



CITY COUNCIL REGULAR MEETING

Monday, May 11, 2026 at 6:30 PM
City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

The following item will be addressed at this or any other meeting of the city council upon the request of the mayor, any member(s) of council and/or the city attorney:

Announcement by the mayor that council will retire into closed session for consultation with city attorney on matters in which the duty of the attorney to the city council under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).

(All matters listed under the consent agenda item are routine by the city council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)

AGENDA

Council will consider/discuss the following items and take any action deemed necessary.

MEETING PROCEDURE

Public notice is hereby given that the City Council of the City of Port Lavaca, Texas, will hold a regular meeting Monday, May 11, 2026 beginning at 6:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business.

[After publication, any information in a council packet is subject to change during the meeting]

The meeting will also be available via the video conferencing application "Zoom",

Join Zoom Meeting:

<https://us02web.zoom.us/j/84525335010?pwd=2n0wrJn5PngnSfwTUZ6Ah2WJBrgjjS.1>

Meeting ID: 845 2533 5010

Passcode: 664384

One Tap Mobile

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Dial by your location

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I. ROLL CALL**II. CALL TO ORDER****III. INVOCATION****IV. PLEDGE OF ALLEGIANCE****V. PRESENTATION(S)**1. • **Employee Service Awards:**

- o Carey Justice 5 Years – Public Works Department
- o Roel Rodriguez 5 Years – Public Works Department

• **Public Service Award:**

- o Allen Tippit Council Member District 3 May 2020 to December 2025

• **Proclamations by the Mayor:**

- o May is Motorcycle Awareness Month
- o National Police Week is May 10 – 16, 2026
- o National Public Works Week is May 17 – 23, 2026 “Rooted in Service, Powered by Community”

VI. COMMENTS FROM THE PUBLIC

(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

VII. CONSENT AGENDA - Council will consider/discuss the following items and take any action deemed necessary

- A. Minutes of April 13, 2026 Regular Meeting
- B. Minutes of April 20, 2026 Joint Workshop with Planning Board
- C. Minutes of April 21, 2026 Joint Workshop with Planning Board
- D. Review of Credit Card Statement
- E. Receive Monthly Financial Highlight Report
- F. Receive Employee Training Review Acknowledgment report ending 04.28.2026
- G. Receive Office of Court Administrators (OCA) Monthly report ending 04.28.2026
- H. Review Quarterly Investment Report (12.11.2025 thru 03.31.2026)
- I. Review Development Services Quarterly Report 07.01.2026 thru 09.30.2025
- J. Receive Victoria Economic Development Corporation (VEDC) Monthly Report
- K. Receive Flyer for Spring Cleanup scheduled for May 15 and 16, 2026

VIII. ACTION ITEMS - *Council will consider/discuss the following items and take any action deemed necessary*

1. Canvass returns of the May 02, 2026 City of Port Lavaca General Officers Election. Presenter is Mayor Whitlow
2. Consider Resolution No. R-051126-1E certifying the May 02, 2026 General Election returns and declaring candidates elected. Presenter is Mandy Grant
3. Administer Oaths of Office and issue Certificates of Election to newly elected officials to the Port Lavaca City Council to-wit: Luis De La Garza as Mayor to serve a new term of two (2) years; Daniel Aguirre representing District 1; and Mary Elizabeth “Sissy” Rigby representing District 3; to each serve a new term of three (3) years. Presenter is Mandy Grant
4. Consider election of Mayor Pro Tem by Council Members in accordance with Section 3.04 of the City of Port Lavaca Home Rule Charter. Presenter is Mandy Grant
5. Consider appointment/reappointment of member(s) to the Planning Board to fill a vacancy and/or start a new term of two (2) years. Presenter is Derrick Smith
6. Consider approval of Professional Services Contract with Azavar for Franchise Fee Compliance and Utility Payables. Presenter is Brittney Hogan
7. Consider Memorandum of Understanding between Texas Emergency Management Assistance Teams Program Administrator (TEMAT) and Texas Emergency Management Assistance Teams Employee Member and Participating Jurisdiction/Employer (City of Port Lavaca). Presenter is Jody Weaver
8. Consider and take action to withdraw the City of Port Lavaca's (City) request to issue combination tax and surplus revenue certificates of obligation for the expansion renovation and updating of the Port Lavaca Wastewater Treatment Plant (WWTP) due to bringing current facilities within the Texas Commission on Environmental Quality (TCEQ) 75/90 rule and receiving approval of same from TCEQ after the City was able to demonstrate shelf ready plans to update in the future when it becomes necessary due to growth. Presenter is Jody Weaver
9. Consider Resolution No. R-051126-2 of the City of Port Lavaca authorizing intervention in AEP Texas Inc.'s application to amend its rider mobile temporary emergency electric energy facilities before the commission; approving cooperation with the cities served by AEP Texas; hiring Lloyd Gosselink Attorneys and Consulting Services to negotiate with the Company and direct any necessary litigation and appeals; requiring reimbursement of cities' rate case expenses; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the Company and Legal Counsel. Presenter is Anne Marie Odefey
10. Consider Second and Final reading of an Ordinance (G-4-26) of the City of Port Lavaca amending the Ordinance codified and described in the City of Port Lavaca's Code of Ordinances as Part II, Chapter 12 Buildings and Building Regulations by adding new Article VII, Congregate Living Facility; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith

11. Consider Second and Final reading of an Ordinance (G-5-26) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes; Chapter 12 Buildings and Building Regulations, Article VII, Congregate Living Facility; and providing an effective date. Presenter is Derrick Smith
12. Consider Second and Final reading of an Ordinance (G-6-26) of the City of Port Lavaca amending the Code of Ordinances codified and described in the City of Port Lavaca's Code of Ordinances as Part II, Chapter 12 Buildings and Building Regulations, Article IV Substandard Buildings, Sec. 12-291 thru 12-297; providing for purpose of ordinance, providing for severability; providing a repealing clause; and providing an effective date. Presenter is Derrick Smith
13. Consider First reading of an Ordinance (S-3-26) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-4-25 for 2025-2026 fiscal year budget; providing for Budget Amendment(s); providing for severability, providing a repealing clause; and providing an effective date. Presenter is Brittney Hogan
14. Announcement by Mayor that City Council will retire into closed session:
 - For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551, Section 551.071(2) of the Texas Government Code). Presenter is Mayor Whitlow
15. Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow

IX. ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of The City Council of The City of Port Lavaca, scheduled for **Monday, May 11, 2026**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Tuesday, May 05, 2026**.

Mandy Grant, *City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.
