



## CITY COUNCIL REGULAR MEETING

Monday, June 13, 2022 at 6:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

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### PUBLIC NOTICE OF MEETING

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**The following item will be addressed at this or any other meeting of the city council upon the request of the mayor, any member(s) of council and/or the city attorney:**

*Announcement by the mayor that council will retire into closed session for consultation with city attorney on matters in which the duty of the attorney to the city council under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).*

**(All matters listed under the consent agenda item are routine by the city council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)**

### AGENDA

*Council will consider/discuss the following items and take any action deemed necessary.*

#### COVID-19 MEETING PROCEDURE

Public notice is hereby given that the City Council of the City of Port Lavaca, Texas, will hold a regular meeting Monday, June 13, 2022 beginning at 6:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

Due to COVID-19 concerns, social distancing guidelines will be encouraged for in-person attendance. The meeting will also be available via the video conferencing application "ZOOM".

Join Zoom Meeting:

[https://us02web.zoom.us/j/82171343493?pwd=SebFhNgV1utWQsK\\_NZzFlcCYvBvqYJ.1](https://us02web.zoom.us/j/82171343493?pwd=SebFhNgV1utWQsK_NZzFlcCYvBvqYJ.1)

Meeting ID: 821 7134 3493

Passcode: 127903

One Tap Mobile

+13462487799,,82171343493#,,,\*127903# US (Houston)

Dial by your location

+1 346 248 7799 US (Houston)

**I. ROLL CALL**

**II. CALL TO ORDER**

**III. INVOCATION**

**IV. PLEDGE OF ALLEGIANCE****V. PRESENTATION(S)**

1. Texas Coalition for Affordable Power (TCAP) to recognize the City of Port Lavaca as a Founding Member

**VI. COMMENTS FROM THE PUBLIC** - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.***VII. CONSENT AGENDA** - *Council will consider/discuss the following items and take any action deemed necessary*

- A. Minutes of May 09, 2022 Regular Meeting
- B. Minutes of May 23, 2022 Special and Workshop
- C. Review of the Credit Card Statement
- D. Receive monthly Financial Highlight Report

**VIII. ACTION ITEMS** - *Council will consider/discuss the following items and take any action deemed necessary*

1. Call annual corporate meeting to order for Port Lavaca Channel & Dock Company and consider and take any action deemed necessary for adoption of unanimous written consent. Presenter is Mayor Whitlow
2. Call annual corporate meeting to order for Clement Cove Harbor Company and consider and take any action deemed necessary for adoption of unanimous written consent. Presenter is Mayor Whitlow
3. Consider 2023 proposed Budget from the Calhoun County Appraisal District (CCAD) as required by Sec. 6.06 (A) of the Texas Property Tax Code to the Governing bodies of the Taxing Units within. Presenter is Jesse Hubbell
4. Consider request of Our Lady of the Gulf Catholic Church for a parade permit to celebrate the National Eucharistic Revival with a "Eucharistic Procession Parade" on Sunday, June 19, 2022 beginning at 7:30 p.m., waiver of parade fees and assistance with traffic control. Presenter is Mandy Grant
5. Consider appointment/reappointment of a Municipal Court Judge in accordance with Section 6.03 of the City's Home Rule Charter to serve for a term of two (2) years and for Council to determine compensation. Presenter is Jody Weaver
6. Consider First Reading of an Ordinance (G-5-22) amending the ordinance codified and described in the City of Port Lavaca Code of Ordinances as Part II, Appendix A – Fees, Rates and Charges (Chapter 12 – Buildings and Building Regulations, Sec. 12-22(e) Mechanical Contractors – Registration Fee) and providing an effective date. Presenter is Jody Weaver
7. Consider request from the Fire Department to declare City property as Surplus (Noncompliant Bunker Gear) and authorize donation of same to Texas A&M Forest Service Helping Hands Program, who in turn will donate to other Departments in need. Presenter is Joe Reyes

8. Consider recommendation of Planning Board for a Replat of property identification number 38503 with intent to separate the Buc-ee's #12 from the TDECU Bank and provide legal lots for each; to-wit: A0035 Maximo Sanchez, Tract PT 33, Acres 2.82, Acres Total & A0034 Felix Sanchez, Tract PT 29 Westerlund Subdivision. Presenter Is Jody Weaver
9. Consider amendments to the City of Port Lavaca HR and Workplace Policies Chapter 5 Compensation, Section 5.07 Incentive Pay Program by adding certification pay for a Licensed Herbicide/Pesticide Applicator at \$150.00 per month. Presenter is Jody Weaver
10. Consider approving Third Amendment to Ad Valorem Tax Rebate Agreement entered between Ho Enterprises, LLC and the City of Port Lavaca dated July 18, 2018. Presenter is Jody Weaver
11. Announcement by Mayor that City Council will retire into closed session:  
For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551, Section 551.071(2) of the Texas Government Code). Presenter is Mayor Whitlow
12. Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow

## **IX. ADJOURNMENT**

**CERTIFICATION OF POSTING NOTICE**

This is to Certify that the above foregoing notice of a Regular Meeting of the City Council of the City of Port Lavaca, Texas, to be held Monday, June 13, 2022 beginning at 6:30 p.m., was posted at City Hall, easily accessible to the Public, as of 5:00 p.m., Thursday, June 09, 2022.

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**Mandy Grant**, *City Secretary*

**ADA NOTICE**

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

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## **COMMUNICATION**

**SUBJECT:** Texas Coalition for Affordable Power (TCAP) to recognize the City of Port Lavaca as a Founding Member

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### **INFORMATION:**



# COMMUNICATION

SUBJECT: Minutes of May 09, 2022 Regular Meeting

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## INFORMATION:

**CITY COUNCIL REGULAR MEETING**

Monday, May 09, 2022 at 6:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

**MINUTES**

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 9<sup>th</sup> day of May, 2022, the City Council of the City of Port Lavaca, Texas, convened in a regular session at 6:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

**I. ROLL CALL**

Jack Whitlow	Mayor
Jerry Smith	Councilman, District 1
Tim Dent	Councilman, District 2
Allen Tippet	Councilman, District 3
Rosie G. Padron	Councilwoman, District 4, Mayor Pro Tem
Jim Ward	Councilman, District 5
Ken Barr	Councilman, District 6

And with the following absent: None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

**II. CALL TO ORDER**

- Mayor Whitlow called the meeting to order at 6:38 p.m. and presided.

**III. INVOCATION**

- Former Councilman Floyd Felder gave the invocation.

**IV. PLEDGE OF ALLEGIANCE**

- Mayor Whitlow – Pledge of Allegiance.

**V. PRESENTATION(S) BY THE MAYOR**

- Proclamations by the Mayor:
  1. May is Motorcycle Awareness Month
  2. National Police Week is May 15 – May 21, 2022 “Connected to our Communities”

3. National Public Works Week is May 15 – May 21, 2022 “Ready and Resilient”

**VI. COMMENTS FROM THE PUBLIC** - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor asked for comments from the public and the following spoke:
  - Deborah Tomlinson, 109 LaSalle, Port Lavaca, TX, commented on the following:
    - Signs have not been put up for the 25 MPH Speed Limit since ordinance was recently adopted by Council;
    - Public Works has not cleaned up the bottom of ditches in Brookhollow Estates;
    - How long the position of Interim City Manager is going to remain in place;
    - The City Manager should live within the city limits.
  - Stacy Meza, 101 Del Mar Dr., Port Lavaca, TX, had signed up for comments but changed her mind and declined.

**VII. CONSENT AGENDA** - *Council will consider/discuss the following items and take any action deemed necessary*

- A. **Minutes of April 11, 2022 Regular Meeting**
- B. **Review of the Credit Card Statement**
- C. **Receive monthly Financial Highlight Report**
- D. **Receive Investment Report for Quarter ending March 31, 2022**

Motion made by Councilman District 6 Barr

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves all consent agenda items as listed:

Seconded by Councilman District 2 Dent

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippet, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

**VIII. ACTION ITEMS** - (Council will consider/discuss the following items and take any action deemed necessary)

1. **Administer Oaths of Office and issue Certificates of Election to newly elected officials to the Port Lavaca City Council to-wit: Jack Whitlow, Mayor, to serve a new term of two (2) years; Rosie Padron, District 4 and Jim Ward, District 5 to each serve a new term of three (3) years. Presenter is Mandy Grant**

City Secretary Grant administered the Statement of Elected Official, Oath of Office and Certificate of Election signed by the Mayor, to the following newly elected officials:

- Jack Whitlow, Mayor, At-Large Position, for a term of two (2) years; and
- Rosie Padron, Council Member, Single District Four (4), for a term of 3 years; and
- Jim Ward, Council Member, Single District Five (5), for a term of 3 years.

No action necessary and none taken.

2. **Consider election of Mayor Pro Tem by Council Members in accordance with Section 3.04 of the City of Port Lavaca Home Rule Charter. Presenter Is Mandy Grant**

*Section 3.04 of the City of Port Lavaca Home Rule Charter:*

*“The Mayor Pro Tem shall be selected by the Council at the first regular meeting after each General Election, or upon a vacancy in the office of Mayor Pro Tem, from among the members of the Council and shall perform all duties of the Mayor in the Mayor’s absence or disability but shall vote as a Council Member.”*

Mayor Whitlow advised the floor was open for nominations.

Councilman District 5 Ward nominated Councilman District 3 Tippit.

Councilman District 6 Barr seconded nomination.

Councilman District 5 Ward rescinded previous nomination.

Motion made by Councilman District 3 Tippit

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with Section 3.04 of the City of Port Lavaca Home Rule Charter, Councilwoman Rosie Padron be elected to the office of Mayor Pro Tem and shall perform all duties of the Mayor in the Mayor’s absence or disability, but shall vote as a Council Member, effective immediately.

Seconded by Councilman District 2 Dent

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

3. **Receive report from Calhoun County Appraisal District Chief Appraiser. Presenter is Jesse Hubbell**

City Council received a report from the Calhoun County Appraisal District Chief Appraiser, Jesse Hubbell.

No action necessary and none taken.

4. **Receive report on 2022 upcoming events in Port Lavaca. Presenter is Tania French**

Tania French, Port Lavaca Events Committee, advised Council of the following events in 2022:

**Star Spangled Bay Bash and Picnic**

Sunday, July 03, 2022      4:00 p.m. to 10:00 p.m.

**Bayfront Beats**

Saturday, July 09, 2022

Saturday, July 16, 2022

Saturday, July 23, 2022

Saturday, July 30, 2022

Saturday, August 06, 2022

Saturday, August 13, 2022

**Adult Recess**

Jacks, Hopscotch, Marbles and more!

Thursday, July 07, 2022

Thursday, July 14, 2022

Thursday, July 21, 2022

Thursday, July 28, 2022

**Rock Festival**

Bikes and Kites

Saturday, July 23, 2022      10:00 a.m. to 7:00 p.m.

**Hardhead Derby**

Saturday, August 06, 2022

**Flip Flop Festival**

Saturday, September 03, 2022

**Drive-In Movie**

Saturday, October 29, 2022

Saturday, November 12, 2022

**Christmas**

Tree Lighting and More      Thursday, December 01, 2022

Christmas Parade      Friday, December 02, 2022

Merry on Main      Saturday, December 03, 2022

**Monthly Events:**

**Boujee on the Bay/Depot Days**

Sunday, March 20, 2022

Sunday, April 24, 2022

Sunday, May 15, 2022  
Sunday, June 19, 2022  
Sunday, July 17, 2022  
Sunday, August 21, 2022  
Sunday, September 18, 2022  
Sunday, October 16, 2022  
Sunday, November 20, 2022  
Sunday, December 18, 2022

No action necessary and none taken.

5. **Consider the use of the Bayfront Peninsula Park for the annual Hard Head Derby on Friday, August 05, 2022 and Saturday, August 06, 2022 and waiver of any fees associated with this event. Presenter is Tania French**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves the use of the Bayfront Peninsula Park for the annual Hard Head Derby on Friday, August 05, 2022 and Saturday, August 06, 2022 and waives any fees associated with this event

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute all instruments necessary to effect such agreement.

Seconded by Councilman District 6 Barr

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

6. **Consider request of Calhoun County Citizens in Action (CCIA) for use of George Adams Park on June 17, 18, and 19, 2022 (Friday through Sunday) for the Annual Juneteenth Celebration, Waiver of Fees associated with the event; with the exception of the Alcohol in Park Fee. Presenter is Jody Weaver**

*(Interim City Manager Weaver was not in attendance).*

Comments were made by Floyd Felder on the excellent job that Interim City Manager Weaver and Public Works Director Shafer were doing on behalf of this event.

The Police Chief has authority over any street closure as he deems necessary for safety and the next agenda item for this event will include this wording.



Motion made by Councilman District 6 Barr

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves request of Calhoun County Citizens in Action (CCIA) for use of George Adams Park on June 17, 18, and 19, 2022 (Friday through Sunday) for the Annual Juneteenth Celebration, waives fees associated with the event; with the exception of the Alcohol in Park Fee.

Seconded by Councilman District 5 Ward

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

7. **Consider authorizing Hotel Occupancy Tax (HOT) Funding for Entertainment and Security for the 2022 Juneteenth Event sponsored by the Calhoun County Citizens In Action Committee (CCIA). Presenter is Jody Weaver**

*(Interim City Manager Weaver was not in attendance).*

The Calhoun Citizens in Action (CCIA) committee has requested authorization from Council to utilize Hotel Occupancy Tax (HOT) Funds to support the Entertainment and Security expenses of the 2022 Juneteenth Celebration. Council budgeted \$2,500 in "Special Events-Other" in the Hotel Occupancy Tax (HOT) Fund of the current budget year for the Juneteenth Celebration. Tania French, the City Events Coordinator, will work with the CCIA and payment of expenses for Entertainment and Security, in an amount not to exceed \$2,500.00 will be paid to applicable service providers directly.

Staff recommends authorizing the expenditure of budgeted Hotel Motel Tax (HOT) Funds, in an amount not to exceed \$2,500.00, to help fund Entertainment and Security expenses for the Juneteenth Celebration on June 17, 18, and 19, 2022.

Motion made by Councilman District 1 Smith

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves authorizing Hotel Occupancy Tax (HOT) Funding, in an amount not to exceed \$2,500.00, for Entertainment and Security for the 2022 Juneteenth Event sponsored by the Calhoun County Citizens In Action Committee (CCIA).

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

8. **Receive presentation of annual Police Department Activity Report for 2020-2021. Presenter is Colin Rangnow**

Police Chief Rangnow presented the annual Racial Profiling Report to City Council.

No action necessary and none taken.

9. **Receive quarterly report from the Police Department for the newly formed Mental Health Peace Officer position. Presenter is Clinton Wooldridge**

Clinton Wooldridge, Mental Health Peace Officer for the Police Department presented a quarterly report to City Council.

No action necessary and none taken.

10. **Consider request of Justin Karl for a Port Lavaca PRIDE Incentive Grant in an amount not to exceed \$5,000.00 to help fund improvements to 132 E. Main Street. Presenter is Jody Weaver**

*(Interim City Manager Weaver was not in attendance).*

City Attorney Odefey presented agenda item to Council on behalf of Weaver:

Justin Karl has submitted the attached Port Lavaca Pride Incentive (Façade) Grant application. He is the owner of the building at 132 E. Main Street, which is across the street from the Green Iguana and next door to the old Indianola Trading Company. He is working to open this building as a retail space sometime this summer. Possibilities include a boutique of some sort or a candy and/or ice-cream shoppe. The building is in dire need of a new roof in order to proceed with the plans to make this a usable space and viable business, which would provide 2 to 3 new jobs.

Justin has submitted two (2) roofing bids. He has verified with Lynn & Associates Engineering that the proposal from C.N. Roofing does qualify for a WPI-8 windstorm certification and C.N. Roofing has included the cost of windstorm inspections in their bid. Justin is requesting consideration of an Incentive (Façade) Grant to fund 50% of the cost of this new roof, which would be \$4,592.50 without any additional roof decking (carpentry) work.

Because of the urgency to get this space dried-in as soon as possible, Justin is also requesting that if the Council approves this application, that the project not be disqualified if the contractor is able to begin the work this week, prior to Council action on May 09, 2022.

The purpose of this Program is to enhance the economic vitality of the City of Port Lavaca. This can be accomplished by encouraging visually appealing physical improvements to local business, but also by helping to provide critical infrastructure improvements needed for the building to become a usable space for a viable business, such as a re-roof. The City has \$25,000.00 budgeted in Economic Development for such Incentive (Façade) Grants. This is the first application received this fiscal year.

The Economic Development Committee recommends approval of the application with the stipulation that reimbursement of 50% of the documented actual cost of the reroof, or \$5,000.00 whichever is greater, will be paid by the City to Justin Karl within 30 days after the building begins operation as a retail space. This Incentive Grant will be valid for only one year. If the building is not in use as a retail space prior to May 9, 2023, this Incentive grant will be invalid.

Motion made by Councilman District 3 Tippit

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of the Economic Development Committee and staff, Council hereby authorizes reimbursement of 50% of the documented actual cost of the reroof, or \$5,000.00, whichever is greater, will be paid by the City to Justin Karl within 30 days after the building begins operation as a retail space at 132 E. Main Street.

BE IT ALSO RESOLVED that this Incentive Grant will be valid for only one (1) year. If the building is not in use as a retail space prior to May 09, 2023, this Incentive grant will be invalid.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute all instruments necessary to effect such agreement.

Seconded by Councilman District 5 Ward

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

11. **Consider approving Second Amendment to Ad Valorem Tax Rebate Agreement entered between Ho Enterprises, LLC and the City of Port Lavaca dated July 18, 2018. Presenter is Anne Marie Odefey**

*(Interim City Manager Weaver was not in attendance).*

The following is Weaver's memo to Council and City Attorney Odefey presented:

Section 6.5.2 of the Ad Valorem Tax Rebate Agreement with Ho Enterprises, LLC signed on July 11, 2018 identifies sixteen duplex lots (Lots 63-78) on West Aimable and sixteen duplex lots (lots 1-16) on Cardinal Drive (formally Pass Cavallo) as having the requirement that the sales price of each duplex unit shall not exceed \$150,000.00 including the lot. This is a total of thirty-two duplex unit lots.

Ho Enterprises, LLC constructed a duplex on lots 77 and 78 on West Aimable incorporating additional features with the original intent to utilize this duplex as a model home. Because of the additional features, the value of the home, including the lot, exceeds the maximum limit of \$300,000 (\$150,000 per unit). Ho Enterprises, LLC now has a buyer wanting to purchase this duplex at a price greater than \$300,000. In order to allow the sale of the duplex on Lots 77 and 78 to proceed without imposing a monetary loss to Ho Enterprises, LLC, they are requesting to amend the agreement in order to waive this sales price cap

for Lots 77 and 78 and instead impose this sales price cap on **Lots 57 and 58 instead**. Nothing else in the agreement is proposed for change.

All infrastructure is installed, with the exception of the playground structures in the Subdivision Park, which is on backorder due to supply chain issues. The site work for this playscape is scheduled to begin next week. Ho Enterprises, LLC has submitted all of the approved development costs to date contingent on Weaver's review. Ho Enterprises, LLC has not received any rebate payment to date since no compliant duplex unit construction has occurred as stipulated in the Agreement.

Council was shown a chart showing the homes which have been permitted for construction in Claret Crossing to date; however, none of these homes are on the lots with the sales cap requirement (other than 102 and 104 W. Aimable, being lots 77 and 78, which are the topic of this amendment). Mr. Ho is currently collaborating with a builder on a proposal to build homes on the remaining available lots from Lot 17 - 52 and 79 - 84. These lots do not have any sales price restriction per the Rebate Agreement.

As stated above, approval of this Amendment does not make any change to the \$150,000.00 per unit sale price limit on a total of thirty-six units in the subdivision that is stated in Section 6.5.2 of the Agreement. Mr. Ho has however expressed some concerns about his ability to meet the \$150,000.00 per unit sale price limit under the current economic conditions. Section 6.8 of the agreement discusses "Economic Changes" and allows for Mr. Ho to propose changes to the agreement with supporting documentation; however, he will do so at a later time.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of City Attorney and staff, Council hereby approves the Second Amendment to Ad Valorem Tax Rebate Agreement entered between Ho Enterprises, LLC and the City of Port Lavaca dated July 18, 2018, a copy which is on file, in its entirety in the office of the City Secretary.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute all instruments necessary to effect such agreement.

Seconded by Councilman District 1 Smith

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

12. **Consider Second and Final Reading of an Ordinance (G-4-22) amending the ordinance codified and described in the City of Port Lavaca Code of Ordinances as Part II, Appendix A – Fees, Rates and Charges (Chapter 38 – Solid Waste) and providing an effective date. Presenter is Jody Weaver**

Motion made by Councilman District 5 Ward

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves the second and final reading of an Ordinance (G-4-22) amending the ordinance codified and described in the City of Port Lavaca Code of Ordinances as Part II, Appendix A – Fees, Rates and Charges (Chapter 38 – Solid Waste).

Seconded by Councilman District 6 Barr

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

13. **Consider Resolution No. R-050922-1 of the City of Port Lavaca, Texas finding that AEP Texas Inc.'s application to amend its Distribution Cost Recovery Factors (DCRF) to increase distribution rates within the city should be denied; authorizing participation with the cities served by AEP Texas; authorizing hiring of legal counsel; finding that the city's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel. Presenter is Anne Marie Odefey**

Motion made by Councilman District 5 Ward

WHEREAS, the City of Port Lavaca, Texas ("City") is an electric utility customer of AEP Texas Inc. ("AEP" or "Company"), and a regulatory authority with an interest in the rates and charges of AEP; and

WHEREAS, the City is a member of the Cities Served by AEP ("Cities"), a membership of similarly situated cities served by AEP that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in AEP's service area; and

WHEREAS, on or about April 6, 2022 AEP filed with the City an Application to Amend its Distribution Cost Recovery Factor ("DCRF"), PUC Docket No. 53451, seeking to increase electric distribution rates by approximately \$27.56 million (an approximately \$1.28 increase to the average residential customer's bill from the rates approved in the Company's most recent DCRF case); and

WHEREAS, all electric utility customers residing in the City will be impacted by this ratemaking proceeding if it is granted; and

WHEREAS, Cities are coordinating its review of AEP's DCRF filing with designated attorneys and consultants to resolve issues in the Company's application; and

WHEREAS, Cities members and attorneys recommend that members deny the DCRF.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

Section 1. That the City is authorized to participate with Cities in PUC Docket No. 53451.

