



CITY COUNCIL REGULAR MEETING

Monday, September 08, 2025 at 6:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 8th day of September 2025, the City Council of the City of Port Lavaca, Texas, convened in a regular session at 6:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

I. ROLL CALL

- | | |
|--------------------|---|
| Jack Whitlow | Mayor |
| Daniel Aguirre | Councilman, District 1 |
| Tim Dent | Councilman, District 2 |
| Allen Tippit | Councilman, District 3 |
| Rosie G. Padron | Councilwoman, District 4, Mayor Pro Tem |
| Rose Bland-Stewart | Councilwoman, District 5 |
| Justin Burke | Councilman, District 6 |

And with the following absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

II. CALL TO ORDER

- Mayor Whitlow called the meeting to order at 6:32 p.m. and presided.

III. INVOCATION

- Jim Ward, Port Commission Board member, gave the invocation.

IV. PLEDGE OF ALLEGIANCE

- Mayor Whitlow – Pledge of Allegiance.

V. PRESENTATION(S) BY THE MAYOR

- There were no presentations.

VI. COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor asked for comments from the public and there were none

VII. CONSENT AGENDA - *Council will consider/discuss the following items and take any action deemed necessary*

- A. Minutes of August 11, 2025 Regular Meeting**
- B. Minutes of August 18, 2025 Special Meeting and Workshop**
- C. Minutes of August 25, 2025 Joint City Council and Planning Board Workshop**
- D. Review of Credit Card Statement**
- E. Receive Monthly Financial Highlight Report**
- F. Receive Employee Training Review Acknowledgment report ending 08.31.2025**
- G. Receive Office of Court Administrators (OCA) Monthly report ending 08.31.2025**
- H. Receive Victoria Economic Development Corporation (VEDC) Monthly Report**

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves all consent agenda items as listed.

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

VIII. ACTION ITEMS - (Council will consider/discuss the following items and take any action deemed necessary)

- Conduct Public Hearing on proposed 2025-2026 fiscal year Budget. Presenter is Brittney Hogan**

Mayor Whitlow announced that the public hearing was now open at 6:35 p.m.

Interim Finance Director Hogan advised Council that in accordance with the State of Texas Property Tax Code, the Comptroller of Texas' Truth-in-Taxation rules, the Local Government Code and the City's Charter, the City is required to hold a public hearing on the FY 2025-2026 budget.

On August 18, 2025, the City Council voted to set a public hearing on the FY 2025-2026 budget. The City Council set the date and time for a Public Hearing on the budget for September 08, 2025.

Because the proposed tax rate exceeded the No-New-Revenue rate, legislation considers it a tax increase and requires special language to accompany the notice of public hearing on the budget.

The City has complied with the governing legislation and has published the Notice of Public Hearing for the budget in the newspaper of general circulation (Port Lavaca Wave) and on the City’s website.

This public hearing will provide an opportunity for taxpayers to express their views on the City’s 2025-2026 annual budget. Only one public hearing is required and satisfies the requirements for a later vote on the ordinance adopting the annual budget.

Mayor Whitlow announced that the first public hearing on the proposed 2025-2026 Fiscal Year Budget was now closed at 6:37 p.m.

No action necessary and none taken.

2. **Conduct Public Hearing on proposed 2025 Tax Rate. Presenter is Brittney Hogan**

Mayor Whitlow announced that the public hearing was now open at 6:37 p.m.

Interim Finance Director Hogan advised Council that in accordance with the State of Texas Property Tax Code, the Comptroller of Texas’ Truth-in-Taxation rules, the Local Government Code and the City’s Charter, the City is required to hold a public hearing on the 2025 Tax Rate.

On August 18, 2025, the City Council took a record vote to propose a tax rate of \$0.8000, which is the same as the previous year’s tax rate, to be levied on properties within the City. Because the proposed tax rate exceeds the No-New-Revenue rate, legislation considers it a tax increase, and requires a public hearing. The City Council set the date and time for a Public Hearing on the Tax Rate for September 08, 2025.

This public hearing will provide an opportunity for taxpayers to express their views on the tax increase as defined by legislation. Only one public hearing is required and satisfies the requirements for a later vote on the ordinance establishing a tax rate.

Mayor Whitlow announced that the first public hearing on the proposed 2025 Tax Rate was now closed at 6:39 p.m.

No action necessary and none taken.

3. **Consider request of Calhoun County Fair Association (CCFA) for a parade permit and traffic control assistance on Saturday, October 11, 2025 beginning at 10:00 a.m.; the parade route will be from Sandcrab Stadium, Sam Faubion, N. Virginia, Main streets and ending at the Bayfront Peninsula; and waiver of any fees associated with the event. Presenter is Tania French**

Tania French, Events Coordinator advised Council that the Calhoun County Fair Association requests approval, traffic control and waiver of any fees for the annual Fair Parade to be held at 10 a.m. Saturday, Oct. 11. The parade will begin at Sandcrab Stadium, travel down Sam Faubion to Virginia Street to Main Street and end at Bayfront Peninsula Park.

Motion made by Councilman District 3 Tippit

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves the request of the Calhoun County Fair Association (CCFA) for a parade permit and traffic control assistance on Saturday, October 11, 2025 beginning at 10:00 a.m. and waives any fees associated with the event.

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

4. **Consider approval of a new Event Management/Marketing/Communications Service Agreement with the Port Lavaca Chamber of Commerce. Presenter is Jody Weaver**

Interim City Manager Weaver advised Council that as discussed at the Budget Workshop, a number of additional events have been added to the regular annual schedule since the City initially contracted with the Chamber for Events Management in 2016. In that time, the only increase in compensation was \$15,000 a couple years ago to add a limited amount of communication assistance to their contract. After reviewing the current scope of the services provided by the Chamber in managing events, marketing the City and assisting with communications, I am recommending agreeing to an increase in their compensation to \$125,000 per year. I think this is more than fair considering the current value of the 2016 \$75,000 is now about \$103,000 using the MCI. Adding the \$15,000 brings up to \$118,000 and again we've added many new events since 2016.

Also as discussed during the budget, we are going to transfer the title of a vehicle with a value of \$15,000 to the Chamber this year so our cash payment to them will be \$110,000 for 2025-2026.

Per the contract, the makeup of the Events Committee as follows:

- Events Coordinator – Chair (Tania French);
- City Finance Director – Vice Chair (Britney Hogan);
- Chamber of Commerce Representative – Sara Baker;
- Local Hotel/Motel Representative – Christine Pena;
- Commercial Business Representative – Desiree Spears;
- Farmers Insurance Commercial Business Representative – Schelly Bartels; and
- PL Wave (Main Street).

Besides Regular City Event promotion, other creative and social media posts and campaigns provided by the Chamber for the City include:

For 2024 year:

- Holiday greetings
- Public notifications of City Hall closures and freezing weather prep Assistance with promotion of Housing workshops
- Assistance with communications during Beryl Promotion of Clean It and Green It Earth Day event
- Promotion of Public Works Sweep into Spring Cleanup event Public Works Week promotions
- Promotion of Public Works Shown & Tell Event
- FB Posts featuring Public Works employees during Public Works Week
- “Time to mow” Facebook posts
- Congratulation Posts for employees earning certifications
- Veterans Day event promotion
- FB posts featuring the Finance Department Employees FY2024-25 Budget Highlights graphic
- MyPLTxT texts: 11

For 2025 year:

- Holiday greetings
- Public notifications of City Hall closures and freezing weather prep Promotion of Clean It and Green It Earth Day trash pick up Promotion of the Parks Community Input Event
- Promotion of the Public Works “Chunk the Junk” cleanup event
- FB Posts featuring Public Works employees during Public Works Week Public Works Department Pavement, Pipes and Parks event
- MyPLTxT texts: 8 to date

Staff recommends approval of the Events Management/Marketing/Communications Services Agreement with the Port Lavaca Chamber of Commerce FY 2025-2028.

Motion made by Councilman District 3 Tippit

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves a new Event Management/Marketing/Communications Service Agreement with the Port Lavaca Chamber of Commerce FY 2025-2028.

BE IT FURTHER RESOLVED, THAT the Mayor is hereby authorized to execute all instruments necessary to affect such agreement.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

5. **Consider new job description for Property Clerk/Administrative Assistant, Pay Grade 6. Presenter is Jody Weaver**

Interim City Manager Weaver advised Council that as discussed at the recent Budget Workshop, we are proposing to Add the position of “Property Clerk/Administrative Assistant” to the Police Department”. An updated proposed Job Description for the position was presented to Council. These updates are to clarify duties which are in a support role to Property Clerk /Office Manager (Karen Neal) and Records Clerk Specialist (Angie Phelps) – not a replacement of either of these positions.

It may not be understood that the Office Manager (Karen) also serves as Evidence Custodian. She is overwhelmed with intake and has little time for property disposal. There are currently 2,633 items in storage, with 466 added this year and only 67 disposed. Without a Clerk/Receptionist to reduce interruptions and support operations, the evidence room will become overcrowded, creating risks to investigations, court cases, and public trust.

To again clarify, this proposed position is not a duplication of either the Property Clerk or the Records Clerk job. Instead, it fills a critical operational gap, provides the first point of contact for the public, reduces interruptions to specialized staff, ensures consistent weekday coverage, and allows the Office Manager and Records Clerk to focus on their primary responsibilities. Without this role, the Department will continue to face delays, incomplete tasks, and public frustration due to limited coverage.

Jim Ward, Port Commission Board Member and Dolores Drake, Calhoun County Interim Communications Director were in attendance and addressed Council on this proposed position.

If approved, we are proposing this position with a pay grade of 6 (\$39,820 min - \$53,757 max.). Other positions in this grade are Accounting Clerk, Ports & Harbors Administrative Assistant, Development Coordinator/Permit Technician, Meter Technician, Police Cadet.

Motion made by Councilman District 3 Tippit

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves the addition of one new full-time position to the Police Department, described in job description as "Property Clerk/Administrative Assistant, Pay Grade 6".

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Voting Nay:

Councilwoman District 4 (Mayor Pro Tem) Padron

6. **Consider proposed City Compensation Plan for 2025-2026 fiscal year. Presenter is Jody Weaver**

Interim City Manager Weaver reminded Council that earlier this year we completed a third-party salary survey and amended the 2024-2025 Compensation plan in April to implement the minimum recommended salaries at that time.

Just this morning I received the 2025 Texas Statewide Municipal Salary Survey from TML It was prepared by Logic Compensation Group. We contributed our salary data for the study this year. Only 4 cities of the 16 entities that we used as-is comparisons for our 3rd party survey also participated in this TML survey and are Beeville, Bay City, Angleton, and Freeport.

A quick review of the TML report for the population of 10,000 – 50,000 (a widespread) shows that our mid-point salary ranges we are generally lower than the mid-points provided for the same labeled job title in the TML report, although positions like Admin Asst., Development Services Tech., and Officer Manager were right on.

Since this third-party survey was completed less than 6 months ago and reflects a comparison of selected cities and entities in our region, staff is not recommending any changes to the currently adopted salary schedule.

The budgeted full-time positions for FY 2025-2026 are Ninety-Seven (97)* and the full-time equivalent (FTE) part-time positions are two and a quarter (2.25)*.

**This assumes the approval of the additional Clerk/Administrative Assistant position in PD.*

RECOMMENDATIONS:

- 1) The City Council approves the Salary Structure entitled FY 2026 as presented. Council approves providing budgeted funds for merit increases for all employees in an amount equal to 4% of the total current salary figure.
- 2) The City Headcount is approved as follows:
As of October 01, 2025, Ninety-Seven (97) full-time employees and two and a quarter (2.25) full-time equivalent part-time positions.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves the proposed City Compensation plan for the 2025-2026 fiscal year as follows:

- 1) The City Council approves the Salary Structure entitled FY 2026 as presented. Council approves providing budgeted funds for merit increases for all employees in an amount equal to 4% of the total current salary figure.
- 2) The City Headcount is approved as follows:
As of October 01, 2025, Ninety-Seven (97) full-time employees and two and a quarter (2.25) full-time equivalent part-time positions.

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

7. **Consider Resolution No. R-090825-1 to adopt a five-year plan (2025-2030) for the Capital Improvement Program (CIP) in compliance with article 7.02(15) of the city’s Home Rule Charter. Presenter is Brittney Hogan**

Motion made by Councilman District 2 Dent

WHEREAS the City Charter requires the City Manager to submit a plan for capital improvement covering the succeeding five years and proposed method of financing to the City Council prior to the beginning of each budget year; and,

WHEREAS the City Manager submitted a Five-Year Capital Program to the City Council on July 28, 2025 in compliance with the City Charter and,

WHEREAS the City Council has reviewed the Five-Year Capital Program, found it to be in compliance with all City Charter and believes its approval by resolution is in the best interest of Port Lavaca residents.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT the Five-Year Capital Program (October 1, 2025 – September 30, 2030), a copy of which is attached hereto and incorporated in the Fiscal Year Budget 2025-2026, is hereby adopted in compliance with the City Charter.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

8. **Consider Resolution No. R-090825-2 of the City of Port Lavaca authorizing signatories for the awarded Community Development Block Grant – Regional Mitigation Program (CDBG-MIT) Contract No. 24-065-167-1082. Presenter is Jody Weaver**

Interim City Manager Weaver advised Council that after a lengthy waiting period, the City finally received and executed, on 8/21/2025, GLO contract No. 24-065-167-F082. This is the CDBG-MIT Round 2 funding we've been waiting for that is planned to fund the following:

- Shoreline restoration along the old Landfill at the Harbor of Refuge
- Installation of 2 metal drainage culverts under the rail line in the Harbor of Refuge
- Provide drainage improvements and a detention pond to address drainage issues in the area of the intersection of George and Half League Roads.

The Resolution presented this evening is to assign the contractual and financial signatories for the project. We are working on the contract language for the Administration (KSBR) and the Engineering (Mott McDonald and Urban Engineering) consultants and those will be brought to Council for approval at the earliest opportunity once the language has been approved by legal, GLO, and the parties involved.

Motion made by Councilman District 6 Burke

WHEREAS, the City of Port Lavaca has been awarded Community Development Block grants from the Texas General Land Office (GLO) to provide financial assistance with funds appropriated under the Further Additional Supplemental Appropriations for Disaster Relief Requirements Act, 2018 (Public Law 115-123), enacted on February 9, 2018, for necessary expenses for Activities authorized under Title I of the Housing and Community Development Act of 1974 (42 U.S.C. § 5301 et seq.) related to disaster relief, long-term recovery, restoration of infrastructure and housing, economic revitalization, mitigation, and affirmatively furthering fair housing, in accordance with Executive Order 12892, in the most impacted and distressed areas resulting from major declared disasters that occurred in 2015, 2016, and 2017 pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. § 5121 et seq.); and

WHEREAS, it is necessary to authorize signatories for GLO documents so that the City of Port Lavaca can receive funding through the CDBG grant

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

Section 1. That the City Council directs and designates the City Mayor, Interim City Manager, as contractual signatories, and the Mayor, Interim City Manager, and City Finance Director as financial signatories

Section 2. This resolution shall become effective immediately upon adoption.

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

9. Consider construction contract award for Phase 4 of City Hall improvements, Security Upgrades and Interior Renovations. Presenter is Jody Weaver

Interim City Manager Weaver advised Council at the July Council meeting, a Selection Committee was formed to advise me in the selection of the contractor for the above-mentioned project and that the weighting of the selection criteria would be as follows:

- Price: 50%; Qualifications 40%; Time 10%

Members of the committee are as follows:

- Jody Weaver;
- Brittney Hogan;
- Mandy Grant;
- Derrick Smith;
- Tim Dent;
- Justin Burke; and
- Brian Parker.

On August 21, 2025, we opened two proposals. One from BLS Construction (El Campo) and the other from Lauger Construction (Victoria). Brian Parker with Rawley McCoy Architects, reviewed the bids for completeness and mathematical accuracy and provided an Evaluation for the consideration by the committee.

The recommendation of the selection committee is to award a contract to Lauger Companies, Inc. in the amount of \$248,500.00 for 120 calendar days.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby authorize award of construction contract for Phase 4 of City Hall improvements, Security Upgrades and Interior Renovations, to Lauger Companies, Inc. in the amount of \$248,500.00, and 120 calendar days to complete, after receipt of Notice to Proceed.

BE IT FURTHER RESOLVED, THAT the Mayor is hereby authorized to execute all instruments necessary to affect such agreement.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

- 10. **Consider Second and Final reading of an Ordinance (S-3-25) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-2-24 for 2024-2025 fiscal year budget; providing for Budget Amendment(s); providing for severability, repealing all ordinances in conflict and establishing an effective date. Presenter is Brittney Hogan**

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves Second and Final reading of an Ordinance (S-3-25) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-2-24 for 2024-2025 fiscal year budget; providing for Budget Amendment(s).

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

- 11. **Consider Second and Final reading of an Ordinance (G-9-25) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes, Chapter 2 Administration; Chapter 8 Amusements and Entertainments, Sec. 8-28; Chapter 50, Sec. 50-67 Utilities - Water User Rates – GBRA, Residential and Commercial; Chapter 54 Waterways; and providing an effective date. Presenter is Jody Weaver**

Motion made by Councilman District 3 Tippit

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves Second and Final reading of an Ordinance (G-9-25) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes, Chapter 2 Administration; Chapter 8 Amusements and Entertainments, Sec. 8-28; Chapter 50, Sec. 50-67 Utilities - Water User Rates – GBRA, Residential and Commercial; Chapter 54 Waterways.

Seconded by Councilman District 1 Aguirre

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

- 12. **Consider Second and Final reading of an Ordinance (G-10-25) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca’s Code of Ordinances as Chapter 54 Waterways; Establishing an Appendix “B” for the Tariff Circular 1-A; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date.. Presenter is Jody Weaver**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves Second and Final reading of an Ordinance (G-10-25) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca’s Code of Ordinances as Chapter 54 Waterways; Establishing an Appendix “B” for the Tariff Circular 1-A.

Seconded by Councilman District 1 Aguirre

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

- 13. **Consider Second and Final reading of an Ordinance (G-11-25) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca’s Code of Ordinances as Chapter 12 Buildings and Building Regulations, Article VI Requirements for Owners of Residential Properties used as Short-Term Rentals; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves Second and Final reading of an Ordinance (G-11-25) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca’s Code of Ordinances as Chapter 12 Buildings and Building Regulations, Article VI Requirements for Owners of Residential Properties used as Short-Term Rentals.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

- 14. **Consider First reading of an Ordinance (S-4-25) approving the annual Budget for the City of Port Lavaca, Texas and adopting the budget document for the fiscal year October 01, 2025 thru September 30, 2026. Presenter is Brittney Hogan**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves the 2025-2026 Fiscal Year Annual Budget Ordinance (S-4-25), as presented by the Interim City Manager, on this its first reading.

Seconded by Councilman District 6 Burke

Voting Yea and Record Vote:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Voting Nay and Record Vote:

Councilwoman District 4 (Mayor Pro Tem) Padron

Abstain: None

- 15. **Consider First reading of an Ordinance (S-5-25) fixing the Tax Rate and Tax Levy for the City of Port Lavaca, Texas for the year 2025. Presenter is Brittney Hogan**

Motion #1:

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the property tax rate be increased by the adoption of a tax rate of \$0.8000, which is effectively a 5.50% increase in the tax rate; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves fixing the 2025 Tax Rate and Tax Levy Ordinance (S-5-25) on this its first reading.

Seconded by Councilman District 6 Burke

Voting Yea and Record Vote:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Voting Nay and Record Vote:

None

Abstain: None

Motion #2:

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, City Council adopts a Maintenance and Operations rate of \$0.6987.

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Voting Nay: None

Motion #3:

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, City Council adopts an Interest & Sinking rate of \$0.1013.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:

Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Voting Nay: None

- 16. **Consider First reading of an Ordinance (G-12-25) of the City of Port Lavaca; amending Chapter 48, Traffic and Vehicles, addition of new Article VI, Golf Carts and Off-highway Vehicles; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves First reading of an Ordinance (G-12-25) of the City of Port Lavaca; amending Chapter 48, Traffic and Vehicles, addition of new Article VI, Golf Carts and Off-highway Vehicles, with stipulation for consideration of language in connection with safety issues around Lighthouse Beach Road, for the second and final reading.

Seconded by Councilman District 3 Tippit

Voting Yea:

Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Voting Nay:

Councilman District 1 Aguirre

- 17. **Consider First reading of an Ordinance (G-13-25) of the City of Port Lavaca amending Chapter 12, Buildings and Building Regulations, Article II, Building Trade Codes, Section 12-21, Same-Additions, Deletions and Changes, (21) the National Electrical Code to allow aluminum conductors on the load side of the power company; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves First reading of an Ordinance (G-13-25) of the City of Port Lavaca; amending Chapter 12, Buildings and Building Regulations, Article II, Building Trade Codes, Section 12-21, Same-Additions, Deletions and Changes, (21) the National Electrical Code to allow aluminum conductors on the load side of the power company.

Seconded by Councilman District 6 Burke

Voting Yea:

Councilman District 2 Dent, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Voting Nay:
Councilman District 1 Aguirre, Councilman District 3 Tippit

IX. ADJOURNMENT

Mayor asked for motion to adjourn.

Motion made by Councilman District 2 Dent

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilman District 3 Tippit, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

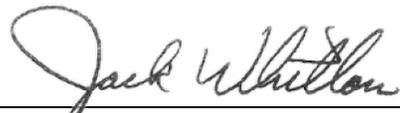
Meeting adjourned at 8:12 p.m.

These minutes were approved on October 13, 2025.

ATTEST:



Mandy Grant, City Secretary



Jack Whitlow, Mayor