



CITY COUNCIL REGULAR MEETING

Monday, August 10, 2026 at 6:30 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

The following item will be addressed at this or any other meeting of the city council upon the request of the mayor, any member(s) of council and/or the city attorney:

Announcement by the mayor that council will retire into closed session for consultation with city attorney on matters in which the duty of the attorney to the city council under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).

(All matters listed under the consent agenda item are routine by the city council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)

AGENDA

Council will consider/discuss the following items and take any action deemed necessary.

MEETING PROCEDURE

Public notice is hereby given that the City Council of the City of Port Lavaca, Texas, will hold a regular meeting Monday, August 10, 2026 beginning at 6:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the items listed.

[After publication, any information in a council packet is subject to change during the meeting]

The meeting will also be available via the video conferencing application "Zoom",

Join Zoom Meeting:

<https://us02web.zoom.us/j/83886304637?pwd=qJ5a27ztlaBSI5sWMxPk7qnLsTdk1Q.1>

Meeting ID: 838 8630 4637

Passcode: 064856

One tap mobile

*+13462487799,,83886304637#,,,,*064856# US (Houston)*

Dial by your location+1346 248 7799 US (Houston)

I. ROLL CALL AND CALL TO ORDER**II. PLEDGE OF ALLEGIANCE AND INVOCATION**

1. Pledge of Allegiance, Texas Pledge and Invocation

III. MEETING SAFETY BRIEFING (911 __, AED __, EVAC __, CPR __, SAFETY __)**IV. REVIEW OF MISSION AND VISION STATEMENT**

- **Our Vision**

The Mayor and the City Council envision a friendly town on Lavaca Bay where economic and recreational opportunities abound, providing for a wonderful quality of life for both citizens and tourists, rich in history and looking toward a vibrant future

- **Our Mission**

Our mission is to make Port Lavaca a desirable place to live through high-quality services, responsible use of public resources, and a progressive approach to community development. With enthusiasm, integrity, and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.

V. PRESENTATION(S)

1. **Civilian Bravery Award:**
 - o Daniel Vasquez
2. **Life-Saving Awards:**
 - o Police Officer Job Smith
 - o Corporal Trey Lawler
3. **Employee Service Award:**
 - o Juan Luna – 15 Years, Fire Department
4. **Receive Presentation from Planning Board Chairman**
 - o Justin Weaver

VI. COMMENTS FROM THE PUBLIC

(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

VII. CONSENT AGENDA - Council will consider/discuss the following items and take any action deemed necessary

- A. Minutes of July 13, 2026 Regular Meeting
- B. Minutes of July 15, 2026 Joint Workshop
- C. Minutes of July 20, 2026 Special Meeting and Workshop
- D. Minutes of July 27, 2026 Joint Workshop Session and Special Meeting
- E. Review of Credit Card Statement

- F. Receive Monthly Financial Highlight Report
- G. Review Quarterly Investment Report 04.01.2026 thru 07.30.2026
- H. Receive Employee Training Review Acknowledgment report ending 07.31.2026
- I. Receive Office of Court Administrators (OCA) Monthly report ending 07.31.2026
- J. Receive Victoria Economic Development Corporation (VEDC) Monthly Report
- K. Consider Certification of Additional Sales and Use Tax

VIII. ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

1. Consider appointment/reappointment of member(s) to the Recreation and Parks Board to fill an expired term and/or begin a new two-year term. Presenter is Wayne Shaffer
2. Consider awarding a contract for the Chocolate Bayou Shoreline Stabilization Project. Presenter is Wayne Shaffer
3. Consider Final Completion of the Independence Drive Rehabilitation Project and approve release of the Retainage. Presenter is Wayne Shaffer
4. Consider Final Completion of the Alamo Heights Section II Streets Drainage Project and approve release of the Retainage. Presenter is Wayne Shaffer
5. Submission of No New Revenue (NNR) and Voter Approval Rate (VAR) Tax Rates. Presenter is Brittney Hogan
6. Consider Second and Final reading of an Ordinance (S-4-26) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-4-25 for 2025-2026 fiscal year budget; providing for Budget Amendment(s); providing for severability, providing a repealing clause; and providing an effective date. Presenter is Brittney Hogan
7. Consider First reading of an Ordinance (G-9-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes, Chapter 32 Parks and Recreation; Chapter 50, Sec. 50-67 Utilities - Water User Rates – GBRA, Residential and Commercial; and providing an effective date. Presenter is Jody Weaver
8. First Reading of an Ordinance (G-10-26) of the City of Port Lavaca amending the ordinance Codified and Described in the City of Port Lavaca's Code of Ordinances as Chapter 50 – Article II – Water Division 2- Water Service, Section 50-49 Deposits, and adding Section 50-37 Definitions; Providing for purpose of Ordinance; providing penalties for violations; Providing for severability; Providing a repealing clause; and Providing an effective date. Presenter is Jody Weaver
9. Consider approval of the budget report submitted by Undine for the treatment of raw water within the City of Port Lavaca's jurisdiction for Fiscal Year 2026–2027. Presenter is Jody Weaver
10. Consider the recommendation of the Planning Board regarding a variance request to reduce the required side-yard setback for a proposed four-unit tiny home development on Property ID #18061, legally described as Groomes (Port Lavaca), Block 4, Lot 3, and part of Lot 2 (523 Broadway Street). Presenter is Derrick Smith

11. Closed session: As authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topic(s) may be considered in Closed Session:

- Section 551.071 Consultation with City Attorney
- Section 551.072 Real Property Transactions
- Section 551.074 Personnel Matters
- Section 551.087 Economic Development Negotiations

12. Return to Open Session and take any action deemed necessary with regard to matters in closed session.

IX. COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

X. ADJOURNMENT

Luis De La Garza Mayor

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of The City Council of The City of Port Lavaca, scheduled for **Monday, August 10, 2026**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Tuesday, August 04, 2026**.

Lorena Perez-Diaz, *City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Lorena Perez-Diaz at (361) 552-9793 Ext. 223 for assistance.

COMMUNICATION

SUBJECT: Civilian Bravery Award: o Daniel Vasquez

INFORMATION:

Official Commendation



Official Commendation for Civilian Bravery

Mr. Daniel Vasquez

On June 21, 2026, Mr. Vasquez demonstrated extraordinary courage by intervening during an active shooting incident. After a female victim was shot, Mr. Vasquez immediately engaged the assailant, physically subduing him and securing the firearm. His decisive actions prevented further injuries and protected members of the public who were in imminent danger.

Mr. Vasquez knowingly placed himself at great personal risk to safeguard others but, for his intervention, additional lives could have been lost.

With all honor and respect this Civilian Bravery award is presented to Mr. Daniel Vasquez on the 10th day of August 2026.

Tobie Bias
Chief of Police
City of Port Lavaca, Texas

COMMUNICATION

SUBJECT: Life-Saving Awards:o Police Officer Job Smitho Corporal Trey Lawler

INFORMATION:

Official Commendation



Official Commendation for Life-saving Officer Job Smith

On June 21, 2026, Officer Smith rendered lifesaving aid to a gunshot victim by administering immediate first-aid measures. His rapid assessment and decisive actions stabilized the victim and preserved life during the critical period before the arrival of emergency medical personnel. Absent his intervention, the victim could have succumbed to the injuries.

Through his conduct, Officer Smith demonstrated exemplary courage, skill, and compassion, embodying the highest standards of the Port Lavaca Police Department.

With all honor and respect this life saving award is presented to Officer Smith on the 10th day of August 2026.

Tobie Bias
Chief of Police
City of Port Lavaca, Texas

Official Commendation



Official Commendation for Life-saving Corporal Trey Lawler

On June 21, 2026, Corporal Lawler rendered lifesaving aid to a gunshot victim by administering immediate first-aid measures. His rapid assessment and decisive actions stabilized the victim and preserved life during the critical period before the arrival of emergency medical personnel. Absent his intervention, the victim could have succumbed to the injuries.

Through his conduct, Corporal Lawler demonstrated exemplary courage, skill, and compassion, embodying the highest standards of the Port Lavaca Police Department.

With all honor and respect this life saving award is presented to Corporal Lawler on the 10th day of August 2026.

Tobie Bias
Chief of Police
City of Port Lavaca, Texas

COMMUNICATION

SUBJECT: Minutes of July 13, 2026 Regular Meeting

INFORMATION:



CITY COUNCIL REGULAR MEETING

Monday, July 13, 2026 at 6:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 13th day of July 2026, the City Council of the City of Port Lavaca, Texas, convened in a regular session at 6:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

I. ROLL CALL AND CALL TO ORDER at 6:31p.m.

Luis De La Garza	Mayor
Daniel Aguirre	Councilman, District 1
Tim Dent	Councilman, District 2
Mary E. "Sissy" Rigby	Councilwoman, District 3
Rosie G. Padron	Councilwoman, District 4, Mayor Pro Tem
Rose Bland-Stewart	Councilwoman, District 5
Justin Burke	Councilman, District 6

And with the following absent: None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

II. PLEDGE OF ALLEGIANCE AND INVOCATION

- Pledge of Allegiance: Councilman District 6 Burke
- Invocation: Mayor De La Garza

III. MEETING SAFETY BRIEFING:

- **911** Councilwoman District 5 Bland-Stewart
- **AED** Councilman District 6 Burke
- **EVAC** Fire Chief Joe Reyes
- **CPR** Fire Chief Joe Reyes
- **SAFETY** Mayor De La Garza asked to take precautions against the heat.

IV. REVIEW OF VISION AND MISSION STATEMENT

- **OUR VISION:**

The Mayor and the City Council envision a friendly town on Lavaca Bay where economic and recreational opportunities abound, providing for a wonderful quality of life for both citizens and tourists, rich in history and looking toward a vibrant future!

- **OUR MISSION:**

Our mission is to make Port Lavaca a desirable place to live through high-quality services, responsible use of public resources, and a progressive approach to community development. With enthusiasm, integrity, and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.

V. PRESENTATION(S)

- Receive presentation from the Texas Economic Development & Tourism Office recognizing the City of Port Lavaca as a Film Friendly Texas Certified Community.
- Receive an update from Jonas Titus with the Victoria Economic Development Corporation (VEDC).

VI. COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor De La Garza asked for comments from the public and the following citizen spoke:
 - Michael Anthony Mayes, 1006 S. Virginia Apt #4, Port Lavaca, TX, Homeless Shelters.

VII. CONSENT AGENDA - *Council will consider/discuss the following items and take any action deemed necessary*

- A. Minutes of June 08, 2026 Regular Meeting
- B. Minutes of June 29, 2026 Special Meeting and Workshop Session
- C. Review of Credit Card Statement
- D. Receive Monthly Financial Highlight Report
- E. Receive Employee Training Review Acknowledgment report ending 06.30.2026
- F. Receive Office of Court Administrators (OCA) Monthly report ending 06.30.2026
- G. Receive Victoria Economic Development Corporation (VEDC) Monthly Report
- H. Receive Quarterly Public Works Report from 04.01.2026 to 06.30.2026
- I. Receive Quarterly Capital Project Report from 04.01.2026 to 06.30.2026
- J. Receive Development Services Quarterly Report 04.01.2026 thru 06.30.2026
- K. Ratify City Manager approval of Change Order No.1 for Western Heights

Councilman Dent requested consent agenda item “K” Ratify City Manager approval of Change Order No.1 for Western Heights, be pulled for discussion.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves all consent agenda items, with the exception of “K” *Ratify City Manager approval of Change Order No.1 for Western Heights*, as listed.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves consent agenda item “K” *Ratify City Manager approval of Change Order No.1 for Western Heights*, as listed.

Seconded by Councilwoman District 3 Rigby

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

VIII. ACTION ITEMS - (Council will consider/discuss the following items and take any action deemed necessary)

- Consider appointment and/or re-appointment of representative(s) to the Golden Crescent Regional Planning Commission (GCRPC) General Assembly and Board of Directors. Presenter is Jody Weaver**

City Manager Weaver advised Council that the Golden Crescent Regional Planning Commission is now accepting nominations for FY 2027 General Assembly and Board of Directors.

- Cities of Calhoun County Board of Directors Seat: currently VACANT (had been held by Allen Tippit) and meets monthly.
- General Assembly seat: currently held by Rosie Padron and meets 1x annually.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves appointments to the Golden Crescent Regional Planning Commission (GCRPC) for FY 2027 in the following manner:

- Cities of Calhoun County Board of Directors Seat: Rosie Padron; and
- General Assembly seat: Daniel Aguirre.

Seconded by Councilwoman District 3 Rigby

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

2. **Consider Resolution No. R-071326-1 for intent to submit an application to the Texas Department of Housing and Community Affairs for 4% Non-competitive Housing Tax Credits, State Housing Tax Credits, and Multifamily direct Loan funds for Cottages on Independence. Presenter is Jody Weaver**

Mayor De La Garza announced he would recuse himself from this agenda item due to a conflict of interest. Mayor Pro Tem Padron assumed the chair to preside over the item.

Motion made by Councilman District 6 Burke

WHEREAS, Cottages on Independence, LP has proposed a development for affordable rental housing of 50 units that will be located at the intersection of Independence Dr. and Sandcrab Blvd., Port Lavaca, Texas 77979 in Calhoun County; and

WHEREAS, Cottages on Independence, LP has submitted or intends to submit an application to the Texas Department of Housing and Community Affairs for 4% Non-competitive Housing Tax Credits, State Housing Tax Credits, and Multifamily Direct Loan funds for Cottages on Independence.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, as provided for in 10 TAC §11.3(c), it is expressly acknowledged and confirmed that the City of Port Lavaca has more than twice the state average of units per capita supported by Housing Tax Credits or Private Activity Bonds, and

FURTHER RESOLVED, that the City of Port Lavaca hereby supports the proposed Cottages on Independence, and confirms that its governing body has voted specifically to approve the construction and/or rehabilitation of the Development and to authorize an allocation of Housing Tax Credits along with other TDHCA funding for the Development pursuant to Tex. Gov't Code §2306.6703(a)(4), and

FURTHER RESOLVED, that in accordance with the requirements of Tex. Gov't Code §2306.67071 and 10 TAC §11.204(4), it is hereby found that:

1. Notice has been provided to the Governing Body in accordance with Tex. Gov't Code, §2306.67071(a); and
2. The Governing Body has had sufficient opportunity to obtain a response from the Applicant regarding any questions or concerns about the proposed Development; and

3. The Governing Body has held a hearing at which public comments may be made on the proposed Development in accordance with Tex. Gov't Code, §2306.67071(b); and
4. After due consideration of the information provided by the Applicant and public comment, the Governing Body does not object to the proposed Application, and

FURTHER RESOLVED that for and on behalf of the Governing Body, the Mayor Pro Tem of the City of Port Lavaca, is hereby authorized, empowered, and directed to certify these resolutions to the Texas Department of Housing and Community Affairs.

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

After the vote, Mayor De La Garza resumed the chair and presided over the remainder of the meeting.

3. **Consider Resolution No. R-071326-2 to authorize submission of a Texas Water Development Board (TWDB) Grant application for water projects. Presenter is Wayne Shaffer**

Public Works Director Shaffer advised Council that the Texas Water Development Board has opened the full application period for the Water Supply and Infrastructure Grant (WSIG), established under HB 500, which offers 100% grant funding for eligible water supply and infrastructure projects. Funding applies to water supply improvements, system upgrades, and reuse efforts that address water loss, TCEQ violations, or replacement of failing systems, but excludes non-potable reuse, drainage, flood control, and wastewater projects. All applications must meet the requirements in the WSIG Implementation Plan, including eligibility, project types, funding structure, prioritization, and administrative conditions. Because HB 500 did not authorize the transfer of funds into existing TWDB programs or the use of bond financing, WSIG operates independently of TWDB's traditional financial assistance programs.

Staff has met and concurred that the best use of this grant opportunity would be to start the construction of a 12" watermain to connect the two elevated storage tanks. The current separation of the two elevated storage tanks creates a water age issue. Through engineering and water modeling it was decided that connecting both storage tanks would reduce water age and therefore reduce TTHM formation.

This Project would be funded with grant dollars require no match and it would create a direct connection between towers and improve water quality. Staff recommends that the resolution be approved and that the City Manager be authorized to submit the grant application due July 30, 2026.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves Resolution No. R-071326-2 to authorize submission of a Texas Water Development Board (TWDB) Grant application for water projects.

BE IT FURTHER RESOLVED, THAT the Mayor is hereby authorized to execute all instruments necessary to affect such agreement.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

4. **Consider Memorandum of Understanding between the Texas Department of Public Safety and the City of Port Lavaca for Texas Statewide Communication Interoperability Plan (TSCIP). Presenter is Tobie Bias**

Police Chief Bias advised Council that in February 2026, the Police Department submitted an application for the FY 2027 Criminal Justice Grant Program to fund the Police Radio Equipment Upgrade Project.

The Texas Interoperable Communications Coalition (TxICC) serves as the statewide governance body for emergency communications in Texas and is housed within the Texas Department of Public Safety (DPS). TxICC is comprised of representatives from federal, state, local, tribal, and nonprofit public safety organizations, as well as public utilities, critical infrastructure providers, and transportation agencies. The coalition is responsible for maintaining the Statewide Communication Interoperability Plan (SCIP), which serves as the strategic framework for improving interoperable emergency communications throughout the state.

The State of Texas has established uniform standards governing the distribution of state and federal grant funding for emergency radio communications. Under these standards, grant funding will only be awarded for Project 25 (P25) compliant voice radio equipment that meets the interoperability requirements established by TxICC and the SCIP. Eligible equipment must include multi-band capability (VHF, UHF, and 700/800 MHz), AES multi-key encryption, and, where trunking is utilized, Phase 2 Time Division Multiple Access (TDMA) and multi-system Over-the-Air Rekeying (OTAR) functionality. Additionally, Wi-Fi-enabled radios must utilize the standardized State System Identifier (SSID).

To proceed with the next phase of the FY 2027 Criminal Justice Grant application, the City of Port Lavaca must demonstrate compliance with the Texas Statewide Interoperability Communications Plan (TSICP) and the Statewide Communication Interoperability Plan (SCIP). Although the City has been awarded grant funding, compliance with these statewide interoperability standards is a prerequisite for executing the grant agreement and receiving funding for the Police Radio Equipment Upgrade Project. Staff recommend approving the Memorandum of Understanding between the City of Port Lavaca and the Texas Department of Public Safety

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves Memorandum of Understanding between the Texas Department of Public Safety and the City of Port Lavaca for Texas Statewide Communication Interoperability Plan (TSCIP).

Seconded by Councilman District 1 Aguirre

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

5. **Consider request of the Animal Control Department to declare one (1) fleet vehicle as surplus and authorize the disposal of said vehicle by releasing it to Enterprise Fleet Management to auction off. Presenter is Tobie Bias**

Police Chief Bias advised Council that the Animal Control Department would like to declare one fleet vehicle (Unit 25QJH3) as surplus. This vehicle has been replaced with a new vehicle per the Enterprise Agreement authorized in 2026.

The vehicle in question for surplus is as follows:

Unit: 253NVH VIN: 1FD7X2AT9MED53095

Year/Make/Model: 2021 Ford F-250 XL 4x2 SD Super Cab 6.75 ft. box 148 in. WB SRW

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves request of the Animal Control Department to declare one (1) fleet vehicle as surplus and authorize the disposal of said vehicle by releasing it to Enterprise Fleet Management to auction off.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

6. **Consider Second and Final reading of an Ordinance (G-7-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes; Chapter 24 Law Enforcement; and providing an effective date. Presenter is Tobie Bias**

Motion made by Councilwoman District 5 Bland-Stewart

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves the Second and Final reading of an Ordinance (G-7-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes; Chapter 24 Law Enforcement, as presented.

Seconded by Councilman District 1 Aguirre

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

7. **Consider Second and Final reading of an Ordinance (G-8-26) of the City of Port Lavaca amending the Code of Ordinances, codified and described in the City of Port Lavaca's Code of Ordinances as Part I, Chapter 2 Administration, Article V Finance, Division 1 Generally, Sec. 2-126 Credit Card Convenience Fee; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Brittney Hogan**

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves the Second and Final reading of an Ordinance (G-8-26) of the City of Port Lavaca amending the Code of Ordinances codified and described in the City of Port Lavaca's Code of Ordinances as Part I, Chapter 2 Administration, Article V Finance, Division 1 Generally, Sec. 2-126 Credit Card Convenience Fee, as presented.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

8. **Consider First reading of an Ordinance (S-4-26) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-4-25 for 2025-2026 fiscal year budget; providing for Budget Amendment(s); providing for severability, providing a repealing clause; and providing an effective date. Presenter is Brittney Hogan**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves the First reading of an Ordinance (S-4-26) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-4-25 for 2025-2026 fiscal year budget; providing for Budget Amendment(s), as presented.

Seconded by Councilwoman District 3 Rigby

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

9. Consider Amendments to the City of Port Lavaca HR and Workplace Policies as follows:
Presenter is Brittney Hogan

Finance Director Hogan advised Council that the following HR and Workplace policies were to be considered for amendments:

Topic: Chapter 7.11.07 Disaster Deployment Compensation Policy

The current Disaster Deployment Compensation Policy provides guidance regarding employee compensation during disaster deployments; however, it does not clearly define when deployment compensation begins. To ensure consistency, transparency, and equitable administration of payroll, staff is recommending an amendment to clarify the point at which disaster deployment compensation becomes effective.

This amendment ensures that employees are compensated from the time they are formally activated and directed to respond, including reasonable travel time required to report to the assigned location.

Topic: Appendix: HR and Workplace Supplemental Documents Safety Employee of the Year Policy

The current employee policy provides for department heads to nominate employees for the Safety Employee of the Year award. While this process has recognized employees who demonstrate commitment to workplace safety, it limits participation only to supervisory staff.

The proposed policy amendment would allow all City employees to submit nominations for the Safety Employee of the Year award. Employees often work alongside one another daily and are in a unique position to observe safe work practices, proactive hazard identification, and a commitment to maintaining a safe workplace.

Under the proposed policy:

- All City employees will be eligible to submit nominations during the designated nomination period.
- Employees may nominate a coworker who consistently demonstrates exemplary safety practices and promotes a culture of safety.
- Nominations will be reviewed by department heads, and the recipient will be selected based on the established award criteria for a final review by the Safety Committee.

This amendment is intended to:

- Encourage greater employee participation and engagement.

- Promote a culture where employees recognize and value safe work practices.
- Increase awareness of workplace safety throughout the organization.
- Provide broader recognition opportunities for employees who positively influence safety among their peers.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves Amendments to the City of Port Lavaca HR and Workplace Policies as follows:

- Chapter 7. Work Environment, Sec. 6.11, Emergency Disaster Policy and Workplace Safety
- Appendix: HR and Workplace Supp. Doc., Sec. Safety Employee of the Year Policy

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

10. **Consider Planning Board recommendations for a request a variance to Ordinance Section 12-25(1) for placement of a fence for property described as Block 9, Lots 4-10 of the Mariemont #3 Subdivision (2304 Larry Dr.) Property ID# 20521. Presenter is Derrick Smith**

Development Services Director Smith advised Council that in accordance with Section 12-25(1) of the City of Port Lavaca's Code of Ordinances, privacy fences shall only be allowed from the front building setback line around the rear of the property. At the front building setback line, the fence shall be no taller than three feet.

The property owners are requesting to construct a six (6) foot privacy fence around the perimeter of their property to the west of the driveway. The owners are having issues with trespassers and trash on this property. They have had numerous ATV's that go onto the property and causing damage. Upon inspection of the property, I had also observed evidence of campfires on their property started by possible vagrants.

The property is owned by Shaun & Jessica Aguirre. The property is at the end of a dead-end street. Furthermore, the property being enclosed will not be in front of the dwelling. The proposed fence will be "goat paneling" material leading into Little Chocolate Bayou. The paneling will allow for proper drainage in the flood prone area.

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of the Planning Board and staff, Council hereby approves the request of Shaun & Jessica Aguirre for a variance to Ordinance Section 12-25(1) for placement of a fence for property described as Block 9, Lots 4-10 of the Mariemont #3 Subdivision (2304 Larry Dr.) Property ID# 20521.

Seconded by Councilman District 2 Dent

Voting Yea:

Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Abstain: Councilman District 1 Aguirre
(Variance requester is his Son)

11. **Consider appointment of City Secretary and amendment of job description adopted as part of the 2025 Compensation Plan. Presenter is Jody Weaver**

Mayor De La Garza announced this discussion was in closed session and would now take action.

Motion made by Councilwoman District 4 (Mayor Pro Tem) Padron

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves the amendment to the City Secretary/Court Administrator job description to now require enrollment in the Texas Municipal Clerks Certification Program at the time of appointment with completion of TMCA certification within four (4) years of appointment.

BE IT FURTHER RESOLVED, THAT, Council hereby approves the appointment of Lorena Perez-Diaz as City Secretary effective August 01, 2026 and the compensation for the City Secretary will be set by the City Manager.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

12. **Closed Session: As authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topic(s) may be considered in Closed Session:**

- Section 551.071 Consultation with City Attorney
- Section 551.072 Real Property Transactions
- Section 551.074 Personnel Matters (City Secretary)
- Section 551.087 Economic Development Negotiations

Mayor De La Garza announced that Council would retire into closed session at 7:44 p.m.

13. **Return to Open Session and take any action deemed necessary with regard to matters in closed session**

Mayor De La Garza announced that Council was back in open session at 8:12 p.m. and Council was returning to agenda item #11 to take any action deemed necessary with regards to matters in closed session (*Consider appointment of City Secretary and amendment of job description adopted as part of the 2025 Compensation Plan*).

IX. COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

X. ADJOURNMENT

Mayor De La Garza asked for motion to adjourn.

Motion made by Councilwoman District 4 (Mayor Pro Tem) Padron

Seconded by Councilman District 2 Dent

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Meeting adjourned at 8:39 p.m.

ATTEST:

Luis De La Garza, Mayor

Mandy Grant, City Secretary

COMMUNICATION

SUBJECT: Minutes of July 15, 2026 Joint Workshop

INFORMATION:

July 15, 2026



JOINT CITY COUNCIL AND PLANNING BOARD WORKSHOP SESSION

Wednesday, July 15, 2026 at 5:30 PM

Nautical Landings Training Room | 106 S. Commerce Street, Suite 1-B, Port Lavaca, Texas 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 15th day of July, 2026, the City Council of the City of Port Lavaca, Texas, convened in a Joint Workshop Session, with the Planning Board, at 5:30 p.m. at the Nautical Landings Office Building Conference Room, located at 106 S. Commerce Street, Suite 1-B (South door entrance), Port Lavaca, Texas, with the following members in attendance:

I. ROLL CALL AND CALL TO ORDER	at 5:30 p.m.
Luis De La Garza	Mayor
Daniel Aguirre	Councilman, District 1
Tim Dent	Councilman, District 2
Mary E. “Sissy” Rigby	Councilmember, District 3
Rosie G. Padron	Councilwoman, District 4, Mayor Pro Tem
Rose Bland-Stewart	Councilman, District 5
Justin Burke	Councilman, District 6
Sheryl Cuellar	Planning Board Member
Betty Birdwell	Planning Board Member
Steve Butler	Planning Board Member

And with the following absent:

Justin Weaver	Planning Board Chairman
Gary Crone	Planning Board Member
Melinda Cain	Planning Board Member
Cynthia Escalera	Planning Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

WORKSHOP SESSION**II. PLEDGE OF ALLEGIANCE AND INVOCATION**

- Pledge of Allegiance: Mayor De La Garza
- Invocation: Mayor De La Garza

III. MEETING SAFETY BRIEFING:

- **911** Councilman District 6 Burke
- **AED** Not one available at this location
- **EVAC** Mayor De La Garza advised to meet next door at the old O'Neil and Sons Brewing Company
- **CPR** Police Chief Tobie Bias
- **SAFETY** No safety concerns reported.

IV. REVIEW OF VISION AND MISSION STATEMENT

- **OUR VISION:**

The Mayor and the City Council envision a friendly town on Lavaca Bay where economic and recreational opportunities abound, providing for a wonderful quality of life for both citizens and tourists, rich in history and looking toward a vibrant future!

- **OUR MISSION:**

Our mission is to make Port Lavaca a desirable place to live through high-quality services, responsible use of public resources, and a progressive approach to community development. With enthusiasm, integrity, and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.

V. PRESENTATION(S) None

VI. COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor De La Garza asked for comments from the public and there was none.

VII. ITEMS FOR DISCUSSION – (Council will discuss the following items)

1. Discuss 2026 Comprehensive Plan and Zoning with representatives of Baxter & Goodman. Presenter is Jody Weaver

Council discussed this agenda item.

No action necessary and none taken.

VIII. COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

July 15, 2026

V. ADJOURN WORKSHOP

Mayor De La Garza asked for motion to adjourn.

Meeting adjourned at 6:44 p.m.

Motion made by Councilman District 6 Burke

Seconded by Councilwoman District 3 Rigby

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

ATTEST:

Luis De La Garza, Mayor

Lorena Perez-Diaz, City Secretary

COMMUNICATION

SUBJECT: Minutes of July 20, 2026 Special Meeting and Workshop

INFORMATION:



CITY COUNCIL SPECIAL/WORKSHOP MEETING

Monday, July 20, 2026 at 5:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 20th day of July 2026, the City Council of the City of Port Lavaca, Texas, convened in a Special and Workshop session at 5:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

I. ROLL CALL AND CALL TO ORDER	at 5:31 p.m.
Luis De La Garza	Mayor
Daniel Aguirre	Councilman, District 1
Tim Dent	Councilman, District 2
Rosie G. Padron	Councilwoman, District 4, Mayor Pro Tem
Rose Bland-Stewart	Councilwoman, District 5
Justin Burke	Councilman, District 6

And with the following absent:

Mary E. "Sissy" Rigby	Councilwoman, District 3
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

II. PLEDGE OF ALLEGIANCE AND INVOCATION

- Pledge of Allegiance: Councilman Dent and City Manager Weaver
- Invocation: Councilwoman Bland-Stewart

III. MEETING SAFETY BRIEFING:

- **911** Councilman Dent
- **AED** Councilman Burke
- **EVAC** Police Chief Bias
- **CPR** Police Chief Bias
- **SAFETY** Mayor De La Garza, Beware of Heat, take breaks to cool off.

IV. REVIEW OF VISION AND MISSION STATEMENT**• OUR VISION:**

The Mayor and the City Council envision a friendly town on Lavaca Bay where economic and recreational opportunities abound, providing for a wonderful quality of life for both citizens and tourists, rich in history and looking toward a vibrant future!

• OUR MISSION:

Our mission is to make Port Lavaca a desirable place to live through high-quality services, responsible use of public resources, and a progressive approach to community development. With enthusiasm, integrity, and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.

V. PRESENTATION(S) None**VI. COMMENTS FROM THE PUBLIC** - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor De La Garza asked for comments from the public and the following citizen(s) spoke:
 - Pedro Zendejas, 424 N. Virginia Street, Port Lavaca, TX, Market Manager for Painless Denistry, a new business coming to Port Lavaca on August 06, 2026.
 - Eric Stevenson, Victoria, Texas, supports Recycling.

VII. ACTION ITEMS - (Council will consider/discuss the following items and take any action deemed necessary)

1. **Consider approval of the rental of Areas 1 and 2 of Bayfront Peninsula Park and the extension of park hours until 12:00 midnight on Saturday, September 5, 2026, for an event hosted by DVR Productions and Scully's. Presenter Tania French**

Events Coordinator, Tania French, advised Council that DVR Productions and Sculley's have submitted a request to rent Areas 1 and 2 of Bayfront Peninsula Park for a ticketed event on Saturday, September 05, 2026.

In accordance with the City of Port Lavaca Code of Ordinances, City Council approval is required for this type of park rental. Per the city fee schedule, the rental rate will be \$500.00, along with the required \$500.00 security deposit. Regular park hours currently end at 11:00 p.m.; however, the applicant is also requesting an extension of park hours until midnight.

The event will be limited to Areas 1 and 2 of Bayfront Peninsula Park and will not interfere with public use of the remaining park areas, which will remain open and accessible during the event.

Should the request be approved, the following requirements and conditions will apply:

- The applicant must obtain an Alcohol in the Park Permit prior to the event.
- The applicant must provide proof of comprehensive general liability insurance in the amount of \$1 million naming the City of Port Lavaca as an additional insured.

- Security shall be provided at a minimum ratio of two law enforcement officers for every 200 attendees.
- No glass bottles will be permitted within the event area.
- Parking will be restricted to designated parking areas. No parking will be permitted on any grass areas.
- The applicant shall comply with all applicable City ordinances, permit requirements and event regulations.

Council is asked to consider approval of the rental of Areas 1 and 2 of Bayfront Peninsula Park and the extension of park hours until midnight for the event, subject to the conditions outlined above.

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves the rental of Areas 1 and 2 of Bayfront Peninsula Park and the extension of park hours until 12:00 midnight on Saturday, September 05, 2026, for an event hosted by DVR Productions and Scully's, subject to the conditions outlined above.

Seconded by Councilman District 2 Dent

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

2. **Consider authorizing the submission of an application for federal assistance under the United States Department of Justice Office of Community Oriented Policing Services (COPS) Hiring Program. Presenter Tobie Bias**

City Council received a PowerPoint presentation from Police Chief Bias. He shared that when he arrived at the Port Lavaca Police Department (PLPD) he found that the department is understaffed and does not provide the recommended sworn officer staffing positions. He calculated a basic staffing model that is obsolete and that model indicated that the Port Lavaca Police Department should have 25 sworn officer positions. PLPD currently has 21 sworn officer positions.

Additionally, the City contracted with the Texas Police Chief's Association for a complete comprehensive staffing study that will be completed in late August. This survey may indicate a higher number of suggested sworn officers than his additional estimate.

This grant application is time sensitive and must be approved for application before July 29, 2026. At this time we are suggesting the grant aid in hiring 2 additional sworn officers to prevent over burdening the city financially. Financial implications will be at or near \$100,000 annually for the next 3 budget cycles.

Recommendation is for council to approve the grant application through the Department of Justice for two (2) additional patrol officers under the Community Oriented Policing Grant.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby authorizes the submission of an application for federal assistance under the United States Department of Justice Office of Community Oriented Policing Services (COPS) Hiring Program, for the hiring of two (2) additional patrol officers.

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

VIII. ADJOURN SPECIAL MEETING

Mayor De La Garza announced adjournment of Special Meeting at 6:02 p.m.

CITY COUNCIL WORKSHOP

IX. CALL TO ORDER at 6:02 p.m.

- X. COMMENTS FROM THE PUBLIC** - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor De La Garza asked for comments from the public and there were none.

XI. ITEMS FOR DISCUSSION – (Council will discuss the following items)

- 1. Receive a presentation from Republic Services regarding the implementation of citywide curbside recycling services. Presenter is Bob Bradley**

Council discussed this agenda item.

No action necessary and none taken.

- 2. Discuss proposed amendments to the Fee Rate Ordinance. Presenter Jody Weaver**
- **Permit up to two (2) 90-day extension requests to the minimum required stay for Hillside RV Park spaces.**
 - **Provide free admission to Lighthouse Beach Park for disabled veterans.**
 - **Establish a ten-dollar (\$10.00) replacement fee for Lighthouse Beach Park access cards.**
 - **Establish an Animal Control intake/surrender fee.**

Council discussed this agenda item.

No action necessary and none taken.

3. Discuss the proposed Fiscal Year 2026–2027 operating budget submitted by Undine, LLC for the Port Lavaca Water Treatment Plant. Presenter Jody Weaver

Council discussed this agenda item.

No action necessary and none taken.

4. Receive a presentation from Republic Services regarding the implementation of citywide curbside recycling services. Presenter is Bob Bradley

Author's note: This agenda item was duplicated. It is the same as agenda #1 in the Workshop.

5. Receive a presentation from NewGen and discuss proposed changes to the Water and Sewer Rate Schedule. Presenter Jody Weaver

Council discussed this agenda item.

No action necessary and none taken.

XII. COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

XIII. ADJOURN WORKSHOP

Mayor De La Garza asked for motion to adjourn.

Motion made by Councilman District 2 Dent

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Meeting adjourned at 8:21 p.m.

ATTEST:

Luis De La Garza, Mayor

Mandy Grant, City Secretary

COMMUNICATION

SUBJECT: Minutes of July 27, 2026 Special Meeting and Workshop Session

INFORMATION:



CITY COUNCIL JOINT WORKSHOP/ SPECIAL MEETING

Monday, July 27, 2026 at 5:30 PM

Bauer Community Center (Side Meeting Rooms), 2300 Highway 35 North, Port Lavaca, TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 27th day of July 2026, the City Council of the City of Port Lavaca, Texas, convened in a Joint Workshop session with the Recreation and Parks Board, followed by a City Council Special Meeting at 5:30 p.m. at the Bauer Community Center (Side Meeting Rooms), 2300 Highway 35 North, Port Lavaca, Texas to consider the items listed, with the following members in attendance:

- | | |
|---------------------------------------|---|
| I. ROLL CALL AND CALL TO ORDER | at 5:31 p.m. |
| Luis De La Garza | Mayor |
| Daniel Aguirre | Councilman, District 1 |
| Tim Dent | Councilman, District 2 |
| Rosie G. Padron | Councilwoman, District 4, Mayor Pro Tem |
| Rose Bland-Stewart | Councilwoman, District 5 |
| Justin Burke | Councilman, District 6 |
| Mac Sistrunk | Chairman |
| Olga Szela | Vicechairwoman |
| Greg Falcon | Board Member |
| Socorro Cantu | Board Member |

And with the following absent:

Mary E. "Sissy" Rigby	Councilwoman, District 3
William "Bill" Regan	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

- II. PLEDGE OF ALLEGIANCE AND INVOCATION**
- Pledge of Allegiance: Mayor De La Garza
 - Invocation: Mayor De La Garza

III. MEETING SAFETY BRIEFING:

- **911** Councilman Burke
- **AED** Fire Chief Joe Reyes
- **EVAC** Mayor De La Garza advised to meet at Lighthouse in front of the Bauer Community Center
- **CPR** Police Chief Bias
- **SAFETY** Mayor De La Garza advised that Formosa Plastics would be beginning a plant shutdown, which is expected to increase traffic in the area. He asked everyone to use caution, particularly at traffic light intersections.

IV. REVIEW OF VISION AND MISSION STATEMENT

- **OUR VISION:**

The Mayor and the City Council envision a friendly town on Lavaca Bay where economic and recreational opportunities abound, providing for a wonderful quality of life for both citizens and tourists, rich in history and looking toward a vibrant future!

- **OUR MISSION:**

Our mission is to make Port Lavaca a desirable place to live through high-quality services, responsible use of public resources, and a progressive approach to community development. With enthusiasm, integrity, and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.

V. PRESENTATION(S) None**VI. COMMENTS FROM THE PUBLIC** - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor De La Garza asked for comments from the public and there were none.

CITY COUNCIL JOINT WORKSHOP**IX. COMMENTS FROM THE PUBLIC** - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor De La Garza asked for comments from the public and there were none.

X. ITEMS FOR DISCUSSION – (Council will discuss the following items)

1. **Discuss presentation by LJA Architects regarding the Port Lavaca Parks & Recreation Master Plan. Presenter is Jody Weaver**

Council discussed this agenda item.

No action necessary and none taken.

XII. ADJOURN WORKSHOP

Mayor De La Garza asked for motion to adjourn.

Motion made by Councilman District 2 Dent

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Meeting adjourned at 6:40 p.m.

Special Meeting was called to order at 7:21 p.m.

VII. ACTION ITEMS - (Council will consider/discuss the following items and take any action deemed necessary)

1. **Consider Announcement by Mayor that City Council will retire into closed session:**
 - **For consultation with City Attorney concerning contemplated or pending litigation in accordance with Title 5, CH 551, Section 551.071(1) of the Texas Government Code.**

Mayor De La Garza announced that Council would retire into closed session at 6:4 p.m.

2. **Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Luis De La Garza**

Mayor De La Garza announced that Council was back in open session at 7:21 p.m.

No action necessary and none taken.

ADJOURN SPECIAL MEETING

Mayor De La Garza asked for a motion to adjourn.

Motion made by Councilman District 6 Burke

Seconded by Councilman District 2 Dent

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Meeting adjourned at 7:22 p.m.

ATTEST:

Luis De La Garza, Mayor

Lorena Perez-Diaz, City Secretary

COMMUNICATION

SUBJECT: Review of Credit Card Statement

INFORMATION:

Account Number : 5569 6345 5558 7698
Unique ID: XXXX XXXX XXXX 1588
CITY OF PORT LAVACA
Statement Date : 07-08-2026



Section VII. Item #E.

Page 1 of 4

Corporate Account Summary		Payment Information	
Previous Balance	\$10,476.15	Amount Due	\$9,916.87
Purchases and Other Charges	\$9,938.44	Payment due in accordance with your agreement with U.S. Bank.	
Cash Advances	\$0.00	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE 1-800-344-5696	
Cash Advance Fees	\$0.00	To overnight or courier a payment, please send to:	
Late Payment Charges	\$0.00	Corporate Payment Systems	
Credits	\$21.57 CR	3180 Rider Trail S, Department 790428	
Payments	\$10,476.15 PY	Earth City, MO 63045-1518	
New Balance	\$9,916.87		
Disputed Amount	\$0.00		

Corporate Account Activity				
CITY OF PORT LAVACA			Total Corporate Activity	
Account Number: 5569 6345 5558 7698			\$10,476.15 CR	
Unique ID: XXXX XXXX XXXX 1588				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-10	06-10	75569636161616100014319	PAYMENT-THANK YOU Q	10,476.15 PY

New Activity				
POLICE DEPARTMENT		Purchases	\$1,820.15	Total Activity
Account Number: 5569 6372 5237 7909		Cash Advances	\$0.00	\$1,820.15
Unique ID: XXXX XXXX XXXX 6484		Cash Advances Fees	\$0.00	
		Credits	\$0.00 CR	

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-10	06-09	55432866160202282936081	SHERATON MCKINNEY HOTE MCKINNEY TX	139.64
			392933 ARRIVAL:06-07-26	
06-15	06-12	55436876164161645863930	HAMPTON INNS BURLESON TX	865.22
			81622933 ARRIVAL:06-07-26	
06-26	06-25	55436876176261769134989	HILTON ADVPURCH8002367 MEMPHIS TN	690.29
			4800625120 ARRIVAL:06-23-26	
07-03	07-02	82117556184500002124341	TX POLICE* O #30773 ELGIN TX	125.00
(transactions continued on next page)				

Payment may be made electronically or by check made payable to Corporate Payment Systems.

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

5569634555587698 000991687 000991687

Account Number: 5569 6345 5558 7698
Unique ID: XXXX XXXX XXXX 1588
Amount Due: \$9,916.87

Amount Enclosed \$

If paying by check, include coupon with payment to address below.

106481943979984 S 2

CITY OF PORT LAVACA
ATTN FINANCE DEPT.
202 N. VIRGINIA ST
PORT LAVACA TX 77979-3431

CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

New Activity cont

MANDY GRANT	Purchases	\$825.04	Total Activity	\$803.47
Account Number: 5569 6372 9674 4908	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 0699	Cash Advances Fees	\$0.00		
	Credits	\$21.57 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-10	06-10	55432866161202452090239	TEXAS MUNICIPAL LEAGUE AUSTIN TX	510.00
06-11	06-10	55500366161782162209961	TEXAS SECRETARY OF STA AUSTIN TX	21.00
06-11	06-10	55500366161782171054721	TEXAS S.O.S. SVC HAGERSTOWN MD	0.57
06-11	06-10	55547506162321382089674	NOTARY PUBLIC UNDERWRI TALLAHASSEE FL	106.95
06-11	06-10	85369306161900014254901	TEXAS NEWSPAPER SUBSCR LONGVIEW TX	14.95
06-17	06-16	82305096168500008426640	TMCEC AUSTIN TX	100.00
06-18	06-18	12302026169000865769212	AFP*TEXAS COURT CLERKS WOODWAY TX	50.00
06-19	06-18	55500366169791624034448	TEXAS S.O.S. SVC HAGERSTOWN MD	0.57
06-19	06-18	55500366169791628656493	TEXAS SECRETARY OF STA AUSTIN TX	21.00
07-03	07-02	55500366183808213131864	TEXAS SECRETARY OF STA AUSTIN TX	21.00 CR
07-03	07-02	55500366183808218117397	TEXAS S.O.S. SVC HAGERSTOWN MD	0.57 CR

BRITTNEY HOGAN	Purchases	\$1,688.08	Total Activity	\$1,688.08
Account Number: 5569 6372 3417 2576	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 4906	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-29	06-27	52653846178801770612053	MCALISTER'S 103147 VICTORIA TX	1,149.02
07-02	06-30	05140486182710007418531	CHICK-FIL-A #01050 VICTORIA TX	47.63
07-06	07-05	57540246186718151836367	WF *WAYFAIR4756863269 8662638325 MA	491.43

JUAN LUNA	Purchases	\$893.77	Total Activity	\$893.77
Account Number: 5569 6373 9714 4966	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 9649	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-11	06-10	55263526162782604551488	HARBOR FREIGHT TOOLS34 PORT LAVACA TX	49.95
06-23	06-22	55500376173796425084479	DSHS REGULATORY PROG AUSTIN TX	64.00
06-29	06-28	82305096180500006549637	SP TOTALBOAT BRISTOL RI	297.67

(transactions continued on next page)



New Activity cont				
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06-30	06-29	55263526181805002707795	HARBOR FREIGHT TOOLS34 PORT LAVACA TX	63.98
06-30	06-29	65127006181000000716729	CALHOUN CO TAX ASSESSO PORT LAVACA TX	23.18
06-30	06-29	82305096181500015023086	SP AMERICAN MARINE SUP POMPANO BEACH FL	394.99

KAREN NEAL	Purchases	\$452.08	Total Activity	\$452.08
Account Number: 5569 6372 3279 1682	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 4767	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-11	06-10	57540246161742964919284	VISTAPRINT 8662074955 MA	88.45
06-12	06-11	57540246162714189206036	VISTAPRINT 8662074955 MA	146.90
06-18	06-17	52653846169790997273420	MURPHY7204ATWALMRT PORT LAVACA TX	63.74
06-23	06-22	55417346173171738971934	SPARKLIGHT ACP PHOENIX AZ	27.99
07-03	07-02	82117556184500003063449	TX POLICE* O #30775 ELGIN TX	125.00

JOE REYES	Purchases	\$2,023.44	Total Activity	\$2,023.44
Account Number: 5569 6374 3475 9214	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 2761	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-10	06-08	55432866160202322986146	SOUTHWES 5262167829816 DALLAS TX LANNEN/MILIZZA VICTO DEPARTURE08-16-26 HOU WN I BWI WN I HOU	585.68
06-16	06-15	51742956167164942194954	IDEMIA TSA TWIC BEDFORD MA	124.00
06-17	06-16	82711166168500006435642	SP ARCANTENNA.COM VERONA NJ	779.46
06-19	06-18	51742956170165621141484	IDEMIA TSA TWIC BEDFORD MA	124.00
06-19	06-18	51742956170165621143167	IDEMIA TSA TWIC BEDFORD MA	124.00
06-25	06-24	55500376175798766592639	TEXAS COMM FIRE PROT AUSTIN TX	87.17
06-26	06-25	55480776176229934043457	MAGNUM ELECTRONICS INC DOVER DE	199.13

WAYNE SHAFFER	Purchases	\$218.15	Total Activity	\$218.15
Account Number: 5569 6373 4548 4209	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 5171	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-18	06-17	55432866168205134350874	UPS*292321B447D ATLANTA GA	9.65
06-18	06-17	55432866168205134350882	UPS*293530CA6E6 ATLANTA GA	9.65
06-18	06-17	55432866168205134350890	UPS*297E856F209 ATLANTA GA	9.65
06-18	06-17	55432866168205134385029	UPS*1ZT00B4C4214058471 ATLANTA GA	42.51
06-18	06-17	55432866168205134385037	UPS*1ZT005914299525492 ATLANTA GA	98.69
06-18	06-17	55432866168205134385045	UPS*1ZT018JF4231081641 ATLANTA GA	45.90
06-22	06-21	55432866172206603905523	UPS*ADJ00443716202561 ATLANTA GA	2.10

DERRICK SMITH	Purchases	\$131.00	Total Activity	\$131.00
Account Number: 5569 6374 2849 3408	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 2272	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-01	06-30	82305096182500016142975	SP LAW ENFORCEMENT SYS CORSICANA TX	131.00

(transactions continued on next page)

New Activity cont				
JODY WEAVER	Purchases	\$1,886.73	Total Activity	\$1,886.73
Account Number: 5569 6372 2162 9430	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 3652	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-09	06-08	55432866159202032807635	UPS*BILLING CENTER ATLANTA GA	5.07
06-29	06-28	82117556179500014710167	CAMPGROUND LAUNCH NORWALK IA	1,800.00
07-02	07-01	15270216182001343817095	GOOGLE ADS7496461576 MOUNTAIN VIEW CA	81.66
			Department: 00000	Total: \$9,916.87
			Division: 00000	Total: \$9,916.87

COMMUNICATION

SUBJECT: Receive Monthly Financial Highlight Report

INFORMATION:



**CITY OF
PORT LAVACA**

202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

Section VII. Item #F.

To: Mayor and Members of the City Council
From: Brittney Hogan, Finance Director *BH*
Subject: FY 25-26 Financial Highlights through July 31, 2026
Date: August 4, 2026

Revenue by Type

	Jul-26	Jul-25	Variance
Taxes	8,889,841	8,436,501	453,339
Licenses & Permits	117,656	261,422	(143,765)
Service Charges	77,235	64,193	13,041
Fines & Forfeitures	232,220	231,985	235
Other Revenue	1,443,441	267,658	1,175,783
Grants & Contributions	336,752	325,971	10,781
Intergovernmental	603,203	705,772	(102,568)

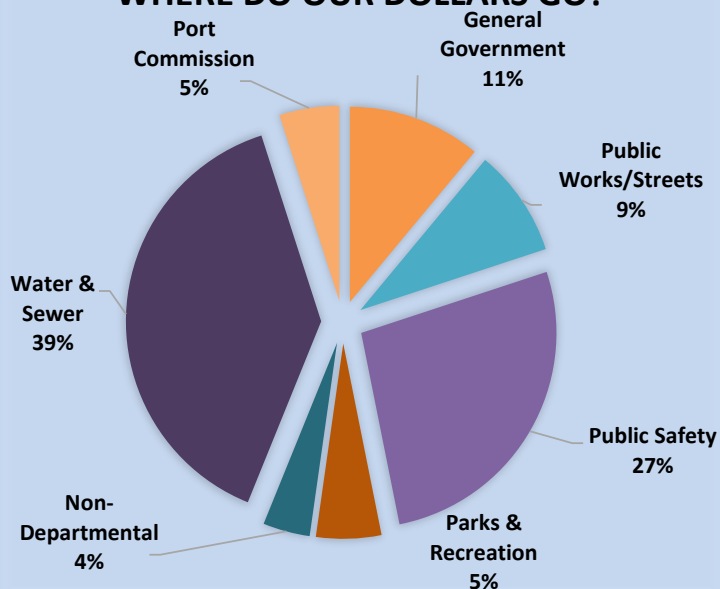
Total Revenue for Major Funds	11,700,348	10,293,502	1,406,846
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By Object (Operational Funds)

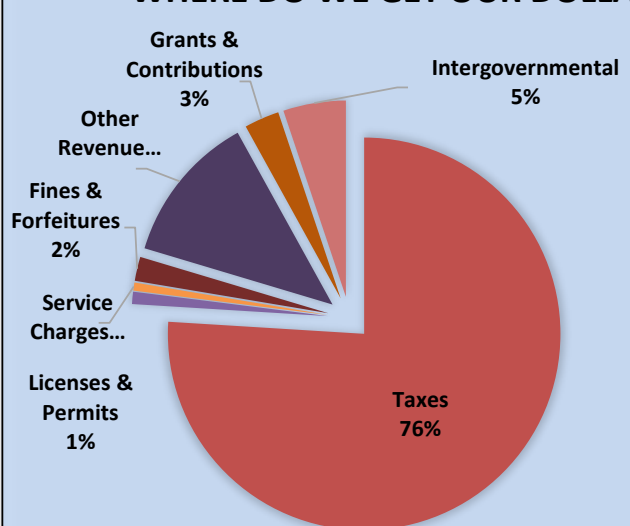
General Government	2,071,227	2,066,003	5,223
Public Works/Streets	1,670,669	1,952,829	(282,160)
Public Safety	5,050,557	4,520,798	529,758
Parks & Recreation	1,012,774	1,210,268	(197,494)
Non- Departmental	729,644	735,169	(5,525)
Water & Sewer	7,302,124	6,797,266	504,858
Port Commission	930,322	606,538	323,784

Total Expenditures	18,767,316	17,888,871	878,445
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WHERE DO OUR DOLLARS GO?



WHERE DO WE GET OUR DOLLARS?





GENERAL FUND OVERVIEW

Revenue Highlights:

Property Tax collections, as reported by CCAD, are **\$6,232,328** for the year as of **June**. Collections in **FY 25-26** are **96%** of the total adjusted tax levy. Total current-year Property Taxes Outstanding as of **June** are **\$278,254**.

In the General Fund, revenues through **07/31/2026** total **\$11,700,348** or **93%** of budget. In addition:

- *Current Property Tax* collections through **July** are **\$5,428,004** for the year as of **July**. Collections in **FY 25-26** are **105%** of the budget.
- *Sales Tax* collections through **July** are **\$2,923,735** or **79%** of budget. Collections through **July** in **FY 24-25** were **\$2,965,601**.
- *Licenses & Permits* collections through **July** are **\$117,656** or **36%** of the budget. Collections through **July** in **FY 24-25** were **\$261,422**.
- *Bauer Center Rentals* through **July** are **\$69,015** or **69%** of the budget. Collections through **July** in **FY 24-25** were **\$60,010**.
- *Court Fine collections* through **July** are **\$75,072** for the year, or **62%** of the budget. Collections through **July** in **FY 24-25** were **\$86,169**.

Expenditure Highlights:

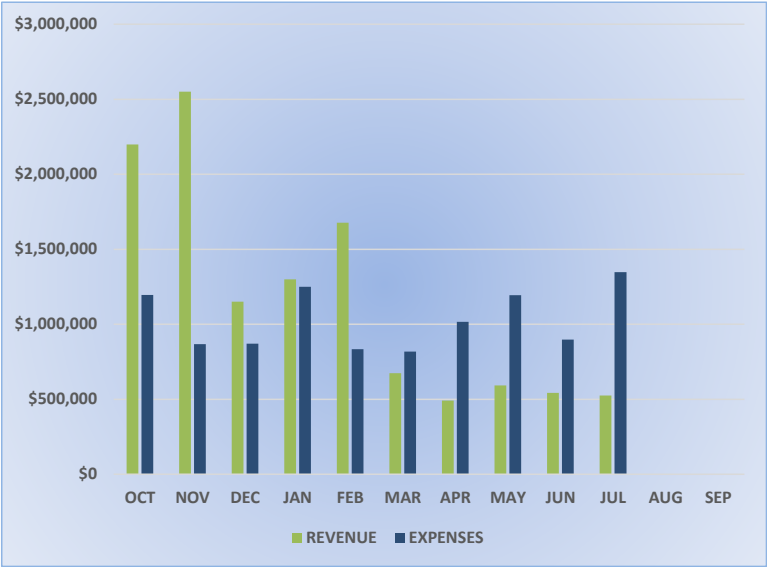
In the General Fund expenditures through **07/31/2026** total **\$10,289,418** or **71%** of the budget. This places overall spending **below** budgeted benchmark. Budgets that are above the budget target are primarily due to the timing of payments and will presumably need a budget amendment:

- *Technology* - Technology expenditures reached **95%** of the annual budget. This variance is due to payments for yearly subscriptions for the fiscal year.
- *Non-Departmental* - Non-Departmental expenditures reached **84%** of the annual budget. This variance is due to contracted services for creation of TIRZ.
- *Human Resources* - Human resources expenditures reached **89%** of the annual budget. This variance is due to contracted services for police chief search assistance.
- *Police Department* - Police Department expenditures reached **84%** of the annual budget. This variance is due to purchases related to ammunition & other equipment.

All other General Fund departments remained at or **below** the projected benchmark as of **July 31, 2026** indicating they are staying within their budgetary expectations.

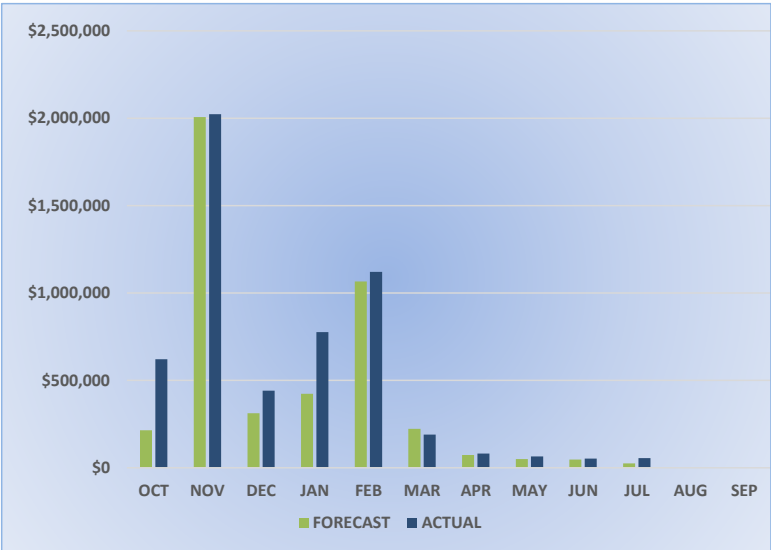
GENERAL FUND REVENUES VS EXPENSES FY 2026

<u>MONTH</u>	<u>2026 REVENUE</u>	<u>2026 EXPENSES</u>	<u>MONTHLY VARIANCE</u>
OCT	\$2,198,192	\$1,195,558	\$1,002,634
NOV	\$2,550,673	\$867,781	\$1,682,892
DEC	\$1,150,141	\$871,176	\$278,965
JAN	\$1,298,596	\$1,249,697	\$48,899
FEB	\$1,677,472	\$834,178	\$843,294
MAR	\$673,630	\$818,137	(\$144,507)
APR	\$491,704	\$1,015,464	(\$523,760)
MAY	\$592,449	\$1,193,121	(\$600,672)
JUN	\$543,260	\$897,676	(\$354,416)
JUL	\$524,231	\$1,346,629	(\$822,398)
AUG			\$0
SEP			\$0
TOTAL	\$11,700,348	\$10,289,418	\$1,410,930



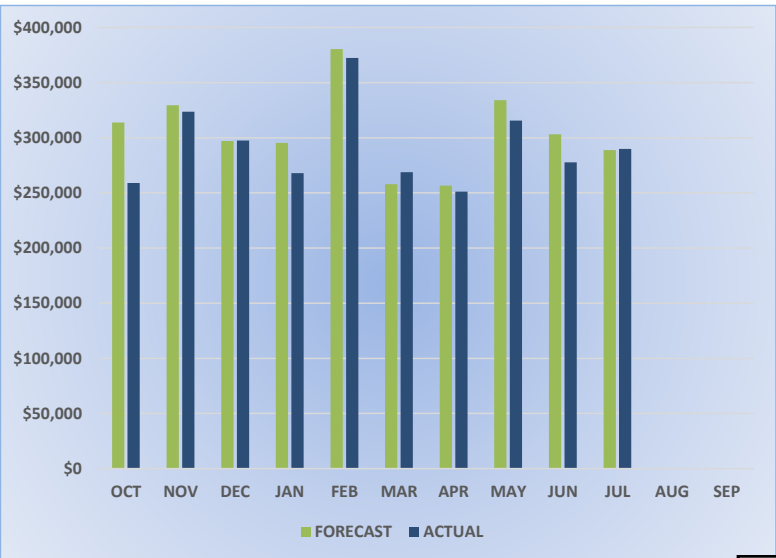
PROPERTY TAXES FY 2026

<u>MONTH</u>	<u>2026 FORECAST</u>	<u>2026 ACTUAL</u>	<u>MONTHLY VARIANCE</u>
OCT	\$214,607	\$621,098	\$406,491
NOV	\$2,006,746	\$2,022,772	\$16,026
DEC	\$312,224	\$441,848	\$129,624
JAN	\$423,558	\$775,743	\$352,185
FEB	\$1,065,927	\$1,121,517	\$55,590
MAR	\$222,554	\$190,165	(\$32,390)
APR	\$73,340	\$81,768	\$8,428
MAY	\$50,027	\$65,273	\$15,245
JUN	\$47,217	\$52,477	\$5,260
JUL	\$25,443	\$55,345	\$29,902
AUG			\$0
SEP			\$0
TOTAL	\$4,441,644	\$5,428,004	\$986,360



SALES TAX FY 2026

<u>MONTH</u>	<u>2026 FORECAST</u>	<u>2026 ACTUAL</u>	<u>MONTHLY VARIANCE</u>
OCT	\$313,902	\$259,004	(\$54,898)
NOV	\$329,532	\$323,622	(\$5,910)
DEC	\$296,979	\$297,573	\$594
JAN	\$295,270	\$267,964	(\$27,306)
FEB	\$380,490	\$372,304	(\$8,185)
MAR	\$257,909	\$268,822	\$10,913
APR	\$256,655	\$251,136	(\$5,519)
MAY	\$334,140	\$315,636	(\$18,504)
JUN	\$303,072	\$277,690	(\$25,382)
JUL	\$288,832	\$289,984	\$1,153
AUG			\$0
SEP			\$0
TOTAL	\$3,056,781	\$2,923,735	(\$133,046)





CITY OF
PORT LAVACA

202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

Section VII. Item #F.

General Fund

Target Benchmark is 83%

Revenues

	Jul-26		
	25-26 Budget Actual YTD	25-26 Adopted Budget	%
Taxes	8,889,841	9,554,538	93%
Licenses and Permits	117,656	318,900	37%
User and Svc Charges	77,235	116,000	67%
Fines and Forfeitures	232,220	300,000	77%
Other Revenue	1,443,441	421,450	342%
Grant and Contribution	336,752	858,108	39%
Intergovernmental Revenue	603,203	884,264	68%

Total Revenue

Expenditures

City Council	27,896	33,570	83%
City Manager	317,992	1,177,883	27%
City Secretary	191,595	241,759	79%
Human Resource	92,575	103,781	89%
Municipal Court	125,223	177,046	71%
Technology	549,566	580,550	95%
Finance	382,065	461,887	83%
City Hall	384,315	495,569	78%
Police	2,633,206	3,127,787	84%
Fire	1,903,379	2,458,278	77%
Animal Control	177,498	246,809	72%
Code Enforcement/Inspect	336,473	498,366	68%
Streets	1,670,669	2,360,730	71%
Parks and Recreation	500,967	1,121,932	45%
Bauer Center	266,355	492,783	54%
Non-Departmental	729,644	866,815	84%

Total Expenditures

Net Change in Fund Balance	\$ 1,410,930
Fund Balance, Beginning	\$6,081,080
Fund Balance, Ending	\$7,492,010

Budgeted Fund Balance

Reserve at 180 Days \$6,021,481

Total Fund Balance in Days 224

Jul-25		
24-25 Budget Actual YTD	24-25 Adopted Budget	%
8,436,501	9,092,373	93%
261,422	268,410	97%
64,193	103,250	62%
231,985	294,000	79%
267,658	566,550	47%
325,971	520,120	63%
705,772	1,567,641	45%
\$ 10,293,502	\$ 12,412,344	83%
27,373	30,884	89%
617,578	778,245	79%
194,992	251,461	78%
72,646	100,395	72%
149,596	177,937	84%
502,368	510,222	98%
319,367	405,888	79%
182,083	549,299	33%
2,305,380	2,898,150	80%
1,695,942	2,149,964	79%
182,087	256,834	71%
337,389	520,935	65%
1,952,829	3,103,602	63%
755,139	881,503	86%
300,991	315,614	95%
735,169	866,703	85%
\$ 10,330,929	\$ 13,797,636	75%

(\$37,426)

* Expenditures do not include encumbrances



**CITY OF
PORT LAVACA**

202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

PUBLIC UTILITY FUND OVERVIEW

Revenue Highlights:

In the Public Utility Fund, revenues through **07/31/2026** total **\$6,846,578** or **77%** of budget. In addition:

- *Metered Water* sales through **July** are **\$2,694,938** or **72%** of budget. Collections through **July** in **FY 24-25** were **\$2,390,783**.
- *Residential Sewer* sales through **July** are **\$1,344,912**, or **82%** of the budget. Collections through **July** in **FY 24-25** were **\$1,341,424**.
- *Garbage Billings* through **July** are **\$861,682** or **81%** of the budget. Collections through **July** in **FY 24-25** were **\$844,579**.

Expenditure Highlights:

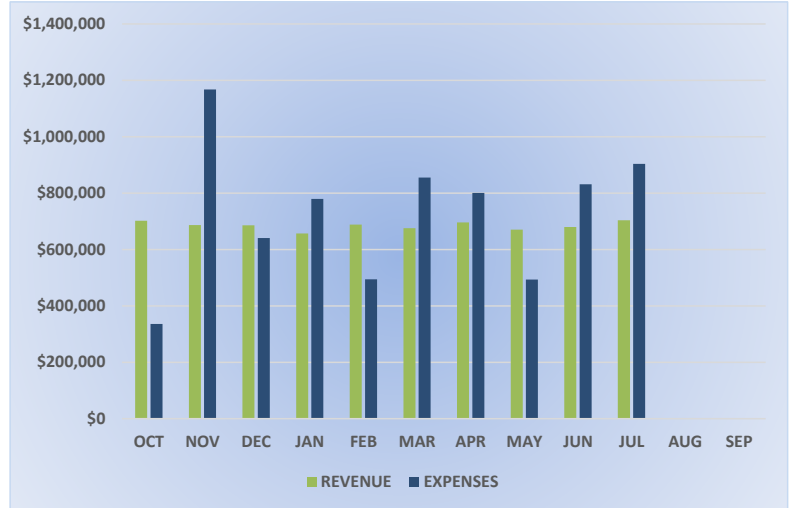
In the Public Utility Fund expenditures through **07/31/2026** total **\$7,302,124** or **70%** of the budget. This places overall spending **below** budgeted benchmark. Budgets that are above the budget target are primarily due to the timing of payments and will presumably need a budget amendment:

- **Technology** - Technology expenditures reached **92%** of the annual budget. This variance is due to payments for yearly maintenance for Incode software for the fiscal year.

All other Public Utility Fund departments remained at or below the projected benchmark as of **July 31, 2026** indicating they are staying within their budgetary expectations.

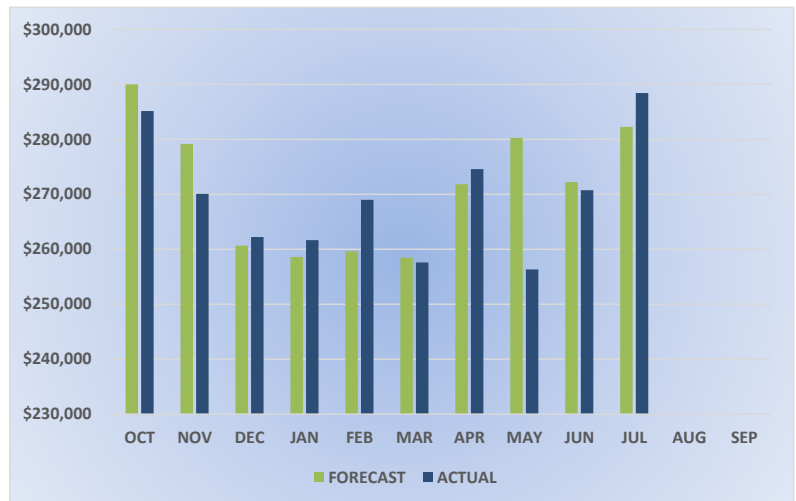
PUBLIC UTILITY FUND REVENUES VS EXPENSES FY 2026

<u>MONTH</u>	<u>2026 REVENUE</u>	<u>2026 EXPENSES</u>	<u>MONTHLY VARIANCE</u>
OCT	\$702,086	\$335,775	\$366,311
NOV	\$686,881	\$1,167,523	(\$480,642)
DEC	\$686,231	\$640,313	\$45,918
JAN	\$656,679	\$779,678	(\$122,999)
FEB	\$688,228	\$494,112	\$194,117
MAR	\$675,405	\$855,519	(\$180,114)
APR	\$696,350	\$800,499	(\$104,149)
MAY	\$670,623	\$493,369	\$177,254
JUN	\$680,204	\$831,452	(\$151,248)
JUL	\$703,891	\$903,885	(\$199,994)
AUG			\$0
SEP			\$0
TOTAL	\$6,846,578	\$7,302,124	(\$455,546)



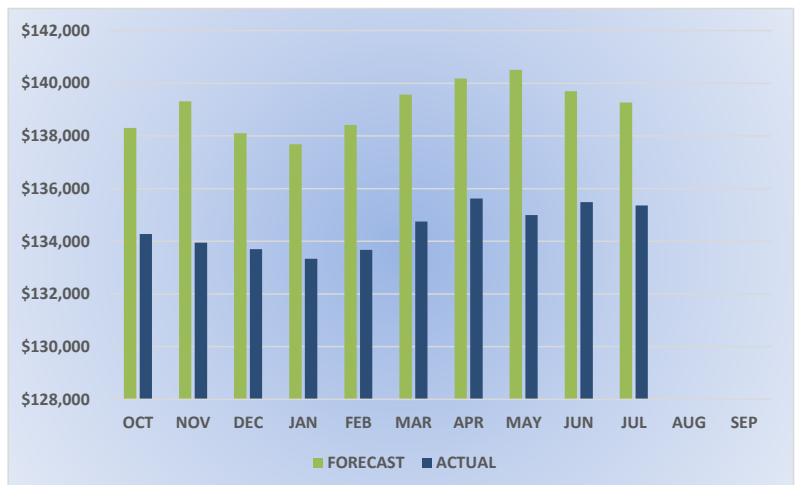
WATER REVENUES FY 2026

<u>MONTH</u>	<u>2026 FORECAST</u>	<u>2026 ACTUAL</u>	<u>MONTHLY VARIANCE</u>
OCT	\$289,993	\$285,160	(\$4,833)
NOV	\$279,176	\$270,093	(\$9,083)
DEC	\$260,637	\$262,210	\$1,573
JAN	\$258,612	\$261,635	\$3,023
FEB	\$259,628	\$268,970	\$9,342
MAR	\$258,478	\$257,614	(\$864)
APR	\$271,819	\$274,579	\$2,760
MAY	\$280,235	\$256,347	(\$23,888)
JUN	\$272,222	\$270,750	(\$1,472)
JUL	\$282,261	\$288,421	\$6,161
AUG			\$0
SEP			\$0
TOTAL	\$2,713,061	\$2,695,779	(\$17,282)



SEWER REVENUES FY 2026

<u>MONTH</u>	<u>2026 FORECAST</u>	<u>2026 ACTUAL</u>	<u>MONTHLY VARIANCE</u>
OCT	\$138,304	\$134,271	(\$4,033)
NOV	\$139,309	\$133,948	(\$5,361)
DEC	\$138,102	\$133,703	(\$4,399)
JAN	\$137,678	\$133,341	(\$4,338)
FEB	\$138,408	\$133,674	(\$4,734)
MAR	\$139,570	\$134,748	(\$4,822)
APR	\$140,175	\$135,625	(\$4,550)
MAY	\$140,509	\$134,991	(\$5,518)
JUN	\$139,693	\$135,489	(\$4,203)
JUL	\$139,267	\$135,356	(\$3,910)
AUG			\$0
SEP			\$0
TOTAL	\$1,391,015	\$1,345,146	(\$45,868)





CITY OF
PORT LAVACA

202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

Public Utility Fund
Target Benchmark is 83%

	Jul-26			Jul-25		
	25-26 Budget	25-26 Adopted	%	24-25 Budget	24-25 Adopted	%
	Actual YTD	Budget		Actual YTD	Budget	
Revenues						
User and Svc Charges	6,566,780	8,495,251	77%	6,091,513	8,062,366	76%
Fines and Forfeitures	93,333	110,000	85%	100,729	100,000	101%
Other Revenue	186,464	264,703	70%	111,921	162,104	69%
Grant and Contribution	-	-	0%	-	-	0%
Total Revenue	\$ 6,846,578	\$ 8,869,954	77%	\$ 6,304,163	\$ 8,324,470	76%
Expenditures						
Technology	173,747	189,086	92%	136,058	165,923	82%
Billing	205,826	256,717	80%	370,129	454,960	81%
Maintenance	1,252,129	2,732,080	46%	1,291,274	1,591,350	81%
WWTP	695,097	1,021,753	68%	735,867	989,254	74%
Non-Departmental	4,975,324	6,088,194	82%	4,263,938	5,347,283	80%
Total Expenditures	\$ 7,302,124	\$ 10,287,830	70%	\$ 6,797,266	\$ 8,548,770	80%
Net Change in Fund Balance	\$ (455,546)			(\$493,103)		

* Expenditures do not include encumbrances



HOTEL OCCUPANCY TAX FUND OVERVIEW

Revenue Highlights:

In the HOT Fund, revenues as of **07/31/26** are **\$461,773** or **64%** of the budget. In addition:

1. *Hotel Occupancy Taxes through **July** are **\$393,340** or **56%** of the budget. Collection through **July FY 24-25** was **\$477,890**.*

Expenditure Highlights:

In the HOT Fund expenditures through **07/31/2026** total **\$719,880** or **82%** of budget. This places overall spending **below** the budgeted benchmark.

Budget Administration-Hotel Occupancy Tax Fund

Target Benchmark is 83%

	Jul-26			Jul-25		
	25-26 Budget	25-26 Adopted		24-25 Budget	24-25 Adopted	
	Actual YTD	Budget		Actual YTD	Budget	
Revenues						
Taxes	393,340	700,000	56%	477,890	600,000	80%
Other Revenue	68,433	15,000	456%	78,597	15,000	524%
Intergovernmental Revenue	-	-	0%	-	-	0%
Total Revenue	\$ 461,773	\$ 715,000	64%	\$ 556,487	\$ 615,000	90%
Expenditures						
Hotel Occupancy Tax	719,880	870,489	83%	635,732	785,214	81%
Total Expenditures	\$ 719,880	\$ 870,489	82%	\$ 635,732	\$ 785,214	81%
Net Change in Fund Balance	<u>(\$258,107)</u>			<u>(\$79,245)</u>		

* Expenditures do not include encumbrances



BEACH FUND OVERVIEW

Revenue Highlights:

In the Beach Fund, revenues as of **07/31/26** are **\$188,919** or **41%** of the budget. In addition:

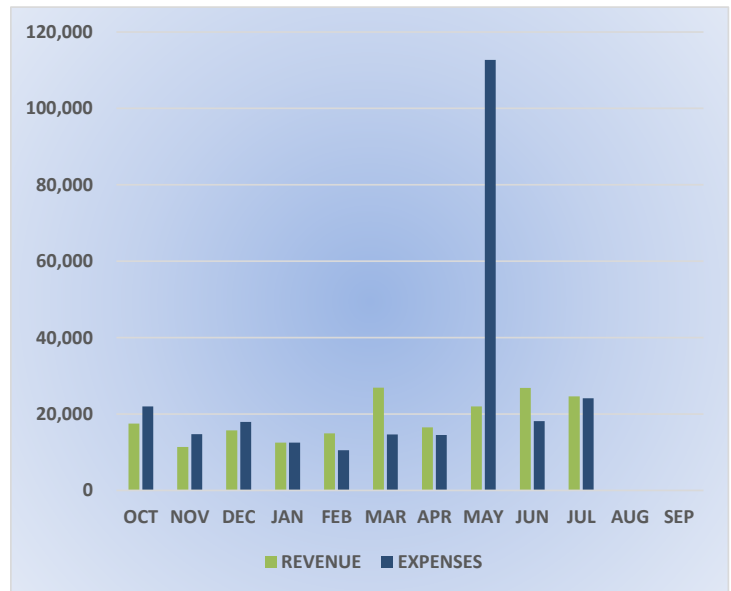
1. *RV Rentals* through **July** are **\$71,383** or **57%** of the budget. Collections through **July** in **FY 24-25** were **\$65,444**.

Expenditure Highlights:

In the Beach Operating Fund expenditures through **07/31/2026** are **\$261,892** or **37%** of the budget. This places overall spending **below** the budgeted benchmark.

BEACH FUND REVENUES VS EXPENSES FY2026

<u>MONTH</u>	<u>2026 REVENUE</u>	<u>2026 EXPENSES</u>	<u>MONTHLY VARIANCE</u>
OCT	17,496	21,959	(4,463)
NOV	11,403	14,738	(3,335)
DEC	15,691	17,915	(2,224)
JAN	12,496	12,551	(55)
FEB	14,946	10,509	4,438
MAR	26,933	14,652	12,281
APR	16,474	14,540	1,934
MAY	21,994	112,732	(90,737)
JUN	26,839	18,163	8,676
JUL	24,647	24,135	512
AUG			0
SEP			0
TOTAL	188,919	261,892	(72,973)





CITY OF
PORT LAVACA

202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

Beach Fund
Target Benchmark is 83%

	Jul-26			Jul-25		
	25-26 Budget	25-26 Adopted	%	24-25 Budget	24-25 Adopted	%
	Actual YTD	Budget		Actual YTD	Budget	
Revenues						
User and Svc Charges	166,400	190,000	88%	69,328	235,000	30%
Other Revenue	22,519	32,500	69%	23,799	32,500	73%
Intergovernmental Revenue	-	-	0%	-	-	0%
Grant & Contribution	-	237,000	0%	-	-	0%
Total Revenue	\$ 188,919	\$ 459,500	41%	\$ 93,128	\$ 267,500	35%
Expenditures						
Technology Services	16,440	1,924	854%	-	-	0%
Operations & Admin	245,452	693,777	35%	154,138	307,330	50%
Total Expenditures	\$ 261,892	\$ 695,701	37%	\$ 154,138	\$ 307,330	50%
Net Change in Fund Balance	(\$72,973)			(\$61,011)		

* Expenditures do not include encumbrances



CITY OF
PORT LAVACA

202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
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PORTS & HARBORS FUND OVERVIEW

Revenue Highlights:

In the Ports & Harbors Fund, revenues as of **07/31/2026** are **\$1,365,823** or **92%** of the budget. In addition:

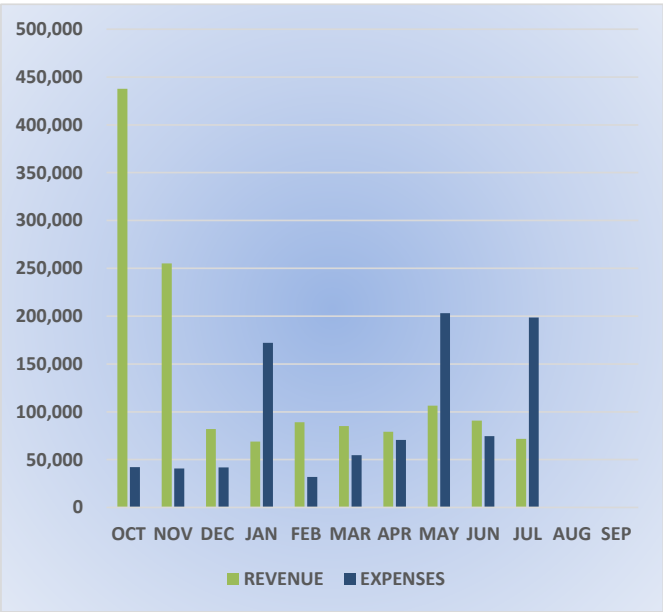
- 1. Dock Leases through **July** are **\$432,848** or **90%** of the budget. Collections through **July** in FY 24-25 were **\$413,270**.
- 2. Tariffs through **July** are **\$102,202** or **78%** of the budget. Collections through **July** FY 24-25 were **\$111,847**.
- 3. NL Building Lease through **July** is **\$85,800** or **89%** of the budget. Collections through **July** in FY 24-25 were **\$78,894**.

Expenditure Highlights:

In the Ports & Harbors Fund expenditures through **07/31/2026** are **\$930,322** or **53%** of the budget. This places overall spending **below** the budgeted benchmark.

PORTS AND HARBORS FUND REVENUES VS EXPENSES FY2026

<u>MONTH</u>	<u>2026 REVENUE</u>	<u>2026 EXPENSES</u>	<u>MONTHLY VARIANCE</u>
OCT	437,651	42,120	395,530
NOV	255,253	40,847	214,406
DEC	81,936	41,898	40,037
JAN	68,974	172,061	(103,087)
FEB	88,994	31,985	57,009
MAR	85,234	54,625	30,608
APR	79,019	70,526	8,493
MAY	106,364	203,067	(96,703)
JUN	90,690	74,520	16,170
JUL	71,708	198,670	(126,962)
AUG			0
SEP			0
TOTAL	1,365,823	930,322	435,501





**CITY OF
PORT LAVACA**

202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

Ports & Harbors Fund
Target Benchmark is 83%

	Jul-26			Jul-25		
	25-26 Budget Actual YTD	25-26 Adopted Budget	%	24-25 Budget Actual YTD	24-25 Adopted Budget	%
Revenues						
User and Svc Charges	729,673	792,072	92%	707,986	818,955	86%
Fines and Forfeitures	3,696	500	739%	750	500	150%
Other Revenue	26,479	35,500	75%	25,794	35,600	72%
Grant and Contribution	509,692	556,872	92%	30,200	550,000	5%
Intergovernmental Revenue	96,284	96,284	0%	116,184	116,184	0%
Total Revenue	\$ 1,365,823	\$ 1,481,228	92%	\$ 880,914	\$ 1,521,239	58%
Expenditures						
Technology	5,677	6,424	88%	3,961	1,422	279%
City Harbor	-	8,000	0%	3,475	7,000	50%
Harbor of Refuge	40,380	100,000	40%	10,000	200,000	5%
Smith Harbor	-	11,000	0%	4,875	11,000	44%
Nautical Landings Marina	3,776	13,000	29%	10,549	35,000	30%
Operations	880,229	1,585,137	56%	573,679	1,390,279	41%
	259					
Total Expenditures	\$ 930,322	\$ 1,723,561	53%	\$ 606,538	\$ 1,644,701	37%

Net Change in Fund Balance **\$435,501**

\$274,376

* Expenditures do not include encumbrances



CITY OF
PORT LAVACA

202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

Section VII. Item #F.

FUND BALANCE SUMMARY (unaudited)

Fund	Beginning Fund Balance as of 10/01/2025	Revenue	Expense	Ending Fund Balance as of 07/31/2026	Target Unassigned Fund Balance	Variance
001 - GENERAL FUND	\$6,081,080	\$11,700,348	\$10,421,859	\$7,359,569	\$5,776,422	\$1,583,147
112 - JUVENILE CASE MANAGER	\$27,796	\$2,849	\$0	\$30,644		
136 - TCDP GRANT	\$107,907	\$109,525	\$157,426	\$60,006		
165 - HAZARD MITIGATION GRANT	\$1,204,277	\$0	\$0	\$1,204,277		
206 - FIXED ASSET REPLACEMENT	\$349,772	\$25,211	\$0	\$374,983		
222 - 2022 CO'S	\$233,121	\$144	\$219,240	\$14,025		
224 - 2024 CO'S	\$7,122,219	\$162,197	\$3,891,227	\$3,393,189		
214 - CDBG GRANT	(\$279,325)	\$2,068,898	\$1,734,597	\$54,976		
Total Major Governmental Funds	\$14,846,847	\$14,069,171	\$16,424,348	\$12,491,670		
101 - HOTEL OCCUPANCY TAX FUND	\$515,660	\$461,773	\$719,880	\$257,554	\$250,000	\$7,554
103 - POLICE FORFEITURES	\$19,321	\$324	\$0	\$19,645		
113 - BUILDING SECURITY	\$50,748	\$412	\$1,200	\$49,960		
114 - BLDG SECURITY & TECHNOLOGY	\$1,884	\$5,885	\$0	\$7,770		
125 - ECONOMIC DEVELOPMENT	\$12,300	\$59	\$0	\$12,360		
147 - HOME PROGRAM FUND	\$40,992	\$160,731	\$169,409	\$32,314		
158 - BULLETPROOF VEST GRANT	(\$39,919)	\$24,143	\$0	(\$15,776)		
160 - COURT TECHNOLOGY FUND	\$32,474	\$266	\$0	\$32,740		
175 - HURRICANE HARVEY	(\$395,714)	\$0	\$472	(\$396,186)		
201 - VETERANS MEMORIAL	\$25,448	\$2,082	\$2,674	\$24,855		
216 - ARPA/CLFRF GRANT	\$188,819	\$0	\$7,335	\$181,484		
220 - STREET CONSTRUCTION	\$304,197	\$6,565	\$12,363	\$298,400		
213 - RESTORE GRANT FUND	(\$1,594)	\$5,438	\$4,456	(\$613)		
310 - PC DEBT SERVICE	\$87,309	\$127,327	\$126,750	\$87,886		
315 - DEBT SERVICE	\$1,019,410	\$1,579,653	\$1,570,375	\$1,028,688		
321 - 2016 GO DEBT SERVICE	(\$2,076)	\$0	\$0	(\$2,076)		
322 - PC DEBT SERVICE	(\$6,967)	\$134,601	\$134,350	(\$6,716)		
704 - PARKS DONATION FUND	\$5,089	\$100	\$4,336	\$853		
Total Non-Major Governmental Funds	\$1,852,294	\$2,509,358	\$2,753,600	\$1,612,287		
162 - LHB DREDGING	\$88,890	\$12,997	\$23,247	\$78,640		
169 - MASS METER SWAP	\$970,253	\$0	\$0	\$970,253		
217 - UTILITY CONSTRUCTION	\$2,076,934	\$42,078	\$486,775	\$1,632,237		
501 - PUBLIC UTILITY FUND	\$9,157,064	\$6,846,578	\$7,329,304	\$8,674,338	\$2,477,834	\$6,196,504
503 - BEACH OPERATING FUND	\$3,317,279	\$188,919	\$263,044	\$3,243,154	\$87,889	\$3,155,265
504 - PORTS & HARBORS FUND	\$4,768,742	\$1,365,823	\$932,975	\$5,201,591	\$304,955	\$4,896,636
Total Enterprise Funds	\$17,243,085	\$8,401,320	\$8,525,322	\$17,119,083		
702 - FIREMANS RETIREMENT FUND	\$0	\$575	\$575	\$0		
706 - POLICE SEIZURE FUND	\$33,593	\$0	\$0	\$33,593		
Total Fiduciary Funds	\$33,593	\$575	\$575	\$33,593		
Grand Total All Funds	\$33,975,818	\$24,980,424	\$27,703,846	\$31,256,632		

COMMUNICATION

SUBJECT: Review Quarterly Investment Report 04.01.2026 thru 07.30.2026

INFORMATION:

City of Port Lavaca
Quarterly Investment Report
 4/1/2026 - 6/30/2026

Purchase Date	Maturity Date/Days	CUSIP	% of Portfolio	Security or Type	Principal	Interest	3/31/2026	6/30/2026	Yield	Bench Mark 6 mo. T-Bill	Par Value	Market Value	Accrued Interest	Date Sold	Paid Interest
			8%	<u>Demand Deposits</u>											
N/A	N/A			Payroll			\$ 13,313	\$ 3,905	0.0000%		\$ 3,905	\$ 3,905			\$ -
				First National Bank											
N/A	N/A			Pooled Cash			\$ 1,207,864	\$ 1,083,721	1.5000%		\$ 1,083,721	\$ 1,083,721			\$ 4,227
				First National Bank											
N/A	N/A			Fireman's Retirement			\$ 50	\$ 50	0.0000%		\$ 50	\$ 50			\$ -
				First National Bank											
N/A	N/A			Checking			\$ -	\$ -	0.0000%		\$ -	\$ -			\$ -
				First National Bank											
N/A	N/A			Events			\$ 1	\$ 1	0.0000%		\$ 1	\$ 1			\$ -
				First National Bank											
N/A	N/A			Parks Donation			\$ 5,189	\$ 5,189	0.0000%		\$ 5,189	\$ 5,189			\$ -
				First National Bank											
			92%	<u>Local Government Investment Pools</u>											
N/A	54 *			Consolidated Cash			\$ 11,702,372	\$ 9,561,022	3.7528%	3.8500%	\$ 9,561,022	\$ 9,557,341			\$ 97,469
				Logic											
N/A	- *			Series 2022 Capital Projects			\$ -	\$ -	0.0000%	0.0000%	\$ -	\$ -			\$ -
				Logic											
N/A	54 *			Series 2024 Capital Projects			\$ 3,290,233	\$ 2,817,983	3.7528%	3.8500%	\$ 2,817,983	\$ 2,816,898			\$ 27,750
				Texstar											
Total Investments							\$ 16,219,022	\$ 13,471,871	3.5807%	Average	\$ 13,471,871	\$ 13,467,105	\$ -		\$ 129,446

* Weighted Average Maturity

Total Interest for April 1, 2026 through June 30, 2026

These Investments are in compliance with the City of Port Lavaca's Investment Policy.

Brittney Hogan

Brittney Hogan
Finance Director

08/03/2026

Date

COMMUNICATION

SUBJECT: Receive Employee Training Review Acknowledgment report ending 07.31.2026

INFORMATION:

DATE: 08/10/2026
TO: COUNCIL - REGULAR CITY COUNCIL MEETING
SUBJECT: TRAINING REVIEW AND ACKNOWLEDGEMENT FORMS

Fire:

Emp: Aaron Littleton
Training Title: TEEX Municipal Week
Date: July 20, 2026 - July 24, 2026

Police:

Emp: James Burris
Training Title: FBI Leeda Command Leadership Institute
Date: July 6, 2026 – July 10, 2026

RECEIVED

JUL 27 2026



CITY OF PORT LAVACA

CITY OF PORT LAVACA
CITY MANAGER

TRAINING REVIEW & ACKNOWLEDGEMENT FORM

This form must be completed and submitted to your supervisor within 3 working days of returning from any training or conference that was paid for by the City.

EMPLOYEE NUMBER: 3182 EMPLOYEE NAME: Aaron Littleton
 DEPARTMENT: Fire TRAINING / CONFERENCE DATE(S): 7/20 - 7/24/2026
 TRAINING/ CONFERENCE TITLE: TEEX Municipal week
 LOCATION: College station, TX

1. Purpose of Training/ Conference

(Briefly explain the reason for attending and what the training was intended to accomplish)

To further expand my critical thinking skills on emergency scenes. To also help prepare me to be a company officer for the city.

2. Summary of Activities or Topics Covered

(What sessions, classes, or workshops did you attend?)

Strategies and tactics unique to firefighting. Strategies and tactics for first arriving company Officers. Introduction to Wildland - Urban interface for Structural Company Officers.

3. Key Takeaways or Skills Learned

(What did you learn or gain from this experience?)

Command and control, scene size up things to look out for on initial arrival and smoke reading.

EMPLOYEE SIGNATURE: Aaron Littleton DATE: 7/26/2026
 DEPARTMENT HEAD SIGNATURE: Jim Ray DATE: 7-27-26
 HR SIGNATURE: [Signature] DATE: 7-27-26



CITY OF PORT LAVACA

TRAINING REVIEW & ACKNOWLEDGEMENT FORM

This form must be completed and submitted to your supervisor within 3 working days of returning from any training or conference that was paid for by the City.

EMPLOYEE NUMBER: 2030 EMPLOYEE NAME: JAMES BURRIS
DEPARTMENT: Police TRAINING / CONFERENCE DATE(S): 7/6/2026 - 7/10/2026
TRAINING/ CONFERENCE TITLE: FBI LEEDA COMMAND LEADERSHIP INSTITUTE
LOCATION: Pampa, Texas

1. Purpose of Training/ Conference

(Briefly explain the reason for attending and what the training was intended to accomplish)

This course was attended to expand my knowledge base in the command and control of departmental affairs.

2. Summary of Activities or Topics Covered

(What sessions, classes, or workshops did you attend?)

This course is designed to prepare and reinforce industry best practices for command staff leadership. Additionally, this course is suited for those individuals who are in these positions and will someday occupy higher positions within their agency.

3. Key Takeaways or Skills Learned

(What did you learn or gain from this experience?)

- Credibility
- Command discipline
- Command liability
- Managing problem employees
- Organizational leadership & change

EMPLOYEE SIGNATURE: JAMES BURRIS DATE: 07/13/2026
DEPARTMENT HEAD SIGNATURE: _____ DATE: 07/13/2026
HR SIGNATURE: _____ DATE: _____

RECEIVED
JUL 13 2026

CITY OF PORT LAVACA
CITY MANAGER

COMMUNICATION

SUBJECT: Receive Office of Court Administrators (OCA) Monthly report ending 07.31.2026

INFORMATION:

OFFICE OF COURT ADMINISTRATION
TEXAS JUDICIAL COUNCIL



OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month JULY Year 2026

Municipal Court for the City of PORT LAVACA

Presiding Judge ARMANDINA "MANDY" D. GRANT

If new, date assumed office _____

Court Mailing Address 202 N. VIRGINIA STREET

City PORT LAVACA, TX Zip 77979

Phone Number 361-552-9793

Fax Number 361-284-5588

Court's Public Email COURT@PORTLAVACA.GOV

Court's Website WWW.PORTLAVACA.GOV

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by Sandra Novelo

Date 8/5/2026 Phone Number 361-552-9793

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION
P O BOX 12066
AUSTIN, TX
78711-2066

PHONE: (737) 295-2330

FAX: (512) 463-1648

CRIMINAL SECTION

Section VII. Item #1.

CRIMINAL SECTION

Court: City of Port Lavaca			Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month	July	Year 2026	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Cases Pending First of Month			2,847	12	26	2,855	79	196
a. Active Cases			1,634	10	21	1,644	57	154
b. Inactive Cases			1,213	2	5	1,211	22	42
2. New Cases Filed During Month			39	0	0	6	0	0
3. Cases Reactivated			17	0	0	16	0	1
4. All Other Cases Added			0	0	0	0	0	0
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>			1,690	10	21	1,666	57	155
6. Dispositions Prior to Court Appearance or Trial								
a. Uncontested Dispositions <i>(Disposed without appearance before a judge (CCP, Art. 27.14 (c)))</i>			0	0	0	0	0	0
b. Cases Dismissed by Prosecution			0	0	0	0	0	0
7. Final Dispositions in Open Court or at Trial								
a. Convictions								
1) Guilty Plea or Nolo Contendere			15	0	0	9	0	1
2) By the Court			0	0	0	0	0	0
3) By the Jury			0	0	0	0	0	0
b. Acquittals								
1) By the Court			0	0	0	0	0	0
2) By the Jury			0	0	0	0	0	0
c. Cases Dismissed by Prosecution			1	0	0	0	0	0
8. Compliance Dismissals								
a. After Driving Safety Course <i>(CCP, Art. 45.0511)</i>			3					
b. After Deferred Disposition <i>(CCP, Art. 45.051 or CCP, Art. 45.054)</i>			1	0	0	0	0	0
c. After Teen Court <i>(CCP, Art. 45.052)</i>			0	0	0	0	0	0
d. After Tobacco Awareness Course <i>(HSC, Sec. 161.253)</i>							0	
e. After Treatment for Chemical Dependency <i>(CCP, Art. 45.053 and HSC, Ch. 462)</i>						0	0	
f. After Proof of Financial Responsibility <i>(TC, Sec. 601.193)</i>			1					
g. All Other Transportation Code Dismissals			0	0	0	0	0	0
9. All Other Dispositions			0	0	0	0	0	0
10. Total Cases Disposed <i>(Sum of Lines 6, 7, 8 & 9)</i>			21	0	0	9	0	1
11. Placed on Inactive Status			2	0	0	0	1	0
12. Cases Pending End of Month			2,865	12	26	2,852	79	195
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 10 & 11)</i>			1,667	10	21	1,657	56	154
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 11)</i>			1,198	2	5	1,195	23	41
13. Show Cause and Other Required Hearings Held			0	0	0	0	0	0
14. Cases Appealed								
a. After Trial			0	0	0	0	0	0
b. Without Trial			0	0	0	0	0	0

CIVIL/ADMINISTRATIVE SECTION

Section VII. Item #1.

CIVIL SECTION

Court CITY OF PORT LAVACA	
Month July Year 2026	TOTAL CASES
1. Cases Pending First of Month	327
a. Active Cases	324
b. Inactive Cases	3
2. New Cases Filed During Month	2
3. Cases Reactivated	0
4. All Other Cases Added	0
5. Total Cases on Docket (Sum of Lines 1a, 2, 3 & 4)	326
DISPOSITIONS	
6. Uncontested Civil Fines or Penalties	0
7. Default Judgments	0
8. Agreed Judgments	0
9. Trial or Hearing by Judge or Hearing Officer	0
10. Trial by Jury	0
11. Cases Dismissed for Want of Prosecution	0
12. All Other Dispositions	0
13. Total Cases Disposed (Sum of Lines 6 through 12)	0
14. Placed on Inactive Status	0
15. Cases Pending End of Month	329
a. Active Cases (Equals Line 5 minus the sum of Lines 13 & 14)	326
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 14)	3
16. Cases Appealed	
a. After Trial	0
b. Without Trial	0

JUVENILE/MINOR ACTIVITY

Section VII. Item #I.

JUVENILE/MINOR ACTIVITY

Court CITY OF PORT LAVACA			TOTAL
Month	July	Year 2026	
1. Transportation Code Cases Filed <i>(TC, Section 729.001)</i>			0
2. Non-Driving Alcoholic Beverage Code Cases Filed			0
3. Driving Under the Influence of Alcohol Cases Filed <i>(ABC, Sec. 106.041)</i>			0
4. Drug Paraphernalia Cases Filed <i>(HSC, Sec. 481.125(a))</i>			0
5. Tobacco and E-Cigarettes Cases Filed <i>(HSC, Sec. 161.252)</i>			0
6. Truancy Cases Filed <i>(Fam. Code, Sec. 65.003(a))</i>			0
7. Education Code Cases Filed			0
8. Violation of Local Daytime Curfew Ordinance Cases Filed <i>(Local Govt. Code, Sec. 341.905 or Sec. 351.903)</i>			0
9. All Other Non-Traffic Fine-Only Cases Filed			0
10. Transfer to Juvenile Court:			
a. Mandatory Transfer <i>(Fam. Code, Sec. 51.08(b)(1))</i>			0
b. Discretionary Transfer <i>(Fam. Code, Sec. 51.08(b)(2))</i>			0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct) <i>(CCP, Art. 45.050(c)(1) and Fam. Code, Sec. 65.251)</i>			0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges) <i>(CCP, Art. 45.050(c)(2) and Fam. Code Sec. 65.251)</i>			0
13. Juvenile Statement Magistrate Warning:			
a. Warnings Administered			0
b. Statements Certified <i>(Fam. Code, Sec. 51.095(a)(1)(D))</i>			0
14. Detention Hearings Held <i>(Fam. Code, Sec. 54.01)</i>			0
15. Orders for Non-Secure Custody Issued <i>(CCP, Art. 45.058)</i>			0
16. Parent Contributing to Nonattendance Cases Filed <i>(Ed. Code, Sec. 25.093)</i>			0

ADDITIONAL ACTIVITY

Section VII. Item #1.

Court: CITY OF PORT LAVACA		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month	July Year 2026		
1. Magistrate Warnings			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued (CCP, Art. 45.045)			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Issued (CCP, Art. 18.05)			0
6. Examining Trials Conducted (CCP, Art. 16.01)			0
7. Emergency Mental Health Hearings Held (HSC, Sec. 573.012)			0
8. Magistrate's Orders for Emergency Protection (CCP, Art.17.292)			0
9. Magistrate's Orders for Ignition Interlock Device Issued (CCP, Art. 17.441)			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond (CCP, Art. 17)			0
11. Driver's License Denial, Revocation or Suspension Hearings Held (TC, Sec. 521.300)			0
12. Disposition of Stolen Property Hearings Held (CCP, Ch. 47)			0
13. Peace Bond Hearings Held (CCP, Art. 7.03)			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service (CCP, Art. 45.049 or 45.0492)			
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			2
16. Cases in Which Fine and Court Costs Waived for Indigency (CCP, Art. 45.0491)			6
17. Amount of Fines and Court Costs Waived for Indigency (CCP, Art. 43.091)			\$390.20
18. Total Fines, Court Costs and Other Amounts Collected			
a. Retained by City			\$7,690.77
b. Remitted to State			\$3,142.13
c. Total			\$10,832.90

COMMUNICATION

SUBJECT: Receive Victoria Economic Development Corporation (VEDC) Monthly Report

INFORMATION:

**VEDC Update for Port Lavaca
JULY 2026 RECAP
Presented August**

Residential

- Residential Developer doing their due diligence and plan for 2027. Pending.

Marketing

- VEDC Staff to attend "Retail Live" tradeshow in September and will market Port Lavaca.
 - Will focus on "gaps" in retail to include clothing and food and beverage.

Business

- VEDC staff continues working with an individual who is in the process of purchasing commercial property and developing. We are working on ideas. VEDC staff provided this individual with information on the Retail Live show as well, in case he wanted to attend.
- Finding the best time and interest from business owners has been a challenge for workshops. A workshop will be held in August and again in September.
- Once the VEDC staff obtains the Chamber directory list, appointments for visits will be set.

Attraction

- VEDC staff are working closely with a local business owner and assisting on an event that will include international business owners (and others) who may be interested in expanding their businesses here and to the region.
- VEDC staff is marketing empty pad sites and keeps in contact with the developers.
- Based on Retail Leakage, Opportunity & Retail Recruitment, we will be targeting not only small manufacturing, (as it is not retail), but also retailers in categories of apparel, outdoor/marine, Restaurants (this will continue) and home, pet, beauty supply.

Other

- VEDC staff have scheduled meetings with the City Manager, to be recurring.
- VEDC staff attend training and conferences throughout the year. There are training opportunities as they relate to economic development. **If any council member is ever interested in knowing more, please let VEDC staff know.**
- The next quarterly open meeting for the VEDC will be held on August 27th. **All Council Members, Mayor and City Manager are invited to attend. (Please let us know if you don't receive emails from us)**

VEDC President will update the council in person on a quarterly basis. Date TBD.

COMMUNICATION

SUBJECT: Consider Certification of Additional Sales and Use Tax

INFORMATION:

CITY OF PORT LAVACA

CITY COUNCIL MEETING: AUGUST 10, 2026**AGENDA ITEM _____****DATE:** 7/15/26**TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS**FROM:** BRITTNEY HOGAN, FINANCE DIRECTOR**SUBJECT:** ACCEPT CERTIFICATION OF ADDITIONAL SALES AND USE TAX

Background:

In accordance with the State of Texas Property Tax Code, a governing body of a taxing unit that imposes an additional sales and use tax may not adopt the component of the tax rate of the taxing unit described by Tax Code Section 26.05 (a)(1) until the chief financial officer or the auditor for the taxing unit submits to the governing body of the taxing unit a written certification that the amount of additional sales and use tax revenue that will be used to pay debt service has been deducted from the total amount described by Tax Code Section 26.04(e)(3)(C) as required by Subsection (a)(1).

In 1989, the citizens of the City of Port Lavaca voted to adopt an additional Sales and Use Tax of \$0.005 dedicated to Property Tax Relief. The amount of additional Sales and Use Tax collected for Property Tax Relief is provided to the Tax Assessor/Collector and used to reduce the amount of the component of the tax rate when applied to the City of Port Lavaca.

The Certification, as developed by the Texas Comptroller of Public Accounts, is provided to City Council to satisfy the requirements of the Tax Code.

Recommendation:

No action required.

Certification of Additional Sales and Use Tax to Pay Debt Services

THE STATE OF TEXAS,

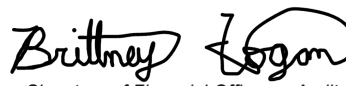
County of Calhoun

Chief Financial Officer or Auditor: BRITTNEY HOGAN

For the taxing unit: CITY OF PORT LAVACA

Hereby certifies that the amount of additional sales and use tax revenue collected to pay debt service has been deducted from the total amount described by Tax Code Section 26.05(e-1), 26.04(e)(3)(C) and 26.05(a)(1).

This certification is submitted to the governing body of CITY OF PORT LAVACA, TX on 08/10/26.


Signature of Financial Officer or Auditor

COMMUNICATION

SUBJECT: Consider appointment/reappointment of member(s) to the Recreation and Parks Board to fill an expired term and/or begin a new two-year term. Presenter is Wayne Shaffer

INFORMATION:

CITY OF PORT LAVACA

CC MEETING: **AUGUST 10, 2026** **AGENDA ITEM #** _____

DATE: 8/5/2026

TO: HONORABLE MAYOR LUIS DE LA GARZA AND CITY COUNCIL
MEMBERS

FROM: JODY WEAVER., CITY MANAGER

SUBJECT: APPOINTMENT OF RECREATION AND PARKS BOARD MEMBER

BACKGROUND:

The Recreation and Parks Board currently has vacancies, and the City has received applications from the following individuals: Ramona Servantes, Vincent Cisneros, Natalie Gonzalez, and Rosa Martinez. The candidates are listed in no particular order, and each resides within the city limits.

The Recreation and Parks Board currently consists of five members. Pursuant to City Ordinance, the Board may have up to nine members. Board members serve two-year terms, and there are no established term limits.

FINANCIAL IMPLICATIONS:

IMPACT ON COMMUNITY SUSTAINABILITY:

RECOMMENDATION:

Staff recommends approval of the appointments.

ATTACHMENTS:

Please see the attached letters of intent submitted by each applicant for the City Council's review and consideration.

07/21/2026

To Whom It May Concern,

I am writing to express my strong interest in serving on the Recreation and Park Board. As a long-time resident of Port Lavaca and someone deeply committed to the well-being of our community, I believe I can bring meaningful perspective, dedication, and hands-on experience to the board's mission.

My involvement in the community has always been rooted in service. Over the years, I have participated in local events, supported youth activities, and volunteered whenever possible to help strengthen the sense of connection that makes our town special. I value the role that parks, recreation programs, and public spaces play in bringing people together, promoting health, and preserving the character of our community.

I also bring a strong work ethic shaped by my family's history. I come from a family that believes in showing up, working hard, and giving back. Those values guide me every day. Whether I am helping neighbors, supporting local initiatives, or advocating for improvements that benefit families, I approach every responsibility with reliability, respect, and follow-through.

I am eager to contribute these qualities to the Recreation and Park Board. I would welcome the opportunity to help maintain and improve our parks, expand recreational opportunities, and ensure that our public spaces continue to serve residents of all ages. I am committed to listening, collaborating, and doing the work needed to support a thriving, active, and connected community.

Thank you for considering my application. I would be honored to serve and look forward to the possibility of contributing to the future of Port Lavaca's parks and recreation programs.

Sincerely,

A handwritten signature in black ink that reads "Ramona Servantes". The signature is written in a cursive, flowing style.

Ramona Servantes (Mona)

From: [Vince Cisneros](#)
To: [Lorena Perez-Diaz](#)
Subject: Letter of Interest – Recreation and Parks Board
Date: Thursday, July 16, 2026 5:07:57 PM

Dear Ms. Diaz,

I hope this message finds you well.

I am writing to express my sincere interest in serving on the City of Port Lavaca Recreation and Parks Board. As a registered voter and resident within the City of Port Lavaca, I would be honored to be considered for this opportunity to serve our community.

I have a strong passion for community involvement and believe that our parks and recreational programs play a vital role in improving the quality of life for individuals and families of all ages. I am committed to contributing my time, leadership, and problem-solving skills to help strengthen and enhance these valuable community resources.

Throughout my professional career, I have developed experience in leadership, operations, teamwork, and serving others with integrity and accountability. I would welcome the opportunity to bring those skills to the Recreation and Parks Board while working collaboratively with fellow board members and city staff to support the continued growth and beautification of Port Lavaca.

Thank you for considering my letter of interest. I would be grateful for the opportunity to serve our community in this capacity and look forward to hearing from you. Please let me know if there are any additional forms or information needed to complete the application process.

Respectfully,

Vincent Cisneros
Port Lavaca, TX

808-743-4477

Sent from my iPhone

Natalie Trevino Gonzalez

Port Lavaca, Texas

(361) 484-5292

trevinon87@gmail.com

July 22, 2026

City Council Members

City of Port Lavaca

Re: Letter of Interest – Recreation and Parks Board

Dear City Council Members,

I am writing to express my interest in serving on the City of Port Lavaca Recreation and Parks Board. As a Port Lavaca resident, I would be honored to contribute my leadership experience, passion for community service, and commitment to enhancing the quality of life for Port Lavaca families.

For more than thirteen years, I have worked with young people through athletics, serving as a head volleyball coach for five years and as an assistant coach in softball, basketball, and track. During college, I also coached summer sports leagues, served as a Resident Advisor, and worked as a Peer Mentor and Residential Programming Coordinator for Upward Bound programs. These experiences taught me how to lead teams, organize programs and events, mentor students, and create environments where young people can grow, succeed, and build meaningful relationships. I also had the opportunity to participate in a month-long international sports ministry program, which reinforced my belief that recreation has the unique ability to bring people together and strengthen communities.

Today, I serve as the Director of the Jackson County Special Services Cooperative in Edna, overseeing special education services across multiple school districts. My role includes strategic planning, budgeting, program oversight, staff leadership, collaboration with families and community partners, and coordinating initiatives that improve services for children. While my career is based in Edna, Port Lavaca has always been home. I understand that serving on a board requires listening to different perspectives, making thoughtful decisions, and working collaboratively for the benefit of the community—responsibilities I would be honored to take on.

Outside of work, my husband and I are raising our family here in Port Lavaca. We enjoy spending time at the city's parks, splash pads, fishing around Chocolate Bayou, visiting

the driving range, and gathering for family picnics. Becoming a parent has given me an even greater appreciation for the role parks and recreation play in creating healthy, connected communities where families can make lasting memories.

Throughout my career and volunteer service, one thing has remained constant: I enjoy bringing people together. Whether through athletics, education, community events, or supporting local families, I have always believed that strong communities are built by creating opportunities for people to connect. I believe parks and recreation are an important part of Port Lavaca's future, helping improve quality of life while making our city an even more welcoming place for young families to live, grow, and invest.

Port Lavaca isn't just where I live. It's where my family is building memories, and where I hope to help create even more opportunities for families for years to come.

Thank you for your time and consideration. Service has always been at the center of both my career and my personal life, and it would be an honor to continue that commitment by serving the City of Port Lavaca as a member of the Recreation and Parks Board. I sincerely appreciate your consideration.

Respectfully,

Natalie Trevino Gonzalez

Dear Members of the Selection Committee,

My name is Rosa Martinez-Marmolejo, and I am writing to express my sincere interest in serving on the Parks and Recreation Board. As a lifelong resident of Port Lavaca, Texas, I have a deep appreciation for our community and want to help ensure that our parks and recreational programs continue to serve families for generations to come.

I am 39 years old, a proud wife, and the mother of three wonderful children. Raising my family in Port Lavaca has allowed me to experience firsthand how important our parks, playgrounds, sports facilities, and community events are to the health and well-being of our residents. My children have benefited from these spaces, and I would like to give back by helping make them safe, welcoming, and accessible for everyone.

I currently work part-time as a Financial Secretary, where I have developed strong organizational, communication, and financial management skills. I understand the importance of being responsible with public resources, working collaboratively with others, and making thoughtful decisions that benefit the community as a whole.

Serving on the Parks and Recreation Board would give me the opportunity to represent families like mine and to advocate for quality recreational opportunities for children, teens, adults, and seniors. I believe that strong parks and recreation programs bring people together, encourage healthy lifestyles, and strengthen our community.

As someone who was born and raised in Port Lavaca, I care deeply about the future of our city. I am committed to listening to the concerns and ideas of residents while working with fellow board members and city staff to help improve our parks, recreational facilities, and community programs.

Thank you for considering my application. I would be honored to serve on the Parks and Recreation Board and contribute to making Port Lavaca an even better place to live, work, and raise a family.

Sincerely,
Rosa Martinez-Marmolejo

COMMUNICATION

SUBJECT: Consider awarding a contract for the Chocolate Bayou Shoreline Stabilization Project. Presenter is Wayne Shaffer

INFORMATION:

CC MEETING: AUGUST 10, 2026**AGENDA ITEM #****DATE:** AUGUST 5, 2026**TO:** JODY WEAVER, CITY MANAGER
cc: HONORABLE MAYOR AND CITY COUNCIL MEMBERS**FROM:** WAYNE SHAFFER, PUBLIC WORKS DIRECTOR**SUBJECT: RECOMMENDATIONS FOR THE CHOCOLATE BAYOU SHORELINE
STABILIZATION**

BACKGROUND:

There is an 8" water main that runs along Marshall Rd and turns along Chocolate Bayou and continues to Hahn Rd. Erosion along Chocolate Bayou has exposed this water main, creating the potential for failure and possible contamination of the water system if not covered and stabilized.

The project was engineered by Urban Engineering and advertised for bid with sealed bids due on July 8th, 2026, at 2:30 pm. The project consists of placing and compacting imported clay fill along the slope to cover the existing water main, then topping it with geotextile fabric and riprap. The County has a stockpile of broken concrete at the recycle center that they have agreed to donate for this project. **Because we do not know exactly how much rip rap is in that pile or how much of it is usable**, UE chose to create an alternate bid to use 18" diameter crushed limestone as an alternative at a per ton unit cost.

We fully expect that some crushed limestone will be needed to complete the project, but we do not know that exact quantity. The Alternate bid is the cost if all of the rip rap provided is the specified limestone instead of crushed limestone, so would represent the highest probable construction cost.

We received 3 bids with the total bid amounts, including add alternates, range from \$436,375.00 to \$ 592,275.00

FINANCIAL IMPLICATIONS: We budgeted \$150,000 in CIP for FY26. However, we have funds available in CIP for the 12" waterline connecting the elevated storage tanks that won't be used that will cover the shortfall.

IMPACT ON COMMUNITY SUSTAINABILITY: This project will protect our infrastructure and prevent any further erosion of the shoreline.

RECOMMENDATION: Staff & Urban Engineering recommends that the contract for the aforementioned project be awarded to Lester Contracting, Inc. in the amount of \$436,375.00 for the Total Base Bid Plus Alternate Bid No. 1.

ATTACHMENTS: Bid tabulation, Letter of recommendation.



July 16, 2026

Ms. Jody Weaver, P.E.
City Manager & City Engineer
City of Port Lavaca
202 N. Virginia Street
Port Lavaca, TX 77979

RE: Recommendation of Award
U.E. Job No. E27185.00
Chocolate Bayou Shoreline Stabilization
Port Lavaca, Texas

Dear Ms. Weaver:

On July 8, 2026 at 2:30 p.m., public bids were opened for the Chocolate Bayou Shoreline Stabilization. The following bids were received:

Bidder	Total Base Bid	Total Base Bid + Alternate Bid No. 1	Calendar Days to Substantial Completion
Lester Contracting, Inc.	\$187,475.00	\$436,375.00	90
Dalrymple Gravel and Contracting Company, Inc.	\$225,800.00	\$453,800.00	30
Derrick Construction Company, Inc.	\$284,475.00	\$592,275.00	180

I recommend that the contract for the aforementioned project be awarded to Lester Contracting, Inc. for the Total Base Bid or the Total Base Bid plus Alternate Bid No. 1, if chosen by the City Council. (See attached Bid Tabulation)

If you have any questions, please do not hesitate to contact me at (361) 578-9836 or by email at mglaze@urbanvictoria.com.

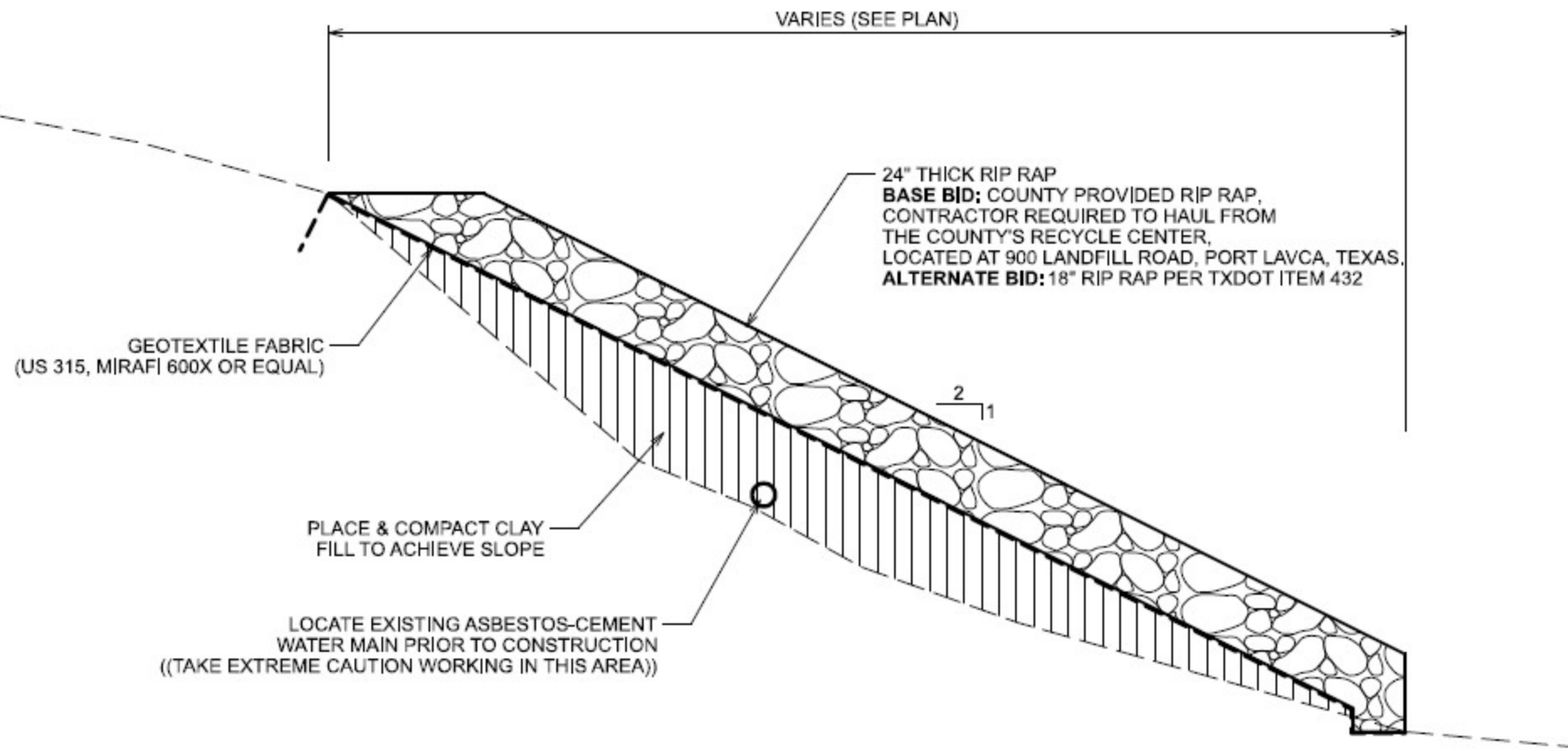
Sincerely,

Matt A. Glaze, P.E.
Vice President

MAG/dmf

Attachment

BID TABULATION											
CITY OF PORT LAVACA											
CHOCOLATE BAYOU SHORELINE STABILIZATION											
BID OPENING: JULY 8, 2026											
ITEM NO.		DESCRIPTION	ESTIMATED QUANTITY	UNIT	Lester Contracting, Inc.		Dalrymple Gravel and Contracting Company, Inc.		Derrick Construction Company, Inc.		
					UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
BASE BID											
GENERAL											
1.		Mobilization, Insurance and Bonds	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 50,000.00	\$ 24,000.00	\$ 24,000.00	
2.		Storm Water Pollution Prevention Plan (Prepare, Implement and Maintain Storm Water Plan and Controls)	1	LS	\$ 4,575.00	\$ 4,575.00	\$ 25,000.00	\$ 25,000.00	\$ 4,875.00	\$ 4,875.00	
3.		Construction Staking	1	LS	\$ 8,500.00	\$ 8,500.00	\$ 5,000.00	\$ 5,000.00	\$ 3,800.00	\$ 3,800.00	
4.		Clearing and Site Prep	1	LS	\$ 20,500.00	\$ 20,500.00	\$ 10,000.00	\$ 10,000.00	\$ 31,000.00	\$ 31,000.00	
5.		Place and Compact Clay Fill	900	CY	\$ 81.00	\$ 72,900.00	\$ 58.00	\$ 52,200.00	\$ 77.50	\$ 69,750.00	
6.		Haul and Place Concrete Rip-Rap	1,900	TON	\$ 40.00	\$ 76,000.00	\$ 44.00	\$ 83,600.00	\$ 79.50	\$ 151,050.00	
TOTAL BASE BID						\$ 187,475.00		\$ 225,800.00		\$ 284,475.00	
ALTERNATE BID NO. 1											
A1.		Additional Cost to Furnish & Install Crushed Limestone Rip-Rap (18")	1,900	TON	\$ 131.00	\$ 248,900.00	\$ 120.00	\$ 228,000.00	\$ 162.00	\$ 307,800.00	
TOTAL ALTERNATE BID NO.1						\$ 248,900.00		\$ 228,000.00		\$ 307,800.00	
TOTAL BASE BID + ALTERNATE BID NO. 1						\$ 436,375.00		\$ 453,800.00		\$ 592,275.00	
CALENDAR DAYS TO SUBSTANTIAL COMPLETION						90		30		180	



19

STONE RIP RAP DETAIL

COMMUNICATION

SUBJECT: Consider Final Completion of the Independence Drive Rehabilitation Project and approve release of the Retainage. Presenter is Wayne Shaffer

INFORMATION:

COMMUNICATION

SUBJECT: Consider Final Completion of the Alamo Heights Section II Streets Drainage Project and approve release of the Retainage. Presenter is Wayne Shaffer

INFORMATION:

COMMUNICATION

SUBJECT: Submission of No New Revenue (NNR) and Voter Approval Rate (VAR) Tax Rates. Presenter is Brittney Hogan

INFORMATION:

CITY OF PORT LAVACA

CITY COUNCIL MEETING: AUGUST 10, 2026

AGENDA ITEM _____

DATE:

8/5/26

TO:

HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM:

BRITTNEY HOGAN, FINANCE DIRECTOR

SUBJECT:

REVIEW AND DISCUSS NO NEW REVENUE AND VOTER APPROVAL RATE

The CCAD Tax Assessor/Collector is required to calculate the “No New Revenue” (NNR) and “Voter Approval Rate” (VAR) on behalf of the City of Port Lavaca, and publish the calculation on their website and mail post cards to all taxpayers. The calculation of each of the rates are set by the State Tax Code, and must be published in order to provide transparency to the property taxpayers of the City. The NNR establishes the threshold in which the city can adopt a property tax rate that does not provide additional revenue. If the City chooses to set its tax rate greater than the NNR, it must hold a Public Hearing and advertise that the city is increasing its tax revenue. The VAR establishes the threshold that, if exceeded, the City must first hold an election and seek the approval of the citizens before it can set the property tax rate at or above the VAR.

	FY2027	FY2026
No-new-revenue tax rate	\$0.7968	\$0.7583
Voter-approval tax rate	\$0.8957	\$0.8277

COMMUNICATION

SUBJECT: Consider Second and Final reading of an Ordinance (S-4-26) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-4-25 for 2025-2026 fiscal year budget; providing for Budget Amendment(s); providing for severability, providing a repealing clause; and providing an effective date. Presenter is Brittney Hogan

INFORMATION:

ORDINANCE NO. S-3-26

AN ORDINANCE OF THE CITY OF PORT LAVACA, TEXAS FOR AMENDMENT(S) TO THE BASE ORDINANCE NO. S-4-25 FOR 2025-2026 FISCAL YEAR BUDGET; PROVIDING FOR BUDGET AMENDMENT(S); PROVIDING FOR SEVERABILITY, REPEALING ALL ORDINANCES IN CONFLICT AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Port Lavaca's current 2025-2026 Annual Budget was passed and approved by Base Ordinance No. S-4-25 on September 22, 2025; and

WHEREAS, department specific equipment, projects, and staffing are each an integral part of the annual budget and efficient and productive operations for the City as a whole; and

WHEREAS, staff recommends the various changes and amendments to the original budget to meet the challenges that serve a municipal purpose and have arisen since the original budget adoption, as authorized by Local Government Code Section 102.010; and

WHEREAS, the City Council has determined that this budget amendment is necessary and proper, serves a municipal purpose and will help the City better protect the health, safety and welfare of the general public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

SECTION 1: The City Council of the City of Port Lavaca, Texas does hereby approve an amended budget for the City of Port Lavaca General Fund for the Fiscal Year beginning October 01, 2025 and ending September 30, 2026, as set forth in the attached **Exhibit "A"** and **Exhibit "B"** Budget Amendments.

SECTION 2: That all other portions of the original adopted budget shall remain as adopted.

SECTION 3: Severability. Should any section, subsection or phrase of this Ordinance be held to be unconstitutional or invalid for any reason, such decision shall not affect the validity of the Ordinance as a whole or any other remaining portions of this Ordinance.

SECTION 4: Repeal. This Ordinance shall be cumulative of all provisions of ordinances of the City of Port Lavaca, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 5: Effective Date. This ordinance shall take effect from and after the earliest date provided by law following its adoption and publication as provided by law.

FIRST READING this 13th day of July, 2026

Luis De La Garza, Mayor

SECOND AND FINAL READING this 10th day of August, 2026

Luis De La Garza, Mayor

APPROVED AND ADOPTED this 10th day of August, 2026.

Luis De La Garza, Mayor

ATTEST:

Lorena Perez-Diaz, City Secretary

APPROVED AS TO FORM:

Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre	Aye		
Councilman Dent	Aye		
Councilwoman Rigby	Aye		
Councilwoman Padron	Aye		
Councilwoman Bland-Stewart	Aye		
Councilman Burke	Aye		

Record of approval by City Council: City Council Minute Records, Volume 3-J, Page ____.

CITY OF PORT LAVACA
Request For Approval of Budgetary Amendment
Fiscal Year 2025-2026

FUND: GENERAL -001

Amendment # **GF-004**

Required Balance at 120 Days \$ 4,014,320.88

Unreserved Fund Balance at 10/01/2025 \$ 2,501,180
 Current Surplus/Deficit in Budget 2,310,969
 Net Increase/(Decrease) this Request -
 Amended Unreserved Fund Balance \$ 4,812,149

Date Requested: 7/13/2026

Account No.			DEPT	---- Description ----	Original Budget	Increase/ (Decrease)	Amended Budget	Reason
Fund	Dept.	Line-item						
001		455.01		OTHER FINANCING SOURCES	-	(1,206,613)	\$ (1,206,613)	LEASE PROCEED FOR FIRE TRUCK
001	50120	544.50	FIRE	CE- VEHICLES & TRAILER	-	1,206,613	\$ 1,206,613	PURCHASE OF FIRE TRUCK
NET INCREASE/(DECREASE) TO UNRESERVED FUND BALANCE					-			

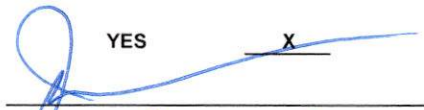
Approvals:

COUNCIL:

YES X NO

City Manager

Director of Finance




Entered:

Initials:

Date:

6/15/26

Assistance Programs: Port Lavaca VFD Inc

Go to FD Profile

AE-887-19642: Apparatus & Equipment Grants Request

I want to...

[VIEW PROGRAM DETAILS](#)

Request Status: FD Accepted - Pending Reimbursement Documents

[Back to Dashboard](#)

REQUEST DETAILS

Item Type

Fire and Rescue Equipment

Cost Share 95% | Reimbursement not to exceed \$25,000.00.
Based on today's rates. Subject to change based on rates at the time of award.

Expiration Date: 11/15/2026

REIMBURSEMENT DETAILS

ESTIMATED REIMBURSEMENT
\$25,000.00

SUPPORTING DOCUMENTS

File Name	Upload Date	Uploaded By	
Fire & Rescue E...	05/17/2026	Merrie Noak	
Item per Page	Showing 1-1 of 1	« < 1 > »	

REQUEST HISTORY

Date	User	Status	Comment
02/03/2026 10:57 AM	Boyd Staloch	Received by TAMFS	
05/15/2026 12:11 PM	Brandon Steman	Award Offered	
05/15/2026 7:19 PM	Boyd Staloch	FD Accepted - Pending Reimbursement Documents	
05/17/2026 8:00 PM	Merrie Noak	FD Accepted - Pending Reimbursement Documents	Uploaded award supporting documents.

Items per Page 1

Showing 1-4 of 4

« < 1 > »

COMMUNICATION

SUBJECT: Consider First reading of an Ordinance (G-9-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Charges, Chapter 32 Parks and Recreation; Chapter 50, Sec. 50-67 Utilities - Water User Rates – GBRA, Residential and Commercial; and providing an effective date. Presenter is Jody Weaver

INFORMATION:

CITY OF PORT LAVACA

COUNCIL MEETING: AUGUST 10, 2026

AGENDA ITEM:

DATE: 8.05.2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, CITY MANAGER

SUBJECT: CONSIDER APPROVAL OF ORDINANCE AMENDING APPENDIX A – FEES, RATES, AND CHANGES

Background:Chapter 32 – Parks and Recreation:

These changes to the rates in Chapter 32 were discussed at a Council workshop on July 20.

- The maximum monthly stay for the Lighthouse Beach RV Park Hill sites will be edited to say: 6 months **plus up to two 90-day extensions, if approved.**
- We are adding an Annual day pass for disabled veterans as follows: **Annual day pass for disabled veterans upon presentation of appropriate documentation – FREE**
- We are adding an access card replacement fee as follows: **Annual Lighthouse Beach Park access card replacement fee: \$10.00**

Chapter 50 Utilities:GBRA FEE:

The City of Port Lavaca has contracted with GBRA to provide an available committed volume 4,480 acre-feet of raw water annually (4.0 MGD). GBRA recently notified us that the cost per acre-foot is increasing from \$193.00 to \$202.00 effective September 1.

$\$202/\text{acre-foot} \times 4480 \text{ acre-foot} = \$904,960.00$

$\$904,960.00 / 4527 \text{ accounts} / 12 \text{ months} = \mathbf{\$16.66/\text{month}}$

Therefore it is proposed that the GBRA rate be amended to increase approximately 5% from the current \$15.91 to a new rate of \$16.66 as a pass through cost to generate adequate revenue to pay for the City's contractual raw water supply.

WATER USER RATES:

At the Council Workshop on July 20, NewGen Strategies and Solutions, presented their findings and recommendations regarding the water and sewer rates for the City of Port Lavaca.

Utilities should operate like businesses, though the service being provided is a vital resource shared by all members of the community. The revenue generated must be adequate to fund day-to-day operations, pay

outstanding debt, pay for Capital Improvement projects for system upgrades and improvements and maintain a required 90-day minimum reserve fund balance.

Their report showed that the Water rates are under-recovering while the wastewater system is currently funding the majority of the combined operations for the water and wastewater systems. As a result, the recommendation is to leave the wastewater rates as is and amend the water service rates with the following recommendations:

- Consolidate small and large commercial into a single COMMERCIAL class
- Add a dedicated MULTIFAMILY class
- Transition to meter-size-based minimum charges (water only)
- Retain tiered volumetric rates
- Charge for the 1st tier 2,000 gallons of usage per customer class (currently the first 2,000 gallons are included in the Base rate, however the base rate is not sufficient to pay for this 2,000 gallons)

The rates as proposed will provide the required revenue for day-to-day operations, our required reserves and debt service payments for approximately \$3M/year capital improvement investment.

The rationale for transitioning to a meter-size-based base rate using American Water Works Association (AWWA) recommended meter equivalency factors is rooted in cost-of-service principle. The goal is to recover the fixed costs of maintain the water system in a way that reflects each customer's potential demand on the system, rather than only on the amount of water they happen to use.

- A water system must be capable of meeting the maximum demand that customers could place on it. A customer with a 2-inch meter has the ability to draw much more water at one time than a customer with a ¾" meter, even if both use the same amount of water over a month's time. The larger connection requires more system capacity to be available at all times.
- Larger meters create greater fixed costs since they generally require larger mains and service lines, larger valves and fittings, more storage and they cost more to purchase, maintain and replace.
- The AWWA developed meter equivalency factors are based upon the hydraulic capacity of the difference meter sized. A 5/8"(3/4") meter is set to 1.0 and the larger meters receive a proportionally larger factor because they can deliver substantially greater flow. These factors are widely used in utility rate design. Like some other cities, we have chosen to lessen the impact of this meter-size-based system by using meter factors which are **50%** of those established by AWWA, for all meters greater than ¾".
- The meter-size-based rate system promotes fairness among customers. Without meter-size-based charges, the residential customers effectively subsidize the fixed costs associated with maintaining capacity for larger users. The meter-size-based system better align fixed charges with the costs each customer class imposes on the system.
- The meter-size-based rate system encourages proper meter sizing. When larger meters carry higher base rates, customers have an incentive to install only the meter size they actually need. This is important because an incorrect sized meter can reflect inaccurate readings at high or low flows.

CITY OF PORT LAVACA

*note: The inspection fee for 50-52(b) was missing so we are adding it back in.

50-52(b)	Inspection fee	\$25.00
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<i>Water table</i>		
50-67	<i>Water user rates:</i>	
50-67	<i>Residential:</i>	
	Base charge 0—2,000 gallons 5/8 inch - 3/4 inch Meter	\$33.60 \$35.28 per month
	Base charge 1 inch Meter	\$44.10 per month
	Guadalupe-Blanco River Authority (GBRA) Raw Water fee	\$15.91 16.66 per month
	0 – 2,000 gallons	\$3.75 per 1,000 gallons
	2,001—5,000 gallons	\$4.78 5.02 per 1,000 gallons
	5,001—25,000 gallons	\$5.26 5.52 per 1,000 gallons
	Over 25,000 gallons	\$5.97 6.27 per 1,000 gallons
50-67	<i>Small Commercial:</i>	
	Base charge 0—2,000 gallons ¾ inch— 1½ 3/4 inch meter	\$36.10 37.91 per month
	Base charge 1 inch Meter	\$47.38 per month
	Base charge 1-1/2 inch Meter	\$94.76 per month
	Base charge 2-inch Meter	\$151.62 per month
	Base charge 3-inch Meter	\$303.24 per month
	Base charge 4-inch Meter	\$473.81 per month
	Base charge 6-inch Meter	\$947.63 per month
	Guadalupe-Blanco River Authority (GBRA) Raw Water fee	\$15.91 16.66 per month
	0-2,000 gallons	\$7.42 per 1,000 gallons
	2,001—5,000 gallons	\$4.95 7.42 per 1,000 gallons
	5,001—25,000 gallons	\$5.26 7.42 per 1,000 gallons
	Over 25,000 gallons	\$5.97 7.42 per 1,000 gallons
50-67	<i>Large commercial: Multifamily:</i>	
	Base charge 2—6 5/8 inch – ¾ inch water meter	\$53.60 37.91 per month
	Base charge 1 inch Meter	\$47.38 per month
	Base charge 1-1/2 inch Meter	\$94.76 per month
	Base charge 2-inch Meter	\$151.62 per month
	Base charge 3-inch Meter	\$303.24 per month
	Base charge 4-inch Meter	\$473.81 per month
	Base charge 6-inch Meter	\$947.63 per month
	Guadalupe-Blanco River Authority (GBRA) Raw Water fee	\$15.91 16.66 per month
	0—5,000 gallons	\$4.95 10.08 per 1,000 gallons
	5,001—25,000 gallons	\$5.26 10.08 per 1,000 gallons
	Over 25,000 gallons	\$5.97 10.08 per 1,000 gallons
50-67	<i>Outside city limits:</i>	
	For residential and commercial customers located outside the city limits, the charge for water shall be 1½ times equal to the rate charged to customers inside the city limits	

Note 5) Mobile home parks and apartment complexes with one meter per multiple units shall be considered ~~commercial~~ Multifamily.

Note 6) For residential customers located outside the city limits the rates for discharging normal wastewater into the sanitary sewer system shall be ~~1½ times~~ equal to the rate for customers inside the city limits.

ORDINANCE #G-9-26

AN ORDINANCE AMENDING THE ORDINANCE CODIFIED AND DESCRIBED IN THE CITY OF PORT LAVACA CODE OF ORDINANCES AS PART II, APPENDIX A – FEES, RATES AND CHARGES; AND PROVIDING AN EFFECTIVE DATE

ARTICLE I. GENERAL

WHEREAS, the City Council on March 12, 2012 approved and adopted Ordinance Number G-1-12 which is codified and described in the City of Port Lavaca Code of Ordinances as Part II, Appendix A – Fees, Rates and Charges; and

WHEREAS, the City of Port Lavaca staff has evaluated current fees, rates and charges and find the need to make some amendments and changes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

ARTICLE II. FEES TO BE AMENDED

The fees, rates and charges to be amended are in the Chapters listed below and described in full in the attached Exhibit “A”. Text that remains unchanged will be in black-colored letters, text that is new will be identified by bold red-colored letters and all text to be deleted, if any, will be identified as blue-colored letters with strikethroughs, and both highlighted in yellow:

Chapter 32: Parks and Recreation
 Chapter 50: Utilities
 Sec. 50-67 Water User Rates – GBRA Fees (Res/Comm)

ARTICLE III.- EFFECTIVE DATE

This ordinance shall become effective upon adoption by City Council.

FIRST READING this 10th day of August, 2026

 Luis De La Garza, Mayor

SECOND AND FINAL READING this 14th day of September, 2026

 Luis De La Garza, Mayor

APPROVED AND ADOPTED this 14th day of September, 2026.

Luis De La Garza, Mayor

ATTEST:

Lorena Perez-Diaz, City Secretary

APPROVED AS TO FORM:

Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre			
Councilman Dent			
Councilman Tippet			
Councilwoman Padron			
Councilwoman Bland-Stewart			
Councilman Burke			

Record of approval by City Council: City Council Minute Records, Volume 3-J, Page _.

CITY OF PORT LAVACA - PART II - CODE OF ORDINANCES
APPENDIX A - FEES, RATES AND CHARGES

Section VIII. Item #7.

EXHIBIT A
CHAPTER 32—PARKS AND RECREATION

Section Number	Subject	Fee Amount
32-71(d)	Minor and special event permit	No charge
32-71(e)	Lighthouse Beach and RV Park	
	<i>Hill sites:</i>	
	<i>Daily rates:</i>	\$50.00
	<i>Weekly rates:</i>	\$325.00
	<i>Monthly Rate:</i>	\$650.00
	Maximum Monthly Stay	6 months plus up to two 90-day extensions, if approved
	<i>Waterfront Sites:</i>	
	<i>Daily rates:</i>	\$55.00
	<i>Weekly rates:</i>	\$350.00
	Maximum Weekly Stay	2 weeks
	<i>Lighthouse Beach and RV Park other fees:</i>	
	<i>Tent sites Daily Rates</i>	\$25.00
	<i>Miscellaneous rates:</i>	
32-71(d)	Annual day pass	\$25.00
32-71(d)	Annual senior day pass	\$20.00
	Annual day pass for disabled veterans upon presentation of appropriate documentation	FREE
	Annual Lighthouse Beach Park access card replacement fee	\$10.00
	Day pass	\$5.00
	Day pass bus non-school	\$45.00
	<i>Pavilion rentals: per day</i>	
	Lighthouse Beach pavilion includes 20-day passes	\$200.00
	Bayfront Peninsula Pavilion Area 1	\$200.00
	Bayfront Peninsula Pavilion Area 2	\$500.00
	<i>Pavilion deposits: per event</i>	
	Lighthouse Beach Pavilion	\$150.00
	Bayfront Peninsula Pavilion Area 1	\$150.00
	Bayfront Peninsula Pavilion Area 2	\$500.00
32-73(b)	Alcohol-in-the-park permit	\$50.00 (No waiver or exceptions)

(Ord. No. G-4-05, § III, 6-13-2005; Ord. No. G-1-12, art. II, 3-12-2012; Ord. No. G-3-13, art. II, 9-9-2013; Ord. No. G-8-15, 9-14-2015; Ord. No. G-1-18, art. II, 1-8-2018; Ord. No. G-2-20, § II, 4-13-2020; Ord. No. G-3-21, art. II, 5-10-2021; Ord. No. G-5-24, art. II(Exh. A), 6-10-2024; Ord. No. G-1-25, art. II(Exh. A), 4-14-2025)

CITY OF PORT LAVACA - PART II - CODE OF ORDINANCES
APPENDIX A - FEES, RATES AND CHARGES

Section VIII. Item #7.

CHAPTER 50—UTILITIES

Section Number	Subject	Fee Amount
<i>Cross-Connection Program (Backflow Prevention)</i>		
50-19	<i>Enforcement Penalty</i>	
	*A violation of this section is a misdemeanor and, upon conviction, any person who violates this section shall be punished by a fine up to \$500.00.	*
<i>Water service deposits</i>		
	<i>Type of Deposit:</i>	
50-49(a)	Residential	\$180.00—\$280.00
50-49(b)	Commercial	Up to 60-day average bill
50-50(2)	Fire hydrant	\$1,500.00
50-64	Contractor's deposit	\$50.00
<i>Water tap and meter installation fees</i>		
50-52(a), 42-105	<i>Water tap/meter set fees:</i>	
	¾-inch water tap	\$840.00
	¾-inch meter set fee	\$370.00
	1-inch water tap	\$940.00
	1-inch meter set fee	\$540.00
	2-inch or greater tap	Based on current materials and labor
50-52(b)	Inspection fee	\$25.00
<i>Water table</i>		
50-67	<i>Water user rates:</i>	
50-67	<i>Residential:</i>	
	Base charge 0—2,000 gallons 5/8 inch - 3/4 inch Meter	\$33.60 \$35.28 per month
	Base charge 1 inch Meter	\$44.10 per month
	Guadalupe-Blanco River Authority (GBRA) Raw Water fee	\$15.91 16.66 per month
	0 – 2,000 gallons	\$3.75 per 1,000 gallons
	2,001—5,000 gallons	\$4.78 5.02 per 1,000 gallons
	5,001—25,000 gallons	\$5.26 5.52 per 1,000 gallons
	Over 25,000 gallons	\$5.97 6.27 per 1,000 gallons
50-67	Small <i>Commercial:</i>	
	Base charge 0—2,000 gallons 5/8 inch— 1½ 3/4 inch meter	\$36.10 37.91 per month
	Base charge 1 inch Meter	\$47.38 per month

CITY OF PORT LAVACA - PART II - CODE OF ORDINANCES
APPENDIX A - FEES, RATES AND CHARGES

Section VIII. Item #7.

	Base charge 1-1/2 inch Meter	\$94.76 per month
	Base charge 2-inch Meter	\$151.62 per month
	Base charge 3-inch Meter	\$303.24 per month
	Base charge 4-inch Meter	\$473.81 per month
	Base charge 6-inch Meter	\$947.63 per month
	Guadalupe-Blanco River Authority (GBRA) Raw Water fee	\$15.91 16.66 per month
	0-2,000 gallons	\$7.42 per 1,000 gallons
	2,001—5,000 gallons	\$4.95 7.42 per 1,000 gallons
	5,001—25,000 gallons	\$5.26 7.42 per 1,000 gallons
	Over 25,000 gallons	\$5.97 7.42 per 1,000 gallons
50-67	Large commercial: Multifamily:	
	Base charge 2—6 5/8 inch – ¾ inch water meter	\$53.60 37.91 per month
	Base charge 1 inch Meter	\$47.38 per month
	Base charge 1-1/2 inch Meter	\$94.76 per month
	Base charge 2-inch Meter	\$151.62 per month
	Base charge 3-inch Meter	\$303.24 per month
	Base charge 4-inch Meter	\$473.81 per month
	Base charge 6-inch Meter	\$947.63 per month
	Guadalupe-Blanco River Authority (GBRA) Raw Water fee	\$15.91 16.66 per month
	0—5,000 gallons	\$4.95 10.08 per 1,000 gallons
	5,001—25,000 gallons	\$5.26 10.08 per 1,000 gallons
	Over 25,000 gallons	\$5.97 10.08 per 1,000 gallons
50-67	Outside city limits:	
	For residential and commercial customers located outside the city limits, the charge for water shall be 1½ times equal to the rate charged to customers inside the city limits	
	Bulk Water: (Metered Water)	
	Base charge 0—2,000 gallons	\$50.00
	2,001—25,000 gallons	2 times large commercial rate
	Over 25,000 gallons	2 times large commercial rate

CITY OF PORT LAVACA - PART II - CODE OF ORDINANCES
APPENDIX A - FEES, RATES AND CHARGES

Section VIII. Item #7.

<i>Sewer table</i>		
50-111 (a)(1), 42-105	<i>Sewer tap fees:</i>	
	4" or 6" Sewer Tap Fee < 8 feet in length	\$780.00
	4" or 6" Sewer Tap Fee > 8 feet in length	\$1,350.00
	8-inch or greater	Based on current materials and labor
	Pavement break will be charged at \$35.00 per linear foot	
	Street bore will be charged based on current contractor fees	
50-111(b)	Inspection fee	\$25.00 per tap
50-120(a)	Annual industrial wastewater permit	\$2.00
50-122	<i>Residential wastewater user rates:</i>	
	Base charge 0—2,000 gallons	\$25.27 per month
	Over 2,000 gallons	\$5.40 per 1,000 gallons
50-122	<i>Residential wastewater user rate for customer outside city limits:</i>	1½ times Equal to the user rate for customers inside city limits
50-123	<i>Commercial and industrial wastewater user rates:</i>	
	Base charge 0—2,000 gallons	\$27.02 per month
	Over 2,000 gallons	\$5.40 per 1,000 gallons
	<i>Commercial wastewater user rate for customers outside city limits:</i>	1½ times Equal to the user rate for customers inside city limits
50-124	<i>Extra strength surcharge: Suspended</i>	
	Over 250 ppm BOD or TSS	\$75.00 per week, per test
	Additional tests at customer request	\$80.00 per test
	Industrial wastewater discharge over 250 ppm BOD or TSS	Based on formula

<i>Grease Traps</i>		
50-150	<i>Enforcement Penalty</i>	
Fees:	(a) *When the city grants a trap waiver due to space constraints and/or historical landmarks and requires a waiver fee, the FPSE shall pay an annual waiver fee of \$200.00. The city council shall make the final decision with regard to authorizing a waiver.	*
Penalties:	(a) *If the city determines that a generator is responsible for a blockage of a collection system line the generator shall owe a civil penalty of \$1,000.00 for the first violation, \$1,500.00 for a second violation, and \$2,000.00 for the third violation within a two-year period. Continuous violations shall result in an increase in penalty by \$500.00 and may also result in termination of services.	*

CIY OF PORT LAVACA - PART II - CODE OF ORDINANCES
APPENDIX A - FEES, RATES AND CHARGES

	(b) *Any person violating any of the provisions of this section shall be subject to a written warning for the first violation, a \$1,000.00 civil penalty for the second violation, a \$1,500.00 civil penalty for the third violation, and a \$2,000.00 civil penalty for the fourth violation within a two-year period. Consistent violations will result in a \$500.00 increase in civil penalty and may result in termination of service.	*
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Note 1) *Average wastewater usage rate:* Wastewater user rates shall be computed by averaging the water usage of the customer for the months of December, January and February. The average usage rate computed during these months (known as the Winter Average) shall apply notwithstanding any change in residence. During March of each year, the wastewater user rates shall be recomputed for each residential customer.

Note 2) *New residences:* New residences or residences which have no water usage history, shall be charged sewer based upon actual water usage at the adopted residential wastewater usage rate per Appendix A, until an average can be computed as described in Note 1) above.

Note 3) *Variations:* The director of finance or his/her designee is authorized to establish a wastewater user rate for a newly constructed residence or a residence with a change in occupancy or to make necessary adjustments in the event of a water leak upon request by the customer.

Note 4) The director of finance or his/her designee is also authorized to modify an individual's wastewater usage rate if application of the winter average would result in an unusual burden on the customer. At the request of the customer, they may opt out of using the winter average and be charged sewer based upon actual water usage at the adopted residential wastewater usage rate per Appendix A.

Note 5) Mobile home parks and apartment complexes with one meter per multiple units shall be considered ~~commercial~~. Multifamily.

Note 6) For residential customers located outside the city limits the rates for discharging normal wastewater into the sanitary sewer system shall ~~be 1½ times~~ equal to the rate for customers inside the city limits.

Note 7) The average of all samples taken during the month that exceed 250 ppm shall be used to determine the BOD and TSS used in the following formula:

Surcharge equals

$$\frac{\text{Total usage } (\$2.56 \text{ [BOD-250]})}{1,000 \text{ gal.}}$$

and/or

$$\frac{(\$2.34 \text{ [TSS-250]})}{1,000 \text{ gal.}}$$

Low pressure sewer system (LPSS).

CITY OF PORT LAVACA - PART II - CODE OF ORDINANCES
APPENDIX A - FEES, RATES AND CHARGES

Section VIII. Item #7.

- (1) The minimum monthly charge for each residential customer with LPSS within the city limits shall be equal to the adopted residential wastewater usage rate per Appendix A plus the Monthly Maintenance fee cited below.
- (2) There will be a \$15.00 monthly maintenance fee to all LPSS customers.
- (3) For residential customers located outside the city limits the rates for discharging normal wastewater into the sanitary sewer system shall be 1½ times the rate for customers inside the city limits.

Section Number	Subject	Fee Amount
<i>LPSS tap. E-one LPSS:</i>		Cost based on current materials and labor
<i>LPSS maintenance fee</i>		\$15.00 per month
<i>Utility billing fees.</i>		
	<i>Type of Fee:</i>	
50-41(b), 50-49(4)	Tampering	
	\$100.00 plus Cost of Repairs for first offense	
	\$500.00 plus Cost of Repairs for second and more offenses	
50-42	Meter inaccessible	\$30.00
50-45	Meter testing	Cost based on service fee
50-49(3)	Nonsufficient funds	\$30.00
50-51	Trip charge	\$30.00
50-57, 50-59(b)	Disconnection	\$60.00
50-59 (a)(2)	After-hours reconnection	\$50.00
50-65	Temporary service	\$45.00
50-67	Missed turn on	\$30.00
50-67	Rereads-customer	\$30.00

(Ord. No. G-3-85, § 6, 7-8-1985; Ord. No. G-4-85, §§ 15, 17, 18, 7-8-1985; Ord. No. G-2-08, §§ I(18, 19), 9-8-2008; Ord. No. G-4-08, § 29, 9-22-2008; Ord. No. G-1-12, art. II, 3-12-2012; Ord. No. G-3-13, art. II, 9-9-2013; Ord. No. G-10-16, art. II, 9-12-2016; Ord. No. G-2-17, art. II, 9-11-2017; Ord. No. G-4-18, art. II, 5-14-2018; Ord. No. G-5-18, art. II, 9-10-2018; Ord. No. G-12-19, 9-9-2019; Ord. No. G-4-20, art. II, 9-14-2020; Ord. No. G-8-20, 12-14-2020; Ord. No. G-4-21, art. II, 9-20-2021; Ord. No. G-7-22, art. II (Exh. A), 9-12-2022; Ord. No. G-12-22, art. II (Exh. A), 1-9-2023; G-7-23, art. II (Exh. A), 9-11-2023; Ord. No. G-3-24, art. II(Exh. A), 5-13-2024; Ord. No. G-8-24, art II(Exh. A),

COMMUNICATION

SUBJECT: First Reading of an Ordinance (G-10-26) of the City of Port Lavaca amending the ordinance Codified and Described in the City of Port Lavaca's Code of Ordinances as Chapter 50 – Article II – Water Division 2- Water Service, Section 50-49 Deposits, and adding Section 50-37 Definitions; Providing for purpose of Ordinance; providing penalties for violations; Providing for severability; Providing a repealing clause; and Providing an effective date. Presenter is Jody Weaver

INFORMATION:

CITY OF PORT LAVACA

COUNCIL MEETING: AUGUST 10, 2026

DATE: 08.05.2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, CITY MANAGER

SUBJECT: CONSIDER APPROVAL OF 1st READING OF AMENDMENTS TO THE UTILITY ORDINANCE - DIVISION 2 WATER SERVICE

BACKGROUND

The proposed new water rate structure will transition to a meter-size-based base rate system with customers classes Residential, Commercial and Multifamily. As such there are a few definitions that we should include in our water service ordinance to correspond to the new rate structure.

We are adding Section 50-37 Definitions under Division 2 Water Service.

Commercial: a customer account where water is provided to businesses, institutions, and other non-residential facilities for varied operational needs including drinking, cleaning, processing and facility maintenance.

Connection: A single-family residential unit or each commercial or industrial establishment to which drinking water is supplied by a public water system, with each apartment unit or residential dwelling served by a common meter is counted as a separate connection.

Guadalupe-Blanco River Authority (GBRA) Raw Water Fee: The City of Port Lavaca contracts with the Guadalupe-Blanco River Authority (GBRA) for the delivery of up to 4,480 acre-feet of raw water per year, equivalent to approximately 4.0 million gallons per day (MGD). Pursuant to the water supply contract, GBRA may furnish the contracted quantity from any available source or combinations of sources. GBRA invoices the City for the annual contracted water supply based upon a unit cost per acre-foot, which is adjusted annually on September 1. The City recovers this cost by assessing a monthly Raw Water Fee, which is distributed equally among all City of Port Lavaca water service accounts.

Multifamily: a customer account or service connection where one (1) meter serves more than one residential connection

Residential: a customer account or service connection that provides water to a single-family home or other residential dwelling for domestic water use, such as drinking, cooking, bathing, laundry. Dishwashing, toilet flushing, watering lawns and gardens and other normal household needs.

The other change is under Section 50-49 Deposits.

- (a) multifamily is added to the list of customers that require a deposit
- (b) we are proposing to calculate the required deposit for multifamily in the same way we calculate commercial – “equal to the estimated water bill for the establishment for 60 days based upon prior experience with the same or similar establishments. This deposit may be adjusted up or down after a history of consumption is established.

ORDINANCE #G-10-26

AN ORDINANCE OF THE CITY OF PORT LAVACA AMENDING THE ORDINANCE CODIFIED AND DESCRIBED IN THE CITY OF PORT LAVACA'S CODE OF ORDINANCES CHAPTER 50 – ARTICLE II – WATER DIVISION 2- WATER SERVICE, SECTION 50-49 DEPOSITS, AND ADDING SECTION 50-37 DEFINITIONS; PROVIDING FOR PURPOSE; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

Section 1. Purpose.

The attached Exhibit A identifies the proposed amendments to Chapter 50, Article II – Water, Division 2 – Water Service, including revisions to Section 50-49 (Deposits) and the addition of Section 50-37 (Definitions) of the City of Port Lavaca Code of Ordinances. Text that remains unchanged will be in black-colored letters, text that is new will be identified by red-colored underlined letters and all text to be deleted will be identified as blue-colored letters with strikethroughs.

Section 2. Severability.

It is specifically declared to be the intention of the City Council that sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable and if phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or invalid by the valid judgment of decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any unconstitutional or invalid phrase, clause, sentence, paragraph or sections.

Section 3. Repeal.

All ordinances or parts of ordinances conflicting with or not consistent with the provisions of this article are hereby repealed; provided that such repeal shall be only to the extent of such inconsistency or conflict, and in all respects, this article shall be cumulative of all other ordinances of the City of Port Lavaca regulating and governing the subject matter covered in this ordinance. Any cause of action accruing prior to the passage of this article shall continue as if this ordinance was not passed or any other ordinance had not been repealed.

Section 4. Effective Date

THAT this ordinance shall become effective on the date of its passage.

FIRST READING this 10th day of August, 2026

Luis De La Garza, Mayor

SECOND AND FINAL READING this 14th day of September, 2026

Luis De La Garza, Mayor

APPROVED AND ADOPTED this 14th day of September, 2026.

Luis De La Garza, Mayor

ATTEST:

Lorena Perez-Diaz, City Secretary

APPROVED AS TO FORM:

Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre			
Councilman Dent			
Councilman Tippet			
Councilwoman Padron			
Councilwoman Bland-Stewart			
Councilman Burke			

Record of approval by City Council: City Council Minute Records, Volume 3-J, Page ____.

EXHIBIT A

CHAPTER 50 –UTILITIES

ARTICLE II. WATER

DIVISION 1. GENERALLY

Secs. 50-20—50-376. Reserved.

DIVISION 2. - WATER SERVICE

Sec. 50-37 Definitions

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commercial: a customer account where water is provided to businesses, institutions, and other non-residential facilities for varied operational needs including drinking, cleaning, processing and facility maintenance.

Connection: A single-family residential unit or each commercial or industrial establishment to which drinking water is supplied by a public water system, with each apartment unit or residential dwelling served by a common meter is counted as a separate connection.

Guadalupe-Blanco River Authority (GBRA) Raw Water Fee: The City of Port Lavaca contracts with the Guadalupe-Blanco River Authority (GBRA) for the delivery of up to 4,480 acre-feet of raw water per year, equivalent to approximately 4.0 million gallons per day (MGD). Pursuant to the water supply contract, GBRA may furnish the contracted quantity from any available source or combinations of sources. GBRA invoices the City for the annual contracted water supply based upon a unit cost per acre-foot, which is adjusted annually on September 1. The City recovers this cost by assessing a monthly Raw Water Fee, which is distributed equally among all City of Port Lavaca water service accounts.

Multifamily: a customer account or service connection where one (1) meter serves more than one residential connection

Residential: a customer account or service connection that provides water to a single-family home or other residential dwelling for domestic water use, such as drinking, cooking, bathing, laundry. Dishwashing, toilet flushing, watering lawns and gardens and other normal household needs.

Sec. 50-49. Deposits.

- (a) The city shall require a deposit for residential, **multi-family**, and commercial customers prior to connection and installation of a water meter. Changes to the minimum deposit shall change from time to time as such changes are accepted and approved by city council. An additional deposit may be collected for:
- (1) Falsifying application information;
 - (2) The disconnection of water services for two consecutive billing periods or for any three billing periods out of a six-month period;
 - (3) Two or more insufficient check remittances in a period of six months or less; or
 - (4) Tampering with or bypassing the water meter.

CITY OF PORT LAVACA
PART II – CODE OF ORDINANCES

Section VIII. Item #8.

- (b) For **multifamily and** commercial establishments, the city may require, prior to the making of service connections for commercial, **multifamily**, or industrial use, a deposit equal to the estimated water bill for the establishment for 60 days based upon prior experience with the same or similar establishments. This deposit may be adjusted up or down after a history of consumption is established.
- (c) Deposits are refundable at the time service is disconnected, and will be applied to any outstanding balance.
- (d) Upon a request from a residential or commercial customer, the security deposit will be refunded if the customer has paid utility bills for 12 consecutive billings without having been delinquent on more than one occasion and if the customer is not delinquent in the payment of his current bill.

(Ord. No. G-4-08, § 12, 9-22-2008)

COMMUNICATION

SUBJECT: Consider approval of the budget report submitted by Undine for the treatment of raw water within the City of Port Lavaca's jurisdiction for Fiscal Year 2026–2027. Presenter is Jody Weaver

INFORMATION:

CITY OF PORT LAVACA

COUNCIL MEETING: AUGUST 10, 2026

DATE: 08.05.2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, CITY MANAGER

**SUBJECT: CONSIDER APPROVAL OF FY 2026-27 OPERATING BUDGET SUBMITTED BY
UNDINE, LLC FOR THE PLWTP**

BACKGROUND

Attached please find the FY 2026-27 Budget that has been submitted by Undine that will take effect on October 1. I've added this budget to the spreadsheet comparing annual budgets since we started with Undine in 2022, which is attached.

A few things to note:

- The good news is the budget has increased by only 3.2% over last year.
- Note also that the 73.34% is the percentage of Undine's overall budget that we negotiated last year as a reduction from their proposed 80%. Recall the increase from 66.67% to 80% was as a result of Port O'Connor no longer contracting with Undine for water supply, thereby significantly increasing our percentage. After much discussion last year, Undine agreed to reduce the rate to 73.34% instead of the 80% ratio being our committed 4 MGD divided by the total committed GPD of the plant which is 5 (Calhoun County Rural Water being 1 MGD).
- Undine's overall 100% budget for the WTP has increased by 33.5% since FY 2023-24.

FINANCIAL IMPLICATIONS:

The increase to the base rate in the proposed new rate structure is 5%, which is adequate to cover this 3.2% increase plus the possibility of an additional amount that may be due at the "true-up".

Undine Wholesale Supply LLC
2026 - 2027 Budget

	Total 2026 - 2027 Budget	Port Lavaca 2026 - 2027 Budget	Total 06/25 - 05/26 Actual
GPD Committed	5,000,000	4,000,000	
% of Total		73.34% (1)	
Projected Expenses			
Purchased Power	\$ 136,251	\$ 99,927	\$ 116,226
Chemicals	385,774	282,927	374,538
Contract Management Fees	894,156	655,774	894,156
Repairs & Maintenance	72,000	52,805	33,454
Materials & Supplies	6,000	4,400	936
Testing	14,433	10,585	14,013
Bank Fees	1,190	873	1,155
Insurance	114,259	83,798	110,931
Permitting and Other Regulatory	335	246	325
Telephone/Mission Units Monitoring	11,948	8,763	11,600
Property & Franchise Taxes	73,758	54,094	(66,723)
Audit Fees	40,000	29,336	38,916
Other Operating Expenses	19,376	14,211	18,812
Administrative and General	853,351	625,847	827,847
Depreciation and amortization	463,747	340,112	389,340
Interest Expense - Debt	70,943	52,029	----- (2)
Other Expense	-	-	25,447
Income Taxes	113,000	82,874	----- (3)
Total Utility Operating Expenses	\$ 3,270,521	\$ 2,398,600	\$ 2,790,974
Margin		11.5%	
Revenue Requirement		\$ 2,710,283	
Net Income		\$ 311,683	
Margin		11.50%	
Monthly Charge		\$ 225,857	

(1) Undine Adjusted Allocation Percentage

(2) No TTM data available as amounts are calculated as part of the aggregate total for all Undine Utilities

(3) No TTM data available as amount is calculated using the agreed upon tax rate

UNDINE WHOLESALE SUPPLY, LLC BUDGET

	Port Lavaca 2022-23	BUDGET 2023-24 100%	Port Lavaca 2023-24 66.67%	BUDGET 2024-25 100%	Port Lavaca 2024-25 66.67%	BUDGET 2025-26 100%	Port Lavaca 2025-26 73.34%	BUDGET 2026-27 100%	Port Lavaca 2026-27 73.34%
						*City negotiated to reduce the ratio from the proposed 80% (4 MG/5 MG) to 73.34%)		*City negotiated to reduce the ratio from the proposed 80% (4 MG/5 MG) to 73.34%)	
Projected Expenses									
Purchased Power	\$ 74,724	\$ 112,080	\$ 74,724	\$ 142,418	94,950	\$ 152,027	\$ 111,497	\$ 136,251	\$ 99,927
Chemicals	\$ 161,208	\$ 241,800	\$ 161,208	\$ 381,343	254,242	\$ 394,889	\$ 289,612	\$ 385,774	\$ 282,927
Contract Management Fees	\$ 607,340	\$ 910,956	\$ 607,334	\$ 894,156	596,134	\$ 894,158	\$ 655,775	\$ 894,156	\$ 655,774
Repairs & Maintenance	\$ 120,166	\$ 210,240	\$ 140,167	\$ 82,000	54,669	\$ 76,000	\$ 55,738	\$ 72,000	\$ 52,805
Materials & Supplies				\$ 6,439	4,293	\$ -	\$ -	\$ 6,000	\$ 4,400
Testing	\$ 21,561	\$ 32,340	\$ 21,561	\$ 31,029	20,687	\$ 9,604	\$ 7,044	\$ 14,433	\$ 10,585
Bank Fees	\$ -	\$ 2,340	\$ 1,560	\$ 214	143	\$ 124	\$ 91	\$ 1,190	\$ 873
Insurance	\$ 61,385	\$ 92,076	\$ 61,387	\$ 64,024	42,685	\$ 112,392	\$ 82,428	\$ 114,259	\$ 83,798
Permitting and Other Regulatory	\$ 240					\$ 683	\$ 501	\$ 335	\$ 246
Telephone/Mission Units Monitoring	\$ 1,033	\$ 7,236	\$ 4,824	\$ 9,198	6,132	\$ 12,235	\$ 8,973	\$ 11,948	\$ 8,763
Property & Franchise Taxes	\$ 40,554	\$ 60,828	\$ 40,554	\$ 50,901	33,936	\$ 71,130	\$ 52,167	\$ 73,758	\$ 54,094
Audit Fees	\$ -			\$ 42,500	28,335	\$ 35,000	\$ 25,669	\$ 40,000	\$ 29,336
Other Operating Expenses	\$ 6,367	\$ 9,540	\$ 6,360	\$ 14,691	9,794	\$ 16,273	\$ 11,935	\$ 19,376	\$ 14,211
Administration and General	\$ 242,417	\$ 404,232	\$ 269,501	\$ 803,588	535,752	\$ 839,976	\$ 616,038	\$ 853,351	\$ 625,847
Depreciation and amortization	\$ 61,385	\$ 181,226	\$ 120,823	\$ 262,685	175,132	\$ 367,585	\$ 269,587	\$ 463,747	\$ 340,112
Interest Expense - Debt	\$ 240	\$ 99,905	\$ 66,607	\$ 86,643	57,765	\$ 76,755	\$ 56,292	\$ 70,943	\$ 52,029
Income Taxes	\$ 50,050	\$ 84,600	\$ 56,401	\$ 102,750	68,503	\$ 109,450	\$ 80,271	\$ 113,000	\$ 82,874
Total Utility Operating Expenses	\$ 1,448,671	\$ 2,449,399	\$ 1,633,012	\$ 2,974,579	\$ 1,983,152	\$ 3,168,281	\$ 2,323,618	\$ 3,270,521	\$ 2,398,600
REVENUE REQUIREMENT	\$ 1,636,916		\$ 1,845,211		\$ 2,240,849		\$ 2,625,557		\$ 2,710,283
Net Income	\$ 188,245		\$ 212,199		\$ 257,697		\$ 301,939		\$ 311,683
Margin	11.5%		11.5%		11.5%		11.5%		11.5%
Monthly Charge	\$ 136,410		\$ 153,768		\$ 186,737		\$ 218,796		\$ 225,857
			12.7% incr over 2022		21.4% incr over 2023		17.2% incr over 2024		3.2% incr over 2025
Add'l needed to pau for the FY after audit	\$134,800		\$ 30,299		\$ 34,452				
Actual Total Paid to Undine	\$1,771,716		\$ 1,875,510		\$ 2,275,301				

\$ 225,857

(\$218,796)

\$7,061 monthly payment to Undine

4527 # customers

\$1.56 Add to base rate

COMMUNICATION

SUBJECT: Consider the recommendation of the Planning Board regarding a variance request to reduce the required side-yard setback for a proposed four-unit tiny home development on Property ID #18061, legally described as Groomes (Port Lavaca), Block 4, Lot 3, and part of Lot 2 (523 Broadway Street). Presenter is Derrick Smith

INFORMATION:

CITY OF PORT LAVACA

MEETING: August 10, 2026**AGENDA ITEM** _____**DATE:** 07.23.2026**TO:** HONORABLE MAYOR DE LA GARZA AND CITY COUNCIL MEMBERS**FROM:** DERRICK SMITH, DEVELOPMENT SERVICES DIRECTOR

SUBJECT: Discuss and consider a request for a variance to the required side-yard setback for a proposed four-unit tiny home development on Property ID #18061, legally described as Groomes (Port Lavaca), Block 4, Lot 3, PT of Lot 2 (523 Broadway Street).

In accordance with Section 12-24 of the City of Port Lavaca's Code of Ordinances, the minimum side-yard building setback requirement is ten feet when abutting a street.

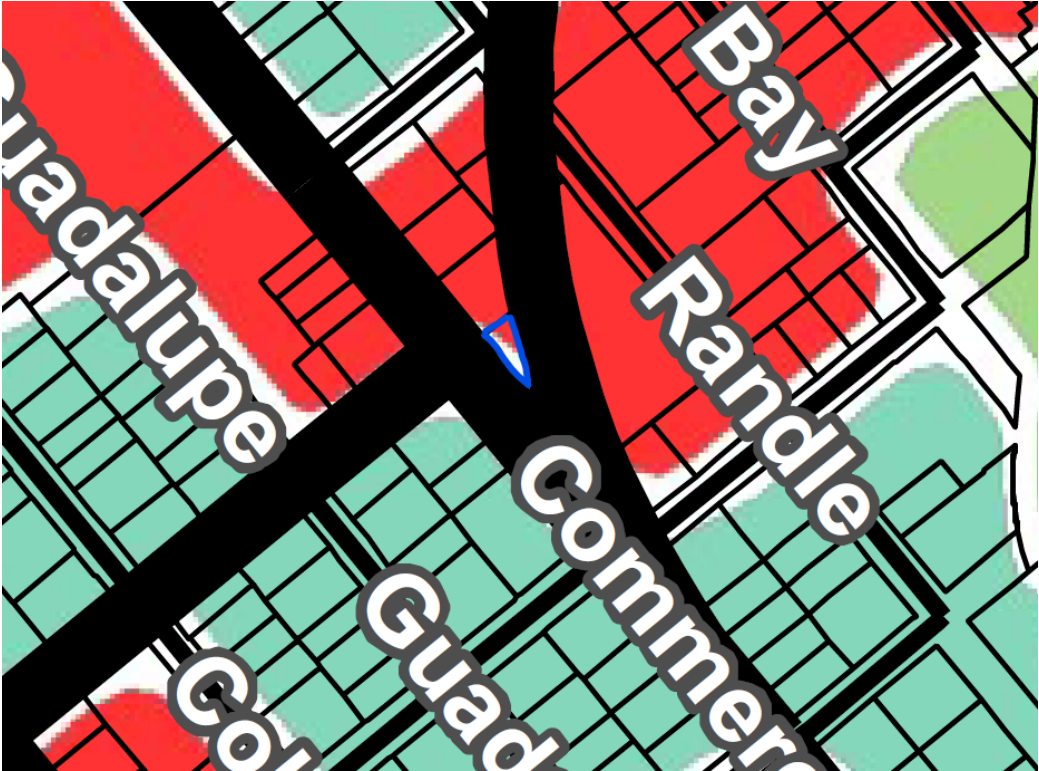
The property owners are requesting a variance to the side-yard setback requirements to allow the placement of four tiny homes on the property to be used for short-term rentals. The request is for two of the tiny homes to be placed five feet off the property line parallel with Randle Street. The plan is also to provide five off-street parking spaces, a small utility room and a "pet play area". The property owners have provided a drawing of the proposed development.

Staff Recommendation: APPROVAL. Staff recommends approval of the requested variance to the required side yard setback, as the request is consistent with the intent of the City's zoning regulations and is not anticipated to adversely impact adjacent properties.

Planning Board Recommendation: APPROVAL. The Planning Board recommends approval of the requested side yard setback variance, allowing a 5-foot side yard setback instead of the required 10-foot setback, based on the unique characteristics of the property, subject to the condition that the proposed placement provides adequate clearance for the proposed driveway and parking.

Attachments:

- Future Land Use Map
- Application Request
- CAD details
- BIS View of the Property



Future Land Use

	Low Density Residential		Commercial
	Medium Density Residential		Light Industrial
	High Density Residential		Industrial
	Multi-Family		Parks and Open Space
	Manufactured Home Park		Public/Semi-Public
	Mixed Use		

CITY OF PORT LAVACA



Property ID: 18061 For Year 2026 ▼

Property Details

Account

Property ID:	18061	Geographic ID: S0155-00040-0003-00
Type:	R	Zoning:
Property Use:		Condo:

Location

Situs Address:	523 BROADWAY ST PORT LAVACA, TX 77979	
Map ID:	S0155-00040-0003-00	Mapco:
Legal Description:	GROOMES (PORT LAVACA), BLOCK 4, LOT 3, PT OF 2	
Abstract/Subdivision:	S0155	
Neighborhood:	(1600) PORT LAVACA TOWN	

Owner ?

Owner ID:	128625
Name:	FLOYD ROBERT & MARSHA
Agent:	
Mailing Address:	108 KENSINGTON DR VICTORIA, TX 77901
% Ownership:	100.0%
Exemptions:	For privacy reasons not all exemptions are shown online.

CITY OF PORT LAVACA



City of Port Lavaca
Request for Variance

Planning Board Review

Date: 08/26/2026

Time: 6:00 PM

Location: 202 N Virginia
St. Port Lavaca, TX 77979

Date: July 15, 2026

Applicant Name: Robert and Marsha Floyd

Property ID or Address for variance: 523 Broadway

Variance being requested:

Reason for request:

see attached letter

Signature:

Robert Floyd

Phone No.

361-465-2905

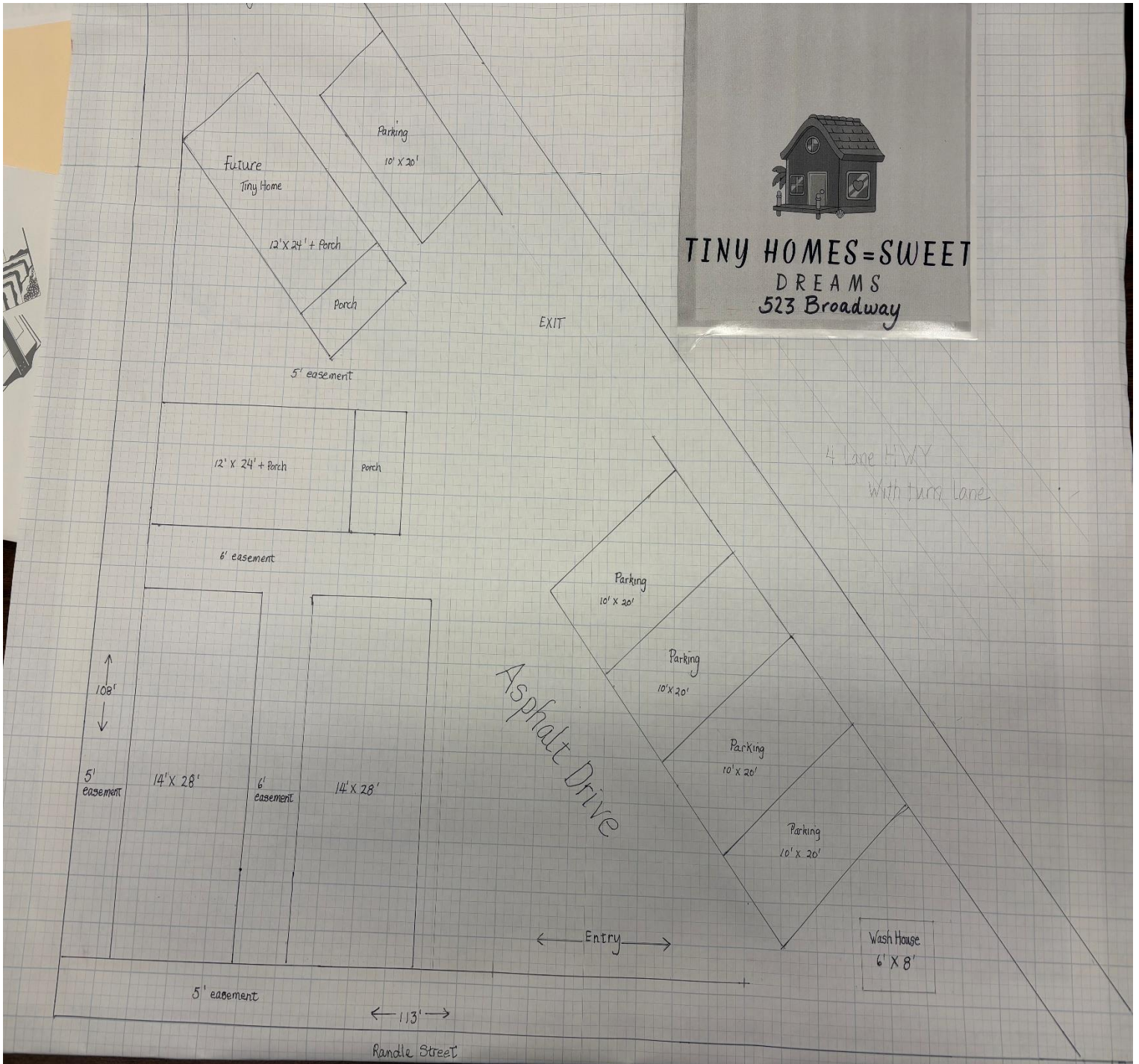
Regarding Lot at 523 Broadway

When we purchased our cottage, about 4 years ago on Randle St., it became obvious the corner lot next door was an eyesore with condemned buildings was owned by an elderly man who had passed away. The opportunity to purchase this property came up, so we bought it with the intention of clearing off the condemned structures and clear the lot of overgrown brush and trees,

We have invested thousands of dollars clearing the lot and making it saleable. It was listed for over a year. The people that viewed it all said it was too small and irregular shape for building. Since then we decided to make a development of 3 Tiny Homes to rent, that will require a variance on the easement allowing an additional 5 feet for completing the development. Variance off the side street (Randle) is imperative.

Without the variance the project can not move forward due to the irregular triangle shape of the lot and long term loss of income. If we are given the variance ~~of~~ the lot will become an asset for the city and offer more affordable rental housing for workers and visitors to the city.

CITY OF PORT LAVACA



COMMUNICATION

SUBJECT: Closed session: As authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topic(s) may be considered in Closed Session:

INFORMATION:

- Section 551.071 Consultation with City Attorney
- Section 551.072 Real Property Transactions
- Section 551.074 Personnel Matters
- Section 551.087 Economic Development Negotiations

COMMUNICATION

SUBJECT: Return to Open Session and take any action deemed necessary with regard to matters in closed session.

INFORMATION:

