



RECREATION AND PARKS BOARD MEETING

Wednesday, June 16, 2021 at 12:00 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

MINUTES

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 16th day of June, 2021, due to the COVID-19 concerns and in accordance with the Governor's Orders and recommendations, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. by utilizing "Zoom Meeting and Facebook Live Transmission" on the City of Port Lavaca's Facebook page beginning at 12:00 p.m. Central Time on Wednesday, June 16th, 2021.

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/89111365311?pwd=Z1VGYY09YZDRSbHMrNVYzQ2E3eDQwdz09>

Meeting ID: 891 1136 5311

Passcode: 608276

To Connect VIA Phone: +1 (346) 248-7799

The following members participated by Zoom and were in attendance:

Olga Szela	Board Member
William J. Reagan	Board Member
Jean Wehmeyer	Board Member
Melinda Cain	Board Member

The following members were absent:

Mac Sistrunk	Chairman
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Vice Chairwoman Olga Szela called the meeting to order at 12:05 p.m. and presided.

COMMENTS FROM THE PUBLIC - *Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered. As appropriate.*

1. General discussion and hear statements from citizens

Interim City Manager Jody Weaver presented video from United Way Born Learning Trail. She advised the board that she would bring this back for discussion at the next regular meeting on July 21, 2021.

ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

2. Approve minutes from the regular meeting held April 21, 2021

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on April 21, 2021.

Motion made by Board Member Wehmeyer, Seconded by Board Member Reagan. Voting Yea: Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Cain

3. Approve minutes from the workshop meeting held April 28, 2021

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Recreation and Parks Board hereby approve the minutes of the workshop meeting held on April 28, 2021.

Motion made by Board Member Reagan, Seconded by Board Member Cain. Voting Yea: Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Cain

4. Approve minutes from the regular meeting held May 19, 2021

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Recreation and Parks Board hereby approve the minutes of the workshop meeting held on May 19, 2021.

Motion made by Board Member Wehmeyer, Seconded by Board Member Reagan. Voting Yea: Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Cain

5. Approve minutes from the workshop meeting held May 26, 2021

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Recreation and Parks Board hereby approve the minutes of the workshop meeting held on May 26, 2021.

Motion made by Board Member Reagan, Seconded by Board Member Cain. Voting Yea: Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Cain

6. Receive Parks & Recreation Operations and Maintenance report from Director of Public Works

Public Works Director Wayne Shaffer was absent from this meeting. In his absence, Joe Rodriguez, Parks superintendent, reported that the Lighthouse Beach was being worked on. He also mentioned that they have been working on regular maintenance and that the mowing this time of the year is what is keeping hem busy.

Jody Weaver also reported that a few weeks ago she spent a Saturday and walked through all of the City Parks and all of the park restrooms. She explained that she did this in an effort to identify different maintenance issues that may need to be tended to. She created a list and gave it to Joe Rodriguez for him to work on as his crew has the opportunity,

7. Receive update on park assignments from park board members

Board Member William "Bill" Reagan's park assignment is Wilson Park, he stated the park has been very busy and he feels this is the best the park has looked in a very long time. Reagan had two suggestions for the park, he suggested that adding more lighting and trashcans to the park would be extremely helpful. Weaver explained that now that the restroom was remodeled the restrooms are always open.

Board Member Jean Wehmeyer's park assignment is Faye Sterling Park, she mentioned the park is not a busy park but there are some things that need attention. She identified the back fixture needs to be replaced. Weaver explained that it has been ordered and should be in any day now. She also inquired about the removal of the tree stumps. Weaver explained that Lester volunteered but she had not heard from them and that if they are unable to she would have to seek and pay someone to remove them. She also asked for the dirt on the planters to be replaced with new one so new flowers can be planted.

Board Member Melinda Cain's park assignment is George Adams Park, she stated that the park needed to be mowed. She also asked for the broken benches to be removed. Weaver stated that was already on her maintenance list given to Joe Rodriguez.

Board Member Olga Szela's park assignment is City Park, she mentioned the park overall looked very good. She has concerns on the landscaping at the park. She is concerned with the palm trees at the Lighthouse Beach. Weaver explained that the contractor contracted to trim the palm trees is the same contractor that Republic contracted to catch up on the brush pick up.

8. Receive status report on the 2019 Texas Parks and Wildlife Trails Grant project

Weaver reported that she reached out to Representative Geannie Morrison's office for assistance in getting a status report from Texas Parks & Wildlife on the 2019 Trails Grant. She received a copy of the response her office received which basically is the same response I received last August, that response was that the mandated conversion of the State's financial system has cause a delay in everything. Last week she said she did receive an email from Trey Cooksey with TPWL who told her that our grant is one of the first two that is being inputted into the new system so he doesn't have a real feel for how long it might take. His best guess was another week or two.

She also added Urban Engineering is working on the engineering plans and once she has a draft I will email out to the Board for comments.

9. Receive Status report of the New Skate Park project at Wilson Park

Jody Weaver stated she currently did not have any up-to-date update on the Skate Park and would report back to the board at the July 21, 2020 meeting. She did mention that the two workshops were very successful and well attended.

10. Receive status report on improvement projects at Lighthouse Beach Park

Jody Weaver gave the following updates on Lighthouse Beach Park:

Improvements to Rock Groins and Courtesy Dock: The project to replace the handrails and add solar lighting on the rock groins is complete, as is the replacement of the utility pedestals on the Courtesy Dock.

Reroof Lighthouse Beach Pier Restroom: This project has been awarded to BLS Construction. Materials have been ordered and will be installed once they are delivered.

Lighthouse Beach Fishing Pier: The contractor is finishing up driving the piles for the D-Head. At the Council meeting on May 10th, Council approved a change order for Russell Marine to demolish and dispose of what remains of the old causeway fishing pier for a cost of \$42,500.

Weaver also explained that weekly reports on the project's progress and other information can be found at the following link:

<https://cleargov.com/texas/calhoun/city/port-lavaca/projects/1037/fema-pa--lighthouse-beach-fishing-pier-reconstruction>.

11. Consider and discuss operations of the Lighthouse Beach RV Park and Lighthouse Beach Park vehicular entrance fee

Weaver reported that City Council approved a full-time employee to be considered as a camp host for the Lighthouse Beach Park. She explained the position would live there at the park in their own recreational vehicle (RV). She told them the position would be advertised and hopefully would be filled soon.

12. Receive financial status report on the Parks & Recreation Department

Jody Weaver presented the current park budget to the board. The board reviewed the reports and there were no further comments.

13. Consider and discuss the five-year Capital Improvement Plan (CIP)

No discussion on this item. Weaver advised further discussion on this item would be at the upcoming meeting July 21, 2021.

14. Review proposed playscape for Claret Crossing Playground

Weaver presented the plant for the playscape for Claret Crossing Playground. She explained this was a preliminary design and that this was a neighborhood park.

15. Consider use of Bayfront Peninsula Park for Annual Hard Head Derby on Friday, August 6, 2021 and Saturday, August 7, 2021

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, the Recreation and Parks Board hereby approve the use of the Bayfront Peninsula Park for Annual Hard Head Derby on Friday August 6, 2021 and Saturday, August 7, 2021.

Motion made by Board Member Cain, Seconded by Board Member Wehmeyer.
Voting Yea: Vice Chairwoman Szela, Board Member Reagan, Board Member Wehmeyer, Board Member Cain

ADJOURNMENT

Board Member Reagan made a motion to adjourn the meeting.

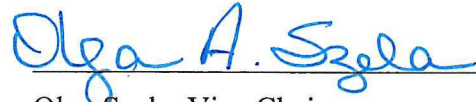
Board Member Cain seconded said motion.

Motion passed by the following vote:

AYES: Szela, Reagan, Wehmeyer and Cain

NAYS: None

Meeting adjourned at 1:41 P.M.

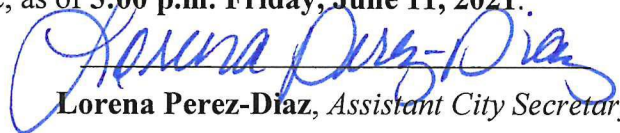

Olga Szela, Vice Chairwoman

ATTEST:


Lorena Perez-Diaz, Assistant City Secretary

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of The City Council of The City of Port Lavaca, scheduled for **Wednesday June 16, 2021**, beginning at 12:00 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Friday, June 11, 2021**.


Lorena Perez-Diaz, Assistant City Secretary