



## CITY COUNCIL REGULAR MEETING

Monday, October 09, 2023 at 6:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

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### PUBLIC NOTICE OF MEETING

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**The following item will be addressed at this or any other meeting of the city council upon the request of the mayor, any member(s) of council and/or the city attorney:**

*Announcement by the mayor that council will retire into closed session for consultation with city attorney on matters in which the duty of the attorney to the city council under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).*

**(All matters listed under the consent agenda item are routine by the city council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)**

### AGENDA

*Council will consider/discuss the following items and take any action deemed necessary.*

#### MEETING PROCEDURE

**Public notice is hereby given that the City Council of the City of Port Lavaca, Texas, will hold a regular meeting Monday, October 09, 2023 beginning at 6:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the items listed.**

***[After publication, any information in a council packet is subject to change during the meeting]***

The meeting will also be available via the video conferencing application "ZOOM".

Join Zoom Meeting:

<https://us02web.zoom.us/j/82680081279?pwd=MWFic1F1VC9adDd4U1VJNDR1cnIzZz09>

Meeting ID: 826 8008 1279

Passcode: 408952

One tap mobile

+13462487799,,82680081279#,,,408952# US (Houston)

Dial by your location

+1 346 248 7799 US (Houston)

**I. ROLL CALL****II. CALL TO ORDER****III. INVOCATION****IV. PLEDGE OF ALLEGIANCE****V. PRESENTATION(S)**

- Proclamation that October is Fire Prevention Month

**VI. COMMENTS FROM THE PUBLIC**

*(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

**VII. CONSENT AGENDA** - Council will consider/discuss the following items and take any action deemed necessary

- [A.](#) Minutes of September 05, 2023 Special Meeting
- [B.](#) Minutes of September 11, 2023 Regular Meeting
- [C.](#) Minutes of September 25, 2023 Special and Workshop Meeting
- [D.](#) Review of Credit Card Statement
- [E.](#) Receive Monthly Financial Highlight Report
- [F.](#) Consider Quarterly Investment Report ending September 30, 2023
- [G.](#) Receive Victoria Economic Development Corporation (VEDC) Monthly Report

**VIII. ACTION ITEMS** - Council will consider/discuss the following items and take any action deemed necessary

- [1.](#) Consider Resolution No. R-100923-1 of the City of Port Lavaca, Texas, for the nomination of candidates for the Board of Directors of the Calhoun County Appraisal District 2024-2025 Term. Presenter is Jody Weaver
- [2.](#) Consider award of Construction Contract for the Harbor of Refuge Railroad Culvert Replacement Project. Presenter is Jody Weaver
- [3.](#) Consider adding the Harbor of Refuge Railroad Culvert Replacement Project to the Community Development Block Grant – Mitigation (CDBG-MIT) application for the Corporation Ditch Drainage Improvement Project. Presenter is Jody Weaver
- [4.](#) Consider and approve Resolution No. R-100923-2 for items approved at previous meeting concerning the General Land Office's (GLO) Regional Council of Government Method of Distribution (COG MOD) Mitigation Program application. Presenter is Jody Weaver
- [5.](#) Consider approval of amendments to the Port Lavaca Pride Façade grant program. Presenter is Jody Weaver
- [6.](#) Consider proposed submittal of proposal to Matagorda Bay Mitigation Trust in response to Request for Proposals #2023-2024-01. Presenter is Jody Weaver

- [7.](#) Consider recommendation of the Port Commission for approval of Urban Engineering Task Order No. 33 for Smoke Testing of Hillside Terrace, Vela, Alamo Heights and Loop 1090 Lift Station basins, in the amount of \$63,800.00. Presenter is Wayne Shaffer
- [8.](#) Consider Second and Final Reading of an Ordinance (G-10-23) of the City of Port Lavaca amending the Code of Ordinances, by Repealing Chapter 30, Article II. Juvenile Curfew; and providing an effective date. Presenter is Colin Rangnow
- [9.](#) Consider First Reading of an Ordinance (G-11-23) of the City of Port Lavaca amending Section 3 of that certain ordinance designating the type and location of Traffic Control Devices within the City of Port Lavaca, Passed and Approved by City Council the 8th day of September, 1986, and recorded in City Council Minute Records, Volume "HH", Page 41, by adding new street locations to said ordinance in said Section 3; Repealing Clause; and providing an effective date. Presenter is Colin Rangnow

## **IX. ADJOURNMENT**

**CERTIFICATION OF POSTING NOTICE**

This is to Certify that the above foregoing notice of a Regular Meeting of the City Council of the City of Port Lavaca, Texas, to be held Monday, October 09, 2023 beginning at 6:30 p.m., was posted at City Hall, easily accessible to the Public, as of 5:00 p.m., Friday, October 06, 2023.

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**Mandy Grant**, *City Secretary*

**ADA NOTICE**

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

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# **COMMUNICATION**

**SUBJECT:** Proclamation that October is Fire Prevention Month

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**INFORMATION:**



# PROCLAMATION

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,800 people in the United States in 2021, according to the National Fire Protection Association® (NFPA®), and fire departments in the United States responded to 338,000 home fires; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires almost in half; and

WHEREAS, Port Lavaca, Texas first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Port Lavaca, Texas residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

NOW, THEREFORE, I, Jack Whitlow, Mayor of the City of Port Lavaca, Texas, by virtue of the power vested in me, do hereby declare and proclaim that the week of October 8–14, 2023, 2023 shall be designated as

## FIRE PREVENTION WEEK

**“Cooking safety starts with YOU. Pay attention to fire prevention”**

in the City of Port Lavaca, and I urge all citizens to join the Mayor, Council, staff, and employees of the City to do their part to increase fire safety awareness in our community.

WITNESS MY HAND AND THE GREAT SEAL OF THE CITY OF PORT LAVACA, TEXAS this the 9<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Jack Whitlow, Mayor

ATTEST:  
  
\_\_\_\_\_  
Mandy Grant, City Secretary

# COMMUNICATION

SUBJECT: Minutes of September 05, 2023 Special Meeting

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## INFORMATION:



# CITY COUNCIL SPECIAL MEETING

Tuesday, September 05, 2023 at 5:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

## MINUTES

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 5<sup>th</sup> day of September, 2023, the City Council of the City of Port Lavaca, Texas, convened in a special meeting at 5:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

### I. ROLL CALL

Jack Whitlow	Mayor
Daniel Aguirre	Councilman, District 1
Tim Dent	Councilman, District 2
Allen Tippet	Councilman, District 3
Jim Ward	Councilman, District 5
Ken Barr	Councilman, District 6

And with the following absent:

Rosie G. Padron	Councilwoman, District 4, Mayor Pro Tem
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## CITY COUNCIL SPECIAL MEETING

### II. CALL TO ORDER

- Mayor Whitlow called the meeting to order at 5:33 p.m. and presided.

### III. COMMENTS FROM THE PUBLIC

*(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

- Mayor Whitlow asked for comments from the public and there were none.

### IV. ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary.*

1. Conduct Public Hearing on the 2023-2024 fiscal year Budget. Presenter is Susan Lang

Mayor Whitlow announced that the public hearing was now open at 5:34 p.m.

Finance Director Lang advised Council that in accordance with the State of Texas Property Tax Code, the Comptroller of Texas' Truth-in-Taxation rules, the Local Government Code and the City's Charter, the City is required to hold a public hearing on the 2023-2024 Fiscal Year Budget.

Mayor Whitlow announced that the first public hearing on the proposed 2023-2024 Fiscal Year Budget was now closed at 5:37 p.m.

Mayor Whitlow announced that only one public hearing is required and satisfies the requirements for a later vote on the first reading of ordinance adopting the annual budget.

No action necessary and none taken.

**2. Conduct Public Hearing on proposed 2023 Tax Rate. Presenter is Susan Lang**

Mayor Whitlow announced that the public hearing was now open at 5:38 p.m.

Finance Director Lang advised Council that In accordance with the State of Texas Property Tax Code, the Comptroller of Texas' Truth-in-Taxation rules, the Local Government Code and the City's Charter, the City is required to hold a public hearing on the 2023 Tax Rate.

Mayor Whitlow announced that the first public hearing on the proposed 2023 Tax Rate was now closed at 5:41 p.m.

Mayor Whitlow announced that only one public hearing is required and satisfies the requirements for a later vote on the first reading of ordinance adopting the Tax Rate.

Councilman District 5 Ward also announced that Council will consider the second and final reading of the ordinance to adopt the 2023 Tax Rate at the regular meeting scheduled for Monday, September 11, 2023, commencing at 6:30 p.m.

No action necessary and none taken.

**3. Consider First reading of an Ordinance (S-1-23) approving the annual Budget for the City of Port Lavaca, Texas and adopting the budget document for the fiscal year October 01, 2023 thru September 30, 2024. Presenter is Jody Weaver**

Finance Director Lang advised Council that In accordance with the State of Texas Property Tax Code, the Comptroller of Texas' Truth-in-Taxation rules, the Local Government Code and the City's Home Rule Charter, we have prepared an Ordinance that, if approved, meets the requirements as established by the governing legislation.

On July 24, 2023 (CIP) and August 21, 2023, the City Council held budget workshops to review recommendations from the City Manager for the FY 2023-2024 budget. The proposed budget was filed with the City Secretary and published on the City's website on August 15, 2023.

On August 21, 2023, the City Council announced a public hearing on the FY 2023-2024 Budget to be held on September 05, 2023. Because the proposed tax rate exceeds the No-New-Revenue rate, legislation considers it a tax increase, and requires special language to be included in the Notice of Public Hearing on the Budget, the front page of the proposed budget and the front page of the adopted budget.

The City published a notice of public hearing on the budget in the newspaper of general circulation (Port Lavaca Wave) on August 30, 2023 and posted the same notice on the City's website.

The budget, with changes recommended by City Council in the August 21, 2023 workshop, is recommended for the City Council's approval, and contains combined Revenues of \$23,627,553 followed by combined Expenditures of \$22,518,956 leaving combined Fund Balance reserves of \$13,773,239.

The Ordinance to adopt the budget contains authorization, as prescribed in the City Charter, Section 8.03, for the City Manager to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency.

Motion made by Councilman District 3 Tippit

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby adopts the 2023-2024 Fiscal Year Annual Budget, as presented by the Interim City Manager; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby adopts the 2023-2024 Fiscal Year Annual Budget Ordinance (S-1-23), as presented by the Interim City Manager, on this its first reading.

Seconded by Councilman District 6 Barr

Voting Yea and Record Vote:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilman District 5 Ward, Councilman District 6 Barr

Voting Nay and Record Vote: None

**4. Consider First reading of an Ordinance (S-2-23) fixing the Tax Rate and Tax Levy for the City of Port Lavaca, Texas for the year 2023. Presenter is Jody Weaver**

Finance Director Lang advised Council that In accordance with the State of Texas Property Tax Code, the Comptroller of Texas' Truth-in-Taxation rules, the Local Government Code and the City's Charter, we have prepared an Ordinance that, if approved, meets the requirements as established by the governing legislation.

On August 21, 2023, the City Council took a record vote to propose a lesser tax rate (\$0.7807) as levied on properties as the previous year. Because the proposed tax rate exceeds the No-New-Revenue rate, legislation considers it a tax increase, and requires a public hearing. City Council announced a date and time for a public hearing on the tax rate to be held on September 05, 2023.

The City published a notice of public hearing on the tax increase in the newspaper of general circulation (Port Lavaca Wave) on August 30, 2023 and posted the same notice on the City's website.

**Motion #1:**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the property tax rate be increased by the adoption of a tax rate of \$0.7807, which is effectively a 13.23% increase in the tax rate; and .

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves fixing the 2023 Tax Rate and Tax Levy Ordinance (S-3-22) on this its first reading.

Seconded by Councilman District 3 Tippit

Voting Yea and Record Vote:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilman District 5 Ward, Councilman District 6 Barr

Voting Nay and Record Vote: None

**Motion #2:**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, City Council adopts a Maintenance and Operations rate of \$0.6986.

Seconded by Councilman District 6 Barr

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilman District 5 Ward, Councilman District 6 Barr

**Motion #3:**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, City Council adopts an Interest & Sinking rate of \$0.0821.

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilman District 5 Ward, Councilman District 6 Barr

**V. ADJOURN SPECIAL MEETING**

Mayor Whitlow asked for motion to adjourn.

Motion made by Councilman District 6 Barr

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilman District 5 Ward, Councilman District 6 Barr

Special Meeting adjourned at 5:48 p.m.

\_\_\_\_\_  
Jack Whitlow, Mayor

\_\_\_\_\_  
Mandy Grant, City Secretary

# **COMMUNICATION**

**SUBJECT:** Minutes of September 11, 2023 Regular Meeting

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## **INFORMATION:**



# CITY COUNCIL REGULAR MEETING

Monday, September 11, 2023 at 6:30 PM  
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

## MINUTES

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 11<sup>th</sup> day of September, 2023, the City Council of the City of Port Lavaca, Texas, convened in a regular session at 6:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

### I. ROLL CALL

Jack Whitlow	Mayor
Daniel Aguirre	Councilman, District 1
Tim Dent	Councilman, District 2
Allen Tippit	Councilman, District 3
Rosie G. Padron*	Councilwoman, District 4, Mayor Pro Tem
Jim Ward	Councilman, District 5
Ken Barr	Councilman, District 6

\*Councilwoman District 4 (Mayor Pro Tem) Padron arrived at 6:58 p.m. during Agenda #2)

And with the following absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

### II. CALL TO ORDER

- Mayor Whitlow called the meeting to order at 6:31 p.m. and presided.

### III. INVOCATION

- Councilman Ward gave the invocation.

### IV. PLEDGE OF ALLEGIANCE

- Mayor Whitlow – Pledge of Allegiance.

### V. PRESENTATION(S)

- There were no presentations.

**VI. COMMENTS FROM THE PUBLIC**

(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

- Mayor asked for comments from the public and the following citizen spoke:
  - Mr. Gerhardt (Gary) John Jackson, 2205 Larry Dr., Port Lavaca, TX, had invitation for a presentation on 9-1-1 events held at the Calhoun County Library on Thursday, September 14, 2023 beginning at 6:00 p.m.

**VII. CONSENT AGENDA - (Council will consider/discuss the following items and take any action deemed necessary)**

- A. Minutes of August 14, 2023 Regular Meeting
- B. Minutes of August 21, 2023 Special and Workshop
- C. Review of Credit Card Statement
- D. Receive Monthly Financial Highlight Report
- E. Receive Victoria Economic Development Corporation (VEDC) Monthly Report

Motion made by Councilman District 6 Barr

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves all consent agenda items as listed.

Seconded by Councilman District 5 Ward

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

**VIII. ACTION ITEMS - (Council will consider/discuss the following items and take any action deemed necessary)**

1. **Conduct Public Hearing in accordance with the City of Port Lavaca Code of Ordinances, Chapter 12 Buildings and Building Regulations, Article IV - Substandard Buildings, Section 12-291 - Notice (a) and (b), for properties listed: Presenter is Derrick Smith**

Mayor Whitlow announced that the public hearing was now open at 6:43 p.m.

- |                        |   |
|------------------------|---|
| (a) 121 Massanet Dr.   | No property owners present                          |
| (b) 616 W. Mahan       | Arthur Piña will refurbish                          |
| (c) 503 S. San Antonio | Vera Archangel will refurbish                       |
| (d) 1422 Holloman      | Not Substandard (to be demolished)                  |
| (e) 112 Massanet       | Joe Villarreal, owner & Oscar Padron will refurbish |
| (f) 615 S. Ann St.     | Kenneth Yates will refurbish                        |

Mayor Whitlow announced that the first public hearing was now closed at 6:56 p.m.

No action necessary and none taken.

2. **Consider finding that the following properties listed, located in the City of Port Lavaca, Texas, are in violation of the City of Port Lavaca Code of Ordinances, Chapter 12 Buildings and Building Regulations, Article IV - Substandard Buildings, following a Public Hearing held on September 11, 2023. Presenter is Derrick Smith**

Motion made by Councilman District 3 Tippit

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby finds that the following properties listed, with the exception of (d) 1422 Holloman, located in the City of Port Lavaca, Texas, are in violation of the City of Port Lavaca Code of Ordinances, Chapter 12 Buildings and Building Regulations, Article IV - Substandard Buildings, following a Public Hearing held on September 11, 2023:

- |     |                    |  |
|-----|--------------------|--|
| (a) | 121 Massanet Dr.   | No property owners present                           |
| (b) | 616 W. Mahan       | Arthur Piña will refurbish.                          |
| (c) | 503 S. San Antonio | Vera Archangel will refurbish.                       |
| (d) | 1422 Holloman      | Not Substandard (to be demolished)                   |
| (e) | 112 Massanet       | Joe Villarreal, owner & Oscar Padron will refurbish. |
| (f) | 615 S. Ann St.     | Kenneth Yates will refurbish.                        |

Seconded by Councilman District 5 Ward

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

3. **Receive Budget Report from Undine, LLC for the Port Lavaca Water Treatment Plant for the 2023-2024 Fiscal Year pursuant to the Water Treatment Contract. Presenter is Jody Weaver**

Representatives were in attendance to address Council in presenting their Budget Report from Undine, LLC for the Port Lavaca Water Treatment Plant for the 2023-2024 Fiscal Year pursuant to the Water Treatment Contract. Representatives were Andy Thomas, Vance Tillman and Rich Melcher.

No action necessary and none taken.

4. **Consider request of the Chamber of Commerce for parade permit, traffic control assistance and closing off several streets, for the Annual “Lighted Christmas Parade” on Friday, December 01, 2023, beginning at 6:30 p.m. and also request waiver of any fees associated with the event. Presenter is Tania French**

Tania French, Port Lavaca Events Committee, advised Council that the Port Lavaca Chamber of Commerce requests approval for the Annual “Lighted Christmas Parade” on Friday, December 01, 2023, beginning at 6:30 p.m. The parade will begin at Bayfront Peninsula Park, travel down Main Street to Virginia to San Faubian and will end at Sandcrab Stadium. Chamber also requests assistance with traffic control and also for waiver of any fees associated with this event.

Motion made by Councilman District 6 Barr

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby request of the Chamber of Commerce for parade permit, traffic control assistance and closing off several streets, for the Annual “Lighted Christmas Parade” on Friday, December 01, 2023, beginning at 6:30 p.m. and also request waiver of any fees associated with the event.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

5. **Consider request of Our Lady of the Gulf Catholic Church for a parade permit and traffic control assistance for the “Marian Rosary” procession parade on Sunday, October 08, 2023 beginning at 5:00 p.m. and also request waiver of any fees associated with the event. Presenter is Colin Rangnow**

Police Chief Rangnow advised Council that Our Lady of the Gulf Catholic Church has requested a parade permit and traffic control assistance for the “Marian Rosary” procession parade on Sunday, October 08, 2023 beginning at 5:00 p.m. and also request waiver of any fees associated with the event.

Motion made by Councilman District 5 Ward

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves request of Our Lady of the Gulf Catholic Church for a parade permit and traffic control assistance for the “Marian Rosary” procession parade on Sunday, October 08, 2023 beginning at 5:00 p.m. and also request waiver of any fees associated with the event.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

6. **Consider request of Our Lady of the Gulf Catholic Church for a parade permit and traffic control assistance for their annual “Christ the King Eucharistic Procession Parade” on Sunday, November 26, 2023 beginning at 5:00 p.m. and also request waiver of any fees associated with the event. Presenter is Colin Rangnow**

Police Chief Rangnow advised Council that Our Lady of the Gulf Catholic Church has requested a parade permit and traffic control assistance for their annual “Christ the King Eucharistic Procession Parade” on Sunday, November 26, 2023 beginning at 5:00 p.m. and also request waiver of any fees associated with the event.

Motion made by Councilman District 5 Ward

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves request of Our Lady of the Gulf Catholic Church for a parade permit and traffic control assistance for their annual “Christ the King Eucharistic Procession Parade” on Sunday, November 26, 2023 beginning at 5:00 p.m. and also request waiver of any fees associated with the event.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

7. **Consider request of Calhoun County Fair Association (CCFA) for a parade permit and traffic control assistance on Saturday, October 14, 2023 beginning at 9:00 a.m.; the parade route will be from Sandcrab Stadium, San Faubion, N. Virginia, Main streets and ending at the Bayfront Peninsula; and also request waiver of any fees associated with the event. Presenter is Colin Rangnow**

Police Chief Rangnow advised Council that Amanda Gonzales, whom was in attendance on behalf of the Calhoun County Fair Association (CCFA), was requesting a parade permit and traffic control assistance on Saturday, October 14, 2023 beginning at 9:00 a.m.; the parade route will be from Sandcrab Stadium, Sam Faubion, N. Virginia, Main streets and ending at the Bayfront Peninsula; and also request waiver of any fees associated with the event.

Motion made by Councilman District 5 Ward

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves request of Calhoun County Fair Association (CCFA) for a parade permit and traffic control assistance on Saturday, October 14, 2023 beginning at 9:00 a.m.; and also request waiver of any fees associated with the event.

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

8. **Consider request of Port Lavaca Police Department for temporary street closure of 100 block E. Railroad Street from 200 block N. Virginia Street to 200 block N. Colorado Street for the annual “National Night Out Celebration” on Tuesday, October 03, 2023 from 5:00 p.m. to 9:00 p.m. and also request waiver of any fees, if any, associated with the event. Presenter is Colin Rangnow**

Police Chief Rangnow advised Council that the Port Lavaca Police Department is requesting a temporary street closure of 100 block E. Railroad Street from 200 block N. Virginia Street to 200 block N. Colorado Street for the annual “National Night Out Celebration” on Tuesday, October 03, 2023 from 5:00 p.m. to 9:00 p.m. and also request waiver of any fees, if any, associated with the event.

Motion made by Councilman District 5 Ward

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves request of Port Lavaca Police Department for temporary street closure of 100 block E. Railroad Street from 200 block N. Virginia Street to 200 block N. Colorado Street for the annual “National Night Out Celebration” on Tuesday, October 03, 2023 from 5:00 p.m. to 9:00 p.m. and also request waiver of any fees, if any, associated with the event.

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

9. **Consider request of the Port Lavaca Police Department to declare three fleet vehicles used in a patrol capacity as surplus and donate said vehicles to Calhoun County Independent School District (CCISD). Presenter is Colin Rangnow**

Police Chief Rangnow advised Council that the Port Lavaca Police Department is requesting to declare three fleet vehicles used in a patrol capacity as surplus and donate said vehicles to Calhoun County Independent School District (CCISD).

Motion made by Councilman District 5 Ward

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby request of the Port Lavaca Police Department to declare three fleet vehicles used in a patrol capacity as surplus and donate said vehicles to Calhoun County Independent School District (CCISD).

Seconded by Councilman District 6 Barr

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

10. **Consider appointment of member(s) to Recreation and Parks Board to fill a vacancy and/or start new term. Presenter is Jody Weaver**

Interim City Manager Weaver advised Council that the Recreation and Parks Board has two terms that have expired for Mac Sistrunk and Olga Szela. Both members have requested to be reappointed to the Recreation and Parks Board. There are no term limits established and the full term is for a period of two (2) years.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby reappoints Mac Sistrunk and Olga Szela to the Recreation and Parks Board to start a new two-term.

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

11. **Consider appointment of member(s) to Planning Board to fill a vacancy and/or start new term. Presenter is Jody Weaver**

Interim City Manager Weaver advised Council that the Planning Board has one term that has expired for Sheryl Cuellar. She has requested to be reappointed to the Planning Board. There are no term limits established and the full term is for a period of two (2) years.

Motion made by Councilman District 5 Ward

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby reappoints Sheryl Cuellar to the Planning Board to start a new two-term.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

12. **Consider proposed City Compensation plan for the 2023-2024 fiscal year. Presenter is Jody Weaver**

Interim City Manager Weaver advised Council that It is the policy of the City of Port Lavaca to perform a salary survey every two (2) years, to include city to city contact and survey data available through TML. Every sixth (6th) year the City contracts with a third party to review and recommend changes to the City's job descriptions and salaries. The last survey performed by a third party was performed in 2020 with the final report dated January 2021.

Staff performed a review of the current salaries paid and 100% of full-time positions are currently being paid at or above the minimum pay recommended in the Compensation plan adopted by Council last year. The average is 91% of the midpoint.

Last year (FY 2022-23), an in-house Salary Survey was performed by City staff which identified the prevailing wage rate, represented by salary mid-points, for the various entities that were used in the January 2021 study, as well as the TML Salary Survey for other jurisdictions close to our population.

Another in-house salary survey is not required by policy until next year, but staff did invest time to compare our current midpoints with those reported by our comparable cities in the annual TML salary survey. As a result of this review, we are recommending that the salary range for Municipal Clerk move from a 33 to a 34.

As discussed at the recent Budget Workshop, we are also proposing to ADD the job description of "Capital Projects/Grants Coordinator". This is an additional position to our FTE number.

We are also proposing a new job title of "Department Office Manager" be added to the salary structure in pay grade 40, and reclassification for the current Administrative Assistants in the Police Department and Public Works to "Office Manager-Police Department" and "Office Manager-Public Works Department" These are not additional positions, but rather a re-evaluation of the current job duties associated with those positions, which were overlooked when we performed the salary survey last fiscal year. We determined a "general" Administrative Assistant job title was not equivalent to the duties being performed, but more closely resembled the job titles of "Office Manager" when compared to other cities associated with our salary survey comparative cities. The proposed job descriptions are attached with a recommended pay grade of 40, which align with the duties currently being performed for each of those positions.

Staff has assembled job descriptions from among our comparative cities, active job postings and current pay scales associated with the Office Manager duties. We have determined that a pay grade of 40 should be assigned to an Office Manager job description, and request City Council's approval.

Finally, we have compared our City to neighboring cities and those who are considered emerging, such is the description for Port Lavaca. We would like to point out that Port Lavaca currently ranks 12th out of the 16 cities with the number of full-time employees per 10,000 population.

RECOMMENDATIONS:

1. The City approves the Salary Structure as presented, providing an amount equal to 5% of the estimated FY 2022-23 payroll for merit increases for FY 2023-24;
2. Approve the addition of one new position being "Capital Projects/Grants Coordinator" and approve the job description and grade as presented;
3. The addition of the job title "Office Manager" into the pay structure at grade 40 and approve the reclassification of the Administrative Assistant positions in the Police Department and Public Works Department into this new pay grade.
4. The City Headcount is approved at 100 full-time employees and 3.38 part-time FTEs.

Motion made by Councilman District 5 Ward

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves the proposed City Compensation plan for the 2023-2024 fiscal year as follows:

1. The City approves the Salary Structure as presented, providing an amount equal to 5% of the estimated FY 2022-23 payroll for merit increases for FY 2023-24;
2. Approve the addition of one new position being "Capital Projects/Grants Coordinator" and approve the job description and grade as presented;
3. The addition of the job title "Office Manager" into the pay structure at grade 40 and approve the reclassification of the Administrative Assistant positions in the Police Department and Public Works Department into this new pay grade.
4. The City Headcount is approved at 100 full-time employees and 3.38 part-time FTEs.

Seconded by Councilman District 2 Dent

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

13. **Consider Second and Final reading of an Ordinance (S-1-23) approving the annual Budget for the City of Port Lavaca, Texas and adopting the budget document for the fiscal year October 01, 2023 through September 30, 2024. Presenter is Jody Weaver**

Finance Director Lang advised Council that in accordance with the State of Texas Property Tax Code, the Comptroller of Texas' Truth-in-Taxation rules, the Local Government Code and the City's Home Rule Charter, we have prepared an Ordinance that, if approved, meets the requirements as established by the governing legislation.

On July 24, 2023 (CIP) and August 21, 2023, the City Council held budget workshops to review recommendations from the City Manager for the FY 2023-2024 budget. The proposed budget was filed with the City Secretary and published on the City's website on August 15, 2023.

On August 21, 2023, the City Council announced a public hearing on the FY 2023-2024 Budget to be held on September 05, 2023. Because the proposed tax rate exceeds the No-New-Revenue rate, legislation considers it a tax increase, and requires special language to be included in the Notice of Public Hearing on the Budget, the front page of the proposed budget and the front page of the adopted budget.

The City published a notice of public hearing on the budget in the newspaper of general circulation (Port Lavaca Wave) on August 30, 2023 and posted the same notice on the City's website.

The budget, with changes recommended by City Council in the August 21, 2023 workshop, is recommended for the City Council's approval, and contains combined Revenues of \$23,627,553 followed by combined Expenditures of \$22,518,956 leaving combined Fund Balance reserves of \$13,773,239.

The Ordinance to adopt the budget contains authorization, as prescribed in the City Charter, Section 8.03, for the City Manager to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency.

Motion made by Councilman District 3 Tippit

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby adopts the 2023-2024 Fiscal Year Annual Budget, as presented by the Interim City Manager; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby adopts the 2023-2024 Fiscal Year Annual Budget Ordinance (S-1-23), as presented by the Interim City Manager, on this its second and final reading.

Seconded by Councilman District 6 Barr

Voting Yea and Record Vote:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

Voting Nay and Record Vote: None

14. **Consider Ratification of Property Tax increase reflected in the Budget. Presenter is Susan Lang**

Finance Director Lang advised Council that In accordance with Local Government Code Section 102.007(c) when adopting a budget that will require raising more revenue from property taxes than in the previous year, a separate vote of the governing body to ratify the property tax increase reflected in the budget is required. This vote is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate.

Motion made by Councilman District 5 Ward

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves to ratify the property tax revenue increase reflected in the 2023-2024 Budget.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

15. **Consider Second and Final reading of an Ordinance (S-2-23) fixing the Tax Rate and Tax Levy for the City of Port Lavaca, Texas for the year 2023. Presenter is Jody Weaver**

Finance Director Lang advised Council that In accordance with the State of Texas Property Tax Code, the Comptroller of Texas' Truth-in-Taxation rules, the Local Government Code and the City's Charter, we have prepared an Ordinance that, if approved, meets the requirements as established by the governing legislation.

On August 21, 2023, the City Council took a record vote to propose a lesser tax rate (\$0.7807) as levied on properties as the previous year. Because the proposed tax rate exceeds the No-New-Revenue rate, legislation considers it a tax increase, and requires a public hearing. City Council announced a date and time for a public hearing on the tax rate to be held on September 05, 2023.

The City published a notice of public hearing on the tax increase in the newspaper of general circulation (Port Lavaca Wave) on August 30, 2023 and posted the same notice on the City's website.

**Motion #1:**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the property tax rate be increased by the adoption of a tax rate of \$0.7807, which is effectively a 13.23% increase in the tax rate; and .

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves fixing the 2023 Tax Rate and Tax Levy Ordinance (S-3-22) on this its second and final reading.

Seconded by Councilman District 5 Ward

Voting Yea and Record Vote:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

Voting Nay and Record Vote: None

**Motion #2:**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, City Council adopts a Maintenance and Operations rate of \$0.6986.

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

**Motion #3:**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, City Council adopts an Interest & Sinking rate of \$0.0821.

Seconded by Councilman District 5 Ward

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

16. **Consider Second and Final Reading of an Ordinance (G-7-23) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes; GBRA Fees, Building, Utilities Water-line Taps; and providing an effective date. Presenter is Derrick Smith**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves the Second and Final Reading of an Ordinance (G-7-23) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes; GBRA Fees, Building, Utilities Water-line Taps.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

17. **Consider Second and Final Reading of an Ordinance (G-8-23) of the City of Port Lavaca amending the Code of Ordinances, Chapter 20 Environment and Health, Article III Accumulations On Property, Section 20-46 Assessment for failure to remove accumulation after Notice; Section 20-47 Statement of Expense - Lien; Addition of New Article XII, Litter, Addition of New Article XIII, Graffiti; providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith**

Motion made by Councilman District 6 Barr

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves the Second and Final Reading of an Ordinance (G-8-23) of the City of Port Lavaca amending the Code of Ordinances, Chapter 20 Environment and Health, Article III Accumulations on Property, Section 20-46 Assessment for failure to remove accumulation after Notice; Section 20-47 Statement of Expense - Lien; Addition of New Article XII, Litter, Addition of New Article XIII, Graffiti.

Seconded by District 5 Ward

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

18. **Consider Second and Final Reading of an Ordinance (G-9-23) of the City of Port Lavaca amending the Code of Ordinances, Chapter 42 Subdivisions and Plats, Article VII Group Housing and Commercial Development, Sec. 42-161 Landscaping, add new Section 42-162 Dumpster Screening; providing for severability; providing a repealing clause; and providing and effective date. Presenter is Derrick Smith**

Motion made by Councilman District 6 Barr

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with staff, Council hereby approves the Second and Final Reading of an Ordinance (G-9-23) of the City of Port Lavaca amending the Code of Ordinances, Chapter 42 Subdivisions and Plats, Article VII Group Housing and Commercial Development, Sec. 42-161 Landscaping, add new Section 42-162 Dumpster Screening.

Seconded by Councilman District 5 Ward

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

19. **Consider First Reading of an Ordinance (G-10-23) of the City of Port Lavaca amending the Code of Ordinances, by Repealing Chapter 30, Article II. Juvenile Curfew; and providing an effective date. Presenter is Colin Rangnow**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with staff, Council hereby approves the First Reading of an Ordinance (G-10-23) of the City of Port Lavaca amending the Code of Ordinances, by Repealing Chapter 30, Article II. Juvenile Curfew.

Seconded by Councilman District 1 Aguirre

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

20. **Consider recommendation of the Planning Board to approve a conceptual office building to be located on the corner of N. Virginia Street and Independence Drive, Calhoun Appraisal District Property Identification Number (CAD PIN) is 53488. Presenter is Derrick Smith**

Development Services Director Smith advised Council that the applicants are proposing a Home Health office building. The proposed structure will be a metal building with office cubicles for employees.

As a Home Health business, the employees will travel to their patients' residences. The Proposed building size is 3000 to 4000 square feet.

Motion made by Councilman District 6 Barr

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of the Planning Board and staff, Council hereby approves a conceptual office building to be located on the corner of N. Virginia Street and Independence Drive, Calhoun Appraisal District Property Identification Number (CAD PIN) is 53488.

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

21. **Consider purchase of Brightly / Smart Gov and Asset Essentials software. Presenter is Derrick Smith**

Development Services Director Smith advised Council that the intent for the new contract with Brightly Software that we discussed during the budget workshop is to provide online user-friendly software (SmartGov for Development Services and Asset Essentials for Public Works) that will increase efficiency and make a positive impact in our community.

Currently, the software used is Microsoft Excel, IWorQ, Incode, email and phone messages to complete tasks. With these various channels, miscommunication happens, notes get lost, reporting becomes difficult and customer service can sometimes be affected. To increase efficiency and communication between the field, office, and other personnel, we are proposing a unified solution to manage essential functions tied to planning, permitting, registrations, inspections, public works, and code enforcement. The best solution is SmartGov and Asset Essentials.

SmartGov/Asset Essentials will get us online. The customers will be provided with 24/7 service to complete permit applications, pay for the permits and requests inspections all online. The customer will have complete transparency to their projects and the status of them. A public portal is also provided for the reporting of complaints or concerns. Depending upon how the citizen answers a few questions, the complaint/concern will be routed to Development Services or Public Works. The issue will then be routed to the proper person to handle and progress notes will be kept on the portal for the complainant to be able to log-in and view.

SmartGov/Asset Essentials has GIS integration. Access to GIS makes it so public works, permitting, code enforcement cases and inspections can be visually tracked.

Reporting. With public works, permitting and code enforcement using the same software, all information for a property can be seen at once. This data being all in one place can assist us and Council in having a better understanding of what is going on in certain areas. Reports can be immediately generated for the mayor, city council, city manager and citizens.

Workflow. Cross-departments user collaboration and automated workflow make tasks simpler. Some projects require the attention of multiple departments and with this workflow, it is easy to track what phase and with whom the project is sitting with.

Mobile application. For inspections, plans can be reviewed digitally, and work orders and enforcement cases can be tracked with just a pin drop while on-site. Results and notices can be published in the field.

Below are the costs for both SmartGov and Asset Essentials per the Sourcwell purchasing Cooperative Agreement:

Due Date	Subscription "Cloud Services"		TOTAL
	SmartGov	Asset Essentials	
October 1, 2023	\$13,006	\$10,882	\$23,888
October 1, 2024	\$17,894	\$14,972	\$32,866
October 1, 2025	\$18,431	\$15,421	\$33,852
October 1, 2026	\$18,984	\$15,884	\$34,868
October 1, 2027	\$19,554	\$16,361	\$35,915

*\*NOTE: The above reflects a 5-year agreement that renews every year, and also includes a non-appropriation clause under Order Form terms, which allows the City to terminate the agreement if it fails to appropriate funds sufficient to maintain the Service(s) described in the Order Form.*

These costs will replace the current annual subscription costs to iWORQ being \$4,800.00 to Permitting and \$17,289.00 to Public Works.

One Time Implementation and configuration costs is as follows:

	SmartGov	Asset Essentials	TOTAL
October 1, 2023	\$24,875	\$10,865.00	\$35,740

*\*NOTE: The above one-time services will be invoiced as milestones are delivered over the course of the SmartGov and Asset Essentials implementations.*

Motion made by Councilman District 6 Barr

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves the purchase of Brightly / Smart Gov and Asset Essentials software per the Sourcwell Purchasing Cooperative, in the amount(s) presented.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute all instruments necessary to effect such agreement.

Seconded by Councilman District 5 Ward

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippet, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

22. **Consider award of Construction Contract for the Harbor of Refuge Railroad Culvert Replacement Project. Presenter is Jody Weaver**

Interim City Manager Weaver reminded Council that in April, the Port Commission made a recommendation to Council to solicit bids to replace the culvert in Corporation Ditch under the railroad in the Harbor of Refuge. In June, City Council approved Urban Engineering Task Order #32 to prepare bid documents. Plans were prepared to install 2 ea. 96" polymer coated Galvanized corrugated pipe. This allows for increased runoff that will come with future development. We submitted the plans for UPRR review in accordance with our 1971 Track Agreement.

Bids were opened on Wednesday September 06, 2023. Although we were anticipating at least two bids, only one was received from Lester Contracting, Inc.

The Base Bid of \$749,850 is for the pipe specification that is specified by Union Pacific (8 Gauge thickness and comes only from Illinois with a lead time of 10-12 weeks. Alternate Bid No. 1 is for an alternate pipe specification that meets railroad E80 loading but is less expensive and is more available with a lead time of 4-6 weeks. We were unable to get any feedback from the railroad regarding the alternate pipe specification prior to bidding, so we bid both alternatives. As of the writing of this memo, we have not heard back from UPRR engineering regarding acceptance of the Alternative specification.

Lester Contracting states that once they have the pipe, the actual work will take approximately 30 days. So best case scenario would be approval of the alternate spec, which would put completion – maybe before Thanksgiving but more realistically early December. If we must wait for the UPRR spec then we are looking at completion more likely toward the end of January, considering the Christmas holiday.

We are hoping to have some feedback from UPRR to share at the meeting Monday night. If we do not have clear direction from UPRR by Monday, staff recommends that an award be made not to exceed the Base Bid. Staff will continue to work with UPRR and the contract will not be executed until approval is received from UPRR. If UPRR approves the Alternate Bid spec, then the award will be for the Alternate Bid. We were assured by UPRR staff early on that they would not hold us up, so we are optimistic we should hear something soon.

The adopted FY 2023-2024 Capital Improvement Plan (CIP) has \$300,000 budgeted for this culvert work, so we are requiring another \$449,850 or \$339,850 from General Fund Reserves depending upon which alternate we are able to construct.

Motion made by Councilman District 6 Barr

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby tables this agenda item until the special council meeting scheduled for Monday, September 25, 2023.

Seconded by Councilman District 2 Dent

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

23. **Consider Resolution No. R-091123-1 of the City of Port Lavaca authorizing Professional Administration/Project Delivery Services Provider Selection for Community Development Block Grant Mitigation (CDBG-MIT) Programs through the Texas General Land Office (GLO). Presenter is Jody Weaver**

Interim City Manager Weaver reminded Council that TCEQ has approved our plan to construct a Voluntary Restoration of the shoreline along the east side of the Harbor of Refuge site which had been previously disturbed by a tenant. The cost of this project is approximately \$400,000. Staff has proposed that we apply to GLO to use part of our \$9.1M allocation of CDBG- MIT dollars to fund this project.

We recently went out for Engineering RFQ's to select an engineer for this proposed project. We would anticipate that the engineering cost would be 11%-12% of the construction cost. The Administration cost would be 8%, all of which would be paid with grant dollars.

A selection committee comprised of myself, Public Works Director Wayne Shaffer and Harbor Master Jim Rudellat reviewed and scored the 7 SOQs received. The committee scored Urban Engineering the highest for this experience category (B) Shoreline erosion protection/restoration including coordination with TCEQ Municipal Solid Waste.

Below is Resolution No. R-091123-1 to select Urban Engineering from this RFQ solicitation.

*Note: Our intention for the remainder of the available funds is to apply for a revised Corporation Ditch drainage basin improvement project centered around a proposed detention pond on the upstream side of Main Street and the railroad. Mott McDonald has already been selected for this project which was applied for in the round one funding opportunity, but we were not funded.*

Applications are due on October 10. We will have more resolutions to bring before Council before that time.

Motion made by Councilman District 3 Tippit

WHEREAS, participation in CDBG-MIT programs requires implementation by professionals experienced in the administration/project delivery of federally-funded projects and creation of planning documents; and

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering services has been completed in accordance with GLO requirements; and

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive provider for the professional services giving consideration to ability to perform successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

- Section 1. That Urban Engineering is selected to provide application and project-related professional engineering services for CDBG-MIT Hurricane Harvey Mitigation program, and specifically to work on a proposed Shoreline restoration project.
- Section 2. That any and all contracts or commitments made with the above-named services providers are dependent on the successful negotiation of a contract with the service provider(s).

Seconded by Councilman District 5 Ward

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

24. **Announcement by Mayor that City Council will retire into closed session:**
- **For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551,–Section 551.071(2) of the Texas Government Code). Presenter is Mayor Whitlow**

Mayor Whitlow announced that Council would retire into closed session at 7:56 p.m.

25. **Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow**

Mayor Whitlow announced that Council was back in open session at 8:05 p.m.

No action necessary and none taken.

## **IX. ADJOURNMENT**

Mayor asked for motion to adjourn.

Motion made by Councilman District 6 Barr

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippet, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

Meeting adjourned at 8:06 p.m.

ATTEST:

\_\_\_\_\_  
Jack Whitlow, Mayor

\_\_\_\_\_  
Mandy Grant, City Secretary

# **COMMUNICATION**

**SUBJECT:** Minutes of September 25, 2023 Special and Workshop Meeting

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## **INFORMATION:**



# CITY COUNCIL SPECIAL/WORKSHOP MEETING

Monday, September 25, 2023 at 5:30 PM  
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

## MINUTES

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 25<sup>th</sup> day of September, 2023, the City Council of the City of Port Lavaca, Texas, convened in a special and workshop session at 5:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

### I. ROLL CALL

Jack Whitlow	Mayor
Daniel Aguirre	Councilman, District 1
Tim Dent	Councilman, District 2
Allen Tippit	Councilman, District 3
Rosie G. Padron*	Councilwoman, District 4, Mayor Pro Tem
Jim Ward	Councilman, District 5
Ken Barr	Councilman, District 6

\*Councilwoman District 4 (Mayor Pro Tem) Padron arrived at 5:45 p.m. during SP Agenda #1)

And with the following absent:       None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

### CITY COUNCIL SPECIAL MEETING

### II. CALL TO ORDER

- Mayor Whitlow called the special meeting to order at 5:34 p.m. and presided.

### III. COMMENTS FROM THE PUBLIC

*(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

- Mayor Whitlow asked for comments from the public and there were none.

### IV. ACTION ITEMS - Council will consider/discuss the following items and take any action deemed necessary.

**1. Consider award of Construction Contract for the Harbor of Refuge Railroad Culvert Replacement Project. Presenter is Jody Weaver**

Interim City Manager Weaver advised Council that she and Councilman Tippit had met with Helena to discuss this project. A consensus among all was reached to put this agenda item back on for the October 09, 2023 regular scheduled city council meeting.

No action necessary and none taken.

**2. Consider approval of agreements between the City of Port Lavaca and Mott McDonald and Urban Engineering for professional engineering services for application materials needed for the General Land Office's (GLO) Regional Council of Government Method of Distribution (COG MOD) Mitigation Program. Presenter is Jody Weaver**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves agreements for professional engineering services for application materials needed for the General Land Office's (GLO) Regional Council of Government Method of Distribution (COG MOD) Mitigation Program. The agreements are as follows:

- Mott McDonald for the Corporation Ditch Drainage Enhancement Project for \$10,000; and
- Urban Engineering for the Harbor of Refuge Shoreline Restoration Project for \$2,000.

A copy of each agreement is available through the City Secretary's office, in their entirety.

Seconded by Councilman District 6 Barr

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward and Councilman District 6 Barr

**3. Consider approving the publication of substantial applications of the City's planned projects for the GLO's Regional COG MOD Mitigation Program. The intended project applications include a public improvements project at the Harbor of Refuge and flood and drainage improvements in the Corporation Ditch drainage basin project. The applications will be available on the City's website and comments may be accepted from September 25, 2023 until October 09, 2023. Presenter is Jody Weaver**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves the publication of substantial applications of the City's planned projects for the General Land Office's (GLO) Regional Council of Government Method of Distribution (COG MOD) Mitigation Program. The intended project applications include a public improvements project at the Harbor of Refuge and flood and drainage improvements in the Corporation Ditch drainage basin project.

The applications will be available on the City's website and comments may be accepted from September 25, 2023 until October 09, 2023.

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward and Councilman District 6 Barr

4. **Consider approving that following the substantial publication of the GLO's Regional COG MOD mitigation program applications, and upon completion of the 14-day comment period, the City of Porta Lavaca agrees that the applications be approved for submittal. Presenter is Jody Weaver**

Motion made by Councilman District 6 Barr

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves that following the substantial publication of the General Land Office's (GLO) Regional Council of Government Method of Distribution (COG MOD) Mitigation Program applications, and upon completion of the 14-day comment period, the City of Porta Lavaca agrees that the applications be approved for submittal.

Seconded by Councilman District 5 Ward

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward and Councilman District 6 Barr

## V. ADJOURN SPECIAL MEETING

Mayor Whitlow asked for motion to adjourn.

Motion made by Councilman District 2 Dent

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward and Councilman District 6 Barr

Special Meeting adjourned at 6:18 p.m.

### **RECESS**

- Mayor announced Council would take a brief recess at 6:18 p.m.
- Mayor announced Council was back from recess at 6:23 p.m.

### **WORKSHOP SESSION**

#### **VI. CALL TO ORDER**

- Mayor Whitlow called the workshop to order at 6:23 p.m. and presided with the following announcement:

#### **VII. COMMENTS FROM THE PUBLIC**

*(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

- Mayor Whitlow asked for comments from the public and there were none.

#### **VIII. ITEMS FOR DISCUSSION - Council will discuss the following items**

##### **1. Discuss edits to the Façade grant program. Presenter is Jody Weaver**

Council discussed this agenda item.

No action necessary and none taken.

##### **2. Discuss the Redfish Retreat Service Agreement to be developed as part of the Redfish Retreat Annexation Agreement. Presenter is Jody Weaver**

Council discussed this agenda item.

No action necessary and none taken.

##### **3. Discuss potential Economic Development Tools to incentivize home builders and developers. Presenter is Jody Weaver**

Council discussed this agenda item.

No action necessary and none taken.

##### **4. Discuss recommendation of the Port Commission to no longer allow Live-aboards at Nautical Landings Marina. Presenter is Jody Weaver**

Council discussed this agenda item.

No action necessary and none taken.

**5. Discuss proposed submittal of proposal to Matagorda Bay Mitigation Trust in response to Request for Proposals #2023-2024-01. Presenter is Jody Weaver**

Council discussed this agenda item.

No action necessary and none taken.

**IX. ADJOURN WORKSHOP**

Mayor Whitlow asked for motion to adjourn.

Motion made by Councilman District 2 Dent

Seconded by Councilman District 6 Barr

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippet, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward and Councilman District 6 Barr

Workshop adjourned at 7:45 p.m.

ATTEST:

\_\_\_\_\_  
Jack Whitlow, Mayor

\_\_\_\_\_  
Mandy Grant, City Secretary

# COMMUNICATION

SUBJECT: Review of Credit Card Statement

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## INFORMATION:



Section VII. Item #D.

CITY OF

Account Number: XXXX XXXX XXXX 0305

## Billing Questions:

800-367-7576

## Website:

www.cardaccount.net

## Send Billing Inquiries To:

Card Service Center, PO Box 569120, Dallas, TX 75356

FIRST NATIONAL BANK IN PORT LAVACA Credit Card Account Statement  
August 9, 2023 to September 7, 2023

## SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$15,682.30
- Payments	\$15,682.30
- Other Credits	\$159.96
+ Purchases	\$9,549.74
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$9,389.78

Account Number	XXXX XXXX XXXX 0305
Credit Limit	\$26,500.00
Available Credit	\$16,942.00
Statement Closing Date	September 7, 2023
Days in Billing Cycle	30

## PAYMENT INFORMATION

New Balance:	\$9,389.78
Minimum Payment Due:	\$281.70
Payment Due Date:	October 2, 2023

## MESSAGES

## PROTECT YOURSELF FROM SCAMMERS!

We will never call, text, or email and ask you for your personal information. Some scammers will call and pretend to be from the Card Service Center. We will never call or text you and ask for sensitive information such as account or card number information, passwords or user names, or social security numbers. Please **DO NOT** give out that information.

If you feel pressured or concerned about a phone call, please hang up and call us at 800-367-7576 (the phone number located on the back of your credit card). Our Card Service Center team is always glad to check and can verify the information.

## TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
08/22	08/22	85431897A00XSYF6E	PAYMENT - THANK YOU	\$15,682.30-

Transactions continued on next page

FIRST NATIONAL BANK IN PORT LAVACA  
1550 N BROWN RD 150  
LAWRENCEVILLE GA 30043



All payments on the account must be made at the address shown on your monthly billing statement and are considered to have been made on the date received at that address.

Account Number: XXXX XXXX XXXX 0305  
New Balance: \$9,389.78  
Minimum Payment Due: \$281.70  
Payment Due Date: October 2, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICE CENTER  
PO BOX 569100  
DALLAS TX 75356-9100

CITY OF PORT LAVACA  
202 N VIRGINIA ST  
PORT LAVACA TX 77979-3431

11273390700003050002817000009389785

**TRANSACTIONS (continued)**

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			TOTAL XXXXXXXXXXXXX0305	\$15,682.30-
08/18	08/20	556399577MX9AVA8G	EXXON CHECKOUT 53 FULTON TX	\$58.86
08/23	08/24	05314617Q00B9Y4HN	PINCHERS RESTAURANT EL CAMPO TX	\$27.70
			COLIN RANGNOW	
			TOTAL XXXXXXXXXXXXX0727	\$86.56
09/01	09/03	55263527M2LR0Q08Z	POPEYES 11215 / 15 HOUSTON TX	\$11.03
			ERIC SALES	
			TOTAL XXXXXXXXXXXXX0776	\$11.03
08/08	08/09	55310206W2E07HF1A	AMZN MKTP US*TA3LS4XX1 AMZN.COM/BILL WA	\$48.50
09/01	09/03	82305097L000FJE5R	SP 13 FIFTY APPAREL WEST PALM BEA FL	\$245.00
			KAREN NEAL	
			TOTAL XXXXXXXXXXXXX0784	\$293.50
08/08	08/09	52653846W2DTWNWQE	TICKETS-SAN ANTONIO, T DENVER CO	\$369.84
08/13	08/18	5543286755Y7Q8WAK	SPRINGHILL SUITES GALVESTON TX	\$514.05
			CHECK-IN 08/13/23	
			FOLIO #M23072	
08/22	08/24	55429507BRSAZAYH3	NJ CRIMINAL 4029357733 NJ	\$225.00
08/31	09/03	55432867L62ERHASP	SOUTHWES 5262496906387 800-435-9792 TX	\$337.96
			DOOLEY/MCCALL STAFFORD	
			HOUSTON NASHVILLE	
			10/29/23 1	
			NASHVILLE MYRTLE BEACH	
			10/29/23 2	
			MYRTLE BEACH CHICAGO	
			11/03/23 3	
			CHICAGO HOUSTON	
08/31	09/03	55432867L62ERHAS5	SOUTHWES 5262496906388 800-435-9792 TX	\$337.96
			PHELPS/ANGELA LEE	
			HOUSTON NASHVILLE	
			10/29/23 1	
			NASHVILLE MYRTLE BEACH	
			10/29/23 2	
			MYRTLE BEACH CHICAGO	
			11/03/23 3	
			CHICAGO HOUSTON	
			11/03/23 4	
			JAVIER RAMOS	
			TOTAL XXXXXXXXXXXXX0867	\$1,784.81
08/14	08/15	5174295722DL6V18D	IDENTOGO - TX FINGERPR 877-512-6962 MA	\$39.05
08/15	08/16	5531020732DKLG41M	AMAZON.COM*TO62U2QE0 A AMZN.COM/BILL WA	\$67.60
			JUAN LUNA	
			TOTAL XXXXXXXXXXXXX0941	\$106.65
08/28	08/29	55429507GLTXN57QZ	ADOBE *ACROPRO SUBS 4085366000 CA	\$259.67
			WAYNE SHAFFER	
			TOTAL XXXXXXXXXXXXX1212	\$259.67
08/08	08/09	55432866W5VM55Y41	AMZN MKTP US*TA1UK3H30 AMZN.COM/BILL WA	\$8.99
08/08	08/09	55310206W2DM2JWN5	AMZN MKTP US*TA1AN7HG0 AMZN.COM/BILL WA	\$51.99
08/10	08/11	55436876Z3HSWLTMM	HILTON HOTELS SAN ANTONIO TX	\$446.82
			CHECK-IN 00/00/00	
			FOLIO #83428311	
08/17	08/18	5543286755Y6PHNDA	WALMART.COM 800-966-6546 AR	\$31.06
08/21	08/22	5543286795ZAMTX2	SQ *THE DONUT PALACE PORT LAVACA TX	\$44.80
08/21	08/22	727008879S66K9703	THE GREEN IGUANA GRILL PORT LAVACA TX	\$280.36
08/29	08/29	55310207H2DYVK3FV	AMAZON.COM*T30U19282 A AMZN.COM/BILL WA	\$78.62
08/30	09/01	05436847K2X86X8FT	WALMART.COM 8009666546 BENTONVILLE AR	\$110.04
09/01	09/03	55432867L62F3M3YA	WALMART.COM 800-966-6546 AR	\$86.92
			MANDY GRANT	
			TOTAL XXXXXXXXXXXXX1238	\$1,139.60

Transactions continued on next page



## TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
08/29	08/30	55310207J2D9RQR86	AMZN MKTP US AMZN.COM/ AMZN.COM/B CREDIT	\$39.98-
08/29	08/30	55310207J2D9W5YJ8	AMZN MKTP US AMZN.COM/ AMZN.COM/B CREDIT	\$119.98-
08/09	08/10	55432866X5VZZ7HVE	AMZN MKTP US*TA64L7S20 AMZN.COM/BILL WA	\$81.62
08/10	08/11	55310206Y2DKEBBBS	AMAZON.COM*TA4T70UM0 A AMZN.COM/BILL WA	\$18.04
08/18	08/20	85369437687M2R30L	THE UPS STORE 6666 VICTORIA TX	\$157.43
08/22	08/22	55432867A5ZEY9W02	AMZN MKTP US*TQ5ZL2PS1 AMZN.COM/BILL WA	\$32.20
08/22	08/23	55432867A5ZKENMRJ	AMZN MKTP US*TQ70Y7BI0 AMZN.COM/BILL WA	\$54.91
08/22	08/23	55310207A2DK00ZNA	AMZN MKTP US*TQ6HT5UV2 AMZN.COM/BILL WA	\$129.64
08/23	08/24	55310207B2E0QNR25	AMZN MKTP US*TQ6H62Q21 AMZN.COM/BILL WA	\$119.98
08/24	08/25	55310207Q2DKW4079	AMZN MKTP US*TQ1NV7UL0 AMZN.COM/BILL WA	\$31.98
08/24	08/25	75369437Q93D5PMN7	THE UPS STORE 6666 VICTORIA TX	\$14.87
08/30	08/31	55432867J61SWNVWG	AMZN MKTP US*T30MB69M0 AMZN.COM/BILL WA	\$46.99
09/06	09/06	55432867T5SF3QQMV	AMZN MKTP US*TL5M93MN1 AMZN.COM/BILL WA	\$46.99
SUSAN LANG				
TOTAL XXXXXXXXXXXX1345				\$574.69
08/11	08/11	55432866Z5WFG2YFB	APPLE.COM/BILL 866-712-7753 CA	\$2.99
08/11	08/11	55432866Z5WF9R163	AMZN MKTP US*TA4DY1YH0 AMZN.COM/BILL WA	\$56.96
08/15	08/15	5548077738AZ0R3A0	RECONYX HOLMEN WI	\$1,240.00
08/25	08/27	55432867D60GJ2976	AMAZON.COM*T39HS2410 AMZN.COM/BILL WA	\$74.97
08/26	08/27	55500367FPM48H13G	AT&T Q6KT 77845 PORT LAVACA TX	\$113.66
DERRICK SMITH				
TOTAL XXXXXXXXXXXX3836				\$1,488.58
08/09	08/10	55432866X5VY3R07D	SQ *THE DONUT PALACE PORT LAVACA TX	\$70.20
08/22	08/24	85175307BWGNAQHDR	EYEGLASSDIRECT.COM BROOKLYN NY	\$354.95
08/23	08/25	85175307QWGNAQHFR	EYEGLASSDIRECT.COM BROOKLYN NY	\$54.00
JAMES RUDELLAT				
TOTAL XXXXXXXXXXXX8611				\$479.15
08/11	08/13	5554750708AGX90A5	HOOK-FAST SPECIALTIES, PROVIDENCE RI	\$240.00
08/14	08/15	554295072RS0SPRQM	PAYPAL *SMILINGCACT 4029357733 TX	\$51.90
08/23	08/24	55131587B2M706ZD7	MICROSOFT*MICROSOFT 36 MSBILL.INFO WA	\$108.24
JOE REYES JR				
TOTAL XXXXXXXXXXXX0215				\$400.14
08/09	08/10	55432866X5W1TAH6S	UPRR REAL ESTATE 402-544-8600 NE	\$1,045.00
08/14	08/15	5543286725XF0HGL9	J2 *EFAX CORPORATE SVC 323-817-1155 CA	\$168.06
08/15	08/16	555003673TTH8PWW3	GOOGLE *GOOGLE STORAGE 650-253-0000 CA	\$2.12
08/21	08/22	5543286795ZDNTTQ7	UPS*BILLING CENTER 800-811-1648 GA	\$13.86
08/28	08/29	85180897GWGVEZB3Q	PHCC-TEXAS BUDA TX	\$485.00
08/28	08/29	55432867G61QPJNPK	HOTELSCOM7264309461529 HOTELS.COM WA	\$455.04
09/01	09/03	55207397M0078NSZV	AUTHORIZE.NET SAN FRANCISCO CA	\$30.00
JOANNA WEAVER				
TOTAL XXXXXXXXXXXX0249				\$2,199.08
08/08	08/09	55432866W5VL2R9B7	AMZN MKTP US*TA6HA42V2 AMZN.COM/BILL WA	\$54.97
08/09	08/10	55488726Y2MQWWEXZ	TCEQ EPAYMENT AUSTIN TX	\$113.75
08/09	08/10	25457336Y000HXB7N	PREP BLAST 615-6893546 TN	\$43.50
08/18	08/18	5550036762DKPTAJ0	ACADEMY SPORTS + OUTDO KATY TX	\$64.92
08/18	08/18	5550036762DKPTAJ0	ACADEMY SPORTS + OUTDO KATY TX	\$16.22
08/23	08/24	65187427Q00018HWJ	CALHOUN CO TAX ASSESSO PORT LAVACA TX	\$7.73
08/23	08/24	02305377Q00HWP0M0	USPS PO 4872200979 PORT LAVACA TX	\$8.56
09/01	09/03	55488727M2MQZR0BG	TCEQ EPAYMENT AUSTIN TX	\$113.75
09/01	09/03	25457337M000AK9XK	PREP BLAST 615-6893546 TN	\$43.50
09/01	09/03	25457337M000ALVHR	PREP BLAST 615-6893546 TN	\$43.50
09/01	09/03	65187427M0001T1R6	CALHOUN CO TAX ASSESSO PORT LAVACA TX	\$38.11

Transactions continued on next page



CITY OF

Account Number: XXXX XXXX XXXX 0305

**TRANSACTIONS (continued)**

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
09/06	09/06	55432867T5SQ2K0XW	AMZN MKTP US*TL9C41SP0 AMZN.COM/BILL WA	\$17.81
			CYNTHIA HEYSQUIERDO	
			TOTAL XXXXXXXXXXXXX0264	\$566.32

**INTEREST CHARGE CALCULATION**

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	19.49% (v)	\$0.00	30	\$0.00
Cash Advances	19.49% (v)	\$0.00	30	\$0.00

(v) - variable

To avoid additional interest charges, pay your New Balance in full on or before the Payment Due Date.

Exciting news! Go online today and check out the all-new enhancements to the Card Service Center website. E-statements, additional payment options, links to Preferred Points website, and other helpful sites. Visit us today at [www.cardaccount.net](http://www.cardaccount.net) to enroll your credit card account(s) on the newly enhanced website.

Thank you for the opportunity to serve your credit card needs. Should your future plans include travel, please contact us at 1-800-367-7576.

**CREDITING OF PAYMENTS**

All payments received by 5:00 PM during the Card issuer's normal business day at the address indicated on the reverse side of this statement will be credited to your account as of the date of receipt of the payment. If payment is made at any location other than that address, credit of the payment may be delayed up to 5 days.

**BILLING RIGHTS SUMMARY*****What to do if You Think You Find a Mistake on Your Statement***

If you think there is an error on your statement, write to us at BBCS, Attn: Dispute Department, 1550 North Brown Road, Suite 150, Lawrenceville, GA 30043 as soon as possible. In your letter, give us the following information: your name and account number; the dollar amount of the suspected error; and if you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While we do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

***Your Rights if You are Dissatisfied with Your Credit Card Purchases***

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, all of the following must be true:

- The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
- You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
- You must not yet have fully paid for the purchase. If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: BBCS, Attn: Dispute Department, 1550 North Brown Road, Suite 150, Lawrenceville, GA 30043.

While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

**EXPLANATION OF INTEREST CHARGES**

The Interest Charge shown on the front is the sum of the Interest Charges computed by applying the Periodic Rate(s) to the Average Daily Balance and adding any applicable transaction charge authorized in the Cardholder Agreement. The method for computing the balance subject to Interest Charge is an average daily balance (including new purchases) method.

We figure the interest charge on your account by applying the periodic rate(s) to the "average daily balance" of your account (including in some instances current transactions). To get the "average daily balance", we take the beginning balance of your account each day, add any new cash advances and subtract any payments or credits and any unpaid interest charges. If you paid in full the Previous Balance shown on this statement by the payment due date shown on the previous statement, we subtract from each day's beginning balance the amount of such Previous Balance included in that beginning balance and also do not add in any new purchases. Otherwise the amount of the Previous Balance is not subtracted and we add in any new purchases. This gives us the daily balance. Then we add all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "average daily balance."

**HOW TO AVOID INTEREST CHARGES:** You have until the payment due date shown on your periodic statement to repay your balance before an interest charge on purchases will be imposed.

**ANNUAL FEE DISCLOSURES**

If an annual fee is shown on the front of the statement, see the front for information about the following matters: the annual percentage rate for purchases, certain information regarding any variable rate feature, the amount of the annual fee, any minimum interest charge, and any transaction charges for purchases. The method for computing the balance subject to interest charge on your account is an Average Daily Balance (including new purchases) method and is explained above.

If you terminate your account within 30 days from the Closing Date shown on the front of this statement, you will not owe the annual fee (and have the right to have it credited to your account) and may use your card(s) during that 30 day period without becoming obligated for the annual fee. To terminate your account you should give us written notice sent to the address for billing inquiries as shown on the front of this statement. All cards should be cut in half and returned with your termination notice.

**CREDIT BALANCES**

Any credit balance on your account (indicated by a "-" on the front of this statement) is money we owe you. You can make charges against this amount or request and receive a full refund of this amount by writing us at: Card Service Center, PO Box 569120, Dallas, TX 75356-9120. Any amount not charged against or refunded upon request that is over \$1.00 (equal to or in excess of \$1.00 if you live in MA or any amount in NY) will be refunded automatically within six months after the credit balance was created (four billing cycles in MD).

O1AB5762 – 3 – 05/25/17

(PLEASE SHOW YOUR CORRECT NAME AND ADDRESS)

Name (if incorrect on reverse side)

Street address

City

State

Zip Code

Effective Date: Month, Day, Year

Signature

Home Phone

Work Phone

# COMMUNICATION

SUBJECT: Receive Monthly Financial Highlight Report


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## INFORMATION:



CITY OF  
**PORT LAVACA**

202 N. Virginia, Port Lavaca, Texas 77979-0105 [www.portlavaca.org](http://www.portlavaca.org)  
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

To: Mayor and Members of the City Council  
From: Brittney Hogan, Senior Accountant   
Subject: FY 22-23 Financial Highlights through **September 30, 2023**  
Date: October 4, 2023

Below are the following reports for the period ending **September 30, 2023**, or **100%** of the year:

The major highlights of the Report are as follows:

*Property Tax* collections as reported by CCAD - are **\$4,871,874** for the year as of August. Collections in FY 22-23 are 96.43% of total adjusted tax levy. Total current year Property Taxes Outstanding as of August is **\$180,349**.

In the General Fund, revenues through **9/30/23** are **106%** of budget. In addition:

1. *Current Property Tax* collections - are **\$4,499,616** for the year as of September. Collections in FY 22-23 are 110% of budget.
2. *Sales Tax* collections through September were **\$3,534,037** or 113% of budget. Collections through September in FY 21-22 were **\$3,504,110**.
3. *Licenses & Permits* collections are **\$157,736** for the year, or 91% of budget. Collections through September in FY 21-22 were **\$181,718**.
4. *Bauer Center Rentals* through September are **\$70,750** or 88% of budget. Collections through September in FY 21-22 were **\$66,200**.
5. *Court Fines* are **\$64,485** for the year, or 54% of budget. Collections through September in FY 21-22 were **\$92,291**.

Expenditures in the General Fund for the year are **95%** of budget.

**Target: 100%**

In the Utility Fund, revenues as of **9/30/23** are **93%** of budget. In addition:

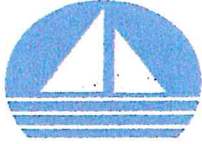
1. *Metered Water* sales through September are **\$2,683,203 or 107%** of budget.
2. *Residential Sewer* sales through September are **\$1,290,117 or 103%** of budget.
3. *Garbage Billings* through September are **\$910,265 or 100%** of budget.

Expenditures in the Utility Fund for the year are **89%** of budget.

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***Summary – FY 2022-2023 through 9/30/23***

<u>Fund</u>	<u>Revenues</u>	<u>% Budget</u>	<u>Expense</u>	<u>% Budget</u>	Revenues Less <u>Expense</u>
General	\$10,989,071	106%	\$10,781,581	95%	\$207,490
Utility	6,599,677	93%	6,765,617	89%	(165,940)
HOT	523,304	86%	603,585	105%	(80,280)
Beach	369,145	101.5%	148,632	78.5%	220,513
Port	722,266	41.5%	698,420	36%	23,846
Total					205,629



**Port Lavaca  
PROPERTY TAX COLLECTION REPORT  
August 31, 2023**

**TAXES DUE AT CERTIFICATION** 5,080,947.08

Adjustments to Date -26,001.04

**TOTAL TAX LEVY** 5,054,946.04

**2022 Tax Collections**

	Base	Penalties & Interest	Total
October	2,367,370.85	0.00	2,367,370.85
November	456,709.33	0.00	456,709.33
December	544,010.48	0.00	544,010.48
January	1,056,515.19	0.00	1,056,515.19
February	115,930.96	5,904.59	121,835.55
March	106,206.19	8,280.05	114,486.24
April	56,479.51	5,465.39	61,944.90
May	56,576.18	6,726.32	63,302.50
June	31,943.42	4,618.72	36,562.14
July (Delinquent as of July 1, 2022)			0.00
August			0.00
September			0.00
<b>TOTAL</b>	<b>4,791,742.11</b>	<b>30,995.07</b>	<b>4,822,737.18</b>

Last Year %  
Collected 96.85%

**TRANSFERRED TO DELINQUENT ROLL**

% Collected 96.43%

July, Aug, and Sept Payments 49,136.36

**2022 TAXES OUTSTANDING** 180,349.12

% Current Outstanding 3.57%

**DELINQUENT COLLECTIONS**

	Base	Penalties & Interest	Total
October	15,508.53	3,883.19	19,391.72
November	11,960.20	5,936.64	17,896.84
December	29,654.80	10,931.51	40,586.31
January	7,327.91	3,189.44	10,517.35
February	5,002.82	4,245.22	9,248.04
March	5,245.73	3,492.81	8,738.54
April	3,207.67	1,508.35	4,716.02
May	3,309.74	1,961.42	5,271.16
June	1,897.35	1,180.02	3,077.37
July	33,481.39	13,591.76	47,073.15
August	13,972.92	5,579.30	19,552.22
September			0.00
<b>TOTAL</b>	<b>130,569.06</b>	<b>55,499.66</b>	<b>186,068.72</b>

**DELINQUENT TAXES OUTSTANDING** 339,098.06

**TOTAL TAXES OUTSTANDING** 519,447.18

*[Signature]*  
9/21/23

**CITY OF PORT LAVACA, TEXAS  
SALES TAX REVENUES**

Section VII. Item #E.

		Prior Year %	TOTAL	General Fund Budget		Total YTD	Prior Year Percent	
		Inc (Dec)	Year-to-Date	Month	Y-T-D	Percent	Increase (Decrease)	
		Month	Allocation			of Budget	Month	Y-T-D
Recv'd		Monthly		<b>Fiscal Year 2020</b>				
Allocation								
Dec	Oct	272,238	7%	272,238	192,843	192,843	141.17%	7.0%
Jan	Nov	250,609	-12%	522,847	215,480	408,324	128.05%	-11.8%
Feb	Dec	306,377	2%	829,224	228,398	636,722	130.23%	1.7%
Mar	Jan	296,877	15%	1,126,101	194,906	831,628	135.41%	15.5%
Apr	Feb	231,036	-13%	1,357,137	201,582	1,033,210	131.35%	-13.1%
May	Mar	290,784	10%	1,647,921	200,830	1,234,041	133.54%	9.7%
Jun	Apr	236,689	-12%	1,884,609	203,482	1,437,523	131.10%	-11.8%
Jul	May	266,059	-15%	2,150,669	238,520	1,676,043	128.32%	-15.5%
Aug	Jun	354,719	16%	2,505,388	232,033	1,908,076	131.30%	15.9%
Sep	Jul	239,906	-27%	2,745,294	250,810	2,158,886	127.16%	-27.5%
Oct	Aug	273,447	-35%	3,018,741	317,702	2,476,588	121.89%	-34.8%
Nov	Sep	268,700	-9%	3,287,441	223,412	2,700,000	121.76%	-8.8%

Recv'd		<b>Fiscal Year 2021</b>							
Dec	Oct	345,451	27%	345,451	243,714	243,714	141.74%	26.9%	26.9%
Jan	Nov	281,510	12%	626,961	224,351	468,066	133.95%	12.3%	19.9%
Feb	Dec	279,811	-9%	906,772	274,277	742,342	122.15%	-8.7%	9.4%
Mar	Jan	265,655	-11%	1,172,427	265,771	1,008,114	116.30%	-10.5%	4.1%
Apr	Feb	246,266	7%	1,418,693	206,830	1,214,943	116.77%	6.6%	4.5%
May	Mar	354,052	22%	1,772,745	260,317	1,475,260	120.16%	21.8%	7.6%
Jun	Apr	296,421	25%	2,069,165	211,890	1,687,150	122.64%	25.2%	9.8%
Jul	May	294,843	11%	2,364,008	238,183	1,925,333	122.78%	10.8%	9.9%
Aug	Jun	329,290	-7%	2,693,298	317,553	2,242,886	120.08%	-7.2%	7.5%
Sep	Jul	285,544	19%	2,978,842	214,770	2,457,656	121.21%	19.0%	8.5%
Oct	Aug	276,092	1%	3,254,934	244,797	2,702,453	120.44%	1.0%	7.8%
Nov	Sep	311,985	16%	3,566,919	240,547	2,943,000	121.20%	16.1%	8.5%

Recv'd		<b>Fiscal Year 2022</b>							
Dec	Oct	246,194	-29%	246,194	318,632	318,632	77.27%	-28.7%	-28.7%
Jan	Nov	264,290	-6%	510,484	259,655	578,287	88.28%	-6.1%	-18.6%
Feb	Dec	330,154	18%	840,638	258,087	836,374	100.51%	18.0%	-7.3%
Mar	Jan	245,570	-8%	1,086,207	245,031	1,081,405	100.44%	-7.6%	-7.4%
Apr	Feb	252,248	2%	1,338,456	227,147	1,308,552	102.29%	2.4%	-5.7%
May	Mar	315,077	-11%	1,653,532	326,565	1,635,117	101.13%	-11.0%	-6.7%
Jun	Apr	266,647	-10%	1,920,179	273,408	1,908,525	100.61%	-10.0%	-7.2%
Jul	May	275,093	-7%	2,195,273	271,952	2,180,478	100.68%	-6.7%	-7.1%
Aug	Jun	315,184	-4%	2,510,457	303,725	2,484,203	101.06%	-4.3%	-6.8%
Sep	Jul	349,708	22%	2,860,165	263,376	2,747,579	104.10%	22.5%	-4.0%
Oct	Aug	304,754	10%	3,164,919	254,657	3,002,236	105.42%	10.4%	-2.8%
Nov	Sep	325,921	4%	3,490,839	287,764	3,290,000	106.10%	4.5%	-2.1%

Recv'd		<b>Fiscal Year 2023</b>							
Dec	Oct	267,921	9%	267,921	221,082	221,082	121.19%	8.8%	8.8%
Jan	Nov	262,666	-1%	530,587	237,332	458,414	115.74%	-0.6%	3.9%
Feb	Dec	327,969	-1%	858,556	296,478	754,892	113.73%	-0.7%	2.1%
Mar	Jan	293,025	19%	1,151,581	220,522	975,414	118.06%	19.3%	6.0%
Apr	Feb	241,757	-4%	1,393,338	226,519	1,201,932	115.92%	-4.2%	4.1%
May	Mar	288,609	-8%	1,681,948	282,939	1,484,871	113.27%	-8.4%	1.7%
Jun	Apr	267,670	0%	1,949,617	239,449	1,724,320	113.07%	0.4%	1.5%
Jul	May	310,160	13%	2,259,777	247,034	1,971,354	114.63%	12.7%	2.9%
Aug	Jun	333,198	6%	2,592,976	283,035	2,254,389	115.02%	5.7%	3.3%
Sep	Jul	295,975	-15%	2,888,951	314,037	2,568,426	112.48%	-15.4%	1.0%
Oct	Aug			273,669		2,842,095			
Nov	Sep			292,677		3,134,772			

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

Section VII. Item #E.

001-GENERAL FUND  
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
REVENUE SUMMARY								
TAXES	7,957,878	7,957,878	0	358,581.12	8,970,022.98	0.00 ( 1,012,144.98)		112.72
LICENSES & PERMITS	174,010	174,010	0	16,485.37	157,736.20	0.00	16,273.80	90.65
USER & SERVICE CHARGES	82,500	82,500	0	558.00	74,089.00	0.00	8,411.00	89.80
FINES & FORFEITURES	279,000	279,000	0	11,277.14	239,114.27	0.00	39,885.73	85.70
OTHER REVENUE	140,950	140,950	0	28,904.36	406,216.05	0.00 ( 265,266.05)		288.20
GRANT AND CONTRIBUTION R	296,845	296,845	0	0.00	307,153.96	0.00 ( 10,308.96)		103.47
INTERGOVERNMENTAL REVENUE	1,442,470	1,442,470	0	0.00	834,738.63	0.00	607,731.37	57.87
TOTAL REVENUES	10,373,653	10,373,653	0	415,805.99	10,989,071.09	0.00 ( 615,418.09)		105.93
EXPENDITURE SUMMARY								
CITY COUNCIL	33,717	33,717	0	2,411.01	32,458.22	0.00	1,258.78	96.27
CITY MANAGER	420,296	420,296	0	70,392.70	328,278.98	16,000.00	76,017.02	81.91
CITY SECRETARY	237,612	237,612	0	20,192.07	205,932.72	0.00	31,679.28	86.67
HUMAN RESOURCE	24,050	24,050	0	1,428.53	20,522.04	0.00	3,527.96	85.33
MUNICIPAL COURT	156,605	156,605	0	14,707.26	136,335.26	0.00	20,269.74	87.06
TECHNOLOGY SERVICES	392,768	426,355 ( 33,587)		7,041.33	372,693.70	90,582.77 ( 36,921.47)		108.66
ECONOMIC DEVELOPMENT	0	0	0	0.00	0.00	0.00	0.00	0.00
FINANCE	335,128	335,128	0	34,065.94	333,417.03	0.00	1,710.97	99.49
CITY HALL	378,105	378,105	0	5,745.48	356,258.13	72,557.56 ( 50,710.69)		113.41
POLICE	2,677,484	2,677,484	0	245,332.80	2,387,724.18	69,034.00	220,725.82	91.76
FIRE	2,169,568	2,169,568	0	188,362.80	1,951,494.57	136,538.10	81,535.33	96.24
ANIMAL CONTROL	475,692	532,167 ( 56,475)		16,681.18	472,290.64	20,651.70	39,224.66	92.63
CODE ENFORCEMENT/INSPECT	423,082	423,082	0	29,380.91	295,574.65	0.00	127,507.35	69.86
STREETS	1,870,527	1,870,527	0	115,957.03	1,006,941.63	434,782.05	428,803.32	77.08
PARKS & RECREATION	806,206	806,206	0	63,861.32	864,390.02	16,025.41 ( 74,209.43)		109.20
BAUER CENTER	349,765	349,765	0	18,990.36	235,786.32	0.00	113,978.68	67.41
NON-DEPARTMENTAL	959,861	1,454,449 ( 494,588)		1,071,384.84	1,781,483.29	0.00 ( 327,034.29)		122.49
TOTAL EXPENDITURES	11,710,466	12,295,116 ( 584,650)		1,905,935.56	10,781,581.38	856,171.59	657,363.03	94.65
REVENUES OVER/(UNDER) EXPENDITURES	( 1,336,813)	( 1,921,463)	584,650 ( 1,490,129.57)		207,489.71 ( 856,171.59)	( 1,272,781.12)		33.76

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

Section VII. Item #E.

001-GENERAL FUND  
REVENUES

		ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>TAXES</b>									
111.01	PROPERTY TAXES-CURRENT	4,085,106	4,085,106	0	11,428.68	4,499,616.36	0.00 (	414,510.36)	110.15
111.02	PROPERTY TAXES-DELINQU	100,000	100,000	0	3,534.90	129,869.42	0.00 (	29,869.42)	129.87
112.01	SALES TAX REVENUE	3,134,772	3,134,772	0	297,186.93	3,534,037.33	0.00 (	399,265.33)	112.74
113.01	NATURAL GAS FRANCHISE	54,000	54,000	0	0.00	49,417.03	0.00	4,582.97	91.51
113.02	ELECTRICAL FRANCHISE T	342,000	342,000	0	39,434.17	303,856.05	0.00	38,143.95	88.85
113.03	TELEPHONE FRANCHISE TA	32,000	32,000	0	0.00	21,433.49	0.00	10,566.51	66.98
113.04	CABLE TV FRANCHISE TAX	50,000	50,000	0	0.00	26,877.84	0.00	23,122.16	53.76
113.05	WASTE COLLECTION FRAN	125,000	125,000	0	4,615.06	110,241.20	0.00	14,758.80	88.19
113.90	OTHER FRANCHISE TAX	0	0	0	0.00	0.00	0.00	0.00	0.00
114.01	ALCOHOLIC BEVERAGE TAX	35,000	35,000	0	2,381.38	24,328.37	0.00	10,671.63	69.51
115.15	INTERGOVERNMENTAL REVE	0	0	0	0.00	270,345.89	0.00 (	270,345.89)	0.00
TOTAL TAXES		7,957,878	7,957,878	0	358,581.12	8,970,022.98	0.00 (	1,012,144.98)	112.72
<b>LICENSES &amp; PERMITS</b>									
121.01	ELECTRICAL LICENSES	0	0	0	0.00	0.00	0.00	0.00	0.00
121.02	BUILDER LICENSES	1,500	1,500	0	350.00	6,200.00	0.00 (	4,700.00)	413.33
122.01	ELECTRICAL PERMITS	15,000	15,000	0	0.00	4,770.00	0.00	10,230.00	31.80
122.02	BUILDING PERMITS	90,000	90,000	0	13,999.33	101,880.98	0.00 (	11,880.98)	113.20
122.03	PLUMBING PERMITS	18,000	18,000	0	0.00	2,816.00	0.00	15,184.00	15.64
122.04	MECHANICAL PERMITS	8,000	8,000	0	0.00	3,474.55	0.00	4,525.45	43.43
122.05	FOUNDATION PERMITS	0	0	0	0.00	0.00	0.00	0.00	0.00
122.06	PEDDLER & SOLICITOR PE	0	0	0	0.00	700.00	0.00 (	700.00)	0.00
122.07	ALCOHOL IN THE PARK PE	0	0	0	0.00	500.00	0.00 (	500.00)	0.00
123.01	TRAILER PERMITS	0	0	0	0.00	50.00	0.00 (	50.00)	0.00
123.02	FOOD HANDLER'S PERMITS	2,600	2,600	0	145.00	2,510.00	0.00	90.00	96.54
123.03	LIENS	1,500	1,500	0	0.00	2,229.61	0.00 (	729.61)	148.64
123.90	OTHER PERMITS & FEES	30,000	30,000	0	776.04	13,968.09	0.00	16,031.91	46.56
124.01	ALCOHOLIC BEVERAGE PER	7,110	7,110	0	925.00	7,830.00	0.00 (	720.00)	110.13
124.02	AMUSEMENT PERMIT FEES	0	0	0	275.00	564.56	0.00 (	564.56)	0.00
124.03	SUBDIVISION & PLAT FEE	0	0	0	0.00	1,175.00	0.00 (	1,175.00)	0.00
124.04	ENVIRONMENTAL & HEALTH	0	0	0	0.00	0.00	0.00	0.00	0.00
124.05	PLAN REVIEW FEES	0	0	0	0.00	8,737.41	0.00 (	8,737.41)	0.00
125.01	ANIMAL LICENSES & FEES	200	200	0	15.00	220.00	0.00 (	20.00)	110.00
126.01	ALARM FEES	100	100	0	0.00	110.00	0.00 (	10.00)	110.00
TOTAL LICENSES & PERMITS		174,010	174,010	0	16,485.37	157,736.20	0.00	16,273.80	90.65
<b>USER &amp; SERVICE CHARGES</b>									
435.06	BAUER CENTER RENTALS	80,000	80,000	0	450.00	70,750.00	0.00	9,250.00	88.44
435.07	BAYFRONT RENTALS	0	0	0	0.00	750.00	0.00 (	750.00)	0.00
439.01	POLICE SERVICES	2,000	2,000	0	108.00	2,589.00	0.00 (	589.00)	129.45
439.05	POLICE TRAINING FEES	500	500	0	0.00	0.00	0.00	500.00	0.00
TOTAL USER & SERVICE CHARGES		82,500	82,500	0	558.00	74,089.00	0.00	8,411.00	89.80

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

Section VII. Item #E.

001-GENERAL FUND  
REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
FINES & FORFEITURES								
141.01	PENALTIES & INTEREST	85,000	85,000	0	3,915.66	101,656.37	0.00 ( 16,656.37)	119.60
141.02	TAX ATTORNEY FEES	45,000	45,000	0	4,005.09	53,958.45	0.00 ( 8,958.45)	119.91
143.01	COURT FINES	120,000	120,000	0	2,772.25	64,485.47	0.00 55,514.53	53.74
143.02	MUNI COURT- COLLECTION	14,000	14,000	0	224.15	10,129.78	0.00 3,870.22	72.36
143.03	LOCAL TIME PAYMENT FEE	5,000	5,000	0	136.21	2,481.64	0.00 2,518.36	49.63
149.02	ARREST FEES	10,000	10,000	0	223.78	6,393.56	0.00 3,606.44	63.94
149.03	CASH OVER-MC	0	0	0	0.00	0.00	0.00 0.00	0.00
149.05	RECOVERY ADJUSTMENT FE	0	0	0	0.00	9.00	0.00 ( 9.00)	0.00
TOTAL FINES & FORFEITURES		279,000	279,000	0	11,277.14	239,114.27	0.00 39,885.73	85.70
OTHER REVENUE								
451.01	INTEREST INCOME	90,000	90,000	0	27,681.13	385,132.18	0.00 ( 295,132.18)	427.92
455.01	OTHER FINANCING SOURCE	0	0	0	0.00	0.00	0.00 0.00	0.00
459.02	PHOTO COPIES	500	500	0	0.00	196.10	0.00 303.90	39.22
459.05	DONATION- POLICE (JEDL	0	0	0	0.00	0.00	0.00 0.00	0.00
459.07	DONATION- FIRE (JEDLIC	0	0	0	0.00	0.00	0.00 0.00	0.00
459.08.1010	DONATION-PARK-MUSIC PA	0	0	0	0.00	0.00	0.00 0.00	0.00
459.08.1011	DONATION-PARK-LEARNING	0	0	0	0.00	0.00	0.00 0.00	0.00
459.10	DONATIONS	0	0	0	0.00	1,041.37	0.00 ( 1,041.37)	0.00
459.11	AUCTION/SALE PROCEEDS	32,000	32,000	0	0.00	0.00	0.00 32,000.00	0.00
459.12	TML REIMBURSEMENTS	0	0	0	0.00	9,546.60	0.00 ( 9,546.60)	0.00
459.15	HURRICANE	0	0	0	0.00	0.00	0.00 0.00	0.00
459.17	FIRE TRAINING REIMBURS	2,450	2,450	0	0.00	0.00	0.00 2,450.00	0.00
459.20	RESTITUTION PAYMENTS	0	0	0	0.00	0.00	0.00 0.00	0.00
459.90	MISCELLANEOUS INCOME	10,000	10,000	0	1,223.23	4,299.80	0.00 5,700.20	43.00
459.91	TOWER OF TEX USAGE RIG	6,000	6,000	0	0.00	6,000.00	0.00 0.00	100.00
459.92	EQUITY BALANCE FORWARD	0	0	0	0.00	0.00	0.00 0.00	0.00
TOTAL OTHER REVENUE		140,950	140,950	0	28,904.36	406,216.05	0.00 ( 265,266.05)	288.20
GRANT AND CONTRIBUTION R								
482.00	GRANT REVENUE	0	0	0	0.00	0.00	0.00 0.00	0.00
482.01	STATE GRANT- PARKS	0	0	0	0.00	0.00	0.00 0.00	0.00
484.53	OPERATION STONE GARDEN	0	0	0	0.00	0.00	0.00 0.00	0.00
484.54	CONTRIBUTION LEOSE- PD	1,800	1,800	0	0.00	1,576.78	0.00 223.22	87.60
484.59	CALHOUN COUNTY-FIRE	224,045	224,045	0	0.00	240,577.18	0.00 ( 16,532.18)	107.38
484.60	CALHOUN COUNTY-ANIMAL	65,000	65,000	0	0.00	65,000.00	0.00 0.00	100.00
484.61	POINT COMFORT-ANIMAL	6,000	6,000	0	0.00	0.00	0.00 6,000.00	0.00
TOTAL GRANT AND CONTRIBUTION R		296,845	296,845	0	0.00	307,153.96	0.00 ( 10,308.96)	103.47
INTERGOVERNMENTAL REVENUE								
492.01	XFER IN- 504 PORT COMM	65,121	65,121	0	0.00	59,694.25	0.00 5,426.75	91.67
492.02	XFER IN- 501 UTILITY F	562,974	562,974	0	0.00	516,059.50	0.00 46,914.50	91.67
492.04	XFER IN- 503 BEACH FUN	2,764	2,764	0	0.00	2,533.63	0.00 230.37	91.67
493.85	XFER IN- FD 134 JUSTIC	0	0	0	0.00	0.00	0.00 0.00	0.00
493.87	XFER IN- FD 161 BAYFRO	0	0	0	0.00	0.00	0.00 0.00	0.00
493.88	XFER IN- 206 FARF FUND	531,846	531,846	0	0.00	0.00	0.00 531,846.00	0.00
493.89	XFER IN- 101 HOTEL/MOT	279,765	279,765	0	0.00	256,451.25	0.00 23,313.75	91.67
493.90	XFER IN- OTHER	0	0	0	0.00	0.00	0.00 0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE		1,442,470	1,442,470	0	0.00	834,738.63	0.00 607,731.37	57.87

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

Section VII. Item #E.

001-GENERAL FUND  
REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
TOTAL REVENUES	10,373,653	10,373,653	0	415,805.99	10,989,071.09	0.00 (	615,418.09)	105.93

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

Section VII. Item #E.

501-PUBLIC UTILITY FUND  
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
REVENUE SUMMARY								
USER & SERVICE CHARGES	6,289,288	6,289,288	0	618,272.63	6,429,904.01	0.00 (	140,616.01)	102.24
FINES & FORFEITURES	90,000	90,000	0	5,081.76	41,785.95	0.00	48,214.05	46.43
OTHER REVENUE	107,000	107,000	0	2,156.19	127,987.18	0.00 (	20,987.18)	119.61
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	131,463	626,051	( 494,588)	0.00	0.00	0.00	626,051.00	0.00
TOTAL REVENUES	6,617,751	7,112,339	( 494,588)	625,510.58	6,599,677.14	0.00	512,661.86	92.79
EXPENDITURE SUMMARY								
TECHNOLOGY SERVICES	113,800	164,969	( 51,169)	1,065.70	95,211.98	22,580.58	47,176.44	71.40
BILLING	422,664	422,664	0	56,611.82	362,291.62	4,551.00	55,821.38	86.79
MAINTENANCE	1,466,008	1,466,008	0	123,401.10	1,049,198.16	81,644.83	335,165.01	77.14
WASTEWATER TREATMENT	967,623	1,462,211	( 494,588)	193,145.14	1,088,141.41	50,565.80	323,503.79	77.88
NON-DEPARTMENTAL	4,290,421	4,290,421	0	392,348.22	4,170,774.07	0.00	119,646.93	97.21
TOTAL EXPENDITURES	7,260,516	7,806,273	( 545,757)	766,571.98	6,765,617.24	159,342.21	881,313.55	88.71
REVENUES OVER/(UNDER) EXPENDITURES	( 642,765)	( 693,934)	51,169	( 141,061.40)	( 165,940.10)	( 159,342.21)	( 368,651.69)	46.88

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

Section VII. Item #E.

01-PUBLIC UTILITY FUND  
EVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>SER &amp; SERVICE CHARGES</b>								
31.11 WATER-METERED	2,500,000	2,500,000	0	275,445.03	2,683,203.26	0.00 (	183,203.26)	107.33
31.12 WATER-BULK	0	0	0	0.00	1,189.22	0.00 (	1,189.22)	0.00
31.13 WATER-METERED COUNTY	80,000	80,000	0	10,048.64	90,046.53	0.00 (	10,046.53)	112.56
31.21 SEWER RESIDENTIAL	1,250,000	1,250,000	0	122,168.01	1,290,116.99	0.00 (	40,116.99)	103.21
31.22 SEWER COMMERCIAL	800,000	800,000	0	71,605.19	791,291.82	0.00	8,708.18	98.91
31.23 SEWER COUNTY	43,000	43,000	0	5,269.87	56,088.80	0.00 (	13,088.80)	130.44
31.25 SEWER-LOW PRESSURE (LP	975	975	0	120.00	1,275.00	0.00 (	300.00)	130.77
31.31 WASTE-GARBAGE COLLECTI	911,373	911,373	0	77,911.87	910,265.02	0.00	1,107.98	99.88
31.32 SPRING CLEANUP	100,000	100,000	0	1,295.35	31,160.73	0.00	68,839.27	31.16
32.05 GBRA FEES	517,440	517,440	0	43,341.42	516,178.32	0.00	1,261.68	99.76
32.11 WATER TAPS	20,000	20,000	0	4,082.25	24,642.75	0.00 (	4,642.75)	123.21
32.21 SEWER TAPS	4,000	4,000	0	1,225.00	7,118.00	0.00 (	3,118.00)	177.95
32.60 DAMAGES REIMBURSEMENT	0	0	0	0.00	172.57	0.00 (	172.57)	0.00
32.61 SERVICE CALL FEES	1,000	1,000	0	360.00	2,940.00	0.00 (	1,940.00)	294.00
32.62 SERVICE TRANSFER FEES	1,000	1,000	0	30.00	720.00	0.00	280.00	72.00
32.63 SERVICE RECONNECTION F	60,000	60,000	0	5,280.00	23,135.00	0.00	36,865.00	38.56
32.64 SERVICE TEMP WATER	500	500	0	90.00	360.00	0.00	140.00	72.00
32.65 SALES TAX-GARBAGE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL USER & SERVICE CHARGES	6,289,288	6,289,288	0	618,272.63	6,429,904.01	0.00 (	140,616.01)	102.24
<b>FINES &amp; FORFEITURES</b>								
42.01 LATE PAYMENT PENALTIES	90,000	90,000	0	4,328.63	41,785.95	0.00	48,214.05	46.43
42.02 CONTRACT REVENUE	0	0	0	753.13	0.00	0.00	0.00	0.00
TOTAL FINES & FORFEITURES	90,000	90,000	0	5,081.76	41,785.95	0.00	48,214.05	46.43
<b>OTHER REVENUE</b>								
51.01 INTEREST INCOME	25,000	25,000	0	2,096.19	37,211.27	0.00 (	12,211.27)	148.85
59.03 RETURNED CHECK FEE	1,000	1,000	0	60.00	1,410.00	0.00 (	410.00)	141.00
59.04 BAD DEBT ACCOUNT COLLE	35,000	35,000	0	0.00	60,520.07	0.00 (	25,520.07)	172.91
59.08 CCRWSS-GBRA TRANSMISSI	43,000	43,000	0	0.00	27,841.68	0.00	15,158.32	64.75
59.11 AUCTION/SALE PROCEEDS	2,000	2,000	0	0.00	0.00	0.00	2,000.00	0.00
59.12 TML REIMBURSEMENTS	0	0	0	0.00	1,000.00	0.00 (	1,000.00)	0.00
59.90 MISCELLANEOUS INCOME	1,000	1,000	0	0.00	4.16	0.00	995.84	0.42
59.92 EQUITY BALANCE FORWARD	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	107,000	107,000	0	2,156.19	127,987.18	0.00 (	20,987.18)	119.61
<b>GRANT AND CONTRIBUTION R</b>								
81.00 CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
82.00 GRANT REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
<b>INTERGOVERNMENTAL REVENUE</b>								
93.01 XFER IN- VARIOUS FUNDS	131,463	626,051 (	494,588)	0.00	0.00	0.00	626,051.00	0.00
93.02 XFER IN- FUND 136	0	0	0	0.00	0.00	0.00	0.00	0.00
93.88 XFER IN-206-FARF RESTR	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	131,463	626,051 (	494,588)	0.00	0.00	0.00	626,051.00	0.00
TOTAL REVENUES	6,617,751	7,112,339 (	494,588)	625,510.58	6,599,677.14	0.00	512,661.86	92.79

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

Section VII. Item #E.

03-BEACH OPERATING FUND ,  
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	182,500	182,500	0	17,093.69	176,450.69	0.00	6,049.31	96.69
OTHER REVENUE	4,500	4,500	0	2,915.91	30,716.49	0.00	( 26,216.49)	682.59
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	176,703	176,703	0	0.00	161,977.75	0.00	14,725.25	91.67
TOTAL REVENUES	363,703	363,703	0	20,009.60	369,144.93	0.00	( 5,441.93)	101.50
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	189,142	189,142	0	19,163.80	148,631.92	0.00	40,510.08	78.58
TOTAL EXPENDITURES	189,142	189,142	0	19,163.80	148,631.92	0.00	40,510.08	78.58
REVENUES OVER/ (UNDER) EXPENDITURES	174,561	174,561	0	845.80	220,513.01	0.00	( 45,952.01)	126.32

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

Section VII. Item #E.

504-PORT & HARBORS FUND  
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
REVENUE SUMMARY								
USER & SERVICE CHARGES	705,843	705,843	0	54,560.08	691,986.27	0.00	13,856.73	98.04
FINES & FORFEITURES	12,000	12,000	0	8.05	4,646.43	0.00	7,353.57	38.72
OTHER REVENUE	6,666	6,666	0	2,235.75	25,633.34	0.00	( 18,967.34)	384.54
GRANT AND CONTRIBUTION R	1,000,000	1,000,000	0	0.00	0.00	0.00	1,000,000.00	0.00
INTERGOVERNMENTAL REVENUE	13,992	13,992	0	0.00	0.00	0.00	13,992.00	0.00
TOTAL REVENUES	1,738,501	1,738,501	0	56,803.88	722,266.04	0.00	1,016,234.96	41.55
EXPENDITURE SUMMARY								
TECHNOLOGY SERVICES	1,500	1,500	0	0.00	1,328.84	0.00	171.16	88.59
CITY HARBOR	17,000	17,000	0	0.00	9,471.55	0.00	7,528.45	55.72
HARBOR OF REFUGE	125,000	125,000	0	1,045.00	84,290.46	45,753.57	( 5,044.03)	104.04
SMITH HARBOR	51,000	51,000	0	0.00	6,219.16	1,716.93	43,063.91	15.56
NAUTICAL LANDINGS MARINA	15,000	15,000	0	1,442.00	7,640.07	0.00	7,359.93	50.93
OPERATIONS	1,856,044	1,856,044	0	171,064.93	589,403.28	0.00	1,266,640.72	31.76
NON DEPARTMENTAL	0	0	0	0.00	66.52	0.00	( 66.52)	0.00
TOTAL EXPENDITURES	2,065,544	2,065,544	0	173,551.93	698,419.88	47,470.50	1,319,653.62	36.11
REVENUES OVER/(UNDER) EXPENDITURES	( 327,043)	( 327,043)	0	( 116,748.05)	23,846.16	( 47,470.50)	( 303,418.66)	7.22

207,490.00+  
165,940.00-  
80,280.00-  
220,515.00+  
23,846.00+  
001  
205,629.00+

# COMMUNICATION

SUBJECT: Consider Quarterly Investment Report ending September 30, 2023

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## INFORMATION:

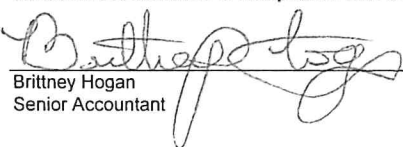
City of Port Lavaca  
Quarterly Investment Report  
 7/1/2023 - 9/30/2023

Purchase Date	Maturity Date/Days	CUSIP	% of Portfolio	Security or Type	Principal	Interest	6/30/2023	9/30/2023	Yield	Bench Mark 6 mo. T-Bill	Par Value	Market Value	Accrued Interest	Date Sold	Paid Interest
			20%	<b><u>Demand Deposits</u></b>											
N/A	N/A			<b>Payroll</b>			\$ 5,670	\$ 13,532	0.0000%		\$ 13,532	\$ 13,532			\$ -
				First National Bank											
N/A	N/A			<b>Pooled Cash</b>			\$ 4,122,629	\$ 4,487,654	1.5000%		\$ 4,487,654	\$ 4,487,654			\$ 18,838
				First National Bank											
N/A	N/A			<b>Fireman's Retirement</b>			\$ 50	\$ 50	0.0000%		\$ 50	\$ 50			\$ -
				First National Bank											
N/A	N/A			<b>Checking</b>			\$ -	\$ -	0.0000%		\$ -	\$ -			\$ -
				First National Bank											
N/A	N/A			<b>Flip Flip</b>			\$ 1	\$ 1	0.0000%		\$ 1	\$ 1			\$ -
				First National Bank											
			80%	<b><u>Local Government Investment Pools</u></b>											
N/A	39 *			<b>Consolidated Cash</b>			\$ 14,106,970	\$ 11,778,588	5.5168%	5.3200%	\$ 11,778,588	\$ 11,776,915			\$ 171,618
				Logic											
N/A	39 *			<b>Series 2022 Capital Projects</b>			\$ 5,700,862	\$ 5,779,210	5.5168%	5.3200%	\$ 5,779,210	\$ 5,778,390			\$ 78,349
				Logic											
<b>Total Investments</b>							\$ 23,936,182	\$ 22,059,035	3.5097% Average		\$ 22,059,035	\$ 22,056,542	\$ -		\$ 268,805

\* Weighted Average Maturity

Total Interest for July 1, 2023 through September 30, 2023

These Investments are in compliance with the City of Port Lavaca's Investment Policy.

  
 Brittney Hogan  
 Senior Accountant

10/03/23  
 Date

# COMMUNICATION

SUBJECT: Receive Victoria Economic Development Corporation (VEDC) Monthly Report

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## INFORMATION:

**Mandy Grant**

**From:** Jody Weaver  
**Sent:** Monday, October 9, 2023 12:23 PM  
**To:** Mandy Grant; Lorena Perez-Diaz  
**Subject:** Fwd: Port Lavaca Council Report

For VEDC consent agenda

# 0 - 6

Best Regards,

JoAnna P. "Jody" Weaver, P.E.  
 Interim City Manager  
 361-827-3601

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**From:** Jonas Titas <jonastitas@victoriaedc.com>  
**Sent:** Monday, October 9, 2023 12:08 PM  
**To:** Jody Weaver <jweaver@portlavaca.org>  
**Cc:** Sharon Barnard <sharonbarnard@victoriaedc.com>; Diane Drussell <dianedrussell@victoriaedc.com>  
**Subject:** Port Lavaca Council Report

Jody,

VEDC continues to have discussions with Housing Developer and is working on draft of residential housing incentive program to be presented later this month.

Jonas Titas will be attending future staff department meetings and is new point of contact for City Staff and Council.

Calhoun County / Dow / x-Energy / VEDC has been awarded the Texas EDC's Community Economic Development Award for Community Commitment and Leverage. This is the highest statewide economic development award presented annually. The award is being presented this Thursday at the Texas EDC's Annual Meeting in Houston. Calhoun County, Dow and VEDC representatives will be attending and accepting the award.

Lynas' new plant manager for the ~\$600 million, 120 job rare earth processing facility announced for Seadrift will be in Port Lavaca Friday 10/20. VEDC is arranging meetings in Port Lavaca and Calhoun County. Lynas is seeking to establish a corporate office and hire key staff to support project in Seadrift.

VEDC continues to mobilize behind retail recruitment efforts and working with national organizations to promote Port Lavaca for investments.

Please let me know if you have any questions.

Best,  
 Jonas

**Jonas Titas, CECD** | President  
 VICTORIA ECONOMIC DEVELOPMENT CORPORATION  
 101 W Goodwin, Suite 322 | Victoria, Texas 77901  
 830/377-0501 (cell) | 361/485-3190 (office)

# COMMUNICATION

**SUBJECT:** Consider Resolution No. R-100923-1 of the City of Port Lavaca, Texas, for the nomination of candidates for the Board of Directors of the Calhoun County Appraisal District 2024-2025 Term. Presenter is Jody Weaver

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## INFORMATION:

RESOLUTION NO. R-100923-1

A RESOLUTION OF THE CITY OF PORT LAVACA, TEXAS, FOR  
THE NOMINATION OF CANDIDATES FOR THE BOARD OF  
DIRECTORS OF THE CALHOUN COUNTY APPRAISAL  
DISTRICT 2024-2025 REGULAR TERM

WHEREAS, this is for the nomination of candidates for the Board of Directors of the Calhoun County Appraisal District; and

WHEREAS, the Board of Directors consists of five members who serve two-year terms, beginning January 1, 2024 through December 31, 2025; and

WHEREAS, the City of Port Lavaca, Texas is a taxing unit entitled to nominate candidates to the Calhoun County Appraisal District, if so desired.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF PORT LAVACA, TEXAS:

THAT, the following individuals are nominated and submitted, as exhibited in the attached list, for election to the Calhoun County Appraisal District Board of Directors.

PASSED AND APPROVED on this 9<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Jack Whitlow, Mayor

ATTEST:

\_\_\_\_\_  
Mandy Grant, City Secretary

OFFICIAL NOMINATIONS FOR THE  
CALHOUN COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS  
JANUARY 01, 2024 – DECEMBER 31, 2025 TERM

TAXING UNIT: CITY OF PORT LAVACA

NOMINEES

- 1.) \_\_\_\_\_
- 2.) \_\_\_\_\_
- 3.) \_\_\_\_\_
- 4.) \_\_\_\_\_
- 5.) \_\_\_\_\_

Current Board Members:

William H. Bauer Jr.  
Benjamin Boone  
Kevin Hill  
Vern Lyssy  
Jessie Rodriguez

**CALHOUN COUNTY APPRAISAL DISTRICT**  
 426 West Main Street \* P.O. Box 49  
 Port Lavaca, Texas 77979  
 Appraisal: (361) 552-8808  
 Collections: (361) 552-4560  
 Fax: (361) 552-4787  
 Website: [www.calhouncad.org](http://www.calhouncad.org)



**Board of Directors**

Commissioner Vern Lyssy, Chairman  
 Kevin Hill, Vice Chairman  
 Jessie Rodriguez, Secretary  
 William H. "Bill" Bauer, Member  
 Benjamin Boone, Member

**Chief Appraiser**

Jesse W. Hubbell

September 12, 2023

*Greetings to the County Judge, County Commissioners, President of the Board of Trustees and Superintendent of the Calhoun County Independent School District, Mayors, City Managers, City Secretaries and City Clerks of the Cities of Port Lavaca, Point Comfort and Seadrift:*

It is time to nominate candidates for the Board of Directors of the Calhoun County Appraisal District for the next two-year term. The term begins January 1, 2024 and ends December 31, 2025. I have included with this letter a *calendar of events* for the **deadlines for action** on the part of each governing body, the calculation indicating the number of votes to which each taxing unit is entitled, a nomination form and sample nomination resolution.

*The first action you should take is to nominate candidates. **Nominations must be submitted to the chief appraiser by the presiding officer no later than October 14, 2023.*** You may nominate any qualified person **by resolution** adopted by your governing body, one candidate for each position. All five (5) positions are up for election. I will submit the official voting ballots with all the nominees to you no later than October 29, 2023.

To be eligible to serve on the board of directors, an individual other than a county assessor-collector serving as a nonvoting director must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office. An individual who is otherwise eligible to serve on the board is not ineligible because of membership on the governing body of a taxing unit. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.

Should you have any questions please do not hesitate to contact me.

Respectfully,

Jesse W. Hubbell  
 Chief Appraiser

361-552-4560 x108

**CALENDAR OF EVENTS**

**FOR THE ELECTION OF THE CALHOUN COUNTY APPRAISAL**

**DISTRICT BOARD OF DIRECTORS (2024-2025 TERM):**

**Before October 1, 2023:** Chief Appraiser will calculate and deliver to each taxing unit entitled to vote the number of votes to which each unit is entitled. The number of votes for each taxing unit entitled to vote is determined by the ratio of the individual taxing unit levy to the aggregate total levy of all taxing units entitled to vote.

**Submit nominations no later than October 14, 2023:** As a taxing unit that is entitled to vote in the election, **the governing body should nominate candidates by resolution. The presiding officer must submit the names of the unit's nominees to the chief appraiser before October 15, 2023.** Sec. 6.03(g)

**Before October 30, 2023:** The chief appraiser will prepare a ballot listing the candidates whose names were timely submitted alphabetically according to the first letter in each candidates surname and shall deliver a copy of the ballot to the presiding officer of the governing body of each taxing unit entitled to vote. Sec. 6.03(j)

**No later than December 14, 2023:** The governing body shall determine its **vote by resolution** and submit it to the chief appraiser. Each taxing unit may cast all votes for one or distribute them to as many candidates as preferred. Sec. 6.03(k)

**Before December 31, 2023:** The chief appraiser will count the votes, declare the 5 candidates receiving the largest cumulative vote totals elected and submit the results to the governing body of each taxing unit in the District and to the candidates. Sec. 6.03(k)

## VOTING ALLOCATION FOR THE CALHOUN COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

Taxing Unit	2022 Tax Levy	TOTAL LEVY FOR ALL TAX UNITS ELIGIBLE TO VOTE	Tax Unit Levy vs Total Tax Levy	Multiplier Per Tax Code	Rounded to Nearest Whole Number	Number of Directors	Number of Votes for Each Tax Unit
CCISD	\$ 42,008,737	\$ 73,525,163	0.571352	1000	571	5	2857
COUNTY	\$ 25,079,885	\$ 73,525,163	0.341106	1000	341	5	1706
CITY OF PORT LAVACA	\$ 5,068,292	\$ 73,525,163	0.068933	1000	69	5	345
CITY OF SEADRIFT	\$ 551,664	\$ 73,525,163	0.007503	1000	8	5	38
CITY OF POINT COMFORT	\$ 816,585	\$ 73,525,163	0.011106	1000	11	5	56
TOTAL	\$ 73,525,163		1		1000		5000

# COMMUNICATION

**SUBJECT:** Consider award of Construction Contract for the Harbor of Refuge Railroad Culvert Replacement Project. Presenter is Jody Weaver

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## INFORMATION:

## CITY OF PORT LAVACA

**MEETING:** OCTOBER 09, 2023 **AGENDA ITEM #2**

**DATE:** 10.09.2023

**TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**FROM:** JODY WEAVER, INTERIM CITY MANAGER

**SUBJECT: HARBOR OF REFUGE RAILROAD CULVERT REPLACEMENT**

Allen and I spoke again with representatives of Helena on September 26. I had in part misunderstood what was said in our first meeting with them, so let me state my understanding now.

Without the use of the rail, it's obvious that the City will receive \$0.00 in tariffs from rail, but initially, there may *not* be a big difference in the amount of tariffs we receive from barge traffic. Note that over the past 12 months, we have received \$3,165.95 in tariffs from rail and \$56,663.47 from barge. At the new \$0.79/ton rate this same quantity would translate to \$3,847.85 and \$68,867.91.

What I now understand is that although initially we may not see a difference in the barge tariffs, because Helena will necessarily have to change up how they do business without rail in Port Lavaca, we could certainly see a significant reduction of the barge tariffs from the Helena Port Lavaca operations over some time. They pointed out that this exercise to rework their operation may require new contracts and arrangements with other locales and vendors which may have the result that, when the rail is finally available in Port Lavaca, they will not return to the same level of operation as they had here before this issue.

**They again offered the \$50,000 with no reimbursement, and an additional amount up to 25% of the construction cost that would be reimbursed through a consideration of tariff, dock, and lease rates over the next 15 years.**

One option that had been posed by a Port Commissioner was if Helena could pay for the repairs upfront and the City reimburse over time. Since we had \$300,000 budgeted and they offered \$50,000, I asked whether it might be possible for them to pay the shortfall upfront and City would reimburse over 10-15 years. To clarify, Allen and I did not say that this would even be an agreeable proposition by Council, but we thought it worth the dialogue. At this time, it does not appear that this is an option Helena will agree to.

To restate the dollars involved with the less expensive 12 ga helical lock seam:  
 $\$639,850$  (less  $\$50,000$  Helena, less the  $\$300,000$  we budgeted) =  $\$289,850$  is our shortfall.  
 Considering Helena's offer of 25% of  $\$639,850$  =  $\$159,962.50$   
 So  $\$639,850 - \$300,000$  budgeted -  $\$159,962.50$  =  $\$179,887.50$  additional general fund dollars  
 ( $\$109,962.50$  of the  $\$159,962.50$  would be reimbursed over time)

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**CITY OF PORT LAVACA**

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The Port Commission as a whole strongly supports maintaining rail service to the Harbor of Refuge. I think we can all agree that in order to do that, this culvert must be replaced, but instead of spending General Fund dollars now we DO have this opportunity to utilize CDBG-MIT grant funds to pay for this project (*assuming the GLO would approve it*). The cost will certainly be greater, but the dollars would all be grant dollars. The risk I guess to consider is potential lost revenue over the next 15 years if Helena significantly alters their Port Lavaca operation as a result of being without rail for 18 months +/- . But none of us have a crystal ball and not even Helena knows yet how they are going to work this out.

**Note:**

- I am fairly confident that GLO will approve this project and if needed, I would argue that Hurricane Harvey was probably what caused the damage to the upstream side which accelerated the corrosion, but I can't guarantee their approval.
- It is also possible that we *could* get this culvert done in a shorter amount of time - perhaps 12 months, but with the pace that GLO works and all the projects they have to look at right now, I'm being told this is not realistic.
- I did speak with Michael Ada with GCRPC and there is the possibility that this could be funded with an EDA grant, but he didn't think the time frame would be any better than GLO.
- We still do not have any approval from the UPRR, so any award would necessarily be contingent upon UPRR approval. I did speak with Lester Contracting and they will still honor the bid through the November 13<sup>th</sup> Council meeting.

**Recommendation:**

Staff's recommendation is to authorize inclusion of the culvert replacement project in with our Corporation Ditch CDBG-Mitigation grant application. If Council is considering at all an award of this bid, staff recommends to wait and consider an award at the November Council meeting, hoping we would have a response from the UPRR, otherwise Council can vote to reject the bid.

## COMMUNICATION

**SUBJECT:** Consider adding the Harbor of Refuge Railroad Culvert Replacement Project to the Community Development Block Grant – Mitigation (CDBG-MIT) application for the Corporation Ditch Drainage Improvement Project. Presenter is Jody Weaver

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## INFORMATION:

## PORT LAVACA CDBG MIT APPLICATION PACKAGES

The City of Port Lavaca is giving notice of the City's intent to submit applications to the Texas General Land Office (GLO) for the Texas Community Development Block Grant – Mitigation (CDBG-MIT) Regional Council of Governments (COG) Method of Distribution (MOD) Program. The allocation is for the proposed projects listed below to utilize \$9,116,600 in funding allocated by the Golden Crescent Regional Planning Commission (GCRPC) for long-term recovery efforts.

1. Corporation Ditch Project
2. Harbor of Refuge Restoration Project

The Projects' details can be viewed at the City's website. <https://portlavaca.org/> or Port Lavaca City Hall during regular business hours located at 202 North Virginia, Port Lavaca, Texas, 77979.

The City will receive public comments for fourteen (14) days from September 27, 2023, until October 11, 2023. The public is encouraged to submit comments to Candes Wakeman, KSBR LLC, Grants Administrator, via email at [candes@ksbr-ll.com](mailto:candes@ksbr-ll.com). All input must be received by 5:00pm on October 11, 2023. Comments will be incorporated into the draft application documents, as appropriate, that will mitigate the devastating effects of natural disasters as well ensure the project(s) are in line with environmental regulations, affirmatively further fair housing activities, and, if applicable, minimizing displacement of persons by project activities.

Upon the expiration of this comment period the City will review and address the public comments in the proposed application. For more information, contact Veronica Pauda, KSBR LLC, Grant Administrator at 817-856-9021 or [veronica@ksbr-ll.com](mailto:veronica@ksbr-ll.com).

\*Although the packages are substantially complete, the cost estimates and scopes of work provided are simply estimates and slight variations in the budget or scope may happen.

Attachments included are:

1. Project Descriptions
2. Project Locations
3. Project Budgets
4. Projects' Beneficiary Information

## **TABLE OF CONTENTS**

### **1. Corporation Ditch Project**

- I. Introduction to the Scope of Work
- II. Project Location Exhibits with Coordinates
- III. Cost Estimate
- IV. Beneficiary Area Map

### **2. Harbor of Refuge Restoration Project**

- I. Introduction to the Scope of Work
- II. Project Location Exhibits with Coordinates
- III. Cost Estimate
- IV. Beneficiary Area Map

## Port Lavaca – Corporation Ditch Project Description

Cost Estimate - \$8,600,000

The City of Port Lavaca would like to apply for funding associated with public infrastructure and flood mitigation measures within the Corporation Drainage System. The Corporation Drainage System is a primary drainage feature for the city of Port Lavaca, Texas and throughout the years, this area has experienced street and building flooding during larger and more frequent storm events.

The City is requesting funding to mitigate flood and storm impacts through construction of a new stormwater pond facility and enhancements to the concrete and grass/overgrown ditch.

This project will be one of the main actions needed to mitigate flooding risks of low-income communities. Additionally, the design of the stormwater pond facility will enhance water quality and remove pollution from the more urbanized area before ultimately draining into the bay.

## 1. INTRODUCTION

The City of Port Lavaca would like to apply for funding associated with public infrastructure and flood mitigation measures within the Corporation Drainage System. Corporation Drainage System is a primary drainage feature for the City of Port Lavaca, Texas. Throughout the years, this area of the City has experienced street and building flooding during more frequent larger storm events. This scope-of-work outlines the recommended improvements to the Corporation Drainage System to reduce the risk of flooding of roadways and properties that drain in the Corporation Drainage System.



The City is requesting funding to mitigate flood and storm impacts through construction of a new stormwater pond facility, and enhancements to the concrete and grass/overgrown ditch. The funding would be used for data collection, design, permitting, preparation of construction documents. This proposed infrastructure project is expected to help mitigate flooding in the drainage basin. The project will be one of the main actions needed to mitigate the flooding risks of low-income communities in Port Lavaca. Additionally, the design of stormwater pond facility will enhance water quality and remove pollutions from the more urbanized area before ultimately draining into the bay.



## 2. Existing Conditions

The Corporation Drainage System begins near Texas 35, where runoff is collected in the drainage inlets along Half League Road and piped into the concrete section of Corporation Ditch. The concrete ditch flows south between Main Street and Austin Street. South of Austin Street, Corporation Ditch is comprised of areas with grass and overgrown vegetation. The ditch drains south crossing Virginia Street and railroad tracks before ultimately discharging into Lavaca Bay. **Photo 2.1, 2.2, 2.3, and 2.4** shows the Half League Road, existing concrete ditch, grassed ditch, and the overgrown ditch. The total drainage basin for the Corporation Drainage System is approximately 645 acres (See Figure 1.1).

**Photo 2.1 Half League Road with inlets and underground storm pipes**



**Photo 2.2 Section of Concrete Corporation Ditch**

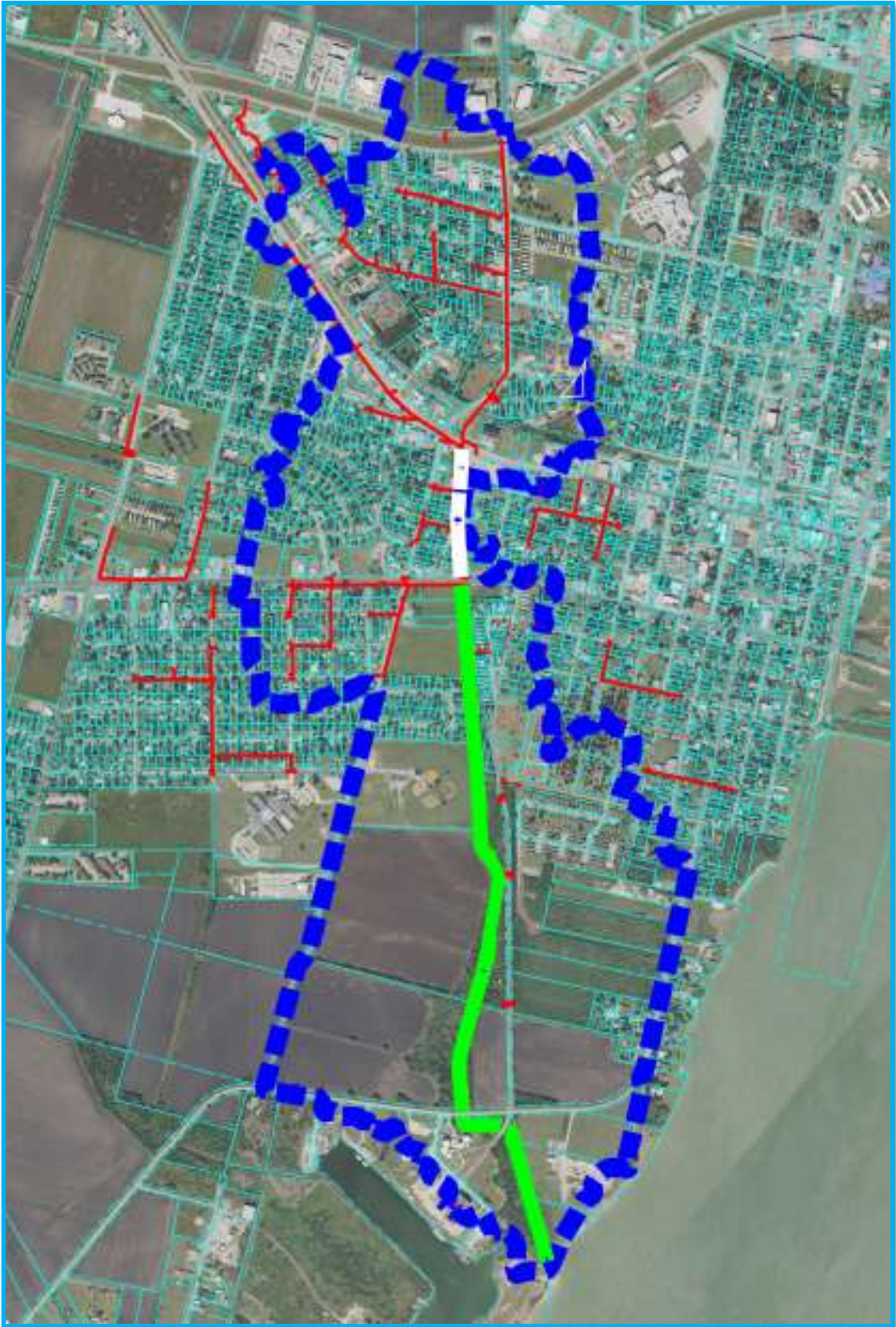


**Photo 2.3 Section of Grassed Corporation Ditch**



**Photo 2.4 Section of Overgrown Corporation Ditch**



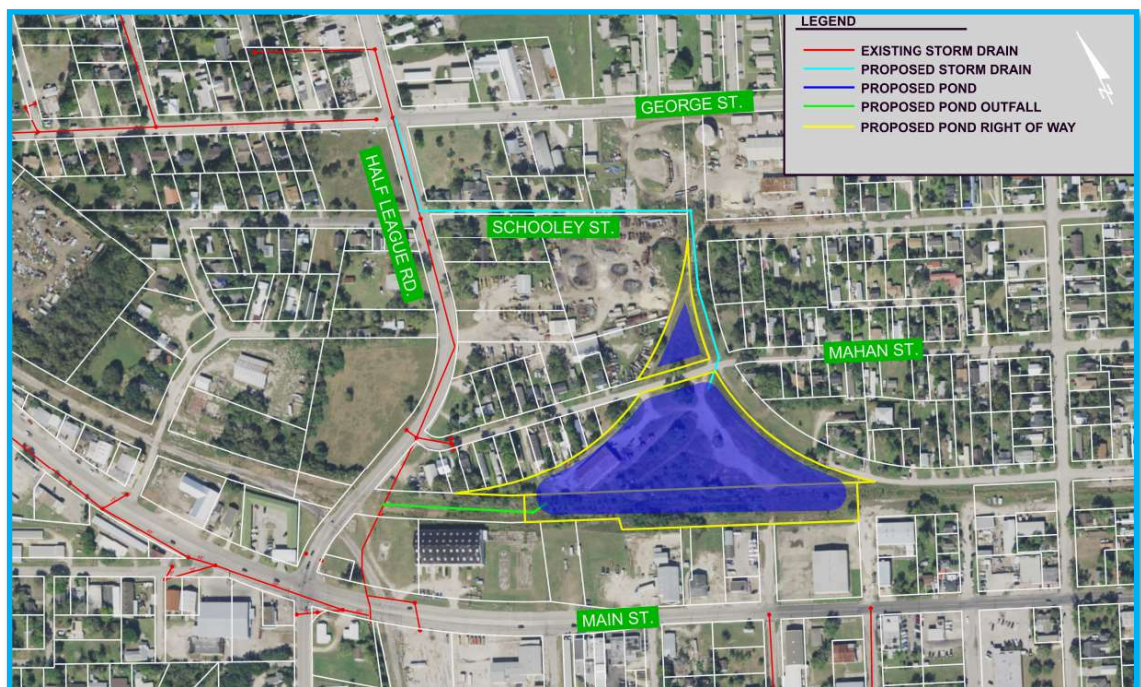


### 3. Proposed Improvements

The proposed improvements to the Corporation Drainage System will help reduce flooding of streets and properties. These improvements will include the following items:

1. **Construction of a new stormwater pond facility** will include some upgrades to the existing stormdrain system on half League and a new stormwater pond to treat and attenuate runoff. Currently, the proposed pond site is owned by the railroad, which is not utilized for railroad operations. The City would need to acquire the property from the railroad. Figure 3.1 depicts the proposed stormwater pond and stormdrain improvements.

**Figure 3.1 Proposed Stormwater Pond and drainage improvements.**



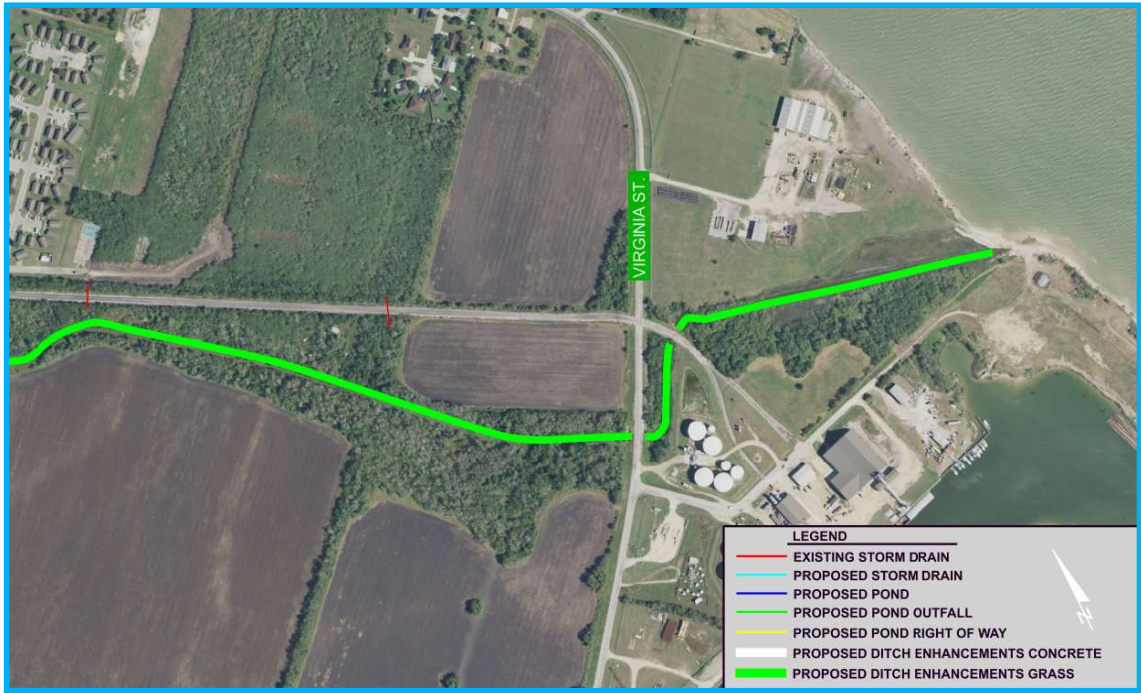
2. **Enhancement of the concrete ditch** will include replacement of the existing concrete ditch from Main Street to Austin Street. No additional right of way is proposed for these improvements.
3. **Enhancement of the grass/overgrown ditch** will include standardizing the ditch geometry, regrading of the ditch, and removal of overgrown vegetation. No additional right of way is proposed for these improvements. However, permitting may be required for land clearing or other impacts. Figure 3.2 and 3.3 depicts the location of the proposed concrete ditch enhancements.

Corporation Ditch

Figure 3.2 Proposed concrete ditch enhancements.



Figure 3.3 Proposed grass/overgrown ditch enhancements.



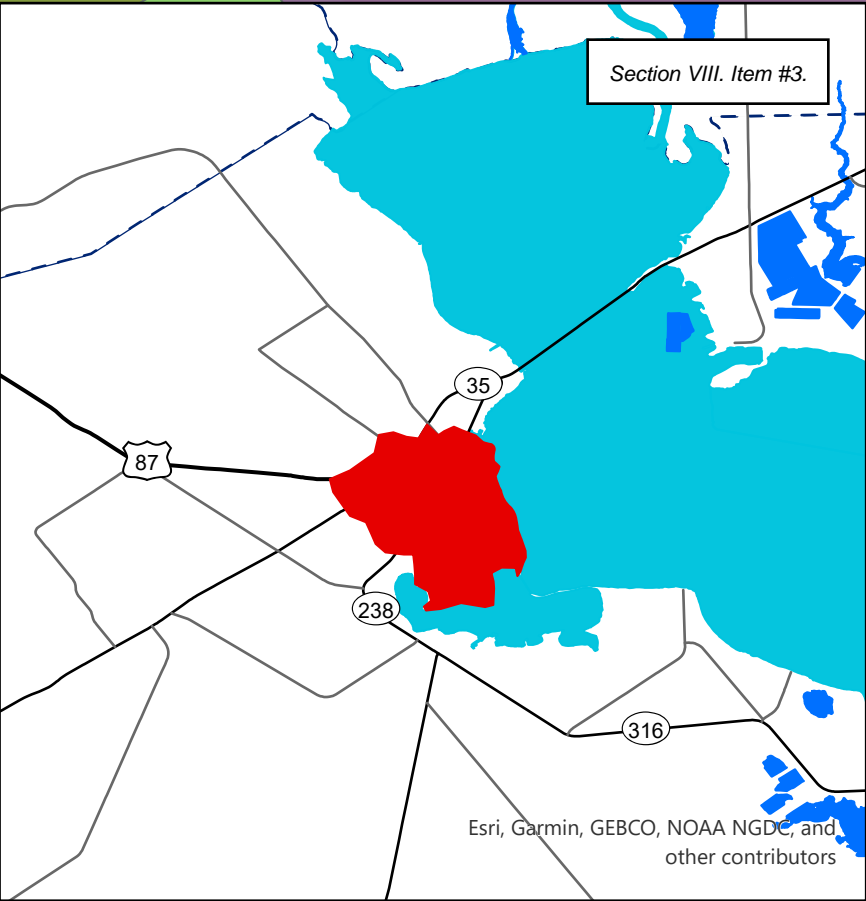
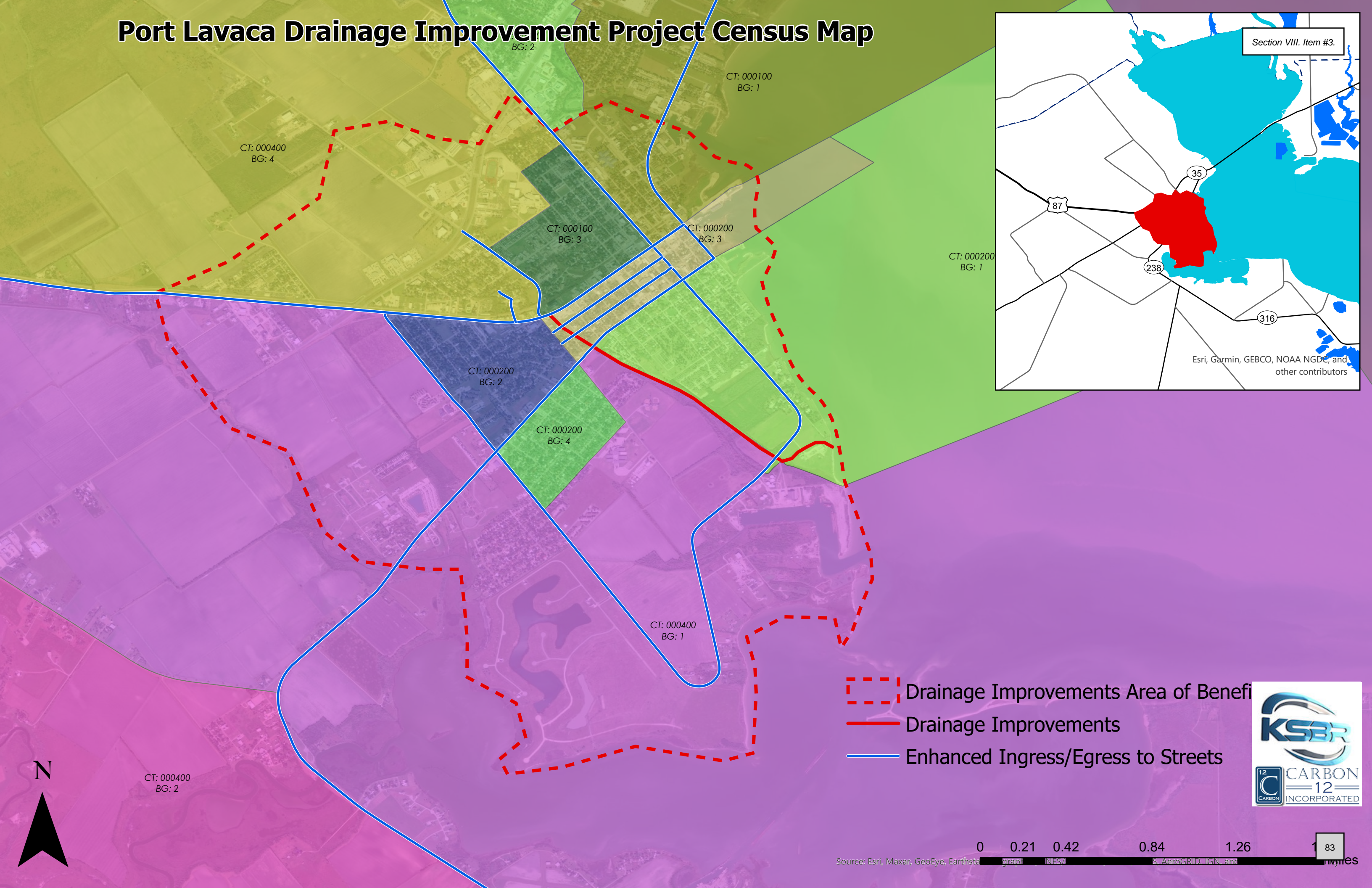
## Corporation Ditch


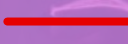

An estimated construction cost was prepared for the proposed improvements to Corporation Drainage System. The construction cost estimate was \$6,988,000.00 which includes labor/material cost and right of way cost for the pond. Table 3.1 estimated construction cost for these improvements.

**Table 3.1 Construction Cost Estimate**

Material/Facilities/Services	\$/Unit	Unit	Quantity	Construction	Acquisition	Total
Mobilization and Demobilization	\$628,320	LS	1	\$628,320		\$628,320.00
Traffic Control	\$177,990	LS	1	\$177,990		\$177,990.00
Erosion Control	\$89,000	LS	1	\$89,000		\$89,000.00
Clear and Grubbing	\$20,000	AC	8	\$160,000		\$160,000.00
Earthwork	\$18	CY	65000	\$1,170,000		\$1,170,000.00
Subgrade	\$8	SY	1830	\$14,640		\$14,640.00
Base (10")	\$30	SY	1610	\$48,300		\$48,300.00
Asphalt 2.75"	\$250	TN	240	\$60,000		\$60,000.00
Corporation Ditch Enhancements	\$50	SY	45540	\$2,277,000		\$2,277,000.00
Corporation Ditch Concrete Enhancements	\$100	SY	3340	\$334,000		\$334,000.00
HPDE 36-inch Storm Pipe	\$230	LF	500	\$115,000		\$115,000.00
HPDE 48-inch Storm Pipe	\$280	LF	310	\$86,800		\$86,800.00
HPDE 60-inch Storm Pipe	\$400	LF	2720	\$1,088,000		\$1,088,000.00
Manhole Junction Box (Small)	\$15,000	EA	1	\$15,000		\$15,000.00
Manhole Junction Box (Large)	\$30,000	EA	6	\$180,000		\$180,000.00
Pond Outfall Structure	\$25,000	EA	1	\$25,000		\$25,000.00
Endwall Dbl. 60"	\$40,000	EA	1	\$40,000		\$40,000.00
Chainlink Fence (6' High)	\$50	LF	2845	\$142,250		\$142,250.00
Fence 6' High Gate (DBL, 12' Total)	\$3,000	EA	1	\$3,000		\$3,000.00
Pond Right of way Acquisition (Railroad Parcel ID 38326, 4.81 acres)	\$96,200	LS	1		\$96,200	\$96,200.00
Pond Right of way Acquisition (Railroad Parcel ID NA, 2.34 acres)	\$46,800	LS	1		\$46,800	\$46,800.00
Pond Sod	\$7	SY	16400	\$114,800		\$114,800.00
Seeding Pond Bottom	\$2	SY	19200	\$38,400		\$38,400.00
Driveways (Concrete)	\$185	SY	100	\$18,500		\$18,500.00
Traffic Signs and Pole	\$1,000	EA	4	\$4,000		\$4,000.00
As-Builts	\$15,000	LS	1	\$15,000		\$15,000.00
<b>Total Estimated Construction Cost =</b>						<b>\$6,988,000.00</b>

# Port Lavaca Drainage Improvement Project Census Map



-  Drainage Improvements Area of Benefit
-  Drainage Improvements
-  Enhanced Ingress/Egress to Streets



0 0.21 0.42 0.84 1.26 1.68 83

Source: Esri, Maxar, GeoEye, Earthstar, DigitalGlobe, GeoEye, IGN, Aerogrid, IGN, and others

## Port Lavaca – Harbor of Refuge Restoration Project

Cost Estimate - \$520,000

The City of Port Lavaca would like to apply for funding associated with public infrastructure and shoreline protection measures within the Harbor of Refuge. This area has experienced erosion and is an entry point of accessibility for the entire region.

The project consists of rehabilitating the eroded shoreline along the Harbor of Refuge at the old landfill. The work will be along the west side of the entrance channel and will consist of sloping the existing bay and installing erosion control blankets/fabrics.

This project will primarily benefit low-to-moderate income households as shown by the beneficiary map below.

Harbor of Refuge

Section VIII. Item #3.

PORT LAVACA

FISHING PIER PARK

35

238

1090

Ditch

Barton

35

TILLEY PARK

238

87

LAVACA BAY

1090

1090

238

Barton

Latitude: 28.593884  
Longitude: -96.614086

PROJECT LOCATION

**CoPL HARBOR OF REFUGE  
BOAT SLIP RESTORATION 2**

GENERAL LOCATION MAP



2004 N. Commerce, Victoria, Texas 77901 · 361.5  
urbanvictoria.com · TREF# F-160

85

DATE

09/06/23

Harbor of Refuge

Section VIII. Item #3.

LAVACA BAY

LOOP 1090

HARBOR OF REFUGE

RESTORATION AREA

CHOCOLATE BAY



GRAPHIC SCALE IN FEET

0 250 500

# CoPL HARBOR OF REFUGE BOAT SLIP RESTORATION 2

RESTORATION EXHIBIT



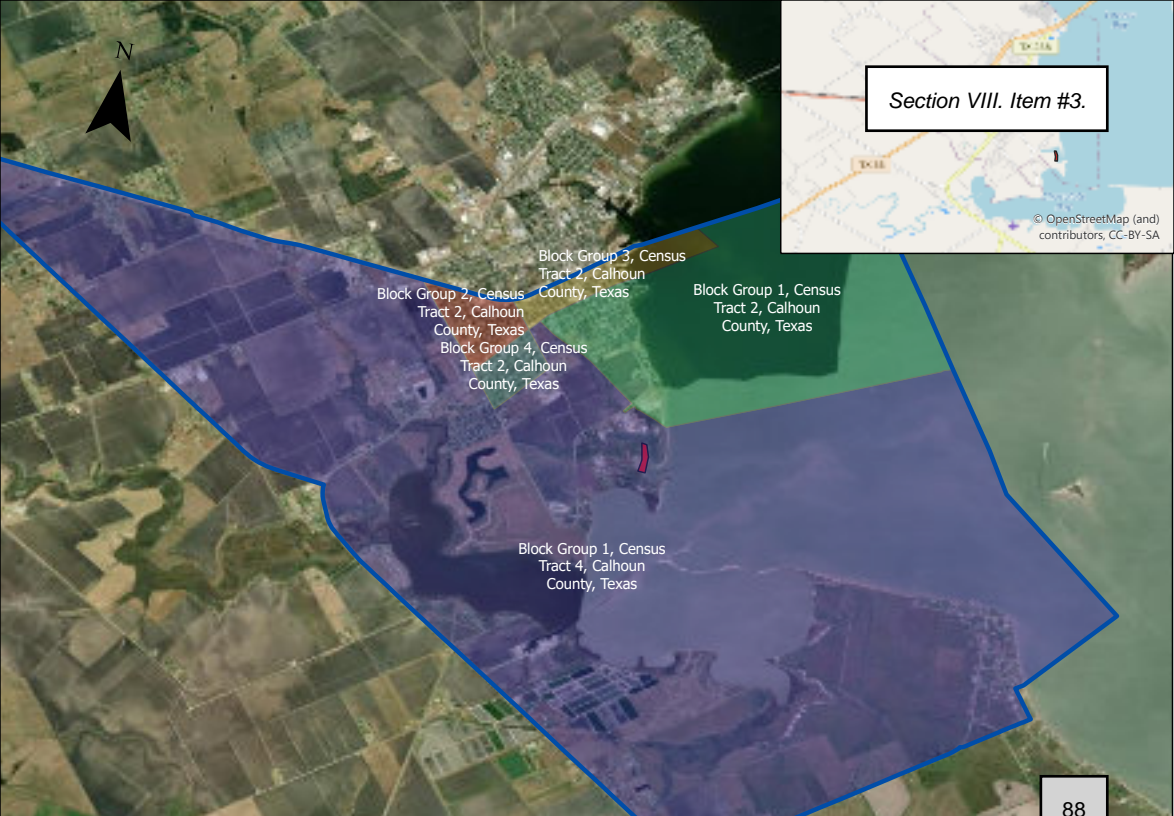
2004 N. Commerce, Victoria, Texas 77901 · 361.5  
urbanvictoria.com · TREF# F-160

86

DATE

09/06/23

ENGINEER'S OPINION OF PROBABLE COSTS					
Harbor of Refuge Restoration CDBG-MIT					
CITY OF PORT LAVACA					
PREPARED BY: URBAN ENGINEERING					
9/6/2023					
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1.	Mobilization, Insurance and Bonds	1	LS	\$ 50,000.00	\$ 50,000.00
2.	Silt Fence	1,000	LF	\$ 10.00	\$ 10,000.00
3.	Bluff Excavation	4,800	CY	\$ 18.00	\$ 86,400.00
4.	Site Grading	1	LS	\$ 31,500.00	\$ 31,500.00
5.	Place Clay Cap (18") (Classification Sand Clayey (SC) or Low Plasticity Clayey (CL))	4,450	CY	\$ 17.00	\$ 75,650.00
6.	Place Seed & Topsoil (6")	1,500	CY	\$ 36.00	\$ 54,000.00
7.	Furnish & Install Erosion Control Blanket (Bionet S75BN Erosion Control Blanket as manufactured by Bionet or approved equal)	4,700	SY	\$ 13.50	\$ 63,450.00
<b>TOTAL CONSTRUCTION COST</b>					<b>\$ 371,000.00</b>
8.	Engineering	1	LS	\$ 35,650.00	\$ 35,650.00
9.	Grant Administration	1	LS	\$ 19,000.00	\$ 19,000.00
<b>TOTAL PROJECT COST</b>					<b>\$ 425,650.00</b>



Section VIII. Item #3.

© OpenStreetMap (and) contributors, CC-BY-SA

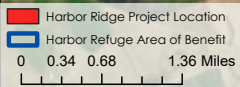
Block Group 3, Census Tract 2, Calhoun County, Texas

Block Group 2, Census Tract 2, Calhoun County, Texas

Block Group 4, Census Tract 2, Calhoun County, Texas

Block Group 1, Census Tract 2, Calhoun County, Texas

Block Group 1, Census Tract 4, Calhoun County, Texas



# Harbor of Refuge Area of Benefit Map

# Corporation Ditch Improvements

October 9, 2023



Section VIII. Item #3.



- **Reduce Street Flooding in the Half League Road Area**
- **Improve the Capacity of Corporation Ditch**

**Data Collection**

**Develop a Stormwater Model**

**Identify Stormwater Solutions**



# Data Collection

Section VIII. Item #3.

- City Drainage Maps
- NOAA LIDAR
- Survey (inlets, Pipes, Culverts)
- Historical Photos



# May 18/19 2021 Storm Event

Section VIII. Item #3.

- Flooding along Half League Road at Tilley, George, and Schooley Streets
- Corporation Ditch Flowing nearly Full
- Majority of the Rainfall fell in 6 hours (6.1 inches with a total of 7 inches in 17 hours)



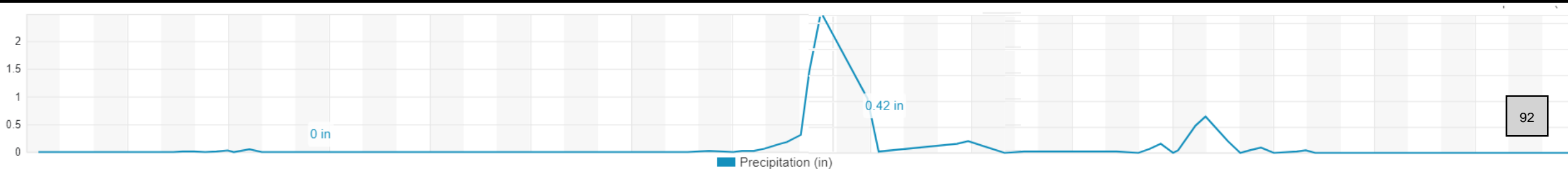
Tilley Street



George Street



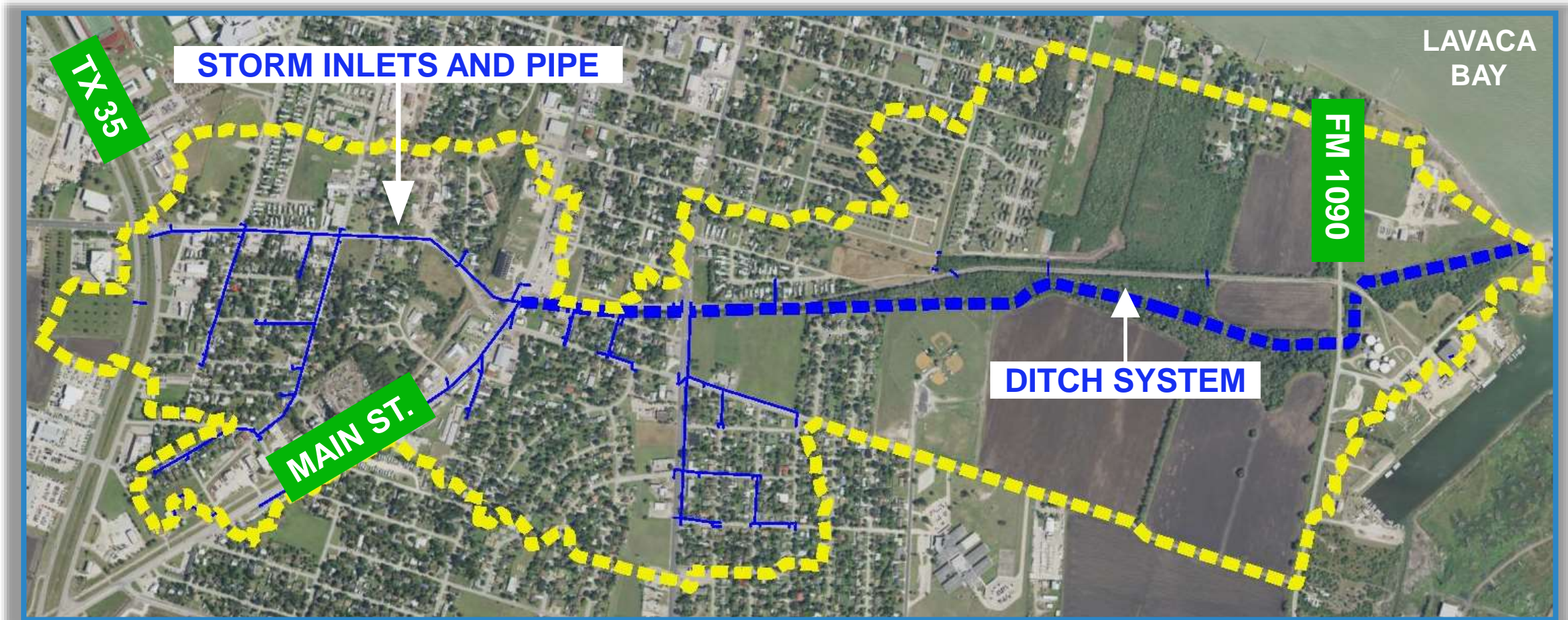
W. Austin Street



# Existing Conditions

Section VIII. Item #3.

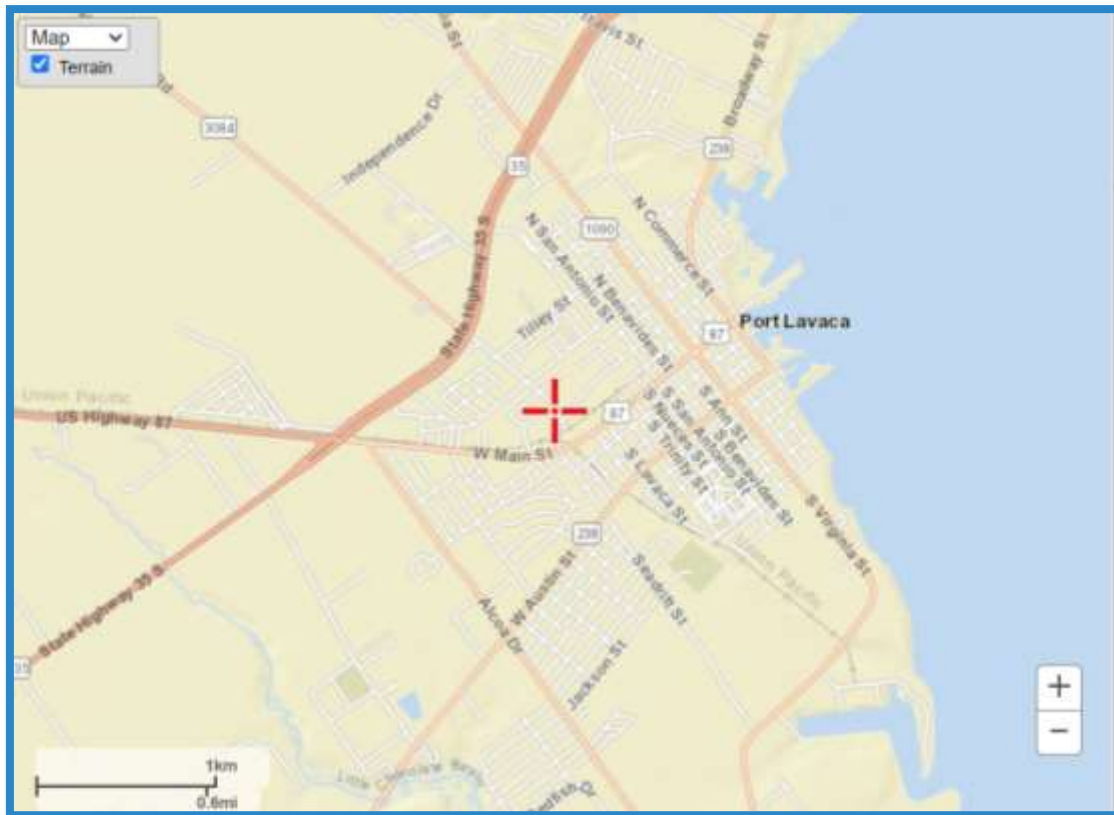
- 646 Acre Drainage Basin.
- Storm Inlets and Pipe from Texas 35 to Main Street
- Ditch System from Main Street to the Bay.
- Box Culverts at Live Oak St., W. Austin St., FM 1090, and Railroad



# Developing a Stormwater Modeling

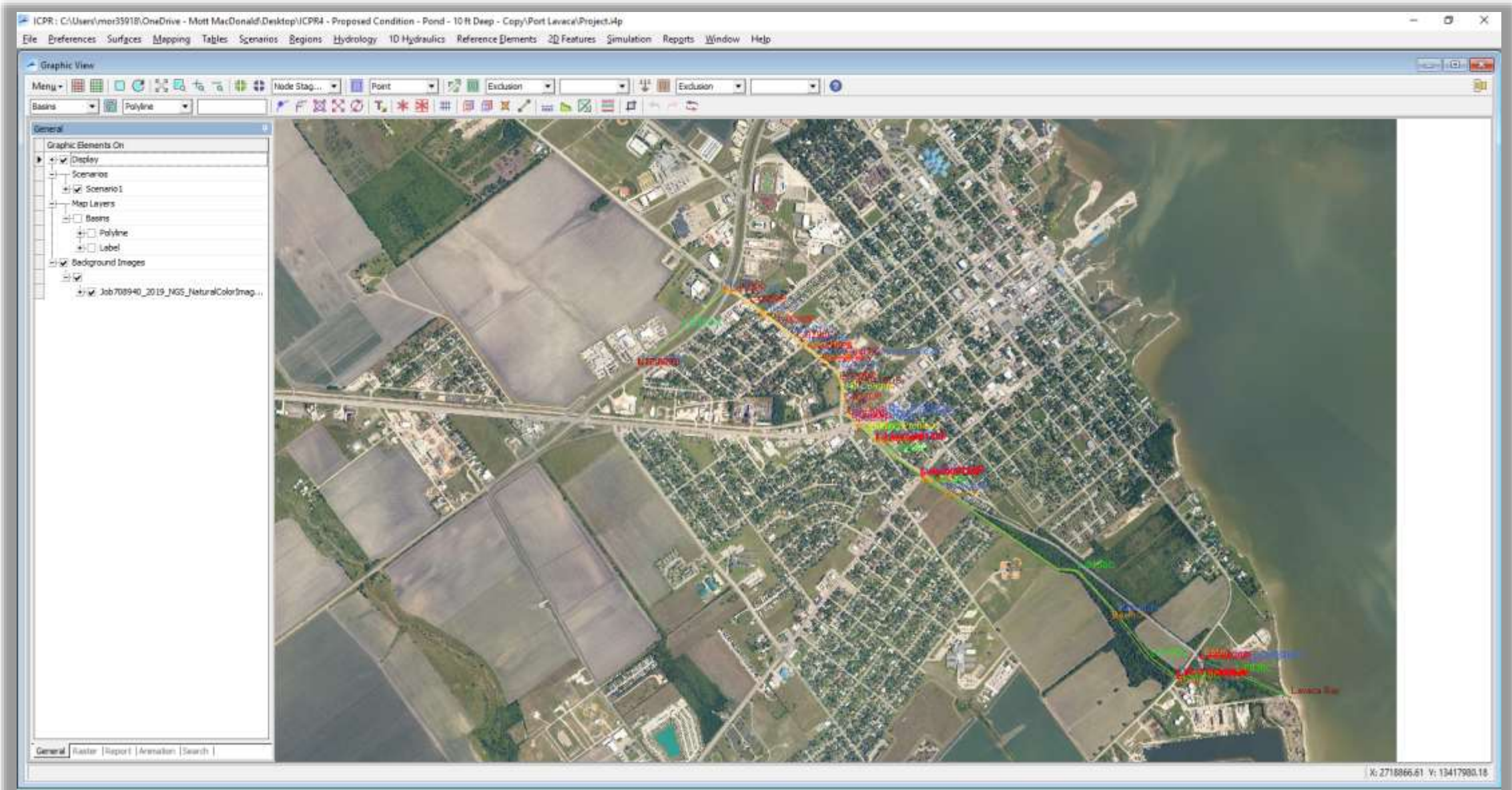
Section VIII. Item #3.

- ICPR4 Stormwater Routing Software
- NOAA Atlas 14 Precipitation Estimates



Duration	Average recurrence interval (years)									
	1	2	5	10	25	50	100	200	500	1000
5-min	<b>0.514</b> (0.389-0.678)	<b>0.591</b> (0.450-0.772)	<b>0.716</b> (0.544-0.940)	<b>0.821</b> (0.616-1.09)	<b>0.968</b> (0.704-1.33)	<b>1.08</b> (0.767-1.53)	<b>1.20</b> (0.828-1.74)	<b>1.32</b> (0.890-1.97)	<b>1.49</b> (0.969-2.30)	<b>1.62</b> (1.03-2.56)
10-min	<b>0.815</b> (0.617-1.08)	<b>0.939</b> (0.715-1.23)	<b>1.14</b> (0.866-1.50)	<b>1.31</b> (0.981-1.74)	<b>1.54</b> (1.12-2.12)	<b>1.73</b> (1.22-2.44)	<b>1.91</b> (1.32-2.78)	<b>2.10</b> (1.41-3.13)	<b>2.36</b> (1.53-3.63)	<b>2.55</b> (1.62-4.03)
15-min	<b>1.03</b> (0.783-1.37)	<b>1.19</b> (0.904-1.55)	<b>1.43</b> (1.09-1.88)	<b>1.64</b> (1.23-2.19)	<b>1.93</b> (1.41-2.66)	<b>2.16</b> (1.53-3.05)	<b>2.40</b> (1.65-3.48)	<b>2.64</b> (1.77-3.93)	<b>2.97</b> (1.93-4.57)	<b>3.23</b> (2.04-5.10)
30-min	<b>1.48</b> (1.12-1.95)	<b>1.69</b> (1.29-2.21)	<b>2.03</b> (1.55-2.67)	<b>2.32</b> (1.74-3.10)	<b>2.73</b> (1.99-3.75)	<b>3.05</b> (2.16-4.31)	<b>3.38</b> (2.33-4.90)	<b>3.73</b> (2.51-5.55)	<b>4.21</b> (2.73-6.48)	<b>4.58</b> (2.90-7.24)
60-min	<b>1.96</b> (1.48-2.59)	<b>2.26</b> (1.72-2.94)	<b>2.73</b> (2.08-3.59)	<b>3.13</b> (2.35-4.17)	<b>3.69</b> (2.68-5.06)	<b>4.12</b> (2.92-5.82)	<b>4.58</b> (3.16-6.64)	<b>5.08</b> (3.42-7.56)	<b>5.79</b> (3.76-8.93)	<b>6.36</b> (4.03-10.1)
2-hr	<b>2.47</b> (1.88-3.23)	<b>2.89</b> (2.21-3.75)	<b>3.57</b> (2.73-4.67)	<b>4.15</b> (3.13-5.49)	<b>4.94</b> (3.59-6.69)	<b>5.53</b> (3.91-7.70)	<b>6.16</b> (4.27-8.85)	<b>6.91</b> (4.67-10.2)	<b>8.04</b> (5.25-12.3)	<b>8.99</b> (5.71-14.0)
3-hr	<b>2.77</b> (2.11-3.61)	<b>3.28</b> (2.53-4.25)	<b>4.12</b> (3.16-5.36)	<b>4.82</b> (3.64-6.35)	<b>5.78</b> (4.20-7.78)	<b>6.49</b> (4.60-8.99)	<b>7.26</b> (5.04-10.4)	<b>8.21</b> (5.56-12.0)	<b>9.67</b> (6.32-14.7)	<b>10.9</b> (6.95-16.9)
6-hr	<b>3.24</b>	<b>3.94</b>	<b>5.05</b>	<b>5.99</b>	<b>7.29</b>	<b>8.26</b>	<b>9.33</b>	<b>10.7</b>	<b>12.7</b>	<b>14.5</b>
8HR	<b>3.38</b>	<b>4.14</b>	<b>5.34</b>	<b>6.37</b>	<b>7.82</b>	<b>8.94</b>	<b>10.15</b>	<b>11.67</b>	<b>13.90</b>	<b>15.90</b>
12-hr	<b>3.65</b>	<b>4.54</b>	<b>5.93</b>	<b>7.14</b>	<b>8.89</b>	<b>10.3</b>	<b>11.8</b>	<b>13.6</b>	<b>16.3</b>	<b>18.7</b>
24-hr	<b>4.03</b> (3.12-5.17)	<b>5.14</b> (3.94-6.37)	<b>6.79</b> (5.26-8.61)	<b>8.29</b> (6.36-10.7)	<b>10.5</b> (7.81-13.9)	<b>12.3</b> (8.92-16.8)	<b>14.4</b> (10.1-19.9)	<b>16.7</b> (11.4-23.6)	<b>20.0</b> (13.2-29.2)	<b>22.8</b> (14.7-34.0)
2-day	<b>4.39</b> (3.41-5.59)	<b>5.68</b> (4.34-6.93)	<b>7.55</b> (5.87-9.49)	<b>9.30</b> (7.16-11.9)	<b>11.9</b> (8.95-15.8)	<b>14.2</b> (10.4-19.2)	<b>16.7</b> (11.8-23.0)	<b>19.5</b> (13.3-27.2)	<b>23.3</b> (15.5-33.6)	<b>26.5</b> (17.1-38.9)
3-day	<b>4.68</b> (3.64-5.93)	<b>6.08</b> (4.66-7.40)	<b>8.12</b> (6.33-10.2)	<b>10.0</b> (7.74-12.8)	<b>12.9</b> (9.69-16.9)	<b>15.3</b> (11.2-20.6)	<b>18.0</b> (12.8-24.6)	<b>20.9</b> (14.4-29.0)	<b>24.9</b> (16.5-35.6)	<b>28.1</b> (18.2-41.0)
4-day	<b>5.01</b> (3.91-6.33)	<b>6.47</b> (4.99-7.89)	<b>8.64</b> (6.76-10.8)	<b>10.6</b> (8.22-13.5)	<b>13.6</b> (10.2-17.8)	<b>16.1</b> (11.8-21.5)	<b>18.8</b> (13.3-25.5)	<b>21.7</b> (15.0-30.0)	<b>25.8</b> (17.1-36.6)	<b>29.0</b> (18.8-42.0)
7-day	<b>5.96</b> (4.67-7.48)	<b>7.52</b> (5.88-9.23)	<b>9.93</b> (7.81-12.4)	<b>12.0</b> (9.35-15.2)	<b>15.1</b> (11.4-19.6)	<b>17.6</b> (12.9-23.3)	<b>20.3</b> (14.4-27.3)	<b>23.1</b> (16.0-31.7)	<b>27.1</b> (18.1-38.1)	<b>30.3</b> (19.7-43.4)
10-day	<b>6.70</b> (5.26-8.38)	<b>8.33</b> (6.57-10.3)	<b>10.9</b> (8.61-13.6)	<b>13.1</b> (10.2-16.5)	<b>16.3</b> (12.2-20.9)	<b>18.8</b> (13.7-24.6)	<b>21.4</b> (15.2-28.6)	<b>24.2</b> (16.8-33.0)	<b>28.1</b> (18.8-39.3)	<b>31.2</b> (20.4-44.5)
20-day	<b>8.50</b> (6.71-10.6)	<b>10.3</b> (8.24-12.8)	<b>13.3</b> (10.6-16.5)	<b>15.7</b> (12.3-19.7)	<b>19.0</b> (14.3-24.2)	<b>21.5</b> (15.8-27.9)	<b>24.0</b> (17.2-31.8)	<b>26.8</b> (18.7-36.1)	<b>30.6</b> (20.6-42.2)	<b>33.6</b> (22.0-47.2)
30-day	<b>9.97</b> (7.89-12.3)	<b>11.9</b> (9.59-14.8)	<b>15.2</b> (12.1-18.8)	<b>17.8</b> (14.0-22.2)	<b>21.3</b> (16.1-26.9)	<b>23.8</b> (17.5-30.7)	<b>26.3</b> (18.9-34.7)	<b>29.1</b> (20.3-38.9)	<b>32.8</b> (22.1-44.9)	<b>35.7</b> (23.4-49.7)
45-day	<b>12.2</b> (9.65-15.0)	<b>14.4</b> (11.6-17.7)	<b>18.1</b> (14.5-22.2)	<b>21.0</b> (16.5-26.1)	<b>25.0</b> (18.9-31.5)	<b>27.9</b> (20.6-35.8)	<b>30.7</b> (22.0-40.1)	<b>33.5</b> (23.5-44.5)	<b>37.2</b> (25.1-50.6)	<b>40.0</b> (26.3-55.2)
60-day	<b>14.2</b> (11.3-17.4)	<b>16.6</b> (13.4-20.4)	<b>20.7</b> (16.6-25.4)	<b>24.0</b> (18.9-29.6)	<b>28.4</b> (21.6-35.8)	<b>31.7</b> (23.5-40.6)	<b>34.9</b> (25.1-45.4)	<b>37.9</b> (26.5-50.1)	<b>41.6</b> (28.2-56.2)	<b>94</b> (9.1)

- ICPR4 Stormwater Model



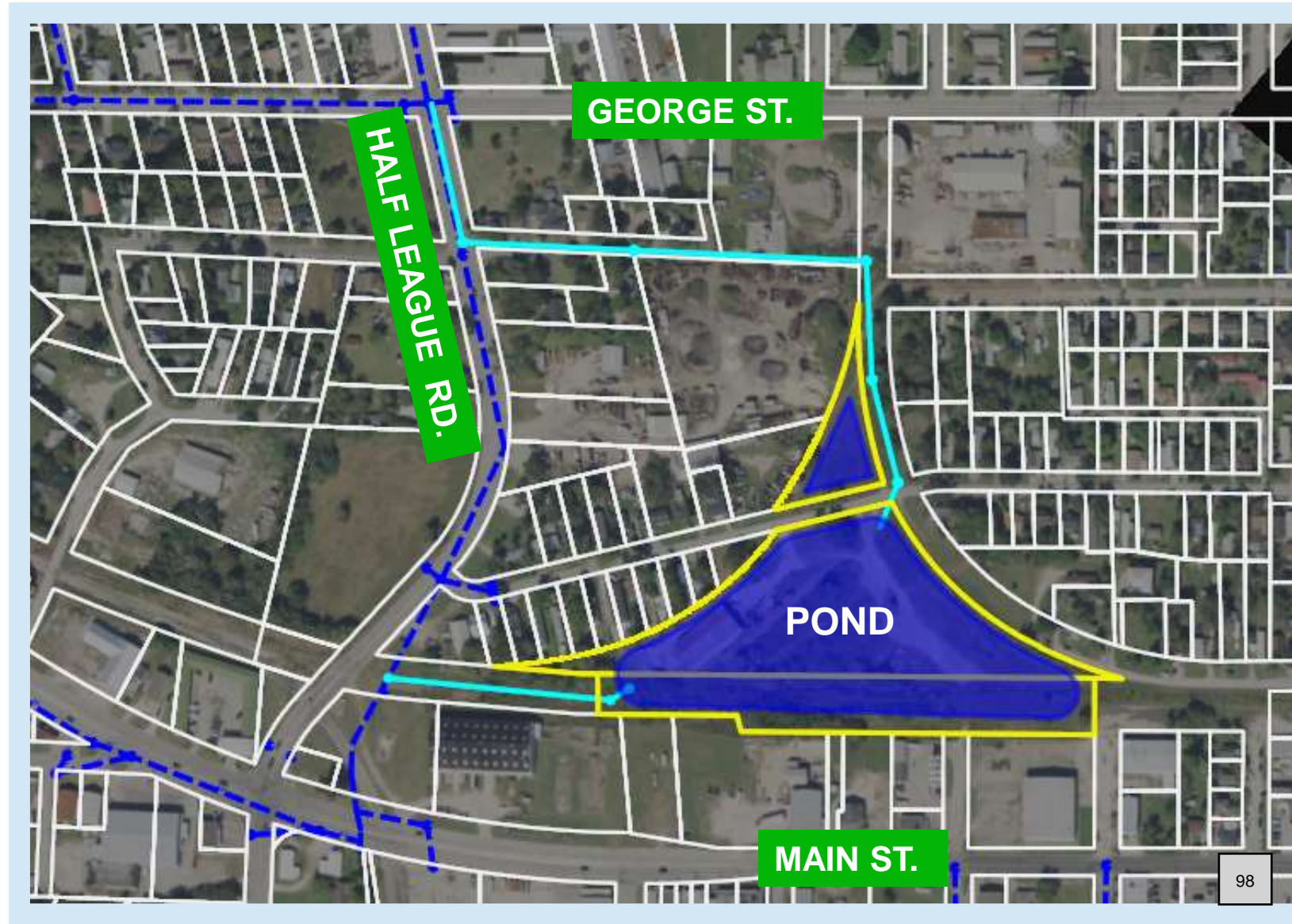
# Stormwater Modeling Existing Results

Location	Calculated Water Stage Above Ground (Feet)				
	5 Year	10 Year	25 Year	50 Year	100 Year
	Existing	Existing	Existing	Existing	Existing
Tilley Street	1.1	2.0	3.4	4.6	6.1
George Street	1.6	2.4	3.9	5.1	6.7
Schooley Street	0.5	1.3	2.6	3.8	5.2
Mahan Street	1.6	2.2	3.2	4.0	5.1
Main Street	-3.3	-2.8	-2.1	-1.5	-0.8
Live Oak Street	-3.1	-2.6	-1.9	-1.3	-0.7
W. Austin Street	-3.8	-3.4	-2.6	-2	-1.2
FM 1090	-2.8	-1.9	-0.5	0.8	2.4
Railroad	-0.1	0.5	1.3	2.1	3.1

- Reducing Street Flooding
- Improving Capacity in Corporation Ditch
- Do More – Can We Create Value for the Community



- Construct Stormwater Pond
- Railroad Land (No Being Used)
- Provides Storage Volume
- Improves Water Quality
- Reduces Sediment into the Bay
- Decreases Flows Downstream
- No Improvements North of George Street
- Upsize Pipe from George St. to Schooley St. to the Pond.



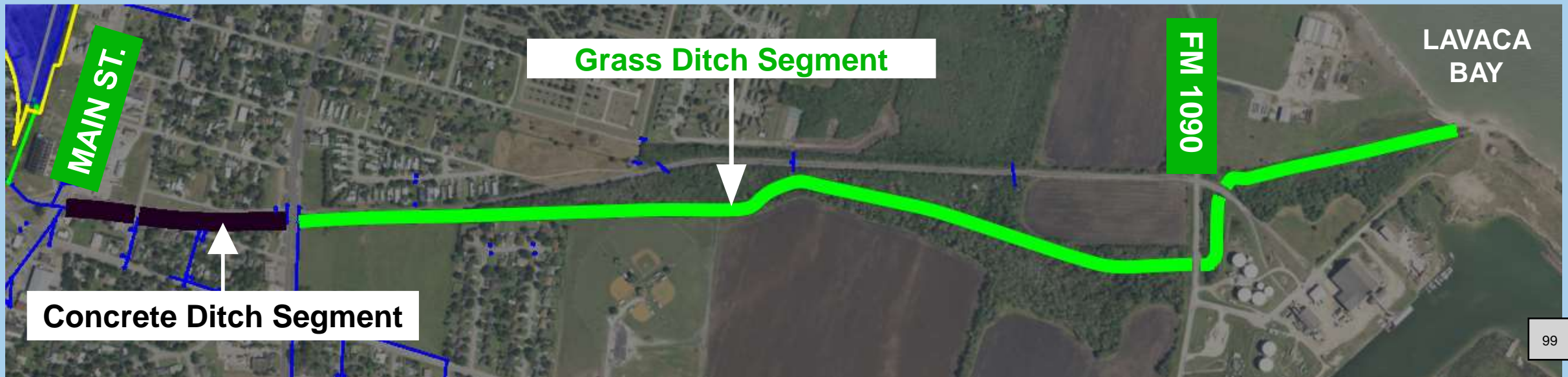
- Enhance Corporation Ditch

1. Concrete Ditch

- Replace Concrete
- Improve Capacity

2. Grass Ditch

- Remove Overgrowth
- Regrade Ditch



# Stormwater Modeling Results

Location	Calculated Water Stage Above Ground (Feet)									
	5 Year		10 Year		25 Year		50 Year		100 Year	
	Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
Tilley Street	1.1	-1.1	2.0	-0.3	3.4	0.82	4.6	1.7	6.1	2.8
George Street	1.6	-1.3	2.4	-0.7	3.9	0.62	5.1	1.5	6.7	2.6
Schooley Street	0.5	-2.5	1.3	-1.5	2.6	-0.2	3.8	0.8	5.2	1.8
Mahan Street	1.6	-3.0	2.2	-2.2	3.2	-1.2	4.0	-0.39	5.1	0.6
Main Street	-3.3	-4.2	-2.8	-3.6	-2.1	-2.7	-1.5	-2.1	-0.8	-1.3
Live Oak Street	-3.1	-3.8	-2.6	-3.3	-1.9	-2.5	-1.3	-1.8	-0.7	-1.1
W. Austin Street	-3.8	-4.6	-3.4	-4.0	-2.6	-3.1	-2	-2.5	-1.2	-1.6
FM 1090	-2.8	-3.6	-1.9	-2.5	-0.5	-1.0	0.8	0.3	2.4	1.9
Railroad	-0.1	-8.2	0.5	-7.1	1.3	-5.6	2.1	-4.2	3.1	-2.100

# QUESTIONS



## COMMUNICATION

**SUBJECT:** Consider and approve Resolution No. R-100923-2 for items approved at previous meeting concerning the General Land Office's (GLO) Regional Council of Government Method of Distribution (COG MOD) Mitigation Program application. Presenter is Jody Weaver

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## INFORMATION:

**RESOLUTION NO. R-100923-2**

**A RESOLUTION OF THE CITY OF PORT LAVACA, TEXAS,  
AUTHORIZING THREE MOTIONS REGARDING THE COMMUNITY  
DEVELOPMENT BLOCK GRANT - MITIGATION (CDBG-MIT)  
REGIONAL MITIGATION - COUNCIL OF GOVERNMENTS METHOD  
OF DISTRIBUTION (COG MODS) PROGRAM THROUGH THE TEXAS  
GENERAL LAND OFFICE (GLO).**

**WHEREAS**, participation in CDBG-MIT programs requires services by professionals experienced in federally funded projects; and

**WHEREAS**, the City has formed and approved agreements with Urban Engineering and Mott MacDonald to allow them to provide professional engineering services to assist with the preparation of applications for the GLO's CDBG-MIT Regional COG MOD program; and

**WHEREAS**, these services will support drainage improvements (Corporation Ditch) and shoreline restoration projects (Harbor of Refuge Restoration); and

**WHEREAS**, these engineers have completed a substantial application package that was published for public comment on September 27, 2023; and

**WHEREAS**, the City has agreed to allow at least 14 days for public comment regarding these applications; and

**WHEREAS**, upon completion of the 14-day comment period, the City has approved that the complete application, along with any comments, be submitted to the Texas General Land Office.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

- Section 1.** Has previously approved the Engineer Agreements with Urban Engineering and Mott MacDonald; and
- Section 2.** Has approved the publication of applications that support the Corporation Ditch and Harbor of Refuge Restoration projects listed above; and
- Section 3.** Has authorized that upon completion of the 14-day comment period, the final applications be submitted to the GLO for their CDBG-MIT COG MOD programs.

PASSED AND APPROVED on this 9th day of October 2023.

\_\_\_\_\_  
Jack Whitlow, Mayor

ATTEST:

\_\_\_\_\_  
Mandy Grant, City Secretary

## COMMUNICATION

**SUBJECT:** Consider approval of amendments to the Port Lavaca Pride Façade grant program. Presenter is Jody Weaver

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## INFORMATION:

## PORT LAVACA PRIDE INCENTIVE *Grant* PROGRAM

### Section 1. Sponsor

City of Port Lavaca General Fund

### Section 2. Purpose

The purpose of this Program is to enhance the economic vitality of the City of Port Lavaca by encouraging visually appealing physical improvements to local business establishments.

### Section 3. Grant Type

Grants provided are **Reimbursement Grants**, such grants being a cash match for funds disbursed by an Applicant, and are in the amounts not to exceed those provided under Section 6, “Type of Grants” below. In-kind contributions may not be used as a part or whole of an Applicant’s match. Only Applicant’s cash expenditures for the specific proposed project may be used as a grant match.

### Section 4. Funding Cycle

Funding cycles shall be October 1 through September 30. For each funding cycle, City of Port Lavaca shall designate an amount of funding for that cycle. Each fiscal year the City appropriates a specific amount of funding for the grant program. Upon depletion of those funds, City of Port Lavaca will be under no obligation to fund additional grants. Likewise, City of Port Lavaca is under no obligation to establish future cycles.

### Section 5. Eligibility

- 1) Any new or existing business within the Port Lavaca City Limits that has frontage facing Highway 35, Main Street, Austin Street, Commerce, ~~or~~ Broadway, or Virginia Street from Main Street to SH 35.
- 2) Business facilities also serving as a residence are not eligible (unless located in a Mixed-Use Zone).
- 3) Business facilities and/or properties which have outstanding financial obligations to the City of Port Lavaca, such as liens, court fines, city utility bills, or delinquent property taxes are not eligible.
- 4) Business facilities and/or property owners which have an ongoing lawsuit or are in any way parties to litigation against the City of Port Lavaca are not eligible.
- 5) Business facilities that are not in full compliance with the requirements of Chapter 20 - Environmental and Health and Chapter 36 – Signs are not eligible, unless completion of the applied for project will bring them into full compliance.
- 6) Business facilities located within the Historical District as defined by City Ordinance #S-5-81, being Blocks 8,9, and 24, Original Townsite of Port Lavaca and Blocks 3,4, and 5 of the Georgetown Addition to the City of Port Lavaca.

## Section 6. Type of Grants

- **FAÇADE IMPROVEMENT:** Improvements to storefronts, including, but not limited to, items such as painting, reconstruction and remodeling.

**Up to a 50% matching grant with maximum of \$10,000**

- **SIGN IMPROVEMENTS:** New signs, and renovation or removal of existing signs.

**Up to a 50% matching grant with maximum of \$5,000**

- **PROPERTY IMPROVEMENT:** Items such as landscaping (if in compliance with Section 42-161 of the City Code of Ordinances), Dumpster Screening in compliance with Section 42-162 of the City Code of Ordinances, lighting, sidewalk and driveway improvements, and parking lot improvements.

**Up to a 50% matching grant with maximum of \$10,000**

- **DEMOLITION:** Demolition of abandoned signs and structures.

**Up to a 50% matching grant with maximum of \$10,000**

## Section 7. Guidelines

- 1) Proof of ownership will be required of Applicants operating a business in an owned facility or owners of a business facility.
- 2) An Applicant operating in a leased facility must apply jointly with property owner. Copies of a lease agreement and proof of ownership will be required.
- 3) Grant funding will be limited to one (1) grant to any one (1) Applicant during a calendar year.
- 4) Improvements shall be made in accordance with project drawings, specifications, and/or information provided in the application, such having been approved by City of Port Lavaca. Failure to do so will render the Applicant ineligible to receive grant funding. Any modifications must first receive the written approval of CITY OF PORT LAVACA or its designee. Failure to do so will likewise render the Applicant ineligible for grant funding.
- 5) Applicant is obligated to obtain all applicable permits related to the improvement project. Failure to do so will render the Applicant ineligible for grant funding.
- 6) The improvements, as presented in the application, must be completed in their entirety. Incomplete improvements will render the Applicant ineligible for grant funding.
- 7) Upon approval of a grant application, and during the implementation of the improvements, a representative or representatives of CITY OF PORT LAVACA shall have the right of access to inspect the work in progress.
- 8) Improvements may not commence prior to having received written approval for a grant from City of Port Lavaca.
- 9) In order to be eligible to receive the grant funding, improvements must be completed within six (6) months of receiving grant approval from City of Port Lavaca. If the applicant anticipates additional time will be needed, the proposed time frame shall be included in the application. If a grantee determines that additional time is needed, a written request for a time

extension shall be submitted to the City for consideration of approval. If approval is not granted, the original completion date will stand to meet eligibility for reimbursement.

- 10) All landscaping installed in the scope of the project must **comply with the requirements of Section 42-161 of the City Code of Ordinances.** ~~be irrigated and maintained or warranted by the Applicant for a minimum of one (1) year from the date of installation.~~
  - a) If landscaping is considered as part of the grant request, an underground irrigation system shall be employed and said landscaping shall be irrigated and maintained. Trees, plants shrubs, or ground cover, as approved in the grant proposal, shall be replaced if they become diseased, damaged, or die.
- 11) All applications must contain a cost estimate (bid) from a minimum of two (2) qualified contractors or suppliers.
- 12) Labor provided by the Applicant or his/her employees may not be included in the cost estimate of the project and is not reimbursable through this Program.

## Section 8. Application & Approval

- 1) Applications must be made on a form provided by City of Port Lavaca and may be obtained at the City of Port Lavaca's Community and Economic Development Department, 202 North Virginia, Port Lavaca, Texas 77979.
- 2) Applications will be considered on a first come first serve basis.
- 3) One (1) original and one (1) copy of an application must be submitted.
- 4) City of Port Lavaca reserves the right to utilize whatever outside resources it deems necessary for assistance in its decision-making process.
- 5) Applicants will be notified in writing of City of Port Lavaca's approval or disapproval of an application.
- 6) City of Port Lavaca may award Applicant a grant with certain provisions, conditions, or other requirements as it may from time to time deem appropriate.
- 7) City of Port Lavaca reserves unto itself the absolute right of discretion in deciding whether or not to approve a grant, in whole or in part, relative to this application. The Applicant accepts that any and all decisions relating to the award of grant funds involves subjective judgments on the part of the decision-making entity, related to the aesthetics of the proposed project and the granting of award funds for said project.
- 8) City of Port Lavaca reserves the right to waive any requirement(s) herein contained, and/or add any requirements it deems appropriate in making its determination of approval or disapproval of a grant application.
- 9) Application shall include photos of the existing condition to be improved.

## Section 9. Evaluation Criteria Standards

The following factors shall be considered in determining whether or not to award a grant:

**Visual Impact:** Improvement in the attractiveness of the location and the level of blight or deterioration removed; Paint color/sign chosen are tasteful and consistent with surrounding businesses; Paint chips/sign material/landscaping materials are submitted with application and final project reflects what was submitted and approved; Level of improvement impact on overall appearance of facility; Productive life of improvements.

**Economic Impact:** Amount of additional funding expended by business; Appropriateness of business to overall economic development in the surrounding area; Traffic level of roadways adjacent to improvement; Mitigation of health and safety issues; Reuse of vacant or underutilized property.

## Section 10. Funding

- 1) Funding will only be provided on a reimbursement basis upon the completion of the project in accordance with these guidelines and following an on-site inspection of the improvements.
- 2) City of Port Lavaca shall be granted the right to inspect the improvement work in progress and upon completion
- 3) Applicant shall provide City of Port Lavaca with written notification of project completion. Such notification shall include a letter signed by the Applicant stating that all improvements have been completed in accordance with the application and/or approved modifications, and that full payments have been made for all labor and materials involved in the project. Also included in such notification shall be such documentation, such as, but not limited to, paid receipts for materials and labor, permits, inspection reports, project photographs, or any other items City of Port Lavaca may reasonable deem necessary for determining the successful completion of the project.
- 4) Upon receipt of a notification of completion, an on-site inspection shall be made by a representative or representatives of City of Port Lavaca to confirm, completion in accordance with the application and/or approved modifications, such inspection shall not be considered in any way as a reflection of City of Port Lavaca's approval on the quality, safety, or reliability of the improvements, such being the sole responsibility of Applicant.
- 5) In order to receive approval of a reimbursement, all projects should be completed by September 30 of the budget year in which the grant was approved.

## Section 11. Project Review

City of Port Lavaca Staff will review all applications and shall forward complete applications on to the **Economic Development Committee for comment. The City Manager shall approve or disapprove all applications up to what City Council has budgeted for this grant program. Applicants may appeal the City Manager's decision to the City Council upon request.**

## Section 12. Amendment

The City of Port Lavaca City Council reserves unto itself the right to amend these Guidelines and Criteria as it may from time to time find desirable.

## Section 13. Notice

THE PROVISION OR DELIVERY OF THESE GUIDELINES AND CRITERIA TO AN INTERESTED PARTY DOES NOT CONSTITUTE AN OFFER OF AN IMPROVEMENT GRANT TO THAT PARTY.

1. THE ADOPTION OF THESE GUIDELINES AND CRITERIA DOES NOT LIMIT THE DISCRETION OF CITY OF PORT LAVACA TO DECIDE WHETHER TO PROVIDE OR NOT PROVIDE A GRANT TO AN APPLICANT, WHICH ABSOLUTE RIGHT OF DISCRETION CITY OF PORT LAVACA RESERVES UNTO ITSELF, WHETHER OR NOT SUCH DISCRETION MAY BE DEEMED ARBITRARY OR WITHOUT BASIS IN FACT.
2. THE ADOPTION OF THESE GUIDELINES AND CRITERIA DOES NOT CREATE ANY PROPERTY, CONTRACT, OR OTHER LEGAL RIGHTS IN ANY PERSON TO HAVE CITY OF PORT LAVACA PROVIDE GRANT FUNDING.
3. THE LAWS OF THE STATE OF TEXAS SHALL GOVERN THE INTERPRETATION, VALIDITY, PERFORMANCE, AND ENFORCEMENT OF THIS BUSINESS ASSISTANCE GRANT PROGRAM. IF ANY PROVISION OF THIS PROGRAM SHALL BE HELD TO BE INVALID OR UNENFORCEABLE, THE VALIDITY AND ENFORCEABILITY OF THE REMAINING PROVISIONS OF THIS PROGRAM SHALL NOT BE AFFECTED THEREBY.
4. CITY OF PORT LAVACA, ITS EMPLOYEES, AND ITS AGENTS, DO NOT ATTEST TO THE QUALITY, SAFETY, OR CONSTRUCTION OF A PROJECT ELIGIBLE FOR, OR RECEIVING GRANT FUNDING. THEREFORE, CITY OF PORT LAVACA, ITS EMPLOYEE'S, AND AGENTS SHALL BE HELD HARMLESS BY THE APPLICANT/APPLICANTS FOR ANY AND ALL DAMAGES ASSOCIATED WITH THE PLANNING, CONSTRUCTION, AND SUBSEQUENT EXISTENCE OF ANY PROJECT WHOSE APPLICATION HAS BEEN APPROVED, OR HAS RECEIVED ACTUAL GRANT FUNDING.

*Please note:*

*Please review the Port Lavaca Pride Incentive Grant Program Guidelines and Criteria prior to the submission of a grant application.*

1. *Submit the original and one (1) copy of the completed application.*
2. *All parties having an ownership in the business or facility must be parties to this application.*
3. *Applications must be submitted jointly by both the lessee and the lessor for businesses operating in leased facilities.*
4. *Applications must contain a minimum of two (2) cost estimates from qualified contractors and/or suppliers.*
5. *Application may be submitted to and additional information obtained from:*

**CITY OF PORT LAVACA  
Port Lavaca Pride Incentive Grant Program  
202 North Virginia  
Port Lavaca, TX 77979**

**361-552-9793**

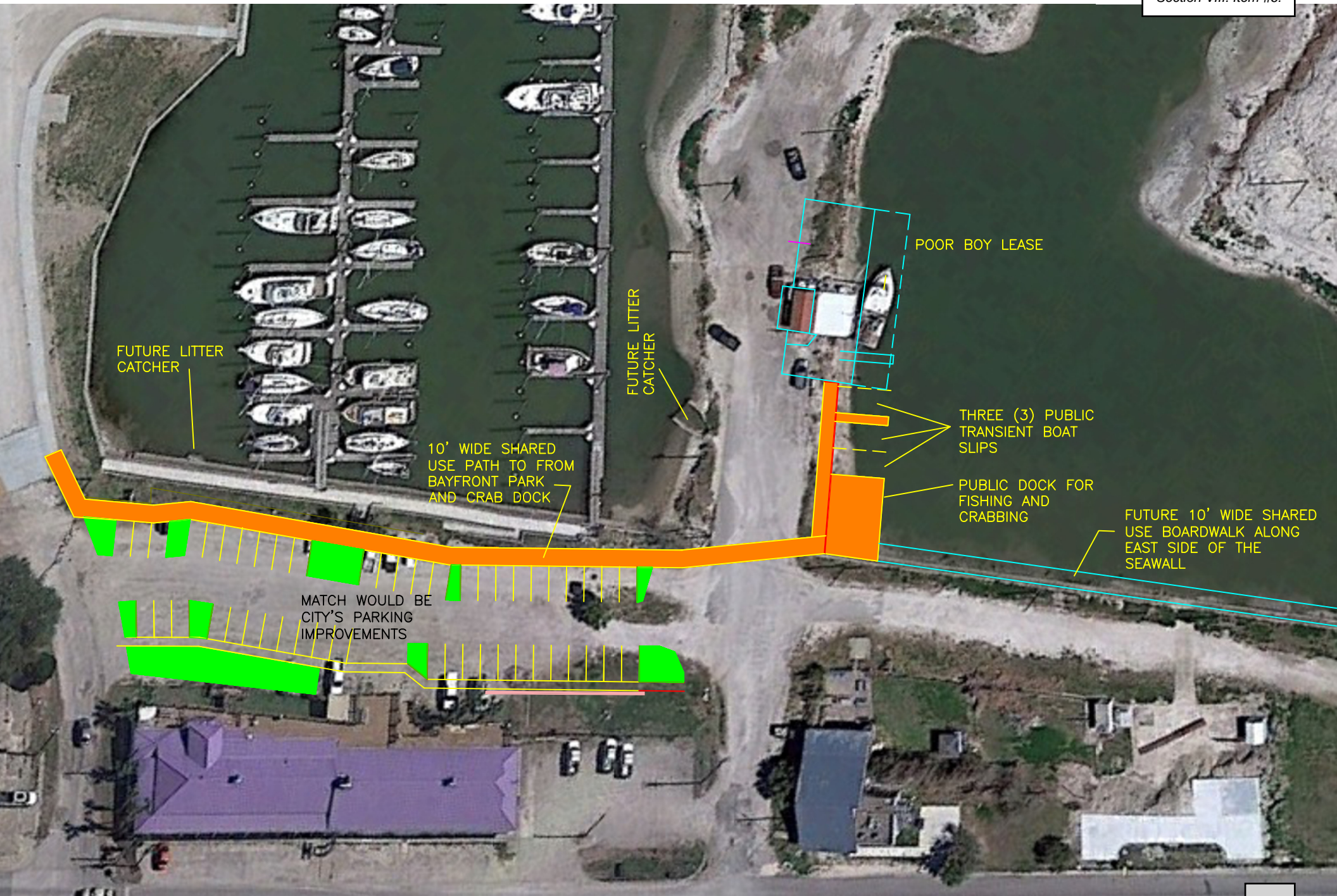
## COMMUNICATION

**SUBJECT:** Consider proposed submittal of proposal to Matagorda Bay Mitigation Trust in response to Request for Proposals #2023-2024-01. Presenter is Jody Weaver

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## INFORMATION:





## COMMUNICATION

**SUBJECT:** Consider recommendation of the Port Commission for approval of Urban Engineering Task Order No. 33 for Smoke Testing of Hillside Terrace, Vela, Alamo Heights and Loop 1090 Lift Station basins, in the amount of \$63,800.00. Presenter is Wayne Shaffer

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## INFORMATION:

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**CITY OF PORT LAVACA**

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**CC MEETING:** October 09, 2023      **AGENDA ITEM #** 7**DATE:** 10-05-2023**TO:** JODY WEAVER, INTERIM CITY MANAGER  
**cc:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS**FROM:** WAYNE SHAFFER, PUBLIC WORKS DIRECTOR **SUBJECT:** Task Order # 33 with Urban Engineering for smoke testing

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**BACKGROUND:**

In an effort to reduce the inflow and infiltration issues that the city faces the utility department has implemented a smoke testing program that identifies areas within the city that have defective or otherwise deteriorated sanitary sewer collection appurtenances. This is the second round of testing and will cover the following lift station basins:

1. Hillside Terrace
2. Vela
3. Alamo Heights
4. Loop 1090

**FINANCIAL IMPLICATIONS:**

Failure to continue this program creates a potential for areas that have large amounts of inflow and infiltration to push the limits of our lift stations and collection system resulting in sanitary sewer overflows (SSOs), wastewater treatment facility (WWTF) permit exceedances, and possible TCEQ enforcement issues. However, this project is budgeted annually (\$75,000) under the I&I improvements line item in the utility maintenance fund.

**IMPACT ON COMMUNITY SUSTAINABILITY:**

Through proper maintenance and repair the sanitary sewer system will continue to provide services that improve the quality of life for our citizens.

**RECOMMENDATION:**

Staff recommends approval of Task Order # 33 to Urban Engineering.

**ATTACHMENTS:**

Task Order #33

**URBAN ENGINEERING  
2004 N. COMMERCE ST.  
VICTORIA, TEXAS 77901-5510  
TEL (361) 578-9836 TREF# F-160**

**LETTER OF TRANSMITTAL**

<b>TO:</b>	<b>DATE:</b>	August 25, 2023
Ms. Jody Weaver, P.E.	<b>JOB NO:</b>	E26006.00
City Manager & City Engineer	<b>PROJECT:</b>	City of Port Lavaca – Smoke Testing –
City of Port Lavaca		Hillside Terrace, Vela, Alamo Heights
202 N. Virginia Street		and Loop 1090 Lift Station Basins
Port Lavaca, TX 77979		

**COMMENTS:**

Enclosed are two signed originals of Task Order #33 for the above project. Please review and, if acceptable, please sign both sets of task orders, date and return one set to Urban Engineering.

Also enclosed is the signed Form 1295 Certificate of Interested Parties. Please acknowledge receipt electronically with the Texas Ethics Commission.

If you have any questions, please do not hesitate to contact me at (361) 578-9836 or by email at [mglaze@urbanvictoria.com](mailto:mglaze@urbanvictoria.com).

**URBAN ENGINEERING  
BY: Matt Glaze/df**

**RECEIVED BY:** \_\_\_\_\_

**REPLY:**

This is Task Order No. 33,  
consisting of 3 pages.

## Task Order

In accordance with paragraph 1.01 of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated November 13, 2017 ("Agreement"), Owner and Engineer agree as follows:

1. **Specific Project Data**
  - A. Title: City of Port Lavaca – Smoke Testing – Hillside Terrace, Vela, Alamo Heights and Loop 1090 Lift Station Basins
  - B. Description: Perform smoke testing of the existing sanitary sewer lines in the Hillside Terrace, Vela, Alamo Heights and Loop 1090 Lift Station Basins.
2. **Services of Engineer**  
Engineer shall have those responsibilities set forth in Exhibit A.
3. **Owner's Responsibilities**  
Owner shall have those responsibilities set forth in Exhibit B.
4. **Times for Rendering Services**  
Services will be rendered in a timely manner and in accordance with the schedule determined during the Study and Report Phase of the Project.
5. **Payments to Engineer**
  - A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum, or Estimate of Compensation for Services</i>
<i>Smoke Testing of Existing Sanitary Sewer Lines</i>	<i>Fixed Fee</i>	<i>\$63,800.00</i>
  - B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.
  - C. Reimbursable Expenses: Includes fees charged by outside entities have review authority over the project, government agency fees and advertising fees. See Appendix 1 to Exhibit C "Reimbursable Expenses Schedule"
6. **Consultants:** Urban Surveying, Inc.
7. **Other Modifications to Agreement:** None
8. **Attachments:** None

9. **Documents Incorporated By Reference:** Master Agreement Between City of Port Lavaca and Victoria Engineering, Inc. dba Urban Engineering dated November 13, 2017. This includes all Attachments to that Agreement (Attachments A – Attachment I inclusive).

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_, \_\_\_\_\_.

OWNER:

By: \_\_\_\_\_

Name: JoAnna P. "Jody" Weaver, P.E.

Title: City Manager & City Engineer

ENGINEER:

By:  \_\_\_\_\_

Name: Matt A. Glaze, P.E.

Title: Vice President

Engineer License or Firm's  
Certificate No. \_\_\_\_\_

State of: Texas

TREF# F-160

DESIGNATED REPRESENTATIVE FOR  
TASK ORDER:

Name: JoAnna P. "Jody" Weaver, P.E.

Title: City Manager & City Engineer

Address: 202 N. Virginia St.  
Port Lavaca, TX 77979

E-Mail

Address: [jweaver@portlavaca.org](mailto:jweaver@portlavaca.org)

Phone: 361-552-9793

Fax: 361-552-6062

DESIGNATED REPRESENTATIVE FOR TASK  
ORDER:

Name: Matt A. Glaze, P.E.

Title: Vice President

Address: 2004 N. Commerce St.  
Victoria, TX 77901

E-Mail

Address: [mglaze@urbanvictoria.com](mailto:mglaze@urbanvictoria.com)

Phone: 361-578-9836

Fax: N/A

**CERTIFICATE OF INTERESTED PARTIES****FORM 1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
CERTIFICATION OF FILING**

Certificate Number:  
2023-1064480

Date Filed:  
08/25/2023

Date Acknowledged:

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Victoria Engineering, Inc. dba Urban Engineering  
Victoria, TX United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

City of Port Lavaca, Texas

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

Task Order #33

Engineering Services for City of Port Lavaca - Smoke Testing - Hillside Terrace, Vela, Alamo Heights and Loop 1090 Lift Station Basins (UE Job #E26006.00)

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Urban, Larry	Corpus Christi, TX United States	X	
	Schmidt, Thomas	Victoria, TX United States	X	
	Bridges, Ray	Victoria, TX United States	X	
	Glaze, Matt	Victoria, TX United States	X	
	Fromme, Cheyanne	Victoria, TX United States	X	

**5 Check only if there is NO Interested Party.**

☐
**6 UNSWORN DECLARATION**

My name is Matt A. Glaze, and my date of birth is 11-02-78.

My address is 2004 N. Commerce St., Victoria, TX, 77901, USA.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Victoria County, State of Texas, on the 25th day of August, 2023.  
(month) (year)

Signature of authorized agent of contracting business entity  
(Declarant)

This is Task Order No. 33,  
consisting of 3 pages.

## Task Order

In accordance with paragraph 1.01 of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated November 13, 2017 ("Agreement"), Owner and Engineer agree as follows:

1. **Specific Project Data**
  - A. Title: City of Port Lavaca – Smoke Testing – Hillside Terrace, Vela, Alamo Heights and Loop 1090 Lift Station Basins
  - B. Description: Perform smoke testing of the existing sanitary sewer lines in the Hillside Terrace, Vela, Alamo Heights and Loop 1090 Lift Station Basins.
2. **Services of Engineer**  
Engineer shall have those responsibilities set forth in Exhibit A.
3. **Owner's Responsibilities**  
Owner shall have those responsibilities set forth in Exhibit B.
4. **Times for Rendering Services**  
Services will be rendered in a timely manner and in accordance with the schedule determined during the Study and Report Phase of the Project.
5. **Payments to Engineer**
  - A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum, or Estimate of Compensation for Services</i>
<i>Smoke Testing of Existing Sanitary Sewer Lines</i>	<i>Fixed Fee</i>	<i>\$63,800.00</i>
  - B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.
  - C. Reimbursable Expenses: Includes fees charged by outside entities have review authority over the project, government agency fees and advertising fees. See Appendix 1 to Exhibit C "Reimbursable Expenses Schedule"
6. **Consultants:** Urban Surveying, Inc.
7. **Other Modifications to Agreement:** None
8. **Attachments:** None

9. **Documents Incorporated By Reference:** Master Agreement Between City of Port Lavaca and Victoria Engineering, Inc. dba Urban Engineering dated November 13, 2017. This includes all Attachments to that Agreement (Attachments A – Attachment I inclusive).

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_, \_\_\_\_\_.

OWNER:

By: \_\_\_\_\_

Name: JoAnna P. "Jody" Weaver, P.E.

Title: City Manager & City Engineer

ENGINEER:

By:  \_\_\_\_\_

Name: Matt A. Glaze, P.E.

Title: Vice President

Engineer License or Firm's  
Certificate No. \_\_\_\_\_

State of: Texas

TREF# F-160

DESIGNATED REPRESENTATIVE FOR  
TASK ORDER:

Name: JoAnna P. "Jody" Weaver, P.E.

Title: City Manager & City Engineer

Address: 202 N. Virginia St.  
Port Lavaca, TX 77979

E-Mail

Address: [jweaver@portlavaca.org](mailto:jweaver@portlavaca.org)

Phone: 361-552-9793

Fax: 361-552-6062

DESIGNATED REPRESENTATIVE FOR TASK  
ORDER:

Name: Matt A. Glaze, P.E.

Title: Vice President

Address: 2004 N. Commerce St.  
Victoria, TX 77901

E-Mail

Address: [mglaze@urbanvictoria.com](mailto:mglaze@urbanvictoria.com)

Phone: 361-578-9836

Fax: N/A

## **COMMUNICATION**

**SUBJECT:** Consider Second and Final Reading of an Ordinance (G-10-23) of the City of Port Lavaca amending the Code of Ordinances, by Repealing Chapter 30, Article II. Juvenile Curfew; and providing an effective date. Presenter is Colin Rangnow

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## **INFORMATION:**

**ORDINANCE NO. G-10-23****AN ORDINANCE AMENDING THE CITY OF PORT LAVACA CODE OF ORDINANCES BY REPEALING CHAPTER 30, ARTICLE II. JUVENILE CURFEW; REPEALING ANY CONFLICTING ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, HB 1819 adopted in the 2023 legislative session prohibits municipalities from enforcing a curfew on individuals age 18 or younger.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:**

**SECTION 1. Purpose**

That the Code of Ordinances of the City of Port Lavaca, Texas, be, and the same is, hereby amended by repealing Chapter 30, Article II. Juvenile Curfew.

**SECTION 2. Severability**

In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Port Lavaca, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**SECTION 3. Ordinances in Conflict**

All ordinances or parts of ordinances that are in conflict with this Ordinance are all hereby repealed.

**SECTION 4. Effective Date**

This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

FIRST READING this 11<sup>th</sup> day of September, 2023.

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Jack Whitlow, Mayor

SECOND AND FINAL READING this 9<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Jack Whitlow, Mayor

APPROVED AND ADOPTED this 9th day of October, 2023.

\_\_\_\_\_  
Jack Whitlow, Mayor

ATTEST:

\_\_\_\_\_  
Mandy Grant, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre	Aye		
Councilman Dent	Aye		
Councilman Tippit	Aye		
Councilwoman Padron	Aye		
Councilman Ward	Aye		
Councilman Barr	Aye		

Record of approval by City Council: City Council Minute Records, Volume 3H, Page \_\_\_\_.

## COMMUNICATION

**SUBJECT:** Consider First Reading of an Ordinance (G-11-23) of the City of Port Lavaca amending Section 3 of that certain ordinance designating the type and location of Traffic Control Devices within the City of Port Lavaca, Passed and Approved by City Council the 8th day of September, 1986, and recorded in City Council Minute Records, Volume "HH", Page 41, by adding new street locations to said ordinance in said Section 3; Repealing Clause; and providing an effective date. Presenter is Colin Rangnow

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## INFORMATION:



CITY OF  
**PORT LAVACA**  
POLICE DEPARTMENT

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To: City Secretary Mandy Grant  
From: Chief Colin Rangnow  
Date: September 15, 2023  
Subject: Agenda Item: Traffic Control Signage

The Port Lavaca Police Department requests approval from City Council of the City of Port Lavaca to add additional traffic control signage (Stop Signs) in the La Salle landing subdivision. Several citizens have voiced concern of the lack of traffic control in the area. Citizens have noted vehicular speeds have increased due to lack of traffic control at the various intersections in said subdivision. Currently the only intersection with signage is Caviler @ Village Rd. I recommend implementing traffic control signage at the following intersections:

- Belle Lane @ Caviler Drive (signage placed on the east and west side of Caviler Dr.)
- Aimable Street @ Caviler Drive (signage placed on the east and west side of Caviler Dr.)
- St Francois Avenue @ Caviler Drive (signage placed on the south side of St Francois Ave.)
- St Francois Avenue @ Rouen Drive (signage placed on the south side of St Francois Ave.)
- Aimable Street @ Belle Lane (signage placed on the west side of Belle Lane)
- Aimable Street @ Rouen Drive (signage placed on the northside of Aimable St.)

A handwritten signature in black ink, appearing to be "Colin Rangnow", written over the printed name.

Chief Colin Rangnow

Port Lavaca Police Department

**ORDINANCE #G-11-23**

AN ORDINANCE AMENDING SECTION 3 OF THAT CERTAIN ORDINANCE DESIGNATING THE TYPE AND LOCATION OF TRAFFIC CONTROL DEVICES WITHIN THE CITY OF PORT LAVACA, PASSED AND APPROVED BY CITY COUNCIL THE 8TH DAY OF SEPTEMBER, 1986, AND RECORDED IN CITY COUNCIL MINUTE RECORDS, VOLUME "HH", PAGE 41, BY ADDING NEW STREET LOCATIONS TO SAID ORDINANCE IN SAID SECTION 3; REPEALING CLAUSE AND EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

SECTION I: Section 3 of the Ordinance designating the type and location of traffic control devices within the City of Port Lavaca, passed and approved by City Council on the 8th day of September, 1986, and recorded in City Council Minute Records, Volume "HH", page 41, is hereby amended by adding the the following locations for traffic control devices:

**BELLE LANE @ CAVILER DRIVE****STOP Signs**

Signage placed on the east and west side of Caviler Dr

**AIMABLE STREET @ CAVILER DRIVE****STOP Signs**

Signage placed on the east and west side of Caviler Dr.

**ST. FRANCOIS AVENUE @ CAVILER DRIVE****STOP Signs**

Signage placed on the south side of St. Francois Ave

**ST. FRANCOIS AVENUE @ RAUEN DRIVE****STOP Signs**

Signage placed on the south side of St. Francois Ave

**AIMABLE STREET @ BELLE LANE****STOP Signs**

Signage placed on the west side of Belle Lane

**AIMABLE STREET @ RAUEN DRIVE****STOP Signs**

Signage placed on the northside of Aimable Street

SECTION II: All ordinances or parts of ordinances in conflict herewith are hereby expressly repealed.

SECTION III. The effective date of this ordinance shall be when passed and approved by City Council, and traffic control signs, markings and devices are appropriately in place.

FIRST READING this 9<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Jack Whitlow, Mayor

SECOND AND FINAL READING this 13<sup>th</sup> day of November, 2023.

\_\_\_\_\_  
Jack Whitlow, Mayor

APPROVED AND ADOPTED this 13<sup>th</sup> day of November, 2023.

\_\_\_\_\_  
Jack Whitlow, Mayor

ATTEST:

\_\_\_\_\_  
Mandy Grant, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Anne Marie Odefey, City Attorney

#### RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre			
Councilman Dent			
Councilman Tippit			
Councilwoman Padron			
Councilman Ward			
Councilman Barr			

Record of approval by City Council: City Council Minute Records, Volume 3H, Page \_\_\_\_\_.  
Amends G-6-86

ORDINANCE #G-11-23  
TrafficControl\_Stop Sign\_Cavelier at VillageRd.  
MyDocuments\Ordinances\2023 Ordinances  
Passed and Adopted 11-13-23  
Recorded Vol. , Page











