



PLANNING BOARD

Tuesday, September 30, 2025 at 5:30 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

MEETING PROCEDURE

Public notice is hereby given that the Planning Board of the City of Port Lavaca, Texas, will hold a regular meeting Tuesday, September 30th, 2025 beginning at 5:30p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

[After publication, any information in the Planning Board packet is subject to change during the meeting]

The meeting will also be available via the video conferencing application “Zoom”,

Join Zoom Meeting

<https://us02web.zoom.us/j/81677937509?pwd=3qmLkdOgFZ1UjRqDuecRMy1uyGEa2.1>

Meeting ID: 816 7793 7509

Passcode: 420982

One tap mobile

+13462487799,,81677937509#,,,,*420982# US (Houston)

Join instructions

<https://us02web.zoom.us/join/81677937509/invitations?signature=pAJHUNouvDBTxVf5ar5Ckd1ap9nHGSXzTs6vqfwcLgA>

ROLL CALL

PRESENT

Justin Weaver
Betty Birdwell
Gary Crone
Sheryl Cuellar

Chairman
Board Member
Board Member
Board Member

Cynthia Escalera
Steve Butler
Lindy Cain

Board Member
Board Member
Board Member

CALL TO ORDER

Chairman J. Weaver called the meeting to order at 5:30 p.m. and presided

APPROVAL OF MINUTES

- 1. Minutes approved 12-17-2024, 2-25-2025, 5-29-2025 and 7-29-2025 by Chairman J. Weaver**

Approved by Chairman J. Weaver

No corrections needed.

Seconded by Board Member C. Sheryl

ACTION ITEMS - *Board will consider/discuss the following items and take any action deemed necessary*

- 2. Consider and discuss approval for a Variance to the ordinance Sec. 12-24. - Building Setbacks for property ID 18409 located in the Brookhollow Estates (Port Lavaca), Block 8, Lot 1.**

Motion made by Board Member B. Steve

THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to approve the Variance Request with conditions to be located at 101 LaSalle Blvd. The legal description for the lot is Brookhollow Estates (PL), Block 8, Lot PT 1, Property identification # 18409.

Prior to the submission of the Variance Request, one foot setback, no overhang of the roof assembly, Engineered Foundation with piers and a letter holding the city harmless of any damage that may occur to the foundation while working on utilities in the easement.

Motion was seconded by Board Member C. Sheryl

AYES: Chairman Weaver, Board Member Butler, Board Member Birdwell, Board Member Cuellar, Board Member Cain, Board Member Escalera

NAYES: Board Member Crone

- 3. Consider and discuss approval of a conceptual plan for the property described as A0012 ALEJANDRO ESPARZA, TRACT PT 1 WILSON, NOBLE & BOYDE, ACRES 6.567.**

Motion made by E. Cynthia

THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to approve the conceptual plan to be located at 1406 Broadway St. The legal description for the lot is A0012 Alejandro Esparza, Tract Pt 1 Wilson, Noble & Boyde, Acres 6.567, Property identification # 29901.

Motion was seconded by Board Member G. Gary

COMMENTS FROM THE PUBLIC

** (Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

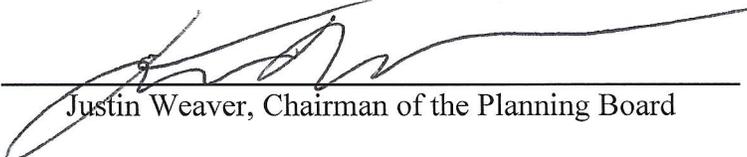
ADJOURN

Meeting was adjourned at 6:08 p.m.

Motion was made by C. Lindy

Second, W. Justin

These minutes were approved on October 28, 2025


Justin Weaver, Chairman of the Planning Board


Alyssa Calzada, Development Services Coordinator