



## RECREATION AND PARKS BOARD MEETING

Wednesday, September 25, 2024 at 12:00 PM  
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

### PUBLIC NOTICE OF MEETING

#### AGENDA

##### MEETING PROCEDURE

*Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Wednesday, September 25, 2024 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:*

*After publication, any information in a council packet is subject to change during the meeting]*

*Join Zoom Meeting:*

<https://us02web.zoom.us/j/87468125055?pwd=8GJDGQbnAlvCyEw7k1B9RRaJDrjLcb.1>

*Meeting ID:* 874 6812 5055

*Passcode:* 050946

*One Tap Mobile*

*+13462487799,,82182482989#,,, \*912619# US (Houston)*

*Dial by your location*

*+1 346 248 7799 US (Houston)*

#### ROLL CALL

#### CALL TO ORDER

**COMMENTS FROM THE PUBLIC** - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

**ACTION ITEMS** - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held August 28, 2024.
3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works
4. Receive Monthly Inspections Report from Public Works Department.
5. Receive update on park assignments from park board members.
6. Receive financial status report on the Parks Recreation Department.
7. Receive status report on the Coastal Erosion Planning & Response Act (CEPRA) Port Lavaca Lighthouse Beach Phase 1 grant for 30% design and Opinion or Probable construction Cost for shoreline protection.
8. Review responding submittals to the call for artists for the Bayfront elevated crosswalk mural and consider input received from the Visioning Committee and Parks Staff and select artist to provide this mural artwork.
9. Receive update on Born Learning Trail and Music Park at Tilley Park.

**ADJOURNMENT**

**CERTIFICATION OF POSTING NOTICE**

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday, September 25, 2024**, beginning at 12:00 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday, September 20, 2020**.

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**Lorena Perez-Diaz**, *Assistant City Secretary*

**ADA NOTICE**

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

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# **COMMUNICATION**

**SUBJECT:** General discussion and hear statements from citizens.

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## **INFORMATION:**





# **COMMUNICATION**

**SUBJECT:** Approve minutes from the regular meeting held August 28, 2024.

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## **INFORMATION:**



# RECREATION AND PARKS BOARD MEETING

Wednesday, August 28, 2024 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

## MINUTES

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 28<sup>th</sup> day of August, 2024, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

### ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
Mary Lou Tharling	Board Member
Kevin Kuntschik	Board Member

And with the following absent:

William "Bill" Reagan	Board Member
Gregory Falcon	Board Member
Dina Smith	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

### CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:19 p.m. and presided.

**COMMENTS FROM THE PUBLIC** - (Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

**1. General discussion and hear statements from citizens.**

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, September 25, 2024.

Jennifer Lance presented fliers of upcoming events to the board. The fliers presented were for the Monster Mile Mash to be held on Saturday, October 26, 2024 and a flier for a celebration for Veterans Day on November 11, 2024.

**2. Approve minutes from the regular meeting held August 28, 2024.**

Motion made by Board Member Kuntschik,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on August 28, 2024.

Second by Board Member Tharling.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Tharling, and Board Member Kuntschik

**3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.**

This item was not discussed.

**4. Receive Monthly Inspections Report from Public Works Department.**

This item was not discussed.

**5. Receive update on park assignments from park board members.**

This item was not discussed.

**6. Receive financial status report on the Parks Recreation Department.**

This item was not discussed.

**7. Receive presentation from Tim McFarland on bird blind and feeding station at Lighthouse Beach.**

Dr. Tim McFarland presented information regarding an upcoming birding festival in Port Lavaca. He stated the first birding festival in Port Lavaca is scheduled to be May 1-4, 2025. The festival will be named Texas Mid Coast Birding Festival. Mr. McFarland expressed that to have a successful birding festival there are a few things he would like to see happen. He feels that building a Birding Park at Lighthouse Beach with a birding/photo blind, water station pond, and feeding stations would add attributes to have a fruitful festival. He presented explained the purpose of his request to the board and an approximate cost of what his request would entitle.

Motion made by Board Member Kuntschik,

THAT, the Recreation and Parks Board hereby supports Dr. Tim McFarlands request to build a Birding Park at Lighthouse Beach.

Second by Vice Chairwoman Szela.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Tharling, and Board Member Kuntschik

**8. Review update on Born Learning Trail and Music Park at Tilley Park.**

This item was not discussed.

**ADJOURN**

Motion made by Vice Chairwoman Szela

Second by Board Member Kuntschik

Voting Yea: Chairman Sistrunk, Board Member Reagan, Board Member Falcon, Board Member Tharling, Board Member Smith and Board Member Kuntschik

Meeting adjourned at 1:03 P.M.

These minutes were approved on September 25, 2024

\_\_\_\_\_  
Mac Sistrunk, Chairman

ATTEST:

\_\_\_\_\_  
Lorena Perez-Diaz, Assistant City Secretary

# **COMMUNICATION**

**SUBJECT:** Receive Parks & Recreation Operations and Maintenance report from Director of Public Works

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## **INFORMATION:**



# **COMMUNICATION**

**SUBJECT:** Receive Monthly Inspections Report from Public Works Department.

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## **INFORMATION:**



# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

L.H.B. Pavillion Play Ground 09/13/24

## General Inspection

	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Treated 2 Fireant mound
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

## Surfacing

	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	mulch in playground is satisfactory, more could be added
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

## Equipment Hazards

	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

## Swings

	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

L.H.B. Pavillion Playground / 09/13/24

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: <u>Carey W. Justice</u>	Date: <u>09/13/24</u>
Signature: <u>Carey W. Justice</u>	



# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

L.H.B. Splash Pad

General Inspection		Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Treated 4 Fire ant mounds
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Surfacing		Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Concrete Surface
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment Hazards		Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings		Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>		N/A

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

L. H. B. Splash Pad

## Slides

	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Metal slides are shaded to prevent overheating.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A

## Climbing Equipment

	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

## Seesaws

	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Carey W. Justice

Signature: Carey W. Justice

Date: 09/13/24

Note: Water Feature with orange tilting cones does not appear to be functioning.



# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

L.H.B. Splash Pad Play Ground 09/13/24

General Inspection		Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of holes and other tripping hazards.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		POUR IN PLACE Safety Surface has 3 holes. Park supervisor is aware of this issue.
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Surfacing		Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Equipment Hazards		Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		minor Rust on some nuts and bolts
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings		Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>		N/A

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

L.H.B. Splash Pad Play Ground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Plastic Slides

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Carey W. Justice

Signature: Carey W. Justice

Date: 09/13/24



# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

L.H.B. Beach Playground 09/13/24

## General Inspection

	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

## Surfacing

	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Surface is sand and has grass and weed growth under and around playground
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

## Equipment Hazards

	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	missing 9 bolts on tunnel Entrance/Exits
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rust on Blue metal ladder
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

## Swings

	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

L.H.B. Beach Playground

### Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

Equipped with platforms to facilitate access to the sitting position.

Platforms are equipped with guardrails or equivalent protective equipment.

Average incline is less than 30 degrees.

Exit regions are level.

Metal slides are shaded to prevent overheating.

N/A Plastic slides

### Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

Rope or chain ladders are anchored at both ends.

missing 3 handgrips

Foot holds/rungs are in good condition and adequately spaced.

N/A

### Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects.

N/A

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.

N/A

Fulcrums/pivot points are free of pinch or crush hazards.

N/A

Handholds are provided at each seating position.

N/A

Inspector name, signature, and completion date

Name: Carey W. Justice

Signature: Carey W. Justice

Date: 09/13/24



# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Butterfly Playground and Fitness Area 09/13/24

General Inspection		Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Surfacing		Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Poor In Place Safety Surface is in Poor Condition / Cracking and Seam Separation
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Equipment Hazards		Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Extensive Rust on all metal surfaces
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings		Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Surface Material (mulch) has 3 Thorny Weeds Growing / Need to be removed

# Port Lavaca Playground Safety Checklist

Item #4.

(To be completed monthly.)

*Butterfly Play Ground and Fitness Area*      *09/13/24*

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	✓	☐	
Equipped with platforms to facilitate access to the sitting position.	✓	☐	
Platforms are equipped with guardrails or equivalent protective equipment.	✓	☐	
Average incline is less than 30 degrees.	✓	☐	
Exit regions are level.	✓	☐	
Metal slides are shaded to prevent overheating.	☐	☐	<i>n/a Plastic Slides</i>
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	✓	☐	
Rope or chain ladders are anchored at both ends.	☐	☐	<i>n/a</i>
Foot holds/rungs are in good condition and adequately spaced.	✓	☐	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	☐	☐	<i>n/a</i>
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	☐	☐	<i>n/a</i>
Fulcrums/pivot points are free of pinch or crush hazards.	☐	☐	<i>n/a</i>
Handholds are provided at each seating position.	☐	☐	<i>n/a</i>

**Inspector name, signature, and completion date**

Name: Carey W. Justice

Signature: Carey W. Justice

Date: 09/13/24

*Note: The trees and shrubs are in need of trimming and one dead Palm tree trunk needs to be removed to enhance the quality of the landscape.*



# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Claret Crossing

09/13/24

General Inspection		Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Surfacing		Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	concrete border and pour in place safety surface has multiple cracks from shifting sand	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Equipment Hazards		Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings		Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

## Slides

	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A Plastic Slides

## Climbing Equipment

	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

## Seesaws

	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: Carey W. Justice

Signature: Carey W. Justice

Date: 09/13/24



# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

*Bay Front Splash Pad*

General Inspection		Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Surfacing		Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Concrete Surface
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment Hazards		Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings		Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

## Slides

	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Metal slides are shaded to prevent overheating.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

## Climbing Equipment

	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A

## Seesaws

	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Carey W. Justice

Signature: Carey W. Justice

Date: 09/13/24



# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Bay Front Play Ground La Belle 09/13/24

## General Inspection

	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

## Surfacing

	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

## Equipment Hazards

	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Minor Rust on nuts and bolts
Equipment is free of entrapments.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input type="checkbox"/>	<input type="checkbox"/>	

## Swings

	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

# Port Lavaca Playground Safety Checklist

(To be completed monthly)

Bay Front Play Ground - La Belle 09/13/24

### Slides

	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A Plastic Slides

### Climbing Equipment

	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

### Seesaws

	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: Carey W. Justice

Signature: Carey W. Justice

Date: 09/13/24

Notes: Palm Trees in this area need to be trimmed



# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

City Park / Ashley Field

09/13/24

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	✓	☐	
Playground area is free of anthills/hazardous insects or toxic plants.	✓	☐	
Playground area is free of holes and other tripping hazards.	✓	☐	
Proper signage with rules, hours, and age-appropriate use is posted.	✓	☐	
Playground area is properly fenced.	☐	☐	N/A
Self-latching gate works as designed.	☐	☐	N/A

Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	✓	☐	
Surfacing material under and around equipment is adequate depth (6-12 inches).	✓	☐	
Surfacing material is free of glass, debris, or other foreign objects.	✓	☐	
Surfacing material is not compacting or deteriorating.	✓	☐	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	✓	☐	
Proper drainage prevents water from forming puddles.	☐	☐	N/A

Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	✓	☐	
Equipment is free from sharp points, corners, or edges.	✓	☐	
Protective caps or plugs are not missing or damaged.	☐	☐	N/A
Equipment is free of potential clothing entanglement hazards.	✓	☐	
Equipment free of pinch and crush points or exposed moving parts.	✓	☐	
Equipment is free of rust, rot, cracks, and splinters.	☐	✓	Minor Areas of Rust
Equipment is free of entrapments.	☐	☐	
Equipment is safely anchored.	☐	☐	

Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	✓	☐	
Swings are a safe distance from other playground equipment.	✓	☐	
Swings are 24 inches apart.	✓	☐	
Edges of seats are smooth and free from obstructions.	✓	☐	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	✓	☐	

# Port Lavaca Playground Safety Checklist

(To be completed monthly)

City Park / Ashley Field 09/13/24

Slides		Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>		N/A Plastic Slides
Climbing Equipment		Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Seesaws		Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>		N/A

Inspector name, signature, and completion date

Name: <u>Carey W. Justice</u>	Date: <u>09/13/24</u>
Signature: <u>Carey W. Justice</u>	

Notes: Two Dead trees in the Park need to be cut down. 1 small Fallen tree needs to be removed along the fence line.  
 Ashley Field Playground has Bermuda Grass that has been treated and now needs to be removed.



# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Wilson Park 09/13/24

## General Inspection

	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	✓	☐	
Playground area is free of anthills/hazardous insects or toxic plants.	✓	☐	
Playground area is free of holes and other tripping hazards.	✓	☐	
Proper signage with rules, hours, and age-appropriate use is posted.	✓	☐	
Playground area is properly fenced.	☐	☐	N/A
Self-latching gate works as designed.	☐	☐	N/A

## Surfacing

	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	✓	☐	
Surfacing material under and around equipment is adequate depth (6-12 inches).	✓	☐	
Surfacing material is free of glass, debris, or other foreign objects.	✓	☐	
Surfacing material is not compacting or deteriorating.	✓	☐	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	☐	☐	N/A
Proper drainage prevents water from forming puddles.	☐	☐	N/A

## Equipment Hazards

	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	✓	☐	
Equipment is free from sharp points, corners, or edges.	✓	☐	
Protective caps or plugs are not missing or damaged.	✓	☐	
Equipment is free of potential clothing entanglement hazards.	✓	☐	
Equipment free of pinch and crush points or exposed moving parts.	✓	☐	
Equipment is free of rust, rot, cracks, and splinters.	☐	✓	minor areas of rust
Equipment is free of entrapments.	✓	☐	
Equipment is safely anchored.	✓	☐	

## Swings

	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	✓	☐	
Swings are a safe distance from other playground equipment.	✓	☐	
Swings are 24 inches apart.	✓	☐	
Edges of seats are smooth and free from obstructions.	✓	☐	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	✓	☐	

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Wilson Park 9/13/24

## Slides

	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A Plastic Slides

## Climbing Equipment

	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

## Seesaws

	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Carey W. Justice

Signature: Carey W. Justice

Date: 09/13/24

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

George & Adams Park

09/13/24

General Inspection		Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Surfacing		Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	more mulch needs to be added	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Equipment Hazards		Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Has Rust Areas	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings		Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

# Port Lavaca Playground Safety Checklist

(To be completed monthly.)

George Adams Park 09/13/24

### Slides

	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

### Climbing Equipment

	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

### Seesaws

	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: Carey W. Justice

Signature: Carey W. Justice

Date: 09/13/24

# **COMMUNICATION**

**SUBJECT:** Receive update on park assignments from park board members.

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## **INFORMATION:**





# **COMMUNICATION**

**SUBJECT:** Receive financial status report on the Parks Recreation Department.

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## **INFORMATION:**

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: AUGUST 31ST, 2024

Item #6.

503-BEACH OPERATING FUND  
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	230,000	230,000	0	5,950.71	146,075.14	0.00	83,924.86	63.51
OTHER REVENUE	4,500	4,500	0	2,504.86	33,805.46	0.00	( 29,305.46)	751.23
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>234,500</b>	<b>234,500</b>	<b>0</b>	<b>8,455.57</b>	<b>179,880.60</b>	<b>0.00</b>	<b>54,619.40</b>	<b>76.71</b>
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	210,294	210,294	0	14,721.47	133,876.35	70,000.00	6,417.65	96.95
<b>TOTAL EXPENDITURES</b>	<b>210,294</b>	<b>210,294</b>	<b>0</b>	<b>14,721.47</b>	<b>133,876.35</b>	<b>70,000.00</b>	<b>6,417.65</b>	<b>96.95</b>
REVENUES OVER/(UNDER) EXPENDITURES	24,206	24,206	0	( 6,265.90)	46,004.25	( 70,000.00)	48,201.75	99.13-

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CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: AUGUST 31ST, 2024

Item #6.

503-BEACH OPERATING FUND  
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>USER &amp; SERVICE CHARGES</b>								
433.01				0.00	0.00	0.00	0.00	0.00
433.10	230,000	230,000	0	5,923.71	141,345.14	0.00	88,654.86	61.45
433.30	0	0	0	0.00	2,828.00	0.00	2,828.00	0.00
433.50	0	0	0	27.00	1,902.00	0.00	1,902.00	0.00
<b>TOTAL USER &amp; SERVICE CHARGES</b>	<b>230,000</b>	<b>230,000</b>	<b>0</b>	<b>5,950.71</b>	<b>146,075.14</b>	<b>0.00</b>	<b>83,924.86</b>	<b>63.51</b>
<b>OTHER REVENUE</b>								
451.01	2,000	2,000	0	2,504.86	31,751.96	0.00	29,751.96	1,587.60
459.11	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71	2,500	2,500	0	0.00	2,053.50	0.00	446.50	82.14
459.90	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92	0	0	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OTHER REVENUE</b>	<b>4,500</b>	<b>4,500</b>	<b>0</b>	<b>2,504.86</b>	<b>33,805.46</b>	<b>0.00</b>	<b>29,305.46</b>	<b>751.23</b>
<b>GRANT AND CONTRIBUTION R</b>								
481.00	0	0	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL GRANT AND CONTRIBUTION R</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>INTERGOVERNMENTAL REVENUE</b>								
493.00.1	0	0	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL REVENUES</b>	<b>234,500</b>	<b>234,500</b>	<b>0</b>	<b>8,455.57</b>	<b>179,880.60</b>	<b>0.00</b>	<b>54,619.40</b>	<b>76.71</b>

20K April income

CITY OF PORT LAVACA  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2024

Item #6.

503-BEACH OPERATING FUND  
TECHNOLOGY SERVICES  
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>SERVICES</u>								
50070536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: AUGUST 31ST, 2024

Item #6.

503-BEACH OPERATING FUND  
 OPERATIONS  
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>PERSONNEL SERVICES</b>								
51000511.01 SALARIES & WAGES	41,418	41,418	0	3,821.94	30,421.33	0.00	10,996.67	73.45
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	5,000	5,000	0	150.97	1,663.14	0.00	3,336.86	33.26
51000512.05 EMPLOYER-SOCIAL SECURI	3,168	3,168	0	191.48	2,452.86	0.00	715.14	77.43
51000512.10 EMPLOYER-T.M.R.S.	2,634	2,634	0	259.43	2,105.90	0.00	528.10	79.95
51000512.20 GROUP H/D INS PREMIUMS	21,545	21,545	0	611.27	6,724.00	0.00	14,821.00	31.21
51000512.30 WORKER'S COMPENSATION	1,013	1,013	0	0.00	742.88	0.00	270.12	73.33
TOTAL PERSONNEL SERVICES	74,778	74,778	0	5,035.09	44,110.11	0.00	30,667.89	58.99
<b>MATERIALS &amp; SUPPLIES</b>								
51000521.01 OFFICE	1,000	1,000	0	0.00	25.48	0.00	974.52	2.55
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.00
51000523.03 CLEANING & JANITORIAL	500	500	0	0.00	93.14	0.00	406.86	18.63
51000524.19 COVID-19 EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
51000525.01 FUEL	0	0	0	0.00	0.00	0.00	0.00	0.00
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	0.00	139.77	0.00	110.23	55.91
51000528.03 NON-CAPITALIZED ASSETS	250	250	0	0.00	0.00	0.00	250.00	0.00
TOTAL MATERIALS & SUPPLIES	2,000	2,000	0	0.00	258.39	0.00	1,741.61	12.92
<b>SERVICES</b>								
51000532.01 AUDIT FEES	4,050	4,050	0	500.00	2,600.00	0.00	1,450.00	64.20
51000532.06 HEALTH & FITNESS	0	0	0	0.00	74.00	0.00	74.00	0.00
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000533.14 CONTRACTED SERVICES	1,500	1,500	0	0.00	0.00	0.00	1,500.00	0.00
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000535.01 GENERAL LIABILITY INSU	5,259	5,259	0	0.00	5,312.87	0.00	53.87	101.02
51000535.10 WINDSTORM INS	8,500	8,500	0	93.64	2,479.11	0.00	6,020.89	29.17
51000536.01 ELECTRICITY	35,000	35,000	0	3,764.91	22,861.99	0.00	12,138.01	65.32
51000536.02 TELEPHONE	550	550	0	51.82	559.13	0.00	9.13	101.66
51000536.03 WATER	30,000	30,000	0	2,700.65	11,023.57	0.00	18,976.43	36.75
51000536.07 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
51000536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	84,859	84,859	0	7,111.02	44,762.67	0.00	40,096.33	52.75
<b>MAINTENANCE</b>								
51000541.02 LANDSCAPING	0	0	0	0.00	0.00	0.00	0.00	0.00
51000542.03 R & M- BUILDING	3,500	3,500	0	0.00	1,701.95	0.00	1,798.05	48.63
51000543.04 R & M- IMPROVEMENT OTB	10,000	10,000	0	194.35	12,415.04	0.00	2,415.04	124.15
51000544.50 R & M- FURNITURE & EQU	1,000	1,000	0	0.00	347.88	0.00	652.12	34.79
51000544.55 R & M- VEHICLES & TRAI	0	0	0	0.00	7.34	0.00	7.34	0.00
51000544.65 R & M- MACHINERY & EQU	1,000	1,000	0	0.00	757.59	0.00	242.41	75.76
TOTAL MAINTENANCE	15,500	15,500	0	194.35	15,229.80	0.00	270.20	98.26

INCLUDES SPLASHPAD  
 UPGRADES \$4588

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: AUGUST 31ST, 2024

Item #6.

503-BEACH OPERATING FUND  
 OPERATIONS  
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>SUNDRY</b>								
51000553.01	XFER OUT- FD 001- ADM	6,157	6,157	0	513.08	5,643.88	0.00	513.12 91.67
51000553.04	XFER OUT- FD 218 PIER	0	0	0	0.00	0.00	0.00	0.00
51000553.17	XFER OUT- FD 162 DREDG	15,000	15,000	0	1,250.00	13,750.00	0.00	1,250.00 91.67
51000554.01	CASH OVER/SHORT	0	0	0	0.00	0.00	0.00	0.00
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00
51000554.83	LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00
51000554.90	MISCELLANEOUS	0	0	0	0.00	120.00	0.00	120.00 0.00
51000554.91	CREDIT CARD FEES	6,000	6,000	0	383.93	5,410.50	0.00	589.50 90.18
51000554.95	RV BOOKING FEES	6,000	6,000	0	234.00	4,591.00	0.00	1,409.00 76.52
<b>TOTAL SUNDRY</b>		<b>33,157</b>	<b>33,157</b>	<b>0</b>	<b>2,381.01</b>	<b>29,515.38</b>	<b>0.00</b>	<b>3,641.62 89.02</b>
<b>CAPITAL EXPENDITURES</b>								
51000561.02	LAND & IMPROVEMENTS OT	0	0	0	0.00	0.00	70,000.00	0.00
51000562.03	CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00
51000563.05	CE- INFRASTRUCTURE	0	0	0	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>70,000.00</b>	<b>0.00</b>
<b>TOTAL OPERATIONS</b>	<b>210,294</b>	<b>210,294</b>	<b>0</b>	<b>14,721.47</b>	<b>133,876.35</b>	<b>70,000.00</b>	<b>6,417.65</b>	<b>96.95</b>
<b>TOTAL EXPENDITURES</b>	<b>210,294</b>	<b>210,294</b>	<b>0</b>	<b>14,721.47</b>	<b>133,876.35</b>	<b>70,000.00</b>	<b>6,417.65</b>	<b>0.00</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>24,206</b>	<b>24,206</b>	<b>0</b>	<b>( 6,265.90)</b>	<b>46,004.25</b>	<b>( 70,000.00)</b>	<b>48,201.75</b>	<b>99.13-</b>

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\*\*\* END OF REPORT \*\*\*

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: AUGUST 31ST, 2024

Item #6.

001-GENERAL FUND  
 PARKS & RECREATION  
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>PERSONNEL SERVICES</b>								
50501511.01 SALARIES & WAGES	227,465	227,465	0	25,618.11	203,662.66	0.00	23,802.34	89.54
50501511.06 SALARIES & WAGES-TEMP	5,760	5,760	0	3,174.09	3,174.09	0.00	2,585.91	55.11
50501511.07 SALARIES & WAGES-OVERT	28,000	28,000	0	2,360.65	24,349.36	0.00	3,650.64	86.96
50501512.05 EMPLOYER-SOCIAL SECURI	18,549	18,549	0	1,530.62	16,818.07	0.00	1,730.93	90.67
50501512.10 EMPLOYER-T.M.R.S.	15,054	15,054	0	0.00	12,992.02	0.00	2,061.98	86.30
50501512.20 GROUP H/D INS PREMIUMS	77,739	77,739	0	0.00	64,841.64	0.00	12,897.36	83.41
50501512.30 WORKER'S COMPENSATION	6,093	6,093	0	0.00	4,944.36	0.00	1,148.64	81.15
50501512.31 UNEMPLOYMENT INSURANCE	0	0	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL SERVICES</b>	<b>378,660</b>	<b>378,660</b>	<b>0</b>	<b>32,683.47</b>	<b>330,782.20</b>	<b>0.00</b>	<b>47,877.80</b>	<b>87.36</b>
<b>MATERIALS &amp; SUPPLIES</b>								
50501521.01 OFFICE	0	0	0	0.00	20.00	0.00 (	20.00)	0.00
50501521.03 POSTAGE	0	0	0	0.00	0.00	0.00	0.00	0.00
50501522.01 AG & BOTANICAL	2,500	2,500	0	0.00	0.00	0.00	2,500.00	0.00
50501523.03 CLEANING & JANITORIAL	25,000	25,000	0	3,449.79	19,473.59	0.00	5,526.41	77.89
50501524.01 UNIFORMS	2,700	2,700	0	196.82	2,014.45	0.00	685.55	74.61
50501525.01 FUEL	9,500	9,500	0	0.00	6,182.27	0.00	3,317.73	65.08
50501526.01 GENERAL SAFETY & TOOLS	3,000	3,000	0	776.77	4,570.53	0.00 (	1,570.53)	152.35
50501528.03 NON-CAPITALIZED ASSETS	4,500	4,500	0	0.00	0.00	0.00	4,500.00	0.00
50501529.11 LIGHTING & DECORATION	25,000	25,000	0	0.00	1,593.36	0.00	23,406.64	6.37
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>72,200</b>	<b>72,200</b>	<b>0</b>	<b>4,423.38</b>	<b>33,854.20</b>	<b>0.00</b>	<b>38,345.80</b>	<b>46.89</b>
<b>SERVICES</b>								
50501531.01 TRAVEL & TRAINING	500	500	0	0.00	305.82	0.00	194.18	61.16
50501533.14 CONTRACTED SERVICES	50,000	50,000	0	4,415.00	22,415.00	0.00	27,585.00	44.83
50501534.90 LEASES & RENTALS	2,000	2,000	0	0.00	0.00	0.00	2,000.00	0.00
50501536.01 ELECTRICITY	36,385	36,385	0	5,153.83	41,334.94	0.00 (	4,949.94)	113.60
50501536.02 TELEPHONE	2,385	2,385	0	198.87	1,988.50	0.00	396.50	83.38
50501536.03 WATER	25,000	25,000	0	8,720.03	23,107.47	0.00	1,892.53	92.43
<b>TOTAL SERVICES</b>	<b>116,270</b>	<b>116,270</b>	<b>0</b>	<b>18,487.73</b>	<b>89,151.73</b>	<b>0.00</b>	<b>27,118.27</b>	<b>76.68</b>
<b>MAINTENANCE</b>								
50501541.02 LANDSCAPING	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
50501542.03 R & M- BUILDING	5,000	5,000	0	119.67	13,130.03	0.00 (	8,130.03)	262.60
50501543.04 R & M IMPROVEMENT OTB	40,000	40,000	0	18.27	29,490.50	0.00	10,509.50	73.73
50501543.10 SWIMMING POOL OPERATIO	82,000	82,000	0	2,210.83	39,507.65	0.00	42,492.35	48.18
50501544.55 R & M- VEHICLES & TRAI	3,000	3,000	0	56.00	5,842.29	0.00 (	2,842.29)	194.74
50501544.65 R & M- MACHINERY & EQU	5,000	5,000	0	2,570.13	12,286.36	0.00 (	7,286.36)	245.73
<b>TOTAL MAINTENANCE</b>	<b>136,000</b>	<b>136,000</b>	<b>0</b>	<b>4,974.90</b>	<b>100,256.83</b>	<b>0.00</b>	<b>35,743.17</b>	<b>73.72</b>
<b>SUNDRY</b>								
50501551.11 VEHICLE LEASES	11,820	11,820	0	4,352.53	31,269.44	0.00 (	19,449.44)	264.55
<b>TOTAL SUNDRY</b>	<b>11,820</b>	<b>11,820</b>	<b>0</b>	<b>4,352.53</b>	<b>31,269.44</b>	<b>0.00 (</b>	<b>19,449.44)</b>	<b>264.55</b>

CITY OF PORT LAVACA  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: AUGUST 31ST, 2024

Item #6.

001-GENERAL FUND  
 PARKS & RECREATION  
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<b>CAPITAL EXPENDITURES</b>								
50501561.02 CE- LAND & IMPROVEMENT	0	0	0	0.00	0.00 (	0.02)	0.02	0.00
50501562.03 CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00	0.00
50501563.05 CE- INFRASTRUCTURE	350,000	350,000	0	0.00	97,841.14	173,651.00	78,507.86	77.57
50501564.50 CE- FURNITURE & EQUIPM	0	0	0	0.00	0.00	0.00	0.00	0.00
50501564.55 CE- VEHICLES & TRAILER	0	0	0	0.00	0.00	0.00	0.00	0.00
50501564.65 CE- MACHINERY & EQUIPM	0	0	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>	<u>350,000</u>	<u>350,000</u>	<u>0</u>	<u>0.00</u>	<u>97,841.14</u>	<u>173,650.98</u>	<u>78,507.88</u>	<u>77.57</u>
<b>TOTAL PARKS &amp; RECREATION</b>	<u>1,064,950</u>	<u>1,064,950</u>	<u>0</u>	<u>64,922.01</u>	<u>683,155.54</u>	<u>173,650.98</u>	<u>208,143.48</u>	<u>80.46</u>



50501511.01 SALARIES & WAGES  
 B E G I N N I N G B A L A N C E 178,044.55

8/02/24	7/30	P06542	PYEXP	01620	BIWEEKLY & SALARY PAYROLL		8,535.08	186,579.63
8/15/24	8/15	P06550	PYEXP	01623	E TYLER REISSUE		0.00	186,579.63
8/16/24	8/13	P06547	PYEXP	01622	BI-WEEKLY & SALARY PAYROLL		8,646.79	195,226.42
8/30/24	8/27	P06557	PYEXP	01625	BI-WEEKLY & SALARY PAYROLL		8,436.24	203,662.66
=====				AUGUST ACTIVITY	DB: 25,618.11	CR: 0.00	25,618.11	

50501511.06 SALARIES & WAGES-TEMP  
 B E G I N N I N G B A L A N C E 0.00

8/02/24	7/30	P06542	PYEXP	01620	BIWEEKLY & SALARY PAYROLL		531.84	531.84
8/16/24	8/13	P06547	PYEXP	01622	BI-WEEKLY & SALARY PAYROLL		1,312.65	1,844.49
8/30/24	8/27	P06557	PYEXP	01625	BI-WEEKLY & SALARY PAYROLL		1,329.60	3,174.09
=====				AUGUST ACTIVITY	DB: 3,174.09	CR: 0.00	3,174.09	

50501511.07 SALARIES & WAGES-OVERTIME  
 B E G I N N I N G B A L A N C E 21,988.71

8/02/24	7/30	P06542	PYEXP	01620	BIWEEKLY & SALARY PAYROLL		1,336.93	23,325.64
8/16/24	8/13	P06547	PYEXP	01622	BI-WEEKLY & SALARY PAYROLL		408.79	23,734.43
8/30/24	8/27	P06557	PYEXP	01625	BI-WEEKLY & SALARY PAYROLL		614.93	24,349.36
=====				AUGUST ACTIVITY	DB: 2,360.65	CR: 0.00	2,360.65	

50501512.05 EMPLOYER-SOCIAL SECURITY  
 B E G I N N I N G B A L A N C E 15,287.45

8/13/24	8/13	A42529	DFT: 000722	11348	FICA WITHHOLDING	100011	596.89	15,884.34
					INTERNAL REVENUE SERVICE	INV# T3 202408130788 /PO#		
8/13/24	8/13	A42529	DFT: 000722	11348	MEDICARE WITHHOLDING	100011	139.59	16,023.93
					INTERNAL REVENUE SERVICE	INV# T4 202408130788 /PO#		
8/27/24	8/27	A42898	DFT: 000746	11369	FICA WITHHOLDING	100011	643.61	16,667.54
					INTERNAL REVENUE SERVICE	INV# T3 202408270799 /PO#		
8/27/24	8/27	A42898	DFT: 000746	11369	MEDICARE WITHHOLDING	100011	150.53	16,818.07
					INTERNAL REVENUE SERVICE	INV# T4 202408270799 /PO#		
=====				AUGUST ACTIVITY	DB: 1,530.62	CR: 0.00	1,530.62	

50501512.10 EMPLOYER-T.M.R.S.  
 B E G I N N I N G B A L A N C E 12,992.02

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE	Item #6.
8/02/24	9/04	A43322	DFT: 000759	11370	TMRS-RETIREMENT	100008			644.64	13,636.66	
					TEXAS MUNICIPAL	INV# 110202407300776	/PO#				
8/16/24	9/04	A43324	DFT: 000759	11370	TMRS-RETIREMENT	100008			587.31	14,223.97	
					TEXAS MUNICIPAL	INV# 110202408130788	/PO#				
8/30/24	9/04	A43325	DFT: 000759	11370	TMRS-RETIREMENT	100008			590.96	14,814.93	
					TEXAS MUNICIPAL	INV# 110202408270799	/PO#				
					AUGUST ACTIVITY	DB: 1,822.91	CR: 0.00		1,822.91		

50501512.20

GROUP H/D INS PREMIUMS

B E G I N N I N G B A L A N C E

64,841.64

8/02/24	9/04	A43334	CHK: 066697	11370	HEALTH/DENTAL INSURANCE	100419			12.20	64,853.84	
					TML - IEBP	INV# 1ED202407300776	/PO#				
8/02/24	9/04	A43336	CHK: 066697	11370	HEALTH/DENTAL INSURANCE	100419			293.17	65,147.01	
					TML - IEBP	INV# 1EM202407300776	/PO#				
8/02/24	9/04	A43341	CHK: 066697	11370	HEALTH/DENTAL INSURANCE	100419			125.28	65,272.29	
					TML - IEBP	INV# 1FD202407300776	/PO#				
8/02/24	9/04	A43344	CHK: 066697	11370	HEALTH/DENTAL INSURANCE	100419			1,695.74	66,968.03	
					TML - IEBP	INV# 1FM202407300776	/PO#				
8/02/24	9/04	A43348	CHK: 066697	11370	HEALTH/DENTAL INSURANCE	100419			1,112.72	68,080.75	
					TML - IEBP	INV# 1SM202407300776	/PO#				
8/16/24	9/04	A43335	CHK: 066697	11370	HEALTH/DENTAL INSURANCE	100419			12.20	68,092.95	
					TML - IEBP	INV# 1ED202408130788	/PO#				
8/16/24	9/04	A43337	CHK: 066697	11370	HEALTH/DENTAL INSURANCE	100419			293.17	68,386.12	
					TML - IEBP	INV# 1EM202408130788	/PO#				
8/16/24	9/04	A43342	CHK: 066697	11370	HEALTH/DENTAL INSURANCE	100419			125.28	68,511.40	
					TML - IEBP	INV# 1FD202408130788	/PO#				
8/16/24	9/04	A43345	CHK: 066697	11370	HEALTH/DENTAL INSURANCE	100419			1,695.74	70,207.14	
					TML - IEBP	INV# 1FM202408130788	/PO#				
8/16/24	9/04	A43349	CHK: 066697	11370	HEALTH/DENTAL INSURANCE	100419			1,112.72	71,319.86	
					TML - IEBP	INV# 1SM202408130788	/PO#				
8/20/24	9/04	A43330	CHK: 066697	11370	HEALTH INSURANCE	100419			0.07	71,319.93	
					TML - IEBP	INV# PPORTLA12409-1	/PO#				
8/20/24	9/04	A43350	CHK: 066697	11370	COBRA ADMIN FEE	100419			5.82	71,325.75	
					TML - IEBP	INV# PPORTLA12409	/PO#				
					AUGUST ACTIVITY	DB: 6,484.11	CR: 0.00		6,484.11		

50501523.03

CLEANING & JANITORIAL

B E G I N N I N G B A L A N C E

16,023.80

8/14/24	8/14	A42577	CHK: 066515	11339	CLEANING SUPPLIES	100190			1,611.54	17,635.34	
					GULF COAST PAPER COMPANY	INV# 2541566	/PO#				
8/14/24	8/14	A42578	CHK: 066515	11339	CLEANING SUPPLIES	100190			1,644.55	19,279.89	
					GULF COAST PAPER COMPANY	INV# 2556654	/PO#				
8/28/24	8/29	A43053	CHK: 066592	11359	CLEANING SUPPLIES	101258			193.70	19,473.59	
					ACE HARDWARE	INV# 190365	/PO#				
					AUGUST ACTIVITY	DB: 3,449.79	CR: 0.00		3,449.79		

FUND : 001-GENERAL FUND

PERIOD TO USE: Aug-2024 THRU Aug-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BALAN

Item #6.

50501524.01		UNIFORMS		B E G I N N I N G B A L A N C E				1,817.63
8/14/24	8/14 A42557	CHK: 066499	11339 UNIFORMS	100109			49.81	1,867.44
			CINTAS - R.U.S., LP	INV# 4199213465	/PO#			
8/14/24	8/14 A42564	CHK: 066499	11339 UNIFORMS	100109			49.81	1,917.25
			CINTAS - R.U.S., LP	INV# 4199923984	/PO#			
8/28/24	8/29 A42946	CHK: 066608	11359 UNIFORMS	100109			50.52	1,967.77
			CINTAS - R.U.S., LP	INV# 4200643814	/PO#			
8/28/24	8/29 A42952	CHK: 066608	11359 UNIFORMS	100109			46.68	2,014.45
			CINTAS - R.U.S., LP	INV# 4201365175	/PO#			
			===== AUGUST ACTIVITY DB:	196.82	CR:	0.00	196.82	

50501526.01		GENERAL SAFETY & TOOLS		B E G I N N I N G B A L A N C E				3,793.76
8/28/24	8/29 A42960	CHK: 066620	11359 GALVANIZED STEEL CAN / F	100163			339.45	4,133.21
			FASTENAL COMPANY	INV# TXPOT271200	/PO#			
8/28/24	8/29 A43083	CHK: 066592	11359 SAW BLADE	101258			24.99	4,158.20
			ACE HARDWARE	INV# 190740	/PO#			
8/28/24	8/29 A43086	CHK: 066592	11359 INSECT SPRAY	101258			106.91	4,265.11
			ACE HARDWARE	INV# 190852	/PO#			
8/28/24	8/29 A43136	CHK: 066657	11359 SAFETY GEAR	102692			196.02	4,461.13
			NORTHERN SAFETY COMPANY,	INV# 906323443	/PO#			
8/28/24	8/29 A43147	CHK: 066595	11359 FIRE EXTINGUISHER ANNUAL	102891			109.40	4,570.53
			MORRIS, MIKE DAVID	INV# 21585	/PO#			
			===== AUGUST ACTIVITY DB:	776.77	CR:	0.00	776.77	

50501533.14		CONTRACTED SERVICES		B E G I N N I N G B A L A N C E				18,000.00
8/28/24	8/29 A43101	CHK: 066645	11359 MOWING	102016			4,415.00	22,415.00
			MARVELOUS GARDENS INC.	INV# 14185	/PO# 24-00011			
			===== AUGUST ACTIVITY DB:	4,415.00	CR:	0.00	4,415.00	

50501536.01		ELECTRICITY		B E G I N N I N G B A L A N C E				36,181.11
8/14/24	8/14 A42645	CHK: 066510	11339 ELECTRICITY SVCS AUGUST	102645			5,153.83	41,334.94
			GEXA ENERGY, LP	INV# 34106705-4	/PO#			
			===== AUGUST ACTIVITY DB:	5,153.83	CR:	0.00	5,153.83	

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BALANCE===== Item #6.

50501536.02

TELEPHONE

BEGINNING BALANCE

1,789.63

8/28/24 8/29 A43099 CHK: 066689 11359 CELL PHONE CHARGES 102014 198.87 1,988.50  
 VERIZON WIRELESS INV# 9971623908 /PO#  
 ===== AUGUST ACTIVITY DB: 198.87 CR: 0.00 198.87

50501536.03

WATER

BEGINNING BALANCE

14,387.44

8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 807.24 15,194.68  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 40.61 15,235.29  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 38.11 15,273.40  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 85.13 15,358.53  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 2,721.38 18,079.91  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 40.61 18,120.52  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 85.13 18,205.65  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 40.61 18,246.26  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 67.63 18,313.89  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 85.13 18,399.02  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 67.63 18,466.65  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 67.63 18,534.28  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 329.38 18,863.66  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 40.61 18,904.27  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 58.11 18,962.38  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 8/14 A42588 CHK: 066538 11339 WATER / SEWER AUGUST 202 100335 58.11 19,020.49  
 PORT LAVACA, CITY OF INV# 07/2024 /PO#  
 8/14/24 9/06 B48826 20966 RECLASS WATER JULY 2024 JE# 029065 807.24CR 18,213.25  
 8/28/24 8/29 A42976 CHK: 066665 11359 WATER / SEWER AUGUST 202 100335 4,086.98 22,300.23  
 PORT LAVACA, CITY OF INV# 08/2024 /PO#  
 ===== AUGUST ACTIVITY DB: 8,720.03 CR: 807.24CR 7,912.79



FUND : 001-GENERAL FUND

PERIOD TO USE: Aug-2024 THRU Aug-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BALAN

Item #6.

50501542.03		R & M- BUILDING		B E G I N N I N G B A L A N C E		13,010.36	
8/28/24	8/29 A43041	CHK: 066592	11359 BIT SETS & HARDWARE	101258		65.56	13,075.92
			ACE HARDWARE	INV# 190191	/PO#		
8/28/24	8/29 A43044	CHK: 066592	11359 TAPE MEASURE	101258		44.97	13,120.89
			ACE HARDWARE	INV# 190234	/PO#		
8/28/24	8/29 A43140	CHK: 066666	11359 LAMPHOLDER & CLAMP	102750		9.14	13,130.03
			POWER HARDWARE, LLC	INV# A110793	/PO#		
		=====	AUGUST ACTIVITY DB:	119.67	CR:	0.00	119.67

50501543.04		R & M IMPROVEMENT OTB		B E G I N N I N G B A L A N C E		29,472.23	
8/28/24	8/29 A43084	CHK: 066592	11359 LED BULBS	101258		8.99	29,481.22
			ACE HARDWARE	INV# 190763	/PO#		
8/28/24	8/29 A43139	CHK: 066666	11359 CORD	102750		9.28	29,490.50
			POWER HARDWARE, LLC	INV# A110556	/PO#		
		=====	AUGUST ACTIVITY DB:	18.27	CR:	0.00	18.27

50501543.10		SWIMMING POOL OPERATIONS		B E G I N N I N G B A L A N C E		37,296.82	
8/14/24	8/14 A42606	CHK: 066561	11339 POOL SUPPLIES	100455		348.00	37,644.82
			VICTORIA POOL SERVICE & S	INV# 559110	/PO#		
8/14/24	9/06 B48826		20966 RECLASS WATER JULY 2024		JE# 029065	807.24	38,452.06
8/28/24	8/29 A42976	CHK: 066665	11359 WATER / SEWER AUGUST 202	100335		849.03	39,301.09
			PORT LAVACA, CITY OF	INV# 08/2024	/PO#		
8/28/24	8/29 A43004	CHK: 066692	11359 POOL SUPPLIES	100455		921.99	40,223.08
			VICTORIA POOL SERVICE & S	INV# 559386	/PO#		
8/28/24	8/29 A43005	CHK: 066692	11359 POOL SUPPLIES	100455		39.99	40,263.07
			VICTORIA POOL SERVICE & S	INV# 559432	/PO#		
8/28/24	8/29 A43146	CHK: 066626	11359 PHONE CHARGES AUGUST 202	102882		51.82	40,314.89
			FRONTIER SOUTHWEST INC	INV# 18830907065/082024/PO#			
		=====	AUGUST ACTIVITY DB:	3,018.07	CR:	0.00	3,018.07

50501544.55		R & M- VEHICLES & TRAILERS		B E G I N N I N G B A L A N C E		5,786.29	
8/14/24	8/15 A42739	CHK: 066506	11339 MAINTENANCE MANAGEMENT	104071		6.00	5,792.29
			ENTERPRISE FLEET MANAGEME	INV# FBN5091068	/PO#		
8/28/24	8/29 A43163	CHK: 066641	11359 FLAT TIRE REPAIR	103884		50.00	5,842.29
			LALO GARCIA TIRE CENTER	INV# 1662	/PO#		
		=====	AUGUST ACTIVITY DB:	56.00	CR:	0.00	56.00

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BALAN

Item #6.

50501544.65		R & M- MACHINERY & EQUIPMENT		B E G I N N I N G B A L A N C E		9,716.23	
8/14/24	8/15 A42735	CHK: 066502	11339	WEEDEATER HEAD & STRING	103239	211.47	9,927.70
				D.I. POWER EQUIPMENT	INV# 14639	/PO#	
8/14/24	8/15 A42736	CHK: 066502	11339	BLOWER REPAIR & PARTS	103239	208.89	10,136.59
				D.I. POWER EQUIPMENT	INV# 14640	/PO#	
8/14/24	8/15 A42737	CHK: 066502	11339	SPARK PLUG & FUEL FILTER	103239	115.48	10,252.07
				D.I. POWER EQUIPMENT	INV# 14641	/PO#	
8/14/24	8/15 A42758	CHK: 066530	11339	CARBURETOR CLEANER & SUP	104345	35.90	10,287.97
				THIRD COAST DISTRIBUTING,	INV# 028817	/PO#	
8/14/24	8/15 A42762	CHK: 066530	11339	WEEDEATER STRING	104345	118.58	10,406.55
				THIRD COAST DISTRIBUTING,	INV# 029184	/PO#	
8/14/24	8/15 A42772	CHK: 066530	11339	CARBURETOR CLEANER & SUP	104345	18.66	10,425.21
				THIRD COAST DISTRIBUTING,	INV# 029939	/PO#	
8/14/24	8/15 A42774	CHK: 066530	11339	V-BELT	104345	13.64	10,438.85
				THIRD COAST DISTRIBUTING,	INV# 030176	/PO#	
8/28/24	8/29 A43067	CHK: 066592	11359	STARTING FLUID	101258	13.18	10,452.03
				ACE HARDWARE	INV# 190614	/PO#	
8/28/24	8/29 A43150	CHK: 066591	11359	REPAIR TO JOHN DEERE GAT	103110	1,040.20	11,492.23
				36 MOTORSPORTS	INV# 6031	/PO#	
8/28/24	8/29 A43164	CHK: 066641	11359	PLUG	103884	10.00	11,502.23
				LALO GARCIA TIRE CENTER	INV# 1663	/PO#	
8/28/24	8/29 A43165	CHK: 066641	11359	TIRES	103884	448.68	11,950.91
				LALO GARCIA TIRE CENTER	INV# 1664	/PO#	
8/28/24	8/29 A43179	CHK: 066656	11359	MOTOR TREATMENT	104345	13.98	11,964.89
				THIRD COAST DISTRIBUTING,	INV# 030530	/PO#	
8/28/24	8/29 A43181	CHK: 066656	11359	WRENCH & SPARK PLUG	104345	67.66	12,032.55
				THIRD COAST DISTRIBUTING,	INV# 030610	/PO#	
8/28/24	8/29 A43182	CHK: 066656	11359	EXHAUST MOUNT	104345	25.28	12,057.83
				THIRD COAST DISTRIBUTING,	INV# 030647	/PO#	
8/28/24	8/29 A43183	CHK: 066656	11359	BELT & OIL	104345	159.12	12,216.95
				THIRD COAST DISTRIBUTING,	INV# 030790	/PO#	
8/28/24	8/29 A43184	CHK: 066656	11359	MIRRORS FOR KUBOTA	104345	46.58	12,263.53
				THIRD COAST DISTRIBUTING,	INV# 030828	/PO#	
8/28/24	8/29 A43190	CHK: 066656	11359	GEAR OIL & CLEANER	104345	22.83	12,286.36
				THIRD COAST DISTRIBUTING,	INV# 031650	/PO#	
				=====			
				AUGUST ACTIVITY	DB: 2,570.13	CR: 0.00	2,570.13

50501551.11		VEHICLE LEASES		B E G I N N I N G B A L A N C E		26,916.91	
8/14/24	8/15 A42739	CHK: 066506	11339	MAINTENANCE MANAGEMENT	104071	4,352.53	31,269.44
				ENTERPRISE FLEET MANAGEME	INV# FBN5091068	/PO#	
				=====			
				AUGUST ACTIVITY	DB: 4,352.53	CR: 0.00	4,352.53

FUND : 001-GENERAL FUND

PERIOD TO USE: Aug-2024 THRU Aug-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BALAN

Item #6.

\*-\*-\*-\*-\*

000 ERRORS IN THIS REPORT!

\*-\*-\*-\*-\*

** REPORT TOTALS **	---	DEBITS ---	---	CREDITS ---
BEGINNING BALANCES:		618,233.53		0.00
REPORTED ACTIVITY:		74,036.27		807.24CR
ENDING BALANCES:		692,269.80		807.24CR
TOTAL FUND ENDING BALANCE:		691,462.56		

SELECTION CRITERIA

Item #6.

-----

FISCAL YEAR: Oct-2023 / Sep-2024  
 FUND: Include: 001  
 PERIOD TO USE: Aug-2024 THRU Aug-2024  
 TRANSACTIONS: BOTH

-----

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ  
 DEPARTMENT RANGE: 0501 THRU 0501  
 ACTIVE FUNDS ONLY: NO  
 ACTIVE ACCOUNT ONLY: NO  
 INCLUDE RESTRICTED ACCOUNTS: NO  
 DIGIT SELECTION:

-----

PRINT OPTIONS                      DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES  
 PRINT ENCUMBRANCES: NO  
 PRINT VENDOR NAME: YES  
 PRINT PROJECTS: NO  
 PRINT JOURNAL ENTRY NOTES: NO  
 PRINT MONTHLY TOTALS: YES  
 PRINT GRAND TOTALS: NO  
 PRINT: INVOICE/PO #  
 PAGE BREAK BY: NONE

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\*\*\* END OF REPORT \*\*\*



### Lighthouse Beach Campground

#### August 2024

Class	Metric Name	Aug '24
Tent Sites	Days in Month	31
Tent Sites	# of Active Sites	5
Tent Sites	Site Nights	1
Tent Sites	Occupancy	0.6%
Tent Sites	Site Revenue	\$25.00
Tent Sites	Fee Revenue	\$2.00
Tent Sites	Tax Revenue	\$0.00
Tent Sites	Avg Daily Revenue	\$27.00
RV Sites	Days in Month	31
RV Sites	# of Active Sites	54
RV Sites	Site Nights	326
RV Sites	Occupancy	19.5%
RV Sites	Site Revenue	\$6,786.58
RV Sites	Fee Revenue	\$78.52
RV Sites	Tax Revenue	\$0.00
RV Sites	Avg Daily Revenue	\$21.06
Total Revenue		\$6,811.58

Reason For Visit	Number of Reservations	Percent of Reservations	Revenue	Percent of Revenue
Work	3	50.0%	\$ 1,652.31	87.27%
Vacation	3	50.0%	\$ 241.00	12.73%

## **COMMUNICATION**

**SUBJECT:** Receive status report on the Coastal Erosion Planning & Response Act (CEPRA) Port Lavaca Lighthouse Beach Phase 1 grant for 30% design and Opinion or Probable construction Cost for shoreline protection.

---

## **INFORMATION:**



# Lighthouse Beach

Kickoff Meeting - 9/19/2024



# Introductions



**Abigail Richardson**



**Jody Weaver, PE**



**Josh Carter, PE, D.CE**

**Katie Hutschenreuter, PE**



**Anna Hnatow**

**Cody Johnson**

# Meeting Agenda

1

Project Overview

2

Scope of Work

3

Schedule

4

Next Steps



# Meeting Agenda

1

Project Overview



Item #7.



Item #7.

# Project Site Background

Boat Ramp Basin

Pier

Rock Jetties

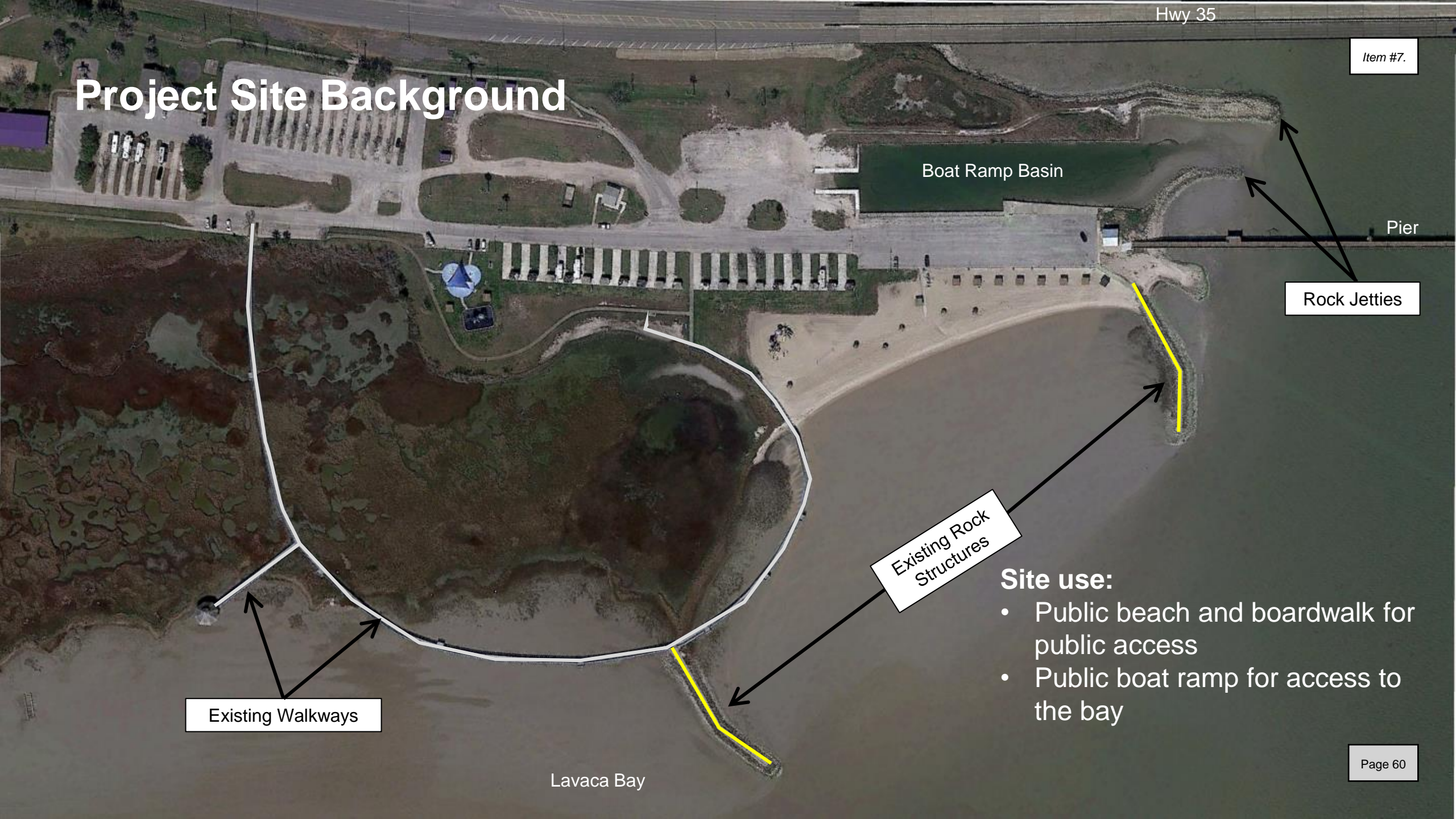
Existing Rock Structures

### Site use:

- Public beach and boardwalk for public access
- Public boat ramp for access to the bay

Existing Walkways

Lavaca Bay





Item #7.

# Project Site Background

Boat Ramp Basin

Sedimentation at the mouth of the boat ramp basin

Lighthouse Beach

Eroding Marsh





# Project Site Background

- Lighthouse Beach was restored in the 90's.
- Erosion rates of 10 ft/yr have occurred along the Lighthouse Beach shoreline over the long-term (1930's to 2010's)
- Erosion rates of 4 ft/yr were measured in the short-term (1990's to 2020's)

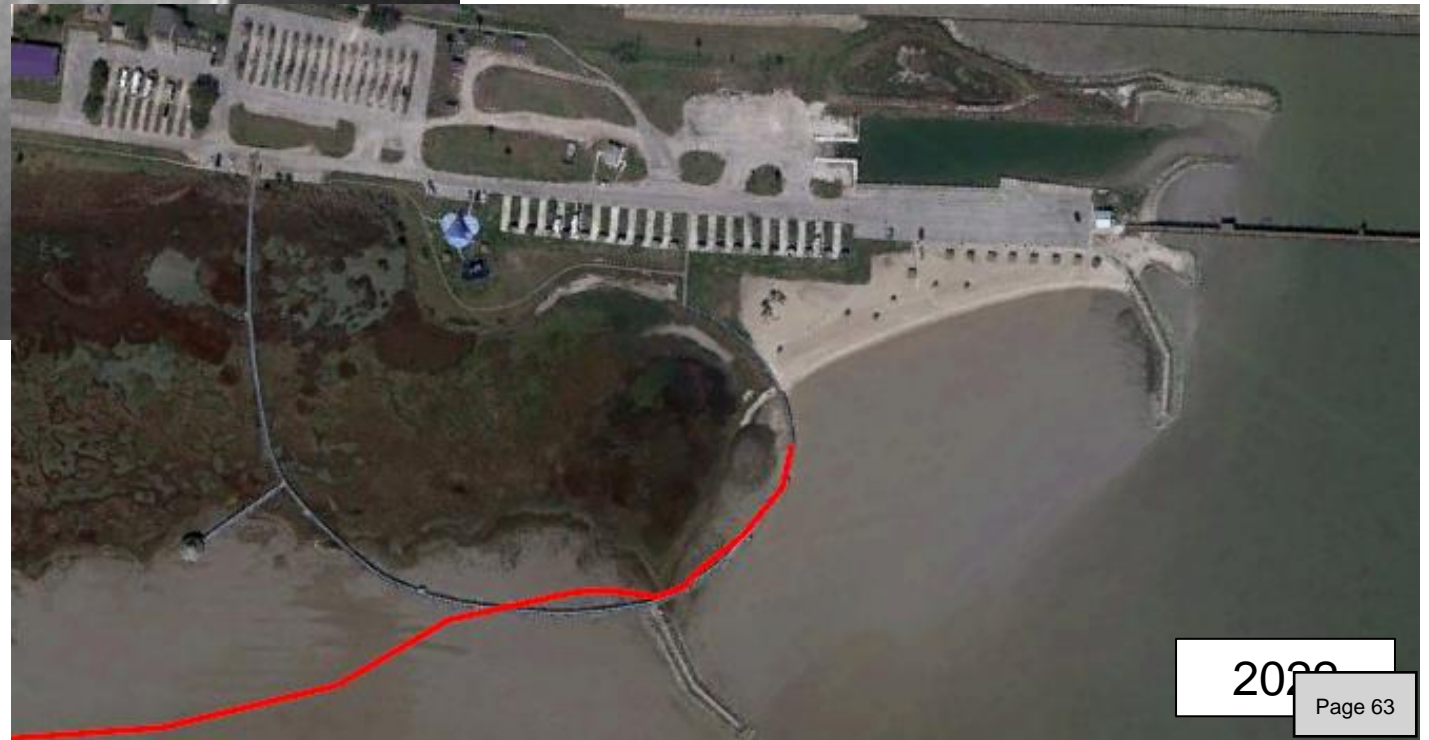




# Project Site Background



- Loss of approximately 6 acres of marsh habitat between 1995 and 2022
- Erosion rates between 5 and 8.7 ft/yr



# Project Overview

Project Goals as defined in the Scope

1.

**Nourish the recreational beach**

2.

**Protect and enhance the adjacent wetlands**

Re-establish the historic marsh using living shoreline techniques and/or marsh creation

3.

**Improve the performance of the existing structures**

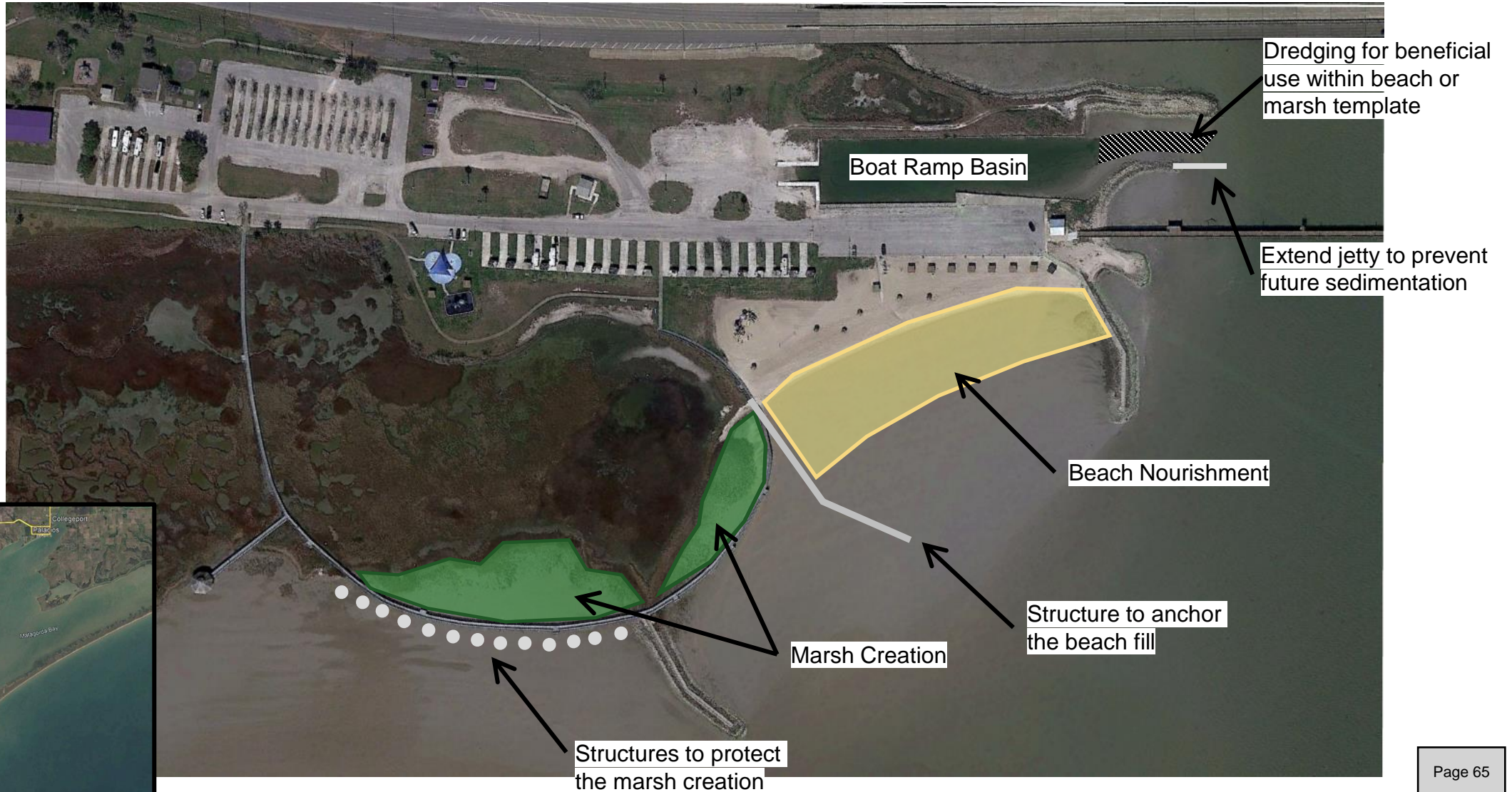
Modify the existing coastal structures to improve the the life of the nourished beach

4.

**Reduce sedimentation in the boat ramp channel**

Modify the existing structures to minimize sedimentation

# Project Overview



# Meeting Agenda

2

Scope of Work



# Project Scope of Work

- 1** Project Initiation
- 2** Data Collection
- 3** Coastal Analysis, Alternatives Development, and Alternatives Evaluation
- 4** Conceptual Design



# Project Scope of Work

<b>1</b>	<b>Project Initiation</b>
<b>2</b>	<b>Data Collection</b>
<b>3</b>	<b>Coastal Analysis, Alternatives Development, and Alternatives Evaluation</b>
<b>4</b>	<b>Conceptual Design</b>

# Task 1 – Project Initiation

1. Kickoff Meeting – 9/19/2024
2. Site Visit – 9/19/2024
3. Kickoff meeting minutes and site visit summary deliverables
4. Summarize understanding in Tech Memo

# Project Scope of Work

<b>1</b>	<b>Project Initiation</b>
<b>2</b>	<b>Data Collection</b>
<b>3</b>	<b>Coastal Analysis, Alternatives Development, and Alternatives Evaluation</b>
<b>4</b>	<b>Conceptual Design</b>

# Task 1 . Existing and New Data Collection

## Overview

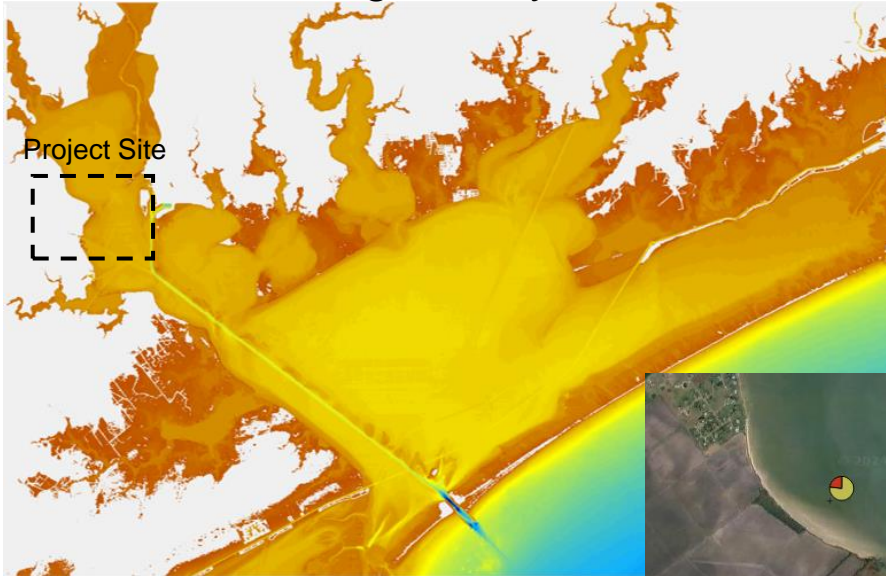
### Existing Data Collection

- Existing survey data
- Existing geotechnical data
- Oil and gas infrastructure in the project area
- Historic Aerial photos

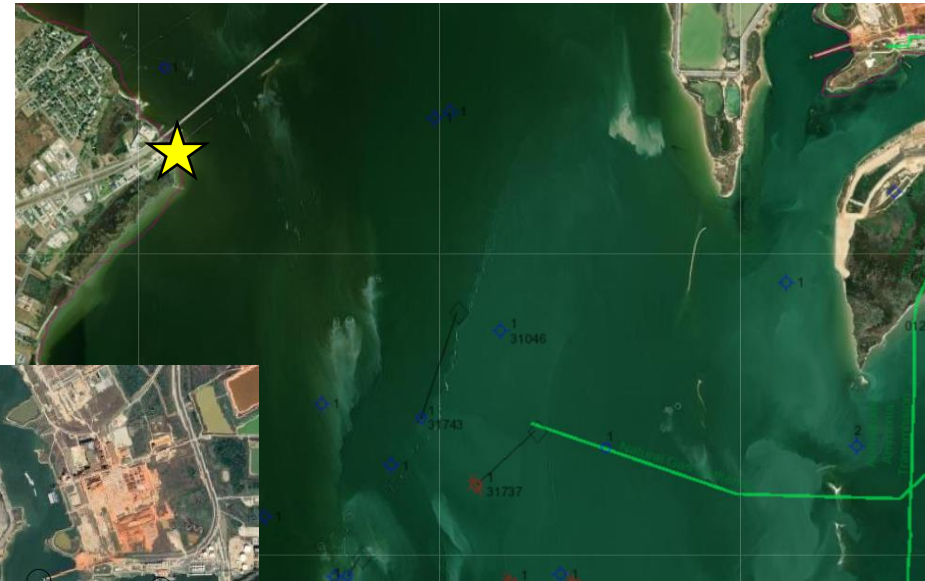
New Data Collection	Schedule	Status
Topographic and Bathymetric Survey Data	4 months from NTP	Estimated to begin 9/23/2024
Geotechnical Data Collection	4 months from NTP	Finalize plan after survey data collection
Cultural Resources Desktop Study	4 months from NTP	In Progress
Sensitive Resources Survey	4 months from NTP	Estimated to begin end of September

# Task 1 – Existing Data Collection

Existing Survey Data



Existing Pipelines and Wellheads



Existing Geotechnical Data





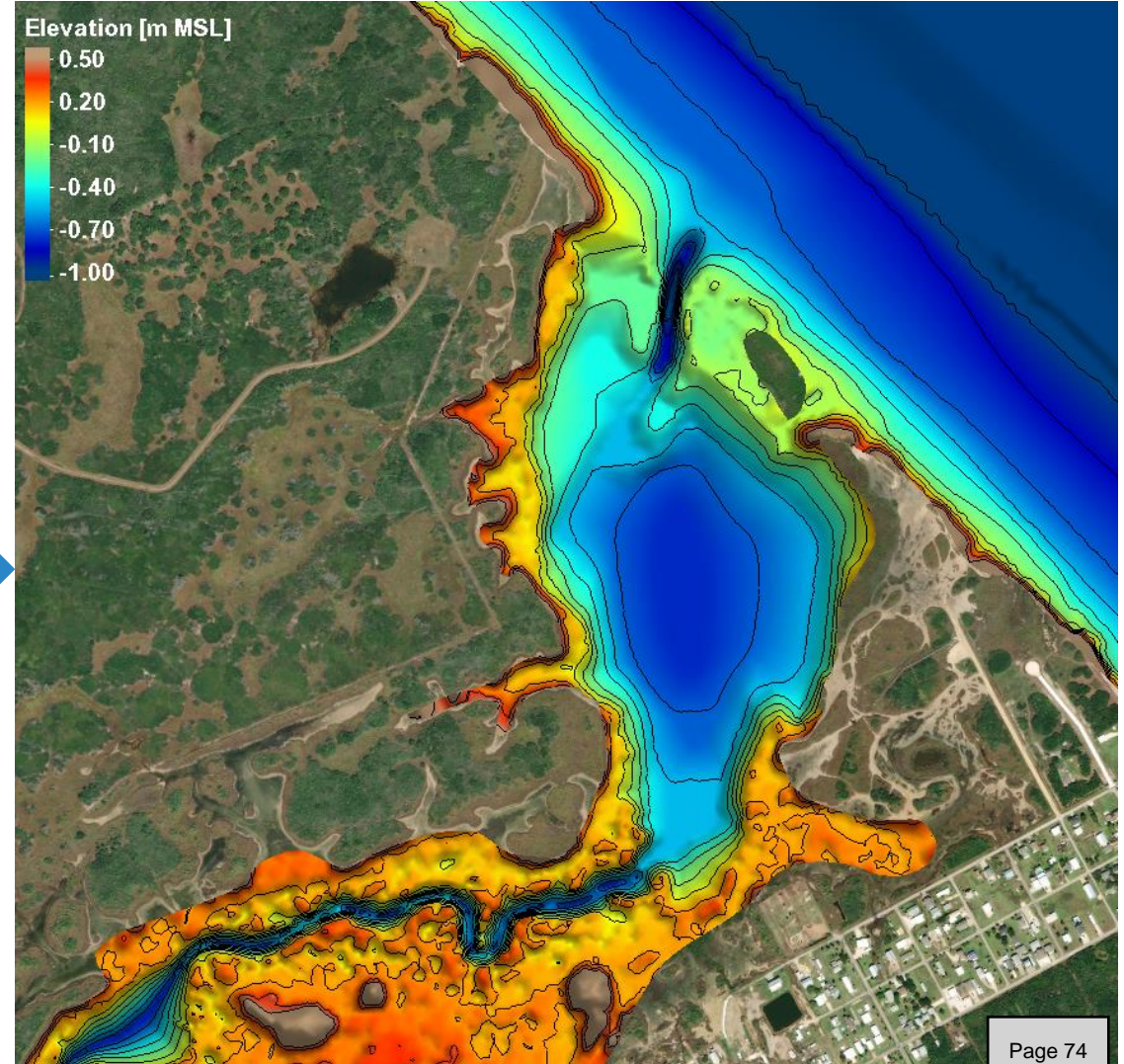
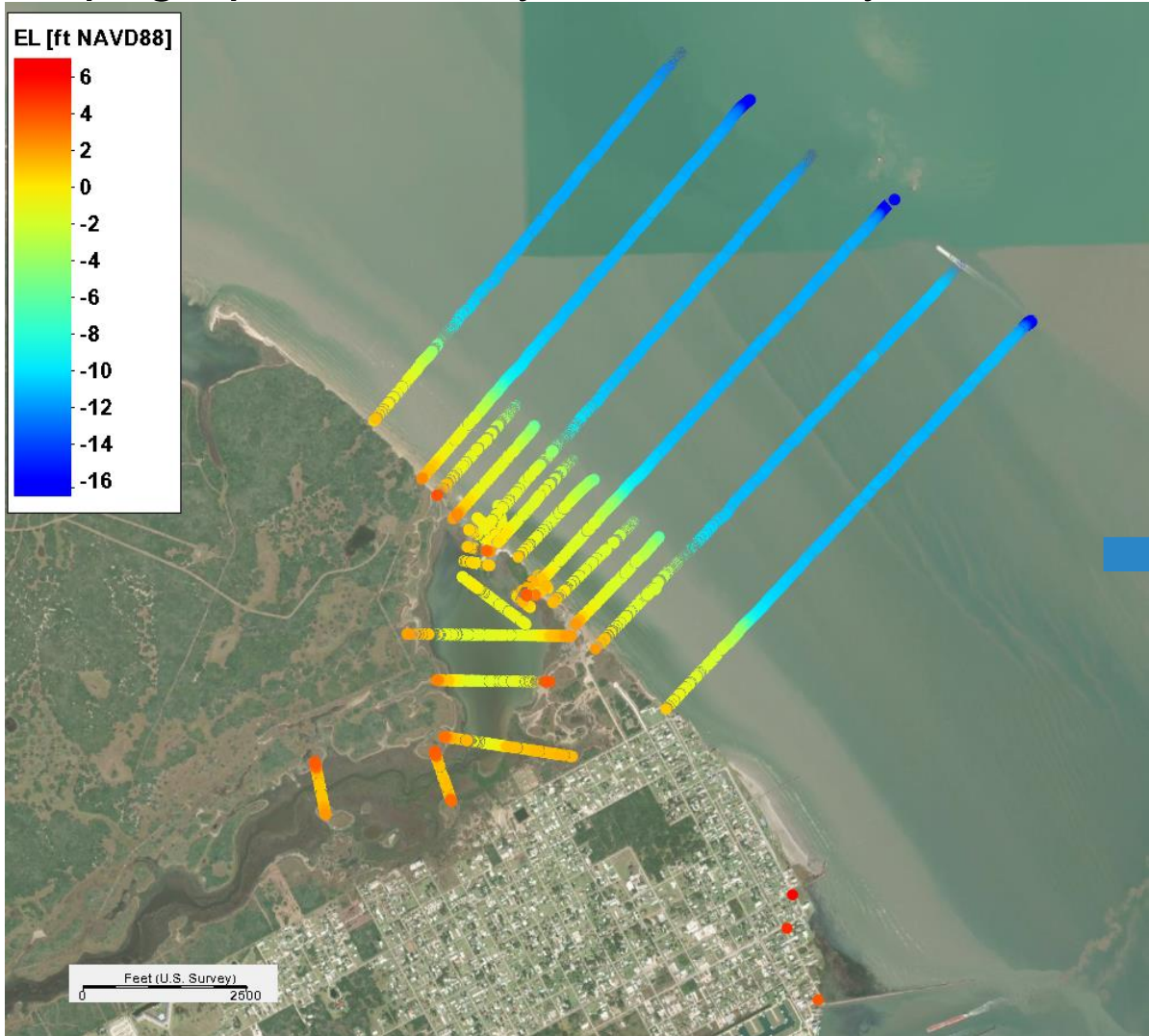
# Task 1 – New Data Collection

Topographic & Bathymetric Survey



# Task 1 – New Data Collection

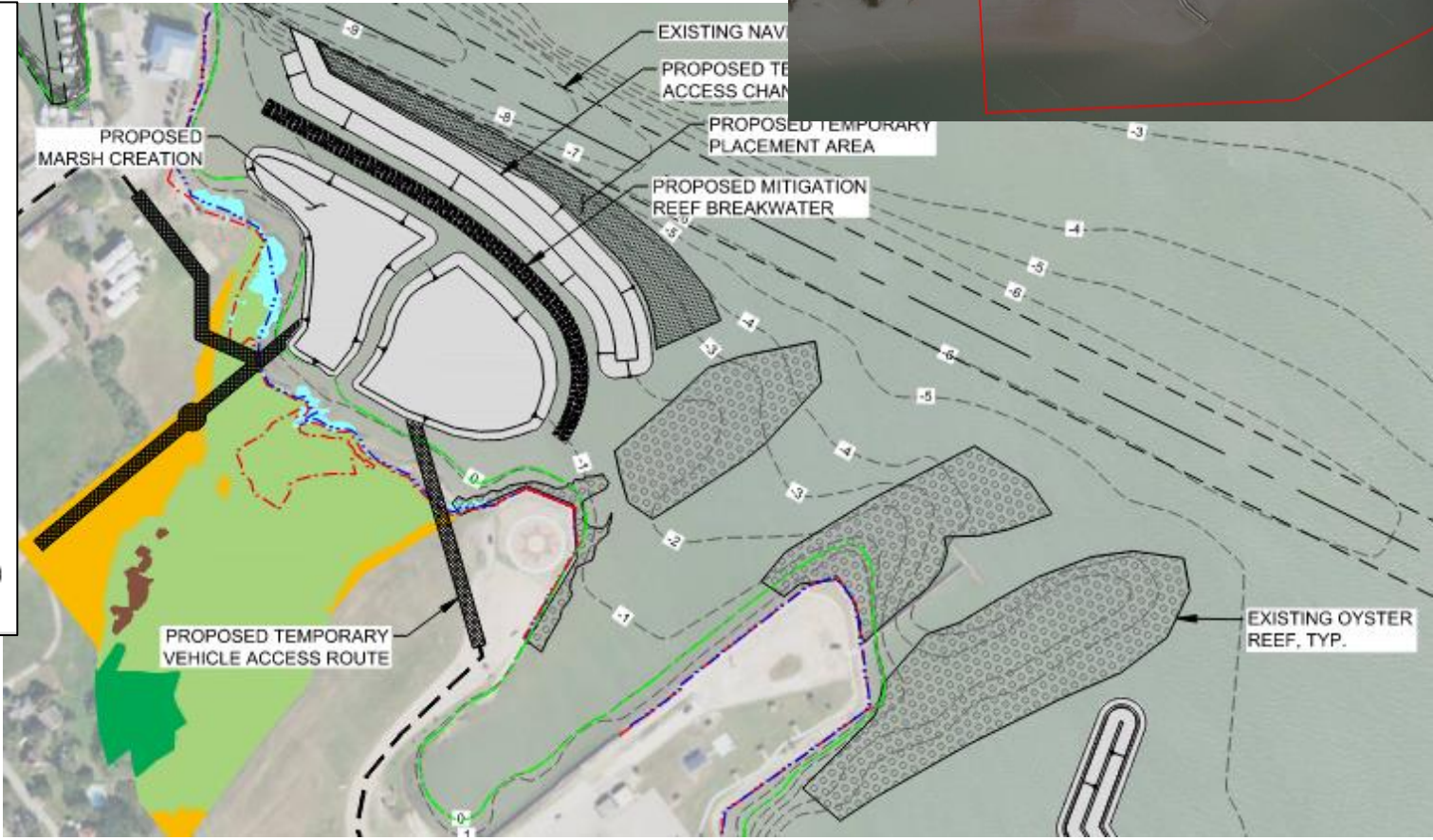
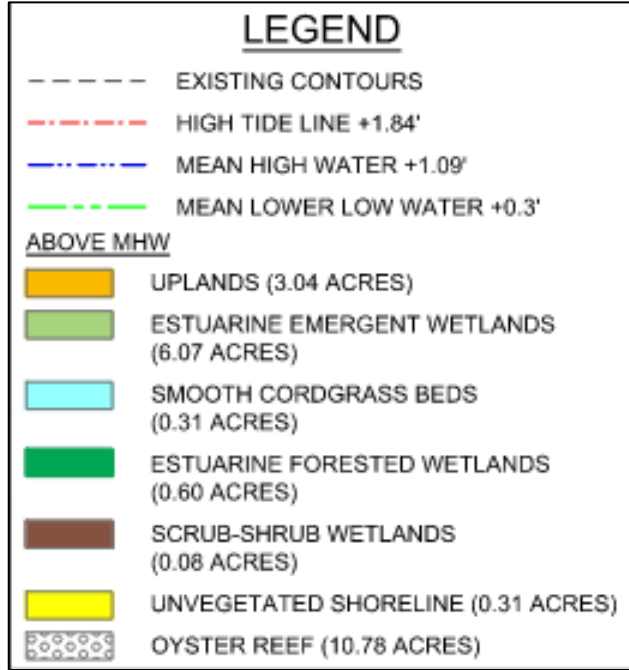
## Topographic & Bathymetric Survey





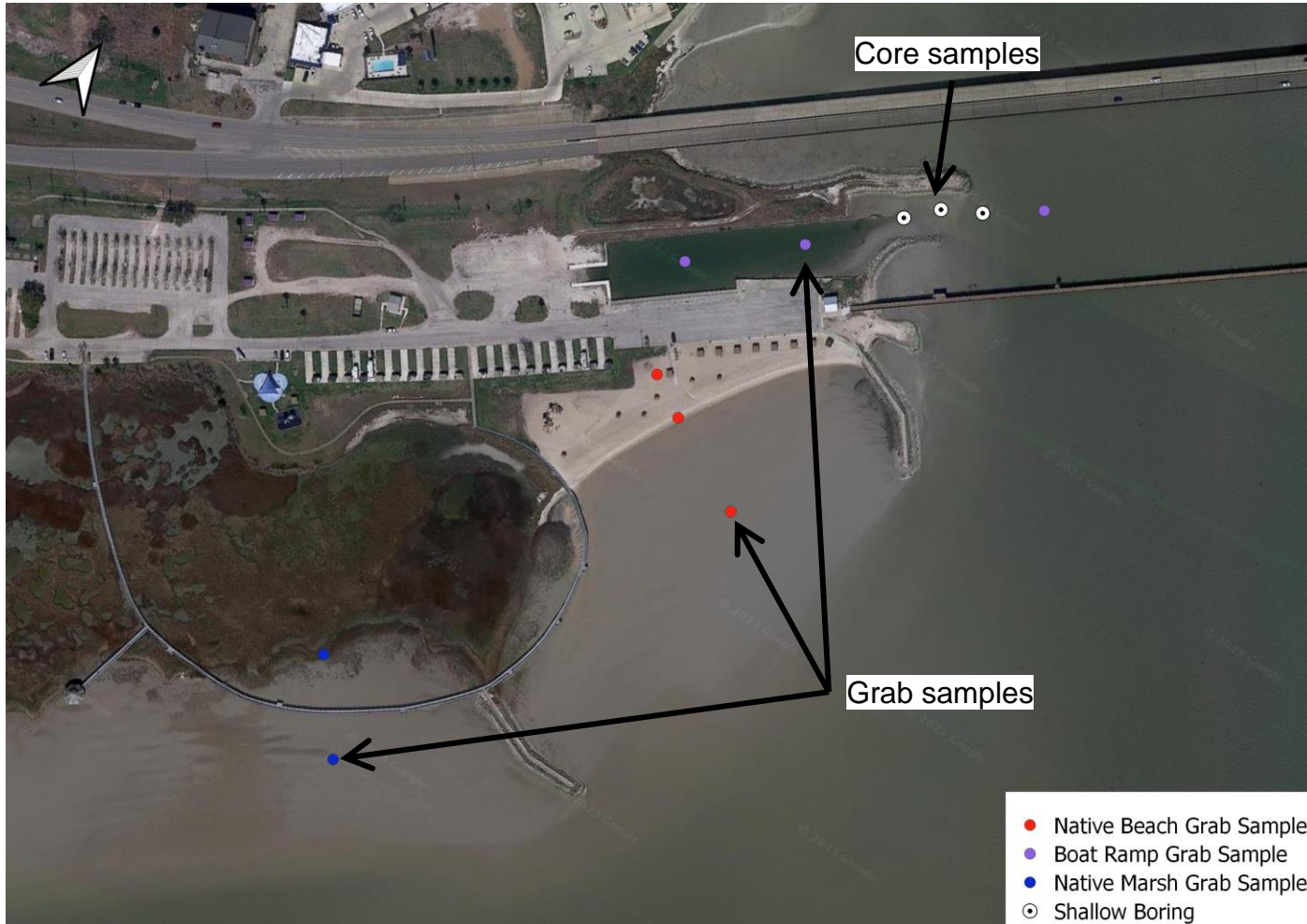
# Task 1 – New Data Collection

## Habitat Survey



# Task 1 – New Data Collection

## Geotechnical Data



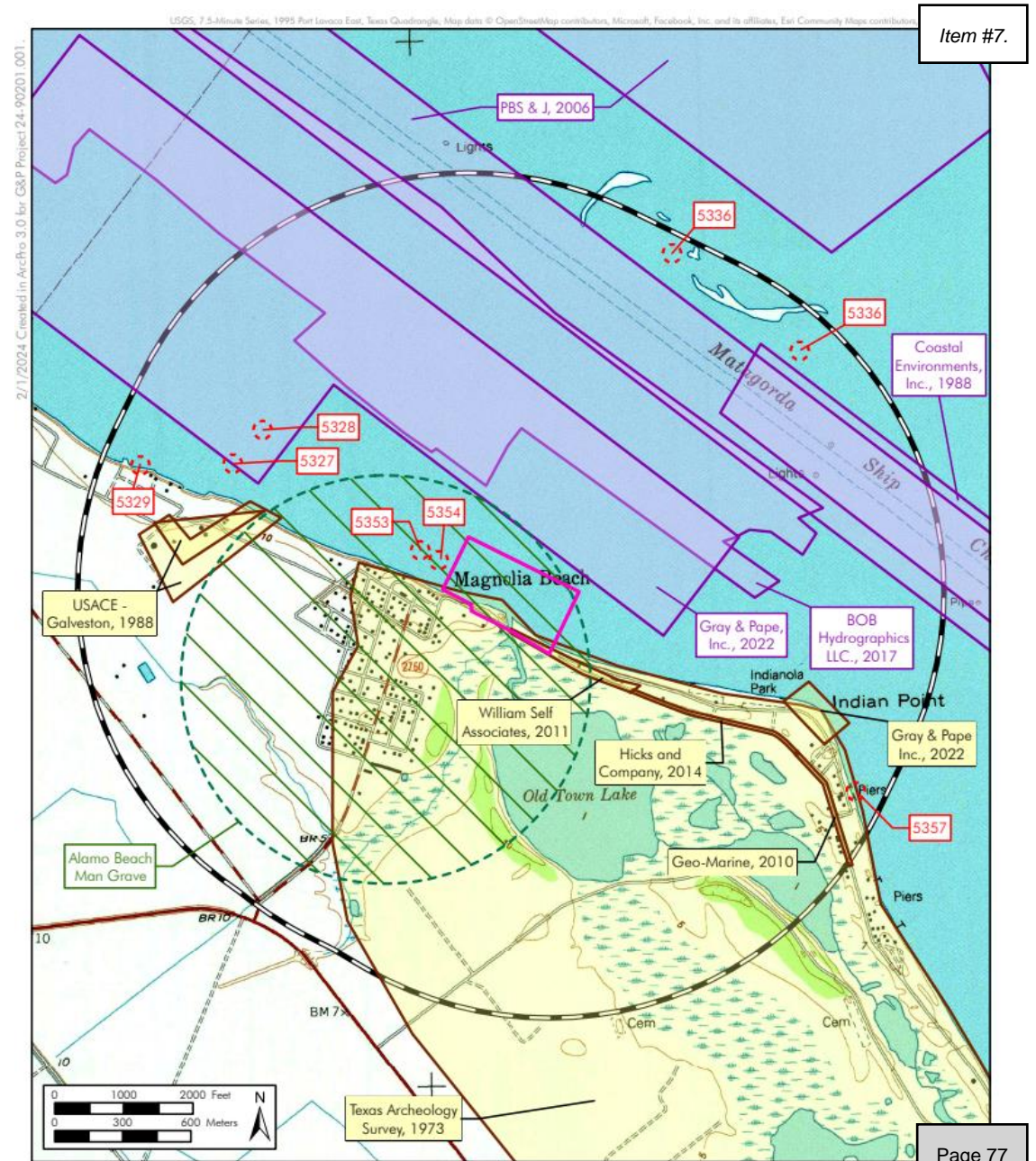
FIELD DATA				LABORATORY DATA						Soil Type	Description	
Ground Water Level	Depth (feet)	Samples	Field Test Results	Compressive Strength (tsf)	Water Content (%)	Wet Unit Weight (pcf)	Atterberg Limits					Percent Passing #200 Sieve
							LL	PL	PI			
			0.5 (P)	0.08	101	90	98	23	75		8.5	Very soft DARK brown ORGANIC CLAY (OH) with clay layers
			0.5 (P)	0.23	167	77						
			0.5 (P)	t=2.0	43	111						Very soft DARK brown PEAT (Pt)
			0.5 (P)		263	69						
	-5		0.5 (P)	0.14	55	94						Very soft gray CLAY (CH)
			0.5 (P)	t=3.0	77	99						
			0.5 (P)		67	83						Very soft gray CLAY (CH)
	-10		0.5 (P)	0.08	86	94	88	25	63			
			0.5 (P)		103	94						Very soft DARK gray ORGANIC CLAY (OH)
			0.5 (P)	0.16	139	80						
	-15		0.5 (P)	t=6.0	125	86						Very soft gray CLAY (CH)
			0.5 (P)		156	88						
			0.5 (P)		60	112						Very soft gray CLAY (CH)
	-20		0.5 (P)		71	103						
			0.5 (P)	0.37	41	111						Very soft to soft gray CLAY (CH)
	-25		0.5 (P)	t=10.0	41	108						
			0.5 (P)	0.21	49	107						Very soft to soft gray CLAY (CH)
	-30		0.5 (P)	t=12.0	44	100						
			0.5 (P)	0.16	49	108						Very soft to soft gray CLAY (CH)
	-35		0.5 (P)	t=14.0	38	98						
			0.5 (P)	0.20	52	107						Very soft to soft gray CLAY (CH)
	-40		0.5 (P)	t=16.0	48	102						
												Boring completed at 40 ft.
	-45											
	-50											



# Task 1 – New Data Collection

## Cultural Resources – Desktop Study Only

- Coordination with THC on survey requirements
- Background research to document the existing shoreline conditions and presence of shipwrecks or archeological sites
- The desktop investigation will provide recommendations on whether or not field surveys will be required
- Field surveys will be conducted during future phases





# Project Scope of Work

<b>1</b>	<b>Project Initiation</b>
<b>2</b>	<b>Data Collection</b>
<b>3</b>	<b>Coastal Analysis, Alternatives Development, and Alternatives Evaluation</b>
<b>4</b>	<b>Conceptual Design</b>

# Task 2. Alternatives Analysis and Conceptual Design

## Overview

### Coastal Engineering Analysis

- Develop typical and extreme value **statistics of wind, waves, and water levels**
- **Wave modeling** to evaluate waves impacting the project site and proposed alternatives
- **Circulation modeling** to evaluate tide and tide generated currents at the project site
- **Shoreline response** and/or **Storm response** will be analyzed using numerical or empirical methods

### Alternatives Analysis

- Develop 3 alternatives for analysis
- Evaluation Criteria will be developed with input from the GLO and the City of Port Lavaca

### Task 3 Schedule:

- 8 months from NTP

# Task 2 – Alternatives Analysis and Conceptual Design

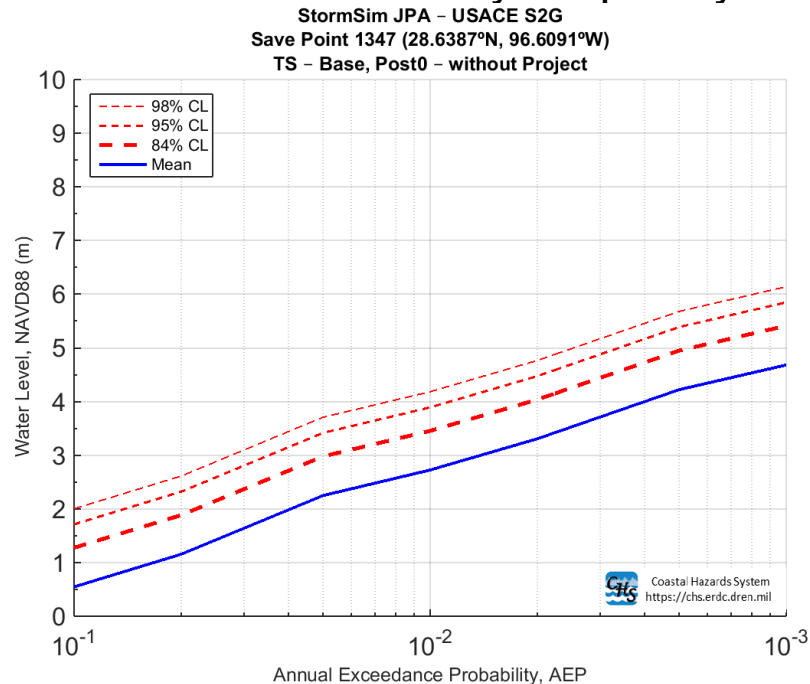
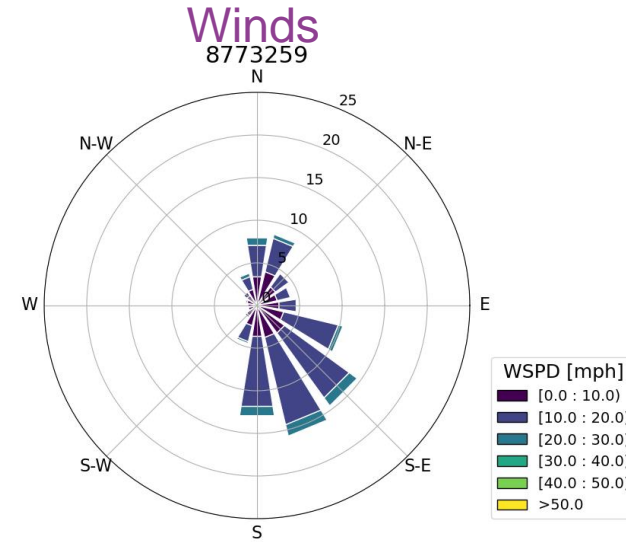
## Coastal Engineering Analysis

### 1. Survey data analysis

- Compile collected survey data and existing available topographic and bathymetric data

### 2. Gauge data analysis

- Waves, wind, water levels
- Establish storm intensity/frequency

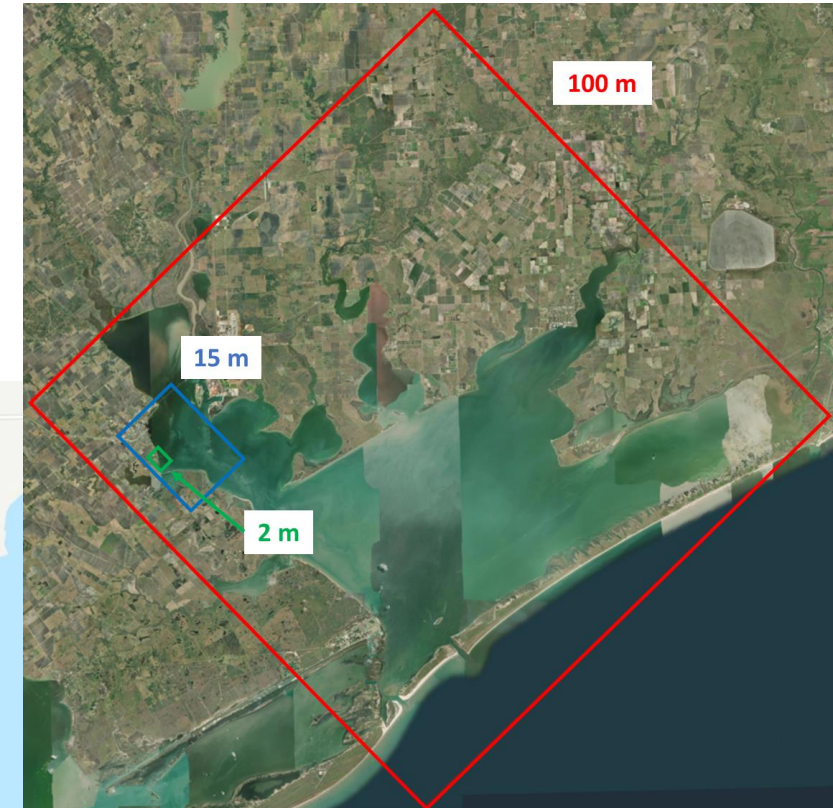
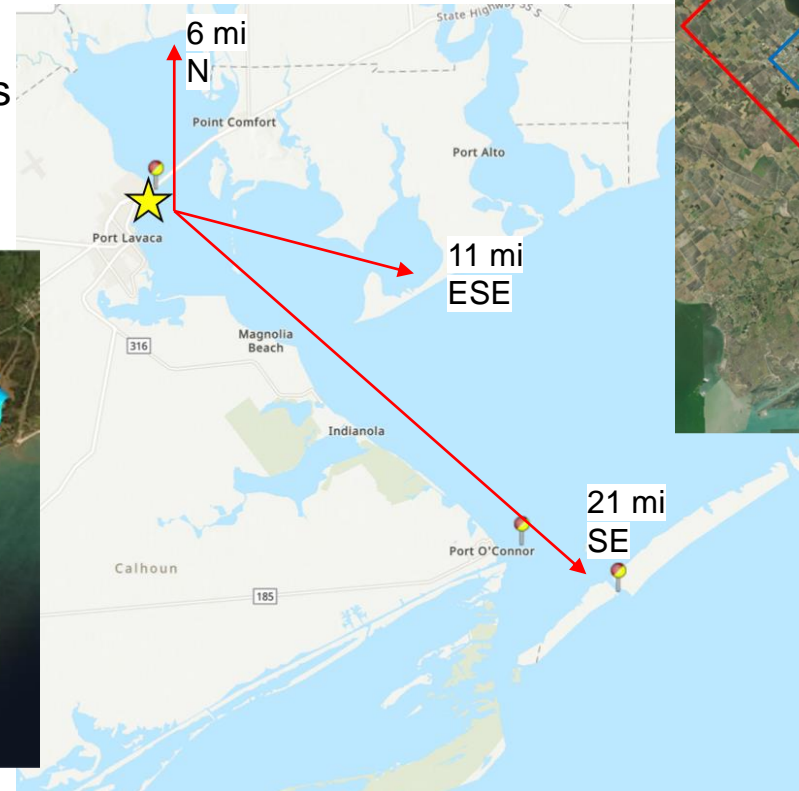
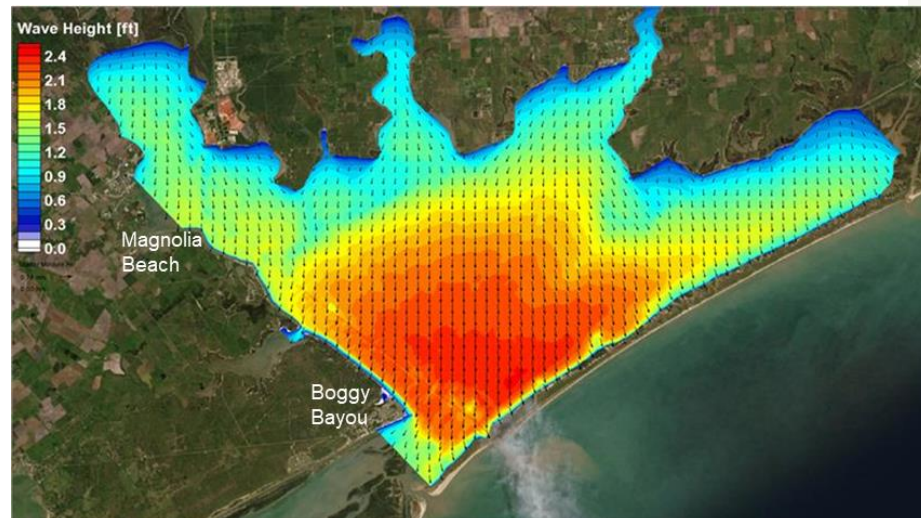


Tr [yr]	Water Level (non-TC) [ft, NAVD88] <sup>1</sup>	Water Level (TC) [ft, NAVD88] <sup>2</sup>	Wind Speed [mph] <sup>3</sup>
1	2.7	-	25 (NOAA)
5	3.7	-	33 (NOAA)
10	4.0	1.8	37 (NOAA)
25	4.4	4.6	79 (NHC)
50	4.8	7.4	92 (NHC)
100	5.2	8.9	105 (NHC)

# Task 2. Alternatives Analysis and Conceptual Design

## Wave Modeling:

- Create bathy surface that includes new survey and data
- Baywide and nested models
  - Baywide covers Lavaca and Matagorda Bay
  - Nested is local to project site
- Evaluate 3 wind directions and 4 return periods (Tr = 1, 5, 25, 100 yr) for existing conditions and 3 alternatives

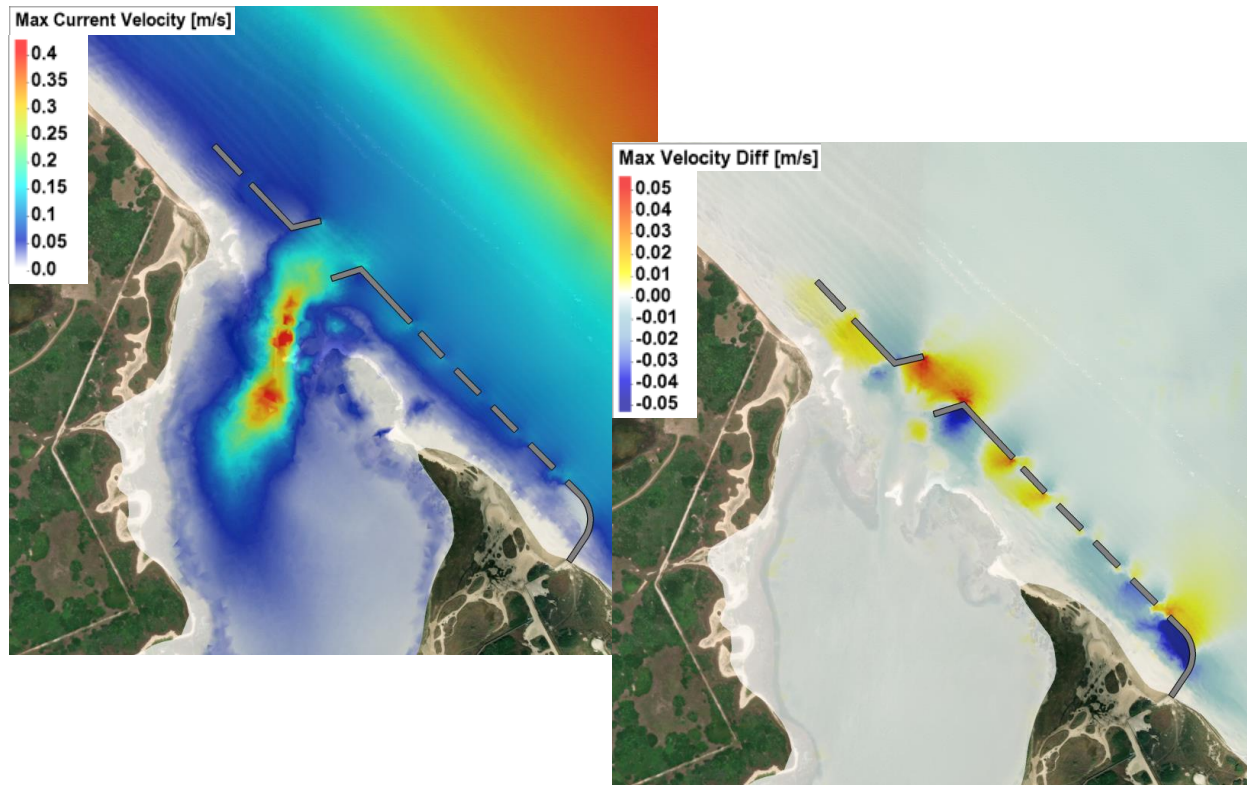




# Task 2. Alternatives Analysis and Conceptual Design

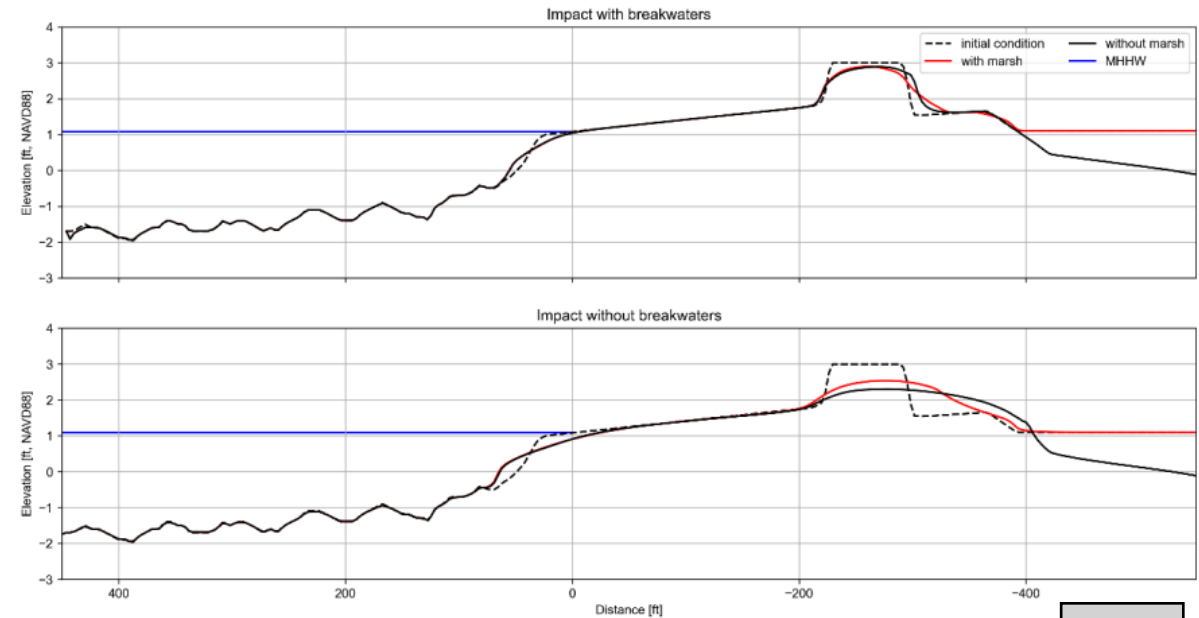
## Circulation Modeling:

- Create bathy surface that includes new survey and data
- Simulate existing conditions and up to three alternatives to understand the changes to the tide generated currents



## Storm Response Modeling:

- Evaluate the storm response using numerical methods such as Xbeach or empirical methods
- Use the results to evaluate the beach fill and marsh templates





# Task 2 – Alternatives Analysis and Conceptual Design

## Alternatives Development

- Develop conceptual level alternatives based on modeling results
- Develop evaluation criteria for proposed performance
- Establish preliminary layout for each project component



# Evaluation of Alternatives to Meet Project Goals

Project Goals as defined in the Scope

1.

Nourish the recreational beach

**Habitat creation – area of beach created for each alternative**

2.

Protect and enhance the adjacent wetlands

**Habitat creation – area of marsh created for each alternative**

3.

Improve the performance of the existing structures

**Performance – reduction of wave energy at the project shoreline (marsh)**

**Performance – increase resiliency to storms (beach)**

4.

Reduce sedimentation in the boat ramp channel

# Project Scope of Work

<b>1</b>	<b>Project Initiation</b>
<b>2</b>	<b>Data Collection</b>
<b>3</b>	<b>Coastal Analysis, Alternatives Development, and Alternatives Evaluation</b>
<b>4</b>	<b>Conceptual Design</b>

# Task 2. Conceptual Design

## Overview

### Conceptual Design

- Preferred alternative will be to the conceptual design level
- Conceptual design will include:
  - Site layout and vicinity maps
  - Preliminary plans and cross sections of the preferred alternative
  - Existing site conditions
  - Volume estimates
  - Conceptual cost estimates

### Task 2 Schedule:

- Conceptual design will be included in the Coastal Engineering and Alternatives Analysis Report – 8 months from NTP



# Meeting Agenda

3

Schedule





# Meeting Agenda

4

Next Steps

# Next Steps

1. Existing data collection - ongoing
2. Data collection - habitat, bathymetric and topographic, and cultural resources surveys, and Geotech data collection
  1. TBS – sub for bathy data collection – have been given NTP and are starting this week
  2. Triton – sub for habitat survey – contracting in progress and estimated to start end of September
  3. TWE – sub for Geotech data collection – to be finalized after survey data collection
  4. Gray & Pape – sub for cultural resources data collects – contracting in progress
3. Progress coastal engineering analysis – data analysis, modeling, and alternatives development



# Thank you

Kickoff Meeting - 9/19/2024

June 26, 2024





## **COMMUNICATION**

**SUBJECT:** Review responding submittals to the call for artists for the Bayfront elevated crosswalk mural and consider input received from the Visioning Committee and Parks Staff and select artist to provide this mural artwork.

---

## **INFORMATION:**

**PARKS BOARD MEETING:** September 18, 2024

**DATE:** 09.18.2024

**TO:** PARKS BOARD

**FROM:** JODY WEAVER, INTERIM CITY MANAGER

**SUBJECT:** Selection of Artist for Bayfront Park Elevated Crosswalk

Please find attached a copy of the email and attachments that were emailed to the following people on August 29 in regards to the CALL for ARTISTS for the Bayfront Park Elevated Crosswalk mural project.

Port Lavaca Visioning Committee  
Parks Board  
City Parks Staff

These people were asked to review the two submissions received in response to the CALL FOR ARTISTS issued in May to paint a mural on the elevated crosswalk at Bayfront Park. I sent out an email on two occasions and received the following responses

- Betty Birdwell - Sanchez
- Steve Marwitz - Sanchez
- Amy Blanchett - Sanchez
- Greg Falcon - Sanchez
- Eddie Tyler – Sanchez

It is my recommendation to contract with Michael Sanchez as the Artist for the elevated crosswalk mural at the Bayfront Peninsula Park. \$3,000 stipend and the city will pay for the materials.

**CITY OF PORT LAVACA**  
**CALL FOR ARTISTS**

CFA - 2024-05.15

PROJECT: Crosswalk at entrance to Bayfront Park

ARTIST STIPEND: \$3,000 (paint/materials paid by City)

DEADLINE: 5:00 pm, July 10, 2024

**Project Summary:**

The City of Port Lavaca invites area artists to apply for a public art project to create a crosswalk mural on the concrete traffic table entrance to Bayfront Park. We are looking for a design that will serve as a “photo op” for locals and tourists and will depict the characteristics of the Bayfront Park as described in the 2023 Port Lavaca Downtown Waterfront Master Plan (Bayfront Park Commons and Bayfront Park Pier). It is expected that the successful design will creatively incorporate the orange and blue colors of these sub-areas of the Master Plan. The Downtown Waterfront Master Plan can be downloaded at the following link:

<https://cleargov.com/texas/calhoun/city/port-lavaca/dashboards/935/community-development>

The City will provide all paint and materials needed and is currently working to prepare specifications for the paint that will be used. An addendum will be issued in June with this information.

**Project Dimensions:**

The pavement surface to be painted is concrete and measures approximately 28.3’ long x 10.0’ wide and is centered in this traffic table located at the entrance to the Bayfront Park, as a “raised crosswalk”.



**Installation:**

The successful artist will have access to one-half of the length of the crosswalk at a time for planning and painting, such that one lane of the entrance to the park remains open at all times. The City will provide barricades and traffic cones to direct traffic around the painting operations.

## **Proposal Submittal Format**

### *1. Artist Contact Information*

Artist's full name  
Address  
Telephone Number  
Email Address  
Resume of Artist

### *2. Project Description*

Description of the mural design color palette, technique. Explain what the mural concept/design means to the artist and how it ties into the characteristics of the BayFront Park.

### *3. Materials*

Include a list of all paint colors and other materials that you estimate will be required. The paint and materials will be paid for by the City.

### *4. Illustration of Proposed Work*

Provide either color sketches or digital illustrations of the proposed project.

### *5. Support Materials/Previous Work*

Submit 3 to 5 examples of previous work completed by the artist. Images should demonstrate the artist's capability of completing larger works similar in size to this mural.

### *6. A list of three references (preferably previously commissioned customers) is highly recommended.*

## **Selection:**

The successful project proposal will be selected by members of the Port Lavaca Parks Board with input from City staff and the Port Lavaca Vision Committee. Notification of project proposal selection will be sent via email.

## **Submitting proposals:**

Completed proposal packets shall be delivered to Interim City Manager Jody Weaver no later than 5:00 pm Wednesday, July 10, 2024 to 202 N. Virginia St. Port Lavaca, Texas 77979. Emailed submittals will be accepted and shall be sent to [jweaver@portlavaca.org](mailto:jweaver@portlavaca.org). Respondents are urged to confirm email delivery if submitted via email.

## **Questions:**

To request a site visit or if you have any questions, please contact Interim City Manager Jody Weaver at [jweaver@portlavaca.org](mailto:jweaver@portlavaca.org).



## Jody Weaver

---

**From:** Rusty Shackelford <rhcpfr34k@gmail.com>  
**Sent:** Tuesday, July 9, 2024 11:48 PM  
**To:** Jody Weaver  
**Subject:** Submission For Crosswalk Project  
**Attachments:** 20231013\_091800.jpg; 20240614\_185016.heic; 20240502\_192955.jpg; 20240703\_203518.heic; 20240615\_194703.heic; Untitled\_Artwork (12).jpg

### Artist Info

Michael Sanchez  
 140 Silk Stocking St.  
 713-349-3074  
[Rhcpfr34k@gmail.com](mailto:Rhcpfr34k@gmail.com)

I am a life long artist as well as a native to Calhoun County and a Calhoun High School graudate. My furthest education is an Associates of Arts degree from Victoria College. Here is some work I have recently completed.

### Project Description

This mural is designed to be a pleasant, fun and interactive crosswalk with the fish tails serving as "stepping stones" for pedestrians to walk along with as they make their route. I wanted to use the compliment colors of blue and orange to create a nice juxtaposition and balance of values in the composition. I mindfully placed the fish tails in front of various parts of the color shifting water to help allow them to better stand out. I would approach this mural with a more simplified look and technique to allow it to be more discernable to passerbys, which I think would allow more people to be able to better enjoy the mural, even at a glance. The more people enjoying the art, the better on all sides! This mural means a lot to me because I've spent a life time here living on the coast. I appreciate this opportunity to pay homage to the beautiful animals and environment we call home as well as possibly provide a fun crosswalk for people to enjoy. I tried to tie this murals overall design into the color, fishing and activity driven themes of Bayfront Park. I did this by using the orange and blue colors of the water, utilizing popular sports fish as my subjects and lastly by trying to make the crosswalk interactive in nature.

### Materials

Given that we're painting on concrete we can use a few different products. Generally speaking Sherwin Williams sells traffic grade paints that we can use such as either a stain or enamel. Either way for this project I'd need -

- 1 gallon of orange
- 1 gallon of blue
- 1 gallon of white
- 1 quart of black
- 1 quart of yellow
- 1 quart of brown

Mini roller  
Nap rollers  
Roller trays  
Towels  
Tarp  
5 gallon bucket.  
2.5 in angled brush

I also have my own artistic materials I'd use during this project.

The Illustration has been provided. It is the work with the fish tails and water background.

I have also provided examples of other works I have completed. The propane tank was approximately 6 feet long and 2-3 feet tall. The Ranchero was about 2 feet wide and 3 feet tall. The abstract wall topped out around 20 feet tall and I painted it twice on 2 separate walls. I painted that for Quality Inn, previously Motel 6, here in Port Lavaca.

These are a few of my previous partners and clients

Everett Lorenz  
5125811841

I completed work for Everett about 2 years ago. I painted a series of door flaps totaling around 60 square feet with an underwater theme. At this moment I don't have the references.

Jiten Patel  
+13614828714

I recently did some work for Jiten at the Motel he runs. That Motel would be the same Quality Inn I talked about earlier and that work would be the same wall I referenced. He asked me to paint that design twice on two separate stairwells.

Wendy Cabrera  
+13615523630

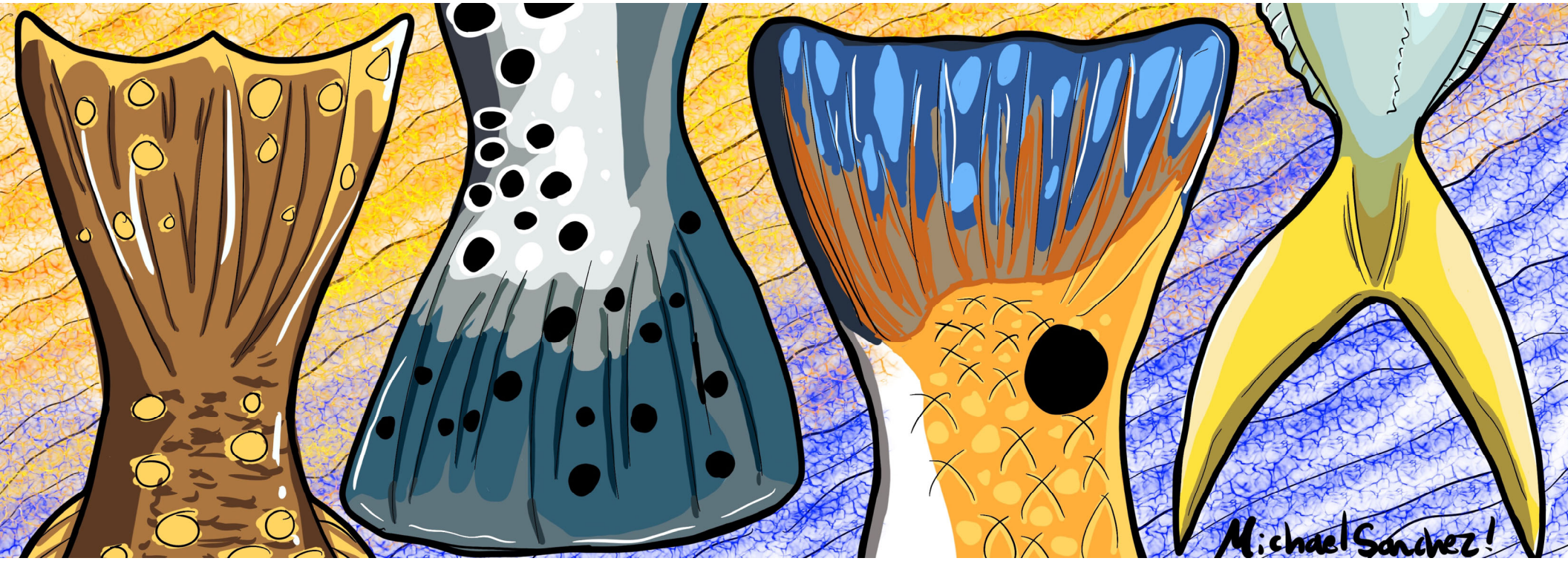
Wendy got with me a little over a year ago to help her paint the side walk in City Park. It was for a project sponsored by United Way so I donated my services and painted considerable portions of the sidewalk. Regrettably I currently do not have any pictures of my contributions.

Mike Tolar  
+13614846258

I painted the green buoy listed in the photos for Mike just last week. It was about 5 foot tall by 5 foot wide.

I'd love to have another chance to work with the city and help make something beautiful for our town. Whatever y'all choose to do going forward I wish y'all the best of luck.

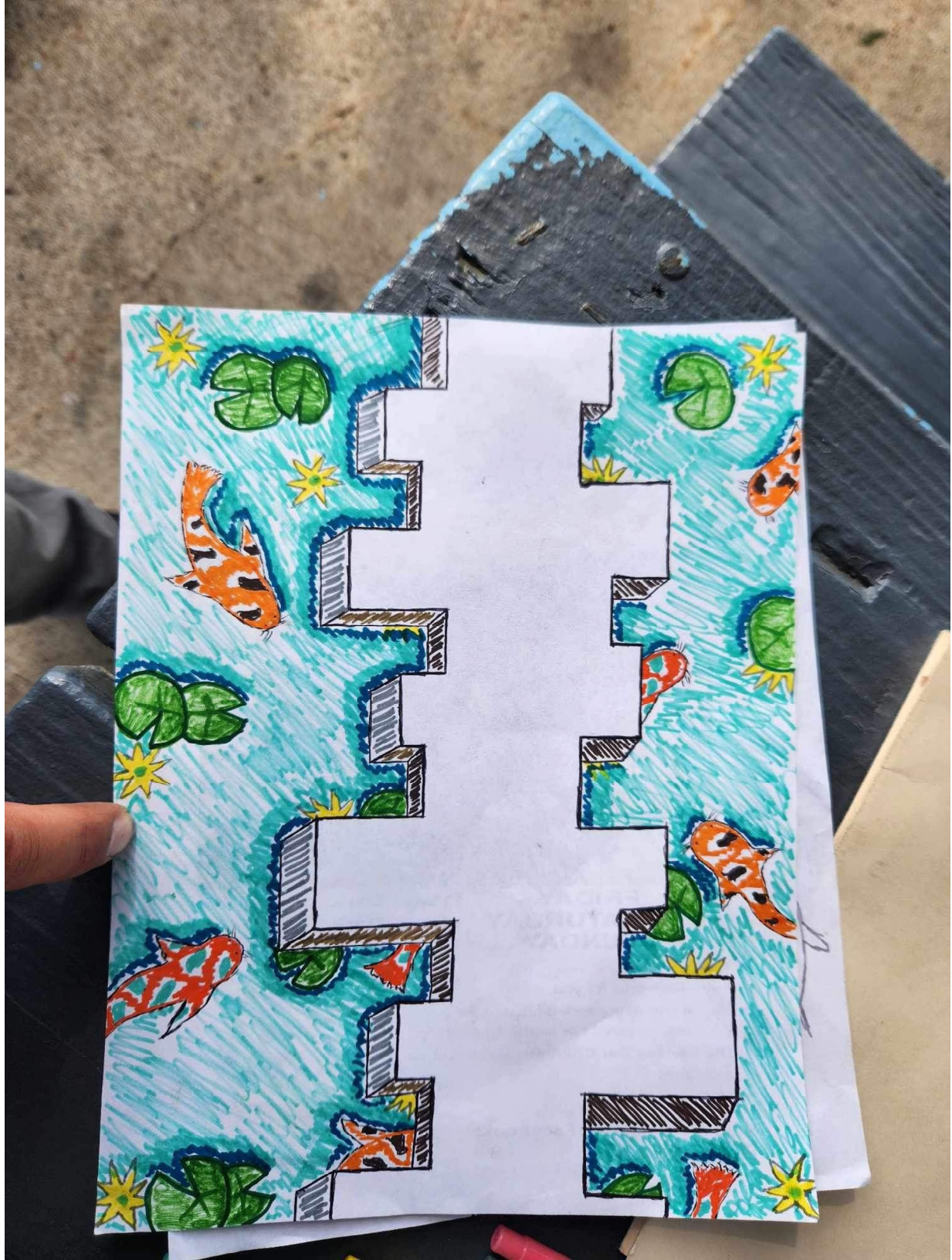
Thank you for reviewing my proposal!











# **COMMUNICATION**

**SUBJECT:** Receive update on Born Learning Trail and Music Park at Tilley Park.

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## **INFORMATION:**



# Project Overview

Item #9.

## Children's Outdoor Music Park in City Park Port Lavaca

### PROJECT DESCRIPTION

Grant Project: Children's Outdoor Music Park in City Park Port Lavaca  
Primary Sponsoring Club: Port Lavaca  
Contact: Weaver, JoAnna  
Date Submitted: Jul. 14, 2024 at 7:58 p.m.  
Project Total Budget: \$9,000.00  
Grant Budget: \$9,000.00  
Project Expected Income: \$9,000.00  
Grant Expected Income: \$3,500.00

### GENERAL DESCRIPTION

Port Lavaca Rotary wants to support the United Way Born Learning Trail in City Park (corner of Tilley St & Half League Rd at SH 35), in the city of Port Lavaca and all the wonderful ART work done by local volunteer artists. With the help of a 2023-24 District 5930 grant and funds raised by local Rotarian and Paul Harris Fellow Jody Weaver, through the Something More Foundation, the Port Lavaca Rotary contributes to this Born Learning Trail with the addition of a child-size stage to encourage Theatre Arts.

Port Lavaca Rotary is hoping to continue to inspire young children with the addition of the wonder and creativity of music to this Born Learning Trail. The United Way of Calhoun County secured a \$10,000 community/education grant from CenterPoint Energy and has ordered 4 outdoor musical instruments for the proposed Music Park.

Representatives of Port Lavaca Rotary would like to partner again with Something More Foundation, a local non-profit organization, to raise the funds for this project to purchase a Talk Tube to add to the four instruments already purchased by the United Way and install the concrete paving for accessibility.

The target ages for this project are pre-school and elementary school children, but can be used by all ages and will be accessible for those with disabilities.

The Music Park will be in an approximately 625 sf area between the trail and an existing playscape. The area will be surfaced with 4" of concrete and painted with a musical mural.

Port Lavaca Rotary will coordinate with the Calhoun County United Way for volunteer days involving the community during the build and then hosting a Community Day of Music upon opening.

### COMMUNITY ASSESSMENT & IMPACT

This project targets young children, children and adults with disabilities and will be available to everyone in the community. Many of those that are not exposed to playing instruments and the theater.



kills and intellectual curiosity, and individuals who have had the opportunity to develop these skills and behaviors in early life therefore often turn out to be happier, healthier and higher-achieving adults than those who do not. For these reasons it would seem favorable that providing children and families access to musical instruments would have far-reaching benefits not just for the individual but for society as a whole.

Item #9.

**SUSTAINABILITY**

We have chosen musical instruments manufactured by Percussion Play Outdoor Musical Instruments: www.percussionplay.com. These instruments are made of stainless steel, heavy-duty ABS plastic and other materials intended for an outdoor environment. Installation will be surface mounted using anchor bolts into concrete footings. In this way they can be easily removed and replaced if damaged. The ground surface of the Music Park will be 4" concrete paving for durability and ADA accessibility.

**IMPLEMENTATION PLAN**

The United Way of Calhoun County has recently ordered 4 outdoor instruments with grant funds they received from CenterPoint Energy: Compact Cadenza, a Babel Drum, Soprano Pentatonic Freechimes, and a pair of Conga Drums.

*Delivered to Public Works*

This project will include purchasing a Talk Tube to add to the 4 instruments that have been purchased by the United Way. The Talk tube will allow kids to communicate and/or sing to one another across the length of the music park.

Also included in this \$9,000 budget is the addition of a colorful 3 flower bell for about \$3200 that will be donated by local Rotarian Jody Weaver to fill out the park.

Once all instruments have been delivered, Rotary and United Way volunteers, guided by City Parks employees will construct the concrete footings and install the Talk Tube. A local concrete contractor will construct the 4" concrete paving around the musical instruments for accessibility. After that, Rotary and United Way volunteers will install the instruments. Local artist volunteers will paint musical staves and symbols onto the concrete.

Following completion, there will be a ribbon cutting grand opening.

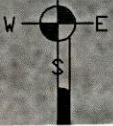
**EXPECTED EXPENSES**

Description	Supplier	Currency	Total	Amount
4" concrete pavement for accessibility approx. 625 sf	Local concrete contractor	USD	\$4,000.00	\$4,000.00
Talk Tubes with freight	Percussion Play Outdoor Musical Instruments	USD	\$5,000.00	\$5,000.00
			<b>Total:</b>	<b>\$9,000.00</b>

**EXPECTED INCOME**

Description	Funding Source	Amount	%
Port Lavaca Rotary Club	Club/Other	\$1,000.00	11.111%
Something More Foundation	Club/Other	\$4,500.00	50.000%
District 5930 Grant	District Grant	\$3,500.00	38.889%
<b>Total:</b>		<b>\$9,000.00</b>	<b>100.000%</b>

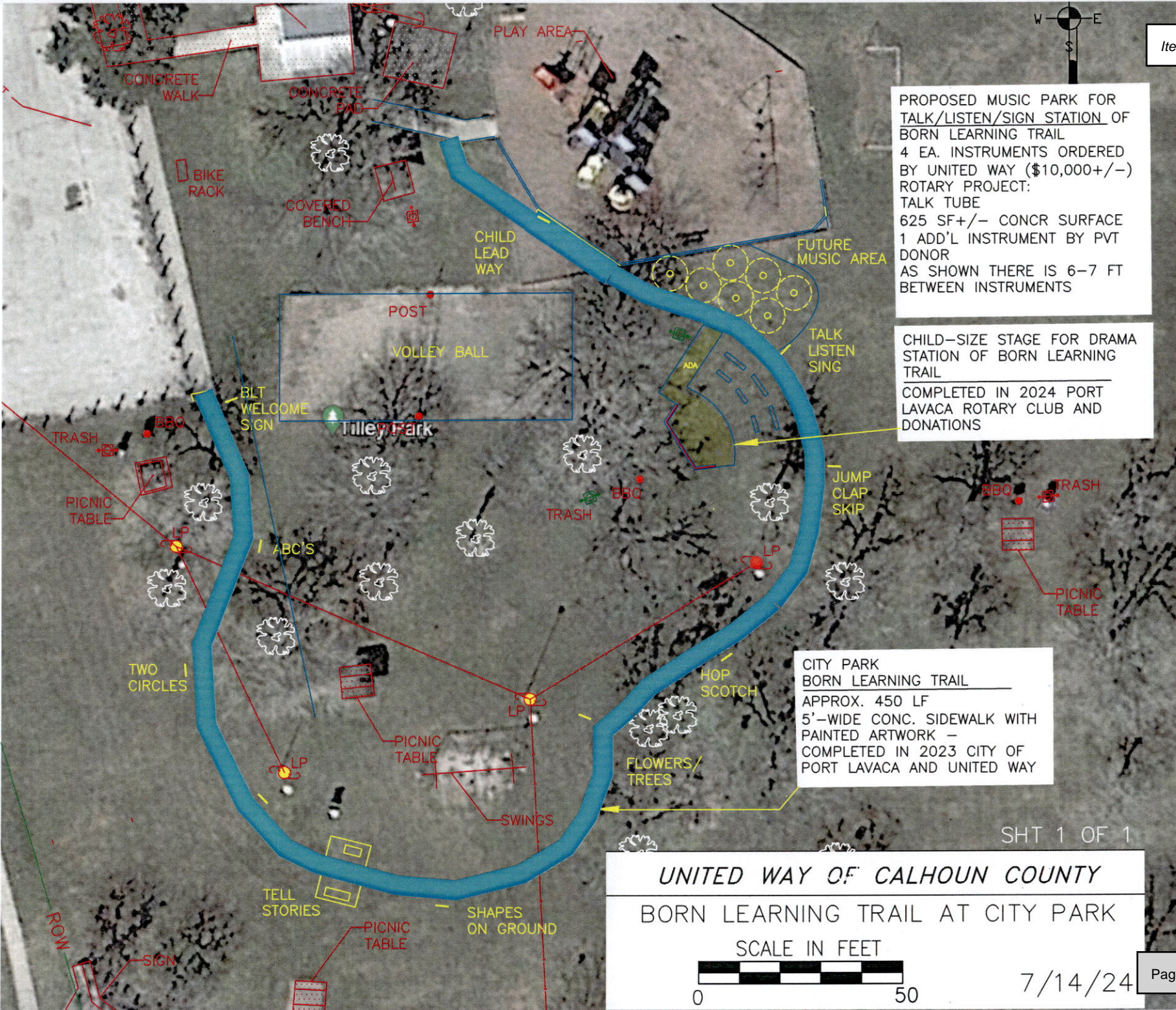




PROPOSED MUSIC PARK FOR  
 TALK/LISTEN/SIGN STATION OF  
 BORN LEARNING TRAIL  
 4 EA. INSTRUMENTS ORDERED  
 BY UNITED WAY (\$10,000+/-)  
 ROTARY PROJECT:  
 TALK TUBE  
 625 SF +/- CONCR SURFACE  
 1 ADD'L INSTRUMENT BY PVT  
 DONOR  
 AS SHOWN THERE IS 6-7 FT  
 BETWEEN INSTRUMENTS

CHILD-SIZE STAGE FOR DRAMA  
 STATION OF BORN LEARNING  
 TRAIL  
 COMPLETED IN 2024 PORT  
 LAVACA ROTARY CLUB AND  
 DONATIONS

CITY PARK  
 BORN LEARNING TRAIL  
 APPROX. 450 LF  
 5'-WIDE CONC. SIDEWALK WITH  
 PAINTED ARTWORK -  
 COMPLETED IN 2023 CITY OF  
 PORT LAVACA AND UNITED WAY



**UNITED WAY OF CALHOUN COUNTY**

**BORN LEARNING TRAIL AT CITY PARK**

SCALE IN FEET

7/14/24





fun abunds, inc.  
 114 Venice  
 Sugar Land, TX. 77478  
 855-226-8637 phone  
 281-265-0043 Fax  
 Leigh Walden, President  
 lwalden@fabplaygrounds.com  
 www.fabplaygrounds.com

Estimate	
Date	Estimate #
5/23/2024	11140

Payton Palmer-Newton,  
 Playground Specialist  
 Coastal Bend  
 payton@fabplaygrounds.com  
 361-230-3006

We are pleased to provide this estimate for

City of Port Lavaca  
 Jody Weaver  
 202 N. Virginia Street  
 Port Lavaca, Texas 77979

Ship to:

City of Port Lavaca  
 Jody Weaver  
 202 N. Virginia Street  
 Port Lavaca, Texas 77979

Rep	Terms	Project
PPN	30% deposit requ...	Muscial Area 2024

Item	Description	Qty	Rate	Total
Percussion Play	Heavy Duty Soprano Quartet Ensemble (Surface Fix)	UNITED WAY	9,165.00	9,165.00T
Percussion Play	Stainless Steel Talk Tubes (Pair) (Ground Fix)	ROTARY	4,250.00	4,250.00T
Percussion Play	Heavy Duty Cadenza - Maya (Surface Fix)		2,735.00	2,735.00T
Percussion Play	Forget-Me-Not Petal Drum (C-Major) (Surface Fix)	JODY	2,680.00	2,680.00T
Percussion Play	Harmony Flowers Major Posy (Set of 3) (Surface Fix)		2,680.00	2,680.00T
Percussion Play	Heavy Duty Cavatina - Rainbow (Surface Fix)		4,140.00	4,140.00T
Percussion Play	Music Book (8 Scores) (Surface Fix)		3,060.00	3,060.00T
Freight	Freight (firm quote TBD at time of order)		3,500.00	3,500.00T
Discount	fun abunds Discount		-2,210.00	-2,210.00
	Subtotal of Features			30,000.00

Thank you for allowing us to submit this proposal.

Subtotal

**PLEASE NOTE: Order will be placed upon receipt of signed quote or purchase order, color selections, and down payment. Thank you! We appreciate the opportunity to earn your business!**

Sales Tax..

Total

City of Houston WBE  
 (Women's Business Enterprise)  
 Certificate #20-2-11596

Signature

We are proud of a job well done and may spotlight your project on our social media. If we do not have your permission to do so, please notify us. Thank you!



The perfect choice for those projects where you need to squeeze the most out of your budget and create a resounding impact.

This mixed quartet of instruments comprises our compact but punchy Cadenza, a Babel Drum and Soprano Pentatonic Freechimes. Spanning two octaves from middle C to C6, players will be making harmonious music together almost instantly. The set also includes a pair of Congas to help keep a steady beat going.

# Soprano Quartet Ensemble

Item #9.  
C4-C6



- 
- 
- 
- 
-



# Talk Tubes

*ROTARY*

Item #9.

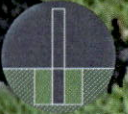
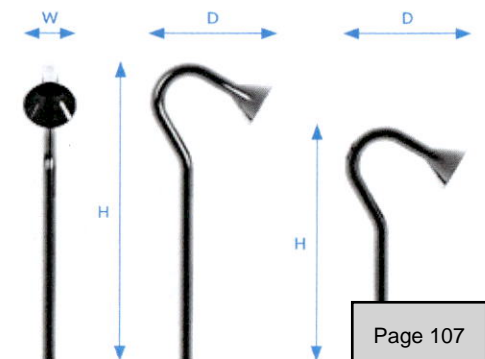
Made from stainless-steel, our Tubes allow children to communicate across their playground, encouraging co-operative and imaginative play and social interaction.

Children will delight as they whisper into one of the large stainless-steel sound cones, and their friend, sibling or classmate receives their secret message on the other side of the playground!

Available as standard with 12m/40ft of piping (which can be extended to up to 60m/197ft).



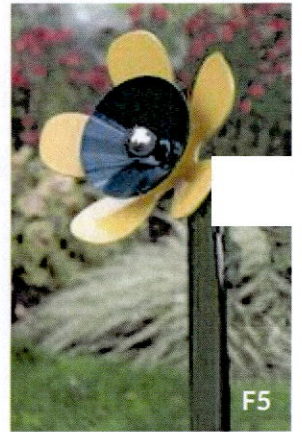
Weight	50 kg / 110 lbs
Width	26 cm / 10 in
Depth	59 cm / 23 in
Height (L)	141 cm / 56 in
Height (S)	110 cm / 44 in







Item #9.

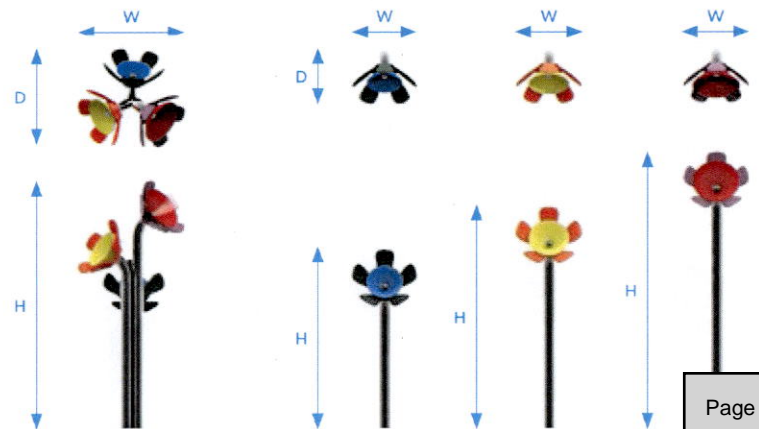


A bouquet of six cheerful and eye-catching musical flowers. Available individually or in two posy arrangements – you can collect them all and watch your musical garden grow and bloom.

Each flower is made of a stainless-steel frame with powder-coated aluminum flower petals and bells in six different color combinations. Strike the 'bell' to make it chime.

Show your park, playground or outdoor space some love with these bright and colorful musical flowers.

*Jody*







Small  
Mural  
Park  
Concl.  
Surfaces.