Section 2. That subject to the right to terminate employment at any time, the City of hereby authorizes the hiring of the law firm of Lloyd Gosselink and consultants to negotiate with the Company, make recommendations to the City regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

Section 3. That the rates proposed by AEP to be recovered through its DCRF charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

Section 4. That the Company shall continue to charge its existing rates to customers within the City.

Section 5. That the City's reasonable rate case expenses shall be reimbursed in full by AEP within 30 days of presentation of an invoice to AEP.

Section 6. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

Section 7. That a copy of this Resolution shall be sent to Leila Malham, American Electric Power Service Corporation, 400 West 15<sup>th</sup> Street, Suite 1520, Austin, Texas 78701 and to Thomas Brocato, General Counsel to the Cities, at Lloyd Gosselink Rochelle & Townsend, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

Seconded by Councilman District 2 Dent

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

14. **Consider Resolution No. R-050922-2 of the City of Port Lavaca, Texas, authorizing Signatories for the Community Development Block Grant – Mitigation (CDBG-MIT) from the Texas General Land Office for Local Infrastructure Program Contract Number 22-087-001-D226. Presenter is Susan Lang**

Motion made by Councilman District 5 Ward

WHEREAS, the City of Port Lavaca was awarded a Community Development Block Grant-Mitigation (CDBG-MIT) from the Texas General Land Office (GLO) for drainage improvements that will increase resilience to disasters and reduce or eliminate long-term risk of life, damage to and loss of property, and suffering and hardship by lessening the impact of future disasters and will provide a suitable living environment and expanding opportunities, principally for persons of low-to-moderate income; and

WHEREAS, certain condition exists related to Hurricane Harvey, an eligible federally declared disaster in 2017, which represents a threat to the public health, safety and welfare; and

WHEREAS it is necessary to authorize signatories for various GLO documents for the City of Port Lavaca to participate under the CDBG-MIT grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

Section 1. The City Council directs and designates the City Mayor and the City Manager as contractual signatories and the Mayor, City Manager Finance Director, and Senior Accountant as financial signatories.

Section 2. This resolution shall become effective immediately upon adoption.

Seconded by Councilman District 6 Barr

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

15. **Consider Resolution No. R-050922-3 to adopt the City of Port Lavaca's Budgetary and Financial Management Policies for the 2021-2022 Fiscal Year. Presenter is Susan Lang**

*Author's Note:*

*Typo in agenda item to be corrected from 2021-2022 Fiscal Year to 2022-2023 Fiscal Year.*

Finance Director Lang presented Council with the City of Port Lavaca Financial Management and Budgetary Policies for the 2022-2023 Fiscal Year, by Resolution Number R-050922-3, a copy of which is in the office of the City Secretary, in its entirety. Staff recommends approval of policies.

Motion made by Councilman District 5 Ward

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby acknowledges correction of typo for fiscal year and adopts the City of Port Lavaca Financial Management and Budgetary Policies for the 2022-2023 Fiscal Year, by Resolution No. R-050922-3, a copy of which is in the office of the City Secretary, in its entirety.

Seconded by Councilman District 6 Barr

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

16. **Consider Resolution No. R-050922-4 of the City of Port Lavaca to adopt required Community Development Block Grant (CDBG) Civil Rights Policies. Presenter is Susan Lang**



Motion made by Councilman District 5 Ward

WHEREAS, the City of Port Lavaca, Texas, (hereinafter referred to as "City of Port Lavaca") has been awarded Community Development Block Grants (CDBG);

WHEREAS, the City of Port Lavaca has previously adopted policies and procedures in regard to Civil Rights procedures in compliance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

WHEREAS, the City of Port Lavaca, in consideration for the receipt and acceptance of federal funding for the Contract, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

WHEREAS, the City of Port Lavaca, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135 is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the CDBG project areas;

WHEREAS, the City of Port Lavaca, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

WHEREAS, the City of Port Lavaca, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each CDBG project;

WHEREAS, the City of Port Lavaca, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

WHEREAS, the City of Port Lavaca, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period, to affirmatively further fair housing;

WHEREAS, the City of Port Lavaca, has designated an overseer and will maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS, THAT THE CITY OF PORT LAVACA AMENDS THE FOLLOWING:



1. Citizen Participation Plan and Grievance Procedures;
2. Section 3 Policy;
3. Excessive Force Policy;
4. Limited English Proficiency (LEP) Standards Plan;
5. Section 504 Policy and Grievance Procedures;
6. Code of Conduct Policy; and
7. Fair Housing Policy

Seconded by Councilman District 6 Barr

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

17. **Consider Resolution No. R-050922-5 of the City of Port Lavaca for Professional Engineering Services with Mott MacDonald. LLC for the Texas Community Development Block Grant-Mitigation (CDBG-MIT) Coastal Resiliency Project Contract #22-087-001-D226 in the amount not to exceed \$1,664,025.00. Presenter is Jody Weaver**

Motion made by Councilman District 5 Ward

WHEREAS, the City of Port Lavaca (the "Subrecipient") and Mott MacDonald LLC, Tax Identification Number 11610067008 ("Provider"), each a "Party" and collectively, "the Parties," enter into the following contract for professional engineering services (the "Contract") pursuant to the Professional Services Procurement Act, TEX. GOVT. CODE 2254 and 2 C.F.R. Part 200.

WHEREAS, the Subrecipient has received U.S. Department of Housing and Urban Development Community Development Block Grant - Mitigation ("CDBG-MIT") funds, administered by the Texas General Land Office ("GLO") for damage sustained from Hurricane Harvey; and

WHEREAS, the CDBG-MIT program is funded under the Transportation, Housing and Urban Development, and Related Agencies Appropriations Act, 2016, Pub. L. No. 114-113.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

1. That the Mayor is authorized to execute a Grant Professional Engineering Services agreement with Mott MacDonald, LLC to provide grant engineering services for the Community Development Block Grant Mitigation (CDBG- MIT) Coastal Resiliency Program, Contract No. 20-087-001-D226, in the amount not to exceed One Million, Six Hundred Sixty-Four Thousand, Twenty-Five Dollars (\$1,664,025.00), substantially in the form attached hereto and incorporated herein, with changes in form as approved by the City Attorney.
2. That this resolution shall become effective immediately upon adoption

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

18. **Consider awarding bid to fence contractor for the Public Works Perimeter Fence Project, Phase 1 of 3. Presenter is Wayne Shafer**

Public Works Director Shafer advised Council that the perimeter fence around the public works service center has exceeded its useful life and no longer provides a means to secure the property. It is imperative to replace all of the fence to ensure compliance with Texas Commission on Environmental Quality (TCEQ) due to water storage tanks on site. Given the cost of replacement, the project has been broken into three phases, with the first phase being this year and the second and third phases coming in the following years.

Three bids were received and they are as follows:

Coastal Fence & Irrigation, LLC	Victoria	\$25,500.00
Krettek Fence Co.	Port O'Connor	\$25,900.00
South Texas Fence & Deck	Victoria	\$33,050.00

Shafer advised that \$25,000.00 is budgeted for the current 2021-2022 fiscal year and will need to add an additional \$500.00 to award the contract. Staff recommends Council award bid to Coastal Fence and Irrigation, LLC in the amount of \$25,500.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves awarding bid to fence contractor for the Public Works Perimeter Fence Project, Phase 1 of 3 to Coastal Fence & Irrigation, LLC of Victoria, Texas in the amount of \$25,500.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute all instruments necessary to effect such agreement.

Seconded by Councilman District 6 Barr

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

19. **Consider recommendation of the Planning Board for a variance request to the Signs Ordinance from Prosperity Bank. Presenter is Jody Weaver**

*(Interim City Manager Weaver was not in attendance).*

Finance Director Slang presented agenda item to Council on behalf of Weaver:

The variance request is for a 30-foot-high freestanding pole sign with a 130 sq. ft. surface area. This sign will be located at 1107 N SH 35 on the Prosperity Bank property.

In September of 2021, the Planning Board denied the variance request made by Prosperity bank for a 75-foot-high freestanding sign with a 360 square foot surface area, similar to that of Whataburger. The Planning Board made this decision so as not to set precedent for future city growth.

In June of 2016, the City Council approved the Whataburger variance for the 75-foot freestanding pole sign with a 355 sq. ft. surface area. Consideration was given to this variance, as this sign dimension was the prior Whataburger sign dimension in their former location; therefore, it was reviewed with a legal nonconforming use intent.

In August of 2014, the City Council approved a variance for the Port Lavaca Ford Dealership requesting to place a sign that is 47.5-foot in height.

Planning Board assessed that the current variance request represents a sign that is 30% greater than the maximum surface area and 20% greater than the sign code maximum height; however, it represents a sign that is comparable to what is existing across the highway at Wal-Mart. The Planning Board also discussed a 30-foot height becoming the new standard for freestanding pole signs located on highway 35. Staff concurs with the Planning Board in approving this request from Prosperity Bank.

Motion made by Councilman District 5 Ward

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of the Planning Board and staff, Council hereby approves a variance request to the Signs Ordinance from Prosperity Bank for a 30-foot-high freestanding pole sign with a 130 sq. ft. surface area, located at 1107 N SH 35 on the Prosperity Bank property.

Seconded by Councilman District 6 Barr

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

20. **Announcement by Mayor that City Council will retire into closed session:**

- **For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551,–Section 551.071(2) of the Texas Government Code). Presenter is Mayor Whitlow**

Mayor announced there would be no closed session.

21. **Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow**

Mayor announced there would be no closed session.

**IX. ADJOURNMENT**

Mayor asked for motion to adjourn.

Motion made by Councilman District 6 Barr, Seconded by Councilman District 5 Ward

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward, Councilman District 6 Barr

Meeting adjourned at 8:34 p.m.

These minutes were approved on June 13, 2022.

ATTEST:

\_\_\_\_\_  
Jack Whitlow, Mayor

\_\_\_\_\_  
Mandy Grant, City Secretary

# COMMUNICATION

SUBJECT: Minutes of May 23, 2022 Special and Workshop

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## INFORMATION:



# CITY COUNCIL SPECIAL/WORKSHOP MEETING

Monday, May 23, 2022 at 5:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

## MINUTES

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 23<sup>rd</sup> day of May, 2022, the City Council of the City of Port Lavaca, Texas, convened in a special and workshop session at 5:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

### I. ROLL CALL

Jerry Smith	Councilman, District 1
Tim Dent	Councilman, District 2
Allen Tippit	Councilman, District 3
Rosie G. Padron	Councilwoman, District 4, Mayor Pro Tem
Jim Ward	Councilman, District 5

And with the following absent:       None

Jack Whitlow	Mayor
Ken Barr	Councilman, District 6

Constituting a quorum for the transaction of business, at which time the following business was transacted:

### CITY COUNCIL SPECIAL MEETING

### II. CALL TO ORDER

- Mayor Pro Tem Padron called the meeting to order at 5:41 P.M. and presided with the following announcement:

### III. COMMENTS FROM THE PUBLIC – *Comments will be limited to three (3) Minutes per individual unless permission to speak longer is received in advance.*

- Mayor Pro Tem asked for comments from the public and there were none.

### IV. ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary.*

1. **Consider approval of the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending September 30, 2021, prepared by the Audit Firm of Harrison, Waldrop & Uherek, L.L.P. Presenter is Susan Lang**

Finance Director Lang advised Council that Melissa Terry, with the Audit Firm of Harrison, Waldrop & Uherek, L.L.P., was in attendance to present the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending September 30, 2021.

Motion made by Councilman District 3 Tippit

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves the Annual Comprehensive Financial Report (ACFR), presented by the Audit Firm of Harrison, Waldrop & Uherek, L.L.P., for the Fiscal Year ending September 30, 2021.

Seconded by Councilman District 5 Ward

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward

2. **Consider approval of Master Contract and Engineering Task Order No. 1 from Mott MacDonald (M&M), in an amount not to exceed \$99,282.00, to provide Engineering Services for the Corporation Drainage Ditch Study from State Highway (SH) 35 to Lavaca Bay, contingent on contract being approved by City Attorney. Presenter is Jody Weaver**

Interim City Manager Weaver reminded Council that \$450,000.00 had previously been budgeted for improvements to the Corporation Ditch. Originally these funds were to be used to clean out and reshape the cross-section of the grass-lined ditch. Following the heavy rains last year, the City had made an application for a Community Development Block Grant – Mitigation (CDBG-MIT) grant to make improvement to this ditch, offering the \$450,000.00 as matching funds. Mott MacDonald (M&M) had been selected as the Engineering firm for that CDBG-MIT grant application after a Request for Proposals (RFQ) process. The City was not awarded a grant with that application.

Weaver said that recently the Housing Urban Development (HUD) approved a State Mitigation Plan that allocates over \$80M to the Golden Crescent Regional Planning Commission (GCRPC) area for a second round of CDBG-MIT funding. The GCRPC is currently working through a public hearing process to fine-tune a method of distribution. Preliminarily it appears that the City will be allocated a certain dollar amount in a similar way that the Community Development Block Grant – Disaster Relief (CDBG-DR) funds were allocated. Preliminary estimates are that the City could receive as much as \$11M in this second round of funding, however, this will not occur until the latter part of 2022. In order to support the need for improvements and better define a scope of work that will address the flooding issues in the drainage basin, Staff would like to propose that the City contract with M&M to conduct a drainage study of the Corporation Ditch, in preparation for the application that is needed to submit early next year for the second round of funding.

Staff will work with M&M to provide them construction plans of the storm sewer system as well as actual data and photos collected during the heavy rain events last year so that the model can be calibrated. Staff recommends a Master Contract between the City of Port Lavaca and Mott McDonald (M&M), from which Task Orders will be issued. This drainage project will be Task Order No. 1 in an amount not to exceed \$99,282.00. The award of this contract will be contingent on the City Attorney's approval of the contractual terms. Staff also proposes to fund this study with funds that have been set aside in the Street Construction Fund for improvements to Corporation Ditch.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves a Master Contract between the City of Port Lavaca and Mott McDonald (M&M), from which Task Orders will be issued, to provide Engineering Services for the Corporation Drainage Ditch Study.

BE IT ALSO RESOLVED that Council hereby approves Task Order No. 1. from Mott McDonald (M&M), in an amount not to exceed \$99,282.00 to be funded with funds that have been set aside in the Street Construction Fund for improvements to Corporation Ditch

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute all instruments necessary to effect such agreement.

Seconded by Councilman District 1 Smith

Voting Yea:

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward

## **V. ADJOURN SPECIAL MEETING**

Mayor Pro Tem Padron asked for motion to adjourn.

Motion made by Councilman District 5 Ward

Seconded by Councilman District 3 Tippit

Voting Yea

Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward

Special Meeting adjourned at 6:03 P.M.



**WORKSHOP SESSION****VI. CALL TO ORDER**

- Mayor Pro Tem Padron called the meeting to order at 6:03 P.M. and presided with the following announcement:

**VII. COMMENTS FROM THE PUBLIC** - *Comments will be limited to three (3) Minutes per individual unless permission to speak longer is received in advance*

- No Comments from the Public.

**VIII. ITEMS FOR DISCUSSION** - *Council will discuss the following items***1. Hear presentation from Victoria Economic Development Corporation. Presenter is Jody Weaver**

Council discussed this agenda item.

No action necessary and none taken.

**2. Discuss the prima facie speed limit on Smith Road. Presenter is Jody Weaver**

Council discussed this agenda item.

No action necessary and none taken.

**IX. ADJOURN WORKSHOP**

Mayor Pro Tem Padron asked for motion to adjourn.

Motion made by Councilman District 5 Ward

Seconded by Councilman District 3 Tippit

Voting Yea:

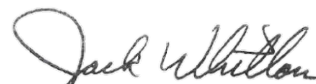
Councilman District 1 Smith, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilman District 5 Ward

Workshop adjourned at 6:52 P.M.

These minutes were approved on June 13, 2022.



Mandy Grant, City Secretary



Jack Whitlow, Mayor

# COMMUNICATION

SUBJECT: Review of the Credit Card Statement

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## INFORMATION:



Section VII. Item #C.

CITY OF  
Account Number: XXXX XXXX XXXX 0305Billing Questions:  
800-367-7576Website:  
www.cardaccount.netSend Billing Inquiries To:  
Card Service Center, PO Box 569120, Dallas, TX 75356FIRST NATIONAL BANK IN PORT LAVACA Credit Card Account Statement  
April 8, 2022 to May 8, 2022

## SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$9,869.19
- Payments	\$9,869.19
- Other Credits	\$126.58
+ Purchases	\$14,718.48
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$14,591.90

Account Number XXXX XXXX XXXX 0305  
Credit Limit \$26,500.00  
Available Credit \$11,908.00  
Statement Closing Date May 8, 2022  
Days in Billing Cycle 31

## PAYMENT INFORMATION

New Balance: \$14,591.90  
Minimum Payment Due: \$437.76  
Payment Due Date: June 2, 2022

## MESSAGES

## GREAT NEWS!

We have upgraded the Card Service Center website and online access to your account information. It is better than ever!

Our enhanced site features easier-to-navigate pages, additional payment functionality, and new self-serve account update options. A **NEW MOBILE APP** is also available to manage your card on the go!

**The New Site and Mobile App are available NOW!** To take advantage of these exciting features go to [www.cardaccount.net](http://www.cardaccount.net) to download the mobile app or click "ACCOUNTS" and choose "CREDIT CARD ACCOUNTS" to log in now.

## TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/22	04/22	F112700G000CHGD	AUTOMATIC PAYMENT - THANK YOU	\$9,869.19-

Transactions continued on next page

FIRST NATIONAL BANK IN PORT LAVACA  
1550 N BROWN RD 150  
LAWRENCEVILLE GA 30043



All payments on the account must be made at the address shown on your monthly billing statement and are considered to have been made on the date received at that address.

Account Number: XXXX XXXX XXXX 0305  
New Balance: \$14,591.90  
Minimum Payment Due: \$437.76  
Payment Due Date: June 2, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICE CENTER  
PO BOX 569100  
DALLAS TX 75356-9100

CITY OF PORT LAVACA  
202 N VIRGINIA ST  
PORT LAVACA TX 77979-3431

11273390700003050004377600014591905



## TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
TOTAL XXXXXXXXXXXX0305				\$9,869.19-
04/12	04/13	5543286FP5SFD6NNR	BUC-EE'S #30 WHARTON TX	\$45.00
04/19	04/20	5543286FX5SFMFEX3	AMZN MKTP US*1A33J3Y70 AMZN.COM/BILL WA	\$313.00
04/20	04/20	5543286FY5SJ09PS6	AMZN MKTP US*1O4ZU6R11 AMZN.COM/BILL WA	\$72.93
COLIN RANGNOW				
TOTAL XXXXXXXXXXXX0727				\$430.93
04/28	04/29	5543286G65V4SFW2H	COURTYARD BY MARRIOTT SOUTH PADRE CREDIT	\$126.58-
		CHECK-IN 04/28/22	FOLIO #118032	
04/06	04/08	8545093FHWGR3T2X0	OSS ACADEMY SPRING TX	\$50.00
04/09	04/10	5544641FKN6Q5ZD5Y	GALLS 8592667227 KY	\$76.78
04/26	04/28	8536943G558QA02FV	BEST WESTERN PLUS KILL KILLEEN TX	\$552.00
		CHECK-IN 04/24/22	FOLIO #0002053846	
04/26	04/28	8536943G558QA02PS	BEST WESTERN PLUS KILL KILLEEN TX	\$552.00
		CHECK-IN 04/24/22	FOLIO #0002053831	
04/28	04/29	5543286G65V4SFVT0	COURTYARD BY MARRIOTT SOUTH PADRE I TX	\$126.58
		CHECK-IN 04/28/22	FOLIO #118031	
04/29	05/02	5270487G8LL946AL8	HOLIDAY INN 3618821700 TX	\$538.76
		CHECK-IN 04/25/22	FOLIO #1903093	
ERIC SALES				
TOTAL XXXXXXXXXXXX0776				\$1,769.54
04/06	04/08	5542036FHJASPKKRK	2COCOM*YOUR-NERO.COM-O ALPHARETTA GA	\$44.95
04/08	04/10	5543286FJ5V0ZDBRK	SQ *TEXAS CRIMINAL JUS 877-417-4551 TX	\$285.00
04/13	04/14	5543286FP5SL5LW0H	AMZN MKTP US*1O1AB6FT1 AMZN.COM/BILL WA	\$19.99
04/25	04/26	5543286G45SG16177	BUC-EE'S 12 PORT LAVACA TX	\$36.94
04/25	04/26	0543684G400AJY8SV	CKE*GINGER CAFE CORPUS CORPUS CHRIST TX	\$33.39
04/26	04/27	0531461G5EHVHBPHG	KIKOS MEXICAN FOOD CORPUS CHRIST TX	\$14.69
04/28	04/28	0230537G6EHY2Q4SZ	TST* DOKYO DAUNTAUN CORPUS CHRIST TX	\$29.11
04/27	04/29	7554754G65972XBQ4	HOLIDAY INN CORPUS CHRIST TX	\$3.79
		CHECK-IN 01/01/95	FOLIO #xxxxxxxxxx	
04/29	04/29	0230537G7EHYFTA37	TST* BO KOREAN BBQ CORPUS CHRIST TX	\$36.60
04/28	04/30	7554754G75Q3FBA97	HOLIDAY INN CORPUS CHRIST TX	\$3.79
		CHECK-IN 01/01/95	FOLIO #xxxxxxxxxx	
05/04	05/05	5543286GQ5S8RVQXF	AMZN MKTP US*136ST79Q1 AMZN.COM/BILL WA	\$15.14
05/05	05/05	5543286GD5SDBJHJR	AMZN MKTP US*1Q1EL3RZ0 AMZN.COM/BILL WA	\$6.99
KAREN NEAL				
TOTAL XXXXXXXXXXXX0784				\$530.38
05/02	05/03	5530959GBRQEQRFSK	O'REILLY AUTO PARTS 57 PORT LAVACA TX	\$128.67
05/02	05/03	5530959GBRQEQRG22	O'REILLY AUTO PARTS 57 PORT LAVACA TX	\$44.71
JAVIER RAMOS				
TOTAL XXXXXXXXXXXX0867				\$173.38
04/11	04/12	5543286FN5V1FG6L0	TST* COACHS SMOKE - WA WACO TX	\$140.91
04/14	04/15	2524780FR00V7TW0H	OAKRIDGE SMOKEHOUSE SCHULENBURG TX	\$42.89
04/15	04/17	6512700FS00002P5W	HABANEROS RESTAURANT PORT LAVACA TX	\$35.53
JUAN LUNA				
TOTAL XXXXXXXXXXXX0941				\$219.33
04/07	04/10	5543687FJ4Z7SDSFY	HILTON HOTELS SAN ANTONIO TX	\$1,520.88
		CHECK-IN 04/04/22	FOLIO #1450449	
05/04	05/05	5531020GD61BTVXDG	APWA - NATIONAL 8165955279 MO	\$252.00
05/06	05/06	5543286GE5SLGNQTG	AWWA.ORG 303-347-6197 CO	\$238.00
WAYNE SHAFFER				
TOTAL XXXXXXXXXXXX1212				\$2,010.88

Transactions continued on next page



CITY OF

Account Number: XXXX XXXX XXXX 0305

**TRANSACTIONS (continued)**

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/21	04/22	5550036FZ2E119AG2	NOTARY PUBLIC FL-ONLIN 8506563028 FL	\$112.00
04/26	04/27	8271116G400092211	SP TMCEC AUSTIN TX	\$30.08
04/29	04/30	5542950G7LWGJVBTW	HE-GOVERNMENT PAYMENTS 8009263466 TX	\$120.00
04/29	04/30	5542950G7LWGJ49AT	HE-GOVERNMENT PAYMENTS 8009263466 TX	\$240.00
05/03	05/04	5550036GB2DYVWY6P	NOTARY PUBLIC FL-ONLIN 8506563028 FL	\$104.00
MANDY GRANT				
TOTAL XXXXXXXXXXXX1238				\$606.08
04/11	04/11	5543286FM5SVG24HD	APPLE.COM/BILL 866-712-7753 CA	\$2.99
04/16	04/17	5543286FS5SQXEB4D	INT'L CODE COUNCIL INC 888-422-7233 IL	\$936.36
JESSICA CARPENTER				
TOTAL XXXXXXXXXXXX1329				\$939.35
04/07	04/10	5520739FJ912WNPT9	TYLER TECHNOLOGIES, IN YARMOUTH ME	\$600.00
04/14	04/17	5520739FT912ZBWBL	TYLER TECHNOLOGIES, IN YARMOUTH ME	\$150.00
04/20	04/22	5520739FZ9131WNVXV	TYLER TECHNOLOGIES, IN YARMOUTH ME	\$150.00
04/20	04/22	5520739FZ9131X5YX	TYLER TECHNOLOGIES, IN YARMOUTH ME	\$300.00
04/22	04/24	8545491G0S66KKK1D	POSITIVE PROMOTIONS 800-635-2666 NY	\$1,130.44
04/23	04/24	5543286G15SJ8XXSK	AMZN MKTP US*1O3KK6140 AMZN.COM/BILL WA	\$544.56
04/23	04/24	5543286G15SR0BNF	AMZN MKTP US*1Q0NK1P41 AMZN.COM/BILL WA	\$1,724.44
04/26	04/27	5543286G45SHR2EBX	SQ *THE DONUT PALACE PORT LAVACA TX	\$61.80
SUSAN LANG				
TOTAL XXXXXXXXXXXX1345				\$4,661.24
04/11	04/13	5543180FNBMEB03V5	BURGER KING #26144 Q07 TEMPLE TX	\$13.95
04/14	04/17	0514048FTLM7W3JEG	CHICK-FIL-A #01050 VICTORIA TX	\$19.97
04/15	04/17	5543286FT5V4LNH3F	COURTYARD WACO WACO TX	\$532.26
CHECK-IN 04/15/22 FOLIO #105046				
04/15	04/17	5543286FT5V4LNH38	COURTYARD WACO WACO TX	\$532.26
CHECK-IN 04/15/22 FOLIO #105045				
04/15	04/17	5543286FT5V4LNH41	COURTYARD WACO WACO TX	\$532.26
CHECK-IN 04/15/22 FOLIO #105047				
04/15	04/17	5543286FT5V4LNH49	COURTYARD WACO WACO TX	\$532.26
CHECK-IN 04/15/22 FOLIO #105048				
JOE REYES JR				
TOTAL XXXXXXXXXXXX0215				\$2,162.96
04/15	04/17	5543286FT5SBR4HH6	GOOGLE *GOOGLE STORAGE 650-253-0000 CA	\$2.12
04/20	04/20	5543286FY5SJ0L2MF	SQ *ACCELERATION BY DE GOSQ.COM TX	\$25.00
04/22	04/24	5543286G05SQTEW28	J2 *EFAX CORPORATE SVC 323-817-1155 CA	\$222.68
05/02	05/04	5520739GB003LBT2Z	AUTHORIZE.NET SAN FRANCISCO CA	\$30.00
JOANNA WEAVER				
TOTAL XXXXXXXXXXXX0249				\$279.80
04/07	04/08	2545733FJ000JPNA1	PREP BLAST 615-6893546 TN	\$43.50
04/10	04/11	5543286FL5SL982F2	AMZN MKTP US*1H5G84QZ2 AMZN.COM/BILL WA	\$68.82
04/14	04/17	5543286FT5V2SFMQL	BUC-EE'S 12 PORT LAVACA TX	\$261.07
04/19	04/20	5270487FX2E0795RT	PSI SERVICES LLC USD 8188476180 CA	\$128.00
04/26	04/27	5531020G561BS52FQ	APWA - NATIONAL 8165955279 MO	\$54.80
05/06	05/08	0543684GFEHV6SZE	DOMINO'S 6723 361-552-5678 TX	\$193.65
05/08	05/08	5543286GG5S9RM952	AMZN MKTP US*133QD5TY0 AMZN.COM/BILL WA	\$58.19
CYNTHIA HEYSQUIERDO				
TOTAL XXXXXXXXXXXX0264				\$808.03

**INTEREST CHARGE CALCULATION**

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Section VII. Item #C.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	14.49% (v)	\$0.00	31	\$0.00
Cash Advances	14.49% (v)	\$0.00	31	\$0.00

(v) - variable

To avoid additional interest charges, pay your New Balance in full on or before the Payment Due Date.

Exciting news! Go online today and check out the all-new enhancements to the Card Service Center website. E-statements, additional payment options, links to Preferred Points website, and other helpful sites. Visit us today at [www.cardaccount.net](http://www.cardaccount.net) to enroll your credit card account(s) on the newly enhanced website.

Thank you for the opportunity to serve your credit card needs. Should your future plans include travel, please contact us at 1-800-367-7576.

**CREDITING OF PAYMENTS**

All payments received by 5:00 PM during the Card issuer's normal business day at the address indicated on the reverse side of this statement will be credited to your account as of the date of receipt of the payment. If payment is made at any location other than that address, credit of the payment may be delayed up to 5 days.

**BILLING RIGHTS SUMMARY*****What to do if You Think You Find a Mistake on Your Statement***

If you think there is an error on your statement, write to us at BBCS, Attn: Dispute Department, 1550 North Brown Road, Suite 150, Lawrenceville, GA 30043 as soon as possible. In your letter, give us the following information: your name and account number; the dollar amount of the suspected error; and if you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While we do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

***Your Rights if You are Dissatisfied with Your Credit Card Purchases***

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, all of the following must be true:

- The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
- You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
- You must not yet have fully paid for the purchase. If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: BBCS, Attn: Dispute Department, 1550 North Brown Road, Suite 150, Lawrenceville, GA 30043.

While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

**EXPLANATION OF INTEREST CHARGES**

The Interest Charge shown on the front is the sum of the Interest Charges computed by applying the Periodic Rate(s) to the Average Daily Balance and adding any applicable transaction charge authorized in the Cardholder Agreement. The method for computing the balance subject to Interest Charge is an average daily balance (including new purchases) method.

We figure the interest charge on your account by applying the periodic rate(s) to the "average daily balance" of your account (including in some instances current transactions). To get the "average daily balance", we take the beginning balance of your account each day, add any new cash advances and subtract any payments or credits and any unpaid interest charges. If you paid in full the Previous Balance shown on this statement by the payment due date shown on the previous statement, we subtract from each day's beginning balance the amount of such Previous Balance included in that beginning balance and also do not add in any new purchases. Otherwise the amount of the Previous Balance is not subtracted and we add in any new purchases. This gives us the daily balance. Then we add all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "average daily balance."

**HOW TO AVOID INTEREST CHARGES:** You have until the payment due date shown on your periodic statement to repay your balance before an interest charge on purchases will be imposed.

**ANNUAL FEE DISCLOSURES**

If an annual fee is shown on the front of the statement, see the front for information about the following matters: the annual percentage rate for purchases, certain information regarding any variable rate feature, the amount of the annual fee, any minimum interest charge, and any transaction charges for purchases. The method for computing the balance subject to interest charge on your account is an Average Daily Balance (including new purchases) method and is explained above.

If you terminate your account within 30 days from the Closing Date shown on the front of this statement, you will not owe the annual fee (and have the right to have it credited to your account) and may use your card(s) during that 30 day period without becoming obligated for the annual fee. To terminate your account you should give us written notice sent to the address for billing inquiries as shown on the front of this statement. All cards should be cut in half and returned with your termination notice.

**CREDIT BALANCES**

Any credit balance on your account (indicated by a "-" on the front of this statement) is money we owe you. You can make charges against this amount or request and receive a full refund of this amount by writing us at: Card Service Center, PO Box 569120, Dallas, TX 75356-9120. Any amount not charged against or refunded upon request that is over \$1.00 (equal to or in excess of \$1.00 if you live in MA or any amount in NY) will be refunded automatically within six months after the credit balance was created (four billing cycles in MD).

O1AB5762 – 3 – 05/25/17

(PLEASE SHOW YOUR CORRECT NAME AND ADDRESS)

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 Name (if incorrect on reverse side)

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 Street address

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 City

---

 State

---

 Zip Code

---

 Effective Date: Month, Day, Year

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 Signature

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 Home Phone

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 Work Phone

# COMMUNICATION

SUBJECT: Receive monthly Financial Highlight Report

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## INFORMATION:





**CITY OF**  
**PORT LAVACA**

202 N. Virginia, Port Lavaca, Texas 77979-0105 [www.portlavaca.org](http://www.portlavaca.org)  
Main Number: 361-552-9793 Main Facsimile: 361-552-6062

To: Mayor and Members of the City Council  
From: Susan Lang, Finance Director   
Subject: FY 21-22 Financial Highlights through **May 31, 2022**  
Date: June 7, 2022

Below are the following reports for the period ending **May 31, 2022**, or **66.6%** of the year:

The major highlights of the Report are as follows:

*Property Tax* collections as reported by CCAD - are **\$4,572,422** for the year as of April. Collections in FY21-22 are 94.25% of total adjusted tax levy. Total current year Property Taxes Outstanding as of April is **\$277,532**.

In the General Fund, revenues through **5/31/22** are **81.4%** of budget. In addition:

1. *Current Property Tax* collections - are **\$4,266,582** for the year as of May. Collections in FY21-22 are 107.4% of budget.
2. *Sales Tax* collections through May were **\$2,249,189** or 68.3% of budget. Collections through May in FY 20-21 were **\$2,314,892**.
3. *Licenses & Permits* collections are **\$107,032** for the year, or 47% of budget. Collections through May in FY 20-21 were **\$111,074**.
4. *Bauer Center Rentals* through May are **\$43,800** or 87.6% of budget. Collections through May in FY 20-21 were **\$39,745**.
5. *Court Fines* are **\$57,542** for the year, or 47.9% of budget. Collections through May in FY 20-21 were **\$68,980**.

Expenditures in the General Fund for the year are **64.2%** of budget.

**Target: 66.6%**

In the Utility Fund, revenues as of **5/31/22** are **71.5%** of budget. In addition:

1. *Metered Water* sales through May are **\$1,324,949** or **65.9%** of budget.
2. *Residential Sewer* sales through May are **673,029** or **63.4%** of budget.
3. *Garbage Billings* through May are **\$514,971** or **74.1%** of budget.

Expenditures in the Utility Fund for the year are **54%** of budget.

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**Summary – FY 2021-2022 through 5/31/22**

<u>Fund</u>	<u>Revenues</u>	<u>% Budget</u>	<u>Expense</u>	<u>% Budget</u>	<u>Revenues Less Expense</u>
General	\$7,706,000	81.4%	\$7,349,165	64.2%	\$356,834
Utility	4,337,801	71.5%	3,266,734	54.0%	1,071,067
HOT	208,221	39.6%	292,096	31.4%	(83,875)
Beach	50,855	29.0%	50,848	64.7%	7
Port	427,476	2.9%	448,417	3.2%	(20,941)
Total					1,323,092

I will be at the City Council meeting, should you have any questions regarding the information provided.



**Port Lavaca  
PROPERTY TAX COLLECTION REPORT  
April 30, 2022**

<b>TAXES DUE AT CERTIFICATION</b>	4,726,568.66
Adjustments to Date	102,638.01
<b>TOTAL TAX LEVY</b>	4,829,206.67

**2021 Tax Collections**

	Base	Penalties & Interest	Total
October	2,264,571.55	0.00	2,264,571.55
November	345,300.03	0.00	345,300.03
December	603,580.74	0.00	603,580.74
January	845,808.24	0.00	845,808.24
February	335,113.44	7,472.12	342,585.56
March	109,525.79	8,909.30	118,435.09
April	47,775.33	4,365.25	52,140.58
May			0.00
June			0.00
July (Delinquent as of July 1, 2021)			0.00
August			0.00
September			0.00
<b>TOTAL</b>	4,551,675.12	20,746.67	4,572,421.79

	% Collected	Last Year % Collected
<b>TRANSFERRED TO DELINQUENT ROLL</b>	94.25%	95.06%
July, Aug, and Sept Payments	0.00	


<b>2021 TAXES OUTSTANDING</b>	277,531.55
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<b>% Current Outstanding</b>	5.75%
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**DELINQUENT COLLECTIONS**

	Base	Penalties & Interest	Total
October	6,452.35	3,130.88	9,583.23
November	9,728.40	3,612.99	13,341.39
December	7,907.93	3,020.62	10,928.55
January	4,786.11	1,973.51	6,759.62
February	9,004.61	2,815.81	11,820.42
March	902.45	2,803.54	3,705.99
April	6,188.63	2,609.83	8,798.46
May			0.00
June			0.00
July			0.00
August			0.00
September			0.00
<b>TOTAL</b>	44,970.48	19,967.18	64,937.66

<b>DELINQUENT TAXES OUTSTANDING</b>	365,322.04
<b>TOTAL TAXES OUTSTANDING</b>	642,853.59

  
39

## COMMUNICATION

**SUBJECT:** Call annual corporate meeting to order for Port Lavaca Channel & Dock Company and consider and take any action deemed necessary for adoption of unanimous written consent. Presenter is Mayor Whitlow

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## INFORMATION:



## COMMUNICATION

**SUBJECT:** Call annual corporate meeting to order for Clement Cove Harbor Company and consider and take any action deemed necessary for adoption of unanimous written consent.  
Presenter is Mayor Whitlow

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## INFORMATION:



## COMMUNICATION

**SUBJECT:** Consider 2023 proposed Budget from the Calhoun County Appraisal District (CCAD) as required by Sec. 6.06 (A) of the Texas Property Tax Code to the Governing bodies of the Taxing Units within. Presenter is Jesse Hubbell

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## INFORMATION:



CALHOUN COUNTY APPRAISAL DISTRICT  
426 West Main Street \* P.O. Box 49  
Port Lavaca, Texas 77979  
Appraisal: (361) 552-8808  
Collections: (361) 552-4560  
Fax: (361) 552-4787  
Website: www.calhouncad.org



**Board of Directors**

William Swope, Chairman  
William Bauer, Vice Ch  
Jessie Rodriguez, Secret  
Vern Lyssy, Board Member  
Kevin Hill, Board Member

Section VIII. Item #3.

**Chief Appraiser**

Jesse W. Hubbell

May 25, 2022

To: The Presiding Officer and Governing Body of each Taxing Jurisdiction within the Calhoun County Appraisal District

RE: 2023 Proposed Approval for the Calhoun County Appraisal District

I, Jesse W. Hubbell, chief appraiser for the Calhoun County Appraisal District, do hereby submit the 2023 Proposed Budget for the Calhoun County Appraisal District as required by Sec. 6.06 of the Texas Property Tax Code. A copy of this proposed budget should be made available for public inspection.

Before the budget is officially approved by the board of directors, there will be at least a 10-day public notice given of a public hearing on the budget. The appraisal district will post the notice in the newspaper (Port Lavaca Wave), post at the county courthouse, appraisal district office and website. Each governing body will also be notified by mail.

The appraisal district budget must be approved by the board of directors prior to September 15 of each year. The Calhoun County Appraisal District Board of Directors usually meets in August to officially approve the budget.

Should anyone have any questions regarding the proposed budget please feel free to contact me directly.

Respectfully,

Jesse W. Hubbell  
Chief Appraiser

2023 PROPOSED  
CALHOUN COUNTY APPRAISAL DISTRICT BUDGET DETAIL

Section VIII. Item #3.

SUMMARY BUDGET EXPENDITURES BY CATEGORY	2021 ACTUAL	2022 APPROVED	2023 PROPOSED	\$Change	%Change
TOTAL SALARIES & BENEFITS	\$ 959,519.89	\$ 1,043,015.14	\$ 1,082,341.93	\$ 39,326.79	3.77%
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 309,935.41	\$ 326,229.39	\$ 342,323.24	\$ 16,093.85	4.93%
TOTAL SUPPLIES & MATERIALS	\$ 66,221.17	\$ 65,587.00	\$ 71,148.50	\$ 5,561.50	8.48%
TOTAL OTHER OPERATING EXPENSES	\$ 24,936.46	\$ 31,595.00	\$ 32,295.00	\$ 700.00	2.22%
TOTAL CAPITAL OUTLAY	\$ 6,297.19	\$ 8,500.00	\$ 8,500.00	\$ -	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,366,910.12</b>	<b>\$ 1,474,926.53</b>	<b>\$ 1,536,608.67</b>	<b>\$ 61,682.14</b>	<b>4.18%</b>

FUND RESERVE (Beginning of year per Financial Audit)	\$ 405,632.00	\$ 364,919.00			
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TOTAL COMMITTED RESERVES					
Board Authorized Expenditures from Fund Reserve	2021 Actual Funds Expended	2022 APPROVED CONSOLIDATED BUDGET	2023 PROPOSED CONSOLIDATED BUDGET		
Pictometry/ChangeFinder	\$ 34,032.34	\$ 38,813.33	\$ 38,813.33	\$ -	0.00%
Trepp Commercial Data	\$ 9,000.00	\$ -	\$ -	\$ -	#DIV/0!
Computers (12 PC Dell Desktop or equivalent units)	\$ 13,679.16	\$ -	\$ -	\$ -	#DIV/0!
CoStar Commercial Data	\$ -	\$ 11,940.00	\$ 13,500.00	\$ 1,560.00	13.07%
CARASOFT SALES DATA	\$ -	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00	100.00%
<b>TOTAL BOARD APPROVED EXPENDITURES FROM FUND RESERVE</b>	<b>\$ 56,711.50</b>	<b>\$ 55,753.33</b>	<b>\$ 62,313.33</b>	<b>\$ 6,560.00</b>	<b>11.77%</b>

REVENUES FROM OPERATIONS					
Copies, tax certificates, earned interest from bank accounts, bpp, other)	\$ 46,243.39	\$ 19,250.00	\$ 9,200.00		-52.21%

ACTUAL FUNDING FROM TAXING UNITS	2021 ACTUAL	2022 APPROVED	2023 PROPOSED		
REVENUES FROM OPERATIONS	\$ 46,243.39	\$ 19,250.00	\$ 9,200.00	\$ (10,050.00)	-52.21%
TOTAL REVENUES	\$ 1,438,228.15	\$ 1,474,926.53	\$ 1,536,608.67	\$ 61,682.14	4.18%
TOTAL EXPENDITURES	\$ 1,366,910.12	\$ 1,474,926.53	\$ 1,536,608.67	\$ 61,682.14	4.18%

NET REVENUES OVER/(UNDER)EXPENDITURES	\$ 71,318.03	\$ -	\$ -		
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PAYROLL EXPENSES					
SALARIES & BENEFITS - CONSOLIDATED	2021 ACTUAL	2022 APPROVED	2023 PROPOSED	\$CHANGE	%CHANGE
Administrative Salaries	\$ 95,000.00	\$ 98,000.00	\$ 98,000.00	\$ -	0.00%
Clerical Salaries	\$ 313,054.81	\$ 341,000.00	\$ 356,810.00	\$ 15,810.00	4.64%
Appraisal Salaries	\$ 246,650.00	\$ 251,500.00	\$ 263,000.00	\$ 11,500.00	4.57%
<b>TOTAL SALARIES</b>	<b>\$ 654,704.81</b>	<b>\$ 690,500.00</b>	<b>\$ 717,810.00</b>	<b>\$ 27,310.00</b>	<b>3.96%</b>
EMPLOYEE BENEFITS	2021 ACTUAL	2022 APPROVED	2023 PROPOSED	\$CHANGE	%CHANGE
Social Security/Medicare	\$ 9,472.46	\$ 10,656.06	\$ 11,052.05	\$ 395.99	3.72%
Health Insurance(Employee health, dental, ad&d, ltd, life)	\$ 165,926.78	\$ 188,073.90	\$ 195,781.18	\$ 7,707.28	4.10%
Workers Compensation	\$ 3,231.04	\$ 4,074.00	\$ 4,074.00	\$ -	0.00%
Unemployment Compensation	\$ -	\$ -	\$ -	\$ -	0.00%
Retirement	\$ 81,784.80	\$ 105,311.18	\$ 109,224.70	\$ 3,913.52	3.72%
Auto Allowance	\$ 44,400.00	\$ 44,400.00	\$ 44,400.00	\$ -	
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>\$ 304,815.08</b>	<b>\$ 352,515.14</b>	<b>\$ 364,531.93</b>	<b>\$ 12,016.79</b>	<b>3.41%</b>
<b>TOTAL CONSOLIDATED SALARIES &amp; BENEFITS</b>	<b>\$ 959,519.89</b>	<b>\$ 1,043,015.14</b>	<b>\$ 1,082,341.93</b>	<b>\$ 39,326.79</b>	<b>3.77%</b>

SALARIES & BENEFITS - APPRAISAL	2021 ACTUAL	2022 APPROVED	2023 PROPOSED	\$CHANGE	%CHANGE
Administrative Salaries	\$ 95,000.00	\$ 98,000.00	\$ 98,000.00	\$ -	0.00%
Clerical Salaries	\$ 108,357.43	\$ 135,500.00	\$ 140,560.00	\$ 5,060.00	3.73%
Appraisal Salaries	\$ 246,650.00	\$ 251,500.00	\$ 263,000.00	\$ 11,500.00	4.57%
<b>TOTAL SALARIES</b>	<b>\$ 450,007.43</b>	<b>\$ 485,000.00</b>	<b>\$ 501,560.00</b>	<b>\$ 16,560.00</b>	<b>3.41%</b>
EMPLOYEE BENEFITS	2021 ACTUAL	2022 APPROVED	2023 PROPOSED	\$CHANGE	%CHANGE
Social Security/Medicare	\$ 6,575.85	\$ 7,568.28	\$ 7,801.15	\$ 232.87	3.08%
Health Insurance(Employee health, dental, ad&d, ltd, life)	\$ 106,028.68	\$ 120,904.65	\$ 125,859.33	\$ 4,954.68	4.10%
Workers Compensation	\$ 2,287.17	\$ 2,619.00	\$ 2,619.00	\$ -	0.00%
Unemployment Compensation	\$ -	\$ -	\$ -	\$ -	
Retirement	\$ 57,702.28	\$ 74,795.44	\$ 77,096.84	\$ 2,301.40	3.08%



2023 PROPOSED  
CALHOUN COUNTY APPRAISAL DISTRICT BUDGET DETAIL

Section VIII. Item #3.

Auto Allowance	\$ 43,200.00	\$ 43,200.00	\$ 43,200.00	\$	
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>\$ 215,793.98</b>	<b>\$ 249,087.37</b>	<b>\$ 256,576.32</b>	<b>\$ 7,488.95</b>	<b>3%</b>
<b>TOTAL APPRAISAL SALARIES &amp; BENEFITS</b>	<b>\$ 665,801.41</b>	<b>\$ 734,087.37</b>	<b>\$ 758,136.32</b>	<b>\$ 24,048.95</b>	<b>3%</b>

<b>SALARIES &amp; BENEFITS - COLLECTIONS</b>	<b>2021 ACTUAL</b>	<b>2022 APPROVED</b>	<b>2023 PROPOSED</b>	<b>\$CHANGE</b>	<b>%CHANGE</b>
Administrative Salaries	\$ -	\$ -	\$ -	\$ -	0.00%
Clerical Salaries	\$ 204,697.38	\$ 205,500.00	\$ 216,250.00	\$ 10,750.00	5.23%
<b>TOTAL SALARIES</b>	<b>\$ 204,697.38</b>	<b>\$ 205,500.00</b>	<b>\$ 216,250.00</b>	<b>\$ 10,750.00</b>	<b>5.23%</b>
<b>EMPLOYEE BENEFITS</b>	<b>2020 ACTUAL</b>	<b>2021 APPROVED</b>	<b>2022 APPROVED</b>		
Social Security/Medicare	\$ 2,896.61	\$ 3,087.78	\$ 3,250.90	\$ 163.120	5.28%
Health Insurance(Employee health,dental,ad&d, ltd,life)	\$ 59,898.10	\$ 67,169.25	\$ 69,921.85	\$ 2,752.60	4.10%
Workers Compensation	\$ 943.87	\$ 1,455.00	\$ 1,455.00	\$ -	0.00%
Unemployment Compensation	\$ -	\$ -	\$ -	\$ -	0.00%
Retirement	\$ 24,082.52	\$ 30,515.74	\$ 32,127.86	\$ 1,612.12	5.28%
Auto Allowance	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00		
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>\$ 89,021.10</b>	<b>\$ 103,427.77</b>	<b>\$ 107,955.61</b>	<b>\$ 4,527.84</b>	<b>4.38%</b>
<b>TOTAL COLLECTIONS SALARIES &amp; BENEFITS</b>	<b>\$ 293,718.48</b>	<b>\$ 308,927.77</b>	<b>\$ 324,205.61</b>	<b>\$ 15,277.84</b>	<b>4.95%</b>

**2023 APPROVED SALARY & BENEFIT  
DETAIL**

<b>POSITION</b>	<b>SALARY</b>	<b>F.I.C.A.</b>	<b>HEALTH INSURANCE(MED,DEN,LT D, AD&amp;D)</b>	<b>WORKMANS COMP</b>	<b>RETIREMENT</b>
CHIEF APPRAISER	\$ 98,000.00	\$ 1,525.40	\$ 13,984.37	\$ 291.00	\$ 15,075.16
DEPUTY CHIEF-APPRAISAL	\$ 70,500.00	\$ 1,126.65	\$ 13,984.37	\$ 291.00	\$ 11,134.41
DEPUTY CHIEF- COLLECTIONS	\$ 65,500.00	\$ 949.75	\$ 13,984.37	\$ 291.00	\$ 9,386.15
EXECUTIVE ASSISTANT	\$ 52,500.00	\$ 778.65	\$ 13,984.37	\$ 291.00	\$ 7,695.21
<b>TOTAL</b>	<b>\$ 286,500.00</b>	<b>\$ 4,380.45</b>	<b>\$ 55,937.48</b>	<b>\$ 1,164.00</b>	<b>\$ 43,290.93</b>
APPRaiser A	\$ 63,000.00	\$ 1,017.90	\$ 13,984.37	\$ 291.00	\$ 10,059.66
APPRaiser B	\$ 42,000.00	\$ 706.15	\$ 13,984.37	\$ 291.00	\$ 6,978.71
APPRaiser C	\$ 43,500.00	\$ 735.15	\$ 13,984.37	\$ 291.00	\$ 7,265.31
APPRaiser D	\$ 44,500.00	\$ 749.65	\$ 13,984.37	\$ 291.00	\$ 7,408.61
<b>TOTAL APPRAISERS</b>	<b>\$ 193,000.00</b>	<b>\$ 3,208.85</b>	<b>\$ 55,937.48</b>	<b>\$ 1,164.00</b>	<b>\$ 31,712.29</b>
CLERK A	\$ 42,000.00	\$ 609.00	\$ 13,984.37	\$ 291.00	\$ 6,018.60
CLERK B	\$ 32,000.00	\$ 464.00	\$ 13,984.37	\$ 291.00	\$ 4,585.60
CLERK C	\$ 35,250.00	\$ 511.13	\$ 13,984.37	\$ 291.00	\$ 5,051.33
CLERK D	\$ 31,000.00	\$ 449.50	\$ 13,984.37	\$ 291.00	\$ 4,442.30
<b>TOTAL CLERKS</b>	<b>\$ 140,250.00</b>	<b>\$ 2,033.63</b>	<b>\$ 55,937.48</b>	<b>\$ 1,164.00</b>	<b>\$ 20,097.83</b>
GIS COORDINATOR	\$ 53,560.00	\$ 776.62	\$ 13,984.37	\$ 291.00	\$ 7,675.15
MAPPING/DEED ABSTRACTOR	\$ 45,000.00	\$ 652.50	\$ 13,984.37	\$ 291.00	\$ 6,448.50
<b>TOTAL GIS/MAPPING</b>	<b>\$ 98,560.00</b>	<b>\$ 1,429.12</b>	<b>\$ 27,968.74</b>	<b>\$ 582.00</b>	<b>\$ 14,123.65</b>
<b>AUTO ALLOWANCE(\$600/mo./appraiser)(\$10 0/mo/exec assist.)</b>	<b>\$ 44,400.00</b>				
<b>TOTAL SALARIES</b>	<b>\$ 718,310.00</b>	<b>\$ 11,052.05</b>	<b>\$ 195,781.18</b>	<b>\$ 4,074.00</b>	<b>\$ 109,224.70</b>
<b>TOTAL BENEFITS</b>	<b>\$ 364,531.93</b>				
<b>GRAND TOTAL</b>	<b>\$ 1,082,841.93</b>				

<b>PURCHASED/CONTRACTED SERVICES- CONSOLIDATED</b>	<b>2021 ACTUAL</b>	<b>2022 APPROVED</b>	<b>2023 PROPOSED</b>	<b>\$CHANGE</b>	<b>%CHANGE</b>
Audit Services	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ -	0%
Legal Services	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	0%
ARB Legal Services	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	0%
Maintenance-Mapping	\$ 17,250.62	\$ 18,711.61	\$ 18,711.61	\$ -	0%
Contracted Appraisals(MIUP)	\$ 139,800.00	\$ 139,800.00	\$ 142,600.00	\$ 2,800.00	2%
Contracted Appraisals(ag)	\$ 6,850.00	\$ 6,850.00	\$ 8,600.00	\$ 1,750.00	26%
Appraisal Review Board	\$ 13,499.53	\$ 18,750.00	\$ 20,250.00	\$ 1,500.00	8%
Agricultural Appraisal Advisory Board	\$ 223.04	\$ 200.00	\$ 250.00	\$ 50.00	25%
Maintenance-Software	\$ 56,596.95	\$ 65,567.78	\$ 65,641.63	\$ 73.85	0%
Maintenance-Building & Grounds	\$ 1,267.32	\$ 500.00	\$ 1,300.00	\$ 800.00	160%
Maintenance - Equipment	\$ 5,121.24	\$ 2,200.00	\$ 6,300.00	\$ 4,100.00	186%
Water	\$ 682.92	\$ 1,225.00	\$ 1,225.00	\$ -	0%
Telephone	\$ 9,614.77	\$ 8,000.00	\$ 6,845.00	\$ (1,155.00)	-14%
Electricity	\$ 4,571.86	\$ 4,500.00	\$ 4,500.00	\$ -	
Rental-Building	\$ 24,600.00	\$ 25,800.00	\$ 25,800.00	\$ -	



2023 PROPOSED  
CALHOUN COUNTY APPRAISAL DISTRICT BUDGET DETAIL

Section VIII. Item #3.

Rental-Other	\$ 5,312.05	\$ 5,000.00	\$ 5,300.00	\$		
Deed Service	\$ 5,352.60	\$ 5,000.00	\$ 5,800.00	\$	800.00	16%
Bookkeeping	\$ 2,271.29	\$ 1,825.00	\$ 2,400.00	\$	575.00	32%
Other Services	\$ 4,671.22	\$ 5,800.00	\$ 5,800.00	\$	-	0%
Arbitration	\$ 750.00	\$ 3,000.00	\$ 7,500.00	\$	4,500.00	150%
<b>TOTAL PURCHASED/CONTRACTED SERVICES-CONSOLIDATED</b>	<b>\$ 309,935.41</b>	<b>\$ 326,229.39</b>	<b>\$ 342,323.24</b>	<b>\$</b>	<b>16,093.85</b>	<b>5%</b>

<b>PURCHASED/CONTRACTED SERVICES-APPRAISAL</b>	<b>2021 ACTUAL</b>	<b>2022 APPROVED</b>	<b>2023 PROPOSED</b>	<b>\$CHANGE</b>	<b>%CHANGE</b>
Audit Services	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ -	0%
Legal Services	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	0%
ARB Legal Services	\$ 500.00	\$ 500.00	\$ 750.00	\$ 250.00	50%
Maintenance-Mapping	\$ 16,155.41	\$ 18,711.61	\$ 18,711.61	\$ -	0%
Contracted Appraisals (MIUP)	\$ 139,800.00	\$ 139,800.00	\$ 142,600.00	\$ 2,800.00	2%
Contracted Appraisals ( Ag)	\$ 6,850.00	\$ 6,850.00	\$ 8,600.00	\$ 1,750.00	26%
Appraisal Review Board	\$ 13,467.53	\$ 18,750.00	\$ 20,250.00	\$ 1,500.00	8%
Agricultural Appraisal Advisory Board	\$ 223.04	\$ 200.00	\$ 250.00	\$ 50.00	25%
Maintenance-Software	\$ 39,944.36	\$ 45,279.70	\$ 48,140.33	\$ 2,860.63	6%
Maintenance-Building & Grounds	\$ 633.66	\$ 250.00	\$ 650.00	\$ 400.00	160%
Maintenance - Equipment	\$ 3,083.28	\$ 1,200.00	\$ 3,100.00	\$ 1,900.00	158%
Water	\$ 234.75	\$ 625.00	\$ 625.00	\$ -	0%
Telephone	\$ 5,378.66	\$ 4,000.00	\$ 2,845.00	\$ (1,155.00)	-29%
Electricity	\$ 1,952.30	\$ 2,250.00	\$ 2,250.00	\$ -	0%
Rental-Building	\$ 12,300.00	\$ 12,900.00	\$ 12,900.00	\$ -	0%
Rental-Other	\$ 2,594.18	\$ 2,500.00	\$ 2,700.00	\$ 200.00	8%
Deed Service	\$ 2,826.30	\$ 2,500.00	\$ 2,900.00	\$ 400.00	16%
Bookkeeping	\$ 1,135.65	\$ 900.00	\$ 1,200.00	\$ 300.00	33%
Other Services	\$ 2,084.70	\$ 3,500.00	\$ 3,500.00	\$ -	0%
Arbitration	\$ -	\$ 3,000.00	\$ 7,500.00	\$ 4,500.00	150%
<b>TOTAL PURCHASED/CONTRACTED SERVICES-APPRAISAL</b>	<b>\$ 254,663.82</b>	<b>\$ 270,716.31</b>	<b>\$ 286,471.94</b>	<b>\$ 15,755.63</b>	<b>6%</b>

<b>PURCHASED/CONTRACTED SERVICES-COLLECTIONS</b>	<b>2021 ACTUAL</b>	<b>2022 APPROVED</b>	<b>2023 PROPOSED</b>	<b>\$CHANGE</b>	<b>%CHANGE</b>
Audit Services	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ -	0%
Legal Services	\$ -	\$ 500.00	\$ 500.00	\$ -	0%
Maintenance-Software	\$ 16,652.59	\$ 20,288.08	\$ 17,501.30	\$ (2,786.78)	-14%
Maintenance-Building & Grounds	\$ 633.66	\$ 250.00	\$ 650.00	\$ 400.00	160%
Maintenance - Equipment	\$ 3,167.17	\$ 1,000.00	\$ 3,200.00	\$ 2,200.00	220%
Water	\$ 234.68	\$ 600.00	\$ 600.00	\$ -	0%
Telephone	\$ 3,977.75	\$ 4,000.00	\$ 4,000.00	\$ -	0%
Electricity	\$ 1,952.27	\$ 2,250.00	\$ 2,250.00	\$ -	0%
Rental-Building	\$ 12,300.00	\$ 12,900.00	\$ 12,900.00	\$ -	0%
Rental-Other	\$ 2,594.13	\$ 2,500.00	\$ 2,600.00	\$ 100.00	4%
Deed Service	\$ 2,826.30	\$ 2,500.00	\$ 2,900.00	\$ 400.00	16%
Bookkeeping	\$ 1,135.64	\$ 925.00	\$ 1,200.00	\$ 275.00	30%
Other Services	\$ 2,084.67	\$ 2,300.00	\$ 2,300.00	\$ -	0%
<b>TOTAL PURCHASED/CONTRACTED SERVICES-COLLECTIONS</b>	<b>\$ 53,058.86</b>	<b>\$ 55,513.08</b>	<b>\$ 56,101.30</b>	<b>\$ 588.22</b>	<b>1%</b>

<b>SUPPLIES &amp; MATERIALS - CONSOLIDATED</b>	<b>2021 ACTUAL</b>	<b>2022 APPROVED</b>	<b>2023 PROPOSED</b>	<b>\$CHANGE</b>	<b>%CHANGE</b>
Janitorial Supplies	\$ 267.44	\$ 900.00	\$ 900.00	\$ -	0%
Appraisal Manuals	\$ 2,644.97	\$ 2,800.00	\$ 2,800.00	\$ -	0%
Publications	\$ 45.00	\$ 337.00	\$ 398.50	\$ 61.50	18%
Office Supplies	\$ 2,882.51	\$ 4,500.00	\$ 4,500.00	\$ -	0%
Postage/Forms & Printing	\$ 50,124.07	\$ 47,000.00	\$ 52,000.00	\$ 5,000.00	11%
Copier & Computer Supplies	\$ 7,831.47	\$ 7,400.00	\$ 7,900.00	\$ 500.00	7%
Appraisal Supplies	\$ 349.50	\$ 400.00	\$ 400.00	\$ -	0%
Mapping Supplies	\$ 792.31	\$ 850.00	\$ 850.00	\$ -	0%
Other Supplies	\$ 1,283.90	\$ 1,400.00	\$ 1,400.00	\$ -	0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>\$ 66,221.17</b>	<b>\$ 65,587.00</b>	<b>\$ 71,148.50</b>	<b>\$ 5,561.50</b>	<b>8%</b>



2023 PROPOSED  
CALHOUN COUNTY APPRAISAL DISTRICT BUDGET DETAIL

Section VIII. Item #3.

SUPPLIES & MATERIALS-APPRAISAL	2021 ACTUAL	2022 APPROVED	2023 PROPOSED	\$CHANGE	%CHANGE
Janitorial Supplies	\$ 133.72	\$ 500.00	\$ 500.00	\$ -	0%
Appraisal Manuals	\$ 2,644.97	\$ 2,800.00	\$ 2,800.00	\$ -	0%
Publications	\$ 22.50	\$ 168.50	\$ 230.00	\$ 61.50	36%
Office Supplies	\$ 1,441.26	\$ 2,250.00	\$ 2,250.00	\$ -	0%
Postage/Forms & Printing	\$ 25,062.04	\$ 23,500.00	\$ 26,000.00	\$ 2,500.00	11%
Copier & Computer Supplies	\$ 4,137.60	\$ 3,700.00	\$ 4,200.00	\$ 500.00	14%
Appraisal Supplies	\$ 349.50	\$ 400.00	\$ 400.00	\$ -	0%
Mapping Supplies	\$ 792.31	\$ 850.00	\$ 850.00	\$ -	0%
Other Supplies	\$ 641.95	\$ 700.00	\$ 700.00	\$ -	0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>\$ 35,225.85</b>	<b>\$ 34,868.50</b>	<b>\$ 37,930.00</b>	<b>\$ 3,061.50</b>	<b>9%</b>

SUPPLIES & MATERIALS - COLLECTIONS	2021 ACTUAL	2022 APPROVED	2023 PROPOSED	\$CHANGE	%CHANGE
Janitorial Supplies	\$ 133.72	\$ 400.00	\$ 400.00	\$ -	0%
Publications	\$ 22.50	\$ 168.50	\$ 168.50	\$ -	0%
Office Supplies	\$ 1,441.25	\$ 2,250.00	\$ 2,250.00	\$ -	0%
Postage/Forms & Printing	\$ 25,062.03	\$ 23,500.00	\$ 26,000.00	\$ 2,500.00	11%
Copier & Computer Supplies	\$ 3,693.87	\$ 3,700.00	\$ 3,700.00	\$ -	0%
Other Supplies	\$ 641.95	\$ 700.00	\$ 700.00	\$ -	0%
<b>TOTAL SUPPLIES &amp; MATERIALS - COLLECTIONS</b>	<b>\$ 30,995.32</b>	<b>\$ 30,718.50</b>	<b>\$ 33,218.50</b>	<b>\$ 2,500.00</b>	<b>8%</b>

OTHER OPERATING EXPENSES - CONSOLIDATED	2021 ACTUAL	2022 APPROVED	2023 PROPOSED	\$CHANGE	%CHANGE
Mileage-Out of District	\$ 573.44	\$ 1,600.00	\$ 1,700.00	\$ 100.00	6%
Education(Subsistence,Certification Registration,Dues & Fees)	\$ 12,941.59	\$ 16,300.00	\$ 16,300.00	\$ -	0%
Insurance-Private Autos	\$ 63.06	\$ 70.00	\$ 70.00	\$ -	0%
Insurance-Officials' Liability	\$ 2,448.76	\$ 2,400.00	\$ 2,500.00	\$ 100.00	4%
Insurance-Property/Liability	\$ 2,975.07	\$ 3,250.00	\$ 3,250.00	\$ -	0%
Insurance-Bonds/Employees	\$ 2,282.00	\$ 2,030.00	\$ 2,330.00	\$ 300.00	15%
Mandated Legal Notices	\$ 2,158.28	\$ 3,770.00	\$ 3,770.00	\$ -	0%
Directors Expense	\$ 929.58	\$ 1,200.00	\$ 1,400.00	\$ 200.00	17%
Bank Fees	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	0%
Miscellaneous	\$ 64.68	\$ 475.00	\$ 475.00	\$ -	0%
<b>TOTAL</b>	<b>\$ 24,936.46</b>	<b>\$ 31,595.00</b>	<b>\$ 32,295.00</b>	<b>\$ 700.00</b>	<b>2%</b>

OTHER OPERATING EXPENSES - APPRAISAL	2021 ACTUAL	2022 APPROVED	2023 PROPOSED	\$CHANGE	%CHANGE
Mileage-Out of District	\$ -	\$ 500.00	\$ 500.00	\$ -	0%
Education(Subsistence,Certification Registration,Dues & Fees)	\$ 8,894.41	\$ 10,500.00	\$ 10,500.00	\$ -	0%
Insurance-Private Autos	\$ 42.76	\$ 45.00	\$ 45.00	\$ -	0%
Insurance-Officials' Liability	\$ 2,088.30	\$ 2,000.00	\$ 2,100.00	\$ 100.00	5%
Insurance-Property/Liability	\$ 1,487.54	\$ 1,625.00	\$ 1,625.00	\$ -	0%
Insurance-Bonds/Employees	\$ 629.00	\$ 530.00	\$ 630.00	\$ 100.00	19%
Legal Notices	\$ 1,079.17	\$ 1,900.00	\$ 1,900.00	\$ -	0%
Directors Expense	\$ 464.79	\$ 600.00	\$ 700.00	\$ 100.00	17%
Bank Fees	\$ 250.00	\$ 250.00	\$ 250.00	\$ -	0%
Miscellaneous	\$ 32.35	\$ 225.00	\$ 225.00	\$ -	0%
<b>TOTAL</b>	<b>\$ 14,968.32</b>	<b>\$ 18,175.00</b>	<b>\$ 18,475.00</b>	<b>\$ 300.00</b>	<b>2%</b>

OTHER OPERATING EXPENSES - COLLECTIONS	2021 ACTUAL	2022 APPROVED	2023 PROPOSED	\$CHANGE	%CHANGE
Mileage-Out of District	\$ 573.44	\$ 1,100.00	\$ 1,200.00	\$ 100.00	9%
Education(Subsistence,Certification Registration,Dues & Fees)	\$ 4,172.18	\$ 5,800.00	\$ 5,800.00	\$ -	0%
Insurance-Private Autos	\$ 20.30	\$ 25.00	\$ 25.00	\$ -	0%
Insurance-Officials' Liability	\$ 360.46	\$ 400.00	\$ 400.00	\$ -	0%
Insurance-Property/Liability	\$ 1,487.53	\$ 1,625.00	\$ 1,625.00	\$ -	0%
Insurance-Bonds/Employees	\$ 1,653.00	\$ 1,500.00	\$ 1,700.00	\$ 200.00	13%
Legal Notices	\$ 1,079.11	\$ 1,870.00	\$ 1,870.00	\$ -	0%
Directors Expense	\$ 464.79	\$ 600.00	\$ 700.00	\$ 100.00	17%
Bank Fees	\$ 250.00	\$ 250.00	\$ 250.00	\$ -	0%
Miscellaneous	\$ 32.33	\$ 250.00	\$ 250.00	\$ -	0%
<b>TOTAL</b>	<b>\$ 10,093.14</b>	<b>\$ 13,420.00</b>	<b>\$ 13,820.00</b>	<b>\$ 400.00</b>	<b>3%</b>



2023 PROPOSED  
CALHOUN COUNTY APPRAISAL DISTRICT BUDGET DETAIL

Section VIII. Item #3.

CAPITAL OUTLAY-CONSOLIDATED	2021 ACTUAL	2022 APPROVED	2023 PROPOSED	\$CHANGE	%CHANGE
Furniture, Equipment , Other	\$ 6,297.19	\$ 8,500.00	\$ 8,500.00	\$ -	0%
<b>TOTAL</b>	<b>\$ 6,297.19</b>	<b>\$ 8,500.00</b>	<b>\$ 8,500.00</b>	<b>\$ -</b>	<b>0%</b>

CAPITAL OUTLAY-APPRAISAL	2021 ACTUAL	2022 APPROVED	2023 PROPOSED	\$CHANGE	%CHANGE
Furniture, Equipment , Other	\$ 3,148.60	\$ 5,250.00	\$ 5,250.00	\$ -	0%
<b>TOTAL</b>	<b>\$ 3,148.60</b>	<b>\$ 5,250.00</b>	<b>\$ 5,250.00</b>	<b>\$ -</b>	<b>0%</b>

CAPITAL OUTLAY-COLLECTIONS	2021 ACTUAL	2022 APPROVED	2023 PROPOSED	\$CHANGE	%CHANGE
Furniture, Equipment , Other	\$ 3,148.59	\$ 3,250.00	\$ 3,250.00	\$ -	0%
<b>TOTAL</b>	<b>\$ 3,148.59</b>	<b>\$ 3,250.00</b>	<b>\$ 3,250.00</b>	<b>\$ -</b>	<b>0%</b>

2023 PROPOSED <u>CONSOLIDATED</u> BUDGET COST ALLOCATION					
TAXING UNIT	2021 TAX LEVY	Percentage of Total Levy	ALLOCATED COST FOR 2022 CONSOLIDATED BUDGET	PROPOSED ALLOCATED COST FOR 2023 CONSOLIDATED BUDGET	APPROVED 2022 CONSOLIDATED REVENUE FROM ALL TAXING UNITS
CALHOUN COUNTY	22,778,891	29.999%	\$ 371,325.96	\$458,201.44	\$1,527,408.67
CALHOUN ISD	43,227,547	56.928%	\$ 849,257.14	\$869,529.78	\$1,527,408.67
CITY OF SEADRIFT	500,330	0.659%	\$ 7,913.38	\$10,064.23	\$1,527,408.67
CITY OF POINT COMFORT	740,139	0.975%	\$ 13,240.59	\$14,888.03	\$1,527,408.67
CITY OF PORT LAVACA	4,903,102	6.457%	\$ 87,145.09	\$98,626.77	\$1,527,408.67
CALHOUN CO PORT AUTHORITY	18,775	0.025%	\$ 404.89	\$377.66	\$1,527,408.67
WATER CONTROL & IMP DIST #1	280,270	0.369%	\$ 4,743.57	\$5,637.68	\$1,527,408.67
DRAINAGE DIST #6	5,321	0.007%	\$ 96.88	\$107.03	\$1,527,408.67
DRAINAGE DIST #8	22,507	0.030%	\$ 420.21	\$452.73	\$1,527,408.67
DRAINAGE DIST #10	26,324	0.035%	\$ 460.88	\$529.51	\$1,527,408.67
DRAINAGE DIST #11	252,316	0.332%	\$ 4,174.56	\$5,075.38	\$1,527,408.67
PORT O'CONNOR IMP DIST	2,682,941	3.533%	\$ 37,059.13	\$53,967.83	\$1,527,408.67
POC-IMP DIST DEFINED AREA #1	79,507	0.105%	\$ 1,270.98	\$1,599.30	\$1,527,408.67
CC GROUNDWATER CONSV. DIST	415,174	0.547%	\$ 7,453.68	\$8,351.30	\$1,527,408.67
<b>TOTAL COUNTYWIDE LEVY</b>	<b>75,933,144</b>	<b>100.000%</b>	<b>\$ 1,384,966.95</b>	<b>\$1,527,408.67</b>	<b>\$1,527,408.67</b>

2023 PROPOSED <u>APPRAISAL</u> BUDGET COST ALLOCATION					
TAXING UNIT	2021 TAX LEVY	Percentage of Total Levy	ALLOCATED COST FOR 2022 APPRAISAL BUDGET	PROPOSED ALLOCATED COST FOR 2023 APPRAISAL BUDGET	APPROVED 2022 APPRAISAL REVENUE FROM ALL TAXING UNITS
Calhoun County	22,778,891	29.999%	\$ 267,813.55	\$ 330,603.71	\$ 1,102,063.26
Calhoun County ISD	43,227,547	56.928%	\$ 612,514.59	\$ 627,387.32	\$ 1,102,063.26
City of Seadrift	500,330	0.659%	\$ 5,707.41	\$ 7,261.59	\$ 1,102,063.26
City of Point Comfort	740,139	0.975%	\$ 9,549.59	\$ 10,742.08	\$ 1,102,063.26
City of Port Lavaca	4,903,102	6.457%	\$ 62,852.16	\$ 71,161.66	\$ 1,102,063.26
Calhoun Port Authority	18,775	0.025%	\$ 292.02	\$ 272.49	\$ 1,102,063.26
Water Control & Improvement District #1	280,270	0.369%	\$ 3,421.23	\$ 4,067.73	\$ 1,102,063.26
Drainage District #6	5,321	0.007%	\$ 69.87	\$ 77.23	\$ 1,102,063.26
Drainage District #8	22,507	0.030%	\$ 303.07	\$ 326.66	\$ 1,102,063.26
Drainage District #10	26,324	0.035%	\$ 332.40	\$ 382.06	\$ 1,102,063.26
Drainage District #11	252,316	0.332%	\$ 3,010.84	\$ 3,662.01	\$ 1,102,063.26
Port OConnor Imp. Dist.	2,682,941	3.533%	\$ 26,728.37	\$ 38,939.13	\$ 1,102,063.26
Port OConnor Imp. Dist. Defined Area #1	79,507	0.105%	\$ 916.67	\$ 1,153.93	\$ 1,102,063.26
Calhoun County Groundwater Cons. Dist.	415,174	0.547%	\$ 5,375.86	\$ 6,025.67	\$ 1,102,063.26
<b>TOTAL COUNTYWIDE LEVY</b>	<b>75,933,144</b>	<b>100.000%</b>	<b>\$ 998,887.64</b>	<b>\$ 1,102,063.26</b>	<b>\$ 1,102,063.26</b>

2023 PROPOSED  
CALHOUN COUNTY APPRAISAL DISTRICT BUDGET DETAIL

Section VIII. Item #3.

2023 PROPOSED <u>COLLECTIONS</u> BUDGET COST ALLOCATION					
TAXING UNIT	2021 TAX LEVY	Percentage of Total Levy	ALLOCATED COST FOR 2022 COLLECTION BUDGET	PROPOSED ALLOCATED COST FOR 2023 COLLECTION BUDGET	APPROVED 2022 COLLECTION REVENUE FROM ALL TAXING UNITS
Calhoun County	22,778,891	29.999%	\$ 103,512.41	\$ 127,672.73	\$ 425,595.41
Calhoun County ISD	43,227,547	56.928%	\$ 236,742.55	\$ 242,284.79	\$ 425,595.41
City of Seadrift	500,330	0.659%	\$ 2,205.97	\$ 2,804.29	\$ 425,595.41
City of Point Comfort	740,139	0.975%	\$ 3,691.00	\$ 4,148.38	\$ 425,595.41
City of Port Lavaca	4,903,102	6.457%	\$ 24,292.94	\$ 27,481.25	\$ 425,595.41
Calhoun Port Authority	18,775	0.025%	\$ 112.87	\$ 105.23	\$ 425,595.41
Water Control & Improvement District #1	280,270	0.369%	\$ 1,322.34	\$ 1,570.88	\$ 425,595.41
Drainage District #6	5,321	0.007%	\$ 27.01	\$ 29.82	\$ 425,595.41
Drainage District #8	22,507	0.030%	\$ 117.14	\$ 126.15	\$ 425,595.41
Drainage District #10	26,324	0.035%	\$ 128.48	\$ 147.54	\$ 425,595.41
Drainage District #11	252,316	0.332%	\$ 1,163.72	\$ 1,414.20	\$ 425,595.41
Port OConnor Imp. Dist.	2,682,941	3.533%	\$ 10,330.76	\$ 15,037.54	\$ 425,595.41
Port OConnor Imp. Dist. Defined Area #1	79,507	0.105%	\$ 354.30	\$ 445.63	\$ 425,595.41
Calhoun County Groundwater Cons. Dist.	415,174	0.547%	\$ 2,077.82	\$ 2,327.00	\$ 425,595.41
<b>TOTAL COUNTYWIDE LEVY</b>	<b>75,933,144</b>	<b>100.000%</b>	<b>\$ 386,079.30</b>	<b>\$ 425,595.42</b>	<b>\$ 425,595.41</b>

PROPOSED 2023 QUARTERLY CONSOLIDATED COST ALLOCATION					
TAXING UNIT	PROPOSED 2023 TOTAL CONSOLIDATED ALLOCATION AMOUNT	PROPOSED 2023 1ST QUARTER ALLOCATION AMOUNT	PROPOSED 2023 2ND QUARTER ALLOCATION AMOUNT	PROPOSED 2023 3RD QUARTER ALLOCATION AMOUNT	PROPOSED 4TH QUARTER ALLOCATION AMOUNT
CALHOUN COUNTY	\$458,201.44	\$ 114,550.36	\$ 114,550.36	\$ 114,550.36	\$ 114,550.36
CALHOUN ISD	\$869,529.78	\$ 217,382.45	\$ 217,382.45	\$ 217,382.45	\$ 217,382.45
CITY OF SEADRIFT	\$10,064.23	\$ 2,516.06	\$ 2,516.06	\$ 2,516.06	\$ 2,516.06
CITY OF POINT COMFORT	\$14,888.03	\$ 3,722.01	\$ 3,722.01	\$ 3,722.01	\$ 3,722.01
CITY OF PORT LAVACA	\$98,626.77	\$ 24,656.69	\$ 24,656.69	\$ 24,656.69	\$ 24,656.69
CALHOUN CO PORT AUTHORITY	\$377.66	\$ 94.42	\$ 94.42	\$ 94.42	\$ 94.42
WATER CONTROL & IMP DIST #1	\$5,637.68	\$ 1,409.42	\$ 1,409.42	\$ 1,409.42	\$ 1,409.42
DRAINAGE DIST #6	\$107.03	\$ 26.76	\$ 26.76	\$ 26.76	\$ 26.76
DRAINAGE DIST #8	\$452.73	\$ 113.18	\$ 113.18	\$ 113.18	\$ 113.18
DRAINAGE DIST #10	\$529.51	\$ 132.38	\$ 132.38	\$ 132.38	\$ 132.38
DRAINAGE DIST #11	\$5,075.38	\$ 1,268.85	\$ 1,268.85	\$ 1,268.85	\$ 1,268.85
PORT O'CONNOR PID	\$53,967.83	\$ 13,491.96	\$ 13,491.96	\$ 13,491.96	\$ 13,491.96
POC-PID DEFINED AREA #1	\$1,599.30	\$ 399.83	\$ 399.83	\$ 399.83	\$ 399.83
CALHOUN CO GROUNDWATER CONSERVATION DIST	\$8,351.30	\$ 2,087.83	\$ 2,087.83	\$ 2,087.83	\$ 2,087.83
<b>TOTAL CONSOLIDATED ALLOCATION AMT</b>	<b>\$1,527,408.67</b>	<b>\$ 381,852.17</b>	<b>\$ 381,852.17</b>	<b>\$ 381,852.17</b>	<b>\$ 381,852.17</b>



2023 PROPOSED  
CALHOUN COUNTY APPRAISAL DISTRICT BUDGET DETAIL

Section VIII. Item #3.

PROPOSED 2023 QUARTERLY APPRAISAL COST ALLOCATION					
TAXING UNIT	PROPOSED 2023 TOTAL APPRAISAL ALLOCATION AMOUNT	PROPOSED 2023 1ST QUARTER ALLOCATION AMOUNT	PROPOSED 2023 2ND QUARTER ALLOCATION AMOUNT	PROPOSED 2023 3RD QUARTER ALLOCATION AMOUNT	PROPOSED 2023 4TH QUARTER ALLOCATION AMOUNT
CALHOUN COUNTY	\$ 330,603.71	\$ 82,650.93	\$ 82,650.93	\$ 82,650.93	\$ 82,650.93
CALHOUN ISD	\$ 627,387.32	\$ 156,846.83	\$ 156,846.83	\$ 156,846.83	\$ 156,846.83
CITY OF SEADRIFT	\$ 7,261.59	\$ 1,815.40	\$ 1,815.40	\$ 1,815.40	\$ 1,815.40
CITY OF POINT COMFORT	\$ 10,742.08	\$ 2,685.52	\$ 2,685.52	\$ 2,685.52	\$ 2,685.52
CITY OF PORT LAVACA	\$ 71,161.66	\$ 17,790.42	\$ 17,790.42	\$ 17,790.42	\$ 17,790.42
CALHOUN CO PORT AUTHORITY	\$ 272.49	\$ 68.12	\$ 68.12	\$ 68.12	\$ 68.12
WATER CONTROL & IMP DIST #1	\$ 4,067.73	\$ 1,016.93	\$ 1,016.93	\$ 1,016.93	\$ 1,016.93
DRAINAGE DIST #6	\$ 77.23	\$ 19.31	\$ 19.31	\$ 19.31	\$ 19.31
DRAINAGE DIST #8	\$ 326.66	\$ 81.67	\$ 81.67	\$ 81.67	\$ 81.67
DRAINAGE DIST #10	\$ 382.06	\$ 95.52	\$ 95.52	\$ 95.52	\$ 95.52
DRAINAGE DIST #11	\$ 3,662.01	\$ 915.50	\$ 915.50	\$ 915.50	\$ 915.50
PORT O'CONNOR PID	\$ 38,939.13	\$ 9,734.78	\$ 9,734.78	\$ 9,734.78	\$ 9,734.78
POC-PID DEFINED AREA #1	\$ 1,153.93	\$ 288.48	\$ 288.48	\$ 288.48	\$ 288.48
CALHOUN CO GROUNDWATER CONDERVATION DIST	\$ 6,025.67	\$ 1,506.42	\$ 1,506.42	\$ 1,506.42	\$ 1,506.42
TOTAL CONSOLIDATED ALLOCATION AMT	\$ 1,102,063.26	\$ 275,515.82	\$ 275,515.82	\$ 275,515.82	\$ 275,515.82

PROPOSED 2023 QUARTERLY COLLECTION COST ALLOCATION					
TAXING UNIT	APPROVED TOTAL COLLECTION ALLOCATION AMOUNT	PROPOSED 2023 1ST QUARTER ALLOCATION AMOUNT	PROPOSED 2023 2ND QUARTER ALLOCATION AMOUNT	PROPOSED 2023 3RD QUARTER ALLOCATION AMOUNT	PROPOSED 2023 4TH QUARTER ALLOCATION AMOUNT
CALHOUN COUNTY	\$ 127,672.73	\$ 31,918.18	\$ 31,918.18	\$ 31,918.18	\$ 31,918.18
CALHOUN ISD	\$ 242,284.79	\$ 60,571.20	\$ 60,571.20	\$ 60,571.20	\$ 60,571.20
CITY OF SEADRIFT	\$ 2,804.29	\$ 701.07	\$ 701.07	\$ 701.07	\$ 701.07
CITY OF POINT COMFORT	\$ 4,148.38	\$ 1,037.10	\$ 1,037.10	\$ 1,037.10	\$ 1,037.10
CITY OF PORT LAVACA	\$ 27,481.25	\$ 6,870.31	\$ 6,870.31	\$ 6,870.31	\$ 6,870.31
CALHOUN CO PORT AUTHORITY	\$ 105.23	\$ 26.31	\$ 26.31	\$ 26.31	\$ 26.31
WATER CONTROL & IMP DIST #1	\$ 1,570.88	\$ 392.72	\$ 392.72	\$ 392.72	\$ 392.72
DRAINAGE DIST #6	\$ 29.82	\$ 7.46	\$ 7.46	\$ 7.46	\$ 7.46
DRAINAGE DIST #8	\$ 126.15	\$ 31.54	\$ 31.54	\$ 31.54	\$ 31.54
DRAINAGE DIST #10	\$ 147.54	\$ 36.89	\$ 36.89	\$ 36.89	\$ 36.89
DRAINAGE DIST #11	\$ 1,414.20	\$ 353.55	\$ 353.55	\$ 353.55	\$ 353.55
PORT O'CONNOR PID	\$ 15,037.54	\$ 3,759.39	\$ 3,759.39	\$ 3,759.39	\$ 3,759.39
POC-PID DEFINED AREA #1	\$ 445.63	\$ 111.41	\$ 111.41	\$ 111.41	\$ 111.41
CALHOUN CO GROUNDWATER CONDERVATION DIST	\$ 2,327.00	\$ 581.75	\$ 581.75	\$ 581.75	\$ 581.75
TOTAL CONSOLIDATED ALLOCATION AMT	\$ 425,595.42	\$ 106,398.86	\$ 106,398.86	\$ 106,398.86	\$ 106,398.86



2023 PROPOSED CALHOUN COUNTY APPRAISAL DISTRICT BUDGET SUMMARY

Section VIII. Item #3.

BUDGET CATEGORIES	2021 Consolidated Budget Actual Funds Expended	2022 APPROVED CONSOLIDATED BUDGET	2022 APPROVED APPRAISAL BUDGET	2022 APPROVED COLLECTION BUDGET	2023 PROPOSED CONSOLIDATED BUDGET	2023 PROPOSED APPRAISAL BUDGET	2023 PROPOSED COLLECTION BUDGET	Check	Change\$	Change%
<b>PAYROLL EXPENSES - Salaries &amp; Benefits</b>										
<b>SALARIES</b>										
Administrative	\$ 95,000.00	\$ 98,000.00	\$ 98,000.00	\$ -	\$ 98,000.00	\$ 98,000.00	\$ -	\$ 98,000.00	\$ -	0.00%
Clerical	\$ 313,054.81	\$ 341,000.00	\$ 135,500.00	\$ 205,500.00	\$ 356,810.00	\$ 140,560.00	\$ 216,250.00	\$ 356,810.00	\$ 15,810.00	4.64%
Appraisal	\$ 246,650.00	\$ 251,500.00	\$ 251,500.00	\$ -	\$ 263,000.00	\$ 263,000.00	\$ -	\$ 263,000.00	\$ 11,500.00	4.57%
<b>TOTAL SALARIES</b>	\$ 654,704.81	\$ 690,500.00	\$ 485,000.00	\$ 205,500.00	\$ 717,810.00	\$ 501,560.00	\$ 216,250.00	\$ 717,810.00	\$ 27,310.00	3.96%
<b>BENEFITS</b>										
Social Security/Medicare	\$ 9,472.46	\$ 10,656.06	\$ 7,568.28	\$ 3,087.78	\$ 11,052.05	\$ 7,801.15	\$ 3,250.90	\$ 11,052.05	\$ 395.99	3.72%
Health Insurance(employee health, dental,ad&d,ltd)	\$ 165,926.78	\$ 188,073.90	\$ 120,904.65	\$ 67,169.25	\$ 195,781.18	\$ 125,859.33	\$ 69,921.85	\$ 195,781.18	\$ 7,707.28	4.10%
Worker's Compensation	\$ 3,231.04	\$ 4,074.00	\$ 2,619.00	\$ 1,455.00	\$ 4,074.00	\$ 2,619.00	\$ 1,455.00	\$ 4,074.00	\$ -	0.00%
Unemployment Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Retirement	\$ 81,784.80	\$ 105,311.18	\$ 74,795.44	\$ 30,515.74	\$ 109,224.70	\$ 77,096.84	\$ 32,127.86	\$ 109,224.70	\$ 3,913.52	3.72%
Auto Allowance	\$ 44,400.00	\$ 44,400.00	\$ 43,200.00	\$ 1,200.00	\$ 44,400.00	\$ 43,200.00	\$ 1,200.00	\$ -	\$ -	0.00%
<b>TOTAL EMPLOYEE BENEFITS</b>	\$ 304,815.08	\$ 352,515.14	\$ 249,087.37	\$ 103,427.77	\$ 364,531.93	\$ 256,576.32	\$ 107,955.61	\$ 364,531.93	\$ 12,016.79	3.41%
<b>TOTAL PAYROLL COSTS - Salaries &amp; Benefits</b>	\$ 959,519.89	\$ 1,043,015.14	\$ 734,087.37	\$ 308,927.77	\$ 1,082,341.93	\$ 758,136.32	\$ 324,205.61	\$ 1,082,341.93	\$ 39,326.79	3.77%
<b>PURCHASED/CONTRACTED SERVICES</b>										
Audit Services	\$ 11,000.00	\$ 11,000.00	\$ 5,500.00	\$ 5,500.00	\$ 11,000.00	\$ 5,500.00	\$ 5,500.00	\$ 11,000.00	\$ -	0.00%
Legal Services	\$ -	\$ 2,000.00	\$ 1,500.00	\$ 500.00	\$ 2,000.00	\$ 1,500.00	\$ 500.00	\$ 2,000.00	\$ -	0.00%
Appraisal Review Board Legal Services	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ 750.00	\$ 750.00	\$ -	\$ 750.00	\$ 250.00	50.00%
Maintenance-Mapping	\$ 17,250.62	\$ 18,711.61	\$ 18,711.61	\$ -	\$ 18,711.61	\$ 18,711.61	\$ -	\$ 18,711.61	\$ -	0.00%
Contracted Appraisals-(MIUP)	\$ 139,800.00	\$ 139,800.00	\$ 139,800.00	\$ -	\$ 142,600.00	\$ 142,600.00	\$ -	\$ 142,600.00	\$ 2,800.00	2.00%
Contracted Appraisals-(AG)	\$ 6,850.00	\$ 6,850.00	\$ 6,850.00	\$ -	\$ 8,600.00	\$ 8,600.00	\$ -	\$ 8,600.00	\$ 1,750.00	25.55%
Appraisal Review Board	\$ 13,499.53	\$ 18,750.00	\$ 18,750.00	\$ -	\$ 20,250.00	\$ 20,250.00	\$ -	\$ 20,250.00	\$ 1,500.00	8.00%
Agricultural Appraisal Advisory Board	\$ 223.04	\$ 200.00	\$ 200.00	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ 250.00	\$ 50.00	0.00%
Maintenance-Software(Appraisal,Collection/TNT)	\$ 56,596.95	\$ 65,567.78	\$ 45,279.70	\$ 20,288.08	\$ 65,641.63	\$ 48,140.33	\$ 17,501.30	\$ 65,641.63	\$ 73.85	0.11%
Maintenance-Building & Grounds	\$ 1,267.32	\$ 500.00	\$ 250.00	\$ 250.00	\$ 1,300.00	\$ 650.00	\$ 650.00	\$ 1,300.00	\$ 800.00	
Maintenance-Equipment	\$ 5,121.24	\$ 2,200.00	\$ 1,200.00	\$ 1,000.00	\$ 6,300.00	\$ 3,100.00	\$ 3,200.00	\$ 6,300.00	\$ 4,100.00	186.36%
Water	\$ 682.92	\$ 1,225.00	\$ 625.00	\$ 600.00	\$ 1,225.00	\$ 625.00	\$ 600.00	\$ 1,225.00	\$ -	0.00%
Telephone	\$ 9,614.77	\$ 8,000.00	\$ 4,000.00	\$ 4,000.00	\$ 6,845.00	\$ 2,845.00	\$ 4,000.00	\$ 6,845.00	\$ (1,155.00)	-14.44%



2023 PROPOSED CALHOUN COUNTY APPRAISAL DISTRICT BUDGET SUMMARY

Section VIII. Item #3.

BUDGET CATEGORIES	2021 Consolidated Budget Actual Funds Expended	2022 APPROVED CONSOLIDATED BUDGET	2022 APPROVED APPRAISAL BUDGET	2022 APPROVED COLLECTION BUDGET	2023 PROPOSED CONSOLIDATED BUDGET	2023 PROPOSED APPRAISAL BUDGET	2023 PROPOSED COLLECTION BUDGET	Check	Change\$	Change%
Electricity	\$ 4,571.86	\$ 4,500.00	\$ 2,250.00	\$ 2,250.00	\$ 4,500.00	\$ 2,250.00	\$ 2,250.00	\$ 4,500.00	\$ -	0.00%
Rental-Building	\$ 24,600.00	\$ 25,800.00	\$ 12,900.00	\$ 12,900.00	\$ 25,800.00	\$ 12,900.00	\$ 12,900.00	\$ 25,800.00	\$ -	0.00%
Rental-other	\$ 5,312.05	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 5,300.00	\$ 2,700.00	\$ 2,600.00	\$ 5,300.00	\$ 300.00	6.00%
Deed Service	\$ 5,352.60	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 5,800.00	\$ 2,900.00	\$ 2,900.00	\$ 5,800.00	\$ 800.00	16.00%
Bookkeeping Service	\$ 2,271.29	\$ 1,825.00	\$ 900.00	\$ 925.00	\$ 2,400.00	\$ 1,200.00	\$ 1,200.00	\$ 2,400.00	\$ 575.00	0.00%
Other Services	\$ 4,671.22	\$ 5,800.00	\$ 3,500.00	\$ 2,300.00	\$ 5,800.00	\$ 3,500.00	\$ 2,300.00	\$ 5,800.00	\$ -	0.00%
Arbitration	\$ 750.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00	\$ 4,500.00	
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 309,935.41	\$ 326,229.39	\$ 270,716.31	\$ 55,513.08	\$ 342,573.24	\$ 286,471.94	\$ 56,101.30	\$ 342,573.24	\$ 16,343.85	5.01%
SUPPLIES & MATERIALS										
Janitorial Supplies	\$ 267.44	\$ 900.00	\$ 500.00	\$ 400.00	\$ 900.00	\$ 500.00	\$ 400.00	\$ 900.00	\$ -	0.00%
Appraisal Manuals/Subscriptions	\$ 2,644.97	\$ 2,800.00	\$ 2,800.00	\$ -	\$ 2,800.00	\$ 2,800.00	\$ -	\$ 2,800.00	\$ -	0.00%
Publications	\$ 45.00	\$ 337.00	\$ 168.50	\$ 168.50	\$ 398.50	\$ 230.00	\$ 168.50	\$ 398.50	\$ 61.50	18.25%
Office Supplies	\$ 2,882.51	\$ 4,500.00	\$ 2,250.00	\$ 2,250.00	\$ 4,500.00	\$ 2,250.00	\$ 2,250.00	\$ 4,500.00	\$ -	0.00%
Postage/Forms/Printing	\$ 50,124.07	\$ 47,000.00	\$ 23,500.00	\$ 23,500.00	\$ 52,000.00	\$ 26,000.00	\$ 26,000.00	\$ 52,000.00	\$ 5,000.00	10.64%
Copier & Computer Supplies	\$ 7,831.47	\$ 7,400.00	\$ 3,700.00	\$ 3,700.00	\$ 7,900.00	\$ 4,200.00	\$ 3,700.00	\$ 7,900.00	\$ 500.00	6.76%
Appraisal Supplies	\$ 349.50	\$ 400.00	\$ 400.00	\$ -	\$ 400.00	\$ 400.00	\$ -	\$ 400.00	\$ -	0.00%
Mapping Supplies	\$ 792.31	\$ 850.00	\$ 850.00	\$ -	\$ 850.00	\$ 850.00	\$ -	\$ 850.00	\$ -	0.00%
Other Supplies	\$ 1,283.90	\$ 1,400.00	\$ 700.00	\$ 700.00	\$ 1,400.00	\$ 700.00	\$ 700.00	\$ 1,400.00	\$ -	0.00%
Software Mapping		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL SUPPLIES & MATERIALS	\$ 66,221.17	\$ 65,587.00	\$ 34,868.50	\$ 30,718.50	\$ 71,148.50	\$ 37,930.00	\$ 33,218.50	\$ 71,148.50	\$ 5,561.50	8.48%
OTHER OPERATING EXPENSES										
Mileage - Out of District	\$ 573.44	\$ 1,600.00	\$ 500.00	\$ 1,100.00	\$ 1,700.00	\$ 500.00	\$ 1,200.00	\$ 1,700.00	\$ 100.00	6.25%
Education(Subsistence,School/State Registration/Dues & Fees)	\$ 12,941.59	\$ 16,300.00	\$ 10,500.00	\$ 5,800.00	\$ 16,300.00	\$ 10,500.00	\$ 5,800.00	\$ 16,300.00	\$ -	0.00%
Insurance - Private Autos	\$ 63.06	\$ 70.00	\$ 45.00	\$ 25.00	\$ 70.00	\$ 45.00	\$ 25.00	\$ 70.00	\$ -	0.00%
Insurance - Officials Liability	\$ 2,448.76	\$ 2,400.00	\$ 2,000.00	\$ 400.00	\$ 2,500.00	\$ 2,100.00	\$ 400.00	\$ 2,500.00	\$ 100.00	4.17%
Insurance - Property Liability	\$ 2,975.07	\$ 3,250.00	\$ 1,625.00	\$ 1,625.00	\$ 3,250.00	\$ 1,625.00	\$ 1,625.00	\$ 3,250.00	\$ -	0.00%
Insurance - Bonds/Employees	\$ 2,282.00	\$ 2,030.00	\$ 530.00	\$ 1,500.00	\$ 2,330.00	\$ 630.00	\$ 1,700.00	\$ 2,330.00	\$ 300.00	14.78%
Mandated Legal Notices	\$ 2,158.28	\$ 3,770.00	\$ 1,900.00	\$ 1,870.00	\$ 3,770.00	\$ 1,900.00	\$ 1,870.00	\$ 3,770.00	\$ -	0.00%
Director's Expense	\$ 929.58	\$ 1,200.00	\$ 600.00	\$ 600.00	\$ 1,400.00	\$ 700.00	\$ 700.00	\$ 1,400.00	\$ 200.00	16.67%
Bank Fees	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00	\$ 500.00	\$ 250.00	\$ 250.00	\$ 500.00	\$ -	0.00%
Miscellaneous	\$ 64.68	\$ 475.00	\$ 225.00	\$ 250.00	\$ 475.00	\$ 225.00	\$ 250.00	\$ 475.00	\$ -	0.00%
TOTAL OTHER OPERATING EXPENDITURES	\$ 24,936.46	\$ 31,595.00	\$ 18,175.00	\$ 13,420.00	\$ 32,295.00	\$ 18,475.00	\$ 13,820.00	\$ 32,295.00	\$ 700.00	2.22%



2023 PROPOSED CALHOUN COUNTY APPRAISAL DISTRICT BUDGET SUMMARY

Section VIII. Item #3.

BUDGET CATEGORIES	2021 Consolidated Budget Actual Funds Expended	2022 APPROVED CONSOLIDATED BUDGET	2022 APPROVED APPRAISAL BUDGET	2022 APPROVED COLLECTION BUDGET	2023 PROPOSED CONSOLIDATED BUDGET	2023 PROPOSED APPRAISAL BUDGET	2023 PROPOSED COLLECTION BUDGET	Check	Change\$	Change%
CAPITAL OUTLAY										
Furniture,Equipment, Other	\$ 6,297.19	\$ 8,500.00	\$ 5,250.00	\$ 3,250.00	\$ 8,500.00	\$ 5,250.00	\$ 3,250.00	\$ 8,500.00	\$ -	0.00%
TOTAL CAPITAL OUTLAY	\$ 6,297.19	\$ 8,500.00	\$ 5,250.00	\$ 3,250.00	\$ 8,500.00	\$ 5,250.00	\$ 3,250.00	\$ 8,500.00	\$ -	0.00%

BUDGET SUMMARY OF EXPENDITURES	2021 Consolidated Budget Actual Funds Expended	2022 APPROVED CONSOLIDATED BUDGET	2022 APPROVED APPRAISAL BUDGET	2022 APPROVED COLLECTION BUDGET	2023 PROPOSED CONSOLIDATED BUDGET	2023 PROPOSED APPRAISAL BUDGET	2023 PROPOSED COLLECTION BUDGET			
Payroll Salaries & Benefits	\$ 959,519.89	\$ 1,043,015.14	\$ 734,087.37	\$ 308,927.77	\$ 1,082,341.93	\$ 758,136.32	\$ 324,205.61	\$ 1,082,341.93	\$ 39,326.79	3.77%
Purchased & Contracted Services	\$ 309,935.41	\$ 326,229.39	\$ 270,716.31	\$ 55,513.08	\$ 342,573.24	\$ 286,471.94	\$ 56,101.30	\$ 342,573.24	\$ 16,343.85	5.01%
Supplies & Materials	\$ 66,221.17	\$ 65,587.00	\$ 34,868.50	\$ 30,718.50	\$ 71,148.50	\$ 37,930.00	\$ 33,218.50	\$ 71,148.50	\$ 5,561.50	8.48%
Other Operating Expenses	\$ 24,936.46	\$ 31,595.00	\$ 18,175.00	\$ 13,420.00	\$ 32,295.00	\$ 18,475.00	\$ 13,820.00	\$ 32,295.00	\$ 700.00	2.22%
Capital Outlay	\$ 6,297.19	\$ 8,500.00	\$ 5,250.00	\$ 3,250.00	\$ 8,500.00	\$ 5,250.00	\$ 3,250.00	\$ 8,500.00	\$ -	0.00%
TOTAL EXPENDITURES	\$ 1,366,910.12	\$ 1,474,926.53	\$ 1,063,097.18	\$ 411,829.35	\$ 1,536,858.67	\$ 1,106,263.26	\$ 430,595.41	\$ 1,536,858.67	\$ 61,932.14	4.20%

BUDGET SUMMARY OF REVENUES	2021 Consolidated Budget Actual Funds Expended	2022 APPROVED CONSOLIDATED BUDGET	2022 APPROVED APPRAISAL BUDGET	2022 APPROVED COLLECTION BUDGET	2023 PROPOSED CONSOLIDATED BUDGET	2023 PROPOSED APPRAISAL BUDGET	2023 PROPOSED COLLECTION BUDGET			
REVENUE FROM OPERATIONS:										
Interest Income	\$ 17,320.67	\$ 9,500.00	\$ 5,000.00	\$ 4,500.00	\$ 4,000.00	\$ 1,500.00	\$ 2,500.00	\$ 4,000.00	\$ (5,500.00)	-57.89%
Miscellaneous Revenue	\$ 2,225.77	\$ 1,750.00	\$ 1,750.00	\$ -	\$ 1,200.00	\$ 1,200.00	\$ -	\$ 1,200.00	\$ (550.00)	-31.43%
Business Personal Property	\$ 4,221.53	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ (2,000.00)	-57.14%
Tax Certificates	\$ 11,230.00	\$ 4,500.00	\$ -	\$ 4,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ (2,000.00)	-44.44%
TOTAL REVENUE FROM OPERATIONS	\$ 34,997.97	\$ 19,250.00	\$ 10,250.00	\$ 9,000.00	\$ 9,200.00	\$ 4,200.00	\$ 5,000.00	\$ 9,200.00	\$ (10,050.00)	-52.21%

NET BUDGET(FUNDING AMOUNT FROM TAXING UNITS)	2021 Consolidated Budget Actual Revenue	2022 APPROVED CONSOLIDATED BUDGET	2022 APPROVED APPRAISAL BUDGET	2022 APPROVED COLLECTION BUDGET	2023 PROPOSED CONSOLIDATED BUDGET	2023 PROPOSED APPRAISAL BUDGET	2023 PROPOSED COLLECTION BUDGET	Check	Change\$	Change%
Actual Funding from Taxing Units	\$ 1,391,984.76	\$ 1,455,676.53	\$ 1,052,847.18	\$ 402,829.35	\$ 1,527,658.67	\$ 1,102,063.26	\$ 425,595.41	\$ 1,527,658.67	\$ 71,982.14	4.94%



2023 PROPOSED CALHOUN COUNTY APPRAISAL DISTRICT BUDGET SUMMARY

Section VIII. Item #3.

BUDGET CATEGORIES	2021 Consolidated Budget Actual Funds Expended	2022 APPROVED CONSOLIDATED BUDGET	2022 APPROVED APPRAISAL BUDGET	2022 APPROVED COLLECTION BUDGET	2023 PROPOSED CONSOLIDATED BUDGET	2023 PROPOSED APPRAISAL BUDGET	2023 PROPOSED COLLECTION BUDGET	Check	Change\$	Change%
Revenues from CCAD Operations (Earned interest, BPP,Tax certificates Misc Etc)	\$ 46,243.39	\$ 19,250.00	\$ 10,250.00	\$ 9,000.00	\$ 9,200.00	\$ 4,200.00	\$ 5,000.00	\$ 9,200.00	\$ (10,050.00)	-52.21%
Total Revenues	\$ 1,438,228.15	\$ 1,474,926.53	\$ 1,063,097.18	\$ 411,829.35	\$ 1,536,858.67	\$ 1,106,263.26	\$ 430,595.41	\$ 1,536,858.67	\$ 61,932.14	4.20%
Total Expenditures	\$ 1,366,910.12	\$ 1,474,926.53	\$ 1,063,097.18	\$ 411,829.35	\$ 1,536,858.67	\$ 1,106,263.26	\$ 430,595.41	\$ 1,536,858.67	\$ 61,932.14	4.20%
Net Revenues Over/(Under)Expenditures Funded by Reserve Balance	\$ 71,318.03									
FUND RESERVE ( Per Financial Audit)	\$ 364,919.00									
TOTAL COMMITTED RESERVES									\$ -	

ASSIGNED RESERVE UTILIZATION(Board Authorized expenditures from reserve fund)	2021 Consolidated Budget Actual Funds Expended	2022 APPROVED CONSOLIDATED BUDGET	2022 APPROVED APPRAISAL BUDGET	2022 APPROVED COLLECTION BUDGET	2023 PROPOSED CONSOLIDATED BUDGET	2023 PROPOSED APPRAISAL BUDGET	2023 PROPOSED COLLECTION BUDGET			
Pictometry/ChangeFinder(2019-2021)	\$ 34,032.34	\$ 38,813.00	\$ 38,813.00		\$ 38,813.00	\$ 38,813.00	\$ -	\$ 38,813.00	\$ -	
Trepp Commercial Data	\$ 9,000.00				\$ -			\$ -	\$ -	
CoStar Commerical Data		\$ 11,940.00	\$ 11,940.00		\$ 11,940.00	\$ 11,940.00		\$ 11,940.00	\$ -	
Computers (12 PC Dell Desktop or equivalent units)	\$ 13,679.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
CARAHSOFT Residential Sales		\$ 5,000.00	\$ 5,000.00		\$ 5,000.00	\$ 5,000.00		\$ 5,000.00	\$ -	
TOTAL BOARD APPROVED EXPENDITURES FROM FUND RESERVE	\$ 56,711.50	\$ 55,753.00	\$ 55,753.00	\$ -	\$ 55,753.00	\$ 55,753.00	\$ -	\$ 55,753.00	\$ -	

## COMMUNICATION

**SUBJECT:** Consider request of Our Lady of the Gulf Catholic Church for a parade permit to celebrate the National Eucharistic Revival with a “Eucharistic Procession Parade” on Sunday, June 19, 2022 beginning at 7:30 p.m., waiver of parade fees and assistance with traffic control. Presenter is Mandy Grant

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## INFORMATION:

May 17, 2022

Mandy Grant, City Secretary:

On Sunday, June 19, Our Lady of the Gulf will be celebrating the National Eucharistic Revival which will include a Eucharistic Procession walking around the surrounding streets of our parish. The service will begin at 7:30 PM. The route will be the same one we have used in the past.

We will start at Our Lady of the Gulf's parking lot taking a right on S. Nueces St., walk two (20) blocks towards W. Live Oak St., turn right on Live Oak, walk three (3) blocks towards S. Ann St., taking a right on S. Ann walking one (1) block to W. Leona St. We will take a right on Leona St. and walk back to Nueces St. and back to Our Lady of the Gulf's parking lot.

We would very much appreciate the Police Department's escort to ensure our community is safe during the procession. Please join us after the procession at Our Lady of the Gulf's St Jude Hall for an Ice Cream Social.

Thank you for placing this on the City Council's agenda for June 13.

Give me a call if there are any questions or concerns.

Mary Lupita Reyes  
on of Our Lady of the Gulf  
361-482-9932

cc: Jody Weaver, Interim City Manager  
Colin Rangnow, Police Dept.  
Eric Salles, Police Dept.  
City Council

## COMMUNICATION

**SUBJECT:** Consider appointment/reappointment of a Municipal Court Judge in accordance with Section 6.03 of the City's Home Rule Charter to serve for a term of two (2) years and for Council to determine compensation. Presenter is Jody Weaver

---

## INFORMATION:

Date: June 2, 2022

Honorable Mayor &amp; City Council,

Municipal court continues to be an integral part of the City of Port Lavaca in which our citizens are provided a user-friendly avenue for payment on assessed fines or to challenge citations and complaints whether they are city ordinance related or Class C misdemeanors. Since my appointment, nothing can prepare one for the ever-changing state laws that governs and scrutinize the Municipal Courts across the state of Texas. The COVID-19 pandemic along new state legislative mandates has touched our municipal courts and judges statewide, consequently, our municipal staff team addressed these new challenges as they occurred. The past citywide cyber-attack is a prime example of our municipal court staff team successfully addressing unforeseen and difficult challenges.

During the past six years, as Municipal Court Judge along with the Municipal Court staff team, a strategic focus has been shared to the following four primary areas:

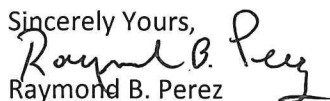
- ❖ ***First and foremost: Maintain a respectful and transparent environment that preserves the dignity of individuals that are present before our municipal court***
- ❖ *Ensured a nonbiased perception between Municipal Court Judge and law enforcement, city staff and the city appointed state prosecutor*
- ❖ *Ensured related court procedures are adhered, to preserve a comprehensive sound judgment*
- ❖ *Ensured alignment of the Municipal Court Judge's role as set forth in our city charter*

As for the next two years we will continue to maintain the four focus areas above, but will include the following areas:

- *Continue with the state mandate of Municipal Court Room Security Committee to:*
  - *Ensure court room security policies are aligned with state law*
  - *Court room security assessment is performed to provide adequate security*
  - *Assess Municipal court staff office to ensure security measures meet state law*
- *Continue to improve and maintain municipal court transparency utilizing the city website*
- *Continue to manage state legislative mandates that are continually changing*
- *Ensure that outstanding warrants are resolved according to state law*

Honorable Mayor and City Council, I consider this opportunity an honor and privilege to serve our city's Municipal Court as Presiding Judge. If we share alignment with these focus areas listed above, I would like to ask for your consideration for my reappointment request to continue fulfilling the role of Municipal Court Judge for the City of Port Lavaca, Texas at the next regular council meeting slated for June 13<sup>th</sup>, 2022. Please free feel to contact me if you have any concerns or questions about this reappointment request. I will always remain,

Sincerely Yours,

  
Raymond B. Perez  
Presiding Judge



## COMMUNICATION

**SUBJECT:** Consider First Reading of an Ordinance (G-5-22) amending the ordinance codified and described in the City of Port Lavaca Code of Ordinances as Part II, Appendix A – Fees, Rates and Charges (Chapter 12 – Buildings and Building Regulations, Sec. 12-22(e) Mechanical Contractors – Registration Fee) and providing an effective date. Presenter is Jody Weaver

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## INFORMATION:

**ORDINANCE #G-5-22**

AN ORDINANCE AMENDING THE ORDINANCE CODIFIED AND DESCRIBED IN THE CITY OF PORT LAVACA CODE OF ORDINANCES AS PART II, APPENDIX A – FEES, RATES AND CHARGES; AND PROVIDING AN EFFECTIVE DATE

**ARTICLE I. - GENERAL.**

WHEREAS, the City Council on March 12, 2012 approved and adopted Ordinance Number G-1-12 which is codified and described in the City of Port Lavaca Code of Ordinances as Part II, Appendix A – Fees, Rates and Charges; and

WHEREAS, the City of Port Lavaca staff has evaluated current fees, rates and charges and find the need to make some amendments and changes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

**ARTICLE II. - FEES TO BE AMENDED.**

The fees, rates and charges to be amended are in the Chapter(s) listed below and described in full in the attached Exhibit A, marked in red or blue and highlighted in yellow:

Chapter 12: Buildings and Building Regulations  
Sec. 12-22(e) - Mechanical Contractors – Registration Fee

**ARTICLE III. - EFFECTIVE DATE.**

This ordinance shall be retroactive to the 1<sup>st</sup> day of September, 2021, in accordance with effective date of H.B. 871.

First Reading this the 13<sup>th</sup> day of June, 2022.

\_\_\_\_\_  
Jack Whitlow, Mayor

Second Reading this the 11<sup>th</sup> day of July, 2022.

\_\_\_\_\_  
Jack Whitlow, Mayor

**PASSED AND APPROVED** this the 11<sup>th</sup> day of July, 2022.

\_\_\_\_\_  
Jack Whitlow, Mayor

ATTEST:

\_\_\_\_\_  
Mandy Grant, City Secretary

APPROVED AS TO FORM AND CONTENT:

\_\_\_\_\_  
Anne Marie Odefey, City Attorney

**RECORD OF VOTE**

	First Reading	Second Reading	Approved/ Adopted
Councilman Smith			
Councilman Dent			
Councilman Tippit			
Councilwoman Padron			
Councilman Ward			
Councilman Barr			

Record of approval by City Council: City Council Minute Records, Volume 3H, Page \_\_\_\_.

EXHIBIT ACHAPTER 12—BUILDINGS AND BUILDING REGULATIONSLicensing and registration fees.

<a href="#">12-22(a)</a>	<i>General Contractors</i>	
	Initial fee	\$100.00
	Renewal fee	\$50.00
	All general contractors license will expire on December 31 each year. Contractor's licenses that are expired for more than 30 days will be charged the initial fee of \$100.00	
<a href="#">12-22(b)</a>	<i>Electrical Contractors and Electricians</i>	
	Registration fee	\$0.00
	H.B. No. 3329 Texas 85th Legislation, effective September 1, 2017	
<a href="#">12-22(c)</a>	<i>Plumbing Contractors and Plumbers</i>	
	Registration fee	\$0.00
	Plumbers shall register the same month their state licenses expire	
<a href="#">12-22(d)</a>	<i>Irrigators</i>	
	Registration fee	\$50.00
<a href="#">12-22(e)</a>	<i>Mechanical Contractors</i>	
	Registration fee	<del>\$50.00</del>
	(Reference H.B. 871 Effective September 1, 2021)	<del>\$0.00</del>
	To prohibit a municipality from charging a registration fee to a person who holds a statewide air conditioning and refrigeration contractor license for the following:	
	<ul style="list-style-type: none"> <li>• work performed in the municipality; or</li> <li>• notice informing the municipality of the person's license.</li> </ul>	
	<del>Mechanical contractors will register the same month their state licenses expire</del>	

## COMMUNICATION

**SUBJECT:** Consider request from the Fire Department to declare City property as Surplus (Noncompliant Bunker Gear) and authorize donation of same to Texas A&M Forest Service Helping Hands Program, who in turn will donate to other Departments in need. Presenter is Joe Reyes

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## INFORMATION:

**CC MEETING:** JUNE 13,2022

**DATE:** 06/6/2022

**TO:** JODY WEAVER, INTERIM CITY MANAGER  
**cc:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**FROM:** JOE REYES, FIRE CHIEF

**SUBJECT:** DECLARE CITY PROPERTY SURPLUS AND AUTHORIZE THE  
DONATION OF SAME

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**BACKGROUND:**

City of Port Lavaca had purchased personal protective equipment 10 years ago. We would like to donate the old PPE greater than 10 years old to the Texas A&M Forestry Service Helping Hands Program. The Forestry Service would then donate the PPE to Volunteer Fire Departments in need.

**FINANCIAL IMPLICATIONS:**

**IMPACT ON COMMUNITY SUSTAINABILITY:**

**RECOMMENDATION:**

Approve item as surplus and authorize donation of same.

**ATTACHMENTS:**

Letter from Helping Hands Program.



HELPING HANDS PROGRAM  
DONATION FORM

Donor: Port Lavaca Fire Dept. Manager/Chief: Chief Reyes  
Address: 1501 W, Austin Contact Person: Joe Reyes  
Port Lavaca, Texas 77979 Telephone: 361-552-3241  
Email: jreyes@portlavaca.org

I do not wish to designate a recipient. ☐

I wish to designate a recipient. ☐

Item/Description	Quantity	Estimated Value	Designated Recipient (And Quantity to Receive)
Bunker Pants	16		
Bunker Coats	12		
Helmets	7		
Boots	6		

May we list you as one of our program donors? Yes ☒ No ☐

Donor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

TFS Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit via Mail or Fax:**  
Texas A&M Forest Service  
Capacity Building Department  
P.O. Box 310  
Lufkin, Texas 75902-0310  
Fax: (936) 639-8138

**For more information:**  
Call: (936) 639-8100  
Email: [helpinghands@tfs.tamu.edu](mailto:helpinghands@tfs.tamu.edu)

## COMMUNICATION

**SUBJECT:** Consider recommendation of Planning Board for a Replat of property identification number 38503 with intent to separate the Buc-ee's #12 from the TDECU Bank and provide legal lots for each; to-wit: A0035 Maximo Sanchez, Tract PT 33, Acres 2.82, Acres Total & A0034 Felix Sanchez, Tract PT 29 Westerlund Subdivision. Presenter Is Jody Weaver

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## INFORMATION:



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## CITY OF PORT LAVACA

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**MEETING:** 06/07/2022

**DATE:** 06/13/2022

**TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**FROM:** SARA SANCHEZ, BUILDING DEPARTMENT

**SUBJECT:** Consider recommendation of the Planning Board for a replat of A0035 MAXIMO SANCHEZ, TRACT PT 33, ACRES 2.82, ACRES TOTAL & A0034 FELIX SANCHEZ, TRACT PT 29 WESTERLUND S/D. The property identification number for this replat is as follows: 38503.

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*The intent of this replat of property 38503 is to separate the Buc-ee's #12 from the TDECU bank and provide legal lots for each.*

Below references the City Code of Ordinances, Chapter 42 – Subdivisions and Plats, where this Preliminary Plat request is compliant and will meet the ordinance as presented.

### **Sec. 42-106. - Application—Required.**

The subdivider or his duly authorized representative shall appear before the planning board, at an official meeting, and submit a formal application for replat approval.

*Applicants have adhered to the proper subdivision replat application submittal and review procedural process prior to presentation before the Planning Board.*

### **Sec. 42-5. - Policy.**

(a) It shall be unlawful for any owner or agent of any owner of land to lay out, subdivide, plat or replat any land into lots, blocks, and streets within the jurisdictional area of this chapter without the proper approval of the planning commission. It shall be unlawful for any such owner or agent to offer for sale or sell property for building lots, building tracts or urban use therein, which has not been laid out, subdivided, platted, or replatted with the approval of the planning commission in accordance with this chapter.

*The property owners have prepared this replat in accordance of this policy.*

### **Department Comments:**

**Engineering:** No Comment

**Fire:** No comment

**Public Works:** No Comment

**Development Services:** Comply with building permit processes upon replat approval and recordation.

**Staff Recommendation:** Approval

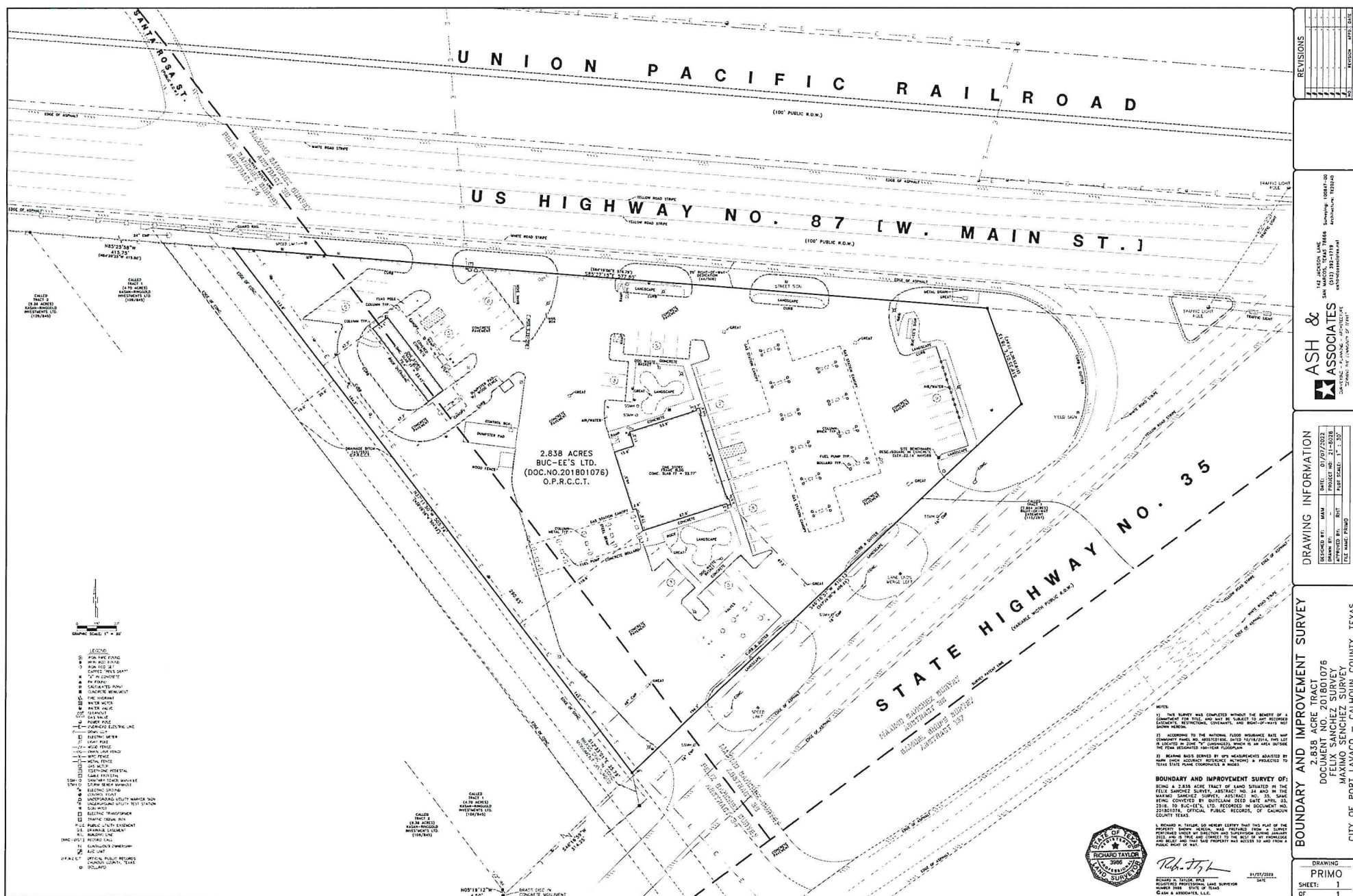
Staff recommends approval of replat A0035 MAXIMO SANCHEZ, TRACT PT 33, ACRES 2.82, ACRES TOTAL & A0034 FELIX SANCHEZ, TRACT PT 29 WESTERLUND S/D. The property identification number for this replat is as follows: 38503.

**Planning Board Recommendation:** Approval

The Planning Board recommends approval of replat A0035 MAXIMO SANCHEZ, TRACT PT 33, ACRES 2.82, ACRES TOTAL & A0034 FELIX SANCHEZ, TRACT PT 29 WESTERLUND S/D. The property identification number for this replat is as follows: 38503.

**Attachments:**

- Preliminary Replat with current improvements
- Preliminary Replat
- CAD PIN 38503







U S H I G H W A Y N O . 8 7 [ W . M A I N S T . ]  
(100' PUBLIC R.O.W.)

LOT 2  
0.502 AC.

BUC-EE'S LTD.  
2.838 ACRES  
(DOC.NO.201801076)  
O.P.R.C.C.T.  
LOT 1  
2.336 AC.

3  
CALLED  
TRACT 1  
(2,894 ACRES)  
RIGHT-OF-WAY  
EASEMENT  
(115/297)

2.838 ACRE TRACT OF LAND SITUATED IN THE FELIX SANCHEZ SURVEY, ABSTRACT NO. 34 AND IN THE MAXIMO SANCHEZ SURVEY, ABSTRACT NO. 35, SAME BEING CONVEYED BY QUITCLAIM DEED DATE APRIL 03, 2018, TO BUC-EE'S, LTD. FROM SUSSER PETROLEUM COMPANY LLC. RECORDED IN DOCUMENT NO. 201801076, OFFICIAL PUBLIC RECORDS, OF CALHOUN COUNTY TEXAS.

PRELIMINARY SUBJECT TO REVIEW 01/13/2022

LINE TABLE		
LINE NO.	LENGTH	BEARING
L1	11.48'	S04°32'45"W
L2	30.00'	N85°27'15"W
L3	6.81'	N04°32'45"E
L4	96.86'	S42°04'44"E
L5	68.72'	N42°04'44"W
L6	9.80'	N85°27'15"W
L7	19.35'	S85°27'15"E
L8	24.00'	N04°32'45"E

NOTES:

1) THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF A COMMITMENT FOR TITLE, AND MAY BE SUBJECT TO ANY RECORDED EASEMENTS, RESTRICTIONS, COVENANTS, AND RIGHT-OF-WAYS NOT SHOWN HEREON.

2) ACCORDING TO THE NATIONAL FLOOD INSURANCE RATE MAP COMMUNITY PANEL NO. 48057C0185E, DATED 10/16/2014, THIS LOT IS LOCATED IN ZONE "X" (UNSHADED), WHICH IS AN AREA OUTSIDE THE FEMA DESIGNATED 100-YEAR FLOODPLAIN.

3) BEARING BASIS DERIVED BY GPS MEASUREMENTS ADJUSTED BY HARN (HIGH ACCURACY REFERENCE NETWORK) & PROJECTED TO TEXAS STATE PLANE COORDINATES & NAD83.

CALLED  
 TRACT 2  
 (9.36 ACRES)  
 KASAN-RINGGOLD  
 INVESTMENTS LTD.  
 (109/845)  
 O.P.R.C.C.T.

CALLED  
 TRACT 1  
 (4.70 ACRES)  
 KASAN-RINGGOLD  
 INVESTMENTS LTD.  
 (109/845)  
 O.P.R.C.C.T.

BUC-EE'S NO. 12  
PORT LAVACA  
CALHOUN COUNTY TEXAS

OWNER: BUC-EE'S LTD.  
327 FM 2004 RD  
LAKE JACKSON, TX 77566-4980



142 JACKSON LANE  
SAN MARCOS, TEXAS 78666  
(512) 392-1719  
rsbandassociates.net

Surveying:  
10C847-00  
Architecture:  
TX20240

DRAWN: MAM SCALE: 1"=40'  
REVIEWED: RHT DATE: 01/12/2022  
CASH & ASSOCIATES, L.L.C.

PROJECT No.  
21-8028

SHEET 1 OF 1

Property Identification #: 38503

Property Information: 2022

Owner Identification #: 59143

Geo ID: A0035-00000-0165-00  
Situs Address: 2318 W MAIN ST PORT LAVACA, TX 77979  
Property Type: Real  
State Code: F1

Legal Description: A0035 MAXIMO SANCHEZ, TRACT PT 33, ACRES  
2.82, ACRES TOTAL & A0034 FELIX SANCHEZ,  
TRACT PT 29 WESTERLUND S/D  
Abstract: A0035  
Neighborhood: PORT LAVACA COMMERCIAL  
Appraised Value: \$927,020.00  
Jurisdictions: CAD, GWD, G05, NV6, S01, C04, FML

Name: BUCEES INC  
Exemptions:  
DBA: Null



Calhoun CAD Map Search



## COMMUNICATION

**SUBJECT:** Consider amendments to the City of Port Lavaca HR and Workplace Policies Chapter 5 Compensation, Section 5.07 Incentive Pay Program by adding certification pay for a Licensed Herbicide/Pesticide Applicator at \$150.00 per month. Presenter is Jody Weaver

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## INFORMATION:

**CC MEETING:**

**AGENDA ITEM #**

**DATE:**

**TO:** JODY WEAVER, INTERIM CITY MANAGER  
**cc:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**FROM:** WAYNE SHAFFER, PUBLIC WORKS DIRECTOR

**SUBJECT:** Certification pay for herbicide/pesticide applicator license.

---

**BACKGROUND:** CERTIFICATION PAY IS OFFERED FOR WATER AND WASTEWATER OPERATORS CERTIFICATION IN WHICH PUBLIC AND ENVIRONMENTAL SAFETY IS OF IMPORTANCE. ON THAT BASIS PUBLIC AND ENVIRONMENTAL SAFETY IS ALSO OF IMPORTANCE IN HERBICIDE AND PESTICIDE CONTROL AND ABATEMENT. SEVERAL FEDERAL AND STATE GUIDELINES GOVERN THE APPLICATION OF HERBICIDES/PESTICIDES TO PROTECT FLORA AND FUANA, BOTH LAND BASED AND AUQUATIC, AND THEREFORE REQUIRED US TO BE CERTIFIED IN THE USAGE AND APPLICATION. THE LAWS AND REGULATIONS AND ENSUING TEST ARE EQUIVELANT TO THE KNOWLEDGE NEEDED TO AQUIRE THE B WATER/WASTEWATER LICENSE.

**FINANCIAL IMPLICATIONS:** CERTIFICATION PAY WILL BE CALCULATED AT ONE HUNDRED FIFTY DOLLARS PER MONTH.

**IMPACT ON COMMUNITY SUSTAINABILITY:** NONE

**RECOMMENDATION:** STAFF RECOMMENDS AMMENDING THE CERTIFICATION PAY TO REFLECT HERBICIDE/PESTICIDE APPLICATOR LICENSE HOLDERS AT \$150/MONTH.

**ATTACHMENTS:**



## COMMUNICATION

**SUBJECT:** Consider approving Third Amendment to Ad Valorem Tax Rebate Agreement entered between Ho Enterprises, LLC and the City of Port Lavaca dated July 18, 2018. Presenter is Jody Weaver

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## INFORMATION:



THIRD AMENDMENT TO  
AD VALOREM TAX REBATE AGREEMENT  
BETWEEN  
THE CITY OF PORT LAVACA, TEXAS  
AND  
HO ENTERPRISES, LLC

This Third Amendment to the Ad Valorem Tax Rebate Agreement (“Amendment”) is entered into between the City of Port Lavaca, Texas, a home rule Texas municipality located in Calhoun County, Texas (“City”) and Ho Enterprises, LLC, a Texas limited liability company (“Developer”). City and Developer are individually referred to as “Party” and collectively referred to as “Parties.”

RECITALS

WHEREAS, on July 11, 2018, City and Developer entered into a Chapter 380 Agreement titled Ad Valorem Tax Rebate Agreement, as subsequently amended on [REDACTED], 2020 and May 09, 2022 (as amended, “Agreement”), in which the City provides incentives to the Developer for the development of Property (as defined in the Agreement) as a residential subdivision in substantial conformity to the City’s Code of Ordinances; and

WHEREAS, the Final plat for the Property was filed on July 7, 2020 and is recorded under Slide 635 A&B, Plat Records of Calhoun County, Texas (“Plat”); and

WHEREAS, Section 6.5.5 of the Agreement presently provides that the Developer may specifically appear before City Council at least one (1) year following the filing of the Final Plat to request the replat of any such lot designated for a duplex unit to a single family unit lot; and

WHEREAS, the Developer has marketed the duplex units to public sector employees; and

WHEREAS, the Developer appeared before City Council on June 13, 2022 and demonstrated to the satisfaction of Council that the market for a single family home is more marketable; and

WHEREAS, the Parties desire to amend certain provisions in the Agreement;

NOW, THEREFORE, in consideration of the mutual benefits described in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and the Developer agree to this Second Amendment as follows:

1. The Parties hereby acknowledge and ratify the Recitals herein and in the Agreement. For purposes of this Amendment, any capitalized terms which are not otherwise defined herein, shall have the same meaning as set forth in the Agreement.
2. The City hereby approves for the Developer to move forward, in compliance with the Subdivision Ordinance, with replating Duplex Unit Lots 1 through 16 and Duplex Unit Lots 63 through 76 (30 lots) such that these will be designated for single family homes. Said replat will comply with all building setback requirements for single family homes per the Subdivision Ordinance.
3. The City hereby waives any requirement with respect to sales prices for the single-family residential units and instead established the following requirements:
  - a) at least 15 of Lots 1 through 16 and Lots 63 through 76 shall be homes built by Century Complete Homes with a square footage of no more than 1430;
  - b) no more than 15 of Lots 1 through 16 and Lots 63 through 76 shall be homes built by Century Complete Homes with a square footage of no more than 1815;
4. Except as otherwise amended herein, the remaining provisions in the Agreement remain unmodified and in full force and effect. If any term or provision of the Agreement is contradictory to, or inconsistent with, any term or provision of this Amendment, then the terms and provisions of this Amendment shall in all events control, and such contradictory or inconsistent term or provision of the Agreement shall be null and void.
4. This Amendment may be executed in multiple counterparts, each of which shall be deemed to be an original. This Amendment may be executed via facsimile or electronic mail and the facsimile signature or electronic delivery of such signature of any party shall be considered valid, binding and effective for all purposes.

*[Signature and Notary Page to Follow]*

EXECUTED to be effective \_\_\_\_\_, 2022.

DEVELOPER:

CITY:

Ho Enterprises, LLC

City of Port Lavaca, Texas

By: \_\_\_\_\_  
Eric Ho, President

By: \_\_\_\_\_  
Jack Whitlow, Mayor

STATE OF TEXAS           §

§

COUNTY OF CALHOUN   §

Before me, the undersigned authority, on this day personally appeared Eric Ho, President of Ho Enterprises, LLC, who is personally known to me (or proved to me on the oath of \_\_\_\_\_ or through \_\_\_\_\_) to be the person whose name is subscribed to the foregoing instrument, and who has acknowledged to me that he executed the instrument for the purposes and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Notary Public, State of Texas

STATE OF TEXAS           §

§

COUNTY OF CALHOUN   §

Before me, the undersigned authority, on this day personally appeared Jack Whitlow, Mayor of the City of Port Lavaca, Texas, who is personally known to me (or proved to me on the oath of \_\_\_\_\_ or through \_\_\_\_\_) to be the person whose name is subscribed to the foregoing instrument, and who has acknowledged to me that he executed the instrument for the purposes and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Notary Public, State of Texas

# CLARET CROSSING, SECTION 1

21.90 ACRE SUBDIVISION  
BEING A PART OF LOTS 1, 2, 3 AND 8 IN  
MARY H. BICKFORD SUBDIVISION (W/7 C.C.P.R.)

PROPERTY DESCRIPTION  
21.90 ACRES

STATE OF TEXAS }  
COUNTY OF CALHOUN }

ALL OF THAT CERTAIN TRACT OR PARCEL CONTAINING 21.90 ACRES SITUATED IN THE ALEJANDRO ESPARZA SURVEY, ABSTRACT NO. 12 OF CALHOUN COUNTY, TEXAS AND BEING A PART OF LOTS 1, 2, 3 AND 8 IN MARY H. BICKFORD SUBDIVISION ACCORDING TO PLAT RECORDED IN VOLUME W, PAGE 7 OF THE DEED RECORDS OF CALHOUN COUNTY, TEXAS AND ALSO BEING A PART OF THE SAME PROPERTY DESCRIBED AS 66.68 ACRES IN EXHIBIT "A" OF CORRECTION SPECIAL WARRANTY DEED DATED AUGUST 1, 2001 FROM PORT LAVACA INVESTORS LIMITED TO ALPHA SEAMAN, LTD RECORDED IN VOLUME 283, PAGE 264 OF THE OFFICIAL RECORDS OF CALHOUN COUNTY, TEXAS. THIS 21.90 ACRES IS MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT AN EXISTING 5/8 INCH IRON ROD LOCATED IN THE SOUTHEAST LINE OF A 184.83 ACRE TRACT DESCRIBED IN DEED RECORDED IN VOLUME 62, PAGE 380 OF THE CALHOUN COUNTY OFFICIAL RECORDS AND IN THE SOUTHEAST LINE OF A 6.591 ACRE UNCONDITIONAL PERPETUAL RIGHT-OF-WAY AND EASEMENT TRACT DESCRIBED IN DEED RECORDED IN VOLUME 297, PAGE 595 OF THE CALHOUN COUNTY DEED RECORDS AND AT THE WEST CORNER OF A 85.33 ACRE TRACT DESCRIBED IN DEED RECORDED IN VOLUME 194, PAGE 280 OF THE CALHOUN COUNTY OFFICIAL RECORDS AND IN THE NORTHEAST LINE OF THE ABOVE REFERENCED 66.68 ACRE TRACT FOR THE NORTH CORNER OF THIS 21.90 ACRES BEING DESCRIBED;

THENCE SOUTH 44° 21' 04" EAST, CROSSING THE SAID 66.68 ACRES, A DISTANCE OF 1589.83 FEET TO A 5/8 INCH IRON ROD WITH PLASTIC CAP SET AT THE NORTHWEST LINE OF A 19.322 ACRE TRACT DESCRIBED IN DEED RECORDED IN VOLUME 67, PAGE 973 OF THE CALHOUN COUNTY OFFICIAL RECORDS AND IN THE SOUTHEAST LINE OF THE SAID 66.68 ACRE TRACT FOR THE EAST CORNER OF THIS 21.90 ACRES BEING DESCRIBED;

THENCE SOUTH 45° 38' 56" WEST, WITH THE NORTHWEST LINE OF THE SAID 19.322 ACRE TRACT AND THE SOUTHEAST LINE OF THE SAID 66.68 ACRE TRACT, A DISTANCE OF 135.43 FEET TO A 5/8 INCH IRON ROD WITH PLASTIC CAP SET AT THE EAST CORNER OF LA SALLE'S LANDINGS SUBDIVISION, PHASE 1 ACCORDING TO THE PLAT RECORDED IN VOLUME Z, PAGE 644 OF THE CALHOUN COUNTY PLAT RECORDS FOR THE SOUTH CORNER OF THIS 49.26 ACRES BEING DESCRIBED;

THENCE WITH THE BOUNDARY LINES OF LA SALLE'S LANDINGS SUBDIVISION, PHASE 1 ALONG THE FOLLOWING COURSES AND DISTANCES:

NORTH 44° 21' 04" WEST, A OF 115.00 FEET TO AN EXISTING 5/8 INCH IRON ROD FOR A CORNER;  
NORTH 45° 38' 56" EAST, A OF 15.43 FEET TO AN EXISTING 5/8 INCH IRON ROD FOR A CORNER;  
NORTH 44° 21' 04" WEST, A OF 679.96 FEET TO AN EXISTING 5/8 INCH IRON ROD FOR A CORNER;  
SOUTH 45° 38' 56" WEST, A DISTANCE OF 614.29 FEET TO AN EXISTING 5/8 INCH IRON ROD FOR A CORNER;  
SOUTH 66° 11' 07" EAST, A DISTANCE OF 107.64 FEET TO AN EXISTING 5/8 INCH IRON ROD LOCATED IN THE NORTHWEST LINE OF CAVELIER DRIVE FOR A CORNER;  
SOUTH 31° 47' 17" WEST, WITH THE NORTHWEST LINE OF CAVELIER DRIVE, A DISTANCE OF 55.53 FEET TO AN EXISTING 5/8 INCH IRON ROD FOR A CORNER;  
SOUTH 23° 48' 25" WEST, WITH THE NORTHWEST LINE OF CAVELIER DRIVE, A DISTANCE OF 112.49 FEET TO AN EXISTING 5/8 INCH IRON ROD FOR AN INTERIOR CORNER OF THIS 21.90 ACRES BEING DESCRIBED;


THENCE NORTH 66° 08' 38" WEST [DEED CALL = NORTH 74° 49' 51" WEST], WITH A LINE OF LA SALLE'S LANDINGS SUBDIVISION, PHASE 1 AND WITH THE NORTHEAST LINE OF A 1.350 ACRE TRACT DESCRIBED IN DEED RECORDED IN VOLUME 119, PAGE 432 OF THE CALHOUN COUNTY OFFICIAL RECORDS AND THE NORTHEAST LINE OF A 3.26 ACRE TRACT SHOWN ON PLAT RECORDED IN VOLUME Z, PAGE 555 OF THE CALHOUN COUNTY PLAT RECORDS, A DISTANCE OF 865.76 FEET TO A 5/8 INCH IRON ROD WITH PLASTIC CAP SET FOR THE SOUTH CORNER OF 0.43 ACRE TRACT DESCRIBED IN DEED RECORDED IN VOLUME 330, PAGE 237 OF THE CALHOUN COUNTY OFFICIAL RECORDS FOR THE SOUTHWEST CORNER OF THIS 21.90 ACRES BEING DESCRIBED;

THENCE NORTH 23° 49' 16" EAST, WITH THE SOUTHEAST LINE OF THE SAID 0.43 ACRE TRACT, A DISTANCE OF 126.63 FEET TO A 5/8 INCH IRON ROD WITH PLASTIC CAP SET AT THE EAST CORNER OF THE SAID 0.43 ACRE TRACT FOR AN INTERIOR CORNER OF THIS 21.90 ACRES BEING DESCRIBED;

THENCE NORTH 44° 21' 39" WEST, WITH THE NORTHEAST LINE OF THE SAID 0.43 ACRE TRACT, A DISTANCE OF 99.73 FEET TO THE SOUTHEAST LINE OF A 46.0 ACRE TRACT DESCRIBED IN DEED RECORDED IN VOLUME 64, PAGE 193 OF THE CALHOUN COUNTY OFFICIAL RECORDS AND IN THE NORTHWEST LINE OF THE SAID 66.68 ACRE TRACT AND IN THE SOUTHEAST LINE OF THE SAID 6.591 ACRE UNCONDITIONAL PERPETUAL RIGHT-OF-WAY AND EASEMENT TRACT AND AT THE NORTH CORNER OF THE SAID 0.43 ACRE TRACT FOR THE NORTHWEST CORNER OF THIS 21.90 ACRES BEING DESCRIBED, FROM WHICH AN EXISTING CHAIN LINK FENCE CORNER POST BEARS: SOUTH 53° 14' 05" EAST A DISTANCE OF 0.31 FEET;

THENCE NORTH 45° 38' 21" EAST [DEED CALL = NORTH 36° 56' 34" EAST], WITH IN PART WITH THE SOUTHEAST LINE OF THE SAID 46.0 ACRE TRACT AND IN PART WITH THE SOUTHEAST LINE OF THE SAID 184.83 ACRE TRACT AND IN PART WITH THE SOUTHEAST LINE OF THE SAID 6.591 ACRE UNCONDITIONAL PERPETUAL RIGHT-OF-WAY AND EASEMENT TRACT AND THE NORTHWEST LINE OF THE SAID 66.68 ACRE TRACT, A DISTANCE OF 936.09 FEET TO THE PLACE OF BEGINNING, CONTAINING WITHIN THESE METES AND BOUNDS 21.90 ACRES.

THE BEARINGS AND COORDINATES RECITED HEREIN ARE TEXAS STATE PLANE SOUTH CENTRAL ZONE NAD'83 (1996) GRID. THIS PROPERTY DESCRIPTION WERE PREPARED FROM A SURVEY MADE ON THE GROUND UNDER MY DIRECTION ON SEPTEMBER 24, 2013.

  
G & W ENGINEERS, INC.  
HENRY A. DANYSH  
REGISTERED PROFESSIONAL  
LAND SURVEYOR, NO. 5088

6/01/20  
DATE



Section VIII, Item #10.

DRAWN BY:  
J.H.D.  
CHECKED BY:  
H.A.D.  
DATE:  
FEB. 27, 2020  
SCALE:  
1" = 100'

G & W ENGINEERS, INC.  
ENGINEERING • SURVEYING • PLANNING  
205 W. LIVE OAK STREET, PORT LAVACA, TEXAS 77979  
TBP'S FIRM NO.: 10022100  
(361) 552-4509; PORT LAVACA (979) 323-7100; BAY CITY

FILE NO.:  
6480-004  
JOB NO.:  
6480-004  
SHEET NO.:  
1 OF 2

FINAL PLAT

## CERTIFICATE OF OWNERSHIP

STATE OF TEXAS  
COUNTY OF CALHOUN

I, THE UNDERSIGNED, OWNER(S) OF THE LAND SHOWN ON THIS PLAT, AND DESIGNATED HEREIN AS CLARET CROSSING, SECTION 1, TO THE CITY OF PORT LAVACA, TEXAS, AND WHOSE NAME IS SUBSCRIBED HERETO, HEREBY DEDICATE TO THE USE OF PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSE, DRAINS, EASEMENTS AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

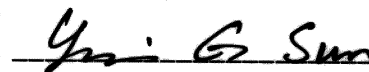
  
ERIC HO

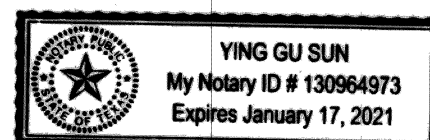
  
MELISSA W. HO

STATE OF TEXAS  
COUNTY OF Harris

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED ERIC HO, KNOWN TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS 17th DAY OF June 2020.

  
NOTARY PUBLIC, STATE OF TEXAS

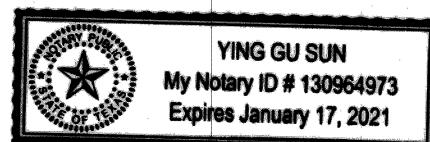


STATE OF TEXAS  
COUNTY OF Harris

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED MELISSA W. HO, KNOWN TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS 17th DAY OF June 2020.

  
NOTARY PUBLIC, STATE OF TEXAS

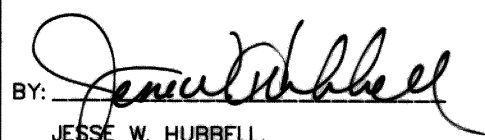


## CALHOUN COUNTY APPRAISAL DISTRICT

I, HEREBY CERTIFY THAT THE AD VALOREM TAXES ON THE LAND INCLUDED WITHIN THE BOUNDARIES OF THIS PLAT ARE PAID FOR THE TAX YEAR 2019 AND ALL PRIOR YEARS.

IF APPLICABLE, THE ABOVE-DESCRIBED PROPERTY HAS/IS RECEIVING SPECIAL APPRAISAL BASED ON ITS USE, AND ADDITIONAL ROLLBACK TAXES MAY BECOME DUE BASED ON THE PROVISIONS OF THE SPECIAL APPRAISAL (COMPTROLLER RULE 9.3040) OR PROPERTY OMITTED FROM THE APPRAISAL ROLL AS DESCRIBED UNDER TAX CODE SECTION 25.21 IS NOT INCLUDED IN THIS CERTIFICATE [TAX CODE SECTION 31.08 (B)].

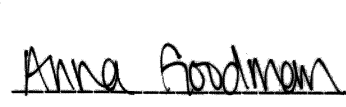
SIGNED THIS 3rd DAY OF June 2020.

BY:   
JESSE W. HUBBELL,  
CHIEF APPRAISER

## COUNTY CLERK CERTIFICATE

STATE OF TEXAS  
COUNTY OF CALHOUN

I, ANNA GOODMAN, CLERK OF COUNTY COURT AND COUNTY CLERK OF CALHOUN COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING SUBDIVISION PLAT OF CLARET CROSSING, SECTION 1, WITH CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE 7 DAY OF JULY 2020, 2:07 O'CLOCK P.M., AND WAS DULY RECORDED ON THE 7 DAY OF JULY 2020 IN VOLUME — PAGE — OF THE CALHOUN COUNTY DEED RECORDS, SLIDE NO. 635AB

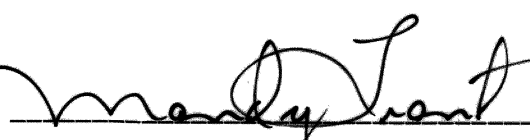
  
ANNA GOODMAN  
COUNTY CLERK  
COUNTY OF CALHOUN  
STATE OF TEXAS

## CITY COUNCIL CERTIFICATE APPROVAL

STATE OF TEXAS  
COUNTY OF CALHOUN

I, MANDY GRANT, CITY SECRETARY OF THE CITY OF PORT LAVACA, AN INCORPORATED CITY IN CALHOUN COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING SUBDIVISION PLAT WAS APPROVED BY THE CITY COUNCIL OF SAID CITY AS APPROVED BY LAW, AND THAT THE RESOLUTION APPEARS OF RECORD IN VOLUME 3E, PAGE 343 OF THE MINUTES OF THE PLANNING BOARD OF PORT LAVACA AS KEPT IN MY OFFICE.

WITNESS MY HAND AND SEAL OF THE CITY OF PORT LAVACA, TEXAS, ON THIS 1st DAY OF July 2020.

  
MANDY GRANT  
CITY SECRETARY  
CITY OF PORT LAVACA, CALHOUN COUNTY  
STATE OF TEXAS

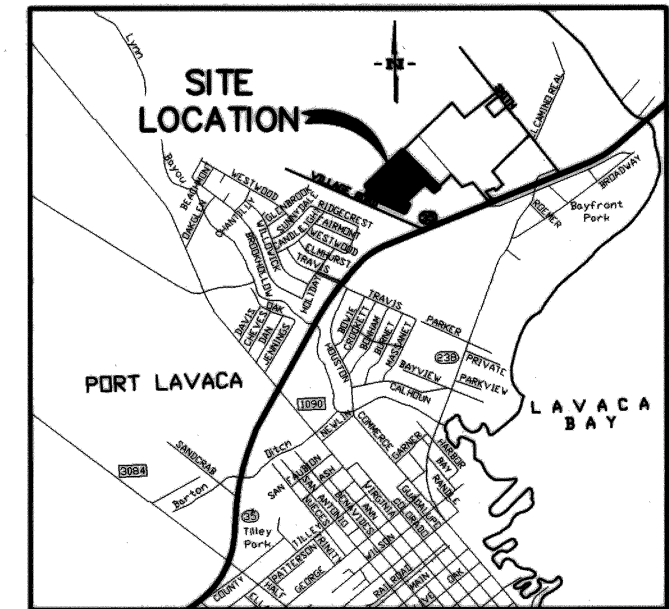


# CLARET CROSSING, SECTION 1

21.90 ACRE SUBDIVISION  
BEING A PART OF LOTS 1, 2, 3 AND 8 IN  
MARY H. BICKFORD SUBDIVISION (W/7 C.C.P.R.)

Section VIII, Item #10.

DRAWN BY:  
J.H.D.  
CHECKED BY:  
H.A.D.  
DATE:  
FEB. 27, 2020  
SCALE:  
1" = 100'



VICINITY MAP  
NOT TO SCALE

G & W ENGINEERS, INC.  
ENGINEERING • SURVEYING • PLANNING

205 W. LIVE OAK STREET, PORT LAVACA, TEXAS 77979  
TBPUS FIRM NO.: 10022100  
(361) 552-4509; PORT LAVACA (979) 323-7100; BAY CITY

FILE NO.:  
6480-004  
JOB NO.:  
6480-004  
SHEET NO.:  
2 OF 2

FINAL PLAT

## LEGEND

- EXISTING 5/8" IRON ROD UNLESS NOTED
- ⊙ EXISTING 1/2" IRON ROD
- SET 5/8" IRON ROD WITH PLASTIC CAP
- C.C.D.R. CALHOUN COUNTY DEED RECORDS
- C.C.O.R. CALHOUN COUNTY OFFICIAL RECORDS
- [ ] PLAT OR DEED CALL

## NOTES

- ROAD RIGHT-OF-WAYS ARE 55.00' WIDE.
- BLOCKS 1 (LOTS 1A-8B) & 5 ARE DESIGNATED FOR RESIDENTIAL DUPLEX HOMES  
BLOCKS 1 (LOTS 9-24), 2, 3 & 6 ARE DESIGNATED FOR RESIDENTIAL SINGLE FAMILY HOMES  
BLOCK 4 IS DESIGNATED FOR RESIDENTIAL MULTIFAMILY
- MINIMUM FRONT BUILDING SETBACK IS 25.00 FEET  
MINIMUM REAR BUILDING SETBACK IS 15.00 FEET  
MINIMUM SIDE SETBACK IS 5.00 FEET, EXCEPT FOR CORNER LOTS THAT WILL BE 25.00 FEET.
- SEE PLAN SUBMITTAL OF ERIC HO. SUBDIVISION I CONSTRUCTION PLANS DATED: MARCH 30, 2018 FOR LOCATIONS AND SPECIFICS REGARDING EXISTING AND PROPOSED UTILITIES.

## GRAPHIC SCALE



( IN FEET )  
1 inch = 100 ft.

- ① CURVE DATA  
DELTA= 23°47'39"  
RADIUS= 50.00'  
LONG CH.= N33°45'06"E  
20.62'
- ② CURVE DATA  
DELTA= 69°54'13"  
RADIUS= 50.00'  
LONG CH.= N56°48'23"E  
57.29'
- ③ CURVE DATA  
DELTA= 59°31'18"  
RADIUS= 50.00'  
LONG CH.= S58°27'52"E  
49.68'
- ④ CURVE DATA  
DELTA= 08°07'48"  
RADIUS= 50.00'  
LONG CH.= S24°37'19"E  
7.09'
- ⑤ CURVE DATA  
DELTA= 23°47'39"  
RADIUS= 50.00'  
LONG CH.= S32°27'15"E  
20.62'
- ⑥ CURVE DATA  
DELTA= 45°34'23"  
RADIUS= 25.00'  
LONG CH.= S87°08'16"E  
19.36'
- ⑦ CURVE DATA  
DELTA= 59°10'28"  
RADIUS= 50.00'  
LONG CH.= S60°20'13"E  
49.37'
- ⑧ CURVE DATA  
DELTA= 43°01'54"  
RADIUS= 50.00'  
LONG CH.= S09°14'03"E  
36.68'

## COMMUNICATION

**SUBJECT:** Announcement by Mayor that City Council will retire into closed session:

---

### **INFORMATION:**

For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551, Section 551.071(2) of the Texas Government Code). Presenter is Mayor Whitlow





## COMMUNICATION

**SUBJECT:** Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow

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## INFORMATION:

