



RECREATION AND PARKS BOARD MEETING

Wednesday, October 20, 2021 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 20th day of October, 2021, due to the COVID-19 concerns and in accordance with the Governor's Orders and recommendations, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. by utilizing "Zoom Meeting and Facebook Live Transmission" on the City of Port Lavaca's Facebook page beginning at 12:00 p.m. Central Time on Wednesday, October 20th, 2021.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84017460949?pwd=aExJNjVRVG9jNlFxTFV4TGRCRFVNdz09>

Meeting ID: 840 1746 0949

Passcode: 132855

One Tap Mobile

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Dial by your location

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ROLL CALL

The following members were in attendance:

Mac Sistrunk	Chairman
Olga Szela	Board Member
William J. Reagan	Board Member
Jean Wehmeyer	Board Member
Melinda Cain	Board Member

The following members were absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:06 p.m. and presided.

COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

1. General discussion and hear statements from citizens.

Interim City Manager Jody Weaver stated that there was a public comment from Facebook as follows from Roland Cantu: "Lights along highway at Lighthouse Beach are off in the morning. We have citizens walking or running in the morning behind RV area."

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held September 15, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on September 15, 2021.

Motion made by Board Member Reagan, Seconded by Vice Chairwoman Szela.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Cain

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer was not present at the meeting. In his absence, Parks Superintendent Joe Rodriguez, reported that his crew has been keeping up with regular maintenance at all of the city parks. He mentioned that at the Lighthouse Beach they replaced all of the lights in one of the restrooms and did some plumbing work as well. He also stated that they did some updates at the George Adams Park and will be heading to the City Park next to continue with a few updates scheduled for the parks.

4. Receive update on park assignments from park board members.

Board Member Melinda Cain's parks assignments are Lighthouse Beach and George Adams Park. She asked what the update was on the electrical issues at the Lighthouse RV Park. She explained she was concerned because of the loss of revenue and that no update had been given to them. In regards to George Adams park she stated the park looks good and that the updates on the playscape look really good.

Board Member Olga Szela's park assignment is City Park and Butterfly Park. She reported that City Park overall looked very good. She stated she wanted for City staff to look into Ashely field to seek information as to who is taking care of the park. She stated a lot of work is needed on that field and although she is fully aware on whether it is city property, since it is next to the city park it appears as if it were city property. She explained there is no lighting there and the score board is not working. She also reported on Butterfly Park and stated that she felt the park needed some lighting. She stated the park mowing has been kept up.

Chairman Mac Sistrunk's park assignment is Bayfront Park, he stated that the park looked good.

Board Member Jean Wehmeyer's park assignment is Faye Bauer Sterling Park. She reported that that the park looked good overall. She asked if the tree stumps would be removed before the Christmas Main Street events and Interim City Manager Jody Weaver told her that P&W would be removing them soon.

Board Member William "Bill" Reagan's park assignment is Wilson Park, he stated the park looks good overall. He mentioned that he did notice that the electrical box had not been covered. Rodriguez informed him that he would be taking care of that. Reagan also made mention that the park will need additional parking in the future, he explained that there are a lot of cars parking on the grass due to lack of sufficient parking.

5. Receive status report on the 2019 Texas Parks and Wildlife Trails Grant project.

Interim City Manager Jody Weaver stated that the city is currently advertising for bids for this project and bids are due November 16th, 2021. She explained that this project should be presented to City Council at the regular scheduled meeting for December for final approval.

6. Receive Status report of the New Skate Park project at Wilson Park.

Weaver informed the board that the company is currently working on finalizing the plans for this park. She also stated that City Council awarded a construction contract to Lester Contracting, for site subgrade preparation for the Skatepark project.

7. Receive status report on improvement projects at Lighthouse Beach Park.

Weaver stated that all contracted projects are complete at the Lighthouse Beach Park. She said that the pier is officially opened. The only thing that is missing for the pier is the shade structure and that should be arriving soon. A ribbon cutting will be taking place at a later date.

8. Receive financial status report on the Parks & Recreation Department.

Jody Weaver presented the current park budget to the board. The board reviewed the reports and there were no further comments.

9. Consider reassignment of Park Board members to the Sign Committee.

Chairman Sistrunk briefly described what the expectations were to volunteering to be on the Sign Committee. He explained that only two board members could volunteer to avoid uniting as a quorum. Vice Chairwoman Szela and Board Member Regan volunteered to be on the Sign Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Recreation and Parks Board hereby appoints Vice Chairwoman Olga Szela and Board Member William J. Reagan to the Signs Committee.

Motion made by Board Member Cain, Seconded by Board Member Wehmeyer.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Cain

10. Consider nominating a Recreation and Boards Member to serve on the Visioning Committee

Interim City Manager Jody Weaver explained that she is seeking a representative from the Recreation and Parks Board for the Visioning Committee. She informed the board that she will be seeking for a representative from each board and a representative from different areas in town to guide and help accomplish and develop the different visions for Port Lavaca.

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Recreation and Parks Board hereby appoints Board Member Melinda Cain to the Visioning Committee.

Motion made by Board Member Wehmeyer, Seconded by Board Member Reagan.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Cain

ADJOURNMENT

Motion made by Board Member Cain to adjourn meeting, Seconded by Board Member Reagan.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Cain

Not Present: Board Member Wehmeyer

Meeting adjourned at 12:53 P.M.



Mac Sistrunk, Chairman

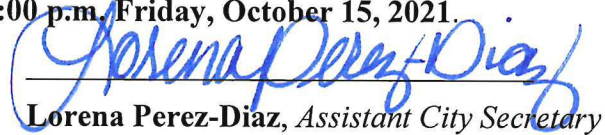
ATTEST:



Lorena Perez-Diaz, Assistant City Secretary

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of The City Council of The City of Port Lavaca, scheduled for **Wednesday, October 13, 2021**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday, October 15, 2021.**



Lorena Perez-Diaz, Assistant City Secretary