

**RECREATION AND PARKS BOARD MEETING**

Wednesday, November 16, 2022 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

**MINUTES**

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 16<sup>th</sup> day of November, 2022, due to the COVID-19 concerns and in accordance with the Governor's Orders and recommendations, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. by utilizing "Zoom Meeting and Facebook Live Transmission" on the City of Port Lavaca's Facebook page beginning at 12:00 p.m. Central Time on Wednesday, November 16<sup>th</sup>, 2022.

**ROLL CALL**

The following members were in attendance:

|                   |                 |
|-------------------|-----------------|
| Mac Sistrunk      | Chairman        |
| Olga Szela        | Vice Chairwoman |
| William J. Reagan | Board Member    |
| Jean Wehmeyer     | Board Member    |
| Mark Howell       | Board Member    |

The following members were absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

**CALL TO ORDER**

Chairman Mac Sistrunk called the meeting to order at 12:04 p.m. and presided.

**COMMENTS FROM THE PUBLIC** - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

**1. General discussion and hear statements from citizens.**

Chairman Mac Sistrunk announced that the next Recreation and Parks Board meeting will be scheduled for November 16, 2022 at 12:00 p.m.

Events coordinator Tania French was present and presented the Board with a flyer of all of the upcoming Christmas events. She invited them and told them volunteers were needed and they were more than welcome to volunteer.

**ACTION ITEMS** - *Council will consider/discuss the following items and take any action deemed necessary*

**2. Approve minutes from the regular meeting held October 19, 2022.**

Motion made by Board Member Reagan, Seconded by Board Member Wehmeyer.

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on October 19, 2022.

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Howell

**2. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works.**

Public Works Director was absent. Parks Superintendent Joe Rodriguez reported on the maintenance operations of Public Works Department. Rodriguez reported that the parks department crew is currently working on regular maintenance such as mowing and weed eating. He added that they are currently working on Christmas lights around town. He also mentioned that there were two trashcans added to Butterfly Park.

**3. Receive Monthly Inspections Report from Public Works Department.**

Parks Superintendent Joe Rodriguez presented the board with the monthly inspection's reports. The board reviewed them and there were no comments.

**4. Receive update on park assignments from park board members.**

Board Member Mark Howell's Park assignment is George Adams Park. Howell. He stated the park overall looks very good. he said the bathrooms are freshly painted.

Board Member Olga Szela's Park assignments are City Park and Butterfly Park. Szela stated both of her parks were in need of a new sign. She stated that the Butterly Park needs mowing. For City Park she asked what was going on if the lift station was being worked and Weaver advised that it was.

Chairman Mac Sistrunks's Park assignments are Bayfront Park and Claret Crossing Park. He did not have anything to report.

Board Member Jean Wehmeyer's park assignment is Faye Bauer Sterling Park. She said the park will be very for upcoming Christmas festivities. She said the park looks good overall.

Board Member William "Bill" Reagan's Park assignments are Wilson Park and Lighthouse Beach Park. He reported that both of the parks look good overall.

**5. Receive status report of the Skate Park Improvements project at Wilson Park.**

Interim City Manager Jody Weaver informed the board that the contract was awarded and signed to Silva's Construction. She stated preconstruction would be starting soon. She also told the board that the purchase order for the skate park light was initiated.

**6. Receive financial status report on the Parks Recreation Department.**

The board reviewed the budget reports and there were no comments.

**7. Consider and discuss establishing Lot 9, Block 1 of Brookhollow #1 Subdivision as a public park space.**

Jody Weaver asked the board how they felt about making this lot in Brookhollow a space for a park in the future. The board discussed it and there were different ideas presented and talked about. In conclusion the board said they were not opposed to the idea as a future park project.



**ADJOURNMENT**

Motion made by Vice Chairwoman Szela

Board Member Howell

Voting Yea: Chairman Sistrunk, Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Howell

Meeting adjourned at 12:56 P.M.

These minutes were approved on December 21, 2022

  
Mac Sistrunk, Chairman

ATTEST:

  
Lorena Perez-Díaz, Assistant City Secretary