



## **BUILDING AND STANDARDS COMMISSION**

Wednesday, January 21, 2026 at 3:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

### **MINUTES**

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

#### **MEETING PROCEDURE**

Public notice is hereby given that the Building and Standards Commission of the City of Port Lavaca, Texas, will hold a regular meeting Wednesday, January 21, 2025 beginning at 3:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

[After publication, any information in the Building and Standards Commission packet is subject to change during the meeting]

#### **ROLL CALL**

Annette Alonzo	Chairperson
Steve Marwitz *	Vice – Chairperson
Luis De La Garza	Secretary
Jeff Downs	Commission Member
Weston Burris	Commission Member
Billy McAfee	Commission Member
Larry Nichols	Commission Member
Ken Barr	Commission Member
Bridgette Williams	Commission Member

\* Commission Member S. Marwitz was late for meeting arrival during action item #2

Constituting a quorum for the transaction of business, at which time the following business was transacted:

#### **CALL TO ORDER**

- Chairperson Alonzo called the meeting to order at 3:30 p.m. and presided.

**ACTION ITEMS** - *Council will consider/discuss the following items and take any action deemed necessary*

**1. Approval of Wednesday, December 17, 2025 Regular Meeting Minutes**

Motion made by Secretary Luis De La Garza

THAT, the Building and Standards Commission hereby approve the minutes of the regular meeting held on December 17, 2025

Seconded by Commission Member Ken Barr

Voting Yea: Chairperson Annette Alonzo, Commission Member Jeff Downs, Secretary Luis De La Garza, Commission Member Billy McAfee, Commission Member Ken Barr, Commission Member Weston Burris, Commission Member Bridgette Williams, Commission Member Larry Nichols

Voting Nay: None

**2. Conduct training for newly appointed board members regarding board duties, procedures, and operations.**

The Board discussed receiving an update on properties from the previous two months, including the current status of each property. The Board agreed to add a standing agenda item allowing Commission members to request specific properties for discussion at future meetings.

The Board also discussed and agreed to revise the hearing process to review, discuss, and act on each property individually. Under the revised process, the Board will discuss the property, review the case, make a motion addressing the property and compliance timeframe, close the case, and then proceed to the next property. This approach replaces the prior process of declaring properties substandard separately before revisiting each property to establish compliance timelines.

**COMMENTS FROM THE PUBLIC**

*\* (Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

**ADJOURN**

Chairperson asked for motion to adjourn.

Motion made by Commission Member Larry Nichols

Meeting adjourned at 4:37 p.m.

These minutes were approved on February 18, 2026



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Annette Alonzo, Chairman of the Building and  
Standards Commission



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Alyssa Calzada, Development Services Coordinator