



CITY COUNCIL REGULAR MEETING

Monday, September 08, 2025 at 6:30 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

The following item will be addressed at this or any other meeting of the city council upon the request of the mayor, any member(s) of council and/or the city attorney:

Announcement by the mayor that council will retire into closed session for consultation with city attorney on matters in which the duty of the attorney to the city council under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).

(All matters listed under the consent agenda item are routine by the city council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)

AGENDA

Council will consider/discuss the following items and take any action deemed necessary.

MEETING PROCEDURE

Public notice is hereby given that the City Council of the City of Port Lavaca, Texas, will hold a regular meeting Monday, September 08, 2025 beginning at 6:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business.

[After publication, any information in a council packet is subject to change during the meeting]

The meeting will also be available via the video conferencing application "Zoom",

Join Zoom Meeting:

<https://us02web.zoom.us/j/82442677537?pwd=crna1RWA23xEk8TRFbFyZ5WiYwg4H8.1>

Meeting ID: 824 4267 7537

Passcode: 873189

One Tap Mobile+ 13462487799,,82442677537#,,,873189# US (Houston)

Dial by your location+1346 248 7799 US (Houston)

I. ROLL CALL**II. CALL TO ORDER****III. INVOCATION****IV. PLEDGE OF ALLEGIANCE****V. PRESENTATION(S)****VI. COMMENTS FROM THE PUBLIC**

(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

VII. CONSENT AGENDA - Council will consider/discuss the following items and take any action deemed necessary

- A. Minutes of August 11, 2025 Regular Meeting
- B. Minutes of August 18, 2025 Special Meeting and Workshop
- C. Minutes of August 25, 2025 Joint City Council and Planning Board Workshop
- D. Review of Credit Card Statement
- E. Receive Monthly Financial Highlight Report
- F. Receive Employee Training Review Acknowledgment report ending 08.31.2025
- G. Receive Office of Court Administrators (OCA) Monthly report ending 08.31.2025
- H. Receive Victoria Economic Development Corporation (VEDC) Monthly Report

VIII. ACTION ITEMS - Council will consider/discuss the following items and take any action deemed necessary

- 1. Conduct Public Hearing on the 2025-2026 fiscal year Budget. Presenter is Brittney Hogan
- 2. Conduct Public Hearing on the 2025 Tax Rate. Presenter is Brittney Hogan
- 3. Consider request of Calhoun County Fair Association (CCFA) for a parade permit and traffic control assistance on Saturday, October 11, 2025 beginning at 10:00 a.m.; the parade route will be from Sandcrab Stadium, San Faubion, N. Virginia, Main streets and ending at the Bayfront Peninsula; and waiver of any fees associated with the event. Presenter is Tania French
- 4. Consider Approval of a new Event Management/Marketing/Communications Service Agreement with the Port Lavaca Chamber of Commerce. Presenter is Jody Weaver
- 5. Consider new job description for Property Clerk/Administrative Assistant, Pay Grade 6. Presenter is Jody Weaver
- 6. Consider proposed City Compensation Plan for 2025-2026 fiscal year. Presenter is Jody Weaver
- 7. Consider Resolution No. R-090825-1 to adopt a five-year plan (2025-2030) for the Capital Improvement Program (CIP) in compliance with article 7.02(15) of the city's Home Rule Charter. Presenter is Brittney Hogan

8. Consider Resolution No. R-090825-2 of the City of Port Lavaca authorizing signatories for the awarded Community Development Block Grant – Regional Mitigation Program (CDBG-MIT) Contract No. 24-065-167-1082. Presenter is Jody Weaver
9. Consider construction contract award for Phase 4 of City Hall improvements, Security Upgrades and Interior Renovations. Presenter is Jody Weaver
10. Consider Second and Final reading of an Ordinance (S-3-25) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-2-24 for 2024-2025 fiscal year budget; providing for Budget Amendment(s); providing for severability, repealing all ordinances in conflict and establishing an effective date. Presenter is Brittney Hogan
11. Consider Second and Final reading of an Ordinance (G-9-25) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Charges, Chapter 2 Administration; Chapter 8 Amusements and Entertainments, Sec. 8-28; Chapter 50, Sec. 50-67 Utilities - Water User Rates – GBRA, Residential and Commercial; Chapter 54 Waterways; and providing an effective date. Presenter is Jody Weaver
12. Consider Second and Final reading of an Ordinance (G-10-25) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca's Code of Ordinances as Chapter 54 Waterways; Establishing an Appendix "B" for the Tariff Circular 1-A; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Jody Weaver
13. Consider Second and Final reading of an Ordinance (G-11-25) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca's Code of Ordinances as Chapter 12 Buildings and Building Regulations, Article VI Requirements for Owners of Residential Properties used as Short-Term Rentals; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith
14. Consider First reading of an Ordinance (S-4-25) approving the annual Budget for the City of Port Lavaca, Texas and adopting the budget document for the fiscal year October 01, 2025 thru September 30, 2026. Presenter is Brittney Hogan
15. Consider First reading of an Ordinance (S-5-25) fixing the Tax Rate and Tax Levy for the City of Port Lavaca, Texas for the year 2025. Presenter is Brittney Hogan
16. Consider First reading of an Ordinance (G-12-25) of the City of Port Lavaca of the City of Port Lavaca; amending Chapter 48, Traffic and Vehicles, addition of new Article VI, Golf Carts and Off-highway Vehicles; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith
17. Consider First reading of an Ordinance (G-13-25) of the City of Port Lavaca of the City of Port Lavaca; amending Chapter 12, Buildings and Building Regulations, Article II, Building Trade Codes, Section 12-21, Same-Additions, Deletions and Changes, (21) the National Electrical Code to allow aluminum conductors on the load side of the power company; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith

IX. ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of The City Council of The City of Port Lavaca, scheduled for **Monday, September 08, 2025**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Tuesday, September 02, 2025**.

Mandy Grant, *City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.
