



PLANNING BOARD SPECIAL MEETING

Tuesday, December 16, 2025 at 5:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §

COUNTY OF CALHOUN §

CITY OF PORT LAVACA §

MEETING PROCEDURE

Public notice is hereby given that the Planning Board of the City of Port Lavaca, Texas, will hold a special meeting Tuesday, December 16, 2025 beginning at 5:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

ROLL CALL

PRESENT

Justin Weaver	Chairman
Betty Birdwell	Board Member
Cynthia Escalera	Board Member
Steve Butler	Board Member
Lindy Cain	Board Member

ABSENT

Sheryl Cuellar	Board Member
Gary Grone	Board Member

CALL TO ORDER

- Chairman Weaver called the meeting to order at 5:46 p.m. and presided

ACTION ITEMS - Board will consider/discuss the following items and take any action deemed necessary

1. Approval of Tuesday, November 25, 2025, Regular Meeting Minutes

Motion made by L. Cain

NOW THEREFORE, LET IT BE RESOLVED BY THE PLANNING BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, November 25th, 2025, minutes of the Regular Planning Board Meeting Minutes are hereby approved

Seconded by Board C. Escalera

Voting Aye: Chairman J. Weaver, Board Member Lindy Cain, Board Member Cynthia Escalera, Board Member Betty Birdwell, Board Member Steve Butler

Voting Nays: None

2. Discuss and consider the request for a variance to the side yard setbacks for the existing residence at 107 Opal Way

Motion made by L. Cain

THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to approve the Variance Request for the side yard setbacks to be located at 107 Opal Way. The legal description of the lot is Estates of Jade Bay (Port Lavaca), Block 2, Lot 9, Property identification # 85130

6in on each side of the side yard setbacks, no issues regarding utilities.

Motion seconded by C. Escalera

Voting Aye: Chairman J. Weaver, Board Member Lindy Cain, Board Member Cynthia Escalera, Board Member Betty Birdwell, Board Member Steve Butler

Voting Nays: None

3. Review the presentation for chapter 1.0, planning Context, and Appendix A, The Existing City by Baxter & Woodman

Aaron Tuley and Jackson Marvel gave a presentation of the planning program of trying to create a road map for a "better place to live in Port Lavaca"

COMMENTS FROM THE PUBLIC

** (Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

ADJOURN

Chairman Justin Weaver made a motion to adjourn the meeting at 7:10 p.m.

Motion was seconded by Board Member B. Birdwell

Voting Aye: Chairman J. Weaver, Board Member Lindy Cain, Board Member Cynthia Escalera, Board Member Betty Birdwell, Board Member Steve Butler

Voting Nays: None

These minutes were approved on January 27, 2026


Justin Weaver, Chairman of the Planning Board


Alyssa Calzada, Development Services Coordinator