I. GENERAL

WHEREAS, the City Council on March 12, 2012 approved and adopted Ordinance Number G-1-12 which is codified and described in the City of Port Lavaca Code of Ordinances as Part II, Appendix A – Fees, Rates and Charges; and

WHEREAS, the City of Port Lavaca staff has evaluated current fees, rates and charges and find the need to make some amendments and changes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

ARTICLE II. FEES TO BE AMENDED

The fees, rates and charges to be amended are in the Chapters listed below and described in full in the attached Exhibit “A”. Text that remains unchanged will be in black-colored letters, text that is new will be identified by bold red-colored letters and all text to be deleted, if any, will be identified as blue-colored letters with strikethroughs, and both highlighted in yellow:

- Chapter 12: Buildings and Building Regulations
- Art. VII Congregate Living Facility
- Sec. 12-405 Permit to Operate; and
- Sec. 12-409 Reinspections; and
- Sec. 12-412 Penalty for violations.

ARTICLE III.- EFFECTIVE DATE

This ordinance shall become effective upon adoption by City Council.

FIRST READING this 9th day of March, 2026

Jack Whitlow, Mayor

SECOND AND FINAL READING this 13th day of April, 2026

Jack Whitlow, Mayor

APPROVED AND ADOPTED this 13th day of April, 2026.

Jack Whitlow, Mayor

ATTEST:

Mandy Grant, City Secretary

APPROVED AS TO FORM:

Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre	Nay		
Councilman Dent	Aye		
Vacant Seat	N/A	N/A	N/A
Councilwoman Padron	Nay		
Councilwoman Bland-Stewart	Aye		
Councilman Burke	Aye		

Record of approval by City Council: City Council Minute Records, Volume 3-J, Page ____.

CITY OF PORT LAVACA - PART II - CODE OF ORDINANCES
APPENDIX A - FEES, RATES AND CHARGES

Section VIII. Item #13.

EXHIBIT A

CHAPTER 12 – BUILDINGS AND BUILDING REGULATIONS

Section Number	Subject	Fee Amount
12-400	Congregate Living Facility	
12-405	Permit to operate <ul style="list-style-type: none"> • <i>Paid on an annual basis after permit approved</i> • <i>No refund of a permit fee will be made</i> 	\$ 0.00
12-409	Reinspections <ul style="list-style-type: none"> • <i>For each reinspection after the first reinspection by the department that must be conducted before the violation is determined to be eliminated.</i> 	\$ 40.00
12-412	Penalty for Violations <ul style="list-style-type: none"> • <i>An offense under this article is punishable by a fine not to exceed:</i> <ul style="list-style-type: none"> (a) \$2,000.00 <i>if the provision violated governs fire safety, public health, or sanitation; or</i> (b) \$500.00 <i>for all other offenses.</i> • <i>A separate offense occurs each day or part of a day that the violation is committed, continued or permitted.</i> 	

(Ord. No. G-7-06, § 3, 9-11-2006; Ord. No. G-1-12, art. II, 3-12-2012; Ord. No. G-7-16, § 1, 4-11-2016; Ord. No. G-10-16, art. II, 9-12-2016; Ord. No. G-3-17, art. II, 11-13-2017; Ord. No. G-10-19, 8-12-2019; Ord. No. G-4-21, art. II, 9-20-2021; Ord. No. G-5-22, art. II, (Exh. A), 7-11-2022; Ord. No. G-11-22, art. II (Exh. A), 1-9-2023; Ord. No. G-7-23, art. II (Exh. A), 9-11-2023)

COMMUNICATION

SUBJECT: Consider First reading of an Ordinance (G-6-26) of the City of Port Lavaca amending the Code of Ordinances codified and described in the City of Port Lavaca's Code of Ordinances as Part II, Chapter 12 Buildings and Building Regulations, Article IV Substandard Buildings, Sec. 12-291 thru 12-297; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith

INFORMATION:

MEETING: April 13, 2026 **AGENDA ITEM** _____

DATE: 04.07.2026

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: DERRICK SMITH, DEVELOPMENT SERVICES DIRECTOR

SUBJECT: Consider amendment to Chapter 12, Article IV, Sections 12-291 – 12-297

As you are aware, the Building and Standards Commission holds public hearings on a regular basis to address substandard properties throughout town. Chapter 12, Article IV and V of the City of Port Lavaca’s Code of Ordinances discusses the procedures and the enforcement process for the abatement of such public nuisances.

