



## PLANNING BOARD MEETING

Tuesday, December 17, 2024 at 5:30 PM  
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

### MINUTES

STATE OF TEXAS           §  
COUNTY OF CALHOUN   §  
CITY OF PORT LAVACA   §

Public notice is hereby given that the Planning Board of the City of Port Lavaca, Texas, will hold a regular meeting on Tuesday, December 17, 2024, beginning at 5:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

#### ROLL CALL

##### PRESENT

Board Member Justin Weaver  
Board Member Betty Birdwell  
Board Member Steve Butler  
Board Member Lindy Cain

##### ABSENT

Chairman Mike Elgin  
Board Member Gary Crone

*Constituting a quorum for the transaction of business, at which time the following business was transacted:*

#### APPROVAL OF MINUTES

Approved by Cain and Birdwell

AYES: Board Member Weaver, Board Member Butler

NAYES: None

**ACTION ITEMS** - *Board will consider/discuss the following items and take any action deemed necessary*

1. Consider and discuss approval for a conceptual "Grab & Go" food establishment to be located on the corner of S. San Antonio and W. Martin Luther King Drive. The legal description is Lot 1, Block 52 of the Original Townsite (523 S. San Antonio St.).

Motion made by Board Member Cain

THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to approve the conceptual plan of a "Grab & Go" food establishment.

*Prior to the submission of the final plat, off-street parking shall be arranged to depart the premises, it should not be necessary that any automotive vehicle be backed into the street. A suppression hood will not be required as there will be no frying of food on premises. A landscaping and signage plan shall be provided prior to construction.*

Motion was second by Board Member Birdwell

AYES: Board Member Weaver, Board Member Butler

NAYES: None

**ADJOURN**

Motion made by Justin Weaver

Second by Lindy Cain


AYES: Board Member Butler, Board Member Birdwell

NAYES: None

These minutes were approved on December 17, 2024

/s/ Mike Elgin

\_\_\_\_\_  
Mike Elgin, Chairman of the Planning Board

  
\_\_\_\_\_  
Justin Weaver, Board Member



\_\_\_\_\_  
Alyssa Calzada, Development Services Permitting