



## REGULAR PORT COMMISSION MEETING

Tuesday, June 20, 2023 at 10:00 AM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

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### PUBLIC NOTICE OF MEETING

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**The following item will be addressed at this or any other meeting of the Port Commission upon the request of the chairman, any member(s) of Port Commission and/or the City Attorney:**

*Announcement by the Chairman that Port Commission will retire into closed session for consultation with City Attorney on matters in which the duty of the attorney to the Port Commission under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).*

**(All matters listed under the Consent Agenda item are routine by the Port Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)**

### AGENDA

*Port Commission will consider/discuss the following items and take any action deemed necessary.*

#### MEETING PROCEDURE

*Public notice is hereby given that the Port Commission of the City of Port Lavaca, Texas, will hold a meeting TUESDAY, JUNE 20, 2023 beginning at 10:00 a.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:*

*The meeting will also be available via the video conferencing application "ZOOM".*

*Join Zoom Meeting:*

<https://us02web.zoom.us/j/85345106191?pwd=eEZ2TzQ5K1JoMFFCbXE5amlhWExTdz09>

*Meeting ID: 853 4510 6191*

*Passcode: 654562*

*One Tap Mobile*

*+13462487799,,82182482989#,,, \*912619# US (Houston)*

*Dial by your location*

*+1 346 248 7799 US (Houston)*

**CALL TO ORDER**

**COMMENTS FROM THE PUBLIC** - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

**CONSENT AGENDA**

1. APPROVAL OF MINUTES
  - a) MINUTES OF MAY 16, 2023 - REGULAR MEETING
2. RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT

**REPORTS**

3. RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND
  - a) Tariff Report
  - b) Account Aging Report
  - c) Payment Report
  - d) Revenue and Expenditure Report
  - e) Balance Sheet / Property Tax Distribution
  - f) Profit and Loss Cash Flow Report
4. RECEIVE STATUS REPORTS
  - a) Renovations to Nautical Landings Marina Breakwater - Presenter Jody Weaver
  - b) CDBG-MIT Coastal Resilience Project / Restore Project - Presenter Jody Weaver
  - c) Discuss property values and evaluations - Presenter Jody Weaver
  - d) Review 5-year Capital Plan and solicit input from Port Commission - Presenter Susan Lang
5. RECEIVE STATUS REPORTS ON SPECIAL PROJECTS
  - a) Status report regarding TCEQ inspection in June 2022 of Tract 17 and 17Ar - Presenter Jody Weaver
  - b) CRG Limited Phase II Environmental Site Assessment of the Harbor of Refuge Tracts 16, 17, and 17Ar - Presenter Jody Weaver

6. RECEIVE HARBOR MASTER'S OPERATIONS, PROMOTION/DEVELOPMENT  
ACTIVITY REPORT

- a) City Harbor
- b) Nautical Landings Building
- c) Nautical Landings Marina
- d) Smith Harbor
- e) Harbor of Refuge

**COMMENTS**

7. COMMENTS FROM THE COMMISSIONERS.

**ADJOURNMENT**

**CERTIFICATION OF POSTING NOTICE**

This is to certify that the above notice of a regular meeting of The Port Commission of The City of Port Lavaca, scheduled for **Tuesday, JUNE 20, 2023**, beginning at 10:00 a.m., was posted at city hall, easily accessible to the public, as of **10:00 a.m. Friday, JUNE 16, 2023**.

          /s/ Rachel Garza          .

**Rachel Garza**, *Administrative Assistant*

**ADA NOTICE**

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

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# COMMUNICATION

SUBJECT: APPROVAL OF MINUTES

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## INFORMATION:

a) MINUTES OF MAY 16, 2023 - REGULAR MEETING



## REGULAR PORT COMMISSION MEETING

Tuesday, May 16, 2023, at 10:00 AM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

### MINUTES

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 16<sup>th</sup> day of May 2023, the Port Commission of the City of Port Lavaca, Texas, convened in regular session at 10:01 a.m. in the regular meeting place in City Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following Commissioners in attendance:

#### ROLL CALL:

Alex Davila	Commissioner / Chairman
Raymond Butler*	Commissioner / Secretary
Mike McGuire	Commissioner
Sue Traylor	Commissioner
Larry Nichols	Commissioner
Jaimie O'Neil	Commissioner

And with the following Commissioner absent:

Mike Kovarek	Commissioner
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\* Commissioner Butler arrived at 10:27 am during Agenda #5(b)

#### CONSENT AGENDA

##### 1. CONDUCT ELECTIONS OF OFFICERS AND TAKE ANY ACTION DEEMED NECESSARY.

(1)

Motion made by Commissioner Traylor

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Port Commission hereby re-appoints Commissioner Alex Davila as Chairman.

Seconded by Commissioner McGuire.

Motion passed by the following vote:

Voting Aye:

Alex Davila, Mike McGuire, Larry Nichols, Sue Traylor, and Jamie O'Neil.

Voting Nay: None

**(2)**

Motion made by Commissioner Traylor

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Port Commission hereby re-appoints Commissioner Raymond Butler as Secretary.

Seconded by Commissioner McGuire.

Motion passed by the following vote:

Voting Aye:

Alex Davila, Mike McGuire, Larry Nichols, Sue Traylor, and Jamie O'Neil.

Voting Nay: None

## **2. APPROVAL OF MINUTES**

### **a) MINUTES OF APRIL 18, 2023 - REGULAR MEETING**

Motion made by Commissioner McGuire

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Regular Minutes of the Port Commission regular meeting held on May 16<sup>th</sup>, 2023, are hereby approved.

Seconded by Commissioner Traylor.

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Larry Nichols, Sue Traylor, and Jamie O'Neil.

Voting Nay: None

**3. RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT**

Motion made by Commissioner Nichols

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Harbor Master's Inspection Report of the Port Commission regular meeting held on May 16<sup>th</sup>, 2023, are hereby approved.

Seconded by Commissioner McGuire.

Motion passed by the following vote:

Voting Aye: Alex Davila, Mike McGuire, Larry Nichols, Sue Traylor, and Jamie O'Neil.

Voting Nay: None

**REPORTS****4. RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND**

- a) Tariff Report
- b) Account Aging Report
- c) Payment Report
- d) Revenue and Expenditure Report
- e) Balance Sheet / Property Tax Distribution
- f) Profit and Loss Cash Flow Report

A copy of these reports, in their entirety, can be found in the Port Commission's meeting packet dated May 16, 2023.

No action necessary and none taken.

**5. RECEIVE STATUS REPORTS****a) Renovations to Nautical Landings Marina Breakwater - Presenter Jody Weaver**

- Texas Historical Clearance has been uploaded.
- TxDOT is asking for TDLR clearance letter. Matt Glaze is trying to determine what to do with this as there are no pedestrian facilities with this project. He has asked Tim Westphal (Registered Accessibility Specialist) for a letter confirming that.
- NEPA - We received approval on Section 7 on Friday (this is the approval we've been waiting some time on).
- Tribal - TPWD takes care of that when everything else is submitted.

- Once we get something to them regarding the TDLR clearance, we are hopeful that the project will be released for bidding soon.

b) CDBG-MIT Coastal Resilience Project / Restore Project - Presenter Jody Weaver

- A copy of the March and April 2023, Mott MacDonald Progress Report. can be found in the Port Commission Packet dated May 16, 2023
- Restore Project: No updates.

c) Discuss property values and evaluations - Presenter Jody Weaver

- Valbridge submitted an updated report for the City Harbor with an edit to Tract 11 and added language to the boat slips rates.  
(A copy of this report was emailed to Commissioners.)

No action necessary and none taken.

## 6. RECEIVE STATUS REPORTS ON SPECIAL PROJECTS

a) Status report regarding TCEQ inspection in June 2022 of Tract 17 and 17Ar - Presenter Jody Weaver

- TCEQ enforcement has now closed our notice of violation case, so everything is cleared.
- Received approval for the voluntary restoration out at the tract by the old landfill. The plan is to utilize the upcoming CDBG-MIT money for that project, and it will require us to utilize Mott MacDonald, who has been selected as our engineer for CDBG-MIT projects. Working on timing, although the money is allocated to us, we must apply to use it. However, the application would be due in December, but it could be another year before we could get going on this project.
- We will submit a letter to TCEQ to show a status report and to keep them informed.

b) CRG Limited Phase II Environmental Site Assessment of the Harbor of Refuge Tracts 16, 17, and 17Ar - Presenter Jody Weaver

- Reached out to John Hogue, CRG Environmental, in the last report he sent to TCEQ, they informed him that their deadline for responding was May 8, 2023, but they are snowed under, and they are not sure if they would make that deadline, he is still waiting to hear back from them. He will reach out to see if they have any comments.

No action necessary and none taken.

## 7. RECEIVE HARBOR MASTER'S OPERATIONS, PROMOTION/DEVELOPMENT ACTIVITY REPORT

### City Harbor

1. Miller Seafood lease will need letter by end May to exercise second option.
2. Big Bear lease up 30 June 2023.



3. Track 9 & 9A – discuss leasing.
4. Track 7, 8 & 11 – discuss leasing.
5. March 31, 2023, disposable oil booms out at city harbor storm drain.  
Getting pricing for CCTV Inspection for City Harbor storm drain.

**Nautical Landings Building**

1. Barefoot Construction commenced work on 16 February 2023.

**Nautical Landings Marina**

1. Matt Estes City Attorney awaiting probate, boat sank Tuesday May 9, 2023.
2. Abandon boat – considering options for removal.
3. Horizon Environmental has been onsite 17 times since the last PC meeting.

**Smith Harbor**

1. Dredge spoils getting cost to shape up piles, Barefoot Construction to commence work when dries up.

**Harbor of Refuge**

1. LCI has been hauling fill material & stockpiling.
2. Encore Dredging cleaning moving equipment to track 11.
3. Clean up trash on track 3, Monday 8 May 2023 Barefoot Construction completed.
4. Rail Spur repair Diamond K will be onsite to commence work May 15, 2023, drainpipes under rail.
5. Aerial spraying – no updates

No action necessary and none taken.

**ACTION ITEMS: LEASES**

8. **New Lease Agreement for City Harbor Tract # SLIP CH1 with adjacent land to Big Bear Shrimp and Seafood, LLC. - Presenter Jody Weaver**

Motion made by Commissioner Nichols

NOW THEREFORE, LET IT BE RESOLVED BY THE PORT COMMISSION OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Chairman Davila, makes recommendation to accept the new lease agreement for Big Bear Shrimp and Seafood, LLC. as presented.

Seconded by Commissioner O'Neil.

Motion passed by the following vote:

Voting Aye:

Alex Davila, Mike McGuire, Larry Nichols, Raymond Butler, Sue Traylor, and Jamie O'Neil.

Voting Nay: None

## **COMMENTS**

### **9. COMMENTS FROM COMMISSIONERS**

No comments.

## **ADJOURNMENT**

Commissioner Nichols made a motion to adjourn the meeting.

Commissioner Butler seconded this motion.

Motion passed by the following vote:

Voting Aye:

Alex Davila, Mike McGuire, Raymond Butler, Sue Traylor, Larry Nichols, and Jamie O'Neil.

Voting Nay: None

The meeting was adjourned at 11:45 a.m.

These minutes were approved on June 20, 2023.

ATTEST:

\_\_\_\_\_  
Alex Davila, Chairman

\_\_\_\_\_  
Rachel Garza, Admin. Assistant

# COMMUNICATION

SUBJECT: RECEIVE HARBOR MASTER'S INSPECTION / MAINTENANCE REPORT

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## INFORMATION:

# Port Lavaca Port Commission Monthly Inspection

Month: 20 JUNE 2023    Location: NLM / Smith Harbor

## 1. Gangway

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 2. Decking

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 3. Main Frame & Floats

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 4. Dock Boxes

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments: Dock A there are six dock boxes with broken hinges and  
Three boxes missing.

## 5. Water Lines, Valves, Etc.

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 6. Electrical & Lights

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 7. Pilings, Guides & Rollers

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

**8. Rub Rails & Fenders**

Condition: Satisfactory Unsatisfactory Not Applicable

Comments: Dock A there are two 6' sections of rub rail damaged.

**9. Cleats & Kevels**

Condition: Satisfactory Unsatisfactory Not Applicable

Comments: Dock A 15 broken cleats, Dock B 2 broken cleats.

**10. Gates & Locks**

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

**11. Dredging**

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

**12. Cement Cap**

Condition: Satisfactory Unsatisfactory Not Applicable

Comments:

**13. Bulkhead**

Condition: Satisfactory Unsatisfactory Not Applicable

Com

Harbor Master: \_\_\_\_\_

# Port Lavaca Port Commission Monthly Inspection

Month: 20 JUNE 2023    Location: City Harbor

## 1. Fueling Area

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 2. Decking

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 3. Main Frame & Floats

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 4. CLEAN UP

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments: 31 March 2023, Put disposable oil boom out at south end of harbor where the city storm drain spills in harbor, due to oil coming from drain.

## 5. Water Lines, Valves, Etc.

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 6. Electrical & Lights

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 7. Pilings, Guides & Rollers

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

**8. Rub Rails & Fenders**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**9. Cleats & Kevels**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**10. Gates & Locks**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**11. Railing**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**12. Cement Slab**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**13. Bulkhead**

Condition: **Satisfactory**    Unsatisfactory    Not Applicable  
Comments:

**Harbor Master:** \_\_\_\_\_

# Port Lavaca Port Commission Monthly Building Inspection

Month: 20 JUNE 2023    Location: NLB

## 1. Building Maintenance:

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments: 16 February 2023 Barefoot Construction commenced

Repairs. Build a new cupola, replaced siding at the north end of building and replaced about 30 % of bad deck boards and stained on the deck.

12 June 2023 commenced work 400 amp electrical panel received for new electrical services.

## 2. Decking:

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 3. Flooring:

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 4. Windows:

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 5. Water Lines, Valves, Etc.

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 6. Electrical & Lights

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:



**7. HVAC**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**8. Roof:**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**9. Parking:**Condition: Satisfactory **Unsatisfactory** Not Applicable

Comments:

**10. Fire Extinguishers:**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**11. Hand Railing:**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**12. Stairs & Steps**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

Harbor Master: \_\_\_\_\_

# Port Lavaca Port Commission Monthly Inspection

Month: 20 JUNE 2023    Location: Harbor of Refuge

## 1. Road

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 2. Rail spur

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments: 16 May 2023 Diamond K completed rail repair, of switch #2  
25 crossties replaced on track 1&2.

## 3. Main Frame & Floats

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 4. Environmental

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 5. Water Lines, Valves, Etc.

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 6. Electrical & Lights

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

## 7. PERMIT

Condition: Satisfactory    Unsatisfactory    Not Applicable

Comments:

**8. Rub Rails & Fenders**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**9. Cleats & Kevels**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**10. Gates & Locks**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**11. Mulch**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**12. Cement Cap**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**13. Bulkhead**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

**14. Clean up.**Condition: **Satisfactory** Unsatisfactory Not Applicable

Comments:

Harbor Master: \_\_\_\_\_

# COMMUNICATION

SUBJECT: RECEIVE FINANCIAL REPORTS OF PORT REVENUE FUND

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## INFORMATION:

- a) Tariff Report
- b) Account Aging Report
- c) Payment Report
- d) Revenue and Expenditure Report
- e) Balance Sheet / Property Tax Distribution
- f) Profit and Loss Cash Flow Report

## HELENA CHEMICAL

Date Received	Reference	Description	BARGE	RAIL	REPORTING MONTH	FERTILIZER BULK TONS	TARIFF AMOUNT
							PAID @ \$0.65 PER TON
11/15/2022	ACH PMT	HELENA CHEMICAL	3624.191	0	10/2022	3,624.191	\$2,355.72
12/2/2022	ACH PMT	HELENA CHEMICAL	11789.2	0	11/2022	11,789.200	\$7,662.98
1/11/2023	ACH PMT	HELENA CHEMICAL	1629.902	0	12/2022	1,629.902	\$1,059.44
1/27/2023	ACH PMT	HELENA CHEMICAL	3046.271	1509.621	01/2023	4,555.892	\$2,961.33
3/2/2023	ACH PMT	HELENA CHEMICAL	22473.47	756.675	02/2023	23,230.145	\$15,099.59
3/28/2023	ACH PMT	HELENA CHEMICAL	2992.468	1864.775	03/2023	4,857.243	\$3,157.21
4/24/2023	ACH PMT	HELENA CHEMICAL	14395.064	739.625	04/2023	15,134.689	\$9,837.55
6/2/2023	ACH PMT	HELENA CHEMICAL	9318.756	0	05/2023	9,318.756	\$6,057.19
		HELENA CHEMICAL			06/2023		PENDING JUNE PMT
		HELENA CHEMICAL			07/2023		
		HELENA CHEMICAL			08/2023		
		HELENA CHEMICAL			09/2023		

FY 2022-2023 - TOTAL	\$48,191.01
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99-1810-00

## MONTHLY RAIL FEE

Date Received	REPORTING MONTH	Reference	Description	RAIL	REPORTING MONTH	PAID
10/27/2022	OCT	ACH	MONTHLY RAIL FEE	\$833.00	10/2022	PAID
11/30/2022	NOV	ACH	MONTHLY RAIL FEE	\$833.00	11/2022	PAID
12/29/2022	DEC	ACH	MONTHLY RAIL FEE	\$833.00	12/2022	PAID
1/4/2023	JAN	ACH	MONTHLY RAIL FEE	\$833.00	01/2023	PAID
1/31/2023	FEB	ACH	MONTHLY RAIL FEE	\$833.00	02/2023	PAID
2/28/2023	MAR	ACH	MONTHLY RAIL FEE	\$833.00	03/2023	PAID
4/4/2023	APR	ACH	MONTHLY RAIL FEE	\$833.00	04/2023	PAID
4/27/2023	MAY	ACH	MONTHLY RAIL FEE	\$833.00	05/2023	PAID
5/30/2023	JUNE	ACH	MONTHLY RAIL FEE	\$833.00	06/2023	PAID
			MONTHLY RAIL FEE		07/2023	
			MONTHLY RAIL FEE		08/2023	
			MONTHLY RAIL FEE		09/2023	

## MONTHLY TARIFF REPORT

DATE: May 24, 2023

REPORTING PERIOD: May 2023  
(MONTH) (YEAR)

**COMPANY NAME:** HELENA AGRI-ENTERPRISES, LLC

MAILING ADDRESS: PO BOX 419  
(P. O. Box Number or Street)

PORT LAVACA                      TX                      77979  
(City)                                      (State)                                      (Zip Code)

9,318.756	Tons of Fertilizer	Barge	@ 0.65¢ per ton
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(Name Product)  
 (Name Product)

0	Rail	@ 0.65¢ per ton
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Subject to the tariff adopted by the City of Port Lavaca Port Commission are hereby reported by the above-named company during the period covered hereby and payment in the amount of \$ \$6,057.19 is attached hereto representing tariff due in accordance with above rate.

I hereby certify that this report is submitted in compliance with the requirements of the tariff adopted by the City of Port Lavaca Port Commission and the information reported hereby is true, correct and complete.

WITNESS MY HAND this 24 day of May, 2023.

Terminal Manager  
(Title)

Trey Franz  
(Printed Name)

(Duly Authorized Signature

Port Commission's Main Office Phone Number: (361) 552-9793 Ext. 242 [rgrazu@portlavaca.org](mailto:rgrazu@portlavaca.org) Fax No.: (361) 552-6062  
Port Commission's Main Mailing Address: City of Port Lavaca Port Commission 202 N. Virginia St Port Lavaca, TX 77979

May 2023

<i><b>BARGES</b></i>	<i><b>MATERIAL / REF #</b></i>	<i><b>DATE</b></i>	<i><b>HELENA / Tons</b></i>	<i><b>LIQUID / DRY</b></i>
MEM 94116	MAP	4/12/2023	1,493.530	DRY
LTD 357	UREA	5/12/2023	1,599.305	DRY
AEP 4049	POTASH	5/10/2023	1,388.425	DRY
CC 1180B	MAP	5/9/2023	1,599.922	DRY
MGT 38B	UREA	5/17/2023	1,638.539	DRY
MTC 202004	UREA	5/12/2023	1,599.035	DRY

[illegible]

<b>Barge</b>
<b>9,318.756</b>
\$6,057.19
<b>Rail</b>
<b>0.000</b>

May 2023



## DRAFT SURVEY BY DISPLACEMENT

**MEM 94116**

Barge Type : **RAKE**

Depth =	13.000 ft	Length of Box =	171.250 ft
Beam =	35.000 ft	Bilge Radius =	0.500 ft
Spec Grv =	0.9985 ( <b>LIGHT</b> Condition)	Rake Length =	28.750 ft
Spec Grv =	0.9985 ( <b>LOADED</b> Condition)	Rake Height =	12.750 ft

### LIGHT FREEBOARDS

Fwd Port =	10 ft	11.500 in
Fwd Stbd =	11 ft	1.250 in
Mid Port =	11 ft	3.000 in
Mid Stbd =	11 ft	5.750 in
Aft Port =	11 ft	6.500 in
Aft Stbd =	11 ft	9.250 in

### LOADED FREEBOARDS

Fwd Port =	4 ft	0.000 in
Fwd Stbd =	4 ft	2.500 in
Mid Port =	4 ft	0.000 in
Mid Stbd =	4 ft	2.500 in
Aft Port =	4 ft	1.250 in
Aft Stbd =	4 ft	4.000 in

### **Full Load:**

Mean Draft =	8 ft	10.292 in
Volume (Cu. Ft.) =	58,352.331	

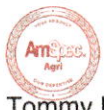
### **Light Barge:**

Mean Draft =	1 ft	7.792 in
Volume (Cu. Ft.) =	10,433.921	

### **Cargo Deadweight:**

Pounds =	2,987,060
<b>Short Tons =</b>	<b>1,493.530</b> ✓
Metric Tons =	1,354.909
Long Tons =	1,333.509

AmSpec MTS Inc.



*Tommy L. Prejean*

Tommy L. Prejean, Operations

3/8/2023  
Page 1

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# BARGE SURVEY

Published: 04/21/23 Item #3.

Vessel ID:	LTD357B	Commodity:	UREA	Empty Survey D/T:		Complete Date:	04/20/2023
Wet Dry:	DRY	Equipment Type:	BOX	Loaded Survey D/T:		Release Date:	04/20/23 14:35
Vessel Type:	BARGE	Order No.:	34547715	Placement Date:	04/20/23 7:00	Origin City:	Donaldsonville
Voyage ID:	10357	Surveyor ID:		Start Date:	04/20/23 8:46	Origin State:	LA

## Vessel Facts

Depth:	14 Ft.	0 In.	Bilge Radius:	0 Ft.	0 In.
Beam:	35 Ft.	0 In.	Rake Horizontal:	0 Ft.	0 In.
Length:	200 Ft.	0 In.	Rake Vertical:	0 Ft.	0 In.

## Order Information

Order No.:	34547715	Cust. PO No.:	584207011
Cust/Bill To:	100292	CHS INC	
Ship To:	207591	CUSTOMER ARRANGED BARGE	
City/State:			


## Freeboard

	Empty	Loaded
Fwd/Bow Port:	12'-8.000"	5'-3.000"
Fwd/Bow Star:	12'-7.500"	5'-3.000"
Mid Port:	12'-6.000"	5'-3.000"
Mid Star:	12'-6.000"	5'-3.000"
Aft/Stern Port:	12'-7.000"	5'-3.000"
Aft/Stern Star:	12'-6.000"	5'-3.000"
Mean Freeboard:	12'-6.750"	5'-3.000"
Mean Draft:	1'-5.250"	8'-9.000"
Water Density:	1.000	0.9998
Net Tons:	4.374	1,603.679

Tons Corrected for Density: 1,599.305

## Tank Soundings

Empty					Loaded				
Bow					Bow				
0 Ft. 1.00 In.					0 Ft. 25.00 In.				
Port					Port				
No. 1:	0 Ft.	0.00 In.	0 Ft.	5.00 In.	No. 1:	0 Ft.	0.00 In.	0 Ft.	5.00 In.
No. 2:	0 Ft.	0.00 In.	0 Ft.	0.00 In.	No. 2:	0 Ft.	0.00 In.	0 Ft.	0.00 In.
No. 3:	0 Ft.	0.00 In.	0 Ft.	0.00 In.	No. 3:	0 Ft.	0.00 In.	0 Ft.	0.00 In.
No. 4:	0 Ft.	0.00 In.	0 Ft.	0.00 In.	No. 4:	0 Ft.	0.00 In.	0 Ft.	0.00 In.
No. 5:	0 Ft.	0.00 In.	0 Ft.	0.00 In.	No. 5:	0 Ft.	0.00 In.	0 Ft.	0.00 In.
No. 6:	0 Ft.	25.00 In.	0 Ft.	0.00 In.	No. 6:	0 Ft.	0.00 In.	0 Ft.	0.00 In.
Stern					Stern				
0 Ft. 25.00 In.					0 Ft. 1.00 In.				

	<b>Shipment Notification</b>			BOL#:	Item #3.	
	Date: 02/06/2023	Pick Up / Order #:  4700067801-10	Scale Ticket#:	2065582		
	PO#:			This Bill of lading is subject to the individually determined rates or contracts to which the carrier and shipper have agreed in writing, the provisions of this bill of lading, and any applicable federal or state regulations (with respect to truck shipments) and the terms and conditions of the Inform Straight Bill of Lading as set forth in 49CFR part 1035 App B and any applicable state regulations (with respect to rail shipments).		
EXPORTER, SHIPPER, ORIGIN AND MAILING ADDRESS Mosaic Global Sales, LLC Fleet - Jeffersonville Barge Fleet OR602 JEFFERSONVILLE IN 47130 UNITED STATES OF AMERICA						
CONSIGNEE AND MAILING ADDRESS Mosaic Global Sales, LLC MOSAIC C/o HELENA 208 MONTIER PORT LAVACA TX 77979 UNITED STATES OF AMERICA			Subject to Section 7 of the applicable terms and conditions which are referred to above, if this shipment is to be delivered to the consignee without recourse to the consignor, the consignor shall sign the following statement: The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.			
SOLD TO	<input checked="" type="checkbox"/> Related Mosaic Global Sales, LLC 13830 Circa Crossing Dr.	<input type="checkbox"/> Not Related Dangerous Goods <input type="checkbox"/> Freight	Commodity 2812534	Gross Wgt 1388.425 STN	Tare Wgt 0 STN	Net Wgt 1388.425 STN ✓
Country of Origin CA	Car Initial & Number and Seal # See Below for Details	Description of Goods MOP, 60% RED GRANULAR		(TONS - S/T) 1,388.425 STN (TONNES - M/T) 1,259.558 MTN		
<b>CARRIERS CERTIFICATE</b> This is to certify that the above named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the Department of Transportation. To the District Director of Customs, Port of Arrival. The undersigned carrier to whom or upon whose order the articles described above must be released hereby certifies that Broker not applicable is the owner or consignee of such articles within the purview of section 484(H), Tariff Act of 1930. I certify that this manifest is correct and true to the best of my knowledge.			I hereby certify that the information given above and on the continuation sheets, if any, is true and complete in every respect. <b>Mosaic Global Sales, LLC</b> (name of responsible employee of exporter)			
Signature of Carrier: _____ Date: _____			Given firm name / address if different from exporter above. Signature: _____ Status <input type="checkbox"/> Owner Date: _____ <input type="checkbox"/> Agent			
Route: O: IN JEFFERSONVILLE D: TX PORT LAVACA Contract/Tariff #:			Weight subject to verification by the governing Weighing and Inspection Bureau in accordance with agreement.			
<b>MEMO :</b> Guaranteed By : Mosaic Global Sales, LLC 13830 Circa Crossing Dr. Lithia FL 33547 Muriate of Potash 0-0-60 Red Granular <b>GUARANTEED ANALYSIS:</b> Soluble Potash (K2O) 60% Derived from muriate of potash  Information regarding the contents and levels of metals in this product is available on the internet at <a href="http://www.regulatory-info-mos.com">http://www.regulatory-info-mos.com</a> Additional handling, transportation, or improper/extended storage may affect product quality. No warranty is given or implied. Visit <a href="http://www.MosaicCo.com">www.MosaicCo.com</a> , to find this product's Safety DataSheet and Product Label.  For Chemical Emergency ONLY (Spill, leak, fire, exposure or accident) , call CHEMTREC at 800-424-9300 (North America - reference CCN201871).						
VEHICLEID.NO	PO.NUMBER	SEAL.NO	Net weight in STN	Net weight in LB		
AEP4049			1,388.425 STN	2776850.000 LB		
TOTAL:	1					



## DRAFT SURVEY BY DISPLACEMENT

### CC 1180 B

Barge Type : **BOX**

Depth =	13.000 ft	Length of Box =	200.000 ft
Beam =	35.000 ft	Bilge Radius =	0.500 ft
Spec Grv =	0.9980 ( <b>LIGHT</b> Condition)		
Spec Grv =	0.9980 ( <b>LOADED</b> Condition)		

#### LIGHT FREEBOARDS

Fwd Port =	11 ft	6.000 in
Fwd Stbd =	11 ft	6.500 in
Mid Port =	11 ft	5.000 in
Mid Stbd =	11 ft	6.000 in
Aft Port =	11 ft	5.500 in
Aft Stbd =	11 ft	5.750 in

#### LOADED FREEBOARDS

Fwd Port =	4 ft	2.750 in
Fwd Stbd =	4 ft	2.000 in
Mid Port =	4 ft	2.500 in
Mid Stbd =	4 ft	1.250 in
Aft Port =	4 ft	2.000 in
Aft Stbd =	4 ft	0.000 in

#### **Full Load:**

Mean Draft =	8 ft	10.250 in
Volume (Cu. Ft.) =	61,955.829	

#### **Light Barge:**

Mean Draft =	1 ft	6.208 in
Volume (Cu. Ft.) =	10,598.190	

#### **Cargo Deadweight:**

Pounds =	3,199,844
<b>Short Tons =</b>	<b>1,599.922</b> ✓
Metric Tons =	1,451.427
Long Tons =	1,428.502

AmSpec MTS Inc.



*Tommy L. Prejean*

Tommy L. Prejean, Operations

4/21/2023  
Page 1

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## DRAFT SURVEY BY DISPLACEMENT

### **MGT 38 B**

Barge Type : **BOX**

Depth =	12.000 ft	Length of Box =	200.000 ft
Beam =	35.000 ft	Bilge Radius =	0.500 ft
Spec Grv =	0.9980 ( <b>LIGHT</b> Condition)		
Spec Grv =	0.9980 ( <b>LOADED</b> Condition)		

#### LIGHT FREEBOARDS

Fwd Port =	10 ft	10.750 in
Fwd Stbd =	10 ft	10.250 in
Mid Port =	10 ft	8.000 in
Mid Stbd =	10 ft	8.750 in
Aft Port =	10 ft	10.000 in
Aft Stbd =	10 ft	10.500 in

#### LOADED FREEBOARDS

Fwd Port =	3 ft	4.500 in
Fwd Stbd =	3 ft	2.000 in
Mid Port =	3 ft	1.500 in
Mid Stbd =	3 ft	0.750 in
Aft Port =	3 ft	7.500 in
Aft Stbd =	3 ft	5.000 in

#### **Full Load:**

Mean Draft =	8 ft	8.458 in
Volume (Cu. Ft.) =		60,910.690

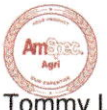
#### **Light Barge:**

Mean Draft =	1 ft	2.292 in
Volume (Cu. Ft.) =		8,313.468

#### **Cargo Deadweight:**

Pounds =	3,277,078
<b>Short Tons =</b>	<b>1,638.539</b> ✓
Metric Tons =	1,486.459
Long Tons =	1,462.981

AmSpec MTS Inc.



*Tommy L. Prejean*

Tommy L. Prejean, Operations

4/13/2023  
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## BARGE SURVEY

Published: 04/04/23 10:17:20

Vessel ID:	MTC202004	Commodity:	UREA	Empty Survey D/T:		Complete Date:	04/03/2023
Wet Dry:	DRY	Equipment Type:	BOX	Loaded Survey D/T:		Release Date:	04/03/23 21:23
Vessel Type:	BARGE	Order No:	34546581	Placement Date:	04/01/23 7:00	Origin City:	Donaldsonville
Voyage ID:	10289	Surveyor ID:		Start Date:	04/03/23 14:03	Origin State:	LA

## Vessel Facts

Depth:	14 Ft.	0 In.	Bilge Radius:	0 Ft.	0 In.
Beam:	35 Ft.	0 In.	Rake Horizontal:	0 Ft.	0 In.
Length:	200 Ft.	0 In.	Rake Vertical:	0 Ft.	0 In.