Prior to a public hearing, notices must be mailed by certified letter to all known owners and lienholders of a property that will be addressed during the hearing. Notices are also posted on the property and in the local newspaper. In accordance with Article IV, Section 12-291, public hearings shall not be held “more than 21 days after the receiving of the notice by the owner of the building”.

After a certified letter is mailed it may take up to four to six weeks for the return receipt for these notices to be received by our office. Due to our ordinance requiring notices to be mailed within 21 days of the hearing, the return receipt is not received by staff until after the meeting has been held. Therefore, staff nor the commission know if the letter has been received, refused or unclaimed by the owner.

Chapter 54 of the State Local Government Code establishes the rules and procedures for a Building and Standards Commission hearing. The only requirement that is specified in the statute is that notices are required to be mailed and posted at least 10 days prior to the hearing.

Chapter 12, Article V, Section 12-323 of the City of Port Lavaca’s Code of Ordinances provides the time and method of giving notice prior to hearings and after final determination of the commission as provided by statute. Therefore, it is staff’s recommendation to omit Article IV, Sections 12-291 through 12-293 and follow the guidelines provided in Article V, Section 12-323. – Hearing authority and procedure.

In an effort to receive the return receipts for the notices prior to the public hearings, it is staff’s recommendation to amend the ordinance as shown in the attachment.

ATTACHMENT:

- Ord G-6-26 Amend Chapter 12, Buildings and Building Regulations Article IV, Substandard Buildings; Sections 291-297 of the Code of Ordinances

ORDINANCE #G-6-26

AN ORDINANCE OF THE CITY OF PORT LAVACA AMENDING THE ORDINANCE CODIFIED AND DESCRIBED IN THE CITY OF PORT LAVACA'S CODE OF ORDINANCES CHAPTER 12 BUILDINGS AND BUILDING REGULATIONS, ARTICLE IV, SUBSTANDARD BUILDINGS; SECS 12-291 THRU 12-297; PROVIDING FOR PURPOSE; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

Section 1. Purpose.

The attached Exhibit A document identifies amendments that are to be made to various Sections of Chapter 12 of the City of Port Lavaca's Code of Ordinances. Text that remains unchanged will be in black-colored letters, text that is new will be identified by red-colored underlined letters and all text to be deleted will be identified as blue-colored letters with strikethroughs.

Section 2. Severability.

It is specifically declared to be the intention of the City Council that sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable and if phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or invalid by the valid judgment of decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any unconstitutional or invalid phrase, clause, sentence, paragraph or sections.

Section 3. Repeal.

All ordinances or parts of ordinances conflicting with or not consistent with the provisions of this article are hereby repealed; provided that such repeal shall be only to the extent of such inconsistency or conflict, and in all respects, this article shall be cumulative of all other ordinances of the City of Port Lavaca regulating and governing the subject matter covered in this ordinance. Any cause of action accruing prior to the passage of this article shall continue as if this ordinance was not passed or any other ordinance had not been repealed.

Section 4. Effective Date

THAT this ordinance shall become effective on the date of its passage.

FIRST READING this 13th day of April, 2026

Jack Whitlow, Mayor

SECOND AND FINAL READING this 11th day of May, 2026

Jack Whitlow, Mayor

APPROVED AND ADOPTED this 11th day of May, 2026.

Jack Whitlow, Mayor

ATTEST:

Mandy Grant, City Secretary

APPROVED AS TO FORM:

Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre			
Councilman Dent			
Vacant Seat			
Councilwoman Padron			
Councilwoman Bland-Stewart			
Councilman Burke			

Record of approval by City Council: City Council Minute Records, Volume 3-J, Page ____.

EXHIBIT A

Chapter 12 – BUILDINGS AND BUILDING REGULATIONS

ARTICLE IV. – SUBSTANDARD BUILDINGS

Sec. 12-291. — Notice.

- a) ~~The building official shall, upon his determination that a building is a substandard building within the meaning of this article, notify by certified mail, return receipt requested, the owner of the building. Such notice shall provide for a public hearing to determine whether the building complies with the standards as set forth in this article. Such notice shall also provide the property owner with the date, time and place of the public hearing to determine whether the building is in compliance with this article; however, in no event shall the public hearing be more than 21 days after the receiving of the notice by the owner of the building.~~
- b) ~~The public hearing shall be conducted by the city council.~~

~~(Ord. No. G-5-91, § 5, 4-8-1991)~~

Sec. 12-292. Corrective action; notice.

- a) ~~After the public hearing, if a building is found to be in violation of the standards set forth in this article, the city council may order that the building be vacated, secured, repaired, removed, or demolished by the owner within a reasonable time but in no event less than 60 days.~~
- b) ~~The city council may also order that the occupants be relocated within a reasonable time, but in no event less than 15 days.~~
- c) ~~When the owner does not take the ordered action within the allotted time, the city council shall make a diligent effort to discover each mortgagee and lienholder having an interest in the building or in the property on which the building is located. With regard to this, the city shall send to each identified mortgagee and lienholder a notice containing:
 - 1) ~~An identification of the building and the property on which it is located;~~
 - 2) ~~A description of the violation of the city ordinance that is present at the building; and~~
 - 3) ~~A statement that the city will vacate, secure, remove, demolish the building or relocate the occupants of the building if the ordered action is not taken within a reasonable time.~~~~

~~(Ord. No. G-5-91, § 6, 4-8-1991)~~

Sec. 12-293. Alternative notice.

- a) ~~As an alternative to the procedure prescribed by section 12-292, the city may make a diligent effort to discover each mortgagee and lienholder before conducting the public hearing and may give them a notice of an opportunity to comment at the hearing. If the city elects this option, the order issued by the city must specify a reasonable time for the building to be vacated, secured, repaired, removed, or demolished by the owner or for the occupants to be relocated by the owner and an additional reasonable time for the ordered action to be taken by any of the mortgagees or lienholders in the event the owner fails to comply with the order within the time provided for action by the owner.~~

- ~~b) This section shall not require the city to furnish any notice to a mortgagee or lienholder other than a copy of the order in the event the owner fails to timely take the ordered action.~~

~~(Ord. No. G-5-91, § 7, 4-8-1991)~~

Sec. 12-~~294~~ 291. Abatement.

- a) If the building is not vacated, secured, repaired, removed, or demolished, or the occupants are not relocated within the allotted time, the city may vacate, secure, remove, or demolish the building or relocate the occupants at its own expense.
- b) (The city may repair a building under this section only to the extent necessary to bring the building into compliance with the minimum standards and only if the building is a residential building with ten or fewer dwelling units. The repairs may not improve the building to the extent that the building exceeds minimum housing standards.

(Ord. No. G-5-91, § 8, 4-8-1991)

Sec. 12-~~295~~ 292. Lien.

- a) *Authority.* When the city incurs expenses under section 12-294, the city may assess the expenses on, and the city shall have a lien against, unless it is a homestead as protected by the state constitution, the property on which the building was located. The lien is extinguished if the property owner or another person having an interest in the legal title to the property reimburses the city for the expenses. In the event the lien is filed, the city may charge a 20-percent administrative fee of the statement of expenses which represents the administrative cost of the process to obtain the lien.
- b) *Notice; contents.* The notice of lien filed by the city must contain the name and address of the owner if that information can be determined with a reasonable effort, a legal description of the real property on which the building was located, the amount of the expenses incurred by the city, and the balance due.
- c) *Preference.* Except as provided by subsection (a) of this section, the city's lien to secure the payment of a civil penalty or the costs of repairs, removal, or demolition is inferior to any previously recorded bona fide mortgage lien attached to the real property to which the city's lien attached if the mortgage lien was filed for record in the county clerk's office of the county in which the real property is located before the date the civil penalty is assessed or the repair, removal, or demolition is begun by the city. The city's lien is superior to all other previously recorded judgment liens.

(Ord. No. G-5-91, § 9, 4-8-1991; Ord. No. G-3-16, § 1, 4-11-2016)

Sec. 12-~~296~~ 293. Interest.

Civil penalties or other assessments imposed under this article accrue interest at the rate of ten percent a year from the date of the assessment until paid in full.

(Ord. No. G-5-91, § 12, 4-8-1991)

CITY OF PORT LAVACA
PART II – CODE OF ORDINANCES

Sec. 12-~~297~~ 294. Nontransferable.

The city may not transfer its right to the assessment of the lien to a third party.

(Ord. No. G-5-91, § 13, 4-8-1991)

Secs. 12-198 - 12-319. Reserved.

COMMUNICATION

SUBJECT: Discuss Trihalomethane (TTHM) Removal System. Presenter is Wayne Shaffer

INFORMATION:

COMMUNICATION

SUBJECT: Consider the recommendation of the Planning Board for the expansion of a childcare facility located at 329 W. Main Street, the legal description is Lots 6 & PT of 2, 4, 8 of Block 44 of the Georgetown Addition. Property ID 51910. Presenter is Derrick Smith

INFORMATION:

CITY OF PORT LAVACA

MEETING: April 13, 2026 AGENDA ITEM _____
DATE: 04.07.2026
TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: DERRICK SMITH, DEVELOPMENT SERVICES DIRECTOR

SUBJECT: Consider a request for the expansion of a childcare facility to be located at 329 W. Main St. The legal description is Lots 6 & PT of 2,4,8 of Block 44 of the Georgetown Addition. Property ID 51910.

Sec. 42-159. - Approval of planning commission required.

No person shall construct a multifamily dwelling, townhouse, patio home or other commercial development project without approval of said construction project by the planning commission...

The applicant is currently operating a childcare facility at 411 W. Main Street. The property at 329 W. Main Street is currently being used as Residential. The request is for the change of use to Commercial to allow the operation of a childcare facility. As shown on the conceptual plan, the applicant is proposing the placement of a modular building and playground in the rear yard. The improvement will be to provide additional classroom and playground space for the applicant. According to the tax roll, the property is currently owned by Samuel R. Chamberlain, III.

Future land Use Map

https://portlavaca.org/wp-content/uploads/2020/10/Future-Land-Use-Plan.pdf

The property is planned for Commercial on the City of Port Lavaca's Future Land Use Map.



Future Land Use

- Low Density Residential (Yellow)
Medium Density Residential (Light Orange)
High Density Residential (Orange)
Multi-Family (Brown)
Manufactured Home Park (Green)
Mixed Use (Teal)
Commercial (Red)
Light Industrial (Pink)
Industrial (Purple)
Parks and Open Space (Light Green)
Public/Semi-Public (Blue)



CITY OF PORT LAVACA

Property Details		
Account		
Property ID:	51910	Geographic ID: S0130-00140-0002-A0
Type:	R	Zoning:
Property Use:		Condo:
Location		
Situs Address:	327 W MAIN ST PORT LAVACA, TX 77979	
Map ID:	S0130-00140-0004-A0	Mapsco:
Legal Description:	GEORGETOWN (PORT LAVACA), BLOCK 14, LOT 6 & PT OF 2,4,8	
Abstract/Subdivision:	S0130	
Neighborhood:	(1600) PORT LAVACA TOWN	
Owner ?		
Owner ID:	95482	
Name:	CHAMBERLAIN SAMUEL R III	
Agent:		
Mailing Address:	4813 PROMISE LAND FRISCO, TX 75035	
% Ownership:	100.0%	
Exemptions:	For privacy reasons not all exemptions are shown online.	

Staff Recommendation: APPROVAL. The request complies with our Future Land Use Plan.

Planning Board: APPROVAL. All board members present voted to approve the request. There were no objections from surrounding neighbors.

Attachments:

- Application
- Conceptual plan



City of Port Lavaca
Request for Variance

Planning Board Review

Date: 03/31/2026

Time: 5:30 PM

Location: 202 N Virginia
St. Port Lavaca, TX 77979

Date: 3/9/24

Applicant Name: Alex Cobos

Property ID or Address for variance: 327 W. Main St. Port Lavaca Tx.

Variance being requested: placement of a portable classroom

Reason for request:

I am requesting to place a portable classroom/^{building} on this property. This will be an extension to my childcare business located next door. This classroom will provide the additional classroom and playground space needed for our school kids. I believe it will not have a negative impact on the neighborhood as we already care for children next door 411 W. Main St.

Signature: Alex Cobos

Phone No. 361-482-8692

CITY OF PORT LAVACA



privacy fence for separation

COMMUNICATION

SUBJECT: Announcement by Mayor that City Council will retire into closed session:

INFORMATION:

- For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551, Section 551.071(2) of the Texas Government Code).
- To discuss Personnel matters in accordance with Title 5, Section 551.074 of the Texas Government Code (to discuss the appointment, employment, evaluation, duties and responsibilities, reassignment, discipline, or dismissal of an officer or employee, or to hear a complaint or charge against an officer or employee: [Chief of Police]).

COMMUNICATION

SUBJECT: Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow

INFORMATION:

