



RECREATION AND PARKS BOARD MEETING

Wednesday, April 23, 2025 at 12:00 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

AGENDA

MEETING PROCEDURE

Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Wednesday, April 23, 2025 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

[After publication, any information in a council packet is subject to change during the meeting]

Join Zoom Meeting:

<https://us02web.zoom.us/j/84316818552?pwd=PL2tsJu8jGkw7O4YpHSoD1x18Sx0X5.1>

Meeting ID: 843 1681 8552

Passcode: 461072

One Tap Mobile

*+13462487799,,82182482989#,,, *912619# US (Houston)*

Dial by your location

+1 346 248 7799 US (Houston)

ROLL CALL

CALL TO ORDER

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held March 26, 2025.
3. Receive Monthly Inspections Report from Public Works Department.
4. Receive update on park assignments from park board members.

- [5.](#) Receive financial status report on the Parks Recreation Department.
- [6.](#) Discuss Financial reports at Lighthouse Beach Campground.
- [7.](#) Receive update on the Parks Master Plan.
- [8.](#) Discuss Capital Improvement Plan (CIP) for fiscal year 2025-26.

ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday, April 23, 2025**, beginning at 12:00 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Thursday, April 17, 2025**.

Lorena Perez-Diaz, *Assistant City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: General discussion and hear statements from citizens.

INFORMATION:

COMMUNICATION

SUBJECT: Approve minutes from the regular meeting held March 26, 2025.

INFORMATION:



RECREATION AND PARKS BOARD MEETING

Wednesday, March 26, 2025 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 26th day of March, 2025, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William "Bill" Reagan	Board Member
Gregory Falcon	Board Member
Mary Lou Tharling	Board Member
Dina Smith*	Board Member

And with the following absent:

Kevin Kuntschik	Board Member
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:01 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, April 23, 2025.

2. Approve minutes from the regular meeting held February 26, 2025.

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on February 26, 2025.

Second by Board Member Falcon,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, and Board Member Smith.

3. Receive Monthly Inspections Report from Public Works Department.

Public Works Director Wayne Shaffer presented the Parks Inspection Report, the board reviewed and discussed the playground inspection report. Shaffer noted that there were no highlights in this report.

4. Receive update on park assignments from park board members.

Board Member Greg Falcon is assigned to Faye Bauer Sterling Park. He mentioned that the park looks good.

Board Member Mary Lou Tharling is assigned to George Adams Park, where she noted that the park is in good condition overall.

Board Member Olga Szela is responsible for overseeing City Park. She noted that the park is generally in good condition. The Interim City Manager informed the Board that, thanks to donations received from Port Lavaca Rotary and funds collected from Jody's birthday fund, the Music Park at City Park is finally progressing. She mentioned that musical instruments for the Music Park will be installed soon, and there will also be music notes painted along the sidewalk to complete the project.

Chairman Sistrunk reported that Bayfront Park looked good overall. He noted that the Parks crew was preparing to mow the park.

Board Member Dina Smith reported that she has been unable to visit Lighthouse Beach but has been to Butterfly Park. She noted that while Butterfly Park looks generally good, she still has the same concerns as before. The exercise equipment is rusty, and the park sign is in poor condition.

Board Member Bill Reagan provided an update on Wilson Park, noting that the park is in good condition. However, he pointed out that the toilet in the women's bathroom is not flushing.

5. Receive financial status report on the Parks and Recreation Department.

The financial report was reviewed and discussed.

6. Discuss Financial reports at Lighthouse Beach Campground.

Interim City Manager Jody Weaver presented a report on the Lighthouse Beach Campspot. The board reviewed and discussed the details of the program. Jody informed them that the council has passed the first reading of an ordinance to extend the maximum stay at the campground from three months to six months. She also mentioned that a company will soon make reservations for ten camping spots, paying the full amount upfront.

7. Receive updates on Recreation and Parks Board Master Plan.

Interim City Manager Jody Weaver informed the board that an architect from LJA Architects would be in the city the following day to take pictures of the current parks to initiate the Master Plan.

8. Discuss Capital Improvement Plan (CIP) for fiscal year 2025-26.

Interim City Manager Jody Weaver noted that several items are already included in the plans, but she would like to hear their ideas or any feedback they may have. Board members presented some suggestions and engaged in discussion.

ADJOURN

Motion made by Vice Chairwoman Szela

Second by Board Member Falcon.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, Board Member Tharling, and Board Member Smith.

Meeting adjourned at 12:43 P.M.

These minutes were approved on April 23, 2025

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

COMMUNICATION

SUBJECT: Receive Monthly Inspections Report from Public Works Department.

INFORMATION:

Parks Quarterly Report 1-1-25 to 3-29-25

Maintained City Parks, grounds and bathrooms.

Maintained BCC as needed after events.

Started repairing boardwalk lights at LHB.

Remove the old deck around the Lighthouse and replace the deck.

Started scraping loose paint inside the Lighthouse.

Rake and fill low areas at the ballpark as needed.

Removed damaged shade tarp at LHB splashpad and ordered new one.

Replaced 2 exit lights at BCC.

Repaired bathrooms at George Adams and City Park that were damaged.

Started draining City pool and preparing for new season.

Picked up cable spools and prepare them for Iguana Fest.

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

George Adams / San Antonio St

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>missing material / needs new surface</i>
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Weeds / needs mowing</i>
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>material missing / need new surface</i>
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust / need to be resurfaced</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A	
Equipped with platforms to facilitate access to the sitting position.	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A	
Platforms are equipped with guardrails or equivalent protective equipment.	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A	
Exit regions are level.	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A	

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A	
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A	

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Signature]

Date: 4/15/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

George Adams / MLK Jr St

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Sharp edges / Replace handles</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	<i>rust / Replace</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dirty, paint cracking / Pressure washed and Repainted
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Signature]

Date: 4/15/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Wilson field

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Hole in floor / repair floor</i>
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Hole in rubber floor / repair floor</i>
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Sharp edges - rust / resurface - replace</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust / resurface - repaint - replace</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	rust / resurface and paint
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Signature]

Date: 4/15/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Tilly Park / By Ashley Field

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	n/a
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	n/a
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	n/a
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	sharp edges - rust / resurface - replace
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	rust / resurface - replace
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	n/a
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	n/a
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	n/a
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	n/a
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	n/a

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rubber is cracked / replace
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Signature]

Date: 4/15/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Tilly Park / By Store

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>needs / needs weed killer</i>
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Graffiti / remove with paint thinner</i>
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust / resurface / repaint</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust / resurface - replace</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalón

Signature: [Signature]

Date: 4/15/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Bayfront

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jore Villalón

Signature: [Signature]

Date: 4/15/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Splash pad / Bayfront

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Equipped with platforms to facilitate access to the sitting position.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Platforms are equipped with guardrails or equivalent protective equipment.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Exit regions are level.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	n/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Foot holds/rungs are in good condition and adequately spaced.	<input type="checkbox"/>	<input type="checkbox"/>	n/A

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	n/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	n/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Signature]

Date: 4/15/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Claret Crossing

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly)

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

☒☐

Equipped with platforms to facilitate access to the sitting position.

☒☐

Platforms are equipped with guardrails or equivalent protective equipment.

☒☐

Average incline is less than 30 degrees.

☐☐

Exit regions are level.

☒☐

N/A

~~FAIL~~

N/A

Metal slides are shaded to prevent overheating.

☐☐

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

☒☐

Rope or chain ladders are anchored at both ends.

☒☐

Foot holds/rungs are in good condition and adequately spaced.

☒☐

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects.

☒☐

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.

☒☐

Fulcrums/pivot points are free of pinch or crush hazards.

☒☐

Handholds are provided at each seating position.

☒☐

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: Jose Villalobos

Date: 4/15/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Butterfly Park

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	weeds / need weed killer
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	deteriorating floor / replace floor
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	rust / replace playground
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	rust, cracks / replace playground
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

☒

☐

Equipped with platforms to facilitate access to the sitting position.

☒

☐

Platforms are equipped with guardrails or equivalent protective equipment.

☒

☐

Average incline is less than 30 degrees.

☐

☐

N/A

Exit regions are level.

☒

☐

Metal slides are shaded to prevent overheating.

☐

☐

N/A

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

☒

☐

Rope or chain ladders are anchored at both ends.

☒

☐

Foot holds/rungs are in good condition and adequately spaced.

☒

☐

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects.

☐

☐

N/A

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.

☐

☐

N/A

Fulcrums/pivot points are free of pinch or crush hazards.

☐

☐

N/A

Handholds are provided at each seating position.

☐

☐

N/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: Jose Villalobos

Date: 4/15/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Light House Beach Behind Pool

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust / resurface and paint</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Signature]

Date: 4/15/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Splash Pad Light house Beach

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>surface rust / resurface and paint</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

☐ ☒ N/A

Equipped with platforms to facilitate access to the sitting position.

☐ ☒ N/A

Platforms are equipped with guardrails or equivalent protective equipment.

☐ ☒ N/A

Average incline is less than 30 degrees.

☐ ☒ N/A

Exit regions are level.

☐ ☒ N/A

Metal slides are shaded to prevent overheating.

☐ ☒ N/A

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

☒ ☐

Rope or chain ladders are anchored at both ends.

☒ ☐

Foot holds/rungs are in good condition and adequately spaced.

☒ ☐

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects.

☐ ☒ N/A

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.

☐ ☒ N/A

Fulcrums/pivot points are free of pinch or crush hazards.

☐ ☒ N/A

Handholds are provided at each seating position.

☐ ☒ N/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: [Signature]

Date: 8/15/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Light house beach / By Special Pad

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Self-latching gate works as designed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>hole in rubber / repair rubber</i>
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>sharp edges / resurface</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust / resurface and paint</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>n/a</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly)

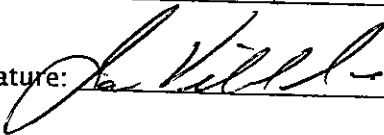
Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalobos

Signature: 

Date: 4/15/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Light house beach / AT Beach

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>woods / needs wood killer</i>
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>sharp edges / resurface and paint</i>
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>rust / resurface or replace</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Jose Villalva

Signature: [Signature]

Date: 4/15/25

COMMUNICATION

SUBJECT: Receive update on park assignments from park board members.

INFORMATION:

COMMUNICATION

SUBJECT: Receive financial status report on the Parks Recreation Department.

INFORMATION:

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

503-BEACH OPERATING FUND
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	235,000	235,000	0	9,136.40	31,178.47	0.00	203,821.53	13.27
OTHER REVENUE	32,500	32,500	0	2,563.20	14,533.24	0.00	17,966.76	44.72
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	267,500	267,500	0	11,699.60	45,711.71	0.00	221,788.29	17.09
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	307,330	307,330	0	11,453.95	68,919.07	0.00	238,410.93	22.43
TOTAL EXPENDITURES	307,330	307,330	0	11,453.95	68,919.07	0.00	238,410.93	22.43
REVENUES OVER/ (UNDER) EXPENDITURES	(39,830)	(39,830)	0	245.65	(23,207.36)	0.00	(16,622.64)	58.27

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

503-BEACH OPERATING FUND
REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>USER & SERVICE CHARGES</u>								
433.01 BEACH FEES	0	0	0	0.00	0.00	0.00	0.00	0.00
433.10 R V RENTALS	230,000	230,000	0	8,426.40	29,721.47	0.00	200,278.53	12.92
433.30 PAVILLION RENTALS	3,000	3,000	0	600.00	950.00	0.00	2,050.00	31.67
433.50 TENT RENTALS	2,000	2,000	0	110.00	507.00	0.00	1,493.00	25.35
TOTAL USER & SERVICE CHARGES	235,000	235,000	0	9,136.40	31,178.47	0.00	203,821.53	13.27
<u>OTHER REVENUE</u>								
451.01 INTEREST INCOME	30,000	30,000	0	2,221.95	13,916.99	0.00	16,083.01	46.39
459.11 AUCTION PROCEEDS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12 TML REIMBURSEMENTS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71 WASHER-DRYER INCOME	2,500	2,500	0	341.25	616.25	0.00	1,883.75	24.65
459.90 MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92 EQUITY BALANCE FORWARD	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	32,500	32,500	0	2,563.20	14,533.24	0.00	17,966.76	44.72
<u>GRANT AND CONTRIBUTION R</u>								
481.00 CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>INTERGOVERNMENTAL REVENUE</u>								
493.00.1 XFER IN - FUND 001	0	0	0	0.00	0.00	0.00	0.00	0.00
493.88 XFER IN - 206 FARE FUN	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
 TOTAL REVENUES	 267,500	 267,500	 0	 11,699.60	 45,711.71	 0.00	 221,788.29	 17.09

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

Item #5.

503-BEACH OPERATING FUND
TECHNOLOGY SERVICES
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<hr/>								
<u>SERVICES</u>								
50070536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
<hr/>								
TOTAL TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

503-BEACH OPERATING FUND
OPERATIONS
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
PERSONNEL SERVICES								
51000511.01 SALARIES & WAGES	41,894	41,894	0	2,461.15	11,881.02	0.00	30,012.98	28.36
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	5,000	5,000	0	297.03	673.03	0.00	4,326.97	13.46
51000512.05 EMPLOYER-SOCIAL SECURI	3,205	3,205	0	201.34	1,015.79	0.00	2,189.21	31.69
51000512.10 EMPLOYER-T.M.R.S.	2,547	2,547	0	163.56	877.28	0.00	1,669.72	34.44
51000512.20 GROUP H/D INS PREMIUMS	7,716	7,716	0	643.57	3,861.25	0.00	3,854.75	50.04
51000512.30 WORKER'S COMPENSATION	749	749	0	14.85	626.93	0.00	122.07	83.70
51000512.40 SAFETY PAY	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	61,111	61,111	0	3,781.50	18,935.30	0.00	42,175.70	30.99
MATERIALS & SUPPLIES								
51000521.01 OFFICE	500	500	0	0.00	0.00	0.00	500.00	0.00
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.00
51000523.03 CLEANING & JANITORIAL	500	500	0	0.00	0.00	0.00	500.00	0.00
51000525.01 FUEL	300	300	0	0.00	101.29	0.00	198.71	33.76
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	0.00	63.89	0.00	186.11	25.56
51000528.03 NON-CAPITALIZED ASSETS	250	250	0	0.00	0.00	0.00	250.00	0.00
TOTAL MATERIALS & SUPPLIES	1,800	1,800	0	0.00	165.18	0.00	1,634.82	9.18
SERVICES								
51000532.01 AUDIT FEES	4,050	4,050	0	1,500.00	1,500.00	0.00	2,550.00	37.04
51000532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000533.14 CONTRACTED SERVICES	4,460	4,460	0	750.00	1,650.00	0.00	2,810.00	37.00
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000535.01 GENERAL LIABILITY INSU	6,158	6,158	0	0.00	6,157.85	0.00	0.15	100.00
51000535.10 WINDSTORM INS	8,500	8,500	0	0.00	5,458.38	0.00	3,041.62	64.22
51000536.01 ELECTRICITY	45,000	45,000	0	1,391.44	9,547.02	0.00	35,452.98	21.22
51000536.02 TELEPHONE	550	550	0	218.32	405.92	0.00	144.08	73.80
51000536.03 WATER	30,000	30,000	0	629.06	3,574.73	0.00	26,425.27	11.92
TOTAL SERVICES	98,718	98,718	0	4,488.82	28,293.90	0.00	70,424.10	28.66
MAINTENANCE								
51000541.02 LANDSCAPING	500	500	0	0.00	0.00	0.00	500.00	0.00
51000542.03 R & M- BUILDING	3,500	3,500	0	0.00	3.59	0.00	3,496.41	0.10
51000543.04 R & M- IMPROVEMENT OTB	50,000	50,000	0	17.94	1,840.99	0.00	48,159.01	3.68
51000544.50 R & M- FURNITURE & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000544.55 R & M- VEHICLES & TRAI	500	500	0	13.57	27.14	0.00	472.86	5.43
51000544.65 R & M- MACHINERY & EQU	1,000	1,000	0	0.00	51.36	0.00	948.64	5.14
TOTAL MAINTENANCE	56,500	56,500	0	31.51	1,923.08	0.00	54,576.92	3.40
SUNDRY								
51000551.11 VEHICLE LEASES	11,000	11,000	0	904.50	5,427.00	0.00	5,573.00	49.34
51000553.01 XFER OUT- FD 001- ADM	9,201	9,201	0	766.75	4,600.50	0.00	4,600.50	50.00
51000553.04 XFER OUT- FD 218 PIER	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.17 XFER OUT- FD 162 DREDG	15,000	15,000	0	1,250.00	7,500.00	0.00	7,500.00	50.00
51000554.01 CASH OVER/SHORT	0	0	0	0.00	0.00	0.00	0.00	0.00

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

503-BEACH OPERATING FUND
OPERATIONS
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
51000554.81 DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.83 LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.90 MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.91 CREDIT CARD FEES	7,000	7,000	0	230.87	1,346.11	0.00	5,653.89	19.23
51000554.95 RV BOOKING FEES	7,000	7,000	0	0.00	728.00	0.00	6,272.00	10.40
TOTAL SUNDRY	49,201	49,201	0	3,152.12	19,601.61	0.00	29,599.39	39.84
CAPITAL EXPENDITURES								
51000561.02 LAND & IMPROVEMENTS OT	40,000	40,000	0	0.00	0.00	0.00	40,000.00	0.00
51000562.03 CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000563.05 CE- INFRASTRUCTURE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	40,000	40,000	0	0.00	0.00	0.00	40,000.00	0.00
TOTAL OPERATIONS								
	307,330	307,330	0	11,453.95	68,919.07	0.00	238,410.93	22.43
TOTAL EXPENDITURES								
	307,330	307,330	0	11,453.95	68,919.07	0.00	238,410.93	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	(39,830)	(39,830)	0	245.65	(23,207.36)	0.00	(16,622.64)	58.27

*** END OF REPORT ***

4-03-2025 9:28 AM				D E T A I L L I S T I N G				PAGE: 1			
FUND : 503-BEACH OPERATING FUND				PERIOD TO USE: Mar-2025 THRU Mar-2025							
DEPT : 1000 OPERATIONS				SUPPRESS ZEROS				ACCOUNTS: ALL			
POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====	Item #5.

51000511.01		SALARIES & WAGES									
		B E G I N N I N G B A L A N C E								9,419.87	
3/14/25	3/11	P06676	PYEXP		01664 BI-WEEKLY & SALARY PAYROLL				1,319.86	10,739.73	
3/28/25	3/25	P06681	PYEXP		01666 BI-WEEKLY & SALARY PAYROLL				1,141.29	11,881.02	
				=====	MARCH ACTIVITY	DB:	2,461.15	CR:	0.00	2,461.15	

51000511.07		SALARIES & WAGES-OVERTIME									
		B E G I N N I N G B A L A N C E								376.00	
3/14/25	3/11	P06676	PYEXP		01664 BI-WEEKLY & SALARY PAYROLL				1.33	377.33	
3/28/25	3/25	P06681	PYEXP		01666 BI-WEEKLY & SALARY PAYROLL				295.70	673.03	
				=====	MARCH ACTIVITY	DB:	297.03	CR:	0.00	297.03	

51000512.05		EMPLOYER-SOCIAL SECURITY									
		B E G I N N I N G B A L A N C E								814.45	
3/11/25	3/11	A48101	DFT: 000918		11628 FICA WITHHOLDING	100011			78.00	892.45	
					INTERNAL REVENUE SERVICE	INV# T3 202503110988	/PO#				
3/11/25	3/11	A48101	DFT: 000918		11628 MEDICARE WITHHOLDING	100011			18.24	910.69	
					INTERNAL REVENUE SERVICE	INV# T4 202503110988	/PO#				
3/25/25	3/25	A48534	DFT: 000930		11641 FICA WITHHOLDING	100011			85.18	995.87	
					INTERNAL REVENUE SERVICE	INV# T3 202503251019	/PO#				
3/25/25	3/25	A48534	DFT: 000930		11641 MEDICARE WITHHOLDING	100011			19.92	1,015.79	
					INTERNAL REVENUE SERVICE	INV# T4 202503251019	/PO#				
				=====	MARCH ACTIVITY	DB:	201.34	CR:	0.00	201.34	

51000512.10		EMPLOYER-T.M.R.S.									
		B E G I N N I N G B A L A N C E								713.72	
3/14/25	4/02	A48867	DFT: 000938		11642 TMRS-RETIREMENT	100008			78.35	792.07	
					TEXAS MUNICIPAL	INV# 110202503110988	/PO#				
3/25/25	4/02	A48868	DFT: 000938		11642 TMRS-RETIREMENT	100008			85.21	877.28	
					TEXAS MUNICIPAL	INV# 110202503251019	/PO#				
				=====	MARCH ACTIVITY	DB:	163.56	CR:	0.00	163.56	

51000512.20		GROUP H/D INS PREMIUMS									
		B E G I N N I N G B A L A N C E								3,217.68	
3/14/25	4/02	A48876	CHK: 068266		11642 HEALTH/DENTAL INSURANCE	100419			12.20	3,229.88	
					TML - IEBP	INV# 1ED202503110988	/PO#				

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D E T A I L L I S T I N G

PAGE: 2

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Mar-2025 THRU Mar-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE	
3/14/25	4/02	A48878	CHK: 068266	11642	HEALTH/DENTAL INSURANCE	100419			309.30	3,539.18	
				TML - IEBP		INV# 1EM202503110988	/PO#				
3/20/25	4/02	A48890	CHK: 068266	11642	COBRA ADMIN FEE	100419			0.57	3,539.75	
				TML - IEBP		INV# PPORTLA12504	/PO#				
3/25/25	4/02	A48877	CHK: 068266	11642	HEALTH/DENTAL INSURANCE	100419			12.20	3,551.95	
				TML - IEBP		INV# 1ED202503251019	/PO#				
3/25/25	4/02	A48879	CHK: 068266	11642	HEALTH/DENTAL INSURANCE	100419			309.30	3,861.25	
				TML - IEBP		INV# 1EM202503251019	/PO#				
				MARCH ACTIVITY	DB:	643.57	CR:	0.00	643.57		
<hr/>											
51000512.30			WORKER'S COMPENSATION								
			B E G I N N I N G B A L A N C E								612.08
3/26/25	3/27	A48582	CHK: 068201	11635	INSURANCE	100418			14.85	626.93	
				TML INTERGOVERNMENTAL RISK		INV# 9059/032025	/PO#				
				MARCH ACTIVITY	DB:	14.85	CR:	0.00	14.85		
<hr/>											
51000532.01			AUDIT FEES								
			B E G I N N I N G B A L A N C E								0.00
3/12/25	3/14	A48349	CHK: 068138	11626	AUDIT FEES	104228			1,500.00	1,500.00	
				PATILLO, BROWN & HILL, L		INV# 499727	/PO#				
				MARCH ACTIVITY	DB:	1,500.00	CR:	0.00	1,500.00		
<hr/>											
51000533.14			CONTRACTED SERVICES								
			B E G I N N I N G B A L A N C E								900.00
3/26/25	3/27	A48673	CHK: 068222	11635	COMPENSATION PLAN	102556			750.00	1,650.00	
				PUBLIC SECTOR PERSONNEL C		INV# 3751	/PO#				
				MARCH ACTIVITY	DB:	750.00	CR:	0.00	750.00		
<hr/>											
51000536.01			ELECTRICITY								
			B E G I N N I N G B A L A N C E								8,155.58
3/12/25	3/14	A48321	CHK: 068099	11626	ELECTRICITY SVCS FEBRUAR	102645			1,391.44	9,547.02	
				GEYA ENERGY, LP		INV# 34345923-4	/PO#				
				MARCH ACTIVITY	DB:	1,391.44	CR:	0.00	1,391.44		

Item #5.

4-03-2025 9:28 AM		D E T A I L L I S T I N G					PAGE: 3				
FUND : 503-BEACH OPERATING FUND							PERIOD TO USE: Mar-2025 THRU Mar-2025				
DEPT : 1000 OPERATIONS		SUPPRESS ZEROS					ACCOUNTS: ALL				
POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BALAN	Item #5.

51000536.02		TELEPHONE		B E G I N N I N G B A L A N C E						187.60	
3/12/25	3/14	A48327	CHK: 068095	11626	PHONE CHARGES JANUARY 20	102882			62.17	249.77	
					FRONTIER SOUTHWEST INC	INV# 18830907065/012025/PO#					
3/12/25	3/14	A48328	CHK: 068096	11626	PHONE CHARGES FEBRUARY 2	102882			72.70	322.47	
					FRONTIER SOUTHWEST INC	INV# 18830907065/022025/PO#					
3/12/25	3/14	A48329	CHK: 068097	11626	PHONE CHARGES MARCH 2025	102882			63.57	386.04	
					FRONTIER SOUTHWEST INC	INV# 18830907065/032025/PO#					
3/26/25	3/27	A48587	DFT: 000932	11635	PHONE CASE	100461			19.88	405.92	
					CAPITAL ONE	INV# 02032025	/PO#				
					MARCH ACTIVITY	DB: 218.32	CR: 0.00		218.32		

51000536.03		WATER		B E G I N N I N G B A L A N C E						2,945.67	
3/26/25	3/27	A48569	CHK: 068196	11635	WATER / SEWER MARCH 2025	100335			629.06	3,574.73	
					PORT LAVACA, CITY OF	INV# 03/2025	/PO#				
					MARCH ACTIVITY	DB: 629.06	CR: 0.00		629.06		

51000543.04		R & M- IMPROVEMENT OTB		B E G I N N I N G B A L A N C E						1,823.05	
3/26/25	3/27	A48588	DFT: 000932	11635	SPRAYPAINT	100461			17.94	1,840.99	
					CAPITAL ONE	INV# 02052025	/PO#				
					MARCH ACTIVITY	DB: 17.94	CR: 0.00		17.94		

51000544.55		R & M- VEHICLES & TRAILERS		B E G I N N I N G B A L A N C E						13.57	
3/26/25	3/27	A48728	CHK: 068236	11635	MAINTENANCE MANAGEMENT	104071			13.57	27.14	
					ENTERPRISE FLEET MANAGEME	INV# FBN5264202	/PO#				
					MARCH ACTIVITY	DB: 13.57	CR: 0.00		13.57		

51000551.11		VEHICLE LEASES		B E G I N N I N G B A L A N C E						4,522.50	
3/26/25	3/27	A48728	CHK: 068236	11635	MAINTENANCE MANAGEMENT	104071			904.50	5,427.00	
					ENTERPRISE FLEET MANAGEME	INV# FBN5264202	/PO#				
					MARCH ACTIVITY	DB: 904.50	CR: 0.00		904.50		

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Mar-2025 THRU Mar-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BALAN
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Item #5.

51000553.01	XFER OUT- FD 001- ADMIN CHG	
	BEGINNING BALANCE	3,833.75

3/31/25	4/02 B50034	21304 ADMINISTRATIVE FEES	JE# 029732	766.75	4,600.50
		MARCH ACTIVITY DB:	766.75	CR: 0.00	766.75

51000553.17	XFER OUT- FD 162 DREDGING	
	B E G I N N I N G B A L A N C E	6,250.00

3/31/25	4/02 B50035	21304 DREDGING	JE# 029734	1,250.00	7,500.00
	<u> </u>	MARCH ACTIVITY	DB: 1,250.00	CR: 0.00	1,250.00

51000554.91	CREDIT CARD FEES	
	BEGINNING BALANCE	1,115.24

3/03/25	3/04 B49826 E.F.T.	000000	21275 CARDCONNECT - FEBRUARY 2025	JE# 029659		230.87	1,346.11
	<u>MARCH ACTIVITY</u>	DB:	230.87	CR:	0.00	230.87	

★-★-★-★-★-★-★-★-★-★-★-★-★-★-★-

000 ERRORS IN THIS REPORT!

--*-*-*-*-*-*-*-*-*-*-*-*-*-*

★★ REPORT TOTALS ★★

--- DEBITS ---

--- CREDITS ---

BEGINNING BALANCES:

57,465.12

0.00

REPORTED ACTIVITY:

11,453.95

0.00

ENDING BALANCES:

68,919.07

0.00

TOTAL FUND ENDING BALANCE:

68,919.07

SELECTION CRITERIA

Item #5.

FISCAL YEAR: Oct-2024 / Sep-2025
FUND: Include: 503
PERIOD TO USE: Mar-2025 THRU Mar-2025
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: 1000 THRU 1000
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

4-03-2025 9:28 AM

DETAIL LISTING

PAGE: 1

FUND : 001-GENERAL FUND

PERIOD TO USE: Mar-2025 THRU Mar-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== BALAN

Item #5.

50501511.01 SALARIES & WAGES
B E G I N N I N G B A L A N C E 76,974.72

3/14/25 3/11 P06676 PYEXP 01664 BI-WEEKLY & SALARY PAYROLL 7,637.61 84,612.33

3/28/25 3/25 P06681 PYEXP 01666 BI-WEEKLY & SALARY PAYROLL 8,194.38 92,806.71

===== MARCH ACTIVITY DB: 15,831.99 CR: 0.00 15,831.99

50501511.07 SALARIES & WAGES-OVERTIME
B E G I N N I N G B A L A N C E 9,344.60

3/14/25 3/11 P06676 PYEXP 01664 BI-WEEKLY & SALARY PAYROLL 1,470.37 10,814.97

3/28/25 3/25 P06681 PYEXP 01666 BI-WEEKLY & SALARY PAYROLL 1,267.94 12,082.91

===== MARCH ACTIVITY DB: 2,738.31 CR: 0.00 2,738.31

50501512.05 EMPLOYER-SOCIAL SECURITY
B E G I N N I N G B A L A N C E 7,015.36

3/11/25 3/11 A48101 DFT: 000918 11628 FICA WITHHOLDING 100011 534.12 7,549.48

INTERNAL REVENUE SERVICE INV# T3 202503110988 /PO#

3/11/25 3/11 A48101 DFT: 000918 11628 MEDICARE WITHHOLDING 100011 124.92 7,674.40

INTERNAL REVENUE SERVICE INV# T4 202503110988 /PO#

3/25/25 3/25 A48534 DFT: 000930 11641 FICA WITHHOLDING 100011 556.08 8,230.48

INTERNAL REVENUE SERVICE INV# T3 202503251019 /PO#

3/25/25 3/25 A48534 DFT: 000930 11641 MEDICARE WITHHOLDING 100011 130.04 8,360.52

INTERNAL REVENUE SERVICE INV# T4 202503251019 /PO#

===== MARCH ACTIVITY DB: 1,345.16 CR: 0.00 1,345.16

50501512.10 EMPLOYER-T.M.R.S.
B E G I N N I N G B A L A N C E 6,072.64

3/14/25 4/02 A48867 DFT: 000938 11642 TMRS-RETIREMENT 100008 540.10 6,612.74

TEXAS MUNICIPAL INV# 110202503110988 /PO#

3/25/25 4/02 A48868 DFT: 000938 11642 TMRS-RETIREMENT 100008 561.12 7,173.86

TEXAS MUNICIPAL INV# 110202503251019 /PO#

===== MARCH ACTIVITY DB: 1,101.22 CR: 0.00 1,101.22

50501512.20 GROUP H/D INS PREMIUMS
B E G I N N I N G B A L A N C E 24,058.66

3/14/25 4/02 A48876 CHK: 068266 11642 HEALTH/DENTAL INSURANCE 100419 24.40 24,083.06

TML - IEBP INV# 1ED202503110988 /PO#

FUND : 001-GENERAL FUND

PERIOD TO USE: Mar-2025 THRU Mar-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====	Item #5.
3/14/25	4/02	A48878	CHK: 068266	11642	HEALTH/DENTAL INSURANCE	100419			618.60	24,701.66	
				TML - IEBP		INV# 1EM202503110988	/PO#				
3/14/25	4/02	A48882	CHK: 068266	11642	HEALTH/DENTAL INSURANCE	100419			62.64	24,764.30	
				TML - IEBP		INV# 1FD202503110988	/PO#				
3/14/25	4/02	A48884	CHK: 068266	11642	HEALTH/DENTAL INSURANCE	100419			904.71	25,669.01	
				TML - IEBP		INV# 1FM202503110988	/PO#				
3/14/25	4/02	A48888	CHK: 068266	11642	HEALTH/DENTAL INSURANCE	100419			592.06	26,261.07	
				TML - IEBP		INV# 1SM202503110988	/PO#				
3/20/25	4/02	A48873	CHK: 068266	11642	HEALTH INSURANCE	100419			0.04	26,261.11	
				TML - IEBP		INV# PPORTLA12504	/PO#				
3/20/25	4/02	A48890	CHK: 068266	11642	COBRA ADMIN FEE	100419			3.98	26,265.09	
				TML - IEBP		INV# PPORTLA12504	/PO#				
3/25/25	4/02	A48877	CHK: 068266	11642	HEALTH/DENTAL INSURANCE	100419			24.40	26,289.49	
				TML - IEBP		INV# 1ED202503251019	/PO#				
3/25/25	4/02	A48879	CHK: 068266	11642	HEALTH/DENTAL INSURANCE	100419			618.60	26,908.09	
				TML - IEBP		INV# 1EM202503251019	/PO#				
3/25/25	4/02	A48883	CHK: 068266	11642	HEALTH/DENTAL INSURANCE	100419			62.64	26,970.73	
				TML - IEBP		INV# 1FD202503251019	/PO#				
3/25/25	4/02	A48885	CHK: 068266	11642	HEALTH/DENTAL INSURANCE	100419			904.71	27,875.44	
				TML - IEBP		INV# 1FM202503251019	/PO#				
3/25/25	4/02	A48889	CHK: 068266	11642	HEALTH/DENTAL INSURANCE	100419			592.06	28,467.50	
				TML - IEBP		INV# 1SM202503251019	/PO#				
				=====	MARCH ACTIVITY	DB: 4,408.84	CR: 0.00		4,408.84		

50501512.30			WORKER'S COMPENSATION								
			B E G I N N I N G		B A L A N C E					3,656.14	
3/26/25	3/27	A48582	CHK: 068201	11635	INSURANCE	100418			89.31	3,745.45	
				TML INTERGOVERNMENTAL RISK		INV# 9059/032025	/PO#				
				=====	MARCH ACTIVITY	DB: 89.31	CR: 0.00		89.31		

50501523.03			CLEANING & JANITORIAL								
			B E G I N N I N G		B A L A N C E					6,263.06	
3/12/25	3/14	A48207	CHK: 068106	11626	TRASH BAGS & TOILET PAPE	100190			119.92	6,382.98	
				GULF COAST PAPER COMPANY		INV# 2621688	/PO#				
3/12/25	3/14	A48380	CHK: 068061	11626	SUGAR CANISTERS & TRASH	104500			311.44	6,694.42	
				AMAZON CAPITAL SERVICES,		INV# 1G4W-J77D-66VT	/PO#				
				=====	MARCH ACTIVITY	DB: 431.36	CR: 0.00		431.36		

50501524.01			UNIFORMS								
			B E G I N N I N G		B A L A N C E					849.15	

4-03-2025 9:28 AM
FUND : 001-GENERAL FUND
DEPT : 0501 PARKS & RECREATION

D E T A I L L I S T I N G

PAGE: 3
PERIOD TO USE: Mar-2025 THRU Mar-2025
ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BALAN=====	Item #5.
3/12/25	3/14	A48153	CHK: 068075	11626	UNIFORMS		100109		41.56	890.71	
					CINTAS - R.U.S., LP	INV#	4218755799	/PO#			
3/12/25	3/14	A48159	CHK: 068075	11626	UNIFORMS		100109		41.56	932.27	
					CINTAS - R.U.S., LP	INV#	4219486084	/PO#			
3/12/25	3/14	A48165	CHK: 068075	11626	UNIFORMS		100109		41.56	973.83	
					CINTAS - R.U.S., LP	INV#	4220218597	/PO#			
3/12/25	3/14	A48171	CHK: 068075	11626	UNIFORMS		100109		29.61	1,003.44	
					CINTAS - R.U.S., LP	INV#	4220959059	/PO#			
3/12/25	3/14	A48177	CHK: 068075	11626	UNIFORMS		100109		29.61	1,033.05	
					CINTAS - R.U.S., LP	INV#	4221705364	/PO#			
3/12/25	3/14	A48186	CHK: 068075	11626	UNIFORMS		100109		29.61	1,062.66	
					CINTAS - R.U.S., LP	INV#	422450937	/PO#			
					MARCH ACTIVITY	DB:	213.51	CR:	0.00	213.51	

50501526.01 GENERAL SAFETY & TOOLS
B E G I N N I N G B A L A N C E 2,009.94

3/12/25	3/14	A48238	CHK: 068168	11626	PARTS - METER WRENCH KEY	100471			63.95	2,073.89	
					YOUNG PLUMBING CO	INV#	QB5944	/PO#			
					MARCH ACTIVITY	DB:	63.95	CR:	0.00	63.95	

50501533.14 CONTRACTED SERVICES
B E G I N N I N G B A L A N C E 15,300.00

3/26/25	3/27	A48763	CHK: 068234	11646	MOWING	103938			3,087.50	18,387.50	
					WARD, PAUL KEVIN	INV#	INV0380	/PO#	25-00016		
					MARCH ACTIVITY	DB:	3,087.50	CR:	0.00	3,087.50	

50501536.01 ELECTRICITY
B E G I N N I N G B A L A N C E 18,143.37

3/12/25	3/14	A48321	CHK: 068099	11626	ELECTRICITY SVCS FEBRUAR	102645			4,273.85	22,417.22	
					GEKA ENERGY, LP	INV#	34345923-4	/PO#			
					MARCH ACTIVITY	DB:	4,273.85	CR:	0.00	4,273.85	

50501536.03 WATER
B E G I N N I N G B A L A N C E 8,979.02

3/26/25	3/27	A48569	CHK: 068196	11635	WATER / SEWER MARCH 2025	100335			1,542.73	10,521.75	
					PORT LAVACA, CITY OF	INV#	03/2025	/PO#			
					MARCH ACTIVITY	DB:	1,542.73	CR:	0.00	1,542.73	

4-03-2025 9:28 AM		D E T A I L L I S T I N G				PAGE: 4					
FUND : 001-GENERAL FUND						PERIOD TO USE: Mar-2025 THRU Mar-2025					
DEPT : 0501 PARKS & RECREATION		SUPPRESS ZEROS				ACCOUNTS: ALL					
POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BALAN=====	Item #5.

50501543.04		R & M IMPROVEMENT OTB									
		B E G I N N I N G B A L A N C E								16,525.67	
3/12/25	3/14	A48336	CHK: 068059	11626	REPLACE TRANSFORMER	103170			1,060.00	17,585.67	
				ACOSTA	ELECTRIC	INV# 13081	/PO#				
3/12/25	3/14	A48123	CHK: 068118	11633	DUMP BUCKET REPAIR	100253			6,333.44	23,919.11	
				KRAFTSMAN, LP		INV# 40937	/PO# 25-00060				
				MARCH	ACTIVITY	DB: 7,393.44	CR: 0.00		7,393.44		

50501543.10		SWIMMING POOL OPERATIONS									
		B E G I N N I N G B A L A N C E								851.03	
3/12/25	3/14	A48327	CHK: 068095	11626	PHONE CHARGES JANUARY 20	102882			59.82	910.85	
				FRONTIER	SOUTHWEST INC	INV# 18830907065/012025/PO#					
3/12/25	3/14	A48328	CHK: 068096	11626	PHONE CHARGES FEBRUARY 2	102882			63.28	974.13	
				FRONTIER	SOUTHWEST INC	INV# 18830907065/022025/PO#					
3/12/25	3/14	A48329	CHK: 068097	11626	PHONE CHARGES MARCH 2025	102882			54.38	1,028.51	
				FRONTIER	SOUTHWEST INC	INV# 18830907065/032025/PO#					
3/26/25	3/27	A48569	CHK: 068196	11635	WATER / SEWER MARCH 2025	100335			134.17	1,162.68	
				PORT LAVACA, CITY OF		INV# 03/2025	/PO#				
				MARCH	ACTIVITY	DB: 311.65	CR: 0.00		311.65		

50501544.55		R & M- VEHICLES & TRAILERS									
		B E G I N N I N G B A L A N C E								1,426.67	
3/12/25	3/14	A48242	CHK: 068088	11626	CITY LOGO CAR DECAL	100630			85.00	1,511.67	
				ECLIPSE	ENTERPRISES	INV# 34989	/PO#				
3/12/25	3/14	A48364	CHK: 068132	11626	WHEEL & WINDSHIELD CLEAN	104345			26.00	1,537.67	
				THIRD COAST	DISTRIBUTING,	INV# 040877	/PO#				
3/26/25	3/27	A48728	CHK: 068236	11635	MAINTENANCE MANAGEMENT	104071			64.82	1,602.49	
				ENTERPRISE	FLEET MANAGEME	INV# FBN5264202	/PO#				
				MARCH	ACTIVITY	DB: 175.82	CR: 0.00		175.82		

50501544.65		R & M- MACHINERY & EQUIPMENT									
		B E G I N N I N G B A L A N C E								2,200.32	
3/12/25	3/14	A48340	CHK: 068083	11626	DISCHARGE CHUTES & GREAS	103239			43.88	2,244.20	
				D.I.	POWER EQUIPMENT	INV# 19698	/PO#				
3/26/25	3/27	A48605	CHK: 068212	11635	MOTOMIX	101258			42.99	2,287.19	
				ACE	HARDWARE	INV# 196146	/PO#				
				MARCH	ACTIVITY	DB: 86.87	CR: 0.00		86.87		

FUND : 001-GENERAL FUND

PERIOD TO USE: Mar-2025 THRU Mar-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BALAN	Item #5.
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50501551.11

VEHICLE LEASES

B E G I N N I N G B A L A N C E

13,186.96

3/26/25 3/27 A48728 CHK: 068236

11635 MAINTENANCE MANAGEMENT 104071

1,866.10

15,053.06

ENTERPRISE FLEET MANAGEME INV# FBN5264202

/PO#

<u>=====</u>	MARCH ACTIVITY	DB:	1,866.10	CR:	0.00	1,866.10
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★—★—★—★—★—★—★—★—★—★—★—★—★—★—

000 ERRORS IN THIS REPORT!

★~★~★~★~★~★~★~★~★~★~★~★~★~

★★ REPORT TOTALS ★★

--- DEBITS ---

--- CREDITS ---

BEGINNING BALANCES: 405,293.08

0.00

REPORTED ACTIVITY: 44,961.61

0.00

ENDING BALANCES: 450,254.69

0.00

TOTAL FUND ENDING BALANCE: 450,254.69

SELECTION CRITERIA

Item #5.

FISCAL YEAR: Oct-2024 / Sep-2025
FUND: Include: 001
PERIOD TO USE: Mar-2025 THRU Mar-2025
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: 0501 THRU 0501
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

COMMUNICATION

SUBJECT: Discuss Financial reports at Lighthouse Beach Campground.

INFORMATION:

Lighthouse Beach Campground

CAMPSPOT REPORTING

Class	Metric Name	Aug '24	Aug '23	Sept '24	Sept '23	Oct '24	Oct '23	Nov '24	Nov '23	Dec '24	Dec '23	Jan '25	Jan '24	Feb '25	Feb '24	Mar '25	Mar '24	Apr 1 '25 thru 4/22	Apr 1 '24 thru 4/22
Tent Sites	Days in Month	31	31	30	30	31	31	30	30	31	31	31	31	28	29	31	31	22	22
Tent Sites	# of Active Sites	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
Tent Sites	Site Nights	1	3	0	5	7	0	1	10	4	19	0	3	3	1	4	21	4	3
Tent Sites	Occupancy	0.6%	1.9%	0%	3.3%	4.5%	0	0.67%	6.7%	1.70%	12.26%	0	1.9%	2.1%	0.70%	2.58%	13.6%	3.63%	2.7%
Tent Sites	Site Revenue	\$25.00	\$60.00	\$0.00	\$100.00	\$175.00	\$0.00	\$25.00	\$200.00	\$100.00	\$ 380.00	0	\$60.00	\$75.00	\$ 20.00	\$ 100.00	\$ 420.00	\$ 100.00	\$ 60.00
Tent Sites	Fee Revenue	\$2.00	\$6.00	\$0.00	\$6.00	\$10.00	\$0.00	\$2.00	\$4.00	\$8.00	\$ 7.13	0	\$0.87	\$2.00	\$ 2.00	\$ 8.00	\$ 16.00	\$ 8.00	\$ 4.00
RV Sites	Days in Month	31	31	30	30	31	31	30	30	31	31	31	31	28	29	31	31	22	22
RV Sites	# of Active Sites	54	54	54	54	54	54	54	54	54	54	53	53	53	53	53	53	53	53
RV Sites	Site Nights	326	867	253	796	326	803	297	579	185	488	193	393	171	470	252	482	217	336
RV Sites	Occupancy	19.47%	51.79%	15.60%	49.14%	19.47%	48.00%	18.33%	35.74%	12%	29.15%	11.75%	23.92%	11.52%	30.58%	15.34%	29.34%	18.61%	28.82%
RV Sites	Site Revenue	\$6,786.58	\$16,491.20	\$5,211.97	\$16,434.02	\$7,737.90	\$16,383.25	\$6,527.58	\$11,378.40	\$2,922.92	\$ 9,212.37	\$ 2,741.09	\$7,440.21	\$ 3,723.28	9866.87	\$ 7,321.27	12119.36	\$ 5,503.34	6437.8
RV Sites	Fee Revenue	\$78.52	\$116.27	\$34.00	\$96.90	\$126.00	\$134.61	\$18.00	\$105.27	\$16.00	\$ 94.90	\$ 54.00	\$36.89	\$ 28.00	64.44	\$ 70.00	101.15	\$ 48.00	27.94
Total Revenue		\$6,892.10	\$16,673.47	\$5,245.97	\$16,636.92	\$8,048.90	\$16,517.86	\$6,572.58	\$11,687.67	\$3,046.92	\$9,694.40	\$ 2,795.09	\$7,537.97	\$ 3,828.28	\$9,953.31	\$ 7,499.27	\$12,656.51	\$ 5,659.34	\$6,529.74

Reason for Reservation (of customers that answered question)																			
Work	3	22	2	17	4	19	3	17	2	7	0	2	1	3	2	4	5	2	
Vacation	3	8	3	12	11	10	1	6	4	5	5	6	9	6	9	5	6	1	

Total Revenue Aug '24 - Mar '25\$43,929.11

Total Revenue Aug '23 - Mar '24\$101,358.11

difference\$57,429.00

COMMUNICATION

SUBJECT: Receive update on the Parks Master Plan.

INFORMATION:

COMMUNICATION

SUBJECT: Discuss Capital Improvement Plan (CIP) for fiscal year 2025-26.

INFORMATION:

