



RECREATION AND PARKS BOARD MEETING

Wednesday, November 26, 2025 at 12:00 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

AGENDA

MEETING PROCEDURE

Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Wednesday, November 26, 2025 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

[After publication, any information in a council packet is subject to change during the meeting]

Join Zoom Meeting:

<https://us02web.zoom.us/j/83481361688?pwd=MKbPZtQPLQ7b2JQbraXxzvJU3rtnm8.1>

Meeting ID: 834 8136 1688

Passcode: 378206

One Tap Mobile

+13462487799,,83481361688#,,,,*378206# US (Houston)

Dial by your location

+1 346 248 7799 US (Houston)

ROLL CALL

CALL TO ORDER

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held October 22, 2025.

- [3.](#) Receive Monthly Inspections Report from Public Works Department.
- [4.](#) Receive update on park assignments from park board members.
- [5.](#) Receive financial status report on the Parks and Recreation Department.
- [6.](#) Receive update on Ashley Field from Public Works Director.
- [7.](#) Receive update on marketing for Lighthouse Beach RV Park and campground.

ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday, November 26, 2025**, beginning at 12:00 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Thursday, November 20, 2025**.

Lorena Perez-Diaz, *Assistant City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: General discussion and hear statements from citizens.

INFORMATION:

COMMUNICATION

SUBJECT: Approve minutes from the regular meeting held October 22, 2025.

INFORMATION:



RECREATION AND PARKS BOARD MEETING

Wednesday, October 22, 2025 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 22nd day of October, 2025, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Olga Szela*	Vice Chairwoman
Gregory Falcon	Board Member
Mary Lou Tharling	Board Member
Socorro Cantu	Board Member

And with the following absent:

Mac Sistrunk	Chairman
William "Bill" Reagan	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Vice Chairwoman Olga Szela called the meeting to order at 12:00 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Vice Chairwoman Olga Szela announced that the next Recreation and Parks Board Meeting will be on Wednesday, November 24, 2025.

- Vice Chairwoman Szela asked for comments from the public and the following citizens spoke:
 - Jeanne Orta, Calhoun County Youth Football League (CCYFL) Executive Board Member, asked for an update on trash cans requested for the Ashley Field.
 - Natalie Wenske and Keesha Rogers, Humane Society, stated that the Humane Society consistently seeks community involvement and that the organization would greatly appreciate the establishment of a dog park within the community.

2. Approve minutes from the regular meeting held September 24, 2025.

Motion made by Board Member Falcon,

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on September 24, 2025.

Second by Board Member Tharling,

Voting Yea: Vice Chairwoman Szela, , Board Member Falcon, Board Member Tharling and Board Member Cantu.

3. Receive Monthly Inspections Report from Public Works Department.

Public Works Office Manager Cyndi Heysquierdo presented the inspections report and asked the board if there were any questions. She also announced that the splash pads were officially shut down for the season, effective October 21, 2025.

No action necessary and none taken.

4. Receive update on park assignments from park board members.

Board Member Greg Falcon is assigned to Faye Bauer at Sterling Park. He stated that the park looks good overall. However, he mentioned that there is a property on the backside that has accumulated a lot of junk, which negatively affects the appearance of the park.

Board Member Mary Lou Tharling visited George Adams Park and observed that the park looks well maintained. She mentioned the park's cleanliness and observed the recent updates to the playground.

Board Member Olga Szela is responsible for overseeing City Park. She observed that the park is in excellent condition; however, during her visit, she noticed that weeds were scattered throughout the area. Szela also mentioned that while passing by Bayfront Park, she found it to be well-maintained, but again, there were weeds everywhere.

Vice Chairwoman Szela assigned new board member Socorro Cantu to Claret Crossing Park and Butterfly Park, pending additional board members.

No action necessary and none taken.

5. Receive financial status report on the Parks and Recreation Department.

The financial report was reviewed and discussed. Interim City Manager Jody Weaver mentioned that there were no notable highlights to report.

No action necessary and none taken.

6. Discuss Financial reports at Lighthouse Beach Campground and possible revision of fees.

Interim City Manager Jody Weaver introduced Gabe Molstre from Campground Launch, who presented via Zoom to the council about the potential contract for their services to help market the Lighthouse Beach RV Park. Weaver explained that the RV Park currently lacks several important features, such as its own website. She believes that implementing a gate entry system will generate new revenue but emphasized that additional improvements are necessary to enhance the park's financial situation.

There was also a brief discussion about modifying the current rates for RV spot rentals. Weaver presented comparisons from surrounding cities. The board discussed and agreed to raise the daily and weekly amounts for reservations of the RV spots.

Motion made by Board Member Falcon,

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Recreation and Parks Board recommends to the City Council that hill site rates be adjusted to a daily rate of fifty dollars and a monthly rate of three hundred twenty-five dollars. Additionally, the waterfront rates should be set at fifty-five dollars daily and three hundred fifty dollars monthly.

Second by Board Member Cantu,

Voting Yea: Vice Chairwoman Szela, , Board Member Falcon, Board Member Tharling and Board Member Cantu.

7. Receive Quarterly Reports from the Public Works Department.

Public Works Office Manager Cyndi Hesquierdo presented an overview report in which all of the quarterly accomplishments for the parks department were outlined. The board reviewed and discussed the report.

No action necessary and none taken.

8. Receive update on Recreation and Parks Board Master Plan.

Interim City Manager Jody Weaver indicated that there was no concrete information available at this time. She mentioned that they are currently preparing a comprehensive report and have not yet established a date for the next community meeting. Weaver also noted that they set up a booth at the Calhoun County Fair to gather input from parents and children in the community about what they would like to see in the parks. The most requested feature was a covered basketball court.

9. Report on Calhoun County High School Art Students Public Art Project in City Park.

Interim City Manager Jody Weaver presented the idea of having Calhoun High School art students paint various areas of the city parks to the art teacher at the school. The teacher and students were enthusiastic about the proposal, and they received approval to paint the restroom at City Park. However, they are currently awaiting a concept plan for the restroom located near the pavilion at City Park before proceeding with that project. Once the plan is finalized, Jody Weaver will present it to the parks board for further approval.

No action necessary and none taken.

ADJOURN

Vice Chairwoman Olga Sistrunk asked for motion to adjourn.

Motion made by Board Member Falcon

Second by Board Member Cantu.

Voting Yea: Vice Chairwoman Szela, Board Member Falcon, Board Member Tharling and Board Member Cantu.

Meeting adjourned at 1:00 P.M.

These minutes were approved on November 26, 2025

Olga Szela, Vice Chairwoman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

COMMUNICATION

SUBJECT: Receive Monthly Inspections Report from Public Works Department.

INFORMATION:

From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, November 21, 2025 2:35:22 PM



Playground Safety Checklist

Inspection ID	0074
Name of Park	Bayfront Park Splashpad
Inspection Date	11-21-2025 11:40 AM
Comments	Out of season not in use. Everything looks the same
Inspector Name	Jose Villalon
Signature	

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From: [Jose Villalon](#)
 To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara](#); [Edward Tyler](#)
 Subject: Re: Playground Safety Checklist - Jose Villalon
 Date: Friday, November 21, 2025 2:35:26 PM



Playground Safety Checklist

Inspection ID	0075
Name of Park	LaBelle at the Bayfront
Inspection Date	11-21-2025 11:25 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial graass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	-	-
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	-	-
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	-	<input checked="" type="checkbox"/>	Broken turtle/ remove
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	-	-
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	-	-
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	-	-	N/A
Swings are a safe distance from other playground equipment.	-	-	N/A
Swings are 24 inches apart.	-	-	N/A
Edges of seats are smooth and free from obstructions.	-	-	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	-	N/A

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-

Exit regions are level. - -

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Comments The entire playground needs to be pressure washed

Inspector Name Jose Villalon

Signature 

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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Jose Villalon](#); [sara](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, November 21, 2025 2:35:22 PM



Playground Safety Checklist

Inspection ID: 0077
 Name of Park: Butterfly Park
 Inspection Date: 11-21-2025 12:40 PM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial graass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	-	<input checked="" type="checkbox"/>	Deteriorating floor
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	-	-	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Replace playground
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Replace playground
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	-	-
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	-	-
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	-	-
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	-	-
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	<input checked="" type="checkbox"/>	Needs more mulch

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-
Exit regions are level.	-	-	-

	<input checked="" type="checkbox"/>			
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Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name Jose Villalon

Signature 

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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, November 21, 2025 1:57:18 PM



Playground Safety Checklist

Inspection ID: 0072
 Name of Park: City Park by Ashley Field
 Inspection Date: 11-21-2025 10:50 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial graass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	-	-
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	-	-	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	-	<input checked="" type="checkbox"/>	Graffiti/ needs graffiti remover
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Sharp edges/ replace equipment
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust, rot/ replace equipment
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	-	-	N/A
Swings are a safe distance from other playground equipment.	-	-	N/A
Swings are 24 inches apart.	-	-	N/A
Edges of seats are smooth and free from obstructions.	-	-	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	-	N/A

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-
Platforms are equipped with guardrails or equivalent protective equipment.	-	-	-

From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Jose Villalon](#); [sara](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, November 21, 2025 3:59:24 PM



Playground Safety Checklist

Inspection ID 0082
 Name of Park City Park Main
 Inspection Date 11-21-2025 11:05 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch)	-	<input checked="" type="checkbox"/>	Needs more mulch
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	-	<input checked="" type="checkbox"/>	Needs to be mowed
Surfacing material is not compacting or deteriorating.	-	<input checked="" type="checkbox"/>	Mulch not compacting
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	-	-
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	-	<input checked="" type="checkbox"/>	Graffiti needs graffiti remover
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Sharp edges/ replace equipment
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust, rot / replace equipment
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	-	-
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	-	-
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	-	-
Edges of seats are smooth and free from obstructions.	-	<input checked="" type="checkbox"/>	Needs new swing
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	-	-

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-

Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-
Exit regions are level.	<input checked="" type="checkbox"/>	-	-

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Upload Images & Documents [1763745558790.jpeg](#)

Comments Need to add a lot of mulch lots of low spots

Inspector Name Jose Villalon

Signature 

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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, November 21, 2025 1:57:20 PM



Playground Safety Checklist

Inspection ID 0070
 Name of Park George Adams Center St.
 Inspection Date 11-21-2025 10:25 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch)	-	<input checked="" type="checkbox"/>	New surface/ needs more material
Surfacing material under and around equipment is adequate depth (6-12 inches)	-	<input checked="" type="checkbox"/>	Needs more material
Surfacing material is free of glass, debris, or other foreign objects.	-	<input checked="" type="checkbox"/>	Needs weed killer
Surfacing material is not compacting or deteriorating.	-	<input checked="" type="checkbox"/>	Needs more material
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	-	<input checked="" type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	-	-
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust/ resurface and repaint
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	-	-
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	-	-
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	-	-
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	-	-
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	<input checked="" type="checkbox"/>	Needs more material

Slides

From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, November 21, 2025 1:57:19 PM



Playground Safety Checklist

Inspection ID 0073
 Name of Park George Adams JFK Jr. Dr.
 Inspection Date 11-21-2025 10:00 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial graass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	-	-
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	-	-
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Sharp edges/ replace equipment
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust, rot/ replace equipment
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	-	<input checked="" type="checkbox"/>	Anchor came loose

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	-	-
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	-	-
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	-	-
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	-	-
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	-	-

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	-	<input checked="" type="checkbox"/>	-
Equipped with platforms to facilitate access to the sitting position.	-	-	-

	<input checked="" type="checkbox"/>		
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-
Exit regions are level.	<input checked="" type="checkbox"/>	-	-

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	<input checked="" type="checkbox"/>	Bad paint needs to be removed concrete in ground is loose
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	-	-
Fulcrums/ pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	-	-
Handholds are provided at each sitting position.	<input checked="" type="checkbox"/>	-	-

Inspector Name Jose Villalon

Signature 

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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, November 21, 2025 2:35:26 PM



Playground Safety Checklist

Inspection ID: 0076
 Name of Park: Lighthouse Beach Park Playground 1 (pavilion area)
 Inspection Date: 11-21-2025 12:55 PM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground area is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch)	-	<input checked="" type="checkbox"/>	Mulch needs to be resurfaced
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	-	<input checked="" type="checkbox"/>	Mulch not compacting
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	-	-	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	-	-
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust, rot/ resurface and repaint
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	-	-	N/A
Swings are a safe distance from other playground equipment.	-	-	N/A
Swings are 24 inches apart.	-	-	N/A
Edges of seats are smooth and free from obstructions.	-	-	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	-	N/A

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-

Exit regions are level. - -

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name Jose Villalon

Signature 

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From: Jose Villalon
To: Lorena Perez-Diaz; Wayne Shaffer; Jose Villalon; sara; Edward Tyler
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, November 21, 2025 2:36:25 PM



Playground Safety Checklist

Inspection ID: 0081
 Name of Park: Lighthouse Beach Park Playground 2 (splashpad area)
 Inspection Date: 11-21-2025 01:20 PM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	-	<input checked="" type="checkbox"/>	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial graass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	-	<input checked="" type="checkbox"/>	Deteriorating floor
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	-	-
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Sharp edges/ resurface and repaint
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust,rot/ resurface and repaint
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	-	<input checked="" type="checkbox"/>	-
Swings are a safe distance from other playground equipment.	-	<input checked="" type="checkbox"/>	-
Swings are 24 inches apart.	-	<input checked="" type="checkbox"/>	-
Edges of seats are smooth and free from obstructions.	-	<input checked="" type="checkbox"/>	-
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	<input checked="" type="checkbox"/>	-

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-

Exit regions are level.

-

-

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name Jose Villalon

Signature 

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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Jose Villalon](#); [sara](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, November 21, 2025 2:36:23 PM



Playground Safety Checklist

Inspection ID 0080
 Name of Park Lighthouse Beach Park Playground 3 (beach area)
 Inspection Date 11-21-2025 01:35 PM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial graass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	-	<input checked="" type="checkbox"/>	Needs some weed killer
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	-	-
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	-	-	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Sharp edges/ resurface and repaint
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust,rot/ resurface and repaint
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	-	-	N/A
Swings are a safe distance from other playground equipment.	-	-	N/A
Swings are 24 inches apart.	-	-	N/A
Edges of seats are smooth and free from obstructions.	-	-	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	-	-	N/A

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-

Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-
Exit regions are level.	<input checked="" type="checkbox"/>	-	-

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name Jose Villalon

Signature 

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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Joe Villalon](#); [sara](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, November 21, 2025 2:36:21 PM



Playground Safety Checklist

Inspection ID	0079
Name of Park	Lighthouse Beach Park Splashpad
Inspection Date	11-21-2025 01:15 PM
Comments	Off season not in use everything is the same
Inspector Name	Jose Villalon
Signature	

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From: [Jose Villalon](#)
To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Jose Villalon](#); [sara](#); [Edward Tyler](#)
Subject: Re: Playground Safety Checklist - Jose Villalon
Date: Friday, November 21, 2025 1:57:20 PM



Playground Safety Checklist

Inspection ID: 0071
 Name of Park: Wilson Park
 Inspection Date: 11-21-2025 10:35 AM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground area is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	-	<input checked="" type="checkbox"/>	Holes in rubber floor
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch)	-	<input checked="" type="checkbox"/>	Holes in rubber floor
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	-	<input checked="" type="checkbox"/>	Deteriorating floor
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	-	-
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	-	<input checked="" type="checkbox"/>	Sharp edges/ replace equipment
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	-	<input checked="" type="checkbox"/>	Rust, rot/ replace equipment
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	-	-
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	-	-
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	-	-
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	-	-
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	-	-

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-

Exit regions are level. - -

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	-	<input checked="" type="checkbox"/>	Rust, rot/ replace equipment

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	-	-	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	-	N/A
Fulcrums/ pivot points are free of pinch or crush hazards.	-	-	N/A
Handholds are provided at each sitting position.	-	-	N/A

Inspector Name Jose Villalon
Signature 

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From: [Jose Villalon](#)
 To: [Lorena Perez-Diaz](#); [Wayne Shaffer](#); [Jose Villalon](#); [sara](#); [Edward Tyler](#)
 Subject: Re: Playground Safety Checklist - Jose Villalon
 Date: Friday, November 21, 2025 2:36:22 PM



Playground Safety Checklist

Inspection ID: 0078
 Name of Park: Claret Crossing Park
 Inspection Date: 11-21-2025 12:20 PM

General Inspection

	In Good Condition	Needs Improvement	Notes
Playground are is free of litter and debris	<input checked="" type="checkbox"/>	-	-
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	-	-
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	-	-
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	-	-
Playground area is properly fenced	-	-	N/A
Self latching gate works as designed	-	-	N/A

Surfacing

	In Good Condition	Needs Improvement	Notes
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch)	<input checked="" type="checkbox"/>	-	-
Surfacing material under and around equipment is adequate depth (6-12 inches)	<input checked="" type="checkbox"/>	-	-
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	-	-
Surfacing material is not compacting or deteriorating.	-	<input checked="" type="checkbox"/>	Floor is cracking
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	-	-
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	-	-

Equipment Hazards

	In Good Condition	Needs Improvement	Notes
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	-	-
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	-	-
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	-	-
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	-	-
Equipment is free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	-	-
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	-	-
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	-	-
Equipment is safely anchored.	<input checked="" type="checkbox"/>	-	-

Swings

	In Good Condition	Needs Improvement	Notes
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	-	-
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	-	-
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	-	-
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	-	-
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	-	-

Slides

	In Good Condition	Needs Improvement	Notes
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	-	-
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	-	-

Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	-	-
Exit regions are level.	<input checked="" type="checkbox"/>	-	-

Climbing Equipment

	In Good Condition	Needs Improvement	Notes
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	-	-
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	-	-
Foot holds/ rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	-	-

Seesaws

	In Good Condition	Needs Improvement	Notes
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	-	-
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	-	-
Fulcrums/ pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	-	-
Handholds are provided at each sitting position.	<input checked="" type="checkbox"/>	-	-

Upload Images & Documents [17637499559760.jpeg](#)
[17637499559761.jpeg](#)
[17637499559762.jpeg](#)

Comments Rubber material is cracking on the floor

Inspector Name Jose Villalon

Signature 

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COMMUNICATION

SUBJECT: Receive update on park assignments from park board members.

INFORMATION:

COMMUNICATION

SUBJECT: Receive financial status report on the Parks and Recreation Department.

INFORMATION:

FUND : 001-GENERAL FUND

PERIOD TO USE: Oct-2025 THRU Oct-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL	Item #5.
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50501511.01 SALARIES & WAGES
 B E G I N N I N G B A L A N C E 0.00

10/01/25 10/01 P06750 PYEXP 01697 BI-WEEKLY & SALARY PAYROLL 596.48 596.48
 10/24/25 10/21 P06755 PYEXP 01699 BI-WEEKLY & SALARY PAYROLL 8,285.77 8,882.25
 10/30/25 10/30 P06763 PYEXP 01702 NO SICK LEAVE 241.28 9,123.53
 ===== OCTOBER ACTIVITY DB: 9,123.53 CR: 0.00 9,123.53

50501511.06 SALARIES & WAGES-TEMP
 B E G I N N I N G B A L A N C E 0.00

10/01/25 10/01 P06750 PYEXP 01697 BI-WEEKLY & SALARY PAYROLL 97.22 97.22
 10/24/25 10/21 P06755 PYEXP 01699 BI-WEEKLY & SALARY PAYROLL 1,388.80 1,486.02
 ===== OCTOBER ACTIVITY DB: 1,486.02 CR: 0.00 1,486.02

50501511.07 SALARIES & WAGES-OVERTIME
 B E G I N N I N G B A L A N C E 0.00

10/01/25 10/01 P06750 PYEXP 01697 BI-WEEKLY & SALARY PAYROLL 125.58 125.58
 10/24/25 10/21 P06755 PYEXP 01699 BI-WEEKLY & SALARY PAYROLL 2,651.71 2,777.29
 ===== OCTOBER ACTIVITY DB: 2,777.29 CR: 0.00 2,777.29

50501512.05 EMPLOYER-SOCIAL SECURITY
 B E G I N N I N G B A L A N C E 0.00

10/06/25 10/06 A54013 DFT: 001152 11858 FICA WITHHOLDING 100011 695.30 695.30
 INTERNAL REVENUE SERVICE INV# T3 202510061264 /PO#
 10/06/25 10/06 A54013 DFT: 001152 11858 MEDICARE WITHHOLDING 100011 162.62 857.92
 INTERNAL REVENUE SERVICE INV# T4 202510061264 /PO#
 10/21/25 10/21 A54442 DFT: 001184 11883 FICA WITHHOLDING 100011 733.88 1,591.80
 INTERNAL REVENUE SERVICE INV# T3 202510211283 /PO#
 10/21/25 10/21 A54442 DFT: 001184 11883 MEDICARE WITHHOLDING 100011 171.63 1,763.43
 INTERNAL REVENUE SERVICE INV# T4 202510211283 /PO#
 10/30/25 10/30 A54715 DFT: 001194 11903 FICA WITHHOLDING 100011 14.96 1,778.39
 INTERNAL REVENUE SERVICE INV# T3 202510301288 /PO#
 10/30/25 10/30 A54715 DFT: 001194 11903 MEDICARE WITHHOLDING 100011 3.50 1,781.89
 INTERNAL REVENUE SERVICE INV# T4 202510301288 /PO#
 ===== OCTOBER ACTIVITY DB: 1,781.89 CR: 0.00 1,781.89

FUND : 001-GENERAL FUND

PERIOD TO USE: Oct-2025 THRU Oct-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
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50501512.10	EMPLOYER-T.M.R.S.										
	B E G I N N I N G B A L A N C E										
										0.00	
10/10/25	11/05	A54815	DFT: 001212	11884	TMRS-RETIREMENT	100008			610.90	610.90	
					TEXAS MUNICIPAL	INV# 110202510061264	/PO#				
10/24/25	11/05	A54816	DFT: 001212	11884	TMRS-RETIREMENT	100008			648.59	1,259.49	
					TEXAS MUNICIPAL	INV# 110202510211283	/PO#				
10/30/25	11/05	A54818	DFT: 001212	11884	TMRS-RETIREMENT	100008			14.31	1,273.80	
					TEXAS MUNICIPAL	INV# 110202510301288	/PO#				
					OCTOBER ACTIVITY DB:	1,273.80	CR:	0.00	1,273.80		

50501512.20	GROUP H/D INS PREMIUMS										
	B E G I N N I N G B A L A N C E										
										0.00	
10/10/25	11/05	A54825	CHK: 069790	11884	HEALTH/DENTAL INSURANCE	100419			24.40	24.40	
					TML - IEBP	INV# 1ED202510061264	/PO#				
10/10/25	11/05	A54827	CHK: 069790	11884	HEALTH/DENTAL INSURANCE	100419			618.60	643.00	
					TML - IEBP	INV# 1EM202510061264	/PO#				
10/10/25	11/05	A54831	CHK: 069790	11884	HEALTH/DENTAL INSURANCE	100419			62.64	705.64	
					TML - IEBP	INV# 1FD202510061264	/PO#				
10/10/25	11/05	A54833	CHK: 069790	11884	HEALTH/DENTAL INSURANCE	100419			904.71	1,610.35	
					TML - IEBP	INV# 1FM202510061264	/PO#				
10/10/25	11/05	A54837	CHK: 069790	11884	HEALTH/DENTAL INSURANCE	100419			592.06	2,202.41	
					TML - IEBP	INV# 1SM202510061264	/PO#				
10/21/25	11/05	A54839	CHK: 069790	11884	COBRA ADMIN FEE	100419			3.75	2,206.16	
					TML - IEBP	INV# PPORTLA12511	/PO#				
10/21/25	11/05	A54840	CHK: 069790	11884	HEALTH INSURANCE	100419			0.04	2,206.20	
					TML - IEBP	INV# PPORTLA12511-1	/PO#				
10/24/25	11/05	A54826	CHK: 069790	11884	HEALTH/DENTAL INSURANCE	100419			24.40	2,230.60	
					TML - IEBP	INV# 1ED202510211283	/PO#				
10/24/25	11/05	A54828	CHK: 069790	11884	HEALTH/DENTAL INSURANCE	100419			618.60	2,849.20	
					TML - IEBP	INV# 1EM202510211283	/PO#				
10/24/25	11/05	A54832	CHK: 069790	11884	HEALTH/DENTAL INSURANCE	100419			62.64	2,911.84	
					TML - IEBP	INV# 1FD202510211283	/PO#				
10/24/25	11/05	A54834	CHK: 069790	11884	HEALTH/DENTAL INSURANCE	100419			904.71	3,816.55	
					TML - IEBP	INV# 1FM202510211283	/PO#				
10/24/25	11/05	A54838	CHK: 069790	11884	HEALTH/DENTAL INSURANCE	100419			592.06	4,408.61	
					TML - IEBP	INV# 1SM202510211283	/PO#				
					OCTOBER ACTIVITY DB:	4,408.61	CR:	0.00	4,408.61		

50501512.30	WORKER'S COMPENSATION										
	B E G I N N I N G B A L A N C E										
										0.00	
10/22/25	10/22	A54570	CHK: 069737	11878	INSURANCE	100418			4,020.03	4,020.03	
					TML INTERGOVERNMENTAL RISK	INV# 9059/1025	/PO#				
					OCTOBER ACTIVITY DB:	4,020.03	CR:	0.00	4,020.03		

FUND : 001-GENERAL FUND

PERIOD TO USE: Oct-2025 THRU Oct-2025

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL	Item #5.
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50501531.01 TRAVEL & TRAINING
 B E G I N N I N G B A L A N C E 0.00

10/22/25 10/22 A54576 DFT: 001191 11878 TDA - C.JUSTICE 102565 76.94 76.94
 CARD SERVICE CENTER INV# 0305/092025 /PO#
 ===== OCTOBER ACTIVITY DB: 76.94 CR: 0.00 76.94

50501543.10 SWIMMING POOL OPERATIONS
 B E G I N N I N G B A L A N C E 0.00

10/22/25 10/22 A54584 CHK: 069703 11878 PHONE CHARGES OCTOBER 20 102882 61.56 61.56
 FRONTIER SOUTHWEST INC INV# 18830907065/102025/PO#
 ===== OCTOBER ACTIVITY DB: 61.56 CR: 0.00 61.56

--*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*

** REPORT TOTALS **	---	DEBITS ---	---	CREDITS ---
BEGINNING BALANCES:		0.00		0.00
REPORTED ACTIVITY:		25,009.67		0.00
ENDING BALANCES:		25,009.67		0.00
TOTAL FUND ENDING BALANCE:		25,009.67		

SELECTION CRITERIA

Item #5.

FISCAL YEAR: Oct-2024 / Sep-2025
 FUND: Include: 001
 PERIOD TO USE: Oct-2025 THRU Oct-2025
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 0501 THRU 0501
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Oct-2025 THRU Oct-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL	Item #5.
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51000511.01 SALARIES & WAGES
 B E G I N N I N G B A L A N C E 0.00

10/01/25	10/01	P06750	PYEXP		01697 BI-WEEKLY & SALARY PAYROLL				99.71	99.71	
10/24/25	10/21	P06755	PYEXP		01699 BI-WEEKLY & SALARY PAYROLL				1,489.11	1,588.82	
				=====	OCTOBER ACTIVITY DB:			1,588.82	CR:	0.00	1,588.82

51000511.07 SALARIES & WAGES-OVERTIME
 B E G I N N I N G B A L A N C E 0.00

10/01/25	10/01	P06750	PYEXP		01697 BI-WEEKLY & SALARY PAYROLL				9.34	9.34	
10/24/25	10/21	P06755	PYEXP		01699 BI-WEEKLY & SALARY PAYROLL				21.24	30.58	
				=====	OCTOBER ACTIVITY DB:			30.58	CR:	0.00	30.58

51000512.05 EMPLOYER-SOCIAL SECURITY
 B E G I N N I N G B A L A N C E 0.00

10/06/25	10/06	A54013	DFT: 001152		11858 FICA WITHHOLDING	100011			92.67	92.67	
					INTERNAL REVENUE SERVICE	INV# T3 202510061264	/PO#				
10/06/25	10/06	A54013	DFT: 001152		11858 MEDICARE WITHHOLDING	100011			21.67	114.34	
					INTERNAL REVENUE SERVICE	INV# T4 202510061264	/PO#				
10/21/25	10/21	A54442	DFT: 001184		11883 FICA WITHHOLDING	100011			89.73	204.07	
					INTERNAL REVENUE SERVICE	INV# T3 202510211283	/PO#				
10/21/25	10/21	A54442	DFT: 001184		11883 MEDICARE WITHHOLDING	100011			20.98	225.05	
					INTERNAL REVENUE SERVICE	INV# T4 202510211283	/PO#				
				=====	OCTOBER ACTIVITY DB:			225.05	CR:	0.00	225.05

51000512.10 EMPLOYER-T.M.R.S.
 B E G I N N I N G B A L A N C E 0.00

10/10/25	11/05	A54815	DFT: 001212		11884 TMRS-RETIREMENT	100008			92.38	92.38	
					TEXAS MUNICIPAL	INV# 110202510061264	/PO#				
10/24/25	11/05	A54816	DFT: 001212		11884 TMRS-RETIREMENT	100008			89.56	181.94	
					TEXAS MUNICIPAL	INV# 110202510211283	/PO#				
				=====	OCTOBER ACTIVITY DB:			181.94	CR:	0.00	181.94

51000512.20 GROUP H/D INS PREMIUMS
 B E G I N N I N G B A L A N C E 0.00

10/10/25	11/05	A54825	CHK: 069790		11884 HEALTH/DENTAL INSURANCE	100419			12.20	12.20	
					TML - IEBP	INV# 1ED202510061264	/PO#				

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Oct-2025 THRU Oct-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #5.
10/10/25	11/05	A54827	CHK: 069790		11884 HEALTH/DENTAL INSURANCE	100419			309.30		321.50
					TML - IEBP	INV# 1EM202510061264	/PO#				
10/21/25	11/05	A54839	CHK: 069790		11884 COBRA ADMIN FEE	100419			0.54		322.04
					TML - IEBP	INV# PPORTLA12511	/PO#				
10/24/25	11/05	A54826	CHK: 069790		11884 HEALTH/DENTAL INSURANCE	100419			12.20		334.24
					TML - IEBP	INV# 1ED202510211283	/PO#				
10/24/25	11/05	A54828	CHK: 069790		11884 HEALTH/DENTAL INSURANCE	100419			309.30		643.54
					TML - IEBP	INV# 1EM202510211283	/PO#				
				=====	OCTOBER ACTIVITY DB:	643.54	CR:	0.00	643.54		

51000512.30 WORKER'S COMPENSATION
B E G I N N I N G B A L A N C E 0.00

10/22/25	10/22	A54570	CHK: 069737		11878 INSURANCE	100418			544.99		544.99
					TML INTERGOVERNMENTAL RISK	INV# 9059/1025	/PO#				
				=====	OCTOBER ACTIVITY DB:	544.99	CR:	0.00	544.99		

51000531.06 ADVERTISING
B E G I N N I N G B A L A N C E 0.00

10/08/25	10/09	A54342	CHK: 069660		11856 PUBLIC HEARING-LIGHTHOUS	100339			160.00		160.00
					SOMETHING MORE NEWSPAPERS	INV# INV-0041	/PO#				
				=====	OCTOBER ACTIVITY DB:	160.00	CR:	0.00	160.00		

51000533.14 CONTRACTED SERVICES
B E G I N N I N G B A L A N C E 0.00

10/01/25	11/06	B51900	Misc 000000	21622	MONTHLY BEACH GATE FEE		JE# 030413		54.32		54.32
				=====	OCTOBER ACTIVITY DB:	54.32	CR:	0.00	54.32		

51000535.01 GENERAL LIABILITY INSURANCE
B E G I N N I N G B A L A N C E 0.00

10/22/25	10/22	A54570	CHK: 069737		11878 INSURANCE	100418			6,296.15		6,296.15
					TML INTERGOVERNMENTAL RISK	INV# 9059/1025	/PO#				
				=====	OCTOBER ACTIVITY DB:	6,296.15	CR:	0.00	6,296.15		

51000535.10 WINDSTORM INS
B E G I N N I N G B A L A N C E 0.00

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Oct-2025 THRU Oct-2025

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====
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Item #5.

10/01/25	10/24	B51754			21597 RECORD TWIA PAYMENT		JE# 030347		5,483.06	5,483.06
					OCTOBER ACTIVITY DB:	5,483.06	CR:	0.00	5,483.06	

51000536.02			TELEPHONE							
					B E G I N N I N G B A L A N C E					0.00

10/22/25	10/22	A54584	CHK: 069703		11878 PHONE CHARGES OCTOBER 20 102882				188.39	188.39
					FRONTIER SOUTHWEST INC INV# 18830907065/102025/PO#					
					OCTOBER ACTIVITY DB:	188.39	CR:	0.00	188.39	

51000553.01			XFER OUT- FD 001- ADMIN CHG							
					B E G I N N I N G B A L A N C E					0.00

10/31/25	11/03	B51812			21606 ADMINISTRATIVE FEES		JE# 030358		795.50	795.50
					OCTOBER ACTIVITY DB:	795.50	CR:	0.00	795.50	

51000553.17			XFER OUT- FD 162 DREDGING							
					B E G I N N I N G B A L A N C E					0.00

10/31/25	11/03	B51813			21606 DREDGING		JE# 030359		1,250.00	1,250.00
					OCTOBER ACTIVITY DB:	1,250.00	CR:	0.00	1,250.00	

51000554.91			CREDIT CARD FEES							
					B E G I N N I N G B A L A N C E					0.00

10/03/25	10/03	B51529	Misc	000000	21553 CARDCONNECT - SEPTEMBER 2025		JE# 030266		338.40	338.40
10/03/25	10/15	B51656	Misc	000000	21570 BEACH GATE - SEPT 2025		JE# 030318		125.08	463.48
					OCTOBER ACTIVITY DB:	463.48	CR:	0.00	463.48	

***** 000 ERRORS IN THIS REPORT! *****

** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	0.00	0.00
REPORTED ACTIVITY:	17,905.82	0.00
ENDING BALANCES:	17,905.82	0.00
TOTAL FUND ENDING BALANCE:	17,905.82	

SELECTION CRITERIA

Item #5.

FISCAL YEAR: Oct-2024 / Sep-2025
FUND: Include: 503
PERIOD TO USE: Oct-2025 THRU Oct-2025
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: 1000 THRU 1000
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

Item #5.

503-BEACH OPERATING FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	235,000	190,000	45,000	14,920.20	14,920.20	0.00	175,079.80	7.85
OTHER REVENUE	32,500	32,500	0	2,575.95	2,575.95	0.00	29,924.05	7.93
GRANT AND CONTRIBUTION R	0	237,000	(237,000)	0.00	0.00	0.00	237,000.00	0.00
INTERGOVERNMENTAL REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	267,500	459,500	(192,000)	17,496.15	17,496.15	0.00	442,003.85	3.81
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	4,043.06	4,043.06	0.00	(4,043.06)	0.00
OPERATIONS	<u>307,330</u>	<u>695,701</u>	<u>(388,371)</u>	<u>17,905.82</u>	<u>17,905.82</u>	<u>0.00</u>	<u>677,795.18</u>	<u>2.57</u>
TOTAL EXPENDITURES	307,330	695,701	(388,371)	21,948.88	21,948.88	0.00	673,752.12	3.15
REVENUES OVER/(UNDER) EXPENDITURES	(39,830)	(236,201)	196,371	(4,452.73)	(4,452.73)	0.00	(231,748.27)	1.89

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

Item #5.

503-BEACH OPERATING FUND
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>USER & SERVICE CHARGES</u>								
433.01		60,000	(60,000)	8,775.00	8,775.00	0.00	51,225.00	14.63
433.10	230,000	125,000	105,000	6,066.20	6,066.20	0.00	118,933.80	4.85
433.30	3,000	3,000	0	0.00	0.00	0.00	3,000.00	0.00
433.50	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>79.00</u>	<u>79.00</u>	<u>0.00</u>	<u>1,921.00</u>	<u>3.95</u>
TOTAL USER & SERVICE CHARGES	235,000	190,000	45,000	14,920.20	14,920.20	0.00	175,079.80	7.85
<u>OTHER REVENUE</u>								
451.01	30,000	30,000	0	2,575.95	2,575.95	0.00	27,424.05	8.59
459.11	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71	2,500	2,500	0	0.00	0.00	0.00	2,500.00	0.00
459.90	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER REVENUE	32,500	32,500	0	2,575.95	2,575.95	0.00	29,924.05	7.93
<u>GRANT AND CONTRIBUTION R</u>								
481.00	<u>0</u>	<u>237,000</u>	<u>(237,000)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>237,000.00</u>	<u>0.00</u>
TOTAL GRANT AND CONTRIBUTION R	0	237,000	(237,000)	0.00	0.00	0.00	237,000.00	0.00
<u>INTERGOVERNMENTAL REVENUE</u>								
493.00.1	0	0	0	0.00	0.00	0.00	0.00	0.00
493.88	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	<u>267,500</u>	<u>459,500</u>	<u>(192,000)</u>	<u>17,496.15</u>	<u>17,496.15</u>	<u>0.00</u>	<u>442,003.85</u>	<u>3.81</u>

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2025

Item #5.

503-BEACH OPERATING FUND
 TECHNOLOGY SERVICES
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>MATERIALS & SUPPLIES</u>								
50070526.503 EQUIPMENT	0	0	0	2,244.54	2,244.54	0.00	(2,244.54)	0.00
TOTAL MATERIALS & SUPPLIES	0	0	0	2,244.54	2,244.54	0.00	(2,244.54)	0.00
<u>SERVICES</u>								
50070536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE</u>								
50070542.503 CONTRACTED SERVICES	0	0	0	1,798.52	1,798.52	0.00	(1,798.52)	0.00
TOTAL MAINTENANCE	0	0	0	1,798.52	1,798.52	0.00	(1,798.52)	0.00
TOTAL TECHNOLOGY SERVICES	0	0	0	4,043.06	4,043.06	0.00	(4,043.06)	0.00

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
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Item #5.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
<u>PERSONNEL SERVICES</u>								
51000511.01 SALARIES & WAGES	41,894	40,985	909	1,588.82	1,588.82	0.00	39,396.18	3.88
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	5,000	2,500	2,500	30.58	30.58	0.00	2,469.42	1.22
51000512.05 EMPLOYER-SOCIAL SECURI	3,205	3,135	70	225.05	225.05	0.00	2,909.95	7.18
51000512.10 EMPLOYER-T.M.R.S.	2,547	3,383 (836)	181.94	181.94	0.00	3,201.06	5.38
51000512.20 GROUP H/D INS PREMIUMS	7,716	7,716	0	643.54	643.54	0.00	7,072.46	8.34
51000512.30 WORKER'S COMPENSATION	749	695	54	544.99	544.99	0.00	150.01	78.42
51000512.40 SAFETY PAY	0	500 (500)	0.00	0.00	0.00	500.00	0.00
TOTAL PERSONNEL SERVICES	61,111	58,914	2,197	3,214.92	3,214.92	0.00	55,699.08	5.46
<u>MATERIALS & SUPPLIES</u>								
51000521.01 OFFICE	500	150	350	0.00	0.00	0.00	150.00	0.00
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.00
51000523.03 CLEANING & JANITORIAL	500	250	250	0.00	0.00	0.00	250.00	0.00
51000525.01 FUEL	300	250	50	0.00	0.00	0.00	250.00	0.00
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	0.00	0.00	0.00	250.00	0.00
51000528.03 NON-CAPITALIZED ASSETS	250	3,500 (3,250)	0.00	0.00	0.00	3,500.00	0.00
TOTAL MATERIALS & SUPPLIES	1,800	4,400 (2,600)	0.00	0.00	0.00	4,400.00	0.00
<u>SERVICES</u>								
51000531.06 ADVERTISING	0	0	0	160.00	160.00	0.00 (160.00)	0.00
51000532.01 AUDIT FEES	4,050	2,600	1,450	0.00	0.00	0.00	2,600.00	0.00
51000532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000533.14 CONTRACTED SERVICES	4,460	1,500	2,960	54.32	54.32	0.00	1,445.68	3.62
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000535.01 GENERAL LIABILITY INSU	6,158	6,249 (91)	6,296.15	6,296.15	0.00 (47.15)	100.75
51000535.10 WINDSTORM INS	8,500	8,500	0	5,483.06	5,483.06	0.00	3,016.94	64.51
51000536.01 ELECTRICITY	45,000	35,164	9,836	0.00	0.00	0.00	35,164.00	0.00
51000536.02 TELEPHONE	550	550	0	188.39	188.39	0.00	361.61	34.25
51000536.03 WATER	30,000	20,000	10,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL SERVICES	98,718	74,563	24,155	12,181.92	12,181.92	0.00	62,381.08	16.34
<u>MAINTENANCE</u>								
51000541.02 LANDSCAPING	500	500	0	0.00	0.00	0.00	500.00	0.00
51000542.03 R & M- BUILDING	3,500	3,500	0	0.00	0.00	0.00	3,500.00	0.00
51000542.503 TECH CONTRACTED SERVIC	0	1,924 (1,924)	0.00	0.00	0.00	1,924.00	0.00
51000543.04 R & M- IMPROVEMENT OTB	50,000	50,000	0	0.00	0.00	0.00	50,000.00	0.00
51000544.50 R & M- FURNITURE & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000544.55 R & M- VEHICLES & TRAI	500	500	0	0.00	0.00	0.00	500.00	0.00
51000544.65 R & M- MACHINERY & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
TOTAL MAINTENANCE	56,500	58,424 (1,924)	0.00	0.00	0.00	58,424.00	0.00

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	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SUNDRY								
51000551.11	VEHICLE LEASES	11,000	10,854	146	0.00	0.00	10,854.00	0.00
51000553.01	XFER OUT- FD 001- ADM	9,201	9,546 (345)	795.50	795.50	8,750.50	8.33
51000553.04	XFER OUT- FD 218 PIER	0	0	0	0.00	0.00	0.00	0.00
51000553.17	XFER OUT- FD 162 DREDG	15,000	15,000	0	1,250.00	1,250.00	13,750.00	8.33
51000554.01	CASH OVER/SHORT	0	0	0	0.00	0.00	0.00	0.00
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00
51000554.83	LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00
51000554.90	MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00
51000554.91	CREDIT CARD FEES	7,000	7,000	0	463.48	463.48	6,536.52	6.62
51000554.95	RV BOOKING FEES	7,000	7,000	0	0.00	0.00	7,000.00	0.00
TOTAL SUNDRY	49,201	49,400 (199)	2,508.98	2,508.98	0.00	46,891.02	5.08
CAPITAL EXPENDITURES								
51000561.02	LAND & IMPROVEMENTS OT	40,000	450,000 (410,000)	0.00	0.00	450,000.00	0.00
51000562.03	CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00
51000563.05	CE- INFRASTRUCTURE	0	0	0	0.00	0.00	0.00	0.00
51000564.65	CE- MACHINERY & EQUIPM	0	0	0	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	40,000	450,000 (410,000)	0.00	0.00	0.00	450,000.00	0.00
TOTAL OPERATIONS	307,330	695,701 (388,371)	17,905.82	17,905.82	0.00	677,795.18	2.57
TOTAL EXPENDITURES	307,330	695,701 (388,371)	21,948.88	21,948.88	0.00	673,752.12	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(39,830)	(236,201)	196,371 (4,452.73)	(4,452.73)	0.00 (231,748.27)	1.89
*** END OF REPORT ***								

COMMUNICATION

SUBJECT: Receive update on Ashley Field from Public Works Director.

INFORMATION:

COMMUNICATION

SUBJECT: Receive update on marketing for Lighthouse Beach RV Park and campground.

INFORMATION:

