CITY COUNCIL REGULAR MEETING

Monday, June 08, 2026 at 6:30 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 8th day of June 2026, the City Council of the City of Port Lavaca, Texas, convened in a regular session at 6:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

I. ROLL CALL AND CALL TO ORDER at 6:31 p.m.

Luis De La Garza	Mayor
Daniel Aguirre	Councilman, District 1
Tim Dent	Councilman, District 2
Mary E. "Sissy" Rigby	Councilwoman, District 3
Rosie G. Padron	Councilwoman, District 4, Mayor Pro Tem
Rose Bland-Stewart	Councilwoman, District 5
Justin Burke	Councilman, District 6

And with the following absent: None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

II. PLEDGE OF ALLEGIANCE AND INVOCATION

- Pledge of Allegiance: Tim Dent, Councilman District 1
- Invocation: Rose Bland-Stewart, Councilwoman District 5

III. MEETING SAFETY BRIEFING:

- **911** Councilwoman District 3 Rigby
- **AED** Councilman District 6 Burke
- **EVAC** Fire Chief Joe Reyes
- **CPR** Fire Chief Joe Reyes
- **SAFETY** Mayor De La Garza

IV. REVIEW OF VISION AND MISSION STATEMENT

- **OUR VISION:**
  The Mayor and the City Council envision a friendly town on Lavaca Bay where economic and recreational opportunities abound, providing for a wonderful quality of life for both citizens and tourists, rich in history and looking toward a vibrant future!
- **OUR MISSION:**
  Our mission is to make Port Lavaca a desirable place to live through high-quality services, responsible use of public resources, and a progressive approach to community development. With enthusiasm, integrity, and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.

V. PRESENTATION(S) None

VI. COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

- Mayor De La Garza asked for comments from the public and the following citizens spoke:
  1) Old electrical poles that are out:
     - Jerry Smith, 401 S. Commerce, Port Lavaca, TX
  2) Support removing Interim designation from City Manager (agenda item #13):
     - Jerry Smith, 401 S. Commerce, Port Lavaca, TX
     - Jim Ward, 120 Bonham Street, Port Lavaca, TX
     - Russell Cain, P. O. Box 565, Port Lavaca, TX
     - Jack Whitlow, S. Guadalupe St., Port Lavaca, TX
     - Ken Barr, 313 Willowbend, Port Lavaca, TX
     - Felicia Harral, 114 W. Harbor Dr., Port Lavaca, TX

VII. CONSENT AGENDA - *Council will consider/discuss the following items and take any action deemed necessary*

A. Minutes of May 05, 2026 Special Meeting
B. Minutes of May 11, 2026 Regular Meeting
C. Minutes of May 12, 2026 Special Meeting
D. Minutes of May 18, 2026 Workshop Session
E. Review of Credit Card Statement
F. Receive Monthly Financial Highlight Report
G. Receive Employee Training Review Acknowledgment report ending 05.31.2026
H. Receive Office of Court Administrators (OCA) Monthly report ending 05.31.2026
I. Receive Victoria Economic Development Corporation (VEDC) Monthly Report
J. Resolution #R-060826-1 Budgetary & Financial Management Policies 2026-27 FY
K. Resolution #R-060826-2 Investment Policy and Strategy Annual Review

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby approves all consent agenda items as listed.

Seconded by Councilman District 1 Aguirre

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

VIII. ACTION ITEMS - (Council will consider/discuss the following items and take any action deemed necessary)

Mayor De La Garza conducted the action items agenda in the following order:

- Agenda Item #13 *Consider and take action on removal of Interim designation of City Manager;*
- 6:52 p.m. Paused for Recess;
- 6:54 p.m. Back from Recess;
- Introduced Tobie Bias, newly hired Police Chief for the City of Port Lavaca;
- Agenda Item #15 *Closed Session at 6:56 p.m.*
- Agenda Item #16 *Return to Open Session at 7:29 p.m.*
- Agenda Item #14 *Consider appointment of a Municipal Court Judge in accordance with Section 6.03 of the City's Home Rule Charter to serve a new term of two (2) years and for Council to determine compensation*;
- Returned to agenda item #1 and continued consecutively to address all items.

1. **<u>Call annual corporate meeting to order for Port Lavaca Channel & Dock Company and consider and take any action deemed necessary for adoption of unanimous written consent. Presenter is Anne Marie Odefey</u>**

Mayor De La Garza called the annual corporate meeting to order at 710 p.m. for Port Lavaca Channel and Dock Company. City Attorney Odefey advised Council that there was no activity and that the slate of Corporate Officers and Registered Agent of Port Lavaca Channel and Dock Company, owned by the City of Port Lavaca, resolves that Allen Tippit is no longer serving as City Council Member and as such, has resigned his position; and Mary E. "Sissy" Rigby is now the Council Member serving for that District; and slate of members stand as follows:

President	Luis De La Garza,	Mayor
Secretary	Mandy Grant,	City Secretary
Director	Daniel Aguirre,	Council Member District 1
Director	Tim Dent,	Council Member District 2
Director	Sissy Rigby,	Council Member District 3
Director	Rosie Padron,	Council Member District 4
Director	Rose Bland-Stewart,	Council Member District 5

Director	Justin Burke,	Council Member District 6
Registered Agent	Anne Marie Odefey	City Attorney

Mayor De La Garza called the annual corporate meeting closed at 714 p.m.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council reviewed and approved a Unanimous Written Consent resolution to update the corporation's records regarding the change in corporate leadership for Port Lavaca Channel & Dock Company.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

2. **Call annual corporate meeting to order for Clement Cove Harbor Company and consider and take any action deemed necessary for adoption of unanimous written consent. Presenter is Anne Marie Odefey**

Mayor De La Garza called the annual corporate meeting to order at 710 p.m. for Clement Cove Harbor Company. City Attorney Odefey advised Council that there was no activity and that the slate of Corporate Officers and Registered Agent of Clement Cove Harbor Company, owned by the City of Port Lavaca, resolves that Allen Tippit is no longer serving as City Council Member and as such, has resigned his position; and Mary E. "Sissy" Rigby is now the Council Member serving for that District; and slate of members stand as follows:

President	Luis De La Garza,	Mayor
Secretary	Mandy Grant,	City Secretary
Director	Daniel Aguirre,	Council Member District 1
Director	Tim Dent,	Council Member District 2
Director	Sissy Rigby,	Council Member District 3
Director	Rosie Padron,	Council Member District 4
Director	Rose Bland-Stewart,	Council Member District 5
Director	Justin Burke,	Council Member District 6
Registered Agent	Anne Marie Odefey	City Attorney

Mayor De La Garza called the annual corporate meeting closed at 714 p.m.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council reviewed and approved a Unanimous Written Consent resolution to update the corporation's records regarding the change in corporate leadership for Clement Cove Harbor Company.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

3. **Consider appointment and/or re-appointment of member(s) to Recreation and Parks Board to fill a vacancy for a new two-year term. Presenter is Wayne Shaffer**

Public Works Director Shaffer advised Council that the Recreation and Parks Board has a term that will expire in June for Greg Falcon. Falcon has expressed his interest in being reappointed to the board by submitting an email. There are no established term limits, and a full term lasts for two years. Staff recommends approval of appointment of Greg Falcon for a new two-year term.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves appointment of Greg Falcon to the Recreation and Parks Board to fill a vacancy and start a new term of two (2) years.

Seconded by Councilman District 1 Aguirre

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

4. **Consider appointment and/or re-appointment of member(s) to the Building and Standards Commission to fill a vacancy and/or start a new term of two (2) years. Presenter is Derrick Smith**

Development Services Director Smith advised Council that Rene Torres previously served on the Port Lavaca City Council from 1985 to 1988. During that time, he worked as a Project Manager and Senior Designer for various firms, including Mustang Cat. His professional experience also included collaboration with architects and preparation of construction drawings submitted to the City of Houston for permitting and approval processes.

Mr. Torres retired in 2014 and returned to Port Lavaca in 2022, where he has re-established his residency among family members. He has expressed interest in utilizing his professional background and prior municipal experience to support the City of Port Lavaca. If an opportunity arises, he is interested in serving on the Building & Standards Commission. Staff recommends approval for appointment.

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves appointment of Rene Torres to the Building and Standards Commission to fill a vacancy and start a new term of two (2) years.

Seconded by Councilman District 2 Dent

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

5. **Consider appointment of new member to the Port Lavaca Housing Authority Board of Commissioners to fill a vacancy. Presenter is Mandy Grant**

City Secretary Grant advised Council that Tricia Taylor, Executive Director for the Port Lavaca Housing Authority, had submitted a request to appoint Domique Rogers as a new member to the Port Lavaca Housing Authority Board of Commissioners to fill a vacancy caused by Dalia Soto, whom has been on the Board since December 13, 2021, and is now stepping down.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves appointment of Domique Rogers to the Port Lavaca Housing Authority Board of Commissioners as a new member to fill the vacancy of Dalia Soto, effective this date.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

6. **Consider approval of new plan options for the 2026-2027 Fiscal Year with Texas Municipal League (TML) Intergovernmental Employee Benefits Pool related to the City's Group Health Insurance Coverage. Presenter is Brittney Hogan**

Finance Director Hogan advised Council that the city has received and reviewed the medical insurance plan options available to the City for the fiscal year beginning October 01, 2026, as offered by Blue Cross Blue Shield (BCBS) through TX Health Benefits Pool.

There are no changes from last year's proposal in the medical, vision or dental policies offered.

This year we have great news that we can maintain the exact same benefits package without any change in premiums at all! TML can maintain our coverage at the same rate primarily for 2 reasons: 1) our continued high participation in our annual wellness program and 2) getting utilization ratio to 71%.

Staff's recommendation this year is to stay with our CURRENT PLAN at NO CHANGE in cost and NO CHANGE in the % participation from the employees.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves the new plan options for the 2026-2027 Fiscal Year with Texas Municipal League (TML) Intergovernmental Employee Benefits Pool related to the City's Group Health Insurance Coverage, as presented.

BE IT FURTHER RESOLVED, THAT the Mayor is hereby authorized to execute all instruments necessary to affect such agreement.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

7. **Consider Resolution No. R-060826-3 of the City of Port Lavaca to authorize submission of a Texas Department of Transportation (TxDOT) Maritime Grant application. Presenter is Wayne Shaffer**

Motion made by Councilman District 1 Aguirre

WHEREAS, the Texas Department of Transportation has requested local governments to submit projects for funding assistance through the Seaport Connectivity Program, Maritime Infrastructure Program, and Ship Channel Improvement Revolving Fund should the 90th Legislature provide funding; and

WHEREAS, any funds received following recommendation by the Port Authority Advisory Committee and approval by the Texas Transportation Commission may be used as specified for a Maritime Infrastructure Program project supporting maritime port security, transportation, or facility projects whose eligibility is outline in Transportation Code Section 55.002 or a Seaport Connectivity Program project supporting public roadway projects that enhance connectivity to Texas ports, including construction and construction related activities; and

WHEREAS, The City of Port Lavaca would be responsible for all non-reimbursable costs and one hundred percent (100%) of any costs exceeding the grant award amount, if any; and

WHEREAS, the City of Port Lavaca, with the full support and recommendation of its Port Commission, desires to improve the public safety, accessibility, environmental sustainability, and operational efficiency of the Public Dock area at the Harbor of Refuge Port Facility by replacing the unimproved dirt surface with heavy-duty asphalt pavement, capable of supporting vehicular, maintenance, operational and emergency access; and

WHEREAS, the proposed improvements will be constructed on land owned by the City of Port Lavaca and will reduce erosion, minimize sediment runoff to adjacent waterways, enhance public access to the public dock, and provide a durable, low-maintenance surface that supports long-term public use of the facility.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS THAT:

1. City Staff is hereby authorized to prepare and submit to the Texas Department of Transportation a funding assistance application for the project entitled "Harbor of Refuge Public Dock Improvements;"

2. City Council commits local matching funds up to twenty-five percent (25%) of the total grant award amount from the Ports and Harbors Fund, anticipated not to exceed $325,000, and

3. City Council commits to advance the project if it is included in the 90TH Legislative Session Texas Port Mission Plan (PMP) and selected for funding;

4. City Council affirms that the City is willing and able to enter into an agreement with the Texas Department of Transportation by resolution or ordinance as required, should the project be selected for funding.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

8. **Consider Second and Final reading of an Ordinance (S-3-26) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-4-25 for 2025-2026 fiscal year budget; providing for Budget Amendment(s); providing for severability, providing a repealing clause; and providing an effective date. Presenter is Brittney Hogan**

Motion made by Councilwoman District 5 Bland-Stewart

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves the Second and Final reading of an Ordinance (S-3-26) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-4-25 for 2025-2026 fiscal year budget; providing for Budget Amendment(s), as presented.

Seconded by Councilman District 2 Dent

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

9. **Consider First reading of an Ordinance (G-7-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes; Chapter 24 Law Enforcement; and providing an effective date. Presenter is Karen Neal**

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves the First reading of an Ordinance (G-7-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes; Chapter 24 Law Enforcement, as presented.

Seconded by Councilman District 1 Aguirre

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart,

Voting Nay:
Councilman District 6 Burke

10. **Consider First reading of an Ordinance (G-8-26) of the City of Port Lavaca amending the Code of Ordinances codified and described in the City of Port Lavaca's Code of Ordinances as Part I, Chapter 2 Administration, Article V Finance, Division 1 Generally, Sec. 2-126 Credit Card Convenience Fee; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Brittney Hogan**

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby approves the First reading of an Ordinance (G-8-26) of the City of Port Lavaca amending the Code of Ordinances codified and described in the City of Port Lavaca's Code of Ordinances as Part I, Chapter 2 Administration, Article V Finance, Division 1 Generally, Sec. 2-126 Credit Card Convenience Fee, as presented.

Seconded by Councilwoman District 4 (Mayor Pro Tem) Padron

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

11. **Consider award of construction contract for the Restoration of Restrooms project at the Nautical Landings Building. Presenter is Derrick Smith**

Development Services Director Smith informed Council that a plumbing leak was discovered within the men's restroom shower wall in October 2025. Subfloor blown-in foam insulation, which spanned underneath both restrooms, trapped the moisture and prevented the wood from drying. This resulted in severe dry rot throughout the decking and floor joists of both facilities. A subsequent inspection also revealed a compromised shower pan in the ladies' restroom. Consequently, a complete demolition of all fixtures, showers, and flooring was required, necessitating a full reconstruction.

The competitive bidding window closed at 2:00 p.m. on May 22, 2026. The city received three (3) bids and they are as follows:

• Barefoot Construction	Port Lavaca, TX	$44,988.00
• Wilson Construction	Port Lavaca, TX	$49,300.00
• Mancera Construction	Palacios, TX	$55,564.77

While regular status updates have been provided during monthly Port Commission meetings, both staff and the Commission recognize the urgency of this replacement. To avoid a projected three-week project delay required for a formal Commission review and recommendation, Port Commission Chairman Raymond Butler authorized bypassing that step. This allowed the lowest qualified bid to be brought directly to City Council for immediate award and consideration.

The funds that will be used for this project are funds that we are repurposing, that were budgeted for the Harbor of Refuge Maintenance, which are not being used this year, and are available.

Staff recommends the Port Commission's recommendation for awarding the reconstruction of the Nautical Landings Building's restrooms to Barefoot Construction.

Motion made by Councilman District 2 Dent

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby authorizes award of construction contract for the Restoration of Restrooms project at the Nautical Landings Building, to Barefoot Construction, Port Lavaca, TX, in the amount of $44,988.00.

BE IT FURTHER RESOLVED, THAT the Mayor is hereby authorized to execute all instruments necessary to affect such agreement.

Seconded by Councilman District 6 Burke

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

12. **Consider authorizing City Manager to award a construction contract to replace storefront windows on the west side of City Hall up to a maximum dollar amount designated by Council. Presenter is Derrick Smith**

Development Services Director Smith informed Council that in Phase 2 of the city hall improvements, the decorative CMU wall and canopy were removed on the west side of the building parallel with N. Virginia Street. The canopy attached to the cover over the west exit and extended north attaching to the building towards Mahan Street. This resulted in the storefront windows being more exposed to the elements. The new landscaping designed for the project had a small flowerbed along the windows with a crushed granite trail running in a curved pattern.

The elevation from the bottom of the windows to the new sidewalk has very little fall. This resulted in water being trapped and ponding within the flowerbed during rain events. The water would leak into the offices and soak the carpet. This also resulted in damage to anything sitting on the floor close to the windows. Therefore, staff redesigned and installed a new flowerbed that prevented water from being trapped next to the windows.

I had a contractor look at repairing the lower section. He said that he did have concerns about the seal under the bottom framing and the condition of the framing itself. The existing framing and caulking are in poor condition and rainwater is infiltrating and getting into the newly improved offices. Also, the glass in the upper and lower portions have been damaged and need replacement.

The cost for replacement would include the following:
1. disconnecting circuits to the shutters
2. Removing the shutters
3. Removing a portion of the flooring and a couple of sections of ceiling grid
4. Removal of the storefront.
5. The rough opening measurement (The windows need to be removed for an accurate measurement. Plywood will be put back in its place while the frames are being built. This will take about a week.)
6. Storefront installation
7. Reinstall flooring and ceiling grid to new dimensions
8. Reinstall shutters
9. Restore power to the shutters

With the existing construction of the windows, the windstorm rating is 95 mph. The cost of the replacement would be roughly $64,400.00. If a few more mullions were installed, the rating would increase to 120 mph. This would cost roughly $68,250.00. The new storefront should take about 6 to 8 weeks to replace.

A windstorm engineer reviewed the plans for our existing shutters and he confirmed that they exceed 150 mph for impact and pressure (our current code requires 150 mph). If we were to go with impact resistant glass, it would be around 120 mph with the same size frames. The cost would increase by over $10,000 and the lead time would be 10 to 12 weeks.

A shatter-resistant film can be installed after the windows are in place. The cost for the film is roughly $50 to $60 a square foot. A bullet-resistance film would be around $120 a square foot. The new framing will be set further into the offices. This should reduce the amount of trim work that is needing to be done where the walls meet the windows.

The city had budgeted matching funds in the amount of $78,523 for a grant application to have a generator installed at the Bauer Community Center for FY 2025-2026. Unfortunately, the city was not awarded the grant for this fiscal year. Staff is requesting that those funds be reallocated for the installation of new storefront windows at city hall this fiscal year. The city may be eligible to apply for the grant in FY 2026-2027. Funds can be rebudgeted for the following fiscal year.

It is staff's recommendation that we purchase the storefront windows rated at 120 mph at a cost of roughly $68,250.00. With the existing shutter system, we will exceed the newly adopted windstorm requirements. And the new windows will help protect our improvements from further water damage. Therefore, it is staff recommendation that Council authorize the City Manager to award a construction contract not to exceed $75,000 to replace the storefront windows on the west side of City Hall.

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby authorizes the City Manager to award a construction contract not to exceed $75,000 to replace the storefront windows on the west side of City Hall.

BE IT FURTHER RESOLVED, THAT the Mayor is hereby authorized to execute all instruments necessary to affect such agreement.

Seconded by Councilman District 2 Dent

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

13. **Consider and take action on removal of Interim designation of City Manager. Presenter is Mayor De La Garza**

Mayor De La Garza presented a request to the City Council to remove the "Interim" designation from the current Interim City Manager's title and officially appoint them as the permanent City Manager for the City of Port Lavaca.

Motion made by Councilwoman District 5 Bland-Stewart

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby removes the designation of "Interim" from the title of the current Interim City Manager, officially recognizing and appointing them as the permanent City Manager of the City of Port Lavaca.

Seconded by Councilwoman District 3 Rigby

Voting Yea:
Councilman District 1 Aguirre, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Voting Nay:
Councilman District 2 Dent

14. **Consider appointment of a Municipal Court Judge in accordance with Section 6.03 of the City's Home Rule Charter to serve a new term of two (2) years and for Council to determine compensation. Presenter is Anne Marie Odefey**

City Attorney Odefey advised Council that Mayor De La Garza would recuse himself from this agenda item due to a conflict of interest under consanguinity guidelines, noting that candidate Mandy Grant is his aunt. Mayor Pro Tem Padron assumed the chair to preside over the item.

City Attorney Odefey noted that several candidates were present and referenced their resumes included in the council packet. She requested Council's preference regarding conducting the candidate discussion in open or executive session.

By consensus, Council elected to enter executive session. Councilman District 2 Dent volunteered to record the minutes of the closed proceedings.

Mayor Pro Tem Padron announced that Council would retire into closed session at 6:56 p.m.

Mayor Pro Tem Padron announced that Council was back in open session at 7:29 p.m. and Mayor De La Garza resumed the chair and presided over the remainder of the meeting.

Action taken with regard to matters in closed session:

Motion made by Councilman District 6 Burke

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby appoints Mandy Grant, as Municipal Court Judge, to serve a term of two (2) years commencing on August 01, 2026, contingent upon retirement as City Secretary.

BE IT FURTHER RESOLVED, THAT, the compensation for the Municipal Court Judge position shall remain at the current established rate.

Seconded by Councilwoman District 5 Bland-Stewart

Voting Yea:
Councilman District 1 Aguirre, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Voting Nay:
Councilman District 2 Dent

- 6:52 p.m. Paused for Recess;
- 6:54 p.m. Back from Recess;

15. **Closed Session: As authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topic(s) may be considered in Closed Session:**

    - Section 551.071 Consultation with City Attorney
    - Section 551.072 Real Property Transactions
    - Section 551.074 Personnel Matters (Municipal Court Judge, if necessary)
    - Section 551.087 Economic Development Negotiations

Mayor Pro Tem Padron announced that Council would retire into closed session at 6:56 p.m.

16. **Return to Open Session and take any action deemed necessary with regard to matters in closed session**

Mayor Pro Tem Padron announced that Council was back in open session at 7:29 p.m. and Mayor De La Garza resumed the chair and presided over the remainder of the meeting.

Mayor De La Garza announced Council was returning to agenda item #14 to take any action deemed necessary with regards to matters in closed session (*Consider appointment of a Municipal Court Judge in accordance with Section 6.03 of the City's Home Rule Charter to serve a new term of two (2) years and for Council to determine compensation).*

IX. COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

- Councilman District 1Aguirre: work on Trinity Street wrapping up next week;
- Lester Contracting - La Salle Street, then will be moving to Western Heights (June 18);
- Councilwoman District 4 Padron (Mayor Pro Tem), work in that district will begin with water lines;
- Councilwoman District 5 Bland-Stewart, invited everyone to Juneteenth celebration (June 19-21) free event, listed events happening on different days;
- Mayor De La Garza announced training for himself and Councilwoman District 3 Rigby at end of July and August;
- Mayor De La Garza receiving large amount of training from Texas Emergency Management preparing for hurricane season;
- Mayor De La Garza will be out starting tomorrow morning;
- Councilman District 6 Burke asked about emergency cards and Mayor told him to get with Ladonna Thigpen at the Calhoun County Emergency Management office.

X. ADJOURNMENT

Mayor De La Garza asked for motion to adjourn.

Motion made by Councilman District 2 Dent

Seconded by Councilman District 6 Burke

Voting Yea:
Councilman District 1 Aguirre, Councilman District 2 Dent, Councilwoman District 3 Rigby, Councilwoman District 4 (Mayor Pro Tem) Padron, Councilwoman District 5 Bland-Stewart, Councilman District 6 Burke

Meeting adjourned at 8:11 p.m.

These minutes were approved on July 13, 2026.

ATTEST:

Mandy Grant, City Secretary

Luis De La Garza, Mayor