



RECREATION AND PARKS BOARD MEETING

Wednesday, February 26, 2025 at 12:00 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

AGENDA

MEETING PROCEDURE

Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Monday, February 26, 2025 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

[After publication, any information in a council packet is subject to change during the meeting]

Join Zoom Meeting:

<https://us02web.zoom.us/j/85882101559?pwd=P7LC5HLzUCNqpDsz5tHqoCva5RuhsF.1>

Meeting ID: 858 8210 1559

Passcode: 962359

One Tap Mobile

*+13462487799,,82182482989#,,, *912619# US (Houston)*

Dial by your location

+1 346 248 7799 US (Houston)

ROLL CALL

CALL TO ORDER

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

- [2.](#) Approve minutes from the regular meeting held January 22, 2025.
- [3.](#) Receive Monthly Inspections Report from Public Works Department.
- [4.](#) Receive update on park assignments from park board members.
- [5.](#) Receive financial status report on the Parks Recreation Department.
- [6.](#) Discuss Financial reports at Lighthouse Beach Campground.
- [7.](#) Discuss Kick-off meeting with LJA Architects on the Parks Master Plan
- [8.](#) Discuss ideas for possible inclusion in the 2025-26 Capital Improvement Plan (CIP).

ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday, February 26, 2025**, beginning at 12:00 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday, February 21, 2025**.

Lorena Perez-Diaz, *Assistant City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: General discussion and hear statements from citizens.

INFORMATION:

COMMUNICATION

SUBJECT: Approve minutes from the regular meeting held January 22, 2025.

INFORMATION:



RECREATION AND PARKS BOARD MEETING

Wednesday, January 22, 2025 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 22nd day of January, 2025, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
Gregory Falcon	Board Member
Mary Lou Tharling	Board Member
Kevin Kuntschik	Board Member

And with the following absent:

William "Bill" Reagan	Board Member
Dina Smith*	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, February 28, 2025.

2. Approve minutes from the regular meeting held January 22, 2025.

Motion made by Board Member Falcon,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on January 22, 2025.

Second by Vice Chairwoman Szela,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Falcon, Board Member Tharling, and Board Member Kuntschick.

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer delivered an update on the ongoing activities and initiatives of the Parks Department. During the meeting, he distributed a detailed report that outlined recent projects, maintenance updates, and future plans for park improvements. Following the presentation, the board engaged in a thorough discussion, addressing key points and providing feedback on the strategies outlined in the report.

Motion made by Board Member Falcon,

THAT, the Recreation and Parks Board hereby approves Changing the frequency of the Operations and Maintenance report presented by the Public Works Director from monthly to quarterly.

Second by Board Member Kuntschick,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Falcon, Board Member Tharling, and Board Member Kuntschick.

A second motion was made by Board Member Falcon;

Be it Further Resolved That; the Recreation and Parks Board hereby approves receiving the Operations and Maintenance Report from the Public Works Director.

Second by Vice Chairwoman Szela,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Falcon, Board Member Tharling, and Board Member Kuntschick.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed and discussed the playground inspection report.

No additional comments were made.

5. Receive update on park assignments from park board members.

Board Member Kevin Kuntschick provided an update on Claret Crossing. He stated that the parks are in good condition. However, he observed some cracking in the concrete. This issue was noted in the inspections report, and he is assured that it will be addressed accordingly.

Chairman Sistrunk reported that the Bayfront Park looked good overall. He mentioned that after the snowfall, there were a few incidents of people spinning out their cars in the park, but it didn't require police involvement.

Board Member Olga Szela is assigned to City Park. She observed that the park is generally in good condition. She mentioned that the bathroom door has been reattached. She also noted that some pipes in the park froze due to the recent cold weather.

Board Member Mary Lou Tharling oversees George Adams Park. She stated the park looked very good.

Board Member Greg Falcon was assigned to Faye Bauer Sterling Park. He mentioned that the park looks good.

6. Receive financial status report on the Parks Recreation Department.

The financial report was reviewed and discussed.

7. Discuss Financial reports at Lighthouse Beach Campground.

Interim City Manager Jody Weaver presented a report on the Lighthouse Beach camp spot program.

8. Discuss rental rates and policies at Lighthouse Beach Campground.

Interim City Manager Jody Weaver presented a report on the Monthly Occupancy Rates and Total Revenue for Lighthouse Beach Campground since the new rates were implemented in August 2024. The data indicates a significant revenue decline, with over \$41,000 less generated in the past five months compared to the same period in 2023.

Weaver mentioned that there are plans to improve the situation. She stated that they are preparing a competitive bid package for the automatic gate system. Tania French is creating a new advertisement for Texas Highways Magazine, which will highlight the campground in Port Lavaca. Additionally, she is designing a billboard to promote the campground during non-event periods and is gathering photos of the RV park at full capacity.

Although we are working to promote the campground, the current financial situation is unsustainable. Weaver proposed that the Parks Board recommend to the Council reinstating the six-month stay limit to see if it improves our finances.

Motion made by Board Member Kuntschick,

THAT, the Recreation and Parks Board hereby approves recommending to the City Council to reinstate the six-month cap instead of a three-month cap at Lighthouse Beach for a trial period to promote financial improvement at the park.

Second by Vice Chairwoman Szela,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Falcon, Board Member Tharling, and Board Member Kuntschick.

ADJOURN

Motion made by Vice Chairwoman Szela

Second by Board Member Falcon

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Falcon, Board Member Tharling, and Board Member Kuntschick.

Meeting adjourned at 12:49 P.M.

These minutes were approved on February 26, 2025

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

COMMUNICATION

SUBJECT: Receive Monthly Inspections Report from Public Works Department.

INFORMATION:

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

light House splash pad (February)

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Light House Splash Pad

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipped with platforms to facilitate access to the sitting position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Platforms are equipped with guardrails or equivalent protective equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Douglas Corpio

Signature: Douglas Corpio

Date: 2/18/25

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Light House Pavilion Playground

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Light House Pavillon Playground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

<p>Name: <u>Douglas Carpio</u></p> <p>Signature: <u></u></p>	<p>Date: <u>2/18/25</u></p>
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Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Butterfly Playground

General Inspection		Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of holes and other tripping hazards.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Surfacing		Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Rubber peeling off
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input type="checkbox"/>		Deteriorating
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Equipment Hazards		Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input type="checkbox"/>		Rust points
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>		N/A
Equipment is free of potential clothing entanglement hazards.	<input type="checkbox"/>	<input type="checkbox"/>		Rust
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>		Rust all over
Equipment is free of entrapments.	<input type="checkbox"/>	<input type="checkbox"/>		
Equipment is safely anchored.	<input type="checkbox"/>	<input type="checkbox"/>		
Swings		Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Butterfly playground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	Plastic slides

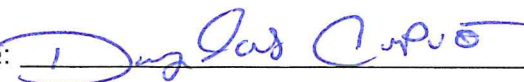
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Douglas Cardo

Date: 2/18/25

Signature: 

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Claret Crossing Park

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Plastic slides
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: <u>Douglas Cardo</u>	Date: <u>2/18/25</u>
Signature: <u>Douglas Cardo</u>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Bayfront playground LaBelle

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	minor rust
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Item #3.

Bayfront Playground La Belle

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	Plastic slides
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: <u>Douglas Carpio</u>	Date: <u>2/18/25</u>
Signature: <u>Douglas Carpio</u>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

City Park

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

City Park

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Plastic slides

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Douglas Curpio

Signature: Douglas Curpio

Date: 2/18/25

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

City Park By Ashley Fields

General Inspection		Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Surfacing		Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Equipment Hazards		Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	minor rust	
Equipment is free of entrapments.	<input type="checkbox"/>	<input type="checkbox"/>		
Equipment is safely anchored.	<input type="checkbox"/>	<input type="checkbox"/>		
Swings		Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	
adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

City Park By Ashley Fields

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

Equipped with platforms to facilitate access to the sitting position.

Platforms are equipped with guardrails or equivalent protective equipment.

Average incline is less than 30 degrees.

Exit regions are level.

Metal slides are shaded to prevent overheating.

Plastic slides

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

Rope or chain ladders are anchored at both ends.

Foot holds/rungs are in good condition and adequately spaced.

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects.

N/A

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.

N/A

Fulcrums/pivot points are free of pinch or crush hazards.

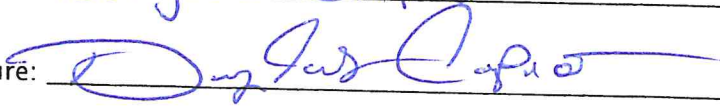
N/A

Handholds are provided at each seating position.

N/A

Inspector name, signature, and completion date

Name: Douglas Corpio

Signature: 

Date: 2/18/25

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Wilson Park

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	minor rust
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	rust
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Wilson Park

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	Plastic Slides

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Douglas Carpio

Signature: 

Date: 2/18/25

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

George Adams Park

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	more mulch needs to be added
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	minor rust
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	
adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

George Adams

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

Equipped with platforms to facilitate access to the sitting position.

Platforms are equipped with guardrails or equivalent protective equipment.

Average incline is less than 30 degrees.

N/A

Exit regions are level.

~~Metal slides are shaded to prevent overheating.~~

plastic slides

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

Rope or chain ladders are anchored at both ends.

Foot holds/rungs are in good condition and adequately spaced.

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects.

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.

Fulcrums/pivot points are free of pinch or crush hazards.

Handholds are provided at each seating position.

Inspector name, signature, and completion date

Name: *Douglas Carpio*

Signature: *Douglas Carpio*

Date: *2/18/25*

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Light House Splash Pad Playground

General Inspection		Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is free of holes and other tripping hazards.	<input type="checkbox"/>	<input type="checkbox"/>		<i>holes around the playground</i>
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>		<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>		<i>N/A</i>
Surfacing		Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>		<i>holes around the playground</i>
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>		<i>N/A</i>
Equipment Hazards		Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>		<i>N/A</i>
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		rust <i>rust</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Swings		Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>		<i>N/A</i>
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>		<i>N/A</i>
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>		<i>N/A</i>
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>		<i>N/A</i>
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>		<i>N/A</i>

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Light House Splash Pad Playground

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

Equipped with platforms to facilitate access to the sitting position.

Platforms are equipped with guardrails or equivalent protective equipment.

Average incline is less than 30 degrees. N/A

Exit regions are level.

~~Metal slides are shaded to prevent overheating.~~ Plastic slides

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

Rope or chain ladders are anchored at both ends.

Foot holds/rungs are in good condition and adequately spaced.

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects. N/A

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground. N/A

Fulcrums/pivot points are free of pinch or crush hazards. N/A

Handholds are provided at each seating position. N/A

Inspector name, signature, and completion date

Name: Douglas Corpio

Signature: Douglas Corpio

Date: 2/18/25

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

light House Beach Playground

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input type="checkbox"/>	<input type="checkbox"/>	weeds growing around
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rust on the blue ladder
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

light house Beach playground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	


Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Douglas Corpio

Date: 2/18/25

Signature: 

Port Lavaca Playground Safety Checklist

Item #3.

(To be completed monthly.)

Claret Crossing Park

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input type="checkbox"/>	Concrete cracking
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

COMMUNICATION

SUBJECT: Receive update on park assignments from park board members.

INFORMATION:

COMMUNICATION

SUBJECT: Receive financial status report on the Parks Recreation Department.

INFORMATION:

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Jan-2025 THRU Jan-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL	Item #5.
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51000511.01 SALARIES & WAGES
 B E G I N N I N G B A L A N C E 5,629.96

1/03/25	12/31	P06625	PYEXP		01649 BI-WEEKLY & SALARY PAYROLL				743.14	6,373.10	
1/17/25	1/14	P06628	PYEXP		01650 BI-WEEKLY & SALARY PAYROLL				570.76	6,943.86	
1/31/25	1/28	P06635	PYEXP		01653 BI-WEEKLY & SALARY PAYROLL				671.84	7,615.70	
				=====	JANUARY ACTIVITY DB:		1,985.74	CR:	0.00	1,985.74	

51000512.05 EMPLOYER-SOCIAL SECURITY
 B E G I N N I N G B A L A N C E 595.87

1/14/25	1/14	A46730	DFT: 000863		11574 FICA WITHHOLDING	100011			31.47	627.34	
					INTERNAL REVENUE SERVICE	INV# T3 202501140912	/PO#				
1/14/25	1/14	A46730	DFT: 000863		11574 MEDICARE WITHHOLDING	100011			7.36	634.70	
					INTERNAL REVENUE SERVICE	INV# T4 202501140912	/PO#				
1/28/25	1/28	A47080	DFT: 000875		11583 FICA WITHHOLDING	100011			41.65	676.35	
					INTERNAL REVENUE SERVICE	INV# T3 202501280933	/PO#				
1/28/25	1/28	A47080	DFT: 000875		11583 MEDICARE WITHHOLDING	100011			9.74	686.09	
					INTERNAL REVENUE SERVICE	INV# T4 202501280933	/PO#				
				=====	JANUARY ACTIVITY DB:		90.22	CR:	0.00	90.22	

51000512.10 EMPLOYER-T.M.R.S.
 B E G I N N I N G B A L A N C E 488.97

1/03/25	2/06	A47380	DFT: 000887		11584 TMRS-RETIREMENT	100008			44.07	533.04	
					TEXAS MUNICIPAL	INV# 110202412310911	/PO#				
1/17/25	2/06	A47381	DFT: 000887		11584 TMRS-RETIREMENT	100008			33.85	566.89	
					TEXAS MUNICIPAL	INV# 110202501140912	/PO#				
1/28/25	2/06	A47383	DFT: 000887		11584 TMRS-RETIREMENT	100008			39.84	606.73	
					TEXAS MUNICIPAL	INV# 110202501280933	/PO#				
				=====	JANUARY ACTIVITY DB:		117.76	CR:	0.00	117.76	

51000512.20 GROUP H/D INS PREMIUMS
 B E G I N N I N G B A L A N C E 1,930.58

1/03/25	2/06	A47390	CHK: 067848		11584 HEALTH/DENTAL INSURANCE	100419			12.20	1,942.78	
					TML - IE BP	INV# 1ED202412310911	/PO#				
1/03/25	2/06	A47392	CHK: 067848		11584 HEALTH/DENTAL INSURANCE	100419			309.30	2,252.08	
					TML - IE BP	INV# 1EM202412310911	/PO#				
1/17/25	2/06	A47391	CHK: 067848		11584 HEALTH/DENTAL INSURANCE	100419			12.20	2,264.28	
					TML - IE BP	INV# 1ED202501140912	/PO#				
1/17/25	2/06	A47393	CHK: 067848		11584 HEALTH/DENTAL INSURANCE	100419			309.30	2,573.58	
					TML - IE BP	INV# 1EM202501140912	/PO#				

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Jan-2025 THRU Jan-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====
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Item #5.

1/17/25	2/06	A47407	CHK: 067848	11584 COBRA ADMIN FEE		100419		0.53	2,574.11
				TML - IEBP		INV# PPORTLA12502	/PO#		
				JANUARY ACTIVITY DB:		643.53	CR: 0.00	643.53	

51000525.01 FUEL
B E G I N N I N G B A L A N C E 74.81

1/01/25	1/02	A46546	CHK: 067601	11560 FUEL DEC 2024 / QTRLY RE	102490			1.45CR	73.36
				U.S. BANK NATIONAL ASSOCI		INV# 12/2024	/PO#		
				JANUARY ACTIVITY DB:		0.00	CR: 1.45CR	1.45CR	

51000536.01 ELECTRICITY
B E G I N N I N G B A L A N C E 4,457.14

1/15/25	1/16	A46883	CHK: 067686	11573 ELECTRICITY SVCS DECEMBE	102645			1,643.78	6,100.92
				GEXA ENERGY, LP		INV# 34280919-4	/PO#		
				JANUARY ACTIVITY DB:		1,643.78	CR: 0.00	1,643.78	

51000536.03 WATER
B E G I N N I N G B A L A N C E 1,730.33

1/01/25	1/02	A46439	CHK: 067627	11560 WATER / SEWER DECEMBER 2	100335			360.05	2,090.38
				PORT LAVACA, CITY OF		INV# 12/2024	/PO#		
				JANUARY ACTIVITY DB:		360.05	CR: 0.00	360.05	

51000543.04 R & M- IMPROVEMENT OTB
B E G I N N I N G B A L A N C E 380.54

1/15/25	1/16	A46748	CHK: 067659	11573 "NO DOGS / FISHING" SIGN	100040			60.00	440.54
				ANNOUNCEMENTS PLUS TOO..		INV# 6203	/PO#		
1/15/25	1/16	A46749	CHK: 067659	11573 SIGNS FOR LIGHTHOUSE BEA	100040			420.00	860.54
				ANNOUNCEMENTS PLUS TOO..		INV# 6234	/PO#		
				JANUARY ACTIVITY DB:		480.00	CR: 0.00	480.00	

51000544.65 R & M- MACHINERY & EQUIPMENT
B E G I N N I N G B A L A N C E 0.00

1/15/25	1/16	A46886	CHK: 067727	11573 PLUG & ELECTRICAL TAPE	102750			51.36	51.36
				POWER HARDWARE, LLC		INV# A114478	/PO#		
				JANUARY ACTIVITY DB:		51.36	CR: 0.00	51.36	

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Jan-2025 THRU Jan-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
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51000551.11 VEHICLE LEASES
 BEGINNING BALANCE 2,713.50

1/15/25 1/16 A46904 CHK: 067681 11573 MAINTENANCE MANAGEMENT 104071 904.50 3,618.00
 ENTERPRISE FLEET MANAGEME INV# FBN5222088 /PO#
 ===== JANUARY ACTIVITY DB: 904.50 CR: 0.00 904.50

51000553.01 XFER OUT- FD 001- ADMIN CHG
 BEGINNING BALANCE 2,300.25

1/31/25 2/03 B49586 21236 ADMINISTRATIVE FEES JE# 029563 766.75 3,067.00
 ===== JANUARY ACTIVITY DB: 766.75 CR: 0.00 766.75

51000553.17 XFER OUT- FD 162 DREDGING
 BEGINNING BALANCE 3,750.00

1/31/25 2/03 B49587 21236 DREDGING JE# 029564 1,250.00 5,000.00
 ===== JANUARY ACTIVITY DB: 1,250.00 CR: 0.00 1,250.00

51000554.91 CREDIT CARD FEES
 BEGINNING BALANCE 797.72

1/03/25 1/03 B49428 E.F.T. 000000 21179 CARDCONNECT - DECEMBER 2024 JE# 029467 116.33 914.05
 ===== JANUARY ACTIVITY DB: 116.33 CR: 0.00 116.33

51000554.95 RV BOOKING FEES
 BEGINNING BALANCE 218.20

1/15/25 1/16 A46901 CHK: 067667 11573 ONLINE RESERVATION FEE 103882 206.20 424.40
 CAMSPOT INV# 52090 /PO#
 1/29/25 1/30 A47259 CHK: 067784 11581 ONLINE RESERVATION FEE 103882 184.40 608.80
 CAMSPOT INV# 55937 /PO#
 ===== JANUARY ACTIVITY DB: 390.60 CR: 0.00 390.60

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Jan-2025 THRU Jan-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BAL

Item #5.

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000 ERRORS IN THIS REPORT!

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** REPORT TOTALS **	---	DEBITS	---	---	CREDITS	---
BEGINNING BALANCES:		37,920.84			0.00	
REPORTED ACTIVITY:		8,800.62			1.45CR	
ENDING BALANCES:		46,721.46			1.45CR	
TOTAL FUND ENDING BALANCE:		46,720.01				

SELECTION CRITERIA

Item #5.

FISCAL YEAR: Oct-2024 / Sep-2025
 FUND: Include: 503
 PERIOD TO USE: Jan-2025 THRU Jan-2025
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 1000 THRU 1000
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2025

Item #5.

503-BEACH OPERATING FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	235,000	235,000	0	3,593.28	16,683.35	0.00	218,316.65	7.0
OTHER REVENUE	32,500	32,500	0	2,328.55	9,899.78	0.00	22,600.22	30.0
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.0
INTERGOVERNMENTAL REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0</u>
TOTAL REVENUES	267,500	267,500	0	5,921.83	26,583.13	0.00	240,916.87	9.0
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.0
OPERATIONS	<u>307,330</u>	<u>307,330</u>	<u>0</u>	<u>8,799.17</u>	<u>46,720.01</u>	<u>0.00</u>	<u>260,609.99</u>	<u>15.0</u>
TOTAL EXPENDITURES	307,330	307,330	0	8,799.17	46,720.01	0.00	260,609.99	15.0
REVENUES OVER/(UNDER) EXPENDITURES	(39,830)	(39,830)	0	(2,877.34)	(20,136.88)	0.00	(19,693.12)	50.0

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2025

Item #5.

503-BEACH OPERATING FUND
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
<u>USER & SERVICE CHARGES</u>								
433.01				0.00	0.00	0.00	0.00	0.00
433.10	230,000	230,000	0	3,593.28	16,163.35	0.00	213,836.65	7.00
433.30	3,000	3,000	0	0.00	200.00	0.00	2,800.00	6.67
433.50	2,000	2,000	0	0.00	320.00	0.00	1,680.00	16.00
TOTAL USER & SERVICE CHARGES	235,000	235,000	0	3,593.28	16,683.35	0.00	218,316.65	7.00
<u>OTHER REVENUE</u>								
451.01	30,000	30,000	0	2,328.55	9,624.78	0.00	20,375.22	32.00
459.11	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71	2,500	2,500	0	0.00	275.00	0.00	2,225.00	11.00
459.90	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	32,500	32,500	0	2,328.55	9,899.78	0.00	22,600.22	30.00
<u>GRANT AND CONTRIBUTION R</u>								
481.00	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>INTERGOVERNMENTAL REVENUE</u>								
493.00.1	0	0	0	0.00	0.00	0.00	0.00	0.00
493.88	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	267,500	267,500	0	5,921.83	26,583.13	0.00	240,916.87	9.00

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2025

Item #5.

503-BEACH OPERATING FUND
TECHNOLOGY SERVICES
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
<u>SERVICES</u>								
50070536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
<hr/>								
TOTAL TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2025

Item #5.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
PERSONNEL SERVICES								
51000511.01 SALARIES & WAGES	41,894	41,894	0	1,985.74	7,615.70	0.00	34,278.30	18.8
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.0
51000511.07 SALARIES & WAGES-OVERT	5,000	5,000	0	0.00	376.00	0.00	4,624.00	7.7
51000512.05 EMPLOYER-SOCIAL SECURI	3,205	3,205	0	90.22	686.09	0.00	2,518.91	21.6
51000512.10 EMPLOYER-T.M.R.S.	2,547	2,547	0	117.76	606.73	0.00	1,940.27	23.2
51000512.20 GROUP H/D INS PREMIUMS	7,716	7,716	0	643.53	2,574.11	0.00	5,141.89	33.4
51000512.30 WORKER'S COMPENSATION	749	749	0	0.00	612.08	0.00	136.92	81.1
51000512.40 SAFETY PAY	0	0	0	0.00	0.00	0.00	0.00	0.0
TOTAL PERSONNEL SERVICES	61,111	61,111	0	2,837.25	12,470.71	0.00	48,640.29	20.0
MATERIALS & SUPPLIES								
51000521.01 OFFICE	500	500	0	0.00	0.00	0.00	500.00	0.0
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.0
51000523.03 CLEANING & JANITORIAL	500	500	0	0.00	0.00	0.00	500.00	0.0
51000524.19 COVID-19 EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.0
51000525.01 FUEL	300	300	0	1.45	73.36	0.00	226.64	24.5
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	0.00	43.90	0.00	206.10	17.8
51000528.03 NON-CAPITALIZED ASSETS	250	250	0	0.00	0.00	0.00	250.00	0.0
TOTAL MATERIALS & SUPPLIES	1,800	1,800	0	1.45	117.26	0.00	1,682.74	6.0
SERVICES								
51000532.01 AUDIT FEES	4,050	4,050	0	0.00	0.00	0.00	4,050.00	0.0
51000532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.0
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.0
51000533.14 CONTRACTED SERVICES	4,460	4,460	0	0.00	0.00	0.00	4,460.00	0.0
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.0
51000535.01 GENERAL LIABILITY INSU	6,158	6,158	0	0.00	6,157.85	0.00	0.15	100.0
51000535.10 WINDSTORM INS	8,500	8,500	0	0.00	5,458.38	0.00	3,041.62	64.1
51000536.01 ELECTRICITY	45,000	45,000	0	1,643.78	6,100.92	0.00	38,899.08	13.1
51000536.02 TELEPHONE	550	550	0	0.00	187.60	0.00	362.40	34.7
51000536.03 WATER	30,000	30,000	0	360.05	2,090.38	0.00	27,909.62	6.0
51000536.07 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.0
51000536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.0
TOTAL SERVICES	98,718	98,718	0	2,003.83	19,995.13	0.00	78,722.87	20.0
MAINTENANCE								
51000541.02 LANDSCAPING	500	500	0	0.00	0.00	0.00	500.00	0.0
51000542.03 R & M- BUILDING	3,500	3,500	0	0.00	3.59	0.00	3,496.41	0.0
51000543.04 R & M- IMPROVEMENT OTB	50,000	50,000	0	480.00	860.54	0.00	49,139.46	1.0
51000544.50 R & M- FURNITURE & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.0
51000544.55 R & M- VEHICLES & TRAI	500	500	0	0.00	13.57	0.00	486.43	2.1
51000544.65 R & M- MACHINERY & EQU	1,000	1,000	0	51.36	51.36	0.00	948.64	5.1
TOTAL MAINTENANCE	56,500	56,500	0	531.36	929.06	0.00	55,570.94	1.0

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2025

Item #5.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG	
SUNDRY									
51000551.11	VEHICLE LEASES	11,000	11,000	0	904.50	3,618.00	0.00	7,382.00	32
51000553.01	XFER OUT- FD 001- ADM	9,201	9,201	0	766.75	3,067.00	0.00	6,134.00	33
51000553.04	XFER OUT- FD 218 PIER	0	0	0	0.00	0.00	0.00	0.00	0
51000553.17	XFER OUT- FD 162 DREDG	15,000	15,000	0	1,250.00	5,000.00	0.00	10,000.00	33
51000554.01	CASH OVER/SHORT	0	0	0	0.00	0.00	0.00	0.00	0
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0
51000554.83	LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00	0
51000554.90	MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00	0
51000554.91	CREDIT CARD FEES	7,000	7,000	0	116.33	914.05	0.00	6,085.95	13
51000554.95	RV BOOKING FEES	7,000	7,000	0	390.60	608.80	0.00	6,391.20	8
TOTAL SUNDRY		49,201	49,201	0	3,428.18	13,207.85	0.00	35,993.15	26
CAPITAL EXPENDITURES									
51000561.02	LAND & IMPROVEMENTS OT	40,000	40,000	0	0.00	0.00	0.00	40,000.00	0
51000562.03	CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00	0
51000563.05	CE- INFRASTRUCTURE	0	0	0	0.00	0.00	0.00	0.00	0
TOTAL CAPITAL EXPENDITURES		40,000	40,000	0	0.00	0.00	0.00	40,000.00	0
TOTAL OPERATIONS		307,330	307,330	0	8,799.17	46,720.01	0.00	260,609.99	15
TOTAL EXPENDITURES		307,330	307,330	0	8,799.17	46,720.01	0.00	260,609.99	0
REVENUES OVER/ (UNDER) EXPENDITURES		(39,830)	(39,830)	0	(2,877.34)	(20,136.88)	0.00	(19,693.12)	50

*** END OF REPORT ***

FUND : 001-GENERAL FUND

PERIOD TO USE: Jan-2025 THRU Jan-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
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50501511.01 SALARIES & WAGES
 B E G I N N I N G B A L A N C E 38,064.81

1/03/25	12/31	P06625	PYEXP		01649 BI-WEEKLY & SALARY PAYROLL				8,574.59	46,639.40	
1/17/25	1/14	P06628	PYEXP		01650 BI-WEEKLY & SALARY PAYROLL				8,093.47	54,732.87	
1/31/25	1/28	P06635	PYEXP		01653 BI-WEEKLY & SALARY PAYROLL				7,779.25	62,512.12	
				=====	JANUARY ACTIVITY DB:	24,447.31	CR:	0.00	24,447.31		

50501511.07 SALARIES & WAGES-OVERTIME
 B E G I N N I N G B A L A N C E 4,782.72

1/03/25	12/31	P06625	PYEXP		01649 BI-WEEKLY & SALARY PAYROLL				1,759.60	6,542.32	
1/17/25	1/14	P06628	PYEXP		01650 BI-WEEKLY & SALARY PAYROLL				469.25	7,011.57	
1/31/25	1/28	P06635	PYEXP		01653 BI-WEEKLY & SALARY PAYROLL				33.69	7,045.26	
				=====	JANUARY ACTIVITY DB:	2,262.54	CR:	0.00	2,262.54		

50501512.05 EMPLOYER-SOCIAL SECURITY
 B E G I N N I N G B A L A N C E 4,597.75

1/14/25	1/14	A46730	DFT: 000863		11574 FICA WITHHOLDING	100011			496.91	5,094.66	
					INTERNAL REVENUE SERVICE	INV# T3 202501140912	/PO#				
1/14/25	1/14	A46730	DFT: 000863		11574 MEDICARE WITHHOLDING	100011			116.20	5,210.86	
					INTERNAL REVENUE SERVICE	INV# T4 202501140912	/PO#				
1/28/25	1/28	A47080	DFT: 000875		11583 FICA WITHHOLDING	100011			484.40	5,695.26	
					INTERNAL REVENUE SERVICE	INV# T3 202501280933	/PO#				
1/28/25	1/28	A47080	DFT: 000875		11583 MEDICARE WITHHOLDING	100011			113.28	5,808.54	
					INTERNAL REVENUE SERVICE	INV# T4 202501280933	/PO#				
				=====	JANUARY ACTIVITY DB:	1,210.79	CR:	0.00	1,210.79		

50501512.10 EMPLOYER-T.M.R.S.
 B E G I N N I N G B A L A N C E 3,494.77

1/03/25	2/06	A47380	DFT: 000887		11584 TMRS-RETIREMENT	100008			612.82	4,107.59	
					TEXAS MUNICIPAL	INV# 110202412310911	/PO#				
1/17/25	2/06	A47381	DFT: 000887		11584 TMRS-RETIREMENT	100008			507.78	4,615.37	
					TEXAS MUNICIPAL	INV# 110202501140912	/PO#				
1/28/25	2/06	A47383	DFT: 000887		11584 TMRS-RETIREMENT	100008			463.30	5,078.67	
					TEXAS MUNICIPAL	INV# 110202501280933	/PO#				
				=====	JANUARY ACTIVITY DB:	1,583.90	CR:	0.00	1,583.90		

FUND : 001-GENERAL FUND

PERIOD TO USE: Jan-2025 THRU Jan-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL	Item #5.
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50501512.20 GROUP H/D INS PREMIUMS
 B E G I N N I N G B A L A N C E 14,622.14

1/03/25	2/06	A47390	CHK: 067848	11584	HEALTH/DENTAL INSURANCE	100419			24.40	14,646.54	
				TML - IEBP		INV# 1ED202412310911	/PO#				
1/03/25	2/06	A47392	CHK: 067848	11584	HEALTH/DENTAL INSURANCE	100419			927.90	15,574.44	
				TML - IEBP		INV# 1EM202412310911	/PO#				
1/03/25	2/06	A47396	CHK: 067848	11584	HEALTH/DENTAL INSURANCE	100419			62.64	15,637.08	
				TML - IEBP		INV# 1FD202412310911	/PO#				
1/03/25	2/06	A47399	CHK: 067848	11584	HEALTH/DENTAL INSURANCE	100419			904.71	16,541.79	
				TML - IEBP		INV# 1FM202412310911	/PO#				
1/03/25	2/06	A47405	CHK: 067848	11584	HEALTH/DENTAL INSURANCE	100419			592.06	17,133.85	
				TML - IEBP		INV# 1SM202412310911	/PO#				
1/17/25	2/06	A47391	CHK: 067848	11584	HEALTH/DENTAL INSURANCE	100419			24.40	17,158.25	
				TML - IEBP		INV# 1ED202501140912	/PO#				
1/17/25	2/06	A47393	CHK: 067848	11584	HEALTH/DENTAL INSURANCE	100419			927.90	18,086.15	
				TML - IEBP		INV# 1EM202501140912	/PO#				
1/17/25	2/06	A47397	CHK: 067848	11584	HEALTH/DENTAL INSURANCE	100419			62.64	18,148.79	
				TML - IEBP		INV# 1FD202501140912	/PO#				
1/17/25	2/06	A47400	CHK: 067848	11584	HEALTH/DENTAL INSURANCE	100419			904.71	19,053.50	
				TML - IEBP		INV# 1FM202501140912	/PO#				
1/17/25	2/06	A47406	CHK: 067848	11584	HEALTH/DENTAL INSURANCE	100419			592.06	19,645.56	
				TML - IEBP		INV# 1SM202501140912	/PO#				
1/17/25	2/06	A47407	CHK: 067848	11584	COBRA ADMIN FEE	100419			4.22	19,649.78	
				TML - IEBP		INV# PPORTLA12502	/PO#				
1/17/25	2/06	A47408	CHK: 067848	11584	HEALTH INSURANCE	100419			0.04	19,649.82	
				TML - IEBP		INV# PPORTLA12502-1	/PO#				
			=====	JANUARY ACTIVITY	DB:	5,027.68	CR:	0.00	5,027.68		

50501522.01 AG & BOTANICAL
 B E G I N N I N G B A L A N C E 0.00

1/15/25	1/16	A46902	CHK: 067739	11573	FINANCE CHARGES	103940			26.74	26.74	
					SIMPLOT GROWER SOLUTIONS	INV# 901017889	/PO#				
			=====	JANUARY ACTIVITY	DB:	26.74	CR:	0.00	26.74		

50501523.03 CLEANING & JANITORIAL
 B E G I N N I N G B A L A N C E 3,081.86

1/01/25	1/02	A46472	CHK: 067573	11560	CLEANING SUPPLIES	101258			51.95	3,133.81	
					ACE HARDWARE	INV# 193570	/PO#				
1/15/25	1/16	A46792	CHK: 067693	11573	RETURN	100190			41.70CR	3,092.11	
					GULF COAST PAPER COMPANY	INV# 2411133	/PO#				
1/15/25	1/16	A46794	CHK: 067693	11573	CLEANING SUPPLIES	100190			731.34	3,823.45	
					GULF COAST PAPER COMPANY	INV# 2603619	/PO#				

POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====
FUND : 001-GENERAL FUND PERIOD TO USE: Jan-2025 THRU Jan-2025									
DEPT : 0501 PARKS & RECREATION SUPPRESS ZEROS ACCOUNTS: ALL									
1/29/25	1/30	A47115	CHK: 067809	11581 CLEANING SUPPLIES	100190			1,298.59	5,122.04
				GULF COAST PAPER COMPANY	INV# 2610740		/PO#		
1/29/25	1/30	A47204	CHK: 067772	11581 CLEANING SUPPLIES	101258			122.94	5,244.98
				ACE HARDWARE	INV# 194848		/PO#		
				=====					
				JANUARY ACTIVITY DB:	2,204.82	CR:	41.70CR	2,163.12	

Item #5.

50501524.01 UNIFORMS
B E G I N N I N G B A L A N C E 355.23

1/01/25	1/02	A46563	CHK: 067595	11560 CAPS	103943			203.00	558.23
				ECOIMPRINT, LLC.	INV# 1024-24		/PO#		
1/15/25	1/16	A46757	CHK: 067672	11573 UNIFORMS	100109			11.95	570.18
				CINTAS - R.U.S., LP	INV# 4213643238		/PO#		
1/15/25	1/16	A46759	CHK: 067672	11573 UNIFORMS	100109			29.61	599.79
				CINTAS - R.U.S., LP	INV# 4213643335		/PO#		
1/15/25	1/16	A46765	CHK: 067672	11573 UNIFORMS	100109			41.56	641.35
				CINTAS - R.U.S., LP	INV# 4214375997		/PO#		
1/15/25	1/16	A46771	CHK: 067672	11573 UNIFORMS	100109			41.56	682.91
				CINTAS - R.U.S., LP	INV# 4215122179		/PO#		
1/15/25	1/16	A46780	CHK: 067672	11573 UNIFORMS	100109			41.56	724.47
				CINTAS - R.U.S., LP	INV# 4215767415		/PO#		
				=====					
				JANUARY ACTIVITY DB:	369.24	CR:	0.00	369.24	

50501525.01 FUEL
B E G I N N I N G B A L A N C E 1,850.50

1/01/25	1/02	A46546	CHK: 067601	11560 FUEL DEC 2024 / QTRLY RE	102490			369.11	2,219.61
				U.S. BANK NATIONAL ASSOCI	INV# 12/2024		/PO#		
1/01/25	1/02	A46546	CHK: 067601	11560 FUEL DEC 2024 / QTRLY RE	102490			42.98CR	2,176.63
				U.S. BANK NATIONAL ASSOCI	INV# 12/2024		/PO#		
				=====					
				JANUARY ACTIVITY DB:	369.11	CR:	42.98CR	326.13	

50501526.01 GENERAL SAFETY & TOOLS
B E G I N N I N G B A L A N C E 218.46

1/01/25	1/02	A46457	CHK: 067584	11560 PADLOCKS	100742			430.20	648.66
				BOSART LOCK & KEY INC	INV# 129049		/PO#		
1/01/25	1/02	A46502	CHK: 067573	11560 SUPPLIES	101258			85.94	734.60
				ACE HARDWARE	INV# 193877		/PO#		
1/01/25	1/02	A46505	CHK: 067573	11560 PAINT SCRAPER	101258			9.99	744.59
				ACE HARDWARE	INV# 193951		/PO#		
1/01/25	1/02	A46508	CHK: 067573	11560 DISPOSABLE RESPIRATOR MA	101258			25.98	770.57
				ACE HARDWARE	INV# 193977		/PO#		

FUND : 001-GENERAL FUND

PERIOD TO USE: Jan-2025 THRU Jan-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL	Item #5.
1/01/25	1/02	A46524	CHK: 067573		11560 LADDER	101258			165.95		936.52
					ACE HARDWARE	INV# 194263	/PO#				
1/29/25	1/30	A47176	CHK: 067772		11581 STAPLE GUN & STAPLES	101258			24.98		961.50
					ACE HARDWARE	INV# 194531	/PO#				
1/29/25	1/30	A47184	CHK: 067772		11581 PAINT BRUSH & BATTERIES	101258			50.13		1,011.63
					ACE HARDWARE	INV# 194630	/PO#				
1/29/25	1/30	A47187	CHK: 067772		11581 STAPLE GUN & STAPLES	101258			24.98		1,036.61
					ACE HARDWARE	INV# 194656	/PO#				
1/29/25	1/30	A47215	CHK: 067772		11581 PICK-UP TOOL	101258			24.99		1,061.60
					ACE HARDWARE	INV# 195019	/PO#				
1/29/25	1/30	A47220	CHK: 067772		11581 KNEE PAD & SCREWDRIVER S	101258			25.98		1,087.58
					ACE HARDWARE	INV# 195129	/PO#				
				=====	JANUARY ACTIVITY DB:	869.12	CR:	0.00	869.12		

50501529.11

LIGHTING & DECORATION

B E G I N N I N G B A L A N C E

287.38

1/01/25	1/02	A46478	CHK: 067573		11560 PAINT	101258			294.82		582.20
					ACE HARDWARE	INV# 193677	/PO#				
1/01/25	1/02	A46486	CHK: 067573		11560 SUPPLIES FOR XMAS FLOAT	101258			160.23		742.43
					ACE HARDWARE	INV# 193714	/PO#				
1/01/25	1/02	A46489	CHK: 067573		11560 SUPPLIES FOR XMAS FLOAT	101258			131.88		874.31
					ACE HARDWARE	INV# 193736	/PO#				
1/01/25	1/02	A46490	CHK: 067573		11560 SUPPLIES FOR XMAS FLOAT	101258			249.74		1,124.05
					ACE HARDWARE	INV# 193744	/PO#				
1/01/25	1/02	A46495	CHK: 067573		11560 SPRAY PAINT	101258			9.59		1,133.64
					ACE HARDWARE	INV# 193765	/PO#				
1/01/25	1/02	A46501	CHK: 067573		11560 BULBS	101258			9.99		1,143.63
					ACE HARDWARE	INV# 193872	/PO#				
1/01/25	1/02	A46511	CHK: 067573		11560 CLAMPS & DUCT TAPE	101258			69.94		1,213.57
					ACE HARDWARE	INV# 194003	/PO#				
1/01/25	1/02	A46516	CHK: 067573		11560 BULBS	101258			29.97		1,243.54
					ACE HARDWARE	INV# 194131	/PO#				
1/15/25	1/16	A46939	CHK: 067656		11573 SUPPLIES	104500			243.68		1,487.22
					AMAZON CAPITAL SERVICES,	INV# 1LXV-7H94-M3DP	/PO#				
1/29/25	1/30	A47178	CHK: 067772		11581 EXTENSION CORD & ADAPTER	101258			52.94		1,540.16
					ACE HARDWARE	INV# 194551	/PO#				
1/29/25	1/30	A47181	CHK: 067772		11581 EXTENSION CORD	101258			99.99		1,640.15
					ACE HARDWARE	INV# 194565	/PO#				
1/29/25	1/30	A47198	CHK: 067772		11581 LIGHTBULBS	101258			299.50		1,939.65
					ACE HARDWARE	INV# 194775	/PO#				
1/29/25	1/30	A47200	CHK: 067772		11581 NAIL PEGS	101258			35.95		1,975.60
					ACE HARDWARE	INV# 194789	/PO#				
				=====	JANUARY ACTIVITY DB:	1,688.22	CR:	0.00	1,688.22		

FUND : 001-GENERAL FUND

PERIOD TO USE: Jan-2025 THRU Jan-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BAL

Item #5.

50501533.14 CONTRACTED SERVICES
B E G I N N I N G B A L A N C E 8,737.50

1/15/25 1/16 A46955 CHK: 067722 11579 MOWING 103938 3,087.50 11,825.00
WARD, PAUL KEVIN INV# INV0370 /PO# 25-00016
===== JANUARY ACTIVITY DB: 3,087.50 CR: 0.00 3,087.50

50501536.01 ELECTRICITY
B E G I N N I N G B A L A N C E 9,146.44

1/15/25 1/16 A46883 CHK: 067686 11573 ELECTRICITY SVCS DECEMBE 102645 4,314.80 13,461.24
GEXA ENERGY, LP INV# 34280919-4 /PO#
===== JANUARY ACTIVITY DB: 4,314.80 CR: 0.00 4,314.80

50501536.02 TELEPHONE
B E G I N N I N G B A L A N C E 373.76

1/01/25 1/02 A46540 CHK: 067635 11560 CELL PHONE CHARGES 102014 201.16 574.92
VERIZON WIRELESS INV# 6101307770 /PO#
1/29/25 1/30 A47229 CHK: 067839 11581 CELL PHONE CHARGES 102014 201.16 776.08
VERIZON WIRELESS INV# 6103750152 /PO#
===== JANUARY ACTIVITY DB: 402.32 CR: 0.00 402.32

50501536.03 WATER
B E G I N N I N G B A L A N C E 5,032.87

1/01/25 1/02 A46439 CHK: 067627 11560 WATER / SEWER DECEMBER 2 100335 1,317.11 6,349.98
PORT LAVACA, CITY OF INV# 12/2024 /PO#
===== JANUARY ACTIVITY DB: 1,317.11 CR: 0.00 1,317.11

50501543.04 R & M IMPROVEMENT OTB
B E G I N N I N G B A L A N C E 6,838.85

1/01/25 1/02 A46529 CHK: 067573 11560 HARDWARE 101258 70.13 6,908.98
ACE HARDWARE INV# 194337 /PO#
1/01/25 1/02 A46530 CHK: 067573 11560 SPRAY PAINT 101258 15.98 6,924.96
ACE HARDWARE INV# 194347 /PO#
1/01/25 1/02 A46531 CHK: 067573 11560 PICKET 101258 14.95 6,939.91
ACE HARDWARE INV# 194348 /PO#
1/15/25 1/16 A46841 CHK: 067731 11573 EXPANDED METAL 100775 111.75 7,051.66
REGIONAL STEEL PRODUCTS I INV# I133681 /PO#

FUND : 001-GENERAL FUND

PERIOD TO USE: Jan-2025 THRU Jan-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====
1/15/25	1/16	A46954	CHK: 067655	11579 WILSON FIELD SKATEPARK	103170			8,021.00	15,072.66
				ACOSTA ELECTRIC	INV# 10371		/PO# 25-00069		
1/29/25	1/30	A47210	CHK: 067772	11581 HARDWARE	101258			7.70	15,080.36
				ACE HARDWARE	INV# 194960		/PO#		
1/29/25	1/30	A47233	CHK: 067793	11581 CONCRETE MIX	102035			298.23	15,378.59
				COASTAL NAIL & TOOL LLC	INV# 2501-160245		/PO#		
1/29/25	1/30	A47264	CHK: 067804	11581 BASEBALL CLAY & HAULING	104279			900.00	16,278.59
				MAREK AND MAREK TRUCK WAS	INV# 15710		/PO#		
			=====	JANUARY ACTIVITY DB:	9,439.74	CR:	0.00	9,439.74	

Item #5.

50501543.10 SWIMMING POOL OPERATIONS
B E G I N N I N G B A L A N C E 448.52

1/01/25	1/02	A46439	CHK: 067627	11560 WATER / SEWER DECEMBER 2	100335			134.17	582.69
				PORT LAVACA, CITY OF	INV# 12/2024		/PO#		
			=====	JANUARY ACTIVITY DB:	134.17	CR:	0.00	134.17	

50501544.55 R & M- VEHICLES & TRAILERS
B E G I N N I N G B A L A N C E 1,331.85

1/15/25	1/16	A46904	CHK: 067681	11573 MAINTENANCE MANAGEMENT	104071			20.52	1,352.37
				ENTERPRISE FLEET MANAGEME	INV# FB5222088		/PO#		
1/15/25	1/16	A46919	CHK: 067716	11573 TIRE REPAIR KIT	104345			8.04	1,360.41
				THIRD COAST DISTRIBUTING,	INV# 036537		/PO#		
1/29/25	1/30	A47240	DFT: 000880	11581 AFFORDABLE AUTO - INSPEC	102565			7.28	1,367.69
				CARD SERVICE CENTER	INV# 0305/122024		/PO#		
			=====	JANUARY ACTIVITY DB:	35.84	CR:	0.00	35.84	

50501544.65 R & M- MACHINERY & EQUIPMENT
B E G I N N I N G B A L A N C E 1,634.79

1/01/25	1/02	A46481	CHK: 067573	11560 TRIMMER LINE	101258			63.99	1,698.78
				ACE HARDWARE	INV# 193691		/PO#		
1/15/25	1/16	A46786	CHK: 067682	11573 HEAVY DUTY STRAPS	100163			209.46	1,908.24
				FASTENAL COMPANY	INV# TXPOT273796		/PO#		
1/15/25	1/16	A46916	CHK: 067716	11573 BATTERY	104345			58.89	1,967.13
				THIRD COAST DISTRIBUTING,	INV# 033924		/PO#		
1/15/25	1/16	A46927	CHK: 067716	11573 BELT & WEDEATER STRING	104345			112.97	2,080.10
				THIRD COAST DISTRIBUTING,	INV# 037771		/PO#		
1/29/25	1/30	A47240	DFT: 000880	11581 HARBOR FREIGHT - RETURN	102565			4.00CR	2,076.10
				CARD SERVICE CENTER	INV# 0305/122024		/PO#		
1/29/25	1/30	A47240	DFT: 000880	11581 HARBOR FREIGHT - FLATFRE	102565			87.96	2,164.06
				CARD SERVICE CENTER	INV# 0305/122024		/PO#		
			=====	JANUARY ACTIVITY DB:	533.27	CR:	4.00CR	529.27	

FUND : 001-GENERAL FUND

PERIOD TO USE: Jan-2025 THRU Jan-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BAL

Item #5.

50501551.11 VEHICLE LEASES

B E G I N N I N G B A L A N C E

9,408.83

1/15/25 1/16 A46904 CHK: 067681 11573 MAINTENANCE MANAGEMENT 104071 1,912.03 11,320.86

ENTERPRISE FLEET MANAGEME INV# FBN5222088 /PO#

===== JANUARY ACTIVITY DB: 1,912.03 CR: 0.00 1,912.03

50501561.02 CE- LAND & IMPROVEMENTS OTB

B E G I N N I N G B A L A N C E

0.00

1/29/25 1/30 A47287 CHK: 067799 11589 BAYFRONT PARK LIGHTING 104538 8,505.00 8,505.00

ENGOPLANET ENERGY SOLUTIO INV# INV-00216 /PO# 25-00081

===== JANUARY ACTIVITY DB: 8,505.00 CR: 0.00 8,505.00

--*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*

** REPORT TOTALS **

	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	295,470.18	0.00
REPORTED ACTIVITY:	69,741.25	88.68CR
ENDING BALANCES:	365,211.43	88.68CR
TOTAL FUND ENDING BALANCE:	365,122.75	

SELECTION CRITERIA

Item #5.

FISCAL YEAR: Oct-2024 / Sep-2025
FUND: Include: 001
PERIOD TO USE: Jan-2025 THRU Jan-2025
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: 0501 THRU 0501
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

COMMUNICATION

SUBJECT: Discuss Financial reports at Lighthouse Beach Campground.

INFORMATION:

Lighthouse Beach Campground

CAMPSPOT REPORTING

Class	Metric Name	Aug '24	Aug '23	Sept '24	Sept '23	Oct '24	Oct '23	Nov '24	Nov '23	Dec '24	Dec '23	Jan '25	Jan '24	Feb '25 thru 2/25	Feb '24 thru 2/25
Tent Sites	Days in Month	31	31	30	30	31	31	30	30	31	31	31	31	25	25
Tent Sites	# of Active Sites	5	5	5	5	5	5	5	5	5	5	5	5	5	5
Tent Sites	Site Nights	1	3	0	5	7	0	1	10	4	19	0	3	3	1
Tent Sites	Occupancy	0.6%	1.9%	0%	3.3%	4.5%	0	0.67%	6.7%	1.70%	12.26%	0	1.9%	2.4%	0.80%
Tent Sites	Site Revenue	\$25.00	\$60.00	\$0.00	\$100.00	\$175.00	\$0.00	\$25.00	\$200.00	\$100.00	\$380.00	0	\$60.00	\$75.00	20
Tent Sites	Fee Revenue	\$2.00	\$6.00	\$0.00	\$6.00	\$10.00	\$0.00	\$2.00	\$4.00	\$8.00	\$7.13	0	\$0.87	\$2.00	2
RV Sites	Days in Month	31	31	30	30	31	31	30	30	31	31	31	31	25	25
RV Sites	# of Active Sites	54	54	54	54	54	54	54	54	54	54	53	53	53	53
RV Sites	Site Nights	326	867	253	796	326	803	297	579	185	488	193	393	154	412
RV Sites	Occupancy	19.47%	51.79%	15.60%	49.14%	19.47%	48.00%	18.33%	35.74%	12%	29.15%	11.75%	23.92%	11.62%	31.09%
RV Sites	Site Revenue	\$6,786.58	\$16,491.20	\$5,211.97	\$16,434.02	\$7,737.90	\$16,383.25	\$6,527.58	\$11,378.40	\$2,922.92	\$9,212.37	\$2,741.09	\$7,440.21	\$3,417.97	\$8,801.91
RV Sites	Fee Revenue	\$78.52	\$116.27	\$34.00	\$96.90	\$126.00	\$134.61	\$18.00	\$105.27	\$16.00	\$94.90	\$54.00	\$36.89	\$24.00	\$61.96
Total Revenue		\$6,892.10	\$16,673.47	\$5,245.97	\$16,636.92	\$8,048.90	\$16,517.86	\$6,572.58	\$11,687.67	\$3,046.92	\$9,694.40	\$2,795.09	\$7,537.97	\$3,518.97	\$8,885.87

Reason for Reservation (of customers that answered question)													
Work	3	22	2	17	4	19	3	17	2	7	0	2	
Vacation	3	8	3	12	11	10	1	6	4	5	5	6	

Total Revenue Aug 2024 - Jan 2025 \$32,601.56
 Total Revenue Aug 2023 - Jan 2024 \$78,748.29
 difference \$46,146.73

COMMUNICATION

SUBJECT: Discuss Kick-off meeting with LJA Architects on the Parks Master Plan

INFORMATION:



LJA PLANNING & LANDSCAPE ARCHITECTURE

City of Port Lavaca Parks and Recreation Master Plan:

A Presentation to Introduce the LJA Team, Scope, and Process

LJA PLANNING & LANDSCAPE ARCHITECTURE

Parks & Recreation Master Plan Report: Overview

1. Meet Your Team
2. Scope & Process
3. Timeline & Deliverables

Meet Your Planning and Landscape Architecture Team



Ernesto Alfaro
Principal, Lead Design
Planner



Katy Harris, AICP
Associate Principal, Lead
Regulatory Planner



Kayla Leal, AICP
Associate Project Manager,
Regulatory Planner



Laura Cuervo
Planner, Design/Regulatory



Charlie Patout, PLA
Principal, Landscape
Architecture



Chris Chomer
Associate Project Manager,
Landscape Architecture



Scope of Work & Process



Inventory and Analysis
Evaluation of existing parks, and facilities to identify strengths, weaknesses, and opportunities.



Park Recommendations
Includes cost projections, funding alternatives, and implementation strategies



Determination of Requirements
Comprehensive determination of current requirements, locations, & standards of City Parks



Needs Assessment
Based on trend analysis, stakeholder/community engagement, and public workshop

The Parks and Recreation Master Plan provides a roadmap to enhance the community's parks, facilities, and recreation opportunities to better serve the needs of residents.

Community Engagement



LJA, in conjunction with City staff, will conduct one public workshop to present findings from the information gathering and existing inventory analysis phase. The goal will be to have a collective vision for what City of Port Lavaca Parks could be, what the residents want them to be.

LJA will participate in monthly status meetings to keep city staff and stakeholders alike updated on the development of the Parks and Recreation Master Plan. These meetings may include the parks board, city staff, the Visioning committee, or any other invited guests.

The LJA team will host an Open House that will coalesce the findings from the Public Workshop, Inventory Analysis, and various meetings, into one collected, interactive presentation. This will function as the immediate pre-cursor to the final report.

These three major events will comprise the entirety of the community engagement effort for the Master Plan report.

Inventory Analysis + Community Feedback = Parks & Recreation Master Plan Report



Conceptual Overall Project Timeline



Next Steps

- **Begin Inventory Analysis**
The Parks Board should formally adopt the Master Plan, providing the necessary policy directive and guidance for implementation.
- **Schedule Community Workshop**
Identify possible dates for the first of the three major community engagement pieces.
- **Prepare Detailed Timeline**
Develop a clear and detailed timeline for the overall Master Plan report, identifying the community engagement work, the information gathering phase, recommendation effort, etc.

COMMUNICATION

SUBJECT: Discuss ideas for possible inclusion in the 2025-26 Capital Improvement Plan (CIP).

INFORMATION:

