



# RECREATION AND PARKS BOARD MEETING

Wednesday, March 20, 2024 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

## PUBLIC NOTICE OF MEETING

### AGENDA

#### MEETING PROCEDURE

*Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Wednesday, March 20, 2024 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:*

*[After publication, any information in a council packet is subject to change during the meeting]*

*Join Zoom Meeting:*

<https://us02web.zoom.us/j/81864274821?pwd=eXB6TzhOSXFhcjRXdXNRNGJYWWhJEZz09>

*Meeting ID: 818 6427 4821*

*Passcode: 525206*

*One Tap Mobile*

*+13462487799,,82182482989#,,,,\*912619# US (Houston)*

*Dial by your location*

*+1 346 248 7799 US (Houston)*

#### ROLL CALL

#### CALL TO ORDER

**COMMENTS FROM THE PUBLIC** - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

**ACTION ITEMS** - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held February 21, 2024.
3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.
4. Receive Monthly Inspections Report from Public Works Department.
5. Receive update on park assignments from park board members.
6. Receive financial status report on the Parks Recreation Department.
7. Consider and discuss current Lighthouse Beach rental rates and make any amendments necessary.
8. Review survey results for Butterfly Park in Brookhollow Estates.
9. Receive information regarding GLO CEPRA (Coastal Planning and Response Act) Grant for Lighthouse Beach.

**ADJOURNMENT**

**CERTIFICATION OF POSTING NOTICE**

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday, March 20, 2024**, beginning at 12:00 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Thursday, March 14, 2024**.

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**Lorena Perez-Diaz**, *Assistant City Secretary*

**ADA NOTICE**

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

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# **COMMUNICATION**

**SUBJECT:** General discussion and hear statements from citizens.

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## **INFORMATION:**



# **COMMUNICATION**

**SUBJECT:** Approve minutes from the regular meeting held February 21, 2024.

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## **INFORMATION:**



# RECREATION AND PARKS BOARD MEETING

Wednesday, February 21, 2024 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

## MINUTES

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 21<sup>st</sup> day of February, 2024, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

### ROLL CALL

|                   |                 |
|-------------------|-----------------|
| Mac Sistrunk      | Chairman        |
| Olga Szela        | Vice Chairwoman |
| Mary Lou Tharling | Board Member    |
| Dina Smith        | Board Member    |
| Kevin Kuntschik   | Board Member    |

And with the following absent:

|                       |              |
|-----------------------|--------------|
| William "Bill" Reagan | Board Member |
| Tracy Hefley          | Board Member |

Constituting a quorum for the transaction of business, at which time the following business was transacted:

### CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:03 p.m. and presided.

**COMMENTS FROM THE PUBLIC** - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

**1. General discussion and hear statements from citizens.**

Chairman, Mac Sistrunk announced that the next Recreation and Parks Board Meeting would be Wednesday, March 20, 2024, at 12:00 p.m.

**2. Approve minutes from the regular meeting held December 20, 2023.**

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on December 20, 2023.

Second by Board Member Kuntschik.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Tharling, Board Member Smith, and Board Member Kuntschik

**3. Approve minutes from the regular meeting held January 17, 2024.**

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on January 17, 2024.

Second by Chairman Sistrunk.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Tharling, Board Member Smith, and Board Member Kuntschik

**4. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.**

Public Works Director Wayne Shaffer reported that the park's crew has been continuing regular maintenance at all the parks. He advised that they are currently installing signs containing City rules at all the City Parks. He explained that once they are finished with those signs, they will also be placing signs on the piers. Shaffer also stated that this year the city pool would be getting a slide for the pool and should be ready and installed before opening day this summer.



**5. Receive Monthly Inspections Report from Public Works Department.**

The board reviewed and discussed the playground inspections report.

No additional comments were made.

**6. Receive updates on park assignments from park board members.**

Board Member Kevin Kuntschik's Park assignments are Claret Crossing. He reported that the park overall looks good.

Board Member Dina Smith's Park assignments are Lighthouse Beach and Butterfly Park. Howell's stated the park overall looks good. In reference to Lighthouse Beach, she stated that the barbecue pits were in need of attention. Jennifer Lance, Lighthouse Beach attendant, stated that the Calhoun High School welding shop was going to go out to the park and fix them. For Butterfly Park she stated that the rust on the exercise equipment was very bad. She added that the sign for Butterfly Park was in very bad shape and needed to be replaced.

Chairman Sistrunk Park assignment is Bayfront Park looks very good.

Vice Chairwoman Olga Szela's Park assignment is City Park. She stated that the park looks good overall. She stated it needed mowing and that there were some ant piles in the playground.

**7. Receive financial status report on the Parks Recreation Department.**

The financial status was reviewed and discussed.

Interim City Manager Jody Weaver stated that October 1<sup>st</sup> starts a new budget year for the City of Port Lavaca. Weaver gave a brief explanation on how the budget process for the city parks works.

**8. Discuss establishment of a "We Love Port Lavaca Parks" campaign and proposed policies for use of funds donated to the campaign by the public.**

Interim City Manager, Jody Weaver, presented information and policies regarding a campaign to support City Parks. She wants to name this campaign "We Love Port Lavaca Parks". This would provide a way for people (local citizens and visitors) to contribute financially to a fund specific to park improvements. The board discussed the information presented and they were all in agreement with the campaign with the speculation that the fund is not used for anything related to maintenance of the parks. Weaver also told the board that this is an ongoing topic and would be presented to the City Council at a Workshop session on March 25, 2024 and that the Board was welcome to attend.

Motion made by Board Member Kuntschik,

THAT, the Recreation and Parks Board hereby approves the initiative of the “We Love Port Lavaca Parks” campaign and proposed policies.

Second by Board Member Smith.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Tharling, Board Member Smith, and Board Member Kuntschik

**9. Receive status report on continued mural project at Lighthouse Beach at west end of restrooms.**

Artist Michael Sanchez was present and reported that the two birds at the west end of the Lighthouse beach restrooms were complete. Sanchez presented a draft of the design he has planned for the wall in between the two restroom doors. The board approved the draft, they just wanted him to change the color of the logo drawing to blue and white.

**10. Consider and discuss current Lighthouse Beach rental rates and make any amendments necessary.**

Interim City Manager, Jody Weaver and Lighthouse Beach attendant, Jennifer Lance, presented current rates at the Lighthouse beach park. There was a brief discussion regarding raising current rates. Lance presented a survey she did with surrounding recreational vehicle (RV) parks and the amenities they offer. The board continued to discuss and agreed that the rates at Lighthouse Beach should not be competitive to the rates of local RV parks. Weaver told the board that this would also be an item that would be presented to City Council at the upcoming workshop session on March 25, 2024.

**11. Receive information regarding GLO CEPR (Coastal Planning and Response Act) Grant for Lighthouse Beach.**

Jody Weaver informed the board that the City of Port Lavaca was recently awarded a CEPR (Coastal Erosion Planning & Response Act) grant to perform a feasibility study to determine optimal solutions for the following at Lighthouse Beach and the adjacent wetlands to the southwest.

- Potential project types to evaluate during the feasibility study include shoreline nourishment to public beach to combat erosion, possibly revise groin structures to better retain sand on the beach/infilling of adjacent boat ramp, potentially dredge material from boat ramp to use and crate beach and/or marsh depending on the quality of material dredged.
- The main project goals are to nourish the recreational beach, protect and enhance the adjacent wetlands using living shoreline techniques and marsh creation, and modify the existing coastal structures around the beach to retain sand on the beach.

On Thursday, January 4, Weaver stated she met with Abigail Richardson and Kevin Frenzel with the General Land Office to kick-off the CEPR grant the city received for the feasibility study for the shoreline protection projects at Lighthouse Beach.

She explained that the first step was to receive and execute the contract between the City of Port Lavaca and the State of Texas for this grant. Ms. Richardson is the GLO project manager for this grant and she will begin working on the contract language. The next step following would be to execute an engineering agreement with Mott McDonald for these projects. She informed the board that the total cost of the study is \$125,000. She said \$75,000 is CEpra funds and \$50,000 from the General Fund.

**12. Discuss partnership with Whenever Watersports Rental Kiosk operations for the rentals of kayaks and paddleboards at Lighthouse Beach.**

Jody Weaver presented information regarding potential partnership with Whenever Watersports Rental Kios for rentals of kayaks and paddleboards at Lighthouse Beach. Weaver explained to the board that this would be a self-serve kayak and paddleboard rental kiosk. This would not require a City of Port Lavaca employee to man the kiosk. Everything is done electronically. The board reviewed and discussed the information presented.

Motion made by Board Member Smith,

THAT, the Recreation and Parks Board hereby approves pursuing partnership with Whenever Watersports Rental Kios Operations.

Second by Vice Chairwoman Szela.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Tharling, Board Member Smith, and Board Member Kuntschik

**ADJOURN**

Motion made by Board Member Smith

Second by Board Member Tharling

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Tharling, Board Member Smith, and Board Member Kuntschik

Meeting adjourned at 1:28 P.M.

These minutes were approved on March 20, 2024

\_\_\_\_\_  
Mac Sistrunk, Chairman

ATTEST:

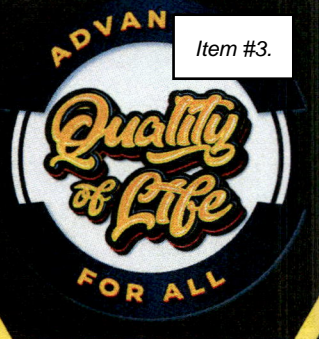
\_\_\_\_\_  
Lorena Perez-Diaz, Assistant City Secretary

# **COMMUNICATION**

**SUBJECT:** Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

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## **INFORMATION:**



# PORT LAVACA PUBLIC WORKS SHOW & TELL



Saturday, May 25  
8 a.m. to 2 p.m.  
Bayfront Peninsula Park

- ✓ Hands on learning
- ✓ Kids of all ages
- ✓ Free event



FOR ADDITIONAL INFORMATION CALL  
**361-552-3347**



# Sweep into Spring

and make room for summer!

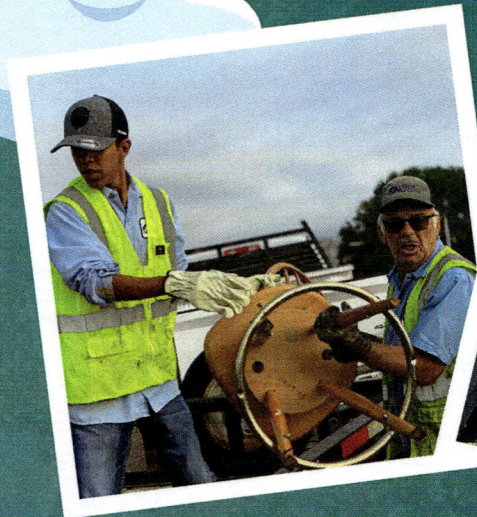
## ANNUAL BEAUTIFICATION EVENT

**FRIDAY, MAY 17 / SATURDAY, MAY 18**

8 a.m. to 5 p.m.

8 a.m. to Noon

**628 W. GEORGE ST.**



**Brush • Recyclables • Bulky Items • Scrap Metal**  
**• Household Furniture • Appliances\* • Tires\***

\* Sorry, no air conditioners, refrigerators, tires with rims, tractor tires, electronics or hazardous materials.

**WE'RE A TEAM, LET'S KEEP OUR COMMUNITY CLEAN!**

Do you have a truck and trailer to help the elderly or disabled gather and transport rubbish to our Public Works facility? If so, we need your help! Contact Sara Sanchez (361)552-9793 or at [ssanchez@portlavaca.org](mailto:ssanchez@portlavaca.org) for more details.

# **COMMUNICATION**

**SUBJECT:** Receive Monthly Inspections Report from Public Works Department.

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## **INFORMATION:**

## Port Lavaca Playground Safety Checklist

(To be completed monthly.)

*Butterfly*

| General Inspection                                                     | Pass                                | Fail                                | Problem / Solution                |
|------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-----------------------------------|
| Playground area is free of litter and debris.                          | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                   |
| Playground area is free of anthills/hazardous insects or toxic plants. | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Treated at time of inspection (2) |
| Playground area is free of holes and other tripping hazards.           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                   |
| Proper signage with rules, hours, and age-appropriate use is posted.   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                   |
| Playground area is properly fenced.                                    | <input type="checkbox"/>            | <input type="checkbox"/>            | N/A                               |
| Self-latching gate works as designed.                                  | <input type="checkbox"/>            | <input type="checkbox"/>            | N/A                               |

| Surfacing                                                                                                                           | Pass                                | Fail                     | Problem / Solution |
|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch). | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material under and around equipment is adequate depth (6-12 inches).                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material is free of glass, debris, or other foreign objects.                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material is not compacting or deteriorating.                                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Proper drainage prevents water from forming puddles.                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Equipment Hazards                                                 | Pass                                | Fail                                | Problem / Solution      |
|-------------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------|
| Equipment is not damaged or vandalized.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                         |
| Equipment is free from sharp points, corners, or edges.           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                         |
| Protective caps or plugs are not missing or damaged.              | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                         |
| Equipment is free of potential clothing entanglement hazards.     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                         |
| Equipment free of pinch and crush points or exposed moving parts. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                         |
| Equipment is free of rust, rot, cracks, and splinters.            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Some surface rust spots |
| Equipment is free of entrapments.                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                         |
| Equipment is safely anchored.                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                         |

| Swings                                                      | Pass                                | Fail                     | Problem / Solution |
|-------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Hardware and chains are in good condition.                  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Swings are a safe distance from other playground equipment. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Swings are 24 inches apart.                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Edges of seats are smooth and free from                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |



# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

*Butterfly*

| Slides                                                                     | Pass                                | Fail                     | Problem / Solution |
|----------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Slides are free of obstructions and protrusions.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipped with platforms to facilitate access to the sitting position.      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Platforms are equipped with guardrails or equivalent protective equipment. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Average incline is less than 30 degrees.                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Exit regions are level.                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Metal slides are shaded to prevent overheating.                            | <input type="checkbox"/>            | <input type="checkbox"/> |                    |

| Climbing Equipment                                            | Pass                                | Fail                     | Problem / Solution |
|---------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Hand grips are secured and do not rotate.                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rope or chain ladders are anchored at both ends.              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Foot holds/rungs are in good condition and adequately spaced. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Seesaws                                                                                                               | Pass                     | Fail                     | Problem / Solution |
|-----------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------|
| Seesaws are free of cracks, corrosion, and other obvious structural defects.                                          | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground. | <input type="checkbox"/> | <input type="checkbox"/> | <i>None</i>        |
| Fulcrums/pivot points are free of pinch or crush hazards.                                                             | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Handholds are provided at each seating position.                                                                      | <input type="checkbox"/> | <input type="checkbox"/> |                    |

Inspector name, signature, and completion date

Name: James B Carter

Date: 3-5-24

Signature: *J B Carter*

## Port Lavaca Playground Safety Checklist

(To be completed monthly.)

### Planet Crossing

| General Inspection                                                     | Pass | Fail | Problem / Solution                     |
|------------------------------------------------------------------------|------|------|----------------------------------------|
| Playground area is free of litter and debris.                          | ✓    | ☐    |                                        |
| Playground area is free of anthills/hazardous insects or toxic plants. | ✓    | ☐    |                                        |
| Playground area is free of holes and other tripping hazards.           | ☐    | ✓    | Holes in soil surface around perimeter |
| Proper signage with rules, hours, and age-appropriate use is posted.   | ✓    | ☐    |                                        |
| Playground area is properly fenced.                                    | ☐    | ☐    | N/A                                    |
| Self-latching gate works as designed.                                  | ☐    | ☐    | N/A                                    |

| Surfacing                                                                                                                           | Pass | Fail | Problem / Solution         |
|-------------------------------------------------------------------------------------------------------------------------------------|------|------|----------------------------|
| Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch). | ✓    | ☐    |                            |
| Surfacing material under and around equipment is adequate depth (6-12 inches).                                                      | ✓    | ☐    |                            |
| Surfacing material is free of glass, debris, or other foreign objects.                                                              | ✓    | ☐    |                            |
| Surfacing material is not compacting or deteriorating.                                                                              | ☐    | ✓    | Cracks in concrete borders |
| Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.                       | ✓    | ☐    |                            |
| Proper drainage prevents water from forming puddles.                                                                                | ✓    | ☐    |                            |

| Equipment Hazards                                                 | Pass | Fail | Problem / Solution |
|-------------------------------------------------------------------|------|------|--------------------|
| Equipment is not damaged or vandalized.                           | ✓    | ☐    |                    |
| Equipment is free from sharp points, corners, or edges.           | ✓    | ☐    |                    |
| Protective caps or plugs are not missing or damaged.              | ✓    | ☐    |                    |
| Equipment is free of potential clothing entanglement hazards.     | ✓    | ☐    |                    |
| Equipment free of pinch and crush points or exposed moving parts. | ✓    | ☐    |                    |
| Equipment is free of rust, rot, cracks, and splinters.            | ✓    | ☐    |                    |
| Equipment is free of entrapments.                                 | ✓    | ☐    |                    |
| Equipment is safely anchored.                                     | ✓    | ☐    |                    |

| Swings                                                      | Pass | Fail | Problem / Solution |
|-------------------------------------------------------------|------|------|--------------------|
| Hardware and chains are in good condition.                  | ✓    | ☐    |                    |
| Swings are a safe distance from other playground equipment. | ✓    | ☐    |                    |
| Swings are 24 inches apart.                                 | ✓    | ☐    |                    |
| Edges of seats are smooth and free from                     | ✓    | ☐    |                    |

## Port Lavaca Playground Safety Checklist

(To be completed monthly.)

*Planet Crossing*

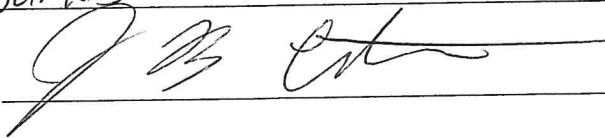
| Slides                                                                     | Pass                                | Fail                     | Problem / Solution |
|----------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Slides are free of obstructions and protrusions.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipped with platforms to facilitate access to the sitting position.      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Platforms are equipped with guardrails or equivalent protective equipment. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Average incline is less than 30 degrees.                                   | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Exit regions are level.                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Metal slides are shaded to prevent overheating.                            | <input type="checkbox"/>            | <input type="checkbox"/> |                    |

| Climbing Equipment                                            | Pass                                | Fail                     | Problem / Solution |
|---------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Hand grips are secured and do not rotate.                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rope or chain ladders are anchored at both ends.              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Foot holds/rungs are in good condition and adequately spaced. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Seesaws                                                                                                               | Pass                                | Fail                     | Problem / Solution |
|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Seesaws are free of cracks, corrosion, and other obvious structural defects.                                          | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Fulcrums/pivot points are free of pinch or crush hazards.                                                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Handholds are provided at each seating position.                                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

Inspector name, signature, and completion date

Name: James B Carter

Signature: 

Date: 3.5.24

## Port Lavaca Playground Safety Checklist

(To be completed monthly.)

*City Park*

*Pavillion*

| General Inspection                                                     | Pass | Fail | Problem / Solution |
|------------------------------------------------------------------------|------|------|--------------------|
| Playground area is free of litter and debris.                          | ✓    | ☐    |                    |
| Playground area is free of anthills/hazardous insects or toxic plants. | ✓    | ☐    |                    |
| Playground area is free of holes and other tripping hazards.           | ✓    | ☐    |                    |
| Proper signage with rules, hours, and age-appropriate use is posted.   | ✓    | ☐    |                    |
| Playground area is properly fenced.                                    | ✗    | ☐    | N/A                |
| Self-latching gate works as designed.                                  | ✗    | ☐    | N/A                |

| Surfacing                                                                                                                           | Pass | Fail | Problem / Solution |
|-------------------------------------------------------------------------------------------------------------------------------------|------|------|--------------------|
| Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch). | ✓    | ☐    |                    |
| Surfacing material under and around equipment is adequate depth (6-12 inches).                                                      | ✓    | ☐    |                    |
| Surfacing material is free of glass, debris, or other foreign objects.                                                              | ✓    | ☐    |                    |
| Surfacing material is not compacting or deteriorating.                                                                              | ✓    | ☐    |                    |
| Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.                       | ✓    | ☐    |                    |
| Proper drainage prevents water from forming puddles.                                                                                | ✓    | ☐    |                    |

| Equipment Hazards                                                 | Pass | Fail | Problem / Solution |
|-------------------------------------------------------------------|------|------|--------------------|
| Equipment is not damaged or vandalized.                           | ✓    | ☐    |                    |
| Equipment is free from sharp points, corners, or edges.           | ✓    | ☐    |                    |
| Protective caps or plugs are not missing or damaged.              | ✓    | ☐    |                    |
| Equipment is free of potential clothing entanglement hazards.     | ✓    | ☐    |                    |
| Equipment free of pinch and crush points or exposed moving parts. | ✓    | ☐    |                    |
| Equipment is free of rust, rot, cracks, and splinters.            | ☐    | ✓    | Some screw bases   |
| Equipment is free of entrapments.                                 | ✓    | ☐    |                    |
| Equipment is safely anchored.                                     | ✓    | ☐    |                    |

| Swings                                                      | Pass | Fail | Problem / Solution |
|-------------------------------------------------------------|------|------|--------------------|
| Hardware and chains are in good condition.                  | ✓    | ☐    |                    |
| Swings are a safe distance from other playground equipment. | ✓    | ☐    |                    |
| Swings are 24 inches apart.                                 | ✓    | ☐    |                    |
| Edges of seats are smooth and free from                     | ✓    | ☐    |                    |

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

City Park

Pavillion

| Slides                                                                     | Pass                                | Fail                     | Problem / Solution |
|----------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Slides are free of obstructions and protrusions.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipped with platforms to facilitate access to the sitting position.      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Platforms are equipped with guardrails or equivalent protective equipment. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Average incline is less than 30 degrees.                                   | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Exit regions are level.                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Metal slides are shaded to prevent overheating.                            | <input type="checkbox"/>            | <input type="checkbox"/> |                    |

| Climbing Equipment                                            | Pass                                | Fail                     | Problem / Solution |
|---------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Hand grips are secured and do not rotate.                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rope or chain ladders are anchored at both ends.              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Foot holds/rungs are in good condition and adequately spaced. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Seesaws                                                                                                               | Pass                     | Fail                     | Problem / Solution |
|-----------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------|
| Seesaws are free of cracks, corrosion, and other obvious structural defects.                                          | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground. | <input type="checkbox"/> | <input type="checkbox"/> | None               |
| Fulcrums/pivot points are free of pinch or crush hazards.                                                             | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Handholds are provided at each seating position.                                                                      | <input type="checkbox"/> | <input type="checkbox"/> |                    |

Inspector name, signature, and completion date

Name: James B Carter

Signature: 

Date: 3-5-24

## Port Lavaca Playground Safety Checklist

(To be completed monthly.)

*City Park*

*Ashley Field*

| General Inspection                                                     | Pass                                | Fail                                | Problem / Solution |
|------------------------------------------------------------------------|-------------------------------------|-------------------------------------|--------------------|
| Playground area is free of litter and debris.                          | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                    |
| Playground area is free of anthills/hazardous insects or toxic plants. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                    |
| Playground area is free of holes and other tripping hazards.           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                    |
| Proper signage with rules, hours, and age-appropriate use is posted.   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                    |
| Playground area is properly fenced.                                    | <input type="checkbox"/>            | <input type="checkbox"/>            | <i>N/A</i>         |
| Self-latching gate works as designed.                                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <i>N/A</i>         |

| Surfacing                                                                                                                           | Pass                                | Fail                     | Problem / Solution |
|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch). | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material under and around equipment is adequate depth (6-12 inches).                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material is free of glass, debris, or other foreign objects.                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material is not compacting or deteriorating.                                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Proper drainage prevents water from forming puddles.                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Equipment Hazards                                                 | Pass                                | Fail                     | Problem / Solution |
|-------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Equipment is not damaged or vandalized.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free from sharp points, corners, or edges.           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Protective caps or plugs are not missing or damaged.              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free of potential clothing entanglement hazards.     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment free of pinch and crush points or exposed moving parts. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free of rust, rot, cracks, and splinters.            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free of entrapments.                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is safely anchored.                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Swings                                                      | Pass                     | Fail                     | Problem / Solution |
|-------------------------------------------------------------|--------------------------|--------------------------|--------------------|
| Hardware and chains are in good condition.                  | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Swings are a safe distance from other playground equipment. | <input type="checkbox"/> | <input type="checkbox"/> | <i>N/A</i>         |
| Swings are 24 inches apart.                                 | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Edges of seats are smooth and free from                     | <input type="checkbox"/> | <input type="checkbox"/> |                    |

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Cito Park

Ashlog Field

| Slides                                                                     | Pass                                | Fail                     | Problem / Solution |
|----------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Slides are free of obstructions and protrusions.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipped with platforms to facilitate access to the sitting position.      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Platforms are equipped with guardrails or equivalent protective equipment. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Average incline is less than 30 degrees.                                   | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Exit regions are level.                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Metal slides are shaded to prevent overheating.                            | <input type="checkbox"/>            | <input type="checkbox"/> |                    |

| Climbing Equipment                                            | Pass                                | Fail                     | Problem / Solution |
|---------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Hand grips are secured and do not rotate.                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rope or chain ladders are anchored at both ends.              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Foot holds/rungs are in good condition and adequately spaced. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Seesaws                                                                                                               | Pass                     | Fail                     | Problem / Solution |
|-----------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------|
| Seesaws are free of cracks, corrosion, and other obvious structural defects.                                          | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground. | <input type="checkbox"/> | <input type="checkbox"/> | None               |
| Fulcrums/pivot points are free of pinch or crush hazards.                                                             | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Handholds are provided at each seating position.                                                                      | <input type="checkbox"/> | <input type="checkbox"/> |                    |

Inspector name, signature, and completion date

Name: James B. Carter

Signature: *[Handwritten Signature]*

Date: 3-5-24

## Port Lavaca Playground Safety Checklist

(To be completed monthly.)

*Ltouse Beach*

*Milford*

| General Inspection                                                                                                                  | Pass                                | Fail                     | Problem / Solution |
|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Playground area is free of litter and debris.                                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Playground area is free of anthills/hazardous insects or toxic plants.                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Playground area is free of holes and other tripping hazards.                                                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Proper signage with rules, hours, and age-appropriate use is posted.                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Playground area is properly fenced.                                                                                                 | <input type="checkbox"/>            | <input type="checkbox"/> | <i>N/A</i>         |
| Self-latching gate works as designed.                                                                                               | <input type="checkbox"/>            | <input type="checkbox"/> | <i>N/A</i>         |
| Surfacing                                                                                                                           | Pass                                | Fail                     | Problem / Solution |
| Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch). | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material under and around equipment is adequate depth (6-12 inches).                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material is free of glass, debris, or other foreign objects.                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material is not compacting or deteriorating.                                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.                       | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Proper drainage prevents water from forming puddles.                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment Hazards                                                                                                                   | Pass                                | Fail                     | Problem / Solution |
| Equipment is not damaged or vandalized.                                                                                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free from sharp points, corners, or edges.                                                                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Protective caps or plugs are not missing or damaged.                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free of potential clothing entanglement hazards.                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment free of pinch and crush points or exposed moving parts.                                                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free of rust, rot, cracks, and splinters.                                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free of entrapments.                                                                                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is safely anchored.                                                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Swings                                                                                                                              | Pass                                | Fail                     | Problem / Solution |
| Hardware and chains are in good condition.                                                                                          | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Swings are a safe distance from other playground equipment.                                                                         | <input type="checkbox"/>            | <input type="checkbox"/> | <i>No Swings</i>   |
| Swings are 24 inches apart.                                                                                                         | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Edges of seats are smooth and free from                                                                                             | <input type="checkbox"/>            | <input type="checkbox"/> |                    |



# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

L H Beach

Milford

| Slides                                                                     | Pass                                | Fail                     | Problem / Solution |
|----------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Slides are free of obstructions and protrusions.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipped with platforms to facilitate access to the sitting position.      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Platforms are equipped with guardrails or equivalent protective equipment. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Average incline is less than 30 degrees.                                   | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Exit regions are level.                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Metal slides are shaded to prevent overheating.                            | <input type="checkbox"/>            | <input type="checkbox"/> |                    |

| Climbing Equipment                                            | Pass                                | Fail                     | Problem / Solution |
|---------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Hand grips are secured and do not rotate.                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rope or chain ladders are anchored at both ends.              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Foot holds/rungs are in good condition and adequately spaced. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Seesaws                                                                                                               | Pass                     | Fail                     | Problem / Solution |
|-----------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------|
| Seesaws are free of cracks, corrosion, and other obvious structural defects.                                          | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground. | <input type="checkbox"/> | <input type="checkbox"/> | No Seesaws         |
| Fulcrums/pivot points are free of pinch or crush hazards.                                                             | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Handholds are provided at each seating position.                                                                      | <input type="checkbox"/> | <input type="checkbox"/> |                    |

Inspector name, signature, and completion date

Name: James B Carter

Signature: *[Handwritten Signature]*

Date: 3-5-24

**Pott Lavaca Playground Safety Checklist**  
(To be completed monthly.)

*LA Beach*

*Beach PL Grnd.*

| General Inspection                                                                                                                  | Pass | Fail | Problem / Solution |
|-------------------------------------------------------------------------------------------------------------------------------------|------|------|--------------------|
| Playground area is free of litter and debris.                                                                                       | /    | ☐    |                    |
| Playground area is free of anthills/hazardous insects or toxic plants.                                                              | /    | ☐    |                    |
| Playground area is free of holes and other tripping hazards.                                                                        | /    | ☐    |                    |
| Proper signage with rules, hours, and age-appropriate use is posted.                                                                | /    | ☐    |                    |
| Playground area is properly fenced.                                                                                                 | ☐    | ☐    | <i>N/A</i>         |
| Self-latching gate works as designed.                                                                                               | ☐    | ☐    | <i>N/A</i>         |
| Surfacing                                                                                                                           | Pass | Fail | Problem / Solution |
| Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch). | /    | ☐    | <i>Sand base</i>   |
| Surfacing material under and around equipment is adequate depth (6-12 inches).                                                      | /    | ☐    |                    |
| Surfacing material is free of glass, debris, or other foreign objects.                                                              | /    | ☐    |                    |
| Surfacing material is not compacting or deteriorating.                                                                              | /    | ☐    |                    |
| Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.                       | ☐    | ☐    | " "                |
| Proper drainage prevents water from forming puddles.                                                                                | ☐    | ☐    | " "                |
| Equipment Hazards                                                                                                                   | Pass | Fail | Problem / Solution |
| Equipment is not damaged or vandalized.                                                                                             | /    | ☐    |                    |
| Equipment is free from sharp points, corners, or edges.                                                                             | /    | ☐    |                    |
| Protective caps or plugs are not missing or damaged.                                                                                | /    | ☐    |                    |
| Equipment is free of potential clothing entanglement hazards.                                                                       | /    | ☐    |                    |
| Equipment free of pinch and crush points or exposed moving parts.                                                                   | /    | ☐    |                    |
| Equipment is free of rust, rot, cracks, and splinters.                                                                              | /    | ☐    |                    |
| Equipment is free of entrapments.                                                                                                   | /    | ☐    |                    |
| Equipment is safely anchored.                                                                                                       | /    | ☐    |                    |
| Swings                                                                                                                              | Pass | Fail | Problem / Solution |
| Hardware and chains are in good condition.                                                                                          | ☐    | ☐    |                    |
| Swings are a safe distance from other playground equipment.                                                                         | ☐    | ☐    | <i>None</i>        |
| Swings are 24 inches apart.                                                                                                         | ☐    | ☐    |                    |
| Edges of seats are smooth and free from                                                                                             | ☐    | ☐    |                    |

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Lighthouse Beach

Beach PL Grad-

| Slides                                                                     | Pass                                | Fail                     | Problem / Solution |
|----------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Slides are free of obstructions and protrusions.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipped with platforms to facilitate access to the sitting position.      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Platforms are equipped with guardrails or equivalent protective equipment. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Average incline is less than 30 degrees.                                   | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Exit regions are level.                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Metal slides are shaded to prevent overheating.                            | <input type="checkbox"/>            | <input type="checkbox"/> |                    |

| Climbing Equipment                                            | Pass                                | Fail                     | Problem / Solution |
|---------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Hand grips are secured and do not rotate.                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rope or chain ladders are anchored at both ends.              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Foot holds/rungs are in good condition and adequately spaced. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Seesaws                                                                                                               | Pass                     | Fail                     | Problem / Solution |
|-----------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------|
| Seesaws are free of cracks, corrosion, and other obvious structural defects.                                          | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground. | <input type="checkbox"/> | <input type="checkbox"/> | None               |
| Fulcrums/pivot points are free of pinch or crush hazards.                                                             | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Handholds are provided at each seating position.                                                                      | <input type="checkbox"/> | <input type="checkbox"/> |                    |

Inspector name, signature, and completion date

Name: James B Carter

Date: 3-5-24

Signature: *[Handwritten Signature]*

## Port Lavaca Playground Safety Checklist

(To be completed monthly.)

*LH Beach*

*Splash Pad*

| General Inspection                                                     | Pass                                | Fail                     | Problem / Solution |
|------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Playground area is free of litter and debris.                          | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Playground area is free of anthills/hazardous insects or toxic plants. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Playground area is free of holes and other tripping hazards.           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Proper signage with rules, hours, and age-appropriate use is posted.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Playground area is properly fenced.                                    | <input type="checkbox"/>            | <input type="checkbox"/> | <i>N/A</i>         |
| Self-latching gate works as designed.                                  | <input type="checkbox"/>            | <input type="checkbox"/> | <i>N/A</i>         |

| Surfacing                                                                                                                           | Pass                                | Fail                                | Problem / Solution                                     |
|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|--------------------------------------------------------|
| Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch). | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                                        |
| Surfacing material under and around equipment is adequate depth (6-12 inches).                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                                        |
| Surfacing material is free of glass, debris, or other foreign objects.                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                                        |
| Surfacing material is not compacting or deteriorating.                                                                              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <i>Tear in surface under <sup>Climbing</sup> Rings</i> |
| Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                                        |
| Proper drainage prevents water from forming puddles.                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                                        |

| Equipment Hazards                                                 | Pass                                | Fail                     | Problem / Solution |
|-------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Equipment is not damaged or vandalized.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free from sharp points, corners, or edges.           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Protective caps or plugs are not missing or damaged.              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free of potential clothing entanglement hazards.     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment free of pinch and crush points or exposed moving parts. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free of rust, rot, cracks, and splinters.            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free of entrapments.                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is safely anchored.                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Swings                                                      | Pass                     | Fail                     | Problem / Solution |
|-------------------------------------------------------------|--------------------------|--------------------------|--------------------|
| Hardware and chains are in good condition.                  | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Swings are a safe distance from other playground equipment. | <input type="checkbox"/> | <input type="checkbox"/> | <i>No Swings</i>   |
| Swings are 24 inches apart.                                 | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Edges of seats are smooth and free from                     | <input type="checkbox"/> | <input type="checkbox"/> |                    |

Port Lavaca Playground Safety Checklist  
(To be completed monthly.)

LH Beach

Splash Pad

| Slides                                                                     | Pass                                | Fail                     | Problem / Solution |
|----------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Slides are free of obstructions and protrusions.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipped with platforms to facilitate access to the sitting position.      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Platforms are equipped with guardrails or equivalent protective equipment. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Average incline is less than 30 degrees.                                   | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Exit regions are level.                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| <del>Metal slides are shaded to prevent overheating.</del>                 | <input type="checkbox"/>            | <input type="checkbox"/> |                    |

| Climbing Equipment                                            | Pass                                | Fail                     | Problem / Solution |
|---------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Hand grips are secured and do not rotate.                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rope or chain ladders are anchored at both ends.              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Foot holds/rungs are in good condition and adequately spaced. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Seesaws                                                                                                               | Pass                     | Fail                     | Problem / Solution |
|-----------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------|
| Seesaws are free of cracks, corrosion, and other obvious structural defects.                                          | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground. | <input type="checkbox"/> | <input type="checkbox"/> | None               |
| Fulcrums/pivot points are free of pinch or crush hazards.                                                             | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Handholds are provided at each seating position.                                                                      | <input type="checkbox"/> | <input type="checkbox"/> |                    |

Inspector name, signature, and completion date

Name: James B. Carter

Signature: *J Blin Carter*

Date: 3-5-24

## Port Lavaca Playground Safety Checklist

(To be completed monthly.)

*Bayfront*

*Playground*

| General Inspection                                                                                                                  | Pass                                | Fail                     | Problem / Solution |
|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Playground area is free of litter and debris.                                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Playground area is free of anthills/hazardous insects or toxic plants.                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Playground area is free of holes and other tripping hazards.                                                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Proper signage with rules, hours, and age-appropriate use is posted.                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Playground area is properly fenced.                                                                                                 | <input type="checkbox"/>            | <input type="checkbox"/> | <i>N/A</i>         |
| Self-latching gate works as designed.                                                                                               | <input type="checkbox"/>            | <input type="checkbox"/> | <i>N/A</i>         |
| Surfacing                                                                                                                           | Pass                                | Fail                     | Problem / Solution |
| Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch). | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material under and around equipment is adequate depth (6-12 inches).                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material is free of glass, debris, or other foreign objects.                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material is not compacting or deteriorating.                                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Proper drainage prevents water from forming puddles.                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment Hazards                                                                                                                   | Pass                                | Fail                     | Problem / Solution |
| Equipment is not damaged or vandalized.                                                                                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free from sharp points, corners, or edges.                                                                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Protective caps or plugs are not missing or damaged.                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free of potential clothing entanglement hazards.                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment free of pinch and crush points or exposed moving parts.                                                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free of rust, rot, cracks, and splinters.                                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is free of entrapments.                                                                                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is safely anchored.                                                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Swings                                                                                                                              | Pass                                | Fail                     | Problem / Solution |
| Hardware and chains are in good condition.                                                                                          | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Swings are a safe distance from other playground equipment.                                                                         | <input type="checkbox"/>            | <input type="checkbox"/> | <i>WONE</i>        |
| Swings are 24 inches apart.                                                                                                         | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Edges of seats are smooth and free from                                                                                             | <input type="checkbox"/>            | <input type="checkbox"/> |                    |

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Bayfront

Playground

| Slides                                                                     | Pass                                | Fail                     | Problem / Solution |
|----------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Slides are free of obstructions and protrusions.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipped with platforms to facilitate access to the sitting position.      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Platforms are equipped with guardrails or equivalent protective equipment. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Average incline is less than 30 degrees.                                   | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Exit regions are level.                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Metal slides are shaded to prevent overheating.                            | <input type="checkbox"/>            | <input type="checkbox"/> |                    |

| Climbing Equipment                                            | Pass                                | Fail                     | Problem / Solution |
|---------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Hand grips are secured and do not rotate.                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rope or chain ladders are anchored at both ends.              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Foot holds/rungs are in good condition and adequately spaced. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Seesaws                                                                                                               | Pass                     | Fail                     | Problem / Solution |
|-----------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------|
| Seesaws are free of cracks, corrosion, and other obvious structural defects.                                          | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground. | <input type="checkbox"/> | <input type="checkbox"/> | NONE               |
| Fulcrums/pivot points are free of pinch or crush hazards.                                                             | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Handholds are provided at each seating position.                                                                      | <input type="checkbox"/> | <input type="checkbox"/> |                    |

Inspector name, signature, and completion date

Name: James B Carter

Date: 3-5-24

Signature: [Handwritten Signature]

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

*George Adams*

| General Inspection                                                     | Pass                                | Fail                                | Problem / Solution |
|------------------------------------------------------------------------|-------------------------------------|-------------------------------------|--------------------|
| Playground area is free of litter and debris.                          | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                    |
| Playground area is free of anthills/hazardous insects or toxic plants. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                    |
| Playground area is free of holes and other tripping hazards.           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                    |
| Proper signage with rules, hours, and age-appropriate use is posted.   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                    |
| Playground area is properly fenced.                                    | <input type="checkbox"/>            | <input type="checkbox"/>            | N/A                |
| Self-latching gate works as designed.                                  | <input type="checkbox"/>            | <input type="checkbox"/>            | N/A                |

| Surfacing                                                                                                                           | Pass                                | Fail                     | Problem / Solution |
|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch). | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material under and around equipment is adequate depth (6-12 inches).                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material is free of glass, debris, or other foreign objects.                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Surfacing material is not compacting or deteriorating.                                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Proper drainage prevents water from forming puddles.                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Equipment Hazards                                                 | Pass                                | Fail                                | Problem / Solution              |
|-------------------------------------------------------------------|-------------------------------------|-------------------------------------|---------------------------------|
| Equipment is not damaged or vandalized.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                 |
| Equipment is free from sharp points, corners, or edges.           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                 |
| Protective caps or plugs are not missing or damaged.              | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                 |
| Equipment is free of potential clothing entanglement hazards.     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                 |
| Equipment free of pinch and crush points or exposed moving parts. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                 |
| Equipment is free of rust, rot, cracks, and splinters.            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Could use touchup (heads screw) |
| Equipment is free of entrapments.                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                 |
| Equipment is safely anchored.                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                 |

| Swings                                                      | Pass                                | Fail                     | Problem / Solution |
|-------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Hardware and chains are in good condition.                  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Swings are a safe distance from other playground equipment. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Swings are 24 inches apart.                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Edges of seats are smooth and free from                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |



# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

*George Adams*

| Slides                                                                     | Pass                                | Fail                     | Problem / Solution |
|----------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Slides are free of obstructions and protrusions.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipped with platforms to facilitate access to the sitting position.      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Platforms are equipped with guardrails or equivalent protective equipment. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Average incline is less than 30 degrees.                                   | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Exit regions are level.                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Metal slides are shaded to prevent overheating.                            | <input type="checkbox"/>            | <input type="checkbox"/> |                    |

| Climbing Equipment                                            | Pass                                | Fail                     | Problem / Solution |
|---------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Hand grips are secured and do not rotate.                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rope or chain ladders are anchored at both ends.              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Foot holds/rungs are in good condition and adequately spaced. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Seesaws                                                                                                               | Pass                                | Fail                     | Problem / Solution |
|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Seesaws are free of cracks, corrosion, and other obvious structural defects.                                          | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Fulcrums/pivot points are free of pinch or crush hazards.                                                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Handholds are provided at each seating position.                                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

Inspector name, signature, and completion date

Name: James B Carter

Date: 3-5-24

Signature: *[Handwritten Signature]*

## Port Lavaca Playground Safety Checklist

(To be completed monthly.)

*Wilson Park*

| General Inspection                                                     | Pass | Fail | Problem / Solution |
|------------------------------------------------------------------------|------|------|--------------------|
| Playground area is free of litter and debris.                          | ✓    | ☐    |                    |
| Playground area is free of anthills/hazardous insects or toxic plants. | ✓    | ☐    |                    |
| Playground area is free of holes and other tripping hazards.           | ✓    | ☐    |                    |
| Proper signage with rules, hours, and age-appropriate use is posted.   | ✓    | ☐    |                    |
| Playground area is properly fenced.                                    | ☐    | ☐    | N/A                |
| Self-latching gate works as designed.                                  | ☐    | ☐    | N/A                |

| Surfacing                                                                                                                           | Pass | Fail | Problem / Solution |
|-------------------------------------------------------------------------------------------------------------------------------------|------|------|--------------------|
| Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch). | ✓    | ☐    |                    |
| Surfacing material under and around equipment is adequate depth (6-12 inches).                                                      | ✓    | ☐    |                    |
| Surfacing material is free of glass, debris, or other foreign objects.                                                              | ✓    | ☐    |                    |
| Surfacing material is not compacting or deteriorating.                                                                              | ✓    | ☐    |                    |
| Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.                       | ✓    | ☐    |                    |
| Proper drainage prevents water from forming puddles.                                                                                | ✓    | ☐    |                    |

| Equipment Hazards                                                 | Pass | Fail | Problem / Solution        |
|-------------------------------------------------------------------|------|------|---------------------------|
| Equipment is not damaged or vandalized.                           | ✓    | ☐    |                           |
| Equipment is free from sharp points, corners, or edges.           | ✓    | ☐    |                           |
| Protective caps or plugs are not missing or damaged.              | ✓    | ☐    |                           |
| Equipment is free of potential clothing entanglement hazards.     | ☐    | ☐    |                           |
| Equipment free of pinch and crush points or exposed moving parts. | ✓    | ☐    |                           |
| Equipment is free of rust, rot, cracks, and splinters.            | ☐    | ✓    | Some bolt heads / Surface |
| Equipment is free of entrapments.                                 | ✓    | ☐    |                           |
| Equipment is safely anchored.                                     | ✓    | ☐    |                           |

| Swings                                                      | Pass | Fail | Problem / Solution |
|-------------------------------------------------------------|------|------|--------------------|
| Hardware and chains are in good condition.                  | ✓    | ☐    |                    |
| Swings are a safe distance from other playground equipment. | ✓    | ☐    |                    |
| Swings are 24 inches apart.                                 | ✓    | ☐    |                    |
| Edges of seats are smooth and free from                     | ✓    | ☐    |                    |

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

*Wilson Park*

| Slides                                                                     | Pass                                | Fail                     | Problem / Solution |
|----------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Slides are free of obstructions and protrusions.                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipped with platforms to facilitate access to the sitting position.      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Platforms are equipped with guardrails or equivalent protective equipment. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Average incline is less than 30 degrees.                                   | <input type="checkbox"/>            | <input type="checkbox"/> |                    |
| Exit regions are level.                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Metal slides are shaded to prevent overheating.                            | <input type="checkbox"/>            | <input type="checkbox"/> |                    |

| Climbing Equipment                                            | Pass                                | Fail                     | Problem / Solution |
|---------------------------------------------------------------|-------------------------------------|--------------------------|--------------------|
| Hand grips are secured and do not rotate.                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Rope or chain ladders are anchored at both ends.              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |
| Foot holds/rungs are in good condition and adequately spaced. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                    |

| Seesaws                                                                                                               | Pass                     | Fail                     | Problem / Solution |
|-----------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------|
| Seesaws are free of cracks, corrosion, and other obvious structural defects.                                          | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground. | <input type="checkbox"/> | <input type="checkbox"/> | <i>None</i>        |
| Fulcrums/pivot points are free of pinch or crush hazards.                                                             | <input type="checkbox"/> | <input type="checkbox"/> |                    |
| Handholds are provided at each seating position.                                                                      | <input type="checkbox"/> | <input type="checkbox"/> |                    |

Inspector name, signature, and completion date

Name: James B Carter

Date: 3-5-24

Signature: *[Handwritten Signature]*

# **COMMUNICATION**

**SUBJECT:** Receive update on park assignments from park board members.

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## **INFORMATION:**



# **COMMUNICATION**

**SUBJECT:** Receive financial status report on the Parks Recreation Department.

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## **INFORMATION:**

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #6.

503-BEACH OPERATING FUND  
 FINANCIAL SUMMARY

|                                           | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | BUDGET<br>ADJUSTMENT | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBRANCE | BUDEGT<br>BALANCE | % OF<br>BUDGET |
|-------------------------------------------|--------------------|-------------------|----------------------|-------------------|------------------------|----------------------|-------------------|----------------|
| <u>REVENUE SUMMARY</u>                    |                    |                   |                      |                   |                        |                      |                   |                |
| USER & SERVICE CHARGES                    | 230,000            | 230,000           | 0                    | 13,338.75         | 63,099.93              | 0.00                 | 166,900.07        | 27.43          |
| OTHER REVENUE                             | 4,500              | 4,500             | 0                    | 2,428.49          | 15,958.71              | 0.00 (               | 11,458.71)        | 354.64         |
| GRANT AND CONTRIBUTION R                  | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| INTERGOVERNMENTAL REVENUE                 | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| <b>TOTAL REVENUES</b>                     | <b>234,500</b>     | <b>234,500</b>    | <b>0</b>             | <b>15,767.24</b>  | <b>79,058.64</b>       | <b>0.00</b>          | <b>155,441.36</b> | <b>33.71</b>   |
| <u>EXPENDITURE SUMMARY</u>                |                    |                   |                      |                   |                        |                      |                   |                |
| TECHNOLOGY SERVICES                       | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| OPERATIONS                                | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| OPERATIONS                                | 210,294            | 210,294           | 0                    | 7,713.48          | 53,054.39              | 0.00                 | 157,239.61        | 25.23          |
| <b>TOTAL EXPENDITURES</b>                 | <b>210,294</b>     | <b>210,294</b>    | <b>0</b>             | <b>7,713.48</b>   | <b>53,054.39</b>       | <b>0.00</b>          | <b>157,239.61</b> | <b>25.23</b>   |
| <b>REVENUES OVER/(UNDER) EXPENDITURES</b> | <b>24,206</b>      | <b>24,206</b>     | <b>0</b>             | <b>8,053.76</b>   | <b>26,004.25</b>       | <b>0.00 (</b>        | <b>1,798.25)</b>  | <b>107.43</b>  |

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #6.

503-BEACH OPERATING FUND  
 REVENUES

|                                   | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | BUDGET<br>ADJUSTMENT | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBRANCE | BUDEGT<br>BALANCE | % OF<br>BUDGET |
|-----------------------------------|--------------------|-------------------|----------------------|-------------------|------------------------|----------------------|-------------------|----------------|
| <b>USER &amp; SERVICE CHARGES</b> |                    |                   |                      |                   |                        |                      |                   |                |
| 433.01 BEACH FEES                 | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| 433.10 R V RENTALS                | 230,000            | 230,000           | 0                    | 13,316.75         | 61,215.93              | 0.00                 | 168,784.07        | 26.62          |
| 433.30 PAVILLION RENTALS          | 0                  | 0                 | 0                    | 0.00              | 1,210.00               | 0.00                 | ( 1,210.00)       | 0.00           |
| 433.50 TENT RENTALS               | 0                  | 0                 | 0                    | 22.00             | 674.00                 | 0.00                 | ( 674.00)         | 0.00           |
| TOTAL USER & SERVICE CHARGES      | 230,000            | 230,000           | 0                    | 13,338.75         | 63,099.93              | 0.00                 | 166,900.07        | 27.43          |
| <b>OTHER REVENUE</b>              |                    |                   |                      |                   |                        |                      |                   |                |
| 451.01 INTEREST INCOME            | 2,000              | 2,000             | 0                    | 2,340.49          | 14,560.96              | 0.00                 | ( 12,560.96)      | 728.05         |
| 459.11 AUCTION PROCEEDS           | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| 459.12 TML REIMBURSEMENTS         | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| 459.71 WASHER-DRYER INCOME        | 2,500              | 2,500             | 0                    | 88.00             | 1,397.75               | 0.00                 | 1,102.25          | 55.91          |
| 459.90 MISCELLANEOUS              | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| 459.92 EQUITY BALANCE FORWARD     | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| TOTAL OTHER REVENUE               | 4,500              | 4,500             | 0                    | 2,428.49          | 15,958.71              | 0.00                 | ( 11,458.71)      | 354.64         |
| <b>GRANT AND CONTRIBUTION R</b>   |                    |                   |                      |                   |                        |                      |                   |                |
| 481.00 CAPITAL CONTRIBUTIONS      | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| TOTAL GRANT AND CONTRIBUTION R    | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| <b>INTERGOVERNMENTAL REVENUE</b>  |                    |                   |                      |                   |                        |                      |                   |                |
| 493.00.1 XFER IN - FUND 001       | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| TOTAL INTERGOVERNMENTAL REVENUE   | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| <b>TOTAL REVENUES</b>             | <b>234,500</b>     | <b>234,500</b>    | <b>0</b>             | <b>15,767.24</b>  | <b>79,058.64</b>       | <b>0.00</b>          | <b>155,441.36</b> | <b>33.71</b>   |



CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #6.

503-BEACH OPERATING FUND  
 TECHNOLOGY SERVICES  
 DEPARTMENTAL EXPENDITURES

|                               | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | BUDGET<br>ADJUSTMENT | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBRANCE | BUDEGT<br>BALANCE | % OF<br>BUDGET |
|-------------------------------|--------------------|-------------------|----------------------|-------------------|------------------------|----------------------|-------------------|----------------|
| <hr/>                         |                    |                   |                      |                   |                        |                      |                   |                |
| <u>SERVICES</u>               |                    |                   |                      |                   |                        |                      |                   |                |
| 50070536.503 CABLE & INTERNET | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| TOTAL SERVICES                | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| <hr/>                         |                    |                   |                      |                   |                        |                      |                   |                |
| TOTAL TECHNOLOGY SERVICES     | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| <hr/>                         |                    |                   |                      |                   |                        |                      |                   |                |

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #6.

503-BEACH OPERATING FUND  
 OPERATIONS  
 DEPARTMENTAL EXPENDITURES

|                                    | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | BUDGET<br>ADJUSTMENT | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBRANCE | BUDEGT<br>BALANCE | % OF<br>BUDGET |
|------------------------------------|--------------------|-------------------|----------------------|-------------------|------------------------|----------------------|-------------------|----------------|
| <u>PERSONNEL SERVICES</u>          |                    |                   |                      |                   |                        |                      |                   |                |
| 59800512.05 EMPLOYER SOCIAL SECURI | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| 59800512.10 EMPLOYER - TMRS        | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| 59800512.40 SAFETY PAY             | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| TOTAL PERSONNEL SERVICES           | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| <u>SERVICES</u>                    |                    |                   |                      |                   |                        |                      |                   |                |
| 59800532.06 HEALTH & FITNESS       | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| TOTAL SERVICES                     | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |
| <hr/>                              |                    |                   |                      |                   |                        |                      |                   |                |
| TOTAL OPERATIONS                   | 0                  | 0                 | 0                    | 0.00              | 0.00                   | 0.00                 | 0.00              | 0.00           |

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #6.

503-BEACH OPERATING FUND  
 OPERATIONS  
 DEPARTMENTAL EXPENDITURES

|                                       | ORIGINAL BUDGET | AMENDED BUDGET | BUDGET ADJUSTMENT | CURRENT PERIOD  | YEAR TO DATE ACTUAL | TOTAL ENCUMBRANCE | BUDEGT BALANCE   | % OF BUDGET  |
|---------------------------------------|-----------------|----------------|-------------------|-----------------|---------------------|-------------------|------------------|--------------|
| <b>PERSONNEL SERVICES</b>             |                 |                |                   |                 |                     |                   |                  |              |
| 51000511.01 SALARIES & WAGES          | 41,418          | 41,418         | 0                 | 2,720.00        | 12,528.15           | 0.00              | 28,889.85        | 30.25        |
| 51000511.06 SALARIES & WAGES-TEMP     | 0               | 0              | 0                 | 0.00            | 0.00                | 0.00              | 0.00             | 0.00         |
| 51000511.07 SALARIES & WAGES-OVERT    | 5,000           | 5,000          | 0                 | 89.25           | 565.08              | 0.00              | 4,434.92         | 11.30        |
| 51000512.05 EMPLOYER-SOCIAL SECURI    | 3,168           | 3,168          | 0                 | 184.79          | 1,121.81            | 0.00              | 2,046.19         | 35.41        |
| 51000512.10 EMPLOYER-T.M.R.S.         | 2,634           | 2,634          | 0                 | 183.45          | 865.78              | 0.00              | 1,768.22         | 32.87        |
| 51000512.20 GROUP H/D INS PREMIUMS    | 21,545          | 21,545         | 0                 | 611.29          | 3,056.39            | 0.00              | 18,488.61        | 14.19        |
| 51000512.30 WORKER'S COMPENSATION     | 1,013           | 1,013          | 0                 | 0.00            | 0.00                | 0.00              | 1,013.00         | 0.00         |
| <b>TOTAL PERSONNEL SERVICES</b>       | <b>74,778</b>   | <b>74,778</b>  | <b>0</b>          | <b>3,788.78</b> | <b>18,137.21</b>    | <b>0.00</b>       | <b>56,640.79</b> | <b>24.25</b> |
| <b>MATERIALS &amp; SUPPLIES</b>       |                 |                |                   |                 |                     |                   |                  |              |
| 51000521.01 OFFICE                    | 1,000           | 1,000          | 0                 | 0.00            | 0.00                | 0.00              | 1,000.00         | 0.00         |
| 51000523.01 FOOD                      | 0               | 0              | 0                 | 0.00            | 0.00                | 0.00              | 0.00             | 0.00         |
| 51000523.03 CLEANING & JANITORIAL     | 500             | 500            | 0                 | 19.92           | 93.14               | 0.00              | 406.86           | 18.63        |
| 51000524.19 COVID-19 EXPENDITURES     | 0               | 0              | 0                 | 0.00            | 0.00                | 0.00              | 0.00             | 0.00         |
| 51000526.01 GENERAL SAFETY & TOOLS    | 250             | 250            | 0                 | 0.00            | 88.56               | 0.00              | 161.44           | 35.42        |
| 51000528.03 NON-CAPITALIZED ASSETS    | 250             | 250            | 0                 | 0.00            | 0.00                | 0.00              | 250.00           | 0.00         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>2,000</b>    | <b>2,000</b>   | <b>0</b>          | <b>19.92</b>    | <b>181.70</b>       | <b>0.00</b>       | <b>1,818.30</b>  | <b>9.09</b>  |
| <b>SERVICES</b>                       |                 |                |                   |                 |                     |                   |                  |              |
| 51000532.01 AUDIT FEES                | 4,050           | 4,050          | 0                 | 0.00            | 0.00                | 0.00              | 4,050.00         | 0.00         |
| 51000532.06 HEALTH & FITNESS          | 0               | 0              | 0                 | 0.00            | ( 74.00)            | 0.00              | 74.00            | 0.00         |
| 51000532.07 LEGAL - REGULAR           | 0               | 0              | 0                 | 0.00            | 0.00                | 0.00              | 0.00             | 0.00         |
| 51000533.14 CONTRACTED SERVICES       | 1,500           | 1,500          | 0                 | 0.00            | 0.00                | 0.00              | 1,500.00         | 0.00         |
| 51000534.90 LEASES & RENTALS          | 0               | 0              | 0                 | 0.00            | 0.00                | 0.00              | 0.00             | 0.00         |
| 51000535.01 GENERAL LIABILITY INSU    | 5,259           | 5,259          | 0                 | 0.00            | 5,312.87            | 0.00              | ( 53.87)         | 101.02       |
| 51000535.10 WINDSTORM INS             | 8,500           | 8,500          | 0                 | 0.00            | 0.00                | 0.00              | 8,500.00         | 0.00         |
| 51000536.01 ELECTRICITY               | 35,000          | 35,000         | 0                 | 0.00            | 5,308.26            | 0.00              | 29,691.74        | 15.17        |
| 51000536.02 TELEPHONE                 | 550             | 550            | 0                 | 48.14           | 254.20              | 0.00              | 295.80           | 46.22        |
| 51000536.03 WATER                     | 30,000          | 30,000         | 0                 | 489.04          | 4,809.32            | 0.00              | 25,190.68        | 16.03        |
| 51000536.07 CABLE & INTERNET          | 0               | 0              | 0                 | 0.00            | 0.00                | 0.00              | 0.00             | 0.00         |
| 51000536.503 CABLE & INTERNET         | 0               | 0              | 0                 | 0.00            | 0.00                | 0.00              | 0.00             | 0.00         |
| <b>TOTAL SERVICES</b>                 | <b>84,859</b>   | <b>84,859</b>  | <b>0</b>          | <b>537.18</b>   | <b>15,610.65</b>    | <b>0.00</b>       | <b>69,248.35</b> | <b>18.40</b> |
| <b>MAINTENANCE</b>                    |                 |                |                   |                 |                     |                   |                  |              |
| 51000541.02 LANDSCAPING               | 0               | 0              | 0                 | 0.00            | 0.00                | 0.00              | 0.00             | 0.00         |
| 51000542.03 R & M- BUILDING           | 3,500           | 3,500          | 0                 | 159.97          | 1,364.04            | 0.00              | 2,135.96         | 38.97        |
| 51000543.04 R & M- IMPROVEMENT OTB    | 10,000          | 10,000         | 0                 | 24.59           | 3,478.80            | 0.00              | 6,521.20         | 34.79        |
| 51000544.50 R & M- FURNITURE & EQU    | 1,000           | 1,000          | 0                 | 347.88          | 347.88              | 0.00              | 652.12           | 34.79        |
| 51000544.55 R & M- VEHICLES & TRAI    | 0               | 0              | 0                 | 0.00            | 7.34                | 0.00              | ( 7.34)          | 0.00         |
| 51000544.65 R & M- MACHINERY & EQU    | 1,000           | 1,000          | 0                 | 304.45          | 750.25              | 0.00              | 249.75           | 75.03        |
| <b>TOTAL MAINTENANCE</b>              | <b>15,500</b>   | <b>15,500</b>  | <b>0</b>          | <b>836.89</b>   | <b>5,948.31</b>     | <b>0.00</b>       | <b>9,551.69</b>  | <b>38.38</b> |

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2024

Item #6.

503-BEACH OPERATING FUND  
 OPERATIONS  
 DEPARTMENTAL EXPENDITURES

|                                     | ORIGINAL BUDGET        | AMENDED BUDGET | BUDGET ADJUSTMENT | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBRANCE | BUDEGT BALANCE | % OF BUDGET      |
|-------------------------------------|------------------------|----------------|-------------------|----------------|---------------------|-------------------|----------------|------------------|
| <b>SUNDRY</b>                       |                        |                |                   |                |                     |                   |                |                  |
| 51000553.01                         | XFER OUT- FD 001- ADM  | 6,157          | 6,157             | 0              | 513.08              | 2,565.40          | 0.00           | 3,591.60 41.67   |
| 51000553.04                         | XFER OUT- FD 218 PIER  | 0              | 0                 | 0              | 0.00                | 0.00              | 0.00           | 0.00             |
| 51000553.17                         | XFER OUT- FD 162 DREDG | 15,000         | 15,000            | 0              | 1,250.00            | 6,250.00          | 0.00           | 8,750.00 41.67   |
| 51000554.01                         | CASH OVER/SHORT        | 0              | 0                 | 0              | 0.00                | 0.00              | 0.00           | 0.00             |
| 51000554.81                         | DEPRECIATION EXPENSE   | 0              | 0                 | 0              | 0.00                | 0.00              | 0.00           | 0.00             |
| 51000554.83                         | LOSS ON DISPOSAL OF AS | 0              | 0                 | 0              | 0.00                | 0.00              | 0.00           | 0.00             |
| 51000554.90                         | MISCELLANEOUS          | 0              | 0                 | 0              | 0.00                | 120.00            | 0.00 (         | 120.00) 0.00     |
| 51000554.91                         | CREDIT CARD FEES       | 6,000          | 6,000             | 0              | 384.13              | 2,237.82          | 0.00           | 3,762.18 37.30   |
| 51000554.95                         | RV BOOKING FEES        | 6,000          | 6,000             | 0              | 383.50              | 2,003.30          | 0.00           | 3,996.70 33.39   |
| TOTAL SUNDRY                        |                        | 33,157         | 33,157            | 0              | 2,530.71            | 13,176.52         | 0.00           | 19,980.48 39.74  |
| <b>CAPITAL EXPENDITURES</b>         |                        |                |                   |                |                     |                   |                |                  |
| 51000561.02                         | LAND & IMPROVEMENTS OT | 0              | 0                 | 0              | 0.00                | 0.00              | 0.00           | 0.00             |
| 51000562.03                         | CE- BUILDING & IMPROVE | 0              | 0                 | 0              | 0.00                | 0.00              | 0.00           | 0.00             |
| 51000563.05                         | CE- INFRASTRUCTURE     | 0              | 0                 | 0              | 0.00                | 0.00              | 0.00           | 0.00             |
| TOTAL CAPITAL EXPENDITURES          |                        | 0              | 0                 | 0              | 0.00                | 0.00              | 0.00           | 0.00             |
| TOTAL OPERATIONS                    |                        | 210,294        | 210,294           | 0              | 7,713.48            | 53,054.39         | 0.00           | 157,239.61 25.23 |
| TOTAL EXPENDITURES                  |                        | 210,294        | 210,294           | 0              | 7,713.48            | 53,054.39         | 0.00           | 157,239.61 0.00  |
| REVENUES OVER/ (UNDER) EXPENDITURES |                        | 24,206         | 24,206            | 0              | 8,053.76            | 26,004.25         | 0.00 (         | 1,798.25) 107.43 |

\*\*\* END OF REPORT \*\*\*

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== BALANCE

Item #6.

| -----       |                                 |        |       |  |                                  |                       |          |     |          |           |
|-------------|---------------------------------|--------|-------|--|----------------------------------|-----------------------|----------|-----|----------|-----------|
| 51000511.01 | SALARIES & WAGES                |        |       |  |                                  |                       |          |     |          |           |
|             | B E G I N N I N G B A L A N C E |        |       |  |                                  |                       |          |     |          |           |
|             |                                 |        |       |  |                                  |                       |          |     | 9,808.15 |           |
| 2/02/24     | 1/31                            | P06453 | PYEXP |  | 01586 BI-WEEKLY & SALARY PAYROLL |                       |          |     | 1,360.00 | 11,168.15 |
| 2/16/24     | 2/13                            | P06456 | PYEXP |  | 01587 BI-WEEKLY & SALARY PAYROLL |                       |          |     | 1,360.00 | 12,528.15 |
|             |                                 |        |       |  | =====                            | FEBRUARY ACTIVITY DB: | 2,720.00 | CR: | 0.00     | 2,720.00  |

| -----       |                                 |        |       |  |                                  |                       |       |     |       |        |
|-------------|---------------------------------|--------|-------|--|----------------------------------|-----------------------|-------|-----|-------|--------|
| 51000511.07 | SALARIES & WAGES-OVERTIME       |        |       |  |                                  |                       |       |     |       |        |
|             | B E G I N N I N G B A L A N C E |        |       |  |                                  |                       |       |     |       |        |
|             |                                 |        |       |  |                                  |                       |       |     |       | 475.83 |
| 2/16/24     | 2/13                            | P06456 | PYEXP |  | 01587 BI-WEEKLY & SALARY PAYROLL |                       |       |     | 89.25 | 565.08 |
|             |                                 |        |       |  | =====                            | FEBRUARY ACTIVITY DB: | 89.25 | CR: | 0.00  | 89.25  |

| -----       |                                 |        |             |  |                            |                       |        |     |       |          |
|-------------|---------------------------------|--------|-------------|--|----------------------------|-----------------------|--------|-----|-------|----------|
| 51000512.05 | EMPLOYER-SOCIAL SECURITY        |        |             |  |                            |                       |        |     |       |          |
|             | B E G I N N I N G B A L A N C E |        |             |  |                            |                       |        |     |       |          |
|             |                                 |        |             |  |                            |                       |        |     |       | 937.02   |
| 2/13/24     | 2/13                            | A37811 | DFT: 000572 |  | 11190 FICA WITHHOLDING     | 100011                |        |     | 86.87 | 1,023.89 |
|             |                                 |        |             |  | INTERNAL REVENUE SERVICE   | INV# T3 202402130551  | /PO#   |     |       |          |
| 2/13/24     | 2/13                            | A37811 | DFT: 000572 |  | 11190 MEDICARE WITHHOLDING | 100011                |        |     | 20.32 | 1,044.21 |
|             |                                 |        |             |  | INTERNAL REVENUE SERVICE   | INV# T4 202402130551  | /PO#   |     |       |          |
| 2/28/24     | 2/28                            | A38159 | DFT: 000583 |  | 11203 FICA WITHHOLDING     | 100011                |        |     | 62.89 | 1,107.10 |
|             |                                 |        |             |  | INTERNAL REVENUE SERVICE   | INV# T3 202402280573  | /PO#   |     |       |          |
| 2/28/24     | 2/28                            | A38159 | DFT: 000583 |  | 11203 MEDICARE WITHHOLDING | 100011                |        |     | 14.71 | 1,121.81 |
|             |                                 |        |             |  | INTERNAL REVENUE SERVICE   | INV# T4 202402280573  | /PO#   |     |       |          |
|             |                                 |        |             |  | =====                      | FEBRUARY ACTIVITY DB: | 184.79 | CR: | 0.00  | 184.79   |

| -----       |                                 |        |             |  |                       |                       |        |     |       |        |
|-------------|---------------------------------|--------|-------------|--|-----------------------|-----------------------|--------|-----|-------|--------|
| 51000512.10 | EMPLOYER-T.M.R.S.               |        |             |  |                       |                       |        |     |       |        |
|             | B E G I N N I N G B A L A N C E |        |             |  |                       |                       |        |     |       |        |
|             |                                 |        |             |  |                       |                       |        |     |       | 682.33 |
| 2/02/24     | 3/05                            | A38511 | DFT: 000598 |  | 11197 TMRS-RETIREMENT | 100008                |        |     | 88.81 | 771.14 |
|             |                                 |        |             |  | TEXAS MUNICIPAL       | INV# 110202401310541  | /PO#   |     |       |        |
| 2/16/24     | 3/05                            | A38512 | DFT: 000598 |  | 11197 TMRS-RETIREMENT | 100008                |        |     | 94.64 | 865.78 |
|             |                                 |        |             |  | TEXAS MUNICIPAL       | INV# 110202402130551  | /PO#   |     |       |        |
|             |                                 |        |             |  | =====                 | FEBRUARY ACTIVITY DB: | 183.45 | CR: | 0.00  | 183.45 |

| -----       |                                 |        |             |  |                               |                      |      |  |       |          |
|-------------|---------------------------------|--------|-------------|--|-------------------------------|----------------------|------|--|-------|----------|
| 51000512.20 | GROUP H/D INS PREMIUMS          |        |             |  |                               |                      |      |  |       |          |
|             | B E G I N N I N G B A L A N C E |        |             |  |                               |                      |      |  |       |          |
|             |                                 |        |             |  |                               |                      |      |  |       | 2,445.10 |
| 2/02/24     | 3/05                            | A38521 | CHK: 065146 |  | 11197 HEALTH/DENTAL INSURANCE | 100419               |      |  | 12.20 | 2,457.30 |
|             |                                 |        |             |  | TML - IEBP                    | INV# 1ED202401310541 | /PO# |  |       |          |

FUN00237 : 503-BEACH OPERATING FUND

PERIOD TO USE: Feb-2024 THRU Feb-2024

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

Item #6.

| POST    | DATE | TRAN # | REFERENCE   | PACKET=====DESCRIPTION=====   | VEND   | INV/PO/JE #          | NOTE | =====AMOUNT===== | =====BALANC |
|---------|------|--------|-------------|-------------------------------|--------|----------------------|------|------------------|-------------|
| 2/02/24 | 3/05 | A38523 | CHK: 065146 | 11197 HEALTH/DENTAL INSURANCE | 100419 |                      |      | 293.17           | 2,750.47    |
|         |      |        |             | TML - IEBP                    |        | INV# 1EM202401310541 | /PO# |                  |             |
| 2/16/24 | 3/05 | A38522 | CHK: 065146 | 11197 HEALTH/DENTAL INSURANCE | 100419 |                      |      | 12.20            | 2,762.67    |
|         |      |        |             | TML - IEBP                    |        | INV# 1ED202402130551 | /PO# |                  |             |
| 2/16/24 | 3/05 | A38524 | CHK: 065146 | 11197 HEALTH/DENTAL INSURANCE | 100419 |                      |      | 293.17           | 3,055.84    |
|         |      |        |             | TML - IEBP                    |        | INV# 1EM202402130551 | /PO# |                  |             |
| 2/20/24 | 3/05 | A38518 | CHK: 065146 | 11197 HEALTH INSURANCE        | 100419 |                      |      | 0.00             | 3,055.84    |
|         |      |        |             | TML - IEBP                    |        | INV# PPORTLA12403    | /PO# |                  |             |
| 2/20/24 | 3/05 | A38535 | CHK: 065146 | 11197 COBRA ADMIN FEE         | 100419 |                      |      | 0.55             | 3,056.39    |
|         |      |        |             | TML - IEBP                    |        | INV# PPOORTLA12403   | /PO# |                  |             |
|         |      |        |             | =====                         |        |                      |      |                  |             |
|         |      |        |             | FEBRUARY ACTIVITY DB:         | 611.29 | CR:                  | 0.00 | 611.29           |             |

51000523.03 CLEANING & JANITORIAL  
B E G I N N I N G B A L A N C E 73.22

|         |      |        |             |                         |        |             |      |       |       |
|---------|------|--------|-------------|-------------------------|--------|-------------|------|-------|-------|
| 2/14/24 | 2/14 | A37912 | DFT: 000576 | 11185 CLEANING SUPPLIES | 100461 |             |      | 19.92 | 93.14 |
|         |      |        |             | CAPITAL ONE             |        | INV# 002184 | /PO# |       |       |
|         |      |        |             | =====                   |        |             |      |       |       |
|         |      |        |             | FEBRUARY ACTIVITY DB:   | 19.92  | CR:         | 0.00 | 19.92 |       |

51000536.02 TELEPHONE  
B E G I N N I N G B A L A N C E 206.06

|         |      |        |             |                                |        |                         |      |       |        |
|---------|------|--------|-------------|--------------------------------|--------|-------------------------|------|-------|--------|
| 2/28/24 | 2/29 | A38336 | CHK: 065080 | 11198 PHONE CHARGES FEBRUARY 2 | 102882 |                         |      | 48.14 | 254.20 |
|         |      |        |             | FRONTIER SOUTHWEST INC         |        | INV# 18830907065/022024 | /PO# |       |        |
|         |      |        |             | =====                          |        |                         |      |       |        |
|         |      |        |             | FEBRUARY ACTIVITY DB:          | 48.14  | CR:                     | 0.00 | 48.14 |        |

51000536.03 WATER  
B E G I N N I N G B A L A N C E 4,320.28

|         |      |        |             |                                |        |              |      |        |          |
|---------|------|--------|-------------|--------------------------------|--------|--------------|------|--------|----------|
| 2/28/24 | 2/29 | A38250 | CHK: 065113 | 11198 WATER/ SEWER FEBRUARY202 | 100335 |              |      | 489.04 | 4,809.32 |
|         |      |        |             | PORT LAVACA, CITY OF           |        | INV# 02/2024 | /PO# |        |          |
|         |      |        |             | =====                          |        |              |      |        |          |
|         |      |        |             | FEBRUARY ACTIVITY DB:          | 489.04 | CR:          | 0.00 | 489.04 |          |

51000542.03 R & M- BUILDING  
B E G I N N I N G B A L A N C E 1,204.07

|         |      |        |             |                       |        |             |      |        |          |
|---------|------|--------|-------------|-----------------------|--------|-------------|------|--------|----------|
| 2/14/24 | 2/14 | A37933 | CHK: 064944 | 11185 KEYPAD LOCK     | 101258 |             |      | 149.99 | 1,354.06 |
|         |      |        |             | ACE HARDWARE          |        | INV# 184211 | /PO# |        |          |
| 2/14/24 | 2/14 | A37969 | CHK: 064944 | 11185 FAUCET PARTS    | 101258 |             |      | 9.98   | 1,364.04 |
|         |      |        |             | ACE HARDWARE          |        | INV# 184778 | /PO# |        |          |
|         |      |        |             | =====                 |        |             |      |        |          |
|         |      |        |             | FEBRUARY ACTIVITY DB: | 159.97 | CR:         | 0.00 | 159.97 |          |

Item #6.

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== BALANC

| POST        | DATE | TRAN # | REFERENCE   | PACKET | DESCRIPTION                                                     | VEND | INV/PO/JE #      | NOTE     | AMOUNT   | BALANCE  |
|-------------|------|--------|-------------|--------|-----------------------------------------------------------------|------|------------------|----------|----------|----------|
| 51000543.04 |      |        |             |        | R & M- IMPROVEMENT OTB<br>B E G I N N I N G B A L A N C E       |      |                  |          |          | 3,454.21 |
| 2/14/24     | 2/14 | A37970 | CHK: 064944 |        | 11185 CAP                                                       |      | 101258           |          | 1.79     | 3,456.00 |
|             |      |        |             |        | ACE HARDWARE                                                    |      | INV# 184781      | /PO#     |          |          |
| 2/14/24     | 2/14 | A38008 | CHK: 064958 |        | 11185 NUT                                                       |      | 102035           |          | 22.80    | 3,478.80 |
|             |      |        |             |        | COASTAL NAIL & TOOL LLC                                         |      | INV# 2402-151745 | /PO#     |          |          |
|             |      |        |             |        | ===== FEBRUARY ACTIVITY DB:                                     |      | 24.59            | CR: 0.00 | 24.59    |          |
| 51000544.50 |      |        |             |        | R & M- FURNITURE & EQUIPMENT<br>B E G I N N I N G B A L A N C E |      |                  |          |          | 0.00     |
| 2/14/24     | 2/14 | A37916 | DFT: 000576 |        | 11185 LIGHTHOUSE BEACH REC ROO                                  |      | 100461           |          | 347.88   | 347.88   |
|             |      |        |             |        | CAPITAL ONE                                                     |      | INV# 02319       | /PO#     |          |          |
|             |      |        |             |        | ===== FEBRUARY ACTIVITY DB:                                     |      | 347.88           | CR: 0.00 | 347.88   |          |
| 51000544.65 |      |        |             |        | R & M- MACHINERY & EQUIPMENT<br>B E G I N N I N G B A L A N C E |      |                  |          |          | 445.80   |
| 2/14/24     | 2/14 | A38058 | CHK: 064949 |        | 11185 REPAIR TO WASHER                                          |      | 104159           |          | 304.45   | 750.25   |
|             |      |        |             |        | ALLIANCE DISTRIBUTION HOL                                       |      | INV# 6001829510  | /PO#     |          |          |
|             |      |        |             |        | ===== FEBRUARY ACTIVITY DB:                                     |      | 304.45           | CR: 0.00 | 304.45   |          |
| 51000553.01 |      |        |             |        | XFER OUT- FD 001- ADMIN CHG<br>B E G I N N I N G B A L A N C E  |      |                  |          |          | 2,052.32 |
| 2/29/24     | 2/29 | B47856 |             |        | 20665 ADMINISTRATIVE FEES                                       |      | JE# 028469       |          | 513.08   | 2,565.40 |
|             |      |        |             |        | ===== FEBRUARY ACTIVITY DB:                                     |      | 513.08           | CR: 0.00 | 513.08   |          |
| 51000553.17 |      |        |             |        | XFER OUT- FD 162 DREDGING<br>B E G I N N I N G B A L A N C E    |      |                  |          |          | 5,000.00 |
| 2/29/24     | 2/29 | B47857 |             |        | 20665 DREDGING                                                  |      | JE# 028470       |          | 1,250.00 | 6,250.00 |
|             |      |        |             |        | ===== FEBRUARY ACTIVITY DB:                                     |      | 1,250.00         | CR: 0.00 | 1,250.00 |          |
| 51000554.91 |      |        |             |        | CREDIT CARD FEES<br>B E G I N N I N G B A L A N C E             |      |                  |          |          | 1,853.69 |





SELECTION CRITERIA

Item #6.

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FISCAL YEAR: Oct-2023 / Sep-2024  
 FUND: Include: 503  
 PERIOD TO USE: Feb-2024 THRU Feb-2024  
 TRANSACTIONS: BOTH

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ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ  
 DEPARTMENT RANGE: 1000 THRU 1000  
 ACTIVE FUNDS ONLY: NO  
 ACTIVE ACCOUNT ONLY: NO  
 INCLUDE RESTRICTED ACCOUNTS: NO  
 DIGIT SELECTION:

-----

PRINT OPTIONS                      DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES  
 PRINT ENCUMBRANCES: NO  
 PRINT VENDOR NAME: YES  
 PRINT PROJECTS: NO  
 PRINT JOURNAL ENTRY NOTES: NO  
 PRINT MONTHLY TOTALS: YES  
 PRINT GRAND TOTALS: NO  
 PRINT: INVOICE/PO #  
 PAGE BREAK BY: NONE

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\*\*\* END OF REPORT \*\*\*

Item #6.

50501511.01 SALARIES & WAGES  
B E G I N N I N G B A L A N C E 65,097.60

2/02/24 1/31 P06453 PYEXP 01586 BI-WEEKLY & SALARY PAYROLL 8,695.73 73,793.33  
2/16/24 2/13 P06456 PYEXP 01587 BI-WEEKLY & SALARY PAYROLL 8,497.23 82,290.56  
===== FEBRUARY ACTIVITY DB: 17,192.96 CR: 0.00 17,192.96

50501511.07 SALARIES & WAGES-OVERTIME  
B E G I N N I N G B A L A N C E 6,751.37

2/02/24 1/31 P06453 PYEXP 01586 BI-WEEKLY & SALARY PAYROLL 346.28 7,097.65  
2/16/24 2/13 P06456 PYEXP 01587 BI-WEEKLY & SALARY PAYROLL 693.50 7,791.15  
===== FEBRUARY ACTIVITY DB: 1,039.78 CR: 0.00 1,039.78

50501512.05 EMPLOYER-SOCIAL SECURITY  
B E G I N N I N G B A L A N C E 6,057.35

2/13/24 2/13 A37811 DFT: 000572 11190 FICA WITHHOLDING 100011 523.89 6,581.24  
INTERNAL REVENUE SERVICE INV# T3 202402130551 /PO#  
2/13/24 2/13 A37811 DFT: 000572 11190 MEDICARE WITHHOLDING 100011 122.52 6,703.76  
INTERNAL REVENUE SERVICE INV# T4 202402130551 /PO#  
2/28/24 2/28 A38159 DFT: 000583 11203 FICA WITHHOLDING 100011 549.94 7,253.70  
INTERNAL REVENUE SERVICE INV# T3 202402280573 /PO#  
2/28/24 2/28 A38159 DFT: 000583 11203 MEDICARE WITHHOLDING 100011 128.61 7,382.31  
INTERNAL REVENUE SERVICE INV# T4 202402280573 /PO#  
===== FEBRUARY ACTIVITY DB: 1,324.96 CR: 0.00 1,324.96

50501512.10 EMPLOYER-T.M.R.S.  
B E G I N N I N G B A L A N C E 4,621.53

2/02/24 3/05 A38511 DFT: 000598 11197 TMRS-RETIREMENT 100008 590.45 5,211.98  
TEXAS MUNICIPAL INV# 110202401310541 /PO#  
2/16/24 3/05 A38512 DFT: 000598 11197 TMRS-RETIREMENT 100008 600.15 5,812.13  
TEXAS MUNICIPAL INV# 110202402130551 /PO#  
===== FEBRUARY ACTIVITY DB: 1,190.60 CR: 0.00 1,190.60

50501512.20 GROUP H/D INS PREMIUMS  
B E G I N N I N G B A L A N C E 25,936.74

2/02/24 3/05 A38521 CHK: 065146 11197 HEALTH/DENTAL INSURANCE 100419 12.20 25,948.94  
TML - IEBP INV# 1ED202401310541 /PO#

FUN00237 : 001-GENERAL FUND

PERIOD TO USE: Feb-2024 THRU Feb-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

Item #6.

| POST    | DATE | TRAN # | REFERENCE   | PACKET===== | DESCRIPTION=====        | VEND     | INV/PO/JE #          | NOTE | =====AMOUNT===== | =====BALANCE===== |
|---------|------|--------|-------------|-------------|-------------------------|----------|----------------------|------|------------------|-------------------|
| 2/02/24 | 3/05 | A38523 | CHK: 065146 | 11197       | HEALTH/DENTAL INSURANCE | 100419   |                      |      | 293.17           | 26,242.11         |
|         |      |        |             | TML - IEBP  |                         |          | INV# 1EM202401310541 | /PO# |                  |                   |
| 2/02/24 | 3/05 | A38527 | CHK: 065146 | 11197       | HEALTH/DENTAL INSURANCE | 100419   |                      |      | 125.28           | 26,367.39         |
|         |      |        |             | TML - IEBP  |                         |          | INV# 1FD202401310541 | /PO# |                  |                   |
| 2/02/24 | 3/05 | A38529 | CHK: 065146 | 11197       | HEALTH/DENTAL INSURANCE | 100419   |                      |      | 1,695.74         | 28,063.13         |
|         |      |        |             | TML - IEBP  |                         |          | INV# 1FM202401310541 | /PO# |                  |                   |
| 2/02/24 | 3/05 | A38533 | CHK: 065146 | 11197       | HEALTH/DENTAL INSURANCE | 100419   |                      |      | 1,112.72         | 29,175.85         |
|         |      |        |             | TML - IEBP  |                         |          | INV# 1SM202401310541 | /PO# |                  |                   |
| 2/16/24 | 3/05 | A38522 | CHK: 065146 | 11197       | HEALTH/DENTAL INSURANCE | 100419   |                      |      | 12.20            | 29,188.05         |
|         |      |        |             | TML - IEBP  |                         |          | INV# 1ED202402130551 | /PO# |                  |                   |
| 2/16/24 | 3/05 | A38524 | CHK: 065146 | 11197       | HEALTH/DENTAL INSURANCE | 100419   |                      |      | 293.17           | 29,481.22         |
|         |      |        |             | TML - IEBP  |                         |          | INV# 1EM202402130551 | /PO# |                  |                   |
| 2/16/24 | 3/05 | A38528 | CHK: 065146 | 11197       | HEALTH/DENTAL INSURANCE | 100419   |                      |      | 125.28           | 29,606.50         |
|         |      |        |             | TML - IEBP  |                         |          | INV# 1FD202402130551 | /PO# |                  |                   |
| 2/16/24 | 3/05 | A38530 | CHK: 065146 | 11197       | HEALTH/DENTAL INSURANCE | 100419   |                      |      | 1,695.74         | 31,302.24         |
|         |      |        |             | TML - IEBP  |                         |          | INV# 1FM202402130551 | /PO# |                  |                   |
| 2/16/24 | 3/05 | A38534 | CHK: 065146 | 11197       | HEALTH/DENTAL INSURANCE | 100419   |                      |      | 1,112.72         | 32,414.96         |
|         |      |        |             | TML - IEBP  |                         |          | INV# 1SM202402130551 | /PO# |                  |                   |
| 2/20/24 | 3/05 | A38518 | CHK: 065146 | 11197       | HEALTH INSURANCE        | 100419   |                      |      | 0.07             | 32,415.03         |
|         |      |        |             | TML - IEBP  |                         |          | INV# PPORTLA12403    | /PO# |                  |                   |
| 2/20/24 | 3/05 | A38535 | CHK: 065146 | 11197       | COBRA ADMIN FEE         | 100419   |                      |      | 6.01             | 32,421.04         |
|         |      |        |             | TML - IEBP  |                         |          | INV# PPOORTLA12403   | /PO# |                  |                   |
|         |      |        |             | =====       | FEBRUARY ACTIVITY DB:   | 6,484.30 | CR:                  | 0.00 | 6,484.30         |                   |

50501512.30 WORKER'S COMPENSATION  
B E G I N N I N G B A L A N C E 4,430.98

|         |      |        |             |                            |                       |        |                  |      |        |          |
|---------|------|--------|-------------|----------------------------|-----------------------|--------|------------------|------|--------|----------|
| 2/14/24 | 2/14 | A37908 | CHK: 065012 | 11185                      | INSURANCE             | 100418 |                  |      | 476.08 | 4,907.06 |
|         |      |        |             | TML INTERGOVERNMENTAL RISK |                       |        | INV# 9059/022024 | /PO# |        |          |
|         |      |        |             | =====                      | FEBRUARY ACTIVITY DB: | 476.08 | CR:              | 0.00 | 476.08 |          |

50501523.03 CLEANING & JANITORIAL  
B E G I N N I N G B A L A N C E 6,097.76

|         |      |        |             |                          |                       |          |              |      |          |          |
|---------|------|--------|-------------|--------------------------|-----------------------|----------|--------------|------|----------|----------|
| 2/14/24 | 2/14 | A37878 | CHK: 064980 | 11185                    | CLEANING SUPPLIES     | 100190   |              |      | 1,298.98 | 7,396.74 |
|         |      |        |             | GULF COAST PAPER COMPANY |                       |          | INV# 2499353 | /PO# |          |          |
|         |      |        |             | =====                    | FEBRUARY ACTIVITY DB: | 1,298.98 | CR:          | 0.00 | 1,298.98 |          |

50501524.01 UNIFORMS  
B E G I N N I N G B A L A N C E 641.28

|         |      |        |             |                     |          |        |                 |      |       |        |
|---------|------|--------|-------------|---------------------|----------|--------|-----------------|------|-------|--------|
| 2/14/24 | 2/14 | A37856 | CHK: 064956 | 11185               | UNIFORMS | 100109 |                 |      | 41.52 | 682.80 |
|         |      |        |             | CINTAS - R.U.S., LP |          |        | INV# 4180567686 | /PO# |       |        |

FUN00237 : 001-GENERAL FUND

PERIOD TO USE: Feb-2024 THRU Feb-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

Item #6.

| POST    | DATE | TRAN # | REFERENCE   | PACKET | DESCRIPTION           | VEND | INV/PO/JE #     | NOTE | AMOUNT | BALANCE |
|---------|------|--------|-------------|--------|-----------------------|------|-----------------|------|--------|---------|
| 2/14/24 | 2/14 | A37861 | CHK: 064956 | 11185  | UNIFORMS              |      | 100109          |      | 41.52  | 724.32  |
|         |      |        |             |        | CINTAS - R.U.S., LP   |      | INV# 4181286049 | /PO# |        |         |
| 2/28/24 | 2/29 | A38219 | CHK: 065060 | 11198  | UNIFORMS              |      | 100109          |      | 41.52  | 765.84  |
|         |      |        |             |        | CINTAS - R.U.S., LP   |      | INV# 4182002904 | /PO# |        |         |
| 2/28/24 | 2/29 | A38225 | CHK: 065060 | 11198  | UNIFORMS              |      | 100109          |      | 41.52  | 807.36  |
|         |      |        |             |        | CINTAS - R.U.S., LP   |      | INV# 4182720291 | /PO# |        |         |
| 2/28/24 | 2/29 | A38231 | CHK: 065060 | 11198  | UNIFORMS              |      | 100109          |      | 42.78  | 850.14  |
|         |      |        |             |        | CINTAS - R.U.S., LP   |      | INV# 4183442207 | /PO# |        |         |
|         |      |        |             |        | FEBRUARY ACTIVITY DB: |      | 208.86          | CR:  | 0.00   | 208.86  |

50501525.01 FUEL  
 B E G I N N I N G B A L A N C E 2,998.07

|         |      |        |             |       |                           |  |              |      |        |          |
|---------|------|--------|-------------|-------|---------------------------|--|--------------|------|--------|----------|
| 2/28/24 | 2/29 | A38311 | CHK: 065081 | 11198 | FUEL FEBRUARY 2024        |  | 102490       |      | 655.78 | 3,653.85 |
|         |      |        |             |       | U.S. BANK NATIONAL ASSOCI |  | INV# 02/2024 | /PO# |        |          |
|         |      |        |             |       | FEBRUARY ACTIVITY DB:     |  | 655.78       | CR:  | 0.00   | 655.78   |

50501526.01 GENERAL SAFETY & TOOLS  
 B E G I N N I N G B A L A N C E 885.10

|         |      |        |             |       |                          |  |                  |      |        |          |
|---------|------|--------|-------------|-------|--------------------------|--|------------------|------|--------|----------|
| 2/14/24 | 2/14 | A37872 | CHK: 064972 | 11185 | GAS CAN                  |  | 100163           |      | 69.69  | 954.79   |
|         |      |        |             |       | FASTENAL COMPANY         |  | INV# TXPOT266580 | /PO# |        |          |
| 2/14/24 | 2/14 | A37957 | CHK: 064944 | 11185 | GLOVES, LIGHT, & CLIP    |  | 101258           |      | 107.95 | 1,062.74 |
|         |      |        |             |       | ACE HARDWARE             |  | INV# 184603      | /PO# |        |          |
| 2/14/24 | 2/14 | A37964 | CHK: 064944 | 11185 | PIPE CUTTER              |  | 101258           |      | 21.99  | 1,084.73 |
|         |      |        |             |       | ACE HARDWARE             |  | INV# 184745      | /PO# |        |          |
| 2/14/24 | 2/14 | A37972 | CHK: 064944 | 11185 | SIGN & REFLECTIVE TAPE   |  | 101258           |      | 117.89 | 1,202.62 |
|         |      |        |             |       | ACE HARDWARE             |  | INV# 184805      | /PO# |        |          |
| 2/14/24 | 2/14 | A37976 | CHK: 064944 | 11185 | PAINT BRUSH & SAW BLADE  |  | 101258           |      | 61.19  | 1,263.81 |
|         |      |        |             |       | ACE HARDWARE             |  | INV# 184888      | /PO# |        |          |
| 2/14/24 | 2/14 | A37988 | CHK: 064944 | 11185 | WATER REPAIR PARTS       |  | 101258           |      | 57.97  | 1,321.78 |
|         |      |        |             |       | ACE HARDWARE             |  | INV# 184993      | /PO# |        |          |
| 2/14/24 | 2/14 | A38034 | CHK: 064947 | 11185 | FIRE EXTINGUISHER REPLAC |  | 102891           |      | 658.43 | 1,980.21 |
|         |      |        |             |       | MORRIS, MIKE DAVID       |  | INV# 20971       | /PO# |        |          |
| 2/28/24 | 2/29 | A38326 | CHK: 065107 | 11198 | SAFTEY SUPPLIES          |  | 102692           |      | 252.50 | 2,232.71 |
|         |      |        |             |       | NORTHERN SAFETY COMPANY, |  | INV# 906014327   | /PO# |        |          |
|         |      |        |             |       | FEBRUARY ACTIVITY DB:    |  | 1,347.61         | CR:  | 0.00   | 1,347.61 |

50501533.14 CONTRACTED SERVICES  
 B E G I N N I N G B A L A N C E 30,010.00

|         |      |        |             |       |                        |  |            |               |          |           |
|---------|------|--------|-------------|-------|------------------------|--|------------|---------------|----------|-----------|
| 2/28/24 | 2/29 | A38182 | CHK: 065095 | 11205 | MOWING                 |  | 102016     |               | 4,415.00 | 34,425.00 |
|         |      |        |             |       | MARVELOUS GARDENS INC. |  | INV# 12535 | /PO# 24-00011 |          |           |

| POST    | DATE | TRAN # | REFERENCE   | PACKET=====DESCRIPTION===== | VEND                  | INV/PO/JE # | NOTE          | =====AMOUNT===== | =====BALANC |
|---------|------|--------|-------------|-----------------------------|-----------------------|-------------|---------------|------------------|-------------|
| 2/28/24 | 2/29 | A38187 | CHK: 065109 | 11205 MOWING STREETS/PARKS  | 103938                |             |               | 3,087.50         | 37,512.50   |
|         |      |        |             | WARD, PAUL KEVIN            | INV# INV0302          |             | /PO# 24-00009 |                  |             |
|         |      |        |             | =====                       | FEBRUARY ACTIVITY DB: | 7,502.50    | CR: 0.00      | 7,502.50         |             |

Item #6.

50501536.02 TELEPHONE  
B E G I N N I N G B A L A N C E 596.53

|         |      |        |             |                          |                       |        |          |        |        |
|---------|------|--------|-------------|--------------------------|-----------------------|--------|----------|--------|--------|
| 2/28/24 | 2/29 | A38288 | CHK: 065138 | 11198 CELL PHONE CHARGES | 102014                |        |          | 198.87 | 795.40 |
|         |      |        |             | VERIZON WIRELESS         | INV# 9956851362       |        | /PO#     |        |        |
|         |      |        |             | =====                    | FEBRUARY ACTIVITY DB: | 198.87 | CR: 0.00 | 198.87 |        |

50501536.03 WATER  
B E G I N N I N G B A L A N C E 5,375.00

|         |      |        |             |                                |                       |          |          |          |          |
|---------|------|--------|-------------|--------------------------------|-----------------------|----------|----------|----------|----------|
| 2/28/24 | 2/29 | A38250 | CHK: 065113 | 11198 WATER/ SEWER FEBRUARY202 | 100335                |          |          | 1,673.34 | 7,048.34 |
|         |      |        |             | PORT LAVACA, CITY OF           | INV# 02/2024          |          | /PO#     |          |          |
|         |      |        |             | =====                          | FEBRUARY ACTIVITY DB: | 1,673.34 | CR: 0.00 | 1,673.34 |          |

50501542.03 R & M- BUILDING  
B E G I N N I N G B A L A N C E 680.77

|         |      |        |             |                               |                       |          |          |          |          |
|---------|------|--------|-------------|-------------------------------|-----------------------|----------|----------|----------|----------|
| 2/14/24 | 2/14 | A37889 | CHK: 064988 | 11185 WOOD & SUPPLIES         | 100261                |          |          | 568.16   | 1,248.93 |
|         |      |        |             | LOWE'S HOME CENTERS INC.      | INV# 953928           |          | /PO#     |          |          |
| 2/14/24 | 2/14 | A37890 | CHK: 064988 | 11185 DOOR                    | 100261                |          |          | 1,542.24 | 2,791.17 |
|         |      |        |             | LOWE'S HOME CENTERS INC.      | INV# 991059           |          | /PO#     |          |          |
| 2/14/24 | 2/14 | A37924 | CHK: 064973 | 11185 TOILET PARTS            | 100728                |          |          | 2,350.55 | 5,141.72 |
|         |      |        |             | FERGUSON ENTERPRISES, INC     | INV# 0060084          |          | /PO#     |          |          |
| 2/14/24 | 2/14 | A37962 | CHK: 064944 | 11185 PIPE & SUPPLIES         | 101258                |          |          | 57.46    | 5,199.18 |
|         |      |        |             | ACE HARDWARE                  | INV# 184696           |          | /PO#     |          |          |
| 2/14/24 | 2/14 | A37965 | CHK: 064944 | 11185 VALVE & SUPPLIES        | 101258                |          |          | 31.53    | 5,230.71 |
|         |      |        |             | ACE HARDWARE                  | INV# 184754           |          | /PO#     |          |          |
| 2/14/24 | 2/14 | A37995 | CHK: 064944 | 11185 CONCRETE & SUPPLIES     | 101258                |          |          | 123.49   | 5,354.20 |
|         |      |        |             | ACE HARDWARE                  | INV# 185115           |          | /PO#     |          |          |
| 2/14/24 | 2/14 | A37996 | CHK: 064944 | 11185 CONCRETE REPAIR & SPRAY | 101258                |          |          | 33.48    | 5,387.68 |
|         |      |        |             | ACE HARDWARE                  | INV# 185140           |          | /PO#     |          |          |
|         |      |        |             | =====                         | FEBRUARY ACTIVITY DB: | 4,706.91 | CR: 0.00 | 4,706.91 |          |

50501543.04 R & M IMPROVEMENT OTB  
B E G I N N I N G B A L A N C E 7,541.33

|         |      |        |             |                             |             |  |      |        |          |
|---------|------|--------|-------------|-----------------------------|-------------|--|------|--------|----------|
| 2/14/24 | 2/14 | A37942 | CHK: 064944 | 11185 FLOOR GLUE & SUPPLIES | 101258      |  |      | 202.11 | 7,743.44 |
|         |      |        |             | ACE HARDWARE                | INV# 184429 |  | /PO# |        |          |

FUN00237 : 001-GENERAL FUND

PERIOD TO USE: Feb-2024 THRU Feb-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

Item #6.

| POST    | DATE | TRAN # | REFERENCE   | PACKET===== | DESCRIPTION=====              | VEND                  | INV/PO/JE # | NOTE | =====AMOUNT===== | =====BALANC |
|---------|------|--------|-------------|-------------|-------------------------------|-----------------------|-------------|------|------------------|-------------|
| 2/14/24 | 2/14 | A37975 | CHK: 064944 |             | 11185 PIPE & GLUE             | 101258                |             |      | 15.95            | 7,759.39    |
|         |      |        |             |             | ACE HARDWARE                  | INV# 184829           | /PO#        |      |                  |             |
| 2/14/24 | 2/14 | A37982 | CHK: 064944 |             | 11185 ELBOW & TEE FITTING     | 101258                |             |      | 26.77            | 7,786.16    |
|         |      |        |             |             | ACE HARDWARE                  | INV# 184927           | /PO#        |      |                  |             |
| 2/14/24 | 2/14 | A37983 | CHK: 064944 |             | 11185 WOOD STAIN & WORK LIGHT | 101258                |             |      | 269.97           | 8,056.13    |
|         |      |        |             |             | ACE HARDWARE                  | INV# 184945           | /PO#        |      |                  |             |
| 2/14/24 | 2/14 | A37990 | CHK: 064944 |             | 11185 CONCRETE                | 101258                |             |      | 99.90            | 8,156.03    |
|         |      |        |             |             | ACE HARDWARE                  | INV# 185015           | /PO#        |      |                  |             |
| 2/14/24 | 2/14 | A38009 | CHK: 064958 |             | 11185 PLYWOOD                 | 102035                |             |      | 797.86           | 8,953.89    |
|         |      |        |             |             | COASTAL NAIL & TOOL LLC       | INV# 2402-151817      | /PO#        |      |                  |             |
| 2/14/24 | 2/14 | A38043 | CHK: 064976 |             | 11185 PLEXIGLASS              | 103800                |             |      | 288.00           | 9,241.89    |
|         |      |        |             |             | GRACE FLOORING AND GLASS      | INV# 2625             | /PO#        |      |                  |             |
| 2/14/24 | 2/14 | A38044 | CHK: 064976 |             | 11185 PLEXIGLASS              | 103800                |             |      | 288.00           | 9,529.89    |
|         |      |        |             |             | GRACE FLOORING AND GLASS      | INV# 2640             | /PO#        |      |                  |             |
| 2/14/24 | 2/14 | A38047 | CHK: 064975 |             | 11185 WATER FOUNTAIN BUTTON   | 103896                |             |      | 203.19           | 9,733.08    |
|         |      |        |             |             | GLOBAL INDUSTRIAL             | INV# 121458968        | /PO#        |      |                  |             |
| 2/28/24 | 2/29 | A38263 | CHK: 065122 |             | 11198 PAINT                   | 100387                |             |      | 182.65           | 9,915.73    |
|         |      |        |             |             | SHERWIN-WILLIAMS CO.          | INV# 5808-1           | /PO#        |      |                  |             |
| 2/28/24 | 2/29 | A38290 | CHK: 065062 |             | 11198 WOOD                    | 102035                |             |      | 160.38           | 10,076.11   |
|         |      |        |             |             | COASTAL NAIL & TOOL LLC       | INV# 2402-151943      | /PO#        |      |                  |             |
| 2/28/24 | 2/29 | A38362 | CHK: 065129 |             | 11198 LIGHT SUPPLIES          | 103091                |             |      | 164.00           | 10,240.11   |
|         |      |        |             |             | TURTLE & HUGHES, INC.         | INV# 6248482-00       | /PO#        |      |                  |             |
| 2/28/24 | 2/29 | A38364 | CHK: 065084 |             | 11198 PLEXI GLASS             | 103800                |             |      | 288.00           | 10,528.11   |
|         |      |        |             |             | GRACE FLOORING AND GLASS      | INV# 2649             | /PO#        |      |                  |             |
| 2/28/24 | 2/29 | A38385 | CHK: 065064 |             | 11198 FENCE SUPPLIES          | 104426                |             |      | 92.13            | 10,620.24   |
|         |      |        |             |             | CORNERSTONE INDUSTRIES, L     | INV# 4863             | /PO#        |      |                  |             |
|         |      |        |             |             | =====                         | FEBRUARY ACTIVITY DB: | 3,078.91    | CR:  | 0.00             | 3,078.91    |

50501543.10 SWIMMING POOL OPERATIONS  
B E G I N N I N G B A L A N C E 2,398.19

|         |      |        |             |  |                                |                             |        |     |        |          |
|---------|------|--------|-------------|--|--------------------------------|-----------------------------|--------|-----|--------|----------|
| 2/28/24 | 2/29 | A38250 | CHK: 065113 |  | 11198 WATER/ SEWER FEBRUARY202 | 100335                      |        |     | 369.46 | 2,767.65 |
|         |      |        |             |  | PORT LAVACA, CITY OF           | INV# 02/2024                | /PO#   |     |        |          |
| 2/28/24 | 2/29 | A38336 | CHK: 065080 |  | 11198 PHONE CHARGES FEBRUARY 2 | 102882                      |        |     | 48.14  | 2,815.79 |
|         |      |        |             |  | FRONTIER SOUTHWEST INC         | INV# 18830907065/022024/PO# |        |     |        |          |
|         |      |        |             |  | =====                          | FEBRUARY ACTIVITY DB:       | 417.60 | CR: | 0.00   | 417.60   |

50501544.55 R & M- VEHICLES & TRAILERS  
B E G I N N I N G B A L A N C E 943.34

|         |      |        |             |  |                              |                       |       |     |       |          |
|---------|------|--------|-------------|--|------------------------------|-----------------------|-------|-----|-------|----------|
| 2/14/24 | 2/14 | A37846 | CHK: 064994 |  | 11185 WIPER FLUID            | 100055                |       |     | 2.99  | 946.33   |
|         |      |        |             |  | TOMLEA INCORPORATED          | INV# 020727           | /PO#  |     |       |          |
| 2/14/24 | 2/14 | A37850 | CHK: 064994 |  | 11185 WIPER BLADES           | 100055                |       |     | 26.98 | 973.31   |
|         |      |        |             |  | TOMLEA INCORPORATED          | INV# 020773           | /PO#  |     |       |          |
| 2/14/24 | 2/14 | A38052 | CHK: 064966 |  | 11185 MAINTENANCE MANAGEMENT | 104071                |       |     | 28.75 | 1,002.06 |
|         |      |        |             |  | ENTERPRISE FLEET MANAGEME    | INV# FBN4944699       | /PO#  |     |       |          |
|         |      |        |             |  | =====                        | FEBRUARY ACTIVITY DB: | 58.72 | CR: | 0.00  | 58.72    |



SELECTION CRITERIA

Item #6.

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FISCAL YEAR: Oct-2023 / Sep-2024  
 FUND: Include: 001  
 PERIOD TO USE: Feb-2024 THRU Feb-2024  
 TRANSACTIONS: BOTH

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ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ  
 DEPARTMENT RANGE: 0501 THRU 0501  
 ACTIVE FUNDS ONLY: NO  
 ACTIVE ACCOUNT ONLY: NO  
 INCLUDE RESTRICTED ACCOUNTS: NO  
 DIGIT SELECTION:

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PRINT OPTIONS                      DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES  
 PRINT ENCUMBRANCES: NO  
 PRINT VENDOR NAME: YES  
 PRINT PROJECTS: NO  
 PRINT JOURNAL ENTRY NOTES: NO  
 PRINT MONTHLY TOTALS: YES  
 PRINT GRAND TOTALS: NO  
 PRINT: INVOICE/PO #  
 PAGE BREAK BY: NONE

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\*\*\* END OF REPORT \*\*\*



# **COMMUNICATION**

**SUBJECT:** Consider and discuss current Lighthouse Beach rental rates and make any amendments necessary.

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## **INFORMATION:**

| Section Number           | Subject                                            | Current Fee Amount                |                 |
|--------------------------|----------------------------------------------------|-----------------------------------|-----------------|
| <a href="#">32-71(d)</a> | Minor and special event permit                     | No charge                         |                 |
| <a href="#">32-71(e)</a> | Lighthouse Beach and RV Park                       |                                   |                 |
|                          | <b>Hill sites:</b>                                 |                                   |                 |
|                          | <i>Daily rates:</i>                                | \$50.00                           | <b>\$70.00</b>  |
|                          | <i>Weekly rates:</i>                               | \$250.00                          | <b>\$375.00</b> |
|                          | <i>Monthly Rate:</i>                               | \$500.00                          | <b>\$700.00</b> |
|                          | <b>Waterfront Sites:</b>                           |                                   |                 |
|                          | <i>Daily rates:</i>                                | \$55.00                           | <b>\$75.00</b>  |
|                          | <i>Weekly rates:</i>                               | \$325.00                          | <b>\$450.00</b> |
|                          | <i>Day use cabanas:</i>                            | \$50.00                           | <b>\$70.00</b>  |
|                          | <b>Lighthouse Beach and Campground other fees:</b> |                                   |                 |
|                          | <i>Tent sites</i>                                  | \$20.00                           | <b>\$25.00</b>  |
|                          | <i>Miscellaneous rates:</i>                        |                                   |                 |
| <a href="#">32-71(d)</a> | Annual day pass                                    | \$25.00                           |                 |
| <a href="#">32-71(d)</a> | Annual senior day pass                             | \$20.00                           |                 |
|                          | Day pass                                           | \$5.00                            |                 |
|                          | Day pass bus non-school                            | \$45.00                           |                 |
|                          | Dump station                                       | \$40.00                           |                 |
|                          | <i>Pavilion rentals: per day</i>                   |                                   |                 |
|                          | Lighthouse Beach pavilion includes 20-day passes   | \$200.00                          |                 |
|                          | Bayfront Peninsula Pavilion Area 1                 | \$150.00                          |                 |
|                          | Bayfront Peninsula Pavilion Area 2                 | \$500.00                          |                 |
|                          | Bayfront Peninsula Pavilion Area 3                 | \$2,000.00                        |                 |
|                          | <i>Pavilion deposits: per event</i>                |                                   |                 |
|                          | Bayfront Peninsula Pavilion Area 1                 | \$150.00                          |                 |
|                          | Bayfront Peninsula Pavilion Area 2                 | \$500.00                          |                 |
|                          | Bayfront Peninsula Pavilion Area 3                 | \$2,000.00                        |                 |
| <a href="#">32-73(b)</a> | Alcohol-in-the-park permit                         | \$50.00 (No waiver or exceptions) |                 |

(Ord. No. G-4-05, § III, 6-13-2005; Ord. No. G-1-12, art. II, 3-12-2012; Ord. No. G-3-13, art. II, 9-9-2013; [Ord. No. G-8-15](#), 9-14-2015; [Ord. No. G-1-18](#), art. II, 1-8-2018; Ord. No. [G-2-20](#), § II, 4-13-2020; Ord. No. [G-3-21](#), art. II, 5-10-2021)

**Note—** The dump station is only for RV Black Water waste disposal. No drums or other types of containers permitted.

Beach Operatinhg Expense Budget 2023-24

|                                                           |    |                   |
|-----------------------------------------------------------|----|-------------------|
| Personnel                                                 | \$ | 75,000.00         |
| Materials & Supplies                                      | \$ | 2,000.00          |
| Services (utilities, insurance contracted services, etc.) | \$ | 85,000.00         |
| Add \$15,000 to the \$30,000 budgeted electricity         | \$ | 15,000.00         |
| Maintenance                                               | \$ | 15,000.00         |
| Sundry                                                    | \$ | 33,000.00         |
| Mowing expense from General Fund Parks                    | \$ | 35,000.00         |
|                                                           | \$ | <u>260,000.00</u> |

| RV's             | occupancy |     |    |        |       |                      |
|------------------|-----------|-----|----|--------|-------|----------------------|
| Back-In Hillside | 28        | 60% | \$ | 500.00 | mo    | \$ 100,800.00        |
| Pull through     | 6         | 95% | \$ | 500.00 | mo    | \$ 34,200.00         |
| Waterfront       | 19        | 15% | \$ | 55.00  | daily | \$ 57,213.75         |
|                  |           |     |    |        |       | <u>\$ 192,213.75</u> |
| RV's             | occupancy |     |    |        |       |                      |
| Back-In Hillside | 28        | 60% | \$ | 700.00 | mo    | \$ 141,120.00        |
| Pull through     | 6         | 95% | \$ | 700.00 | mo    | \$ 47,880.00         |
| Waterfront       | 19        | 15% | \$ | 75.00  | daily | \$ 78,018.75         |
|                  |           |     |    |        |       | <u>\$ 267,018.75</u> |

GATE FEES \$66,000 2016-17 (pre-Harvey)

# **COMMUNICATION**

**SUBJECT:** Review survey results for Butterfly Park in Brookhollow Estates.

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## **INFORMATION:**

## Brookhollow Estates Pocket Park Improvement Survey Summary

| Total Responses                      |                                                                                                     | 67 |
|--------------------------------------|-----------------------------------------------------------------------------------------------------|----|
| Frequency of Visit                   | 0                                                                                                   | 8  |
|                                      | < 1x week                                                                                           | 25 |
|                                      | 1x week                                                                                             | 13 |
|                                      | > 1x week                                                                                           | 21 |
| Fitness Station                      | Remove the existing stations and replace with a playscape.                                          | 43 |
|                                      | Remove the existing stations and replace with a few higher quality outdoor adult fitness equipment. | 9  |
|                                      | repair/replace the damaged stations and maintain the fitness stations                               | 6  |
|                                      | No response                                                                                         | 9  |
| Fence                                | Yes                                                                                                 | 52 |
|                                      | No                                                                                                  | 13 |
|                                      | No response                                                                                         | 2  |
| Sidewalk along Smith Rd.             | Yes                                                                                                 | 55 |
|                                      | No                                                                                                  | 11 |
|                                      | No response                                                                                         | 1  |
| Bike Lanes                           | Yes                                                                                                 | 50 |
|                                      | No                                                                                                  | 17 |
|                                      | No response                                                                                         | 0  |
| Bike/walk to the Beach               | Yes                                                                                                 | 59 |
|                                      | No                                                                                                  | 6  |
|                                      | No response                                                                                         | 2  |
| TXDOT bike lane on Broadway/Commerce | Yes                                                                                                 | 32 |
|                                      | No                                                                                                  | 34 |
|                                      | No response                                                                                         | 1  |
| El Camino Real turn                  | Yes                                                                                                 | 19 |
|                                      | No                                                                                                  | 47 |
|                                      | No response                                                                                         | 1  |

| Improvements |
|--------------|
| Shade        |
| Bench/Table  |

## Summary

|                          |    |
|--------------------------|----|
| most commonly requested: |    |
|                          | 17 |
|                          | 16 |

| Your Information Name  | Address                                         | Email Address                 | Phone Number | Approximately how often do you visit the Brookhollow Estates Pocket Park on Harbor Drive? Open-Ended Response | What do you like/enjoy about this Park? Open-Ended Response                                                                                                                                                                                                                                                                                                                                                                                                       | What other improvements would you like to see in the Park? Open-Ended Response                     | Other (please specify) | Would you support replacing a portion of the existing wood privacy fence with a commercial grade wrought iron fence in order to have a view of the bay? Yes | Would you support and utilize the construction of a 5 ft wide sidewalk along Smith Road from El Camino Real to Bay Vista? Yes                                | If bike lanes were established on Smith Road, would you utilize them? Would you support bike lanes being painted on Smith Road? Yes | Do you walk or bike to Lighthouse Beach Park on occasion? Response | Would you support TxDOT establishing bike lanes on Broadway/Commerce if that meant eliminating the current continuous turn lane into El Camino Real? Yes | Do you often use the southbound turn lane into El Camino Real? Yes | Additional comments (if any) Open-Ended Response                                                                                                 |                                                                                                                                                                                                                                  |
|------------------------|-------------------------------------------------|-------------------------------|--------------|---------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Della Hill             | 204 Jasper Way Port Lavaca Tx 77979             | della.jillespie19@gmail.com   |              | 1x a week                                                                                                     | That children are able to play safely in the neighborhood.                                                                                                                                                                                                                                                                                                                                                                                                        | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | Yes                                                                                                                                                          | Yes                                                                                                                                 | Yes                                                                | no                                                                                                                                                       | no                                                                 |                                                                                                                                                  |                                                                                                                                                                                                                                  |
| Cesar Perez            | 133 Timberline                                  | coriacosta1613@gmail.com      |              | Once a week or so                                                                                             | Somewhere nearby that I can walk and take my 1 year old daughter to play. The proximity is convenient. Allows access for outdoor activities.                                                                                                                                                                                                                                                                                                                      | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | Shaded area (plant a tree or two) Picnic table: Better lighting at night Free library area (pick a book, leave a book)                                       | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | Yes                                                                | no                                                                                                                                               |                                                                                                                                                                                                                                  |
| Li-Hing Yen            | 106 Agate Way, Port Lavaca, TX 77979            | yan.li.tine@hotmail.com       |              | 2 times a week                                                                                                | I have a 3yr girl and a 1.5y boy, and they both enjoy the park.                                                                                                                                                                                                                                                                                                                                                                                                   | Remove the existing station and replace with a few higher quality outdoor adult fitness equipment. | fitness                | Yes                                                                                                                                                         | The current playscape equipment is rusted, looking for a maintenance.                                                                                        | no                                                                                                                                  | Yes                                                                | Yes                                                                                                                                                      | Yes                                                                | no                                                                                                                                               |                                                                                                                                                                                                                                  |
| Jen-Pin Lin            | 106 Agate Way                                   | rc20294@gmail.com             |              | 3 times a week                                                                                                | Enjoy the little park in walking distance, will bring kids to the park after dinner                                                                                                                                                                                                                                                                                                                                                                               | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | Yes                                                                                                                                                          | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | Yes                                                                | no                                                                                                                                               |                                                                                                                                                                                                                                  |
| Christie Whitaker      | 120 del Mar port lavaca                         | cwhitaker07@gmail.com         |              | We live there                                                                                                 | The playground is nice. However the swings are only geared for 2 children 1 infant and 1 regular. We need more swings to accommodate older kids. More amenities could be added to playground area like a seesaw or climbing dome. The workout equipment is rusted and out of date. The only thing we see utilize from that area near playground is the vertical climb. More shaded options for residents to sit on bench while watching child would be nice also. | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | Shade!!! A shaded tent of some sort for seating or picnic tables would be so nice. We often sit on grass with blanket but no shade while watching kids play. | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | no                                                                 | Many residents walk dogs, have kiddos with bikes and scooters. The playground upgrade and fitness area would be the biggest thing and sidewalks! |                                                                                                                                                                                                                                  |
| Joe Ortiz              | 205 Opal Way                                    | lab.ortiz71@gmail.com         |              | Never                                                                                                         | Just moved to Estate of Jade Bay, am unfamiliar with this area of a picket park.                                                                                                                                                                                                                                                                                                                                                                                  | Other (please specify)                                                                             | n/a                    | Yes                                                                                                                                                         | N/a                                                                                                                                                          | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | Yes                                                                | no                                                                                                                                               | None                                                                                                                                                                                                                             |
| SHERRY M COTHRON       | 145 DEL MAR DR                                  | sherry@coastalhailandtool.com |              | Twice weekly                                                                                                  | Proximity to my house, the quaintness of the park and the cleanliness of it.                                                                                                                                                                                                                                                                                                                                                                                      | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | Better playscape, I have never seen anyone use the fitness equipment, and the children would enjoy a larger play area                                        | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | Yes                                                                | no                                                                                                                                               |                                                                                                                                                                                                                                  |
| Jessica Persilver      | 148 Timberline Dr                               | jessg1120@gmail.com           |              | Often                                                                                                         | Accessibility                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | Installing shade sails around playground and benches. Installing more solar panel lights. Playground is too dark.                                            | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | Yes                                                                | Yes                                                                                                                                              | Neighborhood is too dark. We need more lighting in all neighborhood. More side walks. Bigger play ground. Shade sails. Better roads, roads are deteriorating and fuses are temporary.                                            |
| Karina Rico            | 105 Royale Dr                                   | karinaosornia@yahoo.com       |              | Frequently                                                                                                    | Walking distance in the neighborhood, great location.                                                                                                                                                                                                                                                                                                                                                                                                             | Remove the existing stations and replace with a playscape.                                         | play                   | no                                                                                                                                                          | Yes                                                                                                                                                          | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | Yes                                                                | no                                                                                                                                               |                                                                                                                                                                                                                                  |
| Jeff Downs             | 201 Golden Way                                  | jeffd5333@gmail.com           |              | 1/Month                                                                                                       | Close to my home.                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | Better quality playground equipment for kids                                                                                                                 | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | no                                                                 | no                                                                                                                                               | In general, bike lanes/side walks are mostly welcomed, so I don't need to ride with my kids on a street/road competing with cars trucks.                                                                                         |
| Justin Yang            | 100 Biscayne St, Port Lavaca, TX 77979          | ajiecs@gmail.com              |              | Every few weeks                                                                                               | My kids love to play there, but the equipment is often not well maintained.                                                                                                                                                                                                                                                                                                                                                                                       | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | Reasonable size basket ball court for children                                                                                                               | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | Yes                                                                | Yes                                                                                                                                              | I support any and all positive construction that would better serve the children. Please refill dog poop bags more often and do check list for the park maintenance in order to make sure everything is done in a timely manner. |
| Daniel Rosenbrock      | 122 Saluria Pl                                  | dannr.rosenbrock@gmail.com    |              | 3x week                                                                                                       | Our grandchildren love the play equipment                                                                                                                                                                                                                                                                                                                                                                                                                         | Remove the existing station and replace with a few higher quality outdoor adult fitness equipment. | fitness                | no                                                                                                                                                          | Plant more tall, leafy and shady trees.                                                                                                                      | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | no                                                                 | no                                                                                                                                               |                                                                                                                                                                                                                                  |
| Shannel I Martinez     | 108 Spvglass Hill street, Port Lavaca, TX 77979 | shanneimartinez@gmail.com     |              | Daily                                                                                                         | The location within the quiet neighborhood.                                                                                                                                                                                                                                                                                                                                                                                                                       | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | Gazebo & Bench                                                                                                                                               | Yes                                                                                                                                 | no                                                                 | Yes                                                                                                                                                      | no                                                                 | Yes                                                                                                                                              |                                                                                                                                                                                                                                  |
| PoChiu Chang           | 103 La Salle Blvd                               | bradccc60@gmail.com           |              | about weekly                                                                                                  | Walkway                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | Better landscape maintenance.                                                                                                                                | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | no                                                                 | Yes                                                                                                                                              |                                                                                                                                                                                                                                  |
| Landon and Dasia       | 109 W. Harbor Drive                             | landon_austry@yahoo.com       |              | 3 times per week                                                                                              | Convenience, kid friendly, paths for walking our dog.                                                                                                                                                                                                                                                                                                                                                                                                             | Other (please specify)                                                                             | n/a                    | Yes                                                                                                                                                         | Replace with a playscape, or possibly a covered pavilion with picnic tables for picnics.                                                                     | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | no                                                                 | Yes                                                                                                                                              | Street Lights need to be established along the North side of Smith road, especially right after the church. It's really difficult to see cars pulled over and deer that run out of the wooded areas right there.                 |
| Jennifer Teehan        | 101 Biscayne St Port Lavaca, TX                 | jteehan79@gmail.com           |              | At least once a month                                                                                         | The park is about a half mile from our house so it makes for a nice walk when my nieces are in town.                                                                                                                                                                                                                                                                                                                                                              | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | Shaded playground, more benches for parents to sit and watch their children, tables for picnics                                                              | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | Yes                                                                | Yes                                                                                                                                              |                                                                                                                                                                                                                                  |
| Sarah                  | 120 Seascape Dr                                 | sarahwicke@hotmail.com        |              | Monthly                                                                                                       | N/a                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | N/a                                                                                                                                                          | Yes                                                                                                                                 | no                                                                 | Yes                                                                                                                                                      | no                                                                 | Yes                                                                                                                                              |                                                                                                                                                                                                                                  |
| CHUN CHIH WU           | 108 Timberline Drive                            | zh1005zhi@gmail.com           |              | Once per year                                                                                                 | Trail                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Other (please specify)                                                                             | n/a                    | Yes                                                                                                                                                         | Have more picnic tables with shelter                                                                                                                         | no                                                                                                                                  | Yes                                                                | No                                                                                                                                                       | no                                                                 | no                                                                                                                                               | None<br>I am really thankful for the interest in adding biking lines and sidewalks in the Brookhollow Estates area. I walk in the area those two things will help.                                                               |
| Nancy Jaster           | 124 Seascape Dr                                 | najaster@yahoo.com            |              | seldom                                                                                                        | I do like the location.                                                                                                                                                                                                                                                                                                                                                                                                                                           | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | I would like to see a drinking fountain and some nice seating.                                                                                               | Yes                                                                                                                                 | Yes                                                                | Yes                                                                                                                                                      | no                                                                 | no                                                                                                                                               |                                                                                                                                                                                                                                  |
| Chaomu chiang          | 122 park place                                  | chaomu7978@yahoo.com          |              | Weekly                                                                                                        | Walk                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Remove the existing station and replace with a few higher quality outdoor adult fitness equipment. | play                   | Yes                                                                                                                                                         | The fitness monkey bars are too high needed to be lower                                                                                                      | Yes                                                                                                                                 | no                                                                 | Yes                                                                                                                                                      | no                                                                 | no                                                                                                                                               | No                                                                                                                                                                                                                               |
| Michael Moehler        | 126 Harbor Dr                                   |                               |              | not much                                                                                                      | It is a place for young kids to play                                                                                                                                                                                                                                                                                                                                                                                                                              | repair/replace the damaged stations and maintain the fitness stations                              | repair                 | no                                                                                                                                                          | Continue keeping it mowed etc.                                                                                                                               | no                                                                                                                                  | yes                                                                | Yes                                                                                                                                                      | no                                                                 | no                                                                                                                                               |                                                                                                                                                                                                                                  |
| Miles & Nancy Thompson | 101 Timberline Drive                            |                               |              | Once a month                                                                                                  | Park needs improvements/ play area needs replacement, needs shade trees and new benches                                                                                                                                                                                                                                                                                                                                                                           | Remove the existing stations and replace with a playscape.                                         | play                   | Yes                                                                                                                                                         | shade trees with benches and picnic areas                                                                                                                    | no                                                                                                                                  | no                                                                 | no                                                                                                                                                       | no                                                                 | no                                                                                                                                               |                                                                                                                                                                                                                                  |
| Alex Davila            | 304 El Camino Real                              | sharonwvillas2@yahoo.com      |              | Once or twice a month                                                                                         | Accessibility                                                                                                                                                                                                                                                                                                                                                                                                                                                     | replace/repair the damaged stations and maintain the fitness stations                              | repair                 | yes                                                                                                                                                         | trees planted and rotary bench turned around!                                                                                                                | yes                                                                                                                                 | yes                                                                | yes                                                                                                                                                      | yes                                                                | 0                                                                                                                                                |                                                                                                                                                                                                                                  |
| Sam and Nancy Diebel   | 109 Park Place                                  | bitsymiddle@yahoo.com         |              | one time a year, more often with gr close by                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                    | n/a                    | yes                                                                                                                                                         | basket swing, splash pad, 2 seater swing (large) shaded area, covered picnic bench, trees (shade)                                                            | yes                                                                                                                                 | yes                                                                | no                                                                                                                                                       | no                                                                 | yes                                                                                                                                              |                                                                                                                                                                                                                                  |
| Tracy Dunwoody         | 148 Seascape                                    | tracyrnob@yahoo.com           |              | 1 wk                                                                                                          | close by me                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Remove the existing stations and replace with a playscape.                                         | play                   | yes                                                                                                                                                         | replace/repair the damaged stations and maintain the fitness stations                                                                                        | yes                                                                                                                                 | yes                                                                | no                                                                                                                                                       | no                                                                 | yes                                                                                                                                              |                                                                                                                                                                                                                                  |
| Tso-Hing Lin (Joe Lin) | 119 Harbor Drive East                           | joelinumir@gmail.com          |              |                                                                                                               | enjoy                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Remove the existing stations and replace with a playscape.                                         | repair                 | yes                                                                                                                                                         | n/a                                                                                                                                                          | yes                                                                                                                                 | yes                                                                | yes                                                                                                                                                      | yes                                                                | no                                                                                                                                               |                                                                                                                                                                                                                                  |
| Eric Neal              | 130 E Harbor Dr                                 |                               |              |                                                                                                               | 1 it is private                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Remove the existing stations and replace with a playscape.                                         | play                   | yes                                                                                                                                                         | city does a good job maintaining. Any improvement would be positive.                                                                                         | no                                                                                                                                  | no                                                                 | yes                                                                                                                                                      | yes                                                                | yes                                                                                                                                              |                                                                                                                                                                                                                                  |
| Kenneth Hart           | 115 LaSalle Blvd                                | tx1776@yahoo.com              |              |                                                                                                               | 0 Increase my property value                                                                                                                                                                                                                                                                                                                                                                                                                                      | Remove the existing stations and replace with a playscape.                                         | play                   | no                                                                                                                                                          | more shade trees or covers from the sun.                                                                                                                     | yes                                                                                                                                 | no                                                                 | yes!!!                                                                                                                                                   | no                                                                 | no                                                                                                                                               |                                                                                                                                                                                                                                  |
| Linda Meyer            | 111 La Salle Blvd                               | lindameyer81@gmail.com        |              | 1/week                                                                                                        | park-kids area did not know it existed why not spend the money on fixing the terrible roads??                                                                                                                                                                                                                                                                                                                                                                     | Remove the existing station and replace with a few higher quality outdoor adult fitness equipment  | fitness                | yes                                                                                                                                                         | none                                                                                                                                                         | no                                                                                                                                  | no                                                                 | no                                                                                                                                                       | no                                                                 | no                                                                                                                                               |                                                                                                                                                                                                                                  |
| Herbert becker         | 102 Biscayne St                                 | owagee1@att.net               |              | never                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                    | n/a                    | no                                                                                                                                                          | none                                                                                                                                                         | no                                                                                                                                  | no                                                                 | no                                                                                                                                                       | no                                                                 | no                                                                                                                                               |                                                                                                                                                                                                                                  |



|                                     |                                                 |                                               |                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                      |                |     |                                                                                             |                                                                                                                                                              |                        |     |     |     |     |                                                                                                                                                                                                                                  |
|-------------------------------------|-------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----|---------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----|-----|-----|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Tracie Braning                      | 7 Las Brisas Place                              | tbraning@gmail.com                            | rarely                                                      | is nice when grandkids visit                                                                                                                                                                                                                                                                                                                                                                                                                                      | replace/repair the damaged stations and maintain the fitness stations                                                                                                                                                | repair         |     | 0                                                                                           |                                                                                                                                                              | Yes                    |     | no  | no  | no  | yes                                                                                                                                                                                                                              |
| Larry & Dana Nichols                | 1 Westmonet                                     | lwn2016@yahoo.com                             | twice a month                                               | good for grandkids                                                                                                                                                                                                                                                                                                                                                                                                                                                | remove the existing stations and replace with a playscape                                                                                                                                                            | play           | Yes |                                                                                             | shaded watching area                                                                                                                                         | yes                    | no  | yes | no  | no  |                                                                                                                                                                                                                                  |
| John & Pat Herren<br>Stephen Dornak | 200 Royale Dr.<br>120 Biscayne St               | pherrns27@gmail.com<br>steve.dornak@regan.com | monthly                                                     | It is within walking distance of our house. Our grandkids, nieces and nephews love to go there.<br>n/a<br>Gives parents and grandparents a safe environment to bring their kids to play and run at no cost.                                                                                                                                                                                                                                                       | remove the existing stations and replace with a few higher quality outdoor adult fitness equipment<br>No ideas<br>Remove the existing station and replace with a few higher quality outdoor adult fitness equipment. | fitness<br>n/a |     | put in more swings                                                                          |                                                                                                                                                              | Yes<br>Wonderful ideal |     | no  | yes | no  | no                                                                                                                                                                                                                               |
| Ramon Ramos                         | 110 W Harbor Dr.                                | ram564@yahoo.com                              | Weekly                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Remove the existing stations and replace with a few higher quality outdoor adult fitness equipment.                                                                                                                  | fitness        | no  |                                                                                             | More shade.                                                                                                                                                  | no                     | Yes | Yes | no  | no  | Our home is next to the park. An open fence would take away our backyard privacy.                                                                                                                                                |
| Rachel Delgado                      | 110 Golden Way                                  | rachmuff@yahoo.com                            | 3-6 times a month                                           | Fitness area / Swings                                                                                                                                                                                                                                                                                                                                                                                                                                             | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | Slash pad / Dog park<br>Keeping up with the swing area and adding more swings.                                                                               | Yes                    | Yes | Yes | no  | no  |                                                                                                                                                                                                                                  |
| Iris Stasny                         | 202 Jasper Way                                  | 07risep@gmail.com                             | A few times a month                                         | Close to home                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | maybe a basketball goal and small court<br>More swings and playground equipment added.                                                                       | Yes                    | Yes | Yes | Yes | no  | Sidewalks would be a welcome addition to Smith road, a lot of people walk daily on that road.<br>Repair the pump house that is on the park property so that it is functional without the noise or the smell.                     |
| Jasper (Jay) Cuellar                | 108 Boston                                      | jasper.cuellar@gmail.com                      | monthly                                                     | Safe and easy for toddlers and young kids<br>I feel safe in the park because the people who use it live in this area. I don't worry about my grandchildren's safety.                                                                                                                                                                                                                                                                                              | Remove the existing stations and replace with a playscape.                                                                                                                                                           | fitness        | no  |                                                                                             | More shade areas                                                                                                                                             | Yes                    | Yes | Yes | Yes | no  |                                                                                                                                                                                                                                  |
| Karen and Rickey Norwood            | 109 Seascape Drive                              | Norwood_4@msn.com                             | Weekly                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | NA                                                                                                                                                           | Yes                    | Yes | Yes | Yes | no  |                                                                                                                                                                                                                                  |
| Min-Chi Hsieh                       | 106 Jasper Way, Port Lavaca, TX, 77979          | minchihsieh@gmail.com                         | A week                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | NA                                                                                                                                                           | Yes                    | Yes | Yes | Yes | no  |                                                                                                                                                                                                                                  |
| Mondav tha                          | 116 Timberline Dr. Port Lavaca tx 77979         | mondav.tha@gmail.com                          | 0                                                           | None                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | NA                                                                                                                                                           | Yes                    | Yes | Yes | Yes | no  |                                                                                                                                                                                                                                  |
| Jennifer Wyatt                      | 116 Seascape Drive                              | jenjhafer@gmail.com                           | Never                                                       | NA                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | NA                                                                                                                                                           | Yes                    | Yes | Yes | Yes | no  |                                                                                                                                                                                                                                  |
| DeLia Hill                          | 204 Jasper Way Port Lavaca Tx 77979             | delia.jillespie19@gmail.com                   | 1x a week                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | Shaded area (plant a tree or two)<br>Picnic table<br>Better lighting at night<br>Free library area (pick a book, leave a book)                               | Yes                    | Yes | Yes | no  | no  |                                                                                                                                                                                                                                  |
| Cesar Perez                         | 133 Timberline                                  | cori.acosta1613@gmail.com                     | Once a week or so                                           | Somewhere nearby that I can walk and take my 1 year old daughter to play. The proximity is convenient. Allows access for outdoor activities.                                                                                                                                                                                                                                                                                                                      | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | The current playscape equipment is rust, looking for a maintenance.                                                                                          | no                     | Yes | Yes | Yes | no  |                                                                                                                                                                                                                                  |
| Li-ting Yen                         | 106 Agate Way, Port Lavaca, TX 77979            | yan_li_ting@hotmail.com                       | 2 times a week                                              | I have a 3y girl and a 1.5y boy, and they both enjoy the park.<br>Enjoy the little park in walking distance, will bring kids to the park after dinner                                                                                                                                                                                                                                                                                                             | Remove the existing station and replace with a few higher quality outdoor adult fitness equipment.                                                                                                                   | fitness        | Yes |                                                                                             |                                                                                                                                                              | no                     | Yes | Yes | Yes | no  |                                                                                                                                                                                                                                  |
| Jen-Pin Lin                         | 106 Agate Way                                   | rc20294@gmail.com                             | 3 times a week                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             |                                                                                                                                                              | Yes                    | Yes | Yes | Yes | no  |                                                                                                                                                                                                                                  |
| Christie Whitaker                   | 120 del Mar port lavaca                         | cnwhitaker07@gmail.com                        | We live there                                               | The playground is nice. However the swings are only geared for 2 children 1 infant and 1 regular. We need more swings to accommodate older kids. More amenities could be added to playground area like a seesaw or climbing dome. The workout equipment is rusted and out of date. The only thing we see utilize from that area near playground is the vertical climb. More shaded options for residents to sit on bench while watching child would be nice also. | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | Shade!!! A shaded tent of some sort for seating or picnic tables would be so nice. We often sit on grass with blanket but no shade while watching kids play. | Yes                    | Yes | Yes | no  | Yes | Many residents walk dogs, have kiddos with bikes and scooters. The playground upgrade and fitness area would be the biggest thing and sidewalk!                                                                                  |
| Joe Ortiz                           | 205 Opal Way                                    | lab.ortiz71@gmail.com                         | Never                                                       | Just moved to Estate of Jade Bay, am unfamiliar with this area of a picket park.                                                                                                                                                                                                                                                                                                                                                                                  | Other (please specify)                                                                                                                                                                                               | n/a            | Yes | Unsure whatever would best suit the area                                                    | N/a                                                                                                                                                          | Yes                    | Yes | Yes | Yes | no  | None                                                                                                                                                                                                                             |
| SHERRY M COTHRON                    | 145 DEL MAR DR                                  | sherry@coastalindootool.com                   | Twice weekly                                                | Proximity to my house, the quaintness of the park and the cleanliness of it.                                                                                                                                                                                                                                                                                                                                                                                      | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | Better playscape, I have never seen anyone use the fitness equipment, and the children would enjoy a larger play area                                        | Yes                    | Yes | Yes | Yes | no  |                                                                                                                                                                                                                                  |
| Jessica Perslver                    | 148 Timberline Dr                               | jessj1120@gmail.com                           | Often                                                       | Accessibility                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Remove the existing stations and replace with a playscape.                                                                                                                                                           | fitness        | Yes |                                                                                             | Installing shade sails around playground and benches. Installing more benches. Installing solar panel lights. Playground is too dark.                        | Yes                    | Yes | Yes | Yes | Yes | Neighborhood is too dark. We need more lighting in all neighborhood. More side walks. Bigger playground. Shade sails. Better roads, roads are deteriorating and fixes are temporary.                                             |
| Karina Rico                         | 105 Royale Dr                                   | karinaosornia@yahoo.com                       | Frequently                                                  | Walking distance in the neighborhood, great location.                                                                                                                                                                                                                                                                                                                                                                                                             | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | no  |                                                                                             | Playground is too dark.                                                                                                                                      | Yes                    | Yes | Yes | Yes | no  |                                                                                                                                                                                                                                  |
| Jeff Downs                          | 201 Golden Way                                  | jeffd5333@gmail.com                           | 1/Month                                                     | Close to my home.                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | no  |                                                                                             |                                                                                                                                                              | Yes                    | Yes | Yes | no  | no  |                                                                                                                                                                                                                                  |
| Justin Yang                         | 100 Biscayne St, Port Lavaca, TX 77979          | akiecs@gmail.com                              | Every few weeks                                             | My kids love to play there, but the equipment is often not well maintained.                                                                                                                                                                                                                                                                                                                                                                                       | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | Better quality playground equipment for kids                                                                                                                 | Yes                    | Yes | Yes | no  | no  | In general, bike lanes/side walks are mostly welcomed, so I don't need to ride with my kids on a street/road competing with cars trucks.                                                                                         |
| Daniel Rosenbrock                   | 122 Saluria Pl                                  | danny.rosenbrock@gmail.com                    | 3x week                                                     | Our grandchildren love the play equipment                                                                                                                                                                                                                                                                                                                                                                                                                         | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | Reasonable size basket ball court for children                                                                                                               | Yes                    | Yes | Yes | Yes | Yes | I support any and all positive construction that would better serve the children. Please refill dog poop bags more often and do check list for the park maintenance in order to make sure everything is done in a timely manner. |
| Shanmei L. Martinez                 | 108 Soyglass Hill street, Port Lavaca, TX 77979 | shanmeimartinez@gmail.com                     | Daily                                                       | The location within the quiet neighborhood.                                                                                                                                                                                                                                                                                                                                                                                                                       | Remove the existing station and replace with a few higher quality outdoor adult fitness equipment.                                                                                                                   | fitness        | no  |                                                                                             | Plant more tall, leafy and shady trees.                                                                                                                      | Yes                    | Yes | Yes | no  | no  |                                                                                                                                                                                                                                  |
| Pochiu Chang                        | 103 La Salle Blvd                               | bradpc60@gmail.com                            | about weekly                                                | Walkway                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | Gazebo & Banch                                                                                                                                               | Yes                    | no  | Yes | no  | Yes |                                                                                                                                                                                                                                  |
| Landon and Dasia                    | 109 W. Harbor Drive                             | landon_astry@yahoo.com                        | 3 times per week                                            | Convenience, kid friendly, paths for walking our dog.                                                                                                                                                                                                                                                                                                                                                                                                             | Other (please specify)                                                                                                                                                                                               | n/a            | Yes | Replace with a playscape, or or possibly a covered pavilion with picnic tables for picnics. | Better landscape maintenance.                                                                                                                                | Yes                    | Yes | Yes | no  | Yes |                                                                                                                                                                                                                                  |
| Jennifer Teehan                     | 101 Biscayne St Port Lavaca, TX                 | jteehan79@gmail.com                           | At least once a month                                       | The park is about a half mile from our house so it makes for a nice walk when my nieces are in town.                                                                                                                                                                                                                                                                                                                                                              | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | Shaded playground, more benches for parents to sit and watch their children, tables for picnics                                                              | Yes                    | Yes | Yes | Yes | Yes | Street Lights need to be established along the North side of Smith road, especially right after the church. It's really difficult to see cars pulled over and deer that run out of the wooded areas right there.                 |
| Sarah                               | 120 Seascape Dr                                 | sarahwicke@hotmail.com                        | Monthly                                                     | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | N/A                                                                                                                                                          | Yes                    | no  | Yes | no  | Yes |                                                                                                                                                                                                                                  |
| CHUN CHIH WU                        | 108 Timberline Drive                            | zhi1005shi@gmail.com                          | Once per year                                               | Trail                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Other (please specify)                                                                                                                                                                                               | n/a            | Yes | Have more picnic tables with shelter                                                        | Have more picnic tables with shelter                                                                                                                         | no                     | Yes | No  | no  | no  | None<br>I am really thankful for the interest in adding biking lines and sidewalks in the Brookholow Estates area. I walk in the area those two things will help.                                                                |
| Nancy Jaster                        | 124 Seascape Dr                                 | najaster@yahoo.com                            | seldom                                                      | I do like the location.                                                                                                                                                                                                                                                                                                                                                                                                                                           | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | Yes |                                                                                             | I would like to see a drinking fountain and some nice seating.<br>The fitness monkey bars are too high needed to be lower                                    | Yes                    | Yes | Yes | Yes | no  | No                                                                                                                                                                                                                               |
| Chaomu chiang                       | 122 park place                                  | chaomu7978@yahoo.com                          | Weekly                                                      | Walk                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Remove the existing station and replace with a few higher quality outdoor adult fitness equipment.                                                                                                                   | play           | no  |                                                                                             |                                                                                                                                                              | 0                      | no  | Yes | no  | no  | No                                                                                                                                                                                                                               |
| Stacy Meza                          | 101 Del Mar Dr                                  | mez0090@gmail.com                             | often                                                       | The children's Treehouse playground and swings                                                                                                                                                                                                                                                                                                                                                                                                                    | Replace/ repair the damaged stations and maintain the fitness stations                                                                                                                                               | repair         | yes | The pump by the playground is so loved.                                                     |                                                                                                                                                              | no                     | no  | yes | no  | yes |                                                                                                                                                                                                                                  |
| Felicia Herral                      | 114 W Harbor Dr                                 | feliciaherral@gmail.com                       | a lot                                                       | accessibility, play ground                                                                                                                                                                                                                                                                                                                                                                                                                                        | repair/replace the damaged stations and maintain the fitness stations                                                                                                                                                | repair         | no  |                                                                                             | Change fence to semi-private wood fence (or fake wood)                                                                                                       | yes                    | yes | yes | yes | no  |                                                                                                                                                                                                                                  |
| Kristen Keastler                    | 100 Baffin Street PL                            | kristenkeastler@gmail.com                     | Weekly when my kids were little. I just run or walk by now. | Play area - slides and swings                                                                                                                                                                                                                                                                                                                                                                                                                                     | Remove the existing stations and replace with a playscape.                                                                                                                                                           | play           | yes |                                                                                             | Multi level basketball goals for kids of different ages to shoot.                                                                                            | yes                    | yes | yes | yes | no  | Sidewalks on Smith Road are a need all the way down. Many use this path to go exercise at LightHouse Beach also traffic down Smith continues to increase.                                                                        |

|                |                     |                                                                          |                                                                   |                                                                                                                                                                                     |                                                            |      |     |                                                                                                                                                                                                                                                      |     |    |     |    |                                                                                                                                                                                                       |
|----------------|---------------------|--------------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|-----|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Eric Norwood   | 110 Chevy Chase St. | <a href="mailto:ericnorwood87@gmail.com">ericnorwood87@gmail.com</a>     | At least once a week, but would love to make it there more often. | I like that it is close to my home. I can take my son on a walk to get there or take him on his bicycle. It is tucked away from the main highway and feels safer than other places. | Remove the existing stations and replace with a playscape. | play | no  | I would like to see more playground equipment available for use. I am not too interested in most of the fitness gear of the park, but keeping the pull-up bar would be nice, but no a big deal if unable to. Adding a few more swings would be nice. | yes | no | yes | no | I miss the times before a fence was placed there blocking access to get down to the bay, other than using the drainage ditch to get there. Not for safety concerns at the park I understand the need. |
| Dustin Squyres | 133 Seascape Drive  | <a href="mailto:dustin12squyres@yahoo.com">dustin12squyres@yahoo.com</a> | Daily                                                             | Playscape for daughter                                                                                                                                                              | Remove the existing stations and replace with a playscape. | play | yes | Shaded sitting areas                                                                                                                                                                                                                                 | yes | no | yes | no |                                                                                                                                                                                                       |

# **COMMUNICATION**

**SUBJECT:** Receive information regarding GLO CEPR (Coastal Planning and Response Act) Grant for Lighthouse Beach.

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## **INFORMATION:**

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**CITY OF PORT LAVACA**

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**PARKS BOARD MEETING:** MARCH 20, 2024

**DATE:** 3.14.2024

**TO:** PARKS BOARD MEMBERS CC: JIM RUDELLAT, HARBOR MASTER

**FROM:** JODY WEAVER, INTERIM CITY MANAGER

**SUBJECT:** GLO CEPRA GRANT ( LIGHTHOUSE BEACH)

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Attached are copies of the draft workplan received from the GLO for the Lighthouse Beach project. This will be used to write up the CEPRA Project Cooperation Agreement (CPCA). Joshua Carter, the project engineer, has submitted a Scope of Work to GLO and they are reviewing that.

Abigail Richardson is the CEPRA Project Manager for the GLO for this project. She tells me that the project is progressing. Recall this is an engineering study project only at this point – not construction. Once the study is complete we will be applying for construction dollars under a future CEPRA grant cycle or other grant programs.

It is my understanding that once the CPCA is executed, then we will submit our \$50,000 match payment. The CEPRA grant funding is \$75,000 for a total of \$125,000.

**Port Lavaca Lighthouse Beach Phase 1  
CEPRA PROJECT No. 1784  
WORK PLAN**

1. To address the data collection, survey, analysis, preliminary design, sand source investigation, permitting and administration for the Port Lavaca Lighthouse Beach Phase 1 project, the GLO shall act as lead partner and fulfill the following tasks:
  - a. Expend from the CEPRA account Cycle 13 funds in the amount of \$105,000 to the project budget. This satisfies the CEPRA match requirement for shoreline protection.
  - b. Manage the project and identify, document, and confer with the Qualified Project Partner (the City of Port Lavaca) regarding the scope of work.
  - c. Contract with a Professional Services Provider (PSP) to:
    - i. Document existing conditions.
    - ii. Review and summarize historical data and engineering studies.
    - iii. Collect data as required to evaluate project feasibility and alternatives for shoreline protection and island restoration, including (but not limited to) topographic, bathymetric, hydrodynamic, and geotechnical survey data.
    - iv. Conduct a sand source investigation related to the identified alternative as necessary.
    - v. Provide to the GLO and the City of Port Lavaca an Alternatives Analysis and Feasibility Study Report.
    - vi. Provide 30% design and Opinion or Probable Construction Cost (OPCC)
    - vii. Conduct the appropriate level of public outreach as necessary.
    - viii. Cooperate with the City of Port Lavaca and USACE (as needed) to obtain access agreements and authorization for all work required by the scope of the project
    - ix. Aid in completing any required permits, including USACE Section 10/404 permit application.
  - d. Serve as the point of contact for communication and coordination with the PSP and any other GLO contracted entities
  - e. Communicate with QPP on project status and confer with QPP relevant decision points during the project
  - f. Serve as the source for all media advisories, inquiries, and press releases regarding the project
  - g. Provide financial point of contact
  - h. Comply with all federal, state, and local regulations, where applicable.
2. To address the Port Lavaca Lighthouse Beach; Beach Nourishment and Marsh Restoration/Protection Feasibility Study, the Qualified Project Partner (QPP) shall fulfill the following tasks:
  - a. Provide reimbursement to the GLO in the amount of \$75,000 a minimum of 40% of total project costs.
  - b. Confer with the GLO on the location, extent of the project area, scope of work and goals of the project.
  - c. Confer and cooperate with the GLO on the selection of the Professional Services Provider (PSP) and Scope of Work (SOW).
  - d. Assist GLO with the collection of information and obtaining/documenting local support as necessary to complete the project.
  - e. Provide cooperative review and approval of all products provided by GLO's contracted PSP as necessary or required.

- f. Participating in project meetings with GLO.
- g. Cooperate with the PSP and the City of Port Lavaca to obtain property access agreements for all work required by the scope of the project.
- h. Coordinate with the City of Port Lavaca and cooperate with the PSP as necessary in the application of easements and necessary permits, including a USACE Section 10/404 permit and any other authorizations required by state, federal or local law to implement the project.
- i. Coordinate with the City of Port Lavaca and support its authority to hold and maintain all permits required to authorize the work necessary for the project and ensure compliance with all general and special conditions contained therein.
- j. Provide financial point of contact.
- k. Comply with all federal, state, and local regulations, where applicable.