## Order Information

Order No:	34546581	Cust PO No:	
Cust/Bill To:	100035	MACROSOURCE LLC	
Ship To:	207591	CUSTOMER ARRANGED BARGE	
City/State:			

## Freeboard

	Empty	Loaded
Fwd/Bow Port:	12'-6.500"	5'-2.500"
Fwd/Bow Star:	12'-6.000"	5'-2.500"
Mid Port:	12'-6.000"	5'-1.500"
Mid Star:	12'-6.000"	5'-1.500"
Aft/Stern Port:	12'-6.000"	5'-2.000"
Aft/Stern Star:	12'-6.000"	5'-2.000"
Mean Freeboard:	12'-6.080"	5'-2.000"
Mean Draft:	1'-5.920"	8'-10.000"
Water Density:	0.997	0.9970
Net Tons:	-4.500	1,594.535

Tons Corrected  
for Density

1,599.035

## Tank Soundings

Empty						Loaded					
Bow						Bow					
		0 Ft.		1.00 In.				0 Ft.		1.00 In.	
Port			Starboard			Port			Starboard		
No. 1:	0 Ft.	25.00 In.	0 Ft.	0.00 In.		No. 1:	0 Ft.	5.00 In.	0 Ft.	0.00 In.	
No. 2:	0 Ft.	0.00 In.	0 Ft.	0.00 In.		No. 2:	0 Ft.	0.00 In.	0 Ft.	0.00 In.	
No. 3:	0 Ft.	0.00 In.	0 Ft.	0.00 In.		No. 3:	0 Ft.	25.00 In.	0 Ft.	0.00 In.	
No. 4:	0 Ft.	25.00 In.	0 Ft.	0.00 In.		No. 4:	0 Ft.	5.00 In.	0 Ft.	0.00 In.	
No. 5:	0 Ft.	25.00 In.	0 Ft.	0.00 In.		No. 5:	0 Ft.	5.00 In.	0 Ft.	0.00 In.	
No. 6:	0 Ft.	0.00 In.	0 Ft.	0.00 In.		No. 6:	0 Ft.	0.00 In.	0 Ft.	0.00 In.	
Stern						Stern					
		0 Ft.		5.00 In.				0 Ft.		5.00 In.	

**EQUALIZER / GULF MARK**

TARIFF REPORT FY 2022-2023

 TARIFF A Item #3.

Date Received	Reference	Description	CRUDE OIL	/	REPORTING MONTH	BARRELS OF CRUDE OIL	PAID @ \$0.10 PER BARREL
11/29/2022	1159283	EQUALIZER, INC.	OIL	/	10/2022	32,424.330	\$3,242.43
1/11/2023	1164810	EQUALIZER, INC.	OIL	/	11/2022	52,978.240	\$5,297.82
1/27/2023	1165940	EQUALIZER, INC.	OIL	/	12/2022	72,185.200	\$7,218.52
2/22/2023	1169217	EQUALIZER, INC.	OIL	/	01/2023	51,425.550	\$5,142.55
3/21/2023	1172029	EQUALIZER, INC.	OIL	/	02/2023	50,414.030	\$5,041.41
4/26/2023	1176422	EQUALIZER, INC.	OIL	/	03/2023	66,110.200	\$6,611.02
5/26/2023	1179992	EQUALIZER, INC.	OIL	/	04/2023	72,043.510	\$7,204.35
		EQUALIZER, INC.	OIL	/	05/2023		PENDING
		EQUALIZER, INC.	OIL	/	06/2023		
		EQUALIZER, INC.	OIL	/	07/2023		
		EQUALIZER, INC.	OIL	/	08/2023		
		EQUALIZER, INC.	OIL	/	09/2023		

FY 2022-2023 - TOTAL	\$39,758.10
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**DAILY DOCK RENTAL**

Date Received	REPORTING MONTH	Reference	Description	Public Dock	REPORTING MONTH	PAID
11/29/2022	OCTOBER	1159264	MONTHLY DOCK FEE	\$400.00	10/2022	PAID
12/30/2022	NOVEMBER	1162894	MONTHLY DOCK FEE	\$600.00	11/2022	PAID
1/24/2023	DECEMBER	1165848	MONTHLY DOCK FEE	\$800.00	12/2022	PAID
2/22/2023	JANUARY	1169222	MONTHLY DOCK FEE	\$600.00	01/2023	PAID
3/22/2023	FEBRUARY	1172061	MONTHLY DOCK FEE	\$600.00	02/2023	PAID
4/26/2023	MARCH	1176417	MONTHLY DOCK FEE	\$600.00	03/2023	PAID
5/26/2023	APRIL	1179997	MONTHLY DOCK FEE	\$600.00	04/2023	PAID
	MAY		MONTHLY DOCK FEE		05/2023	
	JUNE		MONTHLY DOCK FEE		06/2023	
	JULY		MONTHLY DOCK FEE		07/2023	
	AUGUST		MONTHLY DOCK FEE		08/2023	
	SEPTEMBER		MONTHLY DOCK FEE		09/2023	



# CITY OF PORT LAVACA PORT COMMISSION

## MONTHLY TARIFF REPORT

**DATE:** 4/30/2023

**REPORTING PERIOD:** APRIL 2023  
(MONTH) (YEAR)

**COMPANY NAME:** EQUALIZER INC

**MAILING ADDRESS:** PO BOX 154579  
(P. O. Box Number or Street)

WACO TX 76715  
(City) (State) (Zip Code)

                     Tons of Fertilizer BARGE @ 0.65¢ per ton  
(Name Product)

72,043.51 Barrels of Crude Oil CRUDE OIL @ 0.010¢ per barrel  
(Name Product)

                     Sacks of Oysters                                      @ 0.10¢ per sack

Subject to the tariff adopted by the City of Port Lavaca Port Commission are hereby reported by the above-named company during the period covered hereby and payment in the amount of \$ 7,204.35 is attached hereto representing tariff due in accordance with above rate.

I hereby certify that this report is submitted in compliance with the requirements of the tariff adopted by the City of Port Lavaca Port Commission and the information reported hereby is true, correct and complete.

WITNESS MY HAND this 30 day of APRIL, 2023.

COMPTROLLER  
(Title)

MARY MILLER  
(Printed Name)

Mary Miller  
(Duly Authorized Signature)

Port Commission's Main Office Phone Number: (361) 552-9793 Ext. 242 rgarza@portlavaca.org Fax No.: (361) 552-6062

Port Commission's Main Mailing Address: City of Port Lavaca Port Commission 202 N. Virginia St Port Lavaca, TX 77979

From : Camin Cargo Control  
To : GulfMark Energy Inc.

Item #3.

Attn : Paul Migala / GulfMark Energy Inc.  
Shelly Smith / GulfMark Energy Inc.

paulm@gulfmarkenergy.com  
shellys@gulfmarkenergy.com

**Load/RECAP - Original**

Product : CRUDE OIL  
Vessel : FMT - 3060  
Location : Gulfmark -Port Lavaca, TX  
Tank(s) - 2 | 1  
Date : 08-APR-2023  
File NA° : PVI-12947  
Ref. NA° : VG230401-A

**QUANTITIES - CRUDE OIL**

**Total Load Quantities - Based on Shore Figures**

TCV, Barrels @ 60 °F 18,603.52  
Free Water 0.00  
GSV

Barrels @ 60 °F 18,603.52  
Gallons @ 60 °F 781,347.84

Long Tons - Air 2,646.633  
Metric Tons - Air 2,609.104  
Short Tons - Air 2,964.229  
Kilograms - Air 2,689,104.0  
Pounds - Air 5,920,459.0

API Gravity @ 60 °F (C) 23.0

**NSV**

Barrels @ 60 °F 18,503.08  
Gallons @ 60 °F 780,522.96

Long Tons - Air 2,643.039  
Metric Tons - Air 2,606.265  
Short Tons - Air 2,961.100  
Kilograms - Air 2,686,265.0  
Pounds - Air 5,922,200.0

S&W % 0.106\*\*  
S&W Vol. 19.64  
S&W Source

\*\* Quality based on individual open and close of shore tank.

**Total Vessel Quantities**

Vessel : FMT - 3060  
TCV, Bbls @ 60 °F 18,607.00  
Free Water 0.00  
GSV



From : Camlin Cargo Control  
To : GulfMark Energy Inc.

Attn : Paul Migala / GulfMark Energy Inc.  
Shelly Smith / GulfMark Energy Inc.

paulm@gulfmarkenergy.com  
shellys@gulfmarkenergy.com

Item #3.

**Load RECAP - Original**

Product : CRUDE OIL  
Vessel : FMT - 3060  
Location : Gulfmark -Port Lavaca, TX  
Tank(s) - 2 | 1  
Date : 08-APR-2023  
File NA° : PVI-12947  
Ref. NA° : VG230401-A

**QUANTITIES - CRUDE OIL**

**Total Load Quantities - Based on Shore Figures**

TCV, Barrels @ 60 °F 18,603.52  
Free Water 0.00  
GSV

Barrels @ 60 °F 18,603.52  
Gallons @ 60 °F 781,347.04

Long Tons - Air 2,646.633  
Metric Tons - Air 2,609.104  
Short Tons - Air 2,964.229  
Kilograms - Air 2,609,104.0  
Pounds - Air 5,920,459.0

API Gravity @ 60 °F (C) 23.8

**NSV**

Barrels @ 60 °F 18,503.08  
Gallons @ 60 °F 780,522.96

Long Tons - Air 2,643.839  
Metric Tons - Air 2,606.265  
Short Tons - Air 2,961.100  
Kilograms - Air 2,606,265.0  
Pounds - Air 5,922,200.0

S&W % 0.106\*\*  
S&W Vol. 19.64  
S&W Source

\*\* Quality based on individual open and close of shore tank.

**Total Vessel Quantities**

Vessel : FMT - 3060

TCV, Bbls @ 60 °F 18,607.00  
Free Water 0.00  
GSV

From : Carmin Cargo Control  
To : GulfMark Energy Inc.

Attn : Paul Migala / GulfMark Energy Inc.  
Shelly Smith / GulfMark Energy Inc.

paulm@gulfmarkenergy.com  
shellys@gulfmarkenergy.com

Item #3.

**Load RECAP - Original**

Product : CRUDE OIL  
Vessel : MM - 88  
Location : Gulfmark -Port Lavaca, TX  
Tank(s) - 1  
Date : 02-MAY-2023  
File NA° : PVI-12959  
Ref. NA° : ER230402-A

**QUANTITIES - CRUDE OIL**

**Total Load Quantities - Based on Shore Figures**

TCV, Barrels @ 60 °F 18,453.79  
Free Water 0.00  
GSV

Barrels @ 60 °F 18,453.79  
Gallons @ 60 °F 775,059.18

Long Tons - Air 2,623.640  
Metric Tons - Air 2,665.742  
Short Tons - Air 2,938.477  
Kilograms - Air 2,665,742.0  
Pounds - Air 5,876,954.0

API Gravity @ 60 °F (T) 23.9

**NSV**

Barrels @ 60 °F 18,450.04  
Gallons @ 60 °F 774,935.28

Long Tons - Air 2,623.221  
Metric Tons - Air 2,665.315  
Short Tons - Air 2,938.007  
Kilograms - Air 2,665,315.0  
Pounds - Air 5,876,015.0

S&W % 0.016\*\*  
S&W Vol. 2.95  
S&W Source

\*\* Quality based on individual open and close of shore tank.

**Total Vessel Quantities**

Vessel : MM - 88  
TCV, Bbls @ 60 °F 18,531.15  
Free Water 0.00  
GSV

CITY OF PORT LAVACA

PORT COMMISSION

6/15/2023

## ACCOUNT AGING REPORT

Account	Status	Pay Date	Current Balance	30 Day	60 Day	90 Day	120 Day	Balance
99-1415-00	Active	6/9/2023	\$ (6,051.49)					\$ (6,051.49)
99-1733-02	Active	3/7/2023	\$ (579.99)					\$ (579.99)
99-1734-00	Active	6/1/2023						
99-1745-00	Active	9/16/2022						PENDING DECISION
99-1745-01	Active	6/5/2023						
99-1746-00	Active	9/16/2022						PENDING DECISION
99-1746-01	Active	6/5/2023						
99-1783-00	Active	6/8/2023						
99-1800-01	Active	6/1/2023						
99-1801-01	Active	5/30/2023						
99-1810-00	Active	5/30/2023	\$ (0.82)					\$ (0.82)
99-1883-00	Active	5/31/2023	\$ 438.09					\$ 438.09
99-1893-00	Active	6/1/2023						
99-1909-01	Active	5/31/2023	\$ (635.58)					\$ (635.58)
99-1913-02	Active	6/11/2023						
99-1923-06	Active	5/22/2023	\$ (116.56)					\$ (116.56)
99-1930-01	Active	5/30/2023	\$ (31.43)					\$ (31.43)
99-1931-07	Active	5/4/2023	\$ (225.00)					\$ (225.00)
99-1932-06	Active	5/4/2023	\$ (225.00)					\$ (225.00)
99-1933-03	Active	5/24/2023	\$ (93.75)					\$ (93.75)
99-1963-04	Active	6/1/2023						
99-1973-06	Active	5/25/2023						
99-1983-09	Active	6/2/2023						
99-1993-04	Active	6/2/2023						
99-2003-04	Active	6/2/2023	\$ (0.10)					\$ (0.10)
99-2013-09	Active	8/3/2022	\$ 264.60	\$ 264.60	\$ 264.60	\$ 264.60	\$ 1,614.06	\$ 2,672.46
99-2015-14	Active	5/31/2023	\$ (344.40)					\$ (344.40)
99-2033-05	Active	6/9/2023	\$ (317.10)					\$ (317.10)
99-2043-07	Active	6/1/2023						
99-2053-10	Active	6/1/2023						
99-2063-10	Active	6/2/2023	\$ 0.10					\$ 0.10
99-2103-07	Active	6/1/2023						
99-2153-04	Active	6/1/2023						
99-2163-03	Active	6/1/2023						
99-2193-07	Active	5/30/2023						
99-2213-04	Active	6/1/2023						
99-2233-07	Active	6/14/2023	\$ 516.70					\$ 516.70
99-2253-07	Active	3/9/2023	\$ 228.90	\$ 228.90	\$ 228.90			\$ 686.70
99-2313-14	Active	6/1/2023						
99-2421-07	Active	6/1/2023						
99-2433-04	Active	6/1/2023	\$ 846.90					\$ 846.90
99-2443-05	Active	6/1/2023						
99-2453-09	Active	6/1/2023	\$ 1,099.20					\$ 1,099.20
99-2481-05	Active	6/1/2023						
99-2543-09	Active	6/1/2023						
		45	\$ (5,226.73)	\$ 493.50	\$ 493.50	\$ 264.60	\$ 1,614.06	\$ (2,361.07)

99-2013-09 TURNED OVER TO CODE ENFORCEMENT

99-2233-07 BOAT SANK, CUSTOMER SPOKE WITH JIM R., IS AWARE OF HIS BALANCE &amp; WILL GET CAUGHT UP

99-2253-07 DEMAND LETTER SENT

99-2433-04 DEMAND LETTER SENT

99-2453-09 DEMAND LETTER SENT

VENDOR NAME	ITEM #	G/L ACCOUNT	NAME DESCRIPTION	CHECK #	AMOUNT
01-103058 BAREFOOT, MARK E.	I-002005	504 51000542.25	R & M- BUILDING : REPAIR TO EXTERIOR LIGHT	62895	\$425.00
VENDOR TOTALS					\$425.00
01-104071 ENTERPRISE FM TRUST	I-FBN4726219	504 51000544.55	R & M- VEHICLE : PORT COMMISSION	63016	\$40.83
01-104071 ENTERPRISE FM TRUST	I-FBN4726219	504 51000551.11	VEHICLE LEASE : MAINTENANCE MANAGEMENT	63016	\$984.95
VENDOR TOTALS					\$1,025.78
01-102882 FRONTIER SOUTHWEST INC.	I-18830907065/052023	504 51000536.02	TELEPHONE : PHONE CHARGES MAY 2023	63021	\$155.38
VENDOR TOTALS					\$155.38
01-102645 GEXA ENERGY, LP.	I-33530118-4	504 51000536.01	ELECTRICITY : ELECTRICITY SERVICES APRIL 2023	62924	\$2,011.46
AC/BAY LIMITED					\$173.96
LIGHT/BAY LIMITED & AC/DAYROOM & HARBOR MASTER					\$66.24
SPIRETECH					\$236.05
AC/EDWARD JONES & SOMETHING MORE					\$0.00
LIGHTS/DAYROOM, HARBOR MASTER					\$0.00
SUB PANEL/EDWARD JONES					\$296.68
PL PLUMBING, G4S, & CONF. ROOM					\$262.41
NL MARINA BUILDING FLOOD LIGHT					\$53.91
NL BOAT SLIPS					\$417.70
HARBOR OF REFUGE					\$0.00
HARBOR OF REFUGE FLOOD LIGHT					\$504.51
CITY HARBOR					\$0.00
VENDOR TOTALS					\$2,011.46
01-100700 MCGREW, TERRI	I-412762	504 51000523.03	CLEANING & JANITORIAL : CLEANING SUPPLIES	62944	\$600.00
VENDOR TOTALS					\$600.00

VENDOR NAME	ITEM #	G/L ACCOUNT	NAME DESCRIPTION	CHECK #	AMOUNT
01-104228 PATTILLO, BROWN & HILL	I-469349	504 51000532.01	AUDIT FEES : AUDIT FEES	63041	\$850.00
VENDOR TOTALS					<b>\$850.00</b>
01-101749 RICHARD A LEWIS	I-11729	504 51000533.14	CONTRACTED SERVICES : REPLACED FAUCET TO NAUTICAL LANDING	62958	\$235.50
VENDOR TOTALS					<b>\$235.50</b>
01-100335 PORT LAVACA, CITY OF	I-04/2023	504 51000536.03	WATER : WATER / SEWER APRIL 2023	62961	\$252.41
VENDOR TOTALS					<b>\$252.41</b>
01-100373 QUILL CORPORATION	I-32243765	504 51000521.01	OFFICE : LABELS	62964	\$49.38
VENDOR TOTALS					<b>\$49.38</b>
01-102309 REPUBLIC SERVICES #847	I-0847-001269482	504 51000533.14	CONTRACTED SERVICES : CONTAINER - PORT COMMISSION	62965	\$271.76
VENDOR TOTALS					<b>\$271.76</b>
01-102621 UNIFIRST CORPORATION	I-2680020638	504 51000523.03	CLEANING & JANITORIAL : CLEANING SUPPLIES	62977	\$69.08
01-102621 UNIFIRST CORPORATION	I-2680021368	504 51000523.03	CLEANING & JANITORIAL : CLEANING SUPPLIES	62977	\$50.42
01-102621 UNIFIRST CORPORATION	I-2680022139	504 51000523.03	CLEANING & JANITORIAL : CLEANING SUPPLIES	63055	\$50.42
01-102621 UNIFIRST CORPORATION	I-2680022871	504 51000523.03	CLEANING & JANITORIAL : CLEANING SUPPLIES	63055	\$50.42
VENDOR TOTALS					<b>\$220.34</b>
01-102014 VERIZON WIRELESS	I-9935062297	504 51000536.02	TELEPHONE : CELL PHONE CHARGES	63057	\$40.18
VENDOR TOTALS					<b>\$40.18</b>

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-101509	WRIGHT NATIONAL FLOOD	I-0829656/0523	504 51000535.11	FLOOD INSURANCE:	FLOOD INSURANCE 106 S COMMERCE	63061	\$1,792.00
				VENDOR TOTALS			\$1,792.00

REPORT GRAND TOTAL:	\$7,929.19
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CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

504-PORT & HARBORS FUND  
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	705,843	705,843	0	53,523.47	461,851.77	0.00	243,991.23	65.43
FINES & FORFEITURES	12,000	12,000	0	0.00	4,589.03	0.00	7,410.97	38.24
OTHER REVENUE	6,666	6,666	0	1,179.21	17,609.47	0.00	( 10,943.47)	264.17
GRANT AND CONTRIBUTION R	1,000,000	1,000,000	0	0.00	0.00	0.00	1,000,000.00	0.00
INTERGOVERNMENTAL REVENUE	13,992	13,992	0	0.00	0.00	0.00	13,992.00	0.00
TOTAL REVENUES	1,738,501	1,738,501	0	54,702.68	484,050.27	0.00	1,254,450.73	27.84
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	1,500	1,500	0	0.00	847.08	0.00	652.92	56.47
CITY HARBOR	17,000	17,000	0	0.00	8,366.59	0.00	8,633.41	49.22
HARBOR OF REFUGE	125,000	125,000	0	19,424.00	70,315.46	10,753.57	43,930.97	64.86
SMITH HARBOR	51,000	51,000	0	0.00	4,669.16	1,716.93	44,613.91	12.52
NAUTICAL LANDINGS MARINA	15,000	15,000	0	0.00	5,500.00	0.00	9,500.00	36.67
OPERATIONS	1,856,044	1,856,044	0	20,942.09	340,405.20	36,020.31	1,479,618.49	20.28
NON DEPARTMENTAL	0	0	0	0.00	66.52	0.00	( 66.52)	0.00
TOTAL EXPENDITURES	2,065,544	2,065,544	0	40,366.09	430,170.01	48,490.81	1,586,883.18	23.17
REVENUES OVER/(UNDER) EXPENDITURES	( 327,043)	( 327,043)	0	14,336.59	53,880.26	( 48,490.81)	( 332,432.45)	1.65-

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

504-PORT & HARBORS FUND  
REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>USER &amp; SERVICE CHARGES</u>								
436.01 CITY HARBOR-DOCK LEASE	115,000	115,000	0	3,920.99	50,010.69	0.00	64,989.31	43.49
436.09 HOR - DAILY DOCK RENTA	5,000	5,000	0	6,600.00	40,400.00	0.00	( 35,400.00)	808.00
436.10 HOR - RENTAL	18,043	18,043	0	0.00	4,296.06	0.00	13,746.94	23.81
436.11 HOR - DOCK LEASES	280,000	280,000	0	20,911.01	160,765.15	0.00	119,234.85	57.42
436.12 TARIFFS	110,000	110,000	0	7,204.35	81,891.92	0.00	28,108.08	74.45
436.20 N L DOCK RENT- TRANSIE	500	500	0	0.00	80.00	0.00	420.00	16.00
436.21 N L-DOCK LEASE	80,000	80,000	0	6,449.00	57,551.83	0.00	22,448.17	71.94
436.22 N L -BLDG LEASE	73,600	73,600	0	6,673.12	53,201.12	0.00	20,398.88	72.28
436.23 N L - BLDG RENTAL	4,500	4,500	0	100.00	400.00	0.00	4,100.00	8.89
436.24 SMITH HARBOR RENT	19,200	19,200	0	1,665.00	13,255.00	0.00	5,945.00	69.04
TOTAL USER & SERVICE CHARGES	705,843	705,843	0	53,523.47	461,851.77	0.00	243,991.23	65.43
<u>FINES &amp; FORFEITURES</u>								
442.01 LATE PAYMENT PENALTIES	12,000	12,000	0	0.00	4,589.03	0.00	7,410.97	38.24
TOTAL FINES & FORFEITURES	12,000	12,000	0	0.00	4,589.03	0.00	7,410.97	38.24
<u>OTHER REVENUE</u>								
451.01 INTEREST INCOME	6,066	6,066	0	1,179.21	15,138.07	0.00	( 9,072.07)	249.56
455.01 OTHER FINANCING SOURCE	0	0	0	0.00	0.00	0.00	0.00	0.00
459.10 2018 C. O. PROCEEDS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.11 AUCTION PROCEEDS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12 TML REIMBURSEMENTS	0	0	0	0.00	2,095.65	0.00	( 2,095.65)	0.00
459.71 WASHER-DRYER INCOME	600	600	0	0.00	375.75	0.00	224.25	62.63
459.90 MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92 EQUITY BALANCE FORWARD	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	6,666	6,666	0	1,179.21	17,609.47	0.00	( 10,943.47)	264.17
<u>GRANT AND CONTRIBUTION R</u>								
481.00 CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
481.01 GENERAL LAND OFFICE RE	0	0	0	0.00	0.00	0.00	0.00	0.00
482.01 CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
482.02 GRANT REVENUE	1,000,000	1,000,000	0	0.00	0.00	0.00	1,000,000.00	0.00
TOTAL GRANT AND CONTRIBUTION R	1,000,000	1,000,000	0	0.00	0.00	0.00	1,000,000.00	0.00
<u>INTERGOVERNMENTAL REVENUE</u>								
493.00.1 XFER IN- FUND 001	0	0	0	0.00	0.00	0.00	0.00	0.00
493.88 XFER IN- 206 FARF FUND	13,992	13,992	0	0.00	0.00	0.00	13,992.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	13,992	13,992	0	0.00	0.00	0.00	13,992.00	0.00
TOTAL REVENUES	1,738,501	1,738,501	0	54,702.68	484,050.27	0.00	1,254,450.73	27.84



CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

504-PORT & HARBORS FUND  
TECHNOLOGY SERVICES  
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>SERVICES</u>								
50070536.504 CABLE & INTERNET	<u>1,500</u>	<u>1,500</u>	<u>0</u>	<u>0.00</u>	<u>847.08</u>	<u>0.00</u>	<u>652.92</u>	<u>56.47</u>
TOTAL SERVICES	1,500	1,500	0	0.00	847.08	0.00	652.92	56.47
 TOTAL TECHNOLOGY SERVICES	 <u>1,500</u>	 <u>1,500</u>	 <u>0</u>	 <u>0.00</u>	 <u>847.08</u>	 <u>0.00</u>	 <u>652.92</u>	 <u>56.47</u>

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

504-PORT & HARBORS FUND  
CITY HARBOR  
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>SERVICES</u>								
50800533.20 CONTRACTED SERV-CITY H	15,000	15,000	0	0.00	8,250.00	0.00	6,750.00	55.00
TOTAL SERVICES	15,000	15,000	0	0.00	8,250.00	0.00	6,750.00	55.00
<u>MAINTENANCE</u>								
50800542.21 R & M- INFRAS- CITY HA	1,000	1,000	0	0.00	116.59	0.00	883.41	11.66
50800543.22 R & M- BLDG.- CITY HAR	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
50800543.24 R & M- IMPROV OTB- CIT	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	2,000	2,000	0	0.00	116.59	0.00	1,883.41	5.83
 TOTAL CITY HARBOR	 17,000	 17,000	 0	 0.00	 8,366.59	 0.00	 8,633.41	 49.22

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

504-PORT & HARBORS FUND  
HARBOR OF REFUGE  
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>SERVICES</u>								
50820533.20 CONTRACTED SERV- HOR	25,000	25,000	0	0.00	49,853.83	10,753.57	( 35,607.40)	242.43
TOTAL SERVICES	25,000	25,000	0	0.00	49,853.83	10,753.57	( 35,607.40)	242.43
<u>MAINTENANCE</u>								
50820542.21 R & M- INFRASTRUCTURE	100,000	100,000	0	19,424.00	20,461.63	0.00	79,538.37	20.46
TOTAL MAINTENANCE	100,000	100,000	0	19,424.00	20,461.63	0.00	79,538.37	20.46
 TOTAL HARBOR OF REFUGE	 125,000	 125,000	 0	 19,424.00	 70,315.46	 10,753.57	 43,930.97	 64.86

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

504-PORT & HARBORS FUND  
SMITH HARBOR  
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>SERVICES</u>								
50840533.20 CONTRACTED SERV-- SMITH	50,000	50,000	0	0.00	4,669.16	1,716.93	43,613.91	12.77
TOTAL SERVICES	50,000	50,000	0	0.00	4,669.16	1,716.93	43,613.91	12.77
<u>MAINTENANCE</u>								
50840542.21 R & M- INFRAS- SMITH H	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
TOTAL MAINTENANCE	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
 TOTAL SMITH HARBOR	 51,000	 51,000	 0	 0.00	 4,669.16	 1,716.93	 44,613.91	 12.52

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

504-PORT & HARBORS FUND  
NAUTICAL LANDINGS MARINA  
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>SERVICES</u>								
50860533.20 CONTRACTED SERV- NL MA	10,000	10,000	0	0.00	5,500.00	0.00	4,500.00	55.00
TOTAL SERVICES	10,000	10,000	0	0.00	5,500.00	0.00	4,500.00	55.00
<u>MAINTENANCE</u>								
50860542.03 R & M- BUILDING- NL MA	2,000	2,000	0	0.00	0.00	0.00	2,000.00	0.00
50860542.21 R & M- INFRAS- NL MAR	3,000	3,000	0	0.00	0.00	0.00	3,000.00	0.00
50860542.25 R & M- BUILD (NAUTICAL	0	0	0	0.00	0.00	0.00	0.00	0.00
50860543.26 R & M- INFRAS- NL MARI	0	0	0	0.00	0.00	0.00	0.00	0.00
50860543.27 R & M- IMPROV OTB- NL	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	5,000	5,000	0	0.00	0.00	0.00	5,000.00	0.00
 TOTAL NAUTICAL LANDINGS MARINA	 15,000	 15,000	 0	 0.00	 5,500.00	 0.00	 9,500.00	 36.67

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

504-PORT & HARBORS FUND  
OPERATIONS  
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>PERSONNEL SERVICES</b>								
51000511.01 SALARIES & WAGES	75,966	75,966	0	5,847.68	49,675.28	0.00	26,290.72	65.39
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	0	0	0	0.00	0.00	0.00	0.00	0.00
51000512.05 EMPLOYER-SOCIAL SECURI	4,515	4,515	0	427.00	3,637.37	0.00	877.63	80.56
51000512.10 EMPLOYER-T.M.R.S.	4,460	4,460	0	342.08	2,951.55	0.00	1,508.45	66.18
51000512.20 GROUP H/D INS PREMIUMS	10,946	10,946	0	953.19	7,625.58	0.00	3,320.42	69.67
51000512.30 WORKER'S COMPENSATION	1,800	1,800	0	0.00	1,684.21	0.00	115.79	93.57
51000512.31 UNEMPLOYMENT INSURANCE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000512.40 SAFETY PAY	500	500	0	0.00	0.00	0.00	500.00	0.00
TOTAL PERSONNEL SERVICES	98,187	98,187	0	7,569.95	65,573.99	0.00	32,613.01	66.78
<b>MATERIALS &amp; SUPPLIES</b>								
51000521.01 OFFICE	1,200	1,200	0	65.58	840.08	0.00	359.92	70.01
51000523.03 CLEANING & JANITORIAL	10,500	10,500	0	820.34	6,490.47	0.00	4,009.53	61.81
51000524.19 COVID-19 EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
51000525.01 FUEL	5,000	5,000	0	0.00	145.50	0.00	4,854.50	2.91
51000526.01 GENERAL SAFETY & TOOLS	300	300	0	0.00	148.09	0.00	151.91	49.36
51000528.03 NON-CAPITALIZED ASSETS	0	0	0	0.00	393.97	0.00	393.97	0.00
51000529.11 LIGHTING & DECORATION	2,000	2,000	0	0.00	0.00	0.00	2,000.00	0.00
TOTAL MATERIALS & SUPPLIES	19,000	19,000	0	885.92	8,018.11	0.00	10,981.89	42.20
<b>SERVICES</b>								
51000531.01 TRAVEL & TRAINING	500	500	0	0.00	568.76	0.00	68.76	113.75
51000531.04 DUES, SUBSCR., & PUBLI	5,700	5,700	0	0.00	199.95	0.00	5,500.05	3.51
51000532.01 AUDIT FEES	3,500	3,500	0	850.00	5,100.00	0.00	1,600.00	145.71
51000532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000532.07 LEGAL- REGULAR	15,000	15,000	0	0.00	810.00	0.00	14,190.00	5.40
51000533.14 CONTRACTED SERVICES	24,000	24,000	0	507.26	13,792.33	0.00	10,207.67	57.47
51000535.01 GENERAL LIABILITY INSU	2,819	2,819	0	0.00	3,547.76	0.00	728.76	125.85
51000535.10 WINDSTORM INS	21,681	21,681	0	0.00	0.00	0.00	21,681.00	0.00
51000535.11 FLOOD INS	1,700	1,700	0	1,792.00	1,792.00	0.00	92.00	105.41
51000536.01 ELECTRICITY	26,955	26,955	0	2,011.46	15,612.03	0.00	11,342.97	57.92
51000536.02 TELEPHONE	2,000	2,000	0	195.56	1,382.71	0.00	617.29	69.14
51000536.03 WATER	3,300	3,300	0	252.41	2,202.62	0.00	1,097.38	66.75
51000536.07 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	107,155	107,155	0	5,608.69	45,008.16	0.00	62,146.84	42.00
<b>MAINTENANCE</b>								
51000541.02 LANDSCAPING	15,000	15,000	0	0.00	0.00	0.00	15,000.00	0.00
51000542.03 R & M- BUILDING	0	0	0	0.00	138.99	0.00	138.99	0.00
51000542.21 R & M- INFRAST. (HARBO	0	0	0	0.00	0.00	0.00	0.00	0.00
51000542.25 R & M- BUILD (NAUTICAL	11,000	11,000	0	425.00	2,837.54	0.00	8,162.46	25.80
51000543.04 R & M IMPROVEMENT OTB	2,500	2,500	0	0.00	0.00	0.00	2,500.00	0.00
51000543.06 R & M- IMPROVEMENTS (	0	0	0	0.00	0.00	0.00	0.00	0.00
51000543.22 R & M- BUILD (CITY HAR	0	0	0	0.00	28.96	0.00	28.96	0.00
51000544.50 R & M- FURNITURE & EQU	6,000	6,000	0	0.00	0.00	0.00	6,000.00	0.00
51000544.55 R & M- VEHICLES & TRAI	500	500	0	40.83	349.11	0.00	150.89	69.82

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

504-PORT & HARBORS FUND  
OPERATIONS  
DEPARTMENTAL EXPENDITURES

		ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
51000544.65	R & M- MACHINERY & EQU	200	200	0	0.00	0.00	0.00	200.00	0.00
51000544.75	DREDGING	0	0	0	0.00	0.00	0.00	0.00	0.00
	TOTAL MAINTENANCE	35,200	35,200	0	465.83	3,354.60	0.00	31,845.40	9.53
<b>SUNDRY</b>									
51000551.11	VEHICLE LEASES	13,992	13,992	0	984.95	4,820.49	0.00	9,171.51	34.45
51000552.02	PRI & INT EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000552.03	BOND ISSUANCE COST- AM	0	0	0	0.00	0.00	0.00	0.00	0.00
51000552.15	DEBT SERVICE- PRINCIP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000552.25	DEBT SERVICE- INTEREST	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.01	XFER OUT- FD 001- ADMI	65,121	65,121	0	5,426.75	43,414.00	0.00	21,707.00	66.67
51000553.02	XFER OUT- FD 310- '08	124,813	124,813	0	0.00	24,919.48	0.00	99,893.52	19.97
51000553.05	XFER OUT- FD 322 - 201	130,576	130,576	0	0.00	105,946.68	0.00	24,629.32	81.14
51000553.60	XFER OUT- FD 165 HAZAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.65	XFER OUT- FD 210 EDA G	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.80	XFER OUT- FD 220	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.84	BAD DEBT EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
	TOTAL SUNDRY	334,502	334,502	0	6,411.70	179,100.65	0.00	155,401.35	53.54
<b>CAPITAL EXPENDITURES</b>									
51000561.02	CE- LAND & IMPROVEMENT	0	0	0	0.00	1,590.00	0.00	( 1,590.00)	0.00
51000562.03	CE- BUILDING & IMPROV	95,000	95,000	0	0.00	37,759.69	36,020.31	21,220.00	77.66
51000563.05	CE- INFRASTRUCTURE	1,167,000	1,167,000	0	0.00	0.00	0.00	1,167,000.00	0.00
	TOTAL CAPITAL EXPENDITURES	1,262,000	1,262,000	0	0.00	39,349.69	36,020.31	1,186,630.00	5.97
<b>TOTAL OPERATIONS</b>									
		<u>1,856,044</u>	<u>1,856,044</u>	<u>0</u>	<u>20,942.09</u>	<u>340,405.20</u>	<u>36,020.31</u>	<u>1,479,618.49</u>	<u>20.28</u>

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2023

504-PORT & HARBORS FUND  
NON DEPARTMENTAL  
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>PERSONNEL SERVICES</u>								
59800512.03 GROUP H/D INS CLAIMS	0	0	0	0.00	0.00	0.00	0.00	0.00
59800512.05 EMPLOYER- SOCIAL SECUR	0	0	0	0.00	36.98	0.00 (	36.98)	0.00
59800512.10 EMPLOYER- TMRS	0	0	0	0.00	29.54	0.00 (	29.54)	0.00
59800512.40 SAFETY PAY	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0	0	0.00	66.52	0.00 (	66.52)	0.00
<u>SUNDRY</u>								
59800551.203 GROUP H/D INS CLAIMS	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUNDRY	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON DEPARTMENTAL	0	0	0	0.00	66.52	0.00 (	66.52)	0.00
<hr/>								
TOTAL EXPENDITURES	2,065,544	2,065,544	0	40,366.09	430,170.01	48,490.81	1,586,883.18	0.00
REVENUES OVER/(UNDER) EXPENDITURES	( 327,043)	( 327,043)	0	14,336.59	53,880.26 (	48,490.81)	( 332,432.45)	1.65-

\*\*\* END OF REPORT \*\*\*



## BALANCE SHEET - UNAUDITED

AS OF: MAY 31ST, 2023

Item #3.

## 504-PORT &amp; HARBORS FUND

ACCOUNT# TITLE

## ASSETS

111.21	CLAIM ON CONS CASH	332,843.17
112.11.6001	INVESTMENTS-LOGIC	268,875.67
113.22	ALLOWANCE FOR UNCOLLECT(	14,575.43)
113.24	UNAPPLIED CREDITS (	4,375.02)
113.27	PTC ACCTS RECEIVABLE (UB	72,795.56
113.27.1004	ACCTS REC-HARBOR OF REFU	1,160,520.00
116.01.0001	PREPAID INSURANCE	17,319.91
151.01.1000	LAND	1,919,338.57
152.01.1000	BUILDINGS	1,313,990.38
152.02.2000	ACCUM DEPRECIATION-BUIL(	820,911.24)
153.01.1000	IMPROVEMENTS OTHER THAN	2,050,980.24
153.02.2000	ACCUM DEPR-IMPR OTHER T(	1,665,930.54)
154.01.1000	MACHINERY & EQUIPMENT	43,140.00
154.02.2000	ACCUM DEPR-MACHINERY & (	28,264.48)
155.01.1000	CONSTRUCTION IN PROGRESS	57,151.00
156.01.1000	INFRASTRUCTURE	7,996,420.23
156.02.2000	ACCUM DEPREC.- INFRASTR(	2,663,670.65)

10,035,647.37

## TOTAL ASSETS

10,035,647.37

## LIABILITIES

207.21	CUSTOMER DEPOSIT (	50.00)
211.99	YMCA (	4.35)
212.30	ACCRUED VACATION	4,885.92
213.01	BOND PREMIUM (SERIES '18	89,660.89
215.90.1004	DEFERRED REV-HARBOR OF R	1,160,520.00
216.20.3006	BONDS PAYABLE-CURRENT	175,000.00
221.20	BONDS PAYABLE NON-CURREN	1,925,000.00

3,355,012.46

## TOTAL LIABILITIES

3,355,012.46

## FUND EQUITY/BALANCE

320.07	ENCUMBRANCES (	211,787.54)
320.08	RESERVE FOR ENCUMBRANCES	211,787.54
320.09	PRIOR YEAR ENCUMBRANCE	156,670.66

332,843.17+

268,875.67+

\* 601,718.84\*+

BALANCE SHEET - UNAUDITED  
AS OF: MAY 31ST, 2023

Item #3.

## 504-PORT &amp; HARBORS FUND

ACCOUNT#	TITLE	
320.10	PRIOR YEAR RESERV/ENC (	156,670.66)
320.60	FUND BALANCE COMMITTED	90,552.00
320.65	NET INVEST. IN CAPITAL A	3,393,536.00
320.98	FUND BALANCE UNRESV	3,142,666.65
	TOTAL FUND EQUITY/BALANCE	6,626,754.65
	TOTAL REVENUES	484,050.27
	TOTAL EXPENSES	430,170.01
	EXCESS REVENUES OVER EXPENDITURES	53,880.26
	TOTAL LIABILITIES & FUND EQUITY/BALANCE	10,035,647.37
		=====

BALANCE SHEET - UNAUDITED  
AS OF: MAY 31ST, 2023

Item #3.

## 210-PORT COMMISSION PROJECTS

ACCOUNT#	TITLE
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## ASSETS

=====

104.02.0004	DUE FROM OTHER GOVERNMENT	120,000.00	
111.21	CLAIM ON CONS CASE (	42,700.00)	
113.29.1000	ACCOUNTS RECEIVABLE- MIS	2,500.00	
155.01.1000	CONSTRUCTION IN PROGRESS	40,200.00	
			120,000.00

TOTAL ASSETS

120,000.00

## LIABILITIES

=====

		0.00
TOTAL LIABILITIES		0.00

## FUND EQUITY/BALANCE

=====

320.07	ENCUMBRANCES (	1,124,330.36)	
320.08	RESERVE FOR ENCUMBRANCES	1,124,330.36	
	TOTAL FUND EQUITY/BALANCE		0.00

TOTAL REVENUES	120,000.00
TOTAL EXPENSES	0.00

EXCESS REVENUES OVER EXPENDITURES	120,000.00
-----------------------------------	------------

TOTAL LIABILITIES &amp; FUND EQUITY/BALANCE

120,000.00

BALANCE SHEET - UNAUDITED  
AS OF: MAY 31ST, 2023

310-08 PC DEBT SERVICE

ACCOUNT# TITLE

ASSETS  
=====

---

0.00  

---

TOTAL ASSETS

0.00  
=====LIABILITIES  
=====

212.60 ACCRUED BOND INTEREST 3,824.00

---

3,824.00

TOTAL LIABILITIES

---

3,824.00FUND EQUITY/BALANCE  
=====320.01 FUND BAL-RSRV'D/DEBT SER 24,244.46  
320.10 PRIOR YEAR RESERV/ENC ( 1,320.75)  
320.98 FUND BALANCE UNRESV 60,201.63

TOTAL FUND EQUITY/BALANCE

---

83,125.34  

---

TOTAL REVENUES 26,314.41  
TOTAL EXPENSES 113,263.75EXCESS REVENUES OVER EXPENDITURES ( 86,949.34)  

---

TOTAL LIABILITIES &amp; FUND EQUITY/BALANCE

0.00  
=====

BALANCE SHEET - UNAUDITED  
AS OF: MAY 31ST, 2023

Item #3.

## 322-SERIES 2018 DEBT SERVICE

ACCOUNT#                      TITLE

ASSETS  
=====

---

0.00

TOTAL ASSETS

---

0.00  
=====

LIABILITIES  
=====

212.60                      ACCRUED INTEREST PAYABLE                      7,068.00

---

7,068.00

TOTAL LIABILITIES

---

7,068.00

FUND EQUITY/BALANCE  
=====

320.98                      FUND BALANCE                      (           6,803.14)

---

TOTAL FUND EQUITY/BALANCE                      (           6,803.14)

TOTAL REVENUES                      105,947.64

TOTAL EXPENSES                      106,212.50

---

EXCESS REVENUES OVER EXPENDITURES                      (           264.86)

TOTAL LIABILITIES &amp; FUND EQUITY/BALANCE

---

0.00  
=====

# Port Commission Snapshot

	March	April	May	FYTD
<b>City Harbor</b>				
Revenue	\$ 3,920.99	\$ 3,920.99	\$ 3,920.99	\$ 50,010.69
Expenses	\$ 10,907.16	\$ 1,958.74	\$ 1,900.57	\$ 24,423.80
<b>Gain / (Loss)</b>	<b><u>\$ (6,986.17)</u></b>	<b><u>\$ 1,962.25</u></b>	<b><u>\$ 2,020.42</u></b>	<b><u>\$ 25,586.89</u></b>
<b>Harbor of Refuge</b>				
Revenue	\$ 56,478.89	\$ 41,189.40	\$ 34,715.36	\$ 291,942.16
Expenses	\$ 21,808.58	\$ 10,690.86	\$ 28,862.43	\$ 149,111.44
<b>Gain / (Loss)</b>	<b><u>\$ 34,670.31</u></b>	<b><u>\$ 30,498.54</u></b>	<b><u>\$ 5,852.93</u></b>	<b><u>\$ 142,830.72</u></b>
<b>Nautical Landings</b>				
Revenue	\$ 14,356.22	\$ 13,897.82	\$ 13,222.12	\$ 113,704.35
Expenses	\$ 22,185.03	\$ 8,575.11	\$ 9,165.04	\$ 78,055.53
<b>Gain / (Loss)</b>	<b><u>\$ (7,828.81)</u></b>	<b><u>\$ 5,322.71</u></b>	<b><u>\$ 4,057.08</u></b>	<b><u>\$ 35,648.82</u></b>
<b>Smith Harbor</b>				
Revenue	\$ 1,665.00	\$ 1,665.00	\$ 1,665.00	\$ 13,255.00
Expenses	\$ 5,281.59	\$ 424.58	\$ 438.05	\$ 8,363.39
<b>Gain / (Loss)</b>	<b><u>\$ (3,616.59)</u></b>	<b><u>\$ 1,240.42</u></b>	<b><u>\$ 1,226.95</u></b>	<b><u>\$ 4,891.61</u></b>
<b>Total Gain / (Loss)</b>	<b><u>\$ 16,238.75</u></b>	<b><u>\$ 39,023.92</u></b>	<b><u>\$ 13,157.38</u></b>	<b><u>\$ 208,958.04</u></b>

\* This report does not conform to GAAP and is unaudited.

# Cash Profit and Loss Statement

	March	April	May	FYTD
<b>City Harbor</b>				
Dock Lease	\$ 3,920.99	\$ 3,920.99	\$ 3,920.99	\$ 50,010.69
Oyster Tarrifs	\$ -	\$ -	\$ -	\$ -
Late Payment Penalties	\$ -	\$ -	\$ -	\$ -
<b>Total City Harbor</b>	<b>\$ 3,920.99</b>	<b>\$ 3,920.99</b>	<b>\$ 3,920.99</b>	<b>\$ 50,010.69</b>
<b>Harbor of Refuge</b>				
Tarrifs				
Oil	\$ 5,041.41	\$ 6,611.02	\$ 7,204.35	\$ 39,679.57
Fertilizer	\$ 18,256.80	\$ 9,837.55	\$ -	\$ 42,133.82
Oyster	\$ -	\$ -	\$ -	\$ 78.53
Rentals				\$ -
Daily Dock Rental	\$ 12,400.00	\$ 3,800.00	\$ 6,600.00	\$ 40,400.00
Dock Rentals	\$ -	\$ -	\$ -	\$ 4,296.06
Dock Leases	\$ 20,780.68	\$ 20,911.01	\$ 20,911.01	\$ 160,765.15
Late Payment Penalties	\$ -	\$ 29.82	\$ -	\$ 4,589.03
<b>Total Harbor of Refuge</b>	<b>\$ 56,478.89</b>	<b>\$ 41,189.40</b>	<b>\$ 34,715.36</b>	<b>\$ 291,942.16</b>
<b>Nautical Landings</b>				
Dock Rent	\$ -	\$ -	\$ -	\$ 80.00
Dock Lease	\$ 7,679.60	\$ 7,114.70	\$ 6,449.00	\$ 57,551.83
Building Lease	\$ 6,676.62	\$ 6,676.62	\$ 6,673.12	\$ 53,201.12
Building Rentals	\$ -	\$ -	\$ 100.00	\$ 400.00
Washer-Dryer	\$ -	\$ 106.50	\$ -	\$ 375.75
Miscellaneous	\$ -	\$ -	\$ -	\$ 2,095.65
Late Payment Penalties	\$ -	\$ -	\$ -	\$ -
Auction Proceeds	\$ -	\$ -	\$ -	\$ -
<b>Total Nautical Landings</b>	<b>\$ 14,356.22</b>	<b>\$ 13,897.82</b>	<b>\$ 13,222.12</b>	<b>\$ 113,704.35</b>
<b>Smith Harbor</b>				
Rent	\$ 1,665.00	\$ 1,665.00	\$ 1,665.00	\$ 13,255.00
Late Payment Penalties				\$ -
<b>Total Smith Harbor</b>	<b>\$ 1,665.00</b>	<b>\$ 1,665.00</b>	<b>\$ 1,665.00</b>	<b>\$ 13,255.00</b>
<b>Interest Income</b>	<b>\$ 1,507.57</b>	<b>\$ 1,539.22</b>	<b>\$ 1,179.21</b>	<b>\$ 15,138.07</b>
<b>Total Income</b>	<b>\$ 77,928.67</b>	<b>\$ 62,212.43</b>	<b>\$ 54,702.68</b>	<b>\$ 484,050.27</b>

\* This report does not conform to GAAP and is unaudited.

# Cash Profit and Loss Statement

	March	April	May	FYTD
<b>City Harbor</b>				
Overhead Allocation	\$ 2,657.16	\$ 1,842.15	\$ 1,900.57	\$ 16,028.25
R&M Infrastructure	\$ -	\$ 116.59	\$ -	\$ 116.59
R&M Building	\$ -	\$ -	\$ -	\$ 28.96
Contracted Services	\$ 8,250.00	\$ -	\$ -	\$ 8,250.00
<b>Total City Harbor</b>	<b>\$ 10,907.16</b>	<b>\$ 1,958.74</b>	<b>\$ 1,900.57</b>	<b>\$ 24,423.80</b>
<b>Harbor of Refuge</b>				
Overhead Allocation	\$ 12,490.33	\$ 8,659.28	\$ 8,933.92	\$ 75,343.07
Electricity	\$ 1,009.26	\$ -	\$ 504.51	\$ 3,452.91
R&M Infrastructure	\$ 58.99	\$ 30.00	\$ 19,424.00	\$ 20,461.63
Contracted Services	\$ 8,250.00	\$ 2,001.58	\$ -	\$ 49,853.83
<b>Total Harbor of Refuge</b>	<b>\$ 21,808.58</b>	<b>\$ 10,690.86</b>	<b>\$ 28,862.43</b>	<b>\$ 149,111.44</b>
<b>Nautical Landings</b>				
Overhead Allocation	\$ 5,124.69	\$ 3,552.83	\$ 3,665.52	\$ 30,912.67
Cable & Internet	\$ 254.88	\$ 118.44	\$ -	\$ 847.08
R&M Building	\$ 139.80	\$ 2,262.75	\$ 425.00	\$ 2,976.53
R&M Infrastructure	\$ -	\$ -	\$ -	\$ -
R&M Furniture & Equip	\$ -	\$ -	\$ -	\$ -
Cleaning & Janitorial	\$ 1,049.04	\$ 839.51	\$ 820.34	\$ 6,490.47
Lighting & Decoration	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ 11,371.76	\$ 1,631.76	\$ 507.26	\$ 19,292.33
Windstorm Insurance	\$ -	\$ -	\$ -	\$ -
Flood Insurance	\$ -	\$ -	\$ 1,792.00	\$ 1,792.00
Electricity	\$ 3,460.68	\$ -	\$ 1,506.95	\$ 12,159.12
Telephone	\$ 327.60	\$ 169.82	\$ 195.56	\$ 1,382.71
Water	\$ 456.58	\$ -	\$ 252.41	\$ 2,202.62
Landscaping	\$ -	\$ -	\$ -	\$ -
R&M Improvement OTB	\$ -	\$ -	\$ -	\$ -
<b>Total Nautical Landings</b>	<b>\$ 22,185.03</b>	<b>\$ 8,575.11</b>	<b>\$ 9,165.04</b>	<b>\$ 78,055.53</b>
<b>Smith Harbor</b>				
Overhead Allocation	\$ 612.43	\$ 424.58	\$ 438.05	\$ 3,694.23
Contracted Services	\$ 4,669.16	\$ -	\$ -	\$ 4,669.16
<b>Total Smith Harbor</b>	<b>\$ 5,281.59</b>	<b>\$ 424.58</b>	<b>\$ 438.05</b>	<b>\$ 8,363.39</b>
<b>Total Expenses</b>	<b>\$ 60,182.35</b>	<b>\$ 21,649.29</b>	<b>\$ 40,366.09</b>	<b>\$ 259,954.16</b>



<b>Operating Cash Flow</b>	<b>\$ 17,746.32</b>	<b>\$ 40,563.14</b>	<b>\$ 14,336.59</b>	<b>\$ 224,096.11</b>
<b>CE- Land &amp; Improvements</b>	\$ -	\$ -	\$ -	\$ 1,590.00
<b>CE - Buildings</b>	\$ 25,333.35	\$ 12,426.35	\$ -	\$ 37,759.70
<b>CE - Infrastructure</b>	\$ -	\$ -	\$ -	\$ -
<b>Dredging</b>	\$ -	\$ -	\$ -	\$ -
<b>Transfer Out Fund 310</b>	\$ 24,919.48	\$ -	\$ -	\$ 24,919.48
<b>Transfer Out Fund 322</b>	\$ 105,946.68	\$ -	\$ -	\$ 105,946.68
<b>Net Cash Flow</b>	<b>\$ (138,453.19)</b>	<b>\$ 28,136.79</b>	<b>\$ 14,336.59</b>	<b>\$ 53,880.25</b>

\* This report does not conform to GAAP and is unaudited.

# Cash, Encumbrances, Budgeted CIP, & Bond Payments

Item #3.

				As of 03/31/2022	As of 04/30/2022	As of 04/30/2022
<b>Ending Cash Assets</b>						
Ending Cash				\$ 295,059.21	\$ 333,290.57	\$ 332,843.17
Inventments Logic				\$ 266,601.74	\$ 267,696.46	\$ 268,875.67
Fund 210 Port Projects				\$ (162,700.00)	\$ (42,700.00)	\$ (42,700.00) *1
Debt Service Funds (310 & 322)				\$ -	\$ -	\$ -
<b>Total Ending Cash Assets</b>				<b>\$ 398,960.95</b>	<b>\$ 558,287.03</b>	<b>\$ 559,018.84</b>
<b>Current Encumbrances</b>				<b>Ordered</b>	<b>Received</b>	<b>Outstanding</b>
<u>PO#</u>	<u>Task Order</u>	<u>Contractor</u>	<u>Project Description</u>			
23-00039	#22	Victoria Engineering	Harbor of Refuge Restoration	\$ 25,000.00	\$ 14,246.43	\$ 10,753.57
23-00046		LJA Engineering	Planning Services - Waterfront	\$ 50,000.00	\$ 48,283.07	\$ 1,716.93
23-00071		Barefoot, Mark E.	Structural & Electrical Imprv. @ NL	\$ 73,780.00	\$ 37,759.69	\$ 36,020.31
23-00034		Victoria Engineering	Breakwater Engineering	\$ 40,000.00	\$ 10,000.00	\$ 30,000.00
					<b>Total</b>	<b>\$ 78,490.81</b>
<b>Budgeted Capital Improvement Projects</b>						
1 Texas Parks & Wildlife Match						\$ 167,000.00
					<b>Total</b>	<b>\$ 167,000.00</b>
<b>Remaining Bond Payments</b>						
1 FY 22/23 Remaining Bond Payments						\$ -
					<b>Total</b>	<b>\$ -</b>

\*1 This amount represents the negative fund balance in Fund 210 to be reimbursed by Fund 504. This amount includes Engineering for Breakwater for \$40,000, and CDBG- MIT application of \$30,400 that has been fully paid. We received reimbursement of \$120,000 for the EDA Grant on 04/25/2023 which reduced the negative fund balance in Fund 210.

\* This report does not conform to GAAP and is unaudited.

# COMMUNICATION

SUBJECT: RECEIVE STATUS REPORTS

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## INFORMATION:

- a) Renovations to Nautical Landings Marina Breakwater - Presenter Jody Weaver
- b) CDBG-MIT Coastal Resilience Project / Restore Project - Presenter Jody Weaver
- c) Discuss property values and evaluations - Presenter Jody Weaver
- d) Review 5-year Capital Plan and solicit input from Port Commission - Presenter Susan Lang

## CITY OF PORT LAVACA

**PORT COMMISSION MEETING: JUNE 20, 2023**

# 4 A

**TO: PORT COMMISSION**

**Cc: JIM RUDELLAT, HARBOR MASTER**

**FROM: JODY WEAVER / MATT GLAZE**

**SUBJECT: BREAKWATER**

---

Port Lavaca TX F-321-B-1, F22AF03533: Outstanding Compliance

Boating access grant

- A NEPA CatEX is looking very likely, just needs to tie up loose ends so that the FWS Grant Manger feels comfortable saying there is no adverse impacts from the project.
  - Namely, we need verification from a professional biologist that no manatees are found in the area. We all know that's very unlikely, but since it was in the IPaC report we have to clear it. Rather than pay an environmental consultant, you should be able to reach out to a TPWD regional biologist who can provide a letter or statement. Here's a link to the Calhoun County TPWD Biologists:  
[https://tpwd.texas.gov/landwater/land/habitats/oak\\_prairie/regulatory/?county=calhoun](https://tpwd.texas.gov/landwater/land/habitats/oak_prairie/regulatory/?county=calhoun)
- THC review package: we need the package sent to THC for NHPA/SHPO review so that FWS can send it for tribal review and clearance. They send the entire package along with the THC clearance letter. FWS doesn't expect there to be any comments. I'm going to make a "Miscellaneous" task line item in RGO for you to input the packet.

## PORT & HARBORS FUND

### Our Mission

The mission of the Port Revenue Fund is to provide the public adequate boating facilities and continue to enhance the economic development of the Harbors.

### Description of our Services

The Port Operating Fund is a proprietary fund. It provides operations and maintenance for the ports and harbors. Revenues are generated through rentals of the harbor and dock facilities. The Port Fund encompasses the following activities:

- Rental of dock and harbor facilities
- Maintenance of dock, harbor facilities and channels
- Maintain associated buildings and physical assets
- Alternative funding options to upgrade the facilities



### Strategic Focus

#### Infrastructure

Improve boat ramps, bulkheads, marina, and dock facilities

#### Business Development

Port Lavaca is known for creating a business development program that is responsive to marine business needs.

#### Community Development

Port Lavaca is a culturally diverse community actively promoting tourism and encouraging economic development opportunities related to Port Lavaca's coastal resources.

### 2023-2024 Business Plans (Objectives)

- Work with engineer on preliminary design and permitting for the CDBG – MIT Coastal resilience living shoreline 13.5-million-dollar project.
- Complete Breakwater project at Nautical Landings Marina.
- Continue working on Smith Harbor Improvements.
- Continue marketing Port properties.
- Complete electrical repairs to Nautical Landings Building.
- Continue Maintaining Lease agreements at facilities.
- Support economic development.
- Continue working on Texas Marina designation (Clean Harbors) for NLM
- Continue cleaning at Harbor of Refuge & stabilize shoreline.
- Perform quarterly inspections of the rail spur at the Harbor of Refuge

### 2022-2023 Accomplishments of Prior Year Business Plans

- Accepted as a corporate member of the Texas Ports Association
- Completed Repairs to Nautical Landing Marina.
- Completed Low Dock at City Harbor.
- Completed Scully's Bulkhead.
- Completed dredging of Smith harbor.
- Completed some repairs to NLB.
- Completed a Voluntary Restoration of a disturbed area at Tract 16 of the Harbor of Refuge
- Completed a Modified Phase II Environmental Site Assessment of Tracts 16, 17, 17A of the Harbor of Refuge
- Performed a Phase 1 Environmental Site Assessment of the entire Harbor of Refuge site south of the channel
- Removal of all mulch at Harbor of Refuge

### Budgeted Personnel

Position	FY 21-22 Actual	FY 22-23 Budget	FY 22-23 Actual	FY 23-24 Budget
Harbor Master		1		
Temp. Maintenance Worker		0		
<b>Total</b>		<b>1</b>		





CITY OF  
**PORT LAVACA**

202 N. Virginia, Port Lavaca, Texas 77979  
Main Number: 361-552-9793

[www.portlavaca.org](http://www.portlavaca.org)  
Main Facsimile: 361-552-6062

Item #4.

## MEMORANDUM

## INSTRUCTIONS

DATE: May 19, 2023  
TO: Department Directors  
FROM: Susan Lang, Finance Director  
SUBJECT: **FY 2023-2024 Operating Budget Instructions and Worksheets**

It's another exciting year in Port Lavaca! Let's get this budget season kicked-off on the right foot.

Sales tax revenues decreased slightly from \$3,566,918 in FY 2020-21 to \$3,504,110 in FY 2021-22 (1.8% decrease), however actuals still exceeded budget expectations. While cognizant of the delicate global economy, the City remains conservative with future growth projections. Property tax revenue levied for general purpose for the City increased by 7% in FY 2021-22. The average home value increased by 5%. New value added to the tax roll in the amount of \$6,477,250 was also a contributor for property revenue increase along with adopting a tax rate that exceeded the No New Revenue tax rate. This additional revenue stream was needed to maintain service levels and to cover the cost of increased repair and maintenance costs, and rising health insurance premiums for employees.



The COVID pandemic has been a major challenge with supply chain disruptions and labor pool deficiencies. While the City has seen minimal impact, we also were fiscally sound to withstand the economic impacts brought by the pandemic, while still maintaining a healthy reserve to weather future storms.

Our accomplishments, however, far exceed our challenges as we progressed through Phase I of our CDBG-DR grant for street and drainage improvements, which ultimately required a sizable inflow of funds due to the current economic climate in order to award the project, and barreled through to Phase 2, which again found the need for additional funds due to escalated costs. Luckily, the City was able to utilize excess fund balance reserves to keep the project moving forward. Additionally, the City received a CDBG-MIT grant to construct a living shoreline, received it's long awaited new fire apparatus, completed construction of the long talked about Skatepark, broke ground on and completed the security upgrades at the police department, and completed the Bayfront Park Improvement project which included grant-funded shared-use walking/biking trails.

The City has been extremely fortunate to have received multiple grants that will leverage the taxpayer's investment in sustaining the community for years to come. The City has received funding for critical projects which will be taking place over the next few years. Through the General Land Office (GLO) we have received \$5.1 million for street and drainage improvements, and another \$13.6 million for the living shoreline grant to reduce storm surge and protect the City's delicate shoreline ecosystem, for a total of \$18.7 million. Additionally, as part of the American Rescue Plan Act (ARPA), the City was awarded \$2.9 million as a non-entitlement entity, which is to be distributed via the State in two tranches. The City received it's first tranche of \$1.46 million in FY2022 and received the second tranche in fiscal year 2023. These funds will be used to address water and wastewater infrastructure projects that are necessary to meet TCEQ requirements and strengthen the City's water distribution and wastewater treatment processes.

As usual, we continue to focus on projects already outlined in our Comprehensive Plan, Master Sidewalk Plan, and we have completed the new Downtown Waterfront Master Plan, and are working towards a Water and Wastewater Master Plan. Please keep up the great job at remaining focused on our master plans.



We would also like to solicit your input into new and creative sources of revenue, or areas in which we need to update our fees for services. As we continue to grow, and the costs of living continue to increase, let's make sure we are keeping pace with the costs associated with delivering the quality service our community members have grown accustomed to receiving.

Your budget packet includes the budget calendar; City Wide Mission and Vision Statement; Comprehensive Plan Goals and Objectives; department goals; indicators; performance measures; budget worksheets; forms for requesting budget requests, and capital improvements requests, the current Five Year Capital Improvements Plan **with project numbers (\*\*New\*\*)**, and a listing of current purchase orders outstanding.

**All goals and indicators, department budget worksheets and forms are due back to Finance no later than June 23, 2023.**

## **General Instructions:**

### **I. City Wide Mission and Vision Statement and Comprehensive Plan Priorities**

The City's adopted Vision Statement and Comprehensive Plan Priorities and Objectives are included for you to reference when you are preparing your department's goals.

### **II. Goals, Performance Measures and Workload Indicators**

Please review all of the sections in the department's goals and indicators.

- **Mission Statement and Functions & Responsibilities** – Many changes occur throughout the year and your department's Mission Statement and/or Functions and Responsibilities may have changed. This is the time to make those changes to accurately report your department's functions and responsibilities.
- **Department Achievements** – Each year, we like to highlight department accomplishments, please include any departmental achievements, when all possible.
- **Departmental Goals** - Review your department's goals and update any goals that may have changed throughout the year. Goals should relate to the Comprehensive Plan Priorities, when possible and at least to objective.
- **Performance Measures** – Performance Measures should relate directly to the department's goals and are used to provide measures of progress toward accomplishing a project, goal, or mission.

*TIP: Performance Measures are usually measured in percentages.*

- **Workload Indicators** – These indicators report the amount of work done or service provided to perform a function or carry out a program in your department. *Please be sure to distinguish between performance measures and workload indicators.*
- **Organizational Chart** – Please update your organizational chart(s) with position titles to show the structure of your department and divisions.

### **III. Budget Worksheets**

The Departmental Budget Worksheets provide: two (2) years of actual expenditures to help you determine past trends, current year budget, and the Year-To-Date Actual as of March 31, 2023 (6 months) of the current fiscal year. These worksheets are available in excel format and are provided on a thumb drive in your packet or on **the shared drive under FINANCE/Budget/FY 2023-2024 Budget/Kickoff Docs/DEPARTMENT HEADS** and are contained within a folder with the individual department head's name. *TIP: Payroll related line items will be projected by Finance.*

- **Projected Budget column** – The accounting software provides a "Projected Budget" figure that it thinks you will spend for the rest of the year. Please assist us and provide **YOUR** best estimate of how much you think you will spend in the various line items of your budget for the current fiscal year (2022-2023). If you think a line item will exceed the budget, please provide your estimate, not just the maximum budgeted amount. This will assist us in determining the need for budget amendments and the available fund balance to utilize at the end of FY2023 or for balancing the FY2024 proposed budget.
- **Budget Workspace column** – This is the "meat & potatoes" or, your **FY 2023-2024 Proposed Budget** – Please indicate the amount required to deliver the current level of service to the City. Any increases to the current year's budget due to one-time purchases should be removed from your base-line budget. Should you require an increase to your base-line budget, you will need to complete a Budget Request Form. Select the "Increase to Base Budget" line in box 1 and provide an explanation for the line-item increase.

### **IV. Budget Request Form**

The Budget Request Form is used to request:

- Increase to Base Budget
- Enhancement Request
- Reallocation of Resources



Increase to Base Budget – In box 1, select Increase to Base Budget. Complete the necessary information to explain in detail the request to increase the base budget.

Enhancement Request – In box 1, select Enhancement Request. Complete the form with as much detail as possible. Submit any back up documentation supporting the enhancement request with the Budget Request form.

When requesting new positions, please provide general guidance where you believe the position will fall on the City's pay scale. Finance and Human Resources staff are here to assist you in finalizing salary estimates for the new position.

Prioritize your top ten requests for each department with #1 being the most important and 10 being the least.

Reallocation of Resources – In box 1, select Reallocation of Resources. This is used to move funds from one line item to another. If you have savings in one line item and would like to move the savings to another line item that may be falling short, you will use this form to let Finance know how to reallocate the funds. Under Description of Request provide us the amount, the account number to move from, and the account number to move it to.

### III. Capital Outlay/Project Request (CIP) Form

The threshold for capital items is \$5,000 per item and an expected useful life of at least two years, or for major projects exceeding \$100,000 related to infrastructure.

Submit a **completed** Capital Outlay/Project Request form for any new capital projects identified during the year or for capital projects identified as a future need. Old projects must be updated and resubmitted each year.

*TIP: Review and update costs for any past CIP requests submitted that are still needed and are listed on the Five Year Capital Improvement Plan. Please note we have added Project Numbers this year.*

This information will assist with long-term planning and funding options. All unfunded CIP requests will be added to the Five Year Capital Improvement Plan in order to plan for future needs of the City.

### IV. Capital Improvement Program (Five Year Capital Improvement Program)

The City's Capital Improvement Program (CIP) contains all of the City's individual capital projects and major equipment purchases. The CIP provides a planning schedule and helps staff to identify options for funding sources.

Review all items currently on the Five Year Capital Improvement Plan and re-submit with any updates or changes in cost. Complete and submit the CIP form for any new capital projects identified during the year or for any capital projects identified as a future need.

### V. Revenue Enhancements

As you review your budget, please consider revenue enhancement potential within your department. Services which are only offered to select citizens should be provided at or slightly above the City's cost. If we are not covering our basic cost to provide the service, we should consider a fee adjustment. The Finance Department can assist with these estimates. Revenue enhancements could take the form of rate increases, fee increases, grant potentials, or cost of service increases.

### VI. Grant Revenue and Expenditures

List separately any grant revenue and grant expenditures as a separate revenue source from the general fund. Any existing grants need to be identified and listed separately, as well as any new grants you may be requesting. City Council must approve all grant requests. Grants requiring matching funds must be approved before you submit an application for the grant.

### VII. Technology Items

These requests will be consolidated into the Information Technology budget.

The Finance Department is available to help you with any questions you may have, or any calculations you may need. We can also help you with the excel and word forms, if needed. Again, all budget requests and updated goals and indicators are **due to Finance by June 23, 2023.**

Let's kick some budgets!!



## FY 2023- 2024 Budget Planning Calendar

As of 4/25/2023

Date	Activity	Responsible Party
April 30	Chief Appraiser to Certify ESTIMATE of Value	CCAD
May 19	Budget Packets Distributed to Department Heads	Finance
May 22	<b>Special Workshop</b> Capital Planning – Set Priorities	City Council, All Departments
June 23	Turn in budget package to Finance Director	Department Heads
July 3	Proposed Budget & Message to City Council Charter Section 7.02 (90 days prior to beginning of year) Note: Charter requires budget to include Tax Levying Ordinance and Appropriation Ordinance be delivered at this time. <i>(Cannot propose a Tax Levying Ordinance until the 5<sup>th</sup> day after notice is delivered to taxpayers by CCAD, which doesn't take place until Aug. 7<sup>th</sup> or as soon thereafter as practicable.)</i>	City Council, City Manager Finance Director
July 3	Announce Public Hearing on Budget <ul style="list-style-type: none"> <li>Charter Section 7.05 <i>(Must have tax rate info. to include in Notice of Public Hearing on Budget)</i></li> </ul>	City Council City Manager, Finance Director
July 10	<b>Regular Council Meeting</b>	City Council
July 11-18	Department Heads Meet with City Manager to discuss budget requests and Capital Plan Review	City Manager, Finance Department Heads
July 24	<b>Budget Workshop – 1:00 – 5:00 PM</b> <b>Capital Plan &amp; Other Planning</b>	City Council, City Manager Department Heads
July 25	Certification of appraisal roll	Chief Appraiser
August 4	Proposed budget filed with City Secretary Proposed Budget & Message to City Council Charter Section 7.02 (90 days prior to beginning of year)	City Manager, Finance Director
August 8	Mail post cards (Notice) to taxpayers	CCAD
August 14	Submission of NNR & VAR Tax Rates to City Council	Finance Director
August 21	<b>Special Council Meeting/Budget Workshop 9:00AM - 4:00PM</b> -Approve Capital Plan -Formal Presentation of proposed budget to City Council -Discuss NNR and VAR tax rate - <b>Record VOTE of Proposed Tax Rate</b> -Set Public Hearings on tax rate (if required) -Set Public Hearing on budget	City Council City Manager Finance Director
August 23	<b>Publish notice of No New Revenue (NNR) and Voter Approval Rate (VAR) Tax rates</b> <i>Must be published on City's website</i> <b>Publish Notice of Public Hearing on Budget</b>	CCAD Finance Director
September 4	<b>Special Council Meeting/Budget Workshop 5:30 p.m.</b> -Public Hearing on Budget <ul style="list-style-type: none"> <li>Council must take action – vote to postpone action</li> </ul> - Public Hearing on Tax Rate <ul style="list-style-type: none"> <li>Vote on Tax Rate Cannot be more then 7 days from Public Hearing.</li> </ul> -Vote - <b>First Reading on Budget &amp; Tax rate ordinance – Record Vote for Both</b> <i>(Vote on Tax Rate can be same meeting as hearing &amp; considered to be on the 1<sup>st</sup> Reading of the Ordinance)</i> <ul style="list-style-type: none"> <li>Charter Sec. 7.07 Majority of ENTIRE Council must approve budget.</li> </ul> -First Reading on fee ordinance	City Council Finance Director
September 11	<b>Regular Council Meeting</b> - Second and final reading of budget ordinance -Second and final reading of tax rate ordinance -Second and final reading fee ordinance Public	City Council
September 15	<b>Tax Rate Submitted to Assessor</b>	Finance Director
October 1	Budget becomes effective	N/A
October 9	Meeting to Approve Tax Roll	City Council



**CITY OF PORT LAVACA**  
**2023-2024 to 2027-2028 CAPITAL IMPROVEMENT PROGRAM**  
**CAPITAL OUTLAY / PROJECT REQUEST**

Item #4.

<b>PROJECT NO:</b>	<b>PROJECT TITLE:</b>	<b>DEPARTMENT:</b>																																																																									
<b>DESCRIPTION:</b>		<b>PROJECT GOALS &amp; OBJECTIVES:</b>																																																																									
<b>JUSTIFICATION:</b>		<b>COMPREHENSIVE PLAN GOAL:</b>																																																																									
<b>PROJECT COSTS:</b>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th rowspan="3">Project Budget To Date</th> <th colspan="5">FISCAL YEAR PLAN</th> <th rowspan="3">Project Total</th> </tr> <tr> <th>BUDGET</th> <th colspan="4">ESTIMATED</th> </tr> <tr> <th>2024</th> <th>2025</th> <th>2026</th> <th>2027</th> <th>2028</th> </tr> <tr> <td>Analysis/Study/Assessment</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> </tr> <tr> <td>Preliminary Engineering Design</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Design</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Construction</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Land/ROW</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Furniture, Fixtures &amp; Equipment</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Contingency</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td><b>TOTAL PROJECT COSTS:</b></td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> </tr> </table>	Project Budget To Date	FISCAL YEAR PLAN					Project Total	BUDGET	ESTIMATED				2024	2025	2026	2027	2028	Analysis/Study/Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Preliminary Engineering Design	-	-	-	-	-	-	Design	-	-	-	-	-	-	Construction	-	-	-	-	-	-	Land/ROW	-	-	-	-	-	-	Furniture, Fixtures & Equipment	-	-	-	-	-	-	Contingency	-	-	-	-	-	-	<b>TOTAL PROJECT COSTS:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	<b>NOTES:</b>
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PROJECT SCHEDULE:	START (Month, Year)	FINISH (Month, Year)
Analysis/Study/Assessment		
Preliminary Engineering Design		
Design		
Construction		
Land/ROW		
Furniture, Fixtures & Equipment		
<b>TOTAL PROJECT SCHEDULE:</b>		

DETAILED - IMPACT ON OPERATING BUDGET (REQUIRED)					
	2024	2025	2026	2027	2028
<b>Personnel Exp:</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Operating Exp:</b>	-	-	-	-	-
Electricity:	-	-	-	-	-
Water:	-	-	-	-	-
Fuel- Gasoline:	-	-	-	-	-
Janitorial:	-	-	-	-	-
Mowing:	-	-	-	-	-
Pest Control:	-	-	-	-	-
Landscape:	-	-	-	-	-
Repair & Maint:	-	-	-	-	-
Vehicle Maint:	-	-	-	-	-
Rentals & Leases:	-	-	-	-	-
Licenses & Fees:	-	-	-	-	-
Uniform Rental:	-	-	-	-	-
<b>Total Operating Exp:</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Exp:	-	-	-	-	-
<b>Total Capital Exp:</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Submitted by: \_\_\_\_\_

Director's Approval: \_\_\_\_\_

**CITY OF PORT LAVACA**  
**FY 2023-2024 BUDGET**  
**BUDGET REQUEST FORM**

**Priority#:** \_\_\_\_\_ Item #4.

**DEPARTMENT:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_  
**Account Description:** \_\_\_\_\_

**Please classify this request according to the following:**

<b>1. Request Type:</b> <input type="checkbox"/> Increase to Base Budget <input type="checkbox"/> Enhancement Request <input type="checkbox"/> Reallocation of Resources	<b>2. Request Source:</b> <input type="checkbox"/> Departmental Planning <input type="checkbox"/> Comprehensive Plan <input type="checkbox"/> Unfunded Mandate	<b>3. Increase Requested:</b>  \$ _____
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<b>4. Request addresses which Comprehensive Plan Objective?</b>																									
<table style="width: 100%;"> <tr><td><input type="checkbox"/></td><td>A. Connected Neighborhoods</td></tr> <tr><td><input type="checkbox"/></td><td>B. Housing choices</td></tr> <tr><td><input type="checkbox"/></td><td>C. Recreation opportunities</td></tr> <tr><td><input type="checkbox"/></td><td>D. Adequate Infrastructure</td></tr> <tr><td><input type="checkbox"/></td><td>E. Compatible Uses</td></tr> <tr><td><input type="checkbox"/></td><td>F. Beautiful Community</td></tr> </table>	<input type="checkbox"/>	A. Connected Neighborhoods	<input type="checkbox"/>	B. Housing choices	<input type="checkbox"/>	C. Recreation opportunities	<input type="checkbox"/>	D. Adequate Infrastructure	<input type="checkbox"/>	E. Compatible Uses	<input type="checkbox"/>	F. Beautiful Community	<table style="width: 100%;"> <tr><td><input type="checkbox"/></td><td>G. Resilient Waterfront</td></tr> <tr><td><input type="checkbox"/></td><td>H. Community Empowerment</td></tr> <tr><td><input type="checkbox"/></td><td>I. Destination to attract visitors</td></tr> <tr><td><input type="checkbox"/></td><td>J. Employment &amp; Entertainment</td></tr> <tr><td><input type="checkbox"/></td><td>K. Exciting Waterfront Amenities</td></tr> <tr><td><input type="checkbox"/></td><td>L. Active and Unique Downtown</td></tr> </table>	<input type="checkbox"/>	G. Resilient Waterfront	<input type="checkbox"/>	H. Community Empowerment	<input type="checkbox"/>	I. Destination to attract visitors	<input type="checkbox"/>	J. Employment & Entertainment	<input type="checkbox"/>	K. Exciting Waterfront Amenities	<input type="checkbox"/>	L. Active and Unique Downtown
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<input type="checkbox"/>	B. Housing choices																								
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<input type="checkbox"/>	D. Adequate Infrastructure																								
<input type="checkbox"/>	E. Compatible Uses																								
<input type="checkbox"/>	F. Beautiful Community																								
<input type="checkbox"/>	G. Resilient Waterfront																								
<input type="checkbox"/>	H. Community Empowerment																								
<input type="checkbox"/>	I. Destination to attract visitors																								
<input type="checkbox"/>	J. Employment & Entertainment																								
<input type="checkbox"/>	K. Exciting Waterfront Amenities																								
<input type="checkbox"/>	L. Active and Unique Downtown																								

<b>5. Description of the Request:</b>

<b>6. What is the outcome to be achieved by this request?</b>

<b>7. What is the impact if the request is not funded in FY 2024?</b>

<b>8. Is request part of a Master Plan: Comprehensive, Water, Wastewater, Parks, Sidwalk? Or Service Level Indicator, Quantifiable Workload Measures, etc. (Please be specific)</b>

<b>9. What alternative options have been considered?</b>

Incremental Funding Needed: **FISCAL YEAR 2024**

10. Will this request generate any additional revenue?

Yes or No: \_\_\_\_\_

Description of Revenue: \_\_\_\_\_

Recurring

Non-Recurring

\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

**TOTAL REVENUES:**

## 11a. Personnel:

Position Title: \_\_\_\_\_

Pay Grade: \_\_\_\_\_

Hire Date: \_\_\_\_\_

Recurring

Non-Recurring

Finance will calculate payroll costs

## 11b. Operating Costs:

(Please detail by line item)

Recurring

Non-Recurring

Office Supplies	\$	-	\$	-
Minor Equipment	\$	-	\$	-
Travel & Education	\$	-	\$	-
(specify) Maintenance	\$	-	\$	-
Uniforms	\$	-	\$	-
Telephone (usage & LD)	\$	-	\$	-
Telephone (desktop)	\$	-	\$	-
Computer	\$	-	\$	-
Furniture (desk/chair/cubicle)	\$	-	\$	-
(specify) Other Uniforms _____	\$	-	\$	-
(specify) Other _____ PP equip _____	\$	-	\$	-
<b>TOTAL OPERATING COSTS</b>	\$	-	\$	-

## 11c. Capital Outlay:

Vehicle: \_\_\_\_\_ Year: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_

\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

Vehicle Maintenance Costs:

**TOTAL CAPITAL COSTS:****NET IMPACT:**

-	-
---	---

Submitted by: \_\_\_\_\_

Date: \_\_\_\_\_

Director's Approval: \_\_\_\_\_

Date: \_\_\_\_\_

\* Attach backup documentation for the request. (specifications, descriptions, pictures, etc.)

## Goals and Objectives

The goals and objectives should serve as the foundation for decision-making and judgment regarding:

- The timing and availability of infrastructure improvements to serve new development;
- The compatibility of proposed development and redevelopment;
- The consistency of land use designations and policy-related actions with the principles and policies of this plan;
- Expansion of public facilities, services and programs to meet current and future demands;
- Priorities for annual capital budgeting;
- Potential re-write and amendments to the City's land development ordinances and related code elements; and
- Intergovernmental coordination and agreements, operations, capital improvements and programming.

A goal is defined as a general statement of guidance that outlines how various issues should be addressed in a broad sense. This plan identifies three overarching goal themes from which objectives and targeted actions will culminate. The three major goals are:

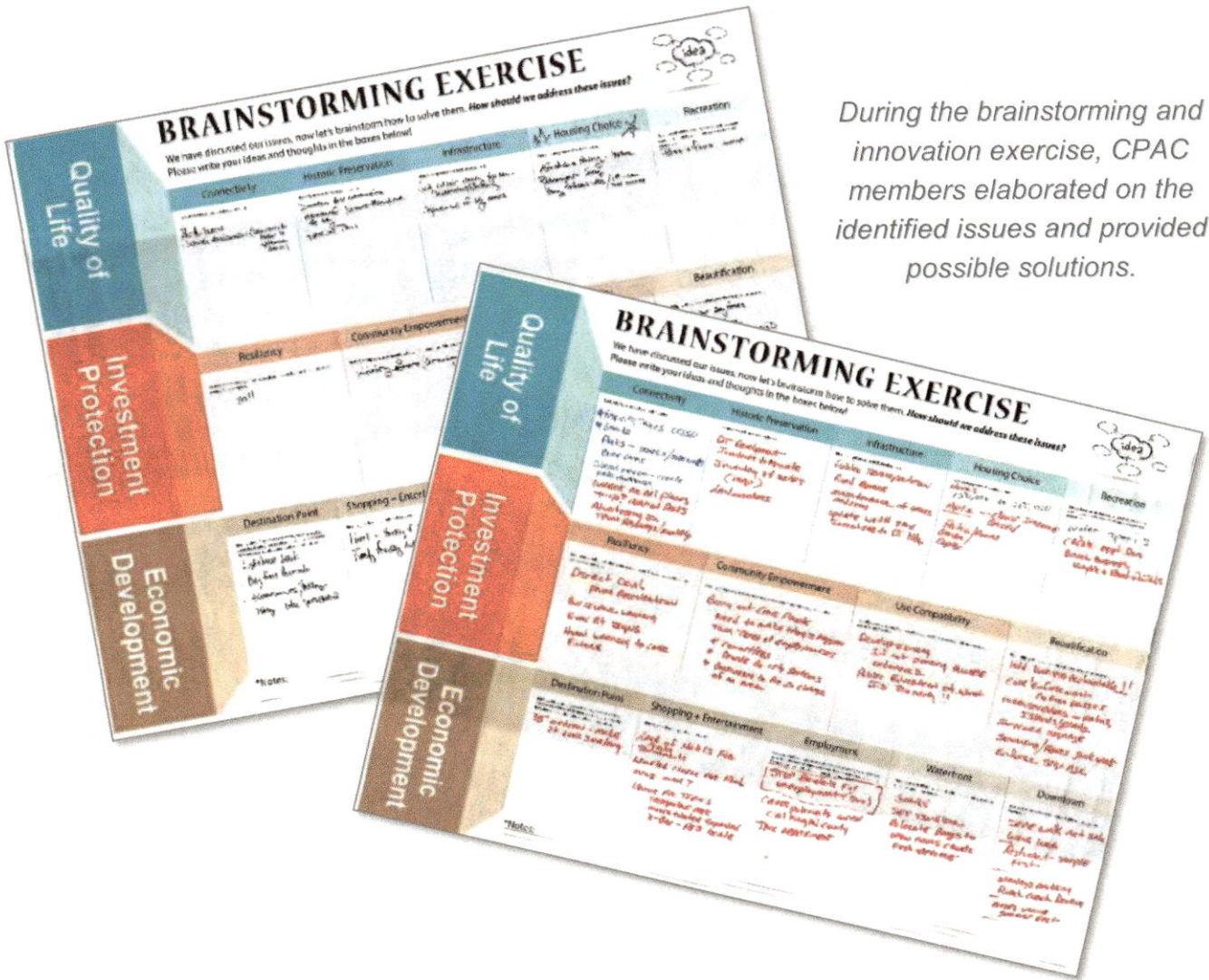
- Improving quality of life
- Protecting investments
- Supporting economic development

These goals are distinct but are not mutually exclusive; many objectives and action items in this plan will work toward achieving more than one goal theme.

Objectives are defined as statements of intent that will lead the City to achieve its goals. Through many meetings with the CPAC and community stakeholders, as well as public comments and input, 12 objectives were identified. The objectives are listed beneath each respective goal in the chart below. Many of the objectives are directly derived from the public input previously discussed. Each chapter will include action items, which are specific recommendations outlining the steps necessary to accomplish the goals.







During the brainstorming and innovation exercise, CPAC members elaborated on the identified issues and provided possible solutions.

Goals	Promoting Quality of Life	Protecting Investments	Supporting Economic Development
Objectives	<ol style="list-style-type: none"> <li>1. Connected neighborhoods for pedestrians and vehicles</li> <li>2. Housing choices for young professionals and seniors</li> <li>3. Recreation opportunities for youth, adults, and visitors</li> <li>4. Adequate infrastructure to support future development</li> </ol>	<ol style="list-style-type: none"> <li>5. Compatible uses to reduce conflict</li> <li>6. Beautiful community</li> <li>7. Resilient waterfront that serves as an asset</li> <li>8. Community empowerment to encourage ownership, pride, and involvement</li> </ol>	<ol style="list-style-type: none"> <li>9. Destination to attract visitors</li> <li>10. Employment and entertainment opportunities</li> <li>11. Exciting Waterfront amenities that generate activity and income</li> <li>12. Active and unique downtown</li> </ol>



## Promoting Quality of Life

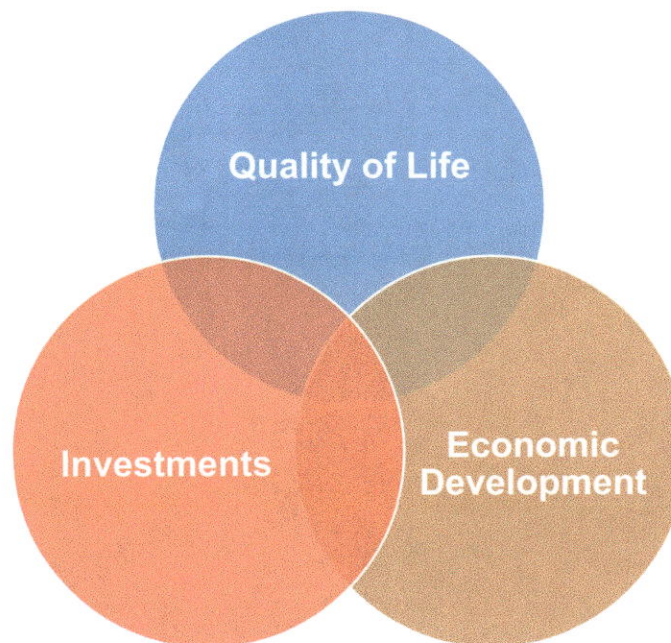
Quality of life refers to the tangible and intangible characteristics that make a community a great place to live. These characteristics include connecting neighborhoods, providing housing options for residents of all ages and incomes, promoting recreational amenities to support active lifestyles, and ensuring that residents have safe and sufficient water and wastewater services, among many others. Quality of life also includes the look and feel of the City. Improving the community's aesthetics was an overwhelming theme from all sources of public input. In today's competitive and global economy, quality of life is a major consideration when a business, industry, or resident chooses to locate in one city over another. Many relocations specifically look at a city's quality of life as part of its decision-making process. Competitive cities are those that not only meet the basic functional needs of the city; they also provide a high quality of life for residents.

## Protecting Investments

This goal theme seeks to protect (and thereby encourage) public and private investment in Port Lavaca. Investments tend to encourage future investments. When the future development pattern of an area is more certain, private property owners are more likely to invest in their properties and quality development is more likely to occur. The lack of zoning regulations in Port Lavaca creates a significant challenge in terms of beautification, quality of development, and appropriate land use types. While the City has actively pursued code enforcement and other community improvement efforts, the City's resources are limited. Community empowerment, pride, and involvement to support the City's efforts is critical for the City to continue to improve over time.

## Supporting Economic Development

In order to remain competitive in the region, the City must continue and enhance its proactive economic development strategy. Economic development planning is the process by which a community organizes, analyzes, plans, and then applies its energies to the tasks of improving the economic well-being and quality of life for those in the community. Economic development focuses on retaining existing businesses, securing new businesses, and attracting tourism into the community.





## Mission and Vision Statements

A mission statement provides an overview of the community's plans to realize its vision by identifying the service areas, target audience, and values and goals of the community.

A vision statement describes and represents the closely-held values of the community and to spell out the community's values at a high level. The following questions were considered when developing the 2014 Port Lavaca Strategic Plan Vision Statement:

- What should the City become?
- What is the overall purpose of the community?
- What does the community value?

The vision for Port Lavaca, as defined by the citizens, would be a place people want to live and work that is business friendly, active with cultural and community events, and a city that capitalizes on the possibilities of the waterfront and natural resources. The citizens also envision an improved educational system, upgraded public infrastructure, and a vibrant downtown and waterfront district.

### **City of Port Lavaca Mission Statement:**

*Our mission is to make Port Lavaca a desirable place to live through quality services, responsible use of public resources, and a progressive attitude toward community development. With enthusiasm, integrity and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.*

### **Our Vision...**

*The Mayor and the City Council envision a friendly town on Lavaca Bay where economic and recreational opportunities abound, providing for a wonderful quality of life for both citizens and tourists, rich in history and looking toward a vibrant future!*

*- Port Lavaca Strategic Plan 2014*

# COMMUNICATION

SUBJECT: RECEIVE STATUS REPORTS ON SPECIAL PROJECTS

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## INFORMATION:

- a) Status report regarding TCEQ inspection in June 2022 of Tract 17 and 17Ar - Presenter Jody Weaver
  
- b) CRG Limited Phase II Environmental Site Assessment of the Harbor of Refuge Tracts 16, 17, and 17Ar - Presenter Jody Weaver

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# 59

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**CITY OF PORT LAVACA**

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**PORT COMMISSION MEETING: JUNE 20, 2023**

**DATE:** 6/19/2023

**TO:** PORT COMMISSION

**CC:** JIM RUDELLAT, HARBOR MASTER

**FROM:** JODY WEAVER, INTERIM CITY MANAGER

**SUBJECT:** TCEQ Inspection of Tracts 17 and 17Ar

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By way of written reporting on the resolution of the alleged violations associated with the reference TCEQ inspection of portions of the Harbor of Refuge in June of 2022, as reported last month, the City did receive a Notice of Compliance letter on April 3. No further action is required concerning this investigation.

Our next steps are to follow through with the Voluntary restoration project we have received approval for.

The plan is to utilize CDBG-MIT Round 2 funding to construct this approved Voluntary Restoration project. We still do not have a definite timeline or project parameters for this funding, but the best available information at this time suggests that this project should be eligible, and the application will be due at the end of 2023. Note, although we are to be allocated about \$9.1M, we must still apply for the funding to assure compliance with the grant requirements.

If we were to consider doing this using General Fund dollars, the construction cost estimate is around \$300,000 plus engineering and inspection.

I plan to submit a status report to TCEQ in the coming weeks with a more realistic time frame for construction. I believe TCEQ will be alright with a delay in the construction timeframe as long as we keep the shoreline clear of debris.

Attached: TCEQ Notice of Compliance dated April 3, 2023

Jon Niermann, *Chairman*  
Emily Lindley, *Commissioner*  
Bobby Janecka, *Commissioner*  
Erin E. Chancellor, *Interim Executive Director*



## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

April 3, 2023

### EMAIL RECEIPT REQUESTED

The Honorable Jack Whitlow  
Mayor of Port Lavaca  
City of Port Lavaca  
P.O. Box 105  
Port Lavaca, Texas 77979-0105

Via Email

Re: Notice of Compliance with Notice of Violation (NOV) dated October 30, 2020:  
City of Port Lavaca Landfill, Dump Ground Road, Port Lavaca (Calhoun County), Texas 77979  
Regulated Entity No.: 102335361, TCEQ ID No.: 1008, Investigation No.: 1888097

Dear Mayor Whitlow:

This letter is to inform you that the Texas Commission on Environmental Quality (TCEQ) Corpus Christi Regional Office received adequate compliance documentation on April 8, 2021, to resolve the alleged violations documented during the investigation of the above-referenced regulated entity conducted on August 10, 2020. Based on the information submitted, no further action is required concerning this investigation.

The Texas Commission on Environmental Quality appreciates your assistance in this matter and your compliance efforts to ensure protection of the State's environment. If you or members of your staff have any questions, please feel free to contact Mr. Luis Lugo at the Corpus Christi Regional Office at (361) 881-6900.

Sincerely,

A handwritten signature in cursive script that reads "Karen Bridges".

Karen Bridges  
Waste Section Work Leader  
Corpus Christi Region Office

KB/LL/mjd



Jody Weaver

# 56

**From:** John Hogue <john@crgtexas.com>  
**Sent:** Monday, June 19, 2023 1:03 PM  
**To:** Jody Weaver  
**Subject:** RE: TCEQ - Limited Phase II HOR

Jody,

Due date is showing 6/8/23 but I've not heard anything. I'll reach out to him and see if he responds.

JHogue

## Central Registry

The Customer Name displayed may be different than the Customer Name associated to the Additional IDs n be different due to ownership changes, legal name changes, or other administrative changes.

Detail of: **IHW Corrective Action ID Number T3678**

For: **CITY OF PORT LAVACA LANDFILL (RN102335361 ...)**

HARBOR OF REFUGE ON FM 1090 S OF PORT LAVACA CITY

ID Number Status: **ACTIVE**

Responsible Parties: **City of Port Lavaca (CN600755052 ...)** View Compliance History ...

Mailing Address: 202 N VIERGINIA ST PORT LAVACA, TX 77979 -

## Correspondence Tracking

Tracking No.	Received/Sent	Direction	Type	Subject	Due Date
28281820	02/07/2023	INCOMING	APAR		06/08/2023
27968181	11/02/2022	OUTGOING	REQUEST FOR INFORMATION	REQUEST FOR INFORMATION	
27968184	11/02/2022	PENDING	P APAR	REQUEST FOR INFORMATION	01/31/2023
28092779	10/20/2022	OUTGOING	APPROVAL	APPROVAL	
27858516	09/27/2022	INCOMING	DRINKING WATER SURVEY RPT		10/22/2022
27747228	08/11/2022	OUTGOING	26.408 REQ DRINKING WATER	SENT VIA EMAIL	
27789306	08/11/2022	PENDING	P DRINKING WATER SURVEY RPT	SENT VIA EMAIL	08/26/2022
27469948	04/25/2022	INCOMING	RESPONSE TO COMMENTS	LIMITED PHASE II COMMENTS	10/17/2022
27266010	02/11/2022	INCOMING	RESPONSE TO COMMENTS		05/12/2022
27267894	11/29/2021	OUTGOING	REQUEST FOR INFORMATION	REQUEST FOR INFORMATION	
27267900	11/29/2021	PENDING	P RESPONSE TO COMMENTS	REQUEST FOR INFORMATION	02/2
26308166	07/28/2021	INCOMING	PHASE II	PHASE II	11/15/2021

# COMMUNICATION

**SUBJECT:** RECEIVE HARBOR MASTER'S OPERATIONS,  
PROMOTION/DEVELOPMENT ACTIVITY REPORT

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## **INFORMATION:**

- a) City Harbor
- b) Nautical Landings Building
- c) Nautical Landings Marina
- d) Smith Harbor
- e) Harbor of Refuge

**A) City Harbor**

- 1) Miller Seafood lease received letter 22 May 2023 to exercise second lease option.
- 2) Track 9 & 9A. Duphil Pipeline has inquired about short term lease.
- 3) Track 7, 8 & 11 Texas Coastal Fishermen's Cooperative Proposal, / EVELYN'S ON THE WATER/WACKY'S PLACE Proposal.
- 4) AIMS Companies are scheduling a time to CCTV the outfall.

**B) Nautical Landings Building**

- 1) 12 June 2023 Barefoot Construction commenced work on the new electric service.

**C) Nautical Landings Marina**

- 1) Matt Estes boat sank Tuesday 9 May 2023 have contracted to have it refloated.
- 2) Abandon boat,
- 3) Horizon Environmental has been onsite 13 times since last PC meeting.

**D) Smith Harbor**

- 1) Dredge spoils, Barefoot Construction to commence work.  
when dries up.

**E) Harbor of Refuge**

- 1) LCI has been hauling fill material & stockpiling.
- 2) Encore Dredging cleaning moving equipment to track 11.
- 3) Urban Engineering is working on task order #32 for RR drain culvert replacement.
- 4) Aerial spraying

**E) Raymond Butler's List**