# CITY COUNCIL REGULAR MEETING

Monday, November 09, 2026 at 6:30 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca, Texas 77979

## PUBLIC NOTICE OF MEETING

**The following item will be addressed at this or any other meeting of the city council upon the request of the mayor, any member(s) of council and/or the city attorney:**

*Announcement by the Mayor that council will retire into closed session for consultation with City Attorney on matters in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551, Section 551.071(2) of the Texas Government Code).*

**(All matters listed under the consent agenda item are routine by the city council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)**

## AGENDA

*Council will consider/discuss the following items and take any action deemed necessary.*

### MEETING PROCEDURE

***Public notice is hereby given that the City Council of the City of Port Lavaca, Texas, will hold a regular meeting Monday, November 09, 2026 beginning at 6:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business.***

***[After publication, any information in a council packet is subject to change during the meeting]***

*The meeting will also be available via the video conferencing application "Zoom",*

*Join Zoom Meeting:*

https://us02web.zoom.us/j/84197908452?pwd=Vs6KibkbqVs48aebUIJ9r68QyM04uE.1

*Meeting ID:* 841 9790 8452

*Passcode:* 708185

One tap mobile

*Dial by your location+1346 248 7799 US (Houston)*

## I. ROLL CALL AND CALL TO ORDER

## II. PLEDGE OF ALLEGIANCE AND INVOCATION

1. Pledge of Allegiance

## III. MEETING SAFETY BRIEFING (911 ___, AED ___, EVAC ___, CPR ___, SAFETY ___)

## IV. REVIEW OF VISION AND MISSION STATEMENT

**Our Vision**

The Mayor and the City Council envision a friendly town on Lavaca Bay where economic and recreational opportunities abound, providing for a wonderful quality of life for both citizens and tourists, rich in history and looking toward a vibrant future

**Our Mission**

Our mission is to make Port Lavaca a desirable place to live through high-quality services, responsible use of public resources, and a progressive approach to community development. With enthusiasm, integrity, and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.

1. Vision and Mission Statement

## V. PRESENTATION(S)

1. **Presentation by Public Works Director**

   o Receive a presentation from the Public Works Director and discuss potential partnership and grant opportunities with the National Fitness Campaign.

2. **Receive Presentation from Building and Standards Commission Board Chairperson**

   o Annette Alonzo

3. **City Manager's High Five Recognition**

   o Sandra Novelo – Municipal Court
   o Camila Sanchez – Municipal Court

4. **Public Hearing on the adoption of the City of Port Lavaca's Comprehensive Plan.**

## VI. COMMENTS FROM THE PUBLIC

(*Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).*

## VII. CONSENT AGENDA - *Council will consider/discuss the following items and take any action deemed necessary*

A. Minutes of October 12, 2026 Regular Meeting

B. Minutes of October 13, 2026 Workshop Session

C. Review of Credit Card Statement

D. Receive Monthly Financial Highlight Report

E. Receive Monthly Active Grants Report

F. Receive Employee Training Review Acknowledgment report ending 10.31.2026

G. Receive Office of Court Administrators (OCA) Monthly report ending 10.31.2026

H. Receive Victoria Economic Development Corporation (VEDC) Monthly Report

I. Receive Quarterly Investment Report for 08.01.2026 to 10.01.2026

J. Ratification of the lease agreement with Spiretek for Suite 2 of the Nautical Landing Building

K. Ratification of lease agreement with Zbigniew Zborowkski for Suite 3 of the Nautical Landings Building

L. Consider a request to allow horses to participate in the Calhoun Sandcrabs football team's send-off celebration during the week of November 9, 2026.

**VIII. ACTION ITEMS** - *Council will consider/discuss the following items and take any action deemed necessary*

1. Consider approval of proposed amendments to the City of Port Lavaca's 2026 Compensation Plan pertaining to the Port Lavaca Police Department. Presenter is Police Chief Tobie Bias

2. Consider approval of the award of an engineering services contract for the Texas Parks and Wildlife Department (TPWD) Boating Access Planning Grant Project for proposed improvements to the Lighthouse Beach Boat Ramp Basin and Entrance Channel. Presenter is Public Works Director Wayne Shaffer

3. Consider approval of Task Order No. 43 for the Shellfish Lift Station Replacement Project. Presenter is Public Works Director Wayne Shaffer

4. Consider the Planning Boards recommendation for a request of a variance from the building setback requirements outlined in Section 12-24 of the City of Port Lavaca Code of Ordinances for property located at 2204 McPherson Drive, legally described as Block 5, Lot 3, Mariemont Addition No. 1 (Parcel ID No. 20509). Presenter is Development Services Director Derrick Smith

5. Consider awarding one or more contracts for Maintenance Mowing of various areas in the City of Port Lavaca for 2026-2027 Fiscal Year. Presenter is Development Services Director Derrick Smith

6. Consider an appeal of the Director of Development Services' denial of a placement permit for a new HUD-Code manufactured home on property located at 114 Haviland Street, legally described as A0012 Alejandro Esparza, Tract PT 1 (Levingston), consisting of approximately 0.24 acres (Property ID No. 28975). Presenter is Development Services Director Derrick Smith

7. Consider the appointment and/or reappointment of members to the Planning Board. Presenter is Development Services Director Derrick Smith

8. Consider the appointment and/or reappointment of members to the Building and Standards Commission. Presenter is Development Services Director Derrick Smith

9. Consider approval of the Opioid Settlement Participation Agreement with Albertsons. Presenter is City Attorney Ann Marie Odefey

10. Consider Second and Final Reading of Ordinance No. (G-12-26) of the City of Port Lavaca amending the ordinance codified and described in the City of Port Lavaca Code of Ordinances

as Chapter 2, "Administration," Article II, "City Council," Division 2, "Meetings," to change the regular meeting time of the City Council to 5:30 p.m.; providing for severability; providing a repealing clause; and providing an effective date. Presenter is City Manager Jody Weaver

11. Consider Second and Final Reading of Ordinance No. (G-13-26) of the City of Port Lavaca amending Chapter 24 of the City of Port Lavaca Code of Ordinances by adding provisions establishing the Police Department; providing for the certification of police officers; establishing the position, authority, and responsibilities of the Chief of Police; and establishing the authority and duties of police officers. Presenter is Police Chief Tobie Bias

12. Consider First Reading of Ordinance (G-14-26) of the City of Port Lavaca, Texas, adopting a Comprehensive Plan for the City of Port Lavaca and setting an effective date. Presenter is Development Services Coordinator Derrick Smith

13. Consider First Reading of Ordinance No. (G-15-26), amending the City of Port Lavaca Code of Ordinances, Chapter 34, Peddlers, Solicitors, Itinerant Vendors, Garage Sales and Mobile Food Units, Article III, Itinerant Vendors: Mobile Food Units and Street Vendors, by adding Section 34-53, City-Owned Food Truck Court, establishing regulations for the use and operation of the City-Owned Food Truck Court; providing for the purpose of the ordinance; providing a severability clause; providing a repealing clause; and establishing an effective date. Presenter is Development Services Coordinator Derrick Smith

14. Consider First Reading of Ordinance No. (G-16-26), amending the City of Port Lavaca Code of Ordinances, Appendix A, Fees, Rates and Charges, Chapter 34, Peddlers, Solicitors, Itinerant Vendors, Garage Sales and Mobile Food Units, to establish fees associated with the City-Owned Food Truck Court; and providing an effective date. Presenter is Development Services Coordinator Derrick Smith

15. Consider First Reading of Ordinance (G-17-26) of the City of Port Lavaca amending the ordinance Codified and Described in the City of Port Lavaca's Code of Ordinances as Chapter 50 – Article II – Water Division 2- Water Service, Section 50-59 Penalties on overdue bills; disconnection; Providing for purpose of Ordinance; providing penalties for violations; Providing for severability; Providing a repealing clause; and Providing an effective date. Presenter is Finance Director Brittney Hogan

16. Closed session: As authorized by and subject to the applicable provisions of law, including but not limited to the Texas Government Code, Chapter 551, Open Meetings Act, the following topic(s) may be considered in Closed Session:

    - Section 551.071 Consultation with City Attorney
    - Section 551.072 Real Property Transactions
    - Section 551.087 Economic Development Negotiations

17. Return to Open Session and take any action deemed necessary with regard to matters in closed session.

## IX. COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

## X. ADJOURNMENT

Luis De La Garza Mayor

## CERTIFICATION OF POSTING NOTICE

This is to Certify that the above foregoing notice of a Regular Meeting of the City Council of the City of Port Lavaca, Texas, to be held **Monday, November 09, 2026** beginning at 6:30 p.m., was posted at City Hall, easily accessible to the Public, as of 5:00 p.m., **Tuesday, November 03, 2026.**

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**Lorena Perez-Diaz**, *City Secretary*

## ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Lorena Perez-Diaz at (361) 552-9793 Ext. 230 for assistance.