

**RECREATION AND PARKS BOARD MEETING**

Wednesday, November 17, 2021 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 17th day of November, 2021, due to the COVID-19 concerns and in accordance with the Governor's Orders and recommendations, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session and a workshop session at 12:00 p.m. by utilizing "Zoom Meeting and Facebook Live Transmission" on the City of Port Lavaca's Facebook page beginning at 12:00 p.m. Central Time on Wednesday, November 17th, 2021.

Join Zoom Meeting:

<https://us02web.zoom.us/j/85934948211?pwd=OE54S1pWb3JlYFFJYWpBUkdoRzlZZz09>

Meeting ID: 859 3494 8211

Passcode: 946757

One Tap Mobile

*+13462487799,,82182482989#,,, *912619# US (Houston)*

Dial by your location

+1 346 248 7799 US (Houston)

ROLL CALL

The following members were in attendance:

Mac Sistrunk	Chairman
Olga Szela	Board Member
William J. Reagan	Board Member
Melinda Cain	Board Member

The following members were absent:

Jean Wehmeyer	Board Member
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chairman Mac Sistrunk called the meeting to order at 12:04p.m. and presided.

COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

1. General discussion and hear statements from citizens.

Chairman Mac Sistrunk announced that the next Recreation and Parks Board meeting will be on December 15, 2021 at 12:00 p.m.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held October 20, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on October 20, 2021.

Motion made by Vice Chairwoman Szela, Seconded by Board Member Cain.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Cain

3. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.

Public Works Director Wayne Shaffer was not present at the meeting. In his absence, Parks Superintendent Joe Rodriguez, reported that his crew has been keeping up with regular maintenance at all of the city parks. Rodriguez also reported that the swing set at City Park was fixed and that the mulch was spread out. He also mentioned that the lights that were not working were fixed and the ones missing were pending AEP coming out and fixing them. Additionally, he reported that at the Lighthouse Beach that electrical work at the RV park started, He said that the contractor was currently waiting on parts and on AEP. He added that they were also working on the cabanas on the beach. finally he stated that at the other parks the crew was just working on regular maintenance and maintaining the parks clean.

4. Receive update on park assignments from park board members.

Board Member William “Bill” Reagan’s park assignment is Wilson Park, he stated the park looks good overall. He asked on the update on the electrical panel and Joe Rodriguez told him he was working on that.

Chairman Mac Sistrunk’s park assignment is Bayfront Park, he stated that the park looked good.

Board Member Jean Wehmeyer’s park assignment is Faye Bauer Sterling Park. She was absent but send a report stating that the park looked good overall and that everyone was just getting ready for Merry on Main Street.

Board Member Olga Szela's park assignment is City Park and Butterfly Park. She reported that City Park overall looked very good. She reported that she and Interim City Manager Jody Weaver had a meeting with Chris Taylor regarding the Ashley Field. She stated that Taylor informed her that the field was currently only used as a practice field. Taylor is to come back and report whether there is intent to make this field a primary field so that the city can plan future investments on it.

Board Member Melinda Cain’s parks assignments are Lighthouse Beach and George Adams Park. She advised that both parks look great.

5. Receive status report on the 2019 Texas Parks and Wildlife Trails Grant project.

Interim City Manager Jody Weaver told the board that bids for the second phase for the Bayfront Improvement projects were opened on November 16th. Weaver informed the board that there were four bids that were turned in and that the low bidder was Matagorda Construction & Materials. She advised that this would be going before City Council for final approval at November 22, 2021 Special meeting.

6. Receive Status report of the New Skate Park project at Wilson Park.

Jody informed the board that she had a meeting with the skate park designer. She notified the board that the skate park is designed. She explained that they are arranging where the skate park is going to be placed via a site plan. Actual construction of the park should begin in February or March. She also advised that there should be a final design provided in December that she would be sharing with them.

7. Receive status report on the electrical repairs to the Lighthouse Beach RV Campground.

Jody Weaver reported that the contractor was waiting on material and on AEP. She told board that she would reach out to the contractor and send them an update via e-mail.

8. Receive financial status report on the Parks & Recreation Department.

Jody Weaver presented the current park budget to the board. The board reviewed the reports and there were no further comments.

ADJOURNMENT

Motion made by Board Member Reagan,

Seconded by Board Member Cain.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Cain

Meeting adjourned at 12:44 P.M.

CALL TO ORDER WORKSHOP

Chairman Mac Sistrunk called the meeting to order at 12:57 p.m. and presided.

11. Tour City Park Facility (George Adams Park)

The Recreation and Parks Board toured the George Adams Park.

ADJOUR WORKSHOP SESSION

Vice Chairwoman Szela made a motion to adjourn the meeting.

Board Member Reagan seconded said motion.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Cain

Meeting adjourned at 1:27 P.M.

These minutes were approved on December 15, 2021



Mac Sistrunk, Chairman

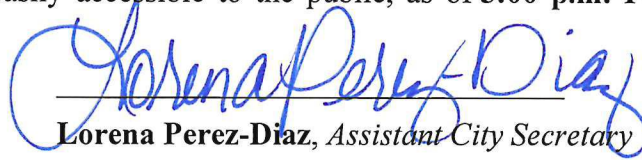
ATTEST:



Lorena Perez-Diaz, Assistant City Secretary

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting and workshop session of The City Council of The City of Port Lavaca, scheduled for **Wednesday, November 17, 2021**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday, November 12, 2021**.



Lorena Perez-Diaz, Assistant City Secretary