CITY COUNCIL REGULAR MEETING

Monday, September 14, 2026 at 6:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca, Texas 77979

PUBLIC NOTICE OF MEETING

The following item will be addressed at this or any other meeting of the city council upon the request of the mayor, any member(s) of council and/or the city attorney:

Announcement by the Mayor that council will retire into closed session for consultation with City Attorney on matters in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551, Section 551.071(2) of the Texas Government Code).

(All matters listed under the consent agenda item are routine by the city council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)

AGENDA

Council will consider/discuss the following items and take any action deemed necessary.

MEETING PROCEDURE

Public notice is hereby given that the City Council of the City of Port Lavaca, Texas, will hold a regular meeting Monday, September 14, 2026 beginning at 6:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business.

[After publication, any information in a council packet is subject to change during the meeting]

The meeting will also be available via the video conferencing application "Zoom",

Join Zoom Meeting:

https://us02web.zoom.us/j/81037736539?pwd=6Vp37yMeuc4sYWqfdThfZUN1qsIt2x.1

Meeting ID: 810 3773 6539

Passcode: 742954

One Tap Mobile +13462487799,81037736539#,*742954# US (Houston)

Dial by your location+1346 248 7799 US (Houston)

I. ROLL CALL AND CALL TO ORDER

II. PLEDGE OF ALLEGIANCE AND INVOCATION

1. Pledge of Allegiance and Texas Pledge

III. MEETING SAFETY BRIEFING (911 ___, AED ___, EVAC ___, CPR ___, SAFETY ___)

IV. REVIEW OF MISSION AND VISION STATEMENT

- **Our Vision**

  The Mayor and the City Council envision a friendly town on Lavaca Bay where economic and recreational opportunities abound, providing for a wonderful quality of life for both citizens and tourists, rich in history and looking toward a vibrant future

- **Our Mission**

  Our mission is to make Port Lavaca a desirable place to live through high-quality services, responsible use of public resources, and a progressive approach to community development. With enthusiasm, integrity, and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.

V. PRESENTATION(S)

1. Employee Service Award:
   Tracy Horejsi – 15 Years of Service, Animal Control
   Weston Burris – 5 Years of Service, Police Department
   Cindy Amejorado – 5 Years of Service, Utility Billing
2. City Manager's High Five Recognitions
   LeAnn Leal – Police Department
   Utility Maintenance Crew – Public Works
3. Presentation by the Police Chief

VI. COMMENTS FROM THE PUBLIC

(*Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

VII. CONSENT AGENDA - *Council will consider/discuss the following items and take any action deemed necessary*

A. Minutes of August 10, 2026 Regular Meeting

B. Minutes of August 17, 2026 Special Meeting and Workshop Session

C. Minutes of August 24, 2026 Workshop Session

D. Minutes of August 31, 2026 Workshop Session

E. Review of Credit Card Statement

F. Receive Monthly Financial Highlight Report

G. Receive Employee Training Review Acknowledgment report ending 08.31.2026

H. Receive Office of Court Administrators (OCA) Monthly report ending 08.31.2026

I. Receive Victoria Economic Development Corporation (VEDC) Monthly Report

J. Consider approval of a new lease agreement with Something More Media for Suite 4 at the Nautical Landings Building.

K. Consider request of Calhoun County Fair Association (CCFA) for a parade permit and traffic control assistance on Saturday, October 10, 2026 beginning at 10:00 a.m.; the parade route will be from Sandcrab Stadium, Sam Faubion, N. Virginia, Main streets and ending at the Bayfront Peninsula; and waiver of any fees associated with the event.

VIII. ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

1. Conduct Public Hearing on the 2026-2027 fiscal year Budget. Presenter is Brittney Hogan

2. Conduct Public Hearing on the 2026 Tax Rate. Presenter is Brittney Hogan

3. Consider Resolution No. R-091426-1 to adopt a five-year plan (2026-2031) for the Capital Improvement Program (CIP) in compliance with article 7.02(15) of the city's Home Rule Charter. Presenter is Brittney Hogan

4. Consider Resolution No. R-091426-2 for approval of an Interlocal Agreement with the Texas Department of Public Safety for the processing and reporting of Municipal Court information. Presenter is Lorena Perez-Diaz

5. Consider Resolution No. R-091426-3 adopting the City of Port Lavaca Parks Master Plan. Presenter is Jody Weaver

6. Consider Second and Final reading of an Ordinance (G-9-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes, Chapter 32 Parks and Recreation; Chapter 50, Sec. 50-67 Utilities - Water User Rates – GBRA, Residential and Commercial; and providing an effective date. Presenter is Jody Weaver

7. Consider Second and Final reading of an Ordinance (G-10-26) of the City of Port Lavaca amending the ordinance Codified and Described in the City of Port Lavaca's Code of Ordinances as Chapter 50 – Article II – Water Division 2- Water Service, Section 50-49 Deposits, and adding Section 50-37 Definitions; Providing for purpose of Ordinance; providing penalties for violations; Providing for severability; Providing a repealing clause; and Providing an effective date. Presenter is Jody Weaver

8. Consider First reading of an Ordinance (S-5-26) approving the annual Budget for the City of Port Lavaca, Texas and adopting the budget document for the fiscal year October 01, 2026 thru September 30, 2027. Presenter is Brittney Hogan

9. Consider First reading of an Ordinance (S-6-26) fixing the Tax Rate and Tax Levy for the City of Port Lavaca, Texas for the year 2026. Presenter is Brittney Hogan

10. Consider First reading of an Ordinance (G-11-26) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca's Code of Ordinances as Chapter 12 Buildings and Building Regulations, Article III Flood Damage Prevention; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Jody Weaver

11. Consider approval of the proposed City Compensation Plan for Fiscal Year 2026–2027. Presenter is Jody Weaver

12. Consider amendments to the City of Port Lavaca Human Resources and Workplace Policies. Presenter is Brittney Hogan

13. Consider approval of the use of Court Security funds for the installation of a security door for the City Council Chambers/Courtroom. Presenter is Jody Weaver

14. Consider appointment of a representative to serve on the Golden Crescent Regional Planning Commission (GCRPC) Economic Development Advisory Committee. Presenter is Jody Weaver

15. Consider awarding the construction contract for the City of Port Lavaca Harbor of Refuge Shoreline Restoration Project, GLO CDBG-MIT Contract No. 24-065-167-F082. Presenter is Jim Rudellat

16. Consider approval of the Certificate of Completion and Release of Retainage to Taylor Marine Construction for the B1 MIP1 City of Port Lavaca Shoreline Cleanup Project No. 582-23-42179. Presenter is Jim Rudellat

17. Consider a commercial development project on property described as Port Lavaca Original Townsite, Block 41, Lots 7, 8, and 9, located at 120 S. San Antonio Street. Presenter is Derrick Smith

18. Closed session: As authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topic(s) may be considered in Closed Session:

    - Section 551.071 Consultation with City Attorney
    - Section 551.072 Real Property Transactions
    - Section 551.074 Personnel Matters (City Manager)
    - Section 551.087 Economic Development Negotiations

19. Return to Open Session and take any action deemed necessary with regard to matters in closed session.

IX. COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

X. ADJOURNMENT

Luis De La Garza Mayor

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of The City Council of The City of Port Lavaca, scheduled for **Monday, September 14, 2026**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Tuesday, September 08, 2026**.

_____

Lorena Perez-Diaz, *City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Lorena Perez-Diaz at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: Pledge of Allegiance and Texas Pledge

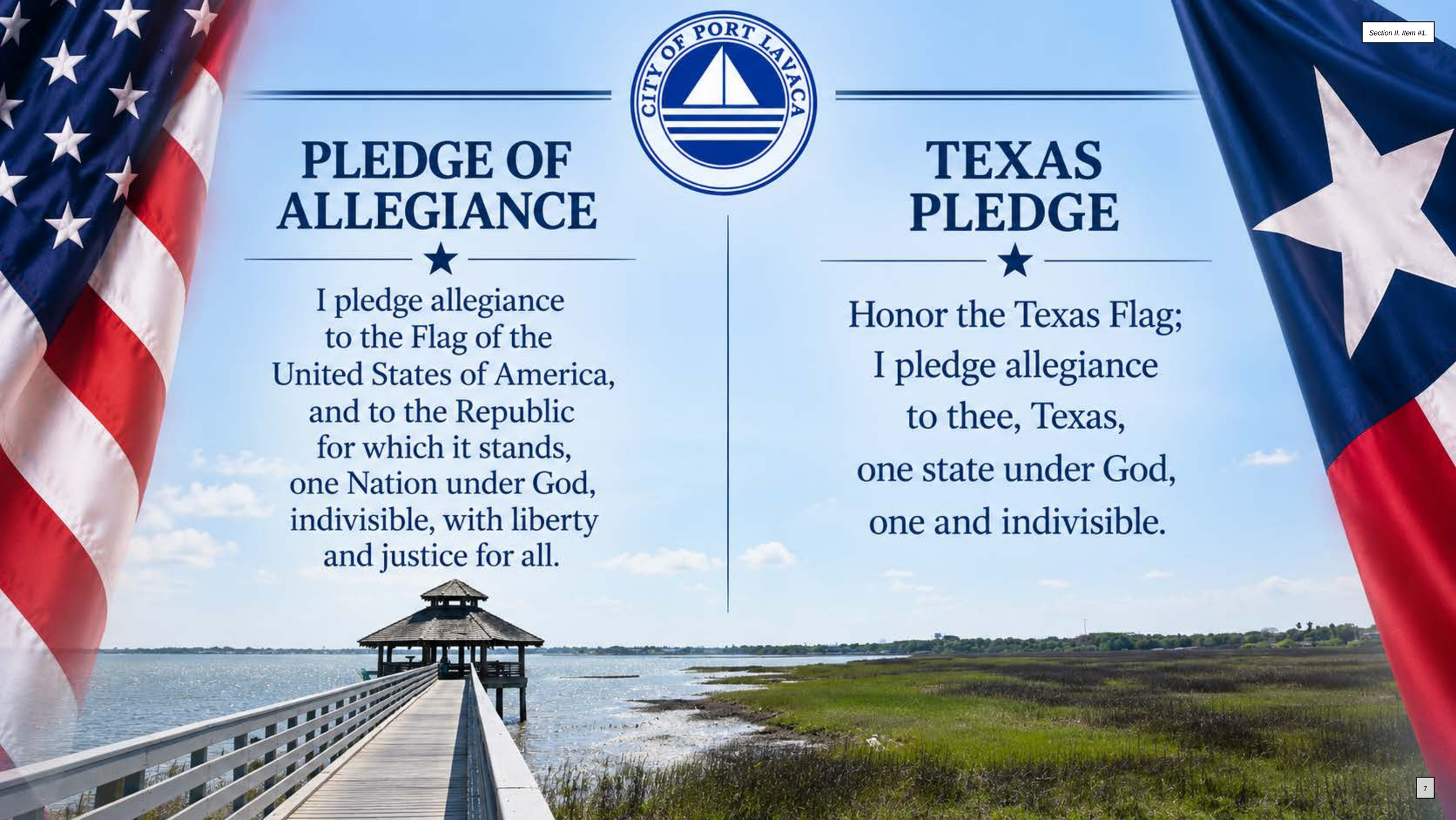
INFORMATION:

PLEDGE OF ALLEGIANCE

I pledge allegiance
to the Flag of the
United States of America,
and to the Republic
for which it stands,
one Nation under God,
indivisible, with liberty
and justice for all.

TEXAS PLEDGE

Honor the Texas Flag;
I pledge allegiance
to thee, Texas,
one state under God,
one and indivisible.



COMMUNICATION

SUBJECT: Employee Service Award:Tracy Horejsi – 15 Years of Service, Animal ControlWeston Burris – 5 Years of Service, Police DepartmentCindy Amejorado – 5 Years of Service, Utility Billing

---

INFORMATION:

OFFICIAL CERTIFICATE OF MERIT
AWARDED TO

CINDY AMEJORADO

IN RECOGNITION AND APPRECIATION OF FIVE (5) YEARS OF SERVICE AT THE CITY OF PORT LAVACA PRESENTED ON SEPTEMBER 14, 2026

LUIS DE LA GARZA , MAYOR

CITY OF PORT LAVACA TEXAS

JOANNA WEAVER, PE, CITY MANAGER

OFFICIAL CERTIFICATE OF MERIT
AWARDED TO

JAMES W. BURRIS

IN RECOGNITION AND APPRECIATION OF FIVE (5) YEARS OF SERVICE AT THE CITY OF PORT LAVACA PRESENTED ON SEPTEMBER 14, 2026

LUIS DE LA GARZA, MAYOR

CITY OF PORT LAVACA TEXAS

JOANNA WEAVER, PE, CITY MANAGER

OFFICIAL CERTIFICATE OF MERIT
AWARDED TO

TRACY HOREJSI

IN RECOGNITION AND APPRECIATION OF TEN (10) YEARS OF SERVICE AT THE CITY OF PORT LAVACA PRESENTED ON SEPTEMBER 14, 2026

LUIS DE LA GARZA , MAYOR

CITY OF PORT LAVACA TEXAS

JOANNA WEAVER, PE, CITY MANAGER

COMMUNICATION

SUBJECT: City Manager's High Five RecognitionsLeAnn Leal – Police DepartmentUtility Maintenance Crew – Public Works

---

INFORMATION:



HIGH FIVE EMPLOYEE RECOGNITION

OFFICER LEANN LEAL

Port Lavaca Police Department
Officer 5517

On August 22, 2026, Officer Leal arrived minutes before EMS and immediately supported emergency patient care.

- She went above and beyond and gathered critical information and helped move the patient to a safer surface.
- She provided supplies and lighting, assisted with transfers, and stayed beside the patient and EMS crew.
- She kept the family calm during a very scary and overwhelming time for the family and continually asked EMS personnel what more she could do to help.

Calhoun County EMS credited her initiative, professionalism, and hands-on assistance with helping the crew provide faster, life-saving care. EMS Director Dustin Jenkins issued a Letter of Commendation and stated that the actions of Officer Leal reflect great credit upon her, the Port Lavaca Police Department and the public safety profession.

HIGH FIVE!

Public Works:
UTILITY MAINTENANCE CREW

Approximately 20 water main breaks repaired in the past 2-3 weeks

Water main breaks do not keep business hours. This crew answered emergency calls after hours and on weekends, worked through extreme heat, and restored water service as quickly as possible for our residents.

THANK YOU FOR SERVING OUR COMMUNITY WHEN RESIDENTS NEEDED YOU MOST



Mario Garza-Reyes

Patrick Pelech

Roel Rodriguez

Lucio Licerio IV

Lorenzo Navarro

Ryan Guzman

COMMUNICATION

SUBJECT: Minutes of August 10, 2026 Regular Meeting

INFORMATION:

CITY COUNCIL REGULAR MEETING

Monday, August 10, 2026 at 6:30 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 10th day of August 2026, the City Council of the City of Port Lavaca, Texas, convened in a regular session at 6:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

I. ROLL CALL AND CALL TO ORDER at 6:30 p.m.

Luis De La Garza	Mayor
Daniel Aguirre	Councilman, District 1
Tim Dent	Councilman, District 2
Mary E. “Sissy” Rigby	Councilwoman, District 3
Rose Bland-Stewart	Councilwoman, District 5
Justin Burke	Councilman, District 6

And with the following absent:

Rosie G. Padron	Councilwoman, District 4, Mayor Pro Tem

Constituting a quorum for the transaction of business, at which time the following business was transacted:

II. PLEDGE OF ALLEGIANCE AND INVOCATION

- Pledge of Allegiance: Councilman District 6 Burke
- Invocation: Mayor De La Garza

III. MEETING SAFETY BRIEFING:

- **911** Councilman District 1 Aguirre
- **AED** Councilman District 6 Burke
- **EVAC** Fire Chief Joe Reyes
- **CPR** Police Chief Tobie Bias
- **SAFETY** Councilman Aguirre of District 1 advised residents to exercise caution due to the presence of snakes.

IV. REVIEW OF VISION AND MISSION STATEMENT

- **OUR VISION:**
  The Mayor and the City Council envision a friendly town on Lavaca Bay where economic and recreational opportunities abound, providing for a wonderful quality of life for both citizens and tourists, rich in history and looking toward a vibrant future!

- **OUR MISSION:**
  Our mission is to make Port Lavaca a desirable place to live through high-quality services, responsible use of public resources, and a progressive approach to community development. With enthusiasm, integrity, and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.

V. PRESENTATION(S)

- Police Chief Tobie Bias presented a Civilian Bravery Award to Daniel Vasquez.
- Police Chief Tobie Bias presented Life Saving Awards to Officer Job Smith and Corporal Trey Lawler.
- Mayor De La Garza and Fire Chief Joe Reyes recognized Juan Luna for 15 years of service to the City of Port Lavaca.
- Planning Board Chairman Justin Weaver presented an overview of the Planning Board, including its role and responsibilities, current activities and priorities, and challenges encountered in carrying out its duties. Weaver also provided an update on the Board's ongoing work related to the City's Comprehensive Plan.

VI. COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor De La Garza asked for comments from the public and the following citizen spoke:
  - Councilwoman Bland-Stewart, District 5, requested clarification regarding the process for placing and removing items from the City Council agenda, including who determines which items are included on the agenda.

VII. CONSENT AGENDA - *Council will consider/discuss the following items and take any action deemed necessary*

A. Minutes of July 13, 2026 Regular Meeting
B. Minutes of July 15, 2026 Joint Workshop
C. Minutes of July 20, 2026 Special Meeting and Workshop
D. Minutes of July 27, 2026 Joint Workshop Session and Special Meeting
E. Review of Credit Card Statement
F. Receive Monthly Financial Highlight Report
G. Review Quarterly Investment Report 04.01.2026 thru 07.30.2026
H. Receive Employee Training Review Acknowledgment report ending 07.31.2026
I. Receive Office of Court Administrators (OCA) Monthly report ending 07.31.2026
J. Receive Victoria Economic Development Corporation (VEDC) Monthly Report
K. Consider Certification of Additional Sales and Use Tax

Councilman Dent requested consent agenda item "K" Consider Certification of Additional Sales and Use Tax, be pulled for discussion.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves all consent agenda items, with the exception of "K" *Consider Certification of Additional Sales and Use Tax*, as listed.

Seconded by Councilman District 6 Burke

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Item "K" – Certification of Additional Sales and Use Tax was removed from the Consent Agenda and received separately by City Council, with the agenda wording modified from "Consider" to "Receive."

No formal action was required or taken on the item.

VIII. ACTION ITEMS - (Council will consider/discuss the following items and take any action deemed necessary)

1. **Consider appointment/reappointment of member(s) to the Recreation and Parks Board to fill an expired term and/or begin a new two-year term. Presenter is Wayne Shaffer**

Public Works Director Shaffer presented information regarding current vacancies on the Recreation and Parks Board. Shaffer reported that the City received applications from Ramona Servantes, Vincent Cisneros, Natalie Gonzalez, Rosa Martinez, and Maggie Sepulveda, all of whom reside within the city limits.

Shaffer explained that the Recreation and Parks Board currently consists of five members and, pursuant to City Ordinance, may have up to nine members. Board members serve two-year terms, with no established term limits.

Councilman Burke, District 6, recommended that the item be brought back for consideration at the Special Meeting scheduled for Monday, August 17, 2026.

No action necessary and none taken.

2. **Consider awarding a contract for the Chocolate Bayou Shoreline Stabilization Project. Presenter is Wayne Shaffer**

Public Works Director Shaffer presented information regarding the Chocolate Bayou Waterline Protection Project. Shaffer explained that erosion along Chocolate Bayou has exposed an existing 8-inch water main

that runs along Marshall Road, Chocolate Bayou, and continues to Hahn Road. The exposed waterline presents a potential risk of failure and possible contamination of the City's water system if not properly covered and stabilized.

Shaffer stated that the project was engineered by Urban Engineering and includes placement and compaction of imported clay fill to cover and stabilize the existing water main, followed by geotextile fabric and riprap for erosion protection. Calhoun County agreed to provide broken concrete from its recycling center for use as riprap. Due to the unknown quantity and usability of the donated material, an alternate bid utilizing 18-inch crushed limestone was included.

Three bids were received, ranging from $436,375.00 to $592,275.00, including alternates. Shaffer reported that $150,000.00 was budgeted for the project in the FY 2026 Capital Improvement Plan (CIP), with additional available CIP funds from the 12-inch waterline project connecting the elevated storage tanks available to cover the remaining cost.

Staff and Urban Engineering recommend awarding the contract to Lester Contracting, Inc. in the amount of $436,375.00 for the Total Base Bid plus Alternate Bid No. 1. Shaffer noted that the project will protect the City's water infrastructure and help prevent further shoreline erosion.

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff and Urban Engineering, the City Council hereby awards the contract for the aforementioned project to Lester Contracting, Inc. in the amount of $436,375.00 for the Total Base Bid plus Alternate Bid No. 1.

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 5 Bland-Stewart, and Councilman District 6 Burke

3. **Consider Final Completion of the Independence Drive Rehabilitation Project and approve release of the Retainage. Presenter is Wayne Shaffer**

Public Works Director Shaffer presented an update on the Independence Drive Reconstruction Project and reported that construction is complete, with the final walk-through inspection conducted on August 4, 2026. The project included roadway reconstruction, drainage and storm sewer improvements, curb and gutter replacement, sidewalks and ADA-compliant curb ramps, asphalt paving, pavement markings, signage, erosion control measures, and water and sanitary sewer utility adjustments.

Shaffer reported that the ADA inspection was approved, confirming compliance with accessibility requirements, and that the contractor submitted the required as-built drawings. Final Payment Request No. 20, representing the 5% retainage in the amount of $230,659.30, was submitted for project closeout.

The final construction cost was $4,613,185.62, which was $43,694.50 below the original contract amount. Shaffer noted that the project was completed under budget and provided significant transportation, drainage, and accessibility improvements along the Independence Drive corridor.

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, subject to the Engineer's final review and approval, the City Council hereby approves the release of project retainage and authorizes final payment to the Contractor in the amount of $230,659.30.

Seconded by Councilman District 2 Dent

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 5 Bland-Stewart, and Councilman District 6 Burke

4. **Consider Final Completion of the Alamo Heights Section II Streets Drainage Project and approve release of the Retainage. Presenter is Wayne Shaffer**

Public Works Director Wayne Shaffer reported that the Alamo Heights Drainage Improvements-Phases 1 & 2 Project has been successfully completed. The project included drainage and roadway infrastructure improvements designed to reduce flooding, improve stormwater conveyance, and enhance public safety and accessibility throughout the Alamo Heights neighborhood.

Shaffer stated that the original construction contract amount was $8,972,231.00. Following reconciliation of project quantities and an approved change order reducing the contract by $146,402.00, the final construction contract amount was $8,825,829.00, resulting in project cost savings of $146,402.00.

Shaffer further reported that all contract work has been completed, the ADA inspection was approved, and the required as-built plans were received. The contractor submitted Final Payment Request No. 22, including the 5% retainage in the amount of $441,291.46, for project closeout.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves the release of retainage and authorizes final payment in the amount of $441,291.46 to Lester Contracting, Inc.

Seconded by Councilman District 1 Aguirre

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 5 Bland-Stewart, and Councilman District 6 Burke

5. **Submission of No New Revenue (NNR) and Voter Approval Rate (VAR) Tax Rates. Presenter is Brittney Hogan**

Finance Director Hogan reported that the Calhoun County Appraisal District (CCAD) Tax Assessor/Collector is responsible for calculating the City of Port Lavaca's No-New-Revenue (NNR) and Voter-Approval (VAR) tax rates in accordance with State requirements and for publishing the required tax rate information.

Hogan explained that the NNR rate represents the threshold at which the City may adopt a property tax rate without generating additional property tax revenue. A rate exceeding the NNR is subject to applicable public notice and hearing requirements. The VAR establishes the threshold at which additional voter-approval requirements may apply before the City may adopt a tax rate at or above that rate.

	FY2027	FY2026
No-new-revenue tax rate	$0.7968	$0.7583
Voter-approval tax rate	$0.8957	$0.8277

No action necessary and none taken.

6. **Consider Second and Final reading of an Ordinance (S-4-26) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-4-25 for 2025-2026 fiscal year budget; providing for Budget Amendment(s); providing for severability, providing a repealing clause; and providing an effective date. Presenter is Brittney Hogan**

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves First reading of an Ordinance (S-4-25) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-4-25 for 2025-2026 fiscal year budget; providing for Budget Amendment(s).

Seconded by Councilwoman District 3 Rigby

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 5 Bland-Stewart, and Councilman District 6 Burke

7. **Consider First reading of an Ordinance (G-9-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes, Chapter 32 Parks and Recreation; Chapter 50, Sec. 50-67 Utilities - Water User Rates – GBRA, Residential and Commercial; and providing an effective date. Presenter is Jody Weaver**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves the Second and Final reading of an Ordinance (G-9-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes, Chapter 32 Parks and Recreation; Chapter 50, Sec. 50-67 Utilities - Water User Rates – GBRA, Residential and Commercial; and providing an effective date, continent on the following change:

- **From this wording:**

50-52(b)	Inspection fee	$25.00

- **To the following:**

50-52(b)	Inspection fee	$25.00 per meter

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 5 Bland-Stewart, and Councilman District 6 Burke

8. **Consider First Reading of an Ordinance (G-10-26) of the City of Port Lavaca amending the ordinance Codified and Described in the City of Port Lavaca's Code of Ordinances as Chapter 50 – Article II – Water Division 2- Water Service, Section 50-49 Deposits, and adding Section 50-37 Definitions; Providing for purpose of Ordinance; providing penalties for violations; Providing for severability; Providing a repealing clause; and Providing an effective date. Presenter is Jody Weaver**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves the First reading of an Ordinance (G-10-26) of the City of Port Lavaca amending the ordinance Codified and Described in the City of Port Lavaca's Code of Ordinances as Chapter 50 – Article II – Water Division 2- Water Service, Section 50-49 Deposits, and adding Section 50-37 Definitions; Providing for purpose of Ordinance; providing penalties for violations; Providing for severability; Providing a repealing clause; and Providing an effective date, continent on the following change:

- **From this wording:**

(b) For multifamily and commercial establishments, the city may require, prior to the making of service connections for commercial, multifamily, or industrial use, a deposit equal to the estimated water bill for the establishment for 60 days based upon prior experience with the same or similar establishments. This deposit may be adjusted up or down after a history of consumption is established.

- **To the following:**

(b) For multifamily and commercial establishments, prior to the making of service connections for commercial, multifamily, or industrial use, a deposit equal to the estimated water bill for the establishment for 60 days based upon prior experience with the same or similar establishments. This deposit may be adjusted up or down after a history of consumption is established.

Seconded by Councilman District 1 Aguirre

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 5 Bland-Stewart, and Councilman District 6 Burke

9. Consider approval of the budget report submitted by Undine for the treatment of raw water within the City of Port Lavaca's jurisdiction for Fiscal Year 2026–2027. Presenter is Jody Weaver

City Manager Jody Weaver presented the FY 2026-2027 budget submitted by Undine, effective October 1, 2026, along with a comparison of annual budgets since the City began its agreement with Undine in 2022.

Weaver reported that the proposed budget reflects a 3.2% increase over the previous year. She explained that the City's share remains at 73.34% of Undine's overall Water Treatment Plant budget, as negotiated the previous year. The percentage had originally been proposed at 80% following Port O'Connor's decision to discontinue contracting with Undine for water supply; however, after negotiations, Undine agreed to reduce the City's share to 73.34%.

Weaver further reported that Undine's overall Water Treatment Plant budget has increased by approximately 33.5% since FY 2023-2024

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves Budget Report from Undine, LLC for the Port Lavaca Water Treatment Plant for the 2026-2027 Fiscal Year.

Seconded by Councilman District 1 Aguirre

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 5 Bland-Stewart, and Councilman District 6 Burke

10. **Consider the recommendation of the Planning Board regarding a variance request to reduce the required side-yard setback for a proposed four-unit tiny home development on Property ID #18061, legally described as Groomes (Port Lavaca), Block 4, Lot 3, and part of Lot 2 (523 Broadway Street). Presenter is Derrick Smith**

Development Services Director Smith presented a request for a variance from the side-yard setback requirements pursuant to Section 12-24 of the City of Port Lavaca Code of Ordinances. Smith explained that the required side-yard setback is ten feet when the property abuts a street.

The property owners requested a variance to allow two of four proposed tiny homes to be placed five feet from the property line along Randle Street. The proposed development would be used for short-term rentals and would also include five off-street parking spaces, a small utility room, and a pet play area.

Smith reported that staff recommended approval of the requested variance, finding that it was consistent with the intent of the City's zoning regulations and was not anticipated to adversely affect adjacent properties. The Planning Board also recommended approval of the five-foot side-yard setback, subject to the proposed placement providing adequate clearance for the driveway and parking areas.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of the Planning Board and staff, Council hereby approves the requested side-yard setback variance, allowing a five-foot setback in lieu of the required ten-foot setback, subject to the condition that the proposed placement provides adequate clearance for the driveway and parking areas.

Seconded by Councilman District 6 Burke

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 5 Bland-Stewart, and Councilman District 6 Burke

11. **Closed Session: As authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topic(s) may be considered in Closed Session:**

- Section 551.071 Consultation with City Attorney
- Section 551.072 Real Property Transactions
- Section 551.074 Personnel Matters
- Section 551.087 Economic Development Negotiations

Mayor De La Garza announced that there would be no closed session.

12. **Return to Open Session and take any action deemed necessary with regard to matters in closed session**

There was no closed session.

IX. COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

X. ADJOURNMENT

Mayor De La Garza asked for motion to adjourn.

Motion made by Councilman District 1 Aguirre

Seconded by Councilman District 2 Dent

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 5 Bland-Stewart, and Councilman District 6 Burke

Meeting adjourned at 8:08 p.m.

These minutes were approved on September 14, 2026.

ATTEST:

Luis De La Garza, Mayor

Lorena Perez-Diaz, City Secretary

COMMUNICATION

SUBJECT: Minutes of August 17, 2026 Special Meeting and Workshop Session

---

INFORMATION:

CITY COUNCIL SPECIAL/WORKSHOP MEETING

Monday, August 17, 2026 at 9:00 AM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 17th day of August 2026, the City Council of the City of Port Lavaca, Texas, convened in a Special and Workshop session at 9:00 a.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

I. ROLL CALL AND CALL TO ORDER at 9:00 a.m.

Luis De La Garza	Mayor
Daniel Aguirre	Councilman, District 1
Tim Dent	Councilman, District 2
Rosie G. Padron	Councilwoman, District 4, Mayor Pro Tem
Rose Bland-Stewart	Councilwoman, District 5
Justin Burke	Councilman, District 6

And with the following absent:

Mary E. "Sissy" Rigby	Councilwoman, District 3

Constituting a quorum for the transaction of business, at which time the following business was transacted:

II. PLEDGE OF ALLEGIANCE AND INVOCATION

- Pledge of Allegiance: Councilman District 1 Aguirre
- Invocation: Mayor De La Garza

III. MEETING SAFETY BRIEFING:

- **911** Councilwoman District 5 Bland-Stewart
- **AED** Councilman District 6 Burke
- **EVAC** Meet at the corner of Mahan Street and Virginia Street, at the stop sign.
- **CPR** Police Chief Tobie Bias
- **SAFETY** Councilman Aguirre advised everyone to use caution at stop signs.

IV. REVIEW OF VISION AND MISSION STATEMENT

- **OUR VISION:**
  The Mayor and the City Council envision a friendly town on Lavaca Bay where economic and recreational opportunities abound, providing for a wonderful quality of life for both citizens and tourists, rich in history and looking toward a vibrant future!
- **OUR MISSION:**
  Our mission is to make Port Lavaca a desirable place to live through high-quality services, responsible use of public resources, and a progressive approach to community development. With enthusiasm, integrity, and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.

V. PRESENTATION(S) None

VI. COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor De La Garza asked for comments from the public and there were none.

VII. ACTION ITEMS - (Council will consider/discuss the following items and take any action deemed necessary)

1. **Consider a proposed tax rate for 2026-2027 fiscal year and take a record vote. Presenter is Brittney Hogan**

Mayor De La Garza called the agenda item and deferred consideration until after the budget-related agenda items were reviewed. Council returned to the item later in the meeting to consider the proposed tax rate.

Finance Director Hogan presented information regarding the City's proposed property tax rate and the required No-New-Revenue (NNR) and Voter-Approval (VAR) tax rate calculations in accordance with the Texas Property Tax Code and the Comptroller's Truth-in-Taxation requirements.

Hogan reported that the proposed FY 2027 budget was prepared using a property tax rate of $0.8956 per $100 valuation and that City Council could propose a tax rate up to $0.8956 without triggering a mandatory voter-approval election.

Hogan further reported that $0.1009 of the proposed $0.8956 tax rate is allocated for debt service. The City currently has four outstanding debt issues, with total FY 2027 debt service requirements of $1,570,050, of which $799,726 is secured by property taxes.

A comparison of the required calculation is as follows:

Property Tax Rate Comparison

	2026-2027	2025-2026
Property Tax Rate:	$0.8956/100	$0.8000/100
No-New-Revenue Tax Rate:	$0.7968/100	$0.7583/100
No-New-Revenue Maintenance & Operations Tax Rate:	$0.7202/100	$0.6401/100
Voter-Approval Tax Rate:	$0.8957/100	$0.8277/100
Debt Rate:	$0.1009/100	$0.1013/100

Hogan explained that the No-New-Revenue (NNR) and Voter-Approval (VAR) tax rates are calculated in accordance with the Texas Tax Code and are published to provide transparency to property taxpayers.

Hogan stated that the NNR rate represents the tax rate that would generate approximately the same amount of property tax revenue from properties taxed in both the prior and current year. If the City proposes a tax rate exceeding the NNR rate, applicable public hearing and notice requirements must be followed.

Hogan further explained that the VAR represents the highest tax rate the City may generally adopt without triggering voter-approval requirements. The City may consider a tax rate up to $0.8956 without requiring an election.

The proposed tax rate is projected to generate approximately $613,521, or 10.56%, more property tax revenue for the proposed FY 2027 budget. Hogan advised that once City Council votes to propose a tax rate, the required notices must be published. The City Council may subsequently adopt a lower rate but may not adopt a rate exceeding the proposed rate without satisfying applicable statutory requirements.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby proposes a tax rate of $0.88 per $100 value for the 2026-2027 fiscal year budget and publishing notice thereof.

Seconded by Councilman District 2 Dent

Voting Yea:
Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, and Councilwoman District 5 Bland-Stewart,

Voting Nay
Councilman District 6 Burke and Councilman District 1 Aguirre

2. **Consider setting a public hearing on the proposed 2026-2027 fiscal year Budget for Monday, September 14, 2026. Presenter is Brittney Hogan**

Finance Director Hogan explained that, in accordance with applicable State law, Truth-in-Taxation requirements, the Local Government Code, and the City Charter, the City is required to hold a public hearing on the proposed FY 2026-2027 budget.

Hogan stated that, in accordance with the City's budget calendar, staff recommended setting the public hearing for September 14, 2026, at 6:30 p.m. during the Regular City Council Meeting, at which time the first reading of the ordinance adopting the FY 2026-2027 budget may also be considered.

Hogan further explained that because the proposed tax rate of $0.8956 exceeds the No-New-Revenue rate, the required budget notice must state that the proposed budget will raise $613,521, or 10.56%, more in total property tax revenue than the previous year's budget, of which $114,123 is attributable to new property added to the tax roll.

Hogan advised that one public hearing is required prior to consideration of the ordinance adopting the annual budget.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves a Meetings for setting a Public Hearing on the proposed 2026-2027 Fiscal Year Budget, for Monday, September 14, 2026 at 6:30 p.m.

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, and Councilman District 6 Burke

3. **Consider setting a public hearing on the proposed 2026 Tax Rate for Monday, September 14, 2026. Presenter is Brittney Hogan**

Finance Director Hogan explained that, in accordance with the Texas Property Tax Code and the Comptroller's Truth-in-Taxation requirements, a proposed tax rate exceeding the No-New-Revenue (NNR) rate is considered a tax increase and is subject to applicable public hearing and notice requirements.

Hogan stated that the proposed tax rate of $0.8956 exceeds the NNR rate of $0.7968 and is projected to generate approximately $613,521, or 10.56%, more property tax revenue.

In accordance with the City's budget calendar, Hogan recommended setting the public hearing on the proposed tax rate for September 14, 2026, at 6:30 p.m. during the Regular City Council Meeting and authorizing the required Notice of Public Hearing on Tax Increase. The first reading of the Tax Rate Ordinance may also be considered at that meeting, with the required record vote.

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves a meeting for setting a Public Hearing on the proposed 2026 tax rate, for Monday, September 14, 2026 at 6:30 p.m. and authorize the publication of the Notice of Public Hearing on Tax Increase to describe the date, time and place for the hearing along with the required language as set forth by Property Tax Code.

Seconded by Councilman District 1 Aguirre

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, and Councilman District 6 Burke

4. **Consider appointment/reappointment of member(s) to the Recreation and Parks Board to fill an expired term and/or begin a new two-year term. Presenter is Wayne Shaffer**

Public Works Director Shaffer reported that the Recreation and Parks Board currently has vacancies and that the City received applications from Ramona Servantes, Vincent Cisneros, Natalie Gonzalez, Rosa Martinez, and Maggie Sepulveda. The applicants were listed in no particular order, and all reside within the city limits.

Shaffer further stated that the Board currently consists of five members and, pursuant to City Ordinance, may consist of up to nine members. Board members serve two-year terms with no established term limits.

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, the City Council hereby appoints Ramona Servantes, Vincent Cisneros, Natalie Gonzalez, and Maggie Sepulveda to the Recreation and Parks Board to fill existing vacancies and serve new two-year terms.

BE IT FURTHER RESOLVED, THAT the City Council hereby appoints Rosa Martinez as an alternate member to the Recreation and Parks Board for a new two-year term.

Seconded by Councilman District 2 Dent

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

5. **Consider approval of temporary street closures for the Bulls on the Bay event on Saturday, September 19, 2026, from 2:00 p.m. Saturday, September 19, through 12:30 a.m. Sunday, September 20, 2026, at the following locations: Stringham Drive at Henry Barber Way, Fairgrounds Road at Henry Barber Way, and Airline Drive at Peikert Lane. Presenter is Tania French**

Events Coordinator Tania French presented request for Cowboys for the Crossroads, a nonprofit organization, requested temporary street closures in connection with the Bulls on the Bay event scheduled for Saturday, September 19, 2026, at the Calhoun County Fairgrounds. The event will include bull riding and live music, with gates opening at 4:00 p.m.

French stated that the requested closures include Stringham Drive at Henry Barber Way, Fairgrounds Road at Henry Barber Way, and Airline Drive at Peikert Lane from 2:00 p.m. Saturday, September 19, through 12:30 a.m. Sunday, September 20, 2026. Access would be maintained for event attendees, emergency responders, and City of Port Lavaca vehicles and personnel.

French further reported that Calhoun County Precinct 1 Commissioner John Martinez had discussed the proposed closures with the EMS Director and advised that the closures would not interfere with emergency medical services.

Cowboys for the Crossroads requested City Council approval of the temporary traffic restrictions for the duration of the event.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves the temporary closure to through traffic of Stringham Drive at Henry Barber Way, Fairgrounds Road at Henry Barber Way, and Airline Drive at Peikert Lane from 2:00 p.m. Saturday, September 19, through 12:30 a.m. Sunday, September 20, 2026, for the Bulls on the Bay event, with access maintained for event attendees, emergency responders, and City of Port Lavaca vehicles.

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

6. **Consider the temporary closure of Main Street from Virginia Street to Commerce Street on Saturday, Oct. 31, from 3 to 11 p.m., for a Main Street Trick-or-Treat event. Presenter is Tania French**

Events Coordinator Tania French presented a request from Helping Hands on the Coast and Port Lavaca Main Street, Inc. for the temporary closure of Main Street from Virginia Street to Commerce Street on Saturday, October 31, from 3:00 p.m. to 11:00 p.m. for a community Halloween trick-or-treat event.

French stated that the event is a partnership among Helping Hands on the Coast, the City of Port Lavaca, and Port Lavaca Main Street to provide a safe, family-friendly Halloween activity for local children and families. Local businesses will distribute candy from storefronts or pop-up locations, and the theater will provide Halloween-themed entertainment.

French explained that the requested closure period includes additional time for the placement and removal of barricades before and after the event. Staff recommended approval of the temporary street closure as presented.

Motion made by Councilwoman District 5 Bland-Stewart

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves the temporary closure of Main Street from Virginia Street to Commerce Street on Saturday, October 31, from 3:00 p.m. to 11:00 p.m. for the Main Street Trick-or-Treat Event hosted by Helping Hands on the Coast.

Seconded by Councilman District 1 Aguirre

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

VIII. ADJOURN SPECIAL MEETING

Mayor De La Garza announced the adjournment of the Special Meeting at 9:16 a.m.

Following the Workshop Session, Mayor De La Garza called the Special Meeting back to order at 4:45 p.m. to address Agenda Items 1, 2, and 3. The Special Meeting was adjourned at 4:56 p.m.

CITY COUNCIL WORKSHOP

IX. CALL TO ORDER at 9:18 a.m.

X. COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor De La Garza asked for comments from the public and there were none.

XI. ITEMS FOR DISCUSSION – (Council will discuss the following items)

1. Discuss proposed city budget for 2026-2027 fiscal year. Presenter is Brittney Hogan

Council discussed this agenda item.

No action necessary and none taken.

2. Conduct Cyber Security Training. Presenter is Jody Weaver

No individuals present needed to complete the Cyber Security Training; therefore, no training was conducted.

No action necessary and none taken.

XII. COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

XIII. ADJOURN WORKSHOP

Mayor De La Garza asked for motion to adjourn.

Meeting adjourned at 4:45 p.m.

These minutes were approved on September 14, 2026.

ATTEST:

Luis De La Garza, Mayor

Lorena Perez-Diaz, City Secretary

COMMUNICATION

SUBJECT: Minutes of August 24, 2026 Workshop Session

INFORMATION:

CITY COUNCIL JOINT WORKSHOP MEETING

Monday, August 24, 2026 at 5:30 PM
Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 24th day of August 2026, the City Council of the City of Port Lavaca, Texas, convened in a Workshop session at 5:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

I. ROLL CALL AND CALL TO ORDER at 5:30 p.m.

Luis De La Garza	Mayor
Daniel Aguirre	Councilman, District 1
Tim Dent	Councilman, District 2
Rosie G. Padron	Councilwoman, District 4, Mayor Pro Tem
Rose Bland-Stewart	Councilwoman, District 5
Justin Burke	Councilman, District 6

And with the following absent:

Mary E. “Sissy” Rigby	Councilwoman, District 3

Constituting a quorum for the transaction of business, at which time the following business was transacted:

II. PLEDGE OF ALLEGIANCE AND INVOCATION

- Pledge of Allegiance: Councilman District 2 Dent
- Invocation: Mayor De La Garza

III. MEETING SAFETY BRIEFING:

- **911** Councilman District 1 Aguirre
- **AED** Police Chief Tobie Bias
- **EVAC** Everyone instructed to meet at the stop sign at Mahan St. and Virginia St.
- **CPR** Police Chief Tobie Bias

- **SAFETY** Mayor De La Garza noted the hot weather. Councilman Aguirre, District 1, reported numerous bees, and City Attorney Ann Marie Odefey noted the presence of wasps.

IV. REVIEW OF VISION AND MISSION STATEMENT

- **OUR VISION:**
  The Mayor and the City Council envision a friendly town on Lavaca Bay where economic and recreational opportunities abound, providing for a wonderful quality of life for both citizens and tourists, rich in history and looking toward a vibrant future.

- **OUR MISSION:**
  Our mission is to make Port Lavaca a desirable place to live through high-quality services, responsible use of public resources, and a progressive approach to community development. With enthusiasm, integrity, and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.

V. PRESENTATION(S)

- Received presentation from Police Chief Bias regarding the Port Lavaca Police Department Staffing Assessment Report prepared by the Texas Police Chiefs Association.

CITY COUNCIL WORKSHOP

IX. COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor De La Garza asked for comments from the public and there were none.

X. ITEMS FOR DISCUSSION – (Council will discuss the following items)

1. Discuss updates to the Flood Damage Prevention Ordinance. Presenter is Derrick Smith.

Council discussed this agenda item.

No action necessary and none taken.

2. Discuss proposed Zoning Ordinance and Zoning Map. Presenter is Derrick Smith

Council discussed this agenda item.

No action necessary and none taken.

3. Discuss Compensation Plan for 2026-2027 fiscal year. Presenter is Jody Weaver

Council discussed this agenda item.

No action necessary and none taken.

XII. COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

XIII. ADJOURN WORKSHOP

Mayor De La Garza asked for motion to adjourn.

Motion made by Councilman District 2 Dent

Seconded by Councilman District 6 Burke

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Meeting adjourned at 7:12 p.m.

These minutes were approved on September 14, 2026.

ATTEST:

Luis De La Garza, Mayor

Lorena Perez-Diaz, City Secretary

COMMUNICATION

SUBJECT: Minutes of August 31, 2026 Workshop Session

INFORMATION:

CITY COUNCIL JOINT WORKSHOP MEETING

Monday, August 31, 2026 at 5:30 PM
Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 31st day of August 2026, the City Council of the City of Port Lavaca, Texas, convened in a Workshop session at 5:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

I. ROLL CALL AND CALL TO ORDER at 5:30 p.m.

Luis De La Garza	Mayor
Daniel Aguirre	Councilman, District 1
Tim Dent	Councilman, District 2
Rosie G. Padron*	Councilwoman, District 4, Mayor Pro Tem
Rose Bland-Stewart	Councilwoman, District 5
Justin Burke	Councilman, District 6

And with the following absent:

Mary E. "Sissy" Rigby	Councilwoman, District 3

* Councilwoman Rosie Padron arrived at 5:54 p.m.

Constituting a quorum for the transaction of business, at which time the following business was transacted:

II. PLEDGE OF ALLEGIANCE AND INVOCATION

- Pledge of Allegiance: Councilman District 1 Aguirre
- Invocation: Councilwoman District 5 Bland-Stewart

III. MEETING SAFETY BRIEFING:

- **911** Councilman District 1 Aguirre
- **AED** Councilman District 6 Burke
- **EVAC** Everyone instructed to meet at the stop sign at Mahan St. and Virginia St.
- **CPR** Police Chief Bias

- **SAFETY** Finance Director Brittney Hogan stated that it is hot outside. Councilman Aguirre, District 1, advised everyone to slow down while driving on the highway.

IV. REVIEW OF VISION AND MISSION STATEMENT

- **OUR VISION:**
  The Mayor and the City Council envision a friendly town on Lavaca Bay where economic and recreational opportunities abound, providing for a wonderful quality of life for both citizens and tourists, rich in history and looking toward a vibrant future!
- **OUR MISSION:**
  Our mission is to make Port Lavaca a desirable place to live through high-quality services, responsible use of public resources, and a progressive approach to community development. With enthusiasm, integrity, and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.

V. PRESENTATION(S) None

CITY COUNCIL WORKSHOP

IX. COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor De La Garza asked for comments from the public and there were none.

X. ITEMS FOR DISCUSSION – (Council will discuss the following items)

1. Review and discuss the proposed Capital Improvement Plan (CIP) and other Plans for the 2026-2027 Fiscal Year budget. Presenter is Brittney Hogan

Council discussed this agenda item.

No action necessary and none taken.

XII. COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

XIII. ADJOURN WORKSHOP

Mayor De La Garza asked for motion to adjourn.

Motion made by Councilman District 2 Dent

Seconded by Councilman District 6 Burke

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Meeting adjourned at 7:31 p.m.

These minutes were approved on September 14, 2026.

ATTEST:

Luis De La Garza, Mayor

Lorena Perez-Diaz, City Secretary

ATTEST:

Luis De La Garza, Mayor

Lorena Perez-Diaz, City Secretary

COMMUNICATION

SUBJECT: Review of Credit Card Statement

INFORMATION:

Corporate Account Summary

Previous Balance	$9,916.87
Purchases and Other Charges	$14,386.86
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Payment Charges	$0.00
Credits	$159.00 CR
Payments	$9,916.87 PY
New Balance	**$14,227.86**
Disputed Amount	$0.00

Payment Information

Amount Due $14,227.86

Payment due in accordance with your agreement with U.S. Bank.

QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE **1-800-344-5696**

To overnight or courier a payment, please send to:
Corporate Payment Systems
3180 Rider Trail S, Department 790428
Earth City, MO 63045-1518

Corporate Account Activity

CITY OF PORT LAVACA
Account Number: 5569 6345 5558 7698
Unique ID: XXXX XXXX XXXX 1588

Total Corporate Activity
$9,916.87 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-20	07-20	75569636201620100021847	PAYMENT-THANK YOU Q	9,916.87 PY

New Activity

TOBIE BIAS
Account Number: 5569 6300 0608 0192
Unique ID: XXXX XXXX XXXX 1182

Purchases	$180.00	**Total Activity**	**$180.00**
Cash Advances	$0.00		
Cash Advances Fees	$0.00		
Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-06	08-05	5550629621784839818329 1	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	5550629621784839818330 9	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	5550629621784839818331 7	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	5550629621784839818332 5	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	5550629621784839818333 3	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	5550629621784839818334 1	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	5550629621784839818335 8	SPEEDY WASH #124 PORT LAVACA TX	15.00

(transactions continued on next page)

✂ Payment may be made electronically or by check made payable to Corporate Payment Systems.

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

5569634555587698 001422786 001422786

Account Number: 5569 6345 5558 7698
Unique ID: XXXX XXXX XXXX 1588
Amount Due: $14,227.86

Amount Enclosed $

If paying by check, include coupon with payment to address below.

106481989037982 S 2

CITY OF PORT LAVACA
ATTN FINANCE DEPT.
202 N. VIRGINIA ST
PORT LAVACA TX 77979-3431

CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

New Activity cont

08-06	08-05	5550629621784839818366	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	5550629621784839818374	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	5550629621784839818382	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	5550629621784839818390	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	5550629621784839818408	SPEEDY WASH #124 PORT LAVACA TX	15.00

POLICE DEPARTMENT
Account Number: 5569 6372 5237 7909
Unique ID: XXXX XXXX XXXX 6484

Purchases	$4,297.02	**Total Activity** **$4,297.02**
Cash Advances	$0.00	
Cash Advances Fees	$0.00	
Credits	$0.00 CR	

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-14	07-13	51742956195170907292374	IDENTOGO - TX FINGERPR BEDFORD MA	10.21
07-15	07-14	55436876195261957617727	HILTON ADVPURCH8002367 MEMPHIS TN 6690714120 ARRIVAL:07-12-26	1,335.06
07-27	07-24	55436876206172069822252	HILTON FORT WORTH FORT WORTH TX 98578968 ARRIVAL:07-21-26	165.90
07-28	07-27	55500376208837727980813	TCOLE PAYMENT AUSTIN TX	460.38
07-29	07-27	55310206209475760003108	CAMBRIA WACO TXI87 WACO TX 0911509881 ARRIVAL:07-26-26	687.52
08-07	08-06	55432866219203516215954	SHERATON DALLAS FD DALLAS TX 346806 ARRIVAL:08-01-26	1,071.00
08-10	08-06	55432866219203619349841	COURTYARD BY MARRIOTT GALVESTON TX G6 573 ARRIVAL:08-02-26	566.95

MANDY GRANT
Account Number: 5569 6372 9674 4908
Unique ID: XXXX XXXX XXXX 0699

Purchases	$4,254.28	**Total Activity** **$4,254.28**
Cash Advances	$0.00	
Cash Advances Fees	$0.00	
Credits	$0.00 CR	

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-09	07-08	85369306189900016980790	TEXAS NEWSPAPER SUBSCR LONGVIEW TX	14.95
07-20	07-17	55436876199261991768656	DOUBLETREE HOTELS AUSTIN TX 87776085 ARRIVAL:07-13-26	34.79
08-03	07-31	75184126213900014867367	MENGER HOTEL SAN ANTONIO TX 44422926 ARRIVAL:07-29-26	409.59
08-05	08-05	55432866217202677533330	TEXAS MUNICIPAL LEAGUE AUSTIN TX	3,780.00
08-06	08-05	85369306217900019506754	TEXAS NEWSPAPER SUBSCR LONGVIEW TX	14.95

(transactions continued on next page)

New Activity cont

CYNTHIA HEYSQUIERDO	Purchases	$43.50	**Total Activity**	**$43.50**
Account Number: 5569 6373 1524 6885	Cash Advances	$0.00		
Unique ID: XXXX XXXX XXXX 2270	Cash Advances Fees	$0.00		
	Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-10	08-07	25457336220000018765286	PREP BLAST NASHVILLE TN	43.50

BRITTNEY HOGAN	Purchases	$639.72	**Total Activity**	**$639.72**
Account Number: 5569 6372 3417 2576	Cash Advances	$0.00		
Unique ID: XXXX XXXX XXXX 4906	Cash Advances Fees	$0.00		
	Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-16	07-15	82711166196500039273800	OPENAI *CHATGPT SUBSCR SAN FRANCISCO CA	510.72
08-06	08-04	55207396217510287657443	YEARLI.COM GRAND RAPIDS MI	129.00

JUAN LUNA	Purchases	$635.79	**Total Activity**	**$635.79**
Account Number: 5569 6373 9714 4966	Cash Advances	$0.00		
Unique ID: XXXX XXXX XXXX 9649	Cash Advances Fees	$0.00		
	Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-13	07-10	55263526192818084102709	HARBOR FREIGHT TOOLS34 PORT LAVACA TX	69.71
07-13	07-10	55263526192818084102915	HARBOR FREIGHT TOOLS34 PORT LAVACA TX	37.95
07-13	07-11	55263526193819245863758	HARBOR FREIGHT TOOLS34 PORT LAVACA TX	194.96
07-13	07-11	55263526193819245863766	HARBOR FREIGHT TOOLS34 PORT LAVACA TX	17.98
07-13	07-11	55263526193819245863881	HARBOR FREIGHT TOOLS34 PORT LAVACA TX	23.96
07-16	07-15	52653846196712682469888	BT *DB ELECTRICAL 18007532242 TN	158.57
07-17	07-16	55263526198825094607811	HARBOR FREIGHT TOOLS34 PORT LAVACA TX	14.46
07-20	07-17	82305096199500014584385	SP TOTALBOAT BRISTOL RI	56.28
07-30	07-29	55263526211840455280408	HARBOR FREIGHT TOOLS34 PORT LAVACA TX	61.92

KAREN NEAL	Purchases	$137.80	**Total Activity**	**$137.80**
Account Number: 5569 6372 3279 1682	Cash Advances	$0.00		
Unique ID: XXXX XXXX XXXX 4767	Cash Advances Fees	$0.00		
	Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-21	07-20	57540246201714511886482	VISTAPRINT 8662074955 MA	119.94
07-27	07-24	55432866205208482025895	SQ *THE DONUT PALACE PORT LAVACA TX	17.86

JOE REYES	Purchases	$1,063.27	**Total Activity**	**$1,063.27**
Account Number: 5569 6374 3475 9214	Cash Advances	$0.00		
Unique ID: XXXX XXXX XXXX 2761	Cash Advances Fees	$0.00		
	Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-15	07-14	51043236195065183327568	PAYPAL *SMILINGCACT 4029357733 TX	32.94
07-21	07-21	52704876202471474040492	NATIONAL EMERGENCY TRA FAIRFAX VA	565.56
07-24	07-23	05140486204740281979183	H-E-B #434 PORT LAVACA TX	8.22
07-24	07-23	05436846205400079380758	SAMS CLUB #6471 VICTORIA TX	420.87
08-03	07-31	55480776212240004038547	MAGNUM ELECTRONICS INC DOVER DE	35.68

(transactions continued on next page)

New Activity cont

JAMES RUDELLAT	Purchases	$234.00	**Total Activity**	**$75.00**
Account Number: 5569 6371 0013 1409	Cash Advances	$0.00		
Unique ID: XXXX XXXX XXXX 2513	Cash Advances Fees	$0.00		
	Credits	$159.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-16	07-15	7541823619626245639 5605	GVPLUS.COM LEWES DE	62.00
07-16	07-15	7541823619626245829 4905	GVPLUS.COM LEWES DE	97.00
07-28	07-15	7541823619626245639 5605	GVPLUS.COM LEWES DE	62.00 CR
07-28	07-15	7541823619626245829 4905	GVPLUS.COM LEWES DE	97.00 CR
08-06	08-05	05227026217300334041351	TEXAS INDUSTRIAL MEDIC LA PORTE TX	75.00

WAYNE SHAFFER	Purchases	$323.75	**Total Activity**	**$323.75**
Account Number: 5569 6373 4548 4209	Cash Advances	$0.00		
Unique ID: XXXX XXXX XXXX 5171	Cash Advances Fees	$0.00		
	Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-06	08-05	55506296217848398183416	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	55506296217848398183424	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	55506296217848398183432	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	55506296217848398183440	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	55506296217848398183457	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	55506296217848398183465	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	55506296217848398183481	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	55506296217848398183499	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	55506296217848398183507	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	55506296217848398183515	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	55506296217848398183523	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	55506296217848398183531	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	55506296217848398183549	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-06	08-05	55506296217848398183556	SPEEDY WASH #124 PORT LAVACA TX	15.00
08-10	08-07	55500376219850938829908	TCEQ EPAYMENT AUSTIN TX	113.75

DERRICK SMITH	Purchases	$590.66	**Total Activity**	**$590.66**
Account Number: 5569 6374 2849 3408	Cash Advances	$0.00		
Unique ID: XXXX XXXX XXXX 2272	Cash Advances Fees	$0.00		
	Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-10	07-09	12302026190002320881080	ADOBE SAN JOSE CA	259.67
07-20	07-17	5543286619820610 1812734	APPLE.COM/BILL CUPERTINO CA	0.99
07-23	07-22	82117556204500003621820	CITY HALL ESSENTIALS AUSTIN TX	150.00
08-06	08-06	5543286621820313 7958744	INT'L CODE COUNCIL INC COUNTRY CLUB IL	180.00

JODY WEAVER	Purchases	$1,987.07	**Total Activity**	**$1,987.07**
Account Number: 5569 6372 2162 9430	Cash Advances	$0.00		
Unique ID: XXXX XXXX XXXX 3652	Cash Advances Fees	$0.00		
	Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-24	07-23	55444366204832651112354	CROWN AWARDS INC HAWTHORNE NY	56.23
07-28	07-28	82117556209500007413682	CAMPGROUND LAUNCH NORWALK IA	1,800.00
08-03	08-01	15270216213001381091093	GOOGLE ADS7496461576 MOUNTAIN VIEW CA	1.36
08-05	08-04	57540246216712024022879	EZCATER*SUBWAY 8004881803 MA	46.98

(transactions continued on next page)

New Activity cont					
08-06	08-05	5543286621720284924238O	SQ *THE DONUT PALACE PORT LAVACA TX		82.50
			Department: 00000	Total:	$14,227.86
			Division: 00000	Total:	$14,227.86

This area intentionally left blank.

COMMUNICATION

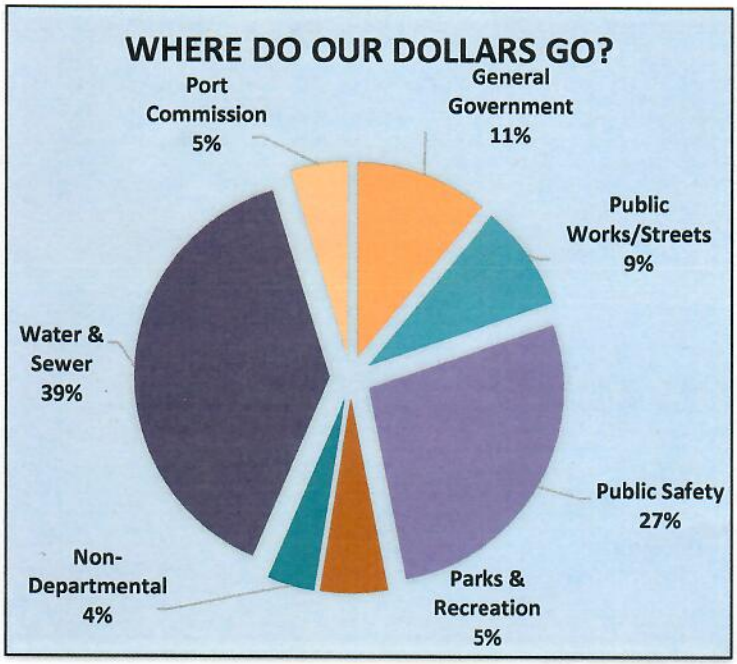
SUBJECT: Receive Monthly Financial Highlight Report

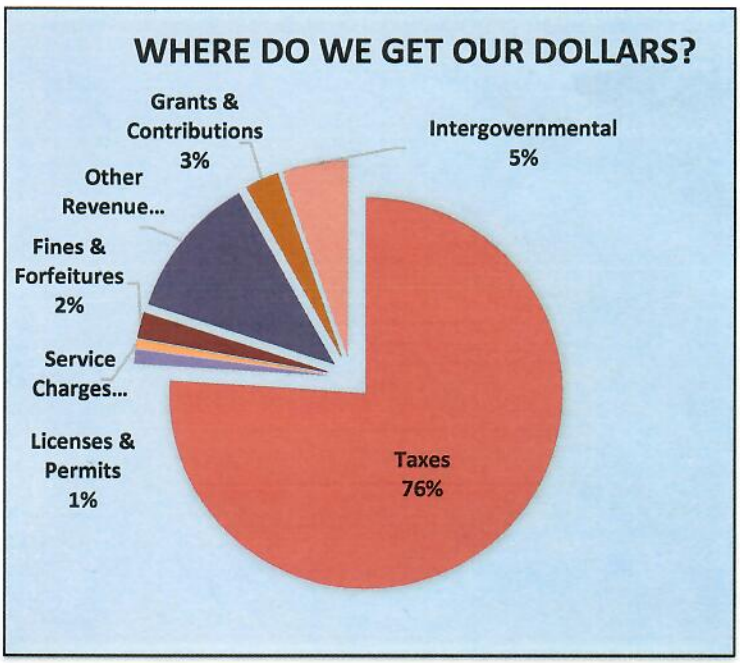
INFORMATION:

CITY OF
PORT LAVACA
202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

To: Mayor and Members of the City Council
From: Brittney Hogan, Finance Director
Subject: FY 25-26 Financial Highlights through August 31, 2026
Date: September 4, 2026

Revenue by Type	Aug-26	Aug-25	Variance
Taxes	9,339,669	8,882,731	456,937
Licenses & Permits	142,766	276,154	(133,388)
Service Charges	87,162	71,623	15,539
Fines & Forfeitures	262,323	260,192	2,131
Other Revenue	1,460,521	296,183	1,164,337
Grants & Contributions	336,752	325,971	10,781
Intergovernmental	662,970	730,950	(67,980)
Total Revenue for Major Funds	**12,292,162**	**10,843,804**	**1,448,358**
By Object (Operational Funds)			
General Government	2,247,193	2,381,605	(134,412)
Public Works/Streets	1,794,897	2,115,556	(320,658)
Public Safety	5,604,456	5,022,996	581,460
Parks & Recreation	1,147,770	1,301,081	(153,311)
Non- Departmental	801,275	782,397	18,878
Water & Sewer	7,993,280	7,354,266	639,014
Port Commission	972,768	880,849	91,919
Total Expenditures	**20,561,639**	**19,838,750**	**722,888**





CITY OF
PORT LAVACA
202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

GENERAL FUND OVERVIEW

Revenue Highlights:

Property Tax collections, as reported by CCAD, are **$6,232,328** for the year as of **July**. Collections in **FY 25-26** are **96%** of the total adjusted tax levy. Total current-year Property Taxes Outstanding as of **July** are **$618,595.**

In the General Fund, revenues through **08/31/2026** total **$12,292,162** or **109%** of budget. In addition:

- *Current Property Tax* collections through **August** are **$5,473,359** for the year as of **August.** Collections in **FY 25-26** are **106%** of the budget.
- *Sales Tax* collections through **August** are **$3,251,269** or **88%** of budget. Collections through **August** in **FY 24-25** were **$3,303,304.**
- *Licenses & Permits* collections through **August** are **$142,766** or **44%** of the budget. Collections through **August** in **FY 24-25** were **$276,154.**
- *Bauer Center Rentals* through **August** are **$76,965** or **76%** of the budget. Collections through **August** in **FY 24-25** were **$66,985.**
- *Court Fine collections through **August*** are **$80,627**, or **67%** of the budget. Collections through **August** in **FY 24-25** were **$95,870.**

Expenditure Highlights:

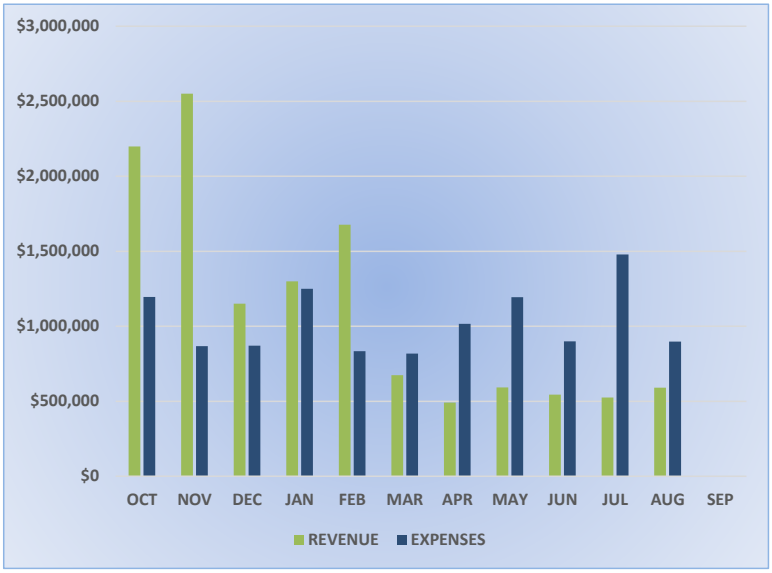
In the General Fund expenditures through **08/31/2026** total **$11,319,821** or **72%** of the budget. This places overall spending **below** budgeted benchmark. Budgets that are above the budget target are primarily due to the timing of payments and will presumably need a budget amendment:

- Technology - Technology expenditures reached **98%** of the annual budget. This variance is due to payments for yearly subscriptions for the fiscal year.
- Human Resources - Human resources expenditures reached **97%** of the annual budget. This variance is due to contracted services for police chief search assistance.
- Police Department - Police Department expenditures reached **94%** of the annual budget. This variance is due to purchases related to ammunition & other equipment.

All other General Fund departments remained at or **below** the projected benchmark as of **August 31, 2026** indicating they are staying within their budgetary expectations.

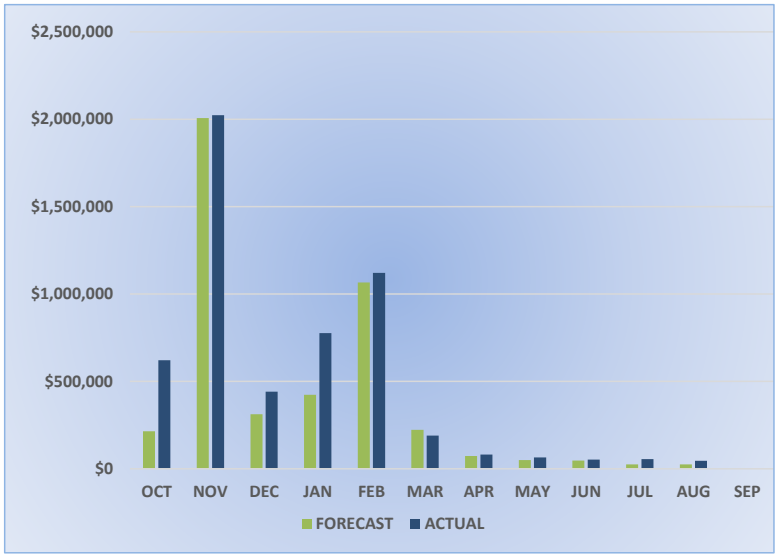
GENERAL FUND REVENUES VS EXPENSES FY 2026

MONTH	2026 REVENUE	2026 EXPENSES	MONTHLY VARIANCE
OCT	$2,198,192	$1,195,558	$1,002,634
NOV	$2,550,673	$867,781	$1,682,892
DEC	$1,150,141	$871,176	$278,965
JAN	$1,298,596	$1,249,697	$48,899
FEB	$1,677,472	$834,178	$843,294
MAR	$673,630	$818,137	($144,507)
APR	$491,829	$1,015,464	($523,635)
MAY	$592,499	$1,193,121	($600,622)
JUN	$543,385	$898,691	($355,306)
JUL	$525,255	$1,479,070	($953,815)
AUG	$590,490	$896,947	($306,457)
SEP			$0
TOTAL	$12,292,162	$11,319,821	$972,341



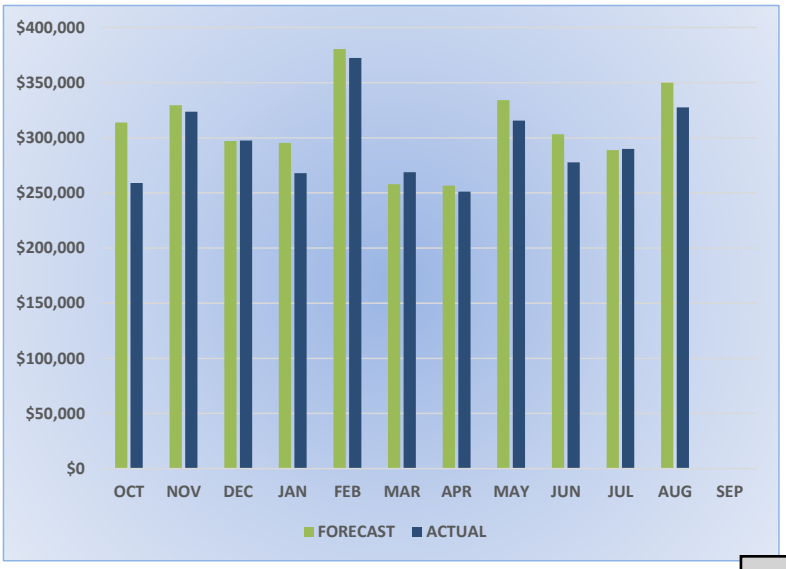
PROPERTY TAXES FY 2026

MONTH	2026 FORECAST	2026 ACTUAL	MONTHLY VARIANCE
OCT	$214,607	$621,098	$406,491
NOV	$2,006,746	$2,022,772	$16,026
DEC	$312,224	$441,848	$129,624
JAN	$423,558	$775,743	$352,185
FEB	$1,065,927	$1,121,517	$55,590
MAR	$222,554	$190,165	($32,390)
APR	$73,340	$81,768	$8,428
MAY	$50,027	$65,273	$15,245
JUN	$47,217	$52,477	$5,260
JUL	$25,443	$55,345	$29,902
AUG	$24,528	$45,355	$20,827
SEP			$0
TOTAL	$4,466,171	$5,473,359	$1,007,187



SALES TAX FY 2026

MONTH	2026 FORECAST	2026 ACTUAL	MONTHLY VARIANCE
OCT	$313,902	$259,004	($54,898)
NOV	$329,532	$323,622	($5,910)
DEC	$296,979	$297,573	$594
JAN	$295,270	$267,964	($27,306)
FEB	$380,490	$372,304	($8,185)
MAR	$257,909	$268,822	$10,913
APR	$256,655	$251,136	($5,519)
MAY	$334,140	$315,636	($18,504)
JUN	$303,072	$277,690	($25,382)
JUL	$288,832	$289,984	$1,153
AUG	$349,839	$327,534	($22,305)
SEP			$0
TOTAL	$3,406,620	$3,251,269	($155,351)



CITY OF PORT LAVACA
202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

General Fund
Target Benchmark is 92%

	Aug-26			Aug-25		
	25-26 Budget Actual YTD	25-26 Adopted Budget	%	24-25 Budget Actual YTD	24-25 Adopted Budget	%
Revenues						
Taxes	9,339,669	9,554,538	98%	8,882,731	9,092,373	98%
Licenses and Permits	142,766	318,900	45%	276,154	268,410	103%
User and Svc Charges	87,162	116,000	75%	71,623	103,250	69%
Fines and Forfeitures	262,323	300,000	87%	260,192	294,000	89%
Other Revenue	1,460,521	(785,163)	-186%	296,183	566,550	52%
Grant and Contribution	336,752	858,108	39%	325,971	520,120	63%
Intergovernmental Revenue	662,970	884,264	75%	730,950	1,567,641	47%
Total Revenue	**$ 12,292,162**	**$ 11,246,647**	**109%**	**$ 10,843,804**	**$ 12,412,344**	**87%**
Expenditures						
City Council	30,975	33,570	92%	29,979	30,884	97%
City Manager	351,799	1,177,883	30%	673,652	778,245	87%
City Secretary	219,777	241,759	91%	215,722	251,461	86%
Human Resource	100,694	103,781	97%	80,757	100,395	80%
Municipal Court	140,659	177,046	79%	162,042	177,937	91%
Technology	570,936	580,550	98%	520,875	510,222	102%
Finance	428,608	461,887	93%	362,702	405,888	89%
City Hall	403,746	495,569	81%	335,877	549,299	61%
Police	2,927,786	3,127,787	94%	2,543,111	2,898,150	88%
Fire	2,101,750	3,664,891	57%	1,890,382	2,149,964	88%
Animal Control	202,373	246,809	82%	199,071	256,834	78%
Code Enforcement/Inspect	372,547	498,366	75%	390,432	520,935	75%
Streets	1,794,897	2,360,730	76%	2,115,556	3,103,602	68%
Parks and Recreation	579,475	1,121,932	52%	802,720	881,503	91%
Bauer Center	292,524	492,783	59%	332,631	315,614	105%
Non-Departmental	801,275	866,815	92%	782,397	866,703	90%
Total Expenditures	**$ 11,319,821**	**$ 15,652,158**	**72%**	**$ 11,437,905**	**$ 13,797,636**	**83%**
Net Change in Fund Balance	**$ 972,342**			**($594,101)**		
Fund Balance, Beginning	**$6,081,080**					
Fund Balance, Ending	**$7,053,422**					
Budgeted Fund Balance Reserve at 180 Days	**$6,021,481**					
Total Fund Balance in Days	**211**					

** Expenditures do not include encumbrances*

CITY OF
PORT LAVACA
202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

PUBLIC UTILITY FUND OVERVIEW

Revenue Highlights:

In the Public Utility Fund, revenues through **08/31/2026** total **$7,569,435** or **85%** of budget. In addition:

- *Metered Water* sales through **August** are **$2,992,962** or **80%** of budget. Collections through **August** in **FY 24-25** were **$2,663,811.**

- *Residential Sewer* sales through **August** are **$1,480,431**, or **91%** of the budget. Collections through **August** in **FY 24-25** were **$1,476,485.**

- *Garbage Billings* through **August** are **$948,913** or **89%** of the budget. Collections through **August** in **FY 24-25** were **$928,804.**

Expenditure Highlights:

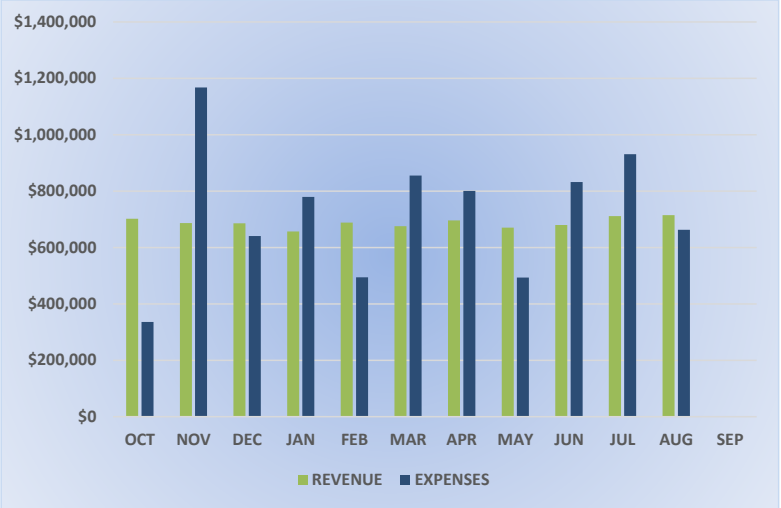
In the Public Utility Fund expenditures through **08/31/2026** total **$7,993,280** or **77%** of the budget. This places overall spending **below** budgeted benchmark. Budgets that are above the budget target are primarily due to the timing of payments and will presumably need a budget amendment:

- Technology - Technology expenditures reached **96%** of the annual budget. This variance is due to payments for yearly maintenance for Incode software for the fiscal year.

All other Public Utility Fund departments remained at or below the projected benchmark as of **August 31, 2026** indicating they are staying within their budgetary expectations.

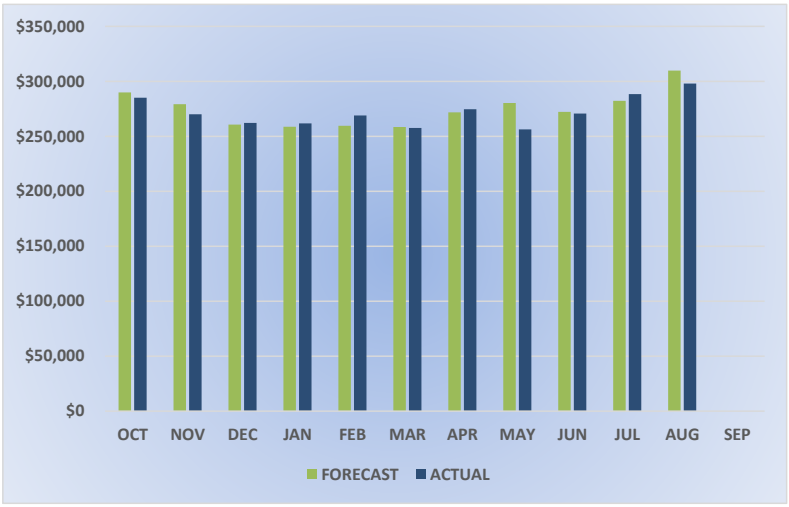
PUBLIC UTILITY FUND REVENUES VS EXPENSES FY 2026

MONTH	2026 REVENUE	2026 EXPENSES	MONTHLY VARIANCE
OCT	$702,086	$335,775	$366,311
NOV	$686,881	$1,167,523	($480,642)
DEC	$686,231	$640,313	$45,918
JAN	$656,679	$779,678	($122,999)
FEB	$688,228	$494,112	$194,117
MAR	$675,405	$855,519	($180,114)
APR	$696,350	$800,499	($104,149)
MAY	$670,623	$493,369	$177,254
JUN	$680,088	$832,642	($152,554)
JUL	$711,762	$931,065	($219,303)
AUG	$715,102	$662,785	$52,316
SEP			$0
TOTAL	$7,569,435	$7,993,280	($423,845)



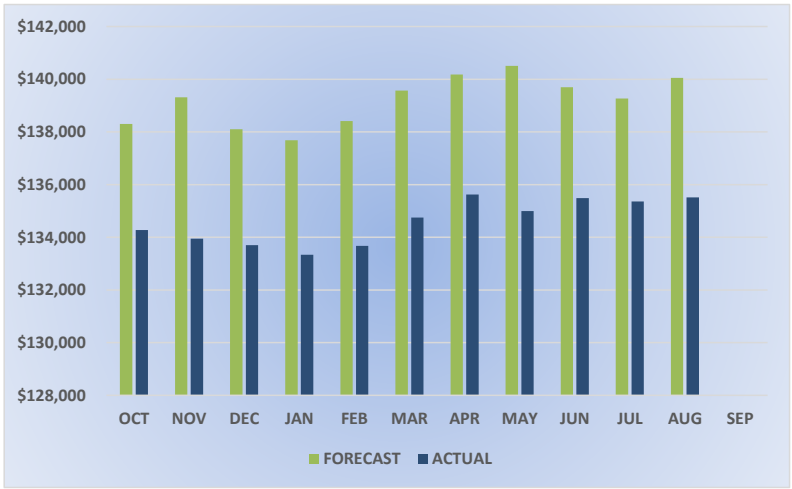
WATER REVENUES FY 2026

MONTH	2026 FORECAST	2026 ACTUAL	MONTHLY VARIANCE
OCT	$289,993	$285,160	($4,833)
NOV	$279,176	$270,093	($9,083)
DEC	$260,637	$262,210	$1,573
JAN	$258,612	$261,635	$3,023
FEB	$259,628	$268,970	$9,342
MAR	$258,478	$257,614	($864)
APR	$271,819	$274,579	$2,760
MAY	$280,235	$256,347	($23,888)
JUN	$272,222	$270,750	($1,472)
JUL	$282,261	$288,421	$6,161
AUG	$309,833	$297,985	($11,848)
SEP			$0
TOTAL	$3,022,894	$2,993,764	($29,130)



SEWER REVENUES FY 2026

MONTH	2026 FORECAST	2026 ACTUAL	MONTHLY VARIANCE
OCT	$138,304	$134,271	($4,033)
NOV	$139,309	$133,948	($5,361)
DEC	$138,102	$133,703	($4,399)
JAN	$137,678	$133,341	($4,338)
FEB	$138,408	$133,674	($4,734)
MAR	$139,570	$134,748	($4,822)
APR	$140,175	$135,625	($4,550)
MAY	$140,509	$134,991	($5,518)
JUN	$139,693	$135,489	($4,203)
JUL	$139,267	$135,356	($3,910)
AUG	$140,054	$135,515	($4,540)
SEP			$0
TOTAL	$1,531,069	$1,480,661	($50,408)



CITY OF PORT LAVACA
202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

Public Utillity Fund
Target Benchmark is 92%

	Aug-26			Aug-25		
	25-26 Budget Actual YTD	25-26 Adopted Budget	%	24-25 Budget Actual YTD	24-25 Adopted Budget	%
Revenues						
User and Svc Charges	7,260,819	8,495,251	85%	6,737,140	8,062,366	84%
Fines and Forfeitures	102,866	110,000	94%	109,974	100,000	110%
Other Revenue	205,751	264,703	78%	117,970	162,104	73%
Grant and Contribution	-	-	0%	-	-	0%
Total Revenue	**$ 7,569,435**	**$ 8,869,954**	**85%**	**$ 6,965,084**	**$ 8,324,470**	**84%**
Expenditures						
Technology	181,841	189,086	96%	136,703	165,923	82%
Billing	231,255	256,717	90%	406,954	454,960	89%
Maintenance	1,375,514	2,732,080	50%	1,373,266	1,591,350	86%
WWTP	783,691	1,021,753	77%	791,372	989,254	80%
Non-Departmental	5,420,979	6,088,194	89%	4,645,971	5,347,283	87%
Total Expenditures	**$ 7,993,280**	**$ 10,287,830**	**77%**	**$ 7,354,266**	**$ 8,548,770**	**86%**
Net Change in Fund Balance	**$ (423,845)**			**($389,182)**		

** Expenditures do not include encumbrances*

CITY OF
PORT LAVACA
202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

HOTEL OCCUPANCY TAX FUND OVERVIEW

Revenue Highlights:

In the HOT Fund, revenues as of **08/31/26** are **$527,169** or **73%** of the budget. In addition:

1. Hotel Occupancy Taxes through **August** are **$448,056** or **64%** of the budget. Collection through **August FY 24-25** was **$520,887.**

Expenditure Highlights:

In the HOT Fund expenditures through **08/31/2026** total **$783,055** or **89%** of budget. This places overall spending **below** the budgeted benchmark.

Budget Administration-Hotel Occupancy Tax Fund
Target Benchmark is 92%

	Aug-26			Aug-25		
	25-26 Budget Actual YTD	25-26 Adopted Budget	%	24-25 Budget Actual YTD	24-25 Adopted Budget	%
Revenues						
Taxes	448,056	700,000	64%	520,867	600,000	87%
Other Revenue	79,114	15,000	527%	80,078	15,000	534%
Intergovernmental Revenue	-	-	0%	-	-	0%
Total Revenue	**$ 527,169**	**$ 715,000**	**73%**	**$ 600,944**	**$ 615,000**	**98%**
Expenditures						
Hotel Occupancy Tax	783,055	870,489	90%	678,911	785,214	86%
Total Expenditures	**$ 783,055**	**$ 870,489**	**89%**	**$ 678,911**	**$ 785,214**	**86%**
Net Change in Fund Balance	**($255,885)**			**($77,966)**		

** Expenditures do not include encumbrances*

CITY OF
PORT LAVACA
202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

BEACH FUND OVERVIEW

Revenue Highlights:

In the Beach Fund, revenues as of **08/31/26** are **$207,058 or 45%** of the budget. In addition:

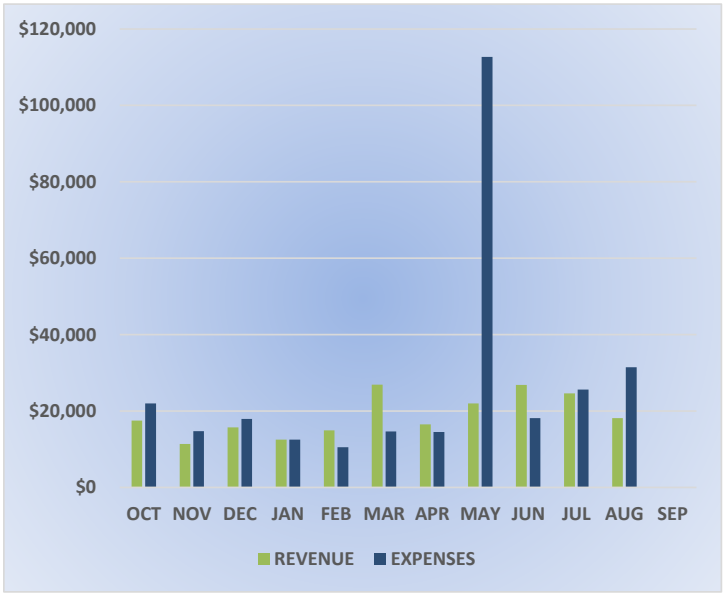
1. *RV Rentals* through **August** are **$76,610** or **61%** of the budget. Collections through **August** in **FY 24-25** were **$77,669.**

Expenditure Highlights:

In the Beach Operating Fund expenditures through **08/31/2026** are **$294,854** or **42%** of the budget. This places overall spending **below** the budgeted benchmark.

BEACH FUND REVENUES VS EXPENSES FY2026

MONTH	2026 REVENUE	2026 EXPENSES	MONTHLY VARIANCE
OCT	$17,496	$21,959	($4,463)
NOV	$11,403	$14,738	($3,335)
DEC	$15,691	$17,915	($2,224)
JAN	$12,496	$12,551	($55)
FEB	$14,946	$10,509	$4,438
MAR	$26,933	$14,652	$12,281
APR	$16,474	$14,540	$1,934
MAY	$21,994	$112,732	($90,737)
JUN	$26,839	$18,163	$8,676
JUL	$24,647	$25,603	($955)
AUG	$18,139	$31,494	($13,355)
SEP			$0
TOTAL	207,058	294,854	(87,796)



CITY OF
PORT LAVACA
202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

Beach Fund
Target Benchmark is 92%

	Aug-26			Aug-25		
	25-26 Budget Actual YTD	25-26 Adopted Budget	%	24-25 Budget Actual YTD	24-25 Adopted Budget	%
Revenues						
User and Svc Charges	182,717	190,000	96%	82,086	235,000	35%
Other Revenue	24,341	32,500	75%	26,606	32,500	82%
Intergovernmental Revenue	-	-	0%	-	-	0%
Grant & Contribution	-	237,000	0%	-	-	0%
Total Revenue	**$ 207,058**	**$ 459,500**	**45%**	**$ 108,692**	**$ 267,500**	**41%**
Expenditures						
Technology Services	19,083	1,924	992%	-	-	0%
Operations & Admin	275,771	693,777	40%	165,730	307,330	54%
Total Expenditures	**$ 294,854**	**$ 695,701**	**42%**	**$ 165,730**	**$ 307,330**	**54%**
Net Change in Fund Balance	**($87,796)**			**($57,038)**		

** Expenditures do not include encumbrances*

CITY OF
PORT LAVACA
202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

PORTS & HARBORS FUND OVERVIEW

Revenue Highlights:

In the Ports & Harbors Fund, revenues as of **08/31/2026** are **$1,447,296** or **97%** of the budget. In addition:

1. Dock Leases through **August** are **$477,268** or **100%** of the budget. Collections through **August** in FY 24-25 were **$455,830.**

2. *Tariffs* through **August** are **$120,044 or 92%** of the budget. Collections through **August** FY 24-25 were **$116,471.**

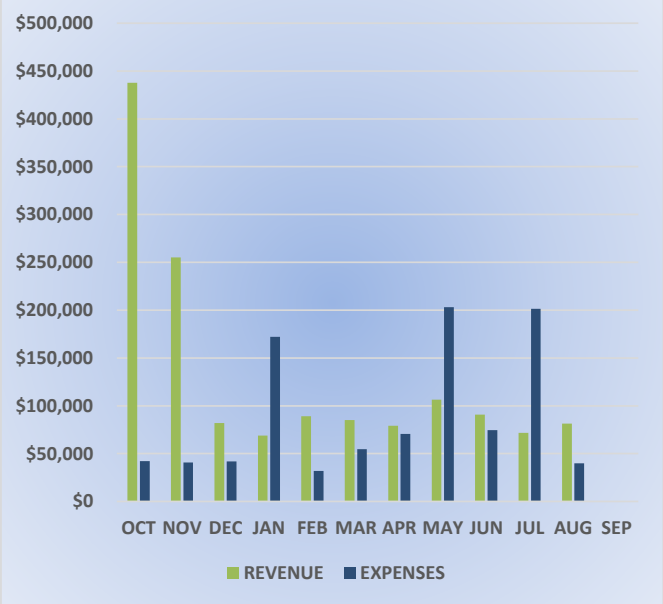
3. *NL Building Lease* through **August** is **$92,159** or **95%** of the budget. Collections through **August** in FY 24-25 were **$86,892.**

Expenditure Highlights:

In the Ports & Harbors Fund expenditures through **08/31/2026** are **$972,768** or **56%** of the budget. This places overall spending **below** the budgeted benchmark.

PORTS AND HARBORS FUND REVENUES VS EXPENSES FY2026

MONTH	2026 REVENUE	2026 EXPENSES	MONTHLY VARIANCE
OCT	$437,651	$42,120	$395,530
NOV	$255,253	$40,847	$214,406
DEC	$81,936	$41,898	$40,037
JAN	$68,974	$172,061	($103,087)
FEB	$88,994	$31,985	$57,009
MAR	$85,234	$54,625	$30,608
APR	$79,019	$70,526	$8,493
MAY	$106,364	$203,067	($96,703)
JUN	$90,690	$74,520	$16,170
JUL	$71,708	$201,323	($129,615)
AUG	$81,473	$39,793	$41,680
SEP			$0
TOTAL	1,447,296	972,768	474,528



CITY OF
PORT LAVACA
202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

Ports & Harbors Fund
Target Benchmark is 92%

	Aug-26			Aug-25		
	25-26 Budget Actual YTD	25-26 Adopted Budget	%	24-25 Budget Actual YTD	24-25 Adopted Budget	%
Revenues						
User and Svc Charges	808,738	792,072	102%	774,102	818,955	95%
Fines and Forfeitures	3,730	500	746%	859	500	172%
Other Revenue	28,852	35,500	81%	28,478	35,600	80%
Grant and Contribution	509,692	556,872	92%	41,400	550,000	8%
Intergovernmental Revenue	96,284	96,284	0%	116,184	116,184	0%
Total Revenue	**$ 1,447,296**	**$ 1,481,228**	**97%**	**$ 961,024**	**$ 1,521,239**	**63%**
Expenditures						
Technology	5,819	6,424	91%	4,092	1,422	288%
City Harbor	-	8,000	0%	3,475	7,000	50%
Harbor of Refuge	40,380	100,000	40%	10,000	200,000	5%
Smith Harbor	-	11,000	0%	4,875	11,000	44%
Nautical Landings Marina	3,776	13,000	29%	10,549	35,000	30%
Operations	922,460	1,585,137	58%	847,858	1,390,279	61%
	333					
Total Expenditures	**$ 972,768**	**$ 1,723,561**	**56%**	**$ 880,849**	**$ 1,644,701**	**54%**
Net Change in Fund Balance	**$474,528**			**$80,175**		

** Expenditures do not include encumbrances*

CITY OF PORT LAVACA
202 N. Virginia, Port Lavaca, Texas 77979-0105 www.portlavaca.org
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

FUND BALANCE SUMMARY (unaudited)

Fund	Beginning Fund Balance as of 10/01/2025	Revenue	Expense	Ending Fund Balance as of 08/31/2026	Target Unassigned Fund Balance	Variance
001 - GENERAL FUND	$6,081,080	$12,292,162	$11,319,821	$7,053,421	$5,776,422	$1,276,999
112 - JUVENULE CASE MANAGER	$27,796	$3,092	$0	$30,887		
136 - TCDP GRANT	$107,907	$350,845	$398,746	$60,006		
165 - HAZARD MITIGATION GRANT	$1,204,277	$0	$0	$1,204,277		
206 - FIXED ASSET REPLACEMENT	$349,772	$26,421	$0	$376,193		
214 - CDBG GRANT	($279,325)	$2,158,898	$1,824,597	$54,976		
222 - 2022 CO'S	$233,121	$144	$222,364	$10,901		
224 - 2024 CO'S	$7,122,219	$170,402	$4,725,065	$2,567,555		
Total Major Governmental Funds	$14,846,847	$15,001,963	$18,490,593	$11,358,217		
101 - HOTEL OCCUPANCY TAX FUND	$515,660	$527,169	$783,055	$259,775	$250,000	$9,775
103 - POLICE FORFEITURES	$19,321	$352	$0	$19,673		
113 - BUILDING SECURITY	$50,748	$427	$1,200	$49,975		
114 - BLDG SECURITY & TECHNOLOGY	$1,884	$6,414	$0	$8,299		
125 - ECONOMIC DEVELOPMENT	$12,300	$63	$0	$12,363		
147 - HOME PROGRAM FUND	$40,992	$160,731	$169,409	$32,314		
158 - BULLETPROOF VEST GRANT	($39,919)	$24,143	$8,300	($24,076)		
160 - COURT TECHNOLOGY FUND	$32,474	$266	$0	$32,740		
175 - HURRICANE HARVEY	($395,714)	$0	$472	($396,186)		
201 - VETERANS MEMORIAL	$25,448	$2,089	$2,674	$24,862		
213 - RESTORE GRANT FUND	($1,594)	$5,438	$374,819	($370,975)		
216 - ARPA/CLFRF GRANT	$188,819	$0	$7,335	$181,484		
220 - STREET CONSTRUCTION	$304,197	$7,140	$12,363	$298,975		
310 - PC DEBT SERVICE	$87,309	$127,327	$126,750	$87,886		
315 - DEBT SERVICE	$1,019,410	$1,587,545	$1,570,375	$1,036,580		
321 - 2016 GO DEBT SERVICE	($2,076)	$0	$0	($2,076)		
322 - PC DEBT SERVICE	($6,967)	$134,601	$134,350	($6,716)		
704 - PARKS DONATION FUND	$5,089	$100	$4,336	$853		
Total Non-Major Governmental Funds	$1,852,294	$2,583,804	$3,195,437	$1,244,896		
162 - LHB DREDGING	$88,890	$14,293	$23,247	$79,936		
169 - MASS METER SWAP	$970,253	$0	$0	$970,253		
217 - UTILITY CONSTRUCTION	$2,076,934	$45,284	$486,775	$1,635,443		
501 - PUBLIC UTILITY FUND	$9,157,064	$7,569,435	$7,993,280	$8,733,219	$2,477,834	$6,255,385
503 - BEACH OPERATING FUND	$3,317,279	$207,058	$294,854	$3,229,483	$87,889	$3,141,594
504 - PORTS & HARBORS FUND	$4,768,742	$1,447,296	$927,768	$5,288,270	$304,955	$4,983,316
Total Enterprise Funds	$17,243,085	$9,223,789	$9,215,901	$17,250,973		
702 - FIREMANS RETIREMENT FUND	$0	$575	$575	$0		
706 - POLICE SEIZURE FUND	$33,593	$0	$0	$33,593		
Total Fiduciary Funds	$33,593	$575	$575	$33,593		
Grand Total All Funds	$33,975,818	$26,810,131	$30,902,506	$29,887,679		

COMMUNICATION

SUBJECT: Receive Employee Training Review Acknowledgment report ending 08.31.2026

INFORMATION:

DATE: 09/14/2026

TO: COUNCIL - REGULAR CITY COUNCIL MEETING

SUBJECT: TRAINING REVIEW AND ACKNOWLEDGEMENT FORMS

Police:

Emp: Jeremy Crull
Training Title: TNOA (Texas Narcotic Officers)
Date: August 3, 2026 – August 6, 2026

Fire:

Emp: Milizza Lannen
Training Title: Command and Control Man Made and Natural Disasters
Date: August 17, 2026 – August 28, 2026

CITY OF
PORT LAVACA

TRAINING REVIEW & ACKNOWLEDGEMENT FORM

This form must be completed and submitted to your supervisor within 3 working days of returning from any training or conference that was paid for by the City.

EMPLOYEE NUMBER: 2040 EMPLOYEE NAME: JEREMY CRULL

DEPARTMENT: Police TRAINING / CONFERENCE DATE(S): 08/03 - 08/06 2026

TRAINING/ CONFERENCE TITLE: TNOA Texas Narcotic Officers

LOCATION: Galveston

1. **Purpose of Training/ Conference**
   (Briefly explain the reason for attending and what the training was intended to accomplish)
   Obtain continuing education in the area of narcotics related investigations.

2. **Summary of Activities or Topics Covered**
   (What sessions, classes, or workshops did you attend?)
   Dark web investigations, Operational Red Flags, Psych and the hidden damage, Legislative Updates

3. **Key Takeaways or Skills Learned**
   (What did you learn or gain from this experience?)
   PTSD Awareness, as well as mandated training and networking with narcotic officers across the state.

EMPLOYEE SIGNATURE: JEREMY CRULL DATE: 08/10/2026

DEPARTMENT HEAD SIGNATURE: DATE: RECEIVED

HR SIGNATURE: DATE: AUG 12 2026

CITY OF PORT LAVACA
CITY MANAGER

CITY OF
PORT LAVACA

TRAINING REVIEW & ACKNOWLEDGEMENT FORM

This form must be completed and submitted to your supervisor within 3 working days of returning from any training or conference that was paid for by the City.

EMPLOYEE NUMBER: 01-3180 EMPLOYEE NAME: Milizza Lannen

DEPARTMENT: Fire Department TRAINING / CONFERENCE DATE(S): 17th - 28th

TRAINING/ CONFERENCE TITLE: Command and Control Man Made and Natural Disasters

LOCATION: Emittsburg Maryland; National Fire Academy

1. **Purpose of Training/ Conference**
   (Briefly explain the reason for attending and what the training was intended to accomplish)
   Primary focus for this course is directed at the operational component of a fire department's response to these incidents. Emphasis is placed on command-and-control decision-making skills and the interrelationship of the operational function to hazard preparedness, mitigation, response and recovery.

2. **Summary of Activities or Topics Covered**
   (What sessions, classes, or workshops did you attend?)
   Earthquakes, hurricanes, blizzards, civil disturbances, terrorism, hazardous materials releases, tornadoes and floods are some of the topics covered.
   Along with also incorporating ICS forms for these incidents.

3. **Key Takeaways or Skills Learned**
   (What did you learn or gain from this experience?)
   I learned how effective command and control is essential when responding to both man-made and natural disasters. I gained knowledge about incident command, communication, teamwork, decision-making and coordinating resources during emergency situations. Which helped me better understand the responsibilities of emergency personnel and the importance of an IC.

EMPLOYEE SIGNATURE: _____ DATE: 8/31/2026

DEPARTMENT HEAD SIGNATURE: _____ DATE: 9-1-2026

HR SIGNATURE: _____ DATE: _____

RECEIVED
SEP 02 2026
CITY OF PORT LAVACA
CITY MANAGER

COMMUNICATION

SUBJECT: Receive Office of Court Administrators (OCA) Monthly report ending 08.31.2026

INFORMATION:

OFFICE OF COURT ADMINISTRATION
TEXAS JUDICIAL COUNCIL

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month AUGUST **Year** 2026

Municipal Court for the City of **PORT LAVACA**

Presiding Judge ARMANDINA "MANDY" D. GRANT

If new, date assumed office _____

Court Mailing Address 202 N. VIRGINIA STREET

City PORT LAVACA **, TX** **Zip** **77979**

Phone Number 361-552-9793

Fax Number 361-284-5588

Court's Public Email COURT@PORTLAVACA.GOV

Court's Website WWW.PORTLAVACA.GOV

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by CAMILA SANCHEZ

Date 9/1/2026 Phone Number 361-552-9793

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION
P O BOX 12066
AUSTIN, TX
78711-2066

PHONE: (737) 295-2330
FAX: (512) 463-1648

CRIMINAL SECTION

Court: City of Port Lavaca	Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month AUGUST Year 2026	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Cases Pending First of Month	2,865	12	26	2,852	79	195
a. Active Cases	1,667	10	21	1,657	56	154
b. Inactive Cases	1,198	2	5	1,195	23	41
2. New Cases Filed During Month	86	0	0	12	8	1
3. Cases Reactivated	24	0	0	12	3	0
4. All Other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket *(Sum of Lines 1a, 2, 3 & 4)*	1,777	10	21	1,681	67	155
6. Dispositions Prior to Court Appearance or Trial						
a. Uncontested Dispositions *(Disposed without appearance before a judge (CCP, Art. 27.14 (c)))*	0	0	0	4	0	0
b. Cases Dismissed by Prosecution	0	0	0	0	0	0
7. Final Dispositions in Open Court or at Trial						
a. Convictions						
1) Guilty Plea or Nolo Contendere	35	0	0	15	1	0
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b. Acquittals						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Cases Dismissed by Prosecution	3	0	0	1	1	0
8. Compliance Dismissals						
a. After Driving Safety Course *(CCP, Art. 45.0511)*	3					
b. After Deferred Disposition *(CCP, Art. 45.051 or CCP, Art. 45.054)*	1	0	0	0	0	0
c. After Teen Court *(CCP, Art. 45.052)*	0	0	0	0	0	0
d. After Tobacco Awareness Course *(HSC, Sec. 161.253)*					0	
e. After Treatment for Chemical Dependency *(CCP, Art. 45.053 and HSC, Ch. 462)*				0	0	
f. After Proof of Financial Responsibility *(TC, Sec. 601.193)*	0					
g. All Other Transportation Code Dismissals	2	0	0	0	0	0
9. All Other Dispositions	0	0	0	0	0	0
10. Total Cases Disposed *(Sum of Lines 6, 7, 8 & 9)*	43	0	0	9	0	1
11. Placed on Inactive Status	2	0	0	20	2	0
12. Cases Pending End of Month	2,908	12	26	2,844	85	196
a. Active Cases *(Equals Line 5 minus the sum of Lines 10 & 11)*	1,702	10	21	1,653	63	155
b. Inactive Cases *(Equals Line 1b minus Line 3 plus Line 11)*	1,206	2	5	1,191	22	41
13. Show Cause and Other Required Hearings Held	0	0	0	2	0	0
14. Cases Appealed						
a. After Trial	0	0	0	0	0	0
b. Without Trial	0	0	0	0	0	0

CIVIL/ADMINISTRATIVE SECTION

CIVIL SECTION

Court CITY OF PORT LAVACA Month AUGUST Year 2026	TOTAL CASES
1. Cases Pending First of Month	329
a. Active Cases	326
b. Inactive Cases	3
2. New Cases Filed During Month	1
3. Cases Reactivated	1
4. All Other Cases Added	*0*
5. Total Cases on Docket *(Sum of Lines 1a, 2, 3 & 4)*	328
DISPOSITIONS	
6. Uncontested Civil Fines or Penalties	0
7. Default Judgments	0
8. Agreed Judgments	0
9. Trial or Hearing by Judge or Hearing Officer	0
10. Trial by Jury	0
11. Cases Dismissed for Want of Prosecution	0
12. All Other Dispositions	0
13. Total Cases Disposed *(Sum of Lines 6 through 12)*	0
14. Placed on Inactive Status	0
15. Cases Pending End of Month	330
a. Active Cases *(Equals Line 5 minus the sum of Lines 13 & 14)*	328
b. Inactive Cases *(Equals Line 1b minus Line 3 plus Line 14)*	2
16. Cases Appealed	
a. After Trial	1
b. Without Trial	0

JUVENILE/MINOR ACTIVITY

Court CITY OF PORT LAVACA Month AUGUST Year 2026	TOTAL
1. Transportation Code Cases Filed *(TC, Section 729.001)*	0
2. Non-Driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed *(ABC, Sec. 106.041)*	0
4. Drug Paraphernalia Cases Filed *(HSC, Sec. 481.125(a))*	0
5. Tobacco and E-Cigarettes Cases Filed *(HSC, Sec. 161.252)*	0
6. Truancy Cases Filed *(Fam. Code, Sec. 65.003(a))*	0
7. Education Code Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed *(Local Govt. Code, Sec. 341.905 or Sec. 351.903)*	0
9. All Other Non-Traffic Fine-Only Cases Filed	1
10. Transfer to Juvenile Court:	
a. Mandatory Transfer *(Fam. Code, Sec. 51.08(b)(1))*	0
b. Discretionary Transfer *(Fam. Code, Sec. 51.08(b)(2))*	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct) *(CCP, Art. 45.050(c)(1) and Fam. Code, Sec. 65.251)*	0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges) *(CCP, Art. 45.050(c)(2) and Fam. Code Sec. 65.251)*	0
13. Juvenile Statement Magistrate Warning:	
a. Warnings Administered	0
b. Statements Certified *(Fam. Code, Sec. 51.095(a)(1)(D))*	0
14. Detention Hearings Held *(Fam. Code, Sec. 54.01)*	0
15. Orders for Non-Secure Custody Issued *(CCP, Art. 45.058)*	0
16. Parent Contributing to Nonattendance Cases Filed *(Ed. Code, Sec. 25.093)*	0

ADDITIONAL ACTIVITY

Court: CITY OF PORT LAVACA Month August Year 2026	NUMBER GIVEN	NUM REQUESTS FOR COUNSEL
1. Magistrate Warnings a. Class C Misdemeanors	0	
b. Class A and B Misdemeanors	0	0
c. Felonies	0	0
		TOTAL
2. Arrest Warrants Issued a. Class C Misdemeanors		0
b. Class A and B Misdemeanors		0
c. Felonies		0
3. Capiases Pro Fine Issued *(CCP, Art. 45.045)*		0
4. Search Warrants Issued		0
5. Warrants for Fire, Health and Code Inspections Issued *(CCP, Art. 18.05)*		0
6. Examining Trials Conducted *(CCP, Art. 16.01)*		0
7. Emergency Mental Health Hearings Held *(HSC, Sec. 573.012)*		0
8. Magistrate's Orders for Emergency Protection *(CCP, Art.17.292)*		0
9. Magistrate's Orders for Ignition Interlock Device Issued *(CCP, Art. 17.441)*		0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond *(CCP, Art. 17)*		0
11. Driver's License Denial, Revocation or Suspension Hearings Held *(TC, Sec. 521.300)*		0
12. Disposition of Stolen Property Hearings Held *(CCP, Ch. 47)*		0
13. Peace Bond Hearings Held *(CCP, Art. 7.03)*		0
14. Cases in Which Fine and Court Costs Satisfied by Community Service *(CCP, Art. 45.049 or 45.0492)* a. Partial Satisfaction		0
b. Full Satisfaction		0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit		8
16. Cases in Which Fine and Court Costs Waived for Indigency *(CCP, Art. 45.0491)*		1
17. Amount of Fines and Court Costs Waived for Indigency *(CCP, Art. 43.091)*		$183.00
18. Total Fines, Court Costs and Other Amounts Collected a. Retained by City		$7,738.89
b. Remitted to State		$4,014.81
c. Total		$11,393.70

COMMUNICATION

SUBJECT: Receive Victoria Economic Development Corporation (VEDC) Monthly Report

---

INFORMATION:

VEDC Update for Port Lavaca
AUGUST 2026 RECAP
Presented SEPTEMBER

Residential

- Residential Developer doing their due diligence and plan for 2027. Pending.

Marketing

- VEDC Staff to attend "Retail Live" tradeshow in September and will market Port Lavaca.
    - Will focus on "gaps" in retail to include clothing and food and beverage.

Business

- Finding the best time and interest from business owners has been a challenge for workshops.
- Staff "pushes out" business resources for small businesses.
- Once the VEDC staff obtains the Chamber directory list, appointments for visits will be set.

Attraction

- VEDC staff are working closely with a local business owner and assisting on an event that will include international business owners (and others) who may be interested in expanding their businesses here and to the region. Planning is in process for a tentative December event.
- VEDC staff is marketing empty pad sites and keeps in contact with the developers.

Other

- VEDC staff attended the final community meeting regarding the Comprehensive Plan.
- VEDC staff have scheduled meetings with the City Manager, to be recurring.
- VEDC staff attend training and conferences throughout the year. There are training opportunities as they relate to economic development**. If any council member is ever interested in knowing more, please let VEDC staff know. The next conference is the Texas Economic Development Council in October.**

VEDC President will update the council in person on a quarterly basis. Date TBD.

COMMUNICATION

SUBJECT: Consider approval of a new lease agreement with Something More Media for Suite 4 at the Nautical Landings Building.

INFORMATION:

Something More Media Office Lease

Date: October 1, 2026

Landlord:
CITY OF PORT LAVACA, TEXAS, a Texas home-rule municipality
202 N. Virginia
Port Lavaca, TX 77979

Tenant: **TANIA FRENCH DBA**
SOMETHING MORE MEDIA
106 South Commerce St. Suite 4
Port Lavaca, Texas 77979

Premises:

Approximate square feet: 597 sf (office) + 25 sf (restroom) = 622 net square feet

Name of Building: Nautical Landings

Street address/suite: Suite 4

City, state, zip: Port Lavaca, Texas 77979

Term (months): 24 months with a one (1) year option to extend upon 90 days' advance written notice

Commencement Date: October 1, 2026

Termination Date: September 30, 2028

Monthly payments due:

Premises lease at $1.34/sf:	$836.30
Trash Service:	$32.50
Subtotal rent:	$868.80
Electricity:	$125.70
Water/sewer/GBRA fee:	$ 35.50
Total monthly rent payment:	**$1,030.00**

Rent shall be adjusted on October 1st each year by the increase of the Municipal Cost Index as of the latest date it was published prior to October 1st. City may give a courtesy notice of any increase annually; however, failure to give such notice does not relieve Tenant of the obligation to pay such increases.

Permitted Use: Business Office Establishment

Tenant's Electricity Share: $125.70/month (*ref Section B.1.g.i)*

Tenant's Water/Sewer/GBRA raw water fee Share: $35.50/month (*ref Section B.1.g.ii)*

Tenant's Trash Disposal Service Share: $32.50/month (*ref Section B.1.g.iii)*

Tenant's Insurance: As required by Insurance Addendum

Landlord's Insurance: As required by Insurance Addendum

Tenant's Rebuilding Obligations: If the Premises are damaged by fire or other elements, Tenant will be responsible for repairing or rebuilding the following leasehold improvements: All partitions, walls, ceiling systems, wiring, light fixtures, floors, finishes, wall coverings, floor coverings, signs, doors, hardware, windows, window coverings, plumbing, heating, ventilating, and air-conditioning equipment, and other improvements originally installed in the Premises by Tenant.

A. Definitions

A.1. "Agent" means agents, contractors, employees, licensees, and, to the extent under the control of the principal, invitees.

A.3. "Common Areas" means all facilities and areas of the Building and Parking Facilities and the related land that are intended and designated by Landlord from time to time for the common, general, and nonexclusive use of all tenants of the Building. Landlord has the exclusive control over and right to manage the Common Areas.

A.4. "Essential Services" means the following services: (a) air-conditioning and heating to the Premises reasonable for the Permitted Use (exclusive of air-conditioning or heating for electronic data-processing or other specialized equipment) during Building Operating Hours and at such other times at such additional cost as Landlord and Tenant may agree on; (b) hot and cold water for lavatory and drinking purposes; (c) electric current for normal office machines and the Building's standard lighting reasonable for the Permitted Use; and (d) lighting in Common Areas and fluorescent lights in the Building's standard light fixtures on the Premises.

A.5. "Injury" means (a) harm to or impairment or loss of property or its use, (b) harm to or death of a person, or (c) "personal and advertising injury" as defined in the form of liability insurance Tenant is required to maintain.

A.6. "Parking Facility" means the common area parking located on the Premises.

A.7. "Rent" means Base Rent plus any other amounts of money payable by Tenant to

Landlord.

B. Tenant's Obligations

B.1. **Tenant agrees to -**

B.1.a. Lease the Premises for the entire Term beginning on the Commencement Date and ending on the Termination Date.

B.1.b. Accept the Premises in their present condition "AS IS," the Premises being currently suitable for the Permitted Use.

B.1.c. Obey (i) all laws relating to Tenant's use, maintenance of the condition, and occupancy of the Premises and Tenant's use of any Common Areas in the Building; (ii) any requirements imposed by utility companies serving or insurance companies covering the Premises or Building; and (iii) any rules and regulations for the Building and Common Areas adopted by Landlord.

B.1.d. Pay monthly, in advance, without demand, on the first day of the month, the Base Rent to Landlord at Landlord's Address.

B.1.e. Pay a late charge of 10 percent of any Rent not received by Landlord by the tenth day after it is due.

B.1.f. Obtain and pay for all utility services used by Tenant and not provided by Landlord.

B.1.g.i. **Electricity service**: Tenant shall reimburse Landlord directly for its electric service with a monthly sum of **$125.70**, being a mutually agreed-upon estimate of the average cost of electricity used monthly, based upon an energy rate of **$0.07182/kWh.** Such payment for electricity is due on the first day of the month and is subject to a late charge of 10 percent if not received by Landlord by the tenth day after it is due. This monthly reimbursement amount will be reviewed annually and adjusted per any percentage change in the energy rate being paid by Landlord.

B.1.g.ii. **Water/Sewer service and GBRA raw water fee**: Tenant shall reimburse Landlord directly for its water and sewer service and GBRA raw water fee with a monthly sum of **$35.50**, being a mutually agreed upon estimate of the average cost of water and sewer services and GBRA raw water fee used monthly, based upon the water, sewer, and GBRA raw water fee rates in effect on the beginning date of this lease. Such payment for water and sewer service and GBRA raw water fee is due on the first day of the month and is subject to a late charge of 10 percent if not received by Landlord by the tenth day after it is due. This monthly reimbursement amount will be reviewed annually and adjusted per any percentage change in the water, sewer, and GBRA raw water fee rate being paid by Landlord.

B.1.g.iii. **Trash Disposal:** Tenant shall reimburse Landlord directly for trash disposal

services (use of dumpster) with a monthly sum of **$32.50**, being a mutually agreed-upon compensation for these services. Such payment for these services is due on the first day of the month and is subject to a late charge of 10 percent if not received by Landlord by the tenth day after it is due. This monthly reimbursement amount will be reviewed annually and adjusted per any percentage change in the cost of trash disposal services paid by Landlord.

B.1.h. Allow Landlord to enter the Premises to perform Landlord's obligations, inspect the Premises, and show the Premises to prospective purchasers or tenants.

B.1.i. Repair, replace, and maintain any part of the Premises that Landlord is not obligated to repair, replace, or maintain, normal wear excepted.

B.1.j. Submit in writing to Landlord any request for repairs, replacement, and maintenance that are the obligations of Landlord.

B.1.k. Vacate the Premises and return all keys to the Premises on the last day of the Term.

B.1.l. INDEMNIFY, DEFEND, AND HOLD LANDLORD AND ITS RESPECTIVE AGENTS, HARMLESS FROM ANY INJURY (AND ANY RESULTING OR RELATED CLAIM, ACTION, LOSS, LIABILITY, OR REASONABLE EXPENSE, INCLUDING ATTORNEY'S FEES AND OTHER FEES AND COURT AND OTHER COSTS) OCCURRING IN ANY PORTION OF THE PREMISES IF CAUSED IN WHOLE OR IN PART BY THE ACTS OR OMISSIONS OF TENANT OR ITS AGENTS, INCLUDING IN WHOLE OR IN PART BY THE NEGLIGENT ACTS OR OMISSIONS OF TENANT OR ITS AGENTS. **THE INDEMNITY CONTAINED IN THIS PARAGRAPH (i) IS INDEPENDENT OF TENANT'S INSURANCE, (ii) WILL NOT BE LIMITED BY COMPARATIVE NEGLIGENCE STATUTES OR DAMAGES PAID UNDER THE WORKERS' COMPENSATION ACT OR SIMILAR EMPLOYEE BENEFIT ACTS, (iii) WILL SURVIVE THE END OF THE TERM, AND (iv) WILL APPLY EVEN IF AN INJURY IS CAUSED IN PART BY THE ORDINARY NEGLIGENCE OR STRICT LIABILITY OF LANDLORD BUT WILL NOT APPLY TO THE EXTENT AN INJURY IS CAUSED IN WHOLE OR IN PART BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF LANDLORD, LIENHOLDER, OR THEIR RESPECTIVE AGENTS.**

B.2. **Tenant agrees not to -**

B.2.a. Use the Premises for any purpose other than the Permitted Use.

B.2.b. Create a nuisance.

B.2.c. Interfere with any other tenant's normal business operations or Landlord's management of the Building.

B.2.d. Permit any waste.

B.2.e. Use the Premises in any way that would increase insurance premiums, or void

insurance on the Building.

B.2.f. Change Landlord's lock system.

B.2.g. Alter the Premises.

B.2.h. Allow a lien to be placed on the Premises.

B.2.i. Assign this lease or sublease any portion of the Premises without Landlord's written consent. Any assignment shall be void and of no effect. If City does consent to an assignment, Tenant herein shall not be relieved of any responsibility under this Lease.

B.2.j. Smoking, vaping, and/or chewing tobacco products on the Premises or in the common area is strictly prohibited.

C. Landlord's Obligations

C.1. **Landlord agrees to -**

C.1.a. Lease to Tenant the Premises for the entire Term beginning on the Commencement Date and ending on the Termination Date.

C.1.b. Obey all laws relating to Landlord's operation of the Building and Common Areas.

C.1.c. Provide the Essential Services.

C.1.d. Repair, replace, and maintain the (i) roof, (ii) foundation, (iii) Common Areas, (iv) structural soundness of the exterior walls, doors, corridors, and windows, and (v) other structures or equipment serving the Premises.

C.1.e. TO THE EXTENT ALLOWED BY TEXAS LAW, BUT NOT OTHERWISE, INDEMNIFY, DEFEND, AND HOLD TENANT HARMLESS FROM ANY INJURY AND ANY RESULTING OR RELATED CLAIM, ACTION, LOSS, LIABILITY, OR REASONABLE EXPENSE, INCLUDING ATTORNEY'S FEES AND OTHER FEES AND COURT AND OTHER COSTS, OCCURRING IN ANY PORTION OF THE COMMON AREAS. **THE INDEMNITY CONTAINED IN THIS PARAGRAPH (i) IS INDEPENDENT OF LANDLORD'S INSURANCE, (ii) WILL NOT BE LIMITED BY COMPARATIVE NEGLIGENCE STATUTES OR DAMAGES PAID UNDER THE WORKERS' COMPENSATION ACT OR SIMILAR EMPLOYEE BENEFIT ACTS, (iii) WILL SURVIVE THE END OF THE TERM, AND (iv) WILL APPLY IF CAUSED IN WHOLE OR IN PART BY THE ACTS OR OMISSIONS OF LANDLORD OR ITS AGENTS, INCLUDING IN WHOLE OR IN PART BY THE NEGLIGENT ACTS OR OMISSIONS OF LANDLORD OR ITS AGENTS, EVEN IF AN INJURY IS CAUSED IN PART BY THE ORDINARY NEGLIGENCE OR STRICT LIABILITY OF TENANT BUT WILL NOT APPLY TO THE EXTENT AN INJURY IS CAUSED IN WHOLE OR IN PART BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF TENANT.**

C.2. **Landlord agrees not to -**

C.2.a. Interfere with Tenant's possession of the Premises as long as Tenant is not in default.

C.2.b. Unreasonably withhold consent to a proposed assignment or sublease.

D. General Provisions

Landlord and Tenant agree to the following:

D.1. Alterations. Any physical additions or improvements to the Premises made by Tenant will become the property of Landlord and must be ADA compliant. Landlord may require that Tenant, at the end of the Term and at Tenant's expense, remove any physical additions and improvements, repair any alterations, and restore the Premises to the condition existing at the Commencement Date, normal wear excepted.

D.2. Signage. Landlord shall allow Tenant to place regulatory agency mandated signage (stickers) on or near the front entrance of the Premises.

D.3. Abatement. Tenant's covenant to pay Rent and Landlord's covenants are independent. Except as otherwise provided, Tenant may not abate Rent for any reason.

D.4. Insurance. Tenant and Landlord will maintain the respective insurance coverages described in the attached Insurance Addendum.

D.5. Release of Claims/Subrogation. LANDLORD AND TENANT RELEASE EACH OTHER, AND THEIR RESPECTIVE AGENTS, FROM ALL CLAIMS OR LIABILITIES FOR DAMAGE TO THE PREMISES OR BUILDING, DAMAGE TO OR LOSS OF PERSONAL PROPERTY WITHIN THE BUILDING, AND LOSS OF BUSINESS OR REVENUES THAT ARE INSURED BY THE RELEASING PARTY'S PROPERTY INSURANCE OR THAT WOULD HAVE BEEN INSURED BY THE REQUIRED INSURANCE IF THE PARTY FAILS TO MAINTAIN THE PROPERTY COVERAGES REQUIRED BY THIS LEASE. THE PARTY INCURRING THE DAMAGE OR LOSS WILL BE RESPONSIBLE FOR ANY DEDUCTIBLE OR SELF-INSURED RETENTION UNDER ITS PROPERTY INSURANCE. LANDLORD AND TENANT WILL NOTIFY THE ISSUING PROPERTY INSURANCE COMPANIES OF THE RELEASE SET FORTH IN THIS PARAGRAPH AND WILL HAVE THE PROPERTY INSURANCE POLICIES ENDORSED, IF NECESSARY, TO PREVENT INVALIDATION OF COVERAGE. THIS RELEASE WILL NOT APPLY IF IT INVALIDATES THE PROPERTY INSURANCE COVERAGE OF THE RELEASING PARTY. **THE RELEASE IN THIS PARAGRAPH WILL APPLY EVEN IF THE DAMAGE OR LOSS IS CAUSED IN WHOLE OR IN PART BY THE ORDINARY NEGLIGENCE OR STRICT LIABILITY OF THE RELEASED PARTY OR ITS AGENTS BUT WILL NOT APPLY TO THE EXTENT THE DAMAGE OR LOSS IS CAUSED IN WHOLE OR IN PART BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF THE RELEASED PARTY OR**

ITS AGENTS.

D.6. Casualty/Total or Partial Destruction

D.6.a. If the Premises are damaged by casualty and can be restored within ninety days, Landlord will, at its expense, restore the roof, foundation, Common Areas, and structural soundness of the exterior walls of the Premises and any leasehold improvements within the Premises that are not within Tenant's Rebuilding Obligations to substantially the same condition that existed before the casualty and Tenant will, at its expense, be responsible for replacing any of its damaged furniture, fixtures, and personal property and performing Tenant's Rebuilding Obligations. If Landlord fails to complete the portion of the restoration for which Landlord is responsible within ninety days from the date of written notification by Tenant to Landlord of the casualty, Tenant may terminate this lease by written notice delivered to Landlord before Landlord completes Landlord's restoration obligations.

D.6.b. If the Premises cannot be restored within ninety days, Landlord has an option to restore the Premises. If Landlord chooses not to restore, this lease will terminate. If Landlord chooses to restore, Landlord will notify Tenant of the estimated time to restore and give Tenant an option to terminate this lease by notifying Landlord within ten days. If Tenant does not terminate this lease, the lease will continue and Landlord will restore the Premises as provided in D.6.a. above.

D.6.c. To the extent the Premises are untenantable after the casualty, the Rent will be adjusted as may be fair and reasonable.

D.7. Uniform Commercial Code. Tenant grants Landlord a security interest in Tenant's personal property now or subsequently located on the Premises. This lease is a security agreement under the Uniform Commercial Code. Landlord may file financing statements or continuation statements to perfect or continue the perfection of the security interest.

D.8. Default by Landlord/Events. Defaults by Landlord are failing to comply with any provision of this lease within thirty days after written notice and failing to provide Essential Services to Tenant within ten days after written notice.

D.9. Default by Landlord/Tenant's Remedies. Tenant's remedies for Landlord's default are to sue for damages and, if Landlord does not provide an Essential Service within thirty days after default, terminate this lease.

D.10. Default by Tenant/Events. Defaults by Tenant are (a) failing to pay Rent timely, (b) abandoning the Premises or vacating a substantial portion of the Premises, and (c) failing to comply within ten days after written notice with any provision of this lease other than the defaults set forth in (a) and (b).

D.11. Default by Tenant/Landlord's Remedies. Landlord's remedies for Tenant's default are to (a) enter and take possession of the Premises and either sue for Rent as it accrues or accelerate all rent due under this lease and sue; (b) enter and take possession of the Premises, after

which Landlord may relet the Premises on behalf of Tenant and receive the Rent directly by reason of the reletting, and Tenant agrees to reimburse Landlord for any expenditures made in order to relet; (c) enter the Premises and perform Tenant's obligations; and (d) terminate this lease by written notice and sue for damages. Landlord may enter and take possession of the Premises by self-help, by picking or changing locks if necessary, and may lock out Tenant or any other person who may be occupying the Premises, until the default is cured, without being liable for damages.

D.12. Default/Waiver. All waivers must be in writing and signed by the waiving party. Landlord's failure to enforce any provisions of this Lease or its acceptance of late installments of Rent will not be a waiver and will not estop Landlord from enforcing that provision or any other provision of this Lease in the future.

D.13. Holdover. If Tenant does not vacate the Premises following termination of this Lease, Tenant will become a tenant at will and must vacate the Premises on receipt of notice from Landlord. No holding over by Tenant, whether with or without the consent of Landlord, will extend the Term.

D.14. Attorney's Fees. If either party retains an attorney to enforce this lease, the party prevailing in litigation is entitled to recover reasonable attorney's fees and other fees and court and other costs.

D.15. Venue. Exclusive venue is in the county in which the Premises are located.

D.16. Entire Agreement. This lease, its exhibits, addenda and riders, are the entire agreement of the parties concerning the lease of the Premises by Landlord to Tenant. There are no representations, warranties, agreements, or promises pertaining to the Premises or the lease of the Premises by Landlord to Tenant, and Tenant is not relying on any statements or representations of any agent of Landlord that are not in this lease and any exhibits, addenda, and riders.

D.17. Amendment of Lease. This lease may be amended only by an instrument in writing signed by Landlord and Tenant.

D.18. Limitation of Warranties. THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY, OF FITNESS FOR A PARTICULAR PURPOSE, OR OF ANY OTHER KIND ARISING OUT OF THIS LEASE, AND THERE ARE NO WARRANTIES THAT EXTEND BEYOND THOSE EXPRESSLY STATED IN THIS LEASE.

D.19. Notices. Any notice required or permitted under this lease must be in writing. Any notice required by this lease will be deemed to be given (whether received or not) the earlier of receipt or three business days after being deposited with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to the intended recipient at the address shown in this lease. Notice may also be given by regular mail, personal delivery, courier delivery, or e-mail and will be effective when received. Any address for notice may be changed by written notice given as provided herein.

D.20. Use of Common Areas. Tenant will have the nonexclusive right to use the Common

Areas subject to any reasonable rules and regulations that Landlord may prescribe.

D.21. Abandoned Property. Landlord may retain, destroy, or dispose of any property left on the Premises at the end of the Term.

E. Special Provisions

The Landlord and Tenant agree that, provided and on condition that (1) the Tenant is in possession of the Premises; (2) this Lease is not previously canceled or terminated as in this Lease provided, by operation of law or otherwise; (3) the Tenant has faithfully complied with and performed all the covenants and conditions in the Lease on its part to be performed during the original term hereof; and (4) Tenant is not in default at the time of the exercise of this option to extend, the parties hereto covenant and agree that the Tenant shall have the option to renew the original term of this Lease for one (1) additional year (hereafter referred to as the Renewal Term) by Tenant giving to Landlord written notice of its exercise of this Option to Extend at least 90 days prior to the expiration of the original term. In the event that Tenant shall fail to exercise this Option to Extend, then this Option shall be null, void, and of no effect, effective at the end of the day, September 30, 2028, it being understood that the time for Tenant to exercise this option to extend shall be of the essence. Upon the giving of the Notice above referred to, this Lease shall be deemed to have been renewed for a term of one year immediately following the expiration of the original term, without the necessity of the execution of any further instrument or instruments, upon the same terms and conditions, covenants and agreements as are contained in this Lease. For the additional term of one year, the rent shall be increased by the Municipal Cost Index as most recently published prior to October 1, 2028. City may give a courtesy notice of any increase; however, failure to give such notice does not relieve Tenant of the obligation to pay such increases.

City of Port Lavaca, Texas,
a Texas Home Rule Municipality

_____

Luis De La Garza, Mayor

(TENANT)

_____

Printed Name: _____

COMMUNICATION

SUBJECT: Consider request of Calhoun County Fair Association (CCFA) for a parade permit and traffic control assistance on Saturday, October 10, 2026 beginning at 10:00 a.m.; the parade route will be from Sandcrab Stadium, Sam Faubion, N. Virginia, Main streets and ending at the Bayfront Peninsula; and waiver of any fees associated with the event.

INFORMATION:

CITY OF PORT LAVACA

CITY COUNCIL MEETING: SEPTEMBER 14, 2026 **AGENDA ITEM _____**

DATE: 9/9/2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: TANIA FRENCH

SUBJECT: COUNCIL AGENDA – CALHOUN COUNTY FAIR PARADE

The Calhoun County Fair Association requests approval, traffic control and waiver of any fees for the annual Fair Parade to be held at 10 a.m. Saturday, Oct. 10, 2026. The parade will begin at Sandcrab Stadium travel down San Faubian to Virginia Street to Main Street and end at Bayfront Peninsula Park

COMMUNICATION

SUBJECT: Conduct Public Hearing on the 2026-2027 fiscal year Budget. Presenter is Brittney Hogan

---

INFORMATION:

CITY OF PORT LAVACA

CITY COUNCIL MEETING: SEPTEMBER 14, 2026 **AGENDA ITEM _____**

DATE: 8/20/2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: BRITTNEY HOGAN, FINANCE DIRECTOR

SUBJECT: PUBLIC HEARING ON BUDGET

In accordance with the State of Texas Property Tax Code, the Comptroller of Texas' Truth-in-Taxation rules, the Local Government Code and the City's Charter, the City is required to hold a public hearing on the FY 2026-2027 budget.

On August 17, 2026, the City Council voted to set a public hearing on the FY 2026-2027 budget. The City Council set the date and time for a Public Hearing on the budget for September 14, 2026.

Because the proposed tax rate exceeded the No-New-Revenue rate, legislation considers it a tax increase and requires special language to accompany the notice of public hearing on the budget.

The City has complied with the governing legislation and has published the Notice of Public Hearing for the budget in the newspaper of general circulation (Port Lavaca Wave) and on the City's website.

This public hearing will provide an opportunity for taxpayers to express their views on the City's 2026-2027 annual budget.

Only one public hearing is required and satisfies the requirements for a later vote on the ordinance adopting the annual budget.

No action required.

City of Port Lavaca, Texas

Notice of Public Hearing

Fiscal Year 2026-2027 Budget

This budget will raise more total property taxes than last year's budget by $501,629 or 8.63%, and of that amount, $112,135 is tax revenue to be raised from new property added to the tax roll this year.

The City Council of the City of Port Lavaca, Texas, will hold a public hearing on the Fiscal Year 2026-2027 Proposed Budget on Monday, September 14, 2026, at 6:30 p.m. at 202 North Virginia St.

The proposed budget and budget message are available for public inspection at:

- Port Lavaca City Hall, 202 North Virginia Street; and
- The City of Port Lavaca website: https://www.portlavaca.gov/195/Annual-Budgets

COMMUNICATION

SUBJECT: Conduct Public Hearing on the 2026 Tax Rate. Presenter is Brittney Hogan

---

INFORMATION:

CITY OF PORT LAVACA

CITY COUNCIL MEETING: SEPTEMBER 14, 2026 **AGENDA ITEM _____**

DATE: 8/20/2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: BRITTNEY HOGAN, FINANCE DIRECTOR

SUBJECT: PUBLIC HEARING ON TAX RATE

In accordance with the State of Texas Property Tax Code, the Comptroller of Texas' Truth-in-Taxation rules, the Local Government Code and the City's Charter, the City is required to hold a public hearing on the 2026 Tax Rate.

On August 17, 2026, the City Council took a record vote to propose a tax rate of $0.8800, which is an increase from the previous year's tax rate, to be levied on properties within the City. Because the proposed tax rate exceeds the No-New-Revenue rate, legislation considers it a tax increase and requires a public hearing. The City Council set the date and time for a Public Hearing on the Tax Rate for September 14, 2026.

This public hearing will provide an opportunity for taxpayers to express their views on the tax increase as defined by legislation.

Only one public hearing is required and satisfies the requirements for a later vote on the ordinance establishing a tax rate.

No action required.

NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of $0.8800 per $100 valuation has been proposed by the governing body of City of Port Lavaca.

PROPOSED TAX RATE	$0.8800 per $100
NO-NEW-REVENUE TAX RATE	$0.7968 per $100
VOTER-APPROVAL TAX RATE	$0.8957 per $100

The no-new-revenue tax rate is the tax rate for the 2026 tax year that will raise the same amount of property tax revenue for City of Port Lavaca from the same properties in both the 2025 tax year and the 2026 tax year.

The voter-approval rate is the highest tax rate that City of Port Lavaca may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Port Lavaca is proposing to increase property taxes for the 2026 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 14, 2026 AT 6:30 PM AT 202 N. VIRGINIA ST PORT LAVACA, TX 77979.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Port Lavaca is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the CITY OF PORT LAVACA of City of Port Lavaca at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

Property tax amount= (tax rate) x (taxable value of your property)/100

FOR the proposal:	TIM DENT ROSIE PADRON	ROSE BLAND-STEWART
AGAINST the proposal:	JUSTIN BURKE	DANIEL AQUIRRE
PRESENT and not voting:		
ABSENT:	SISSY RIGBY	

Visit Texas.gov/PropertyTaxes to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Port Lavaca last year to the taxes proposed to be imposed on the average residence homestead by City of Port Lavaca this year.

	2025	2026	Change
Total tax rate (per	$0.8000	$0.8800	increase of 0.0800 per

$100 of value)			$100, or 10.00%
Average homestead taxable value	$154,791	$162,756	increase of 5.15%
Tax on average homestead	$1,238.33	$1,432.25	increase of $193.92, or 15.66%
Total tax levy on all properties	$5,810,247	$6,311,876	increase of $501,629, or 8.63%

For assistance with tax calculations, please contact the tax assessor for City of Port Lavaca at 361-552-8808 or , or visit PORTLAVACA.GOV for more information.

COMMUNICATION

SUBJECT: Consider Resolution No. R-091426-1 to adopt a five-year plan (2026-2031) for the Capital Improvement Program (CIP) in compliance with article 7.02(15) of the city's Home Rule Charter. Presenter is Brittney Hogan

---

INFORMATION:

Resolution of the City of Port Lavaca, Texas
No. R-091426-1

A RESOLUTION ADOPTING A FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) IN COMPLIANCE WITH THE CITY CHARTER

WHEREAS the City Charter requires the City Manager to submit a plan for capital improvement covering the succeeding five years and proposed method of financing to the City Council prior to the beginning of each budget year; and,

WHEREAS the City Manager submitted a Five-Year Capital Program to the City Council on June 29, 2026 in compliance with the City Charter and,

WHEREAS the City Council has reviewed the Five-Year Capital Program, found it to be in compliance with all City Charter and believes its approval by resolution is in the best interest of Port Lavaca residents.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT the Five-Year Capital Program (October 1, 2026 – September 30, 2031), a copy of which is attached hereto and incorporated in the Fiscal Year Budget 2026-2027, is hereby adopted in compliance with the City Charter.

PASSED and APPROVED this 14th day of September, 2026.

ATTEST:

Lorena Perez-Diaz, City Secretary

Luis De La Garza, Mayor

COMMUNICATION

SUBJECT: Consider Resolution No. R-091426-2 for approval of an Interlocal Agreement with the Texas Department of Public Safety for the processing and reporting of Municipal Court information. Presenter is Lorena Perez-Diaz

---

INFORMATION:

RESOLUTION NO. R-091426-2

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS, APPROVING AND AUTHORIZING AN INTERLOCAL COOPERATION CONTRACT BETWEEN THE CITY OF PORT LAVACA, BY AND THROUGH ITS MUNICIPAL COURT, AND THE TEXAS DEPARTMENT OF PUBLIC SAFETY FOR PARTICIPATION IN THE TEXAS CONVICTION REPORTING (TXCR) SYSTEM; AUTHORIZING EXECUTION OF THE CONTRACT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 791 of the Texas Government Code, known as the Interlocal Cooperation Act, authorizes local governments to contract with other local governments and agencies of the State to perform governmental functions and services; and

WHEREAS, the City of Port Lavaca, by and through its Municipal Court, desires to enter into an Interlocal Cooperation Contract with the Texas Department of Public Safety for participation in the Texas Conviction Reporting (TXCR) system and the electronic reporting of applicable convictions; and

WHEREAS, the City Council finds that entering into the Interlocal Cooperation Contract is in the best interest of the City and will facilitate the Municipal Court's reporting of applicable conviction information to the Texas Department of Public Safety.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the City Council hereby approves the Interlocal Cooperation Contract between the City of Port Lavaca, by and through its Municipal Court, and the Texas Department of Public Safety for participation in the Texas Conviction Reporting (TXCR) system, a copy of which is attached hereto as **Exhibit "A"** and incorporated herein for all purposes; and

THAT, the Mayor is hereby authorized and directed to execute the Interlocal Cooperation Contract and any related documents necessary to effectuate the purposes of this Resolution on behalf of the City of Port Lavaca.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its adoption.

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered, and formally acted upon, all as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended.

PASSED and APPROVED this 14th day of September, 2026.

CITY OF PORT LAVACA, TEXAS

By:Luis De La Garza, Mayor

ATTEST:

Lorena Perez-Diaz, City Secretary

Exhibit A

INTERLOCAL COOPERATION CONTRACT

I. CONTRACTING PARTIES AND AUTHORITY

The Department of Public Safety (DPS) and the Municipal Court Court of Port Lavaca, Texas [City or County] are contracting under the authority of Texas Government Code Chapter 791 (the Interlocal Cooperation Act).

DPS certifies that it has the authority to contract for the Texas Conviction Reporting (TXCR) application by the authority granted in Tex. Transp. Code Chapter 543, Subchapter C.

II. BACKGROUND AND PURPOSE

DPS is legislatively required to apply all court-reported convictions to a driver record within seven days of the final disposition of conviction. Texas courts send more than 180,000 conviction records monthly. To secure personally identifiable information (PII) of drivers who are convicted in Texas courts, DPS developed a secure web-based application for Texas courts to submit electronic convictions onto a Texas driver's record and eliminate mailed or unsecured upload of conviction records.

Furthermore, DPS and Federal Motor Carrier Safety Administration's (FMCSA) common goal is to ensure and improve public safety by reducing crashes, injuries, and fatalities involving Commercial Motor Vehicles (CMV). One of the components of this effort is the appropriate and timely reporting of moving violation convictions for Commercial Driver License (CDL) holders and operators of CMVs. For DPS to be successful in its endeavor to bolster the foundation and support the priorities of the CDL program, it must have the proper tools to accomplish these goals.

III. STATEMENT OF SERVICES

DPS responsibilities are as follows.

- Provide access to the TXCR over the internet from a publicly accessible site based on authorized access granted by DPS to Court reporting personnel.
- Ensure the TXCR site is secure and meets Criminal Justice Information System (CJIS) security requirements as defined by the Federal Bureau of Investigation (FBI).
- Allow submission of convictions individually using a web-form that matches the bulk file format for ease of entry. Bulk file format will be provided to Court.
- TXCR will validate conviction data prior to inclusion to the driver's record and if data cannot be validated, will reject the submission with an opportunity for Court to correct and resubmit.
- Provide historical reports for Court to assist with timely reporting, reducing rejects and ensuring accuracy of conviction reporting.
- Provide training to Court, and include training materials and procedures on the TXCR site for 24/7 access by Court.
- TXCR Contractor will assist Court users by providing a toll-free telephone number and email, Monday through Friday from 7:00am to 8:00pm, except holidays.

Court responsibilities are as follows.

- Do not share the TXCR site information with unauthorized persons.
- Have only two authorized court personnel with access to TXCR, unless additional personnel are authorized by DPS based on business need.
- Authorized users must use Multi-Factor Authentication (MFA) to access TXCR and will be required to download an application to a cell phone to receive the MFA code before access is granted.
- Must use TXCR to upload individual convictions using a web-form or bulk upload of convictions in a pre-defined format approved by DPS. Paper forms will not be accepted.
- Must notify DPS immediately upon termination or resignation of an authorized user to allow DPS disable the account and prevent unauthorized use of TXCR.
- Submit conviction reports to TXCR within seven days from the date of conviction in compliance with Tex. Transp. Code Chapter 543, Section 543.203.

IV. CONTRACT AMOUNT AND BASIS FOR CALCULATING COSTS

DPS will provide TXCR to Court at no cost.

V. TERM OF CONTRACT AND AMENDMENTS

This contract is effective on the date of execution and will not expire except upon written request of either party with 30 calendar days' written notice. This contract may only be amended by mutual written agreement of the parties.

Any alterations, additions, or deletions to the terms of the Contract that are required by changes in federal or state law or regulations are automatically incorporated into the contract without written amendment hereto, and shall become effective on the date designated by such law or by regulation.

VI. GENERAL TERMS AND NOTICE

This Contract is governed by and construed under and in accordance with the laws of the State of Texas. The Court understands and agrees that it will comply with all local, state, and federal laws in the performance of this Contract, including administrative rules adopted by DPS.

The respective party will provide any required notice as noted in this section. Either party may change its information by giving the other party written notice and the effective date of the change.

Court	**Department of Public Safety**
Attn.: Port Lavaca Municipal Court	Enforcement & Compliance Service Attn: Conviction Reporting 5805 North Lamar Blvd., Bldg A Austin, Texas 78752-0001 (512) 424-5809 [fax] Data.Submission@dps.texas.gov (512) 424-2031
Address: 202 North Virginia Street	
Address: Port Lavaca, Texas 77979	
Fax: 361-284-5588	
Email: court@portlavaca.gov	
Phone: (361)552-9793 Ext. 226 or Ext. 268	

VII. CERTIFICATIONS

The parties certify that (1) the contract is authorized by the governing body of each party; and (2) the purpose, terms, rights, and duties of the parties are stated within the Contract.

The undersigned signatories have full authority to enter into this Contract on behalf of the respective Parties.

Court Authorized Signatory	**Department of Public Safety**
Type text here	
Signature and Title City of Port Lavaca Mayor **Date:** 09/14/2026	**Signature of Driver License Division Chief or Designee** **Date:**

*An additional page may be attached if more than one signature is required to execute this Contract on behalf of the Court. Each signature block must contain the person's title and date.

COMMUNICATION

SUBJECT: Consider Resolution No. R-091426-3 adopting the City of Port Lavaca Parks Master Plan. Presenter is Jody Weaver

---

INFORMATION:

CITY OF PORT LAVACA

MEETING: SEPTEMBER 14, 2026 **AGENDA ITEM ____**

DATE: 09.10.2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, CITY MANAGER

SUBJECT: RESOLUTION TO ADOPT THE MASTER PARKS PLAN

Background:

This text below is copied from the 2016 PLAN PORT LAVACA Comprehensive Plan. Adoption of a Master Parks Plan was included as an Action item for year 3 to 9 (from 2016).

> It is the community's desire to increase livability through quality of life by promoting improvements to the existing parks and trail system. To effectively accommodate the recommended future acquisition of park lands and facilitate improvements on existing parks the city must develop a **Parks Master Plan** to guide the future of park development. Building upon the priorities designated by the city, the Parks Master Plan will provide a long-term vision and guidance to make informed policy decisions. The plan identifies community desires for recreational uses and associated park growth areas as well as emphasizing trail recommendations. This document should be used as a **planning tool** by citizens, elected officials, boards, the City Council, and developers to understand community desires and make certain long-term community success.

In February 2025, Council contracted with LJA Planning & Landscape Architecture out of Houston to prepare a Parks Master Plan for a professional fee of $75,000.

May 20, 2025: 6 pm – 8 pm there was a come and go **PUBLIC WORKSHOP** to receive initial comments and ideas from the public. This was advertised in both English and Spanish. Approximately 50 community members attended and contributed to meaningful, collaborative discussions at the various interactive stations.

July 9, 2025 – Workshop event recap received
August 1, 2025 – 50% Report submitted for city review
September 24, 2025 – The 50% report was submitted to the Parks Board for their review and comments.
Oct 7, 2025 – Solicited more community input at the Community Expo 5 pm – 8 pm at the Bauer
2025 Calhoun County Fair - Solicited more community input at a booth at the Fair
December 11 + 16, 2025 – 75% Report submitted for city review
Jan 16, 2026 – 100% draft Report submitted for review
January 28, 2026 – The 100% Draft report was submitted to the Parks Board for their review and comments.
February 2, 2026 – Chapter 5 Implementation portion of the report was submitted for review
February 25, 2026 – Parks Board discussed the Draft rep[ort and shared thoughts and insights on the draft.
April 24, 2026 – Mid-revision Draft received for review
July 23, 2026 – Updated Final draft received for review
July 27, 2026 - JOINT PUBLIC WORKSHOP with Parks Board and City Council
August 26, 2026 – Parks Board reviews Final Draft and recommends that City Council adopt the plan as presented.

The FINAL DRAFT of the Parks & Recreation Master Plan for ADOPTION is found at this link:

https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:1cd545b2-1203-4611-ad44-cb9bf6dd8700

It is understood that this Parks Master Plan is intended to serve as a long-range planning and policy guide and that implementation of individual projects and recommendations will be subject to future City Council consideration, available funding, budgetary appropriations, grant opportunities, partnerships, and other applicable requirements.

Adoption of the Master Plan does not constitute approval or authorization of any specific project, expenditure, contract, or funding commitment identified or contemplated within the Plan. Such matters shall remain subject to future consideration and approval by the City Council, as applicable.

The Master Plan shall be periodically reviewed and updated as community needs, priorities, funding opportunities, and conditions change.

With the adoption of this plan, the City will be eligible to apply for larger grant opportunities with the Texas Parks and Wildlife Department.

RECOMMENDATION:

City staff joins the Parks Board and recommends the adoption of this Parks Master Plan by approval of the attached Resolution.

RESOLUTION NO. R-091426-3

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS, ADOPTING THE CITY OF PORT LAVACA PARKS & RECREATION MASTER PLAN, PREPARED BY LJA PLANNING & LANDSCAPE ARCHITECTURE, DATED SEPTEMBER 2026; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Port Lavaca recognizes that parks, recreational facilities, trails, waterfront areas, and open spaces contribute significantly to the quality of life, health, economic vitality, and overall character of the community; and

WHEREAS, the City engaged **LJA Planning & Landscape Architecture** to assist in the preparation of a comprehensive Parks & Recreation Master Plan to evaluate the City's existing parks and recreational facilities, identify community needs and opportunities, and establish a long-range vision for the future of parks and recreation in Port Lavaca; and

WHEREAS, development of the Master Plan began in early 2025 and included park and facility assessments, community engagement, coordination with the City's Comprehensive Plan, development and refinement of recommendations, and review by City leadership, staff, the Recreation and Parks Board, and the City Council; and

WHEREAS, residents were provided opportunities to participate in the planning process through public workshops and other community engagement activities, providing valuable input regarding recreational needs, priorities, and their vision for the future of parks and recreation in Port Lavaca; and

WHEREAS, the **City of Port Lavaca Recreation and Parks Board** has reviewed the Parks & Recreation Master Plan and recommended its adoption by the City Council; and

WHEREAS, the City Council finds that the **City of Port Lavaca Parks & Recreation Master Plan**, prepared by LJA Planning & Landscape Architecture and dated September 2026, provides an appropriate framework to guide future planning, investment, maintenance, programming, partnerships, and development of the City's parks and recreational system; and

WHEREAS, the City Council further recognizes that the Master Plan is intended to serve as a long-range planning and policy guide and that implementation of individual projects and recommendations will be subject to future City Council consideration, available funding, budgetary appropriations, grant opportunities, partnerships, and other applicable requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS, THAT:

SECTION 1. The City Council hereby adopts the **City of Port Lavaca Parks & Recreation Master Plan**, prepared by **LJA Planning & Landscape Architecture**, dated **September 2026**, as the City's official long-range planning guide for parks and recreation.

SECTION 2. The City Manager and City staff are authorized and encouraged to utilize the Master Plan in developing future capital improvement priorities, annual budgets, grant applications, partnerships, programs, and other initiatives related to parks and recreation.

SECTION 3. Adoption of the Master Plan does not constitute approval or authorization of any specific project, expenditure, contract, or funding commitment identified or contemplated within the Plan. Such matters shall remain subject to future consideration and approval by the City Council, as applicable.

SECTION 4. The Master Plan may be periodically reviewed and updated as community needs, priorities, funding opportunities, and conditions change.

SECTION 5. This Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED by the City Council of the City of Port Lavaca, Texas, on this _____ day of September 2026.

CITY OF PORT LAVACA, TEXAS

_____
By: Luis De La Garza, Mayor

ATTEST:

_____
Lorena Perez-Diaz, City Secretary

COMMUNICATION

SUBJECT: Consider Second and Final reading of an Ordinance (G-9-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes, Chapter 32 Parks and Recreation; Chapter 50, Sec. 50-67 Utilities - Water User Rates – GBRA, Residential and Commercial; and providing an effective date. Presenter is Jody Weaver

---

INFORMATION:

CITY OF PORT LAVACA

COUNCIL MEETING: SEPTEMBER 14, 2026 **AGENDA ITEM:**

DATE: 9.14.2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, CITY MANAGER

SUBJECT: CONSIDER APPROVAL OF ORDINANCE AMENDING APPENDIX A – FEES, RATES, AND CHANGES

There is one change as directed at the 1st reading: add the words "per meter" after the $25.00 inspection fee

There is one addition since the 1st reading: Sec 50-45 Meter Testing Fee: Based upon actual cost of testing. The ordinance provides that the City will test a water meter as requested by the customer for a fee, but there is no fee listed in the fee ordinance. The Utility crews can typically do a "bucket" test to test a meter and we don't charge for that, but if the meter needs to be sent off for more precise testing, then the fee will be the actual cost to the city for to have this testing done. If the test reveals that the meter is not registering accurately within +/- 3%, then the customer is not charged the testing fee.

Background:

Chapter 32 – Parks and Recreation:

These changes to the rates in Chapter 32 were discussed at a Council workshop on July 20.

- The maximum monthly stay for the Lighthouse Beach RV Park Hill sites will be edited to say: 6 months plus up to two 90-day extensions, if approved.
- We are adding an Annual day pass for disabled veterans as follows: Annual day pass for disabled veterans upon presentation of appropriate documentation – FREE
- We are adding an access card replacement fee as follows: Annual Lighthouse Beach Park access card replacement fee: $10.00

Chapter 50 Utilities:
GBRA FEE:

The City of Port Lavaca has contracted with GBRA to provide an available committed volume 4,480 acre-feet of raw water annually (4.0 MGD). GBRA recently notified us that the cost per acre-foot is increasing from $193.00 to $202.00 effective September 1.

$202/acre-foot x 4480 acre-foot = $904,960.00

$904,960.00 / 4527 accounts / 12 months = **$16.66**/month

Therefor it is proposed that the GBRA rate be amended to increase approximatly 5% from the current $15.91 to a new rate of $16.66 as a pass through cost to generate adeqaute revenue to pay for the City's contractual raw water supply.

WATER USER RATES:

At the Council Workshop on July 20, NewGen Strategies and Solutions, presented their findings and recommendations regarding the water and sewer rates for the City of Port Lavaca.

Utilities should operate like businesses, though the service being provided is a vital resource shared by all members of the community. The revenue generated must be adequate to fund day-to-day operations, pay outstanding debt, pay for Capital Improvement projects for system upgrades and improvements and maintain a required 90-day minimum reserve fund balance.

Their report showed that the Water rates are under-recovering while the wastewater system is currently funding the majority of the combined operations for the water and wastewater systems. As a result, the recommendation is to leave the wastewater rates as is and amend the water service rates with the following recommendations:

- Consolidate small and large commercial into a single COMMERCIAL class
- Add a dedicated MULTIFAMILY class
- Transition to meter-size-based minimum charges (water only)
- Retain tiered volumetric rates
- Charge for the 1st tier 2,000 gallons of usage per customer class (currently the first 2,000 gallons are included in the Base rate, however the base rate is not sufficient to pay for this 2,000 gallons)

The rates as proposed will provide the required revenue for day-to-day operations, our required reserves and debt service payments for approximately $3M/year capital improvement investment.

The rationale for transitioning to a meter-size-based base rate using American Waer Works Association (AWWA) recommended meter equivalency factors is rooted in cost-of-service principle. The goal is to recover the fixed costs of maintain the water system in a way that reflects each customer's potential demand on the system, rather than only on the amount of water they happen to use.

- A water system must be capable of meeting the maximum demand that customers could place on it. A customer with a 2-inch meter has the ability to draw much more water at one time that a customer with a ¾" meter, even if both use the same amount of water over a month's time. The larger connection requires more system capacity to be available at all times.

- Larger meters create greater fixed costs since they generally require larger mains and service lines. larger valves and fittings, more storage and they cost more to purchase, maintain and replace.

- The AWWA developed meter equivalency factors are based upon the hydraulic capacity of the difference meter sized. A 5/8"(3/4") meter is set to 1.0 and the larger meters receive a proportionally larger factor because they can deliver substantially greater flow. These factors are widely used in utility rate design. Like some other cities, we have chosen to lessen the impact of this meter-size-based system by using meter factors which are **50%** of those established by AWWA, for all meters greater than ¾".
- The meter-size-based rate system promotes fairness among customers. Without meter-size-based charges, the residential customers effectively subsidize the fixed costs associated with maintaining capacity for larger users. The meter-size-based system better align fixed charges with the costs each customer class imposes on the system.

- The meter-size-based rate system encourages proper meter sizing. When larger meters carry higher base rates, customers have an incentive to install only the meter size they actually need. This is important because an incorrect sized meter can reflect inaccurate readings at high or low flows.

**note: The inspection fee for 50-52(b) was missing so we are adding it back in.*

50-45	Meter Testing Fee	Based upon actual cost of testing

50-52(b)	Inspection fee	$25.00 per meter
Water table		
50-67	*Water user rates:*	
50-67	*Residential:*	
	Base charge ~~0—2,000 gallons~~ 5/8 inch - 3/4 inch Meter	~~$33.60~~ $35.28per month
	Base charge 1 inch Meter	$44.10 per month
	Guadalupe-Blanco River Authority (GBRA) Raw Water fee	$~~15.91~~ 16.66 per month
	0 – 2,000 gallons	$3.75 per 1,000 gallons
	2,001—5,000 gallons	$~~4.78~~ 5.02 per 1,000 gallons
	5,001—25,000 gallons	$~~5.26~~ 5.52 per 1,000 gallons
	Over 25,000 gallons	$~~5.97~~ 6.27 per 1,000 gallons
50-67	~~*Small*~~ *Commercial:*	
	Base charge ~~0—2,000 gallons~~ ⅝ inch—~~1½~~ 3/4 inch meter	$~~36.10~~ 37.91 per month
	Base charge 1 inch Meter	$47.38 per month
	Base charge 1-1/2 inch Meter	$94.76 per month
	Base charge 2-inch Meter	$151.62 per month
	Base charge 3-inch Meter	$303.24 per month
	Base charge 4-inch Meter	$473.81 per month
	Base charge 6-inch Meter	$947.63 per month
	Guadalupe-Blanco River Authority (GBRA) Raw Water fee	$~~15.91~~ 16.66 per month
	0-2,000 gallons	$7.42 per 1,000 gallons
	2,001—5,000 gallons	$~~4.95~~ 7.42 per 1,000 gallons
	5,001—25,000 gallons	$~~5.26~~ 7.42 per 1,000 gallons
	Over 25,000 gallons	$~~5.97~~ 7.42 per 1,000 gallons
50-67	~~*Large commercial:*~~ *Multifamily:*	
	Base charge ~~2—6~~ 5/8 inch – ¾ inch water meter	$~~53.60~~ 37.91 per month
	Base charge 1 inch Meter	$47.38 per month
	Base charge 1-1/2 inch Meter	$94.76 per month
	Base charge 2-inch Meter	$151.62 per month
	Base charge 3-inch Meter	$303.24 per month
	Base charge 4-inch Meter	$473.81 per month
	Base charge 6-inch Meter	$947.63 per month
	Guadalupe-Blanco River Authority (GBRA) Raw Water fee	$~~15.91~~ 16.66 per month
	0—5,000 gallons	$~~4.95~~ 10.08 per 1,000 gallons
	5,001—25,000 gallons	$~~5.26~~ 10.08 per 1,000 gallons
	Over 25,000 gallons	$~~5.97~~ 10.08 per 1,000 gallons
50-67	*Outside city limits:*	
	For residential and commercial customers located outside the city limits, the charge for water shall be ~~1½ times~~ equal to the rate charged to customers inside the city limits	

Note 5) Mobile home parks and apartment complexes with one meter per multiple units shall be considered ~~commercial.~~ Multifamily.

Note 6) For residential customers located outside the city limits the rates for discharging normal wastewater into the sanitary sewer system shall ~~be 1½ times~~ equal to the rate for customers inside the city limits.

ORDINANCE #G-9-26

AN ORDINANCE AMENDING THE ORDINANCE CODIFIED AND DESCRIBED IN THE CITY OF PORT LAVACA CODE OF ORDINANCES AS PART II, APPENDIX A – FEES, RATES AND CHARGES; AND PROVIDING AN EFFECTIVE DATE

ARTICLE I. GENERAL

WHEREAS, the City Council on March 12, 2012 approved and adopted Ordinance Number G-1-12 which is codified and described in the City of Port Lavaca Code of Ordinances as Part II, Appendix A – Fees, Rates and Charges; and

WHEREAS, the City of Port Lavaca staff has evaluated current fees, rates and charges and find the need to make some amendments and changes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

ARTICLE II. FEES TO BE AMENDED

The fees, rates and charges to be amended are in the Chapters listed below and described in full in the attached Exhibit "A". Text that remains unchanged will be in black-colored letters, text that is new will be identified by bold red-colored letters and all text to be deleted, if any, will be identified as blue-colored letters with strikethroughs, and both highlighted in yellow:

Chapter 32: Parks and Recreation
Chapter 50: Utilities
Sec. 50-67 Water User Rates – GBRA Fees (Res/Comm)

ARTICLE III.- EFFECTIVE DATE

This ordinance shall become effective upon adoption by City Council.

FIRST READING this 10th day of August, 2026

_____
Luis De La Garza, Mayor

SECOND AND FINAL READING this 14th day of September, 2026

_____
Luis De La Garza, Mayor

APPROVED AND ADOPTED this 14th day of September, 2026.

_____
Luis De La Garza, Mayor

ATTEST:

_____
Lorena Perez-Diaz, City Secretary

APPROVED AS TO FORM:

_____
Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre	Aye		
Councilman Dent	Aye		
Councilman Tippit	Aye		
Councilwoman Padron	Absent		
Councilwoman Bland-Stewart	Aye		
Councilman Burke	Aye		

Record of approval by City Council: City Council Minute Records, Volume 3-J, Page _.

CIY OF PORT LAVACA - PART II - CODE OF ORDINANCES
APPENDIX A - FEES, RATES AND CHARGES

EXHIBIT A

CHAPTER 32—PARKS AND RECREATION

Section Number	*Subject*	Fee Amount
32-71(d)	Minor and special event permit	No charge
32-71(e)	Lighthouse Beach and RV Park	
	Hill sites:	
	Daily rates:	$50.00
	Weekly rates:	$325.00
	Monthly Rate:	$650.00
	Maximum Monthly Stay	6 months plus up to two 90-day extensions, if approved
	Waterfront Sites:	
	Daily rates:	$55.00
	Weekly rates:	$350.00
	Maximum Weekly Stay	2 weeks
	Lighthouse Beach and RV Park other fees:	
	Tent sites Daily Rates	$25.00
	Miscellaneous rates:	
32-71(d)	Annual day pass	$25.00
32-71(d)	Annual senior day pass	$20.00
	Annual day pass for disabled veterans upon presentation of appropriate documentation	FREE
	Annual Lighthouse Beach Park access card replacement fee	$10.00
	Day pass	$5.00
	Day pass bus non-school	$45.00
	Pavilion rentals: per day	
	Lighthouse Beach pavilion includes 20-day passes	$200.00
	Bayfront Peninsula Pavilion Area 1	$200.00
	Bayfront Peninsula Pavilion Area 2	$500.00
	Pavilion deposits: per event	
	Lighthouse Beach Pavilion	$150.00
	Bayfront Peninsula Pavilion Area 1	$150.00
	Bayfront Peninsula Pavilion Area 2	$500.00
32-73(b)	Alcohol-in-the-park permit	$50.00 (No waiver or exceptions)

(Ord. No. G-4-05, § III, 6-13-2005; Ord. No. G-1-12, art. II, 3-12-2012; Ord. No. G-3-13, art. II, 9-9-2013; Ord. No. G-8-15, 9-14-2015; Ord. No. G-1-18, art. II, 1-8-2018; Ord. No. G-2-20, § II, 4-13-2020; Ord. No. G-3-21, art. II, 5-10-2021; Ord. No. G-5-24, art. II(Exh. A), 6-10-2024; Ord. No. G-1-25, art. II(Exh. A), 4-14-2025)

CIY OF PORT LAVACA - PART II - CODE OF ORDINANCES
APPENDIX A - FEES, RATES AND CHARGES

CHAPTER 50—UTILITIES

Section Number	*Subject*	Fee Amount
Cross-Connection Program (Backflow Prevention)		
50-19	*Enforcement Penalty*	
	*A violation of this section is a misdemeanor and, upon conviction, any person who violates this section shall be punished by a fine up to $500.00.	*
Utility billing fees.		
	Type of Fee:	
50-45	Meter testing fee	~~Cost based on service fee~~ Based upon actual cost of testing
Water service deposits		
	Type of Deposit:	
50-49(a)	Residential	$180.00—$280.00
50-49(b)	Commercial	Up to 60-day average bill
50-50(2)	Fire hydrant	$1,500.00
50-64	Contractor's deposit	$50.00
Water tap and meter installation fees		
50-52(a), 42-105	*Water tap/meter set fees:*	
	¾-inch water tap	$840.00
	¾-inch meter set fee	$370.00
	1-inch water tap	$940.00
	1-inch meter set fee	$540.00
	2-inch or greater tap	Based on current materials and labor
50-52(b)	Inspection fee	$25.00 per meter
Water table		
50-67	*Water user rates:*	
50-67	*Residential:*	
	Base charge ~~0—2,000 gallons~~ 5/8 inch - 3/4 inch Meter	~~$33.60~~ $35.28per month
	Base charge 1 inch Meter	$44.10 per month
	Guadalupe-Blanco River Authority (GBRA) Raw Water fee	$~~15.91~~ 16.66 per month
	0 – 2,000 gallons	$3.75 per 1,000 gallons
	2,001—5,000 gallons	$~~4.78~~ 5.02 per 1,000 gallons
	5,001—25,000 gallons	$~~5.26~~ 5.52 per 1,000 gallons

	Over 25,000 gallons	$~~5.97~~ 6.27 per 1,000 gallons
50-67	~~*Small*~~ *Commercial:*	
	Base charge ~~0—2,000 gallons~~ ⅝ inch—~~1½~~ 3/4 inch meter	$~~36.10~~ 37.91 per month
	Base charge 1 inch Meter	$47.38 per month
	Base charge 1-1/2 inch Meter	$94.76 per month
	Base charge 2-inch Meter	$151.62 per month
	Base charge 3-inch Meter	$303.24 per month
	Base charge 4-inch Meter	$473.81 per month
	Base charge 6-inch Meter	$947.63 per month
	Guadalupe-Blanco River Authority (GBRA) Raw Water fee	$~~15.91~~ 16.66 per month
	0-2,000 gallons	$7.42 per 1,000 gallons
	2,001—5,000 gallons	$~~4.95~~ 7.42 per 1,000 gallons
	5,001—25,000 gallons	$~~5.26~~ 7.42 per 1,000 gallons
	Over 25,000 gallons	$~~5.97~~ 7.42 per 1,000 gallons
50-67	~~*Large commercial*~~*: Multifamily:*	
	Base charge ~~2—6~~ 5/8 inch – ¾ inch water meter	$~~53.60~~ 37.91 per month
	Base charge 1 inch Meter	$47.38 per month
	Base charge 1-1/2 inch Meter	$94.76 per month
	Base charge 2-inch Meter	$151.62 per month
	Base charge 3-inch Meter	$303.24 per month
	Base charge 4-inch Meter	$473.81 per month
	Base charge 6-inch Meter	$947.63 per month
	Guadalupe-Blanco River Authority (GBRA) Raw Water fee	$~~15.91~~ 16.66 per month
	0—5,000 gallons	$~~4.95~~ 10.08 per 1,000 gallons
	5,001—25,000 gallons	$~~5.26~~ 10.08 per 1,000 gallons
	Over 25,000 gallons	$~~5.97~~ 10.08 per 1,000 gallons
50-67	*Outside city limits:*	
	For residential and commercial customers located outside the city limits, the charge for water shall be ~~1½ times~~ equal to the rate charged to customers inside the city limits	
50-67	*Outside city limits:*	
	For residential and commercial customers located outside the city limits, the charge for water shall be ~~1½ times~~ equal to the rate charged to customers inside the city limits	

CIY OF PORT LAVACA - PART II - CODE OF ORDINANCES
APPENDIX A - FEES, RATES AND CHARGES

Sewer table		
50-111 (a)(1), 42-105	*Sewer tap fees:*	
	4" or 6" Sewer Tap Fee < 8 feet in length	$780.00
	4" or 6" Sewer Tap Fee > 8 feet in length	$1,350.00
	8-inch or greater	Based on current materials and labor
	Pavement break will be charged at $35.00 per linear foot	
	Street bore will be charged based on current contractor fees	
50-111(b)	Inspection fee	$25.00 per tap
50-120(a)	Annual industrial wastewater permit	$2.00
50-122	*Residential wastewater user rates:*	
	Base charge 0—2,000 gallons	$25.27 per month
	Over 2,000 gallons	$5.40 per 1,000 gallons
50-122	*Residential wastewater user rate for customer outside city limits:*	~~1½ times~~ Equal to the user rate for customers inside city limits
50-123	*Commercial and industrial wastewater user rates:*	
	Base charge 0—2,000 gallons	$27.02 per month
	Over 2,000 gallons	$5.40 per 1,000 gallons
	Commercial wastewater user rate for customers outside city limits:	~~1½ times~~ Equal to the user rate for customers inside city limits
50-124	*Extra strength surcharge:* Suspended	
	Over 250 ppm BOD or TSS	$75.00 per week, per test
	Additional tests at customer request	$80.00 per test
	Industrial wastewater discharge over 250 ppm BOD or TSS	Based on formula

Note 1) *Average wastewater usage rate:* Wastewater user rates shall be computed by averaging the water usage of the customer for the months of December, January and February. The average usage rate computed during these months (known as the Winter Average) shall apply notwithstanding any change in residence. During March of each year, the wastewater user rates shall be recomputed for each residential customer.

Note 2)*New residences:* New residences or residences which have no water usage history, shall be charged sewer based upon actual water usage at the adopted residential wastewater usage rate per Appendix A, until an average can be computed as described in Note 1) above.

Note 3)*Variations:* The director of finance or his/her designee is authorized to establish a wastewater user rate for a newly constructed residence or a residence with a change in occupancy or to make necessary adjustments in the event of a water leak upon request by the customer.

Note 4) The director of finance or his/her designee is also authorized to modify an individual's wastewater usage rate if application of the winter average would result in an unusual burden on the customer. At the request of the customer, they may opt out of using the winter average and be charged sewer based upon actual water usage at the adopted residential wastewater usage rate per Appendix A.

Note 5) Mobile home parks and apartment complexes with one meter per multiple units shall be considered ~~commercial.~~ Multifamily.

Note 6) For residential customers located outside the city limits the rates for discharging normal wastewater into the sanitary sewer system shall ~~be 1½ times~~ equal to the rate for customers inside the city limits.

Note 7) The average of all samples taken during the month that exceed 250 ppm shall be used to determine the BOD and TSS used in the following formula:

Surcharge equals

$$\frac{\text{Total usage (\$2.56 [BOD-250])}}{\text{1,000 gal.}}$$

and/or

$$\frac{\text{(\$2.34 [TSS-250])}}{\text{1,000 gal.}}$$

Low pressure sewer system (LPSS).

(1) The minimum monthly charge for each residential customer with LPSS within the city limits shall be equal to the adopted residential wastewater usage rate per Appendix A plus the Monthly Maintenance fee cited below.

(2) There will be a $15.00 monthly maintenance fee to all LPSS customers.

(3) For residential customers located outside the city limits the rates for discharging normal wastewater into the sanitary sewer system shall be 1½ times the rate for customers inside the city limits.

Section Number	*Subject*	Fee Amount
LPSS tap. E-one LPSS:		Cost based on current materials and labor
LPSS maintenance fee		$15.00 per month
Utility billing fees.		
	Type of Fee:	
50-41(b), 50-49(4)	Tampering	
	$100.00 plus Cost of Repairs for first offense	
	$500.00 plus Cost of Repairs for second and more offenses	

50-42	Meter inaccessible	$30.00
50-45	Meter testing	Cost based on service fee
50-49(3)	Nonsufficient funds	$30.00
50-51	Trip charge	$30.00
50-57, 50-59(b)	Disconnection	$60.00
50-59 (a)(2)	After-hours reconnection	$50.00
50-65	Temporary service	$45.00
50-67	Missed turn on	$30.00
50-67	Rereads-customer	$30.00

(Ord. No. G-3-85, § 6, 7-8-1985; Ord. No. G-4-85, §§ 15, 17, 18, 7-8-1985; Ord. No. G-2-08, §§ I(18, 19), 9-8-2008; Ord. No. G-4-08, § 29, 9-22-2008; Ord. No. G-1-12, art. II, 3-12-2012; Ord. No. G-3-13, art. II, 9-9-2013; Ord. No. G-10-16, art. II, 9-12-2016; Ord. No. G-2-17, art. II, 9-11-2017; Ord. No. G-4-18, art. II, 5-14-2018; Ord. No. G-5-18, art. II, 9-10-2018; Ord. No. G-12-19, 9-9-2019; Ord. No. G-4-20, art. II, 9-14-2020; Ord. No. G-8-20, 12-14-2020; Ord. No. G-4-21, art. II, 9-20-2021; Ord. No. G-7-22, art. II (Exh. A), 9-12-2022; Ord. No. G-12-22, art. II (Exh. A), 1-9-2023; G-7-23, art. II (Exh. A), 9-11-2023; Ord. No. G-3-24, art. II(Exh. A), 5-13-2024; Ord. No. G-8-24, art II(Exh. A),

COMMUNICATION

SUBJECT: Consider Second and Final reading of an Ordinance (G-10-26) of the City of Port Lavaca amending the ordinance Codified and Described in the City of Port Lavaca's Code of Ordinances as Chapter 50 – Article II – Water Division 2- Water Service, Section 50-49 Deposits, and adding Section 50-37 Definitions; Providing for purpose of Ordinance; providing penalties for violations; Providing for severability; Providing a repealing clause; and Providing an effective date. Presenter is Jody Weaver

---

INFORMATION:

CITY OF PORT LAVACA

COUNCIL MEETING: SEPTEMBER 14, 2026

DATE: 09.09.2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, CITY MANAGER

SUBJECT: **CONSIDER APPROVAL OF 2ND READING OF AMENDMENTS TO THE UTILITY ORDINANCE - DIVISON 2 WATER SERVICE**

BACKGROUND

There are no changes proposed since the 1st reading.

The proposed new water rate structure will transition to a meter-size-based base rate system with customers classes Residential, Commercial and Multifamily. As such there are a few definitions that we should include in our water service ordinance to correspond to the new rate structure.

We are adding Section 50-37 Definitions under Division 2 Water Service.

Commercial: a customer account where water is provided to businesses, institutions, and other non-residential facilities for varied operational needs including drinking, cleaning, processing and facility maintenance.

Connection: A single-family residential unit or each commercial or industrial establishment to which drinking water is supplied by a public water system, with each apartment unit or residential dwelling served by a common meter is counted as a separate connection.

Guadalupe-Blanco River Authority (GBRA) Raw Water Fee: The City of Port Lavaca contracts with the Guadalupe-Blanco River Authority (GBRA) for the delivery of up to 4,480 acre-feet of raw water per year, equivalent to approximately 4.0 million gallons per day (MGD). Pursuant to the water supply contract, GBRA may furnish the contracted quantity from any available source or combinations of sources. GBRA invoices the City for the annual contracted water supply based upon a unit cost per acre-foot, which is adjusted annually on September 1. The City recovers this cost by assessing a monthly Raw Water Fee, which is distributed equally among all City of Port Lavaca water service accounts.

Multifamily: a customer account or service connection where one (1) meter serves more than one residential connection

Residential: a customer account or service connection that provides water to a single-family home or other residential dwelling for domestic water use, such as drinking, cooking, bathing, laundry. Dishwashing, toilet flushing, watering lawns and gardens and other normal household needs.

The other change is under Section 50-49 Deposits.

(a) multifamily is added to the list of customers that require a deposit
(b) we are proposing to calculate the required deposit for multifamily in the same way we calculate commercial – “equal to the estimated water bill for the establishment for 60 days based upon prior experience with the same or similar establishments. This deposit may be adjusted up or down after a history of consumption is established.

ORDINANCE #G-10-26

AN ORDINANCE OF THE CITY OF PORT LAVACA AMENDING THE ORDINANCE CODIFIED AND DESCRIBED IN THE CITY OF PORT LAVACA'S CODE OF ORDINANCES CHAPTER 50 – ARTICLE II – WATER DIVISION 2-WATER SERVICE, SECTION 50-49 DEPOSITS, AND ADDING SECTION 50-37 DEFINITIONS; PROVIDING FOR PURPOSE; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

Section 1. Purpose.

The attached Exhibit A identifies the proposed amendments to Chapter 50, Article II – Water, Division 2 – Water Service, including revisions to Section 50-49 (Deposits) and the addition of Section 50-37 (Definitions) of the City of Port Lavaca Code of Ordinances. Text that remains unchanged will be in black-colored letters, text that is new will be identified by red-colored underlined letters and all text to be deleted will be identified as blue-colored letters with strikethroughs.

Section 2. Severability.

It is specifically declared to be the intention of the City Council that sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable and if phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or invalid by the valid judgment of decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any unconstitutional or invalid phrase, clause, sentence, paragraph or sections.

Section 3. Repeal.

All ordinances or parts of ordinances conflicting with or not consistent with the provisions of this article are hereby repealed; provided that such repeal shall be only to the extent of such inconsistency or conflict, and in all respects, this article shall be cumulative of all other ordinances of the City of Port Lavaca regulating and governing the subject matter covered in this ordinance. Any cause of action accruing prior to the passage of this article shall continue as if this ordinance was not passed or any other ordinance had not been repealed.

Section 4. Effective Date

THAT this ordinance shall become effective on the date of its passage.

FIRST READING this 10th day of August, 2026

_____
Luis De La Garza, Mayor

SECOND AND FINAL READING this 14th day of September, 2026

_____
Luis De La Garza, Mayor

APPROVED AND ADOPTED this 14th day of September, 2026.

_____
Luis De La Garza, Mayor

ATTEST:

_____
Lorena Perez-Diaz, City Secretary

APPROVED AS TO FORM:

_____
Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre	Aye		
Councilman Dent	Aye		
Councilwoman Rigby	Aye		
Councilwoman Padron	Absent		
Councilwoman Bland-Stewart	Aye		
Councilman Burke	Aye		

Record of approval by City Council: City Council Minute Records, Volume 3-J, Page _____.

CITY OF PORT LAVACA
PART II – CODE OF ORDINANCES

EXHIBIT A

CHAPTER 50 –UTILITIES

ARTICLE II. WATER

DIVISION 1. GENERALLY

Secs. 50-20—50-376. Reserved.

DIVISION 2. - WATER SERVICE

Sec. 50-37 Definitions

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commercial: a customer account where water is provided to businesses, institutions, and other non-residential facilities for varied operational needs including drinking, cleaning, processing and facility maintenance.

Connection: A single-family residential unit or each commercial or industrial establishment to which drinking water is supplied by a public water system, with each apartment unit or residential dwelling served by a common meter is counted as a separate connection.

Guadalupe-Blanco River Authority (GBRA) Raw Water Fee: The City of Port Lavaca contracts with the Guadalupe-Blanco River Authority (GBRA) for the delivery of up to 4,480 acre-feet of raw water per year, equivalent to approximately 4.0 million gallons per day (MGD). Pursuant to the water supply contract, GBRA may furnish the contracted quantity from any available source or combinations of sources. GBRA invoices the City for the annual contracted water supply based upon a unit cost per acre-foot, which is adjusted annually on September 1. The City recovers this cost by assessing a monthly Raw Water Fee, which is distributed equally among all City of Port Lavaca water service accounts.

Multifamily: a customer account or service connection where one (1) meter serves more than one residential connection

Residential: a customer account or service connection that provides water to a single-family home or other residential dwelling for domestic water use, such as drinking, cooking, bathing, laundry. Dishwashing, toilet flushing, watering lawns and gardens and other normal household needs.

Sec. 50-49. Deposits.

(a) The city shall require a deposit for residential, multi-family, and commercial customers prior to connection and installation of a water meter. Changes to the minimum deposit shall change from time to time as such changes are accepted and approved by city council. An additional deposit may be collected for:

(1) Falsifying application information;

(2) The disconnection of water services for two consecutive billing periods or for any three billing periods out of a six-month period;

(3) Two or more insufficient check remittances in a period of six months or less; or

(4) Tampering with or bypassing the water meter.

(b) For multifamily and commercial establishments, ~~the city may require,~~ prior to the making of service connections for commercial, multifamily, or industrial use, a deposit equal to the estimated water bill for the establishment for 60 days based upon prior experience with the same or similar establishments. This deposit may be adjusted up or down after a history of consumption is established.

(c) Deposits are refundable at the time service is disconnected, and will be applied to any outstanding balance.

(d) Upon a request from a residential or commercial customer, the security deposit will be refunded if the customer has paid utility bills for 12 consecutive billings without having been delinquent on more than one occasion and if the customer is not delinquent in the payment of his current bill.

(Ord. No. G-4-08, § 12, 9-22-2008)

COMMUNICATION

SUBJECT: Consider First reading of an Ordinance (S-5-26) approving the annual Budget for the City of Port Lavaca, Texas and adopting the budget document for the fiscal year October 01, 2026 thru September 30, 2027. Presenter is Brittney Hogan

---

INFORMATION:

CITY OF PORT LAVACA

DATE: 8/20/2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: BRITTNEY HOGAN, FINANCE DIRECTOR

SUBJECT: CONSIDER ORDINANCE APPROVING THE ANNUAL BUDGET

In accordance with the State of Texas Property Tax Code, the Comptroller of Texas' Truth-in-Taxation rules, the Local Government Code and the City's Charter, we have prepared an Ordinance that, if approved, meets the requirements as established by the governing legislation.

On June 29 (CIP) and August 17, 2026, the City Council held budget workshops to review recommendations from the City Manager for the FY 2026-2027 budget. The proposed budget was filed with the City Secretary and published on the City's website on August 3rd.

On August 17, 2026, the City Council announced a public hearing on the FY 2026-2027 Budget to be held on September 14, 2026. Because the proposed tax rate exceeds the No-New-Revenue rate, legislation considers it a tax increase and requires special language to be included in the Notice of Public Hearing on the Budget, the front page of the proposed budget and the front page of the adopted budget.

The City published a notice of public hearing on the budget in the newspaper of general circulation (Port Lavaca Wave) on August 26, 2026, and posted the same notice on the City's website.

The budget, with changes recommended by City Council in the August 17, 2026 workshop, is recommended for the City Council's approval, and contains combined Revenues of $26,488,458 followed by combined Expenditures of $29,635,882 leaving combined Fund Balance reserves of $13,294,236.

The Ordinance to adopt the budget contains authorization, as prescribed in the City Charter, Section 8.03, for the City Manager to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency.

Legislation does require specific language on the vote to adopt the budget, only that it must be a record vote. Staff provides a recommended motion as follows:

- ***Motion: "I move to adopt the FY 2026-2027 Annual Budget as presented by the City Manager."***
    - ***Must be a Record Vote of each member of the governing body by name.***

ORDINANCE #S-5-26

AN ORDINANCE APPROVING THE ANNUAL BUDGET FOR THE CITY OF PORT LAVACA, TEXAS AND ADOPTING THE BUDGET DOCUMENT FOR THE FISCAL YEAR OCTOBER 1, 2026 THROUGH SEPTEMBER 30, 2027; REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council has approved a budget for the City of Port Lavaca, Texas, for the fiscal year October 1, 2026 through September 30, 2027, and accordingly held a public hearing for same, at which time all interested citizens were given an opportunity to be heard for or against any item or amount of any item contained in said budget; and

WHEREAS, all approved adjustments, if any, have been made in said budget and said public hearing has been officially closed:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

SECTION 1. That the annual budget for the City of Port Lavaca, Texas for the fiscal year October 1, 2026 through September 30, 2027 is hereby approved and the budget document is hereby in all things adopted and made a part of this ordinance as if set forth in full herein and is hereby declared to be the financial plan for the City of Port Lavaca, Texas for the fiscal year 2026/2027.

SECTION 2. That in accordance with the City Charter, Section 8.03 Transfer of Appropriations, the City Council hereby approves the City Manager to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby expressly repealed.

SECTION 4. This ordinance shall become effective on the date of its passage by the City Council of the City of Port Lavaca, Texas.

FIRST READING this 14th day of September, 2026

_____
Luis De La Garza, Mayor

SECOND AND FINAL READING this 21st day of September, 2026

_____
Luis De La Garza, Mayor

APPROVED AND ADOPTED this 21st day of September, 2026.

_____
Luis De La Garza, Mayor

ATTEST:

_____
Lorena Perez-Diaz, City Secretary

APPROVED AS TO FORM:

_____
Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre			
Councilman Dent			
Councilwoman Rigby			
Councilwoman Padron			
Councilman Bland-Stewart			
Councilman Burke			

Record of approval by City Council: City Council Minute Records, Volume __, Page _____.

COMMUNICATION

SUBJECT: Consider First reading of an Ordinance (S-6-26) fixing the Tax Rate and Tax Levy for the City of Port Lavaca, Texas for the year 2026. Presenter is Brittney Hogan

---

INFORMATION:

CITY OF PORT LAVACA

CITY COUNCIL MEETING: SEPTEMBER 14, 2026 **AGENDA ITEM _____**

DATE: 8/22/2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: BRITTNEY HOGAN, FINANCE DIRECTOR

SUBJECT: CONSIDER ORDINANCE FIXING THE TAX RATE AND TAX LEVY – 1st READING

In accordance with the State of Texas Property Tax Code, the Comptroller of Texas' Truth-in-Taxation rules, the Local Government Code and the City's Charter, we have prepared an Ordinance that, if approved, meets the requirements as established by the governing legislation.

On August 17, 2026, the City Council took a record vote to propose a tax rate ($0.8800) as levied on properties as the previous year. Because the proposed tax rate exceeds the No-New-Revenue rate, legislation considers it a tax increase, and requires a public hearing. City Council announced a date and time for a public hearing on the tax rate to be held on September 14, 2026.

The City published a notice of public hearing on the tax increase in the newspaper of general circulation (Port Lavaca Wave) on August 26, 2026, and posted the same notice on the City's website.

Additionally, because the proposed tax rate exceeds the No-New-Revenue rate, additional language is required to be included in the ordinance and requires specific language in the motion to adopt the tax rate as follows:

- **MOTION: "I move that the property tax rate be increased by the adoption of a tax rate of $0.8800, which is effectively a 10.44 percent increase in the tax rate."**
    - **Must be a Record Vote by each member of the governing body by name.**

Additionally, the tax rate consists of two components, each of which must be approved separately:

Maintenance and Operations:	$0.7791
Interest & Sinking (Debt):	$0.1009

- **MOTION: "I move to adopt a Maintenance and Operations rate of $0.7791."**
- **MOTION: "I move to adopt an Interest & Sinking rate of $0.1009."**

ORDINANCE #S-6-26

AN ORDINANCE FIXING THE TAX RATE AND TAX LEVY FOR THE CITY OF PORT LAVACA, TEXAS, FOR THE YEAR 2026, UPON ALL TAXABLE PROPERTY IN SAID CITY OF PORT LAVACA, TEXAS SUBJECT TO TAXATION BY SAID CITY ON THE FIRST DAY OF JANUARY 2026 IN CONFORMITY WITH THE CHARTER PROVISIONS AND ORDINANCES OF SAID CITY OF PORT LAVACA; APPROPRIATING THE FUNDS DERIVED FROM SAID TAX LEVY TO VARIOUS FUNDS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

SECTION 1. That there shall be and there is hereby levied and assessed for the year 2026 upon all property of every description subject to taxation by the City of Port Lavaca, Texas on the 1st day of January, 2026, the following tax rate, to-wit:

An Ad Valorem Tax at the rate of $0.8800 on the $100.00 assessed value, based on 100% assessment thereof estimated in lawful currency of the United States of America, for the purpose of paying the general expenses of the City government and for payment of principal and interest on outstanding bonds and certificates of obligation for the fiscal year ending September 30, 2027.

(A) THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEARS TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.18 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $80.40

SECTION 2. All taxes collected pursuant to this ordinance shall be deposited in the funds known as the General Fund and the Tax Supported Debt Service Fund, and said monies shall be appropriated and distributed as follows:

		Rate		Percentage	
GENERAL FUND	$	0.7791		89	%
TAX SUPPORTED DEBT SERVICE FUND:					
2022 Cos & 2024 Cos	$	0.1009		11	%
TOTALS:	$	0.8800		100.00	%

SECTION 3. The duly authorized official responsible for the assessment and collection of taxes for the City of Port Lavaca is hereby directed to assess, extend and enter upon the tax rolls of the

City of Port Lavaca, Texas, for the current taxable year the amount and rates herein levied, and to keep a correct account of same, and when so collected, to deposit same in the depository of the City of Port Lavaca to be distributed in accordance with this ordinance.

SECTION 4. All ordinances or parts of ordinances in conflict herewith are hereby expressly repealed.

SECTION 5. This ordinance shall become effective on the date of its passage by the City Council of the City of Port Lavaca, Texas.

FIRST READING this 14th day of September, 2026

_____
Luis De La Garza, Mayor

SECOND AND FINAL READING this 21st day of September, 2026

_____
Luis De La Garza, Mayor

APPROVED AND ADOPTED this 21st day of September, 2026.

_____
Luis De La Garza, Mayor

ATTEST:

_____
Lorena Perez-Diaz, City Secretary

APPROVED AS TO FORM:

_____
Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre			
Councilman Dent			
Councilwoman Rigby			
Councilwoman Padron			
Councilman Bland-Stewart			
Councilman Burke			

Record of approval by City Council: City Council Minute Records, Volume 3G, Page _____.

COMMUNICATION

SUBJECT: Consider First reading of an Ordinance (G-11-26) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca's Code of Ordinances as Chapter 12 Buildings and Building Regulations, Article III Flood Damage Prevention; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Jody Weaver

---

INFORMATION:

CITY OF PORT LAVACA

COUNCIL MEETING: SEPTEMBER 14, 2026 **AGENDA ITEM:**

DATE: 9.14.2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, CITY MANAGER

SUBJECT: CONSIDER 1st READING OF UPDATES TO THE FLOOD DAMAGE PREVENTION ORDINANCE

The City's current Flood Damage Prevention Ordinance was adopted in 2014, which amended the original ordinance adopted in 1987. The current ordinance was based upon The Flood Insurance Study (FIS) for Calhoun County and incorporated areas, dated October 16, 2014.

Staff has worked with Baxter & Woodman and their work to update our Comprehensive Plan, using funds from a GLO Community Resiliency grant, to update this ordinance to match the currently recommended Model Flood Damage Prevention Ordinance from the State. This updated ordinance further reflects the most current FIS which was dated August 2, 2018.

The proposed changes were reviewed at the Council Workshop on August 24. Most of the changes are adding in new definitions and text as presented in the current Model ordinance.

The most significant change is we are changing the minimum allowed elevation to construct in the flood zones to be **2 ft above** the cited base flood elevation. The previous ordinance required this elevation to be "At or above the Base Flood Elevation."

By increasing the allowable elevation to construct in a flood zone, it provides an additional buffer to minimize the chance of flooding in a severe storm event. In addition, we can reasonably expect that flood insurance rates in the City will be reduced as a result.

Most of the City of Port Lavaca sits on a bluff, with elevations of 18-20 ft and is not within a flood zone. Areas immediately along Lynn's Bayou and Chocolate Bayou and of course the area right along the waterfront are generally in a flood zone and would be subject to this ordinance.

Recommendation:

Staff recommends approval of the 1st reading of this ordinance.

ORDINANCE #G-11-26

AN ORDINANCE OF THE CITY OF PORT LAVACA AMENDING THE ORDINANCE CODIFIED AND DESCRIBED IN THE CITY OF PORT LAVACA'S CODE OF ORDINANCES AS PART II, CHAPTER 12 BUILDINGS AND BUILDING REGULATIONS, ARTICLE III FLOOD DAMAGE PREVENTION; PROVIDING FOR PURPOSE OF ORDINANCE, PROVIDING FOR SEVERABILITY; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

Section 1. Purpose.

The attached Exhibit A, incorporated herein for all purposes, identifies amendments to Part II, Chapter 12, Buildings and Building Regulations, Article III, Flood Damage Prevention, of the City of Port Lavaca's Code of Ordinances. Text that remains unchanged will be in black-colored letters, text that is new will be identified by red-colored underlined letters and all text to be deleted will be identified as blue-colored letters with strikethroughs.

Section 2. Severability.

It is specifically declared to be the intention of the City Council that sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable and if phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or invalid by the valid judgment of decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any unconstitutional or invalid phrase, clause, sentence, paragraph or sections.

Section 3. Repeal.

All ordinances or parts of ordinances conflicting with or not consistent with the provisions of this article are hereby repealed; provided that such repeal shall be only to the extent of such inconsistency or conflict, and in all respects, this article shall be cumulative of all other ordinances of the City of Port Lavaca regulating and governing the subject matter covered in this ordinance. Any cause of action accruing prior to the passage of this article shall continue as if this ordinance was not passed or any other ordinance had not been repealed.

Section 4. Effective Date

THAT this ordinance shall become effective on the date of its passage.

FIRST READING this 14th day of September, 2026

_____

Luis De La Garza, Mayor

SECOND AND FINAL READING this 10th day of October, 2026

_____
Luis De La Garza, Mayor

APPROVED AND ADOPTED this 10th day of October, 2026.

_____
Luis De La Garza, Mayor

ATTEST:

_____
Lorena Perez-Diaz, City Secretary

APPROVED AS TO FORM:

_____
Anne Marie Odefey, City Attorney

RECORD OF VOTE

	First Reading	Second and Final	Passed and Approved
Councilman Aguirre			
Councilman Dent			
Councilwoman Rigby			
Councilwoman Padron			
Councilwoman Bland-Stewart			
Councilman Burke			

Record of approval by City Council: City Council Minute Records, Volume 3J, Page _____.

CITY OF PORT LAVACA
PART II – CODE OF ORDINANCES

EXHIBIT A

Chapter 12 - BUILDINGS AND BUILDING REGULATIONS

ARTICLE III. FLOOD DAMAGE PREVENTION

DIVISION 2. - DEFINITIONS

Sec. 12-65. - [Definitions generally.]

Unless specifically defined below, words or phrases used in this article shall be interpreted to give them the meaning they have in common usage and to give this article its most reasonable application.

LiMWA, LIMIT of MODERATE WAVE ACTION – means Coastal A Zone areas adjacent to Zone V and VE where wave height is less than 3' and greater than 1.5', also known as LiMWA - Limit of Moderate Wave Action.

DIVISION 3. GENERAL PROVISIONS

Sec. 12-72. - Basis for establishing the areas of special flood hazard.
The areas of special flood hazard identified by the Federal Emergency Management Agency in the current scientific and engineering report entitled, "The Flood Insurance Study (FIS) for Calhoun County and incorporated areas, Texas," dated ~~October 16, 2014~~ August 2, 2018 October 16, 2014, with accompanying flood insurance rate maps (FIRM) dated October 16, 2014 and any revisions thereto are hereby adopted by reference and declared to be a part of this article.

DIVISION 5. - PROVISIONS FOR FLOOD HAZARD REDUCTION

Sec. 12-95. - General standards.

In all areas of special flood hazards within the City of Port Lavaca the following provisions are required for all new construction and substantial improvements:

(1) All new construction or substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;

(2) All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage;

(3) All new construction or substantial improvements shall be constructed with materials resistant to flood damage;

(4) All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;

(5) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system;

(6) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the system and discharge from the systems into floodwaters; and,

(7) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

Sec. 12-96. - Specific standards.

In all areas of special flood hazards within the City of Port Lavaca where base flood elevation data has been provided as set forth in (i) section 12-72, (ii) subsection 12-86(8), or (iii) subsection 12-97(c), the following provisions are required:

(1) *Residential construction.* New construction and substantial improvement of any residential structure shall have the lowest floor (including basement), elevated ~~to or above~~ a minimum of two (2) feet above the base flood elevation. A registered professional engineer, architect, or land surveyor shall submit a certification to the floodplain administrator that the standard of this subsection as proposed in subsection 12-86(a)(1), is satisfied.

(2) *Non-residential construction.* New construction and substantial improvements of any commercial, industrial or other nonresidential structure shall either have the lowest floor (including basement) elevated ~~to or above~~ minimum of two (2) feet above the base flood level or together with attendant utility and sanitary facilities, be designed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. A registered professional engineer or architect shall develop and/or review structural design, specifications, and plans for the construction, and shall certify that the design and methods of construction are in accordance with accepted standards of practice as outlined in this subsection. A record of such certification which includes the specific elevation (in relation to mean sea level) to which such structures are floodproofed shall be maintained by the floodplain administrator.

(3) *Enclosures.* New construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following minimum criteria:

a. A minimum of two openings on separate walls having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.

b. The bottom of all openings shall be no higher than one foot above grade.

c. Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.

(4) *Manufactured homes.*

a. Require that all manufactured homes to be placed within zone A on a community's FHBM or FIRM shall be installed using methods and practices which minimize flood damage. For the purposes of this requirement, manufactured homes must be elevated and anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.

b. Require that manufactured homes that are placed or substantially improved within zones A1-30, AH, and AE on the community's FIRM on sites (i) outside of a manufactured home park or subdivision, (ii) in a new manufactured home park or subdivision, (iii) in an expansion to an existing manufactured home park or subdivision, or (iv) in an existing manufactured home park or subdivision on which a manufactured home has incurred "substantial damage" as a result of a flood, be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated ~~to or above the base flood elevation~~ a minimum of two (2) feet above natural grade; above the crown of the nearest street; or a minimum of two (2) feet above the base flood elevation, whichever is higher and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.

c. Require that manufactured homes be placed or substantially improved on sites in an existing manufactured home park or subdivision with zones A1-30, AH and AE on the community's FIRM that are not subject to the provisions of subsection (4) of this section be elevated so that either:

1. The ~~bottom of the I-beam of the manufactured home is at or above the base flood elevation~~ lowest floor of the manufactured home be elevated a minimum of two (2) feet above natural grade; above the crown of the nearest street; or a minimum of two (2) feet above the base flood elevation, whichever is higher, or

2. The manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36 inches in height above grade and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.

(5) *Recreational vehicles.* Require that recreational vehicles placed on sites within zones A1-30, AH, and AE on the community's FIRM either (i) be on the site for fewer than 180 consecutive days, or (ii) be fully licensed and ready for highway use, or (iii) meet the permit requirements of subsection 12-87(a), and the elevation and anchoring requirements for "manufactured homes" in subsection (4) of this section. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

Sec. 12-98. Standards for areas of shallow flooding (AO/AH zones).

Located within the areas of special flood hazard established in section 12-72, are areas designated as shallow flooding. These areas have special flood hazards associated with flood

depths of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow; therefore, the following provisions apply:

(1) All new construction and substantial improvements of residential structures have the lowest floor (including basement) elevated ~~to or above the base flood elevation or 36 inches above the highest adjacent~~ a minimum of two (2) feet above the base flood elevation or the highest adjacent grade at least two (2) feet above as the depth number specified in feet on the community's FIRM (at least three feet if no depth number is specified).

(2) All new construction and substantial improvements of non-residential structures:

a. Have the lowest floor (including basement) elevated ~~to or above the base flood elevation or the highest adjacent grade at least as high~~ a minimum of two (2) feet above the base flood elevation or the highest adjacent grade at least two (2) feet above as the depth number specified in feet on the community's FIRM (at least three feet if no depth number is specified). or

b. Together with attendant utility and sanitary facilities be designed so that below the base specified flood depth in an AO zone, or below the base flood elevation in an AH zone, level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads of effects of buoyancy.

(3) A registered professional engineer or architect shall submit a certification to the floodplain administrator that the standards of this section, as proposed in section 12-87 are satisfied.

(4) Require within zones AH or AO adequate drainage paths around structures on slopes, to guide floodwaters around and away from proposed structures.

Sec. 12-99. Coastal high hazard areas.

Located within the areas of special flood hazard established in section 12-72, are areas designated as coastal high hazard areas (zones V1-30, VE, and/or V). These areas have special flood hazards associated with high velocity waters from tidal surges and hurricane wave wash; therefore, in addition to meeting all provisions outlined in this article, the following provisions must also apply:

(1) Obtain the elevation (in relation to mean sea level) of the bottom of the lowest structural member of the lowest floor (excluding pilings and columns) of all new and substantially improved structures, and whether or not such structures contain a basement. The floodplain administrator shall maintain a record of all such information.

(2) All new construction shall be located landward of the reach of mean high tide.

(3) All new construction and substantial improvements shall be elevated on pilings and columns so that:

a. The bottom of the lowest horizontal structural member of the lowest floor (excluding the pilings or columns) is elevated ~~to or above~~ a minimum of two (2) feet above the base flood level;

b. The pile or column foundation and structure attached thereto is anchored to resist flotation, collapse and lateral movement due to the effects of wind and water loads acting simultaneously on all building components. Water loading values used shall be those associated with the base flood. Wind loading values used shall be those required by applicable state or local building standards. A registered professional engineer or architect shall develop or review the structural design, specifications and plans for the construction, and shall certify that the design and methods of construction to be used are in accordance with accepted standards of practice for meeting the provisions of [subsections] (3)a. and (3)b. of this section.

(4) Provide that all new construction and substantial improvements have the space below the lowest floor either free of obstruction or constructed with non-supporting breakaway walls, open wood lattice-work, or insect screening intended to collapse under wind and water loads without causing collapse, displacement, or other structural damage to the elevated portion of the building or supporting foundation system.

For the purpose of this section, a breakaway wall shall have a design safe loading resistance of not less than ten and no more than 20 pounds per square foot. Use of breakaway walls which exceed a design safe loading resistance of 20 pounds per square foot (either by design or when so required by local or state codes) may be permitted only if a registered professional engineer or architect certifies that the designs proposed meet the following conditions:

a. Breakaway wall collapse shall result from a water load less than that which would occur during the base flood; and
b. The elevated portion of the building and supporting foundation system shall not be subject to collapse, displacement, or other structural damage due to the effects of wind and water loads acting simultaneously on all building components (structural and nonstructural). Water loading values used shall be those associated with the base flood. Wind loading values used shall be those required by applicable state or local building standards. Such enclosed space shall be useable solely for parking of vehicles, building access, or storage. Such space shall not be used for human habitation.

(5) Prohibit the use of fill for structural support of buildings.

(6) Prohibit manmade alteration of sand dunes and mangrove stands that increase potential flood damage.

(7) Manufactured homes. Require that manufactured homes placed or substantially improved within zone V1-30, V, and VE on the community's FIRM on sites (i) outside of a manufactured home park or subdivision, (ii) in a new manufactured home park or subdivision, (iii) in an expansion to an existing manufactured home park or subdivision, or (iv) in an existing manufactured home park or subdivision on which a manufactured home has incurred "substantial damage" as the result of a flood, meet the standards of subsections (1) through (6) of this section and that manufactured homes placed or

substantially improved on other sites in an existing manufactured home park or subdivision within zones V1-30, V, and VE on the community's FIRM meet the requirements of subsection 12-96(4) of this article.

(8) Recreational vehicles. Require that recreational vehicles placed on sites within zones V1-30, V, and VE on the community's FIRM either (i) be on the site for fewer than 180 consecutive days, or (ii) be fully licensed and ready for highway use, or (iii) meet the requirements in section 12-73 of this article and subsections (1) through (6) of this section. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

(9) Limit of Moderate Wave Action (LiMWA) Areas

Areas designated as Limit of Moderate Wave Action (LiMWA) have special flood hazards associated with high velocity waters from tidal surges and hurricane wave wash; therefore, in addition to meeting all provisions outlined in this ordinance, the following provisions must also apply:

i. All new construction and substantial improvements shall be elevated on pilings and columns so that:

ii. the bottom of the lowest horizontal structural member of the lowest floor (excluding the pilings or columns) is elevated a minimum of two (2) feet above the base flood elevation;

iii. Prohibit the use of fill for structural support of buildings

Sec. 12-100. Zone X (shaded) Areas

Areas designated as Zone X (shaded) are areas within the 0.2% annual chance floodplain; areas of (base) flood with average depths of 1 foot; or with drainage areas less than 1 square mile; areas protected by levees from the 1% annual chance flood; and areas upstream of the “limit of detail study” on the community FIRM.

In areas mapped as Zone X (shaded) on the community Flood Insurance Rate Map (FIRM), new construction and substantial improvement of any residential structure, including manufactured homes, shall have the lowest floor, including basement, elevated above the 0.2 percent or 500-year flood elevation; or a minimum of two feet above the highest adjacent natural grade: or elevated above the crown of the nearest street, whichever is higher.

Sec. 12-101. Zone X (unshaded) Areas

Areas designated as Zone X (unshaded) are areas outside the 0.2% annual chance floodplain; include all areas within a community that has received a Flood Hazard Boundary Map (FHBM); and all areas within a community that has not received a Flood Hazard Boundary Map (FHBM) or Flood Insurance Rate Map (FIRM).

In areas mapped as Zone X (unshaded) on the community Flood Insurance Rate Map (FIRM), new construction and substantial improvement of any residential structure, including manufactured homes, shall have the lowest floor, including basement, elevated a minimum of two feet above the

highest adjacent natural grade or elevated above the crown of the nearest street, whichever is higher.

Sec. 12-102. Unmapped Areas

In all areas of the community that has not received a Flood Hazard Boundary Map (FHBM) or a Flood Insurance Rate Map (FIRM), new construction and substantial improvement of any residential structure, including manufactured homes, shall have the lowest floor, including basement, elevated a minimum of two feet above the highest adjacent natural grade or above the crown of the nearest street, whichever is higher.

Sec. 12-103. Severability

If any section, clause, sentence, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

Sec. 12-104. Penalties for Non-Compliance

No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this court order and other applicable regulations. Violation of the provisions of this court order by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violates this court order or fails to comply with any of its requirements shall upon conviction thereof be fined no more than *$500* for each violation, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the City of Port Lavaca, Texas from taking such other lawful action as is necessary to prevent or remedy any violation.

Secs. 12-105—12-286. Reserved.

COMMUNICATION

SUBJECT: Consider approval of the proposed City Compensation Plan for Fiscal Year 2026–2027. Presenter is Jody Weaver

---

INFORMATION:

CITY OF PORT LAVACA

CITY COUNCIL WORKSHOP: SEPTEMBER 14, 2026 **AGENDA ITEM _____**

DATE: September 10, 2026

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, CITY MANAGER

SUBJECT: CONSIDER CITY COMPENSATION PLAN FOR THE 2026-27 FISCAL YEAR

BACKGROUND:

As you recall, last year we completed a third-party salary survey and amended the Compensation plan in April of 2025 to implement the minimum recommended salaries per the report. There were no changes to the salary schedule in the 2025-26 plan.

This year we conducted an in-house salary survey, which is ***attached***. Over the past couple of months, we have reached out to various entities requesting their most current salary schedules. We don't always get a response, despite numerous attempts, but we received a decent number of responses this year to see that - generally speaking - we seem to be paying the prevailing wage to our employees.

NOTES:

- There is one position we are recommending for adjustment.
  - Municipal Court Clerk – We have adequate data points to recommend an adjustment from a salary range 5 ($37,924 - $44,560 - $51,197) to a salary range 6 ($39,820 - $46,788 - $53,757).
- There is one new position being created – Assistant City Manager/Fire Chief. The proposed job description is attached
- The proposed 2026-27 Compensation Plan consists of 97 full-time positions and 2.75 full-time equivalent (FTE) part-time positions. This is unchanged from last year.

RECOMMENDATION:

1) The City Council approves the Salary Structure entitled FY 2026-2027 as presented (*attached*), which is unchanged from FY 2026-26 except for the following two changes:
   - Change the salary range for the Municipal Court Clerk from 5 to 6.
   - Add the Job Title Assistant City Manager/Fire Chief with a salary range of 27 and the *attached* job description.
2) The City Council approves providing budgeted funds for merit increases for all employees in an amount equal to 3.5% of the total current salary figure.
3) The City Council approves the City Headcount as follows: 97 full-time employees and 2.25 full-time equivalent part-time positions.

ATTACHMENTS:

- In-house salary survey
- FY 2026-2027 Salary Structure
- Job Description for Assistant City Manager/Fire Chief

FY 2026-2027 IN-HOUSE SALARY SURVEY

Port Lavaca - 11,557 (Calhoun County Seat)	120 DAYS	180 DAYS
Calhoun County	90 DAYS	
Bay City - 18061	90 DAYS	120 DAYS
Rockport - 10815	180 DAYS*	*FY 2025-26 Budget was appox. 162 days
Edna - 6,108	73 DAYS	
Sinton - 5,504	90 DAYS	
Ingleside - 10,488	90 DAYS	
Victoria - 67,000	90 DAYS	
El Campo - 12,350	90 DAYS	
Beeville - 14,200	90 DAYS	
Wharton - 8627	90 DAYS	
Freeport - 12,184	90 DAYS	120 DAYS
Angleton - 19429 (Brazoria County Seat)	90 DAYS	
Aransas Pass	146 DAYS	
Port Neches	no formal policy	

	Data collected June - August 2026		Min	Mid	Max	2025 Survey mid-pooint	
OK	**City Manager - PORT LAVACA**	32	$ 141,587.00	$ 166,365.00	$ 191,142.00		
	City Manager - Angleton		$ 125,475.57	$ 163,118.24	$ 200,760.90		
	City Manager - Bay City		$ 164,705.00	$ 193,771.00	$ 222,836.00		
	City Manager - Beeville			$ 144,229.00	$ 168,267.00		
	City Manager - Edna			$ 101,314.00			
	City Manager - El Campo			$ 171,595.00			
	City Manager - Freeport		$ 144,072.00	$ 176,849.00	$ 209,625.00		
	City Manager - Rockport						
	City Manager - Sinton		$ 181,729.00	$ 181,729.00	$ 181,729.00		
	City Manager - Victoria		$ 167,841.00	$ 203,443.00	$ 239,046.00		
	City Manager - Wharton		$ 152,250.02				
●	AVG NIC Port Lavaca	32	*$ 141,955.13*	*$ 167,006.03*	*$ 192,056.93*	*$168,825*	*32*
OK	Fire Chief	26	$ 105,654.00	$ 124,144.00	$ 142,633.00		
	Emergency Manager - Angleton						
	Fire Chief - Athens, TX - County Seat-Pop 12,857		$ 107,918.72	$ 124,106.99	$ 140,295.26		
	Fire Chief/EMS - Freeport		$ 103,190.00	$ 126,666.00	$ 150,141.00		
	Fire Chief - Port Neches (by Beaumont) - pop 13,768		$ 134,700.80	$ 134,700.80	$ 170,435.20		
	Fire Chief - Snyder, TX - County Seat-Pop 10,851						
	Fire Chief - Victoria		$ 119,281.00	$ 144,583.00	$ 169,885.00		
●	AVG NIC Port Lavaca	*28*	*$ 112,637.07*	*$ 132,514.20*	*$ 152,391.33*	*$123,492*	*26*
OK	Police Chief	26	$ 105,654.00	$ 124,144.00	$ 142,633.00		
	Police Chief - Bay City		$ 101,115.00	$ 118,958.00	$ 136,802.00		
	Police Chief - Beeville			$ 105,361.00	$ 122,922.00		
	Police Chief - Edna			$ 80,000.00			
	Police Chief - El Campo		$ 87,381.00	$ 104,354.00			
	Police Chief - Freeport		$ 100,602.00	$ 123,489.00	$ 146,376.00		
	Police Chief - Ingleside			$ 123,454.40			
	Police Chief - Rockport						
	Police Chief - Sinton		$ 116,761.00	$ 116,761.00	$ 116,761.00		
	Police Chief - Victoria		$ 119,281.00	$ 144,583.00	$ 169,885.00		
	Police Chief - Wharton			$ 114,025.60			
●	AVG NIC Port Lavaca	*24*	*$ 97,370.90*	*$ 114,554.00*	*$ 131,737.10*	*$110,776*	*23*

FY 2026-2027 IN-HOUSE SALARY SURVEY

	Data collected June - August 2026		Min	Mid	Max	2025 Survey mid-pooint	
OK	Director of Development Services	24	$ 95,832.00	$ 112,602.00	$ 129,373.00		
	Director of Development Services - Angleton		$ 98,744.97	$ 128,368.46	$ 157,991.95		
	Director of Dev Services - Beeville			$ 79,692.00	$ 92,974.00		
	Director of Development Services - Edna			$ 50,000.00			
	Director of Planning - El Campo		$ 76,606.00	$ 91,458.00			
	Director of Building/Planning - Ingleside			$ 116,771.20			
	Director of Development Services - Vict		$ 108,192.00	$ 131,141.00	$ 154,091.00		
	Director of Development Services- Wharton			$ 76,752.00			
●	AVG NIC Port Lavaca	*21*	*$ 81,865.04*	*$ 96,311.81*	*$ 110,758.58*	*$99,750*	*21*
OK	Director of Finance	24	$ 95,832.00	$ 112,602.00	$ 129,373.00		
	Director of Finance - Angleton		$ 98,744.97	$ 128,368.46	$ 157,991.95		
	Director of Finance - Beeville			$ 123,273.00	$ 143,818.00		
	Director of Finance - Edna			$ 57,990.00			
	Director of Finance - El Campo		$ 81,973.00	$ 97,864.00			
	Director of Finance - Freeport		$ 96,255.00	$ 118,153.00	$ 140,051.00		
	Director of Finance - Ingleside			$ 132,454.40			
	Director of Finance - Rockport						
	Director of Finance - Vict		$ 119,281.00	$ 144,583.00	$ 169,885.00		
	Director of Finance - Sinton		$ 75,850.00	$ 75,850.00	$ 75,850.00		
	Director of Finance - Wharton			$ 95,368.00			
●	AVG NIC Port Lavaca		*$ 91,979.81*	*$ 108,211.54*	*$ 124,443.27*	*$113,851*	*24*
OK	Director of Public Works	24	$ 95,832.00	$ 112,602.00	$ 129,373.00		
	Director of Public Works - Bay City		$ 101,115.00	$ 118,958.00	$ 136,802.00		
	Director of Public Works - Rockport						
	Director of Public Works - Edna			$ 84,025.00			
	Director of Public Works - Vict		$ 119,281.00	$ 144,583.00	$ 169,885.00		
	Director of Public Works - Ingleside (Water Svs)			$ 132,454.40			
	Director of Public Works - Sinton		$ 104,562.00	$ 104,562.00	$ 104,562.00		
	Director of Public Works - El Campo		$ 81,973.00	$ 97,864.00			
	Director of Utilties- El Campo		$ 81,973.00	$ 97,864.00			
	Director of Public Works - Beeville			$ 90,052.00	$ 105,061.00		
	Public Works Director - Wharton			$ 66,892.80			
	Public Works Director - Freeport		$ 93,150.00	$ 114,342.00	$ 135,533.00		
	Public Works Director - Angleton		$ 98,744.97	$ 128,368.46	$ 157,991.95		
●	AVG NIC Port Lavaca		*$ 91,179.16*	*$ 107,269.61*	*$ 123,360.05*	*$110,310*	*24*
OK	City Secretary	19	$ 75,087.00	$ 88,227.00	$ 101,367.00		
	City Secretary/Court Manager - Angleton		$ 98,744.97	$ 128,368.46	$ 157,991.95		
	City Secretary - Bay City		$ 83,187.00	$ 97,867.00	$ 112,547.00		
	City Secretary - Beeville			$ 123,273.00	$ 143,818.00		
	City Secretary - Edna			$ 60,089.00			
	City Secretary - El Campo		$ 54,621.00	$ 65,229.00			
	City Secretary - Freeport		$ 64,481.00	$ 79,150.00	$ 93,819.00		
	City Secretary - Ingleside			$ 96,512.00			
	City Secretary - Rockport						
	City Secretary - Sinton		$ 50,000.00	$ 50,000.00	$ 50,000.00		
	City Secretary - Victoria		$ 73,228.00	$ 88,762.00	$ 104,295.00		
	City Secretary - Wharton			$ 114,608.00			
●	Avg NIC Port Lavaca	19	*$ 76,827.97*	*$ 90,385.85*	*$ 103,943.72*	*$87,648*	*19*

FY 2026-2027 IN-HOUSE SALARY SURVEY

	Data collected June - August 2026		Min	Mid	Max	2025 Survey mid-pooint	
OK	Police Lieutenant	18	$ 71,511.00	$ 84,025.00	$ 96,540.00		
	Patrol Lieutenant - Beeville			$ 75,617.00	$ 88,220.00		
	Patrol Lieutenant - Edna			$ 65,343.20			
	Patrol Lietenant-Rockport						
	Patrol Lieutenant - Wharton			$ 86,361.60			
●	AVG NIC Port Lavaca	*16*	*$ 64,407.84*	*$ 75,773.93*	*$ 87,140.02*	*$85,772*	*18*
OK	Utilties Supt	17	$ 68,106.00	$ 80,024.00	$ 91,943.00		
	Utilities Supt - Beeville			$ 79,692.00	$ 92,974.00		
	Utilities Supt - Edna			$ 54,240.00			
	Water Supt - Wharton			$ 68,432.00			
●	Avg NIC Port Lavaca	*14*	*$ 57,336.47*	*$ 67,454.67*	*$ 77,572.87*	*$80,971*	*17*
OK	Streets Supt	17	$ 68,106.00	$ 80,024.00	$ 91,943.00		
	Streets Supt - Beeville			$ 62,411.00	$ 72,813.00		
	Streets Supt - Edna			$ 65,580.00			
	Streets Supt - Rockport						
●	Avg NIC Port Lavaca	*13*	*$ 54,396.18*	*$ 63,995.50*	*$ 73,594.83*	*$80,541*	*17*
OK	Parks Supt	17	$ 68,106.00	$ 80,024.00	$ 91,943.00		
	Parks Supt - Rockport						
	Parks Supt - Beeville			$ 79,692.00	$ 92,974.00		
	Parks Supt - Edna			$ 43,264.00			
	Parks Supt - Wharton			$ 68,432.00			
	Parks Supt - Angleton		$ 63,764.33	$ 79,705.42	$ 95,646.09		
●	Avg NIC Port Lavaca	*17*	*$ 57,607.35*	*$ 67,773.36*	*$ 77,939.36*	*$72,571*	*15*
OK	Patrol Sergent	16	$ 64,863.00	$ 76,214.00	$ 87,564.00		
	Patrol Sergent - Beeville			$ 69,606.00	$ 81,207.00		
	Patrol Sergent - Edna			$ 60,000.00			
	Patrol Sergent - Ingleside			$ 77,355.20			
	Patrol Sergent - Wharton			$ 74,458.80			
●	Avg NIC Port Lavaca	*14*	*$ 59,801.75*	*$ 70,355.00*	*$ 80,908.25*	*$76,883*	*16*
OK	Detective Sergent	16	$ 64,863.00	$ 76,214.00	$ 87,564.00		
	Detective Sergeant - Calhoun County						
	Detective Sergent - Edna			$ 64,589.29			
	Police Detective - Ingleside			$ 72,633.60			
	Detective Sergent - Wharton			$ 76,739.50			
●	Avg NIC Port Lavaca	*14*	*$ 60,622.68*	*$ 71,320.80*	*$ 82,018.92*	*$76,035*	*16*
OK	Patrol Officer	13	$ 56,031.00	$ 65,836.00	$ 75,641.00		
	Police Officer - Angleton						
	Police Officer-Bay City		$ 62,076.00	$ 73,030.00	$ 83,985.00		
	Patrol Officer - Beeville			$ 56,385.00	$ 65,782.00		
	Patrol Officer - Edna			$ 59,155.20			
	Police Officer - El Campo		$ 62,419.00	$ 74,540.00			
	Police Officer - Freeport		$ 56,557.00	$ 68,497.00	$ 80,437.00		
	Patrol Officer 1 - Ingleside			$ 60,132.80			
	Police Officer - Sinton		$ 46,405.00	$ 46,405.00	$ 46,405.00		
	Police Officer - Victoria		$ 50,970.00	$ 58,615.50	$ 68,500.00		
	Patrol Officer- Wharton			$ 63,345.88			
●	Avg NIC Port Lavaca	*12*	*$ 52,898.94*	*$ 62,234.04*	*$ 71,569.15*	*$64,396*	*13*
OK	Firefigher/Engineer	12	$ 53,363.00	$ 62,701.00	$ 72,039.00		
	Firefigher - Angleton		$ 49,396.25	$ 58,829.29	$ 68,262.33		
	Firefigher - Freeport		$ 55,000.00	$ 67,513.00	$ 80,025.00		
	Firefighter - Victoria		$ 50,412.00	$ 55,453.20	$ 62,000.00		
●	Avg NIC Port Lavaca	*11*	*$ 51,508.72*	*$ 60,598.50*	*$ 69,688.27*	*$59,673*	*11*

FY 2026-2027 IN-HOUSE SALARY SURVEY

	Data collected June - August 2026		Min	Mid	Max	2025 Survey mid-pooint	
OK	Accountant	12	$ 53,363.00	$ 62,701.00	$ 72,039.00		
	Accountant - Beeville			$ 62,411.00	$ 72,813.00		
	Accounting/Billing Specialist - El Campo		$ 51,043.00	$ 60,944.00			
	Accounting/Billing Specialist - Sinton		$ 46,966.00	$ 46,966.00	$ 46,966.00		
	Accounting/Billing Specialist - Victoria		$ 63,257.00	$ 76,676.00	$ 90,094.00		
	Accountant - Wharton			$ 45,136.00			
●	*Avg NIC Port Lavaca*	*11*	*$ 49,662.61*	*$ 58,426.60*	*$ 67,190.59*	*$66,732*	*13*
** ✓	Assistant City Secretary	11	$ 50,822.00	$ 59,715.00	$ 68,609.00		
	Assistant City Secretary - Angleton		$ 54,819.25	$ 68,524.06	$ 82,228.87		
	Assistant City Secretary - Beeville			$ 55,231.00	$ 65,436.00		
	Assistant City Secretary - Ingleside			$ 87,734.40			
	Assistant City Secretary - Rockport						
●	*Avg NIC Port Lavaca*	*14*	*$ 59,922.01*	*$ 70,496.49*	*$ 81,070.96*	*$60,104*	*11*
OK	Office Manager	10	$ 48,401.00	$ 56,872.00	$ 65,342.00		
	Chief Sec/Dispatcher Supervisor - Angleton						
	Office Manager - Beeville			$ 48,877.00	$ 57,023.00		
	Administrative Coordinator (PD)						
●	*Avg NIC Port Lavaca*	*7*	*$ 41,545.45*	*$ 48,877.00*	*$ 56,208.55*	*$55,127*	*9*
OK*	Executive Asst to CM/HR	10	$ 48,401.00	$ 56,872.00	$ 65,342.00		
	HR Coordinator- Angleton		$ 54,819.25	$ 68,524.06	$ 82,228.87		
	HR - Beeville			$ 79,692.00	$ 92,974.00		
	HR - Wharton			$ 53,331.20			
●	*Avg NIC Port Lavaca*	*13*	*$ 57,105.06*	*$ 67,182.42*	*$ 77,259.78*	*$56,729*	*10*
OK	Parks Crew Leader	9	$ 46,097.00	$ 54,164.00	$ 62,230.00		
	Parks Crew Leader - Angleton						
	Parks Crew Leader - Beeville			$ 48,877.00	$ 57,023.00		
	Parks Crew Leader-Rockport						
●	*Avg NIC Port Lavaca*	*7*	*$ 41,545.45*	*$ 48,877.00*	*$ 56,208.55*	*$49,272*	*7*
OK	Streets Crew Leader	9	$ 46,097.00	$ 54,164.00	$ 62,230.00		
	Parks Crew Leader - Angleton						
	Streets Crew Leader - Beeville			$ 48,877.00	$ 57,023.00		
	Streets Crew Leader - Edna			$ 38,969.83			
	Streets Crew Leader-Rockport						
	Streets Crew Leader - Wharton			$ 45,510.00			
●	*Avg NIC Port Lavaca*	*5*	*$ 37,784.44*	*$ 44,452.28*	*$ 51,120.12*	*$52,712*	*8*
OK	Utilities Crew Leader	9	$ 46,097.00	$ 54,164.00	$ 62,230.00		
	WW Plant Operator II - Angleton						
	Utilities Crew Leader - Beeville			$ 48,877.00	$ 57,023.00		
	Utilities Crew Leader - Edna			$ 45,890.21			
	Utilities Production Supervisor-Rockport						
	Utilities Crew Leader - Wharton			$ 44,179.20			
●	*Avg NIC Port Lavaca*	*6*	*$ 39,368.15*	*$ 46,315.47*	*$ 53,262.79*	*$52,438*	*8*
OK	Code Enforcement Officer	8	$ 43,902.00	$ 51,584.00	$ 59,267.00		
	Code Enforcement Officer - Angleton						
	Code Enforcement Officer - Bay City						
	Code Enforcement Officer - Beeville			$ 48,877.00	$ 57,023.00		
	Code Enforcement Officer - Calhoun County						
	Code Enforcement Officer - Edna			$ 45,462.00			
	Code Enforcement Officer - Rockport						
	Code Enforcement Officer - Wharton			$ 43,035.20			
●	*Avg NIC Port Lavaca*	*6*	*$ 38,922.69*	*$ 45,791.40*	*$ 52,660.11*	*$51,536*	*8*

FY 2026-2027 IN-HOUSE SALARY SURVEY

	Data collected June - August 2026		Min	Mid	Max	2025 Survey mid-pooint	
** ✓	Police Records Specialist	6	$ 39,820.00	$ 46,788.00	$ 53,757.00		
	Records Clerk/Dispatcher - Beeville			$ 48,877.00	$ 57,023.00		
	Records Clerk-Rockport						
	Records Clerk - Wharton			$ 53,768.00			
●	Avg NIC Port Lavaca	*9*	*$ 45,702.80*	*$ 53,768.00*	*$ 61,833.20*	*$45,048*	*5*
OK	Development Services Technician (Permits)	6	$ 39,820.00	$ 46,788.00	$ 53,757.00		
	Permit Technician - Bay City		$ 40,014.00	$ 47,076.00	$ 54,137.00		
	Permits Clerk - Beeville			$ 43,254.00	$ 50,463.00		
	Permits Clerk - El Campo		$ 37,440.00	$ 44,720.00			
	Permits Clerk - Wharton			$ 38,625.60			
●	Avg NIC Port Lavaca	*5*	*$ 36,906.07*	*$ 43,418.90*	*$ 49,931.74*	*$45,115*	*5*
OK	Accounts Payable Specialist	6	$ 39,820.00	$ 46,788.00	$ 53,757.00		
	Accounting Clerk - Beeville			$ 48,877.00	$ 57,023.00		
	Calhoun County						
	Accounting Clerk - Edna			$ 40,620.00			
	Accounting Technican-Rockport						
	Accounting Clerk-Wharton			$ 40,352.00			
●	Avg NIC Port Lavaca	*5*	*$ 36,790.55*	*$ 43,283.00*	*$ 49,775.45*	*$47,305*	*6*
** ✓	Municipal Court Clerk	5	$ 37,924.00	$ 44,560.00	$ 51,197.00		
	Court Technician - Angleton		$ 32,301.36	$ 38,761.63	$ 44,188.26		
	Municipal Court Clerk - Bay City		$ 38,109.00	$ 44,834.00	$ 51,559.00		
	Municipal Court Clerk - Beeville			$ 70,524.00	$ 82,278.00		
	Municipal Court Clerk - Calhoun County						
	Municipal Court Clerk - Edna			$ 39,970.00			
	Municipal Court Clerk - El Campo		$ 45,240.00	$ 53,997.00			
	Municipal Court Clerk - Freeport		$ 31,345.00	$ 38,476.00	$ 45,607.00		
	Municipal Court Clerk - Rockport						
	Court Clerk - Sinton		$ 47,902.00	$ 47,902.00	$ 47,902.00		
	Municipal Court Clerk - Ingleside						
	Court Clerk - Victoria		$ 31,949.00	$ 38,338.80	$ 50,168.00		
	Municipal Court Clerk - Wharton			$ 46,800.00			
●	Avg NIC Port Lavaca	*6*	$ 39,629.21	*$ 46,622.60*	$ 53,615.99	*$43,011*	*4*
OK	Animal Control Officer	5	$ 37,924.00	$ 44,560.00	$ 51,197.00		
	Animal Service Officer - Angleton						
	Animal Control Officer - Beeville			$ 43,254.00	$ 50,463.00		
	Animal Control Officer - Edna			$ 42,000.00			
	Animal Control Officer - Wharton			$ 49,857.00			
●	Avg NIC Port Lavaca	*5*	$ 38,281.45	*$ 45,037.00*	$ 51,792.55	*$44,617*	*5*
OK	UB Customer Service Representative	5	$ 37,924.00	$ 44,560.00	$ 51,197.00		
	UB Customer Service Rep - Bay City						
	UB Customer Service Rep - Wharton		$ 32,510.40	$ 37,554.00			
	UB Customer Service Rep - Beeville			$ 43,254.00	$ 50,463.00		
	UB Customer Service Representative- Edna			$ 44,800.00			
	UB Technician - Rockport						
●	Avg NIC Port Lavaca	*4*	*$ 35,588.93*	*$ 41,869.33*	*$ 48,149.73*	*$41,397*	*4*

FY 2026-2027 IN-HOUSE SALARY SURVEY

	Data collected June - August 2026			Min		Mid		Max	2025 Survey mid-pooint	
OK	Street Maintenance worker	4	$	36,118.00	$	42,439.00	$	48,759.00		
	Maintenance Tech-PW - Angleton									
	Street Maintenance worker - Bay City									
	Streets Maintenance Worker - Beeville				$	38,278.00	$	44,657.00		
	Streets Maintenance Worker - Edna				$	30,650.67				
	Street Maintenance worker - Rockport									
	Streets Maintenance Worker - Wharton				$	39,998.40				
●	Avg NIC Port Lavaca	*1*	*$*	*30,862.67*	*$*	*36,309.02*	*$*	*41,755.38*	*$40,831*	*3*
OK	Utility Maintenance Worker	4	$	36,118.00	$	42,439.00	$	48,759.00		
	Maintenance Tech-PW - Angleton									
	Utilities Maintenance worker - Bay City		$	44,116.00	$	51,901.00	$	59,686.00		
	Utility Maintenance Worker - Beeville				$	38,278.00	$	44,657.00		
	Utilities Maintenance Worker - Edna				$	41,595.77				
	Utility Maint. Worker - El Campo		$	39,520.00	$	47,174.00				
	Utilities Maintenance Worker - Sinton		$	28,122.00	$	28,122.00	$	28,122.00		
	Utilities Maintenance Worker - Victoria		$	27,040.00	$	32,448.00	$	47,779.00		
	Utilities Maintenance Worker - Wharton				$	36,483.00				
●	Avg NIC Port Lavaca	*3*	*$*	*33,514.50*	*$*	*39,428.82*	*$*	*45,343.15*	*$42,186*	*4*

Table 3: City of Port Lavaca Proposed Salary Schedule 2026-2027

Salary Range	Mimimum	Midpoint	Maximum
1	$ 31,200	$ 36,660	$ 42,120
2	$ 32,760	$ 38,493	$ 44,226
3	$ 34,398	$ 40,418	$ 46,437
4	$ 36,118	$ 42,439	$ 48,759
5	$ 37,924	$ 44,560	$ 51,197
6	$ 39,820	$ 46,788	$ 53,757
7	$ 41,811	$ 49,128	$ 56,445
8	$ 43,902	$ 51,584	$ 59,267
9	$ 46,097	$ 54,164	$ 62,230
10	$ 48,401	$ 56,872	$ 65,342
11	$ 50,822	$ 59,715	$ 68,609
12	$ 53,363	$ 62,701	$ 72,039
13	$ 56,031	$ 65,836	$ 75,641
14	$ 58,832	$ 69,128	$ 79,424
15	$ 61,774	$ 72,584	$ 83,395
16	$ 64,863	$ 76,214	$ 87,564
17	$ 68,106	$ 80,024	$ 91,943
18	$ 71,511	$ 84,025	$ 96,540
19	$ 75,087	$ 88,227	$ 101,367
20	$ 78,841	$ 92,638	$ 106,435

Range Width
35%

Salary Range	Mimimum	Midpoint	Maximum
21	$ 82,783	$ 97,270	$ 111,757
22	$ 86,922	$102,133	$ 117,345
23	$ 91,268	$107,240	$ 123,212
24	$ 95,832	$112,602	$ 129,373
25	$ 100,623	$118,232	$ 135,841
26	$ 105,654	$124,144	$ 142,633
27	$ 110,937	$130,351	$ 149,765
28	$ 116,484	$136,869	$ 157,253
29	$ 122,308	$143,712	$ 165,116
30	$ 128,423	$150,898	$ 173,372
31	$ 134,845	$158,442	$ 182,040
32	$ 141,587	$166,365	$ 191,142
33	$ 148,666	$174,683	$ 200,699
34	$ 156,099	$183,417	$ 210,734
35	$ 163,904	$192,588	$ 221,271
36	$ 172,100	$202,217	$ 232,335
37	$ 180,705	$212,328	$ 243,951
38	$ 189,740	$222,944	$ 256,149
39	$ 199,227	$234,092	$ 268,956
40	$ 209,188	$245,796	$ 282,404

Mid-to-Mid
5%

Table 4: City of Port Lavaca Proposed Salary Schedule and Pay Range – Job Series Order 2026-2027

Current Job Title			-- Recommended --			
			Salary Range	Minimum	Midpoint	Maximum
City Administration Series						
Animal Control						
Lead Animal Control Officer			8	$43,902	$51,584	$59,267
Animal Control Officer			5	$37,924	$44,560	$51,197
City Manager's Office						
City Manager			32	$141,587	$166,365	$191,142
Assistant City Manager's Office						
Assistant City Manager/Fire Chief			27	$110,937	130,351	149,765
Executive Assistant/HR Coordinator			10	$48,401	$56,872	$65,342
City Secretary and Municipal Court						
City Secretary/Court Administrator			19	$75,087	$88,227	$101,367
Assistant City Secretary			11	$50,822	$59,715	$68,609
Senior Municipal Court Clerk			7	$41,811	$49,128	$56,445
Municipal Court Clerk			6	$39,820	$46,788	$53,757
Convention and Visitor's Bureau						
Bauer Center Maintenance Worker			4	$36,118	$42,439	$48,759
Development Services						
Director of Development Services			24	$95,832	$112,602	$129,373
Code Enforcement Officer			8	$43,902	$51,584	$59,267
Development Services Technician			6	$39,820	$46,788	$53,757
Office Assistant			2	$32,760	$38,493	$44,226
Facilities Maintenance						
Janitor			2	$32,760	$38,493	$44,226
Finance						
Director of Finance			24	$95,832	$112,602	$129,373
Capital Projects and Grants Coordinator			15	$61,774	$72,584	$83,395
Senior Accountant			15	$61,774	$72,584	$83,395
Accountant			12	$53,363	$62,701	$72,039
Accounts Payable Specialist			6	$39,820	$46,788	$53,757
Parks						
Parks Superintendent			17	$68,106	$80,024	$91,943
Parks Crew Leader			9	$46,097	$54,164	$62,230
Parks Maintenance Worker			4	$36,118	$42,439	$48,759
Light House Beach Attendant			4	$36,118	$42,439	$48,759
Parks - Harbor						
Harbor Master			17	$68,106	$80,024	$91,943
Administrative Assistant			6	$39,820	$46,788	$53,757

Public Safety Series

Fire				
Fire Chief	26	$105,654	$124,144	$142,633
Fire Captain	18	$71,511	$84,025	$96,540
Fire Lieutenant	15	$61,774	$72,584	$83,395
Firefighter/Engineer	12	$53,363	$62,701	$72,039
Police				
Police Chief	26	$105,654	$124,144	$142,633
Police Lieutenant	18	$71,511	$84,025	$96,540
Patrol Lieutenant	18	$71,511	$84,025	$96,540
Detective-Sergeant	16	$64,863	$76,214	$87,564
Mental Health Sergeant	16	$64,863	$76,214	$87,564
Patrol Sergeant	16	$64,863	$76,214	$87,564
Police Corporal	14	$58,832	$69,128	$79,424
Patrol Officer	13	$56,031	$65,836	$75,641
Police Cadet	6	$39,820	$46,788	$53,757
Police Support				
Office Manager	10	$48,401	$56,872	$65,342
Police Records Specialist	6	$39,820	$46,788	$53,757

Public Works Series

Public Works				
Director of Public Works	24	$95,832	$112,602	$129,373
Office Manager	10	$48,401	$56,872	$65,342
Streets				
Streets Superintendent	17	$68,106	$80,024	$91,943
Streets Crew Leader	9	$46,097	$54,164	$62,230
Senior Streets Maintenance Worker	7	$41,811	$49,128	$56,445
Street Maintenance Worker	4	$36,118	$42,439	$48,759
Utilities				
Utilities Superintendent	17	$68,106	$80,024	$91,943
Utility Crew Leader	9	$46,097	$54,164	$62,230
Senior Utilities Maintenance Worker	7	$41,811	$49,128	$56,445
Water Quality Specialist	6	$39,820	$46,788	$53,757
Utility Maintenance Worker	4	$36,118	$42,439	$48,759
Utility Billing				
Utility Billing Supervisor	11	$50,822	$59,715	$68,609
Senior Customer Service Representative	7	$41,811	$49,128	$56,445
Customer Service Representative	5	$37,924	$44,560	$51,197
Meter Technician	6	$39,820	$46,788	$53,757
Wastewater Treatment Plant				
Chief Wastewater Treatment Plant Operator	14	$58,832	$69,128	$79,424
Lift Station Operator	8	$43,902	$51,584	$59,267
Wastewater Plant Operator	8	$43,902	$51,584	$59,267
Utilities Maintenance worker	4	$36,118	$42,439	$48,759

Table 5: City of Port Lavaca Proposed Salary Schedule and Pay Range – High to Low Order 2026-2027

Current Job Title			-- Recommended --			
			Salary Range	Minimum	Midpoint	Maximum
City Manager			32	$141,587	$166,365	$191,142
Assistant City Manager/Fire Chief			27	$110,937	$130,351	$149,765
Police Chief			26	$105,654	$124,144	$142,633
Director of Development Services			24	$95,832	$112,602	$129,373
Director of Finance			24	$95,832	$112,602	$129,373
Director of Public Works			24	$95,832	$112,602	$129,373
City Secretary/Court Adminstrator			19	$75,087	$88,227	$101,367
Fire Captain			18	$71,511	$84,025	$96,540
Police Lieutenant			18	$71,511	$84,025	$96,540
Harbor Master			17	$68,106	$80,024	$91,943
Parks Superintendent			17	$68,106	$80,024	$91,943
Streets Superintendent			17	$68,106	$80,024	$91,943
Utilities Superintendent			17	$68,106	$80,024	$91,943
Detective-Sergeant			16	$64,863	$76,214	$87,564
Mental Health Sergeant			16	$64,863	$76,214	$87,564
Patrol Sergeant			16	$64,863	$76,214	$87,564
Capital Projects and Grants Coordinator			15	$61,774	$72,584	$83,395
Fire Lieutenant			15	$61,774	$72,584	$83,395
Senior Accountant			15	$61,774	$72,584	$83,395
Chief Wastewater Treatment Plant Operator			14	$58,832	$69,128	$79,424
Police Corporal			14	$58,832	$69,128	$79,424
Police Officer			13	$56,031	$65,836	$75,641
Accountant			12	$53,363	$62,701	$72,039
Firefighter/Engineer			12	$53,363	$62,701	$72,039
Assistant City Secretary			11	$50,822	$59,715	$68,609
Utility Billing Supervisor			11	$50,822	$59,715	$68,609
Executive Assistant /Human Resources Coordinator			10	$48,401	$56,872	$65,342
Office Manager			10	$48,401	$56,872	$65,342
Parks Crew Leader			9	$46,097	$54,164	$62,230
Streets Crew Leader			9	$46,097	$54,164	$62,230
Utility Crew Leader			9	$46,097	$54,164	$62,230
Code Enforcement Officer			8	$43,902	$51,584	$59,267
Lead Animal Control Officer			8	$43,902	$51,584	$59,267
Lift Station Operator			8	$43,902	$51,584	$59,267
Wastewater Plant Operator			8	$43,902	$51,584	$59,267
Senior Customer Service Representative			7	$41,811	$49,128	$56,445

Senior Municipal Court Clerk	7	$41,811	$49,128	$56,445
Senior Streets Maintenance Worker	7	$41,811	$49,128	$56,445
Senior Utilities Maintenance Worker	7	$41,811	$49,128	$56,445
Accounts Payable Specialist	6	$39,820	$46,788	$53,757
Administrative Assistant	6	$39,820	$46,788	$53,757
Development Services Technician	6	$39,820	$46,788	$53,757
Meter Technician	6	$39,820	$46,788	$53,757
Police Cadet	6	$39,820	$46,788	$53,757
Police Records Specialist	6	$39,820	$46,788	$53,757
Water Quality Specialist	6	$39,820	$46,788	$53,757
Animal Control Officer	5	$37,924	$44,560	$51,197
Customer Service Representative	5	$37,924	$44,560	$51,197
Municipal Court Clerk	6	$39,820	$46,788	$53,757
Bauer Center Maintenance Worker	4	$36,118	$42,439	$48,759
Light House Beach Attendant	4	$36,118	$42,439	$48,759
Parks Maintenance Worker	4	$36,118	$42,439	$48,759
Street Maintenance Worker	4	$36,118	$42,439	$48,759
Utilities Maintenance Worker	4	$36,118	$42,439	$48,759
Janitor	2	$32,760	$38,493	$44,226
Office Assistant	2	$32,760	$38,493	$44,226

CITY OF
PORT LAVACA

PROUD TO BE
A Certified Scenic City

JOB TITLE: **Assistant City Manager / Fire Chief**
Pay Grade: **27**
DEPARTMENT: **Administration/Fire**
JOB CODE: **1401**

JOB DEFINITION:

The Assistant City Manager / Fire Chief is a senior executive management position responsible for assisting the City Manager in the overall administration and operation of the City of Port Lavaca. The position serves as a key member of the City's executive leadership team and provides direct administrative oversight to designated department heads and staff.

Under the direction of the City Manager, the Assistant City Manager directly supervises the **Director of Development Services, Public Works Director, Harbor Master, Chief of Police, and Human Resources Coordinator** and serves as the primary administrative point of contact between these positions and the City Manager.

The position also serves as the City's **Fire Chief** and Fire Marshal, and is responsible for the leadership, administration, readiness, and operation of the Port Lavaca Fire Department (PLFD).

The Assistant City Manager works closely with the City Manager to implement City Council policies and priorities, coordinate departmental activities, develop and administer the City's budget and capital improvement program, address organizational and personnel issues, and ensure effective and efficient delivery of municipal services.

ESSENTIAL FUNCTIONS:

Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties and responsibilities. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and duties performed by incumbents of this class. Essential duties and responsibilities may include, but are not limited to, the following:

- Assists the City Manager in the overall administration, management, and operation of the City and implementation of the City Council policies, goals, and priorities, exercising independent judgment within broad policy guidelines;
- Provides administrative oversight and executive-level supervision of the Director of Development Services, Public Works Director, Harbor Master, Chief of Police, and Human Resources Coordinator, on behalf of the City Manager, serving as the administrative liaison between assigned department heads and staff and the City Manager.
- Establishes expectations, monitors performance, provides guidance, and holds assigned department heads and staff accountable for departmental operations and performance.

- Conducts regular meetings with assigned department heads and the Human Resources Coordinator to review departmental activities, projects, staffing, budgets, personnel matters, and operational issues.
- Prepares performance reviews of assigned department heads and staff and addresses performance and personnel matters in accordance with City policies.
- Provides leadership, direction, and oversight to assigned departments; establishes expectations, monitors performance, and assists department heads in resolving operational and organizational issues.
- Coordinates activities among departments and promotes effective communication, accountability, and efficient use of City resources.
- Keeps the City Manager informed of significant departmental, personnel, financial, operational, and public safety matters.
- Assists with development and administration of the City's annual budget, capital improvement program, strategic initiatives, policies, and major projects.
- Reviews departmental budgets, projects, contracts, reports, agenda materials, and other matters as assigned by the City Manager.
- Serves as Acting City Manager in the absence of the City Manager or as otherwise designated by the City Manager.
- Oversees the consistent administration of personnel policies and practices by the HR Coordinator, including recruitment, employee relations, performance management, discipline, classification and compensation, benefits, training, and personnel records.
- Assists department heads with personnel matters and coordinates significant employee relations issues with the City Manager and legal counsel as appropriate.
- Assists with the development and revision of personnel policies, job descriptions, organizational structures, and compensation practices.
- Promotes compliance with applicable employment laws and City policies.
- Provides leadership, direction, and overall administration of the Port Lavaca Fire Department (PLFD); establishes public safety policies and procedures to meet City goals.
- Directs operations of the Port Lavaca Fire Department (PLFD) to protect the lives and property of the community through a comprehensive program of services, including public education, prevention, inspection, and control in areas of fire, rescue, hazardous materials, and disaster planning.
- Assures that PLFD staff are properly trained and equipped, are held accountable for duties and responsibilities assigned, and follow PLFD policies and procedures.
- Interprets and explains PLFD standards, complex variables, applicable federal and state rules and regulations, and policies and procedures.
- Manages and trains PLFD staff; assigns and reviews work, and evaluates assigned staff and operational programs; manages, coaches, mentors, and disciplines subordinate staff; meets regularly with PLFD staff to discuss and resolve priorities, special assignments, problems, quality standards, and technical issues.
- Evaluates and analyzes operational data and develops reports; reviews technical documents and identifies and corrects errors and inconsistencies; monitors budget and expenditures.
- Supports the relationship between the City and the general public by demonstrating courteous and cooperative behavior when interacting with clients, visitors, and City staff; maintains absolute confidentiality of work-related issues, client records, and City information; performs related duties as assigned or required.

KNOWLEDGE AND SKILLS REQUIRED:

Knowledge of:

- Municipal government administration, budgeting, personnel management, capital planning, and public service delivery; City of Port Lavaca policies and procedures.
- Strong leadership, supervisory, organizational, and decision-making skills.
- Duties, powers, authorities, and limitations of a municipal Fire Chief.
- Federal, state and local laws, codes, and regulations governing Municipal Government, and Fire safety codes.
- Modern Fire safety and emergency services management principles, and techniques and practices for effective, efficient, and cost-effective management of allocated resources.
- Current trends and strategies for deployment of personnel and equipment in emergency situations, and for general community protection.
- Principles and practices of modern fire suppression and prevention; procedures and equipment used in modern fire fighting and emergency medical response.
- Record keeping and file maintenance principles and procedures.
- Geography, roads, and landmarks of City and surrounding areas.

Skill in:

- Effectively supervise professional department heads and coordinate multiple municipal functions.
- Analyzing public safety issues, evaluating alternatives, and developing recommendations based on findings.
- Using initiative and independent judgment within established procedural guidelines, while assuring compliance with City goals and objectives.
- Assuming incident command responsibilities, and coordinating firefighting, rescue, and emergency medical services under complex emergency conditions.
- Recognizing the contents and occupancy of buildings and emergency incident scenes in order to apply appropriate firefighting, rescue, and emergency medical techniques.
- Establishing and maintaining cooperative working relationships with City employees, officials, and representatives from other local, state, and federal agencies.
- Managing staff, delegating tasks and authority, and coaching to improve staff performance.
- Assessing and prioritizing multiple tasks, projects, and demands.
- Using a personal computer and specialized software applications.
- Communicating effectively verbally and in writing and visual presentations.

MINIMUM QUALIFICATIONS:

Municipal executive or senior management experience; Associate degree in Fire Protection, and Bachelor's Degree in Public Safety, Business or Public Administration; AND seven years management experience in Fire Department operations; OR an equivalent combination of education, training and experience. Must maintain a level of physical fitness to meet Department standards.

CERTIFICATIONS, LICENSES, REGISTRATION:

- State of Texas driver's license is required
- Certification for Advanced Firefighter from Texas Commission on Fire Protection (TCFP) is required.
- Depending on the needs of the City, additional licenses and certifications may be required, including Inspector and Instructor certifications.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

Work is performed in a standard office environment, with occasional on-scene response to emergency situations.

COMMUNICATION

SUBJECT: Consider amendments to the City of Port Lavaca Human Resources and Workplace Policies. Presenter is Brittney Hogan

---

INFORMATION:

CITY OF PORT LAVACA

CITY COUNCIL MEETING: SEPTEMBER 14, 2026 **AGENDA ITEM _____**

DATE: AUGUST 31, 2026

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: BRITTNEY HOGAN, FINANCE DIRECTOR

SUBJECT: CONSIDER AMENDMENTS TO EMPLOYEE PERSONNEL HANDBOOK

BACKGROUND:

Topic: Chapter 2.07 Nepotism Policy

The City's current policy prohibits employees who are related from occupying positions within the same department. The policy also prohibits an employee from working directly for or supervising a relative and provides safeguards against conflicts of interest involving employment decisions.

The need to review this provision recently arose within the Police Department, where two brothers are interested in serving as police officers. Under the City's current policy, both individuals could not be employed within the Police Department solely because they are related, regardless of whether a supervisory relationship exists between them.

Staff believes the current restriction may be broader than necessary to accomplish the intent of the policy. In departments such as the Police Department, multiple employees may hold the same or similar classifications while operating under an established chain of command. The fact that two employees are related does not necessarily create a conflict of interest when neither employee supervises or exercises employment-related authority over the other.

Under the proposed policy, related employees would be prohibited from having authority or influence over one another in matters including:

- Hiring or promotion;
- Performance evaluations;
- Compensation or pay decisions;
- Discipline or termination;
- Scheduling and leave approval; and
- Other employment decisions affecting the related employee.

The proposed amendment provides the City greater flexibility in recruiting and retaining qualified employees while maintaining appropriate safeguards against nepotism, favoritism, and conflicts of interest.

Allowing relatives to work within the same department does not, by itself, create a supervisory conflict when the employees have separate responsibilities and neither employee has authority or influence over the other's employment.

The proposed change would therefore remove an unnecessary departmental restriction while maintaining the primary intent of the City's nepotism policy: ensuring that employment decisions are made objectively and without improper influence.

RECOMMENDATION:

Staff recommends that the Council approve the amendment to the policy.

2.07 Nepotism

The employment of relatives in an organization may cause serious conflicts and problems with favoritism and employee morale. ~~Employees who are related will not occupy a position in the samedepartment as a relative, work directly for, or supervise a relative.~~ The City permits relatives to be employed within the same department provided that neither employee directly or indirectly supervises the other or has authority or influence over the other employee's terms or conditions of employment.

Related employees shall not be placed in positions where one employee has direct or indirect authority over the other regarding hiring, promotion, discipline, performance evaluations, compensation, scheduling, leave approval, termination, or other employment-related decisions.

The City reserves the right to take prompt action if an actual or potential conflict of interest arises concerning relatives who occupy positions at any level (higher or lower) in the same line of authority that may affect employment decisions. Such action may include reassignment, modification of duties or reporting relationships, transfer, or other measures necessary to eliminate the conflict.

The City will not hire anyone who is related to any member of the City Council or City Manager, either by blood or marriage.

For the purposes of this policy, a relative is defined by affinity (marriage) or consanguinity (bloodrelative) in the following degree of kinship:

Affinity: Mother-in-law, Father-in-law, Son-in-law, Daughter-in-law, Brother-in-law, Sister-in-law, husband, wife, Grandmother, Grandfather, Granddaughter, Grandson

Consanguinity: Mother, Father, Son, Daughter, Brother, Sister, Grandmother,Grandfather, Granddaughter, Grandson

DRAFT

COMMUNICATION

SUBJECT: Consider approval of the use of Court Security funds for the installation of a security door for the City Council Chambers/Courtroom. Presenter is Jody Weaver

---

INFORMATION:

CITY OF PORT LAVACA

CITY COUNCIL MEETING: SEPTEMBER 14, 2026 **AGENDA ITEM _____**

DATE: SEPTEMBER 10, 2026

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: BRITTNEY HOGAN, FINANCE DIRECTOR

SUBJECT: CONSIDER USE OF COURT SECURITY FUNDS FOR COURT SECURITY DOOR

Background

On October 24, 2024, the City Manager presented the findings of a Facilities Security Assessment prepared by Randy Harris of U.S. Court Security Concepts, LLC. The consensus of those in attendance was that a bullet resistant glass door should be installed to replace the solid wood door to provide enhanced security of the municipal court.

The Municipal Court/Council Chambers is regularly accessed by defendants, witnesses, court personnel, City employees, elected officials, and members of the public. The installation of the security door provides additional physical security measure and enhances the safety and security of Municipal Court operations.

This addition to the planned scope for the Phase IV City Hall Security upgrades was discussed with Council in a workshop and the consensus was to add it to the project. There was discussion at that time about utilizing Court Security Funds instead of General Fund dollars for this expense.

The door was included in the scope of the Phase IV City Hall Security Project. Lauger Company, the general contractor on the project, provided a breakdown showing a cost of $20,000 materials and labor for this bullet resistant security door. (*copy of email attached*)

Financial Implications

The City maintains a Municipal Court Security Fund for expenditures associated with providing security for the Municipal Court. There is currently a balance of $49,975.26 in this fund.

At this time, this fund is used to pay the certification pay for the bailiffs, which amounts to less than $1,200/year.

Staff is requesting authorization to utilize available Court Security Fund monies to cover the $20,000 cost of the Municipal Court security door and installation. Use of these restricted funds for the security improvement will also reduce the amount of General Fund resources needed for the project.

Recommendation

Staff recommends that the City Council approve the use of Municipal Court Security Fund monies in an amount of $20,000 to fund the cost of the security door purchased and installed at the Municipal Court/Council Chambers.

Jody Weaver

From: Derrick Smith
Sent: Thursday, September 10, 2026 11:51 AM
To: Jody Weaver
Cc: Brittney Hogan
Subject: Fw: Ballistic Cost

Below is the breakdown for the Phase 4 Ballistic security.

Thank you,

Derrick Smith
Director of Development Services
202 N Virginia St.
Port Lavaca, TX 77979
(361)552-9793 x235
Cell: 361-408-0193

From: Reid Schiffbauer <reid@laugerco.com>
Sent: Tuesday, July 28, 2026 2:03 PM
To: Derrick Smith <dsmith@portlavaca.gov>
Subject: Ballistic Cost

Derrick,

Please see a rough breakdown below as requested.

Council Door - $20,000.00
2 Transaction Windows - $22,000.00
Ballistic Wall Panels - $8,800.00

Total: $50,800.00. This would include material, labor, and hardware for these openings.

Lauger Companies, Inc.
www.laugercompaniesinc.com
Reid Schiffbauer
Project Manager
Phone: 361-576-0003
Mobile: 361-550-0566
36 Enterprise Drive
Victoria, TX 77905

COMMUNICATION

SUBJECT: Consider appointment of a representative to serve on the Golden Crescent Regional Planning Commission (GCRPC) Economic Development Advisory Committee.
Presenter is Jody Weaver

INFORMATION:

CITY OF PORT LAVACA

CITY COUNCIL REGULAR MEETING: SEPTEMBER 14, 2026 **AGENDA ITEM _____**

DATE: September 10, 2026

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JODY WEAVER, CITY MANAGER

SUBJECT: CONSIDER APPOINTMENT TO THE GCRPC REGIONAL ECONOMIC DEVELOPMENT ADVISORY COMMITTEE (REDAC)

BACKGROUND:

At the recent Golden Crescent Regional Planning Commission (GCRPC) Annual Board meeting, we became aware of the opportunity to appoint someone to represent the City of Port Lavaca on the GCRPC Regional Economic Development Advisory Committee (REDAC).

Attached is a list of the current members on this committee. As you can see, Jonas Titas of the VEDC is on the committee as the County's representative. Other representatives from the region include Economic Development Corporation Presidents, Mayors, City Managers, etc. There is a slot available specifically to represent the City of Port Lavaca.

The committee is required to meet at least twice annually, or as required to conduct necessary business. There is also a required annual meeting every September. Michael Ada, Executive Director of the GCRPC tells me that any member of the committee should expect to meet at least 4 times within a fiscal year.

I feel it is important that the City of Port Lavaca is specifically represented, in addition to Jonas Titus representing the County. If no one on Council would like to volunteer for this appointment, I would be willing.

Jody

Attachments:

- Current roster of the 2027 REDAC members
- REDAC Bylaws

FY 2027 Regional Economic Development Advisory Committee (REDAC) Members

Seat Description (Article III, Section 1.)	NAME	Term Start	Term End
Regional Principal Economic Interests - Golden Crescent Workforce Development Board	Henry Guajardo	9/1/2026	8/31/2028
Regional Principal Economic Interests - Victoria College	Dr. Jennifer Kent *[Pending]*	9/1/2026	8/31/2028
Regional Principal Economic Interests - Texas A&M Victoria	Dr. Christian E. Hardigree *[Pending]*	9/1/2026	8/31/2028
Private Sector - Amherst	Jennifer Rayburn *[Pending]*	9/1/2026	8/31/2028
Private Sector - Dow, Formosa, DETAR	*[Pending]*		
Counties - Calhoun	Jonas Titas	9/1/2026	8/31/2028
Counties - De Witt	Daryl Fowler	9/1/2025	8/31/2027
Counties - Jackson	Jill Sklar		
Counties - Lavaca	Keith Mudd		
Counties - Victoria	Raquel Garza	9/1/2026	8/31/2027
Counties - Gonzales			
Counties - Goliad			
Cities - City of Cuero	Maggie Cromeens	9/1/2025	8/31/2027
Cities - City of Yoakum	Genora Young	9/1/2025	8/31/2027
Cities - City of Edna	Gary Broz	9/1/2025	8/31/2027
Cities - City of Victoria	Russell Dempsey	9/1/2025	8/31/2027
Cities - City of Hallettsville	Chelsea Steffek	9/1/2025	8/31/2027
Cities - City of Ganado	Clinton Tegeler	9/1/2026	8/31/2028
Cities - Goliad	Robin Alaniz	9/1/2025	8/31/2027
Cities - Seadrift			
Cities - Nordheim			
Cities - Yorktown			
Cities - Port Lavaca			
Cities - Gonzales			
Cities - Nixon			
Cities - Smiley			
Cities - Waelder			
Cities - Point Comfort			
Cities - La Ward			
Cities - Moulton			
Cities - Shiner			

Regional Economic Development Advisory Committee (REDAC) Bylaw
As Amended and Approved on May 13, 2026.

Contents

ARTICLE I. ORGANIZATION 1
ARTICLE II. POLICY, PURPOSE, & DUTIES 2
ARTICLE III. REDAC MEMBERSHIP 3
ARTICLE IV. REDAC OFFICERS & STAFF SUPPORT 6
ARTICLE V. MEETINGS 8
ARTICLE VI. SUBCOMMITTEES 9
ARTICLE VII. CONFLICT OF INTEREST 9
ARTICLE VIII. PARLIAMENTARY AUTHORITY 10
ARTICLE IX. ADOPTION AND AMENDMENT OF BYLAWS 10

ARTICLE I. ORGANIZATION

SECTION 1. Formation. This committee was established and authorized as a standing committee of the Golden Crescent Regional Planning Commission (GCRPC) by the Board of Directors on April 27th, 1987.

1.1. This committee is named, and shall hereafter be referred to as, the "Regional Economic Development Advisory Committee" or "REDAC".

SECTION 2. Organization. The Golden Crescent Regional Planning Commission (GCRPC) is a voluntary association of local governments and special districts organized under Chapter 391 of Texas Local Government Code, recognized as a political subdivision of Texas and the Governor's state planning region XVII. The Economic Development Administration of the United States Department of Commerce designated GCRPC an Economic Development District (GCRPC-EDD) under section 403 of the Public Works and Economic Development Act of 1965, as amended, in 1996. The GCRPC General assembly is the policy body of the association. The GCRPC Board of Directors is the governing body of the association. The REDAC is a standing committee of the GCRPC Board of Directors.

2.1. On May 15, 2025, the Executive Committee of the GCRPC Board of Directors authorized the REDAC to serve as the Governing Body of the GCRPC-EDD.

2.2. All powers of the GCRPC-EDD, hereinafter referred to as the District, may be exercised by the REDAC as authorized and outlined in these bylaws. The REDAC may not exercise powers reserved to the GCRPC General Assembly or GCRPC Board of Directors. The GCRPC Board of Directors always retains the right to rescind or amend the REDAC's authority, the right to overrule REDAC actions, and the right to discharge the committee.

SECTION 3. Geographic Scope. The District's boundaries shall coincide with the boundaries of Texas' State Planning Region 17, which consists of the following Texas counties: Calhoun DeWitt, Goliad, Gonzales, Jackson, Lavaca and Victoria.

SECTION 4. Continuity of Governance. Under any circumstances where the REDAC is unable to fulfill its role or responsibilities, the GCRPC Board of Directors, or its Executive Committee, may serve and act as the governing body of the District after due notice has been communicated to all REDAC members and posted and published as required by law.

ARTICLE II. POLICY, PURPOSE, & DUTIES

SECTION 1. The declared policy of this committee is to actively support and assist the District's regional economic development program which aims to help create and sustain jobs; leverage existing regional assets; encourage innovation and entrepreneurship; and position the Golden Crescent region for economic growth and sustainability.

SECTION 2. This committee's purpose & duties are as follows:

- **a.** Serve as the governing body of the GCRPC-EDD and the Comprehensive Economic Development Strategy (CEDS) – Strategy Committee.
- **b.** Oversee the District's CEDS planning process.
- **c.** Develop, maintain, implement, and update the District's Comprehensive Economic Development Strategy (CEDS).
- **d.** Ensure the District's CEDS is realistic and responsive to the needs of the entire Golden Crescent region.
- **e.** Ensure updates and revisions to the CEDS occur at least every five years.

f. Lead the District in the coordination and implementation of economic development activities identified in the CEDS.
g. Maintain adequate support staff to perform its purpose and fulfill its responsibilities.
h. Report to the Board regarding the economic development efforts of local governments, local economic development organizations, non-profits, anchor institutions, and private industries.
i. Lead the coordination of public, private, and non-profit resources of the Golden Crescent for the promotion of regional economic development, resilience, and sustainability.
j. Lead the coordination of local economic development planning with public transportation planning, preparedness planning, recovery & resilience planning, community development programs, job training programs, and other programs/activities that may stimulate regional economic growth.
k. Promote economic growth throughout the District.
l. Provide a neutral forum for discussion and debate by professionals and private citizens on regional economic development issues.
m. Propose an annual budget and dues schedule to the Board of Directors for all annually assigned programs.
n. Perform such other duties as the Board of Directors may prescribe from time to time.

ARTICLE III. REDAC MEMBERSHIP

Per 13 CFR 304.2, membership must be broadly representative of the principal economic interests of the region, which may include the private sector, public officials, community leaders, representatives of workforce development boards, institutions of higher education, minority and labor groups, and private individuals.

SECTION 1. Composition. This committee shall consist of no less than twelve (12) or more than thirty-two (32) representatives, as fixed from time to time by resolution of the Golden Crescent Regional Planning Commission's (GCRPC) Board of Directors.

1.1. Local Governments. At least a simple majority of the REDAC shall be elected officials and/or employees of general-purpose units of local government appointed to represent such governments.
1.2. At a minimum, each county shall have one (1) general member seat for a total of seven (7) county representatives.

1.3. Each city may have one (1) general member seat for a total of nineteen (19) city representatives.

1.4. Private Sector Members. Two (2) general member seats shall be held by private sector representatives who are neither an elected official of a general-purpose unit of local government nor an employee of such government appointed to represent that government.

1.5. Regional Principal Economic Interests. Three (3) general member seats shall be held by individuals representing the following principal economic interest groups: workforce development and post-secondary education.

SECTION 2. Qualifications. Members must be residents of the Golden Crescent region also referred to as State Planning Region 17 or the District.

2.1. All members should be subject matter experts, have a general interest in the purpose of the committee, and be empowered to represent the interests of their respective jurisdictions, organizations, sectors, or industries.

SECTION 3. Nominations. Requests for nominations shall be distributed annually by May 31st.

3.1. **Nominators**. REDAC members shall be nominated as described in 3.2. through 3.5. of this section.

3.2. **Counties (7 Seats)**. Each GCRPC member County government may nominate one representative. Total REDAC membership representing County government will not exceed seven (7).

3.3. **Cities (18 Seats)**. Each GCRPC member City government may nominate one representative. Total REDAC membership representing City government will not exceed eighteen (18).

3.4. **Private Sector (2 Seats)**. Two (2) Private Sector representatives will by nominated by current REDAC membership.

3.5. **Regional Principal Economic Interests (3 Seats)**. Three (3) Regional Principal Economic Interests representatives will be nominated by current REDAC membership.

3.6 Approval and Appointment. Nominations received shall be used to generate a list of nominees presented for review and approval by the Board of Directors prior to each annual meeting of the General Assembly.

3.7. Appointment. Thereafter, the list of approved nominees shall be presented to the GCRPC General Assembly for appointment at its annual meeting.

SECTION 4. Term. Once appointed, committee members serve a two-year, staggered term, beginning September 1st, and ending August 31st, of the second fiscal -year thereafter.

4.1. Initial Year. On September 1, 2025, members for at least three (3) counties and one-half of represented cities, shall volunteer to serve one-year terms to initiate staggered two-year membership terms for counties and cities.

4.2. Any appointments made after September 1st will serve the duration of the current and subsequent year thereafter.

SECTION 5. Rights and Responsibilities.

5.1. Rights. Members are entitled to full participation in the proceedings of the committee as prescribed by the parliamentary authority adopted by the committee. All members have the right to place items on a regular meeting agenda by contacting REDAC support Staff at least ten (10) days in advance of the meeting date or by requesting the topic during a REDAC meeting for a subsequent agenda.

5.2. Attendance. Members shall attend no less than two (2) meetings a year, or four (4) meetings within their term.

5.3. Function. Members shall assist the GCRPC-EDD by fulfilling the purpose of this committee as stated in Article II, Section 2 of these bylaws.

5.4. Absences. Voting members absent, without notice or valid excuse, from three (3) consecutive meetings may be removed as agreed upon by a majority vote of the committee. The member and nominating agency will be notified, in writing, after being absent from two (2) consecutive meetings, that his/her membership is in jeopardy. Any member so removed may, within ten days of

the committee's majority vote to remove, appeal such action by submitting written appeal to the committee Chairperson.

5.6. **Resignations**. Any member desiring to resign from the committee shall submit their resignation in writing to the Secretary, who shall present it to the committee for action. Acceptance of the resignation, as agreed upon by a majority vote of the committee, shall then be reported to the Board of Directors for final acceptance and initiation of the nomination process to fill the vacancy.

SECTION 6. Vacancies. All vacancies shall be addressed on a rolling basis. In the absence of a nomination from the respective seat's nominator, the committee may nominate a replacement. The committee shall notify a nominator of the proposed replacement, and a nominator will have fifteen (15) business days to confirm or name a nominee for approval and appointment by the GCRPC Board of Directors at its next scheduled meeting.

ARTICLE IV. REDAC OFFICERS & STAFF SUPPORT

SECTION 1. Officer's Duties. The officers of the REDAC shall consist of a Chairperson, Vice Chairperson(s), and Secretary/Treasurer. These officers shall perform the duties prescribed by the parliamentary authority adopted by the REDAC.

1.1. The Chair shall preside at all meetings of the REDAC at which they are present. The Chair shall see that all orders and resolutions of the GCRPC Board are carried to effect.

1.2. The Vice-Chair(s) shall, during the absence of the Chair, or in the case of the Chair's inability to act, be vested with powers and shall perform the duties of the Chair. The Vice-Chair(s) shall also perform such other duties and exercise such other powers, as may from time to time be imposed upon or vested in him/her by resolution of the GCRPC Board.

1.3. The Secretary/Treasurer shall assure that official records of the REDAC shall be maintained and give notice of all meetings as required by these bylaws. The Secretary/Treasurer shall be responsible for reporting to the GCRPC Board the financial affairs of the District. The Secretary/Treasurer

shall perform such other duties as may from time to time be prescribed by the GCRPC Board.

SECTION 2. Officer Elections, Terms, and Appointment. This committee shall elect officers from the official membership roll each year following the annual adoption of the committee membership roll by the GCRPC General Assembly.

2.1. Officer Term. There is no limit to the number of terms a member may serve as an officer. However, he/she must be committee member and elected annually as described.

SECTION 3. Officer Vacancy. In the event of a vacancy in the position of any officer, the committee will elect a replacement not later than the next regular meeting following notification that such vacancy exists.

SECTION 4. Officer Removal. Officers may be removed from office at the pleasure of the membership as provided by the parliamentary authority adopted by the REDAC.

4.1. Officer Resignations. Members may resign from office as outlined in Article III, Section 5.5., of these Bylaws.

4.2. Officer Vacancies. The committee may elect a replacement for any office vacancy at its next regular meeting following notice of the resignation or vacancy.

SECTION 5. District Support Staff. Staff support for the District shall be furnished by professional staff from the Golden Crescent Regional Planning Commission (GCRPC).

5.1. Support Staff Qualifications. GCRPC support staff shall be qualified persons in economic development, planning, business development, finance, auditing, and administrative matters.

5.2. Support Staff Duties. GCRPC support staff shall act as Secretary/Treasurer; attend all meetings, assure official records are maintained, give notice of all meetings, and other duties as may from time to time be prescribed by the REDAC.

ARTICLE V. MEETINGS

SECTION 1. Regular Meetings. All regular meetings of the REDAC shall be open to the public. The REDAC shall meet at least twice annually, or as required, to conduct necessary business at a time, date, and place coordinated by the Chairperson and agreed upon by the committee. The Chair shall call the meeting and/or workshop and shall designate in the written notice of the meeting and/or workshop the business to be transacted or considered. Support staff to the REDAC develops the meeting agenda.

1.1. Annual Meeting. The regular meeting held in September shall be known as the annual meeting and shall be for the purpose of electing officers, annual workplan review, and for any other business that may arise.

1.2. Special Meetings. Special meetings may be called by the Board of Directors, the Chairperson, or at the written request of at least twenty percent (20%) of the committee membership.

1.3. Electronic Meetings. Committee meetings may be held through the use of a conference telephone or similar communications equipment such as email, instant messaging, instantaneous audio-visual communication devices, or similar instantaneous means, so long as, members participating in such meeting can communicate with one another at the time of such meeting. Participation in such a meeting constitutes in-person presence at such meeting. Each person participating in the meeting sign the minutes thereof, which may be in counterparts. Approval of such meeting may be accomplished via email or fax.

SECTION 2. Meeting Notice. An agenda and date of all such meetings shall be transmitted to the members and published in accordance with the Texas Open Meetings Act.

The REDAC shall publish the date and agenda of such meetings sufficiently in advance (no later than three (3) business days prior to the meeting) to allow the public a reasonable time to prepare in order to participate effectively. Agenda information will be clear and accessible to ensure the public can understand proposed actions, available options, and potential impacts.

SECTION 3. Quorum. For all matters except the amendment of these bylaws, a quorum will consist of at least 50 percent (50%) of the total appointed membership.

SECTION 4. Minutes. Minutes of the meetings shall be kept and shall be submitted to the members of the REDAC for approval. Minutes of the public meetings shall be made available to the public as may be reasonably requested.

SECTION 5. Financials. District financials shall be kept and shall be submitted to the members of the REDAC for approval. District financials shall be made available to the public as may be reasonably requested.

ARTICLE VI. SUBCOMMITTEES

Subcommittees may be established by the committee as it shall from time to time deem necessary to carry on its work. The Chairperson shall be ex officio a member of all subcommittees.

ARTICLE VII. CONFLICT OF INTEREST

The following conflict of interest policy and procedures shall apply to ensure 1) that all applicants for grant or other public funds from any source shall not receive preference during any review process, including prioritization of applications, and 2) that all applicants are afforded the same rights and privileges and are subject to a uniform and equitable process.

SECTION 1. Applicability. Vested interests requiring application of the conflict of interest policy and procedures include, but are not limited to instances where a committee member, or an individual related to the member within the third degree by consanguinity or within the second degree by affinity:

1.1. Is a grantee or a supplier/provider of goods and/or services to a grantee or contractor;

1.2. Is employed by the applicant agency and works for the unit or division that would administer the grant if awarded;

1.3. Serves on any board that oversees the unit or division that would administer the grant, if awarded;

1.4. Owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant;

1.5. Receives any funds from the applicant as a result of the grant; or

1.6. Uses or receives a substantial amount of tangible goods, services, or funds from the applicant.

SECTION 2. Notice. A REDAC committee member having a vested interest in any grant application or fund request that comes before the committee shall, before deliberation of such matter, declare openly his/her vested interest.

SECTION 3. Abstain. A member with a vested interest on a particular matter or application must abstain from voting or commenting on such matter or application. If a member must abstain from reviewing, voting, commenting, or taking any action on any grant application, the member must also abstain from reviewing voting, commenting, or taking any action on any competing grant applications within that funding source during the review or prioritization process.

ARTICLE VIII. PARLIAMENTARY AUTHORITY

The rules contained in the most current edition of Robert's Rules of Order shall govern the committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, any special rules of order the committee may adopt, the Bylaws of GCRPC, or applicable laws.

ARTICLE IX. ADOPTION AND AMENDMENT OF BYLAWS

SECTION 1. Adoption. These bylaws shall become effective immediately upon adoption by the committee, while in session, with at least two-thirds (2/3) of the Membership present, subject to final approval by the Golden Crescent Regional Planning Commission Board of Directors.

SECTION 2. Amendment. These bylaws may be amended, repealed, or changed at any regular meeting of the committee by a two-thirds (2/3) vote, provided notice containing the general effect and intent of the proposed amendment has been submitted in writing at the previous regular meeting. Amendments to these bylaws shall become effective upon approval by the Board of Directors.

ADOPTED by the Golden Crescent Regional Tourism Advisory Committee on this 26th day of March, 1987.

BY:
s/Linda Hetsel
Linda Hetsel
Chair

APPROVED this 27th day of April, 1987

BY:
s/Welly M. Gibson
Welly M. Gibson
President
Golden Crescent Regional Planning Commission, Board of Directors

---

APPROVED AS AMENDED this 13th day of May, 2026.

BY:

X _____
Henry Guajardo
Chair
Regional Economic Development Advisory Committee (REDAC)

APPROVED AS AMENDED this 27th day of May, 2026.

BY:

X _____
Alice Jo Summers
Board President
Golden Crescent Regional Planning Commission, Board of Directors

ATTEST:

BY:

X _____
Josephine Soliz
Board Secretary-Treasurer
Golden Crescent Regional Planning Commission, Board of Directors

COMMUNICATION

SUBJECT: Consider awarding the construction contract for the City of Port Lavaca Harbor of Refuge Shoreline Restoration Project, GLO CDBG-MIT Contract No. 24-065-167-F082.
Presenter is Jim Rudellat

INFORMATION:

CITY OF PORT LAVACA

COUNCIL MEETING: SEPTEMBER 14TH, 2026

DATE: 08.25.2026

TO: JODY WEAVER, CITY MANAGER

CC: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: KATERYNA THOMAS, GRANTS & CIP COORDINATOR

SUBJECT: CONSTRUCTION CONTRACT AWARD FOR CITY OF PORT LAVACA HARBOR OF REFUGE SHORELINE RESTORATION GLO CDBG-MIT CONTRACT NO.24-065-167-F082

Background:

The City of Port Lavaca was awarded funding under the GLO CDBG-MIT Program, Contract No. 24-065-167-F082, for public infrastructure improvements and shoreline protection measures at the Harbor of Refuge. The Harbor of Refuge is an important public infrastructure and regional access point; however, portions of the shoreline have experienced significant erosion, creating a need for stabilization and restoration improvements. The project will address the eroded shoreline along the Harbor of Refuge at the former landfill area. The proposed improvements will be located along the west side of the entrance channel and are intended to stabilize the shoreline, reduce further erosion, and protect the surrounding public infrastructure.

The project generally consists of regrading/sloping the existing bay shoreline and installing erosion-control blankets and fabrics to provide shoreline stabilization and improve the long-term resiliency of the area. These improvements will help protect the Harbor of Refuge from continued erosion while supporting the continued accessibility and functionality of this important regional public facility.

Financial Consideration:

This project is fully funded through grant funds. No City matching funds are required.

Recommendation:

Staff recommends that the City Council approve the construction contract award to Rexco, Inc. in the amount of $ 145,241.00 for the Base Bid and Alternate Bid No. 1. The contract time is established at 30 calendar days.

Attachments:

Engineer's Recommendation Letter
Detailed Bid Tabulation

URBAN engineering

August 21, 2026

Ms. Jody Weaver, P.E.
City Manager
City of Port Lavaca
202 N. Virginia Street
Port Lavaca, TX 77979

RE: Recommendation of Award
U.E. Job No. E23946.01
City of Port Lavaca Harbor of Refuge Shoreline Restoration
GLO CDBG-MIT Contract No. 24-065-167-F082
Port Lavaca, Texas

Dear Ms. Weaver:

On August 20, 2026 at 2:30 p.m., public bids were opened for the City of Port Lavaca Harbor of Refuge Shoreline Restoration GLO CDBG-MIT Contract No. 24-065-167-F082. The following bids were received:

Bidder	Total Base Bid	Total Base Bid + Alternate Bid No. 1	Calendar Days to Substantial Completion
Rexco, Inc.	$139,871.00	$145,241.00	30
Lester Contracting, Inc.	$178,150.00	$195,650.00	90
Spartan Divers, LLC	$250,950.00	$275,450.00	90

I recommend that the contract for the aforementioned project be awarded to Rexco, Inc. for the Total Base Bid plus Alternate Bid No. 1. (See attached Bid Tabulation)

If you have any questions, please do not hesitate to contact me at (361) 578-9836 or by email at mglaze@urbanvictoria.com.

Sincerely,

Matt A. Glaze, P.E.
Vice President

MAG/hmm

Attachment

2004 N. COMMERCE, VICTORIA, TX 77901 • 361.578.9836 • URBANVICTORIA.COM • TREF# F-160

BID TABULATION
CITY OF PORT LAVACA
HARBOR OF REFUGE SHORELINE RESTORATION
GLO CDBG-MIT CONTRACT NO. 24-065-167-F082
BID OPENING: AUGUST 20, 2026

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	REXCO, INC. UNIT PRICE	REXCO, INC. TOTAL PRICE	LESTER CONTRACTING, INC. UNIT PRICE	LESTER CONTRACTING, INC. TOTAL PRICE	SPARTAN DIVERS, LLC UNIT PRICE	SPARTAN DIVERS, LLC TOTAL PRICE
BASE BID									
1.	Mobilization, Insurance and Bonds	1	LS	$ 9,070.00	$ 9,070.00	$ 10,000.00	$ 10,000.00	$ 16,963.00	$ 16,963.00
2.	Silt Fence	1,000	LF	$ 9.93	$ 9,930.00	$ 6.25	$ 6,250.00	$ 12.35	$ 12,350.00
3.	Bluff Excavation	3,500	CY	$ 12.60	$ 44,100.00	$ 15.00	$ 52,500.00	$ 18.38	$ 64,330.00
4.	Place Clay Cap (18") from onsite Material	3,500	CY	$ 14.55	$ 50,925.00	$ 15.00	$ 52,500.00	$ 27.56	$ 96,460.00
5.	Place Seed & Topsoil (6")	1,200	CY	$ 11.58	$ 13,896.00	$ 37.00	$ 44,400.00	$ 27.56	$ 33,072.00
6.	Furnish & Install Erosion Control Blanket (Bionet S75BN Erosion Control Blanket as manufactured by Bionet or approved equal)	2,500	SY	$ 4.78	$ 11,950.00	$ 5.00	$ 12,500.00	$ 11.11	$ 27,775.00
TOTAL BASE BID					**$ 139,871.00**		**$ 178,150.00**		**$ 250,950.00**
ALTERNATE BID NO. 1									
A1.	Place Clay Cap (18") (material provided by the City, located at the WWTP, 800 N Commerce St, Port Lavaca, TX 77979)	500	CY	$ 10.74	$ 5,370.00	$ 35.00	$ 17,500.00	$ 49.00	$ 24,500.00
TOTAL ALTERNATE BID NO. 1					**$ 5,370.00**		**$ 17,500.00**		**$ 24,500.00**
TOTAL BASE BID + ALTERNATE BID NO. 1					**$ 145,241.00**		**$ 195,650.00**		**$ 275,450.00**
CALENDAR DAYS TO SUBSTANTIAL COMPLETION					**30**		**90**		**90**

COMMUNICATION

SUBJECT: Consider approval of the Certificate of Completion and Release of Retainage to Taylor Marine Construction for the B1 MIP1 City of Port Lavaca Shoreline Cleanup Project No. 582-23-42179. Presenter is Jim Rudellat

---

INFORMATION:

CITY OF PORT LAVACA

COUNCIL MEETING: SEPTEMBER 14TH, 2026

DATE: 08.20.2026

TO: JODY WEAVER, CITY MANAGER

CC: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: KATERYNA THOMAS, GRANTS & CIP COORDINATOR

SUBJECT: CONSIDER APPROVING CERTIFICATE OF COMPLETION AND RELEASE OF RETAINAGE FOR TAYLOR MARINE CONSTRUCTION B1 MIP1 CITY OF PORT LAVACA SHORELINE CLEANUP GRANT NO. 582-23-42179

Background:

Taylor Marine Construction completed the removal of the vessels from Site A and Site B during June and July 2026. The vessel removals have been completed, and the required Letter of Destruction confirming destruction and appropriate disposal of the vessels and associated debris has been provided.
The project is now complete, and all required closeout documentation has been submitted.

Financial Consideration:

This project is fully funded through grant funds. No City matching funds are required.

Recommendation:

The Port Commission reviewed the project documentation at its meeting on August 18, 2026, and recommends that the City Council approve the Certificate of Completion and authorize the release of retainage to Taylor Marine Construction for the B1 MIP1 City of Port Lavaca Shoreline Cleanup Project, Grant No. 582-23-42179.

Attachments:

Certificate of Completion
Pay Application # 2 (release of retainage, Taylor Marine Construction)
Affidavit of All Bills Paid
Letter of Destruction
Scrap Disposal Confirmation
Photos

WORK IN PROGRESS







WORK COMPLETED (SITE B)



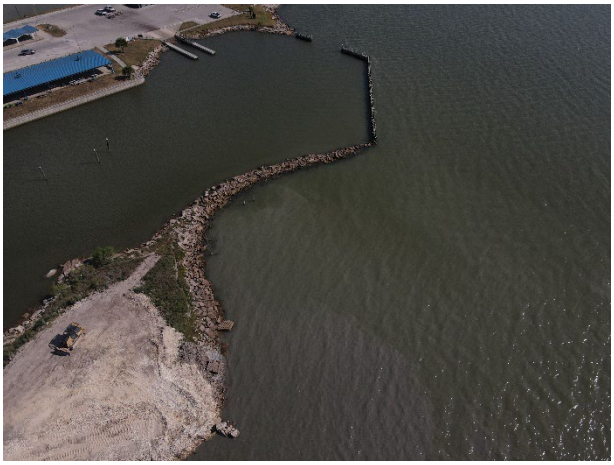
SITE A & B



SITE A



SITE B



==========

CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

Project B1 MIP1 City of Port Lavaca Shoreline Cleanup

Job No. 582-23-42179

On receipt by the signer of this document of a check from City of Port Lavaca (maker of check) in the sum of $ 40,700.00 payable to Taylor Marine Construction (payee or payees of check) and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of City of Port Lavaca (owner) located at Smith Harbor (location) to the following extent: Remove derelict vessels (job description).

This release covers the final payment to the signer for all labor, services, equipment, or materials furnished to the property or to Taylor Marine Construction (person with whom signer contracted).

Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The signer warrants that the signer has already paid or will use the funds received from this final payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project up to the date of this waiver and release.

Date August 28,2026

Taylor Marine Construction, Inc (Company name)

By Julius Taylor III (Signature)

President (Title)

==========

NOTE: Section 53.281(b)(2), Texas Property Code, requires that the above form be notarized. See Chapter 121, Texas Civil Practice & Remedies Code, regarding Acknowledgments & Proofs of Written Instruments, or consult an attorney. For short acknowledgement forms that might be suitable, see Section 121.008 in Chapter 121. Click here to go there.

To(OWNER): City of Port Lavaca
202 N. Virginia
Port Lavaca, TX 77979

From: Taylor Marine Construction, Inc.
707 Harborside Way
Kemah, TX 77565

Project: Port Lavaca Shoreline Cleanup
Port Lavaca Waterway

Via(Architect): City of Port Lavaca

Application
Invoice
Period To: 7/1/2026

Architect's
Project No: 295
Invoice Date: 7/5/2026
Contract Date: 1/27/2026

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	0.00	0.00
Approved this month	0.00	0.00
TOTALS	0.00	0.00
Net change by change orders	0.00	

1. ORIGINAL CONTRACT SUM	$	407,000.00
2. Net change by Change Orders	$	0.00
3. CONTRACT SUM TO DATE(Line 1 +/- 2)	$	407,000.00
4. TOTAL COMPLETED & STORED TO DATE	$	407,000.00
5. RETAINAGE	$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5)	$	407,000.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	$	366,300.00
8. SALES TAX	$	0.00
9. CURRENT PAYMENT DUE	$	40,700.00
10. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	$	0.00

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% G/C	BALANCE TO FINISH (C-G)	RETAINAGE
			FROM PREV. APPLICATION (D+E)	THIS PERIOD					
1	Mobilization	107,000.00	107,000.00	0.00	0.00	107,000.00	100	0.00	0.00
2	Removal of Site A	100,000.00	100,000.00	0.00	0.00	100,000.00	100	0.00	0.00
3	Removal of Site B	100,000.00	100,000.00	0.00	0.00	100,000.00	100	0.00	0.00
4	Demobilization	100,000.00	100,000.00	0.00	0.00	100,000.00	100	0.00	0.00
	Totals	407,000.00	407,000.00	0.00	0.00	407,000.00	100	0.00	0.00

8/06/2026 Approved for payment. Kluffett

SCRAP TRADING INTERNATIONAL

(713) 784-3330
7177 Cavalcade St. Houston, TX 77028
www.scraptradingint.com

July 30, 2026

Taylor Marine Construction
707 Harborside Way
Kemah, TX 77565

To whom it may concern:

This certificate of destruction is to be kept on record to certify that 147,040 lbs of scrap metal material received by Scrap Trading International from Taylor Marine Construction on July 18, 2026, originating from City of Port Lavaca Derelict Vessel Removal Project has been processed and destroyed from its original state and sent to a steel mill to be recycled and melted down. Scrap Trading International operates within Harris county and follows and meets all the permitting, licensing, and environmental requirements as defined by the county and its regulatory agencies.

If you have any questions, please reach out to (713)784-3330 or info@scraptradingint.com.

Sincerely,

Ilan Melnik

Ilan Melnik
CEO

AFFIDAVIT OF ALL BILLS PAID

THE STATE OF Texas

COUNTY OF Galveston

Julius Taylor, III personally appeared before the undersigned authority on this day and, having been duly sworn, states under oath that he is a duly authorized representative of the Contractor, Taylor Marine Construction, Inc. , and that the Contract for the Restore Bucket 1 Mitigation Shoreline Cleanup Contract No. 582-23-42179 has been fully completed and that all bills of the subcontractors for labor, materials and equipment, and supplies furnished in connection with this Project have been fully paid.

Signature Julius Taylor III

Typed Name Julius Taylor, III

Title President

Sworn to and subscribed before me this 7th day of August, 2026.

Notary Signature Charlotte Taylor

Printed Name Charlotte Taylor

In and for the State of Texas

Commission Expires 2/6/27

CHARLOTTE L. TAYLOR
Notary Public, State of Texas
Comm. Expires 02-06-2027
Notary ID 130106730

CERTIFICATE OF FINAL COMPLETION

OWNER: City of Port Lavaca
CONTRACTOR: TAYLOR MARINE CONSTRUCTION, INC
CONTRACT DATE: January 26, 2026
FINAL CONTRACT AMOUNT: $407,000.00
PROJECT: RESTORE BUCKET 1 MITIGATION SHORELINE CLEANUP CONTRACT NO. 582-23-42179
OWNER'S CONTRACT NO.: N/A

This Certificate of Final Completion applies to all Work under the Contract Documents. Final payment of retainage will not be made until Letter of Destruction is received from Contractor.
The Work to which this certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR, and Administration, and the Work is hereby declared to be complete in accordance with the Contract Documents on:
Date of Final Completion & Beginning of Warranty Period: **07-05-2026**

Executed by Kim Griffith on August 4th, 2026.

By: Kim Griffith
(Printed Name)
By: Kim Griffith
(Authorized Signature)

Taylor Marine Construction, Inc (Contractor) accepts this Certification of Final Completion on August 6th, 2026.

By: Julius Taylor, III
(Printed Name)
By: Julius Taylor III
(Authorized Signature)

City of Port Lavaca (Owner) accepts this Certificate of Final Completion on _____, 2026.

By: _____
(Printed Name)
By: _____
(Authorized Signature)

TAYLOR MARINE CONSTRUCTION, INC.
707 Harborside Way
Kemah, TX 77565
713-560-0140
Fax 910-222-3037

August 3rd, 2026

City of Port Lavaca

Re: Scrap Disposal Confirmation

Let it be known that Taylor Marine Construction Inc. is satisfied with Scrap Trading International's disposal of the derelict barge material removed on the Restore Bucket 1 Mitigation Shoreline Cleanup Project (Contract No. 582-23-42179) in Port Lavaca, Texas.

Andrew Cole

Chief of Operations
acole@taylormarineus.com

Outlook

RE: Certificate of Destruction Restore Grant 42179

From Carla Click <Carla.Click@tceq.texas.gov>
Date Tue 8/4/2026 8:36 AM
To Kateryna Thomas <kthomas@portlavaca.gov>
Cc Samantha Litchke <Samantha.Litchke@tceq.texas.gov>; Jody Weaver <jweaver@portlavaca.gov>; Brittney Hogan <bhogan@portlavaca.gov>; Jim Rudellat <jrudellat@portlavaca.gov>

Thank you, Kateryna.

This is sufficient – the two letters (from Scrap Training and from Taylor Marine) connects the dots between the vendors and the project.

Many thanks for your kind attention,

Carla

Carla Click
RESTORE Program Grant Specialist
Texas Commission on Environmental Quality
512-239-0671
carla.click@tceq.texas.gov

From: Kateryna Thomas <kthomas@portlavaca.gov>
Sent: Tuesday, August 4, 2026 8:30 AM
To: Carla Click <Carla.Click@tceq.texas.gov>
Cc: Samantha Litchke <Samantha.Litchke@tceq.texas.gov>; Jody Weaver <jweaver@portlavaca.gov>; Brittney Hogan <bhogan@portlavaca.gov>; Jim Rudellat <jrudellat@portlavaca.gov>
Subject: Re: Certificate of Destruction Restore Grant 42179

Good morning, Carla,

I have attached the certification letter from Taylor Marine for your review.

Please let us know if this documentation is sufficient for the Restore Team and for closing out the project.

Kind regards,

Kateryna Thomas
Grants & CIP Coordinator
City of Port Lavaca

202 N. Virginia Street
Port Lavaca, TX 77979

(361) 552-9793 ext. 224
kthomas@portlavaca.gov
www.portlavaca.gov

From: Carla Click <Carla.Click@tceq.texas.gov>
Sent: Monday, August 3, 2026 11:49 AM
To: Kateryna Thomas <kthomas@portlavaca.gov>
Cc: Samantha Litchke <Samantha.Litchke@tceq.texas.gov>
Subject: Re: Certificate of Destruction Restore Grant 42179

Hi Kateryna,

Since Sam is out of the office right now, I reviewed this with RESTORE leadership. In general, this letter is good supporting documentation for RESTORE to have.

However, it would be helpful to have something from Taylor Marine to City of Port Lavaca that clarifies this Scrap Training certification letter meets Taylor's satisfaction of Scrap's work. It could be as simple as the email Taylor Marine sent to the City to explain the certification letter -- something that connects the dots between the vendors will be helpful for RESTORE audit records.

Many thanks,
Carla

Carla Click
RESTORE Program Grant Specialist
Texas Commission on Environmental Quality
512-239-0671
carla.click@tceq.texas.gov

From: Carla Click <Carla.Click@tceq.texas.gov>
Sent: Monday, August 3, 2026 9:55 AM
To: Kateryna Thomas <kthomas@portlavaca.gov>
Cc: Samantha Litchke <Samantha.Litchke@tceq.texas.gov>
Subject: Re: Certificate of Destruction Restore Grant 42179

Good morning, Kateryna,

The RESTORE team will review and I'll let you know if we have any questions or if this is sufficient.

Much appreciated,
Carla

Carla Click

RESTORE Program Grant Specialist

Texas Commission on Environmental Quality

512-239-0671

carla.click@tceq.texas.gov

From: Kateryna Thomas <kthomas@portlavaca.gov>
Sent: Monday, August 3, 2026 9:45 AM
To: Carla Click <Carla.Click@tceq.texas.gov>
Cc: Samantha Litchke <Samantha.Litchke@tceq.texas.gov>
Subject: Fw: Certificate of Destruction Restore Grant 42179

Good morning, Carla

We received the Certificate of Destruction from Taylor Marine, and I would like to check with you whether the language in the certificate is sufficient and will meet the requirements for closing out our grant.

Please let me know if any additional information or documentation is needed.

Thank you,

Kind regards,

Kateryna Thomas
Grants & CIP Coordinator
City of Port Lavaca

202 N. Virginia Street
Port Lavaca, TX 77979

(361) 552-9793 ext. 224
kthomas@portlavaca.gov
www.portlavaca.gov

From: Kateryna Thomas <kthomas@portlavaca.gov>
Sent: Monday, August 3, 2026 9:42 AM
To: Samantha Litchke <samantha.litchke@tceq.texas.gov>
Cc: Kim Griffith <kgkimgriffith@gmail.com>; Jody Weaver <jweaver@portlavaca.gov>; Brittney Hogan <bhogan@portlavaca.gov>
Subject: Certificate of Destruction Restore Grant 42179

Good morning, Samantha,

We received the Certificate of Destruction from Taylor Marine, and I would like to check with you whether the language in the certificate is sufficient and will meet the requirements for closing out our grant.

Please let me know if any additional information or documentation is needed.

Thank you,

Kind regards,

Kateryna Thomas
Grants & CIP Coordinator
City of Port Lavaca

202 N. Virginia Street
Port Lavaca, TX 77979

(361) 552-9793 ext. 224
kthomas@portlavaca.gov
www.portlavaca.gov

COMMUNICATION

SUBJECT: Consider a commercial development project on property described as Port Lavaca Original Townsite, Block 41, Lots 7, 8, and 9, located at 120 S. San Antonio Street. Presenter is Derrick Smith

---

INFORMATION:

CITY OF PORT LAVACA

MEETING: September 14, 2026 **AGENDA ITEM _____**

DATE: 09/01/2026

TO: HONORABLE MAYOR DE LA GARZA AND CITY COUNCIL MEMBERS

FROM: DERRICK SMITH, DEVELOPMENT SERVICES DIRECTOR

SUBJECT: Approval of a commercial development project on property described as Port Lavaca Original Townsite, Block 41, Lots 7, 8, and 9, located at 120 S. San Antonio Street.

Chapter 42-159. – Approval of planning commission required.

No person shall construct a multifamily dwelling, townhouse, patio home or other commercial development project without approval of said construction project by the planning commission, however, the building inspections department shall have the authority to approve the construction of multifamily dwellings of four units or less; provided such construction is proposed on platted property approved by the planning commission and filed in the county clerk's office.

Iliana Campos is requesting approval of conceptual plan to place two modular buildings to be used in conjunction with her massage business and nail salon, located at 120 S. San Antonio Street.

Staff Recommendation: Approval

The request complies with our Future Land Use Plan.

Planning Board Recommendation: Approval.

The Planning Board recommends approval of the conceptual plan for the proposed two modular buildings. Final approval will be subject to compliance with all applicable requirements, including parking, setbacks, and water and sewer connections.

Attachments:

- Application request
- Conceptual Plan
- Future Land Use Map
- CAD details

City of Port Lavaca

Request for Non-Residential

Planning Board Review

Date: 8/26/2026

Time: 6:00 PM

Location: 202 N Virginia St. Port Lavaca, TX 77979

APPLICATION DUE: 8/10/2026

Date: 8/10/26

Applicant Name: ILIANA Campos

Property ID or Address for variance: 120 S. San Antonio St. / 56427

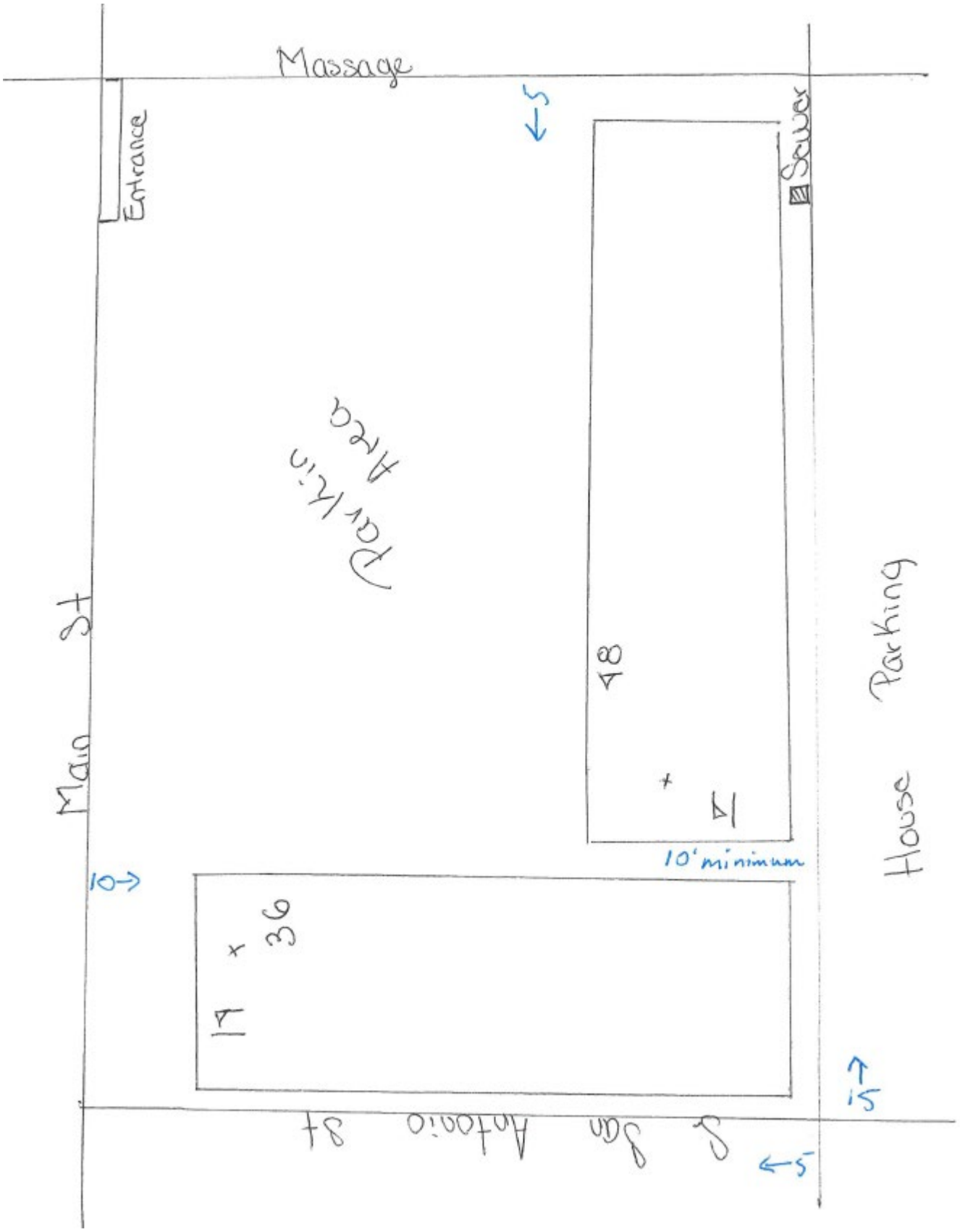
Reason for request:

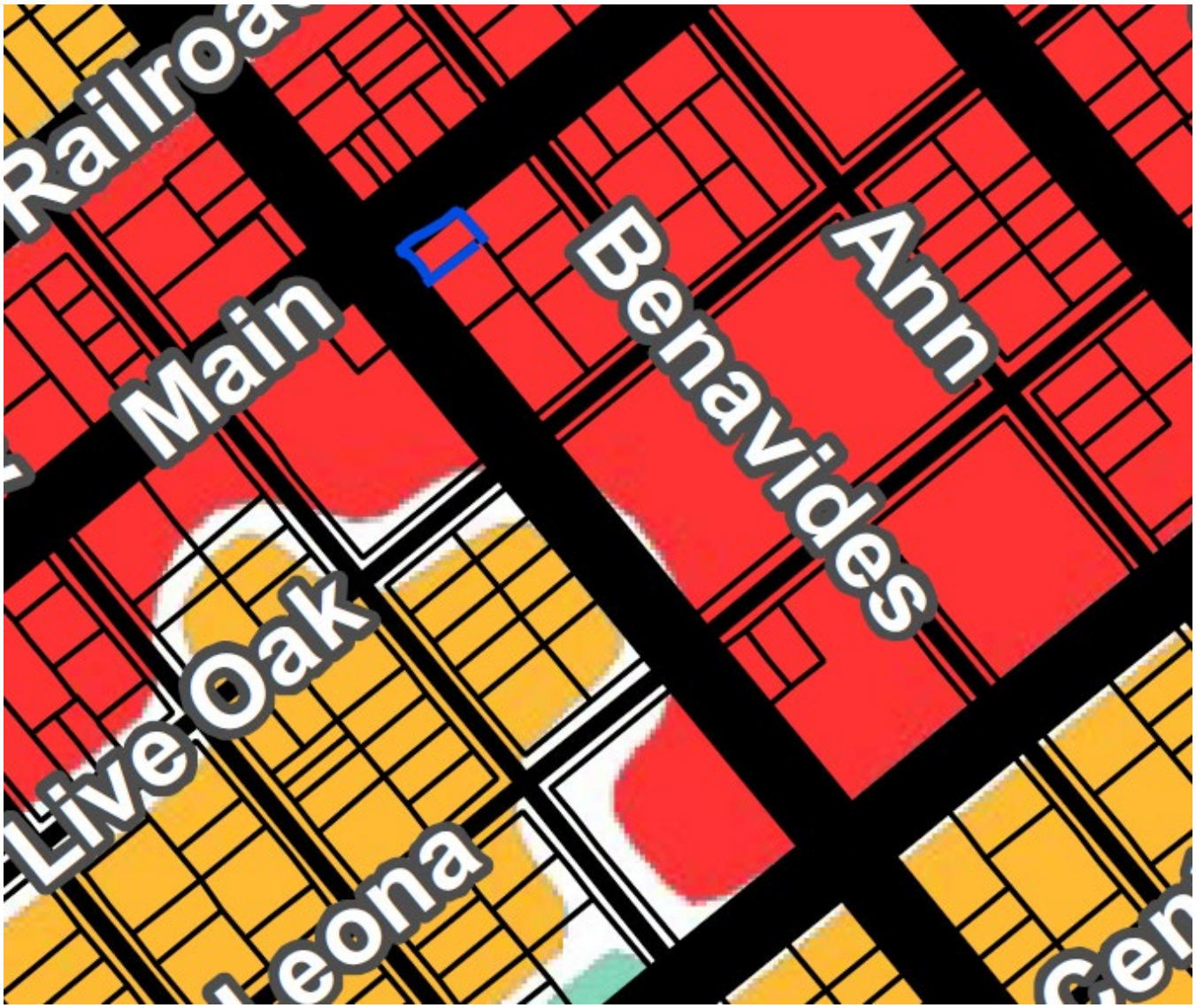
I would like to put A massage business in. I own the lot. I want to make sure that this is approved before I move forward. I have the license as a therapist massage.

Signature: Iliana Campos

Phone No. 361-782-7827

CITY OF PORT LAVACA





Future Land Use

- Low Density Residential
- Medium Density Residential
- High Density Residential
- Multi-Family
- Manufactured Home Park
- Mixed Use
- Commercial
- Light Industrial
- Industrial
- Parks and Open Space
- Public/Semi-Public

CITY OF PORT LAVACA



Property Details

Account		
Property ID:	56427	**Geographic ID:** S0001-00410-0004-A0
Type:	R	**Zoning:**
Property Use:		**Condo:**
Location		
Situs Address:	120 S SAN ANTONIO PORT LAVACA, TX 77979	
Map ID:	S0001-00410-0007-00	**Mapsco:**
Legal Description:	PORT LAVACA ORIGINAL TOWNSITE, BLOCK 41, LOT 7,8,9	
Abstract/Subdivision:	S0001	
Neighborhood:	(1600) PORT LAVACA TOWN	
Owner		
Owner ID:	104207	
Name:	CAMPOS JOSE	
Agent:		
Mailing Address:	CAMPOS ILIANA 120 S SAN ANTONIO ST PORT LAVACA, TX 77979	
% Ownership:	100.0%	
Exemptions:	HS - For privacy reasons not all exemptions are shown online.	

COMMUNICATION

SUBJECT: Closed session: As authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topic(s) may be considered in Closed Session:

INFORMATION:

- Section 551.071 Consultation with City Attorney
- Section 551.072 Real Property Transactions
- Section 551.074 Personnel Matters (City Manager)
- Section 551.087 Economic Development Negotiations

COMMUNICATION

SUBJECT: Return to Open Session and take any action deemed necessary with regard to matters in closed session.

INFORMATION: