



RECREATION AND PARKS BOARD MEETING

Wednesday, July 17, 2024 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 17th day of July, 2024, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas with the following members in attendance:

ROLL CALL

Mac Sistrunk	Chairman
William "Bill" Reagan	Board Member
Gregory Falcon	Board Member
Mary Lou Tharling	Board Member
Dina Smith	Board Member
Kevin Kuntschik	Board Member

And with the following absent:

Olga Szela	Vice Chairwoman
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

COMMENTS FROM THE PUBLIC - *(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

- 1. General discussion and hear statements from citizens.**

Chairman Mac Sistrunk asked if there was anyone from the public and there were none.

2. Approve minutes from the regular meeting held June 19, 2024.

Motion made by Board Member Reagan,

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on June 19, 2024.

Second by Board Member Falcon.

Voting Yea: Chairman Sistrunk, Board Member Reagan, Board Member Falcon, Board Member Tharling, Board Member Smith and Board Member Kuntschik

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director, Wayne Shaffer stated that the parks department has been doing regular maintenance at all of the parks. He stated there are currently no special projects going on in the parks. He added that mowing has increased due to the increase in rain the last couple of weeks.

4. Receive Monthly Inspections Report from Public Works Department.

The board reviewed and discussed the playground inspections report.

No additional comments were made.

5. Receive update on park assignments from park board members.

Board Member Greg Falcon was assigned Faye Bauer Sterling Park. He stated some of the lights were down but overall the park looks very clean.

Board Member Mary Lou Tharling's Park assignment is George Adams Park. She stated that the park mowed, clean and neat.

Chairman Sistrunk Park assignment is Bayfront Park, he stated looks very good.

Board Member Dina Smith's Park assignment is Lighthouse Beach and Butterfly Park. She stated the Butterfly park needs a new sign disparately. She added that something needs to be done with the exercise equipment, she stated the rust on the equipment is really bad. For Lighthouse Beach she stated that the rubber matting on the playground behind the splashpad has some holes and needs attention. Public Works director Wayne Shaffer stated he was aware and would be getting that fixed soon. Smith added that the bucket at the splash pad was not working properly.

Board Member Kevin Kuntschik's Park assignments are Claret Crossing. He reported that the park overall looks good.

Board Member Bill Reagan's Park assignments Wilson Park. Reagen stated that the park looks good as whole but does need to be mowed. He advised of a tournament coming up on the weekend and asked if the could mow before hand so that the park would be nice and clean.

6. Receive financial status report on the Parks Recreation Department.

The financial status was reviewed and discussed.

7. Discuss potential projects for the 2024-2025 Capital Improvement Plan (CIP).

Interim City Manager, Jody Weaver opened discussion for potential Capital Improvement Plan projects. Board discussed different ideas. Some of the ideas discussed were a driveway for future parking lot at Wilson Park, improvements on basketball court at George Adams Park, improvements to entrance at Lighthouse Beach, and kiosk to begin charging at Lighthouse Beach.

8. Review Selection Committees recommendation for the selection of the consultant to prepare the Parks Master Plan.

Interim City Manager Jody Weaver informed the board that at the next regular council meeting, August 12, 2024, she would be recommending the City Council to approve the consultant for the Parks Master Plan. She said that the recommendation would be to select LGA Architects. She stated that once approved a contract would be negotiated.

9. Discuss amending Parks and Recreation Board Ordinance to change board meeting day.

Motion made by Board Member Falcon,

THAT, the Recreation and Parks Board hereby approves changing the Recreation and Parks Board meeting day from meeting the 3rd Wednesday of the month to meeting the 4th Wednesday fo the month.

Second by Board Member Kuntschik.

Voting Yea: Chairman Sistrunk, Board Member Reagan, Board Member Falcon, Board Member Tharling, Board Member Smith and Board Member Kuntschik

Motion made by Board Member Falcon,

BE IT FURTHER RESOLVED, THAT the next Recreation and Parks Board meeting will be August 28, 2024 at 12:00 p.m.

Second by Board Member Kuntschik.

Voting Yea: Chairman Sistrunk, Board Member Reagan, Board Member Falcon, Board Member Tharling,
Board Member Smith and Board Member Kuntschik

ADJOURN

Motion made by Board Member Kuntschik

Second by Board Member Falcon

Voting Yea: Chairman Sistrunk, Board Member Reagan, Board Member Falcon, Board Member Tharling,
Board Member Smith and Board Member Kuntschik

Meeting adjourned at 12:42 P.M.

These minutes were approved on August 28, 2024



Mac Sistrunk, Chairman

ATTEST:



Lorena Perez-Diaz, Assistant City Secretary