

RECREATION AND PARKS BOARD MEETING

Wednesday, May 15, 2024 at 12:00 PM City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

AGENDA

MEETING PROCEDURE

Public notice is hereby given that the Recreation and Parks Board of the City of Port Lavaca, Texas, will hold a regular meeting Wednesday, May 15, 2024 beginning at 12:00 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

[After publication, any information in a packet is subject to change during the meeting]

Join Zoom Meeting:

https://us02web.zoom.us/j/81565387132?pwd=b0UvZW9SVWxsY1lPWjBwNnZDcTFLUT09

Meeting ID: 815 6538 7132

Passcode: 166573

One Tap Mobile

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Dial by your location

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ROLL CALL

CALL TO ORDER

COMMENTS FROM THE PUBLIC - (Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

1. General discussion and hear statements from citizens.

ACTION ITEMS - Council will consider/discuss the following items and take any action deemed necessary

- 2. Approve minutes from the regular meeting held March 20, 2024.
- 3. Approve minutes from the regular meeting held April 17, 2024.
- 4. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.
- 5. Receive Monthly Inspections Report from Public Works Department.
- <u>6.</u> Receive update on park assignments from park board members.
- <u>7.</u> Receive financial status report on the Parks Recreation Department.
- <u>8.</u> Discuss potential projects for the 2024-2025 Capital Improvement Plan (CIP).
- 9. Discuss Request for Qualifications solicitation for a consultant to prepare a Parks Master Plan.
- 10. Discuss location of new Restroom Facility at Wilson Park.
- 11. Discuss Gate entry system at Lighthouse Beach Park.
- 12. Discuss various sign projects at the Port Lavaca Parks.
- 13. Discuss idea of a Port Lavaca Parks promotion campaign #We Love Port Lavaca Parks.

ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of the Recreation and Parks Board of The City of Port Lavaca, scheduled for **Wednesday**, **May 15**, **2024**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday**, **May 10**, **2024**.

Lorena Perez-Diaz, Assistant City Secretary

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.

AMUNICA ECT: General d RMATION:	iscussion and hea	r statements from	m citizens.	

COMMUNICAT	ION			
SUBJECT: Approve minu	tes from the regular n	neeting held March 2	0, 2024.	
INFORMATION:				

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RECREATION AND PARKS BOARD MEETING

Wednesday, March 20, 2024 at 12:00 PM City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS \$
COUNTY OF CALHOUN \$
CITY OF PORT LAVACA \$

On this the 20th day of March, 2024, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk Chairman

Olga Szela Vice Chairwoman
Mary Lou Tharling Board Member
William "Bill" Reagan Board Member
Kevin Kuntschik Board Member

And with the following absent:

Dina Smith Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:01 p.m. and presided.

<u>COMMENTS FROM THE PUBLIC</u> - (Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

1. General discussion and hear statements from citizens.

Chairman, Mac Sistrunk announced that the next Recreation and Parks Board Meeting would be Wednesday, April 17, 2024, at 12:00 p.m.

2. Approve minutes from the regular meeting held February 21, 2024.

Motion made by Vice Chairwoman Szela,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on February 21, 2024.

Second by Board Member Kuntschik.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Kuntschik

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director, Wayne Shaffer, presented two flyers to the board. The first flyer was pertaining the Annual Beautification event for Friday, May 17, 2024 - Saturday, May 18, 2024. He explained that this event is an effort to keep the community clean. Citizens can get rid of household furniture, appliances, and tires that they no longer utilize. The second flyer he presented was for the Port Lavaca Public Works Show & Tell event. He stated this free event is aimed towards hands-on learning for kids of all ages and would be taking place at the Bayfront Peninsula.

Furthermore, Shaffer stated that the parks department has been doing regular maintenance at all of the parks. He added that the crew is continuing to work on parks signs throughout the parks. Shaffer ended by telling the board that the swimming pool slide would be installed within the next couple of weeks in time for the opening day of the pool.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed and discussed the playground inspections report.

No additional comments were made.

5. Receive updates on park assignments from park board members.

Board Member Bill Reagan's Park assignments Wilson Park. Reagen stated that the park signs at Wilson Park look very good. He also stated that the coaches from the Little League inquired about the fields being maintained more often during baseball season. Board member Olga Szela asked if anyone had seen the graffiti on the skate park. She stated it was small but nevertheless it was there.

Vice Chairwoman Olga Szela's Park assignment is City Park. She stated that the park looks good overall. She stated it needed mowing and that there were some ant piles in the playground.

Board Member Kevin Kuntschik's Park assignments are Claret Crossing. He reported that the park overall looks good.

Chairman Sistrunk Park assignment is Bayfront Park, he stated looks very good. Sistrunk added that he drove by Faye Bauer Sterling Park and it also looked very good.

Board Member Mary Lou Tharling's Park asingment is George Adams. She stated the park looked very good. the trash had been picked up and the playground and everything looked good.

6. Receive financial status report on the Parks Recreation Department.

The financial status was reviewed and discussed.

7. Discuss and discuss current Lighthouse Beach rental rates and make any amendments necessary.

Interim City Manager, Jody Weaver, presented information with current and potential fee increases. She also explained that there would be a workshop session with City Council to further discuss these fees and later take action at a regular scheduled meeting.

Motion made by Board Member Kuntschik,

THAT, the Recreation and Parks Board hereby approves the initiative to increase rate fees at the Lighthouse Beach park for the hill sites, waterfront sites, and the tent sites as presented.

Second by Board Member Reagan.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Kuntschik

Further discussed was initiated and the board made the following motion.

Motion made by Board Member Kuntschik,

THAT, the Recreation and Parks Board hereby approve gated structure at Lighthouse Beach to reinstate admission fees to the park.

Second by Board Member Reagan.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Tharling, and Board Member Kuntschik

8. Receive survey results for Butterfly Park in Brookhollow Estates.

Interim City Manager, Jody Weaver, presented the survey results for Butterfly Park in Brookhollow Estates. The board discussed different ideas based on the survey results. The stronger idea was to remove the workout equipment and replace it with new playscape equipment to complement the current playscape equipment already there.

9. Receive information regarding GLO CEPRA (Coastal Planning and Response Act) Grant for Lighthouse Beach.

Jody Weaver informed the board that the City of Port Lavaca was recently awarded a CEPRA (Coastal Erosion Planning & Response Act) grant to perform a feasibility study to determine optimal solutions for the following at Lighthouse Beach and the adjacent wetlands to the southwest.

- Potential project types to evaluate during the feasibility study include shoreline nourishment to
 public beach to combat erosion, possibly revise groin structures to better retain sand on the
 beach/infilling of adjacent boat ramp, potentially dredge material from boat ramp to use and crate
 beach and/or marsh depending on the quality of material dredged.
- The main project goals are to nourish the recreational beach, protect and enhance the adjacent wetlands using living shoreline techniques and marsh creation, and modify the exiting coastal structures around the beach to retain sand on the beach.

On Thursday, January 4, Weaver stated she met with Abigail Richardson and Kevin Frenzel with the General Land Office to kick-off the CEPRA grant the city received for the feasibility study for the shoreline protection projects at Lighthouse Beach.

She explained that the first step was to receive and execute the contract between the City of Port Lavaca and the State of Texas for this grant. Ms. Richardson is the GLO project manager for this grant and she will begin working on the contract language. The next step following would be to execute an engineering agreement with McDonald for these projects. She informed the board that the total cost of the study is \$125,000. She said \$75,000 is CEPRA funds and \$50,000 from the General Fund.

ADJOURN

Motion made by Vice Chairwoman Szela

Second by Board Member Tharling

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, and Board Member Tharling

Meeting adjourned at 1:20 P.M.

These minutes were approved on April 17, 2024

	Mac Sistrunk, Chairman	
ATTEST:		
Lorena Perez-Diaz. Assistant City Secretary		

COMMUNICA	TION			
SUBJECT: Approve min	nutes from the regula	r meeting held Apr	1 17, 2024.	
INFORMATION:				



RECREATION AND PARKS BOARD MEETING

Wednesday, April 17, 2024 at 12:00 PM City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §	
COUNTY OF CALHOUN §	
CITY OF PORT LAVACA §	
	creation and Parks Board of the City of Port Lavaca, the regular meeting place in Council Chambers at City with the following members in attendance:
	<u> </u>
ROLL CALL	
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Mac Sistrunk	Chairman
Mary Lou Tharling	Board Member
Kevin Kuntschik	Board Member
And with the following absent:	
Olga Szela	Vice Chairwoman
William "Bill" Reagan	Board Member
Dina Smith	Board Member
Dina Simui	Board Welhoel
Not Constituting in a quorum for the transaction of	business, this meeting was cancelled:
These minutes were approved on May 15, 2024	
	Mac Sistrunk, Chairman
ATTEST:	
Lorena Perez-Diaz, Assistant City Secretary	

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SUBJECT: Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

INFORMATION:

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Self-latching gate works as designed.		r seiseal	Г	N/A
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pproved surfacing material is used (i.e. solid rubbe artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	r,		г 	
iurfacing material under and around equipment is adequate depth (6-12 inches).	· M	7	Γ	
Surfacing material is free of glass, debris, or other foreign objects.	1	2	r 	,
facing material is not compacting or deteriorating		;	Γ	
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	V	4	Г	
Proper drainage prevents water from forming puddles.	*		Г	
A Equipment Hospids	Pa			A Problem/Solution
Equipment is not damaged or vandalized.	at		Γ	
Equipment is free from sharp points, corners, or edges.	7		Г	·
ective caps or plugs are not missing or damaged.	1		Г	
Equipment is free of potential clothing entanglement hazards.	1	. 	-	•
pment free of pinch and crush points or exposed moving parts.	et		г	
ipment is free of rust, rot, cracks, and splinters.	Г			Surface rust on some scraw mounts
Equipment is free of entrapments.	I			
Equipment is safely anchored.	ø		-	
Hawking Swings Hawking Bulletin	1			Problem // Solution
lardware and chains are in good condition.	1			
ngs are a safe distance from other playground equipment.	: ₩ 	[Pogo 25
Swings are 24 inches apart.	<i>#</i>	Г		Page 25
Edges of seats are smooth and free from	£	-		

Eolei Lavaca	er besein	eround/sakew mplated irondals	Objections
George Adans			
*Sindes	, U 255 2	, drawy som over	A Brond Hill (Saleting)
Slides are free of obstructions and protrusions.		<u> </u>	
Equipped with platforms to facilitate access to the sitting position.	<i>#</i>	Γ:	
Platforms are equipped with guardrails or equivalent protective equipment.	<i>f</i>	Γ.	
Average incline is less than 30 degrees.		F	
Exit regions are level.	/ F	Г 	
Metal slides are shaded to prevent overheating.	Г	Γ	ALL CONTROL OF THE CO
Cimbing Equipment	Pass	Fail	Problem//Solution
Hand grips are secured and do not rotate.	Ø.	Г.	
Rope or chain ladders are anchored at both ends.	At-	<u></u>	
Foot holds/rungs are in good condition and adequately spaced.	V	ſ	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	7	Γ	
quipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	7/	٢	
Fulcrums/pivot points are free of pinch or crush hazards.	A	Γ.	
Handholds are provided at each seating position.	7	Γ	
pector name, signature, and completion date			
nature: James Carter			Date: 4-10-24

		verilojum	alsater Checklist
	To be co	omplete	National Info
Boy Front Pan	1 Minim		A SECTION OF THE SECT
General Inspection	E LECT	T.	
Playground area is free of litter and debris.	- Es	'	
'layground area is free of anthills/hazardous insects or toxic plants.	· 5 0	, ,	
Playground area is free of holes and other tripping hazards.	Ø77	· r .	
Proper signage with rules, hours, and age- appropriate use is posted.	7.	Г	
Playground area is properly fenced.	-		NIA
Self-latching gate works as designed.	Γ.	Г	N/H
A A Suiteding A VA VA VA	Pas		Problem/Solviton
pproved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	P	-	
urfacing material under and around equipment is adequate depth (6-12 inches).	8	Г	
Surfacing material is free of glass, debris, or other foreign objects.	2	г	
facing material is not compacting or deteriorating.	7	Г	
ubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	P	Г	
Proper drainage prevents water from forming puddles.	Ty-	Г	
Eguipmenellazardsk	Pass	iran (Phoblem//Solution/
Equipment is not damaged or vandalized.	1	г	
Equipment is free from sharp points, corners, or edges.	*		
ective caps or plugs are not missing or damaged.		г	
Equipment is free of potential clothing entanglement hazards.	7	Γ.	
ment free of pinch and crush points or exposed moving parts.	· pe	Г	
pment is free of rust, rot, cracks, and splinters.	7	_	
Equipment is free of entrapments.	F	г	· ·
Equipment is safely anchored.		٢	
Swings and Assess Swings		álk 🕏	Problem/Solution
ardware and chains are in good condition.	Г	г	
gs are a safe distance from other playground equipment.	r	r	No Swings Page 27
Swings are 24 inches apart.	r r	-	rage 21
idges of seats are smooth and free from .	_ -	- 1	

Port Lavaca	Platy idicacon	oroviii oroviiii	disaren (Chrecklise Mandal)
Boinfrost Park			
Sides	(Pass		A STATE OF STREET STREET, STATE OF STREET STREET, STATE OF STREET, STR
Slides are free of obstructions and protrusions.	<u> </u>		
Equipped with platforms to facilitate access to the sitting position.	<i>f</i>	Г: 	
'latforms are equipped with guardrails or equivalent protective equipment.	F	 Ŀ	
Average incline is less than 30 degrees.	г		
Exit regions are level.	F	f .	
Metal slides are shaded to prevent overheating.	Г	Γ	
(Climbing Equipment)	Pass	Fail	Problem/Solution
Hand grips are secured and do not rotate.	E	<u>۲۰</u>	
Rope or chain ladders are anchored at both ends.	7	٢	
Foot holds/rungs are in good condition and adequately spaced.	Ī	г 	
Seesaws	Pass	Fail	Problem / Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	Γ	г	
quipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	r	WA
Fulcrums/pivot points are free of pinch or crush hazards.	Γ	Γ.	
Handholds are provided at each seating position.	Г	r	
pector name, signature, and completion date			
ne: Jamos Carten nature: B			Date: 4-10.24

	Æð be	compl	le feet chourbut
	######################################	100	Splashpad
Lighthouse			TIME AND DESCRIPTION OF THE PARTY OF THE PAR
A Monegeni Impreo 4 services			Г.
Playground area is free of litter and debris.	rc e		
Playground area is free of anthills/hazardous insection or toxic plants.			
Playground area is free of holes and other tripping hazards.	Г	, j	by elambing rings
Proper signage with rules, hours, and age- appropriate use is posted.	a	. Г	
Playground area is properly fenced.	Г	Г	NV/A
Self-latching gate works as designed.	г	Г	NA
Suraging	Pa		and the state of t
pproved surfacing material is used (i.e. solid rubber artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).			-
iurfacing material under and around equipment is adequate depth (6-12 inches).	1	Г	
Surfacing material is free of glass, debris, or other foreign objects.	6F	Г	
facing material is not compacting or deteriorating.	12		
lubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	A	Г	
Proper drainage prevents water from forming puddles.	P		
A da vaquomane Hazardsi www.	Pas	(Fai	Problem//Solution
Equipment is not damaged or vandalized.	M	Г	
Equipment is free from sharp points, corners, or edges.	a	ŗ	
ective caps or plugs are not missing or damaged.	PM	r	
Equipment is free of potential clothing entanglement hazards.	7		
oment free of pinch and crush points or exposed moving parts.	ė ^{r-}	Г	
ipment is free of rust, rot, cracks, and splinters.	F	r	
Equipment is free of entrapments.	<i>#</i>	Г	
Equipment is safely anchored.	A	Г	
TANGO APRI SWIDES LANGES LANGE	į des		Problemi/Solution 2007
lardware and chains are in good condition.	Г	Г	
gs are a safe distance from other playground equipment.	г	Г	No Swings
Swings are 24 inches apart.	r	Г	Page
Edges of seats are smooth and free from .	F		

Poed avaca		ropind.Safet	CONTROL OF THE PERSON OF THE P
Lonthouse	6.50	2719	27 Paking Salution
Slides Slides are free of obstructions and protrusions.			A MARKET COMPANY OF THE PROPERTY OF THE PROPER
Equipped with platforms to facilitate access			
to the sitting position.	<i>\(\Phi\)</i>	Г: 	
Platforms are equipped with guardrails or equivalent protective equipment.	<i>H</i>	<u>r</u> .	
Average incline is less than 30 degrees.			
Exit regions are level.	4	F	
Metal slides are shaded to prevent overheating.	Г	Γ	
Gimbing Equipment	Pass	Fail	Rnoblem/Solution
Hand grips are secured and do not rotate.	1	Γ.	
Rope or chain ladders are anchored at both ends.	<i>*</i>	F	<u> </u>
Foot holds/rungs are in good condition and adequately spaced.	e-	Environmental State	
S eesaws	Pass.	Fail	Problem/Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	Γ	Г	
quipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	<u>.</u>	Г	NA
Fulcrums/pivot points are free of pinch or crush hazards.	۲	r .	
Handholds are provided at each seating position.	Γ	ř	
pector name, signature, and completion date			· · · · · · · · · · · · · · · · · · ·
ne: Jamas Carta			Date: 4-10,24

	T be			
Lighthouse			Milford Whote	
Central lispection (** 1x2 **	. Pas		Mark March Solution 37	
Playground area is free of litter and debris.	B	Г.		
layground area is free of anthills/hazardous insects or toxic plants.	Ţ			
Playground area is free of holes and other tripping hazards.	1	· r		 .
Proper signage with rules, hours, and age- appropriate use is posted.	Æ.	Г	A (//)	
Playground area is properly fenced.	Г	Г	N/PT	
Self-latching gate works as designed.	ſ.	Г	NIA	
A SYLEN SURED SERVICE IN COMPANY	Pass		Problem Solution + 5-5-	
pproved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	A	Г		
iurfacing material under and around equipment is adequate depth (6-12 inches).	1			· ,
Surfacing material is free of glass, debris, or other foreign objects.	1	ŗ		
facing material is not compacting or deteriorating.	<u></u> Marine Marin		·	
lubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	, pt	г 	·	
Proper drainage prevents water from forming puddles.	1	Г		
equipment Hazards	Pass		Problem//Solution/1, 3/2 // 1	
Equipment is not damaged or vandalized.	1	Γ		_
Equipment is free from sharp points, corners, or edges.	7	,r		
ective caps or plugs are not missing or damaged.	E	Г		
Equipment is free of potential clothing entanglement hazards.	<i>f</i>		•	_
pment free of pinch and crush points or exposed moving parts.		Г	<u> </u>	
ipment is free of rust, rot, cracks, and splinters.	r			_
Equipment is free of entrapments.	7	Г		_
Equipment is safely anchored.	+	F		ā
AND MINES SWILLDES STATE OF THE SAME	265 S	air i	Rioblem /Solution	<u> </u>
lardware and chains are in good condition.	Г	<u> </u>		-
ngs are a safe distance from other playground equipment.	F	r 	WIA	
Swings are 24 inches apart.	r i	-		Page 3
Edges of seats are smooth and free from .	- ·	-		

E LA Possibacaca	May o bego	ground.S mpletedina	nfek Checklist	
Lighthouse			Milford	White
Sildes	Pass	Fail	Problem/S	olutions with the life of the life of
Slides are free of obstructions and protrusions.	P			
Equipped with platforms to facilitate access to the sitting position.	# 	Γ:		
Platforms are equipped with guardrails or equivalent protective equipment.	7	Г.		
Average incline is less than 30 degrees.	<u> </u>			
Exit regions are level.	2	۲ 		
Metal slides are shaded to prevent overheating.	Г	Γ		
Climbing Equipment.	Pass	Fall	Problem/S	olution :
Hand grips are secured and do not rotate.	Ø.	Г.		
Rope or chain ladders are anchored at both ends.	Æ	<u> </u>	<u> </u>	
Foot holds/rungs are in good condition and adequately spaced.	A	Г 		
Seesaws	Pass	Fail	Problem/S	oution (
Seesaws are free of cracks, corrosion, and other obvious structural defects.	Γ	r		
quipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	-	Г	NA	
Fulcrums/pivot points are free of pinch or crush hazards.	Г	г.		
Handholds are provided at each seating position.	Г	r 		
pector name, signature, and completion date		·		
me: James Carter nature: DB att			Date:	16,24
ν				

	To be		realization file.
		Secure of limit = No. (8)	BUHONTLA
A A Central linspersion of the American	Pa		ill And Andrew Solution (Solution)
Playground area is free of litter and debris.	<u> </u>	г.	
Playground area is free of anthills/hazardous insects or toxic plants.	5 .	· -	transfel a few in the fact
Playground area is free of holes and other tripping hazards.	J.	· : r	
Proper signage with rules, hours, and age-appropriate use is posted.	a de	. Г	
Playground area is properly fenced.	Г	7	N/A
Self-latching gate works as designed.	٢		N/A
The Surmany Mark College	Per		A Problem // Solution in Assessment
pproved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	d	Г	
urfacing material under and around equipment is adequate depth (6-12 inches).	7	Г	
Surfacing material is free of glass, debris, or other foreign objects.	19	. Г	
facing material is not compacting or deteriorating.	7		
ubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	8	Г	
Proper drainage prevents water from forming puddles.	To 1	Г	
Eguipment Hazards	Pass	Fail	Problem/Solution
Equipment is not damaged or vandalized.	Ø)		
Equipment is free from sharp points, corners, or edges.	Ā	Г	
ective caps or plugs are not missing or damaged.	5	Γ	
Equipment is free of potential clothing entanglement hazards.		· [•
oment free of pinch and crush points or exposed moving parts.		г	
pment is free of rust, rot, cracks, and splinters.	Г	承	Some Sunface Rust.
Equipment is free of entrapments.	P	Г	
Equipment is safely anchored.	E	Г 	
- AND SWIDSS OF MAKEN			Problem//Solution
lardware and chains are in good condition.	T .	Г	
gs are a safe distance from other playground equipment.	f	г	Poge 22
Swings are 24 inches apart.	A	Г	Page 33
Edaes of seats are smooth and free from	9-	_	

		mpletteling proving s	
		ager at Charles and L	Butants
Sides	Pass	Fail	Froblem/Solution
Slides are free of obstructions and protrusions.			
Equipped with platforms to facilitate access to the sitting position.	<i>F</i>	Г:	
Platforms are equipped with guardrails or equivalent protective equipment.	/	Γ·	
Average incline is less than 30 degrees.	F		
Exit regions are level.	F	Γ	
Metal slides are shaded to prevent overheating.	Г	Γ	
Glimbing Equipment	Pass	Fail	Problem/Solution
Hand grips are secured and do not rotate.		г.	
Rope or chain ladders are anchored at both ends.	p	۲ 	
Foot holds/rungs are in good condition and adequately spaced.	F	Γ	
Seesaws	Päss	Fail	Problem // Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	Γ	Γ	
quipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	г 	Γ 	NA
Fulcrums/pivot points are free of pinch or crush hazards.	Γ	ř.	
Handholds are provided at each seating position.	Γ	Γ	
pector name, signature, and completion date			
ne: James Carter			Date:

	(Tobec	official		
Lighthouse			Beach Planground	;
General Inspection.			Problem / Solution (1997)	
Playground area is free of litter and debris.	T T	<u>г_мин-хожк</u> Г.	2.003919.7000 8000000000000000000000000000000000	
Playground area is free of anthills/hazardous insects or toxic plants.	s. III	, ,		
Playground area is free of holes and other tripping hazards.	A	Г		 .
Proper signage with rules, hours, and age-appropriate use is posted.	•	. Г		
Playground area is properly fenced.	Г	Г	N/ LA	
Self-latching gate works as designed.	Γ.	_ r	I N/A	2001
Surfacing	Pas	3 1701	Problem//Solution	
upproved surfacing material is used (i.e. solid rubber, artificial grass or turf, play sand, pea gravel, wood chips, rubber mulch).	r	Г	Sand base	
Surfacing material under and around equipment is adequate depth (6-12 inches).	•			
Surfacing material is free of glass, debris, or other foreign objects.	4	Г		
rfacing material is not compacting or deteriorating.	1	Γ		
Rubber wear mats are used under high-traffic-use areas and covered by sufficient depth of surfacing material.	Γ	A	Soft sand	
Proper drainage prevents water from forming puddles.	b	Г		त्रज्ञा
Equipment Hazards	Pass	(Fails	*Problem//Solution	
Equipment is not damaged or vandalized.	A	Г		
Equipment is free from sharp points, corners, or edges.	A	Г		
tective caps or plugs are not missing or damaged.	N	r		
Equipment is free of potential clothing entanglement hazards	. #	. г	· · · · · · · · · · · · · · · · · · ·	_
ipment free of pinch and crush points or exposed moving parts.	*	г	· · · · · · · · · · · · · · · · · · ·	
ipment is free of rust, rot, cracks, and splinters.	P			
Equipment is free of entrapments.	F	_ Г		_
Equipment is safely anchored.				副
Swings	Rass	fail	Problem / Solution	T.
Hardware and chains are in good condition.				_
ngs are a safe distance from other playground equipment.		Г	NA	
Swings are 24 inches apart.	Г	Г	P.	age 35
Edges of seats are smooth and free from	L .	г		

是"是是是"。 第二章	,		Safery Checklist
(I			
Light house	Pass	Fail	Beach Plancy court
Slides are free of obstructions and protrusions.	Ø.	Γ	
Equipped with platforms to facilitate access to the sitting position.	f	г.	
Platforms are equipped with guardrails or equivalent protective equipment.	<i>\$</i>	٢	
Average incline is less than 30 degrees.	Γ		
Exit regions are level.	F	r	
Wetal slides are shaded to prevent overheating.	Г	Г	and the second s
Climbing Equipment	Pass	Fail	Problem / Solution
Hand grips are secured and do not rotate.	1	r.	
Rope or chain ladders are anchored at both ends.	P	Γ	
Foot holds/rungs are in good condition and adequately spaced.	f	Γ	A STATE OF THE PROPERTY OF THE
S eesaws	Pass	Fail	Problem // Solution
Seesaws are free of cracks, corrosion, and other obvious structural defects.	Γ	г	
Equipment is provided with spring centering devices or cushioning material to prevent abrupt contact with the ground.	۳	г 	MA
Fulcrums/pivot points are free of pinch or crush hazards.	Г	۲.	
Handholds are provided at each seating position.	Γ	r	
spector name, signature, and completion date		•	
ame Blair Carter			
gnature: B CM			Date: 4 10 4 +
J. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.			

COMMUNICA	TION			
SUBJECT: Receive upd	ate on park assignme	ents from park boar	d members.	
INFORMATION:				

COMMUNICA	ATION			
SUBJECT: Receive fir	nancial status repor	t on the Parks Reci	eation Departmen	t.
INFORMATION:				

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CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
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503-BEACH OPERATING FUND FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
REVENUE SUMMARY								
USER & SERVICE CHARGES	230,000	230,000	0	17,903.37	100,264.59	0.00	129,735.41	43.59
OTHER REVENUE	4,500	4,500	0	2,998.94	22,401.47	0.00 (17,901.47)	497.81
GRANT AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	234,500	234,500	0	20,902.31	122,666.06	0.00	111,833.94	52.31
EXPENDITURE SUMMARY								
TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS	210,294	210,294	0	14,478.65	77,038.65	0.00	133,255.35	36.63
TOTAL EXPENDITURES	210,294	210,294	0	14,478.65	77,038.65	0.00	133,255.35	36.63
REVENUES OVER/(UNDER) EXPENDITURES	24,206	24,206	0	6,423.66	45,627.41	0.00 (21,421.41)	188.50

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503-BEACH OPERATING FUND REVENUES

		ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
USER & SERVI									
433.01	BEACH FEES	0	0	0	0.00	0.00	0.00	0.00	0.00
433.10	R V RENTALS	230,000	230,000	0	16,829.37	96,264.59	0.00	133,735.41	41.85
433.30	PAVILLION RENTALS	0	0	0	1,010.00	2,826.00	0.00 (2,826.00)	0.00
433.50	TENT RENTALS	0	0	0	64.00	1,174.00	0.00 (1,174.00)	0.00
TOTAL USER	& SERVICE CHARGES	230,000	230,000	0	17,903.37	100,264.59	0.00	129,735.41	43.59
OTHER REVENU	E INTEREST INCOME	2,000	2 000	2	0.000.04	00 605 45			
459.11	AUCTION PROCEEDS	2,000	2,000	0	2,862.94	20,687.47	0.00 (18,687.47)	
459.12	TML REIMBURSEMENTS	0	0	0	0.00	0.00	0.00	0.00	0.00
459.71	WASHER-DRYER INCOME	2,500	2,500	0	0.00 136.00	0.00	0.00	0.00	0.00
459.90	MISCELLANEOUS	2,300	2,300	0	0.00	1,714.00 0.00	0.00	786.00	68.56
459.92	EQUITY BALANCE FORWARD	0	0	0	0.00		0.00	0.00	0.00
TOTAL OTHE		4,500	4,500		2,998.94	22,401.47	0.00	0.00	497.81
		1,500	4,500	U	2,330.34	22,401.47	0.00 (17,901.47)	497.81
GRANT AND CO			5						
481.00	CAPITAL CONTRIBUTIONS	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRAN	T AND CONTRIBUTION R	0	0	0	0.00	0.00	0.00	0.00	0.00
	ENTAL REVENUE								
493.00.1	XFER IN - FUND 001	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTE	RGOVERNMENTAL REVENUE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENU	ES =	234,500	234,500	0	20,902.31	122,666.06	0.00	111,833.94	52.31 ======

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503-BEACH OPERATING FUND TECHNOLOGY SERVICES DEPARTMENTAL EXPENDITURES

	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SERVICES 50070536.503 CABLE & INTERNET TOTAL SERVICES	0	0	<u>0</u>	0.00	0.00	0.00	0.00	0.00
TOTAL TECHNOLOGY SERVICES	0	0	0	0.00	0.00	0.00	0.00	0.00

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503-BEACH OPERATING FUND OPERATIONS DEPARTMENTAL EXPENDITURES

		ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
PERSONNEL SERVI	TCES				,				
59800512.05 59800512.10 59800512.40 TOTAL PERSON	EMPLOYER SOCIAL SECURI EMPLOYER - TMRS SAFETY PAY	0 0 0 0	0 0 0 0	0 0 0 0	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00
SERVICES 59800532.06 TOTAL SERVICE	HEALTH & FITNESS _ ES	0 0	0 0	0 0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS		0	0	0	0.00	0.00	0.00	0.00	0.00

CITY OF PORT LAVACA
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

Item #7.

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503-BEACH OPERATING FUND OPERATIONS DEPARTMENTAL EXPENDITURES

			YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET			
DED CONNET CERV	утала								
PERSONNEL SERV	SALARIES & WAGES	41 410		2					
51000511.01	SALARIES & WAGES-TEMP	41,418 0	41,418	0	2,584.17	18,834.47	0.00	22,583.53	45.47
51000511.00	SALARIES & WAGES-IEMP	5,000	0 5,000	0	0.00	0.00	0.00	0.00	0.00
51000511.07	EMPLOYER-SOCIAL SECURI	3,168		0	74.46	754.30	0.00	4,245.70	15.09
51000512.00	EMPLOYER-T.M.R.S.	2,634	3,168	0	196.02	1,526.39	0.00	1,641.61	48.18
51000512.10	GROUP H/D INS PREMIUMS	The same of the sa	2,634	0	173.61	1,289.93	0.00	1,344.07	48.97
51000512.20	WORKER'S COMPENSATION	21,545 1,013	21,545	0	611.27	4,278.40	0.00	17,266.60	19.86
	NEL SERVICES		1,013	0	0.00	0.00	0.00	1,013.00	0.00
TOTAL PERSON	WELL SERVICES	74,778	74,778	0	3,639.53	26,683.49	0.00	48,094.51	35.68
MATERIALS & SU	IPPT.TES								
51000521.01	OFFICE	1,000	1,000	•	0.00				
51000523.01	FOOD	1,000	1,000	0	0.00	0.00	0.00	1,000.00	0.00
51000523.03	CLEANING & JANITORIAL	500	500	0	0.00	0.00	0.00	0.00	0.00
51000524.19	COVID-19 EXPENDITURES	0	0		0.00	93.14	0.00	406.86	18.63
51000526.01	GENERAL SAFETY & TOOLS	250	250	0	0.00	0.00	0.00	0.00	0.00
51000528.03	NON-CAPITALIZED ASSETS	250	250		0.00	122.34	0.00	127.66	48.94
	TALS & SUPPLIES	2,000	2,000	0	0.00	0.00	0.00	250.00	0.00
101111111111111111111111111111111111111	and a bolling	2,000	2,000	U	0.00	215.48	0.00	1,784.52	10.77
SERVICES									
51000532.01	AUDIT FEES	4,050	4,050	0	0.00	0.00	0 00	4 050 00	0.00
51000532.06	HEALTH & FITNESS	0	0 0	0	0.00		0.00	4,050.00	0.00
51000532.07	LEGAL - REGULAR	Ö	ő	0	0.00	0.00	0.00	74.00	0.00
51000533.14	CONTRACTED SERVICES	1,500	1,500	0	0.00	0.00	0.00	0.00	0.00
51000534.90	LEASES & RENTALS	0	0	0	0.00	0.00	0.00	1,500.00	0.00
51000535.01	GENERAL LIABILITY INSU	5,259	5,259	0	0.00	5,312.87	0.00	0.00	0.00
51000535.10	WINDSTORM INS	8,500	8,500	0	0.00	0.00	0.00		101.02
51000536.01	ELECTRICITY	35,000	35,000	0	2,437.01	8,936.12		8,500.00	0.00
51000536.02	TELEPHONE	550	550	0	0.00	305.84	0.00	26,063.88	25.53
51000536.03	WATER	30,000	30,000	0	471.13	5,280.45	0.00	244.16 24,719.55	55.61
51000536.07	CABLE & INTERNET	0	0	0	0.00	0.00		the state of the s	17.60
51000536.503	CABLE & INTERNET	ō	ō	Ö	0.00	0.00	0.00	0.00	0.00
TOTAL SERVIC		84,859	84,859		2,908.14	19,761.28	0.00	0.00	0.00
		/	01,000	v	2,300.14	19,701.20	0.00	65,097.72	23.29
MAINTENANCE									
51000541.02	LANDSCAPING	0	0	0	0.00	0.00	0.00	0.00	0.00
51000542.03	R & M- BUILDING	3,500	3,500	0	65.97	1,664.01	0.00	1,835.99	
51000543.04	R & M- IMPROVEMENT OTB	10,000	10,000	0	4,829.66	8,541.52	0.00	The second of the second	47.54
51000544.50	R & M- FURNITURE & EQU	1,000	1,000	0	0.00	347.88	0.00	1,458.48	85.42
51000544.55	R & M- VEHICLES & TRAI	0	0	0	0.00	7.34		652.12	34.79
51000544.65	R & M- MACHINERY & EQU	1,000	1,000	0	0.00	757.59	0.00	•	0.00
TOTAL MAINTE		15,500	15,500		4,895.63	11,318.34	0.00	242.41	75.76
		10,000	13,500	0	4,090.03	11,316.34	0.00	4,181.66	73.02

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REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

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503-BEACH OPERATING FUND OPERATIONS DEPARTMENTAL EXPENDITURES

		ORIGINAL BUDGET	AMENDED BUDGET	BUDGET ADJUSTMENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDEGT BALANCE	% OF BUDGET
SUNDRY									
51000553.01	XFER OUT- FD 001- ADM	6,157	6,157	0	513.08	3,591.56	0.00	2,565.44	58.33
51000553.04	XFER OUT- FD 218 PIER	0	0	0	0.00	0.00	0.00	0.00	0.00
51000553.17	XFER OUT- FD 162 DREDG	15,000	15,000	0	1,250.00	8,750.00	0.00	6,250.00	58.33
51000554.01	CASH OVER/SHORT	0	. 0	0	0.00	0.00	0.00	0.00	0.00
51000554.81	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.83	LOSS ON DISPOSAL OF AS	0	0	0	0.00	0.00	0.00	0.00	0.00
51000554.90	MISCELLANEOUS	0	0	0	0.00	120.00	0.00 (120.00)	0.00
51000554.91	CREDIT CARD FEES	6,000	6,000	0	629.97	3,303.90	0.00	2,696.10	55.07
51000554.95	RV BOOKING FEES	6,000	6,000	0	642.30	3,294.60	0.00	2,705.40	54.91
TOTAL SUNDRY	_	33,157	33,157	0	3,035.35	19,060.06	0.00	14,096.94	57.48
CAPITAL EXPENDITURES									
51000561.02	LAND & IMPROVEMENTS OT	0	0	0	0.00	0.00	0.00	0.00	0.00
51000562.03	CE- BUILDING & IMPROVE	0	0	0	0.00	0.00	0.00	0.00	0.00
51000563.05	CE- INFRASTRUCTURE	0	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	L EXPENDITURES	0	0		0.00	0.00	0.00	0.00	0.00
30.							0.00	0.00	0.00
TOTAL OPERATION	NS =	210,294	210,294	0	14,478.65	77,038.65	0.00	133,255.35	36.63
		-							
TOTAL EXPENDIT	JRES	210,294	210,294	0	14,478.65	77,038.65	0.00	133,255.35	0.00
REVENUES OVER/	24,206	24,206	0	6,423.66	45,627.41	0.00 (21,421.41)	188.50	

*** END OF REPORT ***

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TML - IEBP

5-07-2024 9:49 AM DETAIL LISTING PAGE: 1
FUN00239 : 503-BEACH OPERATING FUND PERIOD TO USE: Apr-2024 THRU Apr-2024
DEPT : 1000 OPERATIONS SUPPRESS ZEROS ACCOUNTS: ALL
POST DATE TRAN # REFERENCE PACKET——DESCRIPTION——— VEND INV/PO/JE # NOTE ——AMOUNT—— BALANG Item #7.

4/12/24 4/09 P06476 PYEXP 01596 BI-WEEKLY 6 SALARY PAYROLL 1,306.11 APRIL ACTIVITY DB: 2,584.17 CR: 0.00 2,584.17 51000511.07 SALARIES 6 WAGES-OVERTIME BEGINNING BALANCE 4/26/24 4/23 P06484 PYEXP 01599 BI-WEEKLY 6 SALARY PAYROLL 0.00 74.46	
51000511.07 SALARIES & WAGES-OVERTIME B E G I N N I N G B A L A N C E 4/26/24 4/23 P06484 PYEXP	
1/26/24 4/23 P06484 PYEXP 01599 BI-WEEKLY & SALARY PAYROLL 74.46 APRIL ACTIVITY DB: 74.46 CR: 0.00 74.46 51000512.05 EMPLOYER-SOCIAL SECURITY BEGINNING BALANCE 1/09/24 4/09 A39238 DFT: 000620 11231 FICA WITHHOLDING 100011 76.26 1/109/24 4/09 A39238 DFT: 000620 11231 MEDICARE WITHHOLDING 100011 17.83 INTERNAL REVENUE SERVICE INV# T3 202404090615 /PO# 1/23/24 4/23 A39544 DFT: 000627 11249 FICA WITHHOLDING 100011 82.61 INTERNAL REVENUE SERVICE INV# T3 202404230637 /PO# 1/23/24 4/23 A39544 DFT: 000627 11249 MEDICARE WITHHOLDING 100011 82.61 INTERNAL REVENUE SERVICE INV# T3 202404230637 /PO# 1/23/24 4/23 A39544 DFT: 000627 11249 MEDICARE WITHHOLDING 100011 19.32 INTERNAL REVENUE SERVICE INV# T4 202404230637 /PO# APRIL ACTIVITY DB: 196.02 CR: 0.00 196.02 51000512.10 EMPLOYER-T.M.R.S. BEGINNING BALANCE 1/12/24 5/03 A39916 DFT: 000644 11232 TMRS-RETIREMENT 100008 83.46 TEXAS MUNICIPAL INV# 110202404090615 /PO# 1222 TMRS-RETIREMENT 100008 90.15	
51000512.05 EMPLOYER-SOCIAL SECURITY B E G I N N I N G B A L A N C E 4/09/24 4/09 A39238 DFT: 000620 11231 FICA WITHHOLDING 100011 76.26 INTERNAL REVENUE SERVICE INV# T3 202404090615 /PO# 4/09/24 4/09 A39238 DFT: 000620 11231 MEDICARE WITHHOLDING 100011 17.83 INTERNAL REVENUE SERVICE INV# T4 202404090615 /PO# 4/23/24 4/23 A39544 DFT: 000627 11249 FICA WITHHOLDING 100011 82.61 INTERNAL REVENUE SERVICE INV# T3 202404230637 /PO# 4/23/24 4/23 A39544 DFT: 000627 11249 MEDICARE WITHHOLDING 100011 19.32 INTERNAL REVENUE SERVICE INV# T4 202404230637 /PO# APRIL ACTIVITY DB: 196.02 CR: 0.00 196.02 51000512.10 EMPLOYER-T.M.R.S. B E G I N N I N G B A L A N C E 4/12/24 5/03 A39916 DFT: 000644 11232 TMRS-RETIREMENT 100008 83.46 TEXAS MUNICIPAL INV# 110202404090615 /PO# 4/26/24 5/03 A39917 DFT: 000644 11232 TMRS-RETIREMENT 100008 90.15	679.84 754.3
1/09/24 4/09 A39238 DFT: 000620 11231 FICA WITHHOLDING 100011 76.26 1/09/24 4/09 A39238 DFT: 000620 11231 MEDICARE WITHHOLDING 100011 77.83 1/09/24 4/09 A39238 DFT: 000620 11231 MEDICARE WITHHOLDING 100011 77.83 1/23/24 4/23 A39544 DFT: 000627 11249 FICA WITHHOLDING 100011 82.61 1/23/24 4/23 A39544 DFT: 000627 11249 MEDICARE WITHHOLDING 100011 19.32 1/23/24 4/23 A39544 DFT: 000627 11249 MEDICARE WITHHOLDING 100011 19.32 1/23/24 4/23 A39544 DFT: 000627 11249 MEDICARE WITHHOLDING 100011 19.32 1/23/24 4/23 A39544 DFT: 000647 11249 MEDICARE WITHHOLDING 100011 19.32 1/24/24 5/03 A39916 DFT: 000644 11232 TMRS-RETIREMENT 100008 83.46 TEXAS MUNICIPAL 1NV# 110202404090615 /PO# 1/26/24 5/03 A39917 DFT: 000644 11232 TMRS-RETIREMENT 100008 90.15	1,330.37
1/09/24 4/09 A39238 DFT: 000620 11231 MEDICARE WITHHOLDING 100011 17.83 INTERNAL REVENUE SERVICE INV# T4 202404090615 /PO# 1/23/24 4/23 A39544 DFT: 000627 11249 FICA WITHHOLDING 100011 82.61 INTERNAL REVENUE SERVICE INV# T3 202404230637 /PO# 1/23/24 4/23 A39544 DFT: 000627 11249 MEDICARE WITHHOLDING 100011 19.32 INTERNAL REVENUE SERVICE INV# T4 202404230637 /PO# APRIL ACTIVITY DB: 196.02 CR: 0.00 196.02 51000512.10 EMPLOYER-T.M.R.S. B E G I N N I N G B A L A N C E 1/12/24 5/03 A39916 DFT: 000644 11232 TMRS-RETIREMENT 100008 83.46 TEXAS MUNICIPAL INV# 110202404090615 /PO# 1/26/24 5/03 A39917 DFT: 000644 11232 TMRS-RETIREMENT 100008 90.15	
/23/24 4/23 A39544 DFT: 000627 11249 FICA WITHHOLDING 100011 82.61 INTERNAL REVENUE SERVICE INV# T3 202404230637 /PO# /23/24 4/23 A39544 DFT: 000627 11249 MEDICARE WITHHOLDING 100011 19.32 INTERNAL REVENUE SERVICE INV# T4 202404230637 /PO# APRIL ACTIVITY DB: 196.02 CR: 0.00 196.02 51000512.10 EMPLOYER-T.M.R.S. B E G I N N I N G B A L A N C E /12/24 5/03 A39916 DFT: 000644 11232 TMRS-RETIREMENT 100008 83.46 TEXAS MUNICIPAL INV# 110202404090615 /PO# /26/24 5/03 A39917 DFT: 000644 11232 TMRS-RETIREMENT 100008 90.15	1,424.4
INTERNAL REVENUE SERVICE INV# T4 202404230637 /PO# APRIL ACTIVITY DB: 196.02 CR: 0.00 196.02 51000512.10 EMPLOYER-T.M.R.S. BEGINNING BALANCE /12/24 5/03 A39916 DFT: 000644 11232 TMRS-RETIREMENT 100008 83.46 TEXAS MUNICIPAL INV# 110202404090615 /PO# /26/24 5/03 A39917 DFT: 000644 11232 TMRS-RETIREMENT 100008 90.15	1,507.0
51000512.10 EMPLOYER-T.M.R.S. BEGINNING BALANCE /12/24 5/03 A39916 DFT: 000644 11232 TMRS-RETIREMENT 100008 83.46 TEXAS MUNICIPAL INV# 110202404090615 /FO# /26/24 5/03 A39917 DFT: 000644 11232 TMRS-RETIREMENT 100008 90.15	1,526.3
51000512.10 EMPLOYER-T.M.R.S. BEGINNING BALANCE 1/12/24 5/03 A39916 DFT: 000644 11232 TMRS-RETIREMENT 100008 83.46 TEXAS MUNICIPAL INV# 110202404090615 /PO# 1/26/24 5/03 A39917 DFT: 000644 11232 TMRS-RETIREMENT 100008 90.15	
TEXAS MUNICIPAL INV# 110202404090615 /PO# /26/24 5/03 A39917 DFT: 000644 11232 TMRS-RETIREMENT 100008 90.15	1,116.32
/26/24 5/03 A39917 DFT: 000644 11232 TMRS-RETIREMENT 100008 90.15	1,199.7
111111 110110111111 11011011 / FOR	1,289.9
======================================	
51000512.20 GROUP H/D INS PREMIUMS BEGINNING BALANCE	3,667.13
/01/24 4/05 A39201 CHK: 065336 11204 COBRA ADMIN FEE 100419 0.53	3,667.6

INV# PPORTLA12404 /PO#

FUNI DEPT POST 4/12/24 4/12/24 4/26/24	T : 100 DATE TRAN # 5/03 A39925 5/03 A39927 5/03 A39926	-BEACH OPERATION OPERATION REFERENCE CHK: 065545 CHK: 065545	IG FUND	INSURANCE 1004 INV# 1ED20 INSURANCE 1004 INV# 1EM20 INSURANCE 1004 INV# 1ED20 INSURANCE 1004	INV/PO/JI 19 02404090615 19 02404090615 19	ACCOUNTS: ALL E # NOTE 5 /PO# 7 /PO#	PAGE: 2 Apr-2024 THRU 2	3,679.86 3,973.03 3,985.23
			APRIL ACTIVITY DB	: 611.27	CR:	0.00	611.27	
	00536.01 4/11 A39370	ELECTRICITY B E CHK: 065382	GINNING BAI	L A N C E CS MARCH 2 10264 INV# 3396		/po#	2,437.01	6,499.11 8,936.12
				: 2,437.01		0.00	2,437.01	
		CHK: 065411	GINNING BAI 11230 WATER/ SEWER M PORT LAVACA, CITY OF APRIL ACTIVITY DB	ARCH 2024 10033 INV# 03/20	24	/PO# 0.00	471.13 471.13	4,809.32 5,280.45
5100	00542.03	R & M- BUILD						
4/24/24	4/25 A39727	CHK: 065446	GINNING BAI 11243 STEEL SHEET & F ACE HARDWARE APRIL ACTIVITY DB:	XEY 10125 INV# 18699		/PO# 0.00	65.97 65.97	1,598.04
5100	00543.04	R & M- IMPRO	VEMENT OTB GINNING BAI	ANCE				3,711.86
4/24/24	4/25 A39604		11243 SPLASH PAD UPGF KRAFTSMAN, LP	RADES 10025	_	(PO#	4,588.82	8,300.68
4/24/24	4/25 A39627	DFT: 000636	11243 HOOK	INV# 40040	1	/PO#	14.90	8,315.58
4/24/24	4/25 A39696	CHK: 065446	CAPITAL ONE 11243 METAL SHEETS ACE HARDWARE	INV# 01870 10125 INV# 18657	8	/PO#	209.95	8,525.53
4/24/24	4/25 A39723	CHK: 065446	11243 ANT POISON ACE HARDWARE	INV# 18657 10125 INV# 18693	8	/PO#	15.99	8,541.52
			APRIL ACTIVITY DB:			0.00	4,829.66	

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FUN00239 : 503-BEACH OPERATING FUND

PERIOD TO USE: Apr-2024 THRU Apr-2024

: 1000 OPERATIONS SUPPRESS ZEROS ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT==== BALANC 51000553.01 XFER OUT- FD 001- ADMIN CHG BEGINNING BALANCE 3,078.48 20757 ADMINISTRATIVE FEES JE# 028650 APRIL ACTIVITY DB: 513.08 CR: 4/30/24 5/03 B48137 513.08 3,591.56 APRIL ACTIVITY DB: 0.00 51000553.17 XFER OUT- FD 162 DREDGING BEGINNING BALANCE 7.500.00 4/30/24 5/03 B48138 20757 DREDGING JE# 028651 1,250.00 8.750.00 1,250.00 CR: APRIL ACTIVITY DB: 0.00 1,250.00 51000554.91 CREDIT CARD FEES BEGINNING BALANCE 2,673.93 H 2024 JE# 028611 629.97 CR: 4/03/24 4/05 B48054 E.F.T. 000000 20726 CARDCONNECT - MARCH 2024 629.97 3,303.90 ==== APRIL ACTIVITY DB: 0.00 629.97 51000554.95 RV BOOKING FEES BEGINNING BALANCE 2.652.30 4/24/24 4/25 A39788 CHK: 065459 11243 ONLINE RESERVATION FEE 103882 642.30 3,294.60 INV# 31875 CAMPSPOT /PO# ====== APRIL ACTIVITY DB: 642.30 CR: 0.00

642.30

Item #7.

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000 ERRORS IN THIS REPORT! *-*-*-*-*

** REPORT TOTALS ** --- DEBITS ------ CREDITS ---BEGINNING BALANCES: 62,634.00 74.00CR REPORTED ACTIVITY: 14,478.65 0.00 ENDING BALANCES: 77,112.65 74.00CR ENDING BALANCES: //,112.05
TOTAL FUND ENDING BALANCE: 77,038.65

5-07-2024 9:49 AM

DETAIL LISTING

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SELECTION CRITERIA

FISCAL YEAR: Oct-2023 / Sep-2024

FUND:

Include: 503

TRANSACTIONS: BOTH

PERIOD TO USE: Apr-2024 THRU Apr-2024

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ

DEPARTMENT RANGE: 1000 THRU 1000 ACTIVE FUNDS ONLY:

ACTIVE ACCOUNT ONLY:

NO

INCLUDE RESTRICTED ACCOUNTS: NO

DIGIT SELECTION:

PRINT OPTIONS

DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES

PRINT ENCUMBRANCES: PRINT VENDOR NAME:

YES

PRINT PROJECTS:

NO

PRINT JOURNAL ENTRY NOTES:

NO

PRINT MONTHLY TOTALS:

YES

PRINT GRAND TOTALS:

NO

PRINT: INVOICE/PO # PAGE BREAK BY: NONE

*** END OF REPORT ***

FUN00239 : 001-GENERAL FUND

DET A I L LISTING

PAGE: 1

FUN00239 : 001-GENERAL FUND

DEPT : 0501 PARKS & RECREATION SUPPRESS ZEROS ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET——DESCRIPTION——— VEND INV/PO/JE # NOTE ——AMOUNT—— =—BALA Item #7. NOTE =====AMOUNT==== ===BALANO

	~	
50501511.01	SALARIES & WAGES	
	BEGINNING BALANCE	107,836.47
4/12/24 4/09 PO	CATC DUDUD	
4/26/24 4/09 PO 4/26/24 4/23 PO	7,429	STATE OF THE STATE
4/20/24 4/23 PO		. A
	========= APRIL ACTIVITY DB: 17,532.75 CR: 0.00 17,532.7	5
50501511.07	SALARIES & WAGES-OVERTIME	
	BEGINNING BALANCE	11,058.05
4/12/24 4/09 PO	6476 DVEVD 01506 DT EMPERTY C GATARY DAVIDOTS	10 11 550 00
4/26/24 4/23 PO	10 Sept. 40	7
4/20/24 4/25 10	6484 PYEXP 01599 BI-WEEKLY & SALARY PAYROLL 1,435.	And the second s
		2
50501512.05	EMPLOYER-SOCIAL SECURITY	
	BEGINNING BALANCE	8,794.58
4/09/24 4/09 A3	9238 DFT: 000620 11231 FICA WITHHOLDING 100011 544.	28 9,338.86
1,03/21 1,03 113	INTERNAL REVENUE SERVICE INV# T3 202404090615 /PO#	26 9,336.66
4/09/24 4/09 A3		29 9,466.15
	INTERNAL REVENUE SERVICE INV# T4 202404090615 /PO#	2,100.22
4/23/24 4/23 A3	Fig. 1 Annual Control of the Control	55 10,036.70
	INTERNAL REVENUE SERVICE INV# T3 202404230637 /PO#	,
4/23/24 4/23 A3	9544 DFT: 000627	43 10,170.13
	INTERNAL REVENUE SERVICE INV# T4 202404230637 /PO#	
	======== APRIL ACTIVITY DB: 1,375.55 CR: 0.00 1,375.5	5
50501512.10	EMPLOYER-T.M.R.S.	
00001012.10	BEGINNING BALANCE	7,693.62
		7,055.02
4/12/24 5/03 A3	9916 DFT: 000644 11232 TMRS-RETIREMENT 100008 621.	65 8,315.27
	TEXAS MUNICIPAL INV# 110202404090615 /PO#	
4/26/24 5/03 A3	9917 DFT: 000644 11232 TMRS-RETIREMENT 100008 649.	30 8,964.57
	TEXAS MUNICIPAL INV# 110202404230637 /PO#	
	APRIL ACTIVITY DB: 1,270.95 CR: 0.00 1,270.9	5
50501512.20	GROUP H/D INS PREMIUMS	
00001012.20	BEGINNING BALANCE	38,899.26
		30,000.20
4/01/24 4/05 A39	9201 CHK: 065336	38,905.08
	TML - IEBP INV# PPORTLA12404 /PO#	· · · · · · · · · · · · · · · · · · ·

	-07-2024 9: 100239 : 00		RAI. FIIND	DETAIL LISTING PAGE: 2 PERIOD TO USE: Apr-2024 THRU Ap	NE-2024
DEF				RECREATION SUPPRESS ZEROS ACCOUNTS: ALL	
POST	DATE TRAN		FERENCE	PACKET=====DESCRIPTION======= VEND INV/PO/JE # NOTE =====AMOUNT==== =	Item #7.
	21122 11421	"	LIIGHOL	PACKET————————————————————————————————————	BALANG
4/01/24	4/05 A3920	5 CHK.	065336	11204 HEALTH INSURANCE 100419 0.07	38,905.15
-,,	-, 00 12320	_ 0	003330	TML - IEBP INV# PPORTLA12404-1 /PO#	36,903.13
4/12/24	5/03 A3992	5 CHK.	065545	11232 HEALTH/DENTAL INSURANCE 100419 12.20	38,917.35
-,,	0,00 10002	o om.	003343	TML - IEBP INV# 1ED202404090615 /PO#	30,317.33
4/12/24	5/03 A3992	7 CUK-	065545	11232 HEALTH/DENTAL INSURANCE 100419 293.17	39,210.52
4/12/24	3/03 A3332	Ciik.	003343	TML - IEBP INV# 1EM202404090615 /PO#	39,210.52
4/12/24	5/03 A3993	1 CUK.	065545	Showed W. R.	20 225 00
4/12/24	3/03 A3333	i ciii.	003343	11232 HEALTH/DENTAL INSURANCE 100419 125.28 TML - IEBP INV# 1FD202404090615 /PO#	39,335.80
1/12/21	5/03 A3993	. כטע.	065545		41 021 54
3/12/23	J/03 A3993	5 Chr.	065545		41,031.54
1/12/21	5/03 A3993	ישטי ד	065545	The Authorities and Company an	40 144 06
4/12/24	3/03 A3993	/ Chk.	003343		42,144.26
1/26/21	5/03 A3992	e cur.	OCEEAE	7.00	10 156 16
4/20/24	5/03 A3992	o CHK:	065545	11232 HEALTH/DENTAL INSURANCE 100419 12.20	42,156.46
1/26/21	E/02 32002	0 01117	0.05545	TML - IEBP INV# 1ED202404230637 /PO#	10 110 50
4/26/24	5/03 A3992	B CHK:	065545	11232 HEALTH/DENTAL INSURANCE 100419 293.17	42,449.63
4/06/04	E /02 32002		0.655.45	TML - IEBP INV# 1EM202404230637 /PO#	
4/26/24	5/03 A3993	2 CHK:	065545	11232 HEALTH/DENTAL INSURANCE 100419 125.28	42,574.91
4/06/04	E /02 32002		065545	TML - IEBP INV# 1FD202404230637 /PO#	
4/26/24	5/03 A3993	4 CHK:	065545	11232 HEALTH/DENTAL INSURANCE 100419 1,695.74	44,270.65
4/06/04	F /00 = 0000			TML - IEBP INV# 1FM202404230637 /PO#	
4/26/24	5/03 A3993	CHK:	065545	11232 HEALTH/DENTAL INSURANCE 100419 1,112.72	45,383.37
				TML - IEBP INV# 1SM202404230637 /PO#	
		====		APRIL ACTIVITY DB: 6,484.11 CR: 0.00 6,484.11	
E0E	01502 02				
505	01523.03	CLL		JANITORIAL	
			В	E G I N N I N G B A L A N C E	7,510.86
4 /10 /04	4/11 30001		0.55005		
4/10/24	4/11 A39310	CHK:	065387	11230 GULF COAST PAPER COMPANY 100190 1,447.50	8,958.36
4 /04 /04	4/05 30000		065446	GULF COAST PAPER COMPANY INV# 2519328 /PO#	
4/24/24	4/25 A39676	CHK:	065446	11243 CLEANING SUPPLIES 101258 80.53	9,038.89
4 /04 /04	4/05 30000		0.55446	ACE HARDWARE INV# 186318 /PO#	
4/24/24	4/25 A39702	2 CHK:	065446	11243 TOOLS & CLEANING SUPPLIE 101258 74.51	9,113.40
4/04/04	4/05 30055			ACE HARDWARE INV# 186686 /PO#	
4/24/24	4/25 A39754	DFT:	000629	11243 AMAZON - TRASH BAGS 102565 286.45	9,399.85
				CARD SERVICE CENTER INV# 0305/032024 /PO#	
				APRIL ACTIVITY DB: 1,888.99 CR: 0.00 1,888.99	
505	01524.01	UNI	FORMS		
			В 1	EGINNING BALANCE	1,020.00
4/10/04	4/11 30000		0.050.03	11000 17177071/9	
4/10/24	4/11 A39282	CHK:	065361	11230 UNIFORMS 100109 42.78	1,062.78
4/10/04	4/11 30000		0.050.00	CINTAS - R.U.S., LP INV# 4186321590 /PO#	a ala
4/10/24	4/11 A39287	CHK:	065361	11230 UNIFORMS 100109 42.78	1,105.56
4/10/04	4/11 32000		0.050.00	CINTAS - R.U.S., LP INV# 4187042907 /PO#	9 990 00
4/10/24	4/11 A39294	CHK:	195590	11230 UNIFORMS 100109 42.78	1,148.34
				LINTAS - R II S LD INV# /197/67565 /DO#	

INV# 4187767565

11230 UNIFORMS CINTAS - R.U.S., LP

/PO#

FUN DEE POST 4/10/24		-GENERAL FUND 1 PARKS & I REFERENCE CHK: 065361 CHK: 065463	DETAIL L RECREATION SUPE PACKET———DESCRIPTION— 11230 UNIFORMS CINTAS - R.U.S., LP 11243 UNIFORMS CINTAS - R.U.S., LP APRIL ACTIVITY DB:	PRESS ZEROS 100109 INV# 4188478378 100109 INV# 4189202928	ACCOUNTS: ALL	PAGE: 3 Apr-2024 THRU Apr- AMOUNT	Item #7.
	 01525.01	FIEL					
505	001525.01		GINNING BALA	NCE			3,653.85
4/10/24	4/11 A39360	CHK: 065379	11230 FUEL MARCH 2024/ Q U.S. BANK NATIONAL ASSOCI	STOCKET TO STOCKETS TO SEE STOCKETS	/PO#	641.98	4,295.83
4/10/24	4/11 A39360	CHK: 065379	11230 FUEL MARCH 2024/ Q	TRLY R 102490		30.60CR	4,265.23
			U.S. BANK NATIONAL ASSOCI APRIL ACTIVITY DB:	INV# 03/2024 641.98 CR:	/PO# 30.60CR	611.38	
					30.0001	011.50	
505	01526.01	GENERAL SAFE	TY & TOOLS				2,396.18
4/24/24	4/25 A39707	CHK: 065446	11243 GRINDING WHEELS	101258		41.31	0 407 40
-,,	1, 20 1.05 . 0 .	J	ACE HARDWARE	INV# 186748	/PO#	41.31	2,437.49
4/24/24	4/25 A39711	CHK: 065446	11243 HAMMER BIT	101258	900 W	33.97	2,471.46
		=========	ACE HARDWARE APRIL ACTIVITY DB:	INV# 186795 75.28 CR:	/PO# 0.00	75.28	
505	01531.01	TRAVEL & TRA	INING				
		ВЕ	GINNING BALA	NCE			0.00
4/24/24	4/25 A39754	DFT: 000629	11243 TDA LICENSE - R.BA	RRAZA 102565		76.94	76.94
			CARD SERVICE CENTER	INV# 0305/032024	/PO#	70.54	70.54
4/24/24	4/25 A39754	DFT: 000629	11243 TDA LICENSE - C.JU			76.94	153.88
			CARD SERVICE CENTER APRIL ACTIVITY DB:	INV# 0305/032024	/PO#		
			APRIL ACTIVITY DB:	153.88 CR:	0.00	153.88	
	01533 14						
505	01533.14	CONTRACTED S B E	ERVICES GINNING BALAI	NCE			41,927.50
							41,527.50
4/10/24	4/11 A39264	CHK: 065409	11238 MOWING STREETS/PARI		/mail 0	2,562.50	44,490.00
4/10/24	4/11 A39261	CHK: 065398	WARD, PAUL KEVIN 11238 MOWING	INV# INV0313 102016	/PO# 24-00009	4,891.73	49,381.73
			MARVELOUS GARDENS INC.	INV# 12925	/PO# 24-00011	000 0 0 000 000 000 000 000 000 000 00	45,301.73
4/10/24	4/11 A39262	CHK: 065398	11238 MOWING	102016		1,536.75	50,918.48
			MARVELOUS GARDENS INC.	INV# 12926	/PO# 24-00011		
			APRIL ACTIVITY DB:	8,990.98 CR:	0.00	8,990.98	

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FUN00239: 001-GENERAL FUND

DETAIL LISTING

PAGE: 4

FUN00239: 001-GENERAL FUND

DEPT : 0501 PARKS & RECREATION SUPPRESS ZEROS ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION======== VEND INV/PO/JE # NOTE ======AMOUNT======BALANC

| Hem #7.

50501536.01	ELECTRICITY					
30301330.01		EGINNING BALA:	NCE			17,264.45
						,
1/10/24 4/11 A39	370 CHK: 065382	11230 ELECTRICITY SVCS M	ARCH 2 102645		4,395.25	21,659.70
		GEXA ENERGY, LP	INV# 33961002-4	/PO#		
	==========	APRIL ACTIVITY DB:	4,395.25 CR:	0.00	4,395.25	
50501536.03	WATER					
30332330.03		EGINNING BALA	NCE			7,048.34
						,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
/10/24 4/11 A39	319 CHK: 065411	11230 WATER/ SEWER MARCH	2024 100335		786.81	7,835.1
		PORT LAVACA, CITY OF	INV# 03/2024	/PO#		
		APRIL ACTIVITY DB:	786.81 CR:	0.00	786.81	
50501542.03						
	Б	EGINNING BALAI	NCE			9,432.86
/10/24 4/11 A39:	844 CHK: 065362	11230 TRIM	102035		40.00	9,472.8
		COASTAL NAIL & TOOL LLC	INV# 2403-15061	/PO#	10100	3/4/2:0
/10/24 4/11 A393	45 CHK: 065362	11230 MASONARY ANCHORS	102035	, 10	35.68	9,508.5
		COASTAL NAIL & TOOL LLC	INV# 2403-152919	/PO#	55.00	0,000.0
/10/24 4/11 A393	46 CHK: 065362	11230 TRIM & SAW BLADES	102035	,	312.72	9,821.26
		COASTAL NAIL & TOOL LLC	INV# 2403-152991	/PO#	512.72	3,022.2
/10/24 4/11 A393	47 CHK: 065362	11230 TRIM	102035		40.00	9,861.26
		COASTAL NAIL & TOOL LLC	INV# 2403-153056	/PO#	20.00	-,
/24/24 4/25 A396	69 CHK: 065446	11243 KNIFE & SUPPLIES	101258	,	66.31	9,927.5
		ACE HARDWARE	INV# 186202	/PO#		5,526
/24/24 4/25 A396	70 CHK: 065446	11243 THIN-SET & SUPPLIES		,	55.15	9,982.72
		ACE HARDWARE	INV# 186208	/PO#	00.10	5,7551
/24/24 4/25 A397	06 CHK: 065446	11243 SAW BLADES	101258	,	49.98	10,032.70
		ACE HARDWARE	INV# 186745	/PO#		20,002
/24/24 4/25 A397	13 CHK: 065446	11243 DEAD BOLTS & DOOR H		720	189.94	10,222.64
		ACE HARDWARE	INV# 186827	/PO#	205.54	10,222.04
/24/24 4/25 A397	21 CHK: 065446	11243 DOOR STOP & KEY	101258	, 20.1	21.94	10,244.58
			INV# 186908	/PO#	22.54	10/141.00
		APRIL ACTIVITY DB:		0.00	811.72	
			011.72 011.	0.00	011.72	
50501543.04	R & M IMPROV	EMENT OTB				
	ВЕ	GINNING BALAN	1 C E			16,288.98
/24/24 4/25 *205	64 CUV. 065407	11052 001101 010 0	100050			
/24/24 4/25 A395	04 CHK: U6548/	11253 SPLASH PAD REPAIR			5,310.00	21,598.98
		KRAFTSMAN, LP	INV# 40039	/PO# 24-00072		

5-07-2024 9:50 AM DETAIL LISTING PAGE: 5

	5-07-20			DETAIL L	IST	ING			PAGE:	5		
		: 001	-GENERAL FUND				PERIOD T	O USE:	Apr-2024	THRU	Apr-2024	
	EPT	: 050		RECREATION SUPI	PRESS Z	EROS	ACCOUNTS	: ALL				Item #7.
POST	DATE	TRAN #	REFERENCE	PACKET====DESCRIPTION=		VEND	INV/PO/JE #	NOTE	====AMOUN	T====	====BALANO	nom #1.
											_	
4/24/2	24 4/25	A39595	CHK: 065474	11243 BOLTS		100163				1.82	21,6	00.80
					INV#	TXPOT2	267904 /PO#					
4/24/2	4 4/25	A39662	CHK: 065446	11243 SUPPLIES		101258				230.88	21,8	31.68
				ACE HARDWARE		186123	/PO#					
4/24/2	4 4/25	A39668	CHK: 065446	11243 SPRAY PAINT & SUPI		101258				78.54	21,9	10.22
				ACE HARDWARE		186201						
4/24/2	4 4/25	A39684	CHK: 065446	11243 PRIMER & CONCRETE		101258				52.96	21,9	63.18
4 /04 /0	4 4 40 5			ACE HARDWARE		186364						
4/24/2	4 4/25	A39686	CHK: 065446	11243 FUEL & ANT POISON		101258				90.95	22,0	54.13
				ACE HARDWARE		186439						
4/24/2	4 4/25	A39690	CHK: 065446	11243 SAW, BLADES & HARI		101258				78.11	22,1	32.24
4 /04 /0	4 4/05			ACE HARDWARE	INV#	186515						
4/24/2	4 4/25	A39709	CHK: 065446	11243 LUMBER	100	101258	· · · · · · · · · · · · · · · · · · ·			45.96	22,1	78.20
				ACE HARDWARE		186759	• ******					
4/24/2	4 4/25	A39712	CHK: 065446	11243 SCREWS & CAULKING		101258				49.96	22,2	28.16
4 (0 4 (0	4 4/0=			ACE HARDWARE		186812	,					
4/24/2	4 4/25	A39716	CHK: 065446	11243 GRINDING WHEEL & C						51.48	22,2	79.64
4 /0 4 /0				ACE HARDWARE		186869	• ====					
4/24/2	4 4/25	A39717	CHK: 065446	11243 CLEANING SUPPLIES		101258				213.06	22,4	92.70
4/04/0	4 4/05			ACE HARDWARE		186870						
4/24/2	4 4/25	A39/20	CHK: 065446	11243 PAINT STRIPPER & F		101258				49.97	22,5	42.67
4/04/0	4 4/05			ACE HARDWARE		186901	.050					
4/24/2	4 4/25	A39722	CHK: 065446	11243 PAINT STRIPPER		101258				35.98	22,5	78.65
4/04/0	4 4/05			ACE HARDWARE		186928						100 TOCH
4/24/2	4 4/25	A39/12	CHK: 065507	11243 LIGHT BULBS		102750				27.98	22,6	06.63
				POWER HARDWARE, LLC		B73027						
			========	APRIL ACTIVITY DB:	6,31	L7.65	CR: 0.0	00	6,3	17.65		
<u>-</u>	0501543.			O OPERATIONS								
3	0501545.	. 10		OL OPERATIONS								
			БІ	EGINNING BALA	NCE						6,71	4.92
4/10/2	4 4/11	730310	CHK: 065411	11220 WAMED / CELED WADON		100005				224 00		40.00
4/10/2	/	H33313	CHK. 003411	11230 WATER/ SEWER MARCH PORT LAVACA, CITY OF						234.28	6,9	19.20
4/24/2	4 4/25	730622	CHK: 065530			03/202	**					
4/24/2	4 4/23	A33022	CHK. 065550	11243 POOL SUPPLIES		100455			3	317.75	7,70	56.95
4/24/2	1 1/25	730633	CHK: 065530	VICTORIA POOL SERVICE & S								
4/24/2	4 4/23	A39023	CHK. 005550	11243 POOL SUPPLIES VICTORIA POOL SERVICE & S		100455				41.76	7,80	08.71
4/24/2	4 4/25	A39638	DFT: 000635	11243 UTILITY MAT			/PO#			74 00	7.00	22 70
4/24/2	/25	A39030	DF1. 000033	TSC STORES		100537 522535				74.99	7,88	33.70
4/24/2	4 4/25	33966 4	CHK: 065446	11243 SPRAY PAINT & HARD			/PO#			FO 45		
-//2	1 1/23	A33004	Chr. 005446	ACE HARDWARE		101258 186180	/PO#			58.47	7,92	12.17
4/24/2	4 4/25	A39672	CHK: 065446	11243 THIN-SET & SUPPLIE			/ 20#			00 00	0.0	11 40
-,, -	-/-5	-105012	000mm	ACE HARDWARE		101258 186264	/PO#			99.32	8,04	11.49
4/24/2	4 4/25	A39680	CHK: 065446	11243 ROLLERS & ANCHORS		101258	/ PO#			20.04	0.01	71 42
-,, -	-, -,	-2000		ACE HARDWARE		186340	/PO#			29.94	8,0	71.43
			===========	APRIL ACTIVITY DB:		6.51		10	1 05	6 F1		
				II ROITVIII DB:	1,35	, J.	CA. 0.0		1,35	6.51		

5-07-2024 9:50 AM DETAIL LISTING PAGE: 6 FUN00239 : 001-GENERAL FUND PERIOD TO USE: Apr-2024 THRU Ap	
FUN00239 : 001-GENERAL FUND PERIOD TO USE: Apr-2024 THRU Ap DEPT : 0501 PARKS & RECREATION SUPPRESS ZEROS ACCOUNTS: ALL POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION======= VEND INV/PO/JE # NOTE ======AMOUNT==== =	Item #7.
50501544.55 R & M- VEHICLES & TRAILERS	
B E G I N N I N G B A L A N C E	1,350.10
4/10/24 4/11 A39318 CHK: 065408 11230 TRAILER WIRE HARNESS 100321 31.99	1,382.09
O'REILLY AUTOMOTIVE INC INV# 0575-358508 /PO#	VER. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.
========= APRIL ACTIVITY DB: 31.99 CR: 0.00 31.99	
50501544.65 R & M- MACHINERY & EQUIPMENT	
BEGINNING BALANCE	7,906.48
4/10/24 4/11 A39407 CHK: 065367 11230 BOLTS, BLADES, & GAS MIX 103239 524.02	8,430.50
D.I. POWER EQUIPMENT INV# 10839 /PO#	0,100.00
4/24/24 4/25 A39689 CHK: 065446 11243 FUEL & SUPPLIES 101258 82.55	8,513.05
ACE HARDWARE INV# 186465 /PO#	
4/24/24 4/25 A39804 CHK: 065496 11243 RAGS & OIL 104345 45.19	8,558.24
THIRD COAST DISTRIBUTING, INV# 019103 /PO#	
======= APRIL ACTIVITY DB: 651.76 CR: 0.00 651.76	
50501563.05 CE- INFRASTRUCTURE	
BEGINNING BALANCE	0.00
4/24/24 4/25 A39565 CHK: 065487 11253 WATERSLIDE FOR POOL 100253 97,841.14	97,841.14
KRAFTSMAN, LP INV# 40046 /PO# 24-00014	,
APRIL ACTIVITY DB: 97,841.14 CR: 0.00 97,841.14	

000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*

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** REPORT TOTALS ** --- DEBITS --- --- CREDITS --- BEGINNING BALANCES: 313,779.89 0.00 REPORTED ACTIVITY: 152,751.29 30.60CR ENDING BALANCES: 466,531.18 30.60CR TOTAL FUND ENDING BALANCE: 466,500.58

5-07-2024 9:50 AM

DETAIL LISTING

PAGE:

Item #7.

SELECTION CRITERIA ______

FISCAL YEAR: Oct-2023 / Sep-2024

FUND:

Include: 001

PERIOD TO USE: Apr-2024 THRU Apr-2024
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZZ DEPARTMENT RANGE: 0501 THRU 0501

ACTIVE FUNDS ONLY:

ACTIVE ACCOUNT ONLY:

NO

INCLUDE RESTRICTED ACCOUNTS:

DIGIT SELECTION:

NO

PRINT OPTIONS

DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES

PRINT ENCUMBRANCES: PRINT VENDOR NAME:

YES

PRINT PROJECTS:

NO

PRINT JOURNAL ENTRY NOTES:

NO

PRINT MONTHLY TOTALS:

PRINT GRAND TOTALS:

YES

PRINT: INVOICE/PO #

PAGE BREAK BY: NONE

*** END OF REPORT ***

COMMUNICA	ATION								
SUBJECT: Discuss potential projects for the 2024-2025 Capital Improvement Plan (CIP)									
INFORMATION:									

COMMUNICATION

SUBJECT: Discuss Request for Qualifications solicitation for a consultant to prepare a Parks Master Plan

INFORMATION:

PARKS BOARD MEETING: May 15, 2024

DATE: 05.14.2024

TO: PARKS BOARD

FROM: JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: RFQ FOR PARKS & RECREATION MASTER PLAN

<u>Background:</u> In order to be eligible to apply for certain grant opportunities, the City must have a Parks and Recreation Master plan that is less than 5 years old. Recently I completed a Request for Qualifications (RFQ) document for Professional Planning Services to prepare a Parks and Recreation Master Plan. This RFQ was advertised in the Port Lavaca Wave on May 8 and May 15 and the Statements of Qualifications are due on May 28, 2024 at 5:00 pm.

I'm asking the Parks Board to appoint 2 to 3 members to join myself and Wayne Shaffer as part of a scoring/selection committee to review the submitted Statements of Qualifications and make a recommendation to Council for selection in time for the June 10 Council meeting. The selection committee members will be asked to pick up copies of the SOQ's from City Hall on Thursday the 30th and then on their own review the SOQ's and complete the score sheets and return them to me the following Monday, so I can get a memo prepared for the Council packet.

Attached:

- Request for Qualifications (RFQ) Advertisement
- RFQ document Professional Planning for Parks & Recreation Master Plan

REQUEST FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL PLANNING SERVICES

for

PARKS AND RECREATION MASTER PLAN

RFQ 2024 05.08

The City of Port Lavaca, Texas is seeking to enter into a professional services agreement with a highly qualified planning consultant, urban designer, and/or a multi-disciplinary firm or teams to prepare a Parks and Recreation Master Plan.

The City will receive Statements of Qualifications from interested firms until <u>5:00 pm</u>, <u>Tuesday</u>, <u>May 28, 2024</u>, at the location stated below. Submittals received after this deadline will not be considered. The complete submittal, consisting of 1 original, 3 bound copies (4 total) and a USB drive with a PDF of the Statement of Qualifications, must be delivered to City Hall in a sealed package, clearly marked on the outside RFQ 2024-05.08 and addressed to:

City of Port Lavaca Attn: Interim City Manager RFQ 2024-05.08 – PARKS AND RECREATION MASTER PLAN 202 N. Virginia Street Port Lavaca, Texas 77979

To receive a copy of this Request for Qualifications (RFQ) or for information concerning this RFQ, including specific requirements and evaluation criteria, please visit https://portlavaca.org/city-departments/finance-department/bids-and-rfps/ or contact Jody Weaver, the Interim City Manager, at 361-827-3601 or jweaver@portlavaca.org. The CITY OF PORT LAVACA reserves the right to negotiate with any or all firms submitting qualifications, as per the Texas Professional Services Procurement Act. Small and Minority businesses, Women's business enterprises, and labor surplus area firms are encouraged to submit qualifications. The CITY OF PORT LAVACA is an equal opportunity employer without regard to race, color, sex, age, religion, national origin, persons with disabilities, or limited English proficiency.

REQUEST FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL PLANNING SERVICES

for

PARKS AND RECREATION MASTER PLAN RFO 2024 05.08

I. STATEMENT OF PURPOSE AND WORK TO BE PERFORMED

The City of Port Lavaca, Texas is seeking to enter into a professional services agreement with a highly qualified planning consultant, urban designer, and/or multi-disciplinary firms or teams to conduct and assist in the preparation of a Parks and Recreation Master Plan. The ideal consultant will have extensive experience with Texas Parks & Wildlife funding requirements as well as other State and Federal grant programs.

The selected consultant will conduct an in-depth review of the City's relevant planning documents (2016 Comprehensive Plan and updates, 2023 Downtown Waterfront Master Plan, Sidewalk Masterplan, existing park concept plans) to inform the development of a new comprehensive Parks & Recreation Master Plan that reflects the needs of today and the future.

The purpose of this Request is to receive proposals from highly qualified and innovative planning individuals and consultant teams who are interested in developing this new comprehensive Master Parks and Recreation Plan. The plan generated from this RFQ will incorporate the latest best management practices (BMP's) for resilience, coastal, economic development and park planning – providing a grounded and actionable plan which reflects the desired vision for the parks and recreation program in Port Lavaca as determined by citizens, appointed and elected officials, and other stakeholders through community participation.

The following outlines this request for proposals.

1. Scope of Work. The consultant will take the lead role in all public forums, workshops, meetings and hearings. City staff will provide a supporting role during this process. It is expected that the consultant will utilize a variety of methods to gather input from stakeholders in the community, including but not limited to, town hall meetings, public hearings, open houses, and through social media. The consultant will furnish all required labor, materials, supplies and travel required in connection with the project.

The plan shall incorporate:

- An evaluation of existing park lands and amenities
- Major Park requirements and locations
- Neighborhood park requirements and standards that meet community needs and guide planning
- Cost projections of recommendations with funding alternatives
- Community needs assessment based on recreational trend analysis and stakeholder engagement

- Park Development Guidelines
- Implementation strategies

2. Deliverables

Deliverables to be included with the Comprehensive Master Plan are expected to be, but not limited to the items below. Other areas of emphasis may be identified during the Plan Update process.

Documents/files:

- Ten (10) bound hardcopy final documents submission
- One (1) electronic submission, consisting of all Plan elements in pdf format
- All editable files in Word
- All pictures and graphics in a separate file in 300 dpi minimum
- All spreadsheets with calculations
- All relevant GIS data and digital map documents used in the creation of maps and other supporting documentation in the Plan Update shall be provided to the City at the end of the project such that all maps and planning data can be recreated/reproduced.

Engagement:

- Facilitation aids for public outreach and citizen participation
- The consultant shall provide a demand-based assessment which identifies what the community wants and what they are willing to support.
- Information gathering sessions with various City Boards and Commissions
- At least one public workshop with periodic updates for the public throughout the development of the Master Plan
- Introduction and conclusion presentations to both the Parks Board and to City Council.

II STATEMENT OF QUALIFICATIONS (SOQ) SUBMITTAL FORMAT

Submittals should be organized in a clear and concise manner. The format should be as follows:

- Cover Letter Provide an introductory letter serving as an Executive Summary on firm letterhead indicating the name of the firm, contact person, address, phone, email, and a complete statement regarding the understanding of the project, the team composition and strengths of the firm/team as it relates to this project. The transmittal letter shall be signed by a duly authorized officer or agent empowered with the right to bind the consultant submitting a proposal for consideration.
- Personnel Qualifications Project team organization chart, names, and resumes of key personnel/team members. Please identify individual roles and responsibilities on the team. The project manager shall be clearly identified. If different consultants will be teaming together or if any portion of the scope of work will be subcontracted, indicate the lead Consultant.
- References Provide names and contact information (phone and email) for three (3) individuals who can speak to the firm's past performance on similar projects.

- Relevant Experience A description of the firm's relevant experience and capabilities, with description of at least five (5) comparable projects.
 - o Identify key personnel who participated in each project and describe their roles.
 - o Provide a reference for each of the projects described. References should be current.
- Approach and Scope Provide a written description of your firm's intended approach to the project that demonstrates an understanding of the scope of services, including how the Consultant will complete project milestones, meetings, and deliverables. Please feel free to add recommendations for additional scope items that may not be listed herein, but you believe would greatly benefit the City in these planning efforts.
- Work Samples List and provide in electronic format only (either a webpage link to the document or other electronic format) three (3) examples of master park plans or other applicable writing samples recently completed by the firm or team members.
- Timeframe Include a detailed phasing and task list and estimated completion time of each task. Provide an estimated start date and completion date of the Master Park Plan Update, based on an estimated consultant selection date of mid July 2024.
- Provide any other supporting information you feel may help us further evaluate firm qualifications and fit for completing the Master Park Plan Update.

III SELECTION CRITERIA

Responding planning and consultant firms will be considered by the City of Port Lavaca and a selection will be made at the discretion of the City Council. The firms will be evaluated and ranked on the basis of the following criteria.

		Maximum Points
Project Team's Capabilities to Accomplish Work		30 points
Project Team's Organization and Experience		40 points
Project Approach and Proposal Content		30 points
	Total	100 Points

The City of Port Lavaca is an affirmative action/equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, sex, age, religion, national origin, persons with disabilities, or limited English proficiency. Small, minority, and women-owned business enterprises are encouraged to submit statements of qualifications.

IV SOQ DELIVERABLES AND DEADLINE

SOQ'S shall be prepared simply and economically, providing a straightforward, concise description of the respondent's ability to meet the requirements of the RFQ. One (1) original and Three (3) hard copies and one digital PDF on a thumb drive of the SOQ are required. The SOQ must be signed by a person having authority to bond the firm in a contract.

The SOQ must clearly indicate "City of Port Lavaca – RFQ 2024-05.08 – PARKS AND RECREATION MASTER PLAN."

Compliance with HB 1295:

Prior to entering into an agreement, the successful respondent shall be required to complete Form 1295 in accordance with Texas HB 1295. The required form is completed online at www.ethics.state.tx.us/file.

Due Date and Contact:

Submittals must be received by Tuesday, May 28, 2024 at 5:00 pm CST. No late submissions will be evaluated.

Submittals shall be delivered to:

City of Port Lavaca Attn: City Manager – RFQ 2024-05.08 202 N. Virginia Street Port Lavaca, Texas 77979 361-552-9793 ext. 222

Requests for additional information regarding this Request for Qualifications shall be addressed to Interim City Manager Jody Weaver jweaver@portlavaca.org 361-827-3601.

Award Timeline:

It is anticipated that a recommendation for selection to negotiate at Professional Services Contract for this work would be made at the Council meeting on June 10, 2024. It is hoped that a contract could be negotiated and ready for Council award at the Council meeting on July 8, 2024. For contractual responsibilities required under this solicitation, the City of Port Lavaca will use the standard contract for professional services provider by the firm or consultant selected, as may be amended by the City Attorney.

Available Online resources:

The following are available online resources that may be helpful to the respondent in preparing the SOQ submittal for this RFQ.

- City of Port Lavaca Comprehensive Plan, 5-year Plan Review, Port Lavaca Sidewalk Plan https://portlavaca.org/city-departments/city-manager/comprehensive-plan/
- City of Port Lavaca Downtown Waterfront Master Plan https://cleargov.com/texas/calhoun/city/port-lavaca/dashboards/935/community-development
- City of Port Lavaca Parks & Recreation Department webpage with Googlemap of Public Parks, and Parks Board meetings and agendas https://portlavaca.org/city-departments/parks/
- Videos of City of Port Lavaca Parks Board, City Council and meetings of other boards and commissions.
 - https://www.youtube.com/@cityofportlavaca/videos

REQUEST FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL PLANNING SERVICES

for

PARKS AND RECREATION MASTER PLAN

RFQ 2024 05.08

The City of Port Lavaca, Texas is seeking to enter into a professional services agreement with a highly qualified planning consultant, urban designer, and/or a multi-disciplinary firm or teams to prepare a Parks and Recreation Master Plan.

The City will receive Statements of Qualifications from interested firms until <u>5:00 pm</u>, <u>Tuesday</u>, <u>May 28, 2024</u>, at the location stated below. Submittals received after this deadline will not be considered. The complete submittal, consisting of 1 original, 3 bound copies (4 total) and a USB drive with a PDF of the Statement of Qualifications, must be delivered to City Hall in a sealed package, clearly marked on the outside RFQ 2024-05.08 and addressed to:

City of Port Lavaca Attn: Interim City Manager RFQ 2024-05.08 – PARKS AND RECREATION MASTER PLAN 202 N. Virginia Street Port Lavaca, Texas 77979

To receive a copy of this Request for Qualifications (RFQ) or for information concerning this RFQ, including specific requirements and evaluation criteria, please visit https://portlavaca.org/city-departments/finance-department/bids-and-rfps/ or contact Jody Weaver, the Interim City Manager, at 361-827-3601 or jweaver@portlavaca.org. The CITY OF PORT LAVACA reserves the right to negotiate with any or all firms submitting qualifications, as per the Texas Professional Services Procurement Act. Small and Minority businesses, Women's business enterprises, and labor surplus area firms are encouraged to submit qualifications. The CITY OF PORT LAVACA is an equal opportunity employer without regard to race, color, sex, age, religion, national origin, persons with disabilities, or limited English proficiency.

COMMUNICA	ATION							
SUBJECT: Discuss lo	cation of new Restroc	om Facility at Wilson	ility at Wilson Park					
INFORMATION:								

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COMMUNICATION								
SUBJECT: Discuss (Gate entry system at L	ighthouse Beach P	ark					
INFORMATION:								

COMMUNICATION								
SUBJECT: Discuss	ECT: Discuss various sign projects at the Port Lavaca Parks							
INFORMATION:								

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PARKS BOARD MEETING:

May 15, 2024

DATE:

05.14.2024

TO:

PARKS BOARD

FROM:

JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: Various sign projects underway

1) BAYFRONT PARK - Walk/Bike Path

- We are working on a map sign depicting the 0.97 mi walk path and the 0.45 mi Shared Use Path at Bayfront Park with an accompanying sign along the shared use path to provide Shared Use Path Etiquette tips.
- I'm estimating 4 of the map signs and 2 etiquette signs.
- Drafts of these are attached for your review and input

2) BAYFRONT PARK – La Belle Playscape

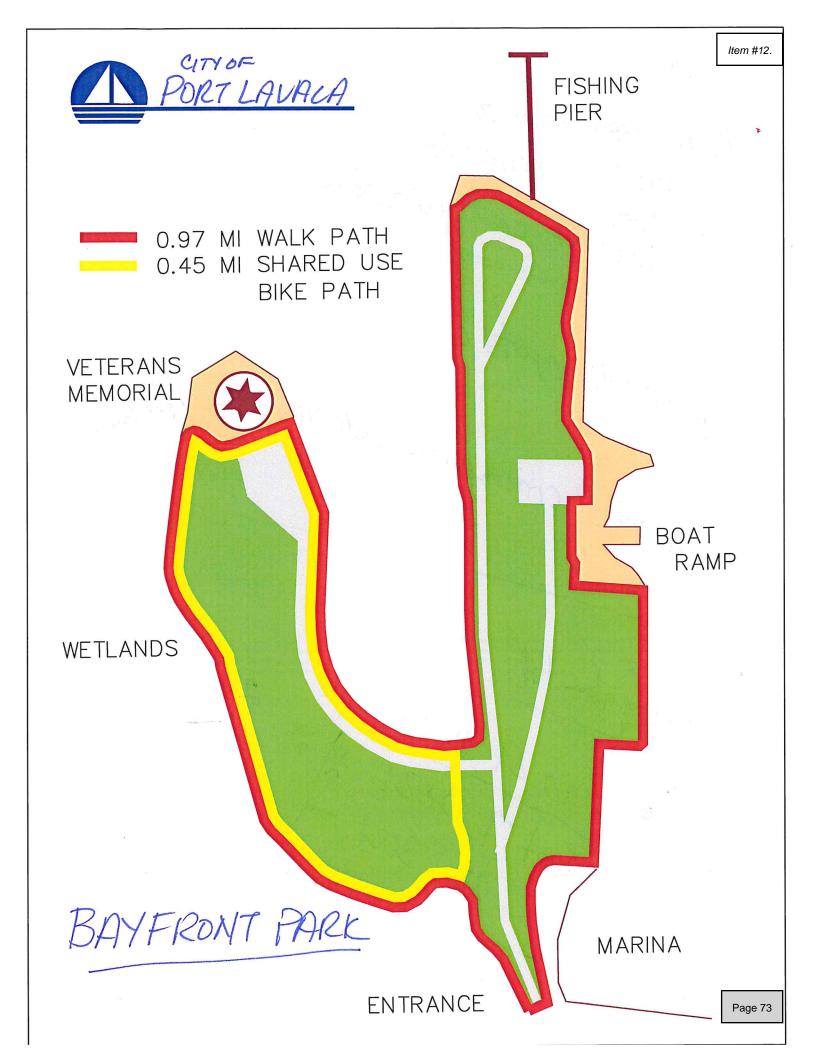
 We are working on a sign that will be placed near the LaBelle Playscape that provides some basic historical information about the LaBelle shipwreck with a QR code to link to the THC website on the LaBelle

3) CITY PARK:

- We are working on a sign that will be positioned just below the Welcome to City of Port Lavaca sign at the corner of Half League and SH 35 which will say "United Way Born Learning Trail"
- We are working on a sign to thank the Lester family and honor the memory of Ken Lester, Sr., former City Public Works Director, councilman and mayor, for their generous donation towards the Story-telling Station on the Born Learning Trail.
- Jody is working with the United Way and Rotary to construct a child-size stage and Music Park in City Park and is working on applicable signage to thank donors.

4) LIGHTHOUSE BEACH:

 We are working with Formosa Plastics to install a sign at the entrance of the Formosa Wetlands Walkway which depicts a wetlands scene and says "Formosa Wetlands Walkway". The sign posts will be similar to those educational signs that are currently seen along the Bayfront Park Shared Use Path.



SHARED USE PATH ETIQUETTE

- Respect the rights of others. Respond to encounters on the path in the safest and most courteous way possible and acknowledge that everyone is out to enjoy the path in their own way.
- Walk, Run, Roll, or Ride Stay to the Right side of the path and allow ample room for faster users to pass.
- Keep your dog on a short lease. Don't allow the dog to lurch toward other walkers or bicyclists.
- If you need to stop, move completely off the path.
- Yield when entering and crossing paths.
- Always look ahead and behind you before changing position on the path.
- Give audible warning when passing others. Try to avoid startling the people you are passing.

URL code to https://cyclingsavvy.org/2020/05/shared-use-paths-part-1-etiquette/

COMMUNICATION

SUBJECT: Discuss idea of a Port Lavaca Parks promotion campaign #We Love Port Lavaca Parks

INFORMATION:

PARKS BOARD MEETING: December 20, 2023

DATE: 12.15.2023

TO: PARKS BOARD

FROM: JODY WEAVER, INTERIM CITY MANAGER

SUBJECT: "We Love Port Lavaca Parks" Campaign (LPLP)

Background:

As you recall in December we discussed establishing a "WE LOVE PORT LAVACA PARKS" campaign and the 1st step was to establish a Parks Donation Fund. This fund has been established and Council's resolution is attached. ds in it that have been earmarked for the following:

- \$5,000 toward a shade structure and a thank you sign honoring former public works director, councilman and mayor Ken Lester, Sr. for the "Story-Telling station" in the Born Learning Trail at City Park
- \$5,000 from Jody's 65th Birthday Wish to help fund a music and theatre park area along the Born Learning Trail.

I would like the Parks Board to consider the establishment of an ongoing "We Love Port Lavaca Parks" campaign to support our City Parks by providing an easy way for people (local citizens and visitors), who especially enjoy the parks and have an interest in seeing new amenities, signage, etc. added, to contribute financially to a fund specific for parks improvements.

We are envisioning signs at the parks that would read something like ... This park is provided for the enjoyment of those that live, work, play or visit Port Lavaca. There is no fee to use the park, but if you have particularly enjoyed your visit and want to help us bring more improvements to our parks, please consider a contribution to our "We Love Port Lavaca Parks" fund. A QR code would be scanned in or a text number provided where small (or large) donations can be accepted.

To do this requires us to establish a bank account specifically dedicated to these donated funds.

We presented the concept to the City Council at the December meeting and the consensus was that they thought it was a great idea, but wanted a written policy on how the funds would be spent before setting up the bank account.

A few things for consideration as we envision this proposed campaign are:

1) For reference, this is what the City Charter says about Recreation and Parks:

There shall be established a department of recreation and parks. This department shall be responsible for the <u>creation</u>, <u>maintenance</u> and <u>improvement of public parks and beaches and various facilities therein</u>.

The Council is to allocate each year in the budget an amount of not less than five (.05) cents the total valuation of property within the City for the exclusive use by this department for the

Item #13.

The Council may establish by ordinance a Recreation and Parks Board, which in addition to any duties set forth in the ordinance creating such board, shall review and provide recommendations on the budget for the Department of Recreation and Parks each year at the regular budget time for the City, and in no case may the annual expenditures be in excess of the amount budgeted and approved in the regular City budget.

**

FY2023-24: Taxable ad valorem values = \$655,865,622; $$655,865,622/100 \times $0.5 = $327,933$ PARKS & REC BUDGET FOR FY 2023-24 = \$1,064,950 including \$350,000 of Capital improvements – OK!

Texas Local Government Code:

purposes outlined above.

Sec. 332.006. GRANTS. A municipality or county may accept a grant, a lease, a loan or devise of real estate, a gift or bequest of money, either principal or income, or any other personal property for temporary or permanent use for the establishment, operation, or support of public recreation facilities and programs.

In general terms, it is hoped that donations to this fund would help in providing more shade structures, benches, picnic tables, special features, trees, irrigation and landscaping, recreation, special parks events, etc. The fund would not be used for maintenance activities that would be funded in the Parks General Fund Budget.

More specifically, I'm thinking:

Eligible use of donated funds:

- Capital improvements of public parks
- Landscaping, irrigation and maintenance of landscaping*
- Purchase, planting, and irrigation of trees
- Picnic tables, benches, shade structures, specialty park amenities
- Educational and wayfinding signage in parks
- Seasonal decorations in the Parks
- Recreation programs in the Parks
- Special Park events

Donated funds shall NOT be used for

- Repairs and Maintenance except for landscaping or to repair/maintain capital improvements which are purchased solely with donated funds*.
- Salaries & Benefits
- Normal operating expenses
- Utilities
- Advertising

^{*} There was discussion at the Council meeting that the funds should not be used for ANY maintenance activities, but I think we might consider proposing that maintenance of landscaping and other capital improvements that are funded with these special funds be an eligible use of the fund.

In order to get the bank account set up and start a campaign to receive cash donations, we need establish a policy for <u>use</u> of the funds donated to this account, but to establish a more comprehensive policy for this ongoing campaign, we should also consider establishing a policy regarding Donation Acceptance. Below is a link to a sample policy I found on the internet. https://publiccounsel.org/wp-content/uploads/2021/12/Sample-Gift-Acceptance-Policy.pdf

If the Board would like to establish a committee to help draft a comprehensive Donation policy, staff would welcome the input and assistance.

Recommendation:

Staff recommends that Council establish a bank account for exclusive use of receiving funds donated for our City Parks and adopt a policy which establishes eligible and ineligible activities for use of these funds as outlined.