



CITY COUNCIL SPECIAL MEETING

Monday, September 20, 2021 at 6:30 PM
Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca

PUBLIC NOTICE OF MEETING

The following item will be addressed at this or any other meeting of the city council upon the request of the mayor, any member(s) of council and/or the city attorney:

Announcement by the mayor that council will retire into closed session for consultation with city attorney on matters in which the duty of the attorney to the city council under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).

(All matters listed under the consent agenda item are routine by the city council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)

AGENDA

Council will consider/discuss the following items and take any action deemed necessary.

COVID-19 MEETING PROCEDURE

Public notice is hereby given that the City Council of the City of Port Lavaca, Texas, will hold a Special Meeting Monday, September 20, 2021 beginning at 6:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business:

Due to COVID-19 concerns, social distancing guidelines will be encouraged for in-person attendance. The meeting will also be available via the video conferencing application "ZOOM".

Join Zoom Meeting:

<https://us02web.zoom.us/j/89293655151?pwd=bnZTYlNsWHUwRWZWcGMvSy91UTdvZz09>

Meeting ID: 892 9365 5151

Passcode: 136035

One Tap Mobile

*+13462487799,,89293655151#,,, *136035# US (Houston)*

- I. **ROLL CALL**
- II. **CALL TO ORDER**
- III. **INVOCATION**
- IV. **PLEDGE OF ALLEGIANCE**

V. PRESENTATION(S)

1. Presentation by the Mayor - National Small Business Week - September 13 to 17, 2021

VI. COMMENTS FROM THE PUBLIC**VII. CONSENT AGENDA**

1. Minutes of August 02, 2021 Workshop
2. Minutes of August 09, 2021 Regular Meeting
3. Minutes of August 16, 2021 Special and Workshop
4. Payment of Invoices Exceeding \$1,500
5. Receive monthly Financial Highlight Report

VIII. ACTION ITEMS

1. Consider request of Calhoun County Fair Association (CCFA) for waiver of parade permit fees on Saturday, October 09, 2021 and also assistance with traffic control from Sandcrab Stadium, San Faubion, N. Virginia, Main streets to end at the Bayfront Peninsula. Presenter is Amanda Gonzales
2. Consider request of Calhoun High School Class of 2023 to host a "Color Run" as a fundraiser to help with prom expenses, on Saturday, December 11, 2021, assist with traffic control along the route and waive any fees associated with the event. Presenter is Erin Smith and Esmeralda Sanchez
3. Consider request of Our Lady of the Gulf Alter Society for closure of Benavides Street between Leona and Austin Streets for their Turkey Dinner drive-thru on November 07, 2021 from 10:00 a.m. to 1:30 p.m. Presenter is Anne Marie Odefey
4. Consider award of the construction bid for the Lighthouse Beach RV Park electrical repairs. Presenter is Wayne Shaffer
5. Consider appointment/reappointment of member(s) to Planning Board to fill a vacancy and/or start a new term. Presenter is Jessica Carpenter
6. Consider second and final reading of an ordinance (S-1-21) approving the annual budget for the City of Port Lavaca, Texas and adopting the budget document for the fiscal year October 01, 2021 thru September 30, 2022. Presenter is Susan Lang
7. Consider second and final reading of an ordinance (S-2-21) fixing the tax rate and tax levy for the city for the year 2021. Presenter is Susan Lang
8. Consider second and final reading of an ordinance (G-4-21) to make amendments to Appendix A - Fees, Rates and Charges; and providing for an effective date. Presenter is Jody Weaver
9. Consider Resolution No. R-092021-1 for Prevailing Wage Rate on the City of Port Lavaca Police Department Re-Roof Project. Presenter is Jody Weaver
10. Consider Resolution No. R-092021-2 for Delegation of Authority on the City of Port Lavaca Police Department Re-Roof Project. Presenter is Jody Weaver

11. Consider Resolution No. R-092021-3 for Construction Procurement Method on the City of Port Lavaca Police Department Re-Roof Project. Presenter is Jody Weaver
12. Consider Resolution No. R-092021-4 for Selection Committee and Proposal Ranking Criteria on the City of Port Lavaca Police Department Re-Roof Project. Presenter is Jody Weaver
13. Consider approval of TIPS Agreement # 190402 for the Enterprise Fleet management and authorize the City Manager to execute the following contracts subject to approval by the City Attorney. Presenter is Jody Weaver
 - Master Equity Lease Agreement
 - Amendment to the Master Equity Agreement
 - Maintenance Agreement
 - Maintenance Management and Fleet Rental Agreement
 - Agreement to Sell Customer Vehicles
 - Consignment Auction Agreement
14. Consider award of construction contract for renovations to the South Pacific Depot. Presenter is Jody Weaver
15. Receive Comprehensive Plan 5-Year Review Report. Presenter is Jody Weaver
16. Consider recommendation of the Planning Board for approval of the Dry Tinder Square Replat being all of lots 1 and 2 of block 1 of the Rafei Subdivision, Calhoun County, Texas. To replat 2 lots into 3 lots. Located on Bauer Street, north of Austin Street. The property identification numbers for this replat are as follows: PIN 86471 and PIN 86472. Presenter is Jessica Carpenter
17. Consider recommendation of the Planning Board for approval of a 3-lot final minor plat, Howlett's Subdivision. Generally located at the northeast corner of Austin Street and Henry Barber Way. The legal description for this parcel is A0137 SAMUEL SHUPE, TRACT PT 54, ACRES 3.671. The property identification for this site is 40677. Presenter is Jessica Carpenter
18. Consider recommendation of the Planning Board for approval of a conceptual multifamily apartment complex. To be located on Alcoa Drive also known as FM 1090. The legal description for each lot is A0137 SAMUEL SHUPE, TRACT PT 52, ACRES 7.02 and 0137 SAMUEL SHUPE, TRACT PT 52, ACRES 6.96. Property identification numbers are 40462 and 90212. Presenter is Jessica Carpenter
19. Consider recommendation of the Planning Board for approval of a Variance Request for the proposed Prosperity Bank sign. The variance request is for a 75 ft. high freestanding pole sign with a 360 sq. ft. surface area. This sign will be located at 1107 N SH 35 on the Prosperity Bank property. Presenter is Jessica Carpenter
20. Consider recommendation of the Port Commission for a new lease with Something More Media at Nautical Landings Marina. Presenter is Jody Weaver
21. Consider Urban Engineer's Task Order #23 for Brooks Wastewater Lift Station Replacement. Presenter is Wayne Shaffer

22. Announcement by Mayor that City Council will retire into closed session:
 - For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551, Section 551.071(2) of the Texas Government Code). Presenter is Mayor Whitlow
23. Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow

IX. ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a Special Meeting of The City Council of The City of Port Lavaca, scheduled for **Monday, September 20, 2021**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Wednesday, September 15, 2021**.

/s/ Mandy Grant, City Secretary

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.
