



SPECIAL PORT COMMISSION MEETING

Friday, August 15, 2025 at 3:30 PM

City Council Chambers 202 N. Virginia Street, Port Lavaca, Tx 77979

PUBLIC NOTICE OF MEETING

The following item will be addressed at this or any other meeting of the Port Commission upon the request of the chairman, any member(s) of Port Commission and/or the City Attorney:

Announcement by the Chairman that Port Commission will retire into closed session for consultation with City Attorney on matters in which the duty of the attorney to the Port Commission under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).

(All matters listed under the Consent Agenda item are routine by the Port Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)

AGENDA

Port Commission will consider/discuss the following items and take any action deemed necessary.

MEETING PROCEDURE

Public notice is hereby given that the Port Commission of the City of Port Lavaca, Texas, will hold a Special meeting FRIDAY, AUGUST 15TH beginning at 3:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

The meeting will also be available via the video conferencing application "ZOOM".

Join Zoom Meeting:

<https://us02web.zoom.us/j/88369808115?pwd=JCEAgGJqFyhRhXaaIUhhbJbVr33asC.1>

Meeting ID: 883 6980 8115

Passcode: 273055

One tap mobile

*+13462487799,,88369808115#,,, *273055# US (Houston)*

CALL TO ORDER

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

CONSENT AGENDA - THE PORT COMMISSION WILL CONSIDER/DISCUSS THE FOLLOWING ITEMS AND TAKE ANY ACTION DEEMED NECESSARY.

ACTION ITEMS: NEW BUSINESS

1. REVIEW BIDS AND CONSIDER RECOMMENDATION TO CITY COUNCIL TO AWARD CONSTRUCTION CONTRACT FOR THE DOWNTOWN WATERFRONT PUBLIC ACCESS IMPROVEMENTS PROJECT 1

COMMENTS

2. COMMENTS FROM COMMISSIONERS

ADJOURNMENT**CERTIFICATION OF POSTING NOTICE**

This is to certify that the above notice of a special meeting of The Port Commission of The City of Port Lavaca, scheduled for **Friday, August 15, 2025**, beginning at **3:30 p.m.**, was posted at city hall, easily accessible to the public, as of **3:30 p.m. Tuesday, August 12, 2025**.

/s/ Oralia G. Munoz

Oralia G. Munoz *Administrative Assistant*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: REVIEW BIDS AND CONSIDER RECOMMENDATION TO CITY COUNCIL TO AWARD CONSTRUCTION CONTRACT FOR THE DOWNTOWN WATERFRONT PUBLIC ACCESS IMPROVEMENTS PROJECT 1

INFORMATION:


CITY OF PORT LAVACA

PORT COMMISSION MEETING: August 15, 2025

DATE: 08.12.2025

TO: PORT COMMISSION

CC: JIM RUDELLAT, HARBOR MASTER

FROM: JODY WEAVER, INTERIM CITY MANAGER 

SUBJECT: Review bids and Consider Recommendation to Award Construction Contract for the Downtown Waterfront Public Access Improvements Project 1

Bids were publicly opened and read on August 7 for the Downtown Waterfront Public Access Improvement Project 1. Please refer to the attached bid tabulation and Recommendation for award from Urban Engineering.

NOTE: This Phase 1 project is the bulkheading and dock work in and along Smith Harbor. The bid package for the parking lot and green infrastructure drainage should be ready soon.

As indicated in the Recommendation for Award letter, Shirley & Sons Construction is the low bidder. Shirley & Sons has an opening in their schedule and are able to start as soon as a Notice to Proceed can be issued. I have an opportunity to bring this to Council Monday morning (August 18) for an award, but I didn't want to bypass the Port Commission – thus the request to hold a special meeting.

Note the Alternate Bid No. 1 is to use ThruFlow Decking <https://thruflow.com/>

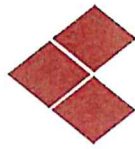
With the fact that this dock will be submerged in high tide and storm surge situations, the use of ThruFlow panels will better withstand the wave action in these situations than wood decking would. The panels are heat-resistant with a non-slip surface that comes with a life-time warranty. The ecological impact taking place underneath a dock is rarely considered, but sunlight is an integral part of any ecosystem and ThruFlow panels allow light to pass through and protect the aquatic life below.

Financial Impact:

Recall that we have a total of \$700,000 budgeted for this entire Project. \$400,000 from the Matagorda Bay Mitigation Trust, \$150,000 from the General Fund and \$150,000 for Ports and Harbors. This award, of \$277,800 will leave \$347,200 left of budgeted funds for Phase 2 (\$75,000 is allocated for engineering and permitting).

Recommendation:

Staff recommends that the Port Commission recommends to Council to award a construction contract to Shirely & Sons Construction Co., in the amount of \$277,800.00.



August 11, 2025

Ms. Jody Weaver, P.E.
City Manager/City Engineer/Community & Economic Development
City of Port Lavaca
202 N. Virginia Street
Port Lavaca, TX 77979

RE: City of Port Lavaca Downtown Waterfront Public Access Improvements
Project 1 - Bulkhead & Docks
Matagorda Bay Mitigation Trust Grant
Port Lavaca, Texas

Dear Ms. Weaver:

On August 7, 2025 at 3:00 p.m., public bids were opened for the City of Port Lavaca Downtown Waterfront Public Access Improvements Project 1 - Bulkhead & Docks. The following bids were received:

Bidder	Total Base Bid	Total Base Bid + Alternate Bid No. 1	Calendar Days to Substantial Completion
Shirley & Sons Construction Co., Inc.	\$262,800.00	\$277,800.00	60
Derrick Construction Co., Inc.	\$341,176.00	\$374,624.00	90
SR Trident, Inc.	\$679,780.00	\$704,040.00	50

Shirley & Sons Construction Co., Inc. submitted the lowest Bid and stated a completion time of 60 calendar days. I recommend that the contract for the aforementioned project be awarded to Shirley & Sons Construction Co., Inc.

If you have any questions, please do not hesitate to contact me at (361) 578-9836 or by email at mglaze@urbanvictoria.com.

Sincerely,

Matt A. Glaze, P.E.
Senior Engineer

MAG/hmm

BID TABULATION										
CITY OF PORT LAVACA										
DOWNTOWN WATERFRONT PUBLIC ACCESS IMPROVEMENTS PROJECT 1 - BULKHEAD & DOCKS										
BID OPENING: AUGUST 7, 2025										
ITEM NO.	DESCRIPTION	SHIRLEY & SONS CONSTRUCTION CO., INC.		DERRICK CONSTRUCTION CO., INC.		SR TRIDENT, INC.				
		ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
BASE BID										
GENERAL										
1.	Mobilization, Insurance and Bonds (Maximum 10% of Base Bid)	1	LS	\$	25,000.00	\$	9,350.00	\$	43,330.00	\$
2.	Baricading & Traffic Control (Furnish, Install, Maintain & Remove Signs & Warning Devices) (Includes Flagmen, Traffic Handling, Traffic Control Plan & Temporary Striping)	1	LS	\$	2,000.00	\$	1,000.00	\$	38,625.00	\$
3.	Construction Staking	1	LS	\$	3,000.00	\$	2,200.00	\$	5,270.00	\$
TOTAL GENERAL				\$	30,000.00	\$	12,550.00	\$	87,225.00	\$
IMPROVEMENTS										
4.	Remove & Dispose of Existing Concrete, Piling, Etc., required for construction	1	LS	\$	10,000.00	\$	4,100.00	\$	9,300.00	\$
5.	Construct Vinyl Bulkhead	125	LF	\$	728.00	\$	1,112.00	\$	139,000.00	\$
6.	Construct Timber Deck (30' x 56')	1	LS	\$	73,000.00	\$	128,000.00	\$	142,250.00	\$
7.	Construct Timber Pier (30' x 5')	1	LS	\$	27,000.00	\$	32,848.00	\$	49,685.00	\$
8.	Construct Mooring Piling	6	EA	\$	1,500.00	\$	366.00	\$	1,270.00	\$
9.	Install Pier Cleat	12	EA	\$	200.00	\$	36.00	\$	850.00	\$
10.	Limestone Base (As Directed By the Engineer)	50	TON	\$	40.00	\$	119.00	\$	205.00	\$
11.	Concrete Sidewalk (8")	1,150	SF	\$	16.00	\$	14.00	\$	25.00	\$
TOTAL IMPROVEMENTS				\$	232,800.00	\$	328,626.00	\$	592,555.00	\$
TOTAL BASE BID				\$	262,800.00	\$	341,176.00	\$	679,780.00	\$
ALTERNATE NO. 1										
A1.	Replace Timber Decking with ThruFlow Decking on Deck	1	LS	\$	12,000.00	\$	27,546.00	\$	22,280.00	\$
A2.	Replace Timber Decking with ThruFlow Decking on Pier	1	LS	\$	3,000.00	\$	5,902.00	\$	2,000.00	\$
TOTAL ALTERNATE NO. 1				\$	15,000.00	\$	33,448.00	\$	24,260.00	\$
TOTAL BASE BID + ALTERNATE NO. 1				\$	277,800.00	\$	374,624.00	\$	704,040.00	\$
CALENDAR DAYS TO SUBSTANTIAL COMPLETION										
					60		90		50	