



RECREATION AND PARKS BOARD MEETING

Wednesday, January 22, 2025 at 12:00 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

AGENDA

MEETING PROCEDURE

Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Monday, January 22, 2025 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

[After publication, any information in a council packet is subject to change during the meeting]

Join Zoom Meeting:

<https://us02web.zoom.us/j/83008459347?pwd=3e02FtSpLkrraK7qI8yarvMahZUNRe.1>

Meeting ID: 830 0845 9347

Passcode: 806109

One Tap Mobile

*+13462487799,,82182482989#,,,,*912619# US (Houston)*

Dial by your location

+1 346 248 7799 US (Houston)

ROLL CALL

CALL TO ORDER

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

- [2.](#) Approve minutes from the regular meeting held December 18, 2024.
- [3.](#) Receive Parks & Recreation Operations and Maintenance report from Director of Public Works
- [4.](#) Receive Monthly Inspections Report from Public Works Department.
- [5.](#) Receive update on park assignments from park board members.
- [6.](#) Receive financial status report on the Parks Recreation Department.
- [7.](#) Discuss Financial reports at Lighthouse Beach Campground
- [8.](#) Discuss rental rates and policies at Lighthouse Beach Campground.

ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday, January 22, 2025**, beginning at 12:00 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday, January 17, 2025**.

Lorena Perez-Diaz, *Assistant City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

COMMUNICATION

SUBJECT: General discussion and hear statements from citizens.

INFORMATION:

COMMUNICATION

SUBJECT: Approve minutes from the regular meeting held December 18, 2024.

INFORMATION:



RECREATION AND PARKS BOARD MEETING

Wednesday, December 18, 2024 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 18th day of December, 2024, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
Olga Szela	Vice Chairwoman
William “Bill” Reagan	Board Member
Gregory Falcon	Board Member
Dina Smith*	Board Member

*Board Member Dina Smith arrived at 12:05 p.m.

And with the following absent:

Mary Lou Tharling	Board Member
Kevin Kuntschik	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board Meeting will be Wednesday, January 22, 2025.

2. Approve minutes from the regular meeting held November 27, 2024.

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on November 27, 2024.

Second by Board Member Falcon,

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, and Board Member Falcon.

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer provided an update on the Parks Department's activities. He reported that it was a busy month due to the various Christmas events held throughout the city. Shaffer noted that the Christmas event at the Bayfront was very well attended and overall successful. He also highlighted some areas for improvement for next year's event, including enhancing security, adding a snow area for small children, and refreshing the snow area during the event.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed and discussed the playground inspection report.

Shaffer reported that the playground at Lighthouse Beach is closed due to some equipment missing bolts. Staff have ordered the necessary bolts to fix the problem. As soon as the bolts arrive and are replaced, the playground will be reopened.

No additional comments were made.

5. Receive update on park assignments from park board members.

Board Member Bill Regan reported on his assignment at Wilson Park, stating that the park looks good overall. However, he noted that there is a large hole by the concession stand that needs to be addressed. Wayne mentioned that an individual had knocked down a power pole directly in front of Wilson Park, which supplied electricity to one of the park's light panels. When the new pole was installed and power was restored, it was discovered that the control module inside the panel had burned out. As a result, the park currently does not have lights for the soccer field or the skate park. Wayne also mentioned that the new restroom has been installed, but the electricity for it still needs to be connected.

Board Member Dina Smith oversees Butterfly Park and Lighthouse Beach. She mentioned that she was unable to visit the park, so she had no updates to report.

Chairman Sistrunk reported that the Bayfront Park assignment is looking very good. Board Member Falcon mentioned the lights throughout the park were fixed.

Board Member Olga Szela is assigned to City Park. She noted that, overall, the park is in good condition. However, she mentioned that Ashley Park has a significant amount of trash that needs to be cleaned up. Szela also pointed out that the women's restroom door is ripped off.

Board Member Greg Falcon was assigned to Faye Bauer Sterling Park. He mentioned that the park looks good.

6. Receive financial status report on the Parks Recreation Department.

The financial report was reviewed and discussed.

Shaffer informed the board that a canopy shade structure has been ordered for the splash pad at Lighthouse Beach.

No additional comments were made.

7. Discuss Financial reports at Lighthouse Beach Campground.

Interim City Manager Jody Weaver presented a report on the Lighthouse Beach camp spot program. During the discussion, she informed the board that they may need to revisit this issue.

ADJOURN

Motion made by Board Member Falcon

Second by Vice Chairwoman Szela

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Falcon, and Board Member Smith

Meeting adjourned at 12:35 P.M.

These minutes were approved on January 22, 2025

Mac Sistrunk, Chairman

ATTEST:

Lorena Perez-Diaz, Assistant City Secretary

COMMUNICATION

SUBJECT: Receive Parks & Recreation Operations and Maintenance report from Director of Public Works

INFORMATION:

COMMUNICATION

SUBJECT: Receive Monthly Inspections Report from Public Works Department.

INFORMATION:

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Light House Beach Playground

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input type="checkbox"/>	<input type="checkbox"/>	weeds growing around playground
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rust on the blue metal ladders
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #4.

(To be completed monthly.)

Light House Beach Playground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	<i>Plastic Slides</i>

Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Inspector name, signature, and completion date

Name: *Douglas Carpio*

Date: *Jan 13, 2025*

Signature: *[Signature]*

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Light House ~~Be~~ Splash Pad Playground

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Couple holes
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Couple holes
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	minor rust
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

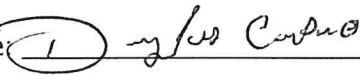
Port Lavaca Playground Safety Checklist

(To be completed monthly.)

light House splash pad playground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	Plastic slides
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: <u>Douglas Curpio</u> Signature: <u></u>	Date: <u>Jan 13, 2025</u>
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Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Light House Splash Pad

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Right House splash pad

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Metal slides are shaded to prevent overheating.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: <u><i>Douglas Corpio</i></u>	Date: <u><i>Jan 13, 2025</i></u>
Signature: <u><i>[Signature]</i></u>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Light House splash pad

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipped with platforms to facilitate access to the sitting position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Platforms are equipped with guardrails or equivalent protective equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: <u>Douglas Corpio</u>	Date: <u>Jan 13, 2025</u>
Signature: <u>[Signature]</u>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

light House Pavilion playground

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Light House Pavilion Playground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: Douglas Cardo

Signature: Douglas Cardo

Date: Jan 13, 2025

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Butterfly Playground

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rubber peeling off
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input type="checkbox"/>	Deteriorating
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rust points
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input type="checkbox"/>	<input type="checkbox"/>	Rust Rust
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	Rust all over
Equipment is free of entrapments.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #4.

(To be completed monthly.)

Butterfly playground

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	Plastic slides
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

Name: <u>Douglas Campio</u>	Date: <u>Jan 13, 2025</u>
Signature: <u>Douglas Campio</u>	

Port Lavaca Playground Safety Checklist

Item #4.

(To be completed monthly.)

Balfour Playground La Belle

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	minor Rust on nuts
Equipment is free of entrapments.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #4.

(To be completed monthly.)

Claret Crossing Park

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input type="checkbox"/>	Concrete Cracking
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Claret Crossing Park

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Plastic Slides</i>
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: <u><i>Douglas Corpio</i></u> Signature: <u><i>Douglas Corpio</i></u>	Date: <u><i>Jan 13, 2025</i></u>
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Port Lavaca Playground Safety Checklist

Item #4.

(To be completed monthly.)

Bayfront Playground La Belle

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	minor Rust on nuts
Equipment is free of entrapments.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #4.

(To be completed monthly.)

Bayfront Playground La Belle

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A Plastic slides
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: <u>Douglas Corpio</u>	Date: <u>Jan 13, 2025</u>
Signature: <u>Douglas Corpio</u>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

City Parks

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Proper drainage prevents water from forming puddles.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

Item #4.

(To be completed monthly.)

City Park

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	Plastic slides
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Inspector name, signature, and completion date

<p>Name: <u><i>Douglas Carpio</i></u></p> <p>Signature: <u><i>Douglas Carpio</i></u></p>	<p>Date: <u><i>Jan 13, 2025</i></u></p>
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Port Lavaca Playground Safety Checklist

(To be completed monthly.)

City Park By Ashley Fields

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	minor rust
Equipment is free of entrapments.	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are a safe distance from other playground equipment.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Swings are 24 inches apart.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Edges of seats are smooth and free from obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input type="checkbox"/>	<input type="checkbox"/>	N/A

Port Lavaca Playground Safety Checklist

Item #4.

(To be completed monthly.)

City Park By Ashley Fields

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	<i>Plastic Slides</i>
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Fulcrums/pivot points are free of pinch or crush hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Handholds are provided at each seating position.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>

Inspector name, signature, and completion date

Name: <u><i>Douglas Campio</i></u> Signature: <u><i>Douglas Campio</i></u>	Date: <u><i>Jan 13, 2025</i></u>
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Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Wilson Park

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>minor rust</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

Wilson Park

Slides

Pass Fail

Problem / Solution

Slides are free of obstructions and protrusions.

Equipped with platforms to facilitate access to the sitting position.

Platforms are equipped with guardrails or equivalent protective equipment.

Average incline is less than 30 degrees.

N/A

Exit regions are level.

Metal slides are shaded to prevent overheating.

Plastic slides

Climbing Equipment

Pass Fail

Problem / Solution

Hand grips are secured and do not rotate.

Rope or chain ladders are anchored at both ends.

Foot holds/rungs are in good condition and adequately spaced.

Seesaws

Pass Fail

Problem / Solution

Seesaws are free of cracks, corrosion, and other obvious structural defects.

N/A

Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.

N/A

Fulcrums/pivot points are free of pinch or crush hazards.

N/A

Handholds are provided at each seating position.

N/A

Inspector name, signature, and completion date

Name: Douglas Corpio

Signature: Douglas Corpio

Date: Jan 13, 2025

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

George Adams Park

General Inspection	Pass	Fail	Problem / Solution
Playground area is free of litter and debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of anthills/hazardous insects or toxic plants.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is free of holes and other tripping hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Proper signage with rules, hours, and age-appropriate use is posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Playground area is properly fenced.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Self-latching gate works as designed.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Surfacing	Pass	Fail	Problem / Solution
Approved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material under and around equipment is adequate depth (6-12 inches).	<input type="checkbox"/>	<input type="checkbox"/>	<i>Needs more mulch</i>
Surfacing material is free of glass, debris, or other foreign objects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Surfacing material is not compacting or deteriorating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Proper drainage prevents water from forming puddles.	<input type="checkbox"/>	<input type="checkbox"/>	<i>N/A</i>
Equipment Hazards	Pass	Fail	Problem / Solution
Equipment is not damaged or vandalized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free from sharp points, corners, or edges.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Protective caps or plugs are not missing or damaged.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of potential clothing entanglement hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment free of pinch and crush points or exposed moving parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is free of rust, rot, cracks, and splinters.	<input type="checkbox"/>	<input type="checkbox"/>	<i>minor rust</i>
Equipment is free of entrapments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is safely anchored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings	Pass	Fail	Problem / Solution
Hardware and chains are in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are a safe distance from other playground equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Swings are 24 inches apart.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edges of seats are smooth and free from obstructions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Adequate depths of surfacing material extend out a minimum distance of twice the height of the swing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Port Lavaca Playground Safety Checklist

(To be completed monthly.)

George Adams Park

Slides	Pass	Fail	Problem / Solution
Slides are free of obstructions and protrusions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipped with platforms to facilitate access to the sitting position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Platforms are equipped with guardrails or equivalent protective equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Average incline is less than 30 degrees.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Exit regions are level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Metal slides are shaded to prevent overheating.	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rope or chain ladders are anchored at both ends.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Foot holds/rungs are in good condition and adequately spaced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fulcrums/pivot points are free of pinch or crush hazards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Handholds are provided at each seating position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Inspector name, signature, and completion date

Name: <u><i>Douglas Corpio</i></u> Signature: <u><i>Douglas Corpio</i></u>	Date: <u><i>Jan 13, 2025</i></u>
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COMMUNICATION

SUBJECT: Receive update on park assignments from park board members.

INFORMATION:

COMMUNICATION

SUBJECT: Receive financial status report on the Parks Recreation Department.

INFORMATION:

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2024

Item #6.

503-BEACH OPERATING FUND
 FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
<u>REVENUE SUMMARY</u>								
USER & SERVICE CHARGES	235,000	235,000	0	1,867.00	13,090.07	0.00	221,909.93	5
OTHER REVENUE	32,500	32,500	0	2,362.30	7,571.23	0.00	24,928.77	23
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0
INTERGOVERNMENTAL REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
TOTAL REVENUES	267,500	267,500	0	4,229.30	20,661.30	0.00	246,838.70	7
<u>EXPENDITURE SUMMARY</u>								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0
OPERATIONS	<u>307,330</u>	<u>307,330</u>	<u>0</u>	<u>8,558.66</u>	<u>37,920.84</u>	<u>0.00</u>	<u>269,409.16</u>	<u>12</u>
TOTAL EXPENDITURES	307,330	307,330	0	8,558.66	37,920.84	0.00	269,409.16	12
REVENUES OVER/(UNDER) EXPENDITURES	(39,830)	(39,830)	0	(4,329.36)	(17,259.54)	0.00	(22,570.46)	43

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2024

Item #6.

503-BEACH OPERATING FUND
 REVENUES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
<u>USER & SERVICE CHARGES</u>								
433.01				0.00	0.00	0.00	0.00	0.00
433.10	230,000	230,000	0	1,759.00	12,570.07	0.00	217,429.93	5.00
433.30	3,000	3,000	0	0.00	200.00	0.00	2,800.00	6.67
433.50	2,000	2,000	0	108.00	320.00	0.00	1,680.00	16.80
TOTAL USER & SERVICE CHARGES	235,000	235,000	0	1,867.00	13,090.07	0.00	221,909.93	5.00
<u>OTHER REVENUE</u>								
451.01	30,000	30,000	0	2,362.30	7,296.23	0.00	22,703.77	24.38
459.11	0	0	0	0.00	0.00	0.00	0.00	0.00
459.12	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71	2,500	2,500	0	0.00	275.00	0.00	2,225.00	11.00
459.90	0	0	0	0.00	0.00	0.00	0.00	0.00
459.92	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	32,500	32,500	0	2,362.30	7,571.23	0.00	24,928.77	23.61
<u>GRANT AND CONTRIBUTION R</u>								
481.00	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
<u>INTERGOVERNMENTAL REVENUE</u>								
493.00.1	0	0	0	0.00	0.00	0.00	0.00	0.00
493.88	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	267,500	267,500	0	4,229.30	20,661.30	0.00	246,838.70	7.36

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

Item #6.

503-BEACH OPERATING FUND
TECHNOLOGY SERVICES
DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
<u>SERVICES</u>								
50070536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
<hr/>								
TOTAL TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====	=====	=====	=====

Item #6.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
PERSONNEL SERVICES								
51000511.01 SALARIES & WAGES	41,894	41,894	0	1,209.06	5,629.96	0.00	36,264.04	13.00
51000511.06 SALARIES & WAGES-TEMP	0	0	0	0.00	0.00	0.00	0.00	0.00
51000511.07 SALARIES & WAGES-OVERT	5,000	5,000	0	0.00	376.00	0.00	4,624.00	7.00
51000512.05 EMPLOYER-SOCIAL SECURI	3,205	3,205	0	172.26	595.87	0.00	2,609.13	18.00
51000512.10 EMPLOYER-T.M.R.S.	2,547	2,547	0	110.88	488.97	0.00	2,058.03	19.00
51000512.20 GROUP H/D INS PREMIUMS	7,716	7,716	0	643.53	1,930.58	0.00	5,785.42	25.00
51000512.30 WORKER'S COMPENSATION	749	749	0	0.00	612.08	0.00	136.92	81.00
51000512.40 SAFETY PAY	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	61,111	61,111	0	2,135.73	9,633.46	0.00	51,477.54	15.00
MATERIALS & SUPPLIES								
51000521.01 OFFICE	500	500	0	0.00	0.00	0.00	500.00	0.00
51000523.01 FOOD	0	0	0	0.00	0.00	0.00	0.00	0.00
51000523.03 CLEANING & JANITORIAL	500	500	0	0.00	0.00	0.00	500.00	0.00
51000524.19 COVID-19 EXPENDITURES	0	0	0	0.00	0.00	0.00	0.00	0.00
51000525.01 FUEL	300	300	0	21.35	74.81	0.00	225.19	24.00
51000526.01 GENERAL SAFETY & TOOLS	250	250	0	0.00	43.90	0.00	206.10	17.00
51000528.03 NON-CAPITALIZED ASSETS	250	250	0	0.00	0.00	0.00	250.00	0.00
TOTAL MATERIALS & SUPPLIES	1,800	1,800	0	21.35	118.71	0.00	1,681.29	6.00
SERVICES								
51000532.01 AUDIT FEES	4,050	4,050	0	0.00	0.00	0.00	4,050.00	0.00
51000532.06 HEALTH & FITNESS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000532.07 LEGAL - REGULAR	0	0	0	0.00	0.00	0.00	0.00	0.00
51000533.14 CONTRACTED SERVICES	4,460	4,460	0	0.00	0.00	0.00	4,460.00	0.00
51000534.90 LEASES & RENTALS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000535.01 GENERAL LIABILITY INSU	6,158	6,158	0	0.00	6,157.85	0.00	0.15	100.00
51000535.10 WINDSTORM INS	8,500	8,500	0	0.00	5,458.38	0.00	3,041.62	64.00
51000536.01 ELECTRICITY	45,000	45,000	0	2,096.70	4,457.14	0.00	40,542.86	9.00
51000536.02 TELEPHONE	550	550	0	67.77	187.60	0.00	362.40	34.00
51000536.03 WATER	30,000	30,000	0	826.36	1,730.33	0.00	28,269.67	5.00
51000536.07 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
51000536.503 CABLE & INTERNET	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	98,718	98,718	0	2,990.83	17,991.30	0.00	80,726.70	18.00
MAINTENANCE								
51000541.02 LANDSCAPING	500	500	0	0.00	0.00	0.00	500.00	0.00
51000542.03 R & M- BUILDING	3,500	3,500	0	0.00	3.59	0.00	3,496.41	0.00
51000543.04 R & M- IMPROVEMENT OTB	50,000	50,000	0	60.54	380.54	0.00	49,619.46	0.00
51000544.50 R & M- FURNITURE & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000544.55 R & M- VEHICLES & TRAI	500	500	0	13.57	13.57	0.00	486.43	2.00
51000544.65 R & M- MACHINERY & EQU	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
TOTAL MAINTENANCE	56,500	56,500	0	74.11	397.70	0.00	56,102.30	0.00

CITY OF PORT LAVACA
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2024

Item #6.

503-BEACH OPERATING FUND
 OPERATIONS
 DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% C BUDG
SUNDRY								
51000551.11	VEHICLE LEASES	11,000	11,000	0	904.50	2,713.50	0.00	8,286.50 24.
51000553.01	XFER OUT- FD 001- ADM	9,201	9,201	0	766.75	2,300.25	0.00	6,900.75 25.
51000553.04	XFER OUT- FD 218 PIER	0	0	0	0.00	0.00	0.00	0.00 0.
51000553.17	XFER OUT- FD 162 DREDG	15,000	15,000	0	1,250.00	3,750.00	0.00	11,250.00 25.
51000554.01	CASH OVER/SHORT	0	0	0	0.00	0.00	0.00	0.00 0.
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00 0.
51000554.83	LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00 0.
51000554.90	MISCELLANEOUS	0	0	0	0.00	0.00	0.00	0.00 0.
51000554.91	CREDIT CARD FEES	7,000	7,000	0	197.19	797.72	0.00	6,202.28 11.
51000554.95	RV BOOKING FEES	7,000	7,000	0	218.20	218.20	0.00	6,781.80 3.
TOTAL SUNDRY		49,201	49,201	0	3,336.64	9,779.67	0.00	39,421.33 19.
CAPITAL EXPENDITURES								
51000561.02	LAND & IMPROVEMENTS OT	40,000	40,000	0	0.00	0.00	0.00	40,000.00 0.
51000562.03	CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00 0.
51000563.05	CE- INFRASTRUCTURE	0	0	0	0.00	0.00	0.00	0.00 0.
TOTAL CAPITAL EXPENDITURES		40,000	40,000	0	0.00	0.00	0.00	40,000.00 0.
TOTAL OPERATIONS		307,330	307,330	0	8,558.66	37,920.84	0.00	269,409.16 12.
TOTAL EXPENDITURES		307,330	307,330	0	8,558.66	37,920.84	0.00	269,409.16 0.
REVENUES OVER/ (UNDER) EXPENDITURES		(39,830)	(39,830)	0	(4,329.36)	(17,259.54)	0.00	(22,570.46) 43.

*** END OF REPORT ***

FUND : 001-GENERAL FUND

PERIOD TO USE: Dec-2024 THRU Dec-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BAL	Item #6.
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50501511.01 SALARIES & WAGES
 B E G I N N I N G B A L A N C E 21,130.86

12/06/24	12/03	P06611	PYEXP		01642 BIWEEKLY & SALARY PAYROLL				8,122.65	29,253.51	
12/20/24	12/18	P06620	PYEXP		01646 BI-WEEKLY & SALARY PAYROLL				8,811.30	38,064.81	
					DECEMBER ACTIVITY DB:			16,933.95	CR: 0.00	16,933.95	

50501511.07 SALARIES & WAGES-OVERTIME
 B E G I N N I N G B A L A N C E 2,744.53

12/06/24	12/03	P06611	PYEXP		01642 BIWEEKLY & SALARY PAYROLL				1,122.83	3,867.36	
12/20/24	12/18	P06620	PYEXP		01646 BI-WEEKLY & SALARY PAYROLL				915.36	4,782.72	
					DECEMBER ACTIVITY DB:			2,038.19	CR: 0.00	2,038.19	

50501512.05 EMPLOYER-SOCIAL SECURITY
 B E G I N N I N G B A L A N C E 2,481.64

12/03/24	12/03	A45670	DFT: 000834		11535 FICA WITHHOLDING	100011			539.23	3,020.87	
					INTERNAL REVENUE SERVICE	INV# T3 202412030887	/PO#				
12/03/24	12/03	A45670	DFT: 000834		11535 MEDICARE WITHHOLDING	100011			126.11	3,146.98	
					INTERNAL REVENUE SERVICE	INV# T4 202412030887	/PO#				
12/18/24	12/18	A46101	DFT: 000845		11553 FICA WITHHOLDING	100011			569.07	3,716.05	
					INTERNAL REVENUE SERVICE	INV# T3 202412180904	/PO#				
12/18/24	12/18	A46101	DFT: 000845		11553 MEDICARE WITHHOLDING	100011			133.07	3,849.12	
					INTERNAL REVENUE SERVICE	INV# T4 202412180904	/PO#				
12/31/24	12/31	A46395	DFT: 000856		11562 FICA WITHHOLDING	100011			606.74	4,455.86	
					INTERNAL REVENUE SERVICE	INV# T3 202412310911	/PO#				
12/31/24	12/31	A46395	DFT: 000856		11562 MEDICARE WITHHOLDING	100011			141.89	4,597.75	
					INTERNAL REVENUE SERVICE	INV# T4 202412310911	/PO#				
					DECEMBER ACTIVITY DB:			2,116.11	CR: 0.00	2,116.11	

50501512.10 EMPLOYER-T.M.R.S.
 B E G I N N I N G B A L A N C E 2,255.90

12/06/24	1/02	A46666	DFT: 000862		11554 TMRS-RETIREMENT	100008			603.73	2,859.63	
					TEXAS MUNICIPAL	INV# 110202412030887	/PO#				
12/20/24	1/02	A46669	DFT: 000862		11554 TMRS-RETIREMENT	100008			635.14	3,494.77	
					TEXAS MUNICIPAL	INV# 110202412180904	/PO#				
					DECEMBER ACTIVITY DB:			1,238.87	CR: 0.00	1,238.87	

FUND : 001-GENERAL FUND

PERIOD TO USE: Dec-2024 THRU Dec-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #6.
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50501512.20 GROUP H/D INS PREMIUMS
 B E G I N N I N G B A L A N C E 9,594.50

12/06/24	1/02	A46676	CHK: 067644		11554 HEALTH/DENTAL INSURANCE	100419			24.40	9,618.90	
					TML - IEBP	INV# 1ED202412030887	/PO#				
12/06/24	1/02	A46678	CHK: 067644		11554 HEALTH/DENTAL INSURANCE	100419			927.90	10,546.80	
					TML - IEBP	INV# 1EM202412030887	/PO#				
12/06/24	1/02	A46682	CHK: 067644		11554 HEALTH/DENTAL INSURANCE	100419			62.64	10,609.44	
					TML - IEBP	INV# 1FD202412030887	/PO#				
12/06/24	1/02	A46684	CHK: 067644		11554 HEALTH/DENTAL INSURANCE	100419			904.71	11,514.15	
					TML - IEBP	INV# 1FM202412030887	/PO#				
12/06/24	1/02	A46688	CHK: 067644		11554 HEALTH/DENTAL INSURANCE	100419			592.06	12,106.21	
					TML - IEBP	INV# 1SM202412030887	/PO#				
12/19/24	1/02	A46690	CHK: 067644		11554 COBRA ADMIN FEE	100419			4.18	12,110.39	
					TML - IEBP	INV# PORTLA12501-1	/PO#				
12/19/24	1/02	A46691	CHK: 067644		11554 HEALTH INSURANCE	100419			0.04	12,110.43	
					TML - IEBP	INV# PPORTLA12501	/PO#				
12/20/24	1/02	A46677	CHK: 067644		11554 HEALTH/DENTAL INSURANCE	100419			24.40	12,134.83	
					TML - IEBP	INV# 1ED202412180904	/PO#				
12/20/24	1/02	A46679	CHK: 067644		11554 HEALTH/DENTAL INSURANCE	100419			927.90	13,062.73	
					TML - IEBP	INV# 1EM202412180904	/PO#				
12/20/24	1/02	A46683	CHK: 067644		11554 HEALTH/DENTAL INSURANCE	100419			62.64	13,125.37	
					TML - IEBP	INV# 1FD202412180904	/PO#				
12/20/24	1/02	A46685	CHK: 067644		11554 HEALTH/DENTAL INSURANCE	100419			904.71	14,030.08	
					TML - IEBP	INV# 1FM202412180904	/PO#				
12/20/24	1/02	A46689	CHK: 067644		11554 HEALTH/DENTAL INSURANCE	100419			592.06	14,622.14	
					TML - IEBP	INV# 1SM202412180904	/PO#				
					=====	DECEMBER ACTIVITY DB:	5,027.64	CR:	0.00	5,027.64	

50501523.03 CLEANING & JANITORIAL
 B E G I N N I N G B A L A N C E 1,775.51

12/18/24	12/19	A46193	CHK: 067526		11548 CLEANING SUPPLIES	100190			1,096.40	2,871.91	
					GULF COAST PAPER COMPANY	INV# 2595225	/PO#				
12/18/24	12/19	A46291	CHK: 067492		11548 CHRISTMAS LIGHTS & TRASH	104500			209.95	3,081.86	
					AMAZON CAPITAL SERVICES,	INV# 1J3Q-DMVJ-LRVV	/PO#				
					=====	DECEMBER ACTIVITY DB:	1,306.35	CR:	0.00	1,306.35	

50501524.01 UNIFORMS
 B E G I N N I N G B A L A N C E 213.57

12/18/24	12/19	A46168	CHK: 067504		11548 UNIFORMS	100109			41.22	254.79	
					CINTAS - R.U.S., LP	INV# 4210726932	/PO#				
12/18/24	12/19	A46173	CHK: 067504		11548 UNIFORMS	100109			41.22	296.01	
					CINTAS - R.U.S., LP	INV# 4211453509	/PO#				

FUND : 001-GENERAL FUND

PERIOD TO USE: Dec-2024 THRU Dec-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #6.
12/18/24	12/19	A46178	CHK: 067504	11548 UNIFORMS		100109		29.61		325.62
				CINTAS - R.U.S., LP		INV# 4212254045	/PO#			
12/18/24	12/19	A46187	CHK: 067504	11548 UNIFORMS		100109		29.61		355.23
				CINTAS - R.U.S., LP		INV# 4212949054	/PO#			
			=====	DECEMBER ACTIVITY DB:	141.66	CR:	0.00	141.66		

50501525.01 FUEL
 B E G I N N I N G B A L A N C E 1,068.67

12/04/24	12/05	A45858	CHK: 067375	11527 FUEL NOVEMBER 2024		102490		781.83		1,850.50
				U.S. BANK NATIONAL ASSOCI		INV# 11/2024	/PO#			
			=====	DECEMBER ACTIVITY DB:	781.83	CR:	0.00	781.83		

50501529.11 LIGHTING & DECORATION
 B E G I N N I N G B A L A N C E 0.00

12/04/24	12/05	A45819	DFT: 000840	11527 CHRISTMAS FLOAT SUPPLIES		100461		14.43		14.43
				CAPITAL ONE		INV# 652823425	/PO#			
12/04/24	12/05	A45822	DFT: 000840	11527 CHRISTMAS FLOAT LIGHTS		100461		94.40		108.83
				CAPITAL ONE		INV# 653504791	/PO#			
12/04/24	12/05	A45947	CHK: 067350	11527 CHRISTMAS FLOAT SUPPLIES		104500		19.99		128.82
				AMAZON CAPITAL SERVICES,		INV# 1CXJ-MCXJ-1YMJ	/PO#			
12/18/24	12/19	A46291	CHK: 067492	11548 CHRISTMAS LIGHTS & TRASH		104500		158.56		287.38
				AMAZON CAPITAL SERVICES,		INV# 1J3Q-DMVJ-LRVV	/PO#			
			=====	DECEMBER ACTIVITY DB:	287.38	CR:	0.00	287.38		

50501531.01 TRAVEL & TRAINING
 B E G I N N I N G B A L A N C E 0.00

12/04/24	12/05	A45956	CHK: 067389	11527 MILEAGE REIMBURSEMENT		104531		117.92		117.92
				JUSTICE, CAREY		INV# 202411260873	/PO#			
			=====	DECEMBER ACTIVITY DB:	117.92	CR:	0.00	117.92		

50501533.14 CONTRACTED SERVICES
 B E G I N N I N G B A L A N C E 5,650.00

12/18/24	12/19	A46150	CHK: 067545	11556 MOWING		103938		3,087.50		8,737.50
				WARD, PAUL KEVIN		INV# INV0368	/PO# 25-00016			
			=====	DECEMBER ACTIVITY DB:	3,087.50	CR:	0.00	3,087.50		

FUND : 001-GENERAL FUND

PERIOD TO USE: Dec-2024 THRU Dec-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BAL

Item #6.

50501536.01 ELECTRICITY
B E G I N N I N G B A L A N C E 4,033.21

12/18/24 12/19 A46263 CHK: 067522 11548 ELECTRICITY SVCS NOVEMBE 102645 5,113.23 9,146.44
GEXA ENERGY, LP INV# 34249918-4 /PO#
===== DECEMBER ACTIVITY DB: 5,113.23 CR: 0.00 5,113.23

50501536.02 TELEPHONE
B E G I N N I N G B A L A N C E 160.92

12/04/24 12/05 A45844 CHK: 067444 11527 CELL PHONE CHARGES 102014 212.84 373.76
VERIZON WIRELESS INV# 9978892798 /PO#
===== DECEMBER ACTIVITY DB: 212.84 CR: 0.00 212.84

50501536.03 WATER
B E G I N N I N G B A L A N C E 2,913.29

12/04/24 12/05 A45779 CHK: 067421 11527 WATER / SEWER NOVEMBER 2 100335 2,119.58 5,032.87
PORT LAVACA, CITY OF INV# 11/2024 /PO#
===== DECEMBER ACTIVITY DB: 2,119.58 CR: 0.00 2,119.58

50501542.03 R & M- BUILDING
B E G I N N I N G B A L A N C E 95.88

12/04/24 12/05 A45830 CHK: 067371 11527 FAUCET & PIPE COVER 100728 606.85 702.73
FERGUSON ENTERPRISES, INC INV# 606.85 /PO#

12/04/24 12/05 A45896 CHK: 067439 11527 CIRCUIT BREAKER 103091 188.02 890.75
TURTLE & HUGHES, INC. INV# 6597652-00 /PO#
===== DECEMBER ACTIVITY DB: 794.87 CR: 0.00 794.87

50501543.04 R & M IMPROVEMENT OTB
B E G I N N I N G B A L A N C E 6,728.09

12/04/24 12/05 A45898 CHK: 067439 11527 BUSSMANN FUSE 103091 110.76 6,838.85
TURTLE & HUGHES, INC. INV# 6610482-00 /PO#
===== DECEMBER ACTIVITY DB: 110.76 CR: 0.00 110.76

FUND : 001-GENERAL FUND

PERIOD TO USE: Dec-2024 THRU Dec-2024

DEPT : 0501 PARKS & RECREATION

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BAL	Item #6.
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50501543.10 SWIMMING POOL OPERATIONS
 B E G I N N I N G B A L A N C E 254.00

12/04/24	12/05	A45779	CHK: 067421		11527 WATER / SEWER NOVEMBER 2	100335			134.17	388.17	
					PORT LAVACA, CITY OF	INV# 11/2024	/PO#				
12/18/24	12/19	A46268	CHK: 067521		11548 PHONE CHARGES DECEMBER 2	102882			60.35	448.52	
					FRONTIER SOUTHWEST INC	INV# 18830907065/122024	/PO#				
					DECEMBER ACTIVITY DB:	194.52	CR:	0.00	194.52		

50501544.55 R & M- VEHICLES & TRAILERS
 B E G I N N I N G B A L A N C E 712.88

12/04/24	12/05	A45929	CHK: 067410		11527 LOCK	104345			35.14	748.02	
					THIRD COAST DISTRIBUTING,	INV# 035790	/PO#				
12/18/24	12/19	A46215	CHK: 067513		11548 INSPECTION TO UNIT #3214	100628			7.00	755.02	
					MARY LOU WARD	INV# 17077	/PO#				
12/18/24	12/19	A46254	DFT: 000847		11548 VEHICLE REGISTRATION	102565			7.73	762.75	
					CARD SERVICE CENTER	INV# 0305/112024	/PO#				
12/18/24	12/19	A46275	CHK: 067515		11548 MAINTENANCE MANAGEMENT	104071			569.10	1,331.85	
					ENTERPRISE FLEET MANAGEME	INV# FBN5189451	/PO#				
					DECEMBER ACTIVITY DB:	618.97	CR:	0.00	618.97		

50501551.11 VEHICLE LEASES
 B E G I N N I N G B A L A N C E 5,960.80

12/18/24	12/19	A46275	CHK: 067515		11548 MAINTENANCE MANAGEMENT	104071			3,448.03	9,408.83	
					ENTERPRISE FLEET MANAGEME	INV# FBN5189451	/PO#				
					DECEMBER ACTIVITY DB:	3,448.03	CR:	0.00	3,448.03		

***** 000 ERRORS IN THIS REPORT! *****

** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	249,779.98	0.00
REPORTED ACTIVITY:	45,690.20	0.00
ENDING BALANCES:	295,470.18	0.00
TOTAL FUND ENDING BALANCE:	295,470.18	

SELECTION CRITERIA

Item #6.

FISCAL YEAR: Oct-2024 / Sep-2025
FUND: Include: 001
PERIOD TO USE: Dec-2024 THRU Dec-2024
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: 0501 THRU 0501
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Dec-2024 THRU Dec-2024

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #6.
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51000511.01 SALARIES & WAGES
 B E G I N N I N G B A L A N C E 4,420.90

12/06/24	12/03	P06611	PYEXP		01642 BIWEEKLY & SALARY PAYROLL				495.62	4,916.52	
12/20/24	12/18	P06620	PYEXP		01646 BI-WEEKLY & SALARY PAYROLL				713.44	5,629.96	
				=====	DECEMBER ACTIVITY DB:			1,209.06	CR: 0.00	1,209.06	

51000512.05 EMPLOYER-SOCIAL SECURITY
 B E G I N N I N G B A L A N C E 423.61

12/03/24	12/03	A45670	DFT: 000834		11535 FICA WITHHOLDING	100011			26.81	450.42	
					INTERNAL REVENUE SERVICE	INV# T3 202412030887	/PO#				
12/03/24	12/03	A45670	DFT: 000834		11535 MEDICARE WITHHOLDING	100011			6.27	456.69	
					INTERNAL REVENUE SERVICE	INV# T4 202412030887	/PO#				
12/10/24	12/10	A46090	DFT: 000843		11545 FICA WITHHOLDING	100011			30.32	487.01	
					INTERNAL REVENUE SERVICE	INV# T3 202412100894	/PO#				
12/10/24	12/10	A46090	DFT: 000843		11545 MEDICARE WITHHOLDING	100011			7.09	494.10	
					INTERNAL REVENUE SERVICE	INV# T4 202412100894	/PO#				
12/18/24	12/18	A46101	DFT: 000845		11553 FICA WITHHOLDING	100011			40.32	534.42	
					INTERNAL REVENUE SERVICE	INV# T3 202412180904	/PO#				
12/18/24	12/18	A46101	DFT: 000845		11553 MEDICARE WITHHOLDING	100011			9.43	543.85	
					INTERNAL REVENUE SERVICE	INV# T4 202412180904	/PO#				
12/31/24	12/31	A46395	DFT: 000856		11562 FICA WITHHOLDING	100011			42.16	586.01	
					INTERNAL REVENUE SERVICE	INV# T3 202412310911	/PO#				
12/31/24	12/31	A46395	DFT: 000856		11562 MEDICARE WITHHOLDING	100011			9.86	595.87	
					INTERNAL REVENUE SERVICE	INV# T4 202412310911	/PO#				
				=====	DECEMBER ACTIVITY DB:			172.26	CR: 0.00	172.26	

51000512.10 EMPLOYER-T.M.R.S.
 B E G I N N I N G B A L A N C E 378.09

12/06/24	1/02	A46666	DFT: 000862		11554 TMRS-RETIREMENT	100008			32.36	410.45	
					TEXAS MUNICIPAL	INV# 110202412030887	/PO#				
12/09/24	1/02	A46668	DFT: 000862		11554 TMRS-RETIREMENT	100008			31.93	442.38	
					TEXAS MUNICIPAL	INV# 110202412100894	/PO#				
12/20/24	1/02	A46669	DFT: 000862		11554 TMRS-RETIREMENT	100008			46.59	488.97	
					TEXAS MUNICIPAL	INV# 110202412180904	/PO#				
				=====	DECEMBER ACTIVITY DB:			110.88	CR: 0.00	110.88	

51000512.20 GROUP H/D INS PREMIUMS
 B E G I N N I N G B A L A N C E 1,287.05

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE:

Dec-2024 THRU Dec-2024

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #6.
12/06/24	1/02	A46676	CHK: 067644	11554	HEALTH/DENTAL INSURANCE	100419			12.20	1,299.25	
				TML - IE	BP	INV# 1ED202412030887	/PO#				
12/06/24	1/02	A46678	CHK: 067644	11554	HEALTH/DENTAL INSURANCE	100419			309.30	1,608.55	
				TML - IE	BP	INV# 1EM202412030887	/PO#				
12/19/24	1/02	A46690	CHK: 067644	11554	COBRA ADMIN FEE	100419			0.53	1,609.08	
				TML - IE	BP	INV# PORTLA12501-1	/PO#				
12/20/24	1/02	A46677	CHK: 067644	11554	HEALTH/DENTAL INSURANCE	100419			12.20	1,621.28	
				TML - IE	BP	INV# 1ED202412180904	/PO#				
12/20/24	1/02	A46679	CHK: 067644	11554	HEALTH/DENTAL INSURANCE	100419			309.30	1,930.58	
				TML - IE	BP	INV# 1EM202412180904	/PO#				
				=====	DECEMBER ACTIVITY DB:	643.53	CR:	0.00	643.53		

51000525.01 FUEL

B E G I N N I N G B A L A N C E 53.46

12/04/24	12/05	A45858	CHK: 067375	11527	FUEL NOVEMBER 2024	102490			21.35	74.81	
				U.S. BANK NATIONAL ASSOCI		INV# 11/2024	/PO#				
				=====	DECEMBER ACTIVITY DB:	21.35	CR:	0.00	21.35		

51000536.01 ELECTRICITY

B E G I N N I N G B A L A N C E 2,360.44

12/18/24	12/19	A46263	CHK: 067522	11548	ELECTRICITY SVCS NOVEMBE	102645			2,096.70	4,457.14	
				GEXA ENERGY, LP		INV# 34249918-4	/PO#				
				=====	DECEMBER ACTIVITY DB:	2,096.70	CR:	0.00	2,096.70		

51000536.02 TELEPHONE

B E G I N N I N G B A L A N C E 119.83

12/18/24	12/19	A46268	CHK: 067521	11548	PHONE CHARGES DECEMBER 2	102882			67.77	187.60	
				FRONTIER SOUTHWEST INC		INV# 18830907065/122024/PO#					
				=====	DECEMBER ACTIVITY DB:	67.77	CR:	0.00	67.77		

51000536.03 WATER

B E G I N N I N G B A L A N C E 903.97

12/04/24	12/05	A45779	CHK: 067421	11527	WATER / SEWER NOVEMBER 2	100335			826.36	1,730.33	
				PORT LAVACA, CITY OF		INV# 11/2024	/PO#				
				=====	DECEMBER ACTIVITY DB:	826.36	CR:	0.00	826.36		

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Dec-2024 THRU Dec-2024

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BAL=====	Item #6.

51000543.04			R & M- IMPROVEMENT OTB								
			BEGINNING BALANCE							320.00	
12/18/24	12/19	A46238	CHK: 067508		11548 WOOD		102035		60.54	380.54	
					COASTAL NAIL & TOOL LLC		INV# 2411-159508	/PO#			
			=====		DECEMBER ACTIVITY DB:		60.54	CR: 0.00	60.54		

51000544.55			R & M- VEHICLES & TRAILERS								
			BEGINNING BALANCE							0.00	
12/18/24	12/19	A46275	CHK: 067515		11548 MAINTENANCE MANAGEMENT		104071		13.57	13.57	
					ENTERPRISE FLEET MANAGEME		INV# FBN5189451	/PO#			
			=====		DECEMBER ACTIVITY DB:		13.57	CR: 0.00	13.57		

51000551.11			VEHICLE LEASES								
			BEGINNING BALANCE							1,809.00	
12/18/24	12/19	A46275	CHK: 067515		11548 MAINTENANCE MANAGEMENT		104071		904.50	2,713.50	
					ENTERPRISE FLEET MANAGEME		INV# FBN5189451	/PO#			
			=====		DECEMBER ACTIVITY DB:		904.50	CR: 0.00	904.50		

51000553.01			XFER OUT- FD 001- ADMIN CHG								
			BEGINNING BALANCE							1,533.50	
12/31/24	1/03	B49417			21181 ADMINISTRATIVE FEES		JE# 029468		766.75	2,300.25	
			=====		DECEMBER ACTIVITY DB:		766.75	CR: 0.00	766.75		

51000553.17			XFER OUT- FD 162 DREDGING								
			BEGINNING BALANCE							2,500.00	
12/31/24	1/03	B49418			21181 DREDGING		JE# 029469		1,250.00	3,750.00	
			=====		DECEMBER ACTIVITY DB:		1,250.00	CR: 0.00	1,250.00		

51000554.91			CREDIT CARD FEES								
			BEGINNING BALANCE							600.53	
12/03/24	12/05	B49290	E.F.T. 000000		21117 CARDCONNECT - NOVEMBER 2024		JE# 029380		197.19	797.72	
			=====		DECEMBER ACTIVITY DB:		197.19	CR: 0.00	197.19		

FUND : 503-BEACH OPERATING FUND

PERIOD TO USE: Dec-2024 THRU Dec-2024

DEPT : 1000 OPERATIONS

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BAL

Item #6.

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BAL
51000554.95			RV BOOKING FEES							0.00
			BEGINNING BALANCE							0.00
12/04/24	12/05	A45909	CHK: 067359	11527	ONLINE RESERVATION FEE	103882			218.20	218.20
					CAMPSPOT	INV# 50507	/PO#			
			=====		DECEMBER ACTIVITY DB:	218.20	CR:	0.00	218.20	

--*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*

** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	29,362.18	0.00
REPORTED ACTIVITY:	8,558.66	0.00
ENDING BALANCES:	37,920.84	0.00
TOTAL FUND ENDING BALANCE:	37,920.84	

SELECTION CRITERIA

Item #6.

FISCAL YEAR: Oct-2024 / Sep-2025
 FUND: Include: 503
 PERIOD TO USE: Dec-2024 THRU Dec-2024
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
 DEPARTMENT RANGE: 1000 THRU 1000
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: YES
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: YES
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE/PO #
 PAGE BREAK BY: NONE

*** END OF REPORT ***

COMMUNICATION

SUBJECT: Discuss Financial reports at Lighthouse Beach Campground


INFORMATION:

CITY OF PORT LAVACA

PARKS BOARD MEETING: January 17, 2025

DATE: 1.17.2025

TO: PARKS BOARD

FROM: JODY WEAVER, INTERIM CITY MANAGER 

SUBJECT: FINANCIAL POSITION OF LHB CAMPGROUND

Current position:

Attached please find a copy of the report showing the Monthly Occupancy Rates and Total Revenue for the Lighthouse Beach Campground since August 2024 when the new rates went into effect. The spreadsheet shows a comparison of the same data from 2024 and 2023. As you can see there has been a dramatic decline in revenue since the rates and allowable stay were changed. The revenue generated over the past 5 months is over \$41K less than over the same period in 2023.

I have attached the information that was reviewed at the time the rates were adjusted last summer as well as a copy of the changes that were made to the ordinance in June of 2023.

Plans in the works for improvement:

- We have struggled to find additional quotes for the automatic gate system, so we have decided that we must put a bid package together and put the bid out as a competitive bid. We anticipate receiving just the one bid, but regardless we will be able to award a contract as a result of this published solicitation. I am working on that bid package now with the hopes of bidding it out within the next two weeks.
- Tania is working on a new ad in Texas Highways Magazine for Port Lavaca that will focus more on the Campground.
- Tania is also working on a new billboard that is used when other events are not being advertised that will provide focus on the campground.
- I need to gather some photos of the RV park full which may require purchasing some from photographers.

Even with the plans underway to better promote the campground, it will take time to see results. The current financial situation is not sustainable. I would like the Parks Board to discuss the option of making a recommendation to Council to reinstate the 6 month stay limit and see if that makes a positive difference. If we again receive pushback from other RV Parks, we can reconsider the policy once we start receiving revenue from the automatic gate system.

Attachments:

- Monthly CampSpot Report
- Comparison of regional Campgrounds (data from May 2024)
- Copy of the changes that were adopted to the rates in June 2024

Lighthouse Beach Campground

CAMPSPOT REPORTING

Class	Metric Name	Aug '24	Aug '23	Sept '24	Sept '23	Oct '24	Oct '23	Nov '24	Nov '23	Dec '24	Dec '23	Jan '25 thru 1.16.25
Tent Sites	Days in Month	31	31	30	30	31	31	30	30	31	31	16
Tent Sites	# of Active Sites	5	5	5	5	5	5	5	5	5	5	5
Tent Sites	Site Nights	1	3	0	5	7	0	1	10	4	19	0
Tent Sites	Occupancy	0.6%	1.9%	0%	3.3%	4.5%	0	0.67%	6.7%	1.70%	12.26%	0
Tent Sites	Site Revenue	\$25.00	\$60.00	\$0.00	\$100.00	\$175.00	\$0.00	\$25.00	\$200.00	\$100.00	\$ 380.00	0
Tent Sites	Fee Revenue	\$2.00	\$6.00	\$0.00	\$6.00	\$10.00	\$0.00	\$2.00	\$4.00	\$8.00	\$ 7.13	0
RV Sites	Days in Month	31	31	30	30	31	31	30	30	31	31	16
RV Sites	# of Active Sites	54	54	54	54	54	54	54	54	54	54	54
RV Sites	Site Nights	326	867	253	796	326	803	297	579	185	488	99
RV Sites	Occupancy	19.47%	51.79%	15.60%	49.14%	19.47%	48.00%	18.33%	35.74%	12%	29.15%	11.46%
RV Sites	Site Revenue	\$6,786.58	\$16,491.20	\$5,211.97	\$16,434.02	\$7,737.90	\$16,383.25	\$6,527.58	\$11,378.40	\$2,922.92	\$ 9,212.37	\$ 1,445.99
RV Sites	Fee Revenue	\$78.52	\$116.27	\$34.00	\$96.90	\$126.00	\$134.61	\$18.00	\$105.27	\$16.00	\$ 94.90	\$ 10.00
Total Revenue		\$6,892.10	\$16,673.47	\$5,245.97	\$16,636.92	\$8,048.90	\$16,517.86	\$6,572.58	\$11,687.67	\$3,046.92	\$9,694.40	\$1,455.99

Reason for Reservation (of customers that answered question)											
Work	3	22	2	17	4	19	3	17	2	7	
Vacation	3	8	3	12	11	10	1	6	4	5	

Total Revenue Aug - Dec 2024 \$29,806.47
 Total Revenue Aug - Dec 2023 \$71,210.32
 difference \$41,403.85

Tried to show rates as comparable to our waterfront sites as possible - from May 2024

	LHB Previous Daily	Daily	LHB Previous Weekly	Weekly	LHB Previous Monthly	Monthly
BayView RV/Calhoun		\$40		\$225		\$450 + E
Calhoun Riverside Retreat		\$40		\$200		N/A
Sandollar - Rockport		\$44		\$220 + \$0.15/kwh		\$420 + \$0.15/kwh
Woody Acres / Fulton		\$45		\$255		\$430 + E
Coastal Cowboy / Rockport		\$45		\$225		\$400 + E
Keller/Coastal Bay RV/Calhoun		\$50		\$250		\$395 + E
Serendipity Palacios		\$50		\$275+\$75E=\$350		\$500+\$150E = \$650
Beacon / Rockport		\$55		\$275 + E		\$495 start + E
Beach Rd RV - Matagorda		\$55		\$220		350 + E
By the Bay - Rockport (Premium)		\$55		\$250 + \$0.14/kwh		\$535 + \$0.14/kwh
Port O'Connor RV Park		\$55		\$195 + E		\$400 + E
Qilly's / Rockport Pond View		\$65		\$325		\$525 + E
LHB Hill Sites (includes E+w/s)	\$50	\$70	\$250	\$375	\$500	Now \$650
Texas Lakeside - Port Lavaca (Waterfront)		\$73		\$375 + E		\$635 + E
Rockport RV Resort		\$75		\$280		\$490 + \$0.15/kwh
LHB Waterfront Sites (include E+w/s)*	\$55	\$75	\$325	Now \$380	N/A	N/A
Reel Chill Rockport		\$75 + E		\$329 + E		\$595 + E
SeaBreeze / Portland		\$85		\$290		\$540 + E
KOA Port Lavaca Deluxe		\$126		\$785		Have to call

	Daily	Annual	Annual w/ proof of residency
Rockport Beach Passes	\$10	\$40	\$20
Proposed LHB	\$5	\$35	\$25

Note: LHB Waterfront sites max 2 week allowed currently
 LHB Hill side max 6 months allowed previously and 3 months currently

CITY OF PORT LAVACA - PART II - CODE OF ORDINANCES
APPENDIX A - FEES, RATES AND CHARGES

CHAPTER 32 – PARKS AND RECREATIONAL

Section No.	Subject	Fee Amount
<u>32-71(d)</u>	Minor and special event permit	No charge
<u>32-71(e)</u>	Lighthouse Beach and RV Park	
	Hill sites:	
	<i>Daily rates:</i>	\$50.00 \$70.00
	<i>Weekly rates:</i>	\$250.00 \$375.00
	<i>Monthly Rate:</i>	\$500.00 \$650.00
	Maximum Monthly Stay	3 months
	Waterfront Sites:	
	<i>Daily rates:</i>	\$55.00 \$75.00
	<i>Weekly rates:</i>	\$325.00 \$380.00
	Maximum Weekly Stay	2 weeks
	<i>Day use cabanas:</i>	\$50.00
	<i>Lighthouse Beach and RV Park other fees:</i>	
	<i>Tent sites Daily Rates</i>	\$20.00 \$25.00

(Ord. No. G-4-05, § III, 6-13-2005; Ord. No. G-1-12, art. II, 3-12-2012; Ord. No. G-3-13, art. II, 9-9-2013; [Ord. No. G-8-15](#), 9-14-2015; [Ord. No. G-1-18](#), art. II, 1-8-2018; Ord. No. [G-2-20](#), § II, 4-13-2020; Ord. No. [G-3-21](#), art. II, 5-10-2021)

Note— The dump station is only for RV Black Water waste disposal. No drums or other types of containers permitted.

End of Exhibit A

Exhibit A to Ordinance G-5-24
Amend Appendix A Base Fee Ordinance
mos/Ordinances\2024 Ordinances
Passed and Adopted 06-10-24
Recorded Vol. 3-I, Page

Page 2 of 2

COMMUNICATION

SUBJECT: Discuss rental rates and policies at Lighthouse Beach Campground.

INFORMATION